

**City of Clifton
City Council
Regular Meeting Agenda
January 6, 2026
6:30 PM**



WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

II. ACTION ITEMS

- A- 1 Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton, at Article IV Entitled "Lead-Based Paint Hazard Inspection Requirements for Rental Dwellings" (Incorporates Newly Enacted State Law and Revises Fee Schedule Regarding Subsequent Inspections) (O8069-26)
- A- 2 Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 45 of the Code of the City of Clifton Entitled "Hazardous Materials Control Board" (Adds One Alternate Member to the Board; Establishes that Half of the Stipend for a HazMat Technician will come out of the HazMat Budget; and adds Cost Recovery Chapter Pursuant to Model Ordinance Provided by the New Jersey Department of Environmental Protection) (O8070-26)
- A- 3 Authorization to Approve a New Ordinance of the City of Clifton Regarding Cosmetologist-Hairstylist, Barbershops, Skin Care, Manicuring and Hair Braiding (O8071-26)
- A- 4 Authorization to Accept Grant Between the City of Clifton Health Department and Passaic County Department of Senior Services of 2026 Passaic County Area Agency of Aging Spending Plan (R002-26)
- A- 5 Authorization to Approve Agreement Between City of Clifton and D.I.A.L. (Disabled Information, Awareness and Living) for Handicapped Services for 2026 (R003-26)
- A- 6 Authorization to Accept a \$105,203 Grant Award from the County of Passaic Department of Human Services for the City of Clifton's Transportation Services to the Elderly and Residents with Disabilities (R004-26)
- A- 7 Authorization to Approve an Ordinance for Permit Parking Restrictions on Orchard Street (O8062-26)
- A- 8 Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation." More Particularly Article IV Thereof, Entitled "Officials and Employees not Represented by a Bargaining Unit," and More Particularly Section 99-18 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends the Salary for Class II Special Police Officers)(O8068-26)

- A- 9 Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation," More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees" Section 99-10, Entitled "Minimum and Maximum Salaries Fixed" (Amends to Include Title of Superintendent of Public Works and Eliminates Duplicate Title of Supervising Mechanic) (O8073-26)
- A- 10 Authorizing to Approve Resolution 2026 Temporary Budget, Resolution 2026 Temporary Budget Sewer Utility and Ordinance #8067-26 (R005-25 & R006-26)
- A- 11 Authorization to Approve the City of Clifton's Qualified Purchasing Agent to Procure Goods and Services Via New Jersey State Approved Cooperative Contracts (R007-26)
- A- 12 Authorization to Extend an Option Year to the Contract with North Jersey Friendship House for Custodial Cleaning Services Pursuant to N.J.S.A. 40A:11-5 et seq (R008-26)
- A- 13 Authorization to Approve the Professional Services Contract to CME Associates Inc. for General Engineering Project Management Services for Open Space and Recreation Projects in addition to the Fees for Green Acres Application for the Surgent Park (R009-26)
- A- 14 Authorization to Acknowledge and Address Anti-Muslim Bias and Discrimination in the City of Clifton (R012-26)
- A- 15 Authorization to Approve Two Applications to Serve as a Members for the Holiday Committee (R013-26)
- A- 16 Authorization to Approve Request by Clifton Citizens Concerns to Hold a Non-Partisan City Council Candidates Forum on September 23, 2026 at 7:00pm in City Hall Court Room
- A- 17 Authorization to Approve Request by Clifton Republican Organization/League of Women's Voters to Hold a City Council Election Forum on October 14, 2026 at 6pm in Court Room

III. DISCUSSION ITEMS/NEW BUSINESS

- D- 1 Tax Assessor Request to have Appraisal Systems meeting on Tuesday, January 27 at 6:30pm
- D- 2 Applications Received for the Zoning Board of Adjustment
- D- 3 Bond Committee Updates

IV. COUNCIL MAIL

- CM- 1 Letter from Assemblywoman Collazos-Gill in Response to ITA Resolution
- CM- 2 Letter to Council from the Clifton Advisory Committee on Civil Rights
- CM- 3 Little Pantry Pet Food Drive 1/2/26 - 2/1/26

V. CONFIDENTIAL ITEMS / CLOSED SESSION

- CON1 Personnel
- CON2 Contracts ~ Director of Public Works Contract Negotiations

CON3	Potential Litigation ~ Official Towers
CON4	Contracts ~ Police Chief Contract Negotiations
CON5	Hazel Liquors, LLC T/A Valley Liquors Grocery/Milk Continued Use License Application
CON6	Personnel

REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Rev. Eric Farrar

II. PUBLIC HEARING

III. PRESENTATION

IV. APPROVAL OF MINUTES

Approval of Workshop Meeting Minutes of December 16, 2025

Approval of Executive Meeting Minutes of December 16, 2025

Approval of Regular Meeting Minutes of December 16, 2025

V. COMMUNICATIONS FROM THE CITY MANAGER

- C- 1 Woo Rhee Kim, Human Services, resigned position of Public Health Nurse, effective December 26, 2025.
- C- 2 Greilyn Santin, Public Safety, resigned position of School Traffic Guard, effective December 23, 2025.
- C- 3 Panagiotis Vasilopoulos, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective January 5, 2026.
- C- 4 Alberto Vargas, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective January 5, 2026.

VI. COMMUNICATIONS - MEETING MINUTES

- C- 5 Meeting Minutes of Clifton Arts Center of 11/10/2025
- C- 6 Meeting Minutes of North Jersey District Water Supply Commission on 11/19/2025
- C- 7 Meeting Minutes of the Advisory Committee on Civil Rights on 11/24/2025
- C- 8 Meeting Minutes of the Advisory Beautification Committee on 12/1/25

VII. ORDINANCE - SECOND READING

VIII. ORDINANCE - FIRST READING

- O- 8062-26 An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Permit Parking on Residential Streets and Municipal Lots," Article I, Entitled "Residential Streets," More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Orchard Street)
- O- 8063-26 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of

- the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Street for Private Residences" (Adds 6 Restricted Handicapped Spaces)
- O- 8064-26 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Street for Private Residences" (Deletes 1 Restricted Handicapped Space)
 - O- 8065-26 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Street for Private Residences" (Amends 2 Handicapped Parking Placard Numbers)
 - O- 8066-26 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 3 Handicapped Spaces)
 - O- 8067-26 Model Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)
 - O- 8068-26 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation." More Particularly Article IV Thereof, Entitled "Officials and Employees not Represented by a Bargaining Unit," and More Particularly Section 99-18 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends the Salary for Class II Special Police Officers)
 - O- 8069-26 An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton, at Article IV Entitled "Lead-Based Paint Hazard Inspection Requirements for Rental Dwellings" (Incorporates Newly Enacted State Law and Revises Fee Schedule Regarding Subsequent Inspections)
 - O- 8070-26 An Ordinance to Amend, Revise and Supplement Chapter 45 of the Code of the City of Clifton Entitled "Hazardous Materials Control Board" (Adds One Alternate Member to the Board; Establishes that Half of the Stipend for a HazMat Technician will come out of the HazMat Budget; and adds Cost Recovery Chapter Pursuant to Model Ordinance Provided by the New Jersey Department of Environmental Protection)
 - O- 8071-26 An Ordinance to Amend, Revise and Supplement the Code of the City of Clifton to Create a New Chapter 153 Entitled "Cosmetologist-Hair Stylist, Beautician, Barbershops, Skin Care, Manicuring and Hair Braiding" (Adopts Regulations)
 - O- 8072-26 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Benefits", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees," and More Particularly Section 99-34 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends Salary of Director of Public Works)
 - O- 8073-26 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation," More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees" Section 99-10, Entitled "Minimum and Maximum Salaries Fixed" (Amends to Include Title of Superintendent of Public Works and Eliminates Duplicate Title of Supervising Mechanic)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

- | | | |
|---|--------|--|
| R | 001-26 | Resolution: Approve Claims List Resolution for the January 6, 2026, City Council Meeting |
| R | 002-26 | Resolution Accepting Grant Between the City of Clifton Health Department and Passaic County Department of Senior Services of 2026 Passaic County Area Agency on Aging Spending Plan |
| R | 003-26 | Resolution Authorizing as Agreement Between the City of Clifton and D.I.A.L. as a Sub-Recipient of Community Development Block Grant Funds for Handicapped Services for Calendar Year 2026 |
| R | 004-26 | Resolution Accepting a \$105,203 Grant Award from the County of Passaic Department of Human Services for the City of Clifton's Transportation Services to the Elderly and Residents with Disabilities |
| R | 005-26 | Resolution 2026 Temporary Budget |
| R | 006-26 | Resolution 2026 Temporary Budget Clifton Sewer Utility |
| R | 007-26 | Resolution Authorizing City of Clifton Qualified Purchasing Agent to Procure Goods and Services Via New Jersey State Approved Cooperative Contracts |
| R | 008-26 | Resolution Authorizing to Extend an Option Year to the Contract with North Jersey Friendship House, for Custodial Cleaning Services Pursuant to N.J.S.A. 40A:11-5 et seq. |
| R | 009-26 | Resolution Awarding a Professional Service Contract to CME Associates, Inc., for General Engineering Project Management Services for Open Space and Recreation Projects in Addition to the Fees for Green Acres Application for Surgent Park |
| R | 010-26 | Resolution Authorizing the Award of Non-Fair and Open Contract to Transportation and Parking Consulting Firm (THA) for Parking Consulting Services Related to the Study and Implementation of a Fee Parking Program |
| R | 011-26 | Resolution Awarding Professional Services Contract to McManimon, Scotland & Baumann, LLC for Potential Redevelopment of Lowry Park |
| R | 012-26 | Resolution Acknowledging and Addressing Anti-Muslim Bias and Discrimination in the City of Clifton |
| R | 013-26 | Resolution to Appoint Two New Members to the Holiday Committee |
| R | 014-26 | Resolution Authorizing Executive Session |

XIV. LICENSES

- | | | |
|----|---|------------------------------|
| L- | 1 | Smoked Out Convenience Store |
| L- | 2 | Mazaq Restaurant |

L-	3	Lechon O'Clock
L-	4	Valley Liquors
L-	5	Alhamawi

ITEM NUMBER: A- 1

ITEM NAME: Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton, at Article IV Entitled "Lead-Based Paint Hazard Inspection Requirements for Rental Dwellings" (Incorporates Newly Enacted State Law and Revises Fee Schedule Regarding Subsequent Inspections) (O8069-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/30/2025	Cover Memo



Clifton Health Department

INTER-OFFICE MEMO

Date: December 30, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk

Subject: Recommendation to Amend Chapter 273-46 of the City of Clifton Ordinance

In 2022, the New Jersey Department of Community Affairs (DCA) enacted a law requiring all rental dwellings to be inspected once every three years for lead-based paint hazards. The City of Clifton subsequently adopted Ordinance Chapter 273-46, which required all non-exempt residential properties built before 1978 to undergo both a dust wipe analysis and a visual inspection.

At the time, the DCA recommended performing both inspection types, but left the final decision to each municipality. After presenting the proposed ordinance to the City Council, the Council determined that both inspections should be conducted. The ordinance was approved accordingly.

It is important to note that rental property owners may hire a third-party company licensed as a Lead Evaluation Contractor to perform these inspections.

As we prepare to begin the second round of inspections, the City retains the option of continuing both inspection methods. However, I am recommending that for the second round, we transition to visual inspections only. While we have made every effort to inspect all rental properties, it is

likely that some—particularly single-family rentals—may not have been captured in the first round. Therefore, we propose maintaining both the visual and dust wipe inspections only for properties being inspected for the first time.

We now have a strong baseline understanding of the lead burden in Clifton’s residential rental properties. As of December 15, 2025, the City of Clifton has conducted 2,160 Lead-Based Paint Inspections, with approximately 1,100 of those performed by third-party contractors. Of the total inspections, 401 failed the dust wipe analysis, resulting in a failure rate of 18.6%.

By amending the ordinance to require visual inspections only for subsequent inspection rounds, we can significantly reduce the cost of compliance, thereby easing the financial burden on taxpayers. The proposed inspection fees are based on Health Department costs, including supplies, software, data entry, staff time, vehicle use, and postage.

Proposed Visual Inspection Fees

Type of Property	Visual Inspection / Re-inspection Fee
1 dwelling unit or fewer (Studio)	\$150.00
2 dwelling units	\$275.00
3 dwelling units	\$400.00
4 dwelling units	\$525.00
Re-inspection (any size/type)	\$75.00

Example:

- A two-family house with both units rented: \$275
- A two-family house where the owner occupies one unit and rents the other: \$150

Finally, we recommend amending the ordinance to reflect that Lead-Safe Certificates are valid for three years following tenant turnover, provided there is no existing valid certification.

Thank you for your consideration in this matter.

ITEM NUMBER: A- 2

ITEM NAME: Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 45 of the Code of the City of Clifton Entitled "Hazardous Materials Control Board" (Adds One Alternate Member to the Board; Establishes that Half of the Stipend for a HazMat Technician will come out of the HazMat Budget; and adds Cost Recovery Chapter Pursuant to Model Ordinance Provided by the New Jersey Department of Environmental Protection) (O8070-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/30/2025	Cover Memo



Clifton Health Department

INTER-OFFICE MEMO

Date: December 16, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk

Subject: Recommendation to Amend Chapter 45 of the City of Clifton Ordinance

At its recent meeting, the Hazardous Materials Control Board reviewed and unanimously recommended proposed amendments to the Hazardous Materials Control Board Ordinance (Chapter 45 and related sections). The recommended changes are intended to update membership provisions, support Hazmat Technician pay, streamline operational requirements, and establish cost-recovery authority for HazMat responses.

Amendment to Section 45-2(D): Board Membership: Addition of an alternate public member. An alternate public member will be appointed and authorized to serve as a voting member when the regular public member is not in attendance. This change ensures continued public representation and voting capacity in the absence of the regular public appointee.

Amendment to Section 46-6(F): HazMat Technician Pay: Removal of outdated reporting requirements referencing NJRTK and SARA Title III Report Data Entry will be removed from this section. Language will be added stating that 50% of the HazMat Technician pay, shall be paid from the HazMat budget. This clarifies internal budgeting responsibility for technician compensation.

Creation of a New Cost Recovery Section: A Cost Recovery Section will be added to the ordinance to allow City of Clifton HazMat to recoup costs for incidents that are not billed through Passaic County HazMat. This section will provide explicit authority to recover expenses for hazmat supplies, equipment usage, and staffing costs incurred during responses where cost recovery is appropriate. Such as emergency responses regarding lithium battery incidents which have increased over the past year. This change supports fiscal sustainability of the HazMat program by ensuring reimbursements for city resources used in emergency responses.

Thank you for your attention to this matter.

ITEM NUMBER: A- 3

ITEM NAME: Authorization to Approve a New Ordinance of the City of Clifton
Regarding Cosmetologist-Hairstylist, Barbershops, Skin Care, Manicuring
and Hair Braiding (O8071-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/30/2025	Cover Memo



Clifton Health Department

INTER-OFFICE MEMO

Date: December 30, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Scott DeRosa, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk

Subject: **Create new Ordinance of the City of Clifton regarding Cosmetologist-Hairstylist, Beautician, Barbershops, Skin Care, Manicuring and Hair Braiding**

I am recommending that the City adopt an ordinance to regulate Cosmetologist-Hairstylists, Beauticians, Barbershops, Skin Care establishments, Manicuring facilities, and Hair Braiding businesses. Although the New Jersey Department of Community Affairs regulates these types of facilities, they have requested that municipalities adopt a local ordinance to assist with enforcement at the local level.

There have been numerous occasions when the New Jersey Board of Cosmetology and Hairstyling has requested assistance from the Health Department to close facilities due to various violations. However, because the City currently does not have an ordinance in place, the Health Department has been unable to assist. While the State can investigate complaints, it does not have the authority or capacity to close these establishments. Adoption of this ordinance would provide the City with the authority to close facilities, when necessary, in order to prevent ongoing or repeat violations.

The State typically responds only to complaints and does not have the staffing capacity to conduct regular inspections. This ordinance would allow the Health Department to perform proactive oversight and ensure compliance with health and safety standards.

As with all Health Department ordinances, we collaborated with all affected stakeholders. For this ordinance, we assembled the appropriate Health Department staff, professionals from the New Jersey Board of Cosmetology and Hairstyling, a long-standing Clifton hair salon owner, and a representative

from a local nail salon. Several meetings were held, and the ordinance was developed collaboratively in conjunction with the City's Legal Department.

Highlights of the ordinance include:

- Requiring all practitioners to possess a current and valid New Jersey Board of Cosmetology license
- Ensuring appropriate safety and sanitation standards are maintained within establishments
- Prohibiting unlawful and unsafe practices
- Establishing a procedure for annual inspections by Health Department staff
- Implementing an annual licensing fee of \$125, which will cover inspection costs

Based on projected numbers of these types of establishments within the City, this ordinance is expected to generate approximately \$20,000 annually, which will be sufficient to support inspections using existing Health Department staff. A re-inspection fee will be assessed if an establishment fails its initial inspection.

Please see below the comments from Janice Alvarez, Chairperson of the New Jersey Board of Cosmetology and Hairstyling, in support of this ordinance.

Hello Jennifer,

I hope you are doing well. I would like to take this opportunity to thank you for including the New Jersey Board of Cosmetology and Hairstyling in the planning of the Clifton town ordinances related to board-licensed facilities, and more importantly, unlicensed locations.

There is no better way to protect the public from communicable and contagious diseases, as well as physical harm, than through the oversight of both governmental agencies. The state is overwhelmed by the number of investigations and inspections!

I only wish all municipalities shared the same level of concern for the safety and well-being of their residents as Clifton does.

I look forward to any future collaboration.

Thank you again, and I wish you a terrific holiday season.

Best,

Janice Alvarez,

Chairperson, NJ Board of Cosmetology & Hairstyling

Thank you for your consideration in this matter.

ITEM NUMBER: A- 4

ITEM NAME: Authorization to Accept Grant Between the City of Clifton Health
Department and Passaic County Department of Senior Services of 2026
Passaic County Area Agency of Aging Spending Plan (R002-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/29/2025	Cover Memo



Clifton Health Department

INTER-OFFICE MEMO

Date: December 24, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Joseph Monzo, CFO
Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk
Edith Mayton, Treasurer
Jyoti Sharma, Comptroller

Subject: Resolution to Accept 2026 Passaic County Area Agency on Aging Spending Plan

I hereby request that a resolution be prepared for the 2026 Passaic County Area Agency on Aging Spending Plan for our Senior Center. This is the second year of our three-year contract. At the present time, funding by the State for our project is at 50%. After July 1, 2026, funding will be 100%. The funding amount is \$111,665. These dollars will offset personnel in the Senior Center to provide assistance and information to Seniors in our community.

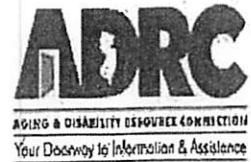
Attached is the letter from the Passaic County Department of Senior Services and the City of Clifton Older Adult Services.

Thank you for your attention to this matter.



PASSAIC COUNTY
DEPARTMENT OF SENIOR SERVICES

AGING/DISABILITY • VETERANS AFFAIRS • PARATRANSIT
NUTRITION SERVICES • ENERGY ASSISTANCE



December 16, 2025

Mrs. Margaret Nysk, Program Director
City of Clifton Older Adult Services
900 Clifton Ave., Barn C5
Clifton, NJ 07013

RE: 2026 Passaic County Area Agency on Aging Spending Plan

Dear Mrs. Nysk:

I am pleased to inform you that the 2nd year of your 3 year contract has been approved. The following proposal has been sent to the State in the Area Plan Contract for 2026. At the present time, funding by the State for your project is at 50%. Upon receiving mid-year allocation (after July 1, 2026) funding will be at 100%. Please be aware that your funding may change with this mid-year allocation. If there are no changes, you will receive the funding that is noted in this letter.

Allocation for Project:	16-035	Allocation Code:	02
Service Code:	101	Service:	Information & Assistance
Source of Funding:	Title III B	Units of Service:	3,200
Service Budget:	\$111,665	Clients:	1,007

\$32,000 Title III B
\$79,615 Local Public
\$50 Participant Income
\$111,665 Total Project Cost

Thank you for all the services your agency presently provides. Our combined efforts help to improve the lives of the elderly and preserve their independence.

Sincerely,

Shirley Force
Executive Director

c: John Biegel, Supervisor

SHIRLEY FORCE
EXECUTIVE DIRECTOR
Email: shirleyf@passaiccountynj.org

930 Riverview Drive, Suite 200 • Totowa, NJ 07512
Tel: (973) 569-4060
ADRC Toll Free: 1-877-222-3737
Fax: (973) 256-5191

ITEM NUMBER: A- 5

ITEM NAME: Authorization to Approve Agreement Between City of Clifton and
D.I.A.L. (Disabled Information, Awareness and Living) for Handicapped
Services for 2026 (R003-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/30/2025	Cover Memo



Clifton Health Department
INTER-OFFICE MEMO

Date: December 30, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Joseph Monzo, CFO
Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk
Edith Mayton, Treasurer
Jyoti Sharma, Comptroller
Amisha Jariwala, Purchasing Agent

Subject: Agreement Between the City of Clifton and DIAL (Disabled Information, Awareness and Living) For Handicapped Services for 2026.

I recommend the approval of the agreement between the City of Clifton and DIAL, for performance of services for the handicapped and disabled from January 1, 2026 through December 31, 2026. DIAL provides workshops to the City's disabled populations. The fee, in the amount of \$12,000.00, is the same as last year, and can be charged to the Senior Citizens operating expense account (01-201-27-336-503).

Please see attached a letter from the Executive Director of DIAL regarding services provided to Clifton's disabled residents.

Thank you for your attention to this matter.

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Accept a \$105,203 Grant Award from the County of Passaic Department of Human Services for the City of Clifton's Transportation Services to the Elderly and Residents with Disabilities (R004-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/30/2025	Cover Memo



Clifton Health Department

INTER-OFFICE MEMO

Date: December 30, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Joseph Monzo, CFO
Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk
Edith Mayton, Treasurer
Jyoti Sharma, Comptroller

Subject: **Resolution to Accept Passaic County's New Jersey Transit Grant 2025 Casino Revenue Funds for providing Transportation Services to the Elderly and Residents with Disabilities**

I hereby request that a resolution be prepared to accept Passaic County's New Jersey Transit Grant from the 2025 Casino Revenue in the amount of \$105,203. This grant reimburses the City for providing transportation services to the elderly and people with disabilities and offsets salaries of the City's Outreach Transportation Division.

Attached is the agreement with County of Passaic.

Thank you for your attention to this matter.

GRANT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2025, by and between the County of Passaic ("County"), with its principal place of business at 401 Grand Street, Room 214, Paterson, New Jersey 07505 ("County") and [CITY OF CLIFTON], with its principal place of business at [900 CLIFTON AVENUE, CLIFTON, NJ 07013] ("Grantee"), collectively the "Parties":

WITNESSETH:

WHEREAS, [CITY OF CLIFTON] provides [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES]; and

WHEREAS, the County desires to collaborate with [CITY OF CLIFTON] to provide [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES] for [PROVIDING SENIOR TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES] in the County; and

WHEREAS, [February 25, 2025], the Board of County Commissioners of the County of Passaic ("Board") approved Resolution No. R-25-150, authorizing a grant award to [CITY OF CLIFTON] for the [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES]; and

WHEREAS, [CITY OF CLIFTON] agrees to comply with the terms and conditions of the Grant, as described herein; and

NOW, THEREFORE, LET IT BE AGREED, in consideration of the promises, covenants, terms, and conditions set forth herein, the County of Passaic and [CITY OF CLIFTON] agree to perform, as follows:

I. Term.

The term of this Grant Agreement shall commence on [January 1, 2025] and shall terminate on [December 31, 2025] ("Grant Period"). Funds allocated to Grantee under this Agreement shall be expended during the Grant Period.

II. Grant Amount.

The County shall provide Grantee a grant in the amount of [\$105,203.00] for the [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES], as described in Exhibit A. Grant funds may not be transferred, either partially or completely, to any other entity or person. Any earnings derived from the Grant funds shall be used by Grantee to support the purpose of the Grant.

III. Implementation of Program.

Grantee shall utilize Grant funds for the [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES], as described in Exhibit A. Grantee shall not use Grant funds for any other purpose. Grantee must obtain written approval from the County prior to using Grant funds for any purpose not specifically described in Exhibit A.

IV. Record Keeping.

Grantee shall maintain financial and other records that specifically show how funds from the County are used by Grantee under this Grant Agreement. Grantee shall maintain such records for three (3) years following the end of the Grant Period. The County, on reasonable notice to Grantee, shall have the right to conduct on-site visits to audit the performance of Grantee under this Agreement, at any time up to three (3) years after the expiration of the Grant Period.

V. Reporting Requirements.

Within thirty (30) days after the expiration of the Grant Period, Grantee shall submit a written report to the County, detailing the use of funds received under this Grant Agreement and describing the progress made toward the purpose of the Agreement. Notwithstanding anything contained herein to the contrary, Grantee shall comply with the reasonable requests of the County for quarterly written status reports. At the County's request, Grantee shall also make its personnel available to discuss expenditures, records, and the progress of the [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES].

Grantee shall immediately notify the County of any of the following circumstances:

1. If the [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES] is cancelled and/or delayed.
2. If there are any significant changes in the Grantee's governance, programs, or services that may impact the [COUNTY'S 2025 CASINO REVENUE FUNDS (NEW JERSEY TRANSIT GRANT ACCEPTED PURSUANT TO RESOLUTION NO. R-24-569), FOR PROVIDING TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES].
3. If there are any material changes listed in Exhibit A.

VI. Return of Grant Funds.

Grantee shall return all unexpended Grant funds to the County within fifteen (15) days after the end of the Grant Period.

VII. Misuse of Grant Funds.

Any item of expenditure under this Agreement, which auditors, investigators, and other authorized representatives of the County of Passaic, State of New Jersey, or United States Government find in violation of the law or the terms of this Agreement, or involving any fraudulent deceptive or misleading misrepresentations of Grantee, shall become Grantee's liability, to be paid by Grantee from funds other than those provided by the County under this or any other Agreement between the County and Grantee. This provision shall survive the expiration and/or termination of the Agreement.

VIII. Limitation of Delegation of Authority.

To the extent this Agreement constitutes a delegation of authority by the County, this Agreement shall not be construed to delegate any authority other than the authority to provide the services described herein, consistent with the terms and provisions of this Agreement.

By entering into this Agreement, neither Grantee nor the County intend to create any agency relationship other than that which may be specifically required by this Agreement.

IX. Assignment.

Grantee shall not assign any interest, benefit, and/or obligation, whether by assignment or novation, to a third-party without the County's written consent. Any purported assignment without the County's written consent will be declared null and void.

X. Insurance.

At all times during the term of this Agreement, (1) Grantee shall maintain all necessary and appropriate insurance policies with respect to the services to be performed pursuant to this Agreement; (2) shall cause the County to be named as an additional insured on its insurance policy; and (3) shall deliver to the County a certificate of insurance prior to the commencement of services.

XI. Indemnification.

Grantee shall defend, indemnify, protect and hold harmless the County, its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of any kind or nature, arising out of or claimed to arise out of any act, error, or omission of Grantee, its consultants, contractors, agents, servants, and employees, including, but not limited to, expenditures for investigation, legal defense and/or judgment.

XII. Termination of Agreement for Cause.

The County retains the right to terminate the Agreement in the event Grantee fails to comply with any of the provisions of the Agreement. Grantee shall remediate such failure or default within ten (10) days. Otherwise, the County, in its sole discretion, may terminate the Agreement. If the County terminates the Agreement, Grantee shall return all unexpended Grant funds to the County, within ten (10) days after receiving written notice from the County.

XIII. Severability.

If any of the provisions of this Agreement are declared illegal, unenforceable, or ineffective by a court of competent jurisdiction, such provisions shall be deemed severable and all other provisions of the Agreement shall remain valid and binding on all Parties.

XIV. Waiver.

Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to any other similar act(s).

If any provision contained herein is breached by either party and thereafter such breach is waived by the non-breaching party, such waiver shall be limited to the particular breach so waived and shall not constitute a waiver of any other breach.

XV. Governing Law and Forum.

This Agreement shall be governed by and construed under the laws of the State of New Jersey. All actions or proceedings relating, directly or indirectly, to this Agreement shall be litigated in the appropriate division of the Superior Court of New Jersey, Passaic County Vicinage.

XVI. State and Federal Rules and Regulations.

This Agreement is subject to the State of New Jersey and federal laws, now and thereafter promulgated or enacted, which shall be paramount to the content of the Agreement.

XVII. Notice.

All notices, reports, statements, requests, or authorizations required to be given hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a Party has been notified of a change of address in writing:

To: County of Passaic
Office of the Passaic County Counsel
401 Grand Street, Room 214
Paterson, New Jersey 07505

With a copy to: Department of Human Services
County of Passaic
Attn: Arti Kakkar, DHA, Ed.S, LMFT
401 Grand Street, Room 506
Paterson, New Jersey 07505

To: CITY OF CLIFTON
900 CLIFTON AVENUE
CLIFTON, NJ 07013

XVIII. Headings.

The headings in this Agreement are included for reference only and are not intended to define and/or limit the scope of any provision of this Agreement.

XIX. Force Majeure.

If performance of either Party under this Agreement becomes impossible due to Force Majeure, such Party's performance will be excused until such time as the Force Majeure event has ended and all facilities and operations have been repaired and/or restored.

XX. Entire Agreement.

This Agreement contains all terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter of this Agreement. Any documents referenced herein are part of this Agreement.

XXI. Amendments and Modifications.

This Agreement may only be amended by an instrument in writing signed by all Parties and effective as of the date stipulated therein. For any amendment to be valid and binding, it must be accompanied by a resolution of the Board of County Commissioners of the County of Passaic, authorizing same.

XXII. Authority.

By the signatures below, the Parties execute this Agreement and confirm they are mutually bound by and fully authorized and empowered to enter into and bind their organization by the provisions contained herein.

IN WITNESS WHEREOF of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date first set forth below:

ATTEST:

COUNTY OF PASSAIC

Louis E. Imhof, III
Clerk to the Board

Pasquale "Pat" Lepore, Director
Board of County Commissioners

DATED:

DATED:

Approved as to form and legality:

Nadege D. Allwaters, Esq.
Passaic County Counsel

DATED:

Authorizing Resolution **R-25-150** adopted on **February 25, 2025**

WITNESS OR ATTEST:

CITY OF CLIFTON

Print Name:
Title:

DATED:

DATED:

SA
GA-25-0155

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve an Ordinance for Permit Parking Restrictions on Orchard Street (O8062-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/18/2025	Cover Memo



Thomas Rinaldi
Chief of Police

Clifton Police Department

TRAFFIC DIVISION

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Office: 973-470-5922
Email: mdroubi@cliftonpolice.org



Lt. Mohammad Droubi
Commander

To: Chief Rinaldi
From: Lt. Mohammad Droubi
Date: December 11th, 2025
Re: Permit Parking Study – Orchard Street

The Traffic Division was tasked with performing a study into whether or not Orchard Street between Colfax Ave and Clifton Blvd should change their permit parking hours to 24hrs / 7 days.

A petition was received with 16 names of residents of Orchard Street (Between Colfax Ave and Clifton Blvd) requesting permit parking restrictions be increased to 24hrs / 7 days. The current restriction is Monday – Friday 8am to 11am. The petition listed the reason for the request as multiple vehicles from non-residents parking on Orchard Street after the restricted times displacing the residents. Letters were subsequently sent to the residences asking if they were in favor or against changing these restrictions. 14 residents responded that they were in favor of changing the restrictions; 1 resident was not in favor.

Based on the surveys collected, the Traffic Division recommends that permit parking be amended as follows:

§349-2 Restricted Streets

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
Orchard Street	Both Sides	24hrs / 7 day	From Colfax Ave to Clifton Blvd

§ 349-1.A.

Whenever the Chief of Police or his designee shall determine that certain streets exclusively or primarily servicing residential land uses, or portions of such streets, are being used for parking by the operators of vehicles, which operators do not reside on said streets, and that the average number of such vehicles parking in such manner is in excess of 25% of the number of parking spaces on such streets and that the total number of parking spaces actually occupied exceeds 5% of the total number of parking spaces on such streets, as disclosed by an engineering and/or traffic study, then the Chief of Police, or his designee, shall prohibit parking, except by permit as hereinafter provided, during hours when the above-stated conditions have been found to exist on those streets or portions affected thereby as established by such engineering and/or traffic study.

Respectfully Submitted;

M. Droubi

Lt. Mohammad Droubi
Traffic Division Commander

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation." More Particularly Article IV Thereof, Entitled "Officials and Employees not Represented by a Bargaining Unit," and More Particularly Section 99-18 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends the Salary for Class II Special Police Officers)(O8068-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/31/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

December 23, 2025

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, New Jersey 07013

Re: Request for Increase in Special Police Officer Rates

Dear Mayor Grabowski & Council Members:

Pursuant to Council's instructions, an ordinance appears on the agenda raising the salary for Class II Special Police Officers ("SPO") to \$40 per hour across the board and \$43 per hour for Supervisor SPOs. Please note that pursuant to a prior memorandum of understanding that was entered into with the Board of Education, the SPO's rate for Board of Education events will remain \$60.00 per hour inclusive of the administration charges. The current rates for the SPOs are as follows:

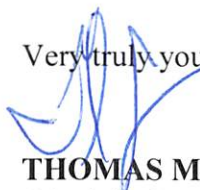
Special Police:

Class II (firearms)	\$20.00 per hour
Class II Supervisor (firearms)	\$22.50 per hour
Court Officer	\$20.00 per hour
Special Police (outside employment)	\$30.00 per hour
Special Police Supervisor (outside employment)	\$33.00 per hour

The administrative charge is also being increased from \$12.00 per hour to \$20.00 per hour consistent with the recent amendment to the City Code involving regular police outside duty assignments.

Should you have any questions, please do not hesitate to contact me. Thank you for your consideration in this matter.

Very truly yours,


THOMAS M. EGAN
Municipal Attorney

TME/ssj

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve an Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation," More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees" Section 99-10, Entitled "Minimum and Maximum Salaries Fixed" (Amends to Include Title of Superintendent of Public Works and Eliminates Duplicate Title of Supervising Mechanic) (O8073-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/31/2025	Cover Memo
	memo	1/2/2026	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

December 31, 2025

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, New Jersey 07013

Re: Amendment to § 99-10 of the City Code

Dear Mayor Grabowski and Members of the Municipal Council:

A first reading ordinance appears on the agenda regarding a required amendment to Chapter 99 entitled "Salaries and Compensation," Article III thereof entitled "Supervisory Officials and Employees." The reason for this required amendment is that it appears that a prior amendment to the ordinance inadvertently omitted the title of "Superintendent of Public Works." It is necessary to amend the ordinance to include this title as we currently have two employees who are serving in the title of Superintendent of Public Works. In addition, in reviewing this ordinance, it was discovered that the ordinance contained the duplicate titles of "Supervising Mechanic" and "Supervisor, Mechanic." Accordingly, the duplicate title of Supervising Mechanic has been removed in the proposed amendment.

Thank you for your consideration and attention in this matter. Please contact me should you have any questions.

Very truly yours,

THOMAS M. EGAN
Municipal Attorney

TME/sj



City of Clifton
OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

GARY S. DEMARZO
CITY MANAGER

973-470-5854 (office)
gdemarzo@cliftonnj.org

TO: Mayor and Municipal Council
DATE: January 2, 2026
SUBJECT: **NJ CIVIL SERVICE REQUEST FOR RECONCILIATION OF TITLES AND SALARIES**

The Council made the mission clear, through a request to the Civil Service Commission, to review the titles and salaries, by way of reconciliation of the Clifton City employee base.

The goal is to review the effectiveness of the entire organization. Specific attention to staffing levels and the efficiency and economy of City Departments. Equally as important, is the flow and procedures as well as any budgetary considerations.

During my tenure with the City, I am in the process of identifying numerous deficiencies in the employees' salaries, title and staffing requirements and we have begun to replace these anomalies with logic and sound policy; all will be presented to Council for consideration and correction.

The subject of the memo is two (2) titles contained in the Department of Public Works.

Superintendent – The title had been removed improperly from Chapter 99. As we continue to investigate, the "how" it happened, the necessity to place the title back into the City Code is a requirement, both for illegitimacy and audit purposes. The title is currently in use by City employees; there is no requested compensation change at this time.

Supervisor, Mechanic – This title duplicated in Chapter 99 as presented below. The proper title and range is in bold as presented below. The "Supervising Mechanic" will be removed and consistency and clarity given to this title. The title is currently in use by City employees; there is no requested compensation change at this time.

Supervising Mechanic	\$54,999.06	\$84,611.69
Supervisor, Mechanic	\$60,000	\$90,021.13

Respectfully submitted

Gary DeMarzo, MPA
City Manager

ITEM NUMBER: A- 10

ITEM NAME: Authorizing to Approve Resolution 2026 Temporary Budget, Resolution 2026 Temporary Budget Sewer Utility and Ordinance #8067-26 (R005-25 & R006-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 memo	12/30/2025	Cover Memo

Tolosi, Kathleen

From: Phoenix
Sent: Tuesday, December 30, 2025 3:24 PM
To: Tolosi, Kathleen
Cc: DeMarzo, Gary
Subject: Explanation for Agenda Items

Please forward to the Council for the 1/6/26 mtg.

I have placed 3 items on the agenda for your consideration

1 and 2. Temporary budget resolutions for the Current Fund and for the Sewer Utility

Recent legislation has increased the maximum permitted temporary budget amount to 35 % (from 26.5% of the prior year's budget, excluding debt service and capital improvements. A temporary budget must be adopted by the end of January (per statute) to provide authorization for the City to pay its vendors, employees and debt service. The 35% is meant to provide sufficient authorizations (except for our pension payments) until the budget is adopted by the statutory deadline of April 30th. If the budget process goes beyond that then we will need to provide additional temporary funding until the budget is eventually adopted

3. First reading for the Cost of Living Adjustment (COLA) ordinance. This is the language from the Local Finance Notice

An annual COLA is authorized under the original 1977 budget cap law, currently reflected as N.J.S.A. 40A:4-45.1a. Current law affecting municipal and county budgets requires compliance with both the 1977 cap law and the 2010 levy cap law. Under the 1977 cap law, the Director of the Division of Local Government Services must promulgate the COLA, which is based on the Implicit Price Deflator for State and Local Governments calculated by the U.S. Department of Commerce, Bureau of Economic Analysis.

The COLA for CY 2026 budgets is two percent (2%). Pursuant to N.J.S.A. 40A:4-45.2, "municipalities and counties shall be prohibited from increasing their final appropriations by more than 2.5%..." unless action is taken by the governing body to increase their final appropriations, subject to the cap to the statutorily permitted three and a half percent (3.5%). In the case of counties, the increase applies to the property tax levy, not final appropriations. The automatic increase to the 1977 cap law base is 2%, which is the statutory maximum, except that the governing body may pass a COLA ordinance increasing the cap base by 3.5%

A municipality may, by ordinance, or a county, by resolution, increase the COLA percentage up to 3.5% [N.J.S.A. 40A:4-45.14(b)] or bank (for up to two years) the difference between its final appropriation, subject to the cap, and 3.5%. Cap banking is not automatic. A single ordinance or resolution can be used to accomplish both activities: increasing appropriations and banking any unappropriated balance.

The intro and then adoption of this ordinance does not in and of itself increase the incap appropriations by 3.5%. It merely gives us the opportunity to do so if it is needed. It also provides for any unused amount to be saved (banked) for the next two years (2027 and 2028). To not adopt this ordinance would severely hamper our efforts to craft a budget that meets the needs of the residents and taxpayers of the City.

If you have any questions prior to the meeting please let me know

Thank you

Joe

Joe Monzo
Phoenix Advisors
Interim CFO

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ITEM NUMBER: A- 11

ITEM NAME: Authorization to Approve the City of Clifton's Qualified Purchasing Agent to Procure Goods and Services Via New Jersey State Approved Cooperative Contracts (R007-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/31/2025	Cover Memo



City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Gary DeMarzo, City Manager

From: Amisha J. Jariwala, Qualified Purchasing Agent

Date: December 31, 2025

Re: Authorization for Procurement via New Jersey State and DLGS-Approved Cooperative Contracts

The purpose of this memorandum is to request approval of a resolution authorizing the City of Clifton's Qualified Purchasing Agent to procure goods and services through New Jersey State contracts and Division of Local Government Services (DLGS)-approved cooperative purchasing systems, pursuant to the Local Public Contracts Law.

The State of New Jersey, through its Division of Purchase and Property, promulgates contracts that municipalities may utilize under N.J.S.A. 40A:11-5(2). Purchases made through these State-approved contracts are bid-exempt when used by the City. In addition, pursuant to N.J.A.C. 5:34-7.1 et seq., DLGS authorizes counties, educational service commissions, and municipalities to act as lead agencies for cooperative purchasing systems that comply with the Local Public Contracts Law.

The City of Clifton is an approved participant in several DLGS-authorized cooperative purchasing systems, including but not limited to Bergen County Cooperative Purchasing and Pricing Systems, Educational Services Commission of New Jersey, Hunterdon County Educational Services Commission, Morris County Cooperative Pricing Council, Passaic County Cooperative Pricing System, and Somerset County Cooperative Pricing System. All contracts awarded through these systems are procured in a fair and open manner and are subject to the New Jersey Local Unit Pay-to-Play Law.

Because all required due diligence—including public advertisement, competitive bidding or proposal solicitation, and award by resolution—is completed by the lead agency, no additional procurement action is required by the City prior to utilizing these contracts.

This resolution authorizes the Qualified Purchasing Agent to procure goods and services through these State and cooperative contracts in amounts not to exceed the bid threshold, subject to certification of funds. Any purchases exceeding the bid threshold will be presented to the Mayor and Municipal Council for approval prior to issuance of a purchase order. This authorization does not alter or supersede the City Manager's spending limitations as set forth in the Municipal Council's Rules of Order.

Approval of this resolution is in the best interest of the City, as it allows for efficient, compliant, and timely procurement while reducing repetitive administrative processes and maintaining full transparency and governing body oversight.

A Resolution appears on the Agenda.

Respectfully Submitted,

Amisha J Jariwala, QPA
Qualified Purchasing Agent

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Extend an Option Year to the Contract with North Jersey Friendship House for Custodial Cleaning Services Pursuant to N.J.S.A. 40A:11-5 et seq (R008-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 memo	12/29/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

December 29, 2025

Mayor Ray Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **North Jersey Friendship House
Janitorial Services Contract Renewal**

Dear Mayor Grabowski and Members of the Municipal Council:

The Council previously approved an agreement with North Jersey Friendship House for Janitorial Services for two years with three one year renewal options. The City exercised option year one in 2025. A resolution appears on the agenda awarding a contract for option year two for 2026 in the amount of \$198,466.00.

Thank you for your consideration in this matter.

Very truly yours,

Andrew P. Oddo/s

ANDREW P. ODDO
First Assistant Municipal Attorney

ITEM NUMBER: A- 13

ITEM NAME: Authorization to Approve the Professional Services Contract to CME Associates Inc. for General Engineering Project Management Services for Open Space and Recreation Projects in addition to the Fees for Green Acres Application for the Surgent Park (R009-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo from City Manager	12/31/2025	Cover Memo
 Proposal from CME for EIA	12/30/2025	Cover Memo
 Proposal From CME	12/31/2025	Cover Memo

From: [DeMarzo, Gary](#)
To: [Jariwala, Amisha](#); [Grasso, Liana](#); [Egan, Thomas](#); [Tolosi, Kathleen](#); [Krusznis, Megan](#); [Phoenix](#)
Subject: CME Funding
Date: Tuesday, December 30, 2025 5:50:59 PM

AJ,

Please process,

A professional service contract to CME Associate for general engineering project management services for open space and recreation project in addition to the fees for Greenacres application for Surgent Park.

Not to exceed \$120,000 which would be \$10,000 a month in addition to \$6000 for environmental impact assessment that is for Greenacres application.

Please use the below account, the funds would be available in this account.

04-2 15-5 5-9 78-700 recreation project ordinance 7947-24

~g

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849 W. Bay Avenue, Suite 16
Barnegat, NJ 08005
732.410.2650 ☎
www.cmeusa1.com 🌐

December 29, 2025

SENT VIA EMAIL

Gary S. DeMarzo, MPA – City Manager
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

**Re: *Proposal for Professional Engineering Services
Improvements to Surgent Park – Green Acres Application – EIA
City of Clifton, Passaic County, NJ***

Dear Mr. DeMarzo:

Thank you for the opportunity to present our proposal for professional engineering services for the Improvements to Surgent Park project. It is our understanding that the City wishes to apply to the NJDEP Green Acres Program for funding for the above referenced project. In accordance with your request, this proposal outlines the scope and cost of services for completing the Environmental Impact Assessment which is a required submission item for the Green Acres Program application.

Environmental Impact Assessment

Our office will prepare an Environmental Impact Assessment in accordance with NJDEP Green Acres Program requirements. The assessment will provide a concise description of the project and summarize existing environmental conditions, including vegetation, wildlife and threatened/endangered species habitat, soils and hydrology, historic and archaeological resources, transportation access, and surrounding land use. The review will incorporate Landscape Project data, a Natural Heritage Program database search, and other readily available environmental information.

The EIA will evaluate potential environmental impacts associated with the proposed improvements, including both construction-related and long-term operational effects, and will identify required permits. Reasonable alternatives will be briefly compared, and feasible measures to avoid, minimize, or mitigate impacts will be outlined. The document will conclude with the qualifications of the preparers, as required by the Green Acres Program.

Not to Exceed Fee for Services..... \$6,000.00



Consulting & Municipal
ENGINEERS

Gary S. DeMarzo, MPA – City Manager
Re: Proposal for Professional Engineering Services
Improvements to Surgent Park – Green Acres – EIA

December 29, 2025
Page 2

Should you accept our fee estimate, kindly provide a purchase order or professional services Resolution authorizing same.

Thank you again for the opportunity to offer our professional engineering services, and should you have any questions or require additional information, please do not hesitate to contact this office.

Very truly yours,
CME Associates

Ryan MacNeill, PE
Program Manager



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME
KEITH CHIARAVALLA, PE, CME

May 30, 2025

Sent via Electronic Mail

City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

Attn: Gary S. DeMarzo, MPA – City Manager

**Re: Fee Estimate for General Professional Engineering Services
City of Clifton, Passaic County, NJ
Our Proposal No. 2025-087**

Dear Mr. DeMarzo:

CME Associates ("CME") is pleased to provide this fee estimate for General Professional Engineering Services to be performed as needed on a month-to-month basis for the remainder of 2025. The scope of work will include the following:

- Attend office hours for twelve (12) hours per week at City Hall, as well as maintain staff within our office(s) to serve the City;
- Assist the City in identifying future capital projects and developing preliminary engineering budgets for same;
- Assist the City with grant identification, application, implementation and management. Our office will prioritize seeking grant funding opportunities for open space, recreation and roadway projects;
- Prepare monthly engineering status reports;
- Provide consultation to the City Engineering Department, as needed;
- Meet with City staff as necessary to facilitate on-going engineering projects;
- Be available to the City Manager, Mayor and Council as a resource for general engineering inquiries.

The above services will be invoiced monthly at a **Not to Exceed Fee of \$10,000.00.**



Gary S. DeMarzo, MPA – City Manager
Re: Fee Estimate for General Professional Engineering Services
City of Clifton, Passaic County, NJ

May 30, 2025
Page 2

Exceptions

1. Any work not specifically listed in the above phases shall be considered as additional services and will be invoiced at the time said work is authorized by the City.
2. Separate fee estimates will be provided for capital projects at the direction of the City of Clifton.

Should this fee estimate meet your approval, please provide our office with a professional services agreement or resolution as an indication of the work to proceed.

In the meantime, should you have any questions concerning this matter, please do not hesitate to contact this office.

Very truly yours,
CME Associates

Ryan MacNeill, PE
For the Firm

ITEM NUMBER: A- 14

ITEM NAME: Authorization to Acknowledge and Address Anti-Muslim Bias and Discrimination in the City of Clifton (R012-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	resolution	1/2/2026	Cover Memo

CITY OF CLIFTON

**RESOLUTION ACKNOWLEDGING AND ADDRESSING ANTI-MUSLIM
BIAS AND DISCRIMINATION IN THE CITY OF CLIFTON**

WHEREAS, anti-Muslim bias, prejudice, and harassment—based on actual or perceived religion, national origin, shared ancestry, ethnic characteristics, or expressions of Muslim identity—remain persistent, pervasive, and disturbing problems in contemporary American society; and

WHEREAS, data demonstrates that Muslim individuals and those perceived to be Muslim are among the minority groups most likely to be victimized by incidents of hate, harassment, and discrimination, and that such incidents are increasing at alarming rates at both the national and state levels; and

WHEREAS, anti-Muslim bias is rooted in racism and targets expressions of Muslim identity or perceived Muslim identity, manifesting as hostility, fear, stereotyping, exclusion, unequal treatment, harassment, or violence; and

WHEREAS, anti-Muslim bias may be expressed through a range of conduct or rhetoric, including but not limited to:

- Hatred, severe disparagement, or dehumanization of Muslim individuals or Muslim culture;
- Hostility toward Islam that results in fear of, or aversion to, Muslims as a group;
- Discrimination, harassment, prejudice, or unequal treatment of Muslim individuals or Muslim-majority communities;
- Exclusion of Muslim individuals or communities from civic, political, educational, or social participation;
- The making of false, demonizing, or stereotypical allegations about Muslims as a collective, including claims of inherent violence, extremism, or conspiratorial influence;
- Rhetorical, verbal, physical, or violent acts directed at Muslim individuals, those perceived to be Muslim, or Muslim institutions and property;
- Acts of intimidation or abuse such as verbal harassment, physical aggression, vandalism, or targeting of religious attire or facilities;
- Accusations that Muslim individuals or communities bear collective responsibility for the actions of a single individual, group, or any Muslim-majority country;
- Assertions that Muslim residents are inherently disloyal or more loyal to foreign nations or global communities than to the City, State, or United States; and

WHEREAS, the harms of anti-Muslim bias extend beyond individual victims, contributing to fear, marginalization, reduced civic participation, and erosion of community trust and democratic values; and

WHEREAS, informed awareness and consistent understanding of anti-Muslim bias are essential to identifying, preventing, and addressing hate-motivated conduct, while respecting constitutional protections for speech, belief, and expression; and

WHEREAS, the City of Clifton recognizes that municipal leadership plays an important role in setting a tone of inclusion, dignity, and mutual respect for all residents;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF CLIFTON, NEW JERSEY that

Section 1: The Municipal Council of Clifton condemns anti-Muslim bias in its many forms and stands beside the Muslim community in its quest to dismantle it.

Section II: The Municipal Council of Clifton will work with law enforcement and other city agencies to aid them in identifying and addressing anti-Muslim hate when it arises.

Section III: The Municipal Council of Clifton seeks to partner with Clifton Public Schools to provide more professional development opportunities for teachers around the history and current manifestations of anti-Muslim bias.

Section IV: The Municipal Council of Clifton commits to retaining strong ties with the local Muslim community and will seek to follow their lead about how to be helpful when issues of anti-Muslim bias arise, as well as ways to prevent it.

Section V: Knowing that anti-Muslim bias is just one of many manifestations of rising hate in our country, the Municipal Council of Clifton will seek to build bridges between the Muslim community and other groups who are similarly feeling anxious about bigotry and prejudice.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: A- 15

ITEM NAME: Authorization to Approve Two Applications to Serve as a Members for the Holiday Committee (R013-26)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Application	12/22/2025	Cover Memo
	application	12/29/2025	Cover Memo

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

CITY OF CLIFTON
APPLICATION TO SERVE ON A
BOARD, COMMISSION OR COMMITTEE

Rec'd
12/22/25

NAME: PAULA LOBUE DATE: DEC 22, 2025

ADDRESS: 196 SCOLES AVE., CLIFTON

PHONE NUMBER: _____

BUSINESS: —

E-MAIL: _____

BOARD/COMMITTEE APPLYING FOR: HOLIDAY COMMITTEE

REASON FOR APPLYING FOR THIS BOARD/COMMITTEE:
I AM APPLYING TO HELP ORGANIZE AND SUPPORT COMMUNITY HOLIDAY EVENTS.

LIST WORK EXPERIENCE:
15 YEARS LEADERSHIP EXPERIENCE
20 YEARS SUPPORTING SPECIAL NEEDS FAMILIES

LIST EDUCATIONAL BACKGROUND:
BEHAVIORAL INTERVENTION CERTIFICATE

LIST PREVIOUS BOARDS/COMMITTEES SERVED ON:
CO-CHAIR, NJ SCIENCE FESTIVAL (CLIFTON, 2012)

Signature

Paula Lobue

Email: Kathleen Tolosi, City Clerk at

Subject Line: Application to Serve on a Clifton Committee

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

Rec'd
12/29/25

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: MAREK Rzas Date: 12/24/2025

Address: 29 HOMER ST, CLIFTON, NJ.

Cell Telephone: _____

Home Cell: _____

Business: _____

E-mail: _____

Board Applying For: HOLIDAY Committee

Reason for Applying for this Board: To help with my
Expertise to help with HOLIDAY Events

List Work Experience:

TOURING / Lighting Designer / Tech

List Educational Background:

TECHNICAL Theatre Degree

List Previous Boards Served On

ITEM NUMBER: A- 16

ITEM NAME: Authorization to Approve Request by Clifton Citizens Concerns to Hold a Non-Partisan City Council Candidates Forum on September 23, 2026 at 7:00pm in City Hall Court Room

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	request	1/2/2026	Cover Memo

Tolosi, Kathleen

From: Grasso, Liana
Sent: Wednesday, December 17, 2025 3:08 PM
To: Tolosi, Kathleen
Cc: DeMarzo, Gary
Subject: Fw: Event Space

Good afternoon Kathleen,

Please see below for council agenda as an action item. Thanks!

Sincerely,
Liana Grasso
City Manager's Office
(973) 470-5854

From: Donna Popowich
Sent: Monday, December 15, 2025 8:00 AM
To: Grasso, Liana <lgrasso@cliftonnj.org>
Subject: Event Space

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Liana,

On Sept 23, 2026 at 7pm, Clifton Citizens Concerns would like to hold a nonpartisan city council election forum for all candidates in the courtroom as we did in 2024.

I think the 23rd is not scheduled yet. As I am assuming council will meet on the 1st and 15th, and BOA 2nd and 16th. If the 23rd is scheduled, please let me know and we can move it forward.

Thank You,

Donna Popowich

ITEM NUMBER: A- 17

ITEM NAME: Authorization to Approve Request by Clifton Republican
Organization/League of Women's Voters to Hold a City Council Election
Forum on October 14, 2026 at 6pm in Court Room

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	1/2/2026	Cover Memo

Tolosi, Kathleen

From: Robert Calcagno
Sent: Thursday, December 18, 2025 9:18 PM
To: Tolosi, Kathleen
Subject: Clifton City Council Election Forum

CAUTION: This email originated outside the City of Clifton's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Madam Clerk:

Please consider my request for the use of Municipal Courtroom

Sponsor: Clifton Republican Organization/League of Women's Voters

Re: Clifton Council Election Forum

Date: Wednesday, October 14, 2026;
6PM-8PM

Respectfully submitted,

Robert S. S Calcagno
Republican Municipal Chairman

Sent from my iPhone

> On Dec 18, 2025, at 2:31 PM, Robert Calcagno <
wrote:

ITEM NUMBER: D- 1

ITEM NAME: Tax Assessor Request to have Appraisal Systems meeting on Tuesday, January 27 at 6:30pm

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	12/31/2025	Cover Memo

INTEROFFICE MEMORANDUM

OFFICE OF THE TAX ASSESSOR

TO: Gary S. DeMarzo, MPA, City Manager

FROM: Matthew S. Rinaldi, Municipal Tax Assessor

SUBJECT: Clifton Revaluation Status and Appraisal Systems Inc. (ASI) 1st Voucher

DATE: December 26, 2025

CC: Thomas M. Egan, Esq., Municipal Attorney
Andrew P. Oddo, Esq., First Assistant Municipal Attorney
Joe Monzo, Phoenix Advisors, Interim CFO

The following is the current status of the Clifton Revaluation:

As requested by the Passaic County Board of Taxation, I attended their December 17, 2025, meeting to give a monthly status report for the Clifton Revaluation. Also in attendance was a representative from our vendor Appraisal Systems, Inc. (ASI).

As previously discussed, we contracted with ASI to perform the Revaluation, and we each acknowledged that the Revaluation cannot be finished for the 2026 Tax Year and that a discussion for an extension until the 2027 Tax Year will be sought at this meeting. The Passaic County Board of Taxation concurred with our request and approved a motion to extend the Revaluation to the 2027 Tax Year.

As far as the Tax Maps, on December 2, 2025, our vendor Civil Solutions submitted our Tax Maps for a second time for State Approval from the NJ Division of Taxation, which is not uncommon for a city with over 23,000-line items. We received further revisions from the State on December 15, 2025, which were sent back to them, and we received further comments back on December 22, 2025. We are expecting further comments and/or minor revisions by early the week of December 29, 2025. It appears that we are very close to getting approval of our Tax Maps, which will allow ASI to commence property inspections.

ASI submitted their 1st voucher, which is attached and represents 10% of their contract in accordance with Appendix D – Breakdown of Payment Schedules (Page #28 of contract). This voucher includes initial planning, organization of the posting of their performance bond. It is necessary to initialize the Revaluation program, which also includes all initial mailings as well as establishing the software to set up the property inspections.

Lastly, we are attempting to set up a special council meeting on Tuesday, January 27, 2026, to have ASI and I available to the public and City Council for any questions for the revaluation process.

If you have any questions or require additional information, please feel free to contact me.

END

Enclosure



APPRAISAL SYSTEMS, INC.

MORRISTOWN OFFICE
264 SOUTH STREET
BUILDING 2, SUITE 1B
MORRISTOWN, NJ 07960
PHONE: (973) 386-1111

GLEN ROCK OFFICE
139 HARRISTOWN ROAD
SUITE 103
GLEN ROCK, NJ 07452
PHONE: (201) 493-8530

December 18, 2025

City of Clifton
Mr. Matthew Rinaldi, Tax Assessor
900 Clifton Avenue
Clifton, NJ 07013

Re: Initial Voucher for Revaluation, Voucher 1, PO # 62890

Dear Mr. Rinaldi:

This letter serves as our voucher in the amount of \$320,000.00. This payment is in accordance with the agreement for the revaluation of the City of Clifton.

It includes all materials purchased and work accomplished to initialize the program, including all materials and postage required for a first-class mailing that will introduce the program to all taxpayers, all materials to establish property record forms for all properties, a 2 color 4 page brochure to be included in the initial mailing, the establishment of all software to be utilized including the BRT Tablet build and all other miscellaneous supplies.

Very truly yours,
APPRAISAL SYSTEMS, INC.

Ernest F. Del Guercio, Jr., SCGRE, CTA
President

*Please make check payable to Appraisal Systems, Inc.
Remit to 264 South Street, Building 2, Suite 1B, Morristown, NJ 07960*

ITEM NUMBER: D- 2

ITEM NAME: Applications Received for the Zoning Board of Adjustment
RECOMMENDATION:

SUMMARY:
Mayor and Council - I have attached 4 applications received for the Zoning Board of Adjustment. Please advise on the next step.
Kathleen Tolosi, City Clerk

ATTACHMENTS:

Description		Upload Date	Type
	application	12/31/2025	Cover Memo
	application 2	12/31/2025	Cover Memo
	application 3	12/31/2025	Cover Memo
	application 4	1/2/2026	Cover Memo

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

**THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION**

Name: John Foukas Date: 9-25-2025

Address: 20 Independence Court

Telephone: _____

Cell: _____

Business: _____

E-mail: _____

Board Applying For: Board of Adjustment - ~~full~~ member

List Work Experience:

Owned my own business in Clifton - 40 years

Real Estate Broker

Real Estate Property Manager

List Educational Background:

High School

Real Estate license

List Previous Boards Served On

Board of Adjustment - 26 years

Chairman of the board of adjustment - 2 years

Vice Chairman of the board of adjustment - 2 years

(over) →

My many years of dedicated service on the Board of Adjustment supports my qualification to serve on this Board.

Richard Mejia, MBA

142 Lake Ave Clifton, NJ 07011 | Cell: _____ | Email: _____

Objective:

To apply my leadership experience, analytical insight, and commitment to continuous improvement to innovate processes, optimize performance, and achieve sustainable growth while advancing the organization's mission and reputation for excellence.

KEY SKILLS:

Leadership & Team Management: Proven ability to lead, motivate, and develop large, diverse teams; experienced in project coordination, supervision, and performance management.

Project & Operations Management: Skilled in event planning, budgeting, mediation, and process improvement to enhance efficiency and outcomes.

Negotiation & Advocacy: Experienced in contract negotiation, grant applications, relationship building, and crisis management.

Public Relations & Communication: Expertise in strategic communication, marketing, recruitment, and public speaking.

Education & Student Support: Strong background in classroom management, leadership development, Title II, III and V compliance, and student engagement.

Technical Proficiency: Microsoft Office Suite (Excel, PowerPoint, Teams), Google Workspace, Qualtrics, SLATE, Datatel/Ellucian Colleague, SchoolDude.

Data & Research: Skilled in research, analysis, regression, Pivot Tables, and VLOOKUP.

Creative & Digital Tools: Canva, Adobe Photoshop, photography, and social media management (Instagram, TikTok, Twitter, Facebook, YouTube, etc.).

Languages & Certifications: Bilingual in English and Spanish; CPR and AED certified.

EDUCATION:

Saint Peter's University, Jersey City, NJ
Master of Public Administration (MPA) | 4.0 GPA
In progress

Felician University, Lodi/Rutherford, NJ
Master of Business Administration (MBA) — Sigma Beta Delta International Honor Society of Business

Felician University, Lodi/Rutherford, NJ
Bachelor of Science in Business Administration, Minor in Pre-Law
Graduated in under three years as a Student-Athlete and Unanimous Student Body President

Clifton High School, Clifton, NJ
High School Diploma

EXPERIENCE

Saint Peter's University – Office of the Provost and Vice President of Academic Affairs

Project Coordinator | *August 2024 – Present*

Committees: *Personnel* | *Strategic Planning – Mission & Identity* | *Value Proposition & Differentiation*

- Coordinate and execute special projects and initiatives for the Office of the Provost supporting academic planning, retention, and accreditation efforts.
- Manage multi-million-dollar U.S. Department of Education grants, ensuring compliance, performance tracking, and successful implementation of program objectives.
- Lead a team of 30 professionals, including advisors, faculty, mentors, and coordinators, improving student retention, persistence, and graduation outcomes for our students.
- Oversee the Tutoring Center within the Center for Academic Success and Engagement (CASE) and administer the university's academic support platform.
- Plan and execute 40+ institutional events annually, managing budgets, logistics, vendor relations, and engagement tracking.
- Spearhead the creation of the Male Resource Center (MRC), enhancing academic and social outcomes for male students.
- Support accreditation processes, data analysis, and reporting to meet federal and institutional requirements.
- Develop and implement a team-based retention and advising model, integrating advisors, faculty mentors, and financial coaches for holistic student support.
- Collaborate across Academic Affairs, Student Affairs, IT, and Finance to align initiatives with institutional goals and compliance standards.
- Manage and monitor a multi-million-dollar budget, ensuring fiscal responsibility and adherence to university and federal policies.
- Lead marketing and communications for the PODS grant, including social media strategy, branding, and awareness campaigns.
- Provide strategic and operational support to the Provost and Assistant Vice President on university-wide academic projects and priorities.

Borough of Morris Plains -

Teen Center Coordinator/ | *August 2024 – Present*

- Oversee all Teen Center events and activities, including on-site and off-site programs, as well as fundraising events requiring supervision of youth.
- Develop and manage event schedules, ensuring clear communication with Board Members, parents, youth, and Borough staff.
- Plan and coordinate event logistics, including staff supervision, parent chaperones, vendors, and entertainment.
- Ensure proper post-event closing and clean-up procedures are followed to maintain facility standards.
- Coordinate board meetings and prepare agendas.
- Record and distribute accurate meeting minutes.
- Ensure compliance with legal and regulatory requirements.
- Serve as a communication point for board members and stakeholders.
- Collaborate with the Morris Plains Teen Center Advisory Board to implement events according to board guidance and authorization.
- Coordinate with Teen Center Supervisors and Borough employees to ensure smooth event execution.
- Provide a safe and engaging environment for teens, enforcing behavioral policies and completing incident reports as necessary.
- Oversee the care and maintenance of facilities used for events, reporting any issues or damages to the Board or Borough staff.
- Manage financial and booking processes for entertainment and activities, including contracts, insurance requirements, and coordination with town departments such as DPW and Police.
- Identify and plan activities to engage youth, presenting proposals to the Board for approval.
- Partner with the Board to plan and execute annual events, including Parent Orientation, preparing registration materials and procedures.
- Attend monthly Board meetings and perform additional duties as directed by the Mayor,

City Council, and Board to ensure smooth program operations.

Mercer County Community College - GearUP

Junior Program Counselor | *July 2024 – August 2024*

- Lead AI workshops for students in grades 7–12, introducing foundational concepts in artificial intelligence and demonstrating practical, learning-enhancing uses of ChatGPT.
- Lead a Social Media Marketing class incorporating Canva and other digital tools to teach students how to design content, build personal brands, and understand core marketing strategies.
- Promote postsecondary education through targeted advocacy, guiding students on academic success pathways and helping them explore future college and career opportunities.
- Provide one-on-one academic counseling and mentorship, supporting students with assignments, progress tracking, and goal-setting to improve academic outcomes.
- Support classroom teachers by helping facilitate lesson plans and contributing to consistent, high-quality learning experiences for students.
- Manage program attendance processes, maintaining accurate sign-in sheets and documentation for all program sessions and activities.
- Design and facilitate college-readiness workshops covering leadership development, conflict resolution, test prep, study strategies, and self-awareness to equip students for long-term success.
- Participate in college tours and educational field trips, offering guidance and helping students connect their experiences to future academic goals.
- Contribute to the program's overall success by fostering positive academic growth, social-emotional development, and an engaging, supportive learning environment.

AmeriCorps/Urban League of Essex County –

Associate Project Manager for Community Development/Real Estate | *May 2024 – July 2024*

Committees: *Secretary to the Board of Trustees | Strategic Planning and Budget*

- Develop marketing materials and promotional content for development projects, leveraging social media platforms and Canva-designed collateral to increase visibility and community engagement.

- Coordinate advertising campaigns with major news outlets, including the Star Ledger/NJ.com and local newspapers, to broaden outreach and inform diverse audiences.
- Draft clear, compelling press releases to communicate project milestones, updates, and strategic initiatives to stakeholders and the public.
- Support grant management for a multi-million-dollar budget awarded jointly through the Department of Community Affairs (DCA) and ULEC, ensuring fiscal responsibility and compliance.
- Assist with RFP development, bid proposal preparation, and procurement processes to support project planning and vendor engagement.
- Implement targeted drip marketing campaigns to cultivate interest among prospective applicants and sustain engagement throughout development cycles.
- Conduct due diligence reviews on properties proposed for development, analyzing viability and alignment with project goals.
- Perform field surveys to evaluate site conditions, development potential, and planning requirements.
- Assist in preparing development proposals, contributing research, analysis, and documentation to strengthen project submissions.
- Provide key information and reports to City and State agencies regarding potential development parcels and project progress.
- Conduct property research and support parcel acquisitions for development initiatives, contributing to the creation of multiple housing units (including three-unit and two-unit homes).
- Engage with local residents to gather input and support community-centered planning for new housing developments.
- Support initiatives focused on both development and preservation of housing across New Jersey, contributing to statewide housing stability and growth.
- Participate in professional development and training sessions to expand knowledge and enhance technical and project management skills.

Felician University –

Faculty-Professor | *July 2023 – November 2023*

- Teach first-year courses for students in the School of Arts and Sciences (SOAS) and the School of Business (SOB), supporting their transition into the college environment and fostering early academic success.
- Prepare and deliver welcoming presentations and introductory lectures to orient new students to university expectations and resources.
- Develop lesson plans and organize course materials to create a structured, engaging, and student-centered learning experience.
- Facilitate classroom instruction through lectures, discussions, and interactive learning activities that promote critical thinking and academic engagement.
- Evaluate student work, including assignments, quizzes, and exams, providing timely, constructive feedback to support academic growth.
- Offer one-on-one academic support, helping students strengthen their understanding of course concepts and develop effective learning strategies.
- Cultivate an inclusive, supportive classroom environment that encourages participation, confidence, and community building.
- Collaborate with faculty, staff, and student organizations to enhance course quality and improve the overall first-year student experience.
- Participate in professional development workshops and training sessions to continually enhance instructional practices and pedagogy.

Felician University – Office of Enrollment Management and Marketing

Assistant Director of Undergraduate Admissions, Marketing & Events & Project Manager, Pre-College/Continuing Ed Programs | *June 2022 – October 2023*

Committees: *First-Year Experience* | *Strategic Planning – Mission Integration* | *Commencement Planning Committee*

- Lead all University pre-college enrichment initiatives and undergraduate admissions functions, overseeing program operations, student engagement, recruitment, and institutional outreach across multiple departments.

- Manage all high school partnership programs governed by Memorandums of Understanding (MOUs), ensuring seamless coordination, compliance, and delivery of pre-college opportunities.
- Develop high-impact marketing materials and promotional content using Photoshop and Canva, supporting both pre-college outreach and university-wide admissions campaigns.
- Oversee marketing deliverables for Spanish-language media collaborations with outlets including La Mega, Univision, Spotify, Crunch Fitness, and NJ Transit, while managing admissions and university social media accounts.
- Recruit the largest incoming class in university history across undergraduate, graduate, and transfer populations by cultivating partnerships with high schools, colleges, and community organizations across NJ, NY, and CT.
- Coordinate and host key admissions and pre-college recruitment events, including Open Houses, Webinars, Instant Decision Days, Information Sessions, campus visits, and workshops; managing groups of 45–60 students and preparing event budgets.
- Serve as the primary liaison for students and families, supporting registration, course placement, book purchasing, transportation coordination, academic records management, and ongoing communication needs.
- Maintain accurate student data, transcripts, and program documentation while supporting CRM data entry, automated information retrieval, and enrollment processing.
- Assist in admissions decision-making by evaluating applicant credentials and supporting crisis management, student concerns, and individualized follow-up communications.
- Lead recruitment of partner high schools and local school districts, strengthening relationships and supporting initiatives such as associate degree pathways, dual enrollment programs, and certification pathways.
- Prepare and manage MOUs, contracts, inventories, and training sessions to support successful program execution and partner readiness.
- Plan and host annual orientations for pre-college students and high school administrators, fostering engagement and community integration.
- Collaborate across committees including First-Year Experience, Events, Mission Integration, and Admissions Planning to advance institutional goals and enhance the student experience.

Support special institutional projects including:

- First-Year Experience (FYE): Contributing to a multi-phase model supporting new students from acceptance through second year.

- EOF Eligibility Coordination: Ensuring accurate financial and academic review for all prospective EOF participants.
- ESL Certification Pathway: Partnering with districts to address ESL teacher shortages.
- TA-to-Teacher Pathway: Supporting district initiatives to upskill paraprofessionals into certified teachers.

Felician University – School of Education

Graduate Assistant for the Dean of The School of Education | September 2021– May 2022

Committees: *Strategic Planning – Mission Integration | Commencement Planning Committee*

- Collaborate as part of a multidisciplinary team alongside administrators to enhance the student educational experience, supporting sensitive file management, student advising, social media coordination, and extensive Excel-based data organization.
- Prepare key reports for institutional accreditation, contributing research, summaries, and written content for New Jersey’s first-ever AAQEP accreditation submission.
- Collect and track assessment and field supervision data in alignment with NJ 9:6A requirements, supporting faculty efforts to maintain strong partnerships with public and private schools and community agencies.
- Implement and manage accurate data reporting for Title II, ensuring compliance with state and federal guidelines.
- Plan, coordinate, and execute all 25 School of Education events annually, overseeing logistics, communication, scheduling, and stakeholder engagement to ensure high-quality, mission-aligned programming.
- Gain meaningful experience through professional development, networking, and hands-on involvement in education administration and accreditation processes.
- Manage all social media operations for the School of Education, creating and maintaining platforms including Instagram, Facebook, Twitter, LinkedIn, and TikTok, resulting in up to a 90% increase in user engagement across all channels.
- Support grant management for the SAINTS Program by implementing grant objectives, monitoring expenditures, and ensuring alignment with the proposed budget in collaboration with the Associate Deans of the School of Education (SOE) and the School of Arts & Sciences (SOAS).

Volunteer

Clifton Board of Education –

Commissioner | January 2023 – Present

Chair, Student Judiciary Committee | Chair, Diversity Committee | Chair, Student Liaison Committee | Chair, Student Liaison Committee | Negotiations Committee | Policy Committee | Finance Committee | Attorney Assignment Committee | Municipal Alliance Committee | Legislative Committee | Athletics Committee | Voting Delegate to NJSBA

- Serve as a key leader shaping the strategic vision for a district of 11,000+ students across 19+ schools and a community of 90,000+ residents, collaborating closely with the Superintendent and fellow board members to drive transformative educational outcomes.
- Champion academic excellence and accountability by evaluating policies, monitoring performance, and implementing initiatives that elevate student achievement and school culture.
- Oversee and strategically direct a multimillion budget, ensuring resources are allocated effectively, equitably, and with measurable impact on student success.
- Leverage complex data, including demographics and school climate reports, to make bold, evidence-driven decisions that foster inclusivity, innovation, and long-term growth.
- Lead the development and review of district-wide policies, administrative procedures, and legislative recommendations that shape the future of education and set high standards for K–12 learning.
- Represent the district as a thought leader at statewide conferences, professional development events, and board training, sharing best practices and staying ahead of emerging trends in education.

Clifton Historic Botany District –

Vice President | July 2023 – Present

Chair, Events Committee | Chair, Media & Communications Committee | Chair, Internships Committee

- Collaborate with the Board of Trustees to define and implement strategic goals for the Historic Botany District (HBD)

- Champion economic development and revitalization efforts to enhance the district's commercial and residential appeal.
- Chair the Events Committee, leading the planning, negotiation, and production of major public events, including the annual Christmas Tree Lighting and summer concert series. These events are recognized as top community events in Clifton
- Direct the Media and Communications Committee, designing strategic outreach, social media campaigns, and branding initiatives that strengthen community identity and attract partnerships.
- Lead fundraising campaigns, secure sponsorships, and support the preparation and submission of competitive grant applications.
- Oversee and strategically direct a large scale budget of over 100k annually
- Build strong relationships with city and local officials, local businesses, and residents to foster a collaborative, nonpartisan approach to district improvement.

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Shaeli Sand Date: 12/27/2025

Address: 147 Hamilton Ave Clifton

Telephone: _____

Cell: _____

Business: _____

E-mail: _____

Board Applying For: Zoning

List Work Experience:

Self ~~emp~~ employed

List Educational Background:

High School

List Previous Boards Served On

none / what I want is to
serve my community and contribute
thoughtfully to local decision-making,
while continuing to learn the process.

Recvd 11/21/26

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Omar R. Atallah Date: December 30, 2025

Address: 186 Livingston St.

Telephone: _____

Cell: _____

Business: Omar Construction

E-mail: _____

Board Applying For: Zoning

List Work Experience:

35+ years as a custom home builder across New Jersey.

25+ years working in Clifton, completing hundreds of local projects in the city alone

Experience includes custom homes, additions, and major remodels.

List Educational Background:

- High School Graduate

List Previous Boards Served On

ITEM NUMBER: D- 3

ITEM NAME: Bond Committee Updates
RECOMMENDATION:

SUMMARY:

<u>ATTACHMENTS:</u>		
Description	Upload Date	Type
 memo	1/2/2026	Cover Memo

Tolosi, Kathleen

From: DeMarzo, Gary
Sent: Friday, January 02, 2026 12:59 PM
To: Tolosi, Kathleen; Krusznis, Megan
Cc: Grasso, Liana; Egan, Thomas; Oddo, Andrew; Mary Sadrakula; Joseph Kolodziej; Phoenix
Subject: Bond Committee Advancement / Discussion Item

Councilman and Councilwoman

Please let this email reflect the progress that has been made with developing a Capital Bond Ordinance.

Currently I am finalizing the requests submitted by the various departments.

Please advise as to the next availability to convene a work session so that the possible items maybe discuss, agreed upon and detailed in a formal proposal to the Council.

I will follow up with a more specific list of potential items in a subsequent email.

Thanks in advance for everyone cooperation, patience, and participation.

~g

Gary S. DeMarzo, MPA
City Manager

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ITEM NUMBER: CM- 1

ITEM NAME: Letter from Assemblywoman Collazos-Gill in Response to ITA Resolution

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	letter	12/19/2025	Cover Memo



NEW JERSEY GENERAL ASSEMBLY

ALIXON COLLAZOS-GILL
ASSEMBLYWOMAN, 27TH LEGISLATIVE DISTRICT
39 SOUTH FULLERTON AVENUE
2ND FLOOR, SUITE 3
MONTCLAIR, NJ 07042
TEL: (973) 509-0388

COMMITTEES:

CHILDREN, FAMILIES, AND FOOD SECURITY
ENVIRONMENT, NATURAL RESOURCES AND
SOLID WASTE
REGULATED PROFESSIONS

December 10, 2025

Dear Kathleen,

Thank you for forwarding your office's resolution in support of the New Jersey Immigrant Trust Act. I truly appreciate the time and consideration that your governing body dedicated to reviewing the bill and formally expressing its support.

Hearing directly from our municipalities and counties is invaluable. Your partnership strengthens our legislative efforts and helps ensure that the policies we advance reflect the real needs of communities across New Jersey. Your support not only helps move this work forward but also makes my job easier as we continue advocating for meaningful, people-centered solutions.

Please extend my gratitude to all members of your governing body. I look forward to continued collaboration and remain committed to working alongside you on behalf of the residents we serve.

Warmly,

A handwritten signature in dark ink that reads "Alixon Collazos-Gill".

Assemblywoman Alixon Collazos-Gill

RECEIVED

DEC 19 2025

CITY CLERK
CLIFTON, NJ

ITEM NUMBER: CM- 2

ITEM NAME: Letter to Council from the Clifton Advisory Committee on Civil Rights
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	letter	12/30/2025	Cover Memo

Dear Members of the Clifton City Council,

On behalf of the Clifton Advisory Committee on Civil Rights, we write to express ongoing concern regarding repeated public statements made by a community member that reflect Islamophobic, antisemitic, and xenophobic rhetoric, with little visible response or clarification from City leadership.

For example, at the December 2nd City Council meeting, the community member stated: "Listen, if you don't belong in this county, if you're illegal, you're illegal, you don't belong here, get out. Or you're going to be picked up by ICE. I like ICE, I think it's a good thing, I think it's a beautiful thing. If you're legal, you'll be let go, if you're not legal, you get tossed out and you can't come back. Ok? We are being taken over, and I am not even talking about latinos. I'm talking about... I'll say it- Listen, I'm tired of the muslims, I'm tired of the way they think, they hate this country, and they are trying to take it over. And what do you do? You're going to let them build another big giant mosque, a bigger one. You people are ridiculous. "

As a reminder, Islamophobia is defined as "fear, prejudice and hatred of Muslims that leads to provocation, hostility and intolerance by means of threatening, harassment, abuse, incitement and intimidation of Muslims and non-Muslims, both in the online and offline world. Motivated by institutional, ideological, political and religious hostility that escalates into structural and cultural racism, it targets the symbols and markers of being a Muslim." ([United Nations](#))

As you may recall, in 2024, the City of Clifton adopted an Anti-Hate Resolution affirming that the City "condemns all forms of hate, including but not limited to: racism, antisemitism, Islamophobia, xenophobia, transphobia, homophobia, sexism and ableism."

That resolution was not meant to be merely symbolic. It represented a clear commitment by the City to speak out against hate and to act in solidarity with communities that are disproportionately targeted by bias and discrimination.

When public expressions of bigotry go unaddressed, the harm is not abstract. Members of the Muslim community and immigrant communities in Clifton have expressed fear, isolation, and concern about the silence from leadership and the message it sends. In addition, there are other members of the community who are witnessing these disturbing and potentially harmful incidents and are concerned as well.

The Anti-Hate Resolution recognizes that failing to respond to hate can normalize it and deepen the sense of vulnerability experienced by impacted residents.

We recognize and respect the importance of free speech in a democratic society. However, we strongly encourage the Council to consult with legal counsel to clarify and articulate the distinction between constitutionally protected speech and speech that may rise to the level of harassment, intimidation, or hate-based harm—particularly when such speech occurs in public

forums or civic contexts. Clear guidance benefits both the City and the community and helps ensure consistency with the essence and intent of the Anti-Hate Resolution.

In the spirit of education, accountability, and collaboration, the Civil Rights Committee is inviting the City Council to join us for a meeting in the new year to engage in a shared conversation about:

- The meaning and impact of Islamophobia, xenophobia, antisemitism, racism, and other forms of hate in Clifton
- How the City can actively uphold the commitments outlined in the 2024 Anti-Hate Resolution
- Concrete ways elected officials and municipal bodies can visibly support communities targeted by bigotry; including participation in ACCR meetings and activities
- Proactive and lawful strategies for responding to hate while respecting constitutional rights
- Potential community forums and inter-faith dialogues to foster greater understanding in the community

The ACCR will meet on Monday, January 26th at 6:30pm in the conference room, and every fourth Monday of each month with a few exceptions for national and religious holidays. We recognize that not all Council members can attend at once. However, if these dates are not feasible, we welcome your suggestions and invite further discussion to identify a mutually agreeable time.

In the meantime, we invite you to read the [United Nations page](#) on The International Day to Combat Islamophobia and the many resources available.

The Civil Rights Committee remains committed to working alongside the City Council to ensure Clifton continues to be a place where all residents can live with dignity and safety.

We look forward to your response and to continued collaboration in service to our community.

Respectfully,

Clifton Advisory Committee on Civil Rights
Maria Williamson, Chair

ITEM NUMBER: CM- 3

ITEM NAME: Little Pantry Pet Food Drive 1/2/26 - 2/1/26
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
 email		12/22/2025	Cover Memo

Tolosi, Kathleen

From: Grasso, Liana
Sent: Monday, December 22, 2025 10:39 AM
To: DeMarzo, Gary; Tolosi, Kathleen; Egan, Thomas
Subject: Re: Clifton Little Free Pantry

Sincerely,
Liana Grasso
City Manager's Office
(973) 470-5854

From: Donna Popowich
Sent: Saturday, December 20, 2025 2:00 PM
To: DeMarzo, Gary <gdemarzo@Cliftonnj.org>
Cc: Grasso, Liana <lgrasso@cliftonnj.org>
Subject: Clifton Little Free Pantry

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,
As we discussed Tuesday night, the Clifton Little Free Pantry has a December Holiday box initiative currently where residents fill a box with specific items. Drop off is after Christmas to Jan. 31st. In January we are also having a pet food drive celebrating the BOE therapy dog, Chewie's, birthday. May we please keep a collection box in the City Council lobby until 2/1/26?
I can bring a large labeled box. Or, as was done in the past the Clifton Cares Box was relabeled. Just let me know what you would like to do.

Donna Popowich

ITEM NUMBER: CON- 1

ITEM NAME: Personnel

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: CON- 2

ITEM NAME: Contracts ~ Director of Public Works Contract Negotiations

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: CON- 3

ITEM NAME: Potential Litigation ~ Official Towers

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: CON- 4

ITEM NAME: Contracts ~ Police Chief Contract Negotiations

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: CON- 5

ITEM NAME: Hazel Liquors, LLC T/A Valley Liquors Grocery/Milk Continued Use License Application

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: CON- 6

ITEM NAME: Personnel

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER:

ITEM NAME: Rev. Eric Farrar

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER:

ITEM NAME: Approval of Workshop Meeting Minutes of December 16, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	minutes	12/31/2025	Cover Memo

**CITY OF CLIFTON
WORKSHOP MEETING MINUTES
DECEMBER 16, 2025**

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025 which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Via ZOOM
Councilman Kolodziej	(JK) Arrived 6:34 PM
Councilman Latona	(AL)
Councilman D'Amato	(CD) Via ZOOM
Councilwoman Pino	(RP) Arrived 6:36 PM
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Gary DeMarzo; City Attorney, Thomas Egan; Assistant City Attorney, Andrew Oddo; City Clerk, Kathleen Tolosi and Deputy City Clerk Megan Krusznis.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Kathleen Tolosi
City Clerk

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

Justin Gallo from Polaris presented a discussion about the insurance coverage to give the council an update on premium costs and the savings over the next three years. He also noted the city is not a candidate for a JIF at this time, however Polaris will be preparing the city to become eligible in the future. He noted city-owned vehicle coverage and the comprehensive analysis of vehicles no longer owned by the city that have been removed from the list. A list of vehicles will be provided for the council, and vehicles no longer needed will be auctioned in the future. A slideshow was presented to council by Director of DPW, Jason Van Winkle, and was a brief overview of the progress of the Third River Cleanup. Photographs were provided showing before and after of locations that have been completed, and a synopsis of what remains was discussed as well.

Councilman Gibson left the meeting at 7:15 PM and did not return.

ACTION ITEMS

A-1 Authorization to Approve Fixing Fees for Delinquent Taxes or Assessments for 2026 (R594-25)

Approved: MS/AL.

A-2 Authorization to Approve the Cancellation and Refund of a Portion of the 2025 3rd Quarter Taxes and the 2025 4th Quarter Taxes Paid on Property Known as Block 62.01, Lot 2, 15 Charles Street, Owned by a Disabled Veteran (R595-25)

Approved: AL/MS.

A-3 Authorization to Approve Purchase of Regular Ultra Low Sulphur Diesel off the Somerset County Cooperative Pricing System #CC-0036-23 Pursuant to N.J.S.A. 40A:11-1 et seq.(R599-25)

Approved: MS/CD.

A-4 Authorization to Approve Purchase of Unleaded Gasoline off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a (R600-25)

Approved: MS/CD.

A-5 Authorization to Approve Purchase of Equipment and Services through Commercial Technology Contractors, Inc. for Calendar Year 2026 of Genetec Security Cameras for Police Department of the City of Clifton, Off Bergen County Cooperative Contract (R601-25)

Approved: AL/MS.

A-6 Authorization to Approve Purchase of Medical Supplies for the Clifton Fire Department off Bergen County Co-op Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-1 et seq.(R602-25)

Approved: MS/AL.

A-7 Authorization to Approve Supplemental Funds for Professional Services to Hatfield Schwartz Law Group, LLC in Connection with an Independent Investigation Regarding a Complaint Brought under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving an Employee of the City of Clifton (R604-25)

Approved: JK/RP.

A-8 Authorization to Approve Supplemental Funds for Professional Services to Adams, Lattiboudere, Croot & Herman for Prosecution of Disciplinary Matters Against Employees of the City of Clifton (R605-25)

Approved: AL/JK.

A-9 Authorization to Approve Supplemental Funds for Professional Services to Weiner Law Group, LLP in Connection with Employment Litigation Claims (R606-25)

Approved: AL/JK.

A-10 Authorization to Approve the Extension of Redevelopment Agreement Deadline for Clifton Station Redevelopment Project (R607-25)

Approved: JK/AL.

- A-11 Authorization to Award Professional Services Contract to Nicholas Graviano of Graviano & Gillis Architects and Planners, LLC for City Planner January 1, 2026 through December 31, 2026 (R608-25)

Approved: JK/AL.

- A-12 Authorization to Approve Police Department's Request for Class II Special Police Pay Increase (1st Reading Ordinance on 1/6/26 meeting)

Approved: AL/JK.

- A-13 Authorization to Approve Reappointment of Special Police for Year 2026 (R609-25)

Approved: AL/JK.

- A-14 Authorization to Approve Renewal of Limousine License - A&S Limousine (R610-25)

Approved: AL/JK.

- A-15 Authorization to Approve Renewal of Limousine License - Crooks Limo (R611-25)

Approved: AL/JK.

- A-16 Authorization to Approve Renewal of Limousine License - Danny Limo & Black Car Service, LLC (R612-25)

Approved: AL/JK.

- A-17 Authorization to Approve New Limousine License - Chromeline Transportation (R613-25)

Approved: AL/JK.

- A-18 Authorization to Approve New Limousine License - HD Transportation, Inc. (R614-25)

Approved: AL/JK.

- A-19 Authorization to Approve Reappointment of Members to the Beautification Committee (R615-25)

Approved: AL/JK.

- A-20 Authorization to Approve Reappointment of Members to the Board of Recreation Committee (R616-25)

Approved: AL/JK.

- A-21 Authorization to Approve Reappointment of Members to the CA-TV Committee (R617-25)

Approved: AL/JK.

- A-22 Authorization to Approve Reappointment of Members to the Civil Rights Committee (R618-25)

Approved: AL/JK.

- A-23 Authorization to Approve Reappointment of Members to the Historical Commission (R619-25)

Approved: AL/JK.

- A-24 Authorization to Approve Reappointment of Members to the Historical - Friends of Morris Canal Park (R620-25)

Approved: AL/JK.

- A-25 Authorization to Approve Reappointment of Members to the Traffic Safety Council (R621-25)

Approved: AL/JK.

A-26 Authorization to Approve Reappointment of Members to the Zoning Board of Adjustment (R622-25)

Tabled.

A-27 Authorization to Approve Confronting and Combating Antisemitism in Clifton (R627-25)

Approved: JK/MS.

A-28 Authorization to Approve Contract to Purchase the Playground Equipment for Nash Park from Marturano Recreation Company Inc. via Education Service Commission of New Jersey Cooperative (R628-25)

Approved: AL/CD.

A-29 Authorization to Approve Contract to Purchase Playground Safety Surface for Nash Park from Rubbercycle off New Jersey State Contract (R629-25)

Approved: AL/MS.

A-30 Authorization to Approve Provision of Various Public Entity Insurance Coverages Including General Liability, Auto Liability and Physical Damage, Commercial Crime, Flood, Earthquake, Terrorism, Excess Workers' Compensation, Environmental Impairment (LATE ITEM R631-25)

Approved: AL/JK.

DISCUSSION ITEMS/NEW BUSINESS

D-1 Third River Project

A presentation was presented to council by director of DPW, Jason Van Winkle, and was a brief overview of the progress of the Third River Cleanup. Photographs were provided showing the before and after.

D-2 THA Parking Consulting Services

A parking study was done a couple of years back by THA, and a review by the City Planner was considered. A discussion took place advising the council that the potential for a parking garage to be created will take time and the service will be beneficial. Ordinances will need to be created and there will need to be community collaboration and understanding. The company, THA, will be assisting in all aspects of the project, and they will be doing a surface level full parking system analysis city-wide. There will be more clarification in the beginning of 2026. Councilman Latona asked for clarification that the parking meters and the parking garage conversations are separate, which was cleared up by the City Manager who stated they are. Additionally, Councilman Latona asked for grant applications to be submitted to support funding the projects. City Manager DeMarzo confirmed there has been collaboration, ordinances and parking meters will come first to support the funding and it will be a global program to develop the street parking and legislation. Councilman Kolodziej requested that NJ Transit be contacted for their sites as well to incorporate that into the city parking. The consultant will be contacted to present the facts to the board. The City Manager was directed to have a resolution for the next meeting for THA Parking Consulting Services.

COUNCIL MAIL

CM- 1 Recycling Service Adjustment

Councilman Latona asked what the notice will be for residents being charged. The City Manager confirmed there has been a media push, flyers, and Clifton alerts. Councilwoman Sadrakula requested information about what will be incorporated into the new flyers. City Manager DeMarzo confirmed he will find out that information and pass it along to the council.

CM- 2 Short Term Rentals

CM- 3 Sidewalk Reimbursement Program

- CM- 4 Council Health Benefits Coverage
- CM- 5 Letter of Resignation from the Clifton Arts Center Committee

CONFIDENTIAL ITEMS/CLOSED SESSION

A Motion was made by Councilman Latona, seconded by Councilwoman Pino, and passed on roll call vote to enter into Executive Session.

- CON- 1 Personnel ~ Reimbursement of Legal Fees
- CON- 2 Personnel ~ Labor Counsel Legal Opinion Acting Employment Assignments
- CON- 3 Contract Negotiations ~ Police Chief
- CON- 4 Contract Negotiations ~ School Crossing Guards
- CON- 5 Contract Negotiations ~ SOA
- CON- 6 Litigation ~ Acrisure NJ Partners Insurance Services, LLC d/b/a IMAC Insurance
Agency v. City of Clifton, et al Docket No.: PAS-L-4101-25
- CON- 7 Litigation ~ AT v. City of Clifton, et. al. Docket No.: PAS-L-2238-25
- CON- 8 Litigation ~ Workers' Compensation Claim, Date of Loss: 10/24/2013
- CON- 9 Personnel

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

ITEM NUMBER:

ITEM NAME:

Approval of Executive Meeting Minutes of December 16, 2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER:

ITEM NAME: Approval of Regular Meeting Minutes of December 16, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 minutes	12/31/2025	Cover Memo

**CITY OF CLIFTON
REGULAR MEETING MINUTES
DECEMBER 16, 2025**

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Council Chambers of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:00 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025, which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Absent
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD) Via ZOOM
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Attorney, Thomas Egan; Assistant City Attorney, Andrew Oddo; City Manager, Gary DeMarzo; City Clerk, Kathleen Tolosi; Deputy City Clerk, Megan Krusznis.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Imam Chaudhary ~ Masjid Baitul Mahid

PUBLIC HEARING

Public Hearing - December 16, 2025, Fiscal Year 2026 Budget for Clifton's Historic Botany District, Inc. Special Improvement District

The meeting was opened to the public for comments. With no one wishing to be heard, the public portion was closed.

Public Hearing - December 16, 2025, Fiscal Year 2026 Budget Downtown Clifton Economic Development Group, Inc. Special Improvement District

The meeting was opened to the public for comments. With no one wishing to be heard, the public portion was closed.

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call vote to approve the following Minutes:

Approval of Workshop Meeting Minutes of December 2, 2025
Approval of Executive Meeting Minutes of December 2, 2025
Approval of Regular Meeting Minutes of December 2, 2025

COMMUNICATIONS FROM THE CITY MANAGER

- C-1 Enrico Caruso, Human Services, retired position Registered Environmental Health Specialist Public Health, effective December 1, 2025.
- C-2 David Niland, Public Safety, retired his position of Police Captain, effective December 1, 2025.

- C-3 Joseph Kunz, Finance, retired his position of Chief Financial Officer, effective December 1, 2025.
- C-4 Ashley Garcia, Regulatory Affairs, Records Support Technician, hired effective December 1, 2025, at \$45,000.00 annually.
- C-5 Jan Kowalczyk, Public Works, Promoted to Senior Carpenter, effective December 16, 2025 at \$74,000.00 annually.
- C-6 John Galka, Public Safety, retired position of School Traffic Guard, effective December 11, 2025.

COMMUNICATIONS MEETING MINUTES

- C-7 Meeting Minutes of Clifton Cable Advisory Committee on 09/24/2025
- C-8 Meeting Minutes of Passaic Valley Water Commission of 10/22/2025
- C-9 Meeting Minutes of Clifton Historical Advisory Commission on 11/06/2025
- C-10 Meeting Minutes of Clifton Traffic Safety Committee on 11/20/2025

SECOND READING ORDINANCES

A. Adoption of Ordinance 8061-25

B. Public Hearing on Ordinance 8061-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8061-25

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation," More Particularly Article IV Thereof, Entitled "Officials and Employees not Represented by a Bargaining Unit," and More Particularly Section 99-18 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends the Salary for Police Outside Employment/Duty Assignments for Security and Road Jobs and Increasing Police Vehicle and Administrative Charges)

(6-0-0-1) Councilman D'Amato, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye. Councilman Gibson absent.

FLOOR TO THE MEMBERS OF THE PUBLIC

Azeem Khav criticized comments made on Facebook by Bart Ciervo, and his anti-Islam comments at the last meeting.

Ahmed Abdelbaki thanked Councilwoman Pino and Donna Popowich for the food distribution events. He also spoke out against the anti-Islam comments at the last meeting.

Gary Perino complemented the City Manager and the City Attorney for the work they do. He complemented the Police Department for partaking in and raising funds for no-shave November. He complemented the Director of Public Works, Jason Van Winkle, for his presentation and the work that has been completed on the Third River clean-up. He additionally complemented Liana in the Zoning office for her help. He advised the council that Air BnB's are available to rent for the upcoming holiday. Wayne updated their ordinance regarding electric bikes, and they also privatized their crossing guards, and he requested the city investigate doing both of those as well.

Richard Gacina believes the City Attorney must recuse himself from the health benefits investigation.

Bart Ciervo believes the City Attorney must recuse himself from the health benefits investigation. He also made additional anti-Islam comments.

Donna Popowich wished the City happy holidays and requested the residents donate to Little Free Pantries. The City needs more revenue sources. She provided Barbara James with the Citizen of the Month award.

Kaitlyn, Via Zoom, requested a split screen to see the Dais and the public during the broadcast.

Fatima, Via Zoom, criticized the comments made by Bart Ciervo.

With no one else wishing to be heard, a Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to close the public session.

(6-0-0-1) Councilman D'Amato, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye. Councilman Gibson absent.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

City Manager, Gary DeMarzo, made no comments during his privilege this evening.

COMMITTEE REPORTS

Councilman Kolodziej noted the Bond Advisory Committee met Wednesday December 10th at 3:30 PM to discuss bonding for police vehicles, deficits in the 2025 budget, and down payment funds that are still available from 2024 and 2025 to use for projects in 2026. Lastly the Bond Advisory Committee discussed a bond ordinance dedicating 1% of the total bond for sidewalk replacement from city tree damage, and they were told the city cannot borrow money to fund something it does not own. The Open Space Recreation Plan Review took place with the Open Space Committee, the Environmental Committee, and the Recreation Committee in attendance along with the planner designated to create the final plan to present to the Planning Board for approval. The proposed plan complies with the new state format, and it contains additional mapping. They spoke about Green Acres and how City Green is used as a model by the state for cities looking to create spaces of urban farming. Leased property is not considered permanent; however, it is still listed on the ROSI list. Voters approved the Open Space Trust Fund and, combined with the master plan to be presented to the Planning Board, it will enhance the Green Acres funding for the city. They noted the success of the Recreation Committee receiving grants for projects over the years, and that it will be enhanced in the coming year. He stated we are now in a position to receive grants from the state and from the county if the council chooses to purchase "life rights", which will establish existing active farmlands and open space are not converted into housing by purchasing the developer's rights. The Arts Center Advisory Board met on December 15th and noted the Clifton Arts Center schedule for 2026 will include new programs to generate additional revenue, and new exhibits for the 250th birthday of the United States. The board chair discussed amending an ordinance highlighting parameters and rules to give the Center the ability to rent the building for additional revenue, and creating a better structure for their board, the center, and their bylaws.

COUNCIL PRIVILEGE

Councilwoman Sadrakula

Councilwoman Sadrakula made a motion to add a split screen back to the broadcast, which was seconded by Councilman D'Amato. She agreed with comments made by the public that outside investigators need to be contacted for the health benefits investigation and the Office of Public Integrity should be involved. The work that the city attorney is performing now is a report to provide to the council. She requested an Air BnB ordinance update and a sidewalk ordinance. She condemned all forms of hatred in the city and noted her experiences. Additionally, she commented that in the 3rd week of January there will be a budget meeting. She asked the City Manager for an update on the furlough/layoff plan.

City Manager Gary DeMarzo commented that the furlough/layoff plan is still being reviewed and there are items that need to be discussed in closed session with the council before formalizing the proposal. It should be introduced early in the new year once all the potential revenue generators, fund balances, and potential tax increases are discussed.

Councilman Kolodziej

Councilman Kolodziej asked if there is no excel spreadsheet yet for the 2026 proposed budget meetings, can the 2025 excel be redistributed and the MSI report be re-run as an excel spreadsheet to show the history of what was budgeted and what was expended in 2025. The vegetative waste ordinance states the vegetative waste collection ends on December 31st, he motioned the date be

extended to January 14th to add collection time for Christmas trees, which was seconded by Councilman D’Amato. He noted the tax increases have already occurred over the course of the last several years, and the cost of the sanitation contract, the police salaries and wages, and the fire department salaries and wages have all been increased for 2026. He noted to the public that Wayne has a volunteer Fire Department and the City of Clifton has a full-time paid Fire Department. The comparison of Wayne and Clifton’s taxes reflect that difference. There were no capital projects done in 2025. The council cut the down payment for capital projects, and that is why the Bond Advisory Committee discussed the down payment potential for 2026. Should the council choose to try to keep a tax increase to a minimum, services may be cut.

Councilman Latona

Councilman Latona asked for everyone to try to get along. He commented on the constitutional right of freedom of speech, and how the people of this country are allowed to say things other people may not agree with. The 2025 Santa Run will be on Christmas Eve; the coordinators are currently working on keeping a live GPS tracker so the residents know that the run is coming and what street it will be on. He wished the council, staff, residents, and our veterans all a Merry Christmas, a Happy Hannukah, and Happy Holidays. Lastly, he noted the Christmas carolers from New Hope School who stopped by the city hall today.

Councilwoman Pino

Councilwoman Pino thanked the public for their attendance at the holiday and food distribution events. She asked for collaboration between her council colleagues to help support the residents of Clifton. She condemned the hate speech that has been circulating against the Muslim community. She wished everyone a happy holiday season, and all the best for 2026, and requested that everyone try to get along. She directed the Deputy City Clerk to read Resolution 625-25 into the record. There was direction by the City Manager not to read the resolution into the record. The resolution was then read into the record by Councilman Kolodziej.

Councilman D’Amato

Councilman D’Amato thanked his colleagues for supporting the resolution confronting and combating antisemitism in the city. He read the first line of the First Amendment for the record and noted that he will never violate someone’s constitutional right to free speech. He thanked the DPW director, Jason, for his presentation on the Third River Cleanup. He asked for clarity and notification for our residents who will have equipment on their properties. He requested an update on the status of the E-Bike ordinance and let the public know there will be a sidewalk ordinance and Air BnB ordinance forthcoming. He wished all a Merry Christmas, a Happy Hannukah, and a Happy New Year.

Mayor Grabowski

Mayor Grabowski wished for a better year in 2026. He condemned all forms of hate speech and asked everyone to respect one another and treat others how you wish to be treated. He wished all a Merry Christmas, a Happy Hannukah, and a Happy New Year.

Councilwoman Sadrakula asked for clarification on a confidential item listed on the agenda, listed as CON-6, where a suit was filed against the city and ultimately withdrawn and dismissed without prejudice and noted the documents are public record. City Attorney Tom Egan responded advising that yes, the documents are public record filed with the superior court.

Councilwoman Pino left the dais at 9:39 PM and did not return.

RESOLUTIONS

Resolutions were passed during the Work Session and moved during the Regular Meeting, unless otherwise noted below.

**RESOLUTION 593-25
RESOLUTION TO APPROVE CLAIMS TO BE PAID THE MEETING OF
DECEMBER 16, 2025**

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	\$5,516,713.90
Grant Fund	\$396,970.83

Open Space Trust	\$6,000.00
General Capital Fund	\$192,651.66
Sewer Utility -Operating	\$94,169.16
Sewer Utility-Capital	\$15,530.63
Developers Escrow	\$5,485.00
Dog Trust	\$-
Revolving Loan Fund	\$-
Police Extra Duty	\$25,047.50
Trust Other	\$376,491.98
Section 8 Public Housing	\$209,391.17
Affordable Housing	\$360.00
Community Development	\$44,938.83
Payroll Agency	\$-
Tax Title Lien Redemption	\$-
Affordable Housing	\$-
	\$-
Self Insurance	\$1,303,056.77
Fire Dedicated Penalties	\$-
Revolving Loan Fund	\$-
Tax Title Lien Redemption	\$-
Unemployment Trust Fund	\$-
Library	\$91,860.73
General Liability Trust	\$79,119.05
Workers Compensation Trust	\$53,720.32
Trust Escrow	\$-
Reserve for Housing	\$-
Federal DOJ Forfeiture	\$-
TOTAL CLAIMS	\$8,411,507.53

(5-0-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye. Councilman Latona abstained. Councilman Gibson absent.

RESOLUTION 594-25

RESOLUTION FIXING FEES FOR DELINQUENT TAXES OR ASSESSMENTS FOR 2026

WHEREAS, Chapter 45 of the Laws of 1970 authorizes the municipality to establish the rate of interest to be charged for delinquent taxes or assessments in the City of Clifton, and

WHEREAS, N.J.S.A. 54:4-67, permits the governing body to fix the rate of interest to be charged for the non-payment of taxes, assessments, or other municipal liens or charges on or before the date on which they would become delinquent as follows: not to exceed 8% per annum on the first \$ 1,500.00 and 18% percent per annum on any amount in excess of \$ 1,500.00; and

WHEREAS, N.J.S.A. 54:4-67 permits that the governing body to fix the rate of discount, in an amount not to exceed 6% per annum on delinquencies in excess of \$ 10,000, which have not been paid prior to the end of a fiscal year; and

WHEREAS, P.L. N.J.S.A. 40A: 5:17-1 allows the governing body of the municipality to authorize the Clifton Tax Collector without further action on the part of the governing body, the cancellation of any property tax refund, delinquency, or charges and fees less than \$10.00 and.

WHEREAS, N.J.S.A. 54:5-61 provides that the holder of tax title is entitled to penalties at redemption if certificate is more than \$200, an additional sum equal to four percent (4%) at redemption if certificate is more than \$ 5,000.00; and additional sum equal to six percent (6%) at redemption if certificate is more than \$ 10,000.00; and

THEREFORE, BE IT RESOLVED by the City Council of the City of Clifton, County of Passaic, State of New Jersey, as follows for 2026:

1. The Tax Collector of the City of Clifton is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500 of the delinquency and eighteen percent (18%) per annum in excess of \$1,500 and no interest shall be charged if payment of any installment is made within a grace period of ten (10) calendar days following the date which same became payable; and

2. A six percent (6%) penalty shall be assessed on delinquent taxes, assessments or municipal charges in excess of \$10,000, which have not been paid prior to the end of a fiscal year; and
3. With respect to tax certificates held by the municipality the following additional penalties are charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; and
4. The Tax Collector of the City of Clifton is hereby authorized to process the cancellation of any property tax refund or delinquency of less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Clifton City Council, County of Passaic, State of New Jersey that the Tax Collector of the City of Clifton is hereby authorized to conduct a tax sale for all prior years' delinquent taxes pursuant to New Jersey Law Chapter 99.

RESOLUTION 595-25

RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A PORTION OF THE 2025 3RD QUARTER TAXES AND THE 2025 4TH QUARTER TAXES PAID ON PROPERTY KNOWN AS BLOCK 62.01 LOT 2, 15 CHARLES ST, OWNED BY A DISABLED VETERAN

WHEREAS Jenny Blandon has made an application to the Tax Assessor of the City of Clifton for an exemption on the dwelling of a 100% permanent totally disabled veteran for the property located at 62.01 Lot 2, 15 Charles St., and

WHEREAS in accordance with N.J.S.A. 54:4-3.30 et seq. as amended by P.L.2019, c.413; N.J.A.C. 18:28-1.1 et seq, the Tax Assessor has approved the exemption and because Jenny Blandon occupies 100% of the dwelling the disabled veteran is entitled to an exemption on 100% of the property; and

WHEREAS the United States Department of Veteran Affairs determined an effective date of the 100% Permanent & Total Disability of September 5, 2025; and

WHEREAS in reference to any retroactive refund, pursuant to N.J.S.A. 54:4-3.32, the governing body of each municipality, at its discretion, may return all taxes collected on property which would have been exempt had proper claim in writing been made at the time of the exemption; and

WHEREAS by virtue of the approved 100% permanent and totally disabled veteran exemption, Jenny Blandon is entitled to the cancellation of a portion of the 2025 third quarter property taxes and the 2025 fourth quarter property taxes on the subject property, and at the governing body's discretion, to refund a portion of the 2025 third quarter taxes and the 2025 fourth quarter taxes in the amount of \$4,732.88; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, that the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of the 2025 third quarter property taxes in the amount of \$1,077.05 and the 2025 fourth quarter property taxes in the amount of \$3,655.83 for a total refund of \$4,732.88.
2. To keep the subject 100% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

RESOLUTION 596-25

**RESOLUTION AWARDING PROFESSIONAL FINANCIAL ADVISORY SERVICES
CONTRACT TO PHOENIX ADVISORS FOR YEAR 2026**

WHEREAS, under the direction of the Governing Body, the Office the Purchasing Agent obtained proposals for Professional Financial Advisory Services for calendar year 2026; and,

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for bond counsel services is hereby awarded to McManimon, Scotland & Bauman LLC, 75 Livingston Avenue, Second Floor, Roseland, NJ 07068 in accordance with its proposal received on October 31, 2024; and.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to the issuance of a Purchase Order by the Finance Department

RESOLUTION 598-25

**RESOLUTION AWARDING CONTRACT TO HOLMAN FRENIA AND ALLISON, PC
FOR MUNICIPAL AUDITING AND ACCOUNTING SERVICES FOR FISCAL YEAR
ENDING DECEMBER 31, 2025**

WHEREAS, under the direction of the Governing Body, the office of Purchasing Agent advertised the Request for Proposal (RFP) for Professional auditing and accounting services of Registered Municipal Accountant to perform certain professional auditing services as required by the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq.; and

WHEREAS, proposals for Municipal Auditor and Accounting Services were received from three firms by the submission deadline of November 25,2025, as follows:

1. **Holman Frenia and Allison PC** - \$89,500.00
2. **Lerch Vinci and Bliss LLP** - \$84,000.00 (Same as 2025)
3. **Donohue, Gironda, Doria & Tomkins LLC** - \$114,775.00

WHEREAS, **Holman Frenia and Allison PC** is an accounting firm authorized by law to conduct a practice as Certified Public Accountants and Registered Municipal Accountants, recognized professionals, the practice of which are regulated by law; and

WHEREAS, the Mayor and Municipal Council desire to award a contract for the required professional services for the City of Clifton to **Holman Frenia and Allison PC** - for the fiscal year ending December 31, 2025; under the terms of the Federal Single Audit Act of 1984, at a fee not to exceed **\$89,500.00**; and

WHEREAS, the cost associated with additional work as directed by the city will conform with its proposal submitted November 25,2025 and be paid; accordingly, and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Auditing Services is hereby awarded to **Holman, Frenia and Allison PC**, 1985 Cedar Bridge Ave Suite 3, Lakewood, NJ 07410 in accordance with its proposal obtained November 25,2025 at a fee not to exceed \$89,500 without the adoption of supplemental resolutions; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department

RESOLUTION 599-25

**RESOLUTION AUTHORIZING PURCHASE OF REGULAR ULTRA LOW
SULPHUR DIESEL OFF THE SOMERSET COUNTY COOPERATIVE PRICING
SYSTEM #CC-0036-23 PURSUANT TO N.J.S.A. 40A:11-1 et seq.**

WHEREAS, the City of Clifton has a need to purchase Ultra Low Sulphur Diesel for its vehicles; and

WHEREAS, the City is an active member of the Somerset County Cooperative Pricing System; and,

WHEREAS, National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103, was awarded Somerset County Cooperative Pricing System Contract (#CC-0036-23) for Red-Dyed #2 Ultra Low Sulfur Diesel, and Red-Dyed Winter Blend Diesel for two (2) years through to October 22, 2025, at a markup of \$0.1269 and \$0.1269 respectively, for Somerset County cooperative members; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103, as-needed off the Somerset County Cooperative Pricing System Contract (#CC-0036-23), for a total as-needed not to exceed amount of \$500,000 for the term January 1, 2026 through December 31, 2026.

CERTIFICATION OF FUNDS: funds shall be certified at the time of purchase, whereby a properly executed purchase order, processed as-needed, shall be the instrument of fund encumbrance for each department and division usage, budgetary adoption and appropriations considered.

RESOLUTION 600-25

RESOLUTION AUTHORIZING PURCHASE OF REGULAR UNLEADED GASOLINE OFF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton has a need to purchase regular unleaded gasoline for its vehicles; and

WHEREAS, Rachles Michele Oil Company, 116 Kuller Road, Clifton, NJ 07011 has been awarded the NJ State Contract No. 19-FLEET-00973 at a markup of \$0.0716 for both City Hall and the Department of Public Works; and

WHEREAS, NJ State Contract 19-FLEET-00973 has been awarded to Rachles Michele Oil Company for a term of November 1, 2019 to October 31, 2025 and extended through October 31, 2026; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Rachles Michele Oil Company, 116 Kuller Road, Clifton, NJ 07011, as-needed off the New Jersey State Contract No. 19-FLEET-00973, at a cost not to exceed \$500,000 per year, through to December 31, 2026, pursuant to the above New Jersey State contract.

CERTIFICATION OF FUNDS: funds shall be certified at the time of purchase, whereby a properly executed purchase order, processed as needed, shall be the instrument of fund encumbrance for each department and division usage, annual budgetary adoption and appropriations considered.

RESOLUTION 601-25

RESOLUTION AUTHORIZING PURCHASE OF EQUIPMENT AND SERVICES THROUGH COMMERCIAL TECHNOLOGY CONTRACTORS INC. FOR CALENDER YEAR 2026 OF GENETEC SECURITY CAMERAS FOR POLICE DEPARTMENT OF THE CITY OF CLIFTON, OFF BERGEN COUNTY COOPERATIVE CONTRACT

WHEREAS, pursuant to resolution R262-16, the City is a member of the Bergen County Cooperative Contract from which the BC-BID-24-38 contract was awarded for a bid term of June 06, 2024, through June 05, 2026; and

WHEREAS, the Police Captain on behalf of all other departments has requested authorization from the Mayor and Municipal Council to approve Purchase of the equipment and services necessary for continued maintenance, operation, and expansion of the security cameras at Police Department from Commercial Technology Contractors Inc.; and

WHEREAS, CTCI - Commercial Technology Contractors Inc., located at 152 Huron Ave., Clifton, NJ 07013, has been awarded the Bergen County Cooperative contract number BC-BID-24-38; and

WHEREAS, Bergen County Cooperative contract number BC-BID-24-38 has been awarded to Commercial Technology Contractors Inc., for a term ending on June 05, 2026, and has the required expertise and qualifications to perform the necessary maintenance and repairs for the Genetec Camera System; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: Amisha J. Jariwala, Purchasing Agent upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Commercial Technology Contractors Inc., located at 152 Huron Ave., Clifton, NJ 07013 , in an amount not to exceed amount of \$100,000, off the Bergen County Cooperative contract number BC-BID-24-38-Computer Equipment and Peripherals, pursuant to the same.

RESOLUTION 602-25

RESOLUTION AUTHORIZING PURCHASE OF MEDICAL SUPPLIES FOR THE CLIFTON FIRE DEPARTMENT OFF THE BERGEN COUNTY CO-OP CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Fire Department has, and continues to have, a need to purchase medical supplies, which are available off of the Bergen County Cooperative; and

WHEREAS, the City is a member of the New Jersey Cooperative Purchasing Association (11BCCP), the sister cooperative under Bergen County (CK04), from which a contract for Medical Supplies, BC-Bid-24-15, was awarded to multiple vendors, including the following: Bound Tree Medical, Stryker Sales Corporation - Medical Division, V.E. Ralph and Son, Inc., and, Inc,BVH Marketing,Life-Assist Inc.; and

WHEREAS, the above contract, BC-Bid-24-15, provides a list of contractors from which quotes for medical supplies may be obtained, with all due diligence having been performed by Bergen County, for the term of July 1, 2024 through to June 30, 2026; and

WHEREAS, quotes for medical supplies may be obtained by the City Fire Department, with a not to exceed amount of \$100,000 for the term of January 1, 2026 through December 31, 2026; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize procurement of Medical Supplies, via the aforesaid Bergen County cooperative contract, and therefore delegates the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned procurements as needed from the above-named awarded contractors off the Bergen County's NJCPA Cooperative Contract No. BC-Bid-24-15, through to December 2026; and

BE IT FURTHER RESOLVED that the City Fire Department shall be required to obtain written quotes from the list of awarded contractors, and that use of this cooperative shall not exceed

\$100,000 for the term of January 1, 2026 through to December 31,2026.

CERTIFICATION OF FUNDS: Funds shall be certified at the time of purchase via the presentation of a properly executed purchase order, budget adoption and budgetary appropriations considered.

RESOLUTION 603-25

RESOLUTION AUTHORIZING PURCHASE OF MAILROOM EQUIPMENT, SUPPLIES, ACCESSORIES, AND MAINTENANCE OFF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton has the need to purchase mailroom equipment, supplies, accessories, and maintenance services for City operations; and

WHEREAS, the proposed purchase includes the iX-9A mailroom system consisting of a Production Mail Processor with Dynamic Scale and Conveyor Stacker, Roll Feed Dispenser, Thermal Label Printer with Stand, 22-inch All-in-One PC, one package of labels, training, and set-up, all as detailed in the State Contract 41267; and

WHEREAS, NJ State Contract 41267 has been awarded to Quadient Inc for a term of April 15, 2025 to April 14, 2026; and

WHEREAS, the purchase also includes **one (1) year of maintenance coverage**, which is included as part of the total purchase price; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Quadient Inc., 478 Wheelers Farms Road, Milford, CT 06461-9105, as-needed off the New Jersey State Contract No 41267., at a cost not to exceed \$19,652.06, through to April 14, 2026 , pursuant to the above New Jersey State contract 41267.

CERTIFICATION OF FUNDS: Funds are available in account No. 04-215-55-977-100 (Technology Upgrades City-Wide)

RESOLUTION 604-25

RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL SERVICES TO HATFIELD SCHWARTZ LAW GROUP LLC IN CONNECTION WITH AN INDEPENDENT INVESTIGATION REGARDING A COMPLAINT BROUGHT UNDER THE CITY'S POLICY PROHIBITING SEXUAL HARASSMENT AND DISCRIMINATION INVOLVING AN EMPLOYEE OF THE CITY OF CLIFTON

WHEREAS, on June 17, 2025, a professional services contract for an independent investigation of a complaint brought under the City's policy prohibiting sexual harassment and discrimination involving an employee of the City of Clifton was awarded to Hatfield Schwartz Law Group LLC, for the one year period from June 19, 2025 through June 18, 2026; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$15,000.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, Hatfield Schwartz Law Group LLC, have provided satisfactory services to the City of Clifton and concluded their investigation, and due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of \$15,000.00; and

WHEREAS, supplemental funding in the amount of an additional \$2,152.00 , for a total not to exceed \$17,152.00 will be required through the conclusion of the investigation;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed \$2,152.00 for a total not to exceed \$17,152.00 for independent

investigation services through June 18, 2026, by Hatfield Schwartz Law Group LLC is authorized and approved.

RESOLUTION 605-25

RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL SERVICES TO ADAMS, LATTIBOUDERE, CROOT & HERMAN, FOR PROSECUTION OF DISCIPLINARY MATTERS AGAINST EMPLOYEES OF THE CITY OF CLIFTON

WHEREAS, on June 5, 2024, a professional services contract for prosecution of disciplinary matters against employees of the City of Clifton, was awarded to Adams, Lattiboudere, Croot & Herman, for the one-year period from June 5, 2024 through June 4, 2025; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$5,000.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, an additional \$5,000.00 was awarded to Adams, Lattiboudere, Croot & Herman on September 3, 2024, an additional \$10,000.00 was awarded on October 1, 2024 with a not to exceed amount of \$35,000.00, and an additional \$26,000.00 was awarded on June 17, 2025 with a not to exceed amount of \$61,000.00; and

WHEREAS, Adams, Lattiboudere, Croot & Herman, have provided satisfactory prosecution of disciplinary matter services to the City of Clifton and, due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of \$61,000.00; and

WHEREAS, supplemental funding in the amount of an additional not to exceed \$16,473.85 for a total not to exceed \$77,473.85 will be required through the conclusion of the contract on June 4, 2025;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed \$16,473.85 for a total not to exceed \$77,473.85 for prosecution of disciplinary matters through June 4, 2025, by Adams, Lattiboudere, Croot & Herman, is authorized and approved.

BE IT FURTHER RESOLVED, Funds are/were available for payment of in the Personnel Legal Fees Account #: 01-201-20-105-263 as attached on the Certification of Funds.

RESOLUTION 606-25

RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL SERVICES TO WEINER LAW GROUP LLP IN CONNECTION WITH EMPLOYMENT LITIGATION CLAIMS

WHEREAS, on June 5, 2025, a professional services contract for employment litigation claims was awarded to Weiner Law Group LLP, for the one-year period from June 5, 2024 through June 4, 2025; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$5,000.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, Weiner Law Group LLP, have provided satisfactory services to the City of Clifton and completed their contract term, and due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of \$5,000.00; and

WHEREAS, supplemental funding in the amount of an additional \$2,497.96, for a total not to exceed \$7,497.96 will be required through the conclusion of the investigation;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed \$2,497.96 for a total not to exceed \$7,497.96 for employment litigation claims through June 4, 2025, by Weiner Law Group LLP is authorized and approved.

BE IT FURTHER RESOLVED, funds are/were available for payment in the Personnel – Legal Fees Account # 01-201-20-105-263 as attached on the Certification of Funds.

RESOLUTION 607-25

**RESOLUTION APPROVING EXTENSION OF REDEVELOPMENT AGREEMENT
DEADLINE FOR CLIFTON STATION REDEVELOPMENT PROJECT**

WHEREAS, the City of Clifton entered into a Redevelopment Agreement (the “RDA”) dated March 2, 2021 with Clifton Station Developers, LLC; and

WHEREAS, pursuant to Section 7.03 of the RDA, 691 Clifton Avenue Owner LLC (the “Current Redeveloper”) assumed the obligations under the RDA when it took title to the Property on July 17, 2025, by deed in lieu of foreclosure and subsequent notice to the City; and

WHEREAS, the Current Redeveloper is respectfully requesting an extension of the deadlines in the RDA; and

WHEREAS, the Current Redeveloper is fully capitalized to finish the Project and has retained a new general contractor to complete the Project; and

WHEREAS, the Current Redeveloper anticipates achieving a Temporary Certificate of Occupancy (“TCO”) for the residential units in two phases; and

WHEREAS, the first phase will include approximately 126 units and is expected to be completed by March 31, 2026; and

WHEREAS, the second phase will include approximately 174 units and is expected to be completed by December 31, 2026 and will encompass the completion of construction in full compliance with all RDA requirements; and

WHEREAS, by reason of the foregoing, pursuant to Section 4.02 of the RDA, the Current Developer respectfully requests the City’s approval of a revised schedule, in accordance with RDA, to accomplish Completion of Construction by December 1, 2026;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton that 691 Clifton Avenue Owner LLC is recognized as the owner of record and has assumed the obligations under the Redevelopment Agreement dated March 2, 2021; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City of Clifton accepts the revised timeline whereby 126 units shall be completed by March 31, 2026 and the completion of construction by December 1, 2026.

RESOLUTION 608-25

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO NICHOLAS
GRAVIANO OF GRAVIANO & GILLIS ARCHITECTS AND PLANNERS, LLC FOR
CITY PLANNER JANUARY 1, 2026 THROUGH DECEMBER 31, 2026**

WHEREAS, the City solicited proposals for providing City Planner Services; and

WHEREAS, in response to request for proposals, a proposal was received by and the City recommends the award of a contract for said services to Nicholas Graviano of Graviano & Gillis Architects & Planners LLC who provided the most advantageous quotation to the City, price and other factors considered; and

WHEREAS, the contract is within the bidding threshold and therefor may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-t et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the contractor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is in accordance with the proposal dated December 2, 2025, not to exceed \$175 per hour with a total not to exceed amount of \$15,000.00 for the contract term, and the duration of the contract is January 1, 2026 through December 31, 2026; and

WHEREAS, there are funds available for the payment of the services per the certification of the availability of funds below;

NOW, THEREFORE, BE IT RESOLVED, that a contract for the providing City Planner Services be and the same is hereby awarded to Nicholas Graviano of Graviano & Gillis Architects & Planners, LLC of Long Branch, New Jersey, in accordance with their proposal at a total price not to exceed \$175 per hour with a total not to exceed amount of \$15,000.00 for the contract term ; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of the resolution and the contract above referred to be placed on file and made available for public inspection in the Office of the City Clerk of the City of Clifton.

RESOLUTION 609-25

**RESOLUTION FOR REAPPOINTMENT OF
SPECIAL POLICE**

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that the following Class II Special Law Enforcement Officers be and are hereby reappointed for a term, commencing on January 1, 2026 through December 31, 2026:

Marc Bergman	John Kavakich
Pasquale Castaldo	Todd Lyness
Thomas Chichi	John Lyons
John Cusack	Robert Markson
David Ervolino	Michael McLaughlin
Michael Humenik	Harold Van Winkle
James Janisheski	Christian Vassoler

RESOLUTION 610-25

**RESOLUTION AUTHORIZING RENEWAL OF LIMOUSINE LICENSE –
A&S LIMOUSINE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Limousine License Renewal Application from Shehabeldin Ellethi, 8 Ivy Ct., Clifton, NJ; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval of renewal of Limousine License to Shehabeldin Ellethi, 8 Ivy Ct., Clifton, NJ be and is hereby granted.

Company name:
A&S Limousine

Owner:
Shehabelin Ellethi

Approved Operator:
Shehabeldin Ellethi

Approved Vehicles:

2023 Suburban LT (VIN# 1GNSKCKD0PR342730)

2025 Suburban LT (VIN# 1GNS6CRD55R411785)

Approved Parking Location:

8 Ivy Ct., Clifton, NJ

RESOLUTION 611-25

**RESOLUTION AUTHORIZING RENEWAL OF LIMOUSINE LICENSE –
CROOKS LIMO**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Limousine License Renewal Application from Ayman Atallah, 24 Sewall Avenue, Fl 1, Clifton, NJ; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval of renewal of Limousine License to Ayman Atallah, 24 Sewall Avenue, Fl 1, Clifton, NJ be and is hereby granted.

Company name:

Crooks Limo

Owner:

Ayman Atallah

Approved Operator:

Ayman Atallah

Approved Vehicles:

2011 Lincoln Town Car Exec. (VIN# 2L1FL8JWXBX756715)

Approved Parking Location:

24 Sewall Avenue, Fl 1, Clifton, NJ

RESOLUTION 612-25

**RESOLUTION AUTHORIZING RENEWAL OF LIMOUSINE LICENSE – DANNY LIMO &
BLACK CAR SERVICE, LLC**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Limousine License Renewal Application from Odanis Sarante-Guzman, Danny Limo & Black Car Service, LLC, 115 Starmond Avenue, Clifton, NJ; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval of renewal of Limousine License to Odanis Sarante-Guzman, Danny Limo & Black Car Service, LLC, 115 Starmond Avenue, Clifton, NJ be and is hereby granted.

Company name:

Danny Limo & Black Car Service, LLC

Owner:

Odanis Sarante-Guzman

Approved Operator:

Odanis Sarante-Guzman

Approved Vehicles:

2022 Cadillac Escalade (VIN# 1GYS4MKL8NR248604)

Approved Parking Location:

115 Starmond Avenue, Clifton, NJ

RESOLUTION 613-25

**RESOLUTION AUTHORIZING NEW LIMOUSINE LICENSE –
CHROMELINE TRANSPORTATION, LLC**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a new Limousine License application from Aboubaker Sadouki the owner and operator of Chromeline Transportation, LLC, 60 Lyall Rd., in the City of Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval for a new Limousine License from Aboubaker Sadouki, the owner and operator of Chromeline Transportation, LLC in the City of Clifton is hereby granted.

Company name:

Chromeline Transportation, LLC

Owner and Operator:

Aboubaker Sadouki

Approved Vehicles:

2025 Cadillac Escalade (VIN# 1GYS9NRL8SR231651)

Approved Parking Location:

60 Lyall Road, Clifton, NJ 07012

RESOLUTION 614-25

**RESOLUTION AUTHORIZING NEW LIMOUSINE LICENSE –
HD TRANSPORTATION, INC.**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a new Limousine License application from Hakan Demiroz the owner and operator of HD Transportation, Inc., 100 Avondale Avenue, in the City of Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval for a new Limousine License from Hakan Demiroz, the owner and operator of HD Transportation, Inc. in the City of Clifton is hereby granted.

Company name:

HD Transportation, Inc.

Owner and Operator:

Hakan Demiroz

Approved Vehicles:

2024 Audi A6 (VIN# WAUD3BF24RN033948)

Approved Parking Location:

100 Avondale Avenue, Clifton, NJ 07013

RESOLUTION 615-25

**RESOLUTION FOR RE-APPOINTMENT OF
MEMBERS TO THE CLIFTON BEAUTIFICATION COMMITTEE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the Secretary of the Clifton Beautification Committee recommending reappointment of:

Amie Kolodziej – Member	1/1/26 to 12/31/28
Drea DeLuca – Member	1/1/26 to 12/31/28
Joseph Siano – Alternate #1 to Member	1/1/26 to 12/31/28
Patty Roennau – Alternate #2 to Member	1/1/26 to 12/31/28

WHEREAS, said members' term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of three years commencing January 1, 2026 through December 31, 2028;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Clifton Beautification Committee be and are hereby reappointed for a three-year term, commencing on January 1, 2026 through December 31, 2028.

RESOLUTION 616-25

**RESOLUTION FOR RE-APPOINTMENT OF
MEMBERS TO THE BOARD OF RECREATION COMMITTEE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Board of Recreation Committee recommending reappointment of Bobby Cardillo – President, Jennifer Algieri and Frank Kasper; and

WHEREAS, said members' term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of three years commencing January 1, 2026 through December 31, 2028;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Board of Recreation Committee be and are hereby reappointed for a four-year term, commencing on January 1, 2026 through December 31, 2028.

RESOLUTION 617-25

**RESOLUTION FOR RE-APPOINTMENT OF
MEMBERS TO THE CLIFTON CA-TV COMMITTEE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Clifton CA-TV Committee recommending reappointment of:

Patrick J. Meyer – Member
Kim Oeffler – Member
Chris Witmyer – Alternate #2
Drea DeLuca – Alternate #3

WHEREAS, said members' term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of three years commencing January 1, 2026 through December 31, 2028;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Clifton CA-TV Committee be and are hereby reappointed for a three-year term, commencing on January 1, 2026 through December 31, 2028.

RESOLUTION 618-25

**RESOLUTION FOR REAPPOINTMENT OF
MEMBERS TO THE CLIFTON CIVIL RIGHTS COMMITTEE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Clifton Civil Rights Committee recommending the reappointment of the following members:

Timothy Brown 1/1/26 – 12/31/27
Luisa Matos Garcia 1/1/26 – 12/31/27
Edward Nunez 1/1/26 – 12/31/27

WHEREAS, said members' term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of two years commencing January 1, 2026 through December 31, 2027;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Clifton Civil Rights Committee be and are hereby reappointed for a two-year term, commencing on January 1, 2026 through December 31, 2027.

RESOLUTION 619-25

**RESOLUTION FOR RE-APPOINTMENT OF
MEMBERS TO THE HISTORICAL COMMISSION**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Historical Commission recommending reappointment of Susan Polito and Donald Lotz; and

WHEREAS, said members' term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of four years commencing January 1, 2026 through December 31, 2029;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Historical Commission be and are hereby reappointed for a four-year term, commencing on January 1, 2026 through December 31, 2029.

RESOLUTION 620-25

**RESOLUTION FOR RE-APPOINTMENT OF MEMBERS
TO THE HISTORICAL – FRIENDS OF MORRIS CANAL PARK COMMITTEE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Historical – Friends of Morris Canal Park Committee recommending reappointment of Susan Polito and Donald Lotz; and

WHEREAS, said members' term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of four years commencing January 1, 2026 through December 31, 2029;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Historical – Friends of Morris Canal Park Committee be and are hereby reappointed for a four-year term, commencing on January 1, 2026 through December 31, 2029.

RESOLUTION 621-25

**RESOLUTION FOR REAPPOINTMENT OF
MEMBERS TO THE CLIFTON CIVIL RIGHTS COMMITTEE**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Clifton Civil Rights Committee recommending the reappointment of the following members:

Timothy Brown 1/1/26 – 12/31/27
Luisa Matos Garcia 1/1/26 – 12/31/27
Edward Nunez 1/1/26 – 12/31/27
Jose Salgado-Perez 1/1/26 – 12/31/27

WHEREAS, said members’ term will expire on December 31, 2025; and

WHEREAS, said members are being reappointed to said committee for a term of two years commencing January 1, 2026 through December 31, 2027;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Clifton Civil Rights Committee be and are hereby reappointed for a two-year term, commencing on January 1, 2026 through December 31, 2027.

RESOLUTION 622-25

**RESOLUTION REAPPOINTING MEMBERS OF THE
CLIFTON ZONING BOARD OF ADJUSTMENT**

This resolution was tabled.

RESOLUTION 623-25

**RESOLUTION TO INTRODUCE
2026 BUDGET FOR CLIFTON’S HISTORIC BOTANY DISTRICT, INC.
SPECIAL IMPROVEMENT DISTRICT**

BE IT RESOLVED, that the attached statements of revenues and appropriations attached hereto constitute the Budget for the Clifton’s Historic Botany District, Inc. Special Improvement District for the Fiscal Year 2026, as introduced by the Mayor and Municipal Council; and

BE IT FURTHER RESOLVED, that the following notice was published in the Herald News on November 11, 2025, and that a hearing on the budget be held on December 16, 2025 at the City of Clifton Municipal Building.

**FISCAL YEAR 2026 BUDGET FOR CLIFTON’S HISTORIC BOTANY DISTRICT, INC.
SPECIAL IMPROVEMENT DISTRICT**

Income:	SID Assessments – Collections	\$122,000
	Fund Raiser – Concerts	\$ 5,000
	Fund Raiser – Beefsteak Dinner	\$ 7,000
	Fund Raiser – Christmas Tree Lighting	\$ 6,500
	Interest Income	\$ 500
	Total Income	\$141,000

Expenses:	Cleaning Services – Full Time	\$ 60,320
	Cleaning Services – Part Time	\$ 42,120
	SID Maintenance Supplies	\$ 1,500
	SID Maintenance & Management	\$ 9,600
	Events & Flag Program	\$ 17,500
	SID Financial Expenses	\$ 9,960

Total Expenses \$141,000

Income: Security Patrol (CDBG Contribution) \$30,000

Expense: Sid Security Patrol Services (Aug. 2025- July 2026) \$30,000

Notice is hereby given that the 2026 Budget for Clifton's Historic Botany District, Inc., Special Improvement District was approved by the Mayor and Municipal Council of the City of Clifton, County of Passaic on November 5, 2025. A hearing on the 2026 Budget for Clifton's Historic Botany District, Inc. Special Improvement District was held at Clifton City Hall, 900 Clifton Avenue, Clifton, NJ on December 16, 2025, at 8:00 p.m. at which place and time objections to said 2026 Budget for Clifton's Historic Botany District, Inc. Special Improvement District may be presented by taxpayers or other interested persons. Copies of the budget are available in the office of the City Clerk at business hours of 8:15 a.m. through 4:15 p.m.

----- RESOLUTION 624-25

RESOLUTION TO INTRODUCE AND APPROVE 2026 BUDGET FOR DOWNTOWN CLIFTON ECONOMIC DEVELOPMENT GROUP, INC. SPECIAL IMPROVEMENT DISTRICT

BE IT RESOLVED that the statements of revenues and appropriations attached hereto constitute the Budget for the Downtown Clifton Economic Development Group, Inc. Special Improvement District for the Fiscal Year 2026, as introduced by the Mayor and Municipal Council; and

BE IT FURTHER RESOLVED, that the following notice was published in the Herald and News on November 11, 2025, and that a public hearing on the budget was held on December 16, 2025 at the City of Clifton Municipal Building.

FISCAL YEAR 2026 BUDGET FOR THE DOWNTOWN CLIFTON ECONOMIC DEVELOPMENT GROUP, INC. SPECIAL IMPROVEMENT DISTRICT

Sponsorships:	\$ 7,000.00
SID Assessments:	\$ 116,400.00
Total Work Plan Budget:	\$ 123,400.00

Notice is hereby given that the 2026 Budget for Downtown Clifton Economic Development Group, Inc., Special Improvement District was approved by the Mayor and Municipal Council of the City of Clifton, County of Passaic on November 5, 2025. A hearing on the 2026 Budget for Downtown Clifton Economic Development Group Special Improvement District was held at Clifton City Hall, 900 Clifton Avenue, Clifton, NJ on December 16, 2025, at 8:00 p.m. at which place and time objections to said 2026 Budget for Downtown Clifton Economic Development Group Special Improvement District may be presented by taxpayers or other interested persons. Copies of the budget are available by email request at: DSidoti@Cliftonnj.org

----- RESOLUTION 625-25

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT – JOSEPH KUNZ CHIEF FINANCIAL OFFICER

WHEREAS, on November 30, 2025, Chief Financial Officer, Joseph Kunz, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Chief Financial Officer on December 7, 2010 and his retirement will conclude a 15 year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during all this time, and this Governing Body wishes to acknowledge his long-time service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

**JOSEPH KUNZ
CHIEF FINANCIAL OFFICER**

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **JOSEPH KUNZ**.

RESOLUTION 626-25

**RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
DAVID J. NILAND
POLICE CAPTAIN**

WHEREAS, on November 30, 2025, Police Captain, David J. Niland, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Police Officer on August 25, 1998 and his retirement will conclude an 27 year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during all this time, and this Governing Body wishes to acknowledge his long-time service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

**DAVID J. NILAND
POLICE CAPTAIN**

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **DAVID J. NILAND..**

RESOLUTION 627-25

RESOLUTION CONFRONTING AND COMBATING ANTISEMITISM IN CLIFTON

WHEREAS, antisemitism, including harassment on the basis of actual or perceived Jewish origin, ancestry, ethnicity, identity, affiliation, or faith, remains a persistent, pervasive, and disturbing problem in American society; and

WHEREAS, antisemitism, in its modern iteration, is found on the political right and left, espoused by celebrities, politicians, and activists, as well as on the streets and in the playgrounds; and

WHEREAS, Jews continue to be a targeted minority in the United States and are consistently the most likely of all religious groups to be victimized by incidents of hate, and such incidents are increasing at an alarming rate; and

WHEREAS, we acknowledge that following the attacks on the Tree of Life Synagogue in Pittsburgh, the Chabad of Poway in San Diego, a Kosher supermarket in Jersey City, and a Chanukah gathering in Monsey, our synagogues felt compelled to re-evaluate their own security measures to keep their congregations safe; and

WHEREAS, the Molotov cocktail attack of Temple Ner Tamid in Bloomfield, New Jersey in January 2023 and the antisemitic graffiti in the Allwood and Delawanna sections of Clifton in June 2023 and in Main Memorial Park in November 2025, and the antisemitic literature being posted on a bulletin board in Clifton City Hall in October 2025, and the harassment and assault of Orthodox Jewish residents in November 2025, demonstrate the scourge of antisemitism is not a distant global or national problem but unfortunately, a local issue as well; and

WHEREAS, the recent AJC (American Jewish Committee) *State of Antisemitism in America Report* found that more than one in three American Jews (37%) say they have been victims of antisemitism over the past five years; and

WHEREAS, the key way to stop antisemitism is for those of other faiths and creeds to stand alongside the Jewish community in solidarity and to speak out proactively against all forms of antisemitism; and

WHEREAS, Clifton officials and institutions have a responsibility to protect citizens from acts of hate and bigotry, including antisemitism, and must be given the tools to do so;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF CLIFTON, NEW JERSEY that

Section I: The Municipal Council of Clifton condemns antisemitism in its many forms and stands beside the Jewish community in its quest to dismantle it.

Section II: The Municipal Council of Clifton will work with law enforcement and other city agencies to aid them in identifying and addressing antisemitism when it arises.

Section III: The Municipal Council of Clifton seeks to partner with Clifton Public Schools to provide more professional development opportunities for teachers around the history and current manifestations of antisemitism.

Section IV: The Municipal Council of Clifton commits to retaining strong ties with the local Jewish community and will seek to follow their lead about how to be helpful when issues of antisemitism arise, as well as ways to prevent it.

Section V: Knowing that antisemitism is just one of many manifestations of rising hate in our country, the Municipal Council of Clifton will seek to build bridges between the Jewish community and other groups who are similarly feeling anxious about bigotry and prejudice.

RESOLUTION 628-25

RESOLUTION AUTHORIZING PURCHASE OF PLAYGROUND EQUIPMENT FOR NASH PARK FROM MARTURANO RECREATION COMPANY, INC OFF THE ESCNJ COOPERATIVE CONTRACT # 24/25-01 PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Recreation Department has a need to purchase Playground Equipment, off of the ESCNJ Cooperative Contract # 24/25-01, from Marturano Recreation Company, Inc (MRC, Inc.) for Nash Park, which is available off of ESCNJ Cooperative Contract # 24/25-01; and,

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESCNJ), from which the above contract was awarded for a bid term of July 1, 2024 through June 30, 2026; and,

WHEREAS, this procurement request is made in accordance with N.J.S.A 40A:11-1 *et seq.*, via ESCNJ Cooperative Contract # 24/25-01, which expires June 30, 2026; and,

WHEREAS, MRC, Inc., located at P O Box 106, Spring Lake, New Jersey 07762 has been awarded the Educational Services Commission of New Jersey cooperative contract No. 24/25-01 for a term of July 1, 2024 through June 30, 2026; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from MRC, Inc., located at P O Box 106, Spring lake, New Jersey 07762, in an amount not to exceed \$564,653.59, in accordance with the ESCNJ cooperative contract No. 24/25-01, pursuant to the contract award thereof.

CERTIFICATION OF FUNDS: Funding are available from the following accounts:

02-213-40-707-103 – Green Acres Nash Park 1602-23-017 - Playground Grant - \$564,653.59

RESOLUTION 629-25

**RESOLUTION AUTHORIZING PURCHASE OF PLAYGROUND SAFETY SURFACING FOR
NASH PARK FROM RUBBERCYCLE, LLC OFF THE NJ STATE CONTRACT PURCHASING
PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the City of Clifton Recreation Department has a need to purchase Playground Safety Surfacing for the Nash Park, which is available off of New Jersey State Contract; and

WHEREAS, this procurement request is made in accordance with N.J.S.A:40A:11-12a, via New Jersey State Contract 16-FLEET-00131, which expires May 30, 2026; and

WHEREAS, Rubbercycle LLC, located at 1985 Rutgers University Boulevard, Lakewood, NJ 08701 has been awarded the NJ State Contract No. 16-FLEET-00131; and

WHEREAS, NJ State Contract 16-FLEET-00131 has been awarded to Rubbercycle LLC for a term of May 31, 2017, to May 30, 2026; and

WHEREAS, NJ State Contract 16-FLEET has no provision for bond request, and thereby the performance bond is hereby waived; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha Jariwala, QPA** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Rubbercycle LLC, located at 1985 Rutgers University Boulevard, Lakewood, NJ 08701, in an amount not to exceed \$124,696.80, off the New Jersey State Contract No. 16-FLEET-00131, pursuant to the above New Jersey State contract.

CERTIFICATION OF FUNDS: Funding are available from the following accounts:

02-213-40-707-103- Green Acres Nash Park 1602-23-017- \$197,189.20

RESOLUTION 630-25

**RESOLUTION AUTHORIZING HEALTH BENEFIT RATES TO BE CHARGED TO RETIRED
EMPLOYEES COMMENCING JANUARY 1, 2026**

BE IT RESOLVED, that the Mayor and Municipal Council of the City of Clifton do hereby authorize the following monthly rates for health benefits and monthly administrative charges to be billed to retired employees, effective January 1, 2026:

BILLED RETIREES

	Single	Family	Husband/Wife	Parent/Child
PPO/Direct Access Under 65	1,092.82	2,789.54	2,063.49	2,094.44
PPO/Direct Access One 65	549.77	2,287.48	1,371.13	1,391.69
PPO/Direct Access Both 65	549.77	2,127.54	1,092.82	1,391.69
Prescription	502.64	1,204.14	1,101.97	885.40
Dental	48.46	48.46	48.46	48.46
Administrative Fee	4.95	4.95	4.95	4.95

RESOLUTION 631-25

RESOLUTION AUTHORIZING PROVISION OF VARIOUS PUBLIC ENTITY INSURANCE COVERAGES INCLUDING GENERAL LIABILITY, PROPERTY, EQUIPMENT AND BOILERS, GENERAL, EMPLOYMENT PRACTICES LIABILITY, AUTO LIABILITY AND PHYSICAL DAMAGE, COMMERCIAL CRIME, FLOOD, EARTHQUAKE, TERRORISM, EXCESS WORKERS’ COMPENSATION, ENVIRONMENTAL IMPAIRMENT

BE IT RESOLVED, that, pursuant to the recommendation of the Clifton Insurance Committee, and based upon the Standard Certification Declaration for an Extraordinary Unspecifiable Service of the City Manager, which is attached hereto and incorporated herein by reference, the Mayor and Municipal Council of the City of Clifton hereby authorize the provision of insurance coverage for the City of Clifton with Obsidian Specialty Insurance Company, Midwest Employers Casualty, Chubb Insurance Co., and Selective Insurance Company as negotiated by the City’s Broker of Record, Polaris Galaxy Insurance, LLC, for the period beginning January 1, 2026 and ending December 31, 2026; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON

The City of Clifton has authorized the provision of insurance coverage without competitive bidding as an extraordinary unspecifiable service pursuant to *N.J.S.A. 40:11-5(1)(a)(ii) and (m)* and *N.J.A.C. 5:34-2.3(B)*. The contract and authorizing resolution are available for public inspection in the Office of the City Clerk.

Awarded to: Obsidian Specialty Insurance Company
Services: Various Liability Insurance Coverages
Cost: \$1,250,000.00
SIR: \$1,000,000.00
Corridor: \$1,000,000.00
Term: 1/1/26 - 12/31/26

Awarded to: Midwest Employers Casualty
Services: Excess Workers’ Compensation Insurance
Cost: \$159,061.00 premium
Term: 1/1/26 - 12/31/26

Awarded to: Chubb Insurance Co.
Services; Environmental Impairment Insurance
Cost: \$106,072.00
Term: 1/1/26- 12/31/28

Awarded to: Selective Insurance Company
Services: Property, Auto Physical Damage & Inland Marine Insurance Coverages
Cost: \$906,374.00
Term: 1/1/26 - 12/31/26

RESOLUTION 632-25

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to be discussed as per the Agenda and the Resolution; and

- CON-1 Personnel ~ Reimbursement of Fees
- CON-2 Personnel ~ Labor Counsel Legal Opinion Acting Employment Assignments
- CON-3 Contract Negotiations ~ Police Chief
- CON-4 Contract Negotiations ~ School Crossing Guards
- CON-5 Contract Negotiations ~ SOA
- CON-6 Litigation ~ Acrisure NJ Partners Insurance Services, LLC d/b/a IMAC Insurance Agency v. City of Clifton, et. al, Docket No.: PAS-L-4101-25
- CON-7 Litigation ~ AT v. City of Clifton, et. al., Docket No.: PAS-L-2238-25
- CON-8 Litigation ~ Workers' Compensation Claim, Date of Loss: 10/24/2013
- CON-9 Personnel ~

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from this portion of the Council's meeting to be held on December 16, 2025 at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

- L-1 Habit Burger & Grill

RESOLUTION FOR FINAL APPROVAL

**BE IT RESOLVED, THAT THE APPLICATION OF THE HABIT RESTAURANTS LLC
T/A HABIT BURGER & GRILL**

for permission to conduct a: RESTAURANT-NEW

for a period ending January 31, 2027 on the premises known as:

388 RTE 3 W UNIT B-4 CLIFTON, NJ 07014

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

- L-2 Dante's

RESOLUTION FOR FINAL APPROVAL

**BE IT RESOLVED, THAT THE APPLICATION OF DANTE'S PLACE LLC
T/A DANTE'S**

for permission to conduct a: RESTAURANT-CONTINUED USE

for a period ending January 31, 2027 on the premises known as:

955 VALLEY RD CLIFTON, NJ 07013

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

- L-3 Queen City Coffee Roasters

RESOLUTION FOR FINAL APPROVAL

**BE IT RESOLVED, THAT THE APPLICATION OF QCCR CLIFTON LLC
T/A QUEEN CITY COFFEE ROASTERS**

for permission to conduct a: RESTAURANT-NEW

for a period ending January 31, 2027 on the premises known as:

1132 RTE 46 W CLIFTON, NJ 07013

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

- L-4 Tacos Matamoros Restaurant

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF TACOS MATAMOROS RESTAURANT LLC

T/A TACOS MATAMOROS RESTAURANT
for permission to conduct a: RESTAURANT-NEW
for a period ending January 31, 2027 on the premises known as:
227 DAYTON AVE CLIFTON, NJ 07011
be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.

L-5 Be Nice Café

RESOLUTION FOR FINAL APPROVAL
BE IT RESOLVED, THAT THE APPLICATION OF BE NICE CAFÉ LLC
T/A BE NICE CAFÉ
for permission to conduct a: CATERER/GROCERY/MILK-NEW
for a period ending January 31, 2027 on the premises known as:
155 VALLEY RD CLIFTON, NJ 07013
be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.

ADJOURNMENT

Upon a Motion made by Councilwoman Sadrakula, seconded by Councilman Kolodziej, the meeting was adjourned at 10:18 p.m.

Respectfully Submitted,

Kathleen Tolosi, City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Woo Rhee Kim, Human Services, resigned position of Public Health Nurse, effective December 26, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: Greilyn Santin, Public Safety, resigned position of School Traffic Guard, effective December 23, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Panagiotis Vasilopoulos, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective January 5, 2026.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Alberto Vargas, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective January 5, 2026.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Meeting Minutes of Clifton Arts Center of 11/10/2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Meeting Minutes of North Jersey District Water Supply Commission on 11/19/2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 7

ITEM NAME: Meeting Minutes of the Advisory Committee on Civil Rights on 11/24/2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 8

ITEM NAME: Meeting Minutes of the Advisory Beautification Committee on 12/1/25
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 8062-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Permit Parking on Residential Streets and Municipal Lots," Article I, Entitled "Residential Streets," More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Orchard Street)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/18/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8062-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 349 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED "PERMIT PARKING ON
RESIDENTIAL STREETS AND MUNICIPAL LOTS," ARTICLE I, ENTITLED
"RESIDENTIAL STREETS," MORE PARTICULARLY SECTION 349-2 THEREOF,
ENTITLED "RESTRICTED STREETS" (ORCHARD STREET)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 349 of the Code of the City of Clifton, entitled "Parking on Residential Streets and Municipal Lots," Article I, entitled "Residential Streets," more particularly Section 349-2 thereof, entitled "Restricted Streets," is hereby amended by **ADDING** thereto the following location:

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
Orchard Street	Both	24 Hours/7 Days	From Colfax Avenue to Clifton Boulevard

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed upon said street.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as required by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8063-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Street for Private Residences" (Adds 6 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Ordinance	12/18/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8063-26

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED “VEHICLES AND TRAFFIC”, MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED “HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES” (ADDS 6 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Whenever any words and phrases are used herein, the meanings respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of New Jersey shall be deemed to apply to such words and phrases.

Section 439-38. **Handicapped parking on streets for private residences:**

In accordance with the provisions of N.J.S.A. 39:4-197.6, the following on-street locations in front of private residences occupied by a handicapped person if a windshield placard or wheelchair symbol license plates have been issued for a vehicle owned by the handicapped person, or by another occupant of the residence who is a member of the immediate family of the handicapped person, by the Division of Motor Vehicles pursuant to the provisions of N.J.S.A. 39:4-204 et seq., provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic, are designated as handicapped parking spaces for the exclusive use by the person issued the New Jersey license plate shown below. No other person shall be permitted to park in these spaces.

A. Application shall be made to the Police Department for such restricted handicapped parking space, and the applicant shall pay a one-time administrative fee of \$150.00 to cover the costs of processing such application and individualized sign, made payable to the City of Clifton.

Name of Street	Location	Initial Permit Number
1232 Clifton Avenue, Apt. D	West side, beginning at the eastern walkway edge, extending 22 feet east therefrom	P2753785
184 Clinton Avenue	North side, beginning at the western property edge, extending 22 feet east therefrom	P3121652
91 East 3 rd Street	South side, beginning at the eastern property edge, extending 22 feet west therefrom	P2965760
20 Pleasant Avenue	West side, beginning at the northern property edge, extending 22 feet south therefrom Add 2 nd placard number same location	P3094167 P3094168
120 Van Riper Avenue	North side, beginning at the western property edge, extending 22 feet east therefrom	P3068239
158 Van Riper Avenue	North side, beginning at the easterly property line of 158 Van Riper Avenue and extending 22 feet westerly therefrom	P2787664

2. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

3. This ordinance shall take effect after final passage and publication as provided by law.opted:

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8064-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Street for Private Residences" (Deletes 1 Restricted Handicapped Space)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Ordinance	12/18/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8064-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE
OF THE CITY OF CLIFTON, ENTITLED “VEHICLES AND TRAFFIC”, MORE
PARTICULARLY SECTION 439-38 THEREOF, ENTITLED “HANDICAPPED PARKING ON
STREETS FOR PRIVATE RESIDENCES” (DELETES 1 RESTRICTED HANDICAPPED
SPACE)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled “Vehicles and Traffic”, more Particularly Section 439-38 Thereof, Entitled “Handicapped Parking on Streets for Private Residences” is amended, revised and supplemented to DELETE the following locations:

30 East 2 nd Street	North side, beginning at the western property edge and extending 22 feet east therefrom	P#2492855
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2. The Chief of Police is hereby directed to remove all signs and markings designating such location as restricted parking space for use by persons who have been issued special permits by the Division of Motor Vehicles.
3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8065-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Street for Private Residences" (Amends 2 Handicapped Parking Placard Numbers)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/18/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8065-26

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED “VEHICLES AND TRAFFIC”, MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED “HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES” (AMENDS 2 HANDICAPPED PARKING PLACARD NUMBERS)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that the following handicapped parking placard numbers have been changed as follows:

Name of Street	Location	Initial Permit Number	New Number
577 Gregory Avenue	No Change	1837932	P3047885
26 Harrison Place	No Change	P#2658102	P3055133

1. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.
2. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8066-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 3 Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/18/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8066-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED “VEHICLES AND TRAFFIC”,
MORE PARTICULARLY SECTION 439-37 THEREOF, ENTITLED “HANDICAPPED
PARKING ON STREETS” (DELETES 3 HANDICAPPED SPACES)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled “Vehicles and Traffic”, more Particularly Section 439-37 Thereof, Entitled “Handicapped Parking on Streets” is amended, revised and supplemented to DELETE the following locations:

56 Dawson Avenue North	Beginning at the easterly driveway line of 56 Dawson Avenue and extending 22 feet easterly therefrom
357 East 7 th Street (357 Lakeview Avenue) South	Beginning 38 feet east of the easterly curbline of Lakeview Avenue and extending 22 feet easterly therefrom
158 Van Riper Avenue North	Beginning at the easterly property line of 158 Van Riper Avenue and extending 22 feet westerly therefrom

2. The Chief of Police is hereby directed to remove all signs and markings designating such locations as restricted parking spaces for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8067-26

ITEM NAME: Model Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Ordinance	12/19/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8067-26**

**CALENDAR YEAR 2026
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the City Council of the City of Clifton in the County of Passaic finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Council hereby determines that a 1.5 % increase in the budget for said year, amounting to \$ 1,756,666.77 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Clifton, in the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of the City of Clifton shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 4,098,889. 13 and that the CY 2026 municipal budget for the City of Clifton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8068-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation." More Particularly Article IV Thereof, Entitled "Officials and Employees not Represented by a Bargaining Unit," and More Particularly Section 99-18 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends the Salary for Class II Special Police Officers)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/29/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8068-26**

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE IV THEREOF, ENTITLED "OFFICIALS AND EMPLOYEES NOT REPRESENTED BY A BARGAINING UNIT," AND MORE PARTICULARLY § 99-18 THEREOF, ENTITLED "MINIMUM AND MAXIMUM SALARIES FIXED" (AMENDS THE SALARY FOR CLASS II SPECIAL POLICE OFFICERS)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 99 of the Code of the City of Clifton, as entitled above, is hereby amended, revised and supplemented to amend the salary for police outside employment/duty assignments for security and road jobs and increasing police vehicle and administrative charges, as follows:

ARTICLE IV

Officials and Employees Not Represented by a Bargaining Unit

§ 99-18. Minimum and maximum salaries fixed.

* * *

Title	Minimum	Maximum
Special Police:		
Class II (firearms)	\$-----	\$40.00 per hour
Class II Supervisor (firearms)	\$-----	\$43.00 per hour
Court Officer	\$-----	\$40.00 per hour
Special Police (outside employment)***	\$-----	\$40.00 per hour
Special Police (outside employment, Board of Education events, inclusive of administrative charge) ***	\$-----	\$60.00 per hour
Special Police, Supervisor (outside employment)***	\$-----	\$43.00 per hour

***In addition to the above rates, the outside contractor shall pay an additional 20.00 per hour to the City of Clifton as an administrative charge and shall be required to deposit an escrow for the entire estimated fees as determined by the City of Clifton prior to the performance of the service. The above rates may be amended by agreement between the parties. The City reserves the right to reduce the administrative fee for nonprofit groups and the Clifton Board of Education.

* * *

2. All other provisions of said chapter are unchanged and remain in full force and effect.
3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.
4. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8069-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton, at Article IV Entitled "Lead-Based Paint Hazard Inspection Requirements for Rental Dwellings" (Incorporates Newly Enacted State Law and Revises Fee Schedule Regarding Subsequent Inspections)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/29/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8069-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 273 OF
THE CODE OF THE CITY OF CLIFTON, AT ARTICLE IV ENTITLED "LEAD-
BASED PAINT HAZARD INSPECTION REQUIREMENTS FOR RENTAL
DWELLINGS" (Incorporates newly enacted state law and revises fee schedule
regarding subsequent inspections)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 273 of the Code of the City of Clifton, as titled above, is hereby amended, revised and supplemented to read as follows:

2. Additions shall be identified with an underline and deletions shall be identified with a ~~strikethrough~~.

§ 273-46. Lead-based paint inspection.

- A. ~~A lead inspector for the City of Clifton shall inspect every single family, two family, and multiple rental dwelling located within the City of Clifton for lead-based paint hazards through visual assessment and dust wipe sampling in accordance with N.J.S.A. 52:27D-437.16 et seq., as may be amended from time to time.~~ This Article applies to all rental single-family, two-family, and multiple dwelling units with the exception of those exempt pursuant to subsection (E) below. For those dwelling units that are subject to this Article, the City will notify the property owner that the dwelling unit must be inspected for lead-based paint hazards. The property owner will be given the opportunity to have the inspection performed by the City's lead inspector or a private certified lead inspector and must notify the City of his or her decision within 30 days. Failure to comply with this section shall be deemed a violation of this Article.
- B. A lead inspector for the City of Clifton shall inspect each rental dwelling unit, and, in a building consisting of two or three dwelling units, the common area within each building that contains a rental dwelling unit, and that is located within the City of Clifton for lead-based paint hazards through visual assessment and dust wipe sampling in accordance with N.J.S.A. 52:27D-437.16 et seq., as may be amended from time to time.
- C. The lead-based paint hazard inspection shall be performed at tenant turnover or within three years of the effective date of P.L.2021, c. 182 (C.52:27D-437.16 et al.), whichever is earlier in accordance with N.J.S.A. 52:27D-437.16 et seq., as may be amended from time to time. Thereafter, all such units shall be inspected for lead-based paint hazards the earlier of every three years or upon tenant turnover, except that an inspection upon tenant turnover shall not be required if the owner has a valid lead-safe certification pursuant to this section. The City shall charge the dwelling owner or landlord a fee sufficient to cover the cost of the inspection.
- D. The property owner or landlord may, in lieu of having the dwelling inspected by the City's lead inspector, directly hire a private lead inspector who is certified to provide lead paint inspection services by the Department of Community Affairs to perform the lead-based paint inspection in accordance with N.J.S.A. 52:27D-437.16 et seq., as may be amended from time to time.
- E. In accordance with N.J.S.A. 52:27D-437.16(c), a dwelling unit ~~in a single family, two family, or multiple rental dwelling~~ shall not be subject to inspection and evaluation for the presence of lead-based paint hazards if the unit:
 - (1) Has been certified to be free of lead-based paint;
 - (2) Was constructed during or after 1978;
 - (3) Is in a multiple ~~dwelling~~ family building that has been registered with the Department of Community Affairs as a multiple ~~dwelling~~ family building for

outstanding lead-based paint violations from the two most recent cyclical inspection inspections performed on the multiple dwelling under the Hotel and Multiple Dwelling Law;

- (4) Is a single-family or two-family seasonal rental dwelling which is rented for less than six months duration each year by tenants that do not have consecutive lease renewals; or
 - (5) Has a valid lead-safe certification.
- F. If lead-based paint hazards are identified, the owner of the dwelling shall remediate the hazards through abatement or lead-based paint hazard control mechanisms in accordance with N.J.S.A. 52:27D-437.16(d), as may be amended from time to time. Upon the remediation of the lead-based paint hazard, the City's lead inspector or visual assessor, as may be applicable, or the owner's private lead inspector, shall conduct an additional inspection of the unit to certify that the hazard no longer exists.
- G. If no lead-based paint hazards are identified, then the City's lead inspector or the owner's private lead inspector shall certify the dwelling as lead safe on a form prescribed by the Department of Community Affairs, which shall be valid for ~~two~~ three years.
- H. In accordance with N.J.S.A. 52:27D-437.16(e), property owners shall:
- (1) ~~Provide evidence of a valid lead safe certification and the most recent tenant turnover to the City of Clifton at the time of the cyclical inspection. Provide~~ evidence of a valid lead-safe certification to new tenants of the property at the time of tenant turnover and shall affix a copy of such certification as an exhibit to the tenant's or tenants' lease.
 - (2) Maintain a record of the lead-safe certification which shall include the name or names of the unit's tenant or tenants if the inspection was conducted during a period of tenancy.
- I. The fees for a lead-based paint inspection shall be as follows:
- (1) The fee for a an initial visual assessment and dust wipe sampling inspection performed by the City's lead inspector or visual inspector shall be \$300 for a dwelling unit that has one bedroom. There shall be an additional fee of \$30 for each additional bedroom in the dwelling unit.
 - (2) ~~The fee for a visual assessment inspection performed by the City's lead inspector or visual assessor shall be \$125 per dwelling unit. After an initial~~ inspection is performed by the City's lead inspector or visual assessor, the fee for a subsequent visual inspection shall be as follows: (a) \$150 for one dwelling unit; (b) \$275 for two dwelling units within the same property; (c) \$400 for three dwelling units within the same property; and (d) \$525 for four dwelling units or more within the same property.
 - (3) The reinspection fee for any failed visual assessment inspection and/or dust wipe sampling performed by the City's lead inspector or visual assessor shall be \$75 per dwelling unit.
 - (4) The fee for the filing of a lead-safe certification or lead-free certification shall be \$25.
 - (5) In a ~~common interest community~~ planned real estate development any inspection fee charged shall be the responsibility of the unit owner and not the homeowners' association, unless the association is the owner of the unit.
 - (6) In accordance with N.J.S.A. 52:27D-437.16(h), an additional fee of \$20 per dwelling unit inspected by the City's lead inspector or the owner's private lead inspector shall be assessed for the purposes of the Lead Hazard Control Assistance Act⁴ unless the unit owner demonstrates that the Department of Community Affairs has already assessed an additional inspection fee of \$20. The fees collected pursuant to this subsection shall be deposited into the Lead Hazard Control Assistance Fund.

§ 273-47. Violations and penalties.

In accordance with N.J.S.A. 52:27D-437.19, the penalties for a violation of § 273-46D and F shall be as follows:

- A. If a property owner has failed to conduct the required inspection or initiate any remediation efforts, the owner shall be given 30 days to cure the violation.
- B. If the property owner has not cured the violation after 30 days, the property owner shall be subject to a penalty not to exceed \$1,000 per week until the required inspection has been conducted or remediation efforts have been initiated.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8070-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 45 of the Code of the City of Clifton Entitled "Hazardous Materials Control Board"
(Adds One Alternate Member to the Board; Establishes that Half of the Stipend for a HazMat Technician will come out of the HazMat Budget; and adds Cost Recovery Chapter Pursuant to Model Ordinance Provided by the New Jersey Department of Environmental Protection)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/29/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8070-26**

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 45 OF THE CODE OF THE CITY OF CLIFTON ENTITLED "HAZARDOUS MATERIALS CONTROL BOARD" (Adds one alternate member to the board; establishes that half of the stipend for a HazMat technician will come out of the HazMat budget; and adds cost recovery chapter pursuant to model ordinance provided by the New Jersey Department of Environmental Protection)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 45 of the Code of the City of Clifton, as titled above, is hereby amended, revised and supplemented to read as follows:

2. Additions shall be identified with an underline and deletions shall be identified with a ~~striketrough~~.

Article I Hazardous Materials Control Board

§ 45-1. Establishment; designation of Local Emergency Planning Committee; HazMat Board.

- A. A Hazardous Materials Control Board is hereby established in and for the City of Clifton, which Board shall serve without compensation in matters touching on and concerning the prevention and control of hazardous chemicals and materials.
- B. Said Board shall also serve as the "Local Emergency Planning Committee (LEPC)" for the City of Clifton as said Committee is designated and constituted under the federal law 42 U.S.C. § 11001(c), Public Law 99-499, Title III, Section 301, October 17, 1986, 100 Stat. 1729, commonly known and referred to as "SARA."
- C. The Hazardous Materials Control Board will hereinafter be referred to as "HazMat Board" or "HazMat."

§ 45-2. Membership; alternate members.

Said Board shall consist of 14 members, as follows:

- A. One member from the Municipal Council, appointed by it.
- B. One member from the Environmental Protection Commission, recommended by that Commission, and approved by the Municipal Council.
- C. One member from the Office on Emergency Management, to be recommended by that office, appointed by the Municipal Council.
- D. One member and one alternate member from the public, appointed by the Municipal Council.
- E. Four members, and four alternate members, one member and one alternate member each from the Fire Public Safety Department, Police Department, Health Department and Building Department, as recommended by the department head of each department and approved by the City Manager.
- F. Three members and one alternate from the chemical manufacturing industry, preferably from Clifton chemical industries, shall be appointed by the Municipal Council.
- G. One member from the media appointed by the Municipal Council.
- H. One member and one alternate member from the local business community shall be appointed by the Municipal Council.

§ 45-3. Terms of office; vacancies.

- A. The terms of office of such members and alternate members shall be three years, except that the terms of the members first appointed shall be as follows: four members for three years; four members for two years; and three members for one year. The term of each alternate member shall run concurrently with the term of the respective regular member

for the alternate member's respective department or North Jersey Regional Chamber of Commerce.

- B. The terms of the members first appointed shall be by lot. In the event of a vacancy, the replacement shall serve for the unexpired term only.
- C. The terms of office of the three members from the media first appointed shall be one year, two years and three years, to be determined by lot. In the event of a vacancy, the replacement shall serve for the unexpired term only.

§ 45-4. Organization within one month of establishment; temporary officers.

The Board shall organize within one month after the entire Board is established pursuant to this chapter. It shall select a temporary Chairman and Secretary to serve until permanent officers are established pursuant to bylaws thereafter adopted.

§ 45-5. Powers and duties.

The Board shall:

- A. Promulgate and recommend to the Municipal Council for approval rules and regulations pertaining to the inspection, control and supervision of hazardous chemicals and materials in the City of Clifton, including fines and penalties for the violation thereof.
- B. Promulgate and recommend to the Municipal Council for approval methods and procedures to license, regulate and control businesses and industry which deal with hazardous chemicals and materials, including fines and penalties for the violation thereof.
- C. Report to the Municipal Council, at least semiannually, the work and accomplishments of the Board and its plan for future action.
- D. Generally, to institute, foster and support such programs, undertakings and projects as shall make the citizens of Clifton aware of the dangers, hazards and problems concerned with the use and release of hazardous chemicals and materials and which will protect the public from the dangers and hazards relating thereto.

§ 45-6. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

FACILITY — The same meaning and definition as that contained in federal law commonly known as "SARA," P.L. 99-499, or as contained in N.J.S.A. 13:1K-19 et seq. (Toxic Catastrophe Prevention Act), and New Jersey Worker and Community Right to Know Act (NJRTK), N.J.S.A. 34:5A-1 et seq., as they may be amended, supplemented and revised from time to time.

FIXED EXPENSES ASSOCIATED WITH THE HAZMAT BUDGET — The following definitions reflect the fixed expenses associated with the HazMat budget:

- A. Health Officer involved in HazMat Operations: The percentage of the Health Officer's salary that is applied to HazMat operations and is based on the percentage of that officer's time spent in hazardous materials operations.
- B. HazMat Control Board Coordinator: The percentage of the HazMat Coordinator's salary charged to the HazMat Board is equal to the time spent by the Coordinator on City of Clifton Hazmat related issues.
- C. HazMat Control Board Secretary: The HazMat secretary's payment is a flat fee, fixed by the Municipal Council for services rendered during meetings and related to the business of the Hazmat Control Board.
- D. HazMat Control Board Stationery: The HazMat stationery budget is for supplies and equipment used on HazMat business.
- E. Miscellaneous: The miscellaneous budget is for required HazMat expenses other than office supplies and equipment required by the HazMat Board.
- F. ~~NJRTK AND SARA Title III Report Data Entry: The fee for part-time data entry of New Jersey Right to Know (NJRTK) and Superfund Amendment and Reauthorization Act of~~

~~1986 (SARA) data.~~ HazMat Technician Pay: Fifty percent (50%) of the HazMat Technician pay that is set forth in the applicable collective bargaining agreement shall be paid by the HazMat budget.

- G. Community Education Materials: The fee for the cost of materials required to educate the public about HazMat issues.

HAZARD ANALYSIS — The identification of all extraordinarily hazardous substances as listed in N.J.A.C. 7:31-2.3, and all extremely hazardous substances as defined in SARA Title III (collectively "EHS"), the corresponding approximate quantity or rate of release, potential instances or points of releases and corresponding potential causes of releases.

RISK ASSESSMENT — An estimate of a potential EHS release quantity, a projected dispersion analysis of the potential EHS release quantity and a projected consequence analysis involving the estimate of potential EHS release quantity and an estimate of the probability or frequency of the potential EHS release.

VARIABLE EXPENSES ASSOCIATED WITH THE HAZMAT BUDGET — The following definitions reflect variable expenses associated with the HazMat budget:

- A. HazMat Training: The cost to train and retrain members of the HazMat team and varies based on usage.
- B. HazMat Team Equipment and Supplies: These expenses include HazMat truck consumables and other HazMat supplies. Expenses vary based on usage.
- C. HazMat Team Physicals: The cost of HazMat team physicals as required by applicable laws.
- D. Fire Officer/HazMat Team Leader: The percentage of the HazMat Fire Officer/HazMat Team Leader's salary that is applied to the HazMat operation is based on the percentage of that Officer's time spent in HazMat-related activities and operations.

§ 45-7. Materials to be filed.

Each and every facility located within the boundaries of the City of Clifton may be required to file with the Hazardous Materials Control Board of the City of Clifton the following:

- A. A list of reportable materials pursuant to and in accordance with 42 U.S.C. § 11021 (commonly referred to as "Section 311 of SARA Title III"), which list shall be cross referenced by the respective Chemical Abstracts Service (CAS) number, as well as the hazardous materials information system rating as described in National Fire Protection Association (NFPA) Standard 704-1980, as the same may be amended, supplemented and revised from time to time.
- B. Copies of NJDEP Form DEQ-094 and any other reports filed either with state or federal governmental agencies pursuant to 42 U.S.C. § 11022 (commonly referred to as "Section 312 of SARA Title III"), as the same may be amended, supplemented and revised from time to time.
- C. Copies of EPA Form R, Toxic Chemical Release Inventory Reporting Form, and DEQ-100, both of which are filed with New Jersey Department of Environmental Protection pursuant to 42 U.S.C. § 11023 (commonly referred to as "Section 313 of SARA Title III"), as the same may be amended, supplemented and revised from time to time.
- D. (Reserved)
- E. Such other and further submissions relating to any or all of the above which may be requested by the Hazardous Materials Control Board, its agents and representatives.

§ 45-8. Enforcement; additional powers and remedies.

In enforcing any of the provisions of this Chapter 45 of the Code of the City of Clifton, as amended, revised and supplemented from time to time, the Hazardous Materials Control Board shall have the following powers:

- A. Such powers and remedies as are provided or permitted under 42 U.S.C. § 11046(a)(2), and under any other applicable federal or state law or regulation.

- B. Such other additional powers and remedies as may be available under any state or federal law, rule or regulation or as may be available under any other ordinances of the City of Clifton, or as may be available under common law.

§ 45-9. Review of permits.

- A. In the event that any facility, as defined in this chapter, utilizes, produces or stores a hazardous material not included or encompassed by its original application, or utilizes, produces or stores a hazardous material in significantly larger quantities than originally utilized, produced or stored, then, prior to such utilization, production or storage, such facility shall be required to submit to the Hazardous Materials Control Board a written report detailing the change or changes for the Board's information, review and action, if necessary.

§ 45-10. Violations and penalties.

Any person, firm or corporation violating any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding \$1,000 or imprisonment for a term not exceeding 90 days, or both. Each day that a violation continues shall constitute a separate offense.

§ 45-11. Fees.

The following formulas will be used annually to calculate the requisite fees for each facility within the City of Clifton covered under this chapter. Said fees shall be paid annually to the City of Clifton.

- A. Base fee formula. A base fee formula shall be determined by dividing the fixed HazMat expenses of the City of Clifton for the previous calendar year by the total number of facilities as defined in Section 456.

$$\text{Base fee formula} = \frac{\text{Fixed expenses for the previous year}}{\text{Total number of facilities in Clifton}}$$

- B. Variable fee formula.

- (1) Industrial cost. The industrial cost shall be determined by multiplying the total variable expenses by the percentage of HazMat responses for the previous calendar year.

$$\text{Industrial cost} = \text{Total variable expenses} \times \text{percentage of HazMat responses}$$

- (2) Cost per pound. The cost per pound shall be determined by taking the industrial cost, as determined above, and dividing by the total number of pounds of hazardous materials handled by industry in the City of Clifton as reported in the previous year's RTK Survey.

$$\text{Cost per pound} = \frac{\text{Industrial cost}}{\text{Total number of pounds reportable chemicals in Clifton}}$$

- (3) Variable cost per facility. The variable cost per facility shall be determined by taking the cost per pound, as determined above, and multiplying by the facility's average chemical inventory (in pounds) from the inventory rate codes as noted on Part 2 of the New Jersey Community RTK survey submitted for the prior year.

$$\text{Variable cost per facility} = \text{Cost per pound} \times \text{facility's average inventory (in pounds)}$$

- C. Total site fee formula. The total site fee is determined by adding the results of the base fee formula and the results of the variable cost per facility, as determined above.

$$\text{Total site fee formula} = \text{Base fee} + \text{variable cost per facility}$$

Article II Cost Recovery

§ 45-12 - Authority:

This Ordinance is enacted pursuant to and consistent with the County Environmental Health Act, N.J.S.A. 26:3A2-21, et seq., and the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11, et seq., and the rules and regulations adopted thereunder.

§ 45-13 - Purpose:

Unauthorized and unpermitted discharges of hazardous substances within the jurisdictional confines of the City of Clifton are prohibited. This Ordinance establishes procedures and protocols for emergency response and provides for the recovery of costs incurred by the City of Clifton and its approved agents in an emergency response action to unauthorized and unpermitted discharges and, as such, supplements the provisions of the Passaic County Environmental Health Work Plan as approved by the NJDEP.

§ 45-14 - Definitions:

The words and terms used in this ordinance shall have the following meaning:

"Agents of the County" shall include, for purposes of this ordinance, a municipality, public entity, or other entity which executes a Uniform Shared Services agreement with the County pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., for the purpose of providing emergency response services within the geographical boundaries of the County, provided such agreement is incorporated into the County's Work Plan pursuant to N.J.S.A. 26:3A2-33 and approved by NJDEP.

"County" means the County of Passaic, its employees, agents, officers, and officials.

"Department" or "NJDEP" means the New Jersey Department of Environment Protection.

"Discharge" means any intentional or unintentional action or omission resulting in the releasing, spilling, leaking, pumping, pouring, emitting, emptying or dumping of hazardous substances into the waters or onto the land of the County, or into waters outside the jurisdiction of the County when damage may result to the lands, waters or natural resources within the jurisdiction of the County.

"Emergency response action" means those activities conducted by a local unit to clean up, remove, prevent, contain, or mitigate a discharge that poses an immediate threat to the environment or to the public health, safety, or welfare.

"Emergency response action costs" means all costs reasonably incurred by the County of Passaic, its employees, Department approved agents, and contractors hired in connection with an emergency response action, including overtime costs for appropriately deployed emergency response personnel and expendable items. Excluded are costs to pay volunteer responders, and costs associated with fire fighting and police support.

"Expendable items" means any items used to prevent, mitigate or contain any discharge or threatened discharge, which cannot be reused or replenished or replaced without cost after use or employment in an emergency response action. Expendable items shall include, but are not limited to, chemical extinguishing agents, absorbents and absorbent materials, sand, recovery drums, protective equipment and clothing, including such items as disposable chemical protective suits, gloves, boots, and goggles. Items not compensable include those items typically employed to fight fires and not to mitigate a discharge.

"Hazardous substances" means all substances included within the definition of "hazardous substances" under N.J.A.C. 7:1E-1.7, including all amendments and supplements thereto.

"Municipality" means any of the incorporated municipalities within the County of Passaic, including their employees, officers and officials.

"Owner" or "operator" means, with respect to a vessel, any person owning, operating or chartering by demise such vessel; with respect to any facility, any person or owner such facility, or operating it by lease, contract or any other form of agreement; with respect to abandoned or derelict facilities, the person who owned or operated such facility immediately prior to such abandonment; or the owner at the time of discharge.

"Person" means public or private corporations, companies, associations, societies, firms, partnerships, joint stock companies, individuals, the United States, the State of New Jersey and any of its political subdivisions or agents;

"Responsible party" means a person who is in any way responsible for a discharge, including each owner and operator and any other person obligated by law to clean up and remove contaminants.

§ 45-15 - Prohibition:

The discharge of a hazardous substance is prohibited, except this prohibition shall not apply to discharges conducted in compliance with the conditions of valid Federal or State permit or otherwise authorized, by law.

§ 45-16 - Notification:

Any person who is in any way responsible for a discharge of a hazardous substance shall immediately notify the Department pursuant to N.J.A.C. 7:1E-5.3.

§ 45-17 - Liability:

Any person who is in any way responsible for the discharge of a hazardous substance is liable strictly, jointly and severally for all emergency response action costs reasonably incurred by the City of Clifton, its agents, employees, and contractors, and any personal or property damage incurred by the City, its agents, employees and contractors.

§ 45-18 - Emergency Response:

The City of Clifton may initiate and conduct an emergency response action in response to a discharge that has occurred, is occurring or threatens to occur within the geographical boundaries of the County of Passaic, in accordance with the provisions of the Department's Order of Certification dated August 22, 2008.

§ 45-19 - Cost Recovery:

- A. The City of Clifton may recover all costs reasonably incurred by the City, its employees, Department approved agents, and contractors hired in connection with an emergency response action, including the overtime costs of appropriately deployed emergency response personnel costs incurred by the City in the recovery of these costs, and the costs of expendable items.
- B. Whenever the City seeks to recover costs pursuant to a., above, the City shall send by certified and regular mail a demand letter to the responsible party or parties, which shall

contain the following information. Payment shall be remitted within 45 days of receipt of the demand letter.

1. The date and time of the discharge;
 2. The basis for liability;
 3. A detailed narrative description of the costs incurred by the City, its employees, agents, contractors and authorized political subdivisions in responding to the discharge;
 4. A calculation sheet, including hours and personnel charged, salary rates and any overhead rates;
 5. An explanation of the procedures to be followed to pay the costs demanded or to appeal the demand.
- C. Whenever the City issues a demand letter to a responsible party and the responsible party fails to remit payment within 45 days as prescribed herein, the City may bring an action in a court of competent jurisdiction to recover the costs incurred in the emergency response action, reasonable litigation costs and interest on the outstanding amount due calculated from the 46th day following the receipt of the demand letter to the date judgment is rendered at the interest rate set forth in the Rules Governing the Courts of New Jersey.

§ 45-20 - Inspection, Right of Entry:

Authorized representatives of the City shall have the same right as an authorized representative of the Department to enter and inspect any premises, facility, site, vessel, or building for the purpose of ascertaining compliance or non-compliance with the provisions of this ordinance and the provisions set forth at N.J.A.C. 7:1E-1, et seq.

§ 45-21 - Construction and Severability:

- A. This Ordinance is to be liberally construed to effectuate the purposes herein described. Nothing herein is to be construed as repealing or abridging the emergency powers of any agency of government except to the extent expressly set forth herein.
- B. This Ordinance shall be implemented and enforced in accordance with the terms and conditions herein set forth, the County Plan, the Department's Order of Certification dated August 22, 2008.
- C. If any section, subsection, paragraph, sentence, clause, phrase, or word contained in this ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance which shall remain in full force and effect.
- D. This Ordinance shall be deemed to include any additions or amendments that may be required by the Commissioner of the Department of Environmental Protection as a condition of approval.

§ 45-22 - Repealer:

Any ordinance or portion thereof enacted by the County, any municipality, board of health, or other public entity within the County of Passaic that contains any subject matter governed by this ordinance, which is inconsistent with or which stands as an obstacle to the effective implementation of this ordinance shall be superseded by this Ordinance and is hereby repealed and set aside.

§ 45-23 - Effective Date:

This Ordinance shall take effect after a public hearing and 90 days after final adoption by the Clifton Municipal Council unless disapproved by the Commissioner of the Department of Environmental Protection within said period pursuant to N.J.S.A. 26:3A2-27. The Clerk of the

Municipal Council is hereby directed to publish and distribute this Ordinance in accordance with the law.

- 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.
- 4. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8071-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement the Code of the City of Clifton to Create a New Chapter 153 Entitled "Cosmetologist-Hair Stylist, Beautician, Barbershops, Skin Care, Manicuring and Hair Braiding" (Adopts Regulations)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	1/2/2026	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8071-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE CODE OF THE
CITY OF CLIFTON TO CREATE A NEW CHAPTER 153 ENTITLED
“COSMETOLOGIST-HAIRSTYLIST, BEAUTICIAN, BARBERSHOPS, SKIN CARE,
MANICURING AND HAIR BRAIDING”
(ADOPTS REGULATIONS)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 153 of the Code of the City of Clifton, as titled above, is hereby amended, revised and supplemented to read as set forth in Attachment A of this ordinance.
2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.
3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced:

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

Chapter 153

COSMETOLOGIST-HAIRSTYLIST, BEAUTICIAN, BARBERSHOPS, SKIN CARE, MANICURING AND HAIR BRAIDING

153-1 Definitions.

AUTOCLAVE

A device used to sterilize implemented tools, equipment and supplies by subjecting them to high-pressure saturated steam made available for purchase by the general public.

BARBER

Any person who is licensed by the New Jersey State Board of Cosmetology and Hairstyling who offers services under the scope of practice in barbering as listed in N.J.A.C.13:28-1.1(3).

BEAUTICIAN

Any person who is licensed by the New Jersey State Board of Cosmetology and Hairstyling who offers services under the scope of practice in beauty culture as listed in N.J.A.C.13:28-1.1(2).

CHAIR OR BOOTH RENTAL

A business arrangement entered into by a written contract whereby a practicing licensee rents or leases a chair or booth from the owner of a licensed shop.

COSMETOLOGIST-HAIRSTYLIST

Any person who is licensed by the New Jersey State Board of Cosmetology and Hairstyling who offers services under the scope of practice in Cosmetologist-hairstylist as listed in N.J.A.C.13:28-1.1 (1).

COSMETOLOGY OR HAIRSTYLING SALON

Any barbershops, beauty salons, braiding, skin care and manicuring salons must have a shop license issued by the New Jersey State Board of Cosmetology and Hairstyling.

DESIGNEE

Any person designated by the Health Officer to act for him/her in the performance of his/her duties.

DISINFECTANT

An Environmental Protection Agency (EPA) or New Jersey Department of Environmental Protection registered product with demonstrated bactericidal, virucidal and fungicidal activity used in accordance with manufacturer's instructions.

EXPERIENCED PRACTICING LICENSEE (EPL) OR PERSON IN CHARGE

Shops must have an experienced practicing licensee present to oversee management, whose name must be posted in a visible location. A licensee must have three years of licensing experience.

HAIR BRAIDER OR HAIR BRAIDING SPECIALIST

Any person who is licensed by the New Jersey State Board of Cosmetology and Hairstyling who offers services under the scope of practice in hair braiding as listed in N.J.A.C.13:28-1.1 (6).

HEALTH OFFICER

One who holds a valid license as a Health Officer issued by the New Jersey Department of Health.

MANICURIST

Any person who is licensed by the New Jersey State Board of Cosmetology and Hairstyling who offers services under the scope of practice manicuring as listed in N.J.A.C.13:28-1.1 (5).

MOBILE FACILITY

A shop capable of being moved from one place to another as or by a motor vehicle that shall be properly registered, insured, and inspected in accordance with all applicable motor vehicle laws and regulations and in compliance with all appropriate municipal laws and regulations including, but not limited to, licensing and land use approvals and permits, if applicable.

OWNER

A person who owns a shop/salon establishment and is responsible for upholding the regulations of this section in all areas of the establishment.

PRACTITIONER

Any person who holds a license from the New Jersey Board of Cosmetology and Hairstyling to practice cosmetology/hairstyling, beautician, barbering, manicuring, skin care specialty, or hair braiding.

SHOP

Any fixed establishment or place where one or more persons engage in one or more of the practices of cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding wherein licensee are authorized to perform such services and be in compliance as set forth by the provisions of this chapter and N.J.A.C. 13:28.-2.5

SALON SPACE

To operate, a space must contain at least 100 net usable square feet for one practitioner (or 200 sq ft for two) with a maximum of two practitioners and 350 sq ft overall. Each suite must have a licensed EPL.

SANITARY CONDITIONS

Safe and clean shop conditions that prevent the spread of communicable diseases and protect the public health and welfare.

SKIN CARE SPECIALIST

Any person who is licensed by the New Jersey State Board of Cosmetology and Hairstyling who offers services under the scope of practice in skin care specialty as listed in N.J.A.C.13:28-1.1 (4).

153-2 COSMETOLOGIST-HAIRSTYLIST, BEAUTICIAN, BARBERSHOPS, SKIN CARE, MANICURING AND HAIR BRAIDING REQUIREMENT

- A. It shall be illegal for any person to open a shop without first obtaining a valid New Jersey State Board of Cosmetology and Hairstyling license to operate such a business and then obtaining a license from the Health Department.
- B. Every cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding shop must comply with local planning and zoning regulations and all other applicable ordinances regulations before being issued a Health Department license.
- C. Personnel and prohibitions.
 - 1. Each shop shall be maintained to provide a safe and sanitary environment free of hazards.
 - 2. The holder of a shop license shall not aid, abet, or permit a person not licensed by the Board of Cosmetology and Hairstyling to render any services encompassed within the definition of cosmetology and hairstyling, beauty culture, barbering, skin care specialty, manicuring, or hair braiding.
 - 3. A shop shall not perform, provide or allow any services listed under prohibited practices as listed in N.J.A.C 13:28-2.15.
 - 4. Use of a shop as sleeping quarters is prohibited.
- D. Requirements of practitioners.
 - 1. They shall thoroughly wash their hands with soap and water before and after serving each patron, before and after eating and after handling chemicals and immediately after using the toilet, and/or smoking.

2. They shall not remove warts or moles or treat any disease of a patron, nor perform any medical procedures such as an injection, nor dispense any medical advice.
3. All operators shall have an exclusion policy for people with communicable disease that may be transmitted through the services of a licensed practitioner.
4. No practitioner shall serve a patron whom the practitioner knows or has reasonable grounds to believe has a communicable, contagious or infectious disease that could reasonably be expected to be transmitted during the course of rendering cosmetology and hairstyling, beautician, barbering, manicuring, skin care specialty, or hair braiding services.

E. Physical facilities requirements.

1. Every shop shall be well lit, well ventilated, and be provided with an adequate supply of hot and cold water.
2. Lighting shall be sufficient to provide adequate illumination in the work area.
3. The shop shall be properly and adequately ventilated to remove excess heat, vapors and odors.
4. Doors and windows shall be effectively screened against insects, rodents, and other vermin.
5. Every shop must have an approved water supply with sufficient hot and cold running water and adequate water pressure.
6. All plumbing fixtures must be properly installed; safe and in good repair; with no potential backflow or back siphonage set forth in N.J.A.C. 5:23, the New Jersey Uniform Construction Code.
7. Smoking shall be prohibited in all areas of licensed shops pursuant to the New Jersey Smoke Free Air Act, N.J.S.A. 26:3d-55, and the Smoke-Free Air Rules, N.J.A.C. 8:6.

F. Safety and sanitation.

1. All implemented tools and equipment reused in the practice of cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding, electrical and nonelectrical, shall, in between use of a patron, cleaned thoroughly and disinfected, with a chemical registered disinfectant or by processing all implements and tools in an autoclave.
2. Sanitization and disinfection of all cosmetology and nail implements and tools reused shall be as according to N.J.A.C. 13:28-3.2, Sanitizing implements and tools.
 - a. Disinfectants shall be changed in accordance with the manufacturer's instructions to ensure complete disinfection. No sediment from the item being disinfected shall be allowed to remain in the bottom of the disinfection container.
 - b. A copy of the most current safety data sheet (SDS) for each hazardous chemical shall be stored in a binder and available to all shop staff and the health officials.
 - c. Disposal of liquid waste is performed in accordance with the instructions on the product label or the SDS.
3. Headrests, if used, shall be protected with fresh paper or a laundered towel for each patron.

4. Individual paper neckbands or freshly laundered towels shall be used and not reused unless laundered.
 - a. All linens and towels shall be deposited in a covered, cleanable receptacle after each patron.
 - b. Clean towels and linens shall be stored off the floor in a clean, protected location.
 - c. All clean and soiled linens shall be stored in separate receptacles that may not cause cross contamination.
5. No alum, stringent, antiseptic or other preparation shall be used in reusable stick form. If used at all, it shall be applied in the form of a powder or liquid on a freshly laundered towel or some other clean material that has not been used by another patron.
6. The use of any cosmetic, acid, solution or any article or material that may be injurious to the skin, hair, or health shall not be used.
 - a. When only a portion of a cream, liquid, powder or other cosmetic preparation is to be removed from the container, it shall be removed in such a way as not to contaminate the remaining portion.
 - b. Multiuse of cosmetic applicators is prohibited. This includes the use of lipsticks and makeup brushes, which are not disposable. Powder puffs and sponges, except single-service items, shall not be used.
 - c. Lotions and powders shall be dispensed from a sanitary self-dispensing container.
7. Waste disposal shall be performed daily in a manner which allows premises to be maintained free of litter, unnecessary articles and prevent garbage and refuse overflow.
 - a. Disposable or single-use articles shall be disposed of in a waste receptacle after use on each patron unless stored in a separate closed, clean container labeled with the patron's name and used only on that patron.
 - b. All disposable or single-use articles that come into contact with blood and/or body fluids shall be enclosed in sealable plastic bags prior to being placed in the waste receptacle.
 - c. All sharp or pointed articles shall be disposed of in a puncture proof container appropriately labeled.
8. All shops offering pedicuring services shall ensure that pedicure tubs are routinely cleaned, washed and disinfected consistently with the provisions set forth by N.J.A.C. 13:28.-3.2
 - a. An antimicrobial additive shall be placed in each foot spa or water bath during use.
 - b. After each patron, the shop shall clean, drain and rinse the tub with a disposable paper towel and properly disinfect the interior surface.
 - c. At the end of each day, the shop shall remove and immerse any filters and brushes in disinfectant, flush the foot spa or water bath with low-sudsing soap and water and allow the machinery to run for the appropriate contact time with an approved disinfectant.

G. Physical requirements.

1. Each shop shall provide at least one restroom. This restroom shall include a door, an adequate toilet and hand-washing facility for patrons and employees.
 - a. Toilet and hand-washing facilities shall be in working condition at all times, with hot and cold water and kept clean and sanitary.
 - b. Each hand-washing sink shall have a soap dispenser and disposable towels or an air dryer for hand drying.
 2. Floors, walls and ceilings shall be kept clean and in good repair.
- H. Personnel shall have appropriate licenses as issued by the New Jersey State Board of Cosmetology and Hairstyling. Such licenses shall be displayed in the establishment where the public can view them as required by N.J.A.C.13:28-2.12
- I. Prohibited Products
1. A licensee, licensed shop, or school of cosmetology and hairstyling shall not utilize any product that contains methyl methacrylate monomer.
 2. A licensee, licensed shop, or school of cosmetology and hairstyling shall not utilize styptic pencils. Licensee, licensed shops and schools of cosmetology and hairstyling may utilize styptic liquid or powder, or other single-use antiseptic product.
 3. A licensee, licensed premises or school of cosmetology and hairstyling shall utilize cosmetics that comply with the Department of Health and Senior Services requirements set forth at N.J.S.A. 24:1-1 and N.J.A.C. 8:21-1.2 and 1.5.
 4. Any violations of the provisions of this section shall constitute a deviation from the normal standards of practice required of a licensee, licensed premise or school of cosmetology and hairstyling, and shall subject a licensee, licensed premise or school of cosmetology and hairstyling to the penalties of N.J.S.A. 45:1-25.
- J. Manicure and Pedicuring Services

1. A licensee or a licensed shop offering manicuring and pedicuring services shall comply with the following requirements:
 - a. A licensee shall not cover a nail with nail polish, base coat, top coat or any nail overlay if the nail shows any sign of infection, physical damage or trauma;
 - b. A licensee shall remove the entire artificial nail if the nail has become loose;
 - c. All waste generated from applying acrylic nails shall be deposited directly into a covered waste container at each workstation; and
 - d. Written after care instructions shall be provided to all clients receiving acrylic nails.

153-3 PROHIBITED PRACTICES

A practitioner shall not engage in any conduct set forth in this section. A practitioner who engages in such conduct shall be deemed to be engaged in unlawful practice pursuant to N.J.S.A. 45:5B-13(e) and may be subject to penalty. A holder of a shop license at which such unlawful practices occur shall be deemed to have engaged in unlawful practice pursuant to N.J.S.A. 45:5B-13(e) and may be subject to penalty if he or she aids, abets, or permits a practitioner to engage in any conduct prohibited by this section.

1. A practicing licensee shall not:

- a. Use or offer to use a credo blade, skin scraper, lancet, or other comparable implement;
2. Perform or offer to perform massaging, cleansing or stimulating of the skin, with or without cosmetic preparations, by hand, mechanical or electrical appliances, below the stratum corneum, thereby affecting the living cells of the epidermis;
3. Perform or offer to perform eyebrow and/or eyelash tinting;
4. Provide, or offer to provide, fish pedicures.
 - a. For purposes of this paragraph, "fish pedicures" means the use of live fish to perform any service incident to the provision of pedicure services;
5. Perform or offer to perform ear candle services.
 - a. For the purpose of this paragraph, "ear candle services" means placing a manufactured or homemade funnel type candle or any device in the ear for the purpose of cleansing and/or treatment of the ear or inner ear canal;
6. Perform or offer to perform any service that claims to cure or remedy any disease or illness;
7. Perform or offer to perform any service that has been determined by the New Jersey State Board of Medical Examiners to be a medical service. Such services shall include laser hair removal and injections of Botox®, Restylane® or other similar medications for purposes of skin enhancement or collagen production;
8. Utilize any medical device to perform services within the definition of cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring or hair braiding other than Class I medical devices approved by the Federal Food and Drug Administration. A practitioner shall comply with manufacturers' instructions for use, cleaning and maintenance of Class I medical devices;
9. Perform or offer to perform the removal of skin tags;
10. Perform or offer to perform teeth whitening or other services related to the beautification of the teeth;
11. Perform or offer to perform permanent cosmetic applications, such as tattooing and permanent make-up; or
12. Perform or offer to perform body piercing.
 - a. For purposes of this paragraph, "body piercing" means puncturing or penetrating any part of a person's body with a needle or other implement for the purpose of inserting jewelry or another object into the body except for piercing of the ear lobe using only a pre-sterilized single use stud and clasp ear piercing system following manufacturer's instructions.

153-4 ANIMALS AND PETS PROHIBITED.

The holder of a shop license shall not permit any animals or pets in the licensed premises. This prohibition shall not apply to trained guide dogs (or dogs in training) for the disabled, sightless or hearing impaired, consistent with the requirements of the Law Against Discrimination, N.J.S.A. 10:5-29.

153-5 APPLICATION AND LICENSING

- A. An application for a cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding for an existing shop shall be sent to the owner or person in charge annually each year.

- B. All licenses are valid for one year or a portion thereof remaining when issued and are renewable by submission of an application on or before February 1st of each calendar year.
- C. Every applicant for a license to operate a shop shall pay the Health Department's annual license fee and supply current copies of shop license and personnel license as issued by the New Jersey State Board of Cosmetology and Hairstyling.
- D. No license shall be issued or renewed until a completed application has been submitted, the license fee has been paid and the applicant's cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding shop meets the requirements set forth in this chapter and all other applicable state and local regulations
- E. Application for a cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding license for a new shop shall be required to submit the following:
 - 1. The zoning approval and copy of the certificate of occupancy.
 - 2. The floor plan drawn to scale with accurate detail the location and the total floor space for workstations, waiting areas, dispensary, lavatories, shampoo, stations, if applicable, and laundry facilities, if applicable.
 - 3. Complete description of all services to be provided and the proposed hours of operation for the shop.
 - 4. Receipt of approval of operation from the New Jersey State Board of Cosmetology and Hairstyling.
- F. All cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding shop licenses shall not be transferable. Any planned change in ownership of a facility for cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding must be reported promptly to the Health Department, and such changes must be approved prior to the issuance of an operating license.
- G. Licenses must be displayed in a prominent location within the establishment where patrons can observe them.
- H. If a licensed shop rents out chair/booths, each individual licensee must be licensed separately.
- I. No food shall be sold without obtaining/approval of a Retail food establishment license as per the City of Clifton ordinance Chapter 367.

153-6 LICENSING FEE; REINSPECTION FEES

- A. The application fee for a license, new or renewal, shall be \$125 each for a one-year period beginning February 1st and ending the last day of January. License application fees are not prorated and are nonrefundable. All licenses issued during the course of the year shall expire on the last day of the following January. All applications for the renewal of licenses and the fees thereof must be received by the Health Department no later than February 1 of the year in which the current license shall expire.
- B. For any reinspection required for any reason during any calendar year, there shall be a reinspection fee of \$75.00.
- C. As per city ordinance Chapter 223 Article VII all application Processing fees, and late fees shall apply.
- D. For any plan review of any cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding shop as per the enforcing official there shall be a plan review

fee of \$50.00. All plan reviews shall be in accordance with N.J.A.C. 13:28-21 & N.J.A.C. 13:28-2.5

E. Fees may be changed by Resolution.

153-7 INSPECTION OF PREMISES

- A. At least once a year, the Health Official shall inspect each shop of cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding and shall make as many additional inspections as are necessary for the enforcement of this chapter.
- B. The health official shall be permitted to enter, during normal operating hours, any portion of any of the aforementioned shops for the purpose of making inspections to determine compliance with this chapter.
- C. If, during the operation of a shop of cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding, a health official finds unsanitary conditions, repeated severe violations or multiple violations occur during an inspection, the health official shall immediately issue a written notice to the license holder, or EPL (person in charge), citing such conditions, specifying the corrective action to be taken and time frame within such action shall be taken, not less than 24 hours. If corrective action is not made in the allotted time, the licensee may be fined and/or his/her license may be subjected to suspension.
- D. The health official may suspend, without warning, prior notice or hearing, any license to operate a cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding shop if the operation constitutes an imminent hazard to public health, including, but not limited to, any one of the following:
 - 1. There is an outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers.
 - 2. There is an emergency occurrence such as a flood, fire, extended interruption of electrical or water services, a sewage backup or misuse of poisonous or toxic materials.
 - 3. A shop is performing or offering procedures unlawful pursuant to N.J.S.A. 45:5B-13(e).
 - 4. Any unlicensed individual is performing procedures requiring licensure by the New Jersey State Board of Cosmetology and Hairstyling.
 - 5. Any other circumstance or gross unsanitary conditions that, in the opinion of the Health Official, may endanger public health or pose as a hazard to patrons.

153-8 SUSPENSION OF LICENSE

- A. Failure to comply with the provisions of this section and applicable State regulations shall be grounds for suspension of any license issued under the provisions of this section.
- B. The Health Officer may suspend, without warning, prior notice or hearing, any license to operate a cosmetologist-hairstylist, beautician, barbershops, skin care, manicuring and hair braiding shop if the operation constitutes an imminent hazard to public health, including, but not limited to, any one of the following:
 - 1. There is an outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers.
 - 2. There is an emergency occurrence such as a flood, fire, extended interruption of electrical or water services, a sewage backup or misuse of poisonous or toxic materials.

3. A shop is performing or offering procedures unlawful pursuant to N.J.S.A. 45:5B-13(e).
 4. Any unlicensed individual is performing procedures requiring licensure by the New Jersey State Board of Cosmetology and Hairstyling.
 5. Any other circumstance or gross unsanitary conditions that, in the opinion of the Health Official, may endanger public health or pose as a hazard to patrons.
- C. Suspension shall be effective immediately upon delivery of the written order to the license holder or person in charge of the facility by the Health Officer or his/her designee. When a license is suspended, all barbershop, hairdressing and/or cosmetology shop or nail salon/parlor operations shall cease immediately and shall not resume until written approval to resume has been issued by the Health Officer or his/her designee. The Health Officer or his/her designee shall remove a suspended license from the premises.
- D. When a license is to be suspended for a reason other than set forth in paragraph b., the holder of a license, or the person in charge, shall be notified in writing of the suspension, and an opportunity for a hearing will be provided if a written request for hearing is filed with the Health Officer or his/her designee by the holder of the license within two (2) business days. If no written request for a hearing is filed within two (2) business days, the suspension is sustained. The Health Officer or his/her designee may end the suspension at any time by giving written notice to the license holder if reasons for suspension no longer exist.
- E. Upon receiving a request for a hearing, the Health Officer or his/her designee shall schedule a hearing not later than ten (10) business days from the date of actual receipt of the request to afford the owner the opportunity to present evidence and argument on all facts or issues involved and to examine the merits of such suspension.
- F. The Health Officer or his/her designee shall examine the merits of such suspension and render a decision in writing to vacate, modify, or affirm such suspension within ten (10) business days of the date of the hearing held under this section.
- G. Whenever a license has been suspended, the holder of the suspended license may make written request for license reinstatement. Within ten (10) business days following receipt of a written request, including a statement signed by the applicant that, in his or her opinion, the conditions causing the suspension have been corrected, the Health Officer or his/her designee shall make a re-inspection. If the Health Officer or his/her designee determines that the applicant has corrected the violations, the license shall be reinstated and returned to the license holder.

153-9 VIOLATIONS AND PENALTIES

Any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding \$1,250 or by imprisonment for a term not exceeding 90 days, or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

ITEM NUMBER: O- 8072-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Benefits", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees," and More Particularly Section 99-34 Thereof, Entitled "Minimum and Maximum Salaries Fixed" (Amends Salary of Director of Public Works)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	12/31/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8072-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED “SALARIES AND BENEFITS,”
MORE PARTICULARLY ARTICLE VI THEREOF, ENTITLED “CONFIDENTIAL
OFFICIALS AND EMPLOYEES,” AND MORE PARTICULARLY § 99-34 THEREOF,
ENTITLED “MINIMUM AND MAXIMUM SALARIES FIXED” (AMENDS SALARY
OF DIRECTOR OF PUBLIC WORKS)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 99 of the Code of the City of Clifton, as entitled above, is hereby amended,
revised and supplemented to amend the salary of the Director of Public Works as follows:

ARTICLE VI

Confidential Officials and Employees

§ 99-34. Minimum and maximum salaries fixed.

A.	* * *	
Title	Minimum	Maximum 2025
Director of Public Works	\$79,943.00	\$190,000.00
	* * *	

2. All other provisions of said chapter are unchanged and remain in full force and effect.
3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to
such inconsistency only.
4. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8073-26

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of CLifton, Entitled "Salaries and Compensation," More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees" Section 99-10, Entitled "Minimum and Maximum Salaries Fixed" (Amends to Include Title of Superintendent of Public Works and Eliminates Duplicate Title of Supervising Mechanic)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Ordinance	12/31/2025	Cover Memo

**CITY OF CLIFTON
ORDINANCE #8073-26**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND
COMPENSATION," MORE PARTICULARLY ARTICLE III THEREOF, ENTITLED
"SUPERVISORY OFFICIALS AND EMPLOYEES," SECTION 99-10, ENTITLED
"MINIMUM AND MAXIMUM SALARIES FIXED" (AMENDS TO INCLUDE TITLE
OF SUPERINTENDENT OF PUBLIC WORKS AND ELIMINATES DUPLICATE
TITLE OF SUPERVISING MECHANIC)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, as follows:

1. The Code of the City of Clifton as entitled above, as amended, revised and supplemented, more particularly Section 99-10, entitled "Minimum and Maximum Salaries Fixed," is hereby deleted in its entirety and replaced with the following:

CHAPTER 99

SALARIES AND COMPENSATION

* * *

ARTICLE III

Supervisory Officials and Employees

§ 99-10. Minimum and Maximum Salaries Fixed.

The offices and employments and salaries herein, other than those created by statute or ordinance, be and the same are hereby created for the proper conduct of the affairs of the City, and the amounts enumerated hereinafter be and they are fixed, granted and ordered paid as regular salaries or wages to the officers and employees now or hereafter employed, in accordance with the following:

The salary ranges of all Supervisory Officials shall be as follows:

2025 SALARIES

	Minimum 2025	Maximum 2025
Assistant Construction Official	\$65,024.05	\$99,977.48
Assistant Municipal Engineer	\$79,034.37	\$120,735.72
Assistant Municipal Tax Collector	\$46,136.86	\$79,509.00
Chief Clerk	\$60,000.00	\$84,050.00
Construction Official	\$75,256.76	\$119,153.37
Cultural Arts Center Director	\$45,000.00	\$72,468.82
Deputy Municipal Court Administrator	\$44,179.93	\$89,303.13
Fire Official	\$49,641.46	\$90,021.13
Municipal Court Administrator	\$47,762.09	\$71,540.74
Municipal Recycling Coordinator	\$54,999.06	\$84,611.69
Part-Time Municipal Recycling Coordinator		
Stipend	\$1.00	\$15,000.00
Public Health Nurse Supervisor	\$59,132.32	\$102,791.14
Recreation Supervisor	\$52,002.57	\$85,964.88
Senior Assistant Assessor	\$62,790.36	\$100,814.32
Senior Registered Environmental Health		
Specialist	\$63,000.00	\$101,981.68
Sewer Repairer Supervisor	\$54,999.06	\$84,611.69
Superintendent of Public Works	\$75,000.00	\$109,117.27

Supervising Fire Prevention Specialist	\$41,810.60	\$73,809.81
Supervising Omnibus Operator	\$48,597.69	\$71,060.34
Supervising Payroll Clerk	\$60,000.00	\$99,073.94
Supervising Public Safety Telecommunicator	\$47,368.15	\$65,775.55
Supervisor, Code Enforcement/ Zoning Officer	\$63,933.91	\$97,414.55
Supervisor, Criminal Information Records	\$45,899.80	\$84,050.00
Supervisor, Mechanic	\$60,000.00	\$90,021.13
Supervisor, Public Works	\$54,999.06	\$90,021.13

2. Only the above sections of Chapter 99 are amended, revised and supplemented. All other provisions of Chapter 99 remain unchanged and in full force and effect.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as provided by law, and after execution of the Collective Bargaining Agreement.

Introduced: January 6, 2026

Adopted: _____

Raymond Grabowski, Mayor

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 001-26

ITEM NAME: Resolution: Approve Claims List Resolution for the January 6, 2026, City Council Meeting

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
📎	Claims List	1/2/2026	Cover Memo

**RESOLUTION
TO APPROVE
Claims to be paid the meeting of January 6, 2026
All payments through December 31st, 2025**

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	\$	3,211,096.60
Grant Fund	\$	49,558.54
Open Space Trust	\$	-
General Capital Fund	\$	-
Sewer Utility -Operating	\$	58,302.17
Sewer Utility-Capital	\$	-
Developers Escrow	\$	-
Dog Trust	\$	-
Police Extra Duty	\$	32,410.00
Trust Other	\$	26,410.11
Section 8 Public Housing	\$	-
Affordable Housing	\$	-
Community Development	\$	-
Tax Title Lien Redemption	\$	-
Self Insurance	\$	1,586,914.74
Fire Dedicated Penalties	\$	-
Revolving Loan Fund	\$	-
Tax Title Lien Redemption	\$	-
Unemployment Trust Fund	\$	-
Library	\$	104,050.46
General Liability Trust	\$	-
Workers Compensation Trust	\$	20,569.95
Trust Escrow	\$	-
Reserve for Housing	\$	-
Federal DOJ Forfeiture	\$	-
TOTAL CLAIMS	\$	5,089,312.57

ADOPTED _____

ATTEST _____
Kathleen Tolosi, City Clerk

Fund	
01	\$3,211,096.60
02	\$49,558.54
04	
07	\$58,302.17
08	
12	
14	\$32,410.00
15	\$26,410.11
21	\$1,586,914.74
26	\$104,050.46
27	
28	\$20,569.95
Total	\$5,089,312.57

Manual Payments - Through 12/31/2025	
12/15/25 Payroll	\$3,433,661.64
PO 64415	\$34,428.20
PO 64413	\$251.17
PO 64421	\$455,899.15
PO 64401	\$38,100.29
PO 64381	\$447,473.59
PO 64382	\$319,812.73
PO 64259	\$325,628.98
PO 64390	\$4,051.25
PO 64422	\$2,433.37
PO 64419	\$16,518.70
PO 64400	\$11,053.50
Total	\$5,089,312.57

ITEM NUMBER: R 002-26

ITEM NAME: Resolution Accepting Grant Between the City of Clifton Health
Department and Passaic County Department of Senior Services of 2026
Passaic County Area Agency on Aging Spending Plan

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	resolution	12/29/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION ACCEPTING GRANT BETWEEN THE CITY OF CLIFTON HEALTH DEPARTMENT AND PASSAIC COUNTY DEPARTMENT OF SENIOR SERVICES OF 2026 PASSAIC COUNTY AREA AGENCY ON AGING SPENDING PLAN

WHEREAS, the City of Clifton, through the Health Department, has applied for the 2026 Passaic County Area Agency on Aging Spending Plan Grant from the Passaic County Department of Senior Services for a grant of \$111,665.00 for period of 2026; and

BE IT RESOLVED that City of Clifton, having now received a notice of grant award, the Mayor and Municipal Council hereby accepts the grant, authorizes the Mayor and Clerk to execute any required documentation and authorizes the Health Department to receive the funds accordingly.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 003-26

ITEM NAME: Resolution Authorizing as Agreement Between the City of Clifton and D.I.A.L. as a Sub-Recipient of Community Development Block Grant Funds for Handicapped Services for Calendar Year 2026

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	resolution	12/31/2025	Cover Memo
☐	Certification of Funds	1/2/2026	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CLIFTON AND D.I.A.L. AS A SUB-RECIPIENT OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR HANDICAPPED SERVICES FOR CALENDAR YEAR 2026

WHEREAS, the City of Clifton receives Community Development Block Grant (CDBG) funds and is authorized to enter into agreements with qualified sub-recipients to provide eligible services; and

WHEREAS, D.I.A.L. has agreed to provide services for the handicapped as a sub-recipient of CDBG funding, conditioned upon the performance of certain services and the satisfaction of conditions required by the City of Clifton; and

WHEREAS, the City of Clifton desires to enter into an agreement with D.I.A.L located at 2 Prospect Village Plaza, Floor 1, Clifton, NJ 07013-1918 for the provision of handicapped services for the period beginning January 1, 2026 and ending December 31, 2026, at a cost not to exceed **Twelve Thousand Dollars (\$12,000.00)**; and

WHEREAS, said agreement shall be in a form approved by the Legal Department of the City of Clifton; and

WHEREAS, the Chief Financial Officer of the City of Clifton has certified that funds are available for the above-referenced contract; and

NOW, THEREFORE, BE IT RESOLVED the Municipal Council of the City of Clifton that the agreement between the City of Clifton and D.I.A.L., in addition to its services as a sub-recipient of Community Development Block Grant funds for handicapped services for calendar year 2026, be and is hereby authorized, subject to the performance of services and satisfaction of conditions as set forth therein; and

Certification of Funds: Funds are available in Account# 01-201-27-336-503- Senior Citizen expense

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6,2026

Kathleen Tolosi, City Clerk

FINANCE
CERTIFICATION OF FUNDS

I, Joseph Monzo, Phoenix Advisors, Interim CFO for the City of Clifton, County of Passaic, State of New Jersey hereby certify that there are adequate funds available for the above-named agreement of:

Certification for:	Agreement Between City of Clifton And D.I.A.L.
Purpose:	Sub-Recipient of Community Development Block Grant Funds for Handicapped Services
Department:	Health Department
Budget Account #:	01-201-27-336-503- Senior Citizen expense
Total Amount:	period beginning January 1, 2026 and ending December 31, 2026, at a cost not to exceed Twelve Thousand Dollars (\$12,000.00)



Joseph Monzo
Phoenix Advisors
Interim CFO

Council Meeting Date: 1-6-2026

ITEM NUMBER: R 004-26

ITEM NAME: Resolution Accepting a \$105,203 Grant Award from the County of Passaic Department of Human Services for the City of Clifton's Transportation Services to the Elderly and Residents with Disabilities

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 resolution	12/30/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION ACCEPTING A \$105,203 GRANT AWARD FROM THE COUNTY OF PASSAIC DEPARTMENT OF HUMAN SERVICES FOR THE CITY OF CLIFTON’S TRANSPORTATION SERVICES TO THE ELDERLY AND RESIDENTS WITH DISABILITIES

WHEREAS, the County of Passaic Department of Human Services awarded the City of Clifton Department of Health a grant to fund transportation services to the elderly and residents with disabilities in the amount of \$105,203 for the funding time line of January 1, 2025 through December 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton that the City of Clifton hereby accepts the \$105,203 grant award from the County of Passaic Department of Human Services to fund the City of Clifton’s transportation services to the elderly and residents with disabilities from January 1, 2025 through December 31, 2025; and

BE IT FURTHER RESOLVED, that Gary S. DeMarzo, City Manager, and John E. Biegel III, Director of Health and Human Services, are hereby authorized to:

- (a) Execute grant agreements; and
- (b) Provide additional application information and furnish such documents as may be required; and
- (c) Act as the authorized correspondent.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 005-26

ITEM NAME: Resolution 2026 Temporary Budget
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	resolution	12/29/2025	Cover Memo

CITY OF CLIFTON

2026 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2026; and,

WHEREAS, 35 % of the total appropriations in the 2025 Municipal Budget, exclusive of any appropriations made for debt service, capital improvement fund, and public assistance is in the sum of \$ 47,245,250

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2026 Municipal Budget as follows:

City Manager - Salaries	150,000.00
City Manager - Expenses	40,000.00
Personnel - Salaries	160,000.00
Personnel - Expenses	100,000.00
Advertising and Postage - Expenses	25,000.00
Municipal Council - Salaries	15,000.00
Municipal Council - Expenses	3,000.00
City Clerk - Salaries	200,000.00
City Clerk - Expenses	85,000.00
Financial Administration - Salaries	180,000.00
Financial Administration - Expense	180,000.00
Auditing Expense	30,000.00
Management Info Systems - Salaries	85,000.00
Management Info Systems - Expenses	75,000.00
Cable Television - Salaries	45,000.00
Cable Television - Expenses	5,000.00
Tax Assessor - Salaries	200,000.00
Tax Assessor - Expenses	50,000.00
Tax Collector - Salaries	100,000.00
Tax Collector - Expenses	30,000.00
Legal Service - Salaries	300,000.00
Legal Service - Expenses	50,000.00
Engineering Services - Salaries	150,000.00
Engineering Services - Expenses	100,000.00
Economic Development - Salaries	2,000.00
Economic Development - Expenses	2,000.00
Zoning and Planning - Salaries	100,000.00
Zoning and Planning - Expenses	50,000.00
Housing Director - Salaries	150,000.00
Housing Director - Expenses	30,000.00
Rent Leveling Board - Expenses	500.00
ABC Board - Salaries	4,000.00
ABC Board - Expenses	500.00
Insurance - General Liability	1,000,000.00

Insurance - Worker Comp	200,000.00
Insurance - Employee Group Health	10,000,000.00
Health Care Waiver	200,000.00
Police Department - Salaries	10,000,000.00
Police Department - Expenses	500,000.00
Office Emergency Management - Expenses	8,000.00
Fire Department - Salaries	7,000,000.00
Fire Department - Expenses	500,000.00
Building Department (DPW) - Salaries	210,000.00
Building Department (DPW) - Expenses	210,000.00
Roads Department - Salaries	300,000.00
Roads Department - Expenses	100,000.00
Public Works Administration - Salaries	200,000.00
Public Works Administration - Expenses	35,000.00
Recycling - Salaries	400,000.00
Recycling - Expenses	10,000.00
Vehicle Maintenance - Salaries	300,000.00
Vehicle Maintenance - Expenses	235,000.00
Condo Services Act - Expenses	250,000.00
Health and Welfare - Salaries	500,000.00
Health and Welfare - Expenses	70,000.00
Human Services - Salaries	135,000.00
Human Services - Expenses	30,000.00
Hamilton House Expenses	5,000.00
Environment Protection Comm. - Expenses	1,000.00
Senior Citizens - Salaries	125,000.00
Senior Citizens - Expenses	10,000.00
Animal Control Shelter - Salaries	75,000.00
Animal Control Shelter - Expenses	25,000.00
Public Playgrounds and Rec - Salaries	300,000.00
Public Playgrounds and Rec - Expenses	50,000.00
Shade Tree - Salaries	250,000.00
Shade Tree - Expenses	25,000.00
Arts Center & Sculpture Park - Salaries	50,000.00
Arts Center & Sculpture Park - Expenses	10,000.00
Maintenance of Parks - Salaries	325,000.00
Maintenance of Parks - Expenses	50,000.00
Electricity	500,000.00
Street Lighting	450,000.00
Telephone	300,000.00
Fuel Oil - Diesel and Heating Oil	200,000.00
Purchase/Lease Autos	250,000.00
Gasoline	300,000.00
Sanitation - Contractual - Expenses	5,000,000.00
Statutory Expenditures - Social Security	1,500,000.00
Statutory Expenditures - DCRP	30,000.00
Board of Health Services - Interlocal	50,000.00
Health - BOE - Interlocal	50,000.00
Interlocal Services - PVWC	50,000.00
Interlocal Service - Haz Mat	10,000.00
Municipal Court - Salaries	325,000.00
Municipal Court - Expenses	100,000.00
Public Defender - Salaries	25,000.00
Temporary Budget for Operations	45,531,000.00
Debt Service - Bond Principal	5,240,000.00

Debt Service - Bond Interest	1,570,000.00
Debt Service - Note Interest	300,000.00
Debt Service - NJ Green Acres	85,000.00
Temporary Budget for Debt Service	7,195,000.00
Total 2026 Temporary Budget	52,726,000.00

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 006-26

ITEM NAME: Resolution 2026 Temporary Budget Clifton Sewer Utility
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	resolution	12/29/2025	Cover Memo

CITY OF CLIFTON

2026 TEMPORARY BUDGET
CLIFTON SEWER UTILITY

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton Sewer Utility for the purpose and amounts requested in the manner and time therein provided; and

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2026; and

WHEREAS, 35 % of the total appropriations in the 2025 Sewer Utility Budget, exclusive of any appropriations made for deferred charge, debt service and capital improvement fund, is in the sum of \$ 3,880,037

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2026 Sewer Utility Budget as follows:

Sewer / Storm Systems - Salaries		750,000.00
Sewer / Storm Systems - Expenses		400,000.00
Sewer Utility Allocations - Other Exp.		150,000.00
Sewer Fees		2,500,000.00
Statutory Expenditures - Social Security		80,000.00
Temporary Budget for Operations		3,880,000.00
Debt Service - Bond Principal		1,653,965.00
Debt Service - Bond Interest		570,000.00
Debt Service - Note Interest		100,000.00
Debt Service - NJ Wastewater Trust		55,000.00
Temporary Budget for Debt Service		2,378,965.00
Total Temporary Budget		6,258,965.00

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 007-26

ITEM NAME: Resolution Authorizing City of Clifton Qualified Purchasing Agent to Procure Goods and Services Via New Jersey State Approved Cooperative Contracts

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: R 008-26

ITEM NAME: Resolution Authorizing to Extend an Option Year to the Contract with North Jersey Friendship House, for Custodial Cleaning Services Pursuant to N.J.S.A. 40A:11-5 et seq.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 resolution	12/29/2025	Cover Memo
 Certification of Funds	12/29/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING AWARD OF AN OPTION YEAR TO THE
CONTRACT WITH NORTH JERSEY FRIENDSHIP HOUSE, FOR CUSTODIAL
CLEANING SERVICES PURSUANT TO N.J.S.A. 40A:11-5 ET SEQ.”

WHEREAS, the City of Clifton has and continues to need custodial services, and the City’s current contract for the provision of custodial services is expiring; and

WHEREAS, the City may award a contract under N.J.S.A. 40A:11-5(n), the doing of any work by handicapped persons employed by a sheltered workshop, and

WHEREAS, the City Awarded the North Jersey Friendship House, a certified non-profit, sheltered workshop organization, located at 125 Atlantic Street, Hackensack, NJ 07061 a contract for 2023-2024 with three one-year options;

An initial two year from January 1, 2023 - December 31, 2024:
2023 \$150,402.00
2024 \$172,702.90

Three one year renewal options:
2025 \$184,584.00
2026 \$198,466.00
2027 \$213,880.00

WHEREAS, the 2025 option was exercised by the City and the City wishes to exercise the 2026 option; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council hereby approve and authorize the award of a one year renewal contract to North Jersey Friendship House, 125 Atlantic Street, Hackensack, NJ 07061, for **furnishing Custodial Cleaning Services for the City of Clifton** at \$198,466.00 per year, from January 1, 2026 to December 31, 2026, in accordance with N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED, that the City may terminate this contract upon 30 days notice to the vendor.

Contract Period: From January 1, 2026 to December 31, 2026
Amount to be Certified for of Budget Year 2026: \$198,466.00

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adoption: January 6, 2026

Kathleen Tolosi, City Clerk

FINANCE
CERTIFICATION OF FUNDS

I, Joseph Monzo, Phoenix Advisors, Interim CFO for the City of Clifton, County of Passaic, State of New Jersey hereby certify that there are adequate funds available for the above-named agreement of:

Certification for:	North Jersey Friendship House
Purpose:	Custodial Cleaning Services
Department:	DPW
Budget Account #:	01-201-26-290-503
Total Amount:	Contract Period: January 1, 2026 to December 31, 2026 Amount to be Certified for of Budget Year 2026: \$198,466.00



Joseph Monzo
Phoenix Advisors
Interim CFO

Council Meeting Date: 1-6-2026

ITEM NUMBER: R 009-26

ITEM NAME: Resolution Awarding a Professional Service Contract to CME Associates, Inc., for General Engineering Project Management Services for Open Space and Recreation Projects in Addition to the Fees for Green Acres Application for Surgent Park

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 resolution	12/31/2025	Cover Memo
 Certification of Funds	1/2/2026	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO
CME ASSOCIATES, INC., FOR GENERAL ENGINEERING PROJECT
MANAGEMENT SERVICES FOR OPEN SPACE AND RECREATION PROJECTS IN
ADDITION TO THE FEES FOR THE GREEN ACRES APPLICATION FOR THE
SURGENT PARK

WHEREAS, the City of Clifton requires general professional engineering services to support municipal operations for open space and recreation projects as needed; and

WHEREAS, the City Manager, City Engineer, and Purchasing Agent reviewed the quote and qualifications submitted, and unanimously recognized CME Associates, Inc., located at 849 W. Bay Avenue, Suite 16, Barnegat, NJ 08005 as providing a response in the best interest of the City; and,

WHEREAS, professional services may be awarded without public advertising for bids and bidding therefore under N.J.S.A. 40A:11-5 *et seq.*; and,

WHEREAS, the value of the contract is determined to exceed \$126,000.00 and the term of the contract is for twelve months from date of award by the governing body; and,

WHEREAS, this award is of non-fair and open contract in accordance with N.J.S.A.19:44A-20.5; and,

WHEREAS, the Business Entity Disclosure Certification has been received from CME Associates, Inc., and is incorporated in the contract awarded hereby, along with the Determination of Value; and

NOW, THEREFORE, DE IT RESOLVED, that a professional general engineering services contract for services is hereby awarded to CME Associates Inc., 849 W. Bay Avenue, Suite 16, Barnegat, NJ 08005, Inc., in an amount not to exceed \$120,000 i.e (10,000/month) in addition to \$6000.00 for the Environmental Impact Assessment i.e Green Acres Application, in accordance the same terms set forth in the original proposal received on May 2025; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk is hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution award the contract above referred to be placed file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and,

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to execution of a contract prepared by the Law Department, and shall expire upon completion or no later than one (1) year from date of award; and

CERTIFICATION OF FUNDS: Funds shall be available via the following account:
04-215-55-978-700 Recreation Projects 7947-24

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

FINANCE
CERTIFICATION OF FUNDS

I, Joseph Monzo, Phoenix Advisors, Interim CFO for the City of Clifton, County of Passaic, State of New Jersey hereby certify that there are adequate funds available for the above-named agreement of:

Certification for:	CME Associates, Inc.
Purpose:	For General Engineering Project Management Services For Open Space And Recreation Projects In Addition To The Fees For The Green Acres Application For The Surgent Park
Department:	Recreation
Budget Account #:	# 04-215-55-978-700 Recreation Projects 7947-24
Total Amount:	\$120,000 i.e (10,000/month) in addition to \$6000.00 for the Environmental Impact Assessment i.e Green Acres Application



Joseph Monzo
Phoenix Advisors
Interim CFO

Council Meeting Date: 1-6-2026

ITEM NUMBER: R 010-26

ITEM NAME: Resolution Authorizing the Award of Non-Fair and Open Contract to Transportation and Parking Consulting Firm (THA) for Parking Consulting Services Related to the Study and Implementation of a Fee Parking Program

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 resolution	12/30/2025	Cover Memo
 Certification of Funds	12/30/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT TO TRANSPORTATION AND PARKING CONSULTING FIRM (THA)
FOR PARKING CONSULTING SERVICES RELATED TO THE STUDY AND
IMPLEMENTATION OF A FEE PARKING PROGRAM

WHEREAS, the City of Clifton has identified the need for professional parking consulting services to evaluate, plan, and recommend the potential implementation of a fee-based parking program within the City; and

WHEREAS, Transportation and Parking Consulting Firm (“THA”) has submitted a proposal to provide professional parking consulting services to assist the City in evaluating and identifying opportunities to implement fee parking; and

WHEREAS, the proposed services include, but are not limited to, the establishment of a fee parking program, inventory and mapping of potential fee parking areas, parking demand and occupancy analysis, review and recommendations of parking technology, parking fee recommendations, sample ordinance development, capital and personnel needs assessment, and a communications and public engagement plan; and

WHEREAS, THA will also be available to provide additional parking consulting services as outlined in its Parking Study Brochure, as may be requested by the City; and

WHEREAS, the City agrees to compensate THA for the services outlined in Item #1 of the scope of services, relating to the study of fee parking, for a lump sum professional fee in the amount of Eighteen Thousand Four Hundred Dollars (\$18,400.00), inclusive of customary reimbursable costs for field work and meeting travel; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby, along with the Determination of Value; and

NOW THEREFORE, BE IT RESOLVED, that the Mayor and the City Clerk be and they are hereby authorized and directed to execute a contract for rendering such Professional services by THA Consulting, Inc. located at 144 Livingston Avenue, New Brunswick, NJ 08901, Inc. for fees of \$18,400.00 for year 2026;

Certification of Funds: Funds are available in Account# 01-201-20-100-320

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

FINANCE
CERTIFICATION OF FUNDS

I, Joseph Monzo, Phoenix Advisors, Interim CFO for the City of Clifton, County of Passaic, State of New Jersey hereby certify that there are adequate funds available for the above-named agreement of:

Certification for:	Transportation and Parking Consulting Firm (THA)
Purpose:	Parking consulting services related to the study and implementation of a fee parking program
Department:	Administration
Budget Account #:	Managers OE - Consultant Services 01-201-20-100-320
Total Amount:	Fees of \$18,400.00 for year 2026

Joseph P Monzo

Joseph Monzo
Phoenix Advisors
Interim CFO

Council Meeting Date: 1-6-2026

ITEM NUMBER: R 011-26

ITEM NAME: Resolution Awarding Professional Services Contract to McManimon, Scotland & Baumann, LLC for Potential Redevelopment of Lowry Park

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	12/19/2025	Cover Memo
	Certification of Funds	12/23/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO
MCMANIMON, SCOTLAND & BAUMANN, LLC FOR POTENTIAL
REDEVELOPMENT OF LOWRY FIELD

WHEREAS, a proposal was received by and the City recommends the award of a contract for potential redevelopment of Lowry Field to McManimon, Scotland & Baumann, LLC who provided the most advantageous quotation to the City, price and other factors considered; and

WHEREAS, the contract is within the bidding threshold and therefor may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-t et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the contractor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is in accordance with the proposal, the rate to be paid for said services is \$215.00 per hour, with a total not to exceed \$10,000.00 for the contract term without the express approval of the Municipal Council and adoption of a supplementary resolution and the duration of the contract is until completion of the project; and

WHEREAS, there are funds available for the payment of the services per the certification of the availability of funds below;

NOW, THEREFORE, BE IT RESOLVED, that a contract for the providing redevelopment services at Lowry Park be and the same is hereby awarded to McManimon, Scotland and Baumann, LLC of Roseland, New Jersey, in accordance with their proposal and a rate of \$215.00 per hour at a total price not to exceed \$10,000.00 for the contract term; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of the resolution and the contract above referred to be placed on file and made available for public inspection in the Office of the City Clerk of the City of Clifton.

Certification of Funds attached.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

FINANCE
CERTIFICATION OF FUNDS

I, Joseph Monzo, Phoenix Advisors, Interim CFO for the City of Clifton, County of Passaic, State of New Jersey hereby certify that there are adequate funds available for the above-named agreement of:

Certification for:	McManimon, Scotland and Baumann, LLC
Purpose:	Potential redevelopment of Lowry Field
Department:	
Budget Account #:	
Total Amount:	Rate of \$215.00 per hour at a total price not to exceed \$10,000.00 for the contract term



Joseph Monzo
Phoenix Advisors
Interim CFO

Council Meeting Date: 1-6-2026

ITEM NUMBER: R 012-26

ITEM NAME: Resolution Acknowledging and Addressing Anti-Muslim Bias and Discrimination in the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	resolution	12/31/2025	Cover Memo

CITY OF CLIFTON

**RESOLUTION ACKNOWLEDGING AND ADDRESSING ANTI-MUSLIM
BIAS AND DISCRIMINATION IN THE CITY OF CLIFTON**

WHEREAS, anti-Muslim bias, prejudice, and harassment—based on actual or perceived religion, national origin, shared ancestry, ethnic characteristics, or expressions of Muslim identity—remain persistent, pervasive, and disturbing problems in contemporary American society; and

WHEREAS, data demonstrates that Muslim individuals and those perceived to be Muslim are among the minority groups most likely to be victimized by incidents of hate, harassment, and discrimination, and that such incidents are increasing at alarming rates at both the national and state levels; and

WHEREAS, anti-Muslim bias is rooted in racism and targets expressions of Muslim identity or perceived Muslim identity, manifesting as hostility, fear, stereotyping, exclusion, unequal treatment, harassment, or violence; and

WHEREAS, anti-Muslim bias may be expressed through a range of conduct or rhetoric, including but not limited to:

- Hatred, severe disparagement, or dehumanization of Muslim individuals or Muslim culture;
- Hostility toward Islam that results in fear of, or aversion to, Muslims as a group;
- Discrimination, harassment, prejudice, or unequal treatment of Muslim individuals or Muslim-majority communities;
- Exclusion of Muslim individuals or communities from civic, political, educational, or social participation;
- The making of false, demonizing, or stereotypical allegations about Muslims as a collective, including claims of inherent violence, extremism, or conspiratorial influence;
- Rhetorical, verbal, physical, or violent acts directed at Muslim individuals, those perceived to be Muslim, or Muslim institutions and property;
- Acts of intimidation or abuse such as verbal harassment, physical aggression, vandalism, or targeting of religious attire or facilities;
- Accusations that Muslim individuals or communities bear collective responsibility for the actions of a single individual, group, or any Muslim-majority country;
- Assertions that Muslim residents are inherently disloyal or more loyal to foreign nations or global communities than to the City, State, or United States; and

WHEREAS, the harms of anti-Muslim bias extend beyond individual victims, contributing to fear, marginalization, reduced civic participation, and erosion of community trust and democratic values; and

WHEREAS, informed awareness and consistent understanding of anti-Muslim bias are essential to identifying, preventing, and addressing hate-motivated conduct, while respecting constitutional protections for speech, belief, and expression; and

WHEREAS, the City of Clifton recognizes that municipal leadership plays an important role in setting a tone of inclusion, dignity, and mutual respect for all residents;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF CLIFTON, NEW JERSEY that

Section 1: The Municipal Council of Clifton condemns anti-Muslim bias in its many forms and stands beside the Muslim community in its quest to dismantle it.

Section II: The Municipal Council of Clifton will work with law enforcement and other city agencies to aid them in identifying and addressing anti-Muslim hate when it arises.

Section III: The Municipal Council of Clifton seeks to partner with Clifton Public Schools to provide more professional development opportunities for teachers around the history and current manifestations of anti-Muslim bias.

Section IV: The Municipal Council of Clifton commits to retaining strong ties with the local Muslim community and will seek to follow their lead about how to be helpful when issues of anti-Muslim bias arise, as well as ways to prevent it.

Section V: Knowing that anti-Muslim bias is just one of many manifestations of rising hate in our country, the Municipal Council of Clifton will seek to build bridges between the Muslim community and other groups who are similarly feeling anxious about bigotry and prejudice.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 013-26

ITEM NAME: Resolution to Appoint Two New Members to the Holiday Committee
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	resolution	12/29/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION TO APPOINT TWO NEW MEMBERS TO THE
HOLIDAY COMMITTEE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of two applications to become a Member of the Holiday Committee from Paula LoBue and Marek Rzasa;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that Paula LoBue and Marek Rzasa are hereby appointed as Members of the Holiday Committee commencing this day.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 014-26

ITEM NAME: Resolution Authorizing Executive Session

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	memo	1/2/2026	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to be discussed as per the Agenda and the Resolution; and

- CON-1 Personnel
- CON-2 Contracts ~ Director of Public Works Contract Negotiations
- CON-3 Potential Litigation ~ Official Towers
- CON-4 Contracts ~ Police Chief Contract Negotiations
- CON-5 Hazel Liquors LLC T/A Valley Liquors Grocery/Milk Continued Use License Application
- CON-6 Personnel ~

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from this portion of the Council’s meeting to be held on January 6, 2026 at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ROLL CALL

Name	1 st	2 nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D’Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: January 6, 2026

Kathleen Tolosi, City Clerk

ITEM NUMBER: L- 1

ITEM NAME: Smoked Out Convenience Store
RECOMMENDATION:

SUMMARY:
Smoked Out LLC
t/a Smoked Out Convenience Store
245 Lakeview Ave., Clifton, NJ 07011
Grocery - Continued Use
Preliminary Approval

ATTACHMENTS:

Description		Upload Date	Type
 Smoked Out Convenience Store - PrelimApproval		12/16/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR Smoked Out LLC

T/A Smoked Out Convenience Store

ADDRESS 245 Lakeview Ave., Clifton, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED Grocery - Continued Use

FORMERLY OR NEW Well Connected Smoke Shop

ZONE _____

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Mazaq Restaurant
RECOMMENDATION:

SUMMARY:
Mazaq, LLC
t/a Mazaq Restaurant
1462 Main Ave., Clifton, NJ 07011
Preliminary Approval
Restaurant - continued use

ATTACHMENTS:

Description	Upload Date	Type
 Mazaq Restaurant - Preliminary Apprvoal	12/19/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR MAZAQ LLC

T/A MAZAQ RESTAURANT

ADDRESS 1462 MAIN AVE CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE

FORMERLY OR NEW LAYALINA CAFÉ & RESTAURANT

ZONE M-2

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 3

ITEM NAME: Lechon O'Clock
RECOMMENDATION:

SUMMARY:
Lechon O'Clock, LLC
t/a Lechon O'Clock
313 Rutherford Blvd., Clifton, NJ 07014
Preliminary Approval
Caterer - new

ATTACHMENTS:

Description	Upload Date	Type
 Lechon O'Clock - Preliminary Resolution	12/19/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR LECHON O'CLOCK LLC

T/A LECHON O'CLOCK

ADDRESS 313 RUTHERFORD BLVD CLIFTON, NJ 07014

TYPE OF FOOD ESTABLISHMENT INTENDED CATERER

FORMERLY OR NEW NEW

ZONE R-B2

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 4

ITEM NAME: Valley Liquors
RECOMMENDATION:

SUMMARY:
Hazel Liquors, LLC
t/a Valley Liquors
343 Hazel St., Clifton, NJ 07011
Final Approval
Grocery/Milk - continued use

ATTACHMENTS:

Description	Upload Date	Type
 Valley Liquors - Final Resolution	12/23/2025	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF HAZEL LIQUORS LLC

T/A VALLEY LIQUORS

for permission to conduct a:

GROCERY/MILK-CONTINUED USE

for a period ending January 31, 2027 on the premises known as:

343 HAZEL ST CLIFTON, NJ 07011

be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 5

ITEM NAME: Alhamawi
RECOMMENDATION:

SUMMARY:
Alhamawi NJ, LLC
t/a Alhamawi
1607 Main Ave Ste. 1, Clifton, NJ 07011
Preliminary Approval
Grocery - new

ATTACHMENTS:

Description	Upload Date	Type
 Alhamawi - Preliminary Resolution	12/24/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR ALHAMAWI NJ LLC

T/A ALHAMAWI

ADDRESS 1607 MAIN AVE STE. 1 CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY

FORMERLY OR NEW NEW

ZONE B-C

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK