

**CITY OF CLIFTON
CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES OF JANUARY 5, 2016**

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Court Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:00 P.M. CALL OF ROLL

Mayor Anzaldi called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and also that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2016 which was published as legal advertisements in the Herald News on December 10, 2015 and was additionally given to the Clifton Journal, Herald News and The Record. Further notice of this meeting was given on Friday prior to the meeting to the Clifton Journal, Herald News and The Record and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Eagler	(PE)
Councilman Gibson	(BG)
Councilman Grabowski	(RG)
Councilman Hatala	(SH)
Councilman Kolodziej	(JK)
Councilwoman Murphy	(LM)
Mayor Anzaldi	(JA)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Dave Bruins; City Clerk, Nancy Ferrigno; Deputy City Clerk, Michele Butler

INVOCATION

Rabbi Mark – Clifton Jewish Center

PLEDGE TO THE FLAG

APPROVAL OF MINUTES

Upon Motion made by Councilman Hatala, seconded by Councilman Kolodziej and passed on roll call vote, the Minutes of the Workshop, Executive Session and Regular Meeting of December 15, 2015 were approved.

Minutes of Executive Session of December 1, 2015
Minutes of Workshop Meeting of December 15, 2015
Minutes of Regular Meeting of December 15, 2015
Minutes of Executive Session of December 15, 2015

COMMUNICATIONS FROM THE CITY MANAGER

- C-1 Ronald Pressler from part-time to full time Fire Prevention Specialist at \$32,229.23 annually, effective 12/01/2015.
- C-2 Raymond Davidoski, Senior Mechanic D.P.W. returned from disability leave of absence effective 12/09/2015.

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COMMUNICATIONS – MEETING MINUTES

C- 3 Minutes of North Jersey District Water Supply Commission of November 18, 2015
C- 4 Minutes of Passaic Valley Water Commission of November 24, 2015
C- 5 Minutes of Board of Adjustment of December 16, 2015

ORDINANCES - SECOND READING

None

ORDINANCE - FIRST READING

A. Introduction of Ordinance 7265-16

An Ordinance to Amend, Revise and Supplement C. 6 of the Code of the City of Clifton, Entitled “Advisory Beautification Committee” (Revises Composition of Board to Add 2 Alternate Members)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Hatala, seconded by Councilman Kolodziej, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

B. Introduction of Ordinance 7266-16

An Ordinance to Amend Ordinance No. 7232-15, Passed on August 5, 2015, Entitled "An Ordinance to Amend, Revise & Supplement C. 439 of the Code of the City of Clifton, Entitled "Vehicles & Traffic," More Particularly Sect. 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" [Adds 13 Restricted Handicapped Spaces]," (Amends Permit Number for 44 Vernon Ave)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Gibson seconded by Councilman Hatala, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

C. Introduction of Ordinance 7267-16

An Ordinance to Amend, Revise & Supplement C. 439 of the Code of the City of Clifton, Entitled "Vehicles & Traffic," More Particularly Sect. 439-13 Thereof, Entitled "Parking Prohibited at all Times on Certain Streets" (Deletes Locations on Dwas Line Road; Adds Both Sides of Dwasline Road for Entire Length; Adds Knollwood Terrace)

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The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Hatala seconded by Councilman Grabowski, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

D. Introduction of Ordinance 7268-16

An Ordinance to Amend, Revise & Supplement C. 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets," More Particularly Sect. 349-2 Thereof, Entitled "Restricted Streets" (Establishes Permit Parking on North Side of Pino Court)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Hatala seconded by Councilwoman Murphy, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

E. Introduction of Ordinance 7269-16

An Ordinance to Amend, Revise & Supplement C. 439 of the Code of the City of Clifton, Entitled "Vehicles & Traffic," More Particularly Sect. 439-11 Thereof, Entitled "Parking Time Limited on Certain Streets" (Adds Portion of Pino Court)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Eagler seconded by Councilman Hatala, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

F. Introduction of Ordinance 7270-16

An Ordinance to Amend, Revise & Supplement C. 99 of the Code of the City of Clifton, Entitled "Salaries & Compensation," More Particularly Article VI Thereof, Entitled "Confidential Officials & Employees," Section 99-34, Entitled "Minimum & Maximum Salaries Fixed" (Amends Compensation for Personnel Officer)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Hatala seconded by Councilman Grabowski, and carried by roll call vote.

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(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

G. Introduction of Ordinance 7271-16

An Ordinance to Amend, Revise & Supplement C. 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation," More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees," Sect. 99-34, Entitled "Minimum & Maximum Salaries Fixed" (Amends Compensation for City Manager)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Eagler seconded by Councilman Gibson, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

H. Introduction of Ordinance 7272-16

An Ordinance to Amend, Revise & Supplement C. 99 of the Code of the City of Clifton, Entitled "Salaries & Benefits," More Particularly Art. VI Thereof, Entitled "Confidential Officials & Employees," and More Particularly Sect. 99-34 Thereof, Entitled "Minimum & Maximum Salaries Fixed" (Amends Maximum Salary of Police Chief)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Hatala seconded by Councilman Kolodziej, and carried by roll call vote.

(6-0-1-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye. Councilman Gibson abstained.

It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

I. Introduction of Ordinance 7273-16

An Ordinance to Amend, Revise & Supplement C. 85 of the Code of the City of Clifton, Entitled "Recreation, Advisory Board of" (Adds One Additional Alternate Member to Committee)

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Eagler seconded by Councilwoman Murphy, and carried by roll call vote.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye. Councilman Gibson abstained.

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It was regularly moved, seconded and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 19, 2016 at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

CITY MANAGER PRIVILEGE

City Manager, Dominick Villano wished everyone a Happy New Year. He stated that he is focusing on 2016 budget and will call for a budget meeting with all departments in the near future. He introduced and welcomed the new Personnel Officer, Paula Cozzarelli. Mr. Villano explained that major construction projects on streets will be postponed until the spring due to cold weather with the exception of emergencies and potholes. Mr. Villano will contact the state or county regarding any potholes on streets that belong to them.

FLOOR TO MEMBERS OF THE PUBLIC

Ellen Delosh, 547 Clifton Avenue, spoke about a recent letter she received from The Freedom Alliance. She thanked the DPW for a job well done clearing leaves. She also thanked the Fire Department for responding to a carbon monoxide alarm at her residence.

With no one else wishing to be heard, a Motion was made by Councilman Hatala, seconded by Councilman Eagler, and passed on roll call vote, to close public session.

COUNCIL PRIVILEGE

Councilman Eagler

Councilman Eagler wished everyone a Happy New Year. He also congratulated all the new members of the Clifton Board of Education. Councilman Eagler thanked everyone who donated to those in need around the holidays. He asked City Manager, Dominick Villano, if there was a schedule in place to pick up discarded Christmas trees. Mr. Villano stated that they were being picked up and Mayor Anzaldi suggested following the regular vegetative waste schedule. Councilman Eagler suggested that the City look into a program currently in place in Linden, NJ where Special Improvement Districts are being created in order to obtain grant money. He wished all who celebrate under the Julian Calendar a Merry Christmas.

Councilman Kolodziej

Councilman Kolodziej complimented the program put in place by the DPW where door hangers are left at residences which explain what work was completed or needs to be done and includes DPW contact information. He also complimented City Manager, Dominick Villano, on the hiring Sergio Panunzio as DPW Director, who Councilman Kolodziej feels is a customer-service oriented individual and is much needed for the City. He mentioned that the Clifton High School softball Tricky Tray and Beefsteak will be held on February 5, 2016. He also mentioned that the Christopher Columbus Middle School will hold a Celebrity Basketball Game which will be held on January 8, 2016 at Clifton High School. Councilman Kolodziej offered his condolences to the Looney family on the passing of Edward Looney.

Councilman Grabowski

Councilman Grabowski wished everyone a happy and healthy New Year. He stated that there was a street light out on the Allwood Circle Flag. He contacted Freeholder Bruce James and thanked him for getting the light back in working order so quickly. He welcomed back Pat Doremus, DPW Supervisor, on his return from sick leave and thanked him for filling in for James DeLillo of the DPW while he is out on sick leave.

Councilman Hatala

Councilman Hatala stated that the Economic Development Committee meets on the third Thursday of the month. He will be receiving year-end report from Harry Swanson (Economic

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Development) shortly. He stated that the City ratable and job base grew in 2015. Councilman Hatala stated the Bond Advisory Committee will be meeting in the next few weeks and will discuss 2016 projects and refinancing existing bonds. Councilman Hatala stated the City saved two million dollars in debt service by prudent refinancing of bonds. He mentioned that a Fire Committee meeting needs to be scheduled in the near future. He wished a Merry Christmas to the Orthodox community. Councilman Hatala expressed his condolences to the Looney family on the passing of Edward Looney. He welcomed the new Personnel Director, Paula Cozzarelli.

Councilman Gibson

Councilman Gibson thanked everyone who sent him and his family holiday cards. He wished everyone a Happy New Year. Councilman Gibson also discussed the possibility of snow this year and urged all citizens to park in their driveways so snow plows can get through. He asked that all citizens clean the snow from the aprons of their driveways and asked that everyone work together in the event of snow. Councilman Gibson asked City Manager, Dominick Villano, about a hole in the road which has developed on Strangeway Terrace. Mr. Villano replied that it will be cold patched and fixed permanently when the weather warms up. Councilman Gibson congratulated the 18U Baseball Team for winning a championship game. Councilman Gibson recommended that a resolution be presented for the U18 team for their victory.

Councilwoman Murphy

Councilwoman Murphy wished everyone a Happy New Year.

Mayor Anzaldi

Mayor Anzaldi congratulated the Clifton High School Marching Band on their second place win and the majorette on her first place win in their competition in Florida. He suggested presenting a resolution to the Clifton High School Marching Band for their accomplishments and mentioned that they will be having a Tricky Tray on January 15, 2016. Mayor Anzaldi spoke about how all the council members are working in harmony. He stated that people are still buying property in Clifton. He spoke about the planned medical school that will open in Clifton and said that it will be good for the City’s future. He stated that the council will look for more ways to receive grants and the City will continue to be maintained. He everyone wished a Merry Christmas and Happy New Year.

RESOLUTIONS

A Motion was made by Councilman Kolodziej, seconded by Councilman Hatala, and passed on roll call vote to move the group.

(7-0-0-0) Councilman Eagler, Councilman Gibson, Councilman Grabowski, Councilman Hatala, Councilman Kolodziej, Councilwoman Murphy and Mayor Anzaldi voted aye.

R001-16 Resolution to Approve Claims List Resolution for the January 5, 2016 City Council Meeting

**RESOLUTION TO APPROVE CLAIMS TO BE PAID
MEETING OF APRIL 21, 2015**

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	\$	2,313,978.57
Trust Escrow		
General Capital Fund	\$	28,420.00
Dog Trust	\$	
Trust Other	\$	56,940.77
Community Development	\$	52,424.87
Grant Fund	\$	100,579.04

Reserve for Housing		
Tax Title Lien Redemption	\$	29,948.60
Unemployment Trust Fund		
Revolving Loan Fund		
Section 8 Public Housing	\$	29,849.44
Self Insurance	\$	51,141.23
Police Extra Duty	\$	
COAH		
Fire Dedicated Penalties	\$	
Sewer Utility – Operating	\$	19,106.25
Sewer Utility – Capital	\$	
Library	\$	18,329.93
Developers Escrow	\$	
TOTAL CLAIMS	\$	2,700,718.70

R002-16 Resolution to Approve the 2016 City of Clifton Temporary Budget

CITY OF CLIFTON
2016 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2016; and,

WHEREAS, 26.25% of the total appropriations in the 2015 Municipal Budget, exclusive of any appropriations made for debt service, capital improvement fund, and public assistance is in the sum of \$26,432,882.96,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2016 Municipal Budget as follows:

<u>Department</u>	<u>Department Code</u>	<u>Amount</u>
See Attached Worksheets		
Total Temporary Budget Amendment:		<u>\$26,432,882.96</u>
<u>Debt Service Payments:</u>		
Capital Improvement Fund	01-201-44-901-323	\$ 250,000.00
Bond Principal	01-201-45-920-342	\$5,250,000.00
Bond Interest	01-201-45-930-344	\$1,900,000.00
NJ Green Acres Trust	01-201-45-940-348	\$ 25,000.00
Total Debt Service for the City:		<u>\$ 7,425,000.00</u>
Total Temporary Budget and Debt Service:		<u><u>\$33,857,882.96</u></u>

R003-16 Resolution to Approve the 2016 Clifton Sewer Utility Temporary Budget

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2016; and,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2016 Sewer Utility Budget as follows:

Total Temporary Budget Amendment: \$2,129,846.25

Bond Principal	07-201-45-920-342	\$1,120,000.00
Bond Interest	07-201-45-930-344	\$ 620,000.00
NJ Wastewater Trust	07-201-45-941-347	\$ 210,000.00

Total Temporary Budget and Debt Service: \$4,079,846.25

R004-16 Resolution to Approve the Cash Management Plan for 2016

WHEREAS, N.J.S. 40A:5-14, Local Fiscal Affairs Law, requires that each municipality adopt Cash Management Plan designed to assure the deposit, investment and proper disbursement of local funds;

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the City of Clifton does hereby adopt the following Cash Management Plan:

A. DESIGNATION OF DEPOSITORIES

The following institutions are designated as permissible depositories for the deposit of City funds:

BANCO POPULAR, North America	CAPITAL ONE
BANK OF AMERICA, N.A.	PNC BANK, National Association
ORITANI BANK	PROVIDENT SAVINGS BANK
BOILING SPRINGS SAVINGS BANK	INVESTORS SAVINGS BANK
HUDSON CITY SAVINGS BANK	SPENCER SAVINGS BANK, SLA
WELLS FARGO BANK, N.A.	TD BANK, N.A.
SANTANDER BANK, N.A.	VALLEY NATIONAL BANK

All depositories must conform to the Governmental Unit Deposit Protection Act ("GUDPA"), and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all City funds on deposit.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S. 40A:5-15, into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the City, shall be deposited in regular, non-interest bearing checking accounts unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the City and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge.

C. INVESTMENT INSTRUMENTS AND PROCEDURES

The City may purchase those investments permitted in N.J.S. 40A:5-15.1, which include:

- United States Treasury Bonds, Notes and Bills
- United States Government Agency and Instrumentality Obligations
- Bonds and other obligations of the City of Clifton
- Bonds and other obligations of the Clifton Board of Education
- Commercial Bank Deposits and Certificates of Deposit
- New Jersey Arbitrage Rebate Management Fund
- Savings Bank Deposits and Certificates of Deposit State of New Jersey Cash Management Fund

The City may purchase other obligations approved by the Division of Investment of the Department of Treasury for investment by local units.

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the City's fiscal year shall be permitted only if interest accrued on the investment is credited to the City at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for Certificates of Deposit will be

solicited of at least three designated depositories only if the amount available for investment is \$100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded. Where the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution's quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have the discretion to reject all bids.

D. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Municipal Council, except that the Chief Financial Officer shall have the authority to make disbursements prior to receiving the approval of the Municipal Council in extreme emergencies where the safety of the public is jeopardized. In addition, the following disbursements may be made prior to receiving approval of the Municipal Council:

County Taxes	Petty Cash Reimbursements
County Open Space Taxes	Postage
Debt Service	Purchase of Investments
Insurance Premiums	Salaries and Wages
Interfunds	School Taxes
Public Library Tax Levy	Self-Insurance Payments
Payroll Withholding Amounts	Special Improvement District Taxes
Passaic Valley Sewer Payments	State of NJ Pension Obligations

- Manual Checks as approved in writing by the City Manager

For disbursements relative to payroll tax withholding, the Municipal Council may authorize the use of a servicer to take possession of local unit funds and execute the disbursements of the City to the taxing authorities. Tasks to be performed by the servicer may include report preparation, calculation of withholding and direct deposit of payroll disbursements.

The Chief Financial Officer is designated the “approval officer” responsible for authorizing and supervising the activities of the servicer. In cases where the servicer takes possession of local unit funds for payment of payroll claims, the approval officer is charged with ensuring that payments are made on a timely basis by regularly securing third party confirmation of such.

Disbursements shall be executed via electronic wire transfer of funds by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the City in the form of increased investment income.

E. PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S. 40A:5-21. Individual reimbursements from the Petty Cash Fund shall not exceed \$45 per item. The following Petty Cash Funds shall be maintained:

Office of the City Manager	\$100
Department of Finance	\$500
Recreation	\$200

F. BONDING

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer	Tax Collector	Municipal Treasurer
Court Director	Municipal Court Judge	

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

G. COMPLIANCE

The Cash Management Plan of the City of Clifton shall be subject to the approval of the City's Legal Counsel, and shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

As stated in N.J.S. 40A:5-14, the official(s) charged with the custody of City funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If, at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

R005-16 Resolution Approving and Ratifying Award of Emergency Sanitary Sewer
Repairs at DeMott Ave & Westervelt Pl

RESOLUTION AUTHORIZING AND RATIFYING SANITARY SEWER
EMERGENCY SERVICES AT DEMOTT AVENUE AND WESTERVELT PLACE

WHEREAS, a report, dated December 23, 2015 was submitted to the City Manager by City Engineer Michael J. Lardner, which indicated the need for emergency work to the sanitary sewer at the intersection of DeMott Avenue and Westervelt Place; and

WHEREAS, the report notes that the sewer crew called out on the emergency situation was unable to relieve the blockage due to a broken sanitary sewer pipe, and needed to be excavated and repaired; and

WHEREAS, because of the emergent nature of the sewer blockage, which would have impacted the health, safety and welfare of the public, it was necessary to engage the services of Montana Construction, Inc. of Lodi, New Jersey to cope with the emergency conditions, all without the necessity of formal bidding for services; and

WHEREAS, the emergency was abated by the replacement of approximately 10' of pipe and restoration of the trench; and

WHEREAS, The City Engineer recommends an expenditure to cover the cost of the work at this location, and this Governing Body wishes to approve and ratify the emergency services and the expenditure of funds:

NOW THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that the emergency sanitary sewer work performed at DeMott Avenue and Westervelt Place by Montana Construction, Inc. is hereby approved and ratified, and an amount not to exceed \$15,000.00 is authorized to be allocated to this project.

R006-16 Resolution Authorizing the Issuance of Change Order No. 1 and Final - Roof
Replacement at the Clifton Animal Shelter - RF Knapp Construction Co., LLC

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**RESOLUTION AUTHORIZING THE ISSUANCE OF
CHANGE ORDER NO. 1 AND FINAL
ROOF REPLACEMENT AT THE CLIFTON ANIMAL SHELTER
RF KNAPP CONSTRUCTION CO., LLC**

WHEREAS, the City of Clifton did adopt a Resolution awarding a contract to RF KNAPP CONSTRUCTION LLC. of CLIFTON, NJ, for the performance of certain public work and the furnishing of material, labor and equipment for ROOF REPLACEMENT AT THE CLIFTON ANIMAL SHELTER; and

WHEREAS, regulations, adopted by the Local Finance Board of the State of New Jersey, and dealing with "Contract Change Order" open-end contracts, etc., became effective on April 15, 1977; and

WHEREAS, the City Engineer has requested that an amendment be made to the contract awarded to RF KNAPP CONSTRUCTION LLC, as authorized by Resolution said being necessary for the proper completion of the project job; and

WHEREAS, the City of Clifton desires to comply with said regulations, and to the end herewith files with the Governing Body a report of the Engineering Department stating the facts involved and indicating that the proposed contract Change Order is necessary and should be approved and allowed; and

WHEREAS, the Chief Financial Officer has certified the availability of sufficient funds for the amendatory change for which authorization is requested in the amount of \$504.00 a 2.36% INCREASE;

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton that the said amendatory Change Order be and the same is hereby ratified and payment therefore is hereby approved.

R007-16 Resolution Rejecting Bids for the Vehicle Storage Building at DPW Complex

**RESOLUTION REJECTING BIDS FOR THE VEHICLE STORAGE BUILDING AT
DPW COMPLEX**

WHEREAS, the Mayor and Council of the City of Clifton authorized bids to be solicited for the VEHICLE STORAGE BUILDING AT DPW COMPLEX with a return date of Tuesday, December 22, 2015; and

WHEREAS, seven (7) bids were received, ranging from \$1,135,000.00 to \$1,673,300.00, the lowest submitted by ML, Inc., of Passaic, New Jersey in the amount of \$1,135,000.00; and

NOW, THEREFORE, BE IT RESOLVED; that in accordance with the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-13.2, all seven (7) bids received on December 22, 2015 for the VEHICLE STORAGE BUILDING AT DPW COMPLEX be rejected for the following reasons:

The bids received both exceed the engineer's cost estimate and also substantially exceed the budgeted appropriation; and

THEREFORE, sufficient funds are not available for the award of a contract; and

BE IT FURTHER RESOLVED; that the City Clerk is hereby authorized and directed to return the bid bonds placed on deposit with said bid to the respective bidders.

R008-16 Resolution Awarding Contract for the Installation of a New Furnace and A/C System at the Animal Shelter

RESOLUTION AWARDING CONTRACT FOR THE INSTALLATION OF A NEW FURNACE AND A/C SYSTEM AT THE ANIMAL SHELTER

WHEREAS, in an effort to ensure compliance with the Local Public Contracts Law N.J.S.A. 40A:11-6.1, the Health Department solicited quotations for the installation of a new furnace and a/c system at the Animal Shelter; and

WHEREAS, the following quotes were received:

1. Garden State A/C & Heating - \$ 12,000
2. Byram HVAC - \$13,300
3. Gerald DeLuisi - \$14,375

WHEREAS, after a review of the submitted quotes, it appears that the quote received by Garden State A/C & Heating, in the amount of \$12,000, is the most responsible and advantageous (price and other factors considered) for the City of Clifton; and

NOW, THEREFORE, BE IT RESOLVED, that the contract for the installation of a new furnace and a/c system at the Animal Shelter is hereby awarded to Garden State A/C & Heating, 11 Adams Street, Clifton, NJ 07011 in the amount of \$12,000; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute contract, upon approval by the Law Department.

R009-16 Resolution Authorizing the Purchase of Computers (In Connection with the Police Department's Dispatch Center Upgrade) Off the NJ State Purchasing Program Pursuant to NJSA 40A:11-12a

RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTERS (IN CONNECTION WITH THE POLICE DEPARTMENT’S DISPATCH CENTER UPGRADE) OFF THE NEW JERSEY STATE PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Mayor and Municipal Council approved the Police Department’s request to update the Dispatch Center in the 2013 Capital Plan; and

WHEREAS, the Technical Services Division requests authorization to purchase new computers for the Dispatch Center from Dell, Inc. off of New Jersey State Contract #89967 in the amount of \$11,000.52; and

WHEREAS, the City of Clifton, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the governing body wishes to authorize the above-mentioned purchases and delegate the power to make the same to the following named official: Robyn Esposito, Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council hereby approves and authorizes the aforementioned purchase from Dell, Inc., One Dell Way, Round Rock, TX 78682 off of New Jersey State Contract #89967 in the amount of \$11,000.52; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton; and

January 5, 2016

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R010-16 Resolution Authorizing Purchase of Ultra Low Sulfur Diesel (ULSD) Off the NJ State Contract Purchasing Program Pursuant to NJSA 40A:11-12a

RESOLUTION AUTHORIZING PURCHASE OF ULTRA LOW SULFUR DIESEL (ULSD) OFF THE NEW JERSEY STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton is in need of and desires to purchase Ultra Low Sulfur Diesel (ULSD); and

WHEREAS, N.J.S.A. 40A:11-12 authorizes the purchase of any materials, supplies or equipment under New Jersey State Contract entered on behalf of the State by the Division of Purchase and Property in the Department of Treasury without the necessity for public bidding; and

WHEREAS, National Terminal's New Jersey State Contract #A82768 (T-1845) has been awarded a third extension for a period of one year from November 1, 2015 and ending on October 31, 2016; and

WHEREAS, the markup charge for Passaic County is \$.0292; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: Robyn Esposito, Purchasing Agent upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from National Terminal, Inc., 175 Orange Street, Newark, NJ 07103 off of New Jersey State Contract #A-82768 (T-1845) at a cost not to exceed \$500,000 for year 2016 without the adoption of a supplemental resolution.

R011-16 Resolution Authorizing Purchase of Fuel Oil #2 (Heating) Off the NJ State Contract Purchasing Program Pursuant to NJSA 40A:11-12a

RESOLUTION AUTHORIZING PURCHASE OF FUEL OIL #2 (HEATING) OFF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton is in need of and desires to purchase Fuel Oil #2 (Heating) for the following locations, as needed:

- Fire Headquarters
- Barn (B4)
- Recreation Center (Until converted to natural gas)

WHEREAS, N.J.S.A. 40A:11-12 authorizes the purchase of any materials, supplies or equipment
+under New Jersey State Contract entered on behalf of the State by the Division of Purchase and Property in the Department of Treasury without the necessity for public bidding; and

WHEREAS, the cost of Fuel Oil #2 (Heating) is determined based on the Oil Price Daily posting; and

January 5, 2016

WHEREAS, Finch Fuel Oil Co., Inc., 648 Schuyler Avenue, Kearny, NJ 07032 has been awarded State Contract #A81397 for the markup delivery cost of \$.0571; and

WHEREAS, said contract expires on June 30, 2016; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegates the power to make the same to the following named official: Robyn Esposito, Purchasing Agent upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Finch Fuel Oil Co., Inc., 648 Schuyler Avenue, Kearny, NJ 07032 off the NJ State Contract # 81397 (T-0077), at a cost not to exceed \$20,000 for 2016without the adoption of a supplemental resolution.

R012-16 Resolution to Purchase Rock Salt Off the Passaic County Cooperative Winter Products Bid #1

**RESOLUTION TO PURCHASE ROCK SALT
OFF THE PASSAIC COUNTY COOPERATIVE WINTER PRODUCTS BID #1**

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for the Passaic County Cooperative Winter Products bid for the County of Passaic in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, Atlantic Salt, Inc. was the winning bidder for the Winter Products Bid Item #1 Rock Salt at \$65.95 per ton; and

WHEREAS, the contract period will be from December 1, 2015 through November 30, 2016; and

WHEREAS, as the City is a member of the Passaic Cooperative Pricing System, the Department of Public Works wishes to purchase Rock Salt, on an as-needed basis, pursuant to the Passaic County Cooperative Winter Product Bid Item #1; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Council wishes to authorize the aforesaid mentioned purchase and delegate the power to make the same to the following named official: Robyn Esposito, Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforesaid mentioned purchase, on an as-needed basis, pursuant to the terms and conditions of the Passaic County Cooperative Winter Bid Item #1, from Atlantic Salt, Inc., 134 Middle Street, Ste. 210, Lowell, MA 01852 at \$65.95 per ton; and

BE IT FURTHER RESOLVED, that based on prior years usage, this contract should not exceed \$500,000 for the contract term of December 1,2015 through November 30, 2016 without the adoption of a supplemental resolution; and

BE IT FURTHER RESOLVED, no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R 013-16 Resolution Awarding Contract to Jen Electric Off of Morris County Cooperative Pricing Contract #37: Traffic Signal Maintenance & Repairs

January 5, 2016

**RESOLUTION AWARDING CONTRACT TO JEN ELECTRIC
OFF OF MORRIS COUNTY COOPERATIVE PRICING CONTRACT #37:
TRAFFIC SIGNAL MAINTENANCE & REPAIRS**

WHEREAS, the Police Department requests the services from Jen Electric, Inc. for traffic signal maintenance and repairs from January 1, 2016 through June 30, 2016; as needed and

WHEREAS, Jen Electric has been awarded Morris County Cooperative Contract #37 - Traffic Signal Maintenance & Repairs based on the rates listed on the Notification of Award Contract period: Two Years: July 1, 2014 – June 30, 2016; and

WHEREAS, the City is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Council wishes to authorize the aforesaid mentioned purchase and delegate the power to make the same to the following named official: Robyn Esposito, Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned award of contract to Jen Electric, Inc., 631 Morris Avenue, Springfield, NJ 07081, based on the terms outlined in the Morris County Cooperative Pricing Contract in an amount not to exceed \$25,000 without the adoption of a supplemental Resolution; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said service contract upon approval by the Law Department; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R 014-16 Resolution Authorizing Purchases Off of the NJ State Contract and Cooperative Purchasing Contracts Pursuant to NJSA 40A:11-10, NJSA 40A:11-12a, and NJAC 5:34-7.1 et seq.

**RESOLUTION AUTHORIZING PURCHASES OFF OF THE
NEW JERSEY STATE CONTRACT AND COOPERATIVE PURCHASING
CONTRACTS PURSUANT TO N.J.S.A. 40A:11-10, N.J.S.A. 40A:11-12A, and
N.J.A.C. 5:34-7.1 et seq.**

WHEREAS, the City of Clifton pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.1 et seq., may by resolution and without advertising for bids, purchase any goods and/or services off the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and, as well as, through Cooperative Purchasing Contracts of which the City is an authorized member; and

WHEREAS, the City of Clifton has the need on a timely basis to purchase goods and/or services utilizing New Jersey State contracts as well as Cooperative Purchasing contracts; and

WHEREAS, the City of Clifton intends to enter into New Jersey State contracts as well as Cooperative Purchasing contracts by means of this resolution and properly executed contracts, which shall be subject to the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, this resolution does not alter the Municipal Council's Rules of Order No. 4, which states that the City Manager shall incur no expense exceeding \$12,000 except where authorized by law or the Municipal Council, which remains in effect; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.* and N.J.A.C. 5:34-7.1 *et seq.* the Mayor and Municipal Council of the City of Clifton hereby authorizes the Purchasing Agent to purchase goods and/or services through the New Jersey State contract as well as through Cooperative Purchasing contracts of which the City is an authorized member pursuant to all applicable conditions of the individual State and Cooperative contracts and the Municipal Council’s Rules of Order; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the City of Clifton, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods and/or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer;

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R015-16 Resolution Awarding Contract for Police Officer Scheduling System (POSS)
Annual Maintenance and Support

**RESOLUTION AWARDING CONTRACT FOR POLICE OFFICER SCHEDULING
SYSTEM (POSS) ANNUAL MAINTENANCE AND SUPPORT**

WHEREAS, on December 15, 2015, the Mayor and Council approved Action Item 13 (A-13) titled “Police Officer Scheduling System – Software as a Service (POSS) 2016 Annual Maintenance Agreement (Police Dept.)”; and

WHEREAS, the total amount for the Annual Maintenance and Support for the term of February 1, 2016 through January 31, 2017 is \$18,090.00; and
WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.4 *et seq.*; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Visual Computer Solutions and is incorporated in the contract awarded hereby; and

NOW, THEREFORE, BE IT RESOLVED, that the contract for Police Scheduling System (POSS) Annual Maintenance and Support be awarded to Visual Computer Solution, Inc. 4400 US Highway 9 South, Suite 3500, Freehold, NJ 07728 in the total amount of \$18,090.00; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that this resolution and the contract be kept on file and available for public inspection in the Office of the City Clerk; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R016-16 Resolution Awarding Professional Bond Counsel Services Contract to Wilentz,
Goldman & Spitzer for 2016

**RESOLUTION AWARDING PROFESSIONAL BOND COUNSEL SERVICES
CONTRACT TO WILENTZ, GOLDMAN & SPITZER FOR 2016**

January 5, 2016

WHEREAS, the City of Clifton requires professional bond counsel services for calendar year 2016; and

WHEREAS, after reviewing the proposals, the Chief Financial Officer wishes to award a contract to Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey for the provision of said services, in accordance with its proposal dated December 22, 2015; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefore under N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00, and the duration of the contract is until the services are completed; and

WHEREAS, the Business Entity Disclosure Certification has been received from the accountant and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the City will make payment to Bond Counsel for services rendered in accordance with the following schedule:

For services rendered or in connection with each bond sale, a fee of \$2,000 plus \$1.00 per each thousand dollars of principal amount of bonds issued. Additionally, Bond Counsel will receive a fee ranging from \$1,000 to \$5,000 for reviewing the Official Statement or other disclosure document relating to such bonds.

For services rendered in connection with the preparation or review of each ordinance and the compiling of a certified record of proceedings in connection therewith, a fee of \$300 for each single purpose ordinance and \$400 for each multipurpose ordinance.

For services rendered in connection with each issue of bond anticipation notes or tax anticipation notes involving a private placement and not involving numerous notes, preparation of an Official Statement or other disclosure document, complicated arbitrage analysis, investment yield restrictions or other tax analysis, or attendance at the closing, a fee of \$.60 per each thousand dollars of bond anticipation notes and \$.75 per each thousand dollars of tax anticipation notes issued if Bond Counsel is required to render an opinion relating to such notes, with a minimum fee of \$600 per each note issuance.

Services rendered beyond the scope of those described above, including services necessitated by bond insurance or other credit enhancement in connection with either a bond or note issue, by a refinancing transaction, or by unusual and unforeseen circumstances such as new financing structures or litigation affecting either a bond or note issue, will be billed at an hourly rate of \$100 to \$150.

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Bond Counsel Services is hereby awarded to Wilentz, Goldman & Spitzer P.A., 90 Woodbridge Center Drive, P.O. box 10, Suite 900, Woodbridge, New Jersey 07095 in accordance with its proposal dated December 22, 2015; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

January 5, 2016

R017-16 Resolution Awarding Professional Arbitrage Compliance Services Contract to Arbitrage Compliance Specialists, Inc. for 2016

RESOLUTION AWARDING PROFESSIONAL ARBITRAGE COMPLIANCE SERVICES CONTRACT TO ARBITRAGE COMPLIANCE SPECIALISTS, INC. FOR 2016

WHEREAS, the City of Clifton requires professional arbitrage compliance services for calendar year 2016; and

WHEREAS, the Purchasing Agent has solicited proposals from qualified companies for the provision of said services, and has received responses thereto; and

WHEREAS, after reviewing the proposals, the Chief Financial Officer wishes to award a contract to Arbitrage Compliance Specialists, Inc., for the provision of said services, in accordance with its proposal dated December 22, 2015; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefore under N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, the value of the contract is determined not to exceed \$9,100 and the term of the contract is for calendar year 2016; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for arbitrage compliance services is hereby awarded to Arbitrage Compliance Specialists, Inc., 5975 S. Quebec Street, Suite 205, Centennial, CO in accordance with its proposal dated December 22, 2015 not to exceed \$9,100; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

R018-16 Resolution Awarding Professional Financial Advisory Services Contract to Phoenix Advisors for 2016

RESOLUTION AWARDING PROFESSIONAL FINANCIAL ADVISORY SERVICES CONTRACT TO PHOENIX ADVISORS FOR 2016

WHEREAS, the City of Clifton requires professional financial advisory services for calendar year 2016; and

WHEREAS, the Purchasing Agent has solicited proposals from professional financial advisory firms for the provision of said services, and has received responses thereto; and

WHEREAS, after reviewing the proposals, the Chief Financial Officer wishes to award a contract to Phoenix Advisors of Bordentown, New Jersey for the provision of said services, in accordance with its proposal dated December 22, 2015; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefore under N.J.S.A. 40A:11-5 et seq.; and

January 5, 2016

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00, and the duration of the contract is until the services are completed; and

WHEREAS, the Business Entity Disclosure Certification has been received from the accountant and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, for all transactional services relating to the sale of Bonds or Notes (Option 1), Phoenix Advisors proposes fees based on the par amount of Bonds or Notes issued according to the following schedule:

- a) Fee of Bonds: Flat Fee of \$13,000
- b) Fee for Notes: Flat Fee of \$ 2,500

Term of the contract is for calendar year 2016; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for financial advisory services is hereby awarded to Phoenix Advisors in accordance with its proposal dated December 22, 2015 in the amount as listed above; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

**CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED**

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1) (a). The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to: Phoenix Advisors, Bordentown, New Jersey
Services: Financial Advisory Services, Option 1
Cost: Fee of Bonds: Flat Fee of \$13,000
Fee for Notes: Flat Fee of \$ 2,500
Term: Calendar Year 2016

R019-16 Resolution Awarding Professional Services Contract for Psychological Evaluation Services to Institute for Forensic Psychology January 1, 2016 thru December 31, 2016

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT
FOR PSYCHOLOGICAL EVALUATION SERVICES
TO INSTITUTE FOR FORENSIC PSYCHOLOGY
JANUARY 1, 2016 THRU DECEMBER 31, 2016**

WHEREAS, the City of Clifton requires the professional psychological evaluation services of a licensed medical facility in its proximity to perform certain psychological evaluation services as required by the City of Clifton; and

WHEREAS, Institute for Forensic Psychology is a medical facility authorized by law to conduct various psychological evaluation services, practices of which are regulated by law; and

WHEREAS, the Mayor and Municipal Council desire to award a contract for the required professional psychological evaluation services for the City of Clifton to the Institute for Forensic Psychology for 2016; under the terms of the Local Public Contracts Law N.J.S.A. 40A:11-5 at a fee not to exceed \$18,000; and

WHEREAS, said services to be performed are professional services within the meaning of those terms as used in the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., and, accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with N.J.S.A. 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.4 et seq; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Institute For Forensic Psychology and is incorporated in the contract awarded hereby, along with the Determination of Value; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Psychological Evaluation Services is hereby awarded to Institute for Forensic Psychology, 5 Fir Court, Oakland, New Jersey; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

R020-16 Resolution Awarding Contract for Police Fleet Equipment to the Only Bidder

**RESOLUTION AWARDING CONTRACT FOR POLICE FLEET EQUIPMENT TO
THE ONLY BIDDER**

WHEREAS, the Police Department seeks equipment for its 10 new police vehicles; and

WHEREAS, the Purchasing Agent received and opened one (1) bid on December 22, 2015 from the following vendor:

- General Sales Administration (dba Major Police Supply) - \$91,210.20

NOW, THEREFORE, BE IT RESOLVED, that the contract for Fleet Equipment for new police vehicles is awarded to Major Police Supply, 47 North Dell Avenue, Kenvil, New Jersey 07847 in accordance with bid received on December 22, 2015 in an amount not to exceed \$91,210.20; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed hereby to execute such contract, upon approval by the Law Department.

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

January 5, 2016

R021-16 Resolution Authorizing Execution of an Agreement With the City of Clifton and the Borough of Wallington to Provide Animal Control Officer Services to the Borough of Wallington from January 1, 2016 thru December 31, 2016

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE CITY OF CLIFTON AND THE BOROUGH OF WALLINGTON TO PROVIDE ANIMAL CONTROL OFFICER SERVICES TO THE BOROUGH OF WALLINGTON FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

BE IT RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute an agreement between the Borough of Wallington and the City of Clifton covering the provision of Animal Control Officer services to the Borough of Wallington from January 1, 2016 through December 31, 2016.

R022-16 Resolution Appointing Public Agency Compliance Officer (P.A.C.O.) For the City of Clifton for 2016

RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE CITY OF CLIFTON FOR 2016

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that Robyn Esposito is hereby appointed and designated as the Public Agency Compliance Officer (P.A.C.O.) for the City of Clifton for the year 2016, in accordance with the provisions of *N.J.A.C. 17:27-3.3*.

R023-16 Resolution Endorsing the City of Clifton's Draft Housing Element and Fair Share Plan for Submission to the Court, Subject to Further Review by the Special Master

RESOLUTION ENDORSING THE CITY OF CLIFTON'S DRAFT HOUSING ELEMENT AND FAIR SHARE PLAN FOR SUBMISSION TO THE COURT, SUBJECT TO FURTHER REVIEW BY THE SPECIAL MASTER

WHEREAS, on December 31, 2008, the City of Clifton (the "City") petitioned COAH for "Third Round" substantive certification of its Housing Element and Fair Share Plan ("the 2008 FSP") under the Fair Housing Act. The City's 2008 FSP was based on the then-existing COAH third round substantive rules, *N.J.S.A. 5:97-1.1 et seq.* (the "Third Round Rules"); and

WHEREAS, as part of its December 31, 2008 petition for Third Round substantive certification, the City submitted a spending plan to COAH for review and approval. This spending plan was approved by COAH on June 3, 2010; and

WHEREAS, on July 13, 2012, the City submitted an amended spending plan pursuant to *N.J.A.C. 5:97-8.11* to incorporate a 51-unit, 100% affordable Low-Income Housing Tax Credit Project known as Clifton Main Mews; and

WHEREAS, on September 27, 2012, the City Planning Board adopted a Resolution granting final site-plan approval for the Clifton Main Mews project; and

WHEREAS, on January 8, 2014, COAH approved the City's amended spending plan, with the condition that the City revises its 2008 FSP to include the Clifton Main Mews project within two years; and

WHEREAS, on December 28, 2015, the City completed a Draft Housing Element and Fair Share Plan (the "2015 Draft FSP"), which includes the Clifton Main Mews Project, a copy of which is attached hereto as Exhibit A;

January 5, 2016

NOW THEREFORE BE IT RESOLVED, by the Municipal Council of the City of Clifton, being the governing body thereof, that the Municipal Council of the City of Clifton hereby endorses the City’s 2015 Draft FSP for submission to the Court, subject to further review by the Special Master and an opportunity for municipal response to any of the Special Master’s comments; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

R024-16 Resolution Authorizing Autocab License Renewal - American Eagle Limo

**CITY OF CLIFTON
RESOLUTION AUTHORIZING AUTOCAB LICENSE RENEWAL**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of an Autocab License renewal application from David Ozbay the owner and operator of American Eagle Limousine Service LLC at 159 Madeline Avenue in the City of Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval for renewal of an Autocab License renewal application from David Ozbay the owner and operator of American Eagle Limousine Service LLC at 159 Madeline Avenue in the City of Clifton is hereby granted.

Company name:
American Eagle Limousine Service LLC

Owner and Operator:
David Ozbay

Approved Vehicles:
2013 Lincoln J5N – Black – Vin # (2LMHJ5NK2DBL593)

Approved Parking Location:
159 Madeline Avenue – Clifton, NJ 07011

R025-16 Resolution Authorizing Autocab License Renewal - Corporate World Tour
Limousine, Inc.

**CITY OF CLIFTON
RESOLUTION AUTHORIZING AUTOCAB LICENSE RENEWAL**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of an Autocab License renewal application from Peter Jaquez, Corporate World Tour Limousine Inc. of 76 Walman Avenue, Clifton, NJ 07011; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval of an Autocab License renewal application from Peter Jaquez, Corporate World Tour Limousine Inc. of 76 Walman Avenue, Clifton, NJ 07011 be and is hereby granted.

January 5, 2016

Company name:

Corporate World Tour Limousine Inc.

Owner:

Peter Jaquez

Approved Operator:

Peter Jaquez

Approved Vehicles:

2014 Mercedes Benz – Sprinter – Vin# WD3PE8CC3E5825555

Approved Parking Location:

76 Walman Avenue, Clifton, NJ 07011

R026-16 Resolution for Appointment to Youth Week Committee

**CITY OF CLIFTON
RESOLUTION FOR APPOINTMENT TO
YOUTH WEEK COMMITTEE**

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that Shadi Taha is hereby appointed as a Member of the Youth Week Committee commencing on January 1, 2016.

R027-16 Resolution Authorizing the Clifton Public Housing Agency to Change the
Payment Standards for the Section 8 Housing Voucher Program beginning
December 11, 2015 for 2016

**RESOLUTION AUTHORIZING THE CLIFTON PUBLIC HOUSING AGENCY TO
CHANGE THE PAYMENT STANDARDS FOR THE SECTION 8 VOUCHER
PROGRAM BEGINNING DECEMBER 11, 2015 FOR 2016**

WHEREAS, ON April 6, 1976, the Mayor and Municipal Council of the City of Clifton, pursuant to Section 8 of the United States Housing Act of 1937, as amended, (42 USC 1437 F), adopted a resolution establishing the Clifton Public Housing Agency; and

WHEREAS, the purpose of this Agency is to make available certain federal funds to aid the housing needs of certain low- and moderate-income citizens of the City of Clifton; and

WHEREAS, the Clifton Public Housing Agency administers the Section 8 Voucher Program; and;

WHEREAS, the Section 8 Voucher Program has established payment standards for one, two and three bedroom apartments; and

WHEREAS, the payment standards are used in computation of rental assistance payments; and

WHEREAS, in accordance with U.S. Department of Housing and Urban Development (H.U.D.) regulations, the payment standards should be periodically updated and changed to reflect changes in the H.U.D. published fair market rents; and

WHEREAS, the 2016 Fair Market Rents were published in the Federal Register on December 11, 2015 and PHA's are to use these FMR's effective December 11, 2015; and

WHEREAS, it is the desire of the Clifton Public Housing Agency, pursuant to the guidelines of H.U.D., to change the current payment standards to reflect the 2016 FMR's of:

\$1,156.00 for a one (1) bedroom apartment
\$1,371.00 for a two (2) bedroom apartment
\$1,776.00 for a three (3) bedroom apartment

To the new payment standards of:

\$1,228.00 for a one (1) bedroom apartment
\$1,440.00 for a two (2) bedroom apartment
\$1,859.00 for a three (3) bedroom apartment

WHEREAS, the new payment standards are equal to the H.U.D.’s latest published fair market rents for Bergen and Passaic counties;

NOW, THEREFORE, BE IT RESOLVED, that the aforesaid new payment standards shall become effective immediately upon adoption of this resolution.

R028-16-Late Resolution Awarding Professional Services
Contract to Immedicenter for Medical Services January 1, 2016 thru
December 31, 2016

WHEREAS, the City of Clifton requires the professional medical services of a licensed medical facility in its proximity to perform certain medical services as required by the City of Clifton; and

WHEREAS, Immedicenter is a medical facility authorized by law to conduct various medical services such as, drug testing and employment physicals, practices of which are regulated by law; and

WHEREAS, the Mayor and Municipal Council desire to award a contract for the required professional medical services for the City of Clifton to Immedicenter for 2016, under the terms of the Local Public Contracts Law N.J.S.A. 40A:11-5, at a fee not to exceed \$25,000; and

WHEREAS, said services to be performed are professional services within the meaning of those terms as used in the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with N.J.S.A. 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Immedicenter and is incorporated in the contract awarded hereby, along with the Determination of Value; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for medical services is hereby awarded to Immedicenter, 1355 Broad Street, Clifton, New Jersey 07013; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to N.J.S.A. 40A:11-5(1) (a). The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

January 5, 2016

Awarded to: Immedicenter
Services: Medical Services for year 2016
Cost: Not to exceed \$25,000
Term: January 1, 2016 through December 31, 2016

R029-16 Late Resolution Appointing Gerald G. Friend as one of Clifton's Representatives
to and on the Passaic Valley Water Commission

**RESOLUTION APPOINTING GERALD G. FRIEND AS ONE OF CLIFTON'S
REPRESENTATIVES TO AND ON THE PASSAIC VALLEY WATER COMMISSION**

BE IT RESOLVED, that Gerald G. Friend be and is hereby appointed as one of Clifton's representatives on the Passaic Valley Water Commission, for the term of four (4) years as provided by law, commencing on January 1, 2016.

ADJOURNMENT

Upon motion made by Councilman Kolodziej, seconded by Councilman Gibson, and unanimously passed on roll call vote, the meeting was adjourned at 9:12 pm.

Respectfully Submitted,

Nancy Ferrigno
City Clerk

James Anzaldi, Mayor