City of Clifton
City Council
Regular Meeting Agenda
April 2, 2024
6:30 PM

WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

II. ACTION ITEMS

A-	1	Chief Financial Officer Recommends Approving Annual Pension Payments To The State of New Jersey Pension Systems. (R173)
A-	2	Chief Financial Officer Recommends Adoption of Temporary Budget Increases in the 2024 Municipal Budget and the 2024 Sewer Utility Budget (R174-R175)
A-	3	Chief Financial Officer Recommends Purchase of Software to Assist in Future Budget Process and Transparency of City Website
A-	4	Former City Hall Flag Barn (Building S-2, US Animal Quarantine), Phase 2 - City Engineer Recommends Awarding Professional Services Contract to Connolly & Hickey Historical Architects for Design and Construction, Project Management and Grant Administration in Accordance with SHPO Requirements (R177)
A-	5	Authorization to Approve Change Order for the Resolution 634-22 Entitled " Resolution Authorizing Purchase of Radio Communication Equipment And Accessories off the NJ Purchasing Program Pursuant to N.J.S.A. 40A:11-12a" (R178)
A-	6	Authorization to Approve Awarding a Contract to Windstream Enterprise for Annual Maintenance and Upgrades of Proprietary Upgraded Broadband Internet Access for Voice and Data Related Services for the City of Clifton (R179)
A-	7	Authorization to Approve Amending Ordinance 439-10 No Stopping or Standing (Woodrow Wilson Middle School)
A-	8	Authorization to Approve Flag Raisings for 2024
A-	9	Authorization to Approve Request to Close a Portion of Edwards on May 4, 2024 for Wedding Procession
A-	10	Authorization to Approve Cinco de Mayo Celebration at El Mexicano on Friday, May 5, 2024
A-	11	Authorization to Approve School 13 PTA Fundraiser on June 7, 2024

A- 12 Authorization to Approve Firefighter Cancer Screening Administrator

III. DISCUSSION ITEMS/NEW BUSINESS

D- 1 Interviews for Various Outside Legal Counsel Positions

IV. COUNCIL MAIL

CM- 1 Senior Citizen Property Tax Work Off Program
CM- 2 Health Department Report 2023
CM- 3 2023 Annual Financial Statement (AFS) Filed with State

V. CONFIDENTIAL ITEMS / CLOSED SESSION

CON-1 Samuel Arnowitz, et al v. City of Clifton, et al - Docket No. PAS-L-3491-20
CON-2 Former Roche Property Tax Appeals - Status Update

REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Rabbi Kronenberg

II. PUBLIC HEARING

III. PRESENTATION

Relay for Life
National Public Health Week Proclamation

IV. APPROVAL OF MINUTES

Minutes of Workshop Meeting of March 19, 2024
Minutes of Executive Session of March 19, 2024
Minutes of Regular Meeting of March 19, 2024
Minutes of Budget Meeting of March 25, 2024

V. COMMUNICATIONS FROM THE CITY MANAGER

C- 1 Sahil Doshi Records Support Technician 1, Finance Dept., hired effective 03/01/2024 at $45,000. annually.

VI. COMMUNICATIONS - MEETING MINUTES

C- 2 Minutes of CA-TV Committee of February 22, 2024
C- 3 Minutes of Beautification Committee of March 4, 2024
C- 4 Minutes of Traffic Safety Council of February 15, 2024
C- 5 Minutes of Clifton Arts Center of February 26, 2024
C- 6 Minutes of Disabilities Committee of March 18, 2024

VII. ORDINANCE - SECOND READING

O-	7896-24	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Paticularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)
O-	7897-24	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic," More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 7 Restricted Handicapped Spaces)
O-	7898-24	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 1 Restricted Handicapped Space)
O-	7899-24	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)
O-	7900-24	An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Establishes Permit Parking on Cutler Street on Both Sides Between Ackerman Avenue to Center Street)
O-	7901-24	An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Rescinds Permit Parking on Harrington Road from Chelsea Road to Clairmont Road)
O-	7902-24	An Ordinance to Amend Chapter 11 of the Code of the City of Clifton, Entitled "Advisory Committee on Civil Rights" More Particularly Section 11-2 Thereof Entitled "Membership, Terms of Office"

VIII. ORDINANCE - FIRST READING

O-	7903-24	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-18 Entitled "Loading Zones" (Adds Location on Columbia Street)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

R	172-24	Resolution: Approve Claims List Resolution for the April 2, 2024, City Council Meeting
R	173-24	Resolution - Approval To Pay 2024 Pension Obligations to State of New Jersey Pension Systems.
R	174-24	Resolution - 2024 Temporary Budget Increase Number 2 for Sewer Utility
R	175-24	Resolution - 2024 Temporary Municipal Budget Increase Number 4

R	176-24	Reclassification of Payments
R	177-24	Resolution Authorizing Acceptance of Grant from the Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust (Grant No. 2022.2024 United States Animal Quarantine Station)
R	178-24	Resolution Authorizing Change Order for Resolution R634-22 Entitled "Resolution Authorizing Purchase of Radio Communication Equpment and Accessories off the NJ State Purchasing Program Pursuant to N.J.S.A. 40A:11-12a
R	179-24	Resolution Awarding a Contract to Windstream Enterprise for Annual Maintenance and Upgrades of Proprietary Upgraded Broadband Internet Access for Voice and Data Related Services
R	180-24	Resolution Authorizing and Ratifying Payment for Emergency DPW Recreation Garage Roof Replacement and Electrical Repair Services
R	181-24	Resolution Appointing Legal Counsel to Handle Employment Litigation Claims Against the City of Clifton - April 1, 2024 - May 31, 2024
R	182-24	Resolution Appointing Legal Counsel to Handle Independent Investigation Services in Connection with Complaints Brought Under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving Employees of the City of Clifton - April 1, 2024 - May 31, 2024
R	183-24	Resolution Authorizing Contracts/Renewals of Contracts for Special Tax Appeal Counsel Services - April 1, 2024 - May 31, 2024
R	184-24	Resolution Awarding Contract to DeCotiis, FitzPatrick, Cole & Giblin LLP, for General Environmental Counsel Services - April 1, 2024 - May 31, 2024
R	185-24	Resolution Authorizing Renewal of Contracts for Prosecution of Disciplinary Matters Against Employees of the City of Clifton - April 1, 2024 - May 31, 2024
R	186-24	Resolution Awarding Contract to DeCotiis, FitzPatrick, Cole & Giblin, LLP for Legal Services in Connection with Redevelopment of Former Hoffman-La Roche Property for the Term 3/16/24 Through 5/31/24
R	187-24	Resolution Authorizing Acceptance of Grant from the Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust (Grant No. 2022.2024 United States Animal Quarantine Station)
R	188-24	Resolution Awarding Contract to DeCotiis, FitzPatrick, Cole & Giblin LLP for Special Counsel Services in Connection with Affordable Housing Litigation Through May 31, 2024
R	189-24	Resolution Designating April 5, 2024 Through May 3, 2024 as "Paint the Town Purple Month" and May 4, 2024 as "Relay for Life Day" in the City of Clifton
R	190-24	Resolution Authorizing Award to and Execution of a Professional Service Contract with Jill A. Hartmann, PP, AICP for CARE Act Funding/HUD Compliance in Connection with the City of Clifton Community Development Block Grant Program

XIV. LICENSES

L-	1	Mandi House
L-	2	Sushi Maru Express
L-	3	Pete's Liquors

ITEM NUMBER: A- 1

ITEM NAME: Chief Financial Officer Recommends Approving Annual Pension Payments To The State of New Jersey Pension Systems. (R173)

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
Per the new Council Rule of the City Council approving expenditures over $5,000, the Finance Department is requesting permission to pay our annual Pension Payment to the State of New Jersey Pension Systems.
The annual PERS Pension Payment is $2,758,878.00.
The annual PFRS Pension Payment is $11,660,901.00
Total Pension Payments of $14,419,779.00.
An increase of $659,045.00 or 4.79% over the 2023 annual Pension Payment.
Respectfully submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 2

ITEM NAME: Chief Financial Officer Recommends Adoption of Temporary Budget Increases in the 2024 Municipal Budget and the 2024 Sewer Utility Budget (R174-R175)

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
On the Agenda for the April 2, 2024, City Council Meeting, are Temporary Budget increase Resolutions for City Council approval.
At this time, the first Temporary Budget that was adopted in January needs additional funds to keep our department's operating.
I first concentrate on funding salary and wage budget lines, and then departmental operating budgets. Many of our larger contracts and payments have been funded through other Temporary Budget Resolutions or Special Temporary Budget Resolutions.
Please note that this resolution is needed to keep the City Department operational until a full 2024 Budget is adopted.
Respectfully submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 3

ITEM NAME: Chief Financial Officer Recommends Purchase of Software to Assist in Future Budget Process and Transparency of City Website

RECOMMENDATION:

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
I have been discussing the attached budget / website improvement software with ClearGov, Inc. I believe that have software that will greatly improve, not only the current way the city does our budget process, but also enhance information given to residents on our website.
It is an annual subscription. We can also scale back the modules and start process and see how it progresses.
If the City Council agrees, I can have a Resolution prepared for the next City Council Meeting.
Respectively Submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Quote	3/26/2024	Cover Memo
🗋	Back Up	3/26/2024	Cover Memo
🗋	Report	3/26/2024	Cover Memo

ClearGov®

Service Order

2 Mill & Main; Suite 630; Maynard, MA 01754

Created by	Hunter Burdick
Contact Phone	508-308-2820
Contact Email	hburdick@cleargov.com

Order Date	Mar 26, 2024
Order valid if signed by	**Apr 15, 2024**

Customer Information

Customer	Clifton, NJ	**Contact**	Joseph Kunz	**Billing Contact**	Joseph Kunz
Address	900 CLIFTON AVENUE	**Title**	Chief Financial Officer	**Title**	Chief Financial Officer
City, St, Zip	CLIFTON NJ 07013	**Email**	jkunz@cliftonnj.org	**Email**	jkunz@cliftonnj.org
Phone	973-470-5800			**PO # (If any)**	

The Services you will receive and the Fees for those Services are...

Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 4	$ 22,500.00
ClearGov Setup: BCM Bundle Discount - Discount for bundled BCM solutions	Tier 4	$ (7,875.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		**$ 14,625.00**
Subscription Services	**Tier**	**Service Fees**
ClearGov BCM Operational Budgeting - Civic Edition	Tier 4	$ 25,400.00
ClearGov BCM Personnel Budgeting - Civic Edition	Tier 4	$ 23,100.00
ClearGov BCM Capital Budgeting - Civic Edition	Tier 4	$ 18,300.00
ClearGov BCM Digital Budget Book - Civic Edition	Tier 4	$ 15,300.00
ClearGov BCM Transparency - Civic Edition	Tier 4	$ 14,100.00
ClearGov BCM Bundle Discount: Discount for bundled BCM solutions	Tier 4	$ (41,200.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		**$ 55,000.00**

ClearGov will provide your Services according to this schedule...

Period	Start Date	End Date	Description
Setup	May 1, 2024	May 1, 2024	ClearGov Setup Services
Pro-Rata	May 1, 2024	Dec 31, 2024	ClearGov Subscription Services
Initial	Jan 1, 2025	Dec 31, 2027	ClearGov Subscription Services

To be clear, you will be billed as follows...

Billing Date(s)	Amount(s)	Notes
May 1, 2024	$ 14,625.00	One Time Setup Fee
May 1, 2024	$ 36,666.67	8 Month Pro-Rata Subscription Fee
Jan 1, 2025	$ 55,000.00	Annual Subscription Fee
Jan 1, 2026	$ 56,650.00	Annual Subscription Fee
Jan 1, 2026	$ 58,349.50	Annual Subscription Fee

Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.

Billing Terms and Conditions		
Valid Until	**Apr 15, 2024**	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.

Payment	**Net 30**	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order **DO NOT** include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an ***"Annual Term"***), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions. This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	Joseph Kunz
Title	Chief Financial Officer

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Customer Upgrades (ClearGov internal use only)			
This Service Order is a Customer Upgrade	No	**If Yes: Original Service Order Date**	

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.

- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.

- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.

- If Customer is subscribing to any products that require data onboarding:
  - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
  - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
  - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
  - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.

- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.

- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.

- If Customer is subscribing to any products that require data onboarding:
  - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
  - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.

- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.

- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

Procurement Partners Summary

ClearGov Procurement Aggregators

Overview

Most ClearGov customers contract directly with ClearGov on a sole source provider basis, because ClearGov does not distribute our solutions through any third party resellers. Occasionally, we have a customer who prefers to piggyback an existing state contract, which is completely fine from ClearGov's perspective. To that end, we have agreements in place with Procurement Aggregators, and this document provides a summary of each of those relationships.

ClearGov Procurement Aggregators

ClearGov has applied for and won ongoing contracts with the following procurement aggregators. Please review the summary of each partner below, and feel free to ask any questions you may have.

BuyBoard (www.buyboard.com)

- **Simple Execution:** We have found BuyBoard to be very simple and easy to work with - both for ClearGov and for our customers.
- **Nationwide Coverage:** BuyBoard has direct state contracts in place with all 50 states, for a variety of goods and services - including software, of course.
- **Contract Number:** ClearGov is covered under BuyBoard contract #692-23.
- **Client Requirements:** In order to make any purchase (ClearGov or otherwise) through BuyBoard, the agency must be a BuyBoard member. Becoming a member is both free and very simple:
    - You just need to sign up via the www.buyboard.com Web site - the process just takes a couple of minutes. And, BuyBoard membership is completely free to agencies.
- **ClearGov Orders:** Once you have signed up as a BuyBoard member, the ordering process is also simple:
    - You just need to sign a special version of the ClearGov Service Order directly with ClearGov that references our BuyBoard contract #. Your Market Development Representative can provide you with that document.
    - Once signed, you simply submit the ClearGov Service Order to BuyBoard and you pay ClearGov directly.
- **BuyBoard Fees:** With BuyBoard, clients do not pay any additional transaction fees. BuyBoard will invoice ClearGov directly, and ClearGov pays the transaction fees.

TIPs (www.tip-usa.com)

- **Simple Execution:** We have found TIPs to be very simple and easy to work with - both for ClearGov and for our customers.
- **Nationwide Coverage:** TIPs has direct state contracts in place with all 50 states, for a variety of goods and services - including software, of course.
- **Contract Number:** ClearGov is covered under TIPs contract #200105. And our Vendor ID is #5756..

- **Client Requirements:** In order to make any purchase (ClearGov or otherwise) through TIPs, the agency must be a TIPs member. Becoming a member is both free and very simple:
    - You just need to sign up via the www.tip-usa.com Web site - the process just takes a couple of minutes. And, TIPs membership is completely free to agencies.
- **ClearGov Orders:** Once you have signed up as a TIPs member, the ordering process is also simple:
    - You just need to sign a special version of the ClearGov Service Order directly with ClearGov that references our TIPs contract #. Your Market Development Representative can provide you with that document.
    - Once signed, you will submit a Purchase Order to TIPs and TIPs will submit a Purchase Order to ClearGov in turn.
    - Please note that even though the PO will go through TIPs, ClearGov will invoice you directly, and you will make payment directly to ClearGov.
- **TIPs Fees:** With TIPs, clients do not pay any additional transaction fees. TIPs will invoice ClearGov directly, and ClearGov pays the transaction fees.

Insight Public Sector (www.ips.insight.com)

- **Nationwide Coverage:** Insight has secured a large variety of state contracts, including the Omnia Contract - which is usually a good backup option if there isn't a more directly applicable state contract. For any given customer, the contract that Insight recommends will vary a bit from state-to-state.
- **Execution:** We have also found Insight's process to be relatively simple, though slightly different, as follows:
    - Step 1: If a Client wants to purchase through Insight, the first step is for ClearGov to provide a quote to Insight in the form of a Service Order.
    - Step 2: Then, Insight will provide a quote (in the form of a purchase order) to the Client. This quote will include the pricing provided by ClearGov along with the Insight transaction fee, which is typically about 3 - 5%.
    - Step 3: The Client signs the purchase order with Insight. Once signed, the client will be billed directly by Insight for the complete amount of the purchase order.
        - NOTE: Clients will also need to sign a version of the ClearGov Service Order to agree to the terms of use for our software.
    - Step 4: After Insight collects payment from the Client, Insight will submit a check to ClearGov for the subscription amount - minus the transaction fees, which are kept by Insight.

SHI (www.SHI.com)

- **Nationwide Coverage:** SHI has secured a large variety of state contracts. For any given customer, the contract that SHI recommends will vary a bit from state-to-state.
- **Execution:** We have also found SHI's process to be similar to Insight, as follows:
    - Step 1: If a Client wants to purchase through SHI, the first step is for ClearGov to provide a quote to SHI in the form of a Service Order.
    - Step 2: Then, SHI will provide a quote (in the form of a purchase order) to the Client. This quote will include the pricing provided by ClearGov along with the SHI transaction fee, which is typically about 3 - 5%.

- Step 3: The Client signs the purchase order with SHI. Once signed, the client will be billed directly by SHI for the complete amount of the purchase order.
    - NOTE: Clients will also need to sign a version of the ClearGov Service Order to agree to the terms of use for our software.
- Step 4: After SHI collects payment from the Client, SHI will submit a check to ClearGov for the subscription amount - minus the transaction fees, which are kept by SHI.

Software Proposal

PREPARED ON
3/26/2024

PREPARED FOR
Joseph Kunz
Chief Financial Officer
City of Clifton, NJ

PREPARED BY
Hunter Burdick
ClearGov, Inc.
hburdick@cleargov.com
508-308-2820

ClearGov Mission

OUR MISSION

We Create Easy-to-Use Software to Help local governments Plan and Budget Better

NACo endorses ClearGov Budget Cycle Management as the budgeting solution of choice for local agencies.

NATIONAL ASSOCIATION of COUNTIES NACo

"ClearGov's commitment to modernizing the government budgeting process with affordable, easy-to-use software has saved counties countless hours by streamlining and automating the annual budget process. After our rigorous evaluation process, we are pleased to share ClearGov's innovative solutions with our members."

Paul Terragno
Financial Services Center Managing Director.
NACo

3/26/2024

Joseph Kunz
Chief Financial Officer
City of Clifton, NJ
900 CLIFTON AVENUE
CLIFTON NJ 07013

Dear Joe,

Per our discussions, I am pleased to provide you and your team at Clifton with the attached software proposal for your consideration

Our mission at ClearGov is to create easy-to-use, modern software to help local governments plan and budget better. We make it easy for local governments like yours to operate more efficiently and communicate more effectively. Our solutions are easy to afford, implement, and use. They don't cause a lot of upheaval, and they don't force you to reinvent the wheel. ClearGov solutions are designed to be just right for local governments like Clifton.

We fully appreciate the demands on your time, so I'd like to thank you in advance for the time that you and your team will spend reviewing this proposal. If you have any questions or need additional information of any kind, please do not hesitate to ask.

ClearGov is the leading provider of budgeting and planning solutions for local government agencies, so I am confident that you and your team will be impressed by the ClearGov solutions and even more impressed by how hard we will work to make you happy.

We look forward to working with you.

Sincerely yours,

Hunter Burdick
ClearGov, Inc.
hburdick@cleargov.com
508-308-2820

Table of Contents

EXECUTIVE SUMMARY 5
BUDGET CYCLE MANAGEMENT OVERVIEW 7
PRODUCT SCOPE 23
IMPLEMENTATION PLAN 26
TRAINING & SUPPORT 34
TECHNICAL & SECURITY OVERVIEW 36
FAQs 38

Executive Summary

Mission

ClearGov is the leading provider of budgeting and planning solutions for local government agencies. ClearGov's mission is to create easy-to-use, modern software that helps local governments plan and budget better. We believe that *every* local government should have the opportunity to leverage technology to operate more efficiently and communicate more effectively. We pursue this mission by carefully designing solutions that are clear, collaborative, compelling and cost-effective to fuel better budgeting and drive community support.

Solutions Overview

Based on our conversations with Clifton and our understanding of your key needs and objectives, we are proposing the following ClearGov solutions:

ClearGov Operational Budgeting

- A robust, yet simple-to-use budgeting solution that is specifically tailored to the needs of local governments to streamline the budgeting process.
- Enables finance teams to easily collaborate in real time
- Eliminates spreadsheet errors
- Provides visual dashboards for all funds summary and budget to actuals
- Enables end-of-year projections and fund balance analytics

ClearGov Personnel Budgeting

- A filterable personnel dashboard provides a birds-eye view of your headcount budget and enables you to visually compare unlimited personnel budgeting scenarios
- Automated workflows streamline position and reclassification requests
- Create salary and benefits plans for up to 20 years
- Analyze the effects of salary/benefit adjustments for more informed union negotiations
- Create and export custom reports to share your personnel budget internally and externally

ClearGov Capital Budgeting

- Utilize built-in templates to easily create customized capital request forms
- Automated workflows collect, organize and present capital requests in an intuitive dashboard with the ability to filter by department, funding source, request type and more
- Leverage capital request template forms and create custom forms
- Create unlimited multi-year scenario plans to optimize capital utilization
- Score and rank capital requests based on custom criteria to prioritize requests

ClearGov Digital Budget Book

- The easiest and fastest way to build an award-winning budget book
- Automatically generates a professionally formatted template that's pre-populated with your financials, capital request data, charts, and more
- Let's you and your team work collaboratively to fill in the details
- Built to GFOA guidelines, optimized to ADA standards and designed to be mobile-friendly

ClearGov Transparency

- Transforms complex government financials into easy-to-understand infographics
- Publishes fiscal information in a uniquely compelling way that drives understanding and support throughout your community
- Includes simple but powerful tools that enable you to offer residents a window into capital projects and department performance

Implementation Plan

You will be assigned an Implementation Manager (IM), who will develop a plan to get your team up and running that is based on your specific goals and timeline. The ClearGov Onboarding Process will have a big impact on your overall success with our platform, and as such, it is a team effort between you and ClearGov that includes three key components:

General Ledger Data Mapping

- A ClearGov Sr. Data Advisor will format, upload and map your financial data (i.e. revenue and expense data). Your role is to provide us with a complete set of data files as well as guidance on how you would like to view the data, and to review and provide feedback along the way. This is the most important onboarding step as it enables the full use of the budgeting applications.

Training

- Our products are designed to be intuitive and easy to use, but ClearGov provides a robust set of self-directed training resources, as well as live custom workshops to share best practices and help you get the most from our solutions.

Configuration

- Once trained, you can easily configure the ClearGov platform to meet your specific needs - for example - by customizing capital request forms; creating wage schedules; selecting the panels to include in your Transparency Center; etc.

Timeframe

- We have learned that different customers have different priorities, so the onboarding process usually takes between 60 - 90 days. If you have a specific deadline, please let me or your Implementation Manager know, and we'll get back to you quickly to let you know if it's possible, as well as what needs to happen - by when - to achieve that deadline.

Conclusion

In the pages that follow, we'll explain how and why ClearGov solutions not only offer the best value for Clifton, but also make your day-to-day operations more efficient, productive, and impactful.

As the leading provider of budgeting and planning solutions, ClearGov is committed to helping local governments like yours "make democracy work better". And while that may sound lofty, "democracy" is simply what you do every day. We just want to help you do it in a modern, data-driven way — a way that makes your job easier, lightens your load, showcases all the good work that you do, and ultimately helps you better serve your community.

ClearGov already works with hundreds of local governments, schools, counties and other agencies across the country, and we'd be delighted to welcome Clifton into the fold. If you have questions or concerns as you review this proposal, please do not hesitate to reach out. Thank you for your consideration.

Budget Cycle Management Overview

We know that you're working hard to make your local government run better, and you know that technology can help you get it done. Unfortunately, most of the gov-tech software on the market right now is designed for sprawling megacities or state and federal government — not local agencies like yours. So, these platforms are often complicated, expensive, and loaded with bells and whistles that you'll never use. You don't need a chainsaw to carve a turkey. You simply need the right tool for the job.

ClearGov, the leader in modern budgeting and planning solutions, is built from the ground up specifically for local governments. It does everything you need it to do. It's just-right software for agencies that are looking to take that critical next step toward modernizing their budget process. Therefore, all ClearGov solutions are:

CLEAR AND EASY TO USE

At ClearGov, everything we do is designed to make complex government data easy to understand and easy to use, internally and by the public at large. We present data in readily-understood infographic form, and offer an interface for our internal tools that's easy for every staff member to learn and use.

CLOUD-BASED

Web-based software requires no installation, no maintenance and is always up-to-date. Plus, it gives local governments the ability to quickly adjust to evolving input and changing dynamics. We host our software and our data with Amazon Web Services, which ensures data security and world-class software performance.

CONNECTED

All ClearGov solutions share a common data set and work together seamlessly. Plus, when you're ready to implement, we do all the heavy lifting for you. To get started, all you have to do is send us an Excel file with your financial data, and we'll onboard it for you.

COLLABORATIVE

ClearGov solutions are designed to improve collaboration and efficiency by automating processes and outcomes. Streamlining the collaborative process is vital to prevent key items from falling through the cracks. Centralization and remote access to documents, systems and processes is mission-critical.

COST EFFECTIVE

ClearGov is built and priced for local governments. Our packages are all-inclusive, so you'll never be charged extra for per-seat licenses, never be surprised with hidden fees, and never pay for support or product updates...never.

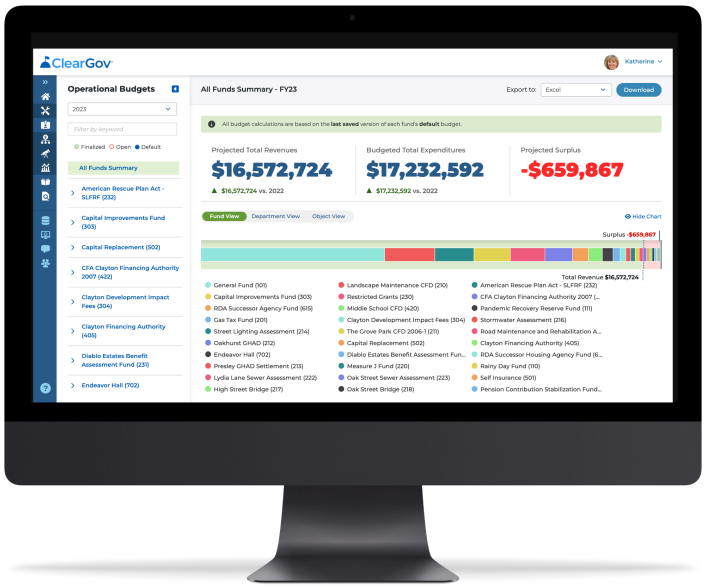
Our goal is to delight our customers with unbeatable value in everything we do.

Operational Budgeting

Budget Better Together

ClearGov Operational Budgeting is a suite of flexible, cloud-based budgeting, forecasting and fund balance modules designed to leverage your existing financial data into a more efficient and collaborative budget building process that streamlines communication with department heads and other budget stakeholders.

It is a one-stop shop to dynamically forecast what-if scenarios, build a budget and communicate budgeting rationale. Designed specifically for local governments and school districts, ClearGov Operational Budgeting is a giant step forward from building your budgets and forecasts with Excel or the legacy accounting system budgeting tools.



[Watch a 5 minute micro-demo here]

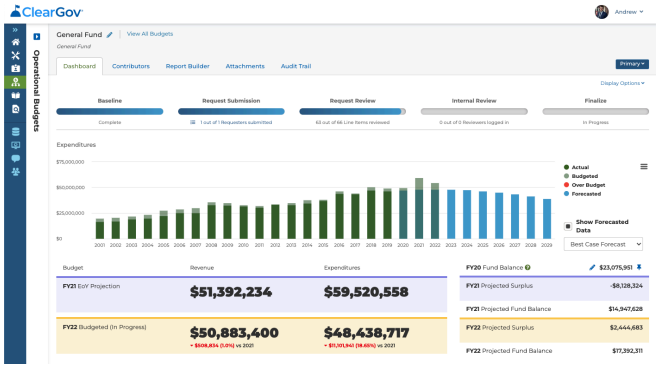
- ✔ **Budget Dashboard**
- ✔ **All Funds Summary**
- ✔ **Automated Audit Trail**
- ✔ **Budget to Actuals Charts**
- ✔ **Unlimited Budgets**
- ✔ **Departmental Collaboration**
- ✔ **End of Year Projections**
- ✔ **Integrated Report Builder**
- ✔ **Fund Balance Metrics**
- ✔ **Multi-Year Forecasting, and more...**

"Having the budget online eliminates version control issues and lets everyone know where we are in the process. Instead of calling or emailing department heads, I can just go into ClearGov and access all the requests and supporting documentation in one spot."

Sean O'Brien
Special Assistant to the Finance Director
Town of Natick, MA

Budget Builder

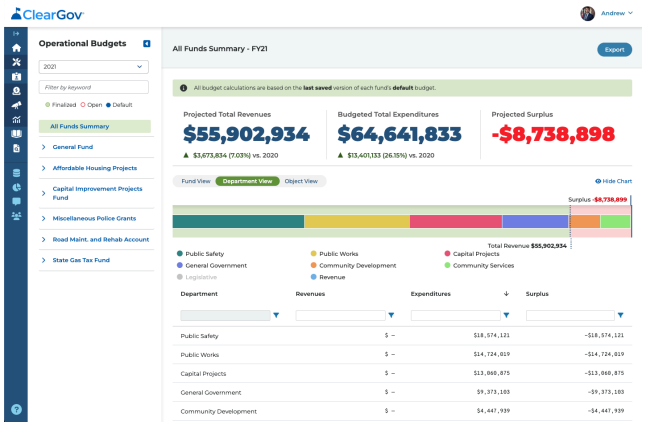
ClearGov's Budget Builder helps your staff budget better, together. Using a single, shared online workspace, financial executives, committee members, and department heads can collaborate on building a budget using an efficient tool that's been designed specifically to meet the budgeting needs of local governments.



- **Choose your baseline:** Base your budget on last year's data, on a simple-to-generate budget forecast (see below) or use zero-based budgeting.
- **Collaborate effectively:** ClearGov Budgets makes it easy to manage, merge, track and review budget requests and changes as a team, every step of the way.
- **Create unlimited budgets:** Create multiple budgets every year across different funds or for the same fund. You can even build out what-if scenarios.
- **Add notes and supporting material:** Comments and supporting documents are easily attached directly to line items so they are readily available for reference.
- **Keep a thorough audit trail:** Automatically track every change, comment, and version so you always know who changed what and when.
- **Build custom reports with a click:** Easily create and export custom reports to share your operational budget with internal and external stakeholders and existing systems.
- **Operational Budget Dashboard:** Quickly see and share the status of your budget-building process. Filter on current and historical financial data. Automatically aggregate all budget requests in one place.

All Funds Summary

With ClearGov's automated All Funds Summary dashboard, you can easily review your holistic budget. No more switching between spreadsheet tabs or scrolling screen by screen to get the full picture.



- **Automated Summary:** View your budget across all funds via an interactive, visual dashboard.
- **Toggle Your Views:** Filter and sort functionality is built-in. You can toggle your view by fund, department or object.
- **All Funds Summary Export:** Online collaborators will have access to the All Funds Dashboard, and with one click, you can export a full report to Excel, CSV or PDF.

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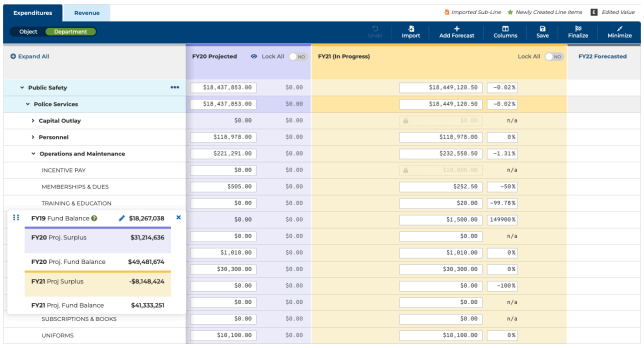
End of Year Projections

As your fiscal year progresses or as the fiscal year-end approaches, your collaborators can submit end-of-year projections. ClearGov automatically updates your projected fund balances to help you make more informed decisions for next year's budget.



- **EOY Collection:** Seamlessly include an "End-of-Year Projection" column in your budget workspace. Default to previous year's numbers or zero-balance.

- **Fund Balance Analysis:** Utilize interactive charts to give your finance team new perspectives and insights on your projected Fund Balances.

- **Pin Your Chart:** Your collaborators can pin their fund balance chart to their workspace to see live updates as they work through their budget requests entry.

Why does Clifton need this?

- **Improve accuracy:** Nearly 9 out of 10 spreadsheets contain errors. Finding those mistakes and fixing them can be frustrating and wastes precious time. But ClearGov is cloud-based, so everybody works on the same error-free master file vs. a multiple spreadsheet monster that has to be managed and merged manually.

- **Collaborate more effectively:** ClearGov allows everyone involved to work from the same platform, share comments and suggestions, and immediately see the impact across the organization — in real time — as budget development unfolds.

- **Free up time and resources:** Preparing the annual budget consumes a big chunk of your time, but it's not the only thing you do. Modernizing your budgeting process will free up your time and talent to focus on other critical projects as well.

- **Make better budgeting decisions:** ClearGov's dynamic, graphical interface helps you clearly visualize historical trends — at a glance — so you can readily identify areas that are consistently under or over budget and make adjustments accordingly.

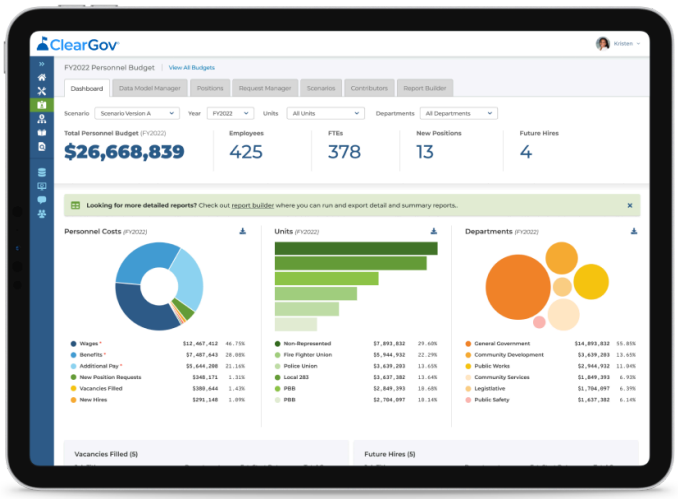
- **Plan for the long term:** Access to an AI-driven forecasting tool enables you to better assess how budget decisions made today will impact revenues and expenditures down the road. Create multiple forecasts to better plan for "best case" or "worst case" scenarios.

- **Identify areas of potential overspend/prevent waste:** With instant, easy access to benchmarking data, you can uncover areas for savings quickly and adjust your budget accordingly.

Personnel Budgeting

Modern Personnel Planning

Chances are that people represent the biggest chunk of your annual budget, and it's also the most complicated. ClearGov's Personnel Budgeting solution enables you to throw away those massive spreadsheets that you've been managing by hand and streamlines the entire personnel planning and forecasting process in a single, cloud-based, collaborative solution.



Complete with powerful tools to manage position requests, inform union negotiations and much more, ClearGov's Personnel Budgeting application is a unique software platform built specifically to help finance directors more easily budget for salaries, benefits and other personnel costs.

[Watch a 5 minute micro-demo here]

- ✔ **Personnel Dashboard**
- ✔ **Position Request Manager**
- ✔ **Vacancy Planning**
- ✔ **Unlimited Scenario Planning**
- ✔ **Union Negotiation Planning**
- ✔ **Multi-year Position Budgeting**
- ✔ **Integrated Report Builder**
- ✔ **And more...**

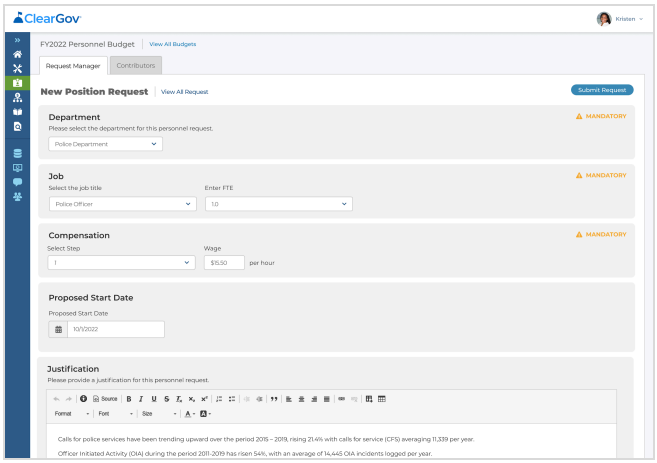
Page

"The more we work in ClearGov, the easier it gets. We first bought Transparency, and then subsequently added Digital Budget Book several months later. Now, we are planning to upgrade to the full suite this spring so we can use Operational Budgeting, Capital Budgeting, and Personnel Budgeting for our next budget cycle. The ClearGov team has been amazing to work with."

Linda Watson
Finance Director
Page, AZ
Population: 7,375

Personnel Request Manager

The ClearGov Personnel Budgeting solution enables you to quickly and easily setup and organize your personnel data, collective bargaining rules, open positions and more. Automated workflow tools enable you to capture position requests in a digital format and automatically incorporate these changes into your personnel planning model.



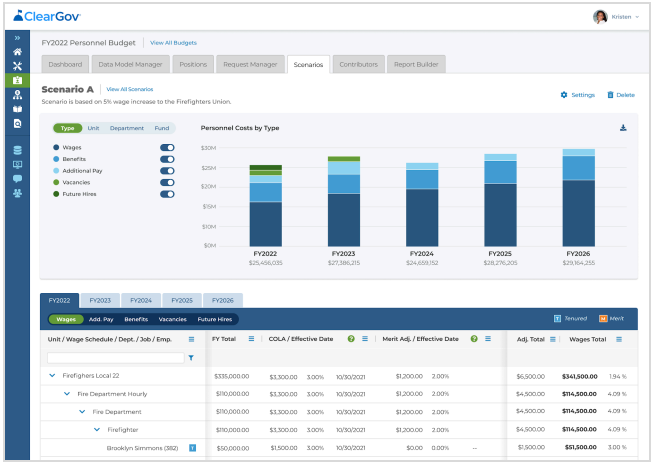
- **Position Management:** Easily import all people, positions and units from your accounting system and set up rules for steps, lanes, benefits, overtime and more.

- **Digital Request Forms:** Stop using paper or Excel request forms. Enable department heads to submit new position requests using digital request forms, and all data is automatically captured within your personnel plan.

- **Request Manager:** Manage all new position requests from one table. Easily see the details of each request, add comments for the requester, and take other actions on the request. Requests can be included in scenarios to see the impact of new positions as you build your personnel budget.

Personnel Planning

ClearGov Personnel Budgeting provides a powerful yet intuitive set of tools to review, plan, compare and communicate multiple personnel plan scenarios to help you make smart decisions about your team and your budget. Compare and contrast single year or multi-year budgets. Easily alter any of your key assumptions to examine unlimited what-if scenarios.



- **Data and Rules Manager:** Intuitive tools enable you to set up and manage key assumptions and rules by position or by CBA unit.

- **Scenario Planning**: Seamlessly create unlimited, personnel budget scenarios based on applicable rules and assumptions by unit, by position or by individual.

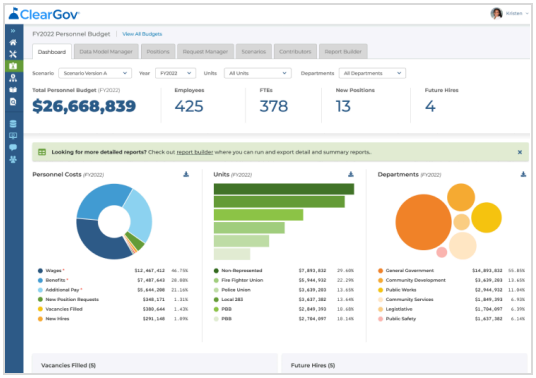
- **Union Negotiations:** Analyze the effects of adjustments to salaries and benefits for more informed negotiations.

- **Vacancy Planning:** Get a complete picture of your current and future workforce budget; create and fill vacant positions on specified dates.

- **Multi-Year Planning:** Automatically create salary and benefit plans for up to 20 years in the future.

Personnel Dashboard

ClearGov Personnel Budgeting rolls up all of your critical information into an easy-to-read, graphical dashboard to help you immediately see the impact of key decisions and share these insights with the rest of your team in a common cloud-based environment.



- **Robust Filtering:** Immediately see the impact on your headcount plans from multiple angles. Filter your personnel dashboard by department, job type, position, unit, and more.

- **Report Builder:** Create and export custom reports to share your workforce budget with internal and external stakeholders and existing systems.

Why does Clifton need this?

- **Scrap the Spreadsheets:** Get rid of those massive personnel planning spreadsheets and stop sorting through emails to find the right update. Best of all, eliminate those tedious spreadsheet errors that take hours and hours of precious time to find and fix. ClearGov is cloud-based, so everybody works on the same error-free master file vs. a multiple spreadsheet monster.

- **Accurate forecasts:** More accurately forecast personnel expenses, including salaries, benefits and other ancillary compensation such as overtime to help you make better, fact-based decisions today.

- **Critical insights:** Leverage scenario planning to understand the true impact of key labor contract negotiations, plan for vacancies, furloughs and more.

- **Save time and effort:** Manage new position and reclassification requests more efficiently and incorporate those changes directly into your planning.

- **Streamline Budget Reviews:** Share your dashboard and key reports with internal and external stakeholders for review, feedback and approval. With all of the relevant information in one place, your budget review meetings will be a snap.

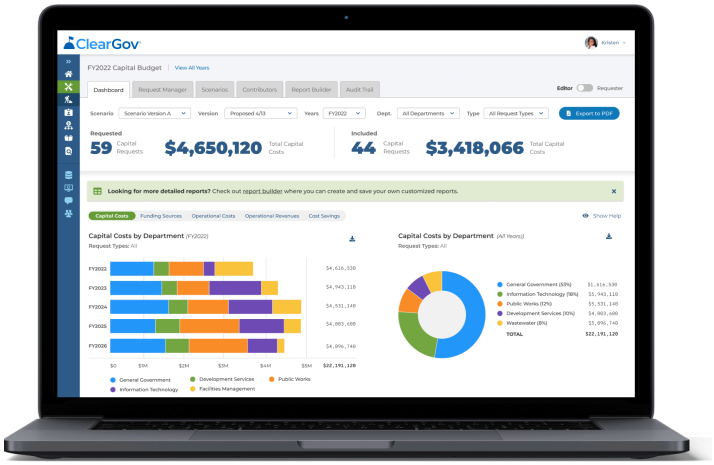
- **Synchronized budgeting:** ClearGov's Personnel Budgeting also syncs directly with ClearGov Operational Budgeting to further streamline your overall annual budgeting process.

Capital Budgeting

Smart Capital Planning

Capital planning doesn't have to be complicated and it definitely doesn't need to be manual. It's time to get rid of those hard copy capital request forms and move your entire capital planning process into the digital age.

ClearGov Capital Budgeting is the first cloud-based capital improvement planning (CIP) solution specifically designed for local governments that streamlines requests, provides a multi-year scenario optimization process, and generates website-based pages automatically for each capital improvement.



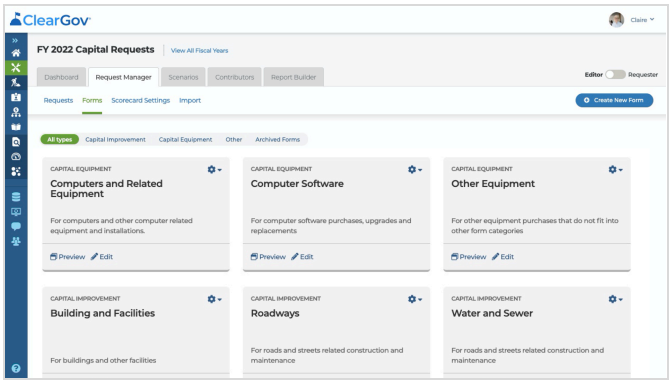
[Watch a 7 minute micro-demo here]

- ✔ **Capital Budgeting Dashboard**
- ✔ **Capital Request Manager**
- ✔ **Request Scoring & Ranking**
- ✔ **Unlimited Scenario Planning**
- ✔ **Unlimited Contributors**
- ✔ **Project Request Templates**
- ✔ **Integrated Report Builder**
- ✔ **And more...**

"Our CIP team absolutely loves the capital budgeting product. They love the fact that they can import our projects into it, and we can show our citizens this information. We are going to use the Transparency project pages so that our citizens can get updates on our projects."

Christin Lindsey
Senior Budget Analyst
Pflugerville, TX

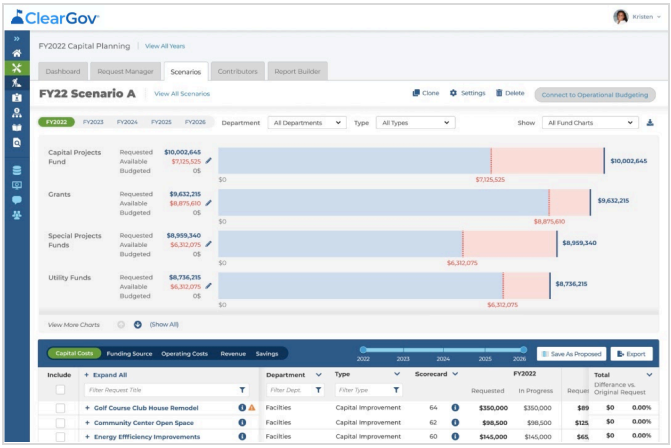
Capital Requests



The Capital Request function is a dashboard-driven tool that automates and optimizes the process of collecting, organizing, and reporting capital requests across all departments and automatically populates your capital plan. Think of it as a modern, digital-first solution to an age-old, paper problem.

- **Digitize your requests:** Save some trees with a simple online form that captures and submits requests electronically.
- **Customize your form(s):** Easily customize the default templates with a few simple clicks to precisely fit your needs and preferences. Create as many different form types as you need.
- **Automate your workflow:** Initiate, collect, track, and manage all your requests online, even set triggered reminders for department heads.
- **Digital audit trail:** Your department heads can easily attach pictures, PDFs, and other supplemental materials to their digital request form. These materials travel with the request, so they're always just a click away.
- **View capital requests at a glance:** Report and review requests by department, funding source, fiscal year, and more — all from an intuitive dashboard.

Scenario Planning

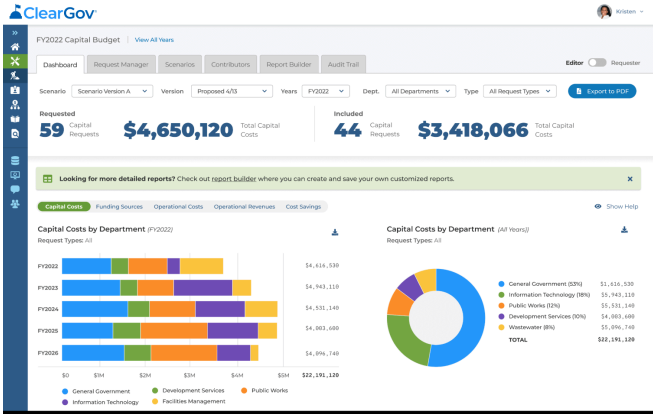


All capital request data is automatically integrated into the Scenarios functionality. Powerful but simple tools enable you to easily and visually identify how your expected funding matches up against all of the requests. Scenarios makes it point-and-click easy to examine multiple scenarios to help you make insightful decisions about which projects you need and can afford to fund.

- **Unlimited Scenarios:** Easily create, analyze and compare multiple scenario plans to propose and optimize your capital budget - both near and long term.
- **Scoring and Ranking:** Assign priorities and ratings to each project based on how they directly impact your key strategic initiatives.
- **Shift Funding Assumptions:** Can't afford to completely fund a project in one year...no problem. ClearGov Capital Budgeting enables you to spread funding assumptions across multiple years and explore multi-year what-if scenarios.

Capital Budgeting Dashboard

The Capital Budgeting dashboard centralizes everything you need to plan and present your budget and provide deeper insight into capital requests. Use filters to visualize the data from multiple angles while you review capital costs, funding sources, operational costs, cost savings and project revenue.



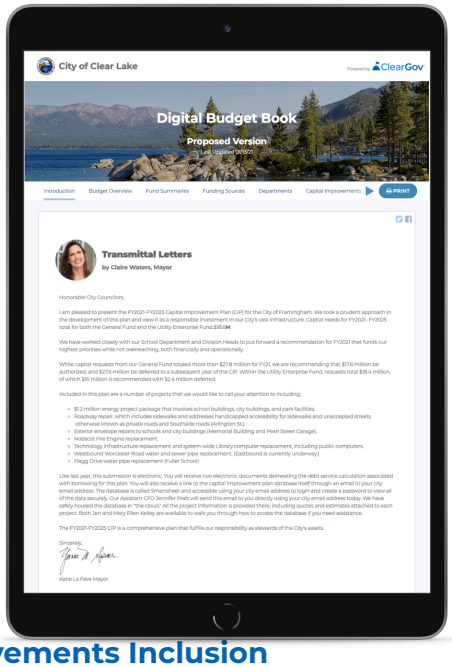
- **Robust Filtering:** Immediately see the impact of capital requests on your budget from multiple angles. Filter your dashboard by department, year, request type and more.
- **Auto-generated graphs:** View your capital budget data with auto-generated charts that can be downloaded instantly to be used in presentations or shared with stakeholders.
- **Analyze Requests:** Easily click on a request to drill down into the details to see pictures, attachments and a cost breakdown.

Why does Clifton need this?

- **It's so much more efficient:** The sooner you automate out-dated manual processes, the more efficiently you can govern. Once you streamline the tedious task of organizing your capital requests, you'll have more time and energy to invest in one of the most critical components of good governance — strategic planning.
- **Eliminate the paper chase:** Instead of chasing down paper requests and slogging through the data entry process, you can kick off each new request cycle with a click.
- **Critical insights:** Leverage scenario planning to understand the true impact of key capital projects in both the short term and over time.
- **Shine a spotlight on community development:** A good chunk of every tax dollar funds important CIPs in your community — things like new construction, improvements to infrastructure, and other key initiatives. Keep residents (and the press) informed about the issues they care about most.
- **Synchronized budgeting:** ClearGov's Capital Budgeting syncs directly with ClearGov Operational Budgeting to further streamline your overall annual budgeting process. Capital Budgeting also syncs with and automatically generates a capital request summary with detail pages for each department/request for your ClearGov Digital Budget Book.

Digital Budget Book

Build an Award-Winning Budget Book in a Fraction of the Time



The annual budget book is your most important, public-facing policy document. You want it to be polished, professionally formatted, and accessible to as many residents and stakeholders as possible. And, ideally, you want it to be easy and efficient to produce on your end.

ClearGov Digital Budget Book is the industry's first website-based solution that automates most of the budget book creation process using templates and data-driven charts and tables. Meet GFOA award criteria and deliver new levels of clarity, engagement and understanding for your citizens.

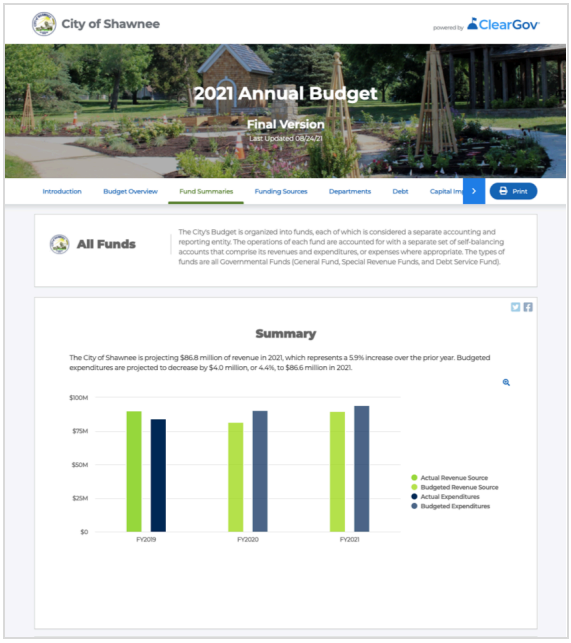
Watch a 5 minute micro-demo here

- ✔ **Automated Fund Summaries**
- ✔ **Capital Improvements Inclusion**
- ✔ **Department Specific Pages**
- ✔ **Automatic Data Updates**
- ✔ **Collaborate and Customize**
- ✔ **Automated Workflows**
- ✔ **Built-in GFOA Best Practices**
- ✔ **And more...**

*"We are proud to have won a GFOA award for our latest budget book that we created with ClearGov's Digital Budget Book. One GFOA reviewer even gave us an **Outstanding** rating for Document-wide Criteria and noted:* 'The new software they have implemented is great. Graphics, charts, formatting: all exceptional. Outstanding as a communication device.' *We are thankful to ClearGov for all of their support throughout the process."*

Janet Holman
Financial System Manager
Montgomery County, OH

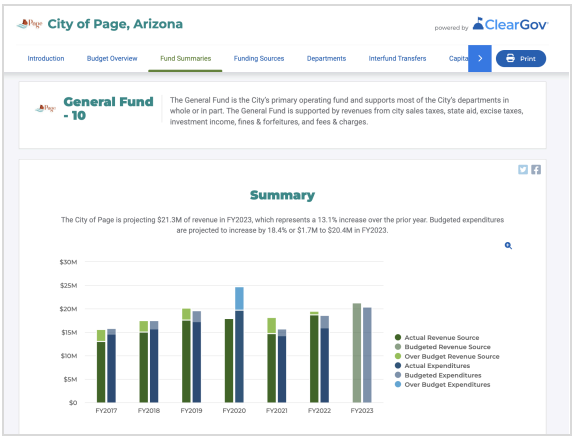
Budget Book Builder



The Budget Book Builder module helps you produce an interactive and engaging budget book in a fraction of the time it takes today. Instead of manually building your book in a clunky document editor, you build it collaboratively using simple web apps that streamline the steps from start to publish.

- **Prepopulated and preformatted:** Start with a core framework that includes all of your pre-loaded budget data with integrated, pre-built charts
- **Smarter workflow:** Collaborate and work faster to add your narrative with fewer headaches
- **Highly customizable:** Add images, choose chart colors, and select styles to reflect your civic brand.
- **Better end product:** Produce a polished piece that is ADA-Optimized and built from the ground up to meet GFOA best practices

Auto-generated Charts, Graphs and More



ClearGov automatically generates charts, graphs, and Fund Summary pages using your budget data - giving you a profound head start in content creation.

- **Page creation:** Fund Summary pages are pre-built with easy-to-edit template panels. Simply add narrative to the panels to tell your story.
- **Pre-populated:** Fund Summary pages are pre-populated with revenue, expense, and historical data so you don't have to enter it manually.
- **Auto-generated graphs:** Pages include compelling, colorful graphs to complement the data and to help visualize the numbers for each section of your budget. All your graphs and data are auto-updated if you change the numbers.
- **Auto-translate:** Built-in Google Translate functionality will automatically translate your budget book narrative into Spanish, French, Portuguese or more than 100 other languages.

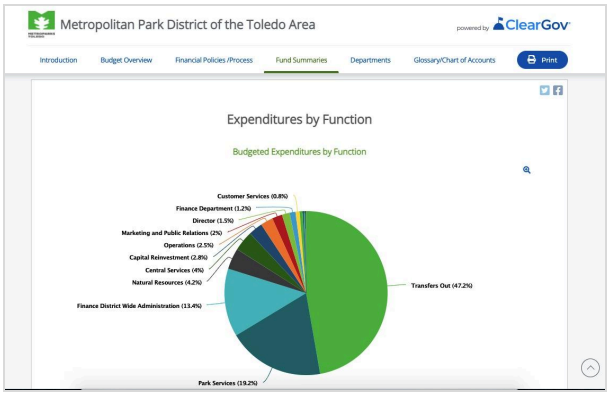
Digital Budget Book Examples

Check just a few of the outstanding Digital Budget Books created using the ClearGov solution:

- El Mirage, AZ Digital Budget Book
- Shawnee, KS Digital Budget Book
- Yuma County, AZ Digital Budget Book
- Sussex County, DE Digital Budget Book
- City of Bristol, CT Digital Budget Book

Automatic Data Updates

Revenue and expense data are automatically updated throughout your Digital Budget Book as the numbers change, eliminating errors and saving time - especially valuable for those inevitable last-minute tweaks.



- **Embedded Data:** Easily embed budget numbers into your narrative. Embedded numbers automatically update whenever your budget changes. No more searching through 300 pages.
- **Smart Charts:** All charts and graphs also update automatically, and they're interactive to help provide a complete picture of your budget.
- **Integrated Budget:** Syncs directly with ClearGov Operational Budgeting or upload your budget data into an integrated, intuitive budget editor.

Why does Clifton need this?

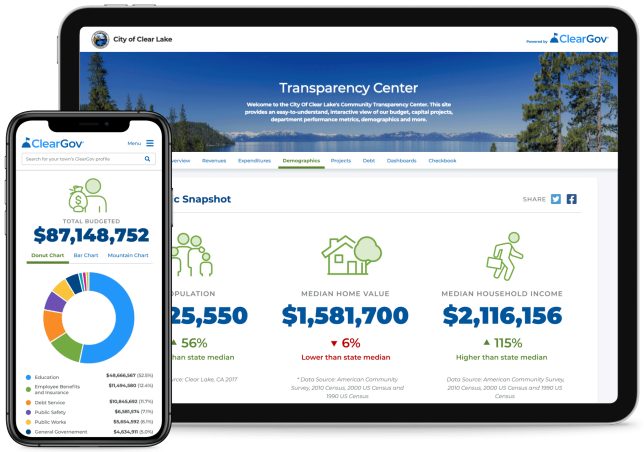
- **The short-cut you always wanted:** One simple click generates a fully formatted framework that's automatically populated with your financial data, along with pre-built charts, tables and graphs, and even some pre-written content. You simply fill in the blanks and customize the content as you see fit.
- **Improve accuracy:** The more spreadsheets you manage and papers you shuffle, the greater the margin of error. ClearGov's digital-first approach is automated, templated, and paperless so you can stop manually collecting, merging, and managing all that input from dozens of department heads.
- **You save time and aggravation:** Recreating charts, tables, and graphs from spreadsheets every time a figure changes is not only tedious, it's inefficient. With ClearGov, every time you change a number in your budget, all of the applicable charts, tables and graphs are updated automatically.
- **Print on demand:** Printing a budget book is expensive and often out of date before the ink dries. ClearGov enables you and your citizens to print specific sections or the entire budget book whenever you like - which saves both time and money.
- **GFOA kudos:** ClearGov's Digital Budget Book is structured to meet GFOA best practice guidelines. In fact, there is a GFOA checklist built right in, so you can check off each Distinguished Budget Award Presentation requirement as you complete it.

Transparency

Tell Your Story

Tell your financial story using our simple-to-navigate transparency center. Easy-to-understand infographics help you share financial information, departmental goals and results in a way that informs and engages your community.

ClearGov Transparency is a suite of cloud-based solutions designed to remove the static from your communications efforts, so you can keep your community in the loop with the solid work you and your team are doing. With innovative, turnkey transparency profiles, project pages and department dashboards ClearGov Transparency helps you tell your story and show your work.



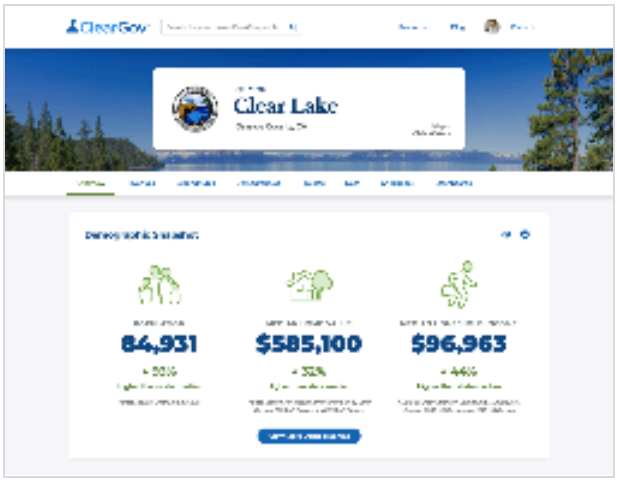
[Watch a 5 minute micro-demo here]

- ✔ **Fiscal Transparency**
- ✔ **Open Checkbook**
- ✔ **Department Dashboards**
- ✔ **Performance Metrics**
- ✔ **Peer Comparison**
- ✔ **Capital Project Pages**
- ✔ **Custom Chart Builder**
- ✔ **And more...**

"We have received nothing but positive feedback from the public on our new ClearGov Transparency profile. It has helped us communicate our financials in a user-friendly and interactive way."

John Frye
Financial Services Director
Pinehurst, NC
Population: 15,580

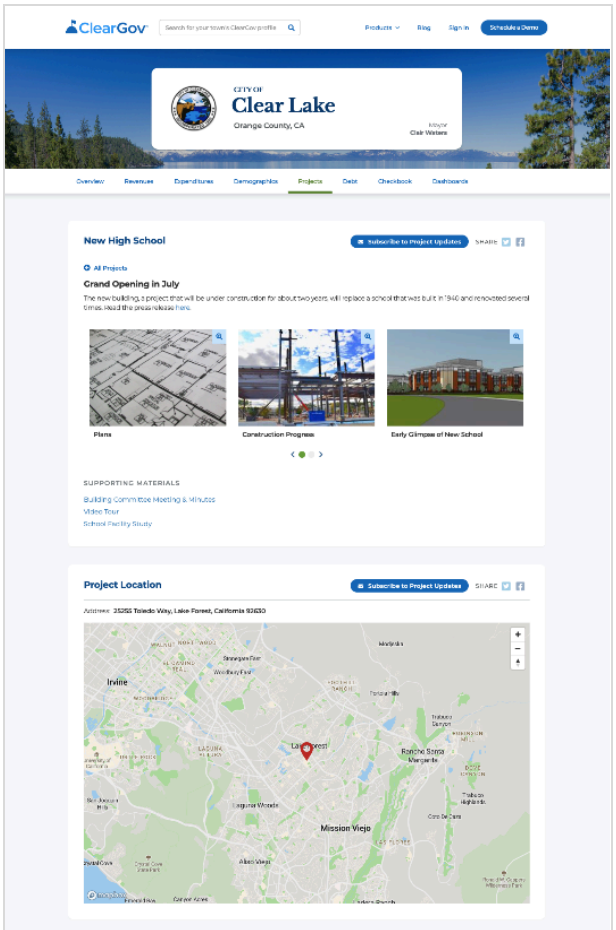
Financial Transparency



Build community trust and support by publishing your financial data in an online profile that's feature-rich, easy to use, and easy to understand. It's an instant best-in-class transparency center that's miles ahead of the usual complex spreadsheets and static PDFs.

- **Easy-to-understand infographic format:** Help citizens and other stakeholders easily visualize and interpret important metrics.
- **Context features that make transparency meaningful:** Add explanatory notes that tell the story behind the numbers. Allow users to compare data side-by-side with similar communities near you.
- **Budget vs. actuals:** Clearly show how funds are collected and allocated. Reveal trends by showing historical data as well.
- **Open checkbook:** If desired, you can provide searchable, check-level detail revealing line-item spend.

Capital Project Communications



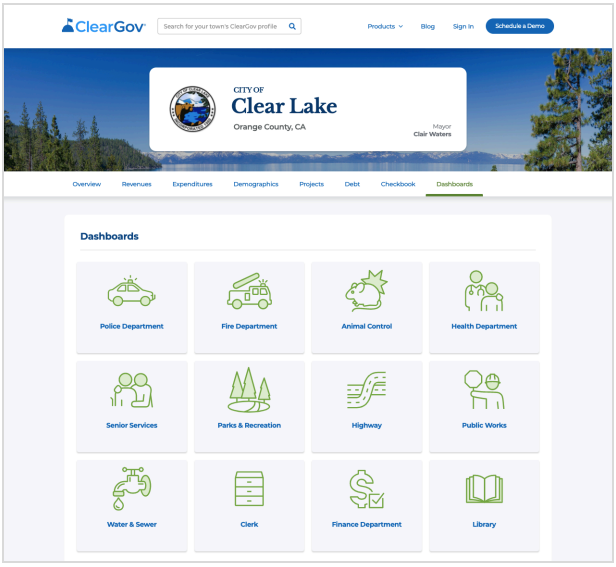
Keep citizens in the loop with key data and updates about all of your key projects. Project Pages take only minutes to populate and allow you to share photos, timelines, funding sources, and more — all in one centralized location. If you're also using ClearGov Capital Budgeting you can publish capital requests from department heads directly to project pages in just one click.

- **Share project finances:** Post your project's budget, funding sources and track expenditures along the way.
- **Share images:** Bring your project's story to life by posting photos and architectural renderings.
- **Allow citizens to subscribe:** Visitors to your Project Pages can subscribe to receive automatic email updates every time you make a change.
- **Collect citizen feedback:** Invite visitors to ask questions or post comments in a moderated forum that you control.

Department Dashboards

Tell your organization's whole story by publishing updates detailing department-level performance metrics. Showcase KPIs for any and all departments, from animal control to the zoning board.

ClearGov Department Dashboards are extremely flexible and point-and-click easy to assemble. You can use Department Dashboards to display any metric you like. Plus, the ClearGov solution makes sure that your data is presented in a way that's easy for your residents to interpret and understand.



- **Customize:** Display department-specific KPIs. Add the department head's name, title, picture, and a brief intro letter.
- **Create panels:** Select the appropriate template for each section you want to display. If you like, add commentary or explanatory text.
- **Add charts:** Pull in existing graphics from the ClearGov Chart Builder App or easily create new ones specific to your dashboard.

Why does Clifton need this?

- **Drive community support:** By sharing critical facts and figures with citizens, you can foster a climate of trust and understanding that helps drive public support for key initiatives.
- **Dispel public misconceptions:** MIT research shows that false news travels faster, farther, and deeper than true news, particularly through social media. In the age of misinformation, readily accessible and easily understood facts are your best defense against public misconceptions.
- **Reduce inquiries:** Research by the Sunlight Foundation indicates that municipal transparency programs reduce citizen information requests by 30 percent. The more data you share with constituents now, and the clearer you make it, the fewer inquiries and record requests you'll field on an ongoing basis.
- **Promote value:** Where else can the average citizen go to find out about police response times or annual fundraising efforts? Department Dashboards let every division tell its own unique story.
- **Hold departments accountable:** They say that what gets measured is what gets done. ClearGov dashboards are a simple and effective way to track department performance against goals and to promote a culture of performance and transparency agency-wide.
- **Shine a spotlight on community development:** A good chunk of every tax dollar funds important CIPs in your community — things like new construction, improvements to infrastructure, and other key initiatives. Keep residents (and the press) informed about the issues they care about most.

Product Scope

In the interest of transparency, we want to provide guidance around the scope of usage that is included with each ClearGov solution. The tables below do not provide a detailed list of every feature and/or function included in the product. These tables provide a summary of the key things that you can do with each solution once your account has been activated.

ClearGov Operational Budgeting - Product Scope

Once your data has been onboarded, ClearGov Operational Budgeting enables Clifton team members to execute a variety of tasks, as outlined in the table below. ClearGov products are designed to be easy to use and intuitive, and with the training we provide, you should have all the expertise you need to fully leverage the platform.

Service Description	In Scope
Create Forecasts: Auto generate one or more forecasts for each of your funds. Modify forecasts based on what-if scenarios adjust parameters as needed.	Unlimited forecasts
Create Budgets: Create one or more budgets for each of your applicable funds. Invite collaborators, iteratively build the budget and share with reviewers.	Unlimited budgets
Export Budgets to ERP: Export your final budget(s) from ClearGov in order to import directly into your accounting system / ERP. NOTE: Depending on your ERP, your export file may require formatting prior to import.	Export Format:Excel; .CSV file

ClearGov Personnel Budgeting - Product Scope

Once you have uploaded your position and personnel data, ClearGov Personnel Budgeting enables Clifton team members to execute a variety of tasks, as outlined in the table below. ClearGov products are designed to be easy to use and intuitive, and with the training we provide, you should have all the expertise you need to fully leverage the platform.

Description	In Scope
Personnel Request Forms: Create forms for your contributors to submit personnel requests.	Unlimited personnel request forms
Personnel Data Import: Import personnel and position data into your personnel plan.	Unlimited positions and personnel
Personnel Scenario Planning: Input and adjust key rules and assumptions to create and analyze personnel budget scenarios.	Unlimited scenario planning

ClearGov Capital Budgeting - Product Scope

Once your subscription is activated, ClearGov Capital Budgeting enables Clifton team members to execute a variety of tasks, as outlined in the table below. ClearGov products are designed to be easy to use and intuitive, and with the training we provide, you should have all the expertise you need to fully leverage the platform.

Description	In Scope
Capital Request Forms: Create forms for your contributors to submit capital requests.	Unlimited capital request forms
Capital Request Imports: Import existing capital requests to your capital plan and/or present in your budget book.	Unlimited capital requests
Capital Scenario Planning: Input and adjust capital funding assumptions to create and analyze capital budget scenarios.	Unlimited scenario planning

ClearGov Digital Budget Book - Product Scope

Once your data has been onboarded, ClearGov Digital Budget Book enables Clifton team members to execute a variety of tasks, as outlined in the table below. The ClearGov training programs and your CSM will provide advice and suggest best practices to help you optimize your own Digital Budget Book.

Description	In Scope
Digital Budget Books: Create comprehensive digital budget books based on onboarded budget data and the narrative added by you.	Unlimited Digital Budget Book versions
Digital Budget Book Pages: Fill out templated sections of your budget book using ClearGov's toolset and GFOA guidelines embedded in the product, and/or create new pages with your own content, images, tables, etc. as needed.	Unlimited pages
Printed Budget Books: ClearGov's Digital Budget Book solution includes print to .PDF functionality. It automatically creates .PDF documents of the full budget book or selected sections.	Unlimited

ClearGov Transparency - Product Scope

Once your data has been onboarded, ClearGov Transparency enables Clifton team members to execute a variety of tasks, as outlined in the table below. The ClearGov training programs and your Client Success Manager will provide advice and suggest best practices to help you optimize your ClearGov Transparency implementation.

Description	In Scope
Project Pages: Create and publish website-based Project Pages to communicate capital projects and other community projects. Share project status, milestones, timeline, budget and other updates with your constituents.	Unlimited Project Pages
Department Dashboards: Using ClearGov's easy to learn and intuitive toolset, including custom charting, you can create Department Dashboards to communicate key performance metrics to your constituents.	Unlimited Department Dashboards
Transparency Profile Launch: Promote your transparency profile to residents through a press release, your website and social media.	ClearGov provides a release template and a customer banner for your Website.
Data Updates: You may regularly update your financial data at your discretion by sending new files to ClearGov. For example, you may post current FY budget and update periodically with actual spending.	You may provide monthly, quarterly (recommended) or annual updates for budget data. Open Checkbook data can be uploaded weekly.

Implementation Plan

Overview

The ClearGov onboarding process is designed to activate and set up your ClearGov solution. We have designed the process to be as straightforward as possible. Yes - there are some things you'll have to do, but the effort is likely to be much less than other software implementations you have experienced in the past. With your specific goals and budget timeline in mind, your Implementation Manager will develop a plan and guide you through what needs to be done to get you and your team up and running. The Implementation Manager will work with you and ClearGov's internal experts to achieve onboarding milestones.

Roles & Responsibilities

Effectively and efficiently completing the onboarding process requires a small group of people - from both ClearGov and Clifton - with specific roles and responsibilities, as follows. NOTE: For some customers, one person may play multiple roles.

Clifton Team

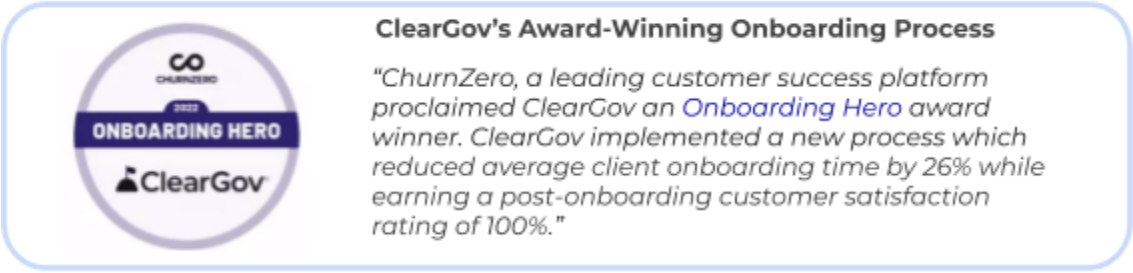
- **Executive Sponsor:** Champions the implementation and rollout of ClearGov inside Clifton. Removes roadblocks and acts as the escalation point if the onboarding process stalls.
- **Primary Contact:** Go-to person at Clifton who is the main liaison with ClearGov's Implementation Manager. Responsible for scheduling meetings and ensuring the right people from the organization attend.
- **Data Exporter:** The person responsible for exporting financial data from your ERP / Accounting System and providing Account ID structure information.
- **Data Reviewer:** The person responsible for reviewing and approving data maps and how your data displays within the ClearGov platform.

ClearGov Team

- **Implementation Manager (IM):** Overall Project Manager for onboarding. Responsible for driving meetings as required and guiding you through the onboarding process. Ensures alignment with what needs to be done and who needs to do it.
- **Sr. Data Advisor:** ClearGov's full-service Data Advisor team is made up of ***former local government finance officials***, so they have been in your shoes. Your Sr. Data Advisor is

responsible for uploading and categorizing your financial data. They will work closely with the Data Reviewer to complete data mapping.

- **Training & Enablement Specialist:** A ClearGov team member who is deeply familiar with ClearGov products and has developed on-demand educational material available in ClearGov's Support Center. This person will lead training workshops as necessary for users.
- **Client Success Manager (CSM):** Your Client Success Manager is responsible for making sure you achieve your objectives and have ongoing success using the ClearGov platform.
- **ClearGov Support Team (support@cleargov.com):** Everyone on this team understands how ClearGov products work and can answer questions to help you complete a task. The ClearGov Support team is available for technical assistance for all ClearGov customers.
- **ClearGov Data Team (data@cleargov.com):** The ClearGov Data Team is responsible for adding new or updating existing data after the initial onboarding is complete. NOTE: ***Most members of our Data Team are former financial officials as well.***



Data Onboarding Timeline

We have successfully onboarded over a thousand customers, so we know that different organizations have different objectives and deadlines. Some of our customers want/need to implement as quickly as possible and make ClearGov their #1 priority. Other customers take a more relaxed approach and fit ClearGov in among other projects. As a result, the onboarding process typically stretches across 60 - 90 days, which allows enough time for us to collaborate and complete the important tasks mentioned in the next section.

Typical Onboarding Timeline

IMPORTANT - Meeting Your Deadline: We are happy to work at whatever pace fits your needs, and we recognize that in certain circumstances, you may require an expedited onboarding process. If you have a specific deadline in mind, please inform your Solutions Advisor or Implementation Manager as soon as possible. We will do our best to meet your deadline (we don't miss many of them), and we'll let you know exactly what we need from you - and when - in order to hit your objective.

Data Onboarding Phases & Tasks

The onboarding process has six phases, as outlined below. Some of these phases overlap and can occur concurrently to reduce the duration of onboarding. Furthermore, once your product subscriptions are activated you are able to use the product(s) immediately to complete various setup & configuration tasks while your general ledger data is being uploaded and mapped.

Phase 1: Discover

The Discover phase is the initial period when you and ClearGov develop a shared understanding of your goals, specific data requirements & structure, budget cycle timeline, and onboarding plan. Depending upon schedules and availability, the Discover phase - in conjunction with the Prepare phase - usually lasts 2 to 4 weeks, starting when you sign the ClearGov service order and your Solutions Advisor connects you with your Implementation Manager.

The key objectives during the Discover phase include:

- **Share Goals:** During the Kickoff call, your Implementation Manager will review and verify the goals you discussed with the Solutions Advisor during the sales process.
- **Confirm Key Milestones & Dates:** This information will be used as input to the onboarding project plan and to ensure that everyone has common expectations.
- **Define Launch Requirements:** The Implementation Manager will guide you through exactly what needs to be completed prior to launching ClearGov applications.

Task	Responsibility	Notes
Product subscription activation	ClearGov	ClearGov will activate your subscription in accordance with the Start Date listed in your Service Order. ClearGov will create your Client Admin user, who can then access the platform and add additional (unlimited) users as necessary.
Kickoff & Data Discovery calls	ClearGov & Client	The IM will schedule two separate 30 - 60 minute Zoom sessions with your team. The first call is to discuss key objectives and the timeline for onboarding. Your Primary Contact along with anyone else who would like to be involved should attend this meeting. The second is with a ClearGov Sr. Data Advisor to understand your financial data and collect information for categorizing that data. Your Primary Contact, Data Exporter, and Data Reviewer should attend this meeting.
Complete Implementation Worksheet	ClearGov & Client	The IM will share a worksheet with a few questions to help us better understand your specific needs and timeline.
Assemble teams and resources	ClearGov & Client	Identify and assemble the necessary individuals - on both teams - to participate in onboarding.
Create project plan with timeline	ClearGov	The IM will develop the timeline and project plans and will review these with your Primary Contact.

Phase 2: Prepare

The Prepare phase focuses mainly on helping ClearGov understand how you categorize your financial data and what changes may be necessary in order to display data the way you prefer within the ClearGov platform. During the Prepare phase, we will ask you to export financial data from your ERP or accounting system and provide information on your account code structure.

Task	Responsibility	Notes
Data Onboarding learning path	Client	We will share material to help you understand the ClearGov data onboarding requirements, as well as how certain choices will affect how your data can be displayed within the ClearGov platform.

Scope data implementation	ClearGov	We will ask you to verify how many years of historical data you wish to include in the platform along with which budget and actual versions you want to onboard.
Export Financial Data	Client	We will ask you to export financial data from your ERP / accounting system, and we will provide data format requirements.
Provide mapping information	Client	We will ask you to provide guidance about how to categorize line items based on the structure of your Account IDs, i.e. help us understand your Account ID segment codes.
Review and clarify data	ClearGov	ClearGov will review your data files let you know if we have clarifying questions.

Phase 3: Map & Review

ClearGov offers a full-service data onboarding process that includes formatting, uploading, and mapping your financial (i.e. general ledger revenue and expense) data. This is the most important step of the onboarding process because that data is what enables the full use of our budgeting applications. The Sr. Data Advisor will complete the onboarding work while relying on you to provide a complete set of data files and your feedback along the way. We will need you to attend a few calls, review the mapping and provide timely feedback. It is our goal to make sure your financial data is presented through the ClearGov applications in the way you want.

Task	Responsibility	Notes
Upload and map financial data	ClearGov	ClearGov **full-service data onboarding** includes formatting and uploading your financial (revenue and expense) data and mapping each line item into categories such as fund, department, revenue source, objects, etc.
Review initial mapping	ClearGov & Client	We will review your initial mapping in a Mapping Review call and develop a strategy for you to provide feedback.
Provide feedback and iterate initial mapping	ClearGov & Client	If necessary, we will create a mapping feedback form for you to fill out and return to us. We will make mapping revisions based on your feedback.
Review mapping in-product	ClearGov & Client	We will review how data flows into key product areas and how you can change how your data looks using product settings. If no initial mapping revisions are required, this process can happen in the initial Mapping Review call.
Product-specific settings	ClearGov & Client	During the in-product review, we will discuss how specific product settings can impact the presentation of your data, e.g. Digital Budget Book best practices for creating department pages with a consistent look.

Phase 4: Train & Configure

Administrators can begin learning how to use ClearGov as well as configure application settings while your data is being mapped. We have developed comprehensive courses that provide you with step-by-step instructions on how to configure ClearGov. Your IM will recommend a custom learning path based on the products you have purchased.

Task	Responsibility	Notes
Administrators & editors begin learning path and	ClearGov & Client	Your IM will recommend and enroll you in ClearGov Academy courses to help you meet your goals. Courses are broken down into a variety of product-specific educational

explore help resources		elements (e.g. videos, articles, quizzes) for easy consumption. Login to ClearGov Academy and begin your learning path, and log in to ClearGov and explore our Support Center resources.
Admin & Editor Workshops	ClearGov & Client	Schedule and complete product workshops, as required. (See note below for additional details.) This is custom, instructor led training, so please come prepared with specific workflow questions.
Configure applications	Client	Complete configurations in selected applications, including adding non-general ledger data, e.g. capital requests and employee information. See below for an outline of application-specific configurations that you can utilize to customize your ClearGov experience. Your IM will provide you with guidance and best practices on how to utilize these configurations.
Add users to the system	Client	In the User Management application, add all potential users to the system. Adding all users here makes it easy to select the appropriate people when it comes time to request budget input and review from your team.

ClearGov Workshops Overview

ClearGov's products are designed to be easy to use and our learning resources are robust. As a result, you may not need a Workshop for all products. If you want one, here are our guidelines:

- ClearGov will provide a Workshop for each product in your subscription.
- ClearGov Workshops may be attended by both Administrators and Editors.
- ClearGov Workshops are designed to answer your specific questions about how to use ClearGov's solutions to meet your specific needs. Therefore, it is **highly recommended that you complete the ClearGov Academy courses prior to attending a ClearGov Workshop.**
- All Workshops are recorded for your ongoing reference and team access.

Phase 5: Promote & Educate

ClearGov products are built to foster collaboration during the budget development process. So, we want to make sure your entire team knows how to get the most from our platform.

Task	Responsibility	Notes
Introduce ClearGov to colleagues	ClearGov & Client	Your IM will work with you to customize materials (email messaging and supporting materials) to send to key stakeholders in your organization.
Department Heads complete learning paths	Client	Your IM will recommend ClearGov Academy courses for your Department Heads and other users of ClearGov based on the products included in your subscription. Your IM will also recommend other resources available through our learning center to ensure your Department Heads are set up for success with ClearGov.
Department Head Workshop	ClearGov & Client	Schedule and complete product workshops, as required. (See note above for additional details.) This is custom, instructor led training, so please come prepared with specific workflow questions.

Phase 6: Ready to Go

With your onboarding process complete, the Clifton team will be well-prepared to build and present your budget. At this point, your Implementation Manager will introduce your ClearGov Client Success Team, including your Client Success Manager, who will provide ongoing support.

Task	Responsibility	Notes
Client Success Manager assigned	ClearGov	ClearGov will assign a dedicated Client Success Manager (CSM). Your CSM will become your primary point of contact to provide coaching, share best practices, and ensure continued success with your ClearGov platform.
Post-Onboarding Review call	ClearGov & Client	Your IM will coordinate a call with your new CSM and your Primary Contact to do a final review of any outstanding onboarding tasks as well as to gather your feedback to highlight if any part of the process could have been executed better.
Communicate Support & Data Request process	ClearGov	Your IM will provide instructions on how to contact our Support Team if you have questions or run into a technical issue as well as instructions on how to submit data uploads or modification requests to the Data Team.

Application-Specific Configuration

Below is a summary of the key elements that can be configured by the Client for each applicable ClearGov product. Product configuration is your opportunity to customize the ClearGov application to your specific needs and preferences. We have done our best to make each process as intuitive as possible, and we'll be there to show you how, if you have questions.

Capital Budgeting

- **Capital Request Forms:** You can customize the existing ClearGov capital request templates and/or create your own.
- **Scorecard Settings:** You can modify the default Capital Budgeting scorecard settings to help you prioritize capital projects.
- **Contributors:** Assign individual users to the Capital Budgeting product to enable them to submit Capital Requests.

Personnel Budgeting

- **Data Model Manager:** To create an accurate personnel budget, you will need to enter key data into the Personnel Budgeting Data Model. NOTE: This is different from the financial data that ClearGov will onboard and map for you. The recommended configuration process includes:
    - **Units:** Add Units to group your employees. Units are often affiliated with a union or collective bargaining unit.
    - **Wage Schedules:** Establish Wage Schedules to account for all job types, unit affiliation, salaries, etc.
    - **Additional Pay & Benefits:** Add Additional Pay and Benefits details, such as healthcare, overtime, etc. for each job type.
- **Employees:** Once the Data Model has been configured, you can import specific employee information - both for existing employees and planned hires.
- **Contributors:** Assign individual users to the Personnel Budgeting product to enable them to submit Personnel Requests.

Operational Budgeting

- **Contributors:** Assign budget categories and line items to applicable department heads to kick-off your annual budget request process.
- **Reviewers:** Assign and give review access to key stakeholders, i.e. board members, finance committee, etc.

Digital Budget Book

- **Budget Book Design:** Utilize the point-and-click Digital Budget Book Settings to configure the look and feel of your budget book to meet your needs and preferences.
- **Contributors:** Assign specific budget book sections to contributors for collaboration and editing.

Transparency

- **Transparency Center Design:** Customize your Transparency Center look and feel by uploading a background image, adding your logo/seal, etc.
- **Department Dashboards:** Create and configure key performance metric dashboards for any applicable department(s).
- **Project Pages:** Create and configure project pages and provide project updates, as necessary.

ClearPlans

- **Contributors:** Assign full plan or specific sections to contributors for collaboration and editing.

Data Requirements

ClearGov's Onboarding process is focused on getting your most complex data up and running on the ClearGov platform. In a nutshell, this means your financial (i.e. general ledger revenue and expense) data - both current and historical information. This data should be readily exportable from any accounting/ERP system. We have partnered with a few vendors to include an "Export to ClearGov" button in their solutions and for some others we can provide detailed export instructions. Your IM will let you know what is available based on the accounting/ERP system you use. Your IM will also provide you with a more detailed document explaining data requirements. The highlights are outlined below.

Data Onboarding Requirements by Product

Product	Chart of Accounts	Revenue & Expenditure Data		Checkbook Detail
		Actual	Budgeted	
Operational Budgeting	✅	✅	✅	**N/A**
Personnel Budgeting	✅	**N/A**	**N/A**	**N/A**
Capital Budgeting	✅	**N/A**	**N/A**	**N/A**
Digital Budget Book	✅	✅	✅	**N/A**
ClearPlans*	✅	✅	✅	**N/A**
Transparency	✅	✅	✅	✅

*NOTE: For ClearPlans, Data Onboarding is only required if you intend to allocate budget categories to specific objectives within your plan.

Data Onboarding Detail

Actual Revenues & Expenditures

- The majority of clients sent us 4 to 6 years, however, there is no limit
- By providing more years, trend charts will be more robust
- Current FY budget data is used as the basis to create the next FY budget.

Budgeted Revenue & Expenditures

- Current and upcoming
- Past years to display budget-to-actuals (optional)

Check Level Detail (ClearGov Transparency Only, Optional)

- If you wish to use the Open Checkbook feature in ClearGov Transparency
- Your data must include check-level detail for the most recent fiscal year with as much historical data as you prefer

Line Item Detail File(s)

- Line-item level revenue and expense data. Depending on which accounting system you use, all years may be exported in one file or there may be a file created for each year.
- Each line item should include full account number, account description, fund and dollar amount. We will also need to know the associated fiscal year and if the line item is tied to revenue or expense.
- Depending upon which accounting system you're using, this is often referred to as the Trial Balance Report; Account Inquiry Report; or Budget-to-Actual Report.

Account Number Key

- This is simply an explanation of your account number structure.
- An account number is made up of segments and for each segment we need to know its purpose (i.e. whether it refers to a fund, a department, an object, etc.).
- Most accounting systems enable you to run a report to generate this information. It's often called a Segment Report or Chart of Accounts. If yours does not, just let us know. The ClearGov data team has successfully uploaded data for hundreds of clients and will work with you to determine the best options.

How much data should we provide?

In short, it depends on which product(s) you plan to use:

- **Operational Budgeting:** Should provide budgeted data for the current fiscal year and any historical budgeted/actual data you would like to be able to view/compare when you are building your next budget. NOTE: The Forecasting module uses historical data to build forecasts, so the more historical data you provide, the better your forecasts will be.
- **Digital Budget Book:** Should provide budgeted and actual data for any fiscal year that you wish to present in your digital budget, typically 3-5 years.
- **ClearPlans:** If you intend to allocate budget to specific objectives, you should provide budgeted data for the fiscal year that you wish to present in your applicable plan.
- **Transparency:** Provide any budgeted and actual data for fiscal years that you wish to present within your Transparency profile. Generally, we recommend presenting at least 4 years of data to be able to show trend analysis over time, but we can upload as many years as you provide.

Training and Support

ClearGov solutions are designed to be intuitive and easy-to-use. With that said, ClearGov's training materials and support channels are designed to ensure that you and your team can successfully launch, adopt and optimize the value you receive from the ClearGov platform. We will share how to accomplish tasks, key insights and best practices.

> *"The ClearGov client success team has been incredible — patient, understanding, and responsive — every step of the way."*
>
> **Jodi Cuneo, CGA**
> Town Accountant
> Walpole, MA

Training

For starters, we have developed comprehensive courses that provide you with step-by-step instructions on how to configure and use ClearGov. Your Implementation Manager (IM) will recommend and enroll you and your team in ClearGov Academy courses to help meet your goals. Courses are broken down into a variety of product-specific educational elements (e.g. videos, articles, quizzes) for easy consumption.

ClearGov Workshops

In addition, instructor led training is available in workshop format. ClearGov Workshops are designed to answer your specific questions about how to use ClearGov's solutions to meet your specific needs. Therefore, it is highly recommended that Workshop Attendees complete the ClearGov Academy courses prior to attending a ClearGov Workshop. ClearGov will provide a remotely-delivered Workshop for each product in your subscription. ClearGov Workshops may be attended by both Administrators/ Editors and Department Heads/Contributors. All Workshops are recorded for future reference and to train new hires.

Support Center

All ClearGov users have access to a frequently updated online Support Center filled with hundreds of how-to articles, video tutorials and information sheets. The ClearGov Support Center is easy to navigate and has a robust search engine to quickly find help on a specific topic.

Client Success Manager

When the onboarding process is complete, the IM will introduce you to your Client Success Manager (CSM). Your CSM is available by phone and email and will work with you to get the most out of ClearGov's platform. CSMs are generally available 9:00AM to 5:00PM, Monday through Friday (excluding holidays). Your CSM will inform you of their specific availability. Our CSMs are committed to responding to all inquiries within one business day, and in most cases, you will receive a same-day response.

ClearGov Support & Data Team

For questions on how to use ClearGov or to report a technical issue, you will be able to reach a Support Specialist via support@cleargov.com during business hours (Monday through Friday, 8:00AM to 8:00PM Eastern). Our Support Team is committed to responding to all inquiries within one business day, and in most cases, you will receive a same-day response.

For data updates, we ask that you send data files along with detailed instructions on what you'd like us to update to data@cleargov.com. Our standard lead time to complete an update is five business days. However, if you need an update completed sooner to meet a deadline, just let us know. Straightforward uploads or changes often are completed within one or two business days.

Product Enhancement Requests

We absolutely love hearing from our Customers - especially when they have ideas that would make our products better. In fact, we meet weekly to go over all the feedback we've received to provide key input to our product roadmap. Many of the applications and features in ClearGov's solution are the direct result of client feedback. When you have a request for a product enhancement, please submit your idea(s) to support@cleargov.com or inform your CSM and they will bring it up at our weekly meeting. We prioritize product enhancements primarily based on the number of clients who are requesting similar functionality, so we can't guarantee that your ideas will go to the top of the list, but we promise that we'll always listen, and we work hard to make 100% of our customers happy.

ClearGov Hosting Platform

The ClearGov platform is hosted by Amazon Web Services (AWS), the world leader in cloud computing as a service. Used by the Departments of Justice, Defense, and Homeland Security, AWS is one of only three vendors that have been granted government authorization to store highly sensitive federal data on its cloud-computing servers.

AWS handles systems, network architecture, and security, enabling ClearGov to focus on what it does best — developing world-class solutions for local governments. With ISO 27001 and FISMA-certified data centers, AWS has made platform security its highest priority in order to protect customers' critical information and applications.

Another key advantage of hosting on the AWS cloud is that it allows ClearGov to easily scale and innovate, while maintaining all security protections across the entire infrastructure.

How secure is ClearGov?

Hosting with AWS ensures that ClearGov maintains the highest security standards in the world:

- Web application firewalls control access to the underlying code
- AWS has built technologies to protect against distributed denial of service (DDoS) attacks to ensure network availability and application uptime.
- AWS's SQL Server RDS uses server-side encryption to protect sensitive data.

In addition to AWS's secure hosting environment, ClearGov has implemented a number of extra software security features:

- **Secure Socket Layer (SSL):** SSL establishes an encrypted link between AWS servers and the web browser to ensure that all data transfers remain private and integral.
- **SQL Injection Protection:** ClearGov has built protection against SQL injection attacks where hackers attempt to insert nefarious server requests into web forms.
- **Access Rights:** ClearGov has implemented strict permission settings based on roles, which limit access to specific data and application functions. This ensures that internal users are restricted from accessing sensitive data based on privileges assigned by your administrator.
- **Password Authentication:** ClearGov does not store passwords explicitly, but rather "hashes" (encrypts) them so they are not compromised.
- **Logging and Monitoring:** ClearGov employs monitoring features that quickly identify vulnerabilities and provide immediate alerts if action is required.

Where are ClearGov data centers located?

AWS replicates the ClearGov application and data across multiple data centers to ensure redundancy and availability. With this in mind, ClearGov is hosted at the AWS data centers in North Virginia, Ohio, Northern California, and Oregon.

What sort of disaster recovery plan is in place?

One of the reasons we selected AWS is because they provide state of the art disaster recovery. ClearGov databases are duplicated in real-time across multiple AWS servers, and the entire ClearGov platform is backed up on a daily basis across the AWS network. So, even in the event of a catastrophic system failure, 24 hours of data loss would be the maximum impact.

Is the ClearGov platform designed to scale to meet demand bursts?

Yes. One of the key factors behind selecting AWS as our hosting provider is their ability to scale rapidly. AWS has automated solutions in place that automatically scale ClearGov's platform for normal peaks and valleys in demand, and can be rapidly (and remotely) scaled to meet sustained demand increases.

Does ClearGov leverage AWS Virtual Private Cloud features?

Yes. ClearGov utilizes the AWS Virtual Private Cloud functionality, so that our platform is hosted on a logically isolated section of the AWS Cloud and not commingled with any third party applications.

How do I learn more about ClearGov's hosting solution?

You can learn more about AWS data centers and security measures via the following link:

- https://aws.amazon.com/security/?hp=tile

Security FAQs

How is client data stored within the ClearGov platform?

All client data is stored in a single data repository with proper authentication and access control built into the system to ensure that users may only access the data applicable to their organization.

Is the ClearGov platform SOC 2 compliant?

Our hosting provider, AWS, is fully compliant with SOC 2 requirements, and ClearGov can provide a copy of the most recent AWS SOC 2 compliance/audit report upon request.

How often is the ClearGov platform reviewed for adherence to security standards?

ClearGov performs quarterly security reviews to ensure that processes are being followed and standards are being met.

How frequently is the ClearGov platform monitored?

The ClearGov platform is monitored continuously - 24 x 7 - for performance, security and auditing.

Service Level FAQs

What level of service availability does ClearGov support?

All ClearGov solutions are available on a 24/7 basis, and ClearGov is committed to 99.99% uptime. Given that we are a cloud-based solution product patches and upgrades are completed in real-time, without impact to system performance. On occasion, as necessary, larger upgrades that may require planned system downtime are announced in advance and completed over the weekend and/or after working hours.

What is your standard practice for security patch management?

ClearGov conducts ongoing audits of third party packages for vulnerabilities. Patches for critical vulnerabilities are released as soon as possible, otherwise patches are released as part of regular bi-weekly software releases.

How often does ClearGov schedule planned outages for system upgrades?

The ClearGov platform and applications are architected so that the system does not require downtime during regular maintenance, product upgrades or emergency patches. On occasion, as necessary, larger upgrades that may require planned system downtime are announced in advance and completed over the weekend and/or after working hours.

General Questions

Q: Do we need to dedicate resources for ClearGov implementation?

- A: Ideally, we would like to have one point person on your end with whom we can coordinate logistics. We generally require no more than a few hours of that person's time for the entire setup/onboarding process. Typically, that same person is responsible for delivering regular data updates (usually quarterly) , which requires only a few minutes of their time once per quarter. (See Project Management section for more details.)

Q: Does ClearGov provide training?

- A: The ClearGov platform is designed to be simple and intuitive. With that said, ClearGov will provide whatever training you and your team need during the kick-off process. And, the ClearGov team is available for unlimited support and/or training on an ongoing basis. ClearGov also provides video tutorials, online help, and other support materials as well. (See Training and Support section for more details.)

Q: How much effort is required to import our data?

- A: In short, not much. All ClearGov Solutions are designed to be turnkey and ClearGov does all of the heavy lifting for you. See Onboarding section above for more details.

Q: Can ClearGov help us communicate our finances internally?

- A: Absolutely. ClearGov is a powerful tool for not only communicating with residents, but also internal stakeholders. ClearGov can act as a central reporting platform that offers clear and easy-to-understand infographics that can be used for presentations and reports both internally and externally.

Q: How will ClearGov store our data? Is it secure?

- A: ClearGov utilizes a full suite of solutions from Amazon Web Services (AWS) to host and deliver the data for the ClearGov platform. We specifically selected AWS as our solutions provider because the AWS infrastructure puts strong safeguards in place to help secure and protect customer data. All data is stored in highly secure AWS data centers, and you can learn more about AWS security measures via the following link: https://aws.amazon.com/security/?hp=tile. See Security Overview section above for more details.

Q. Are there any accounting systems that are not compatible with ClearGov?

- A: The short answer is "No" — we work with everybody. We're not actually doing a direct integration with your accounting system; we just need a simple report, and every accounting system we've ever met can easily produce that report. We've worked with enough of them now that we can probably tell you which report to print, and if it's a new one, we'll help you figure out which report is right.

Q: Does ClearGov provide a real-time integration with any eFinance or ERP systems?

- A: The short answer is...No...and this is by design. ClearGov takes a different approach when it comes to integrating your data onto our platform. In short...we do the work for you. You simply send us a report from your accounting system whenever you like, and we'll upload it - and there is never any additional charge for this.

- The reason we take this approach is that system integrations sound like a good idea on paper, but in reality...they are painful, expensive and extremely difficult to maintain. The key problem is that every time the software changes on either end of the integration, the connection breaks and requires significant effort to re-integrate. In fact, that's how our competitors make a lot of their money, because they charge professional service fees every time you ask them to re-establish the integration. Bottom line, the extra costs of supporting and maintaining a real-time integrated solution far outweigh the minimal incremental benefits of real-time data transfer.

Q: Does the ClearGov platform support single sign-on functionality?

- A: Yes. ClearGov supports single sign-on functionality using Microsoft Azure Active Directory. We are happy to support other single sign-on platforms/APIs as well. Please just let us know what you need.

Operational Budgeting Questions

Q: With ClearGov's benchmarking intelligence module, how do we know we are comparing "apples to apples"?

- A: ClearGov consolidates and normalizes the fiscal data for all of the municipalities within your state into a standardized national chart of accounts in order to enable a direct apples-to-apples comparison. ClearGov also enables you to select the filter criteria that are most important to the comparison you're trying to make. For example, if you're comparing snow removal costs, you want towns with similar road miles, whereas if you're comparing public safety costs, you'll likely use population and average household income as your filters.

Q: Can I export from ClearGov Operational Budgeting into my ERP system?

- A: Yes, once you've created your budget, you can choose any combination of data to export to Excel and then import this directly into your ERP system.

Capital Budgeting Questions

Q: Are requests from the prior year carried over when you create a new budget?

- A: Yes, previously submitted requests (multi-year, partially funded or unfunded) from the prior year will be carried over to the new capital planning process. Any prior year requests that you do not want to include can be removed from the plan after you've started.

Q: Can we import prior year's requests?

- A: Yes, it is easy to import prior year's requests. Within ClearGov Capital Budgeting, you can download a template based on your request type. You simply add your requests to the template and upload them to ClearGov. Our Import tool has an easy 3-step guide to walk you through the process.

Q: Can we export the final Capital Budget that we create?

- A: Yes, you can export your Capital Budget to Excel or PDF. ClearGov's Capital Budgeting Report Builder serves up a handful of pre-built, common reports to streamline your reporting process, or you can create your own reports to export. Exported data can be uploaded to your ERP or accounting system.

Personnel Budgeting Questions

Q: We have a lot of employees, can we upload their data in bulk?

- A: Yes, it is easy to bulk import employees into our system. ClearGov generates a template that you can download and use to set up a simple bulk import of employees and information.

Q: Can we export the final Personnel Budget that we create?

- A: Yes, once you've created your budget, you can choose any combination of data to export to Excel and then import this directly into your ERP/Accounting system.

Digital Budget Book Questions

Q: Since the product is template-driven, won't every ClearGov Digital Budget Book look the same?

- A: No. While every ClearGov Digital Budget Book starts with the same core template, it's highly and easily customizable, so the final product will always be different. You can add your own images, chart colors, and endless content to make it your own.

Q: Can you guarantee that we will win a GFOA award?

- A: As we have designed and built the ClearGov Digital Budget Book, we have double-checked the GFOA guidelines every step of the way. We have also actively reviewed the solution with GFOA reviewers and members of the GFOA staff. With that said, we cannot guarantee that you will win an award, in part, because the narrative content is still up to you. In other words, all of the core components are included, but you still need to fill in the blanks in a way that meets with GFOA approval.

Q: I understand the benefits of digital, but I still need to produce a printed version. How will that work?

- A: You're not alone. Old habits die hard and paper is still a must-have for many local governments. In addition to presenting your budget book online, the ClearGov Digital Budget Book Suite includes functionality that enables users to create a .PDF, which can then be printed to generate a hard-copy of your budget book. Also, the Print-to-PDF functionality enables you to print specific sections of your budget book and/or the entire book.

ClearPlans Questions

Q: What kinds of plans can I create with ClearPlans?

- A: You can create any type of multi-tier (three level) plan with unlimited Focus Areas, Goals and Action Items. The tier categories can be renamed based on whatever terminology you choose.

Q: Do I have to allocate budget categories in order to create a plan?

- A: No. Allocating budget categories to the objectives in your plan is optional.

Transparency Questions

Q: Where does ClearGov get its financial data?

- A: ClearGov sources its financial data from various entities including state departments of revenue; state education departments; etc. ClearGov also compiles complementary data, such as demographic information, home values, road miles, etc. from various public sources including the U.S. Census Bureau.

Q: How does ClearGov determine the default peer group for peer analysis?

- A: ClearGov uses four primary factors to create the ClearGov Default peer Group for each municipality:
    1. ClearGov looks for municipalities with similar populations.
    2. ClearGov looks for municipalities with similar median home values as determined by census data.
    3. ClearGov looks for municipalities with similar commercial assessments to differentiate between rural and urban municipalities.

4. ClearGov dynamically searches for the closest ten municipalities that meet population, median home values and commercial assessment deviations. The figures from these municipalities are combined to create a peer average.

- **NOTE:** As a ClearGov Transparency customer, you will have the opportunity to create and publish your own custom peer groups, based on whatever criteria is most important to you.

Q: Won't publishing a transparency profile generate a lot of incoming inquiries?

- A: On the contrary, our customers find that a ClearGov profile helps the community find the answers they seek more easily and consistently. Plus, you can add commentary that tells the story behind your numbers and provides additional context.
- Prior to launch you will want to identify the components of your data that would benefit from some additional context. ClearGov enables you to add commentary to these sections of the profile which will actually reduce the number of inbound public information requests.
- Finally, if you do get an influx of inquiries, you will generally find a consistent pattern to the questions. So, you can use those questions to inform and further enhance your commentary.

Q: What about inciting "community activists"?

- A: It seems that every municipality has a small population of what we call "CAVE People" (**Citizens Against Virtually Everything**), and unfortunately, we don't have a direct solution for that. However, a large portion of the most aggressive community activism is generally caused by a misinterpretation of the facts, or simply taking the facts out of context. We have found that ClearGov can drastically change both the tone and substance of the conversation by showing that your local government has nothing to hide, and by delivering not just data, but the stories behind the numbers to help everyone have a more informed and empirically accurate conversation.

"I've enjoyed working with ClearGov. I really am impressed with how the products have been built. It's amazing that they know very well what we need. Not many do."

Will Fuentes, CPFO, MBA
Finance Director
Campbell, CA

ITEM NUMBER: A- 4

ITEM NAME: Former City Hall Flag Barn (Building S-2, US Animal Quarantine), Phase 2 - City Engineer Recommends Awarding Professional Services Contract to Connolly & Hickey Historical Architects for Design and Construction, Project Management and Grant Administration in Accordance with SHPO Requirements (R177)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	3/27/2024	Cover Memo
🗋	Proposal	3/27/2024	Backup Material

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INTEROFFICE MEMORANDUM
OFFICE OF THE CITY ENGINEER

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TO: Dominick Villano, City Manager

FROM: Michael J. Lardner, PE, CME

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Andrew Oddo, Esq., Legal

DATE: March 26, 2024

SUBJECT: Former City Hall Flag Barn (Building S-2, US Animal Quarantine)
Award for Professional Services

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On October 4, 2022 we were notified of the award of $453,600 from the New Jersey Historic Trust Fund (NJHT) for the phase 2 of the restoration of Barn S-2 of the U.S. Animal Quarantine Station. As you may recall, the project was divided into two phases comprised of the initial historic restoration to be followed by the current phase of retrofitting for municipal office use. The grant carries a 50% matching requirement, and therefore the City has appropriated $453,600 in matching capital to fund the project with an estimated cost of $907,200.

After being denied New Jersey Historic Trust funding in 2019, our assigned State Historic Preservation Specialist advised that our consultant team lacked the experience and specialization in preservation architecture and cultural resources. Connolly & Hickey of Cranford, NJ is an architecture firm recommended by the State Historic Preservation Office (SHPO) that specializes in the restoration and rehabilitation of historic properties with a focus on properties located in New Jersey. Connolly & Hickey Historical Architects were instrumental in the application process and in the preparation of supplemental documents in support of two highly competitive rounds of funding and in the successful completion of the phase 1 restoration.

With the acceptance and execution of the NJHT grant pending, we wish to prepare the project for public bidding. Based on their recent performance and for the purpose of continuity, we solicited and received a quotation from Connolly & Hickey in the amount of $75,100 to provide phase 2 design and bid documents, pre-qualification of bidders, bid support, review and award recommendation, oversight and grant administration of this project in accordance with SHPO requirements.

Therefore, we recommend that Council award a contract to Connolly & Hickey Historic Architects in an amount not to exceed $75,100. Should the Governing Body approve this request, we defer to our Legal Department to prepare the necessary Resolution and Award of Contract.

PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND HISTORIC PRESERVATION SERVICES FOR THE PREPARATION OF DESIGN AND CONTRACT DOCUMENTS FOR:

PHASE II: INTERIOR REHABILITATION

OF THE:

FLAG BARN (BARN S-2) OF THE CLIFTON ANIMAL QUARANTINE STATION

CLIFTON, PASSAIC COUNTY, NEW JERSEY

PRESENTED BY:
CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC
P.O. Box 1726
Cranford, New Jersey 07016

FOR CONSIDERATION BY:
Michael Lardner, City Engineer
City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07013

Date: April 11, 2022

TABLE OF CONTENTS

Section 1 Project Overview

Section 2 Project Team

Section 3 Technical Proposal

Section 4 Cost Proposal

Section 5 Project Schedule

Section 6 Project References

Attachments

A. Resumes of Project Team Members

PROJECT OVERVIEW — Section 1

Connolly & Hickey Historical Architects, LLC is pleased to present a proposal to the City of Clifton (City) to prepare contract documents and provide bidding and contract administration services for Phase II: Interior Rehabilitation of the Flag Barn in Clifton, which historically was Barn S-2 of the Clifton Animal Quarantine Station. The following outlines the scope of services, the qualifications of the project team, the project approach and the cost proposal to assist the City in the execution of this restoration work.

U.S. Animal Quarantine Station of Clifton

The United States Animal Quarantine Station was developed between 1900 and 1907 to house foreign animals entering the country for commercial and exhibition purposes; the animals were held and inspected in order to protect the country's livestock and poultry from foreign diseases. Consisting of 27 buildings on 50 acres, the quarantine station was developed by the U.S. Department of Agriculture and was known as the Ellis Island for animals. Most animals arrived by railroad via ships coming into New York Harbor. The station was laid out in a grid with extensive road system connecting the administrative, residential, and storage buildings and the animal stables. The station operated for 50 years until the majority of operations were moved to Stewart Airport in New York, as by that time most animals arrived by air rather than ship. The Department of Agriculture began to sell off the property in 1948, and by 1966 the City of Clifton had acquired the former animal quarantine site. The U.S. Animal Quarantine Station was listed on the New Jersey and National Registers of Historic Places in 1981. Many of the buildings have since been rehabilitated for new municipal uses, but today around 15 buildings are in need of rehabilitation. Barn S-2, also called the Flag Barn, was most recently used by the City for storage of flags, but is in poor condition. The City would like to rehabilitate the Flag Barn for use as offices.

A Conditions Assessment Report was prepared for the Barn in 2020 that evaluated the existing conditions of the building and provided recommendations for repair including cost estimates and phasing to support the City's plans for the building's rehabilitation. Contract documents have been prepared for the first phase of work, which includes the exterior restoration of the Barn, upgrading the structure to support future use as offices, upgrading the site utilities, and making limited interior repairs in order to prepare the building for the future interior rehabilitation. The City would now like to proceed with the second phase of work based on recommendations outlined in the report, which will focus on rehabilitation of the interior for use as office space. The project will generally include restoration of existing interior finishes; installation of new interior finishes at the second floor that reflect the architecture of the carriage house while also being suitable for office use; upgrading the interior stair for code requirements; mechanical, electrical, and plumbing upgrades including for life-safety; installation of an accessible restroom; and installation of a LULA conveying system.

This proposal is for the preparation of contract documents for the project including bidding and contract administration. We will look to the City for their input through the investigation and design process so that we are all in agreement as to the project approach and treatment prior to the development of contract documents. Once the project approach is developed through design development documents, Connolly & Hickey will prepare the contract documents, which will be to a level of detail that will allow general restoration contractors to bid and undertake the work. This work will include developing detailed drawings and technical specifications including plans, elevations, section and details, and a bid strategy for allowing for flexibility in bidding including the use of unit costs, allowances and bid alternates. Connolly & Hickey will also assist the City in the pre-qualification of general restoration contractors, bidding the project and once contracts are awarded, in the administration of the contract during construction.

THE PROJECT TEAM — Section 2

Connolly & Hickey Historical Architects is an architecture firm that specializes in the restoration and rehabilitation of historic properties with a focus on properties located in New Jersey. The firm provides a full range of architecture and preservation services including planning, stabilization, restoration and rehabilitation for a variety of cultural resources. Our firm focuses on the practice of historical architecture because of our belief that the presence of older buildings enhances and graces the built environment providing a connection to local heritage and fostering stronger communities. Extending the useful life of existing buildings through thoughtful and well-planned restorations and rehabilitations is an area of specialty requiring experienced professionals. Please refer to **Section 6** for a sampling of projects that our firm has undertaken since our inception.

Connolly & Hickey is a full-service firm that can meet the individual needs of each of our clients and tailor those services to each project. We understand that each building has its own identity, characteristics and needs, and as such, we develop a project team that is specifically suited to the project goals and objectives. Although much of the services provided are generated by Connolly & Hickey, we recognize the need to build a project team consisting of a variety of consultants. For the Flag Barn interior rehabilitation, our project team will include KSI Consulting Engineers, mechanical, electrical, and plumbing engineers.

Thomas B. Connolly, AIA, and Margaret M. Hickey, AIA, will manage the Project Team, provide direct contact to the client and coordinate all requirements amongst in-house personnel and our consultant. The Project Team has worked together on numerous projects in the past and therefore has the ability and expertise to successfully deliver this project to the City in a timely manner, satisfying the programmatic requirements and consistent with the governing standards for the preservation of historic buildings. The following is a summary of the experience of each team member including their role in the preparation of the design and contract documents. Each team member has experience with applying the Secretary of the Interior's *Standards for the Treatment of Historic Properties* and understands the complexities behind each restoration and rehabilitation project no matter the type, size or configuration of the historic resource.

Thomas B. Connolly, AIA is the Principal Architect for Connolly & Hickey and holds a Bachelor of Architecture from the New Jersey Institute of Technology. Tom has applied his understanding of the methodologies and philosophies behind the role of historic preservation in the restoration and rehabilitation of numerous historic properties over his 20 years of experience in the field. Tom will manage the documentation, design development, and the preparation of the construction documents for the project at the interior of the Flag Barn. He will also be responsible for administration of the contracts during construction including reviewing all submittals and payment applications, and conducting project meetings.

Margaret M. Hickey, AIA is the Principal Historic Preservation Specialist for the firm and is responsible for ensuring all projects comply with preservation standards. Margaret holds a Master of Science in Historic Preservation from Columbia University and a Bachelor of Architecture from the New Jersey Institute of Technology. Margaret will work with the other team members in documenting the existing conditions and preparing design development and contract documents for construction. Margaret will work with the City in the evaluation of general restoration contractors' qualifications and bidding the project to qualified contractor. She will be responsible for the development of the estimates of probable cost, which will be updated at each phase of the design process.

Carly Bathan, R.A., as a Project Architect, is responsible for architectural design for sensitive additions to historic resources, and for the restoration, stabilization, and rehabilitation of historic buildings from documentation to the administration of the contract during construction. She holds a Master of Architecture II from Harvard University and a Bachelor of Architecture from Syracuse University. Carly will work with the other team members in design development and preparing contract documents for construction.

THE PROJECT TEAM

Mirek L. Skros is responsible for project documentation, delineation and design. He holds a Master of Architecture from the New Jersey Institute of Technology and will work with Tom in documentation of existing conditions and developing the design and contract documents. Mirek will also assist Tom in administration of the contract during construction.

KSI Consulting Engineers will serve as the mechanical, electrical engineering consultant for the design of new systems at the Flag Barn. KSI is a full-service engineering firm that provides mechanical, electrical and plumbing services to a variety of building types and projects including government, residential, commercial and institutional projects. KSI will design for a new electrical system, new fire and security system, new HVAC system, an accessible restroom, and the LULA. KSI's scope of services shall include preparation of design development and contract documents including technical specifications, and coordination with other project team members. The key firm members who will work with Connolly & Hickey are Luis Rodriguez, CPD, Paul Rippish, P.E., and Andrew Christie.

Jeffrey A. Derosier, P.E. of Derosier Engineering has over ten years of experience in the management and design of projects related to building and transportation construction as well as dam safety analysis and floodplain/river analysis. His management skills include technical oversight for civil engineering tasks, the coordination with architectural, structural and MEP team members, and other design and project-related experience. Specific design experience includes site planning and engineering, zoning analysis, storm water management planning and design, storm and sanitary sewer design, pump station design, utility layout, dam analysis and design, flood control analysis and design, and permitting. Jeff will design to tie in the new systems with the utilities installed under Phase I.

Our firm is committed to providing the City of Clifton with all services required to make this project successful. We include below our general approach to executing the overall goals of the proposed project, Phase II: Interior Rehabilitation of the Flag Barn. Connolly & Hickey views this project as a three-staged process: documentation and design development, contract document preparations, and bidding and contract administration for each phase of construction.

BASIC SERVICES

Documentation and Design Development

The Project Team will utilize the schematic design drawings prepared as part of the Phase I project; however, the team members will undertake a more detailed assessment in order to prepare the design for the rehabilitation including MEP systems. Connolly & Hickey shall supplement these drawings with detailed documentation where necessary in order to generate complete and detailed design and contract documents.

Preparation of Design Development documents will entail translating the scope of the project into more detailed drawings and further delineation of the interior rehabilitation. The upgrades will be outlined in plan and interior elevation, and will be accompanied by preliminary details. Recommendations for integration of the historic and any new fabric will be delineated. KSI Consulting Engineers will design for new mechanical, electrical, and plumbing systems, and Derosier Engineering will design for bringing utilities to the building. The project team anticipates meeting or having discussions with the City on at least two occasions during the design development process to discuss overall progress as well as the finer details of the design. At each meeting, the design drawings including any technical specifications will be presented and will define the proposed project for review and consideration by the City.

Contract Documents

The findings of the design development process will be translated into contract documents through the use of plans, elevations, sections and details drawn to sufficient detail to describe the required work including a project manual with technical specifications. The contract documents will provide adequate information to allow qualified contractors to effectively bid the project and carry out the work.

Documents will be distributed to agencies having jurisdiction over the work for their approval and the Project Team will assist the City in obtaining the required approval. The Project Team will work with the City in drafting all contract and bid requirements given this is a municipally-owned property. We will meet with the City to review the final contract documents and any comments received from agencies with jurisdiction over the work. We will further define the bidding strategy that will include unit prices, allowances and possible bid alternates in order to obtain flexibility in the scope of work, based upon available funds and to accommodate possible unforeseen conditions.

Any final comments made by representatives of the City and other interested parties regarding the final design documents will be incorporated into one hundred percent complete contract documents. Final sets of drawings and specifications will be provided to all interested parties to obtain final approvals prior to bidding where required.

The following work shall be provided once funding for any construction is obtained.

Pre-Construction

Contractor Pre-Qualification
The Project Team will assist the City in obtaining competitive bids from qualified contractors by soliciting qualification statements from interested contractors through a pre-qualification process developed for preservation projects receiving public monies. Connolly & Hickey will prepare the pre-qualification questionnaire and review all qualifications; however, the City shall be responsible for public notifications associated with the pre-qualification process. Our office provides assistance throughout this process.

Bidding
We recommend obtaining at least three bids from known restoration contractors to perform the work. The Project Team will assist the City in obtaining competitive bids from qualified contractors. We will conduct the pre-bid conference in order to answer questions and will issue addenda as required. The Project Team will tabulate and review the bids and issue a bid-finding letter. We will assist in any negotiations with the successful bidder.

Contract Administration Services
Our firm shall be responsible for the preparation of the Owner-Contractor agreement for execution by both parties. A pre-construction meeting will be held to establish the logistical arrangements, work scheduling, and project administration. The Architect will make periodic visits to the site to observe the progress of the work. The Architect will review the Contractor's Requests for Payment and make a recommendation to the City. The Architect will certify Substantial Completion, prepare a punch list, and assist in closing out the Contract.

The Construction Phase services will generally include the following:
- Pre-Construction Meeting;
- Review of project submittals including product literature, shop drawings, samples, mock-ups and other documents;
- Attend periodic site visits including conduct project meetings to observe work in progress;
- Review Contractor's Applications for Payment;
- Issue Certification of Substantial Completion;
- Prepare list of incomplete or unacceptable work items; and
- Approve final payment to the Contractor.

Based on documentation of changes made during construction, the Contractor shall prepare as-built drawings for the City. These drawings will use the contract documents as a base and be modified and noted as required to reflect any changes made during construction. A hard copy of each sheet shall be made available to the City as part of project closeout.

COST PROPOSAL — Section 4

GENERAL

Pursuant to the findings of the Conditions Assessment Report and discussions with the City, the following cost proposal is offered for the Flag Barn:

I. Phase II – Design & Contract Documents	
▪ Design Development	$ 5,200
▪ Contract Documents	$ 15,300
▪ MEP Engineer (allowance)	$ 17,000
▪ Civil Engineer	$ 7,800
Subtotal Design and Contract Documents	**$ 45,300**
II. Phase II - Bidding and Contract Administration	
▪ Pre-Construction	
- Pre-Qualification	$ 1,800
- Bidding and Negotiation	$ 1,800
▪ Contract Administration Services	$ 14,000
▪ MEP Contract Administration	$ 3,600
▪ Civil Engineer Contract Administration	$ 3,600
▪ Expense Allowance	$ 5,000
Subtotal Bidding and Contract Administration	**$ 29,800**
TOTAL FOR NON-CONSTRUCTION PHASE I	**$ 75,100**

DELIVERABLES

Connolly & Hickey will provide the City with the necessary drawings and technical specifications to fulfill their plans for Interior Rehabilitation of the Flag Barn. The following shall be provided inclusive of other supporting documentation necessary to obtain all approvals.

- Design Development Submission - One (1) copy for meeting purposes;
- 75% Contract Document Submission – Four (4) sets of drawings including draft technical specifications and probable costs of construction including the two (2) sets required by the NJHT; and
- 100% Contract Document Submission - Four (4) sets of drawings including technical specifications and probable costs of construction including the two (2) sets required by the NJHT.

COST PROPOSAL **Section 4**

CONDITIONAL STATEMENTS

This proposal attempts to be as inclusive as possible in order to provide the City with a comprehensive set of professional services. However, specific services must be understood to be beyond the intents and purposes of this proposal. These may include but not be limited to the following:

- concealed or unforeseen conditions;
- hazardous materials identification, risk assessment, or abatement;
- compliance with any NJ Department of Environmental Protection or US Environmental Protection Agency requirements for wetlands;
- underground storage tank risk assessments;
- destructive or invasive testing including the removal of existing finishes; and
- expert testimony related to any legal proceedings.

The professional services rendered as part of this proposal shall be usual and customary reflecting the care and skill ordinarily used by other historic architects when dealing with similar historic structures at the same time and in the same or similar localities.

The cost proposal provided on the previous page is valid for one (1) year, after which point all costs are subject to change reflect moderate yearly rate increases.

ADDITIONAL SERVICES

Should the City require or should the project demand additional services beyond those covered under basic services in order to facilitate its completion, the Project Team is prepared to assist wherever possible. These services will be subject to the hourly rates established in the Cost Proposal section of this Proposal. Such Additional Services may include but not be limited to:

- services involving work on buildings or structures other than those specifically listed in this proposal;
- services of consultants or specialists other than those specifically listed in this proposal;
- testing of materials or surfaces;
- site, civil or geo-technical engineering, and soils testing;
- structural engineering services;
- mechanical and/or electrical engineering services other than those specifically listed in this proposal;
- site utilities and land surveying other than those specifically listed in this proposal;
- landscape architectural services;
- archaeological investigations; and
- the preparation of or the assistance in the preparation of applications for historic preservation or other types of funding.

COST PROPOSAL **Section 4**

Should additional services be required that are beyond the scope of the basic services of this proposal, the following rates will apply:

CONNOLLY & HICKEY HISTORICAL ARCHITECTS

▪ Principal Architect	$ 145.00 /hour
▪ Principal Historic Preservation Specialist	$ 125.00 /hour
▪ Project Architect	$ 120.00 /hour
▪ Architectural Designer	$ 95.00 /hour
▪ Architectural Delineator	$ 75.00 /hour
▪ Additional Meetings	$ 475.00 /meeting
▪ Consulting Engineers	$ 180.00 /hour

EXPENSES

▪ Travel	$ 0.56 /mile
▪ Printing	$ 0.15 /8 ½ x 11 sheet
	$ 3.75 /24 x 36 sheet
▪ Mailings	Actual Cost

PROJECT SCHEDULE — Section 5

The following project schedule outlines the proposed project development and production schedule in weeks of duration for the existing conditions documentation and the preparation of the design and contract documents. The start date will be determined once a contract between the Owner and Architect has been executed. This schedule is submitted for planning purposes only and is subject to change.

Update Documentation	2 Weeks
Schematic Design	2 Weeks
Design Development	4 Weeks
Contract Document Preparation	6 Weeks
Pre-Qualification (concurrent with Contract Document Preparation)	6 Weeks
Bidding	4 Weeks
Contract Administration (per phase)	5 Months
Project Close-Out	2 Weeks

PROJECT REFERENCES — Section 6

REFERENCES

Christopher Walker, Superintendent of Buildings and Grounds
County of Morris
P.O. Box 900
Morristown, New Jersey 07963-0900
973-285-6340

Bryan Coward, Director of Recreation
Township of Rockaway
65 Mount Hope Road
Rockaway, New Jersey 07866
973-983-2841

Lynn Laffey, Assistant Director of Historic Sites
Morris County Park Commission
333 Speedwell Avenue
Morristown, New Jersey 07960
973-631-5494

EXPERIENCE

Since 2003, Connolly & Hickey has undertaken a variety of historic preservation projects ranging in scope from preservation planning documents to large-scale restoration and rehabilitation projects. Sample projects have been provided that explain the broad scope of our expertise and services.

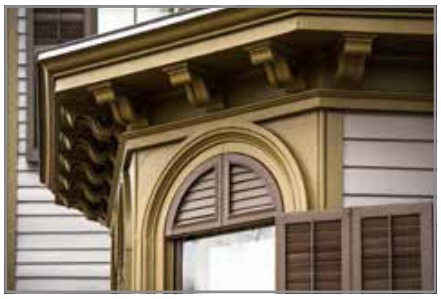
All projects undertaken by Connolly & Hickey are accomplished as a team effort where staff is encouraged to take an active role in the decision-making and design processes behind every project whether it is a historic preservation-planning document or a full set of contract documents for a complex restoration and rehabilitation project. In every project undertaken, each member of the project team is intimately familiar with the building and its needs, and all members contribute to developing the appropriate approach for the required interventions.

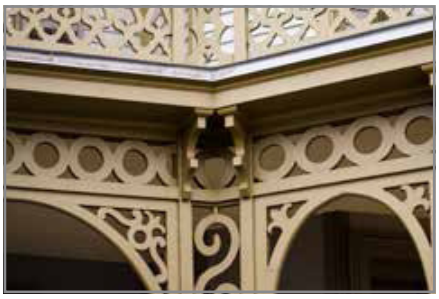
ACORN HALL

MORRISTOWN, MORRIS COUNTY, NEW JERSEY

Connolly & Hickey HISTORICAL ARCHITECTS

Acorn Hall, in Morristown, NJ was constructed in 1853 for Dr. John Peter Schermerhorn and expanded in the 1860s by Augustus Crane. Acorn Hall exemplifies grand Italianate style architecture and has been little changed at both the interior and exterior since that time. Today Acorn Hall is home to the Morris County Historical Society.





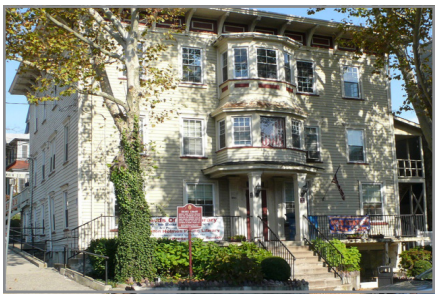
- Services: Historic Preservation Plan, National Register Nomination Update, Contract Documents, Pre-Qualification, Bidding and Contract Administration for 6 phases of Construction.
- Construction: Exterior Restoration to reflect its late-nineteenth-century appearance and limited Interior Repairs.
- Total Project Costs: $800,000.00
- Total Grant Funding: $650.000.00 (Morris County & New Jersey Historic Trust)

BOONTON HOLMES PUBLIC LIBRARY

BOONTON, MORRIS COUNTY, NEW JERSEY

Connolly & Hickey HISTORICAL ARCHITECTS

Boonton Holmes Public Library, located in Boonton was established in 1890 and moved to the home of James Holmes upon his death in 1893. The three-story wood-frame building was constructed in 1849 and expanded on at least four occasions. The library is a fine example of the vernacular Italianate style and is a key building in Boonton's historic downtown area.



- Services: Historic Preservation Plan, Contract Documents, Pre-Qualification, Bidding and Contract Administration.
- Construction: Structural Upgrades; Exterior Restoration including of the front porch, and Partial Interior rehabilitation including improvements for circulation.
- Total Grant Funding: $1 Million (Morris County & Historic Preservation Trust Fund)
- Total Project Costs: $1,275,000

CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC . PO BOX 1726 . CRANFORD NJ 07016

LAFAYETTE SCHOOL

Roxbury Township, Morris County, New Jersey

Connolly & Hickey HISTORICAL ARCHITECTS

The Lafayette School, constructed in 1921 to serve the Berkshire Valley section of Roxbury, is a cast-in-place concrete school building with rubblestone facing . The Lafayette School is significant as a surviving example of a two-room school (albeit modified), a once-prevalent building type in New Jersey constructed between the 1880s until World War I, but of which few examples remain today.

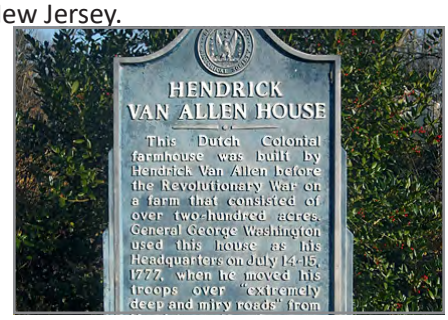
- Services: Conditions Assessment Report, Certificate of Eligibility, Design, Use and Interpretation Plan, Contract Documents and National Register Nomination.
- Total Project Grants: $90,800 (Morris County Historic Preservation Trust and New Jersey Historic Trust)
- Total Project Costs: $90,800 (to date)

VAN ALLEN HOUSE PROPERTY

OAKLAND, BERGEN COUNTY, NEW JERSEY

Connolly & Hickey HISTORICAL ARCHITECTS

The Van Allen House was constructed circa 1748 by Hendrick Van Allen and expanded over time utilizing many of the architectural features and finishes employed by the Dutch-American cultural group in the eighteenth century. The house was located at the intersection of two important Colonial roads, which were major supply arteries during the American Revolution. Edward Day Page modified and expanded the Van Allen House in the early-twentieth century incorporating it into his larger Vygeberg Estate during a period of change in the rural landscape in northeastern New Jersey.



- Services: Historic Preservation Plan, Design and Contract Documents, Pre-Qualification, Bidding and Contract Administration.
- Construction: Multi-phase Exterior Restoration including the roof and dormers, masonry, and doors and windows; and Interior Restoration of the plaster, flooring, wood trim, doors, and improvement to first floor exhibit room.
- Total Grant Funding: $467,965 (Bergen County Historic Preservation Trust Fund and New Jersey Historic Trust)
- Total Project Costs: $620,887

L'ECOLE KINNELON MUSEUM

KINNELON BOROUGH, MORRIS COUNTY, NEW JERSEY

Connolly & Hickey HISTORICAL ARCHITECTS

The L'Ecole Kinnelon Museum was originally constructed in 1873 as the Meadtown Schoolhouse, and it served as a school until 1925, when it was converted into a rural vacation home know as L'Ecole. Beginning in 1930, the building was used as a weekend retreat by Dr. Helen L. Miller, a woman physician who eventually purchased the home in 1943 making it her permanent residence, and treating patients from it.

- Services: Historic Preservation Plan, Design and Contract Documents, and Contract Administration Services.
- Construction: Exterior Restoration in Two Phases Including Restoration of the East Porch, Roof Restoration, Door Repairs, and Restoration of the Wood Siding; and Partial Interior Rehabilitation of Second-Floor Support Space.
- Total Grant Funding: $728,064.00 (Morris County Historic Preservation Trust Fund)
- Total Project Costs: $910,080.00

A. RESUMES OF PROJECT TEAM MEMBERS

THE PROJECT TEAM

CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC

Thomas B. Connolly, AIA
Principal In-Charge

Margaret M. Hickey, AIA
Principal Historic Preservation Specialist

Carly Bathan, RA
Project Architect

Mirek L. Skros
Architectural Designer

SUB-CONSULTANTS

KSI Consulting Engineering

Paul Ripish, PE, LEED AP BD+C
Mechanical

Luis Rodriguez, CPD, LEED AP
Plumbing/Project Manager

Andrew Christie, LEED AP
Electrical

Derosier Engineering

Jeffrey A Derosier, PE
Civil Engineering

Thomas B. Connolly, AIA

Principal Architect
Principal-in-Charge
NJ License: 21A101699200
PA License: RA403776

Experience

Principal Architect
August 2005 – Present

As Principal Architect, Mr. Connolly provides project management and coordination and direct client contact. He is also responsible for documentation of existing conditions, drafting, schematic design, design development studies, contract document preparation including drawings and specifications, cost estimates, contractor prequalification, bidding, and contract administration services. Tom also contributes to historic preservation report information including code analysis, estimates of probable costs, design and material recommendations, and report graphics and illustrations.

Senior Architectural Designer
Connolly & Hickey Historical Architects
Cranford, New Jersey
August 2003 – August 2005

Historic Preservation Consultant
Montclair HPC
July 2018 - Present

Reviews applications to the Historic Preservation Commission for compliance to the *Standards for Rehabilitation*, attends monthly HPC meetings, coordinates with the Planning Dept. on applications, and inspects projects under construction for compliance.

Designer/Drafter
The Office of Herbert J. Githens Architect & Planner
Montclair, New Jersey
August 1994 – August 2003

Sketching and measuring of existing conditions, drafting of existing conditions, schematic design, design development studies, contract documents including drawings and specifications, contractor prequalification, bidding, contract administration services. Historic preservation study report graphics and illustrations.

Researcher
Bhavnani & King Architects
New York, New York
May 1994 – August 1994

Collection of historic documentation in an attempt to provide an overview of the important historic resources within several Northern New Jersey towns. The results of the research were incorporated in a Summary Report.

Memberships

American Institute of Architects

Association for Preservation Technology International

Education

New Jersey Institute of Technology
School of Architecture, Newark, NJ
B. Architecture

Union County College
Cranford, NJ
A.A. Architecture

Connolly & Hickey
HISTORICAL ARCHITECTS

Continuing Education

Cast Stone and
Historic Concrete Rehabilitation
2010

Various Building Codes Seminars
2007 to present

The Use of Substitute Materials on
Historic Preservation Projects
Association for Preservation
Technology International

Structuring Contracts
American Institute of Architects

Best Laid Plans –
Business Planning for Small Firms
American Institute of Architects

Volunteer

Cranford District Management
Corporation, Board Member

Community Outreach/Associations

Cranford Business Alliance, Member

Lectures

The Process of Preservation presented to a joint meeting of the Construction Specifications Institute and the South Jersey Chapter of the American Institute of Architects, February 2006

The Exterior Restoration and Structural Stabilization of the Nathaniel Drake House presented on Four-Centuries-in-a-Weekend and the Grand Re-Opening of the Drake House Museum, October 2006.

Critical Care for Your Building's Envelope: Why It Deteriorates and How to Fix It presented at the New Jersey History and Historic Preservation Conference, June 2018

Margaret M. Hickey, AIA

Historic Preservation Specialist
Principal-in-Charge
NJ License: 21A101824500

Experience

Historic Preservation Specialist
Connolly & Hickey Historical Architects
Cranford, New Jersey
September 2003 – Present

As Historic Preservation Specialist, Ms. Hickey is responsible for architectural design and restoration, stabilization and rehabilitation of historic buildings and the identification and certification of cultural resources. Margaret oversees the production of historic preservation planning reports including Interpretive Plans, Condition Assessment Reports, Historic Preservation Plans and Historic Structures Reports, and she is responsible for the preparation of cost estimate. She also prepares grant applications for public funding for planning and capital projects.

Historic Preservation Specialist
Glen Ridge HPC
January 2018 - Present

Serves as Secretary to the Historic Preservation Commission, reviews all applications for completeness and advises members on compliance to the *Standards for Rehabilitation*, attends monthly HPC meetings, coordinates with the Building Code Official on permit applications, and inspects projects under construction for compliance.

Historic Preservation Specialist
The Office of Herbert J. Githens Architect & Planner
Montclair, New Jersey
August 1999 – August 2003

Restoration, stabilization and rehabilitation of historic buildings. Identification and certification of cultural resources. Documentation of historic structures including drawings, photos and written descriptions. Development of design and contract documents. Historic preservation planning reports include Condition Assessment Reports, and Historic Preservation Plans.

Program Officer
New Jersey Historic Trust
Trenton, New Jersey
March 1996 – August 1999
January 1994 – March 1996 Intern

Margaret was responsible for the administration of grant-funded projects, the evaluation of applications, review of contract documents for compliance with Secretary of the Interior's *Standards for the Treatment of Historic Properties*, monitoring construction performance, and processing grant disbursements.

Memberships

American Institute of Architects

Association for Preservation Technology International

Education

New Jersey Institute of Technology
School of Architecture, Newark, NJ
B. Architecture

Columbia University
Graduate School of Architects, Planning and Preservation
New York, NY
M.S. Historic Preservation

Connolly & Hickey
HISTORICAL ARCHITECTS

Continuing Education

Small Project Process and Products Revealed
American Institute of Architects

Catching Up with AIA Contract Documents
American Institute of Architects

Envelope Performance Testing, Modeling and Monitoring
Association for Preservation Technology International

The Use of Substitute Materials on Historic Preservation Projects
Association for Preservation Technology International

Introduction to Construction Cost Estimating
New York University School of Continuing Education

Volunteer

Preservation New Jersey
10-Most Endangered Historic Properties 2018

Chair, Preservation New Jersey
10-Most Endangered Historic Properties, 2015 – 2017

Appearance on Comcast Newsmakers for 2017 10-Most List

Lectures

Learning from Loss: Strategies for Saving Endangered Sites presented at "Building a Place for History," New Jersey History and Historic Preservation Conference, June 2016

Getting Your Historic House (Museum) in Order: Foundation Documents for Managing Your Historic Property presented with Dorothy Hartman, principal of History in the Making. This lecture was presented as part of the Kean University's Historic Preservation Program, November 2015 and the Rutgers, Camden Historic Preservation Program, September 2016

Applying the Secretary of the Interior's Standards for Rehabilitation to Residential Properties presented at "New Perspectives on the Past," New Jersey History and Historic Preservation Conference, June 2015

Hinchliffe Stadium: The Research for a National Historic Landmark Nomination presented at the 2010 New Jersey Historic Preservation Conference, June 2010

Brielle Road Bridge: The Last Belidor-Type Bascule Bridge in New Jersey presented to the Roebling Chapter of the Society of Industrial Archaeologists, October 2008

Restoration of the Henry Doremus House and Vreeland Outkitchen presented to the Montville Historical Society and the Montville Woman's Club, October 2007

Inclined Plane 2 East and Lock 2 East of the Morris Canal presented to the Canal Society of New Jersey, January 2007

The Process of Preservation presented to a joint meeting of the Construction Specifications Institute and the South Jersey Chapter of the American Institute of Architects, February 2006

Tours Given

Architectural Tour of the Historic Buildings at Waterloo Village – presentation of the historic architecture of Waterloo Village as part of Canal Day at Waterloo in June 2008 and 2009 on behalf of the Canal Society of New Jersey.

Four Centuries in a Weekend at the Oswald Nitschke House, Kenilworth, NJ – preparation of the tour for the docents at the grand opening of the Oswald Nitschke House to the community. This was done in consultation and with input from members of the Kenilworth Historical Society. October 2004.

Carly Bathan, RA

Project Architect

Experience

Project Architect
Connolly & Hickey Historical Architects
Cranford, New Jersey
November 2021 – Present

As a Project Architect, Ms. Bathan is responsible for architectural design for sensitive additions to historic resources, and for the restoration, stabilization, and rehabilitation of historic buildings from documentation to the administration of the contract during construction. Carly leads projects working with the firm's principals and guiding the younger team members through all aspects of preservation projects.

Registered Architect
Robert A.M. Stern
New York, New York
January 2015-May 2021

As an Architect and designer, Carly was a key team member on several important projects in the firm. For the Virginia General Assembly Building, responsibilities included consultant coordination and developing the design and contract document for the interior priority spaces. For the Fresh Air Fund Art Center, Carly served as project manager and established the schedule and budget and developed details with the design team to produce the design development set. For the Colgate University Benton Hall project, responsibilities included establishing the Revit modeling process and model that was used for documentation, presentation, 3D renderings, and walk-through video. Other responsibilities included advancing the design and the details of all interior spaces; reviewing RFIs, change orders, submittals, and shop drawings; and participating in Owner, Contractor, and Architect meetings. For the Museum of the American Revolution, responsibilities included preparing field reports and reviewing RFIs, submittals, and shop drawings in conformance with design documents. Carly also coordinated the theater redesign during construction to meet acoustical and theatrical requirements.

Intern Architect
Crabtree, Rohrbaugh & Associates Architects
Mechanicsburg, Pennsylvania
June 2012-June 2013

For the renovation of Byerly Hall at Millersville University, Carly served as job captain and undertook surveying and documentation of existing site conditions and collaborated with consultants and owner to complete schematic design through contract document drawing sets.

Design Intern
SHoP Architects
New York, New York
Summer 2011

For the Willets Point Master Plan in Queens, New York, Carly collaborated in schematic and design development stages for design competition and participated in interdisciplinary client and design meetings.

Publications

Platform 7 & 8 – Harvard GSD
Common Frameworks: Rethinking the Developmental City in China, Harvard Design Studies.
2015 ASLA Student Awards – *Within the Frame*

Education

Harvard University
Graduate School of Design
Cambridge, Massachusetts
Master in Architecture II

Syracuse University
School of Architecture
Syracuse, New York
Bachelor of Architecture

Technical Expertise

Revit – Completed multi-scale projects through all stages of design.
Enscape – 3D Renderings and Animations.
Adobe: Photoshop, Illustrator and InDesign; Rhino; AutoCAD; Microsoft Office Suite; Newforma; Procore; Bluebeam.

Connolly & Hickey
HISTORICAL ARCHITECTS

Mirek L. Skros, Assoc. AIA

Architectural Designer

Experience

Architectural Designer
Connolly & Hickey Historical Architects
Cranford, New Jersey
June 2013 – Present

Mr. Skros is responsible for documenting and drafting existing conditions and working with the principals in the preparation of design and contract documents, including technical specifications, and assisting with contract administration during construction. Mirek also assists in preparing the estimates of probable cost and the assisting with the design for restorations and expansions.

Draftsperson
Ronald A. Meeks, AIA
Cranford, New Jersey
May 2012 – Present

Assisted in the composition of pre-design, design, and construction drawings for mostly residential projects. Sketched out plans and recorded field measurements during site visits.

Draftsperson
Lasko Contractors, Inc.
Cranford, New Jersey
October 2011 – May 2012

Took field measurements and drafted existing conditions plans. Drafted initial drawings for proposals and bidding purposes.

Draftsperson
J.S.H.I.
Linden, New Jersey
July 2005 – October 2008

Drafted plumbing risers, gas isometric diagrams, (partial) floor plans. Researched product/material specifications and proper installation solutions. Applied on-the-job design solutions when actual construction work (structural, etc.) did not match architectural or product specifications.

Technical Expertise

Computer Software: Autodesk AutoCAD, Google SketchUp, Adobe Photoshop/Illustrator/InDesign, Microsoft Word/Powerpoint/Excel

Languages: English (fluent), Polish (fluent), Spanish (intermediate level)

Experience with model-making, building, and power tools

Memberships

American Institute of Architects

Education

New Jersey Institute of Technology
School of Architecture, Newark, NJ
Master of Architecture

Rutgers University
New Brunswick, New Jersey
B.A. Economics, Spanish

Volunteer

Project Manager for the development of a 3-D printed model of the Ross Hall Wall for the Fellowship of the Metlar-Bodine House.

Competitions

Designer and Craftsman for Downtown Cranford “Scarecrow Stroll” Competition
First Place - 2014, 2017, 2018, 2019, and 2020

Connolly & Hickey
HISTORICAL ARCHITECTS

KSI CONSULTING ENGINEERS, LLC

Andrew Christie, LEED AP (Senior Partner)

Mr. Christie has successfully designed and managed a wide variety of project types. Throughout his career, Mr. Christie has been credited with many successful projects fostered from his engineering, project management and coordination. He focuses his engineering efforts on systems and technologies that are state-of-the-art in terms of energy efficiency and maintainability.

Education

- New Jersey Institute of Technology – BS Degree in Electrical Engineering Technology
- LEED Accredited Professional – US Green Building Council

Relevant Project Experience

Ocean City Lifesaving Station Phase II; Ocean City, NJ

Field Survey and construction documents for the interior renovation of the existing Lifesaving Station and adjacent Outbuilding. Overall square footage of the project is approximately 3,595 square feet. Project provided ventilation, heating, power and lighting as well as plumbing for the facility.

Van Wickle House Historic Structures Report; Franklin Township, NJ

Field survey and Mechanical, Plumbing and Electrical evaluation of this historic structure that covers approximately 4,200 square feet.

Lake Hopatcong Train Station Interior Renovation; Landing, NJ

Field survey and construction documents for the interior renovation of this 1,900 square foot historic train station to provide updated lighting, toilet facilities and HVAC all while working with the intent to maintain the historic feel of the facility. Facility serves as the Lake Hopatcong area through The Lake Hopatcong Foundation which runs the facility.

Wharton Lock Tender House Reconstruction; Wharton, NJ

Field survey and construction documents for the Restoration And Rehabilitation of the Lock Tenders House at Lock 2 East of the Morris Canal in Wharton, NJ. The reconstructed house will cover approximately 1,000 square feet. Work entailed providing new power and lighting to the facility as well as HVAC to permit year round use of the facility which is located adjacent to the reconstructed Lock 2 East.

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www.ksi-pe.com
Phone: 732.938.2666
Fax: 732.938.2521
149 Yellowbrook Road
Farmingdale, NJ 07727

KSI CONSULTING ENGINEERS, LLC

Luis A. Rodriguez, CPD, LEED AP (Senior Partner)

Mr. Rodriguez has successfully designed and managed a wide variety of project types. Throughout his career, Mr. Rodriguez has been credited with many successful projects fostered from his engineering, project management and coordination. He focuses his engineering efforts on systems and technologies that are state-of-the-art in terms of energy efficiency and maintainability. He has applied this philosophy to such projects as high-tech laboratories, healthcare facilities, educational facilities and universities.

Education

- Brick Computer Science Institute – Computer Aided Drafting and Design
- Certified in Plumbing Design - American Society of Plumbing Engineers
- LEED Accredited Professional – US Green Building Council

Relevant Project Experience

Ocean City Lifesaving Station Phase II; Ocean City, NJ

Field Survey and construction documents for the interior renovation of the existing Lifesaving Station and adjacent Outbuilding. Overall square footage of the project is approximately 3,595 square feet. Project provided ventilation, heating, power and lighting as well as plumbing for the facility.

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Wharton Lock Tender House Reconstruction; Wharton, NJ

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Affiliations and Professional Associations

- National Standard Plumbing Code – Committee Member
- NJ Plumbing Sub Code Committee – Committee Member
- American Society of Plumbing Engineers – NJ Chapter Past President
- Member of the National Fire Protection Association

www.ksi-pe.com
Phone: 732.938.2666
Fax: 732.938.2521
149 Yellowbrook Road
Farmingdale, NJ 07727

Paul Ripish, PE, LEED AP BD+C (Associate Partner)

Mr. Ripish has successfully designed and managed a wide variety of project types. Throughout his career, Mr. Ripish has been credited with many successful projects fostered from his engineering and project management experience. He focuses his engineering efforts on systems and technologies that are state-of-the-art in terms of energy efficiency and maintainability.

Education

- New Jersey Institute of Technology – B.S. in Mechanical Engineering
- Licensed Professional Engineer – Arkansas, California, Colorado, Connecticut, Florida, Georgia, Illinois, Indiana, Iowa, Louisiana, Nevada, New Jersey, New York, North Carolina, Pennsylvania, Washington DC, Wyoming
- LEED Accredited Professional BD+C – US Green Building Council

Relevant Project Experience

Rowan College at Burlington County Student Success Center – Mount Laurel, NJ
Design of a new 80,000 sq. ft. college student center. Design included new chilled and hot water heat exchangers, air handling units, VAV's, split systems, kitchen hood air cleaner, and controls.

Rowan College at Burlington County Central Plant – Mount Laurel, NJ
Designed an expansion to an existing college campus central plant. Design included new chillers, boilers, pumps, cooling towers, and controls.

Kent Center for Innovation – Summit, NJ
Design of a new 28,000 K-12 girl's college preparatory school. Design included new rooftop units, VAV's, boilers, split systems, and controls.

Holtec Office Building – Camden, NJ
Design and construction administration of new 7-story 120,000 sq. ft. office building. Design included new boilers, chillers, cooling towers, pumps, rooftop units, VAV's, computer room air conditioners, stairwell pressurization fans and controls.

Raritan Valley Community College Whitman Science Center Addition – Branchburg, NJ
Design and construction administration of a new 22,000 sq. ft. college laboratory science building. Design included new laboratory hoods, humidifier, energy recovery rooftop units, air valves, laboratory exhaust fans and controls.

Jackson Memorial High School – Jackson, NJ
Design and construction administration of a complete HVAC retrofit to an existing 300,000 square foot High School. Design included new boilers, pumps, unit ventilators, energy recovery rooftop units, science lab make-up air units, fan coils, and controls.

Robert Wood Johnson Rahway – Rahway, NJ
Design and construction administration of a new central chilled water plant for an existing 8-story hospital. Design included two new 600 ton chillers, chilled water pumps and controls.

www.ksi-pe.com
Phone: 732.938.2666
Fax: 732.938.2521
P.O. Box 628
Farmingdale, NJ 07727

JEFFREY A. DEROSIER, PE, LEED AP
DEROSIER ENGINEERING, LLC

Overview: Mr. Derosier has 13 years of experience in the management and design of projects related to building and transportation construction as well as dam safety analysis and floodplain/river analysis. His management skills include technical oversight for civil engineering tasks, the coordination with architectural, structural and MEP team members, project scheduling, budgeting, billing, quality assurance and quality control. Specific design experience includes site planning and engineering, zoning analysis, storm water management planning and design, storm and sanitary sewer design, pump station design, utility layout, dam analysis and design, flood control analysis and design and permitting. Project delivery methods include design/bid/build. In addition to civil design his expertise includes cost estimating and value engineering. Mr. Derosier is also a LEED Accredited Professional and incorporates sustainable design methods and concepts into all projects. He is knowledgeable in the USGBC LEED process and is also familiar with the NYCSCA Green Schools Rating System.

KEY QUALIFICATIONS

- Professional Engineer, New Jersey, 2005 #24GE04584600
- Professional Engineer, New York, 2006 #083791
- Professional Engineer, Maine, 2013, #13161
- LEED Accredited Professional, 2008

Education: Master of Engineering, Civil Engineering (Water Resources), Stevens Institute of Technology, 2005
Bachelor of Engineering, Civil Engineering, Stevens Institute of Technology, 2001

Additional: Adjunct Professor, Stevens Institute of Technology (Stormwater Management, Advanced Hydraulics, Drainage Design), Certified Municipal Engineer, ASCE Deep Foundation Design, Eagle Scout

RELEVANT EXPERIENCE: BUILDINGS & FACILITIES

- **BelovED Charter School Addition, BCCS:** *Principal-in-Charge and design engineer for an 27,000 square foot addition to an existing Charter School in Jersey City. Scope included a new parking lot, drainage modifications and utility services.*
- **Portsmouth Navy Ship Yard, Building 55 Renovation, NAVFAC:** *Principal-in-Charge and design engineer for site engineering for the renovation of Building #55. This building is listed a historic structure. Scope included ABA accessibility and drainage improvements.*
- **Mount Sinai Queens Modernization and New Building, Mount Sinai Hospital:** *Principal-in-Charge and design engineer responsible for site engineering. Scope includes a service driveway for ambulance delivery, waste management, medical gas storage and drainage design.*
- **The Gabelli School of Business, Fordham University**: *Project Manager responsible for the oversight of land surveying and civil engineering services and Engineer-of-Record (Civil) for the complete rehabilitation of an existing historic building. Scope included 3D Laser Scanning of the existing façade and an early deliverable for the relocation of existing utilities. Construction Cost: $35 Million*
- **Cancer Center and Parking Garage – Hackensack University Medical Center**: *Project Manager overseeing land surveying and geotechnical and civil engineering services and Engineer-of-Record (Civil) for a 155,000 square foot out-patient care facility and 900 car parking garage. Construction Cost: $70 Million*
- **CLOTH High School – NYC School Construction Authority**: *Project Manager overseeing civil engineering services and Engineer-of-Record (Civil) for the design and construction of a new 7-story high school in the Bronx.*
- **Seamon Avenue Elementary School – NJ School Construction Corporation**: *Project Manager overseeing land surveying, geotechnical, structural and civil engineering services and Engineer-of-Record (Civil) for a new 801 student elementary school. Construction Cost: $15 Million*
- **Mt. Vernon Elementary School – NJ School Construction Corporation**: *Project Manager overseeing civil engineering services for the design of a new elementary school. Project was separated into 3 phases to accommodate swing space.*
- **University Six Elementary School – NJ School Construction Corporation**: *Project Civil Engineer for the renovation of an existing elementary school including a new playground and parking facilities.*
- **Chancellor Elementary School – NJ School Construction Corporation**: *Project Manager overseeing land surveying, civil and geotechnical engineering services for the renovation and 2-story expansion at an existing elementary school.*
- **Califon Elementary School – Califon Board of Education**: *Project Manager overseeing land surveying and civil engineering services and Engineer-of-Record (Civil) for an addition/infill to an existing elementary school.*
- **Salk Middle School Drainage Improvements – Old Bridge Board of Education**: *Project Manager for land surveying and civil engineering services and Engineer-of-Record (Civil) for the design and construction of drainage improvements to alleviate existing flooding conditions at the site.*

- **Jersey City Public Communication Center – Jersey City**: *Project Manager overseeing land surveying, geotechnical and site engineering services and Engineer-of-Record (Civil) for the design and construction of a new secure 911 communications facility. LEED Silver Accredited.*
- **Jersey City Municipal Complex – Jersey City**: *Project Manager overseeing land surveying services supporting the design of a new municipal complex which will consolidate existing municipal functions to improve efficiencies.*

RELEVANT EXPERIENCE: INFRASTRUCTURE (ROADS, HIGHWAYS, PARKING & UTILITIES)

- **WTC River Water Lines West – Port Authority of NY & NJ**: *Project Manager overseeing land surveying, civil and structural engineering and Engineer-of-Record(Civil and Structural) for the design and construction of a new box culvert outfall servicing the WTC Chiller Plant.*
- **WTC Route 9A Underpass – Port Authority of NY & NJ**: *Project Manager overseeing land surveying and civil engineering services for the design of highway alignments for coordination of roadway shifts to accommodate the construction of the pedestrian tunnel and the coordinated the alignment/profile of the Fulton Street sewer outfall with existing temporary and future permanent facilities.*
- **Marlton Circle Elimination – NJ Department of Transportation**: *Project Civil Engineer responsible for the preparation of a stormwater management plan and design of all collection and detention facilities.*
- **Exit 16W and Route 3 Interchange Improvements –NJ Turnpike Authority**: *Project Civil Engineer responsible for the preparation of a stormwater management plan and design of all collection and detention facilities.*
- **Route 202 and River Road Drainage Improvements – Morris County Engineering**: *Civil Engineer responsible for the hydrologic/hydraulic analysis of an existing channel and drainage structure and the design of channel stabilization to alleviate the undermining of an existing roadway.*
- **Hillside Avenue Drainage Improvements – Morris County Engineering**: *Civil Engineer responsible for the design of a new roadside stormwater collection system to alleviate flooding conditions and correct poor vertical geometry on the roadway.*

RELEVANT EXPERIENCE: WATER RESOURCES (DAMS, RIVERS, BRIDGES, CULVERTS)

- **Highland Lake Dam Analysis and Rehabilitation – Mountain Development Corp**: *Project Manager overseeing land surveying, structural and civil engineering services during design and construction for the rehabilitation and permitting of an existing high hazard concrete gravity dam. Responsible for the hydrologic /hydraulic analysis of the structure and on-going annual inspections.*
- **Jaqui Mill Pond Dam Analysis and Rehabilitation – Morris County Engineering**: *Project Civil Engineer for the hydrologic/ hydraulic analysis including a breach analysis and preparation of a Hazard Classification Report for the existing structure based on current dam safety regulations.*
- **Apshawa Dam Analysis and Rehabilitation – Passaic County Engineering**: *Civil Engineer responsible for the hydrologic/ hydraulic analysis of an existing dam including breach analysis and downstream impacts.*
- **Berkshire Valley Road Flood Control Project – Morris County Engineering**: *Civil Engineer responsible for the hydraulic design and permitting of a 3-cell box culvert and spilling basin to control discharge from an existing dam. The project design criterion was to pass the 25- year storm under Berkshire Valley Road.*
- **St. Mary's Culvert Replacement – Morris County Engineering**: *Civil Engineer responsible for the hydraulic analysis of the existing and proposed structure as well as the preparation of permit applications for the replacement of an existing culvert.*
- **Bartley Road Bridge – Morris County Engineering**: *Civil Engineer responsible for the hydraulic analysis of the existing and proposed structure as well as the preparation of permit applications for the replacement of an existing culvert.*
- **Middle Valley Road Bridge – Morris County Engineering**: *Civil Engineer responsible for the hydraulic analysis of the existing and proposed structure as well as the preparation of permit applications for the replacement of an existing culvert.*
- **Oakdale Bridge Replacement – Morris County Engineering**: *Civil Engineer responsible for the hydraulic analysis of the existing and proposed structure as well as the preparation of permit applications for the replacement of an existing culvert.*
- **St. Mary's Avenue Culvert – Morris County Engineering**: *Civil Engineer responsible for the hydraulic analysis of the existing and proposed structure as well as the preparation of permit applications for the replacement of an existing culvert.*
- *analysis of the existing and proposed structures as well as the preparation of permit applications for bridge replacements.*
- **Summit Stream Realignment – NJ Transit**: *Civil Engineer responsible for the hydrologic/ hydraulic analysis of an existing and proposed 1,000 foot long channel for stability. The channel was adjacent to a NJ Transit commuter line and erosion of an embankment required an emergency permit to protect the public.*

REFERENCES

- **Henry Caso – Director of Construction, Brookfield Properties:** phone: 212.417.7170 e-mail: henry.caso@brookfield.com
- **Clarelle DeGraffe – Port Authority of NY & NJ, WTC Construction:** phone: 212.435.5622 e-mail: cdegraffe@panynj.gov
- **Carl Jenne, PE – President, Jenne Associates:** phone: 908.698.2890 e-mail: cjenne@jenneassociates.com
- **Donn Henry, AIA – Managing Partner, Urbahn Architects:** phone: 212.857.9046 e-mail: henryd@urbahn.com

ITEM NUMBER: A- 5

ITEM NAME: Authorization to Approve Change Order for the Resolution 634-22 Entitled " Resolution Authorizing Purchase of Radio Communication Equipment And Accessories off the NJ Purchasing Program Pursuant to N.J.S.A. 40A:11-12a" (R178)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/28/2024	Cover Memo
🗋	Memo	3/28/2024	Cover Memo
🗋	Change Order Quote	3/27/2024	Cover Memo
🗋	New Jersey State Contract 83909	3/27/2024	Cover Memo

City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, QPA

Date: March 27, 2024

Re: Resolution For Change Order for R634-22 entitled "Resolution authorizing Radio Communication Equipment and Accessories off the New Jersey State Purchasing Program Pursuant to N.J.S.A. 40A:11-12a"

Please consider the following for resolution during the April 02,2024 City Council Agenda for the City Council's approval, as the Purchasing Agent is seeking from the Council authorization to apply a change order to amend Resolution R634-22 and the related contract.

Council previously adopted Resolution to award a contract for purchase of Radio Communication Equipment and Accessories in order to upgrade the Clifton Fire Department radio frequency from VHF (Very High Frequency) to UHF (Ultra High Frequency) awarded to Motorola Solutions, located at 5 Paragon Drive, Ste 200, Montvale NJ 07645 via NJSC 83909 for not to exceed total amount of $1,910,000.

The Fire Chief has provided the change order quote for Design Drawings for System integration additions on roof tops of 5 (five) sites including Montclair State University (Bohn Hall), ON3 Pharmaceuticals, Clifton Police Department – Existing Tower Site, Daughters of Senior Living and Montclair State University (Freeman Hall). These drawings are going to be presented to the property managers to apply for the licenses and permits and also including architectural and engineering services for new total change order not to exceed amount of $118,895 and the new contract amount shall be $2,028,895, with all funds being available in 04-215-55-971-302.

Fire Chief memo and change order quote is attached herewith the agenda.

A Resolution appears on the agenda.

Respectfully Submitted,

Amisha J. Jariwala, QPA
Qualified Purchasing Agent

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Michael Rowan
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973)-432-5405

To: Dominick Villano, City Manager

From: Michael Rowan, Acting Fire Chief

Date: 3/28/2024

Re: Resolution request, authorization to purchase radio infrastructure improvements

Please place this request on the next City Council agenda.

The Clifton Fire Department is requesting your approval to authorize the purchase of radio infrastructure improvements from Motorola Solutions, Inc in the calendar year 2024.
State contract Blanket PO # 8327 Motorola Solutions Connectivity, Inc PO Box 161 Wharton NJ 07885

The change is due to the need for architectural drawings to be presented for approval to the property managers. This includes permits and licensing.
Please see summary below:

- Site visits to 5 sites, (Bohn Hall, Daughters, ON3, Clifton PD, and Freeman). Plus, return visits.
- We originally did A&E work at Bohn Hall, which led to the decision to go to Freeman Hall, which required A&E work as well.
- Lease Exhibits created for 5 sites.
- Certified and stamped Construction Drawings for 4 sites (required for Permits)
- Roof-top Structural Analysis for 3 sites.
- Tower Mapping and Tower Structural Analysis for 1 site.
- Environmental 4 sites.
- Permitting Submission and Coordination for 4 sites.

The total purchase of the requested shall not exceed the total expected expenditure of $118,895.

Funding is available in account # 04-215-55-971-302.

I am requesting that a resolution be drafted and sent to the council to authorize the purchase of the same.

Respectfully,

Michael Rowan
Acting Fire Chief

MOTOROLA SOLUTIONS

CHANGE ORDER 1

Change Order Number:	1
Date:	2/6/2024
Project Name and Number:	USNJ22D042M
Customer Name:	CLIFTON FIRE DEPT
Customer Project Mgr:	CAPTAIN RONALD LAUBE

The purpose of this Change Order is to: *(highlight the key reasons for this Change Order)*

This Change Order modifies the Agreement between Clifton Fire Department and Motorola Solutions Inc. (MSI) dated 12/30/2022 in the following manner:

Added scope for Site Development.

- A&E services at all sites

Under the original scope A&E Services were a customer responsibility. Clifton FD has requested that MSI take responsibility and provide Clifton FD with the A&E Services outlined below. Clifton FD will present the LE's to building landlords to acquire the Notice To Proceed. MSI will produce Construction Drawings, and submit building permit applications.

Contract Project Identifier (Name or Number):	37586	**Contract Date:**	12/30/2022

In accordance with the terms and conditions of the contract identified above between [enter customer name] and Motorola Solutions, Inc., the following changes are approved:

Contract Price* Adjustments

Original Contract Price:	$1,910,000
Previous Change Order amounts for Change Order numbers [0] through [0]:	$0
This Change Order:	$118,895

Contract Credit (If Applicable):	$0
New Contract Price:	$2,028,895

***"Contract Price" does not include taxes.**

Completion Date Adjustments

Original Completion Date:	08/30/2024
Current Completion Date prior to this Change Order:	08/30/2024
New Completion Date:	N/A

Equipment Changes: *(additions, deletions or modifications)* Include attachments if needed.

N/A

Scope of Work Changes: *(additions, deletions or modifications)* Include attachments if needed.

Systems Integration Additions

Addition: Montclair State University (Bohn Hall) – Existing Rooftop Site
Rooftop site to install Rx/Tx and microwave on building.

- Site Design visit
- Lease exhibit/Site Sketch

Addition: Montclair State University (Freeman Hall) – Existing Rooftop Site
Rooftop site to install Rx/Tx and microwave on building.
Construction Drawings for existing roof-top with antenna installations and electrical circuits

- Site Design visit
- Lease exhibit/Site Sketch
- Record Drawings
- NEPA / SHPO
- Permit preparation, submittal and coordination.

Addition: ON3 Pharmaceuticals – Existing Rooftop Site
Rooftop site to install Rx/Tx and microwave on building.
Construction Drawings for existing roof-top with antenna installations and electrical circuits

- Site Design visits
- Lease exhibit/Site Sketch

- Record Drawings
- NEPA / SHPO
- Roof-Top Structural Analysis
- Permit preparation, submittal and coordination

Addition: Daughters Senior Living – Existing Rooftop Site
Rooftop site to install Rx/Tx and microwave on building.
Construction Drawings for existing roof-top with antenna installations and electrical circuits

- Site Design visit
- Lease exhibit/Site Sketch
- Record Drawings
- NEPA / SHPO
- Roof-Top Structural Analysis
- Permit preparation, submittal and coordination

Addition: Clifton PD – Existing Tower Site
Self-supporting tower site to install Rx/Tx and microwave.
Construction Drawings for existing tower with antenna installations and electrical circuits

- Site Design visit
- Lease exhibit/Site Sketch
- Record Drawings
- NEPA / SHPO
- Tower Mapping
- Tower Structural Analysis
- Permit preparation, submittal and coordination

SUA/Support Service Changes: *(additions, deletions or modifications)* Include attachments if needed. Must be completed by Project CSM.
N/A

Schedule Changes: *(describe change or N/A)*

Contract Price Changes: *(describe change or N/A)*	
Systems Integration Change	
Contract Price Increase (after discounts)	$118,895

Customer Responsibilities: *(describe change or N/A)*
Lead and asbestos testing are not included in this Change Order.

MOTOROLA SOLUTIONS

CHANGE ORDER 1

Payment Schedule for this Change Order: *(describe new payment terms applicable to this change order)*
100% Payment due upon completion of work.

Purchase Order Requirements for this Change Order (select only one).

☐ A Purchase Order is required - included with this change order and is attached.

☐ No Purchase Order is required - Customer affirms that this change order document is the only notice to proceed required, that funding has been encumbered for this change order in its entirety, and that no further purchase orders will be issued against this change order,

☐ No Purchase Order required - this is a $0 Change Order, or a decrease in scope.

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

Motorola Solutions, Inc.		**Customer**	
By:	Ankit Dharia	By:	
Printed Name:	Ankit Dharia	Printed Name:	
Title:	T2 Regional SI Manager	Title:	
Date:	02-07-2024	Date:	

Reviewed by: Richard Geohaghan Date: 2/6/2024
Motorola Solutions Project Manager

State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
TRENTON, NEW JERSEY 08625-0230
https://www.njstart.gov

ELIZABETH MAHER MUOIO
State Treasurer

AMY F. DAVIS ESQ.
Acting Director

Change Order

SOLICITATION #13-X-22183

T0109
Radio Communication Equipment and Accessories

TO: Statewide Agencies and Cooperative Purchasing Partners

DATE: 4/26/2023

FROM: Michael Snyder, Procurement Specialist

SUBJECT: Blanket P.O. Extension

Blanket P.O. Period: May 1, 2013 to April 30, 2018
First Extension: May 1, 2018 to April 30, 2019
Second Extension: May 1, 2019 to April 30, 2020
Third Extension: May 1, 2020 to April 30, 2021
Fourth Extension: May 1, 2021 to April 30, 2022
Fifth Extention: May 1, 2022 to April 30, 2023
Sixth Extension: May 1, 2023 to April 30, 2024

Please be advised that the below referenced Blanket P.O.s have been extended for a period of one (1) year effective May 1, 2023 and expiring on April 30, 2024:

Contractor	Blanket P.O. Number
Atlantic Communications Electronics, Inc.	83917
Aviat Networks	83920
Business Information Systems	21-TELE-01333
D.M. Radio Service Corp.	83897
EF Johnson Co.	83911
Electronic Service Solutions, Inc.	83905
Essential Management Solutions	83895

Eventide, Inc.	83891
Gold Type Business Machines, Inc.	83904
Goosetown Enterprises, Inc.	83892
Icom America	83923
Intrado Life & Safety Solutions Corporation	83916
Kova Corp.	83906
L3Harris Technologies	83932
Motorola Solutions	83909
Mutualink, Inc.	83894
New Jersey Business Systems, Inc.	83899
Nice Systems	83921
Northeast Communications, Inc.	83898
Philip M. Casciano Associates, Inc.	83900
Procomm Systems, Inc.	83931
Queues Enforth Development, Inc.	83889
R.F. Design & Integration, Inc.	83907
Wireless Electronics	20-TELE-00910
Xybix Systems, Inc.	83922
Zetron, Inc.	83924

The following two (2) Blanket P.O.s may be extended by the State, pending receipt of the Contractor's signed extension agreement letter:

Contractor	Blanket P.O. Number
Kenwood USA Corp.	83927
Motorola Solutions Connectivity, Inc. (previously Vesta Solutions)	83925

All terms and conditions, pricing, and discounts remain the same.

Please retain a copy of this Change Order for your records.

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve Awarding a Contract to Windstream Enterprise for Annual Maintenance and Upgrades of Proprietary Upgraded Broadband Internet Access for Voice and Data Related Services for the City of Clifton (R179)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/28/2024	Cover Memo
🗋	Memo	3/28/2024	Cover Memo

City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON., NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

To: Dominick Villano, City Manager

CC: Mayor and City Council

Please consider the following resolution for the April 02,2024 City Council Agenda for the City Council.

The IT Coordinator has requested that the City authorize an annual maintenance on upgraded City's current Windstream Enterprise solution Wide Area Network solution to a greater level of security and efficiency with a redundant internet Secure Data Wide Area Network (SD WAN).

The City's IT Coordinator has obtained a proprietary proposal from the current City's provider Windstream Enterprises, located at 4001 Rodney Parham Road, Little Rock, AR 72212. An award of this contract was made in accordance with N.J.S.A. 40A:11-5(dd), as the solution is fully proprietary to the vendor. Now it is a requirement to maintain the WAN Service as there are couple of additional sites in DPW. The total sites where there are phone lines are DPW, 6 Firehouses, Senior Barn, Animal shelter, Recreation Center, Botany Clinic. In case of disaster we

Windstream Enterprise has proposed to provide internet service, trunks, and Wide Area Network (WAN) services, and related services and equipment, for a monthly rate of $11,200.00, for a period of thirty-six (36) months. As the City currently runs Windstream Enterprise technology. If another provider were to be introduced, all the existing technology would need to be replaced, potentially resulting in upfront costs in excess of hundreds of thousands of dollars. Hence, we are maintaining the same network for our internet and telecommunications needs.

The Purchasing Agent concurs with the City's IT Coordinator, which is in the best interest of the City for managing the phone lines for the City. Pay to Play documents have been obtained by the Purchasing Agent in order to award this as a non-fair and open contract.

A resolution appears on the agenda. Respectfully submitted,

Amisha Jariwala, QPA
Purchasing Agent

City of Clifton

MANAGEMENT INFORMATION
SYSTEMS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

John Ricca
Management information
Systems Coordinator

(973) 470-5658
FAX (973) 470-5264
Email: jricca@cliftonnj.org

To: Dominick Villano, City Manager

From: John Ricca, Management Information Systems

Date: 3/27/2024

Re: Windstream Enterprise- City of Clifton City Wide Centralized Voice and Data Environment

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Windstream Enterprise replaced Verizon in 2017 as the City's phone carrier.

The City of Clifton moved from having voice carrier services terminating separately into multiple City locations (City Hall, DPW, Firehouses, ETC.) making it expensive and difficult for locations to communicate with each other and for MIS Department to manage and maintain antiquated digital circuits, analog lines and PRI/T1 circuits are no longer provided or maintained by Verizon. Clifton replaced these antiquated circuits with Windstream solutions; -

- The new SIP Internet trunks for voice: Provide unlimited inbound/outbound calling for Local, long distance & International calls.
- Dedicated lines for back-up & 911 calls
- Verizon Point-to Point PRI Circuits are replaced with Windstream SDWAN / Broadband-Internet virtual technology to connect remote locations in a secure & efficient environment providing centralized control management with the ability to roll out future new applications to end-users across the city.

The MIS Department has gained better control over voice and data management. City Hall is the main hub housing Windstream centralized SIP Trunks and SDW connections providing centralized connectivity to City wide facilities: DPW, (6) firehouses, Senior Barn, Animal Shelter, Recreation Center, Botany Clinic.
Department of Public Works is the Disaster Recovery back-up site if City Hall's systems go down due to:

- Natural events (storms, floods)
- Technology failures (e.g., hardware crashes, software bugs)
- Human errors
- Intentional unauthorized access by third parties (e.g., cyberattacks)

DPW Disaster Recovery Site:

- Promptly restart backup systems and data to ensure operations continue as scheduled.
- System Security: Integrating data protection and backup processes limits the impact of security risks.
- Reduced Recovery Costs: Avoid unnecessary losses as systems return to normal quickly.

Due to the above-mentioned upgrades and disaster recovery system the current maintenance agreement from November 2023 has increased by the amount of $2,102.63. Hence the total monthly rate to maintain upgraded phone WAN services is $11,200 per month for not to exceed price $134,400 annually. I am herewith requesting the duration of the contract be 36 months.

Please note that amendment to 36-month contract we entered in October of 2023 was required to the additional equipment that was installed.

This upgrade will eventually give us cost savings as we start to remove all our old existing circuits. This removal must be done in phases.

Respectfully,

John Ricca

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve Amending Ordinance 439-10 No Stopping or Standing (Woodrow Wilson Middle School)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/27/2024	Cover Memo

CLIFTON POLICE DEPARTMENT
OFFICE OF THE CHIEF

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013
MAIN: 973-470-5900 CHIEF: 973-470-5921 EMERGENCY 911

THOMAS A. RINALDI
CHIEF OF POLICE

To: City Manager Dominick Villano

From: Chief of Police, Thomas Rinaldi TR

Date: 03/27/2024

Re: Ordinance Amendment - 439-10 No Stopping or Standing (WWMS)

Mr. Villano,

Please see Lieutenant Droubi's memo which details a plan to promote safety regarding the crossing of children during extremely busy times on Van Houten Avenue/Woodrow Wilson Middle School. I concur with this logical, well thought out and researched plan.

TAR/rd

Clifton Police Department

TRAFFIC DIVISION

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

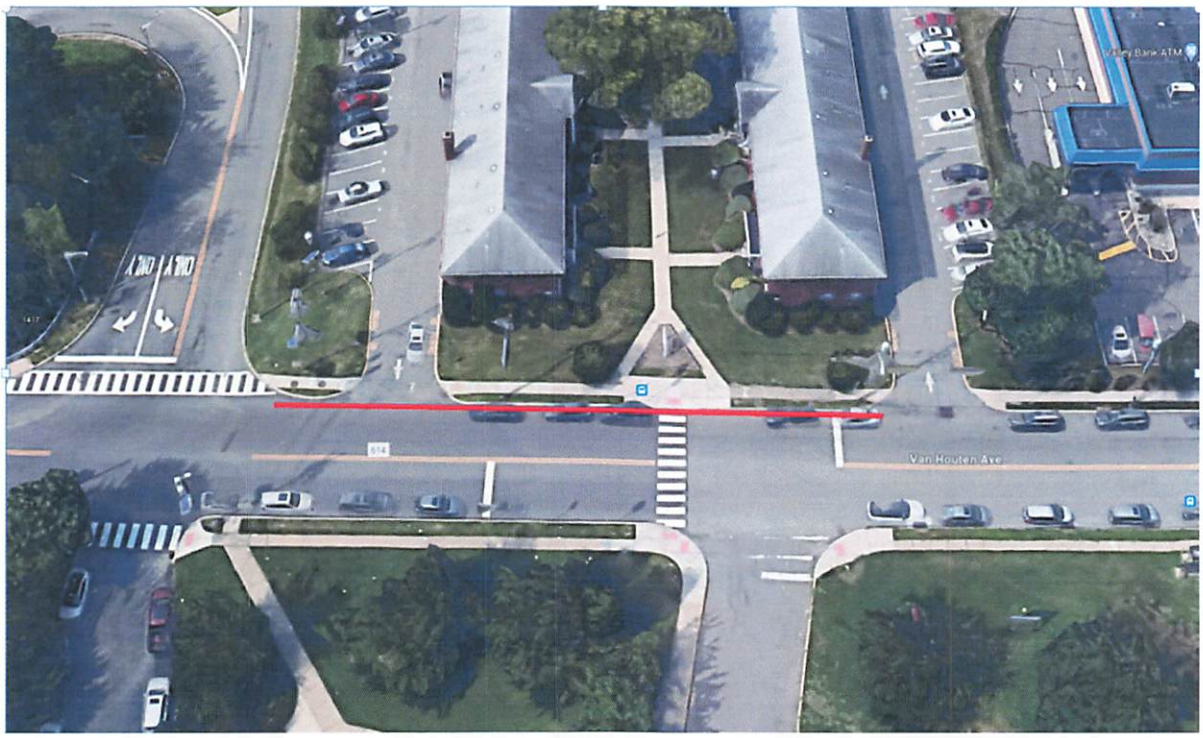
Thomas Rinaldi
Chief of Police

Office: 973-470-5922
Email: mdroubi@cliftonpolice.org

Lt. Mohammad Droubi
Commander

To: Chief Rinaldi
From: Lt. Mohammad Droubi
Date: March 26th, 2024
Re: Proposed amendment to §439-10 Stopping or Standing Prohibited

The Traffic Division in conjunction with Captain Kester has received numerous sustained complaints about parking on Van Houten Ave in the area of Woodrow Wilson Middle School during school dismissal. After making several observations of the most problematic areas parents park, we have concluded that stopping or standing should be prohibited on Van Houten Ave from the Rt 46 ramp to the eastern edge of the inbound driveway of the property of 1401 Van Houten Ave. Prohibiting stopping and standing in the area should facilitate better traffic flow and allow for a greater field of view for the crossing guard stationed at WWMS. This is not an easy crossing post due to the volume of traffic and we believe this will help increase the safety of the students crossing.



Proposed ordinance amendment:

§ 439-10 Stopping or standing prohibited during certain hours on certain streets.
No person shall stop or stand a vehicle between the times specified upon any of the streets or parts of streets described below:

Name of Street	Side	Hours / Days	Location
Van Houten Ave	South	All / All	From the western curbline of the Rt 46 on / off ramp extending approximately 200ft west to the eastern edge of the inbound driveway of 1401 Van Houten Ave

Respectfully Submitted;
M. Droubi
Lt. Mohammad Droubi
Traffic Division Commander

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve Flag Raisings for 2024
RECOMMENDATION:

SUMMARY:

A letter went out in January requesting the organizations to give me a date for their flag raisings for 2024. These are the only requests I have received to date.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Flag Raisings	3/26/2024	Cover Memo

	Saturday, June 1 - 11:00 am	Saturday, June 8 - 10:00 am	Saturday, June 15 11:00 am	Saturday, July 20 - 1:00 pm	Sunday, August 4 - 2:00 pm	Wednesday, August 14 6:30 pm	Saturday, August 17 - 12:30 pm	Friday, August 23 - 6:00 pm	Saturday, Sept. 7 1:00 pm	Saturday, October 5 2:00 pm	Monday, Oct. 14 5:30											
Colombian					x																	
Dominican Rep.																						
Ecuadorian																						
Egyptian																						
Indian							x															
Israeli																						
Italian											x											
LGBT			x																			
Mexican																						
Palestinian	x																					
Pakistan						x																
Peruvian				x																		
Philippino		x																				
Polish										x												
Puerto Rican																						
Turkish																						
Ukrainian								x														
WFWP																						

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve Request to Close a Portion of Edwards on May 4, 2024 for Wedding Procession

RECOMMENDATION:

SUMMARY:

All departments have approved this request and the neighbors were contacted.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/21/2024	Cover Memo

Ferrigno, Nancy

From: Mitesh Rana <miteshrana95@gmail.com>
Sent: Wednesday, March 20, 2024 7:11 PM
To: Ferrigno, Nancy
Cc: Kishan Rana; bharatrana31@gmail.com
Subject: Request for Partial Road Closure
Attachments: IMG_5579.jpg

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening,

I hope this email finds you well.

On Saturday, May 4th, 2024, I will be hosting my cousin's traditional wedding ceremony in my backyard at 122 Edwards Road, Clifton, NJ 07013.

Prior to the wedding ceremony, there will be a procession of about 50 people that will walk and dance their way, along with a band, to the front of my home, where the wedding rituals will begin. The procession will commence at 8am and end just before 9am.

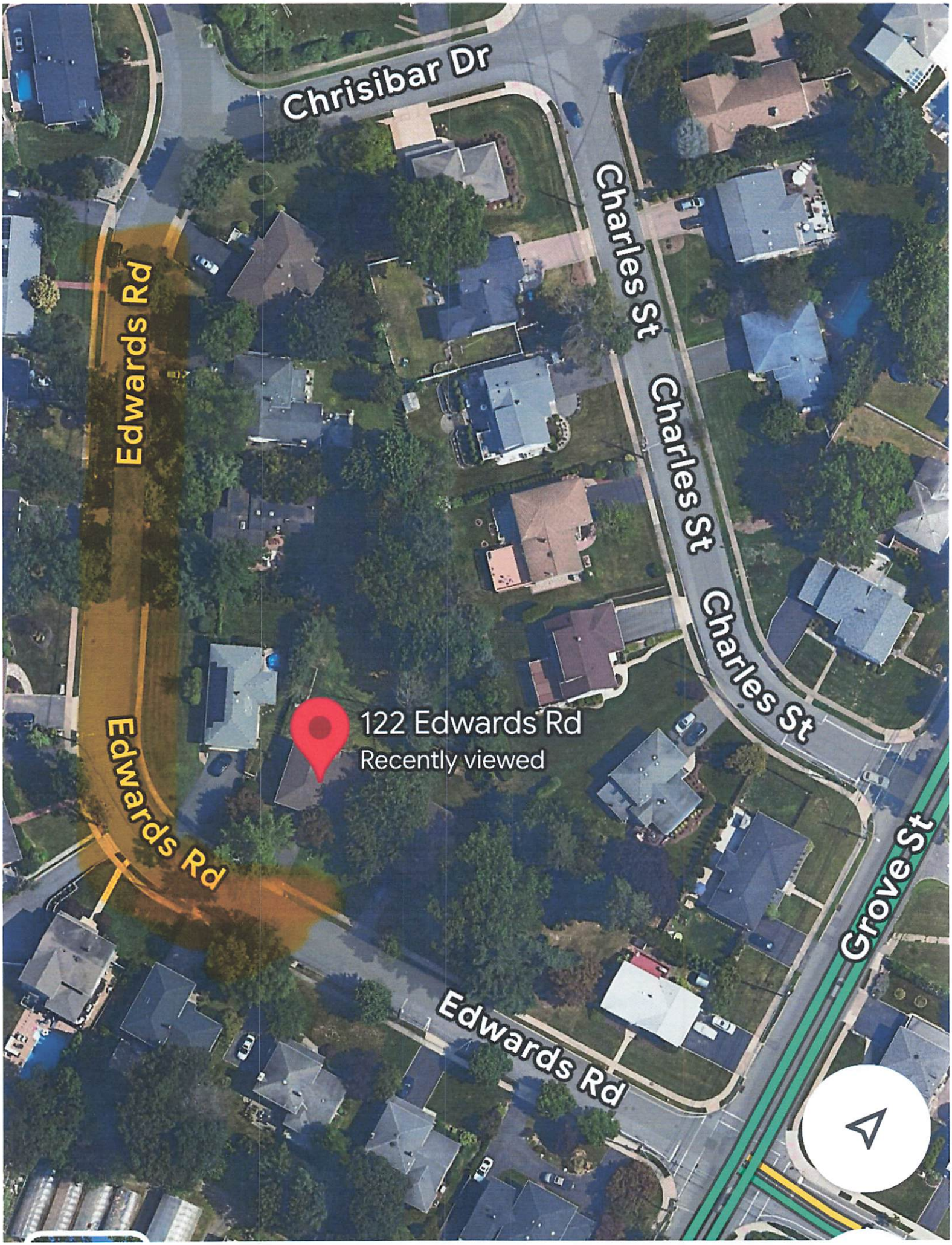
With that said, I would like to request permission to close off a part of Edwards Road, between Grove Street and Chrisibar Drive. Please refer to the attachment of the Google Maps image that indicates via yellow highlight of the portion of Edwards Road that I would like to have closed off.

The wedding ceremony will commence at 9am in my backyard and run until 1:30pm.

Please let me know if you have any questions.

Thank you,

Mitesh Rana


Chrisibar Dr
Edwards Rd
Charles St
Charles St
Charles St
122 Edwards Rd
Recently viewed
Edwards Rd
Edwards Rd
Grove St

ITEM NUMBER: A- 10

ITEM NAME: Authorization to Approve Cinco de Mayo Celebration at El Mexicano on Friday, May 5, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/22/2024	Cover Memo

Ferrigno, Nancy

From: Mexicano Clifton <mexicanoclifton@gmail.com>
Sent: Thursday, March 21, 2024 1:13 PM
To: Ferrigno, Nancy
Subject: Cinco de Mayo permit for El Mexicano

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon miss Nancy, I am writing to you on behalf of el mexicano requesting a permit for cinco de mayo! It'll be a sunday this year so
our hours of operation for a DJ inside would be from 4:00 p.m. to 5:00 p.m. and then at 6:00 p.m. to 11:30 p.m. If you have any questions please let me know directly at this email or my contact information is 862-273-9371. Thank you for your time.

Jorge El Mexicano LLC - El Mexicano Gastro Cantina

Direct | (973)742 0110

Hours 11 a.m to 5:30 p.m

mexicanoclifton@gmail.com

P.O. Box 236, Paterson, NJ 07543

ITEM NUMBER: A- 11

ITEM NAME: Authorization to Approve School 13 PTA Fundraiser on June 7, 2024
RECOMMENDATION:

SUMMARY:
All departments have approved this request.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/25/2024	Cover Memo

School 13 PTA
782 Van Houten Ave
Clifton, NJ 07013
551-556-9449
schoolpta13@gmail.com

3/5/2024

Recreation Department
900 Clifton Ave
Clifton, NJ 07013

To Whom It May Concern:

I am writing to formally request permission on behalf of the School 13 PTA to utilize the Richardson Oval Park for a movie under the stars fundraiser scheduled for June 7th, 2024. The event is intended to commence with setup at 5:00 PM and conclude at 10:00 PM.

Our initiative aims to raise funds for various student activities, contributing to the enrichment of educational experiences within our community. To ensure the success of our endeavor, we are partnering with a reputable and insured entertainment company to orchestrate the event smoothly.

The proposed fundraiser entails charging $10.00 per family of up to 5 individuals, with an additional $2.00 fee for any extra attendees. Anticipating approximately 400 participants, we are committed to upholding safety measures and minimizing disruptions to the park's regular activities.

In addressing safety concerns, we have devised comprehensive plans:

1. **Traffic Management:** Families will be directed to park in our school blacktop area, overseen by PTA volunteers equipped with reflective vests and borrowed stop signs to facilitate safe crossing.
2. **Noise Control:** A generator, essential for powering the equipment, will be strategically positioned closest to the warehouse, minimizing noise disturbances for nearby residents.
3. **Security Measures:** Trained security personnel will be present throughout the event, ensuring the safety and well-being of all attendees.
4. **Sanitation Protocols:** We pledge to maintain cleanliness in the park during and after the event, deploying trash receptacles strategically and conducting thorough clean-up operations.

Additionally, we extend a warm invitation to neighboring residents to join us by bringing their chairs, fostering a sense of community cohesion and camaraderie.

We firmly believe that this fundraiser represents a unique opportunity to unite our community in support of our students' endeavors. We are more than willing to collaborate with the Town Board to address any concerns or suggestions you may have to ensure the success and safety of this event.

Thank you for your time and consideration of our request. We eagerly await your response and the opportunity to contribute positively to our community.

Warm regards,

School 13 PTA

Schoolpta13@gmail.com

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Approve Firefighter Cancer Screening Administrator
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/28/2024	Cover Memo

City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

DOMINICK VILLANO
CITY MANAGER

973-470-5854
201-303-8749 (cell)
973-470-5265 (fax)
dvillano@cliftonnj.org
www.cliftonnj.org

TO: Mayor and Municipal Council

FROM: Dominick Villano, City Manager D.V.

CC: Douglas Johnson, Personnel Officer
Joseph Kunz, CFO

DATE: March 28, 2024

SUBJECT: **REQUEST FOR FIREFIGHTER CANCER SCREENING ADMINISTRATOR**

Per the attached Interoffice Memorandum from Personnel Officer Douglas Johnson **(copy attached)**, and in accordance with the State of New Jersey Statutes Annotated, NJSA 52:14-17.29 ii(a) **(copy attached)** the City is mandated to provide cancer screening services for all full-time firefighters that are not enrolled in the State Health Benefits Program (SHBP.)

Accordingly, the State of New Jersey Department of the Treasury, Division of Administration will reimburse the City for administering this program and will pay up to a maximum fee of $1,250 per firefighter, over a three (3) year testing period. Please note that each Firefighter is subject to cancer screenings every three (3) years.

The City of Clifton has various options on how to administer the program, these as follows:

- The City can outsource the service and pay the $1,250 fee directly to a vendor.
- The City can create a title and hire an employee(s) to administer the program, the starting salary including benefits would be in the $70,000 range.
- The City can create stipends by allowing existing employees who are already trained to administer the program.

This item is being placed on the agenda for your consideration, and we ask that a decision be made by the Governing Body on how you would like this program to be administered..

Attachments (2)

CITY OF CLIFTON

INTEROFFICE MEMORANDUM

TO: CLIFTON CITY COUNCIL MEMBERS
CC: DOMINICK VILLANO, CITY MANAGER

FROM: DOUG JOHNSON, PERSONNEL OFFICER

SUBJECT: REQUEST TO ADD STIPEND FOR **FIREFIGHTER CANCER SCREENING ADMINISTRATORS**

DATE: MARCH 20, 2024

This memo is a request to add a stipend for the coordination and management of the State's mandated firefighter cancer screening program. For background, the State of New Jersey in 2022 passed a law which mandates access to periodic cancer screening examinations for professional firefighters not enrolled in the State Health Benefit Plan (SHBP). This law, **N.J.S.A 52:14-17.29ii(a)** requires access to periodic cancer screenings for all full-time paid firefighters not enrolled in the SHBP within three years after the start of the firefighter's employment and every three years thereafter during their course of employment. The examination shall include, at a minimum and as applicable, the screening for eleven types of cancers pursuant to N.J.S.A 52:14-17.29ii(a).

The good news is that the State of New Jersey, through the Department of the Treasury's Division of Administration, will reimburse the City of Clifton a maximum of $1,250 per firefighter over a three-year period towards the costs associated with providing the required cancer screenings. The State, however, will not cover the cost of managing the program for the City. We have identified companies that are currently performing this service for other municipalities, and we have spoken with John Biegel about securing the evaluation rooms in the Health Department to facilitate the screenings. After speaking with the Treasury Department rep regarding these screenings I am inclined to believe that this is not just a simple task of setting up a schedule. As such, the City will need two coordinators, an administrator, and a backup administrator. There are training courses and specialized training for these coordinators as there are HIPAA regulations that must be adhered to.

Hiring someone to handle this at our starting rate of $32,000, not including benefits, does not make fiscal sense. Hence, I respectfully request that the City Council adopt a stipend of **$15,000** for each administrator. As I said before, all the costs for the cancer screenings are covered by the State Department of Treasury except for the administrative costs which must be covered by the City. I reiterate, **N.J.S.A 52:14-17.29ii(a) is MANDATORY**, the City of Clifton is already over a year late in administering the program.

As usual, I am ready to answer any questions that you may have. Respectfully submitted.

Firefighter Cancer Screening Reimbursement Program For Government Entities Not Participating In SHBP

N.J.S.A 52:14-17.29ii(a) requires access to periodic cancer screenings for full-time paid firefighters not enrolled in the State Health Benefits Plan (SHBP) within three years after the start of the firefighter's employment and every three years thereafter during the course of employment. The examination shall include, at a minimum and as applicable, the screening for eleven types of cancer pursuant to N.J.S.A 52:14-17.29ii(a). The State of New Jersey, through the Department of the Treasury's Division of Administration, will reimburse eligible public employers a maximum of $1,250 per firefighter over a three year period towards the costs associated with providing the required cancer screenings.

The Division of Administration is utilizing an online portal to submit reimbursement claims called SimpliGov. An authorized representative for the public employer, who will be responsible for submitting reimbursement claims, should fill out the registration form. The authorized representative will be required to upload a letter on public employer letterhead attesting to his or her authority to submit claims on behalf of the public employer.

Once the registration has been approved, the authorized representative will receive an email from Stephanie Hunt with instructions on how to set up the SimpliGov dashboard on their myNJ account. Instructions will also be provided on creating a myNJ account, should the authorized representative not already have an account. The SimpliGov dashboard will allow the authorized representative to submit claims as well as check the status of previously submitted claims.

A PowerPoint presentation is also available to guide public employers through the registration and claim submittal process.

All questions can be directed to: FFCancerScreening@treas.nj.gov

Last Updated: Monday, 03/11/24

2022 New Jersey Revised Statutes Title 52 - State Government, Departments and Officers Section 52:14-17.29ii - Full-time firefighters to be screened for cancer.

Universal Citation: NJ Rev Stat § 52:14-17.29ii (2022)

52:14-17.29ii Full-time firefighters to be screened for cancer.

1. a. A firefighter employed as a full-time paid employee of a fire department or unit of this State or a political subdivision of this State shall be provided a cancer screening examination conducted by a physician not less than three years after the start of the firefighter's employment as a firefighter and every three years thereafter during the course of the firefighter's employment. The examination shall include screening for, at a minimum and when applicable, the following cancers:

(1) colon;

(2) lung;

(3) bladder;

(4) oral;

(5) thyroid;

(6) skin;

(7) blood;

(8) breast;

(9) cervical

(10) testicular; and

(11) prostate.

b. Subsection a. of this section shall apply to a firefighter enrolled in the State Health Benefits Program as occupational coverage. For the purpose of this subsection, employment as a full-time paid employee of a fire department or unit of this State or a political subdivision of this State shall be a pre-existing condition.

c. Notwithstanding the provisions of any other law, rule, or regulation to the contrary, beginning January 1, 2023 and for each plan year thereafter, a public employer that does not participate in the State Health Benefits Program shall provide health care benefits coverage for its employees that offers cancer screening examinations consistent with the requirement of subsection a. of this section. A public employer that does not participate in the State Health Benefits Program shall be eligible for reimbursement from the State for its cost of providing benefits coverage for such examinations; provided, however, at no time shall the cost being reimbursed to the public employer by the State for the full examination required under subsection a. of this section exceed $1,250 per three-year period for each firefighter.

No co-payment, deductible, coinsurance, or out-of-pocket expense shall be required for such examinations.

A public employer shall maintain adequate records to facilitate the reimbursement authorized pursuant to this subsection.

For the purpose of this subsection, employment as a full-time paid employee of a fire department or unit of this State or a political subdivision of this State shall be a pre-existing condition. There shall be an appropriation from the State General Fund in each annual appropriations act of such funds as necessary for the purposes of this section.

L.2021, c.478; amended 2022, c.109.

ITEM NUMBER: D- 1

ITEM NAME: Interviews for Various Outside Legal Counsel Positions
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/28/2024	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

March 28, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: **Interviews For Various Outside Legal Counsel Positions**

Dear Mayor Grabowski and Council Members:

The City Clerk advised that the Council has selected April 23, 2024 to conduct interviews for the several outside legal counsel appointments. Please be mindful of the fact that there are seven separate positions and a total of 23 proposals were received. It will take several hours to interview all of the firms, even if the interviews are limited to 10-15 minutes per attorney. The Council may wish to add one or more additional interview dates to facilitate this process and ensure availability of the candidates. Also, the Council may wish to allow firms to interview by Zoom which may increase availability.

As recommended at the last meeting, the Council may also wish to set an associate rate that is lower than the rates for partners to ensure the City's accounts are being handled primarily by firm partners. Alternatively, in order to save taxpayer money, the Council could set the rates for both partners and associates consistent with current rates and see which firms are still interested.

The Council can further reduce the number of interviews needed if the Montanari Law Group, LLP is reappointed as Special Prosecutor for Disciplinary Matters. Michael Montanari was recommended by the City Manager who presides over all of the City's disciplinary matters. Mr. Montanari has provided excellent service to the City and also submitted the lowest proposal. The Council could also appoint the only other firm that submitted a proposal, which is Adams, Lattboudere, Croot & Herman as secondary disciplinary counsel as we usually appoint at least one or two additional firms in case a conflict arises.

Please reserve time for discussion. Thank you for your consideration in this matter.

Very truly yours,

/s/ *Matthew T. Priore*
MATTHEW T. PRIORE
Municipal Attorney

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

March 15, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: **Proposals Received For Various Outside Legal Counsel Positions**

Dear Mayor Grabowski and Council Members:

As the Council is aware, the Purchasing Agent received proposals for various outside legal counsel positions on February 27, 2024. Attached from the last meeting are the various tabulation sheets showing the names and proposed hourly rates proposed for each position. As you can see, most of the proposals received exceed the current rates that the City is paying for outside counsel in various areas. Also, in many of the proposals, the responding firms provided the same rate for both partners and associates, or only submitted one rate. This creates an issue because the City always requires that a firm partner be designated as the single point of contact to the City. By not having a different rate set for partners, the City has had prior negative experience where the legal work is given almost exclusively to associates. This is an issue that we will need to address. We would also recommend that in order to save time, we see if we can eliminate any of the firms from consideration so as to streamline the interview process. Please reserve time for discussion.

Thank you for your consideration in this matter.

Very truly yours,

/s/ *Matthew T. Priore*

MATTHEW T. PRIORE
Municipal Attorney

MTP/

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

March 1, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: **Proposals Received For Various Outside Legal Counsel Positions**

Dear Mayor Grabowski and Council Members:

The Purchasing Agent received sealed proposals for various outside legal counsel positions on February 27, 2024. Attached you shall find tabulation sheets showing the names and proposed hourly rates proposed for each position. The proposals are too voluminous to include in the meeting package and have been emailed to the Council. We have not fully reviewed the submissions yet. The Council should make appointments at the March 19, 2024 meeting as the current contracts expire on March 31, 2024. Please reserve time for discussion.

Thank you for your consideration in this matter.

Very truly yours,

/s/ Matthew T. Priore
MATTHEW T. PRIORE
Municipal Attorney

MTP/kmk
Enc.

REQUEST FOR PROPOSAL
Special Counsel Services for Affordable Housing Litigation
Bid No. 24-071

Sr. No.	Bidder:	Total Amount			Rank
		Hourly Rate for Partners	Hourly Rate for Associates	Hourly Rate for Paralegal	
1.)	Eric M Bernstein & Associates LLC 34 Mountain Blvd. Building A P.O. Box 4922 Warren, New Jersey 07059-4922	$160.00	$160.00		1
2.)	Weiner Law Group LLP 629 Parsippany Road Parsippany, New Jesrey 07054	$175.00	Not Available		2
3.)	Scarinci Hollenbeck, LLC 150 Clove Road, 9th Floor Little Falls, NJ 07424	$200.00	Not Available		3
4.)	Surenian, Edwards, Buzark & Nolan LLC 311 Broadway, Suite A. Point Pleasant Beach, NJ 08742	$225.00	$185.00 - $190.00	$90.00	4

REQUEST FOR PROPOSAL
Special Prosecutor for Disciplinary Matters
Bid No. 24-072

Sr. No.	Bidder:	Total Amount		Rank
		Hourly Rate for Partners	Hourly Rate for Associates	
1.)	Adams, Lattboudere, Croot & Herman, LLC 555 Route 1 South, Suite 240 Iselin, New Jersey 08830	$185.00	$185.00	2
2.)	Montanari Law Group, LLC 1 Lower Notch Road Little Falls, NJ 07424	$175.00	$175.00	1

REQUEST FOR PROPOSAL
Special Counsel For Employment Litigation Claims
Bid No. 24-070

Sr. No.	Bidder:	Total Amount		Rank
		Hourly Rate for Partners	Hourly Rate for Associates	
1.)	Florio * Kenny * Raval Attorney's at Law 125 Chubb Avenue, Suite 310-N Lyndhurst, N.J. 07071 Telephone: 201-659-8011 Fax: 201-659-8511	$200.00	$175.00	5
2.)	Semeraro & Fahrney, LLC 155 Route 46, Suite 108 Wayne, New Jersey 07470 Telephone: 973-988-5070 Facsimile: 973-988-5533	$165.00	$150.00	3
3.)	Eric M Bernstein & Associates LLC 34 Mountain Blvd. Building A P.O. Box 4922 Warren, New Jersey 07059-4922	$160.00	$160.00	2
4.)	Weiner Law Group LLP 629 Parsippany Road Parsippany, New Jesrey 07054	$175.00	-	4
5.)	Carmagnola & Ritardi, LLC 60 Washington Street Morristown, NJ 07960	$175.00	$135.00	4
6.)	Murphy Orland LLC 495 Broad Street, 5th Floor Newark, NJ 07102 Telephone: 201-451-5000	$175.00	$135.00	4
7.)	Marmero Law, LLC 44 Euclid Street Woodbury, NJ 08096	$150.00	$150.00	1
8.)	Decotis, FitzPatrick, Cole & Giblin, LLP 61 South Paramus Road Paramus, New Jersey 07652	$175.00	$150.00	4

REQUEST FOR PROPOSAL
Redevelopment Counsel Services
Bid No. 24-069

Sr No.	Bidder:	Total Amount		Rank
		Hourly Rate for Partners	Hourly Rate for Associates	
1.)	Semeraro & Fahrney, LLC 155 Route 46, Suite 108 Wayne, New Jersey 07470 Telephone: 973-988-5070 Facsimile: 973-988-5533	$205.00	$150.00	2
2.)	McManimon, Scotland and Baumann 75 Livingston Avenue Roseland, NJ 07068 Telephine: 973-622-1800	$215.00	$215.00	3
3.)	Decotis, FitzPatrick, Cole & Giblin, LLP 61 South Paramus Road Paramus, New Jersey 07652	$175.00	$150.00	1

REQUEST FOR PROPOSAL
Outside Independent Legal Services
Bid No. 24-068

Sr No	Bidder:	Total Amount		Rank
		Hourly Rate for Principal	Hourly Rate for Associate	
1.)	Florio * Kenny * Raval Attorney's at Law 125 Chubb Avenue, Suite 310-N Lyndhurst, N.J. 07071 Telephone: 201-659-8011 Fax: 201-659-8511	$200.00	$175.00	2
2.)	Murphy Orlando LLC 494 Broad Street, 5th Floor Newark, NJ 07102	175.00	135.00	1
3.)	Laddey, Clark & Ryan, LLP 60 Blue Heron Road, Suite 300 Sparta, New Jersey 07871-2600	$200.00	$175.00	2

REQUEST FOR PROPOSAL
General Environmental Counsel Services 2024
Bid No. 24-067

Sr No.	Bidder:	Total Amount		Rank
		Hourly Rate for Partners	Hourly Rate for Associates	
1.)	Chasan Lamparello Mallon & Cappuzzo, PC 300 Lighting Way, Suite 200 Secaucus, N.J. 07094	$195.00	$195.00	2
2)	McManimon ,Scotland and Bauman 75 Livingston Ave, Roseland NJ 07068	$215.00	$215.00	3
3.)	Decotis, FitzPatrick, Cole & Giblin, LLP 61 South Paramus Road Paramus, New Jersey 07652	$175.00	$150.00	1

REQUEST FOR PROPOSAL
Tax Appeal Counsel Services
Bid No. 24-073

Sr. No.	Bidder:	Total Amount		Rank
		Hourly Rate for Partners	Hourly Rate for Associates	
1.)	Chasan Lamparello Mallon & Cappuzzo, PC 300 Lighting Way, Suite 200 Secaucus, N.J. 07094	$150.00	$150.00	2
2.)	Florio * Kenny * Raval Attorney's at Law 125 Chubb Avenue, Suite 310-N Lyndhurst, N.J. 07071 Telephone: 201-659-8011 Fax: 201-659-8511	$200.00	$175.00	4
3.)	Law Office of Douglas M. Standriff 25 E. Spring Valley Avenue, Suite 330 Maywood, NJ 07607	$150.00	$135.00	1
4.)	Boggia, Boggia & Betesh, LLC 71 MT. Vernon Street Ridgefield Park, New Jersey 07660	$150.00	$150.00	2
5.)	Decotis, FitzPatrick, Cole & Giblin, LLP 61 South Paramus Road Paramus, New Jersey 07652	$175.00	$150.00	3

ITEM NUMBER: CM- 1

ITEM NAME: Senior Citizen Property Tax Work Off Program
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	3/28/2024	Cover Memo

City of Clifton
LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

March 21, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: **Senior Citizen Property Tax Work Off Program**

Dear Mayor Grabowski and Council Members:

At the last meeting of the Mayor and Council the Law Department was asked for a legal opinion regarding adopting a senior citizen property tax work off program. Several other states have programs that allow senior citizens to work or volunteer for the municipality in which they reside in order to reduce their property taxes.

For example, South Carolina allows senior citizens to work for a municipality for minimum wage and earn an amount not to exceed their property tax bill. Maine and Massachusetts will reduce a senior citizen's property taxes by a set amount if the individual volunteers for a certain amount of hours. Each of these states have adopted legislation that authorizes these municipal programs. The "Municipal Volunteer Property Tax Reduction Act" was introduced in the New Jersey Senate in 2022 but it was not adopted. This legislation would have allowed municipalities to grant up to $1,000 in property tax credits to residents age 60 or older who perform volunteer services. Without such enabling legislation the City of Clifton cannot legally restrict employment positions to only senior citizens who are Clifton residents or accept volunteer time in lieu of property taxes.

Thank you for your consideration in this matter.

Very truly yours,

/s/ *Andrew P. Oddo*
ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk

ITEM NUMBER: CM- 2

ITEM NAME: Health Department Report 2023
RECOMMENDATION:

SUMMARY:
A copy of this report was emailed to you.

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CM- 3

ITEM NAME: 2023 Annual Financial Statement (AFS) Filed with State
RECOMMENDATION:

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
Attached, for the City Council, is a copy of the 2023 Annual Financial Statement (AFS).
This report has been submitted to the State of New Jersey via the FAST Portal as required by the State.
Respectfully Submitted,
Joseph Kunz, Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	AFS	3/28/2024	Cover Memo

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2023
(UNAUDITED)

POPULATION LAST CENSUS 90,296
NET VALUATION TAXABLE 2023 5,378,136,068
MUNICODE 1602

FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
COUNTIES - JANUARY 26, 2024
MUNICIPALITIES - FEBRUARY 10, 2024

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

CITY of **CLIFTON**, County of **PASSAIC**

DO NOT USE THESE SPACES

	Date	Examined By:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34, 49 to 51 and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature Joseph Kunz
Title CFO

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, ~~(which I have prepared)~~ or (which I have not prepared) ~~[eliminate one]~~ and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I, **Joseph Kunz**, am the Chief Financial Officer, License # **N-0566**, of the **CITY** of **CLIFTON**, County of **PASSAIC** and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2023, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurance as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2023.

Signature Joseph Kunz
Title CFO
Address 900 Clifton Ave
Phone Number 973-470-5787
Fax Number 973-470-9456

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Account (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statement and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the **CITY** of **CLIFTON** as of as of December 31, 2023 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures, ~~(except for circumstances as set forth below, no matters)~~ or (no matters) ~~[eliminate one]~~ came to my attention that caused me to believe that the Annual Financial Statement for the year ended December 31, 2023 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

Dieter P. Lerch
(Registered Municipal Accountant)

Lerch, Vinci & Bliss, LLP
(Firm Name)

17-17 Route 208N
(Address)

Certified by me

Fair Lawn, NJ 07410
(Address)

this 25th day March , 2024

201-791-7100
(Phone Number)

201-791-3035
(Fax Number)

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION BY CHIEF FINANCIAL OFFICER

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year **is not in excess of 3.5%;**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**;
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality **did not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality **did not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget **does not** contain a Levy or Appropriation "CAP" waiver.
10. The municipality has not applied for Transitional Aid for 2024.
11. The municipality **did not** adopt a Special Emergency ordinance for COVID-related expenses or loss of revenue (N.J.S.A. 40A:4-53 (l) and (m)).

The undersigned certifies that this municipality has complied in full in meeting **ALL** of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	CITY OF CLIFTON
Chief Financial Officer:	Joseph Kunz
Signature:	Jkunz@cityofclifton.org
Certificate #:	N-0566
Date:	3/25/2024

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet item(s) _____ of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	CITY OF CLIFTON
Chief Financial Officer:	
Signature:	
Certificate #:	
Date:	

22-2940857
Fed I.D. #

CITY OF CLIFTON
Municipality

PASSAIC
County

Report of Federal and State Financial Assistance
Expenditures of Awards

Fiscal Year Ending: **December 31, 2023**

	(1) Federal programs Expended (administered by the state)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	$	$ 1,961,519.00	$ 6,764,496.00

Type of Audit required by Title 2 U.S. Code of Federal Regulations (CFR) (Uniform Requirements) and OMB 15-08.

____ Single Audit

____ Program Specific Audit

____ Financial Statement Audit Performed in Accordance With Government Auditing Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with Title 2 U.S. Code of Federal Regulations (CFR) OMB 15-08. (Uniform Guidance) and OMB 15-08. The single audit threshold has been been increased to $750,000 beginning with Fiscal Year ending after 1/1/15. Expenditures are defined in Title 2 U.S. Code of Federal Regulations (CFR) (Uniform Guidance).

(1) Report expenditures from federal pass-through programs received directly from state government. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.

(2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (I.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**

(3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state government.

Joseph Kunz
Signature of Chief Financial Officer

3/25/2024
Date

IMPORTANT !

READ INSTRUCTIONS

INSTRUCTIONS

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality of if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the **CITY** of **CLIFTON**, County of **PASSAIC** during the year 2023 and that sheets 40 to 68 are unnecessary.

I have therefore removed from this statement the sheets pertaining only to utilities.

Name _____

Title _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2023

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2024 and filed with the County Board of Taxation on January 10, 2024 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of $ 5,378,975,380.00

Matthew S. Rinaldi
SIGNATURE OF TAX ASSESSOR

CITY OF CLIFTON
MUNICIPALITY

PASSAIC
COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

POST CLOSING
TRIAL BALANCE - CURRENT FUND
AS AT DECEMBER 31, 2023

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C" -- Taxes Receivable Must Be Subtotaled

Title of Account		Debit	Credit
CASH		53,433,508.00	
INVESTMENTS			
DUE FROM/TO STATE - VETERANS AND SENIOR CITIZENS		39,710.00	-
Receivables with Full Reserves:			
TAXES RECEIVABLE:			
PRIOR	5,753.00		
CURRENT	2,671,918.00		
SUBTOTAL		2,677,671.00	
TAX TITLE LIENS RECEIVABLE		20,504.00	
PROPERTY ACQUIRED FOR TAXES		1,441,100.00	
CONTRACT SALES RECEIVABLE		-	
MORTGAGE SALES RECEIVABLE		-	
SPECIAL IMPROVEMENT DISTRICT TAXES RECEIVABLE		11,870.00	
DUE FROM CDBG TRUST FUND		62,129.00	
DUE FROM SEWER UTILITY OPERATING FUND		49,270.00	
DUE FROM ANIMAL CONTROL TRUST FUND		218.00	
DUE FROM PUBLIC HOUSING TRUST FUND		53,470.00	
DEFERRED CHARGES:			
EMERGENCY			
SPECIAL EMERGENCY (40A:4-55)		-	
DEFICIT		-	
Page Totals:		57,789,450.00	-

(Do not crowd - add additional sheets)

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

POST CLOSING
TRIAL BALANCE - CURRENT FUND (CONT'D)
AS AT DECEMBER 31, 2023

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C" -- Taxes Receivable Must Be Subtotaled

Title of Account	Debit	Credit
TOTALS FROM PAGE 3	57,789,450.00	-
APPROPRIATION RESERVES		4,999,452.00
ENCUMBRANCES PAYABLE		2,942,300.00
CONTRACTS PAYABLE		
TAX OVERPAYMENTS		3,759.00
PREPAID TAXES		1,995,182.00
ACCOUNTS PAYABLE		72,973.00
SID OVERPAYMENTS		34.00
DUE TO STATE:		
FEES PAYABLE		31,691.00
PREPAID SID TAXES		3,952.00
LOCAL SCHOOL TAX PAYABLE		18,254,641.00
REGIONAL SCHOOL TAX PAYABLE		-
REGIONAL H.S.TAX PAYABLE		-
COUNTY TAX PAYABLE		-
DUE COUNTY - ADDED & OMMITTED		153,255.00
SPECIAL DISTRICT TAX PAYABLE		-
RESERVE FOR TAX APPEAL		1,551,721.00
PREPAID RENTS		108,718.00
DUE TO LIBRARY		663,980.00
TAX LIENHOLDER DEPOSITS		107,870.00
OTHER LIABILITY - DUE TO CLAIMS		8,564.00
DUE TO FEDERAL AND STATE GRANT FUND		8,652,856.00
DUE TO OTHER TRUST FUND		497,178.00
DUE TO SELF INSURANCE TRUST FUND		3,075.00
RESERVE FOR SALE OF MUNICIPAL ASSETS		99,457.00
SPECIAL IMPROVEMENT DISTRICT TAXES PAYABLE		1,726.00
PAGE TOTAL	57,789,450.00	40,152,384.00

(Do not crowd - add additional sheets)

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

POST CLOSING
TRIAL BALANCE - CURRENT FUND (CONT'D)
AS AT DECEMBER 31, 2023

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C" -- Taxes Receivable Must Be Subtotaled

Title of Account	Debit	Credit	
TOTALS FROM PAGE 3a	57,789,450.00	40,152,384.00	
SUBTOTAL	57,789,450.00	40,152,384.00	**"C"**
RESERVE FOR RECEIVABLES		4,316,232.00	
DEFERRED SCHOOL TAX	55,865,130.00		
DEFERRED SCHOOL TAX PAYABLE		55,865,130.00	
FUND BALANCE		13,320,834.00	
TOTALS	113,654,580.00	113,654,580.00	

(Do not crowd - add additional sheets)

Sheet 3a.1

POST CLOSING
TRIAL BALANCE - PUBLIC ASSISTANCE FUND
ACCOUNTS #1 AND #2 *
AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
TOTALS	-	-

(Do not crowd - add additional sheets)

*To be prepared in compliance with Department of Human Services Municipal Audit Guide, Public Welfare, General Assistance Program.

POST CLOSING TRIAL BALANCE
FEDERAL AND STATE GRANTS

AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
CASH	620,895.00	
GRANTS RECEIVABLE	7,504,619.00	
DUE FROM/TO CURRENT FUND	8,652,856.00	
ENCUMBRANCES PAYABLE		2,562,836.00
APPROPRIATED RESERVES		13,145,995.00
UNAPPROPRIATED RESERVES		1,069,539.00
TOTALS	16,778,370.00	16,778,370.00

(Do not crowd - add additional sheets)

POST CLOSING
TRIAL BALANCE - TRUST FUNDS
(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
ANIMAL CONTROL TRUST FUND		
CASH	22,951.00	
DUE TO CURRENT FUND		218.00
DUE TO STATE OF NJ		27.00
ENCUMBRANCES PAYABLE		1,040.00
RESERVE FOR ANIMAL CONTROL TRUST FUND		21,666.00
FUND TOTALS	22,951.00	22,951.00
ASSESSMENT TRUST FUND		
CASH	-	
DUE TO -		
RESERVE FOR:		
FUND TOTALS	-	-
MUNICIPAL OPEN SPACE TRUST FUND		
CASH	-	
FUND TOTALS	-	-
LOSAP TRUST FUND		
CASH	-	
FUND TOTALS	-	-

(Do not crowd - add additional sheets)

POST CLOSING
TRIAL BALANCE - TRUST FUNDS (CONT'D)
(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
CDBG TRUST FUND		
CASH	29,880.00	
GRANTS RECEIVABLE	3,232,723.00	
ACCOUNTS PAYABLE		1,645,178.00
CONTRACTS PAYABLE		8,687.00
DUE TO CURRENT FUND		62,129.00
RESERVE FOR CDBG EXPENDITURES		1,546,609.00
FUND TOTALS	3,262,603.00	3,262,603.00
ARTS AND CULTURAL TRUST FUND		
CASH	-	
FUND TOTALS	-	-
OTHER TRUST FUNDS		
CASH	16,626,952.00	
ACCOUNTS RECEIVABLE	38,355.00	
DUE TO CURRENT FUND	497,178.00	
ENCUMBRANCES PAYABLE		759,285.00
RESERVE FOR DEVELOPERS ESCROW		1,858,883.00
RESERVE FOR COAH		3,316,318.00
RESERVE FOR PAYROLL DEDUCTIONS		950,138.00
MISCELLANEOUS RESERVES AND DEPOSITS		10,277,861.00
OTHER TRUST FUNDS PAGE TOTAL	17,162,485.00	17,162,485.00

(Do not crowd - add additional sheets)

POST CLOSING
TRIAL BALANCE - TRUST FUNDS (CONT'D)
(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
Previous Totals	17,162,485.00	17,162,485.00
OTHER TRUST FUNDS (continued)		
UNEMPLOYMENT TRUST FUND		
CASH	474,155.00	
RSERVE FOR ENCUMBRANCE		147,388.00
DUE TO CLAIMS		691.00
RESERVE FOR UNEMPLOYMENT INSURANCE		326,076.00
SELF INSURANCE TRUST FUND		
CASH	7,630,100.00	
DUE FROM CURRENT FUND	3,075.00	
CLAIMS PAYABLE		397,506.00
RESERVE FOR EXPENDITURES		7,235,669.00
REVOLVING LOAN FUND		
CASH	501,304.00	
RESERVE FOR EXPENDITURES		501,304.00
PUBLIC HOUSING FUND		
VOUCHER PROGRAM FUND		
CASH	909,030.00	
ACCOUNTS RECEIVABLE	44,209.00	
LAND, STRUCTURES AND EQUIPMENT	75,350.00	
DUE TO CURRENT FUND		53,470.00
ACCOUNTS PAYABLE		17,793.00
TENANT SECURITY DEPOSITS		81,053.00
FUND BALANCE		
INVESTMENT IN FIXED ASSETS		75,350.00
DESIGNATED FOR HOUSING ASSISTANCE PAYMENTS		83,805.00
UNDESIGNATED		717,118.00
TOTALS	26,799,708.00	26,799,708.00

(Do not crowd - add additional sheets)

POST CLOSING
TRIAL BALANCE - TRUST FUNDS (CONT'D)
(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
Previous Totals	26,799,708.00	26,799,708.00
OTHER TRUST FUNDS (continued)		
MODERATE REHABILITATION FUND		
CASH	100,223.00	
FUND BALANCE		100,223.00

SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2022 per Audit Report	Receipts	Disbursements	Balance as at Dec. 31, 2023
Accumulated Absence Reserve	3,959,783.00	295,193.00	49,903.00	4,205,073.00
Parking Offenses Adjudication Act Fees	9,030.00	14,045.00	13,156.00	9,919.00
Public Defender Fees	35,076.00	21,037.00	50,550.00	5,563.00
Storm Recovery Reserve	608,531.00	495,891.00	475,117.00	629,305.00
Recreation -Various Programs/Donation	182,147.00	345,807.00	376,613.00	151,341.00
Rescue Equipment-Donations	13,152.00	2,790.00		15,942.00
Civic Celebration/Picnic-Donations	30,717.00	38,795.00	54,086.00	15,426.00
Police Trust - Donations	9,547.00	2,000.00	30.00	11,517.00
Animal - Donations	3,600.00			3,600.00
Safety Town - Donations	638.00			638.00
Allwood Traffic Signals Maintenance De	235,083.00			235,083.00
Premiums from Tax Title Liens	4,271,000.00	1,495,200.00	2,523,100.00	3,243,100.00
Fire Dedicated Penalty Fees	16,178.00	4,750.00	1,253.00	19,675.00
Street Opening Deposits	36,400.00	7,000.00	16,400.00	27,000.00
Off-Site Improvement Maintenance Dep	264,473.00			264,473.00
Police Evidence Deposits	17,406.00			17,406.00
Uniform Fire Safety Act-Penanlty Fees	58,427.00	24,475.00	27,234.00	55,668.00
Police Extra Duty Fees	324,431.00	2,788,039.00	2,687,429.00	425,041.00
Outreach - Senior Citizen Donations	57,192.00	9,695.00	(4,892.00)	71,779.00
Municipal Alliance Donations	6,601.00	1,895.00		8,496.00
Green Enviornment Projects	60,000.00			60,000.00
Federal DOJ Forfeiture Funds	382,331.00		(64,459.00)	446,790.00
Lead - Based Paint Inspections	19,724.00	228,294.00	117,160.00	130,858.00
Homeless Donations	2,822.00		416.00	2,406.00
National Opioids Settlement	116,952.00	74,875.00	15,244.00	176,583.00
Arts Center Outreach Project	2,358.00	9,172.00	300.00	11,230.00
Various Other Deposits	28,827.00	49,661.00	44,539.00	33,949.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
PAGE TOTAL	$ 10,752,426.00	$ 5,908,614.00	$ 6,383,179.00	$ 10,277,861.00

SCHEDULE OF TRUST FUND RESERVES (CONT'D)

Purpose	Amount Dec. 31, 2022 per Audit Report	Receipts	Disbursements	Balance as at Dec. 31, 2023
PREVIOUS PAGE TOTAL	10,752,426.00	5,908,614.00	6,383,179.00	10,277,861.00
				-
				-
				-

ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2022	RECEIPTS					Disbursements	Balance Dec. 31, 2023
		Assessments and Liens	Current Budget					
Assessment Serial Bond Issues:	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
								-
Assessment Bond Anticipation Note Issues:	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
Other Liabilities								-
Trust Surplus								-
*Less Assets "Unfinanced"	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
	-	-	-	-	-	-	-	-

*Show as red figure

Sheet 7

POST CLOSING
TRIAL BALANCE -- GENERAL CAPITAL FUND

AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
Estimated Proceeds Bonds and Notes Authorized	19,659,003.00	xxxxxxxxx
Bonds and Notes Authorized but Not Issued	xxxxxxxxx	19,659,003.00
CASH	8,763,253.00	
DUE FROM -		
DUE FROM -		
FEDERAL AND STATE GRANTS RECEIVABLE		
DEFERRED CHARGES TO FUTURE TAXATION:		
FUNDED	43,666,522.00	
UNFUNDED	38,858,825.00	
DUE TO -		
PAGE TOTALS	110,947,603.00	19,659,003.00

(Do not crowd - add additional sheets)

POST CLOSING
TRIAL BALANCE -- GENERAL CAPITAL FUND

AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
PREVIOUS PAGE TOTALS	110,947,603.00	19,659,003.00
BOND ANTICIPATION NOTES PAYABLE		19,340,839.00
GENERAL SERIAL BONDS		42,840,177.00
TYPE 1 SCHOOL BONDS		-
LOANS PAYABLE		826,345.00
CAPITAL LEASES PAYABLE		-
DUE TO SEWER UTILITY CAPITAL FUND		659,161.00
DUE TO CLAIMS		369.00
RESERVE FOR PURCHASE OF PROPERTY		74,605.00
RESERVE FOR SENIOR CITIZEN HOUSING		168,687.00
RESERVE FOR DEBT SERVICE		181,758.00
RESERVE FOR COSTS OF ISSUANCE		26,708.00
IMPROVEMENT AUTHORIZATIONS:		
FUNDED		7,505,667.00
UNFUNDED		10,102,497.00
ENCUMBRANCES PAYABLE		8,399,624.00
RESERVE TO PAY BANS		
CAPITAL IMPROVEMENT FUND		500,308.00
DOWN PAYMENTS ON IMPROVEMENTS		-
CAPITAL FUND BALANCE		661,855.00
	110,947,603.00	110,947,603.00

(Do not crowd - add additional sheets)

CASH RECONCILIATION DECEMBER 31, 2023

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	946,929.00	53,012,911.00	526,332.00	53,433,508.00
Grant Fund		620,895.00		620,895.00
Trust - Animal Control	716.00	22,258.00	23.00	22,951.00
Trust - Assessment				-
Trust - Municipal Open Space				-
Trust - LOSAP				-
Trust - CDBG		77,350.00	47,470.00	29,880.00
Trust - Other	79,826.00	16,779,075.00	231,949.00	16,626,952.00
Trust - Arts and Culture				-
General Capital		8,800,118.00	36,865.00	8,763,253.00
Trust - Unemployment		476,165.00	2,010.00	474,155.00
UTILITIES:				
Sewer - Operating	70,758.00	2,658,331.00	11,914.00	2,717,175.00
Sewer- Capital		2,038,680.00		2,038,680.00
				-
Trust - Self Insurance	30.00	7,711,393.00	81,323.00	7,630,100.00
Trust - Revolving Loan		501,304.00		501,304.00
Trust - Public Housing Voucher		909,030.00		909,030.00
Trust - Moderate Rehab.		100,237.00	14.00	100,223.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Total	1,098,259.00	93,707,747.00	937,900.00	93,868,106.00

* Include Deposits In Transit

** Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2023.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbook at December 31, 2023.

All "Certificates of Deposits", Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Joseph Kunz Title: CFO

CASH RECONCILIATION DECEMBER 31, 2023 (cont'd)

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Current Fund	
Valley National - Treasurer's Account	
Valley National - Treasurer's II Account	674,240.00
Valley National - Current Account	52,338,671.00
Valley National - Credit Card Account	
Grant Fund	
Valley National- Green Acres	620,895.00
Animal Control Fund	
Valley National - Dog License Fund	22,258.00
Other Trust Fund	
TD Bank - Municipal Escrow Acct.	1,688,939.00
PNC Bank- Affordable Housing	1,803,678.00
Provident Bank - Trust Other	1,141,552.00
NJ ARM - Investments	3,262,227.00
Valley National - Other Trust	7,028,172.00
Valley National- Fire Department Dedicated	21,017.00
Valley National - Police Extra Duty Escrow	321,628.00
Valley National - Payroll #3	5,464.00
Valley National - Payroll Tax #2	526,954.00
Valley National - Payroll Deductions	532,654.00
Valley National - Federal DOJ Forfeiture	446,790.00
General Capital Fund	
Valley National - General Capital Fund	8,800,118.00
Unemployment Trust Fund	
Valley National - Unemployment Account	476,165.00
Self Insurance Fund	
Valley National - Self Insurance #2	5,233,539.00
Valley National - Self Insurance #3 Workers' Comp	2,072,324.00
Valley National - General Liability Insurance	201,924.00
Valley National - Disability	203,606.00
PAGE TOTAL	87,422,815.00

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

CASH RECONCILIATION DECEMBER 31, 2023 (cont'd)

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

PREVIOUS PAGE TOTAL	87,422,815.00
Revolving Loan Fund	
Valley National - Revolving Fund Fund	501,304.00
Public Housing Fund	
Valley National- Moderate Rehab	100,237.00
Valley National- Public Housing Voucher	827,977.00
Valley National- FSS Escrow	81,053.00
Community Development Trust Fund	
Valley National	77,350.00
Sewer Utility Operating Fund	
Valley National	2,658,331.00
Sewer Utility Capital Fund	
Valley National	2,038,680.00
TOTAL PAGE	93,707,747.00

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
2012						-
State of NJ Body Armor Replacement Fund	4,125.00					4,125.00
2013						-
CASA - Municipal Alliance Grant on Alcohol Education						-
Rehabilitation Program	12,732.00					12,732.00
Youth Corp - Urban Gateway Program	16.00					16.00
2015						-
Municipal Alliance - CASA	5,615.00					5,615.00
US Homeland Security Grant	500.00					500.00
2016						-
Byrne Memorial Justice Asst Grant	17,432.00		15,433.00		1,999.00	-
Municipal Alliance - CASA	4,253.00					4,253.00
2017						-
Partners for Health Foundation	1,250.00					1,250.00
Byrne Memorial Justice Asst Grant	17,774.00		17,774.00			-
Municipal Alliance (PO16-07829)	521.00					521.00
FEMA - SAFER Grant	52,083.00					52,083.00
Green Acres - Athenia Steel Park 2	1,862,685.00					1,862,685.00
						-
PAGE TOTALS	1,978,986.00	-	33,207.00	-	1,999.00	1,943,780.00

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Sheet 10.1

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
PREVIOUS PAGE TOTALS	1,978,986.00	-	33,207.00	-	1,999.00	1,943,780.00
2018	-					-
Byrne Memorial Justice Asst Grant	19,291.00		19,291.00			-
State of NJ Body Armor Replacement Fund	5,464.00					5,464.00
Passaic County Open Space Trust Fund - Zelanka Park	250,000.00					250,000.00
FEMA Assistance to Firefighters	26,368.00		22,303.00			4,065.00
2019	-					-
Byrne Memorial Justice Asst Grant	21,026.00		21,026.00			-
Body Armor Replacement	5,692.00					5,692.00
Municipal Alliance	5,217.00					5,217.00
Distracted Driving Enforcement	1,100.00				1,100.00	-
NJ DOT Municipal Aid - Hazel St Sidewalk and Curbs	-					-
Fitness Grant - National Fitness Campaign	30,000.00				30,000.00	-
PCOS - Richardson Scale Park	-					-
PC Stigma Free	1,000.00					1,000.00
NJ Recycling Tonnage Grant	-					-
2020	-					-
Municipal Alliance	18,446.00					18,446.00
TD Green Apace Tree ADF	125.00				125.00	-
PAGE TOTALS	2,362,715.00	-	95,827.00	-	33,224.00	2,233,664.00

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
PREVIOUS PAGE TOTALS	2,362,715.00	-	95,827.00	-	33,224.00	2,233,664.00
Bulletproof Vest Partnership	5,481.00					5,481.00
NJ DOT Municipal Aid - Brigton Rd & Phyllis Pl	152,282.00		152,282.00			-
FEMA- Title Assistance to Firefighters COVID-19	11,941.00					11,941.00
Byrne Memorial Justice Assistance	14,992.00					14,992.00
Recycling Tonnage	-	143,693.00	143,693.00			-
2021	-					-
Sustained Enforcement	-					-
PC - Senior Citizen and Disabled	-					-
NJ DOT Municipal Aid - Various Road Resurfacings	149,402.00					149,402.00
NJ DOT Main Ave Streetscape	880,000.00					880,000.00
Passaic County - Senior Para Transit	-					-
Pedestrian Safety	-					-
Municipal Alliance	6,377.00					6,377.00
Body Worn Cameras	407,600.00		407,600.00			-
PCOS - Quarantine Barn	75,000.00		75,000.00			-
PCOS - Oak Ridge Park Improvements	200,000.00					200,000.00
NJHT US Animal Quarantine Station	-	300,750.00				300,750.00
Byrne Memorial Justice Asst Grant	-	14,134.00				14,134.00
PAGE TOTALS	4,265,790.00	458,577.00	874,402.00	-	33,224.00	3,816,741.00

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
PREVIOUS PAGE TOTALS	4,265,790.00	458,577.00	874,402.00	-	33,224.00	3,816,741.00
2022	-					-
Department of Health - Local Health Capacity	-					-
NJDOT Municipal Aid Program- Maple Valley Neighborhood	601,747.00		451,310.00			150,437.00
Safe and Secure Communities Program	-					-
Pedestrian Safety, Education, and Enforcement Fund	5,960.00				5,960.00	-
Municipal Alliance on Alcoholism and Drug Abuse	502.00					502.00
Office of Aging Program - Title III B	38,332.00		38,332.00			-
Office of Aging Program - Title III B- ARP	80,000.00					80,000.00
Recreation Grant	-					-
Passaic County Open Space - Stefan Tatarenko FY 2020	200,000.00					200,000.00
American Rescue Plan	-					-
Occupant Protection	1,781.00				1,781.00	-
NJ Department of Transportation	-					-
NJDOT Safe Corridors Act-2022	500.00					500.00
Transportation Assistance - Passaic County Office of Aging	24,960.00		24,960.00			-
Senior and Disabled Resident Transportation Grant	105,203.00		105,203.00			-
Clean Communities Program	-					-
Partnership for Health Pedestrian Grant	-					-
PAGE TOTALS	5,324,775.00	458,577.00	1,494,207.00	-	40,965.00	4,248,180.00

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Sheet 10.4

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
PREVIOUS PAGE TOTALS	5,324,775.00	458,577.00	1,494,207.00	-	40,965.00	4,248,180.00
Assistance to Firefighters Grant	28,000.00					28,000.00
Passaic County Grants- Misc.	3,000.00		3,000.00			-
Byrne Memorial Justice Asst Grant		11,259.00				11,259.00
Body Armor Replacement Grant		9,686.00				9,686.00
2023	-					-
Health Dept- Local Health Capacity	210,961.00		210,961.00			-
Municipal Alliance on Alcoholism and Drug Abuse	8,544.00	25,856.00				34,400.00
MOU PCDH Childhood Lead Poisionin	205,012.00	22,722.00	220,485.00			7,249.00
Sustained Enforcement Grant PT-23-03-04-08		80,000.00	79,940.00			60.00
Cultural & Historic Affairs-Art on the Go Pro		3,000.00	3,000.00			-
PC Code Blue 2022-2023		45,000.00	45,000.00			-
PC - Office of Aging - Title IIIB		77,000.00				77,000.00
Pedestrian Safety (FED2023-00047)		30,000.00	29,998.00			2.00
Clean Communities		158,736.00	158,736.00			-
Sustainable Jersey Small Grant (PSE&G)		10,000.00	5,000.00			5,000.00
Passaic County Stigma Free		1,000.00	703.00			297.00
DCA Local Recreation Improvement		50,000.00				50,000.00
NJACCHO 10/1/22-6/30/23		1,396,355.00	642,446.00			753,909.00
PAGE TOTALS	5,780,292.00	2,379,191.00	2,893,476.00	-	40,965.00	5,225,042.00

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Sheet 10.5

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
PREVIOUS PAGE TOTALS	5,780,292.00	2,379,191.00	2,893,476.00	-	40,965.00	5,225,042.00
2020 Streetscape Impr to Main Ave DT-DLA-502		193,029.00				193,029.00
Open Space Stewardship Project		1,452.00				1,452.00
Stormwater Assistance Grant		25,000.00	15,000.00			10,000.00
Spotted Lanternfly		15,000.00				15,000.00
Lead Grant Assistance Program (LGAP)		166,500.00	166,500.00			-
NJDEP Reforestation/Tree Planting Grant		49,026.00				49,026.00
PCOS - Sperling Park Grant		250,000.00				250,000.00
Cops Hiring Grant		750,000.00				750,000.00
NJDOT Muni Aid Program - Third Street		339,500.00				339,500.00
2024						-
Sustained Enforcement PT-24-03-04-26		80,000.00				80,000.00
Health Dept-Local Health CapacityOLPH24PHC021		406,046.00	81,691.00			324,355.00
Pedestrian Safety PS-24-45-01-17		30,000.00				30,000.00
MOU PCDH Childhood Lead Poisoning 23-07253		259,942.00	30,513.00			229,429.00
Cultural&Historic-Clifton Quarantine Station		5,286.00				5,286.00
Cultural&Historic Affairs - Art Learning Prog		2,500.00	-			2,500.00
						-
						-
PAGE TOTALS	5,780,292.00	4,952,472.00	3,187,180.00	-	40,965.00	7,504,619.00

MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Grant	Balance Jan. 1, 2023	2023 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2023
PREVIOUS PAGE TOTALS	5,780,292.00	4,952,472.00	3,187,180.00	-	40,965.00	7,504,619.00
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TOTALS	5,780,292.00	4,952,472.00	3,187,180.00	-	40,965.00	7,504,619.00

Sheet 10 Totals

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Expended	Other	Cancelled	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87				
Engineering Department							-
NJDOT 2021 Municipal Aid - Various Road Resurfacings	597,606.00						597,606.00
NJ DOT Main Ave Streetscape	880,000.00						880,000.00
NJDOT Urban Aid - Multiple Street Resurfacing	9,174.00						9,174.00
PCOS Stefan Tatarenk Park Memorial	200,000.00						200,000.00
NJDOT 2020 Streetscape Impr to Main Ave DT-DLA502		193,029.00		193,029.00			-
PCOS - Sperking Park Grant			250,000.00				250,000.00
NJDOT Muni Aid Program - Third Street			339,500.00				339,500.00
Fire Department	-						-
Sp. Legs. Grant William Street Fire Station	50,376.00						50,376.00
FEMA SAFER Grant - Local Share	10,589.00						10,589.00
FEMA Assistance to Firefighters	30,525.00						30,525.00
HMEP Hazardous Material Emergency	143.00						143.00
FEMA Assistance to Firefighters- COVID	11,940.00						11,940.00
FEMA Assistance to Firefighters- COVID- Local Match	10,924.00						10,924.00
ARP Firefighters Grant	28,000.00			27,863.00			137.00
Health Department	-						-
CASA Municipal Alliance - Drug Abuse Grant - State Share	43,180.00		17,312.00	20,811.00			39,681.00
CASA Municipal Alliance - Drug Abuse Grant - Local Share	30,420.00		4,328.00				34,748.00
PAGE TOTALS	1,902,877.00	193,029.00	611,140.00	241,703.00	-	-	2,465,343.00

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Expended	Other	Cancelled	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87				
PREVIOUS PAGE TOTALS	1,902,877.00	193,029.00	611,140.00	241,703.00	-	-	2,465,343.00
CASA Municipal Alliance - Youth Leadership			8,544.00	8,042.00			502.00
Hepatitis B Inoculation Fund	4,030.00						4,030.00
NJ Pandemic Influenza	49.00						49.00
NJDOE - Nursing Services Grant	6,449.00			6,449.00			-
NJACCHO Health Dept. Accreditation	223.00						223.00
Partners for Health Pedestrian Safey Grant	9,585.00			9,584.00			1.00
Emergency Preparedness Plans	2.00						2.00
Sustainable Jersey Small Grant			10,000.00	4,000.00			6,000.00
Passaic County Stigma Free	1,000.00		1,000.00				2,000.00
Historic Trust Fund Grant	-		601,500.00				601,500.00
Cultural & Historic Affairs- Art on the go Program	-		3,000.00	3,000.00			-
MOU PCDH Childhood Lead Poisoning	161,212.00	22,722.00	259,942.00	255,178.00			188,698.00
NJ Dept of Health - Local Health Capacity	146,208.00		406,046.00	333,295.00			218,959.00
PC Code Blue Program 2022-2023			45,000.00	32,254.00			12,746.00
NJACCHO Year 2 - Local Public Health Infrastructure Grant		698,834.00	697,521.00	956,823.00			439,532.00
2023 Open Space Stewardship Project			1,452.00	1,302.00			150.00
Lead Grant Assitance Program			166,500.00	35,514.00			130,986.00
Cultural&Historic-Clifton Quarantine Station			7,929.00				7,929.00
PAGE TOTALS	2,231,635.00	914,585.00	2,819,574.00	1,887,144.00	-	-	4,078,650.00

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Expended	Other	Cancelled	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87				
PREVIOUS PAGE TOTALS	2,231,635.00	914,585.00	2,819,574.00	1,887,144.00	-	-	4,078,650.00
2024 Cultural&Historic Affairs - Art Learning							-
Programs & Forums			3,750.00				3,750.00
Municipal Court							-
Alcohol Education and Rehabilitation Fund	7,349.00			1,175.00			6,174.00
OEM	-						-
NJ FEMA Emergency Mgmt Grant	38,555.00						38,555.00
Police	-						-
NJ Body Armor Replacement Fund/Bullet Proof Vest	5,481.00						5,481.00
Byrne Memorial Justice Assistance	53,112.00	25,394.00		29,049.00		39,594.00	9,863.00
Drunk Driving Enforcement Fund	31,258.00			18,799.00			12,459.00
NJ Body Armor Replacement	9,241.00	9,686.00		18,217.00			710.00
NJ Enhanced 911 Grant	30,446.00						30,446.00
NJ Local Pedestrian Safety Enforcement	2,082.00	30,000.00	30,000.00	29,998.00		1,781.00	30,303.00
NJDOT Highway Safety - Safe Corridors	1,171.00						1,171.00
Sustained Enforcement	5,960.00	80,000.00	80,000.00	79,940.00		5,960.00	80,060.00
Distracted Driving Enforcement Grant	1,100.00					1,100.00	-
NJ State Police Cert Trailer Upfit - FEMA	61.00						61.00
Cops Hiring Grant			750,000.00				750,000.00
PAGE TOTALS	2,417,451.00	1,059,665.00	3,683,324.00	2,064,322.00	-	48,435.00	5,047,683.00

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Expended	Other	Cancelled	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87				
PREVIOUS PAGE TOTALS	2,417,451.00	1,059,665.00	3,683,324.00	2,064,322.00	-	48,435.00	5,047,683.00
DPW	-						-
Clean Communities Grant	142,241.00		158,736.00	158,940.00			142,037.00
Recycling Tonnage Grant	2,986.00	143,693.00		115,756.00			30,923.00
NJ DEP Forest Service Program- Resiliency Planning Grant	1,253.00						1,253.00
TD Green Streets Grant	2,275.00						2,275.00
TD Green Space Planting ADF	100.00					100.00	-
Stormwater Assistance Grant		15,000.00	10,000.00				25,000.00
NJDEP Reforestation/Tree Planting Grant- State Share			49,026.00				49,026.00
NJDEP Reforestation/Tree Planting Grant- Local Share			12,257.00				12,257.00
Recreation	-						-
NJ Park and Rec. Assoc. Grant	6,391.00					6,391.00	-
Youth Corps - Urban Gateway Enhancement	6,607.00			6,607.00			-
City Green-Com. Garden and Neigh. Farming Program-2015	953.00			953.00			-
Fitness Grant - National Fitness Campaign	30,000.00					30,000.00	-
DCA Local Recreation Improvement	-	50,000.00					50,000.00
Spotted Lanternfly			15,000.00	6,835.00			8,165.00
Other							-
NJ Dept. Green Acres	41,015.00						41,015.00
PAGE TOTALS	2,651,272.00	1,268,358.00	3,928,343.00	2,353,413.00	-	84,926.00	5,409,634.00

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Sheet 11.4

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Expended	Other	Cancelled	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87				
PREVIOUS PAGE TOTALS	2,651,272.00	1,268,358.00	3,928,343.00	2,353,413.00	-	84,926.00	5,409,634.00
Office of Aging Program Grant	2,500.00	111,615.00					114,115.00
PC Title III Older Americants Para Transit-ARP	80,000.00		45,000.00				125,000.00
NJ FEMA Emergency Management Grant	54,400.00						54,400.00
American Rescue Plan	12,852,213.00			2,429,692.00		2,979,675.00	7,442,846.00
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PAGE TOTALS	15,640,385.00	1,379,973.00	3,973,343.00	4,783,105.00	-	3,064,601.00	13,145,995.00

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Expended	Other	Cancelled	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87				
PREVIOUS PAGE TOTALS	15,640,385.00	1,379,973.00	3,973,343.00	4,783,105.00	-	3,064,601.00	13,145,995.00
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TOTALS	15,640,385.00	1,379,973.00	3,973,343.00	4,783,105.00	-	3,064,601.00	13,145,995.00

Sheet 11 Totals

SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2023	Transferred from 2023 Budget Appropriations		Received	Other	Balance Dec. 31, 2023
		Budget	Appropriation By 40A:4-87			
PREVIOUS PAGE TOTALS	-	-	-	-	-	-
Body Armor Replacement Grant	-			11,442.00		11,442.00
Public Assistance	8,305.00					8,305.00
ANJEC Evicting				1,000.00		1,000.00
American Rescue Plan		1,930,883.00			2,979,675.00	1,048,792.00
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						-
TOTALS	8,305.00	1,930,883.00	-	12,442.00	2,979,675.00	1,069,539.00

Sheet 12
Totals

*LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance - January 1, 2023	**xxxxxxxxxxx**	**xxxxxxxxxx**
School Tax Payable #	**xxxxxxxxxxx**	16,525,259.00
School Tax Deferred (Not in excess of 50% of Levy - 2022 - 2023)	**xxxxxxxxxxx**	55,865,130.00
Levy School Year July 1, 2023 - June 30, 2024	**xxxxxxxxxxx**	
Levy Calendar Year 2023	**xxxxxxxxxxx**	148,214,264.00
Paid	146,484,882.00	**xxxxxxxxxx**
Balance - December 31, 2023	**xxxxxxxxxxx**	**xxxxxxxxxx**
School Tax Payable #	18,254,641.00	**xxxxxxxxxx**
School Tax Deferred (Not in excess of 50% of Levy - 2023 - 2024)	55,865,130.00	**xxxxxxxxxx**
	220,604,653.00	220,604,653.00

* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools.

Must include unpaid requisitions.

REGIONAL SCHOOL TAX

(Provide a separate statement for each Regional District involved)

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxxx	
School Tax Deferred (Not in excess of 50% of Levy - 2022 - 2023)	xxxxxxxxxxx	
Levy School Year July 1, 2023 - June 30, 2024	xxxxxxxxxxx	
Levy Calendar Year 2023	xxxxxxxxxxx	
Paid		xxxxxxxxxx
Balance - December 31, 2023	xxxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	-	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2023 - 2024)		xxxxxxxxxx
# Must include unpaid requisitions.	-	-

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxxx	
School Tax Deferred (Not in excess of 50% of Levy - 2022 - 2023)	xxxxxxxxxxx	
Levy School Year July 1, 2023 - June 30, 2024	xxxxxxxxxxx	
Levy Calendar Year 2023	xxxxxxxxxxx	
Paid		xxxxxxxxxx
Balance - December 31, 2023	xxxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	-	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2023 - 2024)		xxxxxxxxxx
# Must include unpaid requisitions.	-	-

COUNTY TAXES PAYABLE

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxxxx	xxxxxxxxxx
County Taxes	xxxxxxxxxxx	
Due County for Added and Omitted Taxes	xxxxxxxxxxx	232,305.00
2023 Levy:	xxxxxxxxxxx	xxxxxxxxxx
General County	xxxxxxxxxxx	70,437,315.00
County Library	xxxxxxxxxxx	
County Health	xxxxxxxxxxx	
County Open Space Preservation	xxxxxxxxxxx	1,365,874.00
Due County for Added and Omitted Taxes	xxxxxxxxxxx	153,255.00
Paid	72,035,494.00	xxxxxxxxxx
Balance - December 31, 2023	xxxxxxxxxxx	xxxxxxxxxx
County Taxes		xxxxxxxxxx
Due County for Added and Omitted Taxes	153,255.00	xxxxxxxxxx
	72,188,749.00	72,188,749.00

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxxxx	
2023 Levy: (List Each Type of District Tax Separately - See Footnote)	xxxxxxxxxxx	xxxxxxxxxx
Fire -	xxxxxxxxxxx	xxxxxxxxxx
Sewer -	xxxxxxxxxxx	xxxxxxxxxx
Water -	xxxxxxxxxxx	xxxxxxxxxx
Garbage -	xxxxxxxxxxx	xxxxxxxxxx
	xxxxxxxxxxx	xxxxxxxxxx
	xxxxxxxxxxx	xxxxxxxxxx
	xxxxxxxxxxx	xxxxxxxxxx
Total 2023 Levy	xxxxxxxxxxx	-
Paid		xxxxxxxxxx
Balance - December 31, 2023	-	xxxxxxxxxx
	-	-

Footnote: Please state the number of districts in each instance.

STATEMENT OF GENERAL BUDGET REVENUES 2023

Source	Budget -01	Realized -02	Excess or Deficit* -03
Surplus Anticipated	10,000,000.00	10,000,000.00	-
Surplus Anticipated with Prior Written Consent of Director of Local Government Services			-
Miscellaneous Revenue Anticipated:	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
Adopted Budget	29,123,971.00	32,129,536.00	3,005,565.00
Added by N.J.S.A. 40A:4-87 (List on 17a)	3,306,365.00	3,306,365.00	-
			-
			-
Total Miscellaneous Revenue Anticipated	32,430,336.00	35,435,901.00	3,005,565.00
Receipts from Delinquent Taxes	2,800,000.00	2,755,470.00	(44,530.00)
Amount to be Raised by Taxation:	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
(a) Local Tax for Municipal Purposes	87,300,767.00	xxxxxxxxx	xxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxx	xxxxxxxxx
(c) Minimum Library Tax	4,238,179.00	xxxxxxxxx	xxxxxxxxx
Total Amount to be Raised by Taxation	91,538,946.00	94,467,051.00	2,928,105.00
	136,769,282.00	142,658,422.00	5,889,140.00

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash (Total of Item 10 or 14 on Sheet 22)	xxxxxxxxx	309,137,759.00
Amount to be Raised by Taxation	xxxxxxxxx	xxxxxxxxx
Local District School Tax	148,214,264.00	xxxxxxxxx
Regional School Tax	-	xxxxxxxxx
Regional High School Tax	-	xxxxxxxxx
County Taxes	71,803,189.00	xxxxxxxxx
Due County for Added and Omitted Taxes	153,255.00	xxxxxxxxx
Special District Taxes	-	xxxxxxxxx
Municipal Open Space Tax		xxxxxxxxx
Municipal Arts and Culture Tax		xxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxx	5,500,000.00
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxx	-
Balance for Support of Municipal Budget (or)	94,467,051.00	xxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxx	
	314,637,759.00	314,637,759.00

*These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

STATEMENT OF GENERAL BUDGET REVENUES 2023

(Continued)

Miscellaneous Revenues Anticipated: Added By N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or Deficit
Pedestrian Safety Grant	30,000.00	30,000.00	-
County of Passaic Cultural and Heritage Council -		-	-
2024 Art Learning Programs	2,500.00	2,500.00	-
County of Passaic Cultural and Heritage Council -		-	-
2024 Clifton Quarantine Stati.	5,286.00	5,286.00	-
FY2024 Sustained Enforcement Grant	80,000.00	80,000.00	-
NJ DOT - FY 2024 Municipal Aid Program -		-	-
Third Street Pedestrian Safety	339,500.00	339,500.00	-
US DOJ - 2023 COPS Hiring Program (CHP)	750,000.00	750,000.00	-
Passaic County - Childhood Lead 2024 Grant	259,942.00	259,942.00	-
Passaic County Open Space - FY 23 Sperling Park	250,000.00	250,000.00	-
Strengthening Local Public Health Capacity		-	-
Program 2024 - Pathway A	406,046.00	406,046.00	-
NJ DEP - FY2022 Reforestration/Tree Planting	49,026.00	49,026.00	-
NJ DCA - 2023 Lead Grant Assistance Program	166,500.00	166,500.00	-
Municipal Spotted Lanternfly Reimbursement Program	15,000.00	15,000.00	-
Municipal Alliance on Alcoholism and Drug Abuse	17,312.00	17,312.00	-
DMHAS - Youth Leadership Grant	8,544.00	8,544.00	-
NJ DEP - Stormwater Assistance - Additional -		-	-
Water Resources Planning Management	10,000.00	10,000.00	-
NJACCHO Year 2 - Local Public Health Infrastructure	697,521.00	697,521.00	-
Passaic County Human Services -2023 Stigma Free		-	-
Wellness Fair	1,000.00	1,000.00	-
County of Passaic - ARP Title IIIB	45,000.00	45,000.00	-
Sustainable Jersey Small Grants Program	10,000.00	10,000.00	-
NJDEP Clean Communities Program	158,736.00	158,736.00	-
Passaic County 2023 Cultural and Historical Affairs		-	-
Grant - On the Go Program	3,000.00	3,000.00	-
2023 Open Space Stewardship Project	1,452.00	1,452.00	-
		-	-
		-	-
		-	-
PAGE TOTALS	3,306,365.00	3,306,365.00	-

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: Joseph Kunz

STATEMENT OF GENERAL BUDGET REVENUES 2023

(Continued)

Miscellaneous Revenues Anticipated: Added By N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or Deficit
PREVIOUS PAGE TOTALS	3,306,365.00	3,306,365.00	-
		-	-
		-	-
		-

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2023

2023 Budget As Adopted		133,462,917.00
2023 Budget - Added by N.J.S.A. 40A:4-87		3,306,365.00
Appropriated for 2023 (Budget Statement Item 9)		136,769,282.00
Appropriated for 2023 by Emergency Appropriation (Budget Statement Item 9)		
Total General Appropriations (Budget Statement Item 9)		136,769,282.00
Add: Overexpenditures (see footnote)		
Total Appropriations and Overexpenditures		136,769,282.00
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	126,152,547.00	
Paid or Charged - Reserve for Uncollected Taxes	5,500,000.00	
Reserved	4,999,452.00	
Total Expenditures		136,651,999.00
Unexpended Balances Canceled (see footnote)		117,283.00

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES

(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2023 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		-
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		-

RESULTS OF 2023 OPERATIONS

CURRENT FUND

	Debit	Credit
Excess of Anticipated Revenues:	xxxxxxxxx	xxxxxxxxx
Miscellaneous Revenues anticipated	xxxxxxxxx	3,005,565.00
Delinquent Tax Collections	xxxxxxxxx	-
	xxxxxxxxx	
Required Collection of Current Taxes	xxxxxxxxx	2,928,105.00
Unexpended Balances of 2023 Budget Appropriations	xxxxxxxxx	117,283.00
Miscellaneous Revenue Not Anticipated	xxxxxxxxx	752,756.00
Miscellaneous Revenue Not Anticipated:		
Proceeds of Sale of Foreclosed Property (Sheet 27)	xxxxxxxxx	-
Payments in Lieu of Taxes on Real Property	xxxxxxxxx	
Sale of Municipal Assets	xxxxxxxxx	
Unexpended Balances of 2022 Appropriation Reserves	xxxxxxxxx	2,091,189.00
Prior Years Interfunds Returned in 2023	xxxxxxxxx	58,371.00
Deferred School Tax Revenue: (See School Taxes, Sheets 13 & 14)	xxxxxxxxx	xxxxxxxxx
Balance - January 1, 2023	55,865,130.00	xxxxxxxxx
Balance - December 31, 2023	xxxxxxxxx	55,865,130.00
Deficit in Anticipated Revenues:	xxxxxxxxx	xxxxxxxxx
Miscellaneous Revenues Anticipated	-	xxxxxxxxx
Delinquent Tax Collections	44,530.00	xxxxxxxxx
		xxxxxxxxx
Required Collection on Current Taxes	-	xxxxxxxxx
Interfund Advances Originating in 2023	165,087.00	xxxxxxxxx
Refunds of Prior Year Taxes	300,465.00	
Deficit Balance - To Trial Balance (Sheet 3)	xxxxxxxxx	-
Surplus Balance - To Surplus (Sheet 21)	8,443,187.00	xxxxxxxxx
	64,818,399.00	64,818,399.00

SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
PREVIOUS PAGE TOTALS	-
Convenience Fee - Online Payments	7,568.00
Refund of Prior Year Expenditures	410,245.00
Restitution	435.00
Bail Forfeitures	4,053.00
Easements - Right of Way	2,688.00
Sale of Municipal Assets - Auction	592.00
Administrative Fee - Senior Citizens and Veterans Deductions	5,591.00
Personnel Fees	183.00
Pension Costs for Library Employees	283,186.00
Miscellaneous	38,215.00
Total Amount of Miscellaneous Revenues Not Anticipated (Sheet 19)	752,756.00

Sheet 20 Totals

SURPLUS - CURRENT FUND
YEAR 2023

	Debit	Credit
1. Balance - January 1, 2023	xxxxxxxxx	14,877,647.00
2.	xxxxxxxxx	
3. Excess Resulting from 2023 Operations	xxxxxxxxx	8,443,187.00
4. Amount Appropriated in the 2023 Budget - Cash	10,000,000.00	xxxxxxxxx
5. Amount Appropriated in 2023 Budget - with Prior Written Consent of Director of Local Government Services	-	xxxxxxxxx
6.		xxxxxxxxx
7. Balance - December 31, 2023	13,320,834.00	xxxxxxxxx
	23,320,834.00	23,320,834.00

ANALYSIS OF BALANCE AS AT DECEMBER 31, 2023
(FROM CURRENT FUND - TRIAL BALANCE)

Cash		53,433,508.00
Investments		
Sub Total		53,433,508.00
Deduct Cash Liabilities Marked with "C" on Trial Balance		40,152,384.00
Cash Surplus		13,281,124.00
Deficit in Cash Surplus		
Other Assets Pledged to Surplus:*		
(1) Due from State of N.J. Senior Citizens and Veterans Deduction	39,710.00	
Deferred Charges #		
Cash Deficit #		
Total Other Assets		39,710.00
* IN THE CASE OF A "DEFICIT IN CASH SURPLUS", "OTHER ASSETS"		13,320,834.00

WOULD ALSO BE PLEDGED TO CASH LIABILITIES.
MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2024 BUDGET.
(1) MAY BE ALLOWED UNDER CERTAIN CONDITIONS.

NOTE: Deferred charges for authorizations under N.J.S.A. 40A:4-55 (Tax Map, etc.), N.J.S.A. 40A:4-55 (Flood Damage, etc.), N.J. 40A:4-55.1 (Roads and Bridges, etc.) and N.J.S.A. 40A:4-55.13 (Public Exigencies, etc.) to the extent of emergency notes issued and outstanding for such purposes, together with such emergency notes, may be omitted from this analysis.

(FOR MUNICIPALITIES ONLY)

CURRENT TAXES - 2023 LEVY

1.	Amount of Levy as per Duplicate (Analysis) #			$ 311,609,206.00
	or			
	(Abstract of Ratables)			$
2.	Amount of Levy - Special District Taxes			$
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et seq.			$
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et seq.			$ 664,371.00
5a.	Subtotal 2023 Levy	$ 312,273,577.00		
5b.	Reductions Due to Tax Appeals**	$		
5c.	Total 2023 Tax Levy			$ 312,273,577.00
6.	Transferred to Tax Title Liens			$ 1,831.00
7.	Transferred to Foreclosed Property			$
8.	Remitted, Abated or Canceled			$ 462,069.00
9.	Discount Allowed			$
10.	Collected in Cash: In 2022		$ 2,044,275.00	
	In 2023*		$ 306,801,825.00	
	Homestead Benefit Credit		$	
	State's Share of 2023 Senior Citizens and Veterans Deductions Allowed		$ 291,659.00	
	Total To Line 14		$ 309,137,759.00	
11.	Total Credits			$ 309,601,659.00
12.	Amount Outstanding December 31, 2023			$ 2,671,918.00
13.	Percentage of Cash Collections to Total 2023 Levy, (Item 10 divided by Item 5c) is	**98.99%**		

***Note**: If municipality conducted Accelerated Tax Sale or Tax Levy Sale check here ____ and complete sheet 22a.*

14. Calculation of Current Taxes Realized in Cash:

Total of Line 10	$ 309,137,759.00	
Less: Reserve for Tax Appeals Pending State Division of Tax Appeals	$	
To Current Taxes Realized in Cash (Sheet 17)	$ 309,137,759.00	

Note A: In showing the above percentage the following should be noted: Where Item 5 shows $1,500,000.00, and Item 10 shows $1,049,977.50, the percentage represented by the cash collections would be $1,049,977.50 divided by $1,500,000, or .699985. The correct percentage to be shown as Item 13 is 69.99% and not 70.00%, nor 69.999%.

Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

* Include overpayments applied as part of 2023 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget

ACCELERATED TAX SALE / TAX LEVY SALE - CHAPTER 99

To Calculate Underlying Tax Collection Rate for 2023

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997.

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash (sheet 22)	$ 309,137,759.00
LESS: Proceeds from Accelerated Tax Sale	
Net Cash Collected	$ 309,137,759.00
Line 5c (sheet 22) Total 2023 Tax Levy	$ 312,273,577.00
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is	99.00%

(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash (sheet 22)	$ 309,137,759.00
LESS: Proceeds from Tax Levy Sale (excluding premium)	
Net Cash Collected	$ 309,137,759.00
Line 5c (sheet 22) Total 2023 Tax Levy	$ 312,273,577.00
Percentage of Collection Excluding Tax Levy Sale Proceeds (Net Cash Collected divided by Item 5c) is	99.00%

SCHEDULE OF DUE FROM / TO STATE OF NEW JERSEY FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

	Debit	Credit
1. Balance - January 1, 2023	**xxxxxxxxx**	**xxxxxxxxx**
Due From State of New Jersey	32,863.00	**xxxxxxxxx**
Due To State of New Jersey	**xxxxxxxxx**	
2. Senior Citizens Deductions Per Tax Billings	49,250.00	**xxxxxxxxx**
3. Veterans Deductions Per Tax Billings	237,000.00	**xxxxxxxxx**
4. Deductions Allowed By Tax Collector	7,500.00	**xxxxxxxxx**
5. Deductions Allowed By Tax Collector - Prior Year Taxes (2022)		
6.		
7. Deductions Disallowed By Tax Collector	**xxxxxxxxx**	2,091.00
8. Deductions Disallowed By Tax Collector - Prior Year Taxes (2022)	**xxxxxxxxx**	5,250.00
9. Received in Cash from State	**xxxxxxxxx**	279,562.00
10.		
11.		
12. Balance - December 31, 2023	**xxxxxxxxx**	**xxxxxxxxx**
Due From State of New Jersey	**xxxxxxxxx**	39,710.00
Due To State of New Jersey	-	**xxxxxxxxx**
	326,613.00	326,613.00

Calculation of Amount to be included on Sheet 22, Item 10 -
2023 Senior Citizens and Veterans Deductions Allowed

Line 2	49,250.00
Line 3	237,000.00
Line 4	7,500.00
Sub - Total	293,750.00
Less: Line 7	2,091.00
To Item 10, Sheet 22	291,659.00

SCHEDULE OF RESERVE FOR TAX APPEALS PENDING - N.J. DIVISION OF TAXATION APPEALS (N.J.S.A. 54:3-27)

		Debit	Credit
Balance - January 1, 2023		xxxxxxxxxx	1,466,173.00
Taxes Pending Appeals	1,466,173.00	xxxxxxxxxx	xxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxx	xxxxxxxxx
Contested Amount of 2023 Taxes Collected which are Pending State Appeal (Item 14, Sheet 22)		xxxxxxxxxx	
Interest Earned on Taxes Pending State Appeals		xxxxxxxxxx	
Cancelled Prior Year Liability			456,175.00
Cash Paid to Appellants (Including 5% Interest from Date of Payment)		370,627.00	xxxxxxxxx
Closed to Results of Operation (Portion of Appeal won by Municipality, including Interest)			xxxxxxxxx
Balance - December 31, 2023		1,551,721.00	xxxxxxxxx
Taxes Pending Appeals*	1,551,721.00	xxxxxxxxx	xxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxx	xxxxxxxxx
*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2023		1,922,348.00	1,922,348.00

Sanjana Parab
Signature of Tax Collector

T-8603
License #

3/25/2024
Date

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1. Balance - January 1, 2023		2,831,021.00	xxxxxxxxx
A. Taxes	2,812,348.00	xxxxxxxxx	xxxxxxxxx
B. Tax Title Liens	18,673.00	xxxxxxxxx	xxxxxxxxx
2. Canceled:		xxxxxxxxx	xxxxxxxxx
A. Taxes		xxxxxxxxx	56,375.00
B. Tax Title Liens		xxxxxxxxx	
3. Transferred to Foreclosed Tax Title Liens:		xxxxxxxxx	xxxxxxxxx
A. Taxes		xxxxxxxxx	
B. Tax Title Liens		xxxxxxxxx	
4. Added Taxes		5,250.00	xxxxxxxxx
5. Added Tax Title Liens			xxxxxxxxx
6. Adjustment between Taxes (Other than Current Year) and Tax Title Liens;		xxxxxxxxx	
A. Taxes - Transfers to Tax Title Liens		xxxxxxxxx	(1)
B. Tax Title Liens - Transfers from Taxes		(1) -	xxxxxxxxx
7. Balance Before Cash Payments		xxxxxxxxx	2,779,896.00
8. Totals		2,836,271.00	2,836,271.00
9. Balance Brought Down		2,779,896.00	xxxxxxxxx
10. Collected:		xxxxxxxxx	2,755,470.00
A. Taxes	2,755,470.00	xxxxxxxxx	xxxxxxxxx
B. Tax Title Liens		xxxxxxxxx	xxxxxxxxx
11. Interest and Costs - 2023 Tax Sale			xxxxxxxxx
12. 2023 Taxes Transferred to Liens		1,831.00	xxxxxxxxx
13. 2023 Taxes		2,671,918.00	xxxxxxxxx
14. Balance - December 31, 2023		xxxxxxxxx	2,698,175.00
A. Taxes	2,677,671.00	xxxxxxxxx	xxxxxxxxx
B. Tax Title Liens	20,504.00	xxxxxxxxx	xxxxxxxxx
15. Totals		5,453,645.00	5,453,645.00

16. Percentage of Cash Collections to Adjusted Amount Outstanding (Item No. 10 divided by Item No. 9) is **99.12%**

17. Item No.14 multiplied by percentage shown above is **2,674,431.06** and represents the maximum amount that may be anticipated in 2024.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

SCHEDULE OF FORECLOSED PROPERTY
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

	Debit	Credit
1. Balance - January 1, 2023	1,441,100.00	xxxxxxxxx
2. Foreclosed or Deeded in 2023	xxxxxxxxx	xxxxxxxxx
3. Tax Title Liens	-	xxxxxxxxx
4. Taxes Receivable	-	xxxxxxxxx
5A.		xxxxxxxxx
5B.	xxxxxxxxx	
6. Adjustment to Assessed Valuation		xxxxxxxxx
7. Adjustment to Assessed Valuation	xxxxxxxxx	
8. Sales	xxxxxxxxx	xxxxxxxxx
9. Cash *	xxxxxxxxx	
10. Contract	xxxxxxxxx	
11. Mortgage	xxxxxxxxx	
12. Loss on Sales	xxxxxxxxx	
13. Gain on Sales		xxxxxxxxx
14. Balance - December 31, 2023	xxxxxxxxx	1,441,100.00
	1,441,100.00	1,441,100.00

CONTRACT SALES

	Debit	Credit
15. Balance - January 1, 2023		xxxxxxxxx
16. 2023 Sales from Foreclosed Property		xxxxxxxxx
17. Collected*	xxxxxxxxx	
18.	xxxxxxxxx	
19. Balance - December 31, 2023	xxxxxxxxx	-
	-	-

MORTGAGE SALES

	Debit	Credit
20. Balance - January 1, 2023		xxxxxxxxx
21. 2023 Sales from Foreclosed Property		xxxxxxxxx
22. Collected*	xxxxxxxxx	
23.	xxxxxxxxx	
24. Balance - December 31, 2023	xxxxxxxxx	-
	-	-

Analysis of Sale of Property: $ -
*Total Cash Collected in 2023

Realized in 2023 Budget

To Results of Operation (Sheet 19) -

DEFERRED CHARGES
- MANDATORY CHARGES ONLY -
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13 listed on Sheets 29 and 30.)

Caused By	Amount Dec. 31, 2022 per Audit Report	Amount in 2023 Budget	Amount Resulting from 2023	Balance as at Dec. 31, 2023
Emergency Authorization - Municipal*	$	$	$	$ -
Emergency Authorization - Schools	$	$	$	$ -
Overexpenditure of Appropriations	$	$	$	$ -
	$	$	$	$ -
	$	$	$	$ -
	$	$	$	$ -
	$	$	$	$ -
	$	$	$	$ -
	$	$	$	$ -
TOTAL DEFERRED CHARGES	$ -	$ -	$ -	$ -

***Do not include items funded or refunded as listed below.**

EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51

	Date	Purpose	Amount
1.			$
2.			$
3.			$
4.			$
5.			$

JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	In Favor of	On Account of	Date Entered	Amount	Appropriated for in Budget of Year 2023
1.				$	
2.				$	
3.				$	
4.				$	

N.J.S.A. 40A:4-53 SPECIAL EMERGENCY -

TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2022	REDUCED IN 2023		Balance Dec. 31, 2023
					By 2023 Budget	Canceled By Resolution	
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
Totals		-	-	-	-	-	-

Sheet 29

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page

Joseph Kunz
Chief Financial Officer

* Not less than one-fifth (1/5) of amount authorized but not more than the amount in the column 'Balance Dec. 31, 2023' must be entered here and then raised in the 2024 budget.

N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOODS
N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2022	REDUCED IN 2023		Balance Dec. 31, 2023
					By 2023 Budget	Canceled By Resolution	
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
Totals		-	-	-	-	-	-

Sheet 30

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55.1 et seq. and N.J.S.A. 40A:4-55.13 et seq. and are recorded on this page

Joseph Kunz
Chief Financial Officer

* Not less than one-third (1/3) of amount authorized but not more than the amount in the column 'Balance Dec. 31, 2023' must be entered here and then raised in the 2024 budget.

SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR BONDS

GENERAL CAPITAL BONDS

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx	48,049,283.00	
Issued	xxxxxxxxx		
Paid	5,209,106.00	xxxxxxxxx	
Outstanding - December 31, 2023	42,840,177.00	xxxxxxxxx	
	48,049,283.00	48,049,283.00	
2024 Bond Maturities - General Capital Bonds			$ 5,200,071.00
2024 Interest on Bonds*		$ 1,180,103.00	

ASSESSMENT SERIAL BONDS

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Bond Maturities - Assessment Bonds			$
2024 Interest on Bonds*		$	
Total "Interest on Bonds - Debt Service" (*Items)			$ 1,180,103.00

LIST OF BONDS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
Total	-	-		

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR LOANS

GREEN ACRES LOAN

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx	889,300.00	
Issued	xxxxxxxxx		
Paid	62,955.00	xxxxxxxxx	
Refunded			
Outstanding - December 31, 2023	826,345.00	xxxxxxxxx	
	889,300.00	889,300.00	
2024 Loan Maturities			$ 64,220.00
2024 Interest on Loans			$ 16,207.00
Total 2024 Debt Service for Green Acres Loan			$ 80,427.00

LOAN

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans			$
Total 2024 Debt Service for Loan			$ -

LIST OF LOANS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
Total	-	-		

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR LOANS

LOAN

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Refunded			
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans			$
Total 2024 Debt Service for Loan			$ -

LOAN

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans			$
Total 2024 Debt Service for Loan			$ -

LIST OF LOANS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
Total	-	-		

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR LOANS

LOAN

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Refunded			
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans			$
Total 2024 Debt Service for Loan			$ -

LOAN

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans			$
Total 2024 Debt Service for Loan			$ -

LIST OF LOANS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
Total	-	-		

SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR BONDS

TYPE I SCHOOL TERM BONDS

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Bond Maturities - Term Bonds		$	
2024 Interest on Bonds		$	

TYPE I SCHOOL SERIAL BONDS

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Interest on Bonds		$	
2024 Bond Maturities - Term Bonds			$
Total "Interest on Bonds - Type I School Debt Service" (*Items)			$ -

LIST OF BONDS ISSUED DURING 2023

Purpose	2024 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total	-	-		

2024 INTEREST REQUIREMENT - CURRENT FUND DEBT ONLY

		Outstanding Dec. 31, 2023	2024 Interest Requirement
1.	Emergency Notes	$	$
2.	Special Emergency Notes	$	$
3.	Tax Anticipation Notes	$	$
4.	Interest on Unpaid State & County Taxes	$	$
5.		$	$
6.		$	$

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024 Budget Requirements		Interest Computed to (Insert Date)
						For Principal	For Interest**	
7471 Various 2018 Capital Improvements	7,000,000.00	8/31/2022	7,000,000.00	05/23/24	5.0000%		256,027.40	05/23/24
7471 Various 2018 Capital Improvements	1,839.00	11/30/2023	1,839.00	11/26/24	5.0000%		90.94	11/26/24
7544 Various 2019 Capital Improvements	3,000,000.00	8/31/2022	3,000,000.00	05/23/24	5.0000%		109,726.03	05/23/24
7544 Various 2019 Capital Improvements	1,220,000.00	11/30/2023	1,220,000.00	11/26/24	5.0000%		60,331.51	11/26/24
7606 Various 2020 Capital Improvements	8,119,000.00	11/30/2023	8,119,000.00	11/26/24	5.0000%		401,501.23	11/26/24
Page Totals	19,340,839.00		19,340,839.00			-	827,677.11	

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

Memo: Type 1 School Notes should be separately listed and totaled.

***"Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.**
All notes with an original date of issue of 2021 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2024 or written intent of permanent financing submitted with statement.

(Do not crowd - add additional sheets)

**** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.**

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024 Budget Requirements		Interest Computed to (Insert Date)
						For Principal	For Interest**	
PREVIOUS PAGE TOTALS	19,340,839.00		19,340,839.00			-	827,677.11	
PAGE TOTALS	19,340,839.00		19,340,839.00			-	827,677.11	

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

Memo: Type 1 School Notes should be separately listed and totaled.

***"Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.**
All notes with an original date of issue of 2021 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2024 or written intent of permanent financing submitted with statement.

(Do not crowd - add additional sheets)

**** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.**

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024 Budget Requirements		Interest Computed to (Insert Date)
						For Principal	For Interest**	
PREVIOUS PAGE TOTALS	19,340,839.00		19,340,839.00			-	827,677.11	
PAGE TOTALS	19,340,839.00		19,340,839.00			-	827,677.11	

Sheet 33
Totals

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

Memo: Type 1 School Notes should be separately listed and totaled.

***"Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.**
All notes with an original date of issue of 2021 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2024 or written intent of permanent financing submitted with statement.

(Do not crowd - add additional sheets)

**** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.**

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024 Budget Requirements		Interest Computed to (Insert Date)
							For Principal	For Interest**	
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
	Total			-	-		-	-	

MEMO: *See Sheet 33 for clarification of "Original Date of Issue"

Assessment Notes with an original date of issue of 2021 or prior must be appropriated in full in the 2024 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose	Amount Lease Obligation Outstanding Dec. 31, 2023	2024 Budget Requirements	
		For Principal	For Interest/Fees
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
Total	-	-	-

(Do not crowd - add additional sheets)

Sheet 34a

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations	Other	Expended	Authorizations Canceled	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
6068 Acquisition of Real Property	997,020.00						997,020.00	
6856 Athenia Recreational Complex	47,388.00					47,388.00		
7108 Soil Remediation of Phase II and Phase III								
of the Athenia Recreational Complex	167,300.00				98,336.00		68,964.00	
7161 of the Athenia Recreational Complex	136,675.00				81,841.00	54,834.00		
7215 Various 2015 Capital Improvements	3,996,770.00				15,750.00		3,981,020.00	
7311 Various 2016 Capital Improvements	1,477,481.00				366,385.00	109,413.00	1,001,683.00	
7405 Various 2017 Capital Improvements	1,856,543.00				366,680.00	122,091.00	1,367,772.00	
7467 Various Public Improvements	100,806.00				2,326.00	98,480.00		
7471 Various 2018 Capital Improvements		2,559,225.00			206,619.00	119,881.00		2,232,725.00
7530 Public Improvements & Acquisitions	26,481.00				5,946.00	7,325.00	13,210.00	
7544/7754 Various 2019 Capital Improvements		903,323.00			84,066.00	75.00		819,182.00
7606/7767 Various 2020 Capital Improvements		3,301,869.00			2,083,756.00	21,061.00		1,197,052.00
7643 Acquisition of Body Cameras for the Police								
Department and in City of Clifton		876,636.00			74,152.00			802,484.00
7665 Public Improvement	147,489.00				147,487.00		2.00	
7666 Various 2021 Capital Improvements		1,829,792.00			554,806.00	8,997.00		1,265,989.00
7736 Public Improvement	106,109.00				30,118.00	(5.00)	75,996.00	
7740 Various 2022 Capital Improvements		6,732,788.00			2,947,723.00			3,785,065.00
Page Total	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations	Other	Expended	Authorizations Canceled	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00
PAGE TOTALS	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations	Other	Expended	Authorizations Canceled	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00
PAGE TOTALS	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations	Other	Expended	Authorizations Canceled	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00
GRAND TOTALS	9,060,062.00	16,203,633.00	-	-	7,065,991.00	589,540.00	7,505,667.00	10,102,497.00

Sheet 35 Totals

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxx	308.00
Received from 2023 Budget Appropriation*	xxxxxxxxx	500,000.00
	xxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxxx	xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxxx
		xxxxxxxxx
Balance - December 31, 2023	500,308.00	xxxxxxxxx
	500,308.00	500,308.00

*The full amount of the 2023 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

GENERAL CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxx	
Received from 2023 Budget Appropriation*	xxxxxxxxx	
Received from 2023 Emergency Appropriation*	xxxxxxxxx	
		xxxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxxx
		xxxxxxxxx
Balance - December 31, 2023	-	xxxxxxxxx
	-	-

***The full amount of the 2023 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.**

CAPITAL IMPROVEMENTS AUTHORIZED IN 2023 AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Additional Funding Sources
Total	-	-	-	-

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

GENERAL CAPITAL FUND

STATEMENT OF CAPITAL SURPLUS
YEAR - 2023

	Debit	Credit
Balance - January 1, 2023	**xxxxxxxxx**	38,713.00
Premium on Sale of Bonds	**xxxxxxxxx**	183,616.00
Funded Improvement Authorizations Canceled	**xxxxxxxxx**	439,526.00
Appropriated to Finance Improvement Authorizations		**xxxxxxxxx**
Appropriated to 2023 Budget Revenue		**xxxxxxxxx**
Balance - December 31, 2023	661,855.00	**xxxxxxxxx**
	661,855.00	661,855.00

MUNICIPALITIES ONLY

IMPORTANT !!

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete

(N.J.S.A. 52:27BB-55 as Amended by Chap. 211, P.L. 1981)

A.

1.	Total Tax Levy for Year 2023 was	$ 312,273,577.00
2.	Amount of Item 1 Collected in 2023 (*)	$ 309,137,759.00
3.	Seventy (70) percent of Item 1	$ 218,591,503.90

(*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2023?

   Answer YES or NO **Yes**

2. Have payments been made for all bonded obligations or notes due on or before December 31, 2023?

   Answer YES or NO **Yes** If answer is "NO" give details

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C. Does the appropriation required to be included in the Calendar Year 2024 budget for the liquidation of all bonded obligations or notes exceed 25% of the total appropriations for operating purpose in the budget for the year just ended?

Answer YES or NO **No**

D.

1.	Cash Deficit 2022				$ None
2.	4% of 2022 Tax Levy for all purposes:	Levy --	$ 306,709,266.00	=	$ 12,268,370.64
3.	Cash Deficit 2023				$ None
4.	4% of 2023 Tax Levy for all purposes:	Levy --	$ 312,273,577.00	=	$ 12,490,943.08

E.

	Unpaid	2022	2023	Total
1.	State Taxes	$	$	$ -
2.	County Taxes	$	$ 153,255.00	$ 153,255.00
3.	Amounts due Special Districts	$	$ -	$ -
4.	Amount due School Districts for School Tax	$	$ 18,254,641.00	$ 18,254,641.00

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year Year 2023, please observe instructions of Sheet 2.

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

POST CLOSING
TRIAL BALANCE - SEWER UTILITY FUND
AS AT DECEMBER 31, 2023
Operating and Capital Sections
(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit	
Cash	2,717,175.00		
Investments			
Due from -			
Due from -			
Receivables Offset with Reserves:			
Consumer Accounts Receivable	933,436.00		
Liens Receivable	-		
Deferred Charges (Sheet 48)			
Emergency Authorization	150,000.00		
Cash Liabilities:			
Appropriation Reserves		219,869.00	
Encumbrances Payable		176,541.00	
Accrued Interest on Bonds and Notes		207,912.00	
Due to Current Fund		49,270.00	
Accounts Payable		20,600.00	
Sewer Overpayment			
Prepaid Sewer		74,436.00	
Subtotal - Cash Liabilities		748,628.00	"C"
Reserve for Consumer Accounts and Lien Receivable		933,436.00	
Fund Balance		2,118,547.00	
Total	3,800,611.00	3,800,611.00	

(Do not crowd - add additional sheets)

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

POST CLOSING
TRIAL BALANCE - SEWER UTILITY FUND (cont'd)
AS AT DECEMBER 31, 2023
Operating and Capital Sections
(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
CAPITAL SECTION:		
Est. Proceeds Bonds and Notes Authorized	10,302,118.00	**xxxxxxxxx**
Bonds and Notes Authorized but Not Issued	**xxxxxxxxx**	10,302,118.00
CASH	2,038,680.00	
DUE FROM GENERAL CAPITAL FUND	659,161.00	
DUE FROM CURRENT FUND		
FIXED CAPITAL:		
COMPLETED	32,217,725.00	
AUTHORIZED AND UNCOMPLETED	25,526,183.00	
PAGE TOTALS	70,743,867.00	10,302,118.00

(Do not crowd - add additional sheets)

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

POST CLOSING
TRIAL BALANCE - SEWER UTILITY FUND (cont'd)
AS AT DECEMBER 31, 2023
Operating and Capital Sections
(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
PREVIOUS PAGE TOTALS	70,743,867.00	10,302,118.00
BONDS PAYABLE		21,085,823.00
LOANS PAYABLE		321,067.00
CAPITAL LEASES PAYABLE		-
BOND ANTICIPATION NOTES		659,161.00
IMPROVEMENT AUTHORIZATIONS:		
FUNDED		3,789,987.00
UNFUNDED		6,672,602.00
CONTRACTS PAYABLE		770,752.00
ENCUMBRANCES		
DUE TO SEWER OPERATING		
RESERVE FOR AMORTIZATION		24,571,162.00
RESERVE FOR DEFERRED AMORTIZATION		804,577.00
RESERVE FOR DEBT SERVICE		
DOWN PAYMENTS ON IMPROVEMENTS		-
CAPITAL IMPROVEMENT FUND		264,290.00
CAPITAL FUND BALANCE		1,502,328.00
TOTALS	70,743,867.00	70,743,867.00

(Do not crowd - add additional sheets)

POST CLOSING TRIAL BALANCE - UTILITY ASSESSMENT TRUST FUNDS

IF MORE THAN ONE UTILITY
EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED

AS AT DECEMBER 31, 2023

Title of Account	Debit	Credit
CASH		
ASSESSMENT NOTES		-
ASSESSMENT SERIAL BONDS		-
FUND BALANCE		-
TOTALS	-	-

(Do not crowd - add additional sheets)

ANALYSIS OF SEWER UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2022	RECEIPTS					Disbursements	Balance Dec. 31, 2023
		Assessments and Liens	Operating Budget					
Assessment Serial Bond Issues:	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
								-
Assessment Bond Anticipation Note Issues:	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
Other Liabilities								-
Trust Surplus								-
Less Assets "Unfinanced"*	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
	-	-	-	-	-	-	-	-

*Show as red figure

SCHEDULE OF SEWER UTILITY BUDGET - 2023

BUDGET REVENUES

Source	Budget	Received in Cash	Excess or Deficit*
Operating Surplus Anticipated	615,900.00	615,900.00	-
Operating Surplus Anticipated with Consent of Director of Local Government			-
Sewer User Fees	11,967,200.00	11,848,128.00	(119,072.00)
Sewer User Fees - Direct	200,000.00	237,724.00	37,724.00
Interest and Costs on User Fees	125,000.00	154,707.00	29,707.00
Interest on Investments and Deposits	100,000.00	459,032.00	359,032.00
			-
Reserve for Debt Service			-
Capital Fund Balance			
Added by N.J.S.A. 40A:4-87:(List)	**xxxxxxxxx**	**xxxxxxxxx**	**xxxxxxxxx**
			-
			-
Subtotal	13,008,100.00	13,315,491.00	307,391.00
Deficit (General Budget) **			-
	13,008,100.00	13,315,491.00	307,391.00

** Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 45.

STATEMENT OF BUDGET APPROPRIATIONS

Appropriations:		**xxxxxxxxx**
Adopted Budget		13,008,100.00
Added by N.J.S.A. 40A:4-87		
Emergency		150,000.00
Total Appropriations		13,158,100.00
Add: Overexpenditures (See Footnote)		
Total Appropriations and Overexpenditures		13,158,100.00
Deduct Expenditures:		
Paid or Charged	11,923,311.00	
Reserved	219,869.00	
Surplus (General Budget)**	1,000,000.00	
Total Expenditures		13,143,180.00
Unexpended Balance Canceled (See Footnote)		14,920.00

FOOTNOTES: - RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an * and must agree in aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled"

STATEMENT OF 2023 OPERATION

SEWER UTILITY

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2023 Sewer Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"
Section 2 should be filled out in every case.

SECTION 1:

Revenue Realized:	xxxxxxxxx	
Budget Revenue (Not Including "Deficit (General Budget)")	13,315,491.00	
Miscellaneous Revenue Not Anticipated	31,383.00	
2022 Appropriation Reserves Canceled in 2023	241,550.00	
Cancelled Prior Year Accounts Payable	254,233.00	
Total Revenue Realized		13,842,657.00
Expenditures:	xxxxxxxxx	
Appropriations (Not Including "Surplus (General Budget)")	xxxxxxxxx	
Paid or Charged	11,923,311.00	
Reserved	219,869.00	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Total Expenditures	12,143,180.00	
Less: Deferred Charges Included in Above "Total Expenditures"	150,000.00	
Total Expenditures - As Adjusted		11,993,180.00
Excess		1,849,477.00
Budget Appropriation - Surplus (General Budget)**	1,000,000.00	
Remainder = Balance of Results of 2023 Operation ("Excess in Operations" - Sheet 46)	849,477.00	
Deficit		-
Anticipated Revenue - Deficit (General Budget)**	-	
Remainder = Balance of Results of 2023 Operation ("Operating Deficit - to Trial Balance" - Sheet 46)	-	

SECTION 2:

The following Item of '2022 Appropriation Reserves Canceled in 2023' is Due to the Current fund TO THE EXTENT OF the amount received and Due from the General Budget of 2022 for an Anticipated Deficit in the Sewer Utility for 2022

2022 Appropriation Reserves Canceled in 2023	241,550.00	
Less: Anticipated Deficit in 2022 Budget - Amount Received and Due from Current Fund - If none, enter 'None '		
* Excess (Revenue Realized)		241,550.00

** Items must be shown in same amounts on Sheet 44.

RESULTS OF 2023 OPERATIONS - SEWER UTILITY

	Debit	Credit
Excess in Anticipated Revenues	**xxxxxxxxx**	307,391.00
Unexpended Balances of Appropriations	**xxxxxxxxx**	14,920.00
Miscellaneous Revenues Not Anticipated	**xxxxxxxxx**	31,383.00
Unexpended Balances of 2022 Appropriation Reserves*	**xxxxxxxxx**	241,550.00
Cancellation of Prior Year Accounts Payable		254,233.00
Deficit in Anticipated Revenues	-	**xxxxxxxxx**
		xxxxxxxxx
Operating Deficit - to Trial Balance	**xxxxxxxxx**	-
Excess in Operations - to Operating Surplus	849,477.00	**xxxxxxxxx**
* See restriction in amount on Sheet 45, SECTION 2	849,477.00	849,477.00

OPERATING SURPLUS - SEWER UTILITY

	Debit	Credit
Balance - January 1, 2023	**xxxxxxxxx**	1,884,970.00
Excess in Results of 2023 Operations	**xxxxxxxxx**	849,477.00
Amount Appropriated in the 2023 Budget - Cash	615,900.00	**xxxxxxxxx**
Amount Appropriated in 2023 Budget with Prior Written Consent of Director of Local Government Services		**xxxxxxxxx**
Balance - December 31, 2023	2,118,547.00	**xxxxxxxxx**
	2,734,447.00	2,734,447.00

ANALYSIS OF BALANCE DECEMBER 31, 2023
(FROM SEWER UTILITY - TRIAL BALANCE)

Cash		2,717,175.00
Investments		
Interfund Accounts Receivable		
Subtotal		2,717,175.00
Deduct Cash Liabilities Marked with "C" on Trial Balance		748,628.00
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		1,968,547.00
Other Assets Pledged to Surplus:*		
Deferred Charges #	150,000.00	
Operating Deficit #		
Total Other Assets		150,000.00
# MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2023 BUDGET.		2,118,547.00

*In the case of a "Deficit in Operating Surplus Cash",
"other Assets" would be also pledged to cash liabilities.

SCHEDULE OF SEWER UTILITY ACCOUNTS RECEIVABLE

Balance December 31, 2022		$ 895,085.00
Increased by:		
Rents Levied		$ 12,124,203.00
Decreased by:		
Collections	$ 12,085,852.00	
Overpayments applied	$	
Transfer to Liens	$	
Other	$	
		$ 12,085,852.00
Balance December 31, 2023		$ 933,436.00

SCHEDULE OF SEWER UTILITY LIENS

Balance December 31, 2022		$
Increased by:		
Transfers from Accounts Receivable	$	
Penalties and Costs	$	
Other	$	
		$ -
Decreased by:		
Collections	$	
Other	$	
		$ -
Balance December 31, 2023		$ -

DEFERRED CHARGES
- MANDATORY CHARGES ONLY -
SEWER UTILITY FUND
(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55, listed on Sheet 29)

	Caused By	Amount Dec. 31, 2022 per Audit Report	Amount in 2023 Budget	Amount Resulting 2023	Balance as at Dec. 31, 2023
1.	Emergency Authorization - Municipal*	$	$ -	$ 150,000.00	$ 150,000.00
2.		$	$	$	$ -
3.		$	$	$	$ -
4.		$	$	$	$ -
5.		$	$	$	$ -
	Deficit in Operations	$	$	$	$ -
	Total Operating	$ -	$ -	$ 150,000.00	$ 150,000.00
6.		$	$	$	$ -
7.		$	$	$	$ -
	Total Capital	$ -	$ -	$ -	$ -

*Do not include items funded or refunded as listed below.

EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.SA.. 40A:2-3 OR N.J.S.A. 40A:2-51

	Date	Purpose	Amount
1.			$
2.			$
3.			$
4.			$
5.			$

JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	In Favor of	On Account of	Date Entered	Amount	Appropriated for in Budget of 2023
1.				$	
2.				$	
3.				$	
4.				$	

UTILITY SPECIAL EMERGENCY

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2022	REDUCED IN 2023		Balance Dec. 31, 2023
					By 2023 Budget	Canceled By Resolution	
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
Totals		-	-	-	-	-	-

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page

Chief Financial Officer

SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR BONDS

SEWER UTILITY ASSESSMENT BONDS

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Bond Maturities - Assessment Bonds			$
2024 Interest on Bonds		$	

SEWER UTILITY CAPITAL BONDS

Outstanding - January 1, 2023	xxxxxxxxx	22,631,717.00	
Issued	xxxxxxxxx		
Paid	1,545,894.00	xxxxxxxxx	
Outstanding - December 31, 2023	21,085,823.00	xxxxxxxxx	
	22,631,717.00	22,631,717.00	
2024 Bond Maturities - Capital Bonds			$ 1,584,930.00
2024 Interest on Bonds		$ 594,756.00	

INTEREST ON BONDS - SEWER UTILITY BUDGET

2024 Interest on Bonds (*Items)	$ 594,756.00	
Less: Interest Accrued to 12/31/2023 (Trial Balance)	$ 203,612.00	
Subtotal	$ 391,144.00	
Add: Interest to be Accrued as of 12/31/2024	$ 184,199.00	
Required Appropriation 2024		$ 575,343.00

LIST OF BONDS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
	-	-		

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR LOANS

SEWER UTILITY NJ EIT LOAN

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx	373,745.00	
Issued	xxxxxxxxx		
Paid	52,678.00	xxxxxxxxx	
Outstanding - December 31, 2023	321,067.00	xxxxxxxxx	
	373,745.00	373,745.00	
2024 Loan Maturities			$ 52,678.00
2024 Interest on Loans		$ 3,726.00	

SEWER UTILITY LOAN

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans		$	

INTEREST ON LOANS - SEWER UTILITY BUDGET

2024 Interest on Loans (*Items)	$	3,726.00	
Less: Interest Accrued to 12/31/2023 (Trial Balance)	$	1,553.00	
Subtotal	$	2,173.00	
Add: Interest to be Accrued as of 12/31/2024	$	1,303.00	
Required Appropriation 2024			$ 3,476.00

LIST OF LOANS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
	-	-		

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2024 DEBT SERVICE FOR LOANS

SEWER UTILITY LOAN

	Debit	Credit	2024 Debt Service
Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans		$	

SEWER UTILITY LOAN

Outstanding - January 1, 2023	xxxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxxx	
Outstanding - December 31, 2023	-	xxxxxxxxx	
	-	-	
2024 Loan Maturities			$
2024 Interest on Loans		$	

INTEREST ON LOANS - SEWER UTILITY BUDGET

2024 Interest on Loans (*Items)	$	-	
Less: Interest Accrued to 12/31/2023 (Trial Balance)	$		
Subtotal	$	-	
Add: Interest to be Accrued as of 12/31/2024	$		
Required Appropriation 2024			$ -

LIST OF LOANS ISSUED DURING 2023

Purpose	2024 Maturity	Amount Issued	Date of Issue	Interest Rate
	-	-		

DEBT SERVICE FOR SEWER UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024		Interest Computed to (Insert Date)
							For Principal	For Interest	
1.	7472 Various 2018 Sewer Improvements	659,161.00	11/30/2023	659,161.00	11/26/2024	5.00%		32,958.05	11/26/2024
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
TOTAL		659,161.00		659,161.00			-	32,958.05	

Important: If there is more than one utility in the municipality, identify each note.

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

*** See Sheet 33 for clarifications of "Original Date of Issue".**

All notes with an original date of issue of 2021 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2024 or written intent of permanent financing submitted.

**** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.**

(Do not crowd - add additional sheets)

DEBT SERVICE FOR SEWER UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024		Interest Computed to (Insert Date)
							For Principal	For Interest	
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
TOTAL		659,161.00		659,161.00			-	32,958.05	

Sheet 50

Important: If there is more than one utility in the municipality, identify each note.

Memo: **Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.**

*** See Sheet 33 for clarifications of "Original Date of Issue".**

All notes with an original date of issue of 2021 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2024 or written intent of permanent financing submitted.

**** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.**

INTEREST ON NOTES - SEWER UTILITY BUDGET		
2024 Interest on Notes	$	32,958.05
Less: Interest Accrued to 12/31/2023 (Trial Balance)	$	2,747.00
Subtotal	$	30,211.05
Add: Interest to be Accrued as of 12/31/2024	$	3,500.00
Required Appropriation 2024	$	33,711.05

(Do not crowd - add additional sheets)

DEBT SERVICE SCHEDULE FOR SEWER UTILITY ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2023	Date of Maturity	Rate of Interest	2024		Interest Computed to (Insert Date)
						For Principal	For Interest **	
	-		-			-	-	

Important: If there is more than one utility in the municipality, identify each note.

MEMO:* See Sheet 33 for clarification of "Original Date of Issue"

Utility Assessment Notes with an original date of issue of December 31, 2021 or prior must be appropriated in full in the 2025 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.

**** Interest on Utility Assessment Notes must be included in the Utility Fund Budget appropriation "Interest on Notes".**

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS SEWER UTILITY

Purpose	Amount Lease Obligation Outstanding Dec. 31, 2023	2024 Budget Requirements	
		For Prinicpal	For Interest/Fees
Total	-	-	-

Sheet 51a

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.		Balance - January 1, 2023		2023 Authorizations		Expended	Other	Balance - December 31, 2023	
		Funded	Unfunded					Funded	Unfunded
7036/7216	Bonsal Preserve Sewer Improvements	100.00			15,392.00		15,492.00		
7162-14	Various Sewer Improvements	3,001,891.00					735,750.00	2,266,041.00	
7218-15	Various Sewer Improvements	299,830.00					200,000.00	99,830.00	
7312-16	Various Sewer Improvements	220,018.00				17,990.00	202,028.00		
7395-17	Various Sewer Improvements	15,102.00					15,102.00		
7396-17	Sewer Utility Capital Projects	24,846.00					24,846.00		
7400-17	Sewer Utility Capital Projects	1,572,001.00					287,626.00	1,284,375.00	
7469-18	Various Sewer Improvements	996.00			24.00		1,020.00		
7472-18	Various Public Sewer Improvements		3,540,903.00				423,216.00		3,117,687.00
7595-20	Various Sewer Improvements	121,546.00				8,584.00		112,962.00	
7605-20	Various Public Sewer Improvements		1,358,789.00			2,149.00	392,605.00		964,035.00
7667-21	Various Sewer Improvements		2,128,319.00			128,319.00			2,000,000.00
7732-22	Public Improvements	29,187.00				2,408.00		26,779.00	
7741-22	Various Sewer Improvements		1,000,000.00			159,120.00	250,000.00		590,880.00
	PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations		Expended	Other	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00
PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations		Expended	Other	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00
PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations		Expended	Other	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00
PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - January 1, 2023		2023 Authorizations		Expended	Other	Balance - December 31, 2023	
	Funded	Unfunded					Funded	Unfunded
PREVIOUS PAGE TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00
TOTALS	5,285,517.00	8,028,011.00	-	15,416.00	318,570.00	2,547,685.00	3,789,987.00	6,672,602.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SEWER UTILITY CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxx	164,290.00
Received from 2023 Budget Appropriation	xxxxxxxxx	100,000.00
	xxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxxx	xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
		xxxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxxx
		xxxxxxxxx
Balance - December 31, 2023	264,290.00	xxxxxxxxx
	264,290.00	264,290.00

SEWER UTILITY CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance - January 1, 2023	xxxxxxxxx	
Received from 2023 Budget Appropriation*	xxxxxxxxx	
Received from 2023 Emergency Appropriation*	xxxxxxxxx	
Appropriated to Finance Improvement Authorizations		xxxxxxxxx
		xxxxxxxxx
Balance - December 31, 2023	-	xxxxxxxxx
	-	-

*The full amount of the 2023 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

SEWER UTILITY FUND

CAPITAL IMPROVEMENTS AUTHORIZED IN 2023 AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2023 or Prior Years
	-	-	-	-

SEWER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS

2023

	Debit	Credit
Balance - January 1, 2023	**xxxxxxxxx**	20,364.00
Premium on Sale of Bonds	**xxxxxxxxx**	
Funded Improvement Authorizations Canceled	**xxxxxxxxx**	1,481,964.00
Miscellaneous		
Appropriated to Finance Improvement Authorization		**xxxxxxxxx**
Appropriation to 2023 Budget Reserve		**xxxxxxxxx**
Balance - December 31, 2023	1,502,328.00	**xxxxxxxxx**
	1,502,328.00	1,502,328.00

ITEM NUMBER:

ITEM NAME: Rabbi Kronenberg
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Relay for Life
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: National Public Health Week Proclamation
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Workshop Meeting of March 19, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Workshop	3/28/2024	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
WORKSHOP
MEETING MINUTES MARCH 19, 2024

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024 which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)	Absent
Councilman Kolodziej	(JK)	Arrived at 6:33 p.m.
Councilman Latona	(AT)	
Councilman D'Amato	(CD)	
Councilwoman Pino	(RP)	
Councilwoman Sadrakula	(MS)	
Mayor Grabowski	(RG)	

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Nancy Ferrigno
City Clerk

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

ACTION ITEMS

A-1 Chief Financial Officer Recommends the Adoption of the 2024 Temporary Special Emergency Budget Increase Resolutions on the City Council Agenda (R125-R127)

A Motion was made by Councilman Latona, seconded by Councilman D'Amato, and passed on roll call vote to adopt the 2024 temporary special emergency budget increase resolutions.

(4-1-0-2) Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Gibson and Councilman Kolodziej were absent.

A-2 Chief Financial Officer Recommends Approving Amendments to the City's 457(b) Deferred Compensation Plan (R128-R129)

A Motion was made by Councilman D'Amato, seconded by Councilman Latona, and passed on roll call vote to approve amendments to the City's 457(b) deferred compensation plan.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

A-3 Chief Financial Officer Recommends Approving Resolution - Bond Anticipation Notice (BAN) Sale Professionals and Actions Required for Sale / Rollover (R130)

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato, and failed on roll call vote to table Item A-3.

(1-5-0-1) Councilwoman Sadrakula voted aye. Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted nay. Councilman Gibson was absent.

A Motion was made by Councilwoman Pino, seconded by Councilman D'Amato, and passed on roll call vote to approve Item A-3 contingent on having a Bond Committee Meeting prior to the next Council Meeting.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay, and Councilman Gibson was absent.

A-4 NJDEP Treatment Works Approval – The Porada Development Group/The Vistas at Vincent LLC of 110 Vincent Drive Seek Clifton Consent for Sewerage Extension and Discharge to Existing Sanitary Sewer for Proposed Single-Family Development (R131)
Approved: CD/JK

A-5 2024 Sanitary Sewer Collection System Services - City Engineer Recommends Award of Contract to DeBlock Environmental for C-4 Collection System Operator Services (R132)
Approved: JK/AL

A-6 Authorization to Approve Award of Contract for Tax Map Maintenance, GIS Support and State Recertification off New Jersey State Contract to Civil Solutions (R133)

A Motion was made by Councilman Latona, seconded by Councilman Kolodziej, and passed on roll call vote to approve award of contract for tax map maintenance, GIS support and State Recertification off New Jersey State Contract to Civil Solutions

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay, and Councilman Gibson was absent.

A-7 Authorization to Approve Award of Contract for Police Officer Scheduling System (POSS) Through SHI International via Bergen County Cooperative (R134)
Approved: JK/CD

A-8 Authorization to Approve Award of Contract to Windstream Enterprise for Annual Maintenance of Proprietary Upgraded Broadband Internet Access and Related Services for the City of Clifton (R135)

A Motion was made by Councilman D'Amato, seconded by Councilman Latona, and passed on roll call vote to table Item A-8.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

A-9 Authorization to Approve Award of Contract to Hannum's Mt Holly Sales for the Purchase of 2024 Harley Davidson Motorcycle (R136)
Approved: MS/AL

A-10 Authorization to Approve Rejecting Bids for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6 (R138)
Approved: MS/AL

A-11 Authorization to Approve Renewal of Rent Leveling Board Attorney (R139)
Approved: MS/AL

A-12 Authorization to Approve Award of Contract to Tigris Pond Specialist for 2024 Annual Pond Management Services (R140)
Approved: JK/AL

A-13 Authorization to Approve Cyber Renewal for 2024 (R142)
Approved: JK/CD

A-14 Authorization to Approve Extension of Contract to Atlantic Coast Fibers for Marketing of Recyclables for May 1, 2024, Through April 30, 2025 (R141)
Approved: JK/AL

A-15 Authorization to Approve Appointment of Member to the Open Space Trust Fund Advisory Committee (R143)
Approved: MS/JK

Direction was given to organize a meeting for the Open Space Trust Fund Advisory Committee

A-16 Authorization to Approve Reappointment of Member to the Alcoholic Beverage Control Board (R144)
Approved: AL/JK

A-17 Authorization to Approve Request to Raise Easter/Christian Flag on March 26th at 5:00 p.m.
Approved: AL/JK

A-18 Authorization to Approve St. John Kanty Procession on March 24, 2024
Approved: MS/CD

A-19 Authorization to Approve Annual Turkish Festival on Saturday, June 1, 2024 (amended to have the festival close at dusk)
Approved: JK/CD

A-20 Authorization to Approve Loading Zone in Front of 65 Columbia Street
Approved: CD/JK

A-21 Authorization to Approve Family Fun Day - Nash Park - June 2, 2024
Approved: AL/CD

A-22 Authorization to Approve Request by House of Hope to Hold Health Clinic on May 4, 2024
Approved: CD/AL

A-23 Authorization to Approve Request by House of Hope to Hold Event on July 27, 2024
Approved: CD/AL

A-24 Authorization to Approve Request by House of Hope to Hold Concert on September 7, 2024
Approved: CD/AL

A-25 Authorization to Approve Renewal of New & Used Car Lot License - Unique Auto Sales, Inc. (R152)
Approved: MS/AL

A-26 Authorization to Approve Renewal of Vending Machine License - JMK Food Service (R153)
Approved: MS/AL

A-27 Authorization to Approve New Vending Machine License - F and L Recycling (R154)
Approved: MS/AL

A-28 Authorization to Approve Renewal of Limousine License - Rodriguez Transportation (R155)
Approved: MS/AL

A-29 Authorization to Approve Renewal of Florist Licenses (R156)
Approved: MS/AL

A-30 Authorization to Approve Renewal of Games of Skill Operator License - Courtside Pub (R157)
Approved: MS/AL

A-31 Authorization to Approve Renewal of Ice Cream Vendor License - Mike's Ice Cream (R158)
Approved: MS/AL

A-32 Authorization to Approve Renewal of Ice Cream Peddlers License - Magic Cone (R159)
Approved: MS/AL

A-33 Authorization to Approve Renewal of Ice Cream Peddlers License - Summer Ice Cream (R160)
Approved: MS/AL

A-34 Authorization to Approve CARES Funding - CDBG CV Funds - Administration - II (R162)
Approved JK/CD

A-35 Late - Authorization to Approve Additional Fees Regarding Morris Canal Park Improvements - Additional Engineering Services
Approved: AL/JK

A-36 Late - Authorization to Approve Engine/Emissions Repairs to DPW Truck 44
Approved: JK/AL

A-37 Late - Authorization to Approve Purchase of Janitorial Supplies for City Owned Buildings
Approved: JK/CD

A-38 Late - Authorization to Approve Purchase of Emissions Control Parts for DPW Sweeper 109
Approved: JK/CD

A-39 Late - Authorization to Approve Invoice for Atlantic Coast Recycling for February 2024
Approved: JK/CD

A-40 Late - Authorization to Approve Invoice for Atlantic Coast Recycling for December 2023

A Motion was made by Councilman Latona, seconded by Councilman Kolodziej, and passed on roll call vote to approve invoice for Atlantic Coast Recycling for December 2023.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay and Councilman Gibson was absent.

A-41 Late - Authorization to Approve Purchase of Kitchen Equipment for Anzaldi Park Field House
Approved: JK/AL

A-42 Late - Authorization to Approve Award of Contract for Grooming Services for Anzaldi Park
Approved: JK/AL

A-43 Late - Authorization to Approve DPW Recreation Garage Roof Replacement and Electrical Service Repair
Approved: JK/CD

DISCUSSION ITEMS

D-1 Proposals Received for Various Outside Legal Counsel Positions

City Clerk, Nancy Ferrigno, stated that only two Council Members responded with a date they would be able to attend interviews for various outside legal council positions. Direction was given for Council to send available dates for interviews to the City Clerk.

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote to extend the current contracts of various outside legal counsel positions.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

D-2 Bazaars, Carnivals, Circuses and Festivals

A discussion took place regarding procedures regarding non-profit status being in good standing, insurance and providing a completed check list for every application. Directions were given to set up a Carnival Committee meeting.

D-3 Proclamation Policy (No documentation) CD

Mayor Grabowski announced that he would notify Council of any proclamations he is having drawn up that would include Council Members names. The Council Member will then let Mayor Grabowski know if they want to be included in the proclamation.

D-4 SAFER Grant - FD (No documentation) TL

Councilman Latona commented that other municipalities received so much more than Clifton for their firehouses. He also spoke about a location for a new firehouse.

COUNCIL MAIL

CM-1 Response from Congressman Pascrell's Office

Councilwoman Sadrakula asked that a formal letter be sent from Council to Congressman Pascrell calling for him to attend a Council Meeting to talk about Council's concerns.

CM-2 Passaic Valley Water Commission Audit Report for Year Ending 2022
CM-3 Avenue of Flags Barns Repairs

A discussion took place regarding the need to preserve the historical barns on City Hall property. Councilwoman Sadrakula suggested asking for donations for materials to get the repairs done to the satisfaction of the Historical Society. It was decided that the DPW will make temporary repairs.

CM-4 2024 Temporary Budget Summary Reports for Both the Municipal Budget and Sewer Utility

CM-5 Late - Passaic River Coalition

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to remit the $300.00 dues for the Passaic River Coalition.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

CM-6 Late - Ad Journal – JROTC

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and failed on roll call vote to purchase a quarter page ad at $500.00.

(3-3-0-1) Councilman Kolodziej, Councilman D'Amato and Mayor Grabowski voted aye. Councilman Latona, Councilwoman Pino and Councilwoman Sadrakula voted aye. Councilman Gibson was absent.

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to donate $100.00 to Ad Journal – JROTC

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

CONFIDENTIAL ITEMS/CLOSED SESSION

CITY OF CLIFTON
RESOLUTION AUTHORIZING EXECUTIVE SESSION

A Motion was made by Councilman Kolodziej seconded by Councilwoman Sadrakula and passed on roll call vote to enter into Executive Session.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Paterson Zoning Board of Adjustment Application - 151-159 Crooks Avenue - Litigation
CON-2 Outside Counsel for Tax Appeals - Status Update - Former Roche Property
CON-3 City's Donation to Lauren Murphy Scholarship Fund - Legal Opinion
CON-4 Food Distributions on City Property - Legal Opinion
CON-5 Clifton Supervisors Association (CSA) - Contract Negotiations - 2023-2026
CON-6 Contract for Professional Medical Services - Potential Litigation

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on March 19, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of March 19, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Regular Meeting of March 19, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Regular	3/27/2024	Cover Memo

CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES MARCH 19, 2024

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:10 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024 which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Absent
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Pastor Daisy Kirchofer - Crossroads Free Methodist

PUBLIC HEARING

Passaic County Open Space, Farmland and Historic Preservation Trust Fund Grant Application for Improvements to Anzaldi Park (R161)

The Mayor opened the floor to the public.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman Latona, and passed on roll call vote to close the public hearing.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

PRESENTATION

Black Balloon Day
Women's Month Award Presentation

Mayor Grabowski called for a five-minute recess.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Absent
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej seconded by Councilman D'Amato and passed on roll call vote to approve the Workshop Session, Executive Session and Regular Session Meeting Minutes of March 5, 2024.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

COMMUNICATIONS FROM THE CITY MANAGER

C-1 Joseph Lauritano, Firefighter Public Safety, retired his position effective 03/01/2024.
C-2 Andrew Zaborniak, Firefighter Public Safety, retired from his position effective 03/01/2024.
C-3 Vincent J. LaRosa, Police Officer Public Safety, retired his position effective 03/01/2024.
C-4 Elaine Erlewein, Tax Collector Finance Dept., retired from her position effective 03/01/2024.

COMMUNICATIONS MEETING MINUTES

C-5 Minutes of Planning Board of February 22, 2024
C-6 Minutes of North Jersey District Water Supply Commission of January 24, 2024
C-7 Minutes of Civil Rights Committee of January 22, 2024
C-8 Minutes of Passaic Valley Water Commission of January 24, 2024
C-9 Minutes of CA-TV Committee of January 24, 2024
C-10 Minutes of Historical Commission of 10/5/23, 11/2/23, 12/20/23 & 1/4/24
C-11 Minutes of Alcoholic Beverage Control Board of February 14, 2024

SECOND READING ORDINANCES

A. Adoption of Ordinance 7895-24

B. Public Hearing on Ordinance 7895-24

Mayor Grabowski opened the floor to the public regarding Ordinance 7895-24.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilwoman Sadrakula to close the public hearing and adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets and Municipal Lots", More Particularly Section 349-1 Thereof, Entitled "Designation of Restricted Streets; Issuance of Permits" (Establishes Process to Rescind Permit Parking)

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

FIRST READING ORDINANCES

A. Introduction of Ordinance 7896-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman Latona, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

B. Introduction of Ordinance 7897-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

C. Introduction of Ordinance 7898-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman Latona, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 1 Restricted Handicapped Space)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

D. Introduction of Ordinance 7899-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

E. Introduction of Ordinance 7900-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Establishes Permit Parking on Cutler Street on Both Sides Between Ackerman Avenue to Center Street)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

F. Introduction of Ordinance 7901-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Rescinds Permit Parking on Harrington Road from Chelsea Road to Clairmont Road)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

G. Introduction of Ordinance 7902-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend Chapter 11 of the Code of the City of Clifton, Entitled "Advisory Committee on Civil Rights" More Particularly Section 11-2 Thereof Entitled "Membership, Terms of Office"

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, April 2, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

FLOOR TO THE MEMBERS OF THE PUBLIC

Tom Whittles, CASA wished Councilman Gibson a speedy recovery. He congratulated all the recipients of the Women's Month awards. He thanked the Council for the proclamation given to CASA. Mr. Whittles also thanked the Board of Education and the Health Department for serving the CASA organization for so many years.

The following residents spoke about a recent rash of home break-ins and car thefts in the Rosemawr Section of Clifton:

Sarah Cohen, 150 South Parkway
A resident of 6 Garfield Ave.
Aliza Bloom, 6 Conover Ct.

Mary Pendergast, 35 Knapp Ave., spoke about the lack of parking in the Knapp Ave. area due to commercial vehicles parking in the area, and not moving, for extended periods of time.

Karen Pascucci, 87 Edwards Rd., spoke about the Third River flooding and the length of time it is taking to resolve the problem.

Gary Perino, 491 Mt. Prospect Ave., wished Councilman Gibson a speedy recovery. He thanked City Manager, Dominck Villano, for his fast response to having a pothole repaired. Mr. Perino spoke about an uptick in door-to-door solicitors. He spoke about groups of electric vehicle riders who provoke drivers. Mr. Perino asked when a meeting will be arranged regarding the proposed changes to Allwood Road. He commented that the Montclair Country Club, since it is a private entity, should not have been approved of having a fireworks display.

Anthony Miraglliotta, 31 John Alden St., spoke about the New Jersey unclaimed property website. He spoke about creating a program that would allow senior citizens to do work for the City in exchange for property tax credits.

Kim Castellano, 59 Mahar Ave., spoke about public health, social services, and homelessness.

Bart Ciervo, 306 Delawanna Ave., commented that concrete was dumped in Delawanna and the condition of Dunney Park is terrible. He suggested that Council members pay more attention at meetings and by voting to lower the City Manager's purchasing limit to 5K, they are tying his hands. He spoke about violations he received, subpar roads and recent uptick in home break-ins and car thefts. He asked when the speed limit on Delawanna Ave. would be lowered and when the sidewalk in Dunney Park will be repaired.

Ed Nunez, 230 Livingston Rd., commented on the recent rash of key fob and car thefts. He suggested to residents to purchase a Faraday Bag or pouch so the key fobs cannot be hacked.

Danny Rodriguez, Broadway, Passaic, NJ, spoke about women and minority programs.

Angela Montague, 2 Elm St., thanked the Council for the award she received for Women's Month. She spoke about the poor condition of the parks in the Delawanna Section of the City and stated that as Vice-Chair of the Beautification Committee, they will help to improve the parks.

With no one else wishing to be heard, a Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to close the Public Session.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

City Manager, Dominick Villano, remarked that he will meet with the Police Chief regarding recent break-ins and vehicle thefts.

Mary Pendergast – City Manager, Dominick Villano, discussed the City's Ordinance on the parking of commercial vehicles.

Karen Pascucci – City Manager, Dominick Villano, said a meeting was held with the Army Corp of Engineers and were provided all the information they required to get involved with helping with a solution to the flooding problems. He stated he has not yet heard back from them. Mr. Villano conveyed that the NJDEP will allow the City to remove debris from the stream with the proper permits.

Gary Perino – City Manager, Dominick Villano, explained the City's solicitation process. He stated that "no soliciting" stickers can be obtained at the City Clerk's office. Mr. Villano said he would reach out to the State regarding tightening laws for e-bike gangs. He deferred the question of having fireworks on private property to the Legal Department.

Anthony Miraglliotta – City Manager, Dominick Villano, commented that he would have the unclaimed funds site searched for money owed to the City.

Bart Ciervo – City Manager, Dominick Villano, commented that the stone left at Dunney Park was meant to be spread in the parking lot. He said he is waiting for the County Engineer's Resolution to reduce the speed limit to 25 mph on Delawanna Ave. He asked Mr. Ciervo to show him the areas of sidewalks in Dunney Park that need repair.

COMMITTEE UPDATES

Councilman Latona gave a committee update on the Disability Committee. They discussed wills, power of attorney and other important documents and bringing County mobile services to the City. He announced the Holiday Committee met and spoke about security at the event.

Councilman D'Amato gave a committee update on the Botany SID where parking issues were discussed. He commented that things are looking up for the Botany Village area.

Councilwoman Sadrakula gave an update of the Museum Committee. They will be meeting with the volunteers of the Animal Shelter to work out what barns could be used for the Museum and the Animal Shelter storage. She commented on the need for volunteers.

COUNCIL PRIVILEGE

Councilman D'Amato

Councilman D'Amato spoke about preparedness and productivity from Councilmembers. He announced a fundraiser for the Councilwoman Lauren Murphy Scholarship Fund and Earth Day clean up at Dundee Park. Councilman D'Amato suggested residents sign up for the City's Reverse 911 program. He spoke about resources on the City website and the Third River flooding.

A Motion was made by Councilman D'Amato, seconded by Councilman Latona and passed on roll call vote to organize a Town Hall Meeting with the residents of the Third River Area to discuss what the City is doing to resolve the flooding issue.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

Councilman D'Amato spoke about a recent rash of home break-ins. He expressed interest in the program a resident brought up at the public session regarding Senior Citizens working for the City in exchange for property tax credits. Councilman D'Amato commented on the condition of the parks in the Delawanna section and suggested that the City look for help through Business sponsorships to help improve the parks.

Councilwoman Pino

Councilwoman Pino discussed the recent rash of home break-ins. She thought the resident that brought up the idea of Senior Citizens working for the City for property tax reductions is a good idea. Councilwoman Pino asked that the current landscaping ordinance be put on the next Council agenda for review. She wished Councilman Gibson a speedy recovery.

Councilwoman Sadrakula

Councilwoman Sadrakula discussed the need to stop e-bike groups who are goading the public. She asked that Council send a letter to the State to tighten laws regarding e-bikes being used in an unsafe manner. Councilwoman Sadrakula spoke about recent home break-ins. She commented on the poor condition of Dunney Park. She spoke about the need to have Congressman Pascrell attend a Council meeting to discuss fighting for funds for Clifton. Councilwoman Sadrakula commented on commercial vehicles be parked for extended periods of time in neighborhoods and leaving no parking for the residents. City Attorney, Matthew Priore, stated that the City has an Ordinance for abandoned vehicles. She wished Councilman Gibson a speedy recovery. Councilwoman Sadrakula asked the Legal Department to investigate the suggestion of having Senior Citizens perform work for the City and receive property tax credits.

Councilman Gibson

Councilman Gibson was absent.

Councilman Kolodziej

Councilman Kolodziej urged all residents to sign up for Reverse 911.

Councilwoman Sadrakula left the dais at 10:17p.m.

Councilman Kolodziej remarked that any unclaimed funds on the New Jersey website would not be tax revenue. He spoke about the suggestion from a member of the public to organize a program which would allow Senior Citizens to work in exchange for property tax deductions. Councilman Kolodziej announced that this program is not legal in New Jersey.

Councilwoman Sadrakula returned to the dais at 10:20p.m.

He spoke about the recent break-ins and theft of car key-fobs. He remarked that the need for more police officers is evident. Councilman Kolodziej spoke about the removal of permit parking on Harrington Road and reminded Administration that Council approved to refund the residents parking permit fees. He spoke about the cost of improvements at the historic Hamilton House and commented that the 250th birthday of America will be coming up in 2026.

Councilman Latona

Councilman Latona announced retirements, news, and local events. He congratulated all the recipients of the Women's Month awards. Councilman Latona spoke about the exceptional program that CASA provides for the City. He spoke about recent residential break-ins, door-to-door solicitation, fireworks, unclaimed funds, public park funding and the Third River flooding. Councilman Latona commented on transparency, the budget and moving budget meetings to the courtroom, utilities opening roads, developer agreements and an excel spreadsheet for the budget.

Mayor Grabowski

Congratulated all who were honored for Women's Month. He spoke about the condition of Dunney Park, public communication using the website and cable channel. Mayor Grabowski remarked on the recent rash of residential break-ins. He spoke about contacting the State to tighten laws regarding e-bike groups who provoke the public. Mayor Grabowski thanked CASA for their hard work within the community.

RESOLUTIONS VOTED ON SEPERATELY

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to table Resolution R135-24

R135-24 Resolution Awarding a Contract to Windstream Enterprise for Annual Maintenance of Proprietary Upgraded Broadband Internet Access and Related Services for the City of Clifton

RESOLUTION AWARDING A CONTRACT TO WINDSTREAM ENTERPRISE FOR ANNUAL MAINTENANCE OF PROPRIETARY UPGRADED BROADBAND INTERNET ACCESS AND RELATED SERVICES FOR THE CITY OF CLIFTON

WHEREAS, the City of Clifton requires secure internet services for its network which includes hardware/software and related services, for the purposes of maintaining the City's communication and capabilities; and

WHEREAS, the City of Clifton Management Information Systems Coordinator has obtained a proprietary solution proposal for upgraded Broadband Internet Access and related Services from Windstream Holdings, Inc., the City's current internet and voice technology provider; and

WHEREAS, an award of this contract to Windstream Holdings, Inc., located at 4001 Rodney Parham Road, Little Rock, AR 72212, is in accordance with N.J.S.A. 40A:11-5(dd) as the proposed SD Wide Area Network (WAN) solution is proprietary in nature; and

WHEREAS, Windstream Holdings, Inc. has proposed to provide upgraded internet, trunks, and SD Wide Area Network (WAN) services, and related services and equipment, for a monthly rate of $11,200.00, for a period of thirty-six (36) months; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A.19:44A-20.5, and,

WHEREAS, the Business Entity Disclosure Certification has been received from the Windstream Holdings, Inc., and is incorporated into the contract awarded hereby, along with the Determination of Value; and,

WHEREAS, the total value of the contract is determined not to exceed $403,200.00, and the duration of the contract is for thirty-six (36) months; and,

NOW, THEREFORE, BE IT RESOLVED, that the non-fair and open contract for internet and related services and equipment be awarded to Windstream Holdings, Inc., located at 4001 Rodney Parham Road, Little Rock, AR 72212, for the total not to exceed amount of $134,400.00 annually ($403,200 for 36 months) ; and,

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute all required documents on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that this resolution and the invoice be kept on file and available for public inspection in the Office of the City Clerk; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilwoman Murphy, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to vote on the following Resolutions separately:

R125-24 Resolution - 2024 Sewer Utility Budget Special Emergency Budget Increase

SEWER UTILITY
SPECIAL EMERGENCY 1
RESOLUTION

WHEREAS, an emergent condition has arisen in that the City is expected to enter in contracts, commitments or payments prior to the 2024 Sewer Utility Budget and no adequate provision has been made in the 2024 Temporary Municipal Budget for the aforesaid purpose, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation foresaid purpose, and

WHEREAS; the total emergency temporary appropriation resolution adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals $5,320,052.00, and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, in the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency Temporary Appropriations be and the same are hereby made in the amount of $5,320,052.00 as follows for the City's annual Pension Payments:

    a. Passaic Valley Sewer Fees $ 5,320,052.00

2. Said Emergency Temporary Appropriations will be provided for in the 2024 Municipal Budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services by the City Clerk.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay and Councilman Gibson was absent.

R126-24 Resolution - 2024 Municipal Budget Special Emergency Budget Increase

SPECIAL EMERGENCY 1
RESOLUTION

WHEREAS, an emergent condition has arisen in that the City is expected to enter in contracts, commitments or payments prior to the 2024 Municipal Budget and no adequate provision has been made in the 2024 Temporary Municipal Budget for the aforesaid purpose, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation foresaid purpose, and

WHEREAS; the total emergency temporary appropriation resolution adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals $23,419,779.00, and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, in the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency Temporary Appropriations be and the same are hereby made in the amount of $23,419,779.00 as follows for the City's annual Pension Payments:

a. Statutory Expenditures – P.E.R.S. $ 2,758,878.00
b. Statutory Expenditures – P.F.R.S. $11,660,901.00
c. Solid Waste Collection – Balance $ 4,000,000.00
d. Self-Insurance Funding – Additional $ 5,000,000.00

2. Said Emergency Temporary Appropriations will be provided for in the 2024 Municipal Budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services by the City Clerk.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay and Councilman Gibson was absent.

R130-24 Resolution Authorizing the Chief Financial Officer of the City of Clifton and Other City Officials to Undertake Certain Actions in Connection with the Sale and Issuance of Not to Exceed $10,000,000 Bond Anticipation Notes, Series 2024A

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND OTHER CITY OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED $10,000,000 BOND ANTICIPATION NOTES, SERIES 2024A

WHEREAS, pursuant to, and in accordance with, (i) the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"); and (ii) various bond ordinances duly adopted by the City Council of the City of Clifton, in the County of Passaic, State of New Jersey (the "City"), approved by the Mayor, and published as required by law (the "Ordinances"), the City is seeking to authorize the sale and issuance of not to exceed $10,000,000 aggregate principal amount of Bond Anticipation Notes, Series 2024A (the "Notes").

WHEREAS, the Notes are being issued to refund, on a current basis, outstanding bond anticipation notes of the City issued in the aggregate principal amount of $10,000,000 on August 29, 2023, and maturing on May 23, 2024 (the "Refunded Notes").

WHEREAS, the City, in order to issue the Notes at competitive market rates, seeks to, among other things, (i) authorize the preparation and distribution of an Official Statement (as hereinafter defined) and to deem such Official Statement final; and (ii) authorize other actions in connection therewith.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, as follows:

Section 1. The recitals set forth above are incorporated herein as if fully set forth herein.

Section 2. Pursuant to, and in accordance with, the Local Bond Law and the Ordinances, the Notes shall be issued for the purpose of refunding the Refunded Notes. The Chief Financial Officer of the Township (the "Chief Financial Officer") is hereby authorized to sell the Notes on a competitive basis and award the Notes to a bidder based upon a conforming and acceptable bid of the lowest net interest cost or true interest cost. The Chief Financial Officer is also authorized, at his discretion, to offer and sell the Notes on a negotiated basis.

Section 3. (a) The distribution by the City of a Preliminary Official Statement (the "Preliminary Official Statement") to be used in connection with the marketing and sale of the Notes is hereby approved. The Mayor, City Administrator, City Attorney and Chief Financial Officer of the City (each an "Authorized Officer(s)") are each hereby authorized and directed, on

behalf of the City, to execute and deliver a certificate that "deems final" the Preliminary Official Statement in accordance with Rule 15c2-12, as amended and supplemented ("Rule 15c2-12"), promulgated by the Securities and Exchange Commission, pursuant to the Securities Exchange Act of 1934, as amended and supplemented.

(b) After the sale of the Notes, the Preliminary Official Statement shall be modified to reflect the effect of the sale of the Notes and any other revisions not inconsistent with the substance thereof; and said Preliminary Official Statement, deemed "final" by an Authorized Officer in accordance with the Rule, as so modified, shall constitute the final Official Statement (the "Official Statement"). The Authorized Officers are each hereby authorized and directed on behalf of the City to execute and deliver said Official Statement.

Section 4. The accounting firm of Lerch, Vinci & Bliss, LLP, Fair Lawn, New Jersey, Auditor to the City (the "Auditor"), the financial advisory firm of Phoenix Advisors, LLC, Bordentown, New Jersey, Municipal Advisor to the City (the "Municipal Advisor"), and the law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the City ("Bond Counsel"), are hereby authorized and directed to prepare the Preliminary Official Statement and the Official Statement on behalf of the City and to arrange for the distribution of the Preliminary Official Statement on behalf of the City to those financial institutions that customarily submit bids for such obligations.

Section 5. All actions taken to date by the Authorized Officers, employees, professionals and agents of the City, in consultation with Bond Counsel, the Municipal Advisor and the Auditor, with respect to the authorization, sale, issuance, execution and delivery of the Notes, including, but not limited to, submissions and applications to rating agencies and the distribution and dissemination of the Preliminary Official Statement and Notice of Sale for the Notes, are hereby approved, ratified, adopted and confirmed, and each Authorized Officer, in consultation with Bond Counsel, the Municipal Advisor and the Auditor, is hereby authorized and directed to execute and deliver the Notes and any such agreements, documents or submissions required for the authorization, sale, issuance, execution and delivery of the Notes, and the Clerk of the City is hereby authorized and directed to attest to the signatures of the Authorized Officers and to affix, imprint or reproduce the seal of the City on such Notes and, as applicable, on any such agreements, documents or submissions related to the authorization, sale, issuance, execution and delivery of the Notes.

Section 6. The City hereby covenants and agrees to comply with the secondary market disclosure requirements of the Rule, and agrees to covenant to such compliance, as required, in a Continuing Disclosure Certificate (the "Continuing Disclosure Certificate") relating to the Notes. In connection therewith, an Authorized Officer of the City, in consultation with Bond Counsel, the Auditor and the Municipal Advisor to the City, is hereby authorized and directed to enter into and execute the Continuing Disclosure Certificate, evidencing the contractual undertaking of the City to comply with the requirements of the Rule, and to deliver the Continuing Disclosure Certificate in connection with the offer and sale of the Notes. Notwithstanding the foregoing, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered a default on the Notes; however, any Noteholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance, to cause the City to comply with its obligations hereunder and thereunder. The Authorized Officers, and any professionals or agents of the City acting on its behalf, are each hereby authorized and directed to execute and deliver all certificates, documents and agreements in connection therewith and, if necessary, to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events as required to comply with, and in accordance with, the provisions of the Rule.

Section 7. The Chief Financial Officer is hereby authorized and directed, upon consultation with Bond Counsel, the Auditor and the Municipal Advisor, if deemed applicable and necessary, to submit information and financial data to ratings agencies to obtain a rating on the Notes.

Section 8. This resolution shall take effect immediately.

Upon motion of Sadrakula, seconded by Latona, the foregoing resolution was adopted by the affirmative vote of the majority of the City Council of the City at a regular meeting of the City Council duly called and held on the 19th day of March 2024.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay and Councilman Gibson was absent.

R133-24 Resolution Authorizing Award of Contract for Tax Map Maintenance GIS Support and State Recertification from the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12A for Clifton Tax Assessor 's Department

RESOLUTION AUTHORIZING AWARD OF THE CONTRACT FOR TAX MAP MAINTENANCE GIS SUPPORT AND STATE RECERTIFICATION OFF OF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a FOR CLIFTON TAX ASSESSOR DEPARTMENT

WHEREAS, the City of Clifton Tax Assessor Department has a requirement to update and revise digital based Tax Maps and GIS to support City's Workflow for Tax Map Maintenance, and State Recertification; and

WHEREAS, Civil Solutions., 215 Bellevue Ave, PO Box 579 Hammonton, NJ 08037, has been assigned NJ State Contract No. 19-FLEET-00872 Bid Solicitation #18DPP00276 under T1841-Geographic Information System Services; and

WHEREAS, the recertification of the Tax Maps is required step for the Revaluation; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the purchase above from Civil Solutions., 215 Bellevue Ave, PO Box 579 Hammonton, NJ 08037, which has been assigned NJ State Contract No. 19-FLEET-00872 , at a cost not to exceed $48,000.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay and Councilman Gibson was absent.

R134-24 Resolution Awarding Contract for Police Officer Scheduling System (POSS) Through SHI International Via Bergen County Cooperative (CK04) Contract

RESOLUTION AWARDING CONTRACT FOR POLICE OFFICER SCHEDULING SYSTEM (POSS)THROUGH SHI INTERNATIONAL VIA BERGEN COUNTY COOPERATIVE (CKO4) CONTRACT

WHEREAS, the City of Clifton, via Resolution R262-16 authorized participation in the Bergen County Cooperative Pricing System (#CK04-BERGEN); and

WHEREAS, the Police Department has a need to continue the Police Officer Scheduling System - Software as a Service (POSS) Annual Maintenance Agreement; and

WHEREAS, the Police Department received a quote from SHI International for a total amount of $20,343.20 off the Bergen County Cooperative for the maintenance of above POSS system; and

WHEREAS, Bergen County contract #22-24 for Computer Equipment and Peripherals, which includes POSS Annual Maintenace Agreement as a licensed solution and was awarded to SHI International Corp., 290 Davidson Ave, Somerset, NJ 08873; and

WHEREAS, the current contract term for the Bergen County contract #22-24 for Computer Equipment and Peripherals expires on June 4, 2024; and

WHEREAS, the Purchasing Agent is satisfied with the procurement process conducted by Bergen County, and the contract, which was awarded to SHI International Corp., 290 Davidson Ave, Somerset, NJ 08873; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, State of New Jersey as follows:

1. The award to SHI International Corp for the Police Officer Scheduling System Software as a Service (POSS) Annual Maintenance Agreement is hereby authorized; and
2. The proposal submitted by SHI International Corp, for the procurement is, for a total not to exceed amount of $20,343.20 is hereby awarded; and
3. Regarding Fund Certification, funds are available under the following account number: 01-201-24-240-405 – Maintenace and Repairs
4. Term of Contract is February 2024 to January 2025

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay and Councilman Gibson was absent.

R137-24 Resolution Authorizing Agreement Between the City of Clifton and Power of One Christian Coaching and Outreach Ministries, Inc. for Food Distribution Services

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE CITY OF CLIFTON AND POWER OF ONE CHRISTIAN COACHING AND OUTREACH MINISTRIES, INC. FOR FOOD DISTRIBUTION SERVICES

BE IT RESOLVED that the City of Clifton agrees to provide Power of One Christian Coaching and Outreach Ministries, Inc., $42,400.00 in funding for the purpose of reimbursing staff for salaries and fringe benefits for food distribution services performed in 2024 only; and

BE IT FURTHER RESOLVED that the parties' agreement shall be memorialized in a form as approved by the Law Department, which shall be and the same is hereby approved by the Municipal Council, and the Mayor and City Clerk be, and they are hereby authorized and directed to execute the same on behalf of the City of Clifton.

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay, and Councilman Gibson was absent.

RESOLUTIONS

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to move the group.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

R124-24 Resolution: Approve Claims List Resolution for the March 19, 2024, City Council Meeting

RESOLUTION
TO APPROVE
Claims to be paid the
Meeting of March 19, 2024

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	**$**	**13,662,906.02**
Grant Fund	$	68,026.06
General Capital Fund	$	11,385.00
Sewer Utility -Operating	$	11,276.55
Sewer Utility-Capital	$	-
Developers Escrow	$	833.50
Dog Trust	$	1,475.53
Revolving Loan Fund		
Police Extra Duty	$	1,877.20
Trust Other	$	358,324.45
Section 8 Public Housing	$	237,251.03
Reserve for Housing	$	-
Community Development	$	13,869.03
Payroll Agency	$	-
Tax Title Lien Redemption	$	-
Affordable Housing	$	-
	$	-
Self Insurance	$	930,074.73
Fire Dedicated Penalties	$	-
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	2,464.71
General Liability Trust	$	29,046.98
Workers Compensation Trust	$	26,097.00
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	**$**	**15,354,907.79**

R127-24 Resolution - Temporary Budget Increase #3 - Grant

2024 TEMPORARY BUDGET AMENDMENT NUMBER 3

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the initial adoption of the 2024 Temporary Municipal Budget, R004-24, was on January 2, 2024; and,

WHEREAS, the City has received several Grants that need to be added to the Temporary 2024 Municipal Budget,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for Grants named below, spending as approved by the City Council and the County of Passaic prior to the adoption of the 2024 Municipal Budget as follows:

Department	Department Code	Amount
Health Department	CASA (FY25)	$ 12,984.00
Health Department	CASA (FY25) – City Match	$ 4,328.00
Total Temporary Budget and Debt Service:		$ 17,312.00

R128-24 Resolution - Adopting Change to An Existing Deferred Compensation Plan

RESOLUTION
FOR ADOPTING A CHANGE
TO AN EXISTING DEFERRED COMPENSATION PLAN

WHEREAS, the City of Clifton (hereinafter referred to as the "Employer") by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the "Plan") effective December 19, 2011, for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Employer desires to provide for Designated Roth Contributions and In-plan Roth Conversions under its Plan;

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the attached Amendment, which Amendment has been approved by the Division of Local Government Services and assigned identifier 83-PD-VALIC-061912, to Deferred Compensation Plan Document, identifier 81-PD-VALIC-103111, to be part of and incorporated into its existing Deferred Compensation Plan Document.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

R129-24 Resolution - Deferred Compensation Plan Designated ROTH Contributions

AMENDMENT
SPECIMEN SECTION 457(b) DEFERRED COMPENSATION PLAN
GOVERNMENTAL EMPLOYERS
DESIGNATED ROTH CONTRIBUTIONS AND/OR IN-PLAN ROTH CONVERSIONS
ARTICLE I
PREAMBLE

1.1 **Effective Date of Amendment.** The Employer adopts this Amendment to the Plan to add Designated Roth Contributions and/or permit In-plan Roth Conversions under Code Sections 402(e)(1) and 402A(c), as amended and added, respectively, by the Small Business Jobs Act of 2010 ("SBJA"). This Amendment is intended as good faith compliance with the requirements of Code Sections 402(e) and 402A and guidance issued thereunder, and this Amendment shall be interpreted in a manner consistent with such guidance. This Amendment is effective as of the Effective Date(s) specified in Article II, below.

1.2 **Supersession of inconsistent provisions.** This Amendment supersedes the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.

1.3 **Construction.** Except as otherwise provided in this Amendment, any reference to "Section" in this Amendment refers only to sections within this Amendment and is not a reference to the Plan. The Article and Section numbering in this Amendment is solely for purposes of this Amendment, and does not relate to any Plan article, section or other numbering designations.

1.4 **Effect of restatement of Plan.** If the Employer restates the Plan, then this Amendment shall remain in effect after such restatement unless the provisions in this Amendment are restated or otherwise become obsolete (*e.g.*, if the Plan is restated onto a plan document which incorporates Designated Roth Contribution and/or In-plan Roth Conversion provisions).

ARTICLE II
EMPLOYER ELECTIONS

The Employer adopts this Amendment to the Plan to permit Designated Roth Contributions and/or In-plan Roth Conversions, in accordance with the following elections:

2.1 **Designated Roth Contributions**. (*Check one.*)

[ ] Designated Roth Contributions are not permitted.

[XX] Participants may make Designated Roth Contributions in lieu of or in addition to pre-tax Elective Deferral Contributions effective May 1, 2024. (*enter a date no earlier than [date Amendment approved by the Division of Local Government Services]*).

[ ] N/A. The Plan already permits Designated Roth Contributions.

2.2 **In-plan Roth Conversions.** *(Check one.) (Note: Employer cannot allow In-plan Roth Conversions unless it also elects to allow, or the Plan already permits, Designated Roth Contributions under Section 2.1, above.)*

[X] In-plan Roth Conversions are not permitted.

[ ] Participants may convert certain pre-tax amounts to Roth contributions in an "in-plan" rollover/conversion, but only if such amounts are currently distributable under the terms of the Plan, effective _____ (*enter a date no earlier than [date Amendment approved by the Division of Local Government Services]*).

ARTICLE III
AMENDATORY PROVISIONS

3.1 **Designated Roth Contributions/In-plan Roth Conversions permitted**. The Plan's definitions and terms shall be amended as follows to allow for Designated Roth Contributions as of the effective date entered in Section 2.1, above, and/or to allow for In-plan Roth Conversions as of the effective date entered in Section 2.2, above. Designated Roth Contributions shall be treated in the same manner as pre-tax Elective Deferral Contributions for all Plan purposes. In-plan Roth Conversions will be subject to the Plan rules related to Designated Roth Contribution accounts.

3.2 **Designated Roth Contribution**. The amount of a Participant's Compensation that he elects to defer to the Plan (as Deferred Compensation) on an after-tax basis.

3.3 **Elective Deferral Contribution**. The amount of a Participant's Compensation that he elects to defer to the Plan (as Deferred Compensation) on a pre-tax basis.

3.4 **Employer Contribution**. The amount (if any) that the Employer contributes to the Plan (as Deferred Compensation) that does not reduce (on a pre-tax or an after-tax basis) the Participant's Compensation for the Plan Year.

3.5 **Designated Roth Contributions**. If elected by the Employer in Section 2.1, above, a Participant may designate that all or a portion of his/her elective contributions to the Plan be treated as after-tax Roth contributions (referred to herein as "Designated Roth Contributions"). Such designation must be made before the date upon which the amounts designated would otherwise have been payable to the Participant (but for the election to defer), and such designation must be irrevocable on and after that date. Designated Roth Contributions (and the earnings thereon) shall be accounted for separately from all other contributions to the Plan (including rollovers of Roth contributions from other plans and

In-plan Roth Conversions) and the earnings on those contributions. If a Participant takes a distribution of less than 100% of his Account (including an in-service distribution or an unforeseeable emergency withdrawal), the Participant may designate whether such distribution shall be made from the Participant's pre-tax Elective Deferral Contributions or after-tax Designated Roth Contributions.

3.6 **In-plan Roth Conversions.** If the Plan permits Designated Roth Contributions and if the Employer so elects in Section 2.2, above, a Participant may elect to convert certain pre-tax Elective Deferral Contributions, Employer Contributions or rollover contributions to after-tax Roth contributions in an in-plan (taxable) conversion (referred to herein as "In-plan Roth Conversions"). Such conversion shall be accomplished through a direct rollover from the Participant's applicable pre-tax account to his Roth conversion account (such that there is no actual distribution from the Plan). In-plan Roth Conversions are expressly limited to amounts that are currently distributable to the Participant under both Code Section 457(d)(1)(A) and the terms of the Plan. For example, rollover contributions made on or after January 1, 2006, may be distributed at any time and, therefore, may be converted at any time. By contrast, amounts attributable to Elective Deferral Contributions and Employer Contributions (and rollover contributions made before January 1, 2006) cannot be distributed (and therefore cannot be converted) before the Participant has attained age 70½ or has had a Severance from Employment. If the Plan allows in-service distribution of small, inactive accounts, such amounts shall also be eligible for conversion under this section. All In-plan Roth Conversions shall be taxable to the Participant in the year of the conversion.

R131-24 Resolution Authorizing the Execution of a Treatment Works Approval on Behalf of the Porada Development Group/The Vistas at Vincent LLC for the Proposed Single-Family Subdivision Development

RESOLUTION AUTHORIZING THE EXECUTION OF A TREATMENT WORKS APPROVAL ON BEHALF OF THE PORADA DEVELOPMENT GROUP/THE VISTAS AT VINCENT LLC FOR THE PROPOSED SINGLE-FAMILY SUBDIVISION DEVELOPMENT

WHEREAS, an application for a treatment works approval has been received from **PAGE CONSULTANTS, INC., 6 FOREST AVENUE, PARAMUS, NJ 07652** for connection to an existing sanitary sewer for conveyance to Passaic Valley Sewerage Commission to service a facility to be known as **THE VISTAS AT VINCENT PROPOSED SINGLE-FAMILY SUBDIVISION DEVELOPMENT, 110 VINCENT DRIVE, CLIFTON, NEW JERSEY 07013**; and

WHEREAS, based on the scope of the proposed activities, the regulations of the New Jersey Department of Environmental Protection require a municipal endorsement of this project to properly process a treatment works approval; and

WHEREAS, the existing sewer is structurally sound with adequate capacity to accommodate the projected flow from the proposed construction; and

NOW, THEREFORE, BE IT RESOLVED that the City Engineer and the Mayor are hereby authorized and directed to execute a statement of consent on behalf of the City of Clifton and that a certified copy of this resolution be provided to the applicant.

R132-24 Resolution Awarding Contract to DeBlock Environmental Services, LLC for C-4 Licensed Sewer Collection System Operator Services for Period from January 1, 2024, Through December 31, 2024

RESOLUTION AWARDING CONTRACT TO DeBLOCK ENVIRONMENTAL SERVICES, LLC FOR C-4 LICENSED SEWER COLLECTION SYSTEM OPERATOR SERVICES FOR PERIOD FROM JANUARY 1, 2024, THROUGH DECEMBER 31, 2024

BE IT RESOLVED, that a contract for C-4 Licensed Sewer Collection System Operator Services for the City of Clifton is awarded to DeBlock Environmental Services, LLC, for the period January 1, 2024, through December 31, 2024, at a fee of $1,000 per month, not to exceed $12,000.00 for the term of the contract.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk is hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution award the contract above referred to be placed on file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and

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R136-24 Resolution Awarding Contract for Purchase of One (1) 2024 Harley Davidson Motorcycle for Traffic Division of Police Department

CITY OF CLIFTON
RESOLUTION AWARDING CONTRACT FOR
PURCHASE OF ONE (1) 2024 HARLEY DAVIDSON MOTORCYCLE FOR TRAFFIC DIVISION OF POLICE DEPARTMENT

WHEREAS, the City of Clifton Police Department wishes to purchase one (1) new 2024 Motorcycle through Edward Bryne Memorial Justice Assistance Grant (JAG Program); and

WHEREAS, quotations were solicited for the purpose of the above procurement. The following two vendors submitted the quotes:

		Cost	Trade in Values of four bikes	Total Cost after trade-in
1.	Hannum Mt Holly Sales(Liberty Harley-Davidson)	$24,952.92	$24,500.00	$452.92
2.	Bergen County Harley Davidson	$25,000.00	$19,000.00	$6000.00

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Hannum Mt Holly Sale. and is incorporated in the contract awarded hereby; and

WHEREAS, cost of one (1) motorcycle is being offset by trade-in of four (4) obsolete 2012 Harley Davidson Motorcycle (FLHTP), further enabling the Clifton Police Department to maximize and maintain funding from Edward Bryne Memorial Justice Grant; and

WHEREAS, upon review of the submitted quotes, it is recommended the contract be awarded to the lowest responsive and responsible vendor Hannum Mt Holly Sales (Liberty Harley-Davidson) in the amount of $452.92.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for purchase of 2024 Harley Davidson Motorcycles be awarded to the lowest respondent, Hannum Mt Holly Sales (DBA: Liberty Harley-Davidson12 West Milton Ave, Rahway NJ 07065 in an amount not to exceed $452.92. Term of contract shall commence April 1, 2024, and end on March 31, 2025; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R138-24 Resolution Rejecting Bids for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6

RESOLUTION REJECTING BIDS FOR FACILITY ACCOMMODATION UPGRADES FOR FIRE STATIONS 2, 4 AND 6

WHEREAS, the Mayor and Council of the City of Clifton authorized bids to be solicited for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6, with the return date for said bids for Tuesday, March 12, 2024; and

WHEREAS, two bids were received, the lowest of which was $1,623,000 (base bid) and $1,939,400 (base bid plus alternates); and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Local Public Contracts Law, the two bids received on March 12, 2024, for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6 are rejected for the following reasons pursuant to N.J.S.A. 40A:11-13.2:

1) The bids substantially exceed the estimated costs and anticipated appropriation; and
2) the City of Clifton wishes to readvertise the specifications to receive additional bids; and

BE IT FURTHER RESOLVED, that the City Clerk is authorized an directed to return the bids bonds placed on deposit with said bids to the respective bidders.

R139-24 Resolution Awarding Contract to Kristin Ragon, Esq. for Attorney to the Clifton Rent Leveling Board - April 5, 2024 - April 4, 2025

RESOLUTION AWARDING CONTRACT TO KRISTIN RAGON.ESQ. FOR ATTORNEY TO THE CLIFTON RENT LEVELING BOARD APRIL 5, 2024 - APRIL 4, 2025

WHEREAS, the City of Clifton requires the services of Legal Counsel to the Clifton Rent Leveling Board; and

WHEREAS, Kristin Ragon, Esq. of Goldman, Davis, Krumholz & Dillon, P.C. of Hackensack, New Jersey has previously performed these services to the satisfaction of the Rent Leveling Board; and

WHEREAS, said legal services are again required from April 5, 2024, through April 4, 2025; and

WHEREAS, the services shall be rendered at the same rate of $125.00 per hour and not to exceed $7,500.00 for the contract term without the approval of the Municipal Council and the adoption of a supplementary resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

1. A contract for professional legal services for Legal Counsel to the Clifton Rent Leveling Board in the form as approved by the Clifton Law Department, is awarded to Kristin Ragon, Esq. of Goldman, Davis, Krumholz & Dillon, P.C. of

Hackensack, New Jersey for the term of April 5, 2024 through April 4, 2025 and the rate to be paid for said services is $125.00 per hour, not to exceed $7,500.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

2. The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

3. The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

4. The original of this resolution and the contract in question should be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

R140-24 Resolution Authorizing Awarding Contract for Annual Pond Management to Tigris Pond Management Specialist

RESOLUTION AWARDING CONTRACT FOR ANNUAL POND MANAGEMENT TO TIGRIS POND MANAGEMENT SPECIALIST

WHEREAS, the City of Clifton has a need for annual pond maintenance; and

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WHEREAS, the Director of the Department of Public Works solicited quotations from two vendors for annual pond maintenance; and

WHEREAS, the one proposal received was from Tigris Pond Management Specialist, located at 56 US Highway 130, Bordentown, New Jersey 08620 for a total cost of $8,150.00 inclusive of all necessary equipment, materials, labor and travel to perform up to ten aquatic pesticide applications as set forth in their proposal dated January 11, 2024, incorporated herein by reference; and

NOW, THEREFORE, BE IT RESOLVED, that a contract for annual pond maintenance for the term of April 1, 2024, through August 31, 2024, is hereby awarded to Tigris Pond Management Specialist for an amount not to exceed $8,150.00 for the services described in their proposal dated January 11, 2024; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be, and they are hereby authorized and directed to execute such contract, upon approval by the Law Department; and

BE IT FURTHER RESOLVED, that the required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

R141-24 Resolution Authorizing and Approving Extension of Atlantic Coast Fibers Contract for the Marketing of Recyclables for the Period of May 1, 2024, Through April 30, 2025

RESOLUTION AUTHORIZING AND APPROVING EXTENSION OF ATLANTIC COAST FIBERS CONTRACT FOR THE MARKETING OF RECYCLABLES FOR THE PERIOD OF MAY 1, 2024, THROUGH APRIL 30, 2025

WHEREAS, Atlantic Coast Fibers and the City of Clifton previously entered into a contract for marketing of recyclables for the term of May 1, 2022, to April 30, 2024, with an option to extend from May 1, 2024, to April 30, 2025; and

WHEREAS, the City of Clifton wishes to exercise the one-year extension at a cost not to exceed $150,000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton that it hereby authorizes a one-year extension to the current contract with Atlantic Coast Fibers for the marketing of recyclables for the period of May 1, 2024, through April 30, 2025.

R142-24 Resolution Authorizing Cyber Liability Insurance for 4/6/24 to 4/6/25

RESOLUTION AUTHORIZING CYBER LIABILITY INSURANCE FOR THE PERIOD 4/6/24 TO 4/6/25

BE IT RESOLVED, that pursuant to the recommendation of the City's Broker of Record, Polaris Galaxy Insurance Company, and based upon the Standard Certification Declaration for an Extraordinary Unspecifiable Service of the City Manager which is attached hereto and incorporated herein by reference, the Mayor and Municipal Council of the City of Clifton hereby authorize the following provider of insurance coverage and management for the period beginning April 6, 2024 and ending April 6, 2025 for Crum & Forster, for the reason that this provider has offered the best and most cost effective services for the City of Clifton:

Crum & Forster Insurance Company
305 Madison Avenue
Morristown, NJ 07960

The subject matter falls within the exception provisions of *N.J.S.A.* 40A:11-5 *et seq.* and *N.J.A.C.* 5:34-2.3(B) *et seq.* and may be awarded without public advertising for bids and bidding therefor.

BE IT FURTHER RESOLVED, that the original of this resolution be placed on file and made available for public inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute all required documents in connection with this matter on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON

The City of Clifton has authorized the provision of insurance coverage pursuant to the exception provisions of *N.J.S.A.* 40:11-5(1)(a)(ii) and (m) and N.J.A.C. 5:34-2.3(B). The contract and authorizing resolution is available for public inspection in the Office of the City Clerk.

Awarded to: Crum & Forster Insurance Company, 305 Madison Avenue, Morristown, NJ 07960
Services: Cyber liability insurance
Estimated Cost: $31,596.00
Term: 4/6/24 - 4/6/25

R143-24 Resolution for Appointment to the Open Space Trust Fund Advisory Committee

RESOLUTION FOR APPOINTMENT TO THE OPEN SPACE TRUST FUND ADVISORY COMMITTEE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of an application from Sandi Halpert to become a Member of the Open Space Trust Fund Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that Sandi Halpert be and is hereby appointed to the Open Space Trust Fund Advisory Committee commencing this day for a term of three years.

R144-24 Resolution for Reappointment of Member to the Alcoholic Beverage Control Board

CITY OF CLIFTON
RESOLUTION FOR RE-APPOINTMENT OF
MEMBER TO THE ALCOHOLIC BEVERAGE CONTROL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a re-appointment form from the secretary of the Alcoholic Beverage Control Board recommending re-appointment of Barbara Picciocchi; and

WHEREAS, said member's term will expire on March 26, 2024; and

WHEREAS, said member is being re-appointed to said committee for a term of three years commencing March 26, 2024, through March 25, 2027.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned member of the Alcoholic Beverage Control Board be and is hereby re-appointed for a three-year term, commencing on March 26, 2024, through March 25, 2027.

R145-24 Resolution of Congratulations Upon Retirement - Tax Collector - Elaine Erlewein

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
TAX COLLECTOR
ELAINE ERLEWEIN

WHEREAS, March 1, 2024, Tax Collector, Elaine Erlewein, officially retired from her position with the City of Clifton; and

WHEREAS, she was appointed as Tax Collector on August 16, 2016, and her retirement will conclude an eight-year career in service to the public and the City of Clifton; and

WHEREAS, throughout her career, she has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, she has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge her service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

TAX COLLECTOR
ELAINE ERLEWEIN

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace, and happiness in her retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **ELAINE ERLEWEIN.**

R146-24 Resolution of Congratulations Upon Retirement - Police Officer, Vincent J. LaRosa

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT – POLICE OFFICER VINCENT J. LAROSA

WHEREAS, March 1, 2024, Police Officer, Vincent J. LaRosa, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Police Officer on February 9, 2001, and his retirement will conclude a twenty-three-year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge his service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

POLICE OFFICER VINCENT J. LAROSA

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **VINCENT J. LAROSA.**

R147-24 Resolution of Congratulations Upon Retirement - Firefighter, Andrew J. Zaborniak

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT – FIREFIGHTER ANDREW J. ZABORNIAK

WHEREAS, March 1, 2024, Firefighter, Andrew J. Zaborniak, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Firefighter on February 9, 1999, and his retirement will conclude a twenty-five-year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge his service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

FIREFIGHTER ANDREW J. ZABORNIAK

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **ANDREW J. ZABORNIAK.**

R148-24 Resolution of Congratulations Upon Retirement - Firefighter, Joseph Lauritano

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT – FIREFIGHTER JOSEPH LAURITANO

WHEREAS, March 1, 2024, Firefighter, Joseph Lauritano, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Firefighter on February 9, 1999, and his retirement will conclude a twenty-five-year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge his service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

FIREFIGHTER JOSEPH LAURITANO

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **JOSEPH LAURITANO.**

R149-24 Resolution Proclaiming March 6, 2024, as Black Balloon Day in the City of Clifton

RESOLUTION PROCLAIMING MARCH 6, 2024, AS BLACK BALLOON DAY IN THE CITY OF CLIFTON

WHEREAS, drug overdose is the leading cause of accidental death in the United States with 67,367 drug overdose deaths in 2018; and

WHEREAS, opioid addiction is driving this epidemic with more than 65% overdose deaths related to prescription opioids and illicit opioids (heroin and illicit fentanyl). Americans are more likely to die of an opioid overdose than they are from a car accident; and

WHEREAS, on March 6, 2024, across the United States, families and loved ones remember and celebrate the lives lost to overdose – This day has become known as Black Balloon Day; and

WHEREAS, Black Balloon Day is designed to increase public awareness of the opioid epidemic, provides a way to remember those who have overdosed and brings those who have lost a loved one together to demonstrate that they are not alone; and

WHEREAS, as with many things with the opioid epidemic, Black Balloon Day began with a family's loss. Diane and Lauren Hurley began Black Balloon Day in remembrance of Greg Tremblay, a father of four, son-in-law of Diane and brother-in-law of Lauren, who died of an overdose when he was 38 years old on March 6, 2015; and

WHEREAS, Black Balloon Day helps create awareness around the important issue of providing support to those struggling with substance use disorder and their loved ones;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council, that the City of Clifton, New Jersey, proclaims March 6, 2024, as

BLACK BALLOON DAY
IN THE CITY OF CLIFTON

and we encourage all our citizens to join in this special observance by sending out virtual balloons and sharing pictures to remember and celebrate the precious lives lost to overdose.

R150-24 Resolution Recognizing April 2024 as National Arab American Heritage Month in the City of Clifton

RESOLUTION RECOGNIZING APRIL 2024 AS NATIONAL ARAB AMERICAN HERITAGE MONTH IN THE CITY OF CLIFTON

WHEREAS, for over a century, Arab Americans have been making valuable contributions to every aspect of American society: in medicine, law, business, education, technology, government, military service, and culture; and

WHEREAS, since migrating to America, men and women of Arab descent have shared their rich culture and traditions with neighbors and friends, while also setting fine examples as model citizens and public servants; and

WHEREAS, they brought with them to America their resilient family values, strong work ethic, dedication to education, and diversity in faith and creed that have added strength to our great democracy; and

WHEREAS, Arab Americans have also enriched our society by sharing in the entrepreneurial American spirit that makes our nation free and prosperous; and

WHEREAS, the incredible contributions and heritage of Arab Americans have helped us build a better nation;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council, that the City of Clifton, New Jersey, recognizes and celebrates the contributions Arab Americans have made to society, and hereby declares the month of April 2024 to be

NATIONAL ARAB AMERICAN HERITAGE MONTH
IN THE CITY OF CLIFTON

and we encourage all our citizens to join in this special observance.

R151-24 Resolution Proclaiming March 2024 to be "Women's History Month" in the City of Clifton

RESOLUTION PROCLAIMING MARCH 2024 TO BE "WOMEN'S HISTORY MONTH" IN THE CITY OF CLIFTON

WHEREAS, women of every race, class, and ethnic background have made historic contributions to the growth and strength of Our Country in countless recorded and unrecorded ways; and

WHEREAS, women have played and continue to play a critical economic, cultural, and social role in every sphere of the life of Our Country by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, women have played a unique role throughout the history of Our Country by providing the majority of the volunteer labor force; and

WHEREAS, women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in Our Country; and

WHEREAS, women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, peace movement, and other movements, especially the gender equality movement, which create a more fair and just society for all; and

WHEREAS, despite these contributions, the role of women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history; and

WHEREAS, we should remember and celebrate women and ensure that women are offered equal opportunities in education, the workforce and healthcare regardless of age, sexual orientation, income, ethnicity, race or religion; identify, implement, measure and coordinate programs that address the needs of women; engage in continuous study and research on issues affecting women and their families, develop policy papers and legislative recommendations;

NOW, THEREFORE, BE IT RESOLVED, that we, the Mayor and Members of the Municipal Council of the City of Clifton, New Jersey, do hereby proclaim March 2024 to be

WOMEN'S HISTORY MONTH IN THE CITY OF CLIFTON

and we call upon all our citizens to recognize and honor the women of our Great City who have given so generously of their time and talents for the betterment of our community; to remember and learn more about the generations of women who have left enduring imprints on our history; and to observe this month with appropriate programs, ceremonies, and activities.

R152-24 Resolution Authorizing Renewal of New & Used Car Lot License - Unique Auto Sales

RESOLUTION AUTHORIZING NEW AND USED CAR LOT LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a New and Used Car Lot License Renewal from Unique Auto Sales, Inc. 524 Lexington Avenue, Clifton, NJ; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of a New and Used Car Lot License to Unique Auto Sales, Inc. be and is hereby granted.

R153-24 Resolution Authorizing Renewal of Vending Machine License - JMK Food Service

RESOLUTION AUTHORIZING VENDING MACHINE LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Vending Machine License Renewal from JMK Food Service, LLC, Millburn, NJ; and

WHEREAS, all paperwork has been completed by the various applicants and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning and Health Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for renewal of a Vending Machine License to JMK Food Service, LLC be and is hereby granted.

R154-24 Resolution Authorizing New Vending Machine License - F & L Recycling

RESOLUTION AUTHORIZING NEW VENDING MACHINE LICENSE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a new Vending Machine License application from F and L Recycling LLC, 180 Kingsland Road, Clifton; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a new Vending Machine License to F and L Recycling LLC be and is hereby granted.

R155-24 Resolution Authorizing Renewal of Limousine License – Rodriguez Transportation

RESOLUTION AUTHORIZING LIMOUSINE LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Limousine License renewal application from Jose Rodriguez the owner and operator of Rodriguez Transportation LLC, 23 Bird Avenue, in the City of Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval for renewal of a Limousine License renewal application from Jose Rodriguez the owner and operator of Rodriguez Transportation LLC, 23 Bird Avenue in the City of Clifton is hereby granted.

Company name:
Rodriguez Transportation, LLC

Owner and Operator:
Jose Rodriguez

March 19, 2024
Approved Vehicles:
2024 BMW 740X1 WBA33EH04RCR23998

Approved Parking Location:
23 Bird Avenue, Clifton, NJ 07011

R156-24 Resolution Authorizing Renewal of Florist Licenses

RESOLUTION AUTHORIZING FLORIST LICENSE RENEWALS

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Florist License Renewals from the businesses listed below; and

WHEREAS, all paperwork has been completed by the various applicants and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Florist Licenses to the businesses listed below be and are hereby granted.

Marycel's Florist	1080 Main Avenue
Stop & Shop #813	160 Kingsland Road
Stop & Shop #2802	1189 Broad Street

R157-24 Resolution Authorizing Renewal of Games of Skill Operators License - Courtside Pub

RESOLUTION AUTHORIZING GAMES OF SKILL OPERATOR LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Games of Skill Operator License Renewal from Courtside Pub, 66 Center Street, Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Games of Skill Operator License to Courtside Pub be and is hereby granted.

R158-24 Resolution Authorizing Renewal of Ice Cream Peddlers License - Mike's Ice Cream

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Muhiedin Zidan owner of Mike's Ice Cream in the City of Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Muhiedin Zidan owner of Mike's Ice Cream in the City of Clifton is hereby granted.

Company name:
Mike's Ice Cream

Owner:
Muhiedin Zidan

Approved Operator:
Muhiedin Zidan

Approved Vehicle:
2008 Ford Van Z1FT2534L98DN60632

Parking Location:
1152 Main Street – Paterson, NJ 07503

R159-24 Resolution Authorizing Renewal of Ice Cream Peddler License - Magic Cone

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Douha Khawatmi owner of Magic Cone Ice Cream in the City of Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Douha Khawatmi owner of Magic Cone Ice Cream in the City of Clifton is hereby granted.

Company name:
Magic Cone Ice Cream

Owner:
Douha Khawatmi

Approved Operator:
Douha Khawatmi

Approved Vehicle:
2001 Dodge Ram 3500 2B6LB31291K516500

Parking Location:
305 Paxton Street, Paterson, NJ 07503

March 19, 2024

R160-24 Resolution Authorizing Renewal of Ice Cream Peddler License - Summer Ice Cream

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Ahmad Abdelrahman owner of Summer Ice Cream, 12 Grove Street in the City of Paterson, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Ahmad Abdelrahman owner of Summer Ice Cream, 12 Grove Street in the City of Paterson is hereby granted.

Company name:
Summer Ice Cream

Owner:
Ahmad Abdelrahman

Approved Operator:
Ahmad Abdelrahman

Approved Vehicle:
2003 GMC SUV 1GDHG35R221232888

Parking Location:
12 Grove St. – Paterson, NJ 07503

R161-24 Resolution Approving Submission of an Application to the County of Passaic Open Space, Farmland and Historic Preservation Trust Fund for Improvements to Anzaldi Park

RESOLUTION APPROVING SUBMISSION OF AN APPLICATION TO THE COUNTY OF PASSAIC OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR IMPROVEMENTS TO ANZALDI PARK

WHEREAS, the Mayor and Council of the City of Clifton wish to enhance Anzaldi Park through the installation of new field lights with grant assistance from the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, the City of Clifton desires to further the public interest and quality of life by obtaining grant funding in the amount of $250,000.00 from Passaic County for the aforesaid park improvement project located at Block 29.02, Lot 20.02, 38 John Samra Way, Clifton, NJ 07013; and

WHEREAS, a public hearing was held on Tuesday, March 19th, 2024, at 6:30 PM to afford the public an opportunity to be heard on this matter;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, that Dominick Villano, City Manager, or his successor in office, is hereby authorized to:

Make application for such a loan and or/grant;
Provide additional application information and furnish such documents as may be required; and
Act as the authorized correspondent.

R162-24 Resolution Authorizing Acceptance of Grant from the Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust (Grant No. 2023.2052 Morris Canal)

RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FROM THE PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND OF THE NEW JERSEY HISTORIC TRUST (GRANT NO. 2023.2052 MORRIS CANAL)

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that authorization is hereby given for acceptance of a grant in the sum of $444,995 from The Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust, Grant No. 2023.2052 for the following project: Morris Canal.

BE IT FURTHER RESOLVED, that Mayor Raymond Grabowski is authorized to execute a grant agreement with the State of New Jersey in an amount up to that awarded for the proposed project and the seal the grant agreement.

R163-24 Late - Resolution Awarding Professional Services Contract to Neglia Engineering Associates for Engineering Services in Connection with the Morris Canal Drainage Improvements Project

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO NEGLIA ENGINEERING ASSOCIATES FOR ENGINEERING SERVICES IN CONNECTION WITH THE MORRIS CANAL DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, the City of Clifton requires professional Engineering services in connection with the Morris Canal Drainage Improvements project; and

WHEREAS, the City of Clifton previously awarded Neglia Engineering Associates a contract for such services for $36,751.00; and

WHEREAS, the City Engineer recommends that an increase in this contract be awarded to Neglia Engineering Associates in accordance with its submitted proposal, dated March 18, 2024, in an additional amount not to exceed $19,990.00 for additional design services; and

WHEREAS, after reviewing the proposal and the recommendation of the City Engineer, the Municipal Council wishes to award an additional contract to Neglia Engineering Services for the provision of said services, in an amount not to exceed an additional $19,990.00; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under ***N.J.S.A.*** 40A:11-5 ***et seq.***

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract is hereby awarded to **NEGLIA ENGINEERING ASSOCIATES** for additional professional engineering services in connection with the Morris Canal Park Improvements Project in accordance with its proposal dated March 18, 2024, in the amount not to exceed $19,900.00 for additional design services, without the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R164-24 Late - Resolution Authorizing Emissions Repairs to DPW Truck 44

RESOLUTION AUTHORIZING EMISSIONS REPAIRS TO DPW TRUCK 44

WHEREAS, the City of Clifton requires emissions repairs to DPW Truck 44; and

WHEREAS, the Director of Public Works recommends the award of a contract for emissions repairs for DPW Truck 44 to Allegiance Trucks, located at 525 West Linden Avenue, Linden, New Jersey Bergen County Cooperative Purchasing Program (BC-BID-21-60) at a cost of $8,516.01 as set forth in his memorandum dated March 18, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the City of Clifton hereby authorizes the award of a contract for emissions repairs for DPW Truck 44 to Allegiance Trucks, located at 525 West Linden Avenue, Linden, New Jersey Bergen County Cooperative Purchasing Program (BC-BID-21-60) at a cost of $8,516.01; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R165-24 Late - Resolution Authorizing Purchase of Janitorial Supplies for City Owned Buildings

RESOLUTION AUTHORIZING PURCHASE OF JANITORIAL SUPPLIES FOR CITY OWNED BUILDINGS

WHEREAS, the City of Clifton requires janitorial supplies for use in buildings owned by the City of Clifton; and

WHEREAS, the Director of Public Works has identified and recommends the purchase of suitable janitorial supplies available from Spruce Industries located at 759 East Lincoln Avenue, Rahway, New Jersey 07065 through the ESCNJ Cooperative Pricing and Shared Services Program at a cost of $6,378.18 as set forth in his memorandum dated March 12, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the City of Clifton hereby authorizes the purchases of janitorial supplies available from Spruce Industries (ESCNJ 21/22-18) located at 759 East Lincoln Avenue, Rahway, New Jersey 07065 through the ESCNJ Cooperative Pricing and Shared Services Program at a cost of $6,378.18; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R166-24 Late - Resolution Authorizing Purchase of Emissions Control Parts for DPW Sweeper 109

RESOLUTION AUTHORIZING PURCHASE OF EMISSIONS CONTROL PARTS FOR DPW SWEEPER 109

WHEREAS, the City of Clifton requires emissions control parts for DPW Sweeper #109; and

WHEREAS, the Director of Public Works has identified and recommends the purchase of suitable emissions control parts from Jesco Company, located at 1275 Bloomfield Avenue, Building #5, Unit 27C, Fairfield, New Jersey 07004, through the ESCNJ Cooperative Pricing and Shared Services Program at a cost of $7,466.36 as set forth in his memorandum dated March 12, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the City of Clifton hereby authorizes the purchase of suitable emissions control parts from Jesco Company, located at 1275 Bloomfield Avenue, Building #5, Unit 27C, Fairfield, New Jersey 07004, through the ESCNJ Cooperative Pricing and Shared Services Program at a cost of $7,466.36; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R167-24 Late - Resolution Authorizing and Approving Invoice from Atlantic Coast Recycling for the Processing and Marketing of Curbside Recycling for the Month of February 2024

RESOLUTION AUTHORIZING AND APPROVING INVOICE FROM ATLANTIC COAST RECYCLING FOR THE PROCESSING AND MARKETING OF CURBSIDE RECYCLING FOR THE MONTH OF FEBRUARY 2024

WHEREAS, Atlantic Coast Fibers and the City of Clifton are parties to a contract for the processing and marketing of curbside recycling; and

WHEREAS, the Director of Public Works recommends that the Mayor and Council of the City of Clifton approve Atlantic Coast Fibers' invoice for services performed in February 2024 in connection with this contract in an amount of $6,417.33 as set forth in his memorandum dated March 12, 2024; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton hereby approves and authorizes Atlantic Coast Fibers' invoice for the processing and marketing of curbside recycling services performed in February 2024 in connection with this contract in an amount of $6,417.33.

R168-24 Late - Resolution Authorizing and Approving Invoice from Atlantic Coast Recycling for the Processing and Marketing of Curbside Recycling for the Month of December 2023

RESOLUTION AUTHORIZING AND APPROVING INVOICE FROM ATLANTIC COAST RECYCLING FOR THE PROCESSING AND MARKETING OF CURBSIDE RECYCLING FOR THE MONTH OF DECEMBER 2023

WHEREAS, Atlantic Coast Fibers and the City of Clifton are parties to a contract for the processing and marketing of curbside recycling; and

WHEREAS, the Director of Public Works recommends that the Mayor and Council of the City of Clifton approve Atlantic Coast Fibers' invoice for services performed in December 2023 in connection with this contract in an amount of $12,510.40 as set forth in his memorandum dated March 12, 2024; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton hereby approves and authorizes Atlantic Coast Fibers' invoice for the processing and marketing

of curbside recycling services performed in December 2023 in connection with this contract in an amount of $12,510.40.

R169-24 Late - Resolution Authorizing Purchase of Kitchen Equipment for the Field House at Anzaldi Park from Economy Paper and Restaurant Supply Co., Inc.

RESOLUTION AUTHORIZING PURCHASE OF KITCHEN EQUIPMENT FOR THE FIELD HOUSE AT ANZALDI PARK FROM ECONOMY PAPER AND RESTAURANT SUPPLY CO. INC.

WHEREAS, the City of Clifton requires kitchen equipment for the Field House at Anzaldi Park; and

WHEREAS, the Director of Recreation solicited three quotations from vendors for kitchen equipment as set forth in her memorandum dated February 29, 2024 and recommends the award to the vendor submitting the lowest quotation dated February 1, 2024, Economy Paper and Restaurant Supply Co. Inc. of 180 Broad Street, Clifton, New Jersey 07013, at a cost not to exceed $15,814.71; and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the City of Clifton hereby authorizes the purchase of kitchen equipment for the Field House at Anzaldi Park from Economy Paper and Restaurant Supply Co. Inc. of 180 Broad Street, Clifton, New Jersey 07013, at a cost not to exceed $15,814.71; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R170-24 Late - Resolution Awarding Contract for Grooming Services for Anzaldi Park, off the ESCNJ Cooperative Contract, from JCW, Inc. dba Sports Care SFM

RESOLUTION AWARDING CONTRACT FOR GROOMING SERVICES FOR ANZALDI PARK, OFF THE ESCNJ COOPERATIVE CONTRACT, FROM JCW INC DBA SPORTS CARE SFM

WHEREAS, the Recreation Supervisor requested authorization to award a contract for a three-step Spring and Fall grooming for Double soccer field as set forth in the memo dated March 19, 2024; and

WHEREAS, the contract is available off the ESCNJ Cooperative Contract #22/22-37, from JCW Inc DBA Sports Care SFM; and

WHEREAS, the Recreation Supervisor has recommended the purchase of rooming Services from JCW Inc DBA Sports Care, located at 795 East Main Street, Bridgwater, NJ 08807, which is available off the ESCNJ Cooperative Contract #22/22-37 at a cost not to exceed $14,800.00; and

NOW, THEREFORE, BE IT RESOLVED, that a the Municipal Council of the City of Clifton hereby authorizes grooming services for Double Soccer Field from JCW Inc DBA Sports Care SFM off of the ESCNJ Cooperative Contract #22/22-37 located at 795 East Main Street, Bridgewater, NJ 08807, through the ESCNJ Cooperative Pricing and Shared Services Program at a cost of $14,800.00; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R171-24 Executive Session

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Paterson Zoning Board of Adjustment Application - 151-159 Crooks Avenue – Litigation
CON-2 Outside Counsel for Tax Appeals - Status Update - Former Roche Property
CON-3 City's Donation to Lauren Murphy Scholarship Fund - Legal Opinion
CON-4 Food Distributions on City Property - Legal Opinion
CON-5 Clifton Supervisors Association (CSA) - Contract Negotiations - 2023-2026
CON-6 Contract for Professional Medical Services - Potential Litigation
CON-7 Raising of Christian/Easter Flag
CON-8 Palma Report Payment Update
CON-9 Amuel Arnowitz, et al v. City of Clifton, et al

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on March 19, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

L-1 Mena & Peralta Supermarkets

RESOLUTION FOR PRELIMINARY APPROVAL

FOR MENA & PERALTA SUPERMARKET LLC
T/A MENA & PERALTA SUPERMARKETS
ADDRESS 218 DAYTON AVE CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY/MILK-CONTINUED USE FORMERLY OR NEW C-TOWN SUPERMARKET
ZONE PD-1
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

L-2 Village News

RESOLUTION FOR PRELIMINARY APPROVAL

FOR GICHIA LLC
T/A VILLAGE NEWS
ADDRESS 401 PIAGET AVE CLIFTON, NJ 07011
TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY/MILK-CONTINUED USE FORMERLY OR NEW VILLAGE NEWS
ZONE B-D
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

A Motion was made by Councilman D'Amato, seconded by Councilman Kolodziej to return to Executive Session.

Councilwoman Sadrakula objected to discussing the following items in Executive Session:

CON-3 City's Donation to Lauren Murphy Scholarship Fund - Legal Opinion
CON-4 Food Distributions on City Property - Legal Opinion

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Absent
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

ADJOURNMENT

A Motion was made by Councilman Pino, seconded by Councilman Kolodziej to adjourn the meeting at 11:25 p.m.

Respectfully Submitted,

Nancy Ferrigno, City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER:

ITEM NAME: Minutes of Budget Meeting of March 25, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Budget	3/26/2024	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
SPECIAL MEETING MINUTES OF MARCH 25, 2024

A Special Meeting of the Municipal Council of the City of Clifton was held in the Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

6:30 PM CALL TO ORDER

The meeting was called to order by Mayor Raymond Grabowski presiding, and it was announced that adequate notice of the meeting has been provided by the Special Meeting Notice which was published as a legal advertisement in the Herald News on February 4, 2024 and by posting of said notice on the bulletin board at City Hall which notice stated that formal action may or may not be taken on the matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)	Absent
Councilman Kolodziej	(JK)	Arrived 8:00 pm
Councilman Latona	(AL)	
Councilman D'Amato	(CD)	
Councilwoman Pino	(RP)	
Councilwoman Sadrakula	(MS)	
Mayor Grabowski	(RG)	

Also present were City Manager, Dominick Villano; CFO, Joseph Kunz; City Clerk, Nancy Ferrigno; Chief Thomas Rinaldi and Captain David Niland of the Clifton Police Department and Deputy Chief, Michael Rowan, of the Clifton Fire Department.

PLEDGE TO THE FLAG

PUBLIC SESSION

Mayor Grabowski opened the floor to the public.

Ben Schwartz, 28 Belmont Avenue, asked if there was a line item in the budget for open space tax.

City Manager, Dominick Villano, advised Mr. Schwartz that there is no line item for open space tax due to the fact that we just started collecting this year and there is no revenue as yet.

With no one else wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman D'Amato and passed on roll call vote to close the Public Session.

(5-0-0-2) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

DISCUSSION

2024 Municipal Budget

Discussions with the Police Chief and Captain were held with regard to:

- Table of Organization
- Overtime
- Special Events Overtime
- Recruits
- Leased and/or Owned Vehicles for Outside Jobs

Discussions with the Deputy Fire Chief were held with regard to:

- Table of Organization
- Overtime
- Fourth Ambulance

Council requested the Health Director, Recreation Director and Department of Public Works Director to appear at the next budget meeting.

Councilwoman Sadrakula requested a list of all City issued cell phones with the phone numbers. She also asked for a report regarding how much overtime was generated from comp hours.

Councilman Latona asked for a report of all overtime by employee for 2024 in the same format as was given to him in 2023.

A discussion was held with regard to paying out retired employees at the time of retirement.

The next meeting will be held on Tuesday, April 9, 2024 at 6:30 p.m.

ADJOURNMENT

Upon motion made by Councilman D'Amato, seconded by Councilwoman Sadrakula and unanimously passed on roll call vote, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Nancy Ferrigno
City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Sahil Doshi Records Support Technician 1, Finance Dept., hired effective 03/01/2024 at $45,000. annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: Minutes of CA-TV Committee of February 22, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Minutes of Beautification Committee of March 4, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Minutes of Traffic Safety Council of February 15, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Minutes of Clifton Arts Center of February 26, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Minutes of Disabilities Committee of March 18, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 7896-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Paticularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/5/2024	Cover Memo

7896-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-37 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS" (DELETES 1 HANDICAPPED SPACE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" is amended, revised and supplemented to DELETE the following location:

231 Crooks Avenue	South, beginning at the east edge of the driveway And extending 22 feet easterly therefrom

2. The Chief of Police is hereby directed to remove all signs and markings designating such locations as restricted parking spaces for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7897-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic," More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 7 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/5/2024	Cover Memo

7897-27

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (ADDS 7 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Whenever any words and phrases are used herein, the meanings respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of New Jersey shall be deemed to apply to such words and phrases.

Section 439-38. **Handicapped parking on streets for private residences:**

In accordance with the provisions of N.J.S.A. 39:4-197.6, the following on-street locations in front of private residences occupied by a handicapped person if a windshield placard or wheelchair symbol license plates have been issued for a vehicle owned by the handicapped person, or by another occupant of the residence who is a member of the immediate family of the handicapped person, by the Division of Motor Vehicles pursuant to the provisions of N.J.S.A. 39:4-204 et seq., provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic, are designated as handicapped parking spaces for the exclusive use by the person issued the New Jersey license plate shown below. No other person shall be permitted to park in these spaces.

A. Application shall be made to the Police Department for such restricted handicapped parking space, and the applicant shall pay a one-time administrative fee of $25.00 to cover the costs of processing such application and individualized sign, made payable to the City of Clifton.

Name of Street	Location	Initial Permit Number
122 Ackerman Avenue	North side, beginning at the western property edge extending 22 feet east therefrom	P#2693889
175 Ackerman Avenue (On Harrison Place)	West side, beginning 25 feet from the intersection of Ackerman Avenue and Harrison Place, extending 22 feet south therefrom	P#2829424
44D Bruan Place	South side, beginning at a point 10 feet west of the westerly driveway line of 44 Bruan Place and extending 22 feet westerly therefrom	P#2760170
231 Crooks Avenue	South side, beginning at the east edge of the driveway and extending 22 feet easterly therefrom	8039HG
269 East 6th Street	South side, beginning at the eastern driveway edge of 269, extending 22 feet east therefrom	P#2787809
18 Milosh Street	West side, beginning at the northern driveway line of 14 Milosh Street, extending 22 feet north therefrom	P#2753240

43 Randolph Avenue	South side, beginning at the western property edge, extending 22 feet east therefrom	P#2739458

2. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

Raymond Grabowski, Mayor

ATTEST:

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7898-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 1 Restricted Handicapped Space)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/5/2024	Cover Memo

7898-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (DELETES 1 RESTRICTED HANDICAPPED SPACE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" is amended, revised and supplemented to DELETE the following location:

442 Lexington Avenue	East side, beginning 25 feet south of the extended curbline of Van Cleve Avenue and extending 22 feet southerly therefrom	2031697

2. The Chief of Police is hereby directed to remove all signs and markings designating such location as restricted parking space for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7899-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/6/2024	Cover Memo

7899-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (AMENDS HANDICAPPED PARKING PLACARD NUMBER)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that the following handicapped parking placard numbers have been changed as follows:

Name of Street	Location	Initial Permit Number
247 Lakeview Ave. (Old #1922027) *(No change)*	*No change*	P#P2822166
356 Third Street *(No change)*	*No change*	P#2712640

1. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

2. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:_____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7900-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Establishes Permit Parking on Cutler Street on Both Sides Between Ackerman Avenue to Center Street)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/6/2024	Cover Memo

7900-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 349 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "PARKING ON RESIDENTIAL STREETS," MORE PARTICULARLY SECTION 349-2 THEREOF, ENTITLED "RESTRICTED STREETS" (ESTABLISHES PERMIT PARKING ON CUTLER STREET ON BOTH SIDES BETWEEN ACKERMAN AVENUE TO CENTER STREET)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 349 of the Code of the City of Clifton, entitled "Parking on Residential Streets," more particularly Section 349-2 thereof, entitled "Restricted Streets," is hereby amended by adding thereto the following location(s):

Name of Street	Side	Hours/Days	Location
Cutler Street	Both	3 pm to 7 am/All	From Ackerman Avenue to Center Street

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed upon said street.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as required by law.

Adopted:

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7901-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Rescinds Permit Parking on Harrington Road from Chelsea Road to Clairmont Road)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/18/2024	Cover Memo

7901-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 349 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "PARKING ON RESIDENTIAL STREETS," MORE PARTICULARLY SECTION 349-2 THEREOF, ENTITLED "RESTRICTED STREETS" (RESCINDS PERMIT PARKING ON HARRINGTON ROAD FROM CHELSEA ROAD TO CLAIRMONT ROAD)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 349 of the Code of the City of Clifton, entitled "Parking on Residential Streets," more particularly Section 349-2 thereof, entitled "Restricted Streets," is hereby amended to delete the following location(s):

Name of Street	Side	Hours/Days	Location
Harrington Rd.	Both	8 am to 5 pm/Monday through Friday	From Chelsea Road to Clairmont Road

2. The Chief of Police is hereby directed to have related signs removed.

3. The City of Clifton shall refund 2024 permit fees collected from residents affected by the rescission of permit parking on Harrington Road.

4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

5. This ordinance shall take effect after final passage and publication as required by law.

Adopted:

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7902-24

ITEM NAME: An Ordinance to Amend Chapter 11 of the Code of the City of Clifton, Entitled "Advisory Committee on Civil Rights" More Particularly Section 11-2 Thereof Entitled "Membership, Terms of Office"

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/13/2024	Cover Memo

7902-24

AN ORDINANCE TO AMEND CHAPTER 11 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "ADVISORY COMMITTEE ON CIVIL RIGHTS" MORE PARTICULARLY SECTION 11-2 THEREOF ENTITLED "MEMBERSHIP; TERMS OF OFFICE"

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 11 of the Code of the City of Clifton, entitled "Advisory Committee on Civil Rights" is hereby amended, revised and supplemented to read as follows:

CHAPTER 11

ADVISORY COMMITTEE ON CIVIL RIGHTS

Section 11-1. Creation; title.

No change

Section 11-2. Membership; terms of office.

A. The Committee shall consiste of up to 32 members to be appointed by the Municipal Council, three appointed Councilmembers and the City Manager. The three Councilmembers and City Manager shall be non-voting members. To the greatest extent possible, every effort shall be made to have a representative from each of the following contiguous neighborhoods within the City on the Committee: Albion, Allwood, Athenia, Botany/East, Clifton Center/Middle Village, Delawanna,Dutch Hill, Greglawn, Hazel, Knollwood, Lakeview, Maple Valley, Montclair Heights, Oakridge, Richfield and Rosemawr.

B. The term of each member shall be two years. In the event that a vacancy occurs, the vacancy shall be filled by the Municipal Council for the unexpired balance of the term. Members may be reappointed to the Committee by the Municipal Council to serve a second two-year term.

C. No change

D. No change.

Section 11-3. Organization

No change

Section 11-4. Objectives and duties.

No change

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as required by law.

Adopted:

_____
Raymond Grabowski, Mayor

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7903-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-18 Entitled "Loading Zones" (Adds Location on Columbia Street)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	3/20/2024	Cover Memo

7903-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED " VEHICLES AND TRAFFIC," MORE PARTICULARLY SECTION 439-18 ENTITLED "LOADING ZONES," (ADDS LOCATION ON COLUMBIA STREET)

BE IT ORDAINED by the Municipal Council of the City of Clifton that:

1. Chapter 439, Section 18 of the Code of the City of Clifton, as entitled above, is amended, revised and supplemented to ADD the following location:

NAME OF STREET	SIDE	HOURS/DAYS	LOCATION
Columbia Street	South	8 a.m. to 6 pm/ Mon. - Sat.	Beginning at a point 110 feet east of Main Avenue on the south side of Columbia Street extending 38 feet therefrom.

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed along the said street.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication provided by law.

5. Subject to the approval of the County of Passaic.

Adopted: _____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 172-24

ITEM NAME: Resolution: Approve Claims List Resolution for the April 2, 2024, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on April 2, 2024.
If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Claims List	3/28/2024	Cover Memo

RESOLUTION
TO APPROVE
Claims to be paid the meeting of April 2nd, 2024
Meeting of April 2nd, 2024

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	20,207,607.22
Grant Fund	$	63,987.45
General Capital Fund	$	117,263.04
Sewer Utility -Operating	$	106,702.60
Sewer Utility-Capital	$	-
Developers Escrow	$	1,110.00
Dog Trust	$	3,481.66
Police Extra Duty	$	69,695.00
Trust Other	$	45,562.72
Section 8 Public Housing	$	29,693.34
Community Development	$	42,881.02
Tax Title Lien Redemption	$	-
Self Insurance	$	1,250,630.85
Fire Dedicated Penalties	$	-
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	125,210.60
General Liability Trust	$	33,978.90
Workers Compensation Trust	$	23,724.02
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	$	**22,121,528.42**

ADOPTED _____

ATTEST_____
Nancy Ferrigno, City Clerk

Report Printed 2024-03-28 09:33:25 CITY OF CLIFTON

List of Bills - (All Funds)

Meeting Date: 04/02/2024 For bills from 03/20/2024 to 04/02/2024

	Vendor	Description		Account	PO Payment	Check Total
			CDBG			
	308 - BOYS & GIRLS CLUB OF CLIFTON, INC.	PO 54042	R442-23 - February 2024 - Day Care Servi		6,349.20	
	17-201-20-116-200 Year 49 Public Services			6,349.20		6,349.20
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 54029	Reimbursement - CDBG Payrolls - January,		22,973.98	
	17-201-20-116-400 Year 49 Planning & Programming Admin			1,251.00		
	17-201-20-116-300 Year 49 Housing & Reabilitation			15,894.46		
	17-201-20-116-200 Year 49 Public Services			5,828.52		22,973.98
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 54030	Reimbursement - CDBG Fringes - January,		10,910.18	
	17-201-20-116-400 Year 49 Planning & Programming Admin			95.70		
	17-201-20-116-300 Year 49 Housing & Reabilitation			4,752.54		
	17-201-20-116-200 Year 49 Public Services			6,061.94		10,910.18
	527 - KOTULAK & COMPANY, PC	PO 53891	R660-23 - Feb 2024 ACCTING & FINANCIAL S		1,947.66	
	17-201-20-116-400 Year 49 Planning & Programming Admin			1,947.66		1,947.66
	5902 - NORTHEAST & BUCKS CO.	PO 50694	R427-23 Blanket P.O. Community Developm		700.00	
	17-201-20-116-400 Year 49 Planning & Programming Admin			700.00		700.00
			CLAIMS FUND			
	343 - AGL WELDING SUPPLY CO., INC.	PO 53903	DPW - FLEET CYLINDER RENTAL		217.54	
	01-201-26-315-200 Vehicle Maintenance - Expenses			217.54		217.54
	4294 - AIRGAS USA, LLC	PO 53911	POLICE DEPT. - OXYGEN & NITROGEN TANKS -		145.75	
	01-201-25-240-200 Police Department - Expenses			145.75		
		PO 54094	FIRE: Medical Oxygen Cylinders		196.39	
	01-201-25-265-200 Fire Department - Expenses			196.39		342.14
	1183 - ALLWOOD HOUSE CONDO ASSOCIATES	PO 53859	2023 Municipal Reimbursement #16		2,713.33	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			2,713.33		2,713.33
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 54053	R032-24 UNIFORM RENTAL CLEANING AND MANA		1,911.78	
	01-201-26-300-200 Public Works Administration - Expenses			1,911.78		1,911.78
	3899 - AT&T Mobility LLC	PO 54009	2/6/24 - 3/5/24 - Acct. 287311448771		535.36	
	01-201-31-440-200 Telephone			535.36		535.36

	110 - ATHENIA MASON SUPPLY, INC.	PO 53868	DPW - SEWER TOOLS FOR STORM SEWER PROJEC			356.24	
	07-201-26-291-200 Sewer / Storm Systems - Expenses				356.24		
		PO 53977	DPW - SEWER TOOLS AND SUPPLIES FOR STORM			803.70	
	07-201-26-291-200 Sewer / Storm Systems - Expenses				803.70		1,159.94
	6707 - ATLANTIC COAST RECYCLING, LLC	PO 54062	R168-24 - DPW - RECYCLING COSTS			12,510.40	
	01-203-32-465-200 (2023) Sanitation - Contractual - Expenses				12,510.40		12,510.40
	1022 - BAKER & TAYLOR	PO 54034	Req #025-24 & 031-24			1,901.79	
	26-201-29-390-200 Public Library Expenses				1,901.79		1,901.79
ACH	4668 - BECK, VINCENT	PO 53899	FIRE: Reimburse for Hotel Room @ NJ IAAI			106.94	
					106.94		106.94
ACH	2428 - BRODART COMPANY	PO 54035	Req #024-24, 027-24, 029-24 & 030-24			1,520.95	
	26-201-29-390-200 Public Library Expenses				1,520.95		1,520.95
	319 - BRUNO AND FERRARO, ESQ.	PO 53929	PROFESSIONAL SERVICES AS COUNSEL SECRETA			3,690.32	
	01-201-21-180-200 Zoning and Planning - Expenses				3,690.32		3,690.32
	117 - BRUNO ASSOCIATES, INC.	PO 53881	R207-23 - Grant Consulting and Public Re			4,166.66	
	01-201-20-100-200 City Manager - Expenses				4,166.66		
		PO 54005	March 2024 - R207-23 - Grant Consulting			4,166.66	
	01-201-20-100-200 City Manager - Expenses				4,166.66		8,333.32
	401 - CABLEVISION SYSTEMS CORP	PO 53890	3/1/24 - 3/31/24 - Cable Service for NFI			75.94	
	01-201-31-440-200 Telephone				75.94		75.94
	401 - CABLEVISION SYSTEMS CORP	PO 53937	3/16/24 - 4/15/24 475 Valley Rd- account			160.94	
	01-201-31-440-200 Telephone				160.94		160.94
	7085 - Canon Financial Services Inc	PO 53197	R013-24 - COPIERS 2024-Jan 1,2024 - Dec			2,550.00	
	01-201-20-130-200 Financial Administration - Expense				2,550.00		2,550.00
ACH	4793 - CASTALDO SIGNS	PO 53944	RECREATION: Signs for events			420.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses				420.00		420.00
ACH	1023 - CENGAGE LEARNING- GALE	PO 54038	Req #028-24			347.12	
	26-201-29-390-200 Public Library Expenses				347.12		347.12
	3827 - CENTER POINT INC	PO 54039	Req #026-24			192.96	
	26-201-29-390-200 Public Library Expenses				192.96		192.96
	6462 - CHANGSHENG LU	PO 53061	TAX LIEN REDEMPTION B 1.07 L30			1,232.99	
					1,232.99		

			PO 53061	TAX LIEN REDEMPTION B 1.07 L30		1,300.00	
					1,300.00		
			PO 54067	Tax Lien Redemption B# 4.04 L# 21		1,500.00	
					1,500.00		
			PO 54067	Tax Lien Redemption B# 4.04 L# 21		1,885.52	
					1,885.52		
			PO 54068	Tax Lien Redemption B#8.18 L# 38		581.86	
					581.86		
			PO 54068	Tax Lien Redemption B#8.18 L# 38		800.00	
					800.00		7,300.37
	3793 - CHAUMONT MOTORS LLC		PO 53462	DPW - FLEET CHEVY REPAIR PARTS		1,205.70	
	01-201-26-315-200	Vehicle Maintenance - Expenses			1,205.70		
			PO 53873	DPW - FLEET PARTS FOR FIRE DEPARTMENT VE		157.86	
	01-201-26-315-200	Vehicle Maintenance - Expenses			157.86		1,363.56
	5415 - CIVICPLUS LJNC		PO 52088	MIS Dept. Website Module		2,250.00	
	02-213-40-724-300	Public Sector Workforce			2,250.00		2,250.00
ACH	1222 - CLIFTON PUBLIC LIBRARY		PO 54040	REIMBURSE GENERAL REVENUE		27,570.37	
	26-201-29-390-200	Public Library Expenses			8,102.73		
	26-201-29-390-200	Public Library Expenses			1,581.10		
	26-201-29-390-200	Public Library Expenses			228.99		
	26-201-29-390-200	Public Library Expenses			1,913.29		
	26-201-29-390-200	Public Library Expenses			11,483.61		
	26-201-29-390-200	Public Library Expenses			971.43		
	26-201-29-390-200	Public Library Expenses			284.70		
	26-201-29-390-200	Public Library Expenses			1,181.55		
	26-201-29-390-200	Public Library Expenses			1,822.97		27,570.37
ACH	1222 - CLIFTON PUBLIC LIBRARY		PO 54040	REIMBURSE GENERAL REVENUE		14,992.72	
	04-215-55-954-800	Library Improvements 7311-16			9,259.92		
	04-215-55-963-800	Library Improvements 7544-19			5,732.80		14,992.72
	946 - CLIFTON TIRE & AUTOMOTIVE/		PO 53626	DPW - FLEET TRUCK 59 WHEEL ALIGNMENT		110.00	
	01-201-26-315-200	Vehicle Maintenance - Expenses			110.00		110.00
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT		PO 53981	Reimbursement - Section 8 Payrolls & Fri		28,865.76	
	16-289-56-081-000	Section 8 Spending Reserves			28,865.76		28,865.76
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT		PO 54036	Req #24-055		458.44	
	26-201-29-390-200	Public Library Expenses			458.44		458.44
ACH	1026 - CLIFTON, CITY OF - POLICE		PO 53927	TRAFFIC RELATED DUTY FOR PROJECT 23-14		1,190.00	
	04-215-55-971-400	Engineering Improvements 2021			1,190.00		1,190.00
ACH	1026 - CLIFTON, CITY OF - POLICE		PO 53979	TRAFFIC RELATED DUTY FOR PROJECT 23-14		525.00	
	04-215-55-971-400	Engineering Improvements 2021			525.00		525.00
ACH	1026 - CLIFTON, CITY OF - POLICE		PO 54037	Req #24-063		2,025.00	

	26-201-29-390-200 Public Library Expenses			2,025.00		2,025.00
ACH	1026 - CLIFTON, CITY OF - POLICE	PO 54048	TRAFFIC RELATED DUTY FOR PROJECT 23-03		1,400.00	
	04-215-55-971-400 Engineering Improvements 2021			1,400.00		1,400.00
ACH	4990 - COMMUNICATIONS SPECIALISTS, INC	PO 54060	FIRE: Repair/Maint of FD Radios Under Se		291.48	
	01-201-25-265-200 Fire Department - Expenses			291.48		291.48
ACH	6372 - CORONIS HEALTH RCM LLC	PO 54072	Jan & Feb 2024 Ambulance Invoicing		31,198.58	
	01-203-25-265-200 (2023) Fire Department - Expenses			31,198.58		31,198.58
ACH	6057 - COVERALL NORTH AMERICA, INC.	PO 54055	ARTS CENTER: 2024 BLANKET PO FOR CLEANIN		2,355.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			2,355.00		2,355.00
ACH	6753 - CRYSTAL RODRIGUEZ	PO 53917	CONSULTANT SERVICES FOR HEALTH DEPARTMEN		1,734.76	
	02-213-40-702-000 Health Department Grant Expenditures			1,734.76		1,734.76
	245 - CUELLAR LLC	PO 53952	RCREATION: Buddy Canteen Birthday		21.99	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			21.99		21.99
ACH	2997 - DECOTIIS, FITZPATRICK, COLE & GIBLI	PO 54017	R650-23 Feb 2024 General Environmental C		1,347.50	
	01-201-20-155-200 Legal Service - Expenses			1,347.50		1,347.50
	4149 - ENVELOPES & PRINTED PRODUCTS, INC.	PO 53737	FORM PRINTING AND STATIONARY (ITEM 1,ITE		440.00	
	01-201-25-265-200 Fire Department - Expenses			440.00		
		PO 53750	FORM PRINTING AND STATIONARY (ITEM 1,ITE		39.00	
	01-201-20-110-200 Municipal Council - Expenses			39.00		479.00
ACH	5033 - ESO SOLUTIONS, INC	PO 53916	R406-23 -FIRE: EMS Software - Quarterly		4,507.90	
	01-201-25-265-200 Fire Department - Expenses			4,507.90		4,507.90
	455 - FEDEX	PO 53932	Law Dept. - FedEx Service - Palma v. Cli		74.92	
	01-201-20-155-200 Legal Service - Expenses			74.92		
		PO 53971	HEALTH: POSTAGE FOR LEAD DWELLING INSPEC		152.00	
	15-286-56-028-000 Lead-Based Paint Inspections			152.00		
		PO 53972	HEALTH: POSTAGE FOR LEAD DWELLING INSPEC		85.89	
	15-286-56-028-000 Lead-Based Paint Inspections			85.89		312.81
ACH	485 - FIRE & SAFETY SERVICES, LTD.	PO 53908	2023/2024 Fire Apparatus Repair PO		3,407.40	
	01-203-26-315-200 (2023) Vehicle Maintenance - Expenses			3,407.40		3,407.40
ACH	485 - FIRE & SAFETY SERVICES, LTD.	PO 54054	2023/2024 Fire Apparatus Repair PO		567.19	
	01-203-26-315-200 (2023) Vehicle Maintenance - Expenses			567.19		567.19
	5840 - GANNETT, CO, LLC	PO 53887	Account #1184288 February Notices in the		56.52	
	01-201-21-180-200 Zoning and Planning - Expenses			56.52		56.52

	2644 - GODOY, KATTERINE A.		PO 53960	RECREATION: Instructor payment for Zumba		650.00	
	15-286-56-005-000	Recreation Trust Accounts			650.00		650.00
ACH	183 - GRAINGER		PO 53479	DPW - ROADS TOOLS AND WORK SUPPLIES FOR		623.62	
	01-201-26-292-200	Roads Department - Expenses			623.62		623.62
ACH	183 - GRAINGER		PO 53645	DPW - GROUNDS TOOLS & WORK EQUIPMENT TO		3,694.91	
	01-201-28-375-200	Maintenance of Parks - Expenses			3,694.91		3,694.91
ACH	183 - GRAINGER		PO 53831	R259-23 - HEALTH: ANIMAL CONTROL		134.86	
					134.86		134.86
ACH	183 - GRAINGER		PO 53934	R259-23 - FIRE: Janitorial Supplies		1,571.87	
	01-201-25-265-200	Fire Department - Expenses			1,571.87		1,571.87
	1184 - GROVE ESTATES		PO 53649	2023 Municipal Reimbursement #27		4,070.58	
	01-203-26-325-200	(2023) Condo Services Act - Expenses			4,070.58		4,070.58
	481 - HACKENSACK AUTO SPRING &		PO 53625	DPW - FLEET INSTALLATION OF FRONT SPRING		1,545.00	
	01-201-26-315-200	Vehicle Maintenance - Expenses			1,545.00		1,545.00
ACH	1030 - HALE TRAILER BRAKE & WHEEL, INC.		PO 53872	DPW - CLEAN COMMUNITIES 2024 PURCHASE OR		425.00	
	02-213-40-706-000	Public Works Grant Expenditures			425.00		425.00
	147 - HARTMANN, JILL, PP, AICP		PO 54044	Planning Services for Reexamination Repo		3,000.00	
	01-203-21-180-200	(2023) Zoning and Planning - Expenses			2,880.00		
	01-201-21-180-200	Zoning and Planning - Expenses			120.00		3,000.00
	6937 - HEALTHIER NEW JERSEY INSURANCE COMP		PO 54006	April 2024 Braven Health - 2024 Blanket		4,769.31	
	21-201-20-100-000	Employee Group Health			4,769.31		4,769.31
	1186 - HIGHLAND MANOR CONDOMINIUMS		PO 53854	2023 Municipal Reimbursement #20		3,240.31	
	01-203-26-325-200	(2023) Condo Services Act - Expenses			3,240.31		3,240.31
	1195 - HIGHLAND TERRACE, LLC.		PO 53842	2023 Municipal Reimbursement		21,672.77	
	01-203-26-325-200	(2023) Condo Services Act - Expenses			21,672.77		21,672.77
	115 - HORIZON BLUE CROSS & BLUE SHIELD OF		PO 52787	R 595-23 - 2024 Medical Administration a		323,204.67	
	21-201-20-100-000	Employee Group Health			39,243.12		
	21-201-20-100-000	Employee Group Health			283,961.55		323,204.67
ACH	6492 - IMMEDICENTER TOTOWA		PO 53902	FIRE: PROFESSIONAL MEDICAL SERIVCES - YE		120.00	
	01-201-25-265-200	Fire Department - Expenses			120.00		120.00
ACH	6492 - IMMEDICENTER TOTOWA		PO 54016	R034-24-IMMEDICENTER TOTOWA		115.00	

	01-201-20-105-200 Personnel - Expenses			115.00		115.00
	1098 - INSTITUTE FOR PROFESSIONAL DEVELOPM	PO 53926	Clerk's Office - Daniel's Law Webinar		50.00	
	01-201-20-120-200 City Clerk - Expenses			50.00		50.00
	7142 - IRA L. ROSEN, LLC	PO 53936	RECREATION: Uniform Special Event		3,250.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			3,250.00		3,250.00
ACH	7098 - Janina Lapczynski	PO 53889	DPW - CLEAN COMMUNITIES - REIMBURSEMENT		34.20	
	01-201-26-315-200 Vehicle Maintenance - Expenses			34.20		34.20
ACH	465 - JEN ELECTRIC, INC.	PO 54073	Emergency Traffic Signal Repair		19,630.65	
	27-201-20-600-000 Repairs			19,630.65		19,630.65
ACH	7091 - Joseph M Giordano	PO 53964	HEALTH : ART CENTER		100.00	
	02-213-40-702-000 Health Department Grant Expenditures			100.00		100.00
ACH	594 - KEV SECURITY, INC.	PO 53904	DPW - FACILITIES CENTRAL MONITORING OF S		660.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			660.00		660.00
	6999 - KIMBERLY FINKLER	PO 53668	HEALTH: REIMBURSEMENT FOR SUPPLIES FOR S		56.43	
	01-201-27-330-200 Health and Welfare - Expenses			56.43		
		PO 53966	HEATLH: CHES ANNUAL RENEWAL		70.00	
	01-201-27-330-200 Health and Welfare - Expenses			70.00		126.43
	345 - LANGUAGE LINE SERVICES	PO 53947	HEALTH: LANGUAGE LINE 2024		11.90	
	01-201-27-330-200 Health and Welfare - Expenses			11.90		11.90
ACH	477 - LAWSON PRODUCTS, INC.	PO 53744	DPW - FLEET SHOP AND FLEET SUPPLIES NJSC		1,135.58	
	01-201-26-290-200 Building Department (DPW) - Expenses			1,135.58		1,135.58
	990 - LEISERV, INC	PO 53914	RECREATION: Special Olympics Bowling Pra		176.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			176.00		
		PO 54050	RECREATION: Special Olympics Bowling Pra		165.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			165.00		341.00
	712 - LERCH, VINCI & HLISS, LLP	PO 54018	February 2024 - Professional Services		600.00	
	01-201-20-105-200 Personnel - Expenses			600.00		600.00
	928 - LITTLE FALLS TROPHY & ENGRAVING, IN	PO 53963	HEALTH DEPARTMENT: ARTS CENTER		85.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			85.00		85.00
	6730 - LVTL OPERATIONS LLC	PO 53907	Tax Lien Redemption B# 72.05 L# 72		3,332.55	
				3,332.55		
		PO 53907	Tax Lien Redemption B# 72.05 L# 72		3,500.00	
				3,500.00		6,832.55

	1743 - M Chanda Arms Asso., Inc.	PO 53841	2023 Municipal Reimbursement @42		7,105.31	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			7,105.31		7,105.31
	1811 - MALOUF CHEVROLET CADILLAC, INC.	PO 53741	DPW - FLEET FORD PARTS FOR VEHICLES OUT		82.06	
	01-201-26-315-200 Vehicle Maintenance - Expenses			82.06		82.06
	1317 - MALOUF FORD LINCOLN, INC.	PO 53740	DPW - FLEET FORD PARTS FOR VEHICLES OUT		926.15	
	01-201-26-315-200 Vehicle Maintenance - Expenses			926.15		926.15
ACH	2942 - MARGARIDA M. PAZ	PO 54007	Court: Portuguese Interpreting Services		210.00	
	01-201-43-490-200 Municipal Court - Expenses			210.00		210.00
	6550 - MARIA JABR	PO 53876	2023 Municipal Reimbursement		1,844.43	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			1,844.43		1,844.43
	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 53983	RECREATION: Monthly Pest Control Field H		280.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			280.00		
		PO 54001	DPW - FACILITIES - 12 MONTH PEST CONTROL		425.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			425.00		705.00
	5876 - MAYDA E. LYON	PO 54023	Court: Turkish Interpreting Services		320.00	
	01-201-43-490-200 Municipal Court - Expenses			320.00		320.00
	2255 - MEDIBADGE, INC.	PO 53970	HEALTH: STRENGTHENING GRANT PURCHASE		469.03	
	02-213-40-702-000 Health Department Grant Expenditures			469.03		469.03
	1208 - MIDDLE VILLAGE ASSOC., LLC.	PO 53896	2023 Municipal Reimbursement		39,516.78	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			39,516.78		39,516.78
ACH	226 - MLEKICKI MARIOLA	PO 54008	Court: Polish Interpreting Services		400.00	
	01-201-43-490-200 Municipal Court - Expenses			400.00		400.00
ACH	5864 - MONTALVO, DAVID	PO 53900	FIRE: Reimburse for Hotel Rooms @ NJ IAA		872.46	
				872.46		872.46
	2720 - NATIONAL FIRE CODES	PO 54045	FIRE: National Fire Codes Subscription R		1,552.50	
				1,552.50		1,552.50
	6951 - NATIONAL HIGHWAY PRODUCTS INC	PO 53361	R015-23 -DPW - ROADS - TOOLS TO INSTALL		5,033.45	
	01-201-26-292-200 Roads Department - Expenses			5,033.45		5,033.45
ACH	215 - NEGLIA ENGINEERING ASSOCIATES	PO 35918	PSE&G Gas System Modernization Program P		4,306.00	
	15-286-57-014-000 Escrow Deposits			4,306.00		4,306.00
ACH	215 - NEGLIA ENGINEERING ASSOCIATES	PO 54011	Developers Escrow Project		1,110.00	

	12-286-56-851-000 Developer Escrows				1,110.00		1,110.00
	3714 - NEW JERSEY PEST MANAGEMENT ASSOC. I	PO 53471	HEALTH: SPRING CONFERENCE			300.00	
	01-201-27-330-200 Health and Welfare - Expenses				300.00		
		PO 53838	HEALTH: NJPMA SPRING CONFERENCE			150.00	
	01-201-27-330-200 Health and Welfare - Expenses				150.00		450.00
	3559 - NEW TRIMBLE AUTO BODY	PO 53906	POLICE: DOI 3-5-2024 PHD-0778-74 - File#			1,000.00	
	27-201-20-500-000 Deductables				1,000.00		1,000.00
	1389 - NICOLETTE AUTO BODY WORKS, INC.	PO 53975	DPW - FLEET EMERGENCY TOWING OF STREET S			1,000.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses				1,000.00		1,000.00
	6551 - NJ IAAI	PO 53974	NJIAAI 80 Hour basic fire investigation			1,800.00	
					1,800.00		1,800.00
ACH	6330 - NW FINANCIAL GROUP, L.L.C.	PO 52199	2024 ARPA Advisory			400.00	
	02-213-40-724-700 Administrative				400.00		400.00
	4173 - PARTAC PEAT CORPORATION	PO 53633	DPW - GROUNDS BEAM CLAY AND ATHLETIC SUP			3,621.16	
	01-201-28-375-200 Maintenance of Parks - Expenses				3,621.16		3,621.16
	862 - PASSAIC COUNTY TRAFFIC OFFICERS ASS	PO 53996	POLICE DEPT. - PASSAIC COUNTY TRAFFIC OF			100.00	
	01-201-25-240-200 Police Department - Expenses				100.00		100.00
	1327 - PATTERSON DENTAL	PO 53686	HEALTH: OFFICE SUPPLIES 2024 DENTAL CLIN			571.44	
	01-201-27-330-200 Health and Welfare - Expenses				571.44		571.44
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC	PO 53763	Dell p342WEB 34" Class Webcam UW-QHD Cur			749.00	
	16-289-56-081-000 Section 8 Spending Reserves				749.00		749.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC	PO 53857	R511-23 - MIS Dept. equipment and servic			967.00	
	01-203-20-140-200 (2023) Management Info Systems - Expenses				967.00		
		PO 53857	R511-23 - MIS Dept. equipment and servic			3,048.00	
	02-213-40-724-300 Public Sector Workforce				3,048.00		4,015.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC	PO 53965	HEALTH: LEAD GRANT PURCHASE FOR PRINTER			930.00	
	02-213-40-702-000 Health Department Grant Expenditures				930.00		930.00
ACH	6280 - PRECISION SAW AND TOOL CORP.	PO 53620	DPW - GROUNDS MAINTENANCE ON BLADES FOR			1,539.00	
	01-201-26-290-200 Building Department (DPW) - Expenses				1,539.00		1,539.00
	6251 - PRO CAP 8, LLC	PO 52891	TAX LIEN REDEMPTION B 9.13 L 22			828.79	
					828.79		
		PO 53920	Tax Lien Redemption B#28.02 L# 1.01 Q#			1,494.18	
					1,494.18		
		PO 53920	Tax Lien Redemption B#28.02 L# 1.01 Q#			1,100.00	

			PO 53923	Tax Lien Redemption B# 20.16 L# 26	1,100.00	100.00	
			PO 53923	Tax Lien Redemption B# 20.16 L# 26	100.00	3,566.64	
			PO 53928	Tax Lien Redemption B# 8.03 L# 18	3,566.64	1,355.32	
			PO 53928	Tax Lien Redemption B# 8.03 L# 18	1,355.32	400.00	
					400.00		8,844.93
	167 - PSE&G		PO 53922	February 2024 - Acct # 74 420 608 03 - C		1,673.64	
	01-201-31-430-200	Electricity			1,673.64		1,673.64
	167 - PSE&G		PO 53925	February 2024 - Acct # 76 278 388 00 - C		226.14	
	01-201-31-430-200	Electricity			226.14		226.14
	167 - PSE&G		PO 54117	January 2024 - Current Charges - Acct. 1		77,877.49	
	01-201-31-435-200	Street Lighting			76,950.33		
	01-201-31-430-200	Electricity			927.16		77,877.49
	167 - PSE&G		PO 54119	February 2024 - Current Charges - Acct 1		105.26	
	01-201-31-430-200	Electricity			105.26		105.26
ACH	4450 - RIVERVIEW PAVING INC		PO 51780	2023 NJDOT SIDEWALK AND CURB IMPROVEMENT		99,155.32	
	04-215-55-954-400	Engineering Improvements 7311-16			25,853.96		
	04-215-55-957-400	Engineering 2017 Projects			73,301.36		99,155.32
	4169 - SHARON A PRAWETZ		PO 53951	RECREATION: Instructor payment for Yoga		450.00	
	15-286-56-005-000	Recreation Trust Accounts			450.00		450.00
	3036 - SHI INTERNATIONAL CORP.		PO 51810	POLICE DEPT- AUDIO HEADSETS FOR BWCUNIT		3,558.20	
	01-203-25-240-200	(2023) Police Department - Expenses			3,558.20		3,558.20
	824 - SOCIETY OF PROFESSIONAL ASSESSORS		PO 53924	Society of Professional Assessor Seminar		375.00	
	01-201-20-145-200	Tax Assessor - Expenses			375.00		375.00
ACH	4174 - SRI FINE ART SERVICES		PO 53982	HEALTH : ART CENTER FEB 2024 SRI		249.27	
	01-201-28-370-200	Arts Center & Sculpture Park - Expenses			249.27		249.27
	4984 - ST GEORGE'S FLORIST		PO 53843	CITY MANAGER: SYMPATHY ARRANGEMENT - PET		50.00	
	01-201-20-100-200	City Manager - Expenses			50.00		50.00
ACH	3701 - STADIUM AUTO MALL DBA		PO 53992	DPW - FLEET REPAIRS TO 2005 POLICE VEHIC		307.51	
	01-201-26-315-200	Vehicle Maintenance - Expenses			307.51		307.51
ACH	1796 - STERICYCLE, INC.		PO 53958	HEALTH: REGULATED MEDICAL WASTE SERVICES		224.70	
	01-201-27-330-200	Health and Welfare - Expenses			224.70		224.70

	3181 - STEWART & STEVENSON POWER PRODUCTS LLC	PO 53783	DPW - FLEET REPAIRS TO THE FIRE DEPARTME		4,293.25	
	01-201-26-315-200 Vehicle Maintenance - Expenses			4,293.25		4,293.25
ACH	1056 - STORR TRACTOR COMPANY	PO 52518	RECREATION: R015-23 Golf Cart for Anzald		17,139.20	
	15-286-56-005-000 Recreation Trust Accounts			17,139.20		17,139.20
	7093 - SWEET & BENNETT LLC	PO 54033	PROFESSIONAL SERVICES AS COUNSEL SECRETA		1,200.00	
	01-201-21-180-200 Zoning and Planning - Expenses			1,200.00		1,200.00
	1198 - SYLVAN ARMS, LLC.	PO 53851	2023 Municipal Reimbursement		4,801.86	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			4,801.86		4,801.86
ACH	175 - Symetra Life Insurance Company	PO 54012	Feb/March 2024 Life Insurance Policy		3,366.63	
	21-201-20-100-000 Employee Group Health			3,366.63		3,366.63
ACH	7102 - Tensa Automotive Inc.	PO 53882	DPW - FLEET PARTS FOR OUT OF SERVICE VEH		947.23	
	01-201-26-315-200 Vehicle Maintenance - Expenses			947.23		947.23
ACH	7130 - Topp Copying Products Inc.	PO 53567	Court: FTR Investment for New Sound Rec		6,000.00	
	15-286-56-002-000 Municpal Court			6,000.00		
		PO 53567	Court: FTR Investment for New Sound Rec		4,995.00	
	01-201-43-490-200 Municipal Court - Expenses			4,995.00		10,995.00
	3225 - TRAFFIC SAFETY SERVICE, LLC	PO 53259	DPW - FLEET REPAIR PARTS FOR SEWER DEPT.		459.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			459.00		459.00
ACH	5414 - TRIONAID ASSOCIATES, INC	PO 53827	Back ground checks Brant, Doshi, Gaela		45.00	
	01-201-20-105-200 Personnel - Expenses			45.00		45.00
	461 - TURN OUT UNIFORMS, INC.	PO 50646	HEALTH: UNIFORMS - POLO SHIRTS FOR NEW		385.50	
	01-203-27-330-200 (2023) Health and Welfare - Expenses			385.50		385.50
ACH	4848 - U.S.A. DISTRIBUTORS INC	PO 54047	Clerk's Office - Legal Advertisements -		250.00	
	01-201-20-120-200 City Clerk - Expenses			250.00		250.00
ACH	6509 - UGI ENERGY SERVICES, LLC	PO 54066	February 2024 - Utilities		2,768.16	
	01-201-31-430-200 Electricity			2,768.16		2,768.16
	6975 - UNIVERSAL COMPUTING SERVICES INC OF NEW	PO 53844	Court: Printing - ATS/ACS Mailer Notice		4,347.50	
	01-201-43-490-200 Municipal Court - Expenses			4,347.50		4,347.50
	942 - UNO CHICAGO GRILL	PO 53954	RECREATION: Instructor payment for Make		77.00	
	15-286-56-005-000 Recreation Trust Accounts			77.00		77.00
ACH	348 - V.E. RALPH & SON, INC.	PO 53919	R477-22 PROCUREMENT OF MEDICAL AND FIRST		1,706.78	

	01-201-25-265-200 Fire Department - Expenses			1,706.78		1,706.78
	1196 - VAN HOUTEN VILLAGE, LLC.	PO 53852	2023 Municipal Reimbursement		3,860.88	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			3,860.88		3,860.88
	2112 - VERIZON COMMUNICATIONS INC.	PO 53938	3/10/24 - 4/9/24 Fire Station 1 Account#		294.00	
	01-201-31-440-200 Telephone			294.00		
		PO 53939	3/9/24 - 4/8/24 - CPD-GB Account#955-485		294.00	
	01-201-31-440-200 Telephone			294.00		
		PO 53940	3/9/24 - 4/8/24 - Senior Center Account#		149.99	
	01-201-31-440-200 Telephone			149.99		
		PO 53941	3/9/24 - 4/8/24 - Rec Center Account#151		284.00	
	01-201-31-440-200 Telephone			284.00		
		PO 53942	3/9/24 - 4/8/24 - CPD-GB Account#955-485		294.98	
	01-201-31-440-200 Telephone			294.98		
		PO 54041	3/12/24 - 4/11/24 Garage Account# 156-47		299.00	
	01-201-31-440-200 Telephone			299.00		
		PO 54052	3/16/24 - 4/15/24 - Fire Station 5 Accou		294.00	
	01-201-31-440-200 Telephone			294.00		
		PO 54070	3/14/24 - 4/13/24 - DPW Account#655-633-		304.90	
	01-201-31-440-200 Telephone			304.90		2,214.87
	2112 - VERIZON COMMUNICATIONS INC.	PO 54082	3/14/24 - 4/19/24 - Flag Barn Account# 4		59.84	
	01-201-31-440-200 Telephone			59.84		
		PO 54083	3/19/24 - 4/18/24 Fire Station 6 Account		149.00	
	01-201-31-440-200 Telephone			149.00		
		PO 54084	3/19/24 - 4/18/24 Fire Station 3 Account		164.99	
	01-201-31-440-200 Telephone			164.99		
		PO 54085	3/18/24 - 4/17/24 - CPD-GB2 Account#656-		219.00	
	01-201-31-440-200 Telephone			219.00		592.83
	179 - VERIZON WIRELESS	PO 54079	02/13/24 - 03/12/24 - Fire Dept, EMS & O		190.13	
	01-201-31-440-200 Telephone			190.13		190.13
	807 - VETERINARY EMERGENCY GROUP - BERGEN	PO 53969	HEALTH: EMERGENCEY VETERINARY PROFESSION		2,808.87	
				2,808.87		2,808.87
ACH	387 - W. B. MASON CO, INC.	PO 53161	RECREATION: Hand Soap for CRC		228.84	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			228.84		228.84
ACH	387 - W. B. MASON CO, INC.	PO 53673	POLICE DEPT. - SUPPLIES FOR JANUARY/FEBR		780.13	
	01-201-25-240-200 Police Department - Expenses			780.13		780.13
ACH	387 - W. B. MASON CO, INC.	PO 53765	R300-23 - Bldg Dept - Office Supplies		415.30	
	01-201-22-195-200 Construction Code - Expenses			415.30		415.30
ACH	387 - W. B. MASON CO, INC.	PO 53797	R300-23 - Housing Dept-Office Supplies #		78.58	
	16-289-56-081-000 Section 8 Spending Reserves			78.58		78.58
ACH	387 - W. B. MASON CO, INC.	PO 53862	R300-23 - Finance: Office Supplies S1421		51.84	

	01-201-20-130-200 Financial Administration - Expense			51.84		51.84
	1194 - WHITE & SHAUGER, INC.	PO 53785	DPW - FACILITIES FILTER FOR A/C UNIT AT		147.96	
	01-201-26-290-200 Building Department (DPW) - Expenses			147.96		147.96
	7122 - WHITE CAP LP	PO 53500	DPW - SEWER AND STORM WATER REPAIR PROJE		3,048.50	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			3,048.50		3,048.50
ACH	4209 - WITMER PUBLIC SAFETY GROUP INC	PO 52866	FIRE: Helmet Lining for New Hires		462.60	
	01-201-25-265-200 Fire Department - Expenses			462.60		462.60
ACH	4209 - WITMER PUBLIC SAFETY GROUP INC	PO 53667	FIRE: Gas Meters - Repairs / Calibration		1,375.55	
	01-201-25-265-200 Fire Department - Expenses			1,375.55		1,375.55
	TOTAL					960,363.57

Total to be paid from Fund 01 CURRENT FUND	325,027.33
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	9,356.79
Total to be paid from Fund 04 CAPITAL	117,263.04
Total to be paid from Fund 07 SEWER UTILITY - OPERATING	4,208.44
Total to be paid from Fund 12 DEVELOPERS ESCROW	1,110.00
Total to be paid from Fund 13 ANIMAL TRUST	2,943.73
Total to be paid from Fund 15 OTHER TRUST	41,891.99
Total to be paid from Fund 16 SECTION 8	29,693.34
Total to be paid from Fund 17 CDBG	42,881.02
Total to be paid from Fund 21 MEDICAL SELF-INSURANCE	331,340.61
Total to be paid from Fund 26 LIBRARY	34,016.63
Total to be paid from Fund 27 General Liability Trust	20,630.65
	960,363.57

Checks Previously Disbursed

24086	NEW JERSEY MOTOR VEHICLE COMM.	PO# 53961	DPW - FLEET CERTIFICATE OF TITLE F	60.00	3/25/2024
240209	CLIFTON, CITY OF - Payroll Entry		Cash - Checking 02/15/24 Payroll	2,501,027.63	2/15/2024
2024048	THE DEPOSITORY TRUST COMPANY	PO# 52950	2024 Debt Service - 2016 General a	30,250.00	4/01/2024
2024049	THE DEPOSITORY TRUST COMPANY	PO# 52950	2024 Debt Service - 2016 General a	75,937.50	4/01/2024
2024050	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 53931	GROUP#86613&86614 - HEALTH CARE CL	243,976.40	3/15/2024
2024051	CLIFTON, CITY OF - SELF INSURANCE	PO# 54020	2024 Budget Appropriation 2	5,000,000.00	3/22/2024
2024052	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 54069	GROUP#86613&86614 - HEALTH CARE CL	675,313.84	3/22/2024
2024053	CLIFTON BOARD OF EDUCATION	PO# 54071	April 2024 School Taxes	12,351,189.00	4/01/2024
2024054	CLIFTON, CITY OF - Petty Cash	PO# 54080	Petty Cash - 03/30/2024 Payroll -	53.26	3/29/2024
2024055	CLIFTON, CITY OF - General Liability	PO# 54096	2024 General Liability Checks	13,348.25	4/02/2024
2024056	CLIFTON, CITY OF - SELF INSURANCE	PO# 54113	2024 Workers Comp Checks	23,724.02	3/29/2024
				20,914,879.90	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	19,882,579.89	325,027.33	20,207,607.22
Fund 02 STATE & FEDERAL GRANTS		9,356.79	9,356.79

Fund 04 CAPITAL		117,263.04	117,263.04
Fund 07 SEWER UTILITY - OPERATING	75,937.50	4,208.44	80,145.94
Fund 12 DEVELOPERS ESCROW		1,110.00	1,110.00
Fund 13 ANIMAL TRUST		2,943.73	2,943.73
Fund 15 OTHER TRUST		41,891.99	41,891.99
Fund 16 SECTION 8		29,693.34	29,693.34
Fund 17 CDBG		42,881.02	42,881.02
Fund 21 MEDICAL SELF-INSURANCE	919,290.24	331,340.61	1,250,630.85
Fund 26 LIBRARY		34,016.63	34,016.63
Fund 27 General Liability Trust	13,348.25	20,630.65	33,978.90
Fund 28 Workers Compensation Trust	23,724.02		23,724.02
BILLS LIST TOTALS	20,914,879.90	960,363.57	21,875,243.47

ITEM NUMBER: R 173-24

ITEM NAME: Resolution - Approval To Pay 2024 Pension Obligations to State of New Jersey Pension Systems.

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/25/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION
ANNUAL PENSION PAYMENTS

WHEREAS, the City of Clifton is required to pay the State of New Jersey Pension Systems our annual Pension Payments; and

WHEREAS, the Chief Financial Officer recommends the annual pension payment be made for 2024; and,

WHEREAS, the payments are over $5,000 each and are funded in the 2024 Temporary Municipal Budget; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council hereby authorize the Finance Department to pay the annual pension payments as follows:

1. 2024 PERS Pension Payment - $2,758,878.00
2. 2024 PFRS Pension Payment - $11,660,901.00

Certification of Funds:
Funds are Available in the 2024 Temporary Municipal Budget as follows:
Account # 01-201-36-471-201 - $2,758,878.00
Account # 01-201-36-475-259 - $11,660,901.00

Adopted: April 2, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 174-24

ITEM NAME: Resolution - 2024 Temporary Budget Increase Number 2 for Sewer Utility
RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/25/2024	Cover Memo

CITY OF CLIFTON
2024 TEMPORARY BUDGET
TEMPORARY BUDGET INCREASE #2
CLIFTON SEWER UTILITY

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton Sewer Utility for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2023; and,

WHEREAS, 26.25% of the total appropriations in the 2023 Sewer Utility Budget, exclusive of any appropriations made for deferred charge, debt service and capital improvement fund, is in the sum of $2,799,063.75,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2024 Sewer Utility Budget as follows:

Sewer Department	Department Code	Amount
Sewer / Storm System – Salaries	07-201-26-291-101	$ 200,000.00
Sewer / Storm System – Expenses	07-201-26-291-405	$ 200,000.00
Statutory Exp – Employer Taxes	07-201-36-472-300	$ 15,000.00
Emergency Repairs	07-201-26-291-601	$ 50,000.00
Sewer Utility Salary Allocations	07-201-26-292-100	$ 230,708.00
Sewer Utility Expense Allocations	07-201-26-292-200	$ 93,900.00
Total Temporary Budget Amendment:		$ 789,608.00

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 175-24

ITEM NAME: Resolution - 2024 Temporary Municipal Budget Increase Number 4
RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/27/2024	Cover Memo

CITY OF CLIFTON
2024 TEMPORARY BUDGET
AMENDMENT NUMBER 4

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the initial adoption of the 2024 Temporary Municipal Budget, R004-24, was on January 2, 2024; and,

WHEREAS, 8.33% (1/12th) of the total appropriations in the 2023 Municipal Budget, exclusive of any appropriations made for debt service and capital improvement fund, is in the sum of $10,295,786.25,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments of $7,211,356.24 are hereby authorized to provide for Grants named below, spending as approved by the City Council and the County of Passaic prior to the adoption of the 2024 Municipal Budget as follows:

Department	Department Code	Amount
See Attached		
Total Temporary Budget and Debt Service:		$ 7,211,356.24

Adopted: April 2, 2024

_____

Nancy Ferrigno, City Clerk

City of Clifton - 2024 Temporary Budget Increase 4

City Clerk		
01-201-20-120-101	Salaries	50,000.00
01-201-20-120-248	Other Expenses	20,000.00
Personnel		
01-201-20-105-101	Salaries	35,000.00
M.I.S.		
01-201-20-140-320	Other Expenses	30,000.00
Cable TV		
01-201-20-141-242	Other Expenses	2,500.00
Financial Administration		
01-201-20-130-101	Salaries	75,000.00
01-201-20-130-320	Other Expenses	100,000.00
Tax Assessor		
01-201-20-145-101	Salaries	80,000.00
01-201-20-145-225	Other Expenses	10,000.00
Tax Collector		
01-201-20-150-101	Salaries	25,000.00
01-201-20-150-224	Other Expenses	25,000.00
Advertising, Printing, Postage		
01-201-20-106-312	Other Expenses	50,000.00
Engineering		
01-201-20-165-101	Salaries	40,000.00
01-201-20-165-320	Other Expenses	100,000.00
Housing Director		
01-201-21-190-225	Other Expenses	10,000.00
Alcoholic Beverage Control		
01-201-22-197-102	Salaries	1,500.00
Fire Department		
01-201-25-265-101	Salaries	1,500,000.00
01-201-25-265-600	Other Expenses	100,000.00
Police Department		
01-201-25-240-101	Salaries	1,500,000.00
01-201-25-240-503	Other Expenses	100,000.00
Health and Welfare		
01-201-27-330-101	Salaries	150,000.00
Human Services		
01-201-27-331-503	Other Expenses	30,000.00
Animal Control		
01-201-27-340-101	Salaries	
01-201-27-340-323	Other Expenses	2,500.00
Recreation		
01-201-27-370-101	Salaries	100,000.00
01-201-27-370-522	Other Expenses	100,000.00
Senior Citizens		
01-201-27-336-101	Salaries	75,000.00
01-201-27-336-522	Other Expenses	7,500.00

Arts Center		
01-201-28-370-224	Other Expenses	4,000.00
Buildings (DPW)		
01-201-26-290-219	Other Expenses	100,000.00
Roads Department		
01-201-26-292-219	Other Expenses	100,000.00
Public Works Administration		
01-201-26-300-242	Other Expenses	5,000.00
Recycling		
01-201-26-305-101	Salaries	250,000.00
Shade Tree		
01-201-28-300-101	Salaries	75,000.00
Vehicle Maintenance		
01-201-26-315-101	Salaries	50,000.00
01-201-26-315-202	Other Expenses	100,000.00
Maintenance of Parks		
01-201-28-375-101	Salaries	175,000.00
01-201-28-375-503	Other Expenses	15,000.00
Construction Code		
01-201-22-195-101	Salaries	100,000.00
01-201-22-195-320	Other Expenses	20,000.00
Municipal Court		
01-201-43-490-101	Salaries	100,000.00
01-201-43-490-308	Other Expenses	15,000.00
Insurances		
01-201-23-221-111	Health Care Waiver	150,000.00
Purchase / Lease Vehicles		
01-201-31-458-251		440,000.00
Utilities		
01-201-31-460-221	Gasoline	50,000.00
01-201-31-447-322	Fuel Oil (Diesel)	50,000.00
01-201-31-430-261	Electricity	100,000.00
01-201-31-435-275	Street Lighting	100,000.00
Statutory Expenditures		
01-201-36-472-300	Social Security	200,000.00
Grants		
01-201-41-720-322	Recycling Tonnage	173,356.24
Interlocal Service Agreements		
01-201-42-490-503	Haz Mat Expenses	20,000.00
01-201-42-106-323	Hamilton House with County	
Capital Improvement Fund		
01-201-44-901-323	Capital Improvement Fund	500,000.00
Total 2024 Temporary Budget Increase		7,211,356.24

ITEM NUMBER: R 176-24

ITEM NAME: Reclassification of Payments
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/26/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION
RECLASSIFICATION OF PAYMENTS

BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Chief Financial Officer is hereby authorized to reclassify the following payment as follows:

CHECK#	DATE	PAYEE	AMT.	FROM	TO
22091	06/21/2023	JOHNNY ON THE SPOT LLC	$43.75	01-201-27-370-242	02-213-40-702-024
22287	07/19/2023	JOHNNY ON THE SPOT LLC	$43.75	01-201-27-370-242	02-213-40-702-024
22491	08/16/2023	JOHNNY ON THE SPOT LLC	$43.75	01-201-27-370-242	02-213-40-702-024
22730	09/20/2023	JOHNNY ON THE SPOT LLC	$18.75	01-201-27-370-242	02-213-40-702-024

Adopted: April 2, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 177-24

ITEM NAME: Resolution Authorizing Acceptance of Grant from the Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust (Grant No. 2022.2024 United States Animal Quarantine Station)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/27/2024	Cover Memo

RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FROM THE PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND OF THE NEW JERSEY HISTORIC TRUST (GRANT NO. 2022.2024 UNITED STATES ANIMAL QUARANTINE STATION)

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that authorization is hereby given for acceptance of a grant in the sum of $453,600 from The Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust, Grant No. 2022.2024 for the following project: United States Animal Quarantine Station.

BE IT FURTHER RESOLVED, that Mayor Raymond Grabowski is authorized to execute a grant agreement with the State of New Jersey in an amount up to that awarded for the proposed project and the seal the grant agreement.

Adopted: April 2, 2024

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 178-24

ITEM NAME: Resolution Authorizing Change Order for Resolution R634-22 Entitled "Resolution Authorizing Purchase of Radio Communication Equpment and Accessories off the NJ State Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/28/2024	Cover Memo

RESOLUTION AUTHORIZING CHANGE ORDER FOR THE RESOLUTION 634-22 ENTITLED "RESOLUTION AUTHORIZING PURCHASE OF RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES OFF THE NJ STATE PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a"

WHEREAS, pursuant to R634-22 adopted on December 20,2022, the City Council authorized the City to purchase Radio Communication Equipment and Accessories off the New Jersey State Contract 83909; and

WHEREAS, the City of Clifton Fire Department has a requested to modify the agreement between Clifton Fire Department and Motorola Solutions from December 2022 as to add Architectural & Engineering services at all five sites and to produce construction drawings and submit building permit applications for Radio Infrastructure Project; and

WHEREAS, the Fire Chief has received a change order quote from Motorola Solutions, Inc., via NJ State Contract for design drawings for system integration additions in roof tops of 5 (five) sites including Montclair State University (Bohn Hall), ON3 Pharmaceuticals, Clifton Police Department – Existing Tower Site, Daughters of Senior Living and Montclair State University (Freeman Hall); and

WHEREAS, Motorola Solutions, Inc., 5 Paragon Drive, STE. 200, Montvale NJ 07645, has been assigned NJ State Contract No. 83909 - Radio Communication and Accessories, which expires April 30, 2024; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned resolution be and hereby is amended to reflect the change order with an additional cost of $118,895.00 above from Motorola Solutions, Inc., 5 Paragon Drive, STE. 200, Montvale NJ 07645, off the New Jersey State Contract No. 83909.

CERTIFICATION OF FUNDS: Funds shall be used for this purchase from the following Capital account line: 04-215-55-971-302.

Joseph D. Kunz, CFO

3/28/2024
Date

Adopted: April 02, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 179-24

ITEM NAME: Resolution Awarding a Contract to Windstream Enterprise for Annual Maintenance and Upgrades of Proprietary Upgraded Broadband Internet Access for Voice and Data Related Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/28/2024	Cover Memo

RESOLUTION AWARDING A CONTRACT TO WINDSTREAM ENTERPRISE FOR ANNUAL MAINTENANCE AND UPGRADES OF PROPRIETARY UPGRADED BROADBAND INTERNET ACCESS FOR VOICE AND DATA RELATED SERVICES FOR THE CITY OF CLIFTON

WHEREAS, the City of Clifton requires annual maintenance of secure internet services for its network which includes hardware/software and related services, for the purposes of maintaining the City's communication and capabilities; and

WHEREAS, the City of Clifton Management Information Systems Coordinator has obtained a proprietary solution proposal for maintaining and upgrading Broadband Internet Access and related Services from Windstream Holdings, Inc., the City's current internet and voice technology provider; and

WHEREAS, an award of this contract to Windstream Holdings, Inc., located at 4001 Rodney Parham Road, Little Rock, AR 72212, is in accordance with N.J.S.A. 40A:11-5(dd) as the proposed SD Wide Area Network (WAN) solution is proprietary in nature; and

WHEREAS, Windstream Holdings, Inc. has proposed to provide upgraded internet, trunks, and SD Wide Area Network (WAN) services, and related services and equipment for facilities at DPW, (6) Firehouses, Senior Barn, Animal shelter, Recreation Center and Botany Clinic with DPW site being a Disaster Recovery Back-up Site if City Hall system collapses due to any natural calamities or cyber-attacks or technology failure , for a monthly rate of $11,200.00, for a period of thirty six (36) months; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A.19:44A-20.5, and,

WHEREAS, the Business Entity Disclosure Certification has been received from the Windstream Holdings, Inc., and is incorporated into the contract awarded hereby, along with the Determination of Value; and,

WHEREAS, the total value of the contract is determined not to exceed $403,200.00, and the duration of the contract is for thirty-six (36) months; and,

NOW, THEREFORE, BE IT RESOLVED, that the non-fair and open contract for internet and related services and equipment be awarded to Windstream Holdings, Inc., located at 4001 Rodney Parham Road, Little Rock, AR 72212, for the total not to exceed amount of $134,400.00 annually ($403,200 for 36 months); and,

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute all required documents on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that this resolution and the invoice be kept on file and available for public inspection in the Office of the City Clerk; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: Pending budget adoption and appropriation for each year, funds shall be made available from account # 01-201-31-440-271

Joseph D. Kunz, CFO — Date 3/28/2024

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 180-24

ITEM NAME: Resolution Authorizing and Ratifying Payment for Emergency DPW Recreation Garage Roof Replacement and Electrical Repair Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/26/2024	Cover Memo

RESOLUTION AUTHORIZING AND RATIFYING PAYMENT FOR EMERGENCY DPW RECREATION GARAGE ROOF REPLACEMENT AND ELECTRICAL REPAIR SERVICES

WHEREAS, an emergency declaration report, dated March 08, 2024 had been submitted to the Qualified Purchasing Agent by City DPW Director , which summarized the need and execution of emergency work to replace the DPW Recreation Garage Roof Replacement and Electrical Repair service as there was no electricity there and hence it posed an environmental and safety hazard to the DPW Personnel; and

WHEREAS, because of the roof leak at the DPW Recreation Garage it caused a major short circuit in the main electrical panel hence emergent nature of the need for said services which would have impacted the health, safety and welfare of the people entering the DPW Recreation Garage, the Public Works Department needed to immediately hire two contractors after soliciting two competitive quotations and hired lowest vendor respectively, Jeca Associates Inc., located at 23 Knight Road P O Box 4240 Wayne NJ 07470 for complete roof replacement and J. Badis Electric LLC., located at 551 Gutheil Place, Lyndhurst NJ 07071, to mobilize to furnish and install one 150 Amperes single phase main breaker panel and connect the existing wiring and circuits to new panel; and

WHEREAS, the DPW Director certified that $100,135.50 was the anticipated total not to exceed amount of emergency work, with approximately 93,300.00 for Jeca And Associates Roofing Contractor and $6,835.50 to J. Badis Electrical Services; and

WHEREAS, pursuant to the guidance from the New Jersey Department of Environmental Protection, the aforementioned contractors undertook the work under the direction off the City's DPW Director; and

WHEREAS, the total actual impact of the damage caused by water leak resulted to the complete replacement of the roof, and the above services are ongoing and final invoices shall be submitted upon completion of the project; and

WHEREAS, the City hereby requests the Governing Body ratify the total expended amount of $100,135.5, broken out into two payments, Jeca Associates Inc. at $93,300.00, and J Badis Electrical LLC. at $6,835.50, for emergency electrical repairs, and this Governing Body wishes to approve the expenditure of funds:

NOW THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that the emergency services performed by Jeca Associates Inc., and J Badis Electrical LLC, and an amount not to exceed $100,135.50 is hereby ratified.

Certification of funds:
Funds are available in the following accounts:-
04-215-55-973-601 Salt Barn Improvements
04-215-55-973-600 Dpw Improvements Roof Truss System

Joseph D. Kunz, CFO — Date 3/26/2024

Adopted: April 02, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 181-24

ITEM NAME: Resolution Appointing Legal Counsel to Handle Employment Litigation Claims Against the City of Clifton - April 1, 2024 - May 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/22/2024	Cover Memo
🗋	Resolution	3/22/2024	Cover Memo

RESOLUTION APPOINTING LEGAL COUNSEL TO HANDLE EMPLOYMENT LITIGATION CLAIMS AGAINST THE CITY OF CLIFTON APRIL 1, 2024 - MAY 31, 2024

WHEREAS, the City of Clifton requires the services of outside legal counsel to represent the City of Clifton in employment litigation claims filed against the City; and

WHEREAS, Dominick Carmagnola, Esq. of the firm Carmagnola & Ritardi, LLC of Morristown, NJ, has been providing legal services for the City of Clifton in the past in a satisfactory manner, and the City would like to continue the firm's appointment as employment litigation counsel for the from April 1, 2024 through May 31, 2024, when such services are required, at the rate of $175.00 per hour for partners, and $135.00 per hour for associates; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00 for the calendar year 2024 and may be continued through the conclusion of each lawsuit being handled; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that an agreement for the professional legal services for outside counsel to represent the City of Clifton in employment litigation claims filed against the City is awarded to Carmagnola & Ritardi, LLC, effective April 1, 2024 through May 31, 2024, the rate to be paid for said services is $175.00 per hour for partners and $135.00 per hour for associates.

The aforesaid fee for services shall not exceed $10,000.00 without the adoption of a supplemental resolution by the Municipal Council.

The Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice shall be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Carmagnola & Ritardi, LLC, Morristown, NJ
Services:	Legal Counsel
Project:	Employment Litigation Claims
Amount:	$175.00 per hour for partners; $135.00 per hour for associates
Term:	April 1, 2024 – May 31, 2024

Adopted: April 2, 2024
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Are Available in
Account # Personnel - Legal Fees
Pending Adoption of the 2024 Budget

3/22/24

Joseph Kunz, CFO Date:

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 182-24

ITEM NAME: Resolution Appointing Legal Counsel to Handle Independent Investigation Services in Connection with Complaints Brought Under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving Employees of the City of Clifton - April 1, 2024 - May 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/22/2024	Cover Memo

RESOLUTION APPOINTING LEGAL COUNSEL TO HANDLE INDEPENDENT INVESTIGATION SERVICES IN CONNECTION WITH COMPLAINTS BROUGHT UNDER THE CITY'S POLICY PROHIBITING SEXUAL HARASSMENT AND DISCRIMINATION INVOLVING EMPLOYEES OF THE CITY OF CLIFTON - APRIL 1, 2024 - MAY 31, 2024

WHEREAS, the City of Clifton requires the services of outside legal counsel to represent the City of Clifton in complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton; and

WHEREAS, Gina Mendola Longarzo, Esq. and Richard Gantner, Esq. have providing legal services for the City of Clifton in the past in a satisfactory manner, and the Municipal Attorney recommends the continuation of her appointment as independent investigation counsel for the term of April 1, 2024 through May 31, 2024 when such services are required, at the rate of $125.00 per hour, not to exceed $10,000.00 for the term of the contract; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract may be in excess of $17,500.00, for the term and may be continued through the conclusion of each claim being handled; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An agreement for professional legal services for outside counsel to conduct independent investigations for complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton, effective April 1, 2024 through May 31, 2024, the rate to be paid for said services is $125.00 per hour, not to exceed $10,000.00 for the term of the contract be and hereby is authorized.

The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

The Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to: Gina Mendola Longarzo, Esq., Chatham, NJ and
Richard Gantner, Esq. of Oakland, NJ

Services: Independent Investigations
Project: Claims involving employees under the City's policy prohibiting sexual harassment and discrimination
Amount: $125.00 per hour; not to exceed $10,000.00 for term of contract
Term: April 1, 2024 - May 31, 2024

Adopted: April 2, 2024
Nancy Ferrigno, City Clerk

Certification of Funds: Pending budget Adoption
Funds Are Available in
Account # Personnel - Legal Fees

3/22/2024
Joseph Kunz, CFO Date:

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 183-24

ITEM NAME: Resolution Authorizing Contracts/Renewals of Contracts for Special Tax Appeal Counsel Services - April 1, 2024 - May 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/28/2024	Cover Memo

RESOLUTION AUTHORIZING CONTRACT FOR SPECIAL TAX APPEAL COUNSEL SERVICES

WHEREAS, the Council previously awarded a contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLP for general Special Tax Appeal Counsel services; and

WHEREAS, the Council wishes to extend that contract from April 1, 2024 - May 31, 2024 at the fees as set forth below:

Firm	**Fees**
DeCotiis, FitzPatrick Cole & Giblin, LLP	$150 per hour

WHEREAS, the Council wishes to assign the defense of pending tax appeals associated with the "ON3" property (the former Roche property) to DeCotiis, Fitzpatrick, Cole & Giblin, LLP at the same rate; and

NOW, THEREFORE, BE IT RESOLVED, that DeCotiis, Fitzpatrick, Cole & Giblin, LLP is appointed general Tax Appeal Special Counsel through May 31, 2024; and

BE IT FURTHER RESOLVED, that DeCotiis, Fitzpatrick, Cole & Giblin, LLP is appointed Tax Appeal Special Counsel for the defense of tax appeals associated with the "ON3" property (former Roche property); and

BE IT FURTHER RESOLVED, that aforesaid fees for services shall not exceed $20,000, without the adoption of a supplemental resolution by the Municipal Council; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute any contracts on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of this resolution and any resulting contacts shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

CERTIFICATION OF FUNDS:
Funds are available in
Account # Tax Assessor OE Subject to the Adoption of A 2024 Municipal Budget

Joseph Kunz, CFO Date: 3/08/2024

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 184-24

ITEM NAME: Resolution Awarding Contract to DeCotiis, FitzPatrick, Cole & Giblin LLP, for General Environmental Counsel Services - April 1, 2024 - May 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/22/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO DE COTIIS, FITZPATRICK, COLE & GIBLIN, LLP, FOR GENERAL ENVIRONMENTAL COUNSEL SERVICES APRIL 1, 2024 - MAY 31, 2024

WHEREAS, the City of Clifton requires the services of environmental counsel to perform certain legal services for the City of Clifton in connection with various matters to assist the City's Licensed Site Remediation Professional (LSRP); and

WHEREAS, DeCotiis, Fitzpatrick, Cole & Giblin, LLP of Paramus, NJ, have been providing legal services for the City of Clifton in a satisfactory manner.

WHEREAS, the DeCotiis firm is agreeable to providing said general environmental counsel services for the term at the rate of $175.00 per hour, not to exceed $5,000.00 for the term of the contract, without a supplemental resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq*., and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract (in combination with other matters) is expected to be in excess of $17,500.00 for the term; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

A contract for professional general environmental counsel services, in the form as approved by the Clifton Law Department, is awarded to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, effective April 1, 2024 through May 31, 2024, the rate to be paid for said services is $175.00 per hour, not to exceed $5,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	De Cotiis, Fitzpatrick, Cole & Giblin, LLP of Paramus, NJ
Services:	Environmental Counsel Services
Project:	Various Sites

Amount: $175 per hour, not to exceed $5,000 for the contract term
Term: April 1, 2024 - May 31, 2024

Adopted: April 2, 2024
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Are Available in
Account # Funding 2024 Budget Adoption

Joseph Kunz, CFO Date: 3/27/2024

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 185-24

ITEM NAME: Resolution Authorizing Renewal of Contracts for Prosecution of Disciplinary Matters Against Employees of the City of Clifton - April 1, 2024 - May 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/22/2024	Cover Memo

RESOLUTION AUTHORIZING RENEWAL OF CONTRACTS FOR PROSECUTION OF DISCIPLINARY MATTERS AGAINST EMPLOYEES OF THE CITY OF CLIFTON
APRIL 1, 2024 - MAY 31, 2024

WHEREAS, the Council wishes to authorize contracts to the attorneys listed below to have them available to assist on an as-needed basis with the prosecution of disciplinary matters against employees of the City of Clifton for the term of April 1, 2024 through May 31, 2024; and

WHEREAS, the contracts shall be at the fees as set forth below:

Firm	**Fees**
Michael Montanari, Esq. Montanari Law Group, LLC	$150 per hour
Charles Festa, Esq. Law Offices of Charles C. Festa, III	$150 per hour
Richard A. Gantner, Esq. Cleary, Giaccobbe	$150 per hour

WHEREAS, it would be in the best interest of the City to continue to have the aforesaid attorneys available to prosecute the disciplinary charges;

NOW, THEREFORE, BE IT RESOLVED, that the renewal of professional services contracts as stated above is authorized; and

BE IT FURTHER RESOLVED, that the retention and renewal of the aforesaid professionals shall not exceed $5,000.00 per annum without the approval of the Municipal Attorney, and shall not exceed $10,000 per annum without the adoption of a supplemental resolution by the Municipal Council and the aforesaid fees shall be subject to the provisions of Section 31-1 of the Code of the City of Clifton; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute any contracts on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of this resolution and any resulting contacts shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

Certification of Funds:
Funds Are Available in Pending Budget Adoption
Account #Funds Are Available in Account Personnel - Legal Fees

3/22/2024
Joseph Kunz, CFO Date:

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 186-24

ITEM NAME: Resolution Awarding Contract to DeCotiis, FitzPatrick, Cole & Giblin, LLP for Legal Services in Connection with Redevelopment of Former Hoffman-La Roche Property for the Term 3/16/24 Through 5/31/24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/27/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO DE COTIIS, FITZPATRICK, COLE & GIBLIN, LLP, FOR LEGAL SERVICES IN CONNECTION WITH REDEVELOPMENT OF FORMER HOFFMAN-LA ROCHE PROPERTY FOR THE TERM 3/16/24 THROUGH 5/31/24

WHEREAS, on March 15, 2022, the Municipal Council adopted a resolution awarding a professional legal services contract to the law firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP for the provision of legal services in connection with the redevelopment of the Hoffman-La Roche site, for the period March 17, 2023 thru March 16, 2024; and

WHEREAS, the firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP has provided satisfactory services to the City of Clifton and the Municipal Council wishes to extend their contract for the period March 16, 2024 through May 31, 2024, for the fee of $215.00 per hour, the total fee not to exceed $20,000.00 for the term of the contract; and

WHEREAS, any fee in excess of $20,000.00 for the contract term shall require the approval of the Municipal Council and the adoption of a supplementary resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract in the aggregate is expected to be in excess of $17,500.00, and the duration of the contract is from March 16, 2024 through May 31, 2024; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

1. A contract for professional redevelopment legal counsel services, in the form as approved by the Clifton Law Department, is awarded to DeCotiis, FitzPatrick, Cole & Giblin, of Paramus, NJ, for the period 3/16/24 - 5/31/24, at a fee of $215.00 per hour, not to exceed $20,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

2. The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

3. The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

4. The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

5. The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	DeCotiis, FitzPatrick, Cole & Giblin, LLP, Paramus, NJ
Services:	Redevelopment Counsel Services
Project:	Hoffman-La Roche Property Redevelopment
Amount:	$215/hr/not to exceed $20,000.00
Term:	3/16/24 - 5/31/24

Adopted: April 2, 2024
Nancy Ferrigno, City Clerk

CERTIFICATION OF FUNDS:

Funds are Available for Payment
of Redevelopment Counsel Services
Account # IN THE ADOPTED 2024 Municipal Budget

_____
Joseph Kunz, CFO Date

Adopted: April 2, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 187-24

ITEM NAME: Resolution Authorizing Acceptance of Grant from the Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust (Grant No. 2022.2024 United States Animal Quarantine Station)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/25/2024	Cover Memo

RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FROM THE PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND OF THE NEW JERSEY HISTORIC TRUST (GRANT NO. 2022.2024 UNITED STATES ANIMAL QUARANTINE STATION)

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that authorization is hereby given for acceptance of a grant in the sum of $453,600 from The Preserve New Jersey Historic Preservation Fund of the New Jersey Historic Trust, Grant No. 2022.2024 for the following project: United States Animal Quarantine Station.

BE IT FURTHER RESOLVED, that Mayor Raymond Grabowski is authorized to execute a grant agreement with the State of New Jersey in an amount up to that awarded for the proposed project and the seal the grant agreement.

Adopted: April 2, 2024

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 188-24

ITEM NAME: Resolution Awarding Contract to DeCotiis, FitzPatrick, Cole & Giblin LLP for Special Counsel Services in Connection with Affordable Housing Litigation Through May 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/28/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO DE COTIIS, FITZ PATRICK, COLE & GIBLIN LLP, FOR SPECIAL COUNSEL SERVICES IN CONNECTION WITH AFFORDABLE HOUSING LITIGATION THROUGH MAY 31, 2024

WHEREAS, the City of Clifton requires the services of special counsel to perform certain legal services for the City of Clifton in connection with Affordable Housing; and

WHEREAS, DeCotiis, FitzPatrick, Cole & Giblin LLP of Paramus, NJ, has previously handled the declaratory judgment action as required by the decision of the New Jersey Supreme Court and also previously handled the action to approve the City's spending plan as well as other services in connection with Affordable Housing; and

WHEREAS, their services are again required through May 31, 2024; and

WHEREAS, the services shall be rendered at the same rate of $175.00 per hour and not to exceed $10,000.00 for the contract term without the approval of the Municipal Council and the adoption of a supplementary resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract (in combination with other matters) is expected to be in excess of $17,500.00, and the duration of the contract is from January 1, 2024 to May 31, 2024; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

I. A contract for professional special counsel services in connection with Affordable Housing, in the form as approved by the Clifton Law Department, is awarded to DeCotiis, FitzPatrick, Cole & Giblin LLP, through May 31, 2024 and the rate to be paid for said services is $175.00 per hour, not to exceed $10,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

II. The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

III. The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

IV. The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

CERTIFICATION OF FUNDS:
Funds are available in
Account # COAH Trust Fund

Joseph Kunz, CFO Date: 3/28/2024

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 189-24

ITEM NAME: Resolution Designating April 5, 2024 Through May 3, 2024 as "Paint the Town Purple Month" and May 4, 2024 as "Relay for Life Day" in the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/6/2024	Cover Memo

RESOLUTION DESIGNATING APRIL 5, 2024 THROUGH MAY 3, 2024 AS "PAINT THE TOWN PURPLE MONTH" " AND MAY 4, 2024 AS "RELAY FOR LIFE DAY" IN THE CITY OF CLIFTON

WHEREAS, the American Cancer Society is dedicated to eliminating cancer by saving lives, and preventing cancer through research, education, advocacy and service;

WHEREAS, the Relay for Life is a community event that allows participants from all walks of life to join together in the fight against cancer; and

WHEREAS, the annual event brings people together to celebrate the lives of those who have battled cancer, remember loved ones lost, and empower individuals to fight back against this disease; and

WHEREAS, during the months of April and May, the Relay for Life participants will "Paint the Town Purple" to raise awareness in the community on the need for a cure; and

WHEREAS, the American Cancer Society's Annual Relay for Life of Clifton will be held at the Clifton Stadium on May 4, 2024, the theme of the event being: "80's Slumber Party";

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Members of the Municipal Council of the City of Clifton, that we join in the "PAINT THE TOWN PURPLE" campaign during the months of April and May, and designate May 4, 2024, as

RELAY FOR LIFE DAY IN THE CITY OF CLIFTON
"80's SLUMBER PARTY"

and we encourage all citizens to participate in this worthy event and to contribute to its success in any way possible.

Adopted: April 2, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 190-24

ITEM NAME: Resolution Authorizing Award to and Execution of a Professional Service Contract with Jill A. Hartmann, PP, AICP for CARE Act Funding/HUD Compliance in Connection with the City of Clifton Community Development Block Grant Program

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	3/26/2024	Cover Memo

RESOLUTION AUTHORIZING AWARD TO AND EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH JILL A. HARTMANN, PP, AICP FOR CARE ACT FUNDING/HUD COMPLIANCE IN CONNECTION WITH THE CITY OF CLIFTON COMMUNITY DEVELOMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Clifton Community Development Department requires professional planning services in connection with Cares Act Funding/HUD compliance; and

WHEREAS, a proposal was received by the current planner, Jill A. Hartmann, PP, AICP dated March 8, 2024; and

WHEREAS, after reviewing the proposal, the Municipal Council wishes to award a contract to Jill A. Hartmann, PP, AICP for professional planning services, in accordance with her proposal dated March 8, 2024; and

WHEREAS, such services constitute "Professional Services" with the ambit of N.J.S.A. 40A:11-5 and may be awarded without public advertising for bids and bidding therefore; and

WHEREAS, the value of the contact is determined to be in excess of $17,500.00 and the term of the contract is continued upon the previous contract ending on May 18, 2023 and continuing through May 18, 2025; and

WHEREAS this award is of non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Business Entity Disclosure Certification has been previously received from Jill A. Hartmann and is incorporated in the contract award hereby, along with the Determination of Value; and

NOW, THEREFORE, BE IT RESOLVED that a professional planning services contract is hereby awarded to Jill A. Hartmann, PP, AICP of Mahwah, NJ for the amount not to exceed $40,000.00 as set forth above and in accordance with her proposal dated March 8, 2024; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for the inspection at the office of the City Clerk of the City of Clifton.

CERTIFICATION OF FUNDS:
Funds are available in Account $17-201-20-112-048

Thomas Kotulak, CDBG Accountant

Adopted: April 2, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: L- 1

ITEM NAME: Mandi House
RECOMMENDATION:

SUMMARY:
Mandi House, Inc
t/a Mandi House
248B Lakeview Ave., Clifton, NJ 07011
Preliminary Approval
Restaurant - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Mandi House - Preliminary Res	3/25/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **MANDI HOUSE INC.**

T/A **MANDI HOUSE**

ADDRESS **248B LAKEVIEW AVE CLIFTON, NJ 07011**

TYPE OF FOOD ESTABLISHMENT INTENDED **RESTAURANT-CONTINUED USE**

FORMERLY OR NEW **MR. FALAFEL**

ZONE **B-C**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Sushi Maru Express
RECOMMENDATION:

SUMMARY:
Sushi Maru Express, Inc.
t/a Sushi Maru Express
476 Allwood Rd., Clifton, NJ 07012
Preliminary Approval
Caterer - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Sushi Maru Express	3/26/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **SUSHI MARU EXPRESS, INC.**

T/A **SUSHI MARU EXPRESS**

ADDRESS **476 ALLWOOD RD CLIFTON, NJ 07012**

TYPE OF FOOD ESTABLISHMENT INTENDED **CATERER-CONTINUED USE**

FORMERLY OR NEW **SIMPLY SUSHI**

ZONE **B-D**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 3

ITEM NAME: Pete's Liquors
RECOMMENDATION:

SUMMARY:
Heena NJ, LLC
t/a Pete's Liquors
383 Valley Rd., Clifton, NJ 07013
Final Approval
Grocery - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Pete's Liquors - Final Res	3/26/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **HEENA NJ LLC**

T/A PETE'S LIQUORS

for permission to conduct a: **GROCERY-CONTINUED USE**

for a period ending January 31, 2024 on the premises known as:

383 VALLEY RD CLIFTON, NJ 07013

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK