City of Clifton
City Council
Regular Meeting Agenda
September 16, 2025
6:30 PM

WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

II. ACTION ITEMS

A- 1 Authorization to Approve the Cancellation and Refund of a Portion of the 2025 1st Quarter Taxes, and the 2025 3rd Quarter Taxes Paid on Property Known as Block 50.06, Lot 22, 24 Lorraine Dr. Owned by a Disabled Veteran (R457-25)

A- 2 Authorization to Approve the Cancellation and Refund of a Portion of the 2023 1st Quarter Taxes and the 2023 2nd Quarter Property Taxes and the 2023 3rd Quarter Property Taxes and the 2023 4th Quarter Property Taxes and he Entire 2024 Property Taxes and the 2025 1st Quarter Property Taxes and the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 23.03, Lot 3, 69 Lockwood Drive, Owned by a Disabled Veteran (R458-25)

A- 3 Authorization to Approve the Cancellation and Refund of a Portion of the 2022 4th Quarter Taxes, the Entire 2023 Property Taxes, the Entire 2024 Property Taxes, the 2025 1st Quarter Property Taxes, the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 55.13, Lot 12, 12 Peru Rd, Owned by a Disabled Veteran (R459-25)

A- 4 2025 HUD-CD Sanitary Sewer Lining - City Engineer Requests Permission to Advertise for Bids (R460-25)

A- 5 Clifton Police Firing Range Targeting System Replacement - City Engineer Recommends Final Payment and Close Out to Inveris Training Solutions (R461-25)

A- 6 Authorization to Approve the Notice of Intent to Award Contract under TIPS (The Interlocal Purchasing Agreement) for Civic Plus Agenda Module, Next Request for OPRA and Social Media Archiving Software for City Clerk and MIS Department (R463-25)

A- 7 Authorization to Approve Purchase Playground Safety Surfacing for Sperling Park from Rubbercycle, LLC off NJ State Contract Purchasing Program (R464-25)

A- 8 Authorization to Approve Purchase of Playground Equipment for Sperlling Park from Marturano Recreation Company Inc from Educational Service Commission of New Jersey Coopertive Contract 24/25-01 (R465-25)

A-	9	Authorization to Approve Procurement and Installation of Ground Wire And System Monitoring Equipment for 135 Hazel Street from Electronic System Solutions Inc Under Bergen county Cooperative for Fire Department (R466-25)
A-	10	Authorization to Approve the Contract to Triad Associates for Grant Writing and Public Relation Consultant Service via Competitive Contracting Process (R467-25)
A-	11	Authorization to Award a Professional Service Contract to Cheryl L. Cafone, MS, MBA, RN, CCRN for Public Health Nurse for the Term September 22, 2025 Through March 31, 2026 (R468-25)
A-	12	Authorization to Approve the Property & Casualty Insurance Broker Services (R469-25 & R470-25)
A-	13	Authorization to Approve an Entertainment License Renewal Application for LaBonita Bar & Restaurant, LLC t/a LaBonita Bar (R475-25)
A-	14	Authorization to Approve an Ordinance that Prohibits Certain Turns at Lakeview Avenue (O8036-25)
A-	15	Authorization to Approve an Ordinance for Permit Parking Restrictions on Arthur Street (O8037-25)
A-	16	Authorization to Approve a Parade Application for Central of Polish Organizations for Sunday, October 5, 2025
A-	17	Authorization to Approve a Turkish Food Festival for the UAMA Clifton Blue Mosque at 492 Clifton Avenue on October 8-12, 2025

III. DISCUSSION ITEMS/NEW BUSINESS

D-	1	Traffic Calming Improvement Trial Report - Third Street and Dwasline Road for Discussion
D-	2	Fees for Use of Parks and City Property (MS)
D-	3	Exploratory Revenue Committee (CD)

IV. COUNCIL MAIL

CM-	1	Animal Cruelty and Neglect Cases Protocol from J. Biegel, Health Officer
CM-	2	Answers to City Council Questions Regarding Bed Beg Ordinance - Chapter 273 from J. Biegel, Health Officer
CM-	3	Approval Process for Retail Food Establishment License from J. Biegel, Health Officer
CM-	4	Lighting for Leagues at City Parks

V. CONFIDENTIAL ITEMS / CLOSED SESSION

CON-1	Personnel
CON-2	Personnel
CON-3	Personnel
CON-4	Contract
CON-5	Contract

REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Rabbi Kronenberg

II. PUBLIC HEARING

2025 Budget Amendment

Resolution to Adopt the 2025 Amended Municipal Budget (R454-25)

Resolution Budget Section 2 - Upon Adoption for Year 2025 (R455-25)

III. PRESENTATION

Proclamation ~ Marge Beissel for 50 Years of Service

Proclamation ~ Bob Siluk for 50 Years of Service

Passaic Valley Water Commission Presentation Relating to Water Quality

IV. APPROVAL OF MINUTES

Approval of Special Budget Meeting Minutes of August 26, 2025

Approval of Workshop Meeting Minutes of September 2, 2025

Approval of the Executive Meeting Minutes of September 2, 2025

Approval of Regular Meeting Minutes of September 2, 2025

V. COMMUNICATIONS FROM THE CITY MANAGER

C-	1	Manuel Irizarry, Public Works, retired from his position of Laborer 1, effective September 1, 2025.
C-	2	John Romanko, Public Safety, retired position of School Traffic Guard, effective September 3, 2025.
C-	3	Maria Cedeno-Torres, Public Safety, retired position of School Traffic Guard, effective September 3, 2025.
C-	4	Frank Librizzi, Finance, resigned position of Assessing Aide, effective September 5, 2025.

VI. COMMUNICATIONS - MEETING MINUTES

C-	5	Meeting Minutes of Advisory Board of Health of 4/8/2025, 5/13/2025 & 6/10/2025
C-	6	Meeting Minutes of Environmental Commission for 4/9/2025 & 6/18/2025
C-	7	Meeting Minutes of North Jersey District Water Supply Commission on 7/23/25
C-	8	Meeting Minutes of Clifton Historical Advisory Commission on 6/5/25
C-	9	Meeting Minutes of Hazardous Materials Control Board for 4/23/2025 & 5/21/2025

VII. ORDINANCE - SECOND READING

O-	8029-25	An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of

the City of Clifton, Entitled "Housing Standards," More Particularly Section 273-25 Thereof, Entitled "Emergency Orders" (Amends the Administrative Fee)

O- 8030-25 An Ordinance to Amend, Revise, and Supplement Chapter 375 of the Code of the City of Clifton Entitled "Sewer Connection Fee" (Increases Connection Fee")

O- 8031-25 An Ordinance to Amend, Revise, and Supplement Chapter 296 of the Code of the City of Clifton Entitled "Landscapers"

VIII. ORDINANCE - FIRST READING

O- 8032-25 An Ordinance to Amend, Revise, and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

O- 8033-25 An Ordinance to Amend, Revise, and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 7 Restricted Handicapped Spaces)

O- 8034-25 An Ordinance to Amend, Revise and Supplement Chapter 439 of te Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Therefore, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 5 Restricted Handicapped Spaces)

O- 8035-25 An Ordinance to Amend, Revise and Supplement Chapter 439 of te Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Therefore, Entitled "Handicapped Parking on Streets for Private Residences" (Amends 10 Handicapped Parking Placard Numbers)

O- 8036-25 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic," More Particularly Section 439-27 Thereof, Entitled "Turn Prohibitions" (Amends Prohibited Certain Turns at Lakeview Avenue)

O- 8037-25 An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of CLifton, Entitled "Permit Parking on Residential Streets and Municipal Lots," Article I, Entitled "Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Arthur Street)

O- 8038-25 An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton Entitled "Housing Standards" (Adds Article V "Bed Bug Control")

O- 8039-25 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees" (Revises Eligibility for Health Insurance Coverage and Retiree Benefits)

O- 8040-25 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article I Thereof, Entitled "Municipal Council" (Eliminates Eligibility for Health Insurance)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

R	456-25	Resolution: Approve Claims List Resolution for the September 16, 2025, City Council Meeting
R	457-25	Resolution Authorizing the Cancellation and Refund of a Portion of the 2025 1st Quarter Taxes, the 2025 2nd Quarter Taxes, and the 2025 3rd Quarter Taxes Paid on Property Known as Block 50.06, Lot 22, 24 Lorraine Dr., Owned by a Disabled Veteran
R	458-25	Resolution Authorizing the Cancellation and Refund of a Portion of the 2023 1st Quarter Taxes and the 2023 2nd Quarter Property Taxes and the 2023 3rd Quarter Property Taxes and the 2023 4th Quarter Property Taxes and the Entire 2024 Property Taxes and the 2025 1st Quarter Property Taxes and the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 23.03, Lot 3.69 Lockwood Dr., Owned by a Disabled Veteran
R	459-25	Resolution Authorizing the Cancellation and Refund of a Portion of the 2022 4th Quarter Taxes, the Entire 2023 Property Taxes, the Entire 2024 Property Taxes, the 2025 1st Quarter Property Taxes, the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 55.13, Lot 12, 12 Peru Rd, Owned by a Disabled Veteran
R	460-25	Resolution Authorizing Permission to Bid for 2025 HUD-CD Sanitary Sewer Lining
R	461-25	Resolution Authorizing Final Payment Clifton Police Firing Range Targeting System Replacement Inveris Training Solutions
R	462-25	Resolution Amending the Certification of Funds for D.S. Meyers Enterprise Walking Paths at Various Park Improvements Project
R	463-25	Resolution of Notice of Intent to Award Contract Under a National Cooperative Agreement Interlocal Purchasing System (TIPS) for Civic Plus Agenda Module, Next Request for OPRA, and Social Media Archiving Software
R	464-25	Resolution Authorizing Purchase of Playground Safety Surfacing for Sperling Park From Rubbercycle, LLC off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a
R	465-25	Resolution Authorizing Purchase of Playground Equipment for Sperling Park from Marturano Recreation Company, Inc. off the ESCNJ Cooperative Contract #24/25-01 Pursuant to N.J.S.A. 4A:11-1 ET SEQ.
R	466-25	Resolution Authorizing Procurement and Installation of Ground Wire and System Monitoring Equipment for 135 Hazel Street from Electronic System Solutions, Inc. Under Bergen County Cooperative Pursuant to N.J.S.A. 40A:11-1 et seq.
R	467-25	Resolution Awarding a Contract to Triad Associates, Inc. for Grant Writing and Public Relations Consultant Services for the City of Clifton
R	468-25	Resolution Awarding Professional Services Contract to Cheryl L. Cafone, MS, MBA, RN, CCRN for Public Health Nurse for the Term September 22, 2025

through March 31, 2026

R	469-25	Resolution Awarding Extraordinary Unspecifiable Service Contract to Acrisure, LLC d/b/a Polaris Galaxy Group for Property and Casualty Insurance Broker Services
R	470-25	Resolution Authorizing the Renewal Appointment of Polaris Galaxy Insurance, LLC, an Acrisure Agency Partner, as the Insurance Broker of Record for the City of Clifton (Insurance Brokerage Services - Including Property, Equipment and Boilers, General Liability, Employment Practices Liability, Auto Liability and Physical Damage, Commercial Crime, Flood, Earthquake, Terrorism, Umbrella Excess Liability, Excess Workers' Compensation and Environmental Impairment)
R	471-25	Resolution of Congratulations Upon Retirement - Laborer 1 Manual Irizarry
R	472-25	Resolution of Congratulations Upon Retirement - School Traffic Guard John Romanko
R	473-25	Resolution of Congratulations Upon Retirement - School Traffic Guard Maria Cedano-Torres
R	474-25	Resolution to Approve the Clifton Public Housing Agency's 2026 Annual PHA Plan for Submission to HUD and Approve the PHA Certification of Compliance with the PHA Plans and Related Regulations
R	475-25	Resolution Authorizing Entertainment License for La Bonita Bar Restaurant, Inc. t/a La Bonita Bar
R	476-25	Resolution Authorizing Executive Session

XIV. LICENSES

L-	1	Honest Restaurant
L-	2	Al Debwany Halal Meat Market

ITEM NUMBER: A- 1

ITEM NAME: Authorization to Approve the Cancellation and Refund of a Portion of the 2025 1st Quarter Taxes, and the 2025 3rd Quarter Taxes Paid on Property Known as Block 50.06, Lot 22, 24 Lorraine Dr. Owned by a Disabled Veteran (R457-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/11/2025	Cover Memo

A-

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: **September 12, 2025**

To: **Mayor and Council**

Cc: **Gary DeMarzo, City Manager**

From: **Sanjana S. Parab, Tax Collector**

Subject: **Tax Exempt Veteran**

Ryan Gabel, owner of 24 Lorraine Dr, has been classified by the Department of Veteran Affairs as 100% disabled veteran; documentation and memorandum from the Tax Assessor are included for review. The retroactive refunds revert to September 2, 2025, for a total refund $ 5,615.89.

Veteran Exempt Calculation

GABEL	Address 24 Lorraine Dr	Date of Eligibilty	Per Diem	Block	Lot		
				50.06	22		Refund
		3/12/2025					Exempt Portion
2025 1st Q				Amount Paid	Taxable Portion	Exempt Portion	Refund
$ 2,456.02			2456.02/90 = 27.2891	$ 2,456.02	$ 1,937.53	$ 518.49	$ 518.49
					71 days	19 days	
2025 2nd Q				Amount Paid	Taxable Portion	Exempt Portion	Refund
$ 2,456.02				$ 2,456.02	$ -	$ 2,456.02	$ 2,456.02
2025 3rd Q				Amount Paid	Taxable Portion	Exempt Portion	Refund
$ 2,641.38				$ 2,641.38	$ -	$ 2,641.38	$ 2,641.38
Billed				Paid	Taxable	Exempt	Refund Due
$2,179.88				$ 7,553.42	$1,937.53	$ 5,615.89	$ 5,615.89

Parab, Sanjana

From: Rinaldi, Matthew
Sent: Friday, September 5, 2025 4:43 PM
To: Parab, Sanjana
Subject: 50.06-22 - 24 Lorraine Dr. 100% Disabled Vet
Attachments: 50.06-22 24 Lorraine Dr. MEMO TO PARAB TAXABLE to EXEMPT - 100% Disabled Vet (1 Family) -9-5-2025.pdf

Sanjana:

Attached is my memo to you inf reference to a 100% Disabled Vet that I approved at 50.06-22 - 24 Lorraine Dr.

Please let me know if you have any questions. Have a nice weekend,

Matt

Matthew S. Rinaldi, CTA, SCGREA
Municipal Tax Assessor
City of Clifton
900 Clifton Ave.
Clifton, NJ 07013
Phone (973) 470-5843
Fax (973) 470-5923
mrinaldi@cliftonnj.org

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INTEROFFICE MEMO
CITY OF CLIFTON
TAX ASSESSOR'S OFFICE

To: Sanjana Parab, Tax Collector

Date: September 5, 2025

From: Matthew Rinaldi, Tax Assessor

Re: 100% Disabled Veteran Exemption

Claimant Name: Gabel, Ryan

Property Location: 24 Lorraine Dr.
Block: 50.06 Lot: 22

Date Application Received:	September 4, 2025
Date of Dept. of VA Letter:	September 2, 2025
Effective Date VA Determined 100% Permanent & Total Disability:	March 12, 2025
Date of Ownership:	September 3, 2020

Based on my review, the above referenced claimant has met the requirements for property tax exemption on the dwelling of a 100% disabled veteran. Effective today, I approved the exemption and changed the property class to exempt classification 15F. Enclosed is his approved application as well as his VA letter dated September 2, 2025.

In reference to any retroactive refund, pursuant to N.J.S.A.54:4-3.32, it states that the governing body of each municipality, at its discretion, may return all taxes collected on property which would have been exempt had proper claim in writing been made at the time of the exemption.

Please let me know if you have any questions or require further information.

Enclosures

CLAIM FOR PROPERTY TAX EXEMPTION ON DWELLING OF DISABLED VETERAN OR SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER OF DISABLED VETERAN OR SERVICEPERSON

(N.J.S.A. 54:4-3.30 et seq. as amended by P.L.2019, c.413; N.J.A.C. 18:28-1.1 et seq.)

IMPORTANT: File this completed claim with your municipal tax assessor. (See General Guidelines)

1. **CLAIMANT NAME**

Ryan Gabel

Name(s) **of veteran** claimant owner (& spouse, as tenants by entirety, or civil union or domestic partner) or of surviving spouse/civil union or domestic partner permanently residing in dwelling.

2. **DWELLING LOCATION**

24 Lorraine Dr. [redacted] [redacted]

Street Address of claimant owner's principal residence | Phone # | Email

Passaic | Clifton

County | Municipality

50.06 | ~~19~~ 22 |

Block | Lot | Qualifier

3. **DISABLED VETERAN/SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER OF DISABLED VETERAN OR SERVICEPERSON** (Check A, B, or C)

A. ☒ Honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces. ATTACH copy DD214.

B. ☐ Surviving spouse/civil union or domestic partner of honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces; **and** I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy DD214.

C. ☐ Surviving spouse/civil union or domestic partner of serviceperson who died on active duty in the United States Armed Forces; **and** I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy Military Notification of Death.

IMPORTANT CHANGE**November 3, 2020, an amendment to the State Constitution was approved by ballot vote. This amendment implemented Public Law 2019, chapter. 413 which provides that N.J. resident honorably discharged disabled veterans, or their surviving spouses no longer need to serve during a specific war period or other emergency to receive the property tax exemption. This Act amends P.L. 1948, c. 259, and supplements chapter 4 of Title 54 of the Revised Statutes.

RECEIVED
SEP 04 2025
CITY OF CLIFTON
TAX ASSESSOR

4. **DISABILITY (Complete A and check B or C)**

A. ☒ Date V.A. determined veteran 100% permanently and totally disabled April 01, 2025.

B. ☐ Service-connected disability declared to be a total or 100% permanent **disability,** and not so evaluated solely because **of hospitalization** or **surgery and recuperation,** sustained through enemy action, or accident, or **resulting from** disease **contracted while in** such service.

C. ☐ Service-connected disability rated unemployable with payment of 100% and stated to be totally and permanently disabling.

5. **OWNERSHIP & OCCUPANCY (Complete A, B, or D as applicable and C)**

A. ☒ I (my spouse/civil union partner & I, as tenants by entirety), solely own or hold legal title to the above dwelling house.

B. ☐ Partial owners: I (as joint tenant/tenant in common) own _____%. Grantee (buyer) _____ name per deed. Deed Date _____.

C. ☐ The dwelling house is One-Family and I occupy all of it as my principal residence. **OR** The dwelling house is Multi-Unit and I occupy_____% as my principal residence.

D. ☐ The claimed property is a ☐ Co-operative ☐ or Mutual Housing Corporation in which I am a Tenant Shareholder:

_____
Corporation Name of Co-operative or Mutual Housing Corporation

_____
Co-Op/M.H. Corp. Street Address Municipality

_____ _____ ☐ Co-op ☐ MHC
Number of Shares for Unit *Total Number of Shares for Co-Op/MHC

*The total number of shares for the corporation can be obtained from the Co-Op/MHC manager.

6. **CITIZEN & RESIDENT (Complete A or B)**

A. ☒ As of September 2, 2020 (insert date - month/day/year), I, the above named veteran claimant was **a legal or domiciliary resident of** New Jersey.

B. ☐ As of_____(insert date - month/day/year), I, the above named surviving spouse/civil union or domestic partner claimant was a legal or domiciliary resident of New Jersey; **and** My deceased veteran or serviceperson spouse/civil union or domestic partner was a resident of New Jersey at death.

I certify the above declarations are true to the best of my knowledge and belief and understand they will be considered as if made under oath and subject to penalties for perjury if falsified.

Signature of claimant

9/2/25
Date

USE ONLY – Block 5006 Lot 22 Qualifier _____ Approved Disallowed

Assessor Date 9/5/2025

DEPARTMENT OF VETERANS AFFAIRS

September 02, 2025

Ryan Paul Gabel
24 Lorraine Dr
Clifton, NJ 07012

Dear Ryan Gabel:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: xx

You are the Veteran.

Military Information

Your most recent, verified periods of service (up to three) include:

Branch of Service	Character of Service	Entered Active Duty	Released/Discharged
Marine Corps	Honorable	May 18, 2009	May 17, 2013

(There may be additional periods of service not listed above.)

VA Benefit Information

You have one or more service-connected disabilities:	Yes
Your combined service-connected evaluation is:	100%
Your current monthly award amount is:	$4,201.35
The effective date of the last change to your current award was:	April 01, 2025
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	March 12, 2025

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ITEM NUMBER: A- 2

ITEM NAME: Authorization to Approve the Cancellation and Refund of a Portion of the 2023 1st Quarter Taxes and the 2023 2nd Quarter Property Taxes and the 2023 3rd Quarter Property Taxes and the 2023 4th Quarter Property Taxes and he Entire 2024 Property Taxes and the 2025 1st Quarter Property Taxes and the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 23.03, Lot 3, 69 Lockwood Drive, Owned by a Disabled Veteran (R458-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/12/2025	Cover Memo

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: **September 12, 2025**

To: **Mayor and Council**

Cc: **Gary DeMarzo, City Manager**

From: **Sanjana S. Parab, Tax Collector**

Subject: **Tax Exempt Veteran**

Iris A Reyes, owner of 69 Lockwood Dr, has been classified by the Department of Veteran Affairs as 100% disabled veteran; documentation and memorandum from the Tax Assessor are included for review. The retroactive refunds revert to January 26, 2023 for a total refund $ 33,830.27.

Veteran Exempt Calculation

Reyes	TAX RATE	Address 69 Lockwood Dr	Date of Eligibilty	Per Diem	Block	Lot		
					23.03	3		Refund
			1/26/2023					Exempt Portion
2023 1st Q					Amount Paid	Taxable Portion	Exempt Portion	Refund
$ 3,121.95				3121.95/90 = 34.6883	$ 3,121.95	$ 867.21	$ 2,254.74	$ 2,254.74
						25 days	65 days	
2023 2nd,3rd and 4th Q Refund	5.794				Amount Paid	Taxable Portion		Refund
$ 9,299.53					$ 9,299.53	0	$ 9,299.53	$ 9,299.53
2024 Total Tax Refund	5.936				Amount Paid	Taxable Portion		Refund
$ 12,482.03					$ 12,482.03	0	$ 12,482.03	$ 12,482.03
2025 1st,2nd and 3rd Q refund					Amount Paid	Taxable Portion		Refund
$ 9,793.97					$ 9,793.97	0	$ 9,793.97	$ 9,793.97
Billed					*Paid*	*Taxable*	*Exempt*	*Refund Due*
$ 34,697.48					**$ 34,697.48**	**$ 867.21**	**$ 33,830.27**	**$ 33,830.27**

Parab, Sanjana

From: Rinaldi, Matthew
Sent: Wednesday, September 10, 2025 9:12 AM
To: Parab, Sanjana
Subject: 23.03-3 69 Lockwood Dr
Attachments: 23.03-3 69 Lockwood Dr. MEMO TO PARAB TAXABLE to EXEMPT - 100% Disabled Vet (1 Family) -9-10-2025.pdf

Sanjana:

Attached is my memo to you in reference to a 100% Disabled Vet that I approved at 23.03-3 69 Lockwood Dr.

Please let me know if you have any questions,

Matt

Matthew S. Rinaldi, CTA, SCGREA
Municipal Tax Assessor
City of Clifton
900 Clifton Ave.
Clifton, NJ 07013
Phone (973) 470-5843
Fax (973) 470-5923
mrinaldi@cliftonnj.org

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INTEROFFICE MEMO
CITY OF CLIFTON
TAX ASSESSOR'S OFFICE

To: Sanjana Parab, Tax Collector

Date: September 10, 2025

From: Matthew Rinaldi, Tax Assessor

Re: 100% Disabled Veteran Exemption

Claimant Name: Reyes, Iris A.

Property Location: 69 Lockwood Dr.
Block: 23.03 Lot: 3

Date Application Received:	September 9, 2025
Date of Dept. of VA Letter:	September 9,2025
Effective Date VA Determined 100% Permanent & Total Disability:	January 26, 2023
Date of Ownership:	February 28, 2013

Based on my review, the above referenced claimant has met the requirements for property tax exemption on the dwelling of a 100% disabled veteran. Effective today, I approved the exemption and changed the property class to exempt classification 15F. Enclosed is his approved application as well as her VA letter dated September 9, 2025.

In reference to any retroactive refund, pursuant to N.J.S.A.54:4-3.32, it states that the governing body of each municipality, at its discretion, may return all taxes collected on property which would have been exempt had proper claim in writing been made at the time of the exemption.

Please let me know if you have any questions or require further information.

Enclosures

CLAIM FOR PROPERTY TAX EXEMPTION ON DWELLING OF DISABLED VETERAN OR SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER OF DISABLED VETERAN OR SERVICEPERSON

(N.J.S.A. 54:4-3.30 et seq. as amended by P.L.2019, c.413; N.J.A.C. 18:28-1.1 et seq.)

IMPORTANT: File this completed claim with your municipal tax assessor. (See General Guidelines)

1. **CLAIMANT NAME** Iris A. Reyes

Name(s) of veteran claimant owner (& spouse, as tenants by entirety, or civil union or domestic partner) or of surviving spouse/civil union or domestic partner permanently residing in dwelling.

2. **DWELLING LOCATION** 69 Lockwood Drive

Street Address of claimant owner's principal residence | Phone # | Email

Passaic | Clifton

County | Municipality

23.03 | 3

Block | Lot | Qualifier

3. **DISABLED VETERAN/SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER OF DISABLED VETERAN OR SERVICEPERSON** (Check A, B, or C)

A. ☑ **Honorably discharged** 100% **permanently and** totally disabled veteran with active duty service in United States Armed Forces. ATTACH copy DD214.

B. ☐ Surviving spouse/civil union or domestic partner of honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces; **and** I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy DD214.

C. ☐ Surviving spouse/civil union or domestic partner of serviceperson who died on active duty in the United States Armed Forces; **and** I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy Military Notification of Death.

IMPORTANT CHANGE**November 3, 2020, an amendment to the State Constitution was approved by ballot vote. This amendment implemented Public Law 2019, chapter. 413 which provides that N.J. resident honorably discharged disabled veterans, or their surviving spouses no longer need to serve during a specific war period or other emergency to receive the property tax exemption. This Act amends P.L. 1948, c. 259, and supplements chapter 4 of Title 54 of the Revised Statutes.

RECEIVED
SEP 09 2025
CITY OF CLIFTON
TAX ASSESSOR

4. **DISABILITY (Complete A and check B or C)**

A. ☑ Date V.A. determined veteran 100% permanently and totally disabled 1/26/2023 Veteran.

B. ☐ Service-connected disability declared to be a total or 100% permanent disability, and not so evaluated solely because of hospitalization or surgery and recuperation, sustained through enemy action, or accident, or resulting from disease contracted while in such service.

C. ☐ Service-connected disability rated unemployable with payment of 100% and stated to be totally and permanently disabling.

5. **OWNERSHIP & OCCUPANCY (Complete A, B, or D as applicable and C)**

A. ☑ I (my spouse/**civil union** partner & I, as tenants by entirety), solely own or hold legal title to the above dwelling house.

B. ☐ Partial owners: I (as joint tenant/tenant in common) own _____%. Grantee (buyer) _____ name per deed. Deed Date _____.

C. ☑ The dwelling house **is One-Family** and I occupy all of it as my **principal** residence. **OR** The dwelling house is Multi-Unit and I occupy_____% as my principal **residence.**

D. ☐ The claimed property is a ☐ Co-operative ☐ or Mutual Housing Corporation in which I am a Tenant Shareholder:

_____
Corporation Name of Co-operative or Mutual Housing Corporation

_____
Co-Op/M.H. Corp. Street Address Municipality

_____ _____ ☐ Co-op ☐ MHC
Number of Shares for Unit *Total Number of Shares for Co-Op/MHC

*The total number of shares for the corporation can be obtained from the Co-Op/MHC manager.

6. **CITIZEN & RESIDENT (Complete A or B)**

A. ☑ As **of** 10/20/25 (insert date - month/day/year), I, the above named veteran claimant was a legal or **domiciliary** resident of New Jersey.

B. ☐ As **of**_____**(insert** date - month/day/year), I, the above named surviving spouse/civil union or domestic partner claimant was a legal or domiciliary resident of New Jersey; **and** My deceased veteran or serviceperson spouse/civil union or domestic partner was a resident of New Jersey at death.

I certify the above declarations are true to the best of my knowledge and belief and understand they will be considered as if made under oath and subject to penalties for perjury if falsified.

Signature of claimant _____ Date 9/9/25

USE ONLY – Block 23.03 Lot 3 Qualifier _____ (Approved) Disallowed

Assessor _____ Date 9/10/2025

DEPARTMENT OF VETERANS AFFAIRS

September 09, 2025

Iris Alexa Reyes
69 Lockwood Dr
Clifton, NJ 07013

Dear Iris Reyes:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: xx:: [redacted]

You are the Veteran.

(There may be additional periods of service not listed above.)

VA Benefit Information

Your combined service-connected evaluation is:	100%
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	January 26, 2023

You should contact your state or local office of Veterans' affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' affairs are available at http://www.va.gov/statedva.htm.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at https://www.va.gov.
- Call us at 1-800-827-1000.
- Contact us using Telecommunications Relay Services (TTY) at 711 24/7.
- Send electronic inquiries through the Internet at https://www.va.gov/contact-us.

Sincerely Yours,

Regional Office Director

ITEM NUMBER: A- 3

ITEM NAME: Authorization to Approve the Cancellation and Refund of a Portion of the 2022 4th Quarter Taxes, the Entire 2023 Property Taxes, the Entire 2024 Property Taxes, the 2025 1st Quarter Property Taxes, the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 55.13, Lot 12, 12 Peru Rd, Owned by a Disabled Veteran (R459-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/11/2025	Cover Memo

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: **September 12, 2025**

To: **Mayor and Council**

Cc: **Gary DeMarzo, City Manager**

From: **Sanjana S. Parab, Tax Collector**

Subject: **Tax Exempt Veteran**

Gregory Donetz, owner of 12 Peru Rd, has been classified by the Department of Veteran Affairs as 100% disabled veteran; documentation and memorandum from the Tax Assessor are included for review. The retroactive refunds revert to October 27,2022 for a total refund $ 23,745.97.

Veteran Exempt Calculation

Donetz	TAX RATE	Address 12 Peru Rd	Date of Eligibilty	Per Diem	Block	Lot		
					55.13	12		Refund
			10/27/2022					Exempt Portion
2022 4th Q					Amount Paid	Taxable Portion	Exempt Portion	Refund
$ 2,166.18				2166.18/90 = 24.0687	$ 2,166.18	$ 625.78	$ 1,540.40	$ 1,540.40
						26 days	64 days	
2023 Total Tax Refund	5.794				Amount Paid	Taxable Portion		Refund
$ 7,890.57					$ 7,890.57	0	$ 7,890.57	$ 7,890.57
2024 Total Tax Refund	5.936				Amount Paid	Taxable Portion		Refund
$ 8,090.08					$ 8,090.08	0	$ 8,090.08	$ 8,090.08
2025 1st,2nd and 3rd Q refund					Amount Paid	Taxable Portion		Refund
$ 6,224.92					$ 6,224.92	0	$ 6,224.92	$ 6,224.92
Billed					*Paid*	*Taxable*	*Exempt*	*Refund Due*
$ 24,371.75					**$ 24,371.75**	**$ 625.78**	**$ 23,745.97**	**$ 23,745.97**

Parab, Sanjana

From: Rinaldi, Matthew
Sent: Monday, September 8, 2025 4:25 PM
To: Parab, Sanjana
Subject: 55.13/12 12 Peru Rd- 100% disabled vet
Attachments: 55.13-12 12 Peru Rd.. MEMO TO PARAB TAXABLE to EXEMPT - 100% Disabled Vet (1 Family) -9-8-2025.pdf

Sanjana:

Attached is my memo to you inf reference to a 100% Disabled Vet that I approved at 55.13/12 12 Peru Rd.

Please let me know if you have any questions,

Matt

Matthew S. Rinaldi, CTA, SCGREA
Municipal Tax Assessor
City of Clifton
900 Clifton Ave.
Clifton, NJ 07013
Phone (973) 470-5843
Fax (973) 470-5923
mrinaldi@cliftonnj.org

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INTEROFFICE MEMO
CITY OF CLIFTON
TAX ASSESSOR'S OFFICE

To: Sanjana Parab, Tax Collector

Date: September 8, 2025

From: Matthew Rinaldi, Tax Assessor

Re: 100% Disabled Veteran Exemption

Claimant Name: Donetz, Gregory

Property Location: 12 Peru Rd.
Block: 55.13 Lot: 12

Date Application Received:	September 8, 2025
Date of Dept. of VA Letter:	August 28, 2025
Effective Date VA Determined 100% Permanent & Total Disability:	October 27, 2022
Date of Ownership:	June 29, 1978

Based on my review, the above referenced claimant has met the requirements for property tax exemption on the dwelling of a 100% disabled veteran. Effective today, I approved the exemption and changed the property class to exempt classification 15F. Enclosed is his approved application as well as his VA letter dated August 28, 2025.

In reference to any retroactive refund, pursuant to N.J.S.A.54:4-3.32, it states that the governing body of each municipality, at its discretion, may return all taxes collected on property which would have been exempt had proper claim in writing been made at the time of the exemption.

Please let me know if you have any questions or require further information.

Enclosures

CLAIM FOR PROPERTY TAX EXEMPTION ON DWELLING OF DISABLED VETERAN OR SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER OF DISABLED VETERAN OR SERVICEPERSON

(N.J.S.A. 54:4-3.30 et seq. as amended by P.L.2019, c.413; N.J.A.C. 18:28-1.1 et seq.)

IMPORTANT: File this completed claim with your municipal tax assessor. (See General Guidelines)

1. **CLAIMANT NAME**

GREGORY J. + ADELINE DONETZ

Name(s) of veteran claimant owner (& spouse, as tenants by entirety, or civil union or domestic partner) or of surviving spouse/civil union or domestic partner permanently residing in dwelling.

2. **DWELLING LOCATION**

12 PERU ROAD

Street Address of claimant owner's principal residence | Phone # | Email

PASSAIC | CLIFTON

County | Municipality

55.13 | 12 | 2

Block | Lot | Qualifier

3. **DISABLED VETERAN/SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER OF DISABLED VETERAN OR SERVICEPERSON** (Check A, B, or C)

A. ☒ Honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces. ATTACH copy DD214.

B. ☐ Surviving spouse/civil union or domestic partner of honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces; **and** I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy DD214.

C. ☐ Surviving spouse/civil union or domestic partner of serviceperson who died on active duty in the United States Armed Forces; **and** I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy Military Notification of Death.

IMPORTANT CHANGE**November 3, 2020, an amendment to the State Constitution was approved by ballot vote. This amendment implemented Public Law 2019, chapter. 413 which provides that N.J. resident honorably discharged disabled veterans, or their surviving spouses no longer need to serve during a specific war period or other emergency to receive the property tax exemption. This Act amends P.L. 1948, c. 259, and supplements chapter 4 of Title 54 of the Revised Statutes.

RECEIVED
SEP 08 2025
CITY OF CLIFTON
TAX ASSESSOR

4. **DISABILITY (Complete A and check B or C)**

A. ☒ Date V.A. determined **veteran** 100% permanently and totally disabled OCT. 27, 2022.

B. ☐ Service-connected disability declared to be a total or 100% permanent disability, and not so evaluated solely because of hospitalization or surgery and recuperation, sustained through enemy action, or accident, or resulting from disease contracted while in such service.

C. ☒ **Service-connected** disability rated unemployable with payment of 100% and stated to be totally and **permanently** disabling.

5. **OWNERSHIP & OCCUPANCY (Complete A, B, or D as applicable and C)**

A. ☒ I (my spouse/civil union partner & I, as tenants by entirety), solely own or hold legal title to the above dwelling house.

B. ☐ Partial owners: I (as joint tenant/tenant in common) own _____%. **Grantee (buyer)** _____ name per deed. Deed Date _____.

C. ☒ **The dwelling house is One-Family and I** occupy all of it as my principal residence. **OR** The dwelling **house is Multi-Unit and I occupy**_____% as my principal residence.

D. ☐ The claimed property is a ☐ Co-operative ☐ or Mutual Housing Corporation in which I am a Tenant Shareholder:

_____
Corporation Name of Co-operative or Mutual Housing Corporation

_____
Co-Op/M.H. Corp. Street Address Municipality

_____ _____ ☐ Co-op ☐ MHC
Number of Shares for Unit *Total Number of Shares for Co-Op/MHC

*The total number of shares for the corporation can be obtained from the Co-Op/MHC manager.

6. **CITIZEN & RESIDENT (Complete A or B)**

A. ☒ As of 9/8/2025 (insert date - month/day/year), I, the above named veteran claimant was a **legal or domiciliary resident** of New Jersey.

B. ☐ As of_____(insert date - month/day/year), I, the above named surviving spouse/civil union or domestic partner claimant was a legal or domiciliary resident of New Jersey; **and** My deceased veteran or serviceperson spouse/civil union or domestic partner was a resident of New Jersey at death.

I certify the above declarations are true to the best of my knowledge and belief and understand they will be considered as if made under oath and subject to penalties for perjury if falsified.

Signature of claimant

SEPT. 8, 2025
Date

USE ONLY – Block 55.13 Lot 12 Qualifier _____ Approved Disallowed

Assessor _____ Date 9/8/2025

DEPARTMENT OF VETERANS AFFAIRS

August 28, 2025

Gregory James Donetz
12 Peru Rd
Clifton, NJ 07012

Dear Gregory Donetz:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: xxx

You are the Veteran.

Military Information

Your most recent, verified periods of service (up to three) include:

Branch of Service	Character of Service	Entered Active Duty	Released/Discharged
Army	Honorable	March 25, 1968	December 11, 1969

(There may be additional periods of service not listed above.)

VA Benefit Information

You have one or more service-connected disabilities:	Yes
Your combined service-connected evaluation is:	100%
Your current monthly award amount is:	$4,502.06
The effective date of the last change to your current award was:	August 01, 2025
You are being paid at the 100 percent rate because you are unemployable due to your service-connected disabilities:	Yes
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	October 27, 2022

You should contact your state or local office of Veterans' affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' affairs are available at http://www.va.gov/statedva.htm.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at https://www.va.gov.
- Call us at 1-800-827-1000.
- Contact us using Telecommunications Relay Services (TTY) at 711 24/7.
- Send electronic inquiries through the Internet at https://www.va.gov/contact-us.

Sincerely Yours,

Regional Office Director

debb7692-ec16-48f9-8486-2830456d0cc4

ITEM NUMBER: A- 4

ITEM NAME: 2025 HUD-CD Sanitary Sewer Lining - City Engineer Requests Permission to Advertise for Bids (R460-25)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	9/9/2025	Cover Memo

==========

MEMORANDUM
OFFICE OF THE CITY ENGINEER

==========

TO: Gary DeMarzo, City Manager

FROM: Michael J. Lardner, P.E., C.M.E.

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Andrew Oddo, Esq., Legal
Donna Sodoti, HUD-CD

DATE: September 9, 2025

SUBJECT: 2025 HUD-CD Sanitary Sewer Lining
Permission to Advertise for Bids

==========

The plans and specifications for the construction of the 2025 HUD-CD Sanitary Sewer Lining project are complete, and we are hereby requesting authorization to advertise for bids.

PROJECT SUMMARY

The 2025 HUD-CD Sanitary Sewer Lining includes the in-situ lining of 3,000 linear feet of 8" diameter sanitary sewers on Getty Avenue, Grace Avenue, Hadley Avenue, Madison Avenue and Prescott Avenue.

This project is funded under HUD Yr. 50 Sewer Improvements, Account No. 17-201-20-117-101

We have prepared a resolution requesting permission to advertise for bids. Kindly add this to the agenda of the next meeting of the City Council for authorization.

ITEM NUMBER: A- 5

ITEM NAME: Clifton Police Firing Range Targeting System Replacement - City Engineer Recommends Final Payment and Close Out to Inveris Training Solutions (R461-25)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	9/10/2025	Cover Memo

==========

MEMORANDUM
OFFICE OF THE CITY ENGINEER

==========

TO: Gary DeMarzo, City Manager

FROM: Michael J. Lardner, P.E., C.M.E., City Engineer

CC: Joseph Kunz, CFO
Andrew Oddo, Legal
Amisha Jariwala, Purchasing Agent
Thomas Rinaldi, Police Chief

DATE: September 9, 2025

SUBJECT: Clifton Police Firing Range Targeting System Replacement
Final Payment to Inveris Training Solutions

==========

The Clifton Police Firing Range Targeting System Replacement project has been completed, the City of Clifton Engineering Department has inspected the work and hereby represents that the improvements have been satisfactorily completed in accordance with the contract documents.

The contractor, Inveris Training Solutions, has posted a Maintenance Bond for a period of two years, in the amount of $13,415.71.00 which represents ten (10%) percent of the final contract amount, and is requesting final payment as follows:

PROJECT SUMMARY

Original Contract Amount	$ 134,157.14
Net Change by Previous Change Orders	$ 0.00
Adjusted Contract Amount	$ 134,157.14
Final Change Order Adjustment	$ 0.00
Final Adjusted Contract Amount	$ 134,157.14
Previous Payments	$ 0.00
Final Payment Due	$ 134,157.14

Kindly add this item to the next Mayor and Council meeting agenda for approval. By copy of this memo we are forwarding the original "Resolution Authorizing Final Payment" to the City's Legal Department.

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve the Notice of Intent to Award Contract under TIPS (The Interlocal Purchasing Agreement) for Civic Plus Agenda Module, Next Request for OPRA and Social Media Archiving Software for City Clerk and MIS Department (R463-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing	9/10/2025	Cover Memo
🗋	Memo from City Clerk	9/10/2025	Cover Memo
🗋	Civic Plus Quote	9/10/2025	Cover Memo

City of Clifton
Finance Department
ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Gary DeMarzo, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: September 10,2025

Re: Advertisement of Notice of Intent for the Procuring Technology Products and Services for the City Clerk and MIS department from Civic Plus Inc

---

In accordance with N.J.S.A. 52:34-6.2(b) P.L. 2011, c.139, the City of Clifton is permitted to participate in national cooperative purchasing systems. The City of Clifton is currently a member of The Interlocal Purchasing System (TIPS), which allows cooperative procurement with other states.

The City of Clifton intends to procure the following services and software through TIPS Contract #220105 – Technology Solutions Products and Services:

- Civic Plus Agenda Module
- Next Request for OPRA
- Social Media Archiving Software

Information regarding this cooperative contract is available on the TIPS website at https://www.tips-usa.com/.
The current contract term for these services runs through May 31, 2027. It is the City's intent to award a contract to CivicPlus LLC, pursuant to their proposal submitted in response to TIPS Notice to Bidders titled *"Technology Solutions Products and Services"* and Contract Award No. 220105. As required, the City of Clifton will advertise its Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement.
Comment Period Ends: *October 2, 2025*
Funds are available in the accounts:
01-201-20-140-200 Management Info Systems
01-201-20-120-503 City Clerk Contractual

A resolution appears on the agenda.

Thank you.

Respectfully Submitted,

Amisha J. Jariwala
Qualified Purchasing Agent

TO: Gary DeMarzo, City Manager

DATE: September 8, 2025

FROM: Kathleen Tolosi, City Clerk

cc: Amisha Jariwala
John Ricca

This memo serves as a request to cancel the renewal of the current Granicus PEAK Agenda program and instead purchase Civic Plus Agenda for meeting management and NextRequest for OPRA Requests for tracking and organization in the City Clerk's office.

In October 2024, the Granicus PEAK Agenda program was purchased because their NOVUS Agenda system was obsolete but it was not implemented until Megan and I were hired. We have attended four Zoom training sessions in July and August in an effort to become proficient with the system. Unfortunately, despite this investment of time and effort, we continue to face significant usability issues. The platform is slow, not intuitive, and outdated in both design and functionality. Customer service has been consistently unresponsive, leaving us without support.

1. Civic Plus Agenda

I have personally used Civic Plus's Website platform in the past and can attest to its user-friendly interface, reliable customer service and updated features. The Civic Plus Agenda platform would allow us to streamline the agenda preparation, approval, and publishing process with ease and clarity with minimal training.

2. NextRequest for OPRA Management

We currently receive approximately 2,500+ OPRA requests annually, and our current paper and email system is time consuming and inefficient. NextRequest is purpose-built for public records management and would provide the structure we need. It provides:

- Automated tracking and deadline reminders
- Centralized communication and document sharing
- Public-facing portal to reduce redundant requests

3. Social Media Archiving Software – Archiving solutions for maintaining compliance with public records laws and managing records from social media accounts in real-time.

I respectfully request and recommend that we reallocate any remaining or previously approved budget associated with the Granicus PEAK Agenda system towards the acquisition of Civic Plus Agenda, NextRequest OPRA program and Social Media Archiving Software as more effective and user-friendly platforms. The City Clerk's Contractual Account (01-201-20-120-503) can be used accordingly.

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-105416-1
Date: 8/1/2025 9:30 AM
Expires On: 8/29/2025

Client:
City of Clifton, NJ

Bill To:
CLIFTON CITY, NEW JERSEY

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jessica Howe		jessica.howe@civicplus.com		Net 30

NextRequest

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	NextRequest PT Standard Plan	NextRequest Standard Plan for local agencies; Unlimited Staff Users, Up to 10 Admin-Publisher Users, Up to 2TB Storage. Core Features: Review & Redaction Features, Payments, IT & Compliance Features	USD 8,998.00
1.00	NextRequest Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -8,998.00
1.00	NextRequest Standard Implementation	Standard Implementation (Virtual Only): Admin Users: 1 Kickoff Call, 1 Admin Training. Staff Users have Access to a monthly webinar for general training and questions	USD 1,425.00

Social Media Archiving

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Social Media Archiving Economy	Social Media Archiving Subscription - Up to 12 Accounts & Up To 1.6k Records Per Month	USD 3,978.60
1.00	Social Media Archiving Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -3,978.60
1.00	Social Media Archiving Provisioning Fee - Economy	Social Media Archiving Account Activation and Setup	USD 475.00

Agenda and Meeting Management

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee	USD 8,075.00
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -8,075.00
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design	USD 3,705.00
1.00	CivicPlus Media: Annual Fee	CivicPlus Media Annual Fee: Unlimited storage, unlimited users, up to 3 concurrent streams	USD 7,600.00
1.00	CivicPlus Media: Implementation Fee	CivicPlus Media: Implementation Fee	USD 997.50

~~List Price - Initial Term Total~~	~~USD 38,426.00~~
Total Investment - Initial Term	USD 14,202.50
Annual Recurring Services (Subject to Uplift)	USD 28,651.60

Initial Term	24 Months beginning on 8/20/2025. Total Investment - Initial Term refers to the first 12 months of the agreement. Annual Recurring Services (subject to Uplift) refers to the second 12 months of the agreement.
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the Interlocal Purchasing System Contract #220105 ("TIPS Contract #220105"); and CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-105416-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit https://www.civicplus.com/verify/

Authorized Client Signature	CivicPlus
By (please sign):	By (please sign):
_____	_____
Printed Name:	Printed Name:
_____	_____
Title:	Title:
_____	_____
Date:	Date:
_____	_____

Organization Legal Name:

_____
Billing Contact:

_____
Title:

_____
Billing Phone Number:

_____
Billing Email:

_____
Billing Address:

_____

_____
Mailing Address: (If different from above)

_____

_____
PO Number: (Info needed on Invoice (PO or Job#) if required)

_____

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve Purchase Playground Safety Surfacing for Sperling Park from Rubbercycle, LLC off NJ State Contract Purchasing Program (R464-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Recreation	9/10/2025	Cover Memo
🗋	Quote- Rubbercycle	9/10/2025	Cover Memo

Recreation Department

Interoffice Memorandum

TO: **Dominick Villano, City Manager**

CC: **Joseph Kunz, Chief Financial Officer**
Amisha Jariwala, Purchasing Agent

FROM: **Debbie J. Oliver, Recreation Supervisor**

DATE: **September 10, 2025**

RE: **Sperling Playground Safety Surface**

At the August 19, 2025, Council Meeting, the attached memo was approved. The Recreation Department is interested in purchasing a rubberized safety surface for Sperling Park playground. The rubberized safety surface will be purchased from Rubber Recycle off the New Jersey State contract # 16-Fleet-00131, in the amount of $220,619.00. The cost includes purchase and installation by certified installers of the safety surface. Please see the attached proposal for your reference.

Funds are available, for the requested purchase, from the following capital improvement account, # 02-213-40-700-732 (PCOS - Sperling Park Grant): $220,619.00

I hereby request that the Purchasing Agent to draft a resolution for the same. If you need any additional information, you can email me at doliver@cliftonnj.org or via phone at ext. 5958.

Rubber Recycle
1985 Rutgers University Boulevard
Lakewood, NJ 08701
p: 888.436.6846
f: 732.370.4247

02/14/2025
Quote #
116614-02-02

NJ Clifton City of Sperling Park - Surfacing

Clifton City of (Passaic)
Attn: Debbie Oliver
900 Clifton Avenue
Clifton, NJ 07013
United States
Phone: 973-470-5956
Fax:973-815-0599
doliver@cliftonnj.org

Ship to Zip 07013

Quantity	Part #	Description
1	BRC5	RR - Curb System 4 - 70 Brown 6" Curbs
1	ST21	RR - Sitework 21 - 70 Rubber Curbs
1	PSRB20	RR - Playsafer Rubber Bond System 20 - 7,200 SF of Rubberbond Elevate Blend and Stone Base- Color Selection: _____
		Total **$220,619.00**

Comments

NJ State Contract #16-FLEET-00131

Shipping to Clifton, NJ.

Sales tax is not included.

MN/ja

Rubber Recycle
1985 Rutgers University Boulevard
Lakewood, NJ 08701
p: 888.436.6846
f: 732.370.4247

02/14/2025
Quote #
116614-02-02

NJ Clifton City of Sperling Park - Surfacing

Payment Method:

Purchase orders are only accepted from public schools and municipalities. All non-government, religious and private entities will require a 50% deposit; the remaining balance plus extras to be paid on the day of completion with a certified check or credit card.

Signature:_____**Date:** _____

Customer is responsible for keeping area closed, safe and secure during the 48 hour curing process for each phase or irrevocable damage will occur**. Rubberecycle will not be held liable when the damage will occur, the customer will have to pay to have the damage repaired. Please Initial:**

Rubberbond: There may be slight color variations during the curing process but should blend in a short period of time depending on weather conditions. Note: "Day Seams" may be required and visible based on size of the project and/or unforeseen weather conditions causing the process to be suspended. Any damage incurred during curing will be repaired at the customer's expense. Variations in texture may be visible due to temperature fluctuations. Note: All surfaces will darken initially. Swing areas and non- stationary equipment areas are subject to excess wear and are not covered under warranty. Wear mats are encouraged. The Wear Course is subject to rubber granulating. Periodic leaf blowing is recommended to maintain a clean and safe surface.

Aquabond Disclaimers: Color may go through a burnout or yellowing effect for a few weeks and then return to normal. **Please Initial:**

Rubber Mulch Disclaimers: Rubber mulch should not be stored or placed directly on or near asphalt. The petroleum distillates used in asphalts may adversely affect the pigmentation of the rubber mulch and cause a harmless "Bleeding affect' on the color. Installation is not included unless otherwise noted. **Please Initial:**

TERMS AND CONDITIONS: Poured Rubber safety surfaces: The Rubberecycle ™ Quote is based on the information provided and is subject to change based on review of complete plans, site location, including final inst allation unless indicated above. Sub-base materials and work provided by others and must meet Rubberbond specifications and appropriate grade elevations; and is the responsibility of the owner. Rubberecycle's Standard insurance does not include "additional insured", subrogation, or primary / noncontributing wording. In the event that a change in color, color percentage, thickness, or square footage is required, a revised proposal and/or purchase order will be submitted prior to installation.

GENERAL LABOR: All work and materials will be as specified. All labor will be performed in a workmanlike fashion. Any unforeseen/unknown sub surface utilities/substructures damaged during the work are not the company responsibility; and may incur additional costs, charges or fees. Owner will be responsible for maintenance and surfacing upkeep in strict accordance with the manufacturer's specifications. All changes to this contract shall be made in writing, and not valid until signed by the company.

Changes may be subject to additional fees. All schedules and agreements are subject to labor strikes, unusual weather, transportation availability and delays, manufacturing and supply and other delays beyond our control. Owner of project to carry fire, property, casualty, and other applicable insurance. Company workers are covered under statutory workman's compensation insurance.

APPLICABLE LAW: The validity, construction and interpretation of these terms and conditions shall be governed by and construed in accordance with the laws of the State of New Jersey, excluding that body of law applicable to choice of law. This agreement has been entered into in New Jersey and Buyer agrees that it is subject to the inpersonam jurisdiction of the State and Federal Courts of New Jersey. Venue is designated in Ocean County New Jersey or the Federal District court in Essex County, New Jersey. Parties agree to waive trial by Jury on all matters. Buyer hereby waives any and all rights to seek a change of venue based upon forum non conveniens or any other procedural theory. If any of these terms and conditions are declared either void, or unenforceable, such provision shall be severed from these terms and conditions and the remaining terms and conditions shall otherwise remain in full force and effect.

CONSEQUENTIAL DAMAGES WAIVER: Buyer agrees to indemnify, defend and hold Rubberecycle™ harmless of and free from any liability which may be asserted against Rubberecyle™ by virtue of any suit or claim of any kind, arising out of, connected with, or

Rubber Recycle
1985 Rutgers University Boulevard
Lakewood, NJ 08701
p: 888.436.6846
f: 732.370.4247

02/14/2025
Quote #
116614-02-02

NJ Clifton City of Sperling Park - Surfacing

resulting from the purchase, sale, use, installation or consumption of the goods by Buyer, or any subsequent user of the goods. Buyer shall reimburse Rubberecycle ™ within ten (10) days after any judgments rendered against Rubberecycle™ as a result of the foregoing and shall pay all costs and expenses incurred by Rubberecycle™ in defending any action brought against Rubberecycle™ as a result thereof, including reasonable attorney fees, court costs, expert witness fees and expenses.

In no event will rubberecycle™ be responsible for any direct loss or damage, including without limitation cost and expenses, in excess of the amounts paid by buyer for the materials supplied. Rubberecycle™ will not be responsible or liable for any type of incidental, special, exemplary, punitive, indirect or consequential damages, including but not limited to, direct loss or damage, lost revenue or profits, replacement goods, loss or interruption of use, even if rubberecycle was advised of the possibility of such damages, and whether arising under a theory of contract, tort, strict liability or otherwise.

ACCEPTANCE OF PROPOSAL: The above pricing, schedule and payment, terms and conditions detailed in this quote are also agreed to and accepted. By signing this agreement below, you are authorizing us to do the specified work detailed in this quotation.

SIGNATURE:_____ **DATE:**_____ **WITNESS:**_____**DATE:**_____
Acceptance of quotation: **(ALL INFORMATION REQUIRED)**

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Email:_____ Facsimilie: _____

Purchase Amount: **$220,619.00**

Order Information: **(ALL INFORMATION REQUIRED)**

Bill To: _____ Ship To: _____

Bill To Contact: _____ Ship To Contact: _____

Bill To Email:_____ Ship To Email: _____

Bill To Phone: _____ Ship To Phone: (Office):_____

(Cell):_____

Bill to Address: _____ Ship To Address: _____

Bill To City, State, Zip: _____ Ship To City, State, Zip: _____

SALES TAX EXEMPTION CERTIFICATE #:_____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve Purchase of Playground Equipment for Sperlling Park from Marturano Recreation Company Inc from Educational Service Commission of New Jersey Coopertive Contract 24/25-01 (R465-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Recreation	9/11/2025	Cover Memo
🗋	Quote from MRC	9/11/2025	Cover Memo

Recreation Department

Interoffice Memorandum

TO: **Gary DeMarzo, City Manager**

CC: **Joseph Kunz, Chief Financial Officer**
Amisha Jariwala, Purchasing Agent

FROM: **Debbie J. Oliver, Recreation Supervisor**

DATE: **September 10, 2025**

RE: **Sperling Park Playground**

At the August 19, 2025, Council Meeting, the attached memo was approved. The Recreation Department is interested in purchasing playground equipment for Sperling Park. The playground equipment will be purchased from MRC off the ESCNJ Co-Op, contract #ESCNJ 24/2501 in the amount of $ 376,752.44. The cost includes removal of old equipment, purchase and installation by certified installers of the new equipment. Please see the attached proposal for your reference.

Funds are available, and approved to spend, for the requested purchase, from the following accounts,
02-213-40-700-732 (PCOS - Sperling Park Grant): $29,381.00
03-286-56-850-000 (Open Space Trust Fund Account): $347,371.44

I hereby request that the Purchasing Agent draft a resolution for the same. If you need any additional information, you can email me at doliver@cliftonnj.org or via phone at ext. 5958.

MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Email: MRC@GAMETIME.COM
Web: www.mrcrec.com

07/18/2025
Quote #
116614-01-06

NJ Clifton City of Sperling Park - Playground

Clifton City of (Passaic)
Attn: Debbie Oliver
900 Clifton Avenue
Clifton, NJ 07013
United States
Phone: 973-470-5956
Fax:973-815-0599
doliver@cliftonnj.org

Ship to Zip 07013

Quantity	Part #	Description
1	6245	GameTime - RoxAll See Saw
4	28009	GT-Site - 6' P/S Bench W/Back Inground
1	RDU	GameTime - Sensory Wave Wall
1	RDU	GameTime - 3-Bay PrimeTime Swings with (1) Expression Swing Tandem, (1) Adaptive Swing, (1) Tot Seat, and (2) Belt Seats
1	6243	GameTime - Tri Runner
1	5033	GameTime - 5-12 Age Appropriate Fiberglass Sign
1	RDU	GameTime - Custom PowerScape 5-12 Unit
1	INSTALL	GameTime - Installation by a Certified GameTime Installer
1	INSTALL	GameTime - Bonds
		Total $376,752.44

Comments

This price is in conjunction with the GameTime Community Champions Grant with a PURCHASE ORDER at the time of order. GameTime standard policies and warranties as listed in the 2025 Playground Design Guide apply. No other offer, discount, or special programs can be used with this promotion. This special matching fund offer applies to PowerScape, PrimeTime, Xscape, and Modern City systems only. All applications must be validated by the project administrator by October 17, 2025. GameTime reserves their right to decline any application for a GameTime grant. This offer expires October 24, 2025, or until all funding has been disbursed, whichever comes first. Orders accepted by GameTime must be eligible to ship by December 31, 2025, subject to transportation availability.

ESCNJ Contract #ESCNJ 24/25-01

Shipping to Clifton, NJ.

No safety surfacing is included.

Sales tax is not included.

MN/ja
CHOOSE YOUR COLOR SCHEME: IT IS VERY IMPORTANT THAT YOU CHOOSE A COLOR SCHEME FOR YOUR MODULAR PLAYGROUND UNIT AT TIME OF ORDER. PLEASE SELECT FROM ONE OF THE MANY **"PLAY PALETTES"** LISTED IN THE BACK OF THE GAMETIME CATALOG OR ON OUR WEBSITE: www.gametime.com. INDICATE YOUR SELECTION BELOW. **GAMETIME PLAY PALETTE: _____ NOTE: COLOR SELECTION FOR ALL OTHER EQUIPMENT SHOULD BE ENTERED IN THE SPACE PROVIDED UNDER THAT SPECIFIC ITEM.**

MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Email: MRC@GAMETIME.COM
Web: www.mrcrec.com

07/18/2025
Quote #
116614-01-06

NJ Clifton City of Sperling Park - Playground

This quotation is subject to policies in the current MANUFACTURER'S CATALOG and the following terms and conditions.

Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of $1,000.00 to be supported by your written purchase order made out to **MRC Inc**. Kindly issue one order for the equipment and a separate order for surfacing and/or equipment installation services. Customer is responsible for any required permits and fees pertaining to such permits.

PRICING / PAYMENT: Pricing f.o.b. factory, firm for 30 days from date of quotation unless otherwise stated above. Payment terms: Purchase order made payable to **MRC, Inc**. 75% due Net 30 days after ship and 25% Balance due upon completion of project for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

TAXES: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

FREIGHT/SHIPMENT: Freight charges: Prepaid and added at time of invoicing. Shipment: order shall ship within 14-16 weeks after **MRC's** receipt and acceptance of your PURCHASE ORDER, signed quotation and color selections. Please note some products may required longer lead times. Consult with your Sales Representative for any extra lead time that may apply to your order.

RECEIPT OF GOODS: Customer is responsible for unloading and uncrating equipment from truck. Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of the shipment.

INSTALLATION: ***Installation by a Gametime Certified Installer.***

- Installation assumes a flat, dirt surface with no grading preparation required.
- Gametime's installer is not responsible for any site preparation, and/or grading.
- Customer is responsible for calling **888-DIG-SAFE** a minimum of 72 hours before installation is to begin.
- Direct access is required for large construction vehicles.
- All work is to be done in one move.
- All excavated material is to remain on site.
- Customer is responsible for accepting delivery, storage of equipment and transporting equipment from storage to the site, if storage is other than installation site.
- Customer will be responsible for unloading the truck and disposal of packaging.
- The installation of the safety surfacing and/or border timbers is not included in the above price.
- Unforeseen subsurface obstructions may incur additional charges.

EXCLUSIONS: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; installation; installation tools/equipment; safety surfacing; borders and drainage provisions.

TO ORDER: Please complete the acceptance portion of this quotation and provide color selections, PURCHASE ORDER and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Email: MRC@GAMETIME.COM
Web: www.mrcrec.com

07/18/2025
Quote #
116614-01-06

NJ Clifton City of Sperling Park - Playground

Acceptance of quotation: **(ALL INFORMATION REQUIRED)**

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Email:_____ Facsimilie: _____

Purchase Amount: **$376,752.44**

Order Information: **(ALL INFORMATION REQUIRED)**

Bill To: _____ Ship To: _____

Bill To Contact: _____ Ship To Contact: _____

Bill To Email:_____ Ship To Email: _____

Bill To Phone: _____ Ship To Phone: (Office):_____

(Cell):_____

Bill to Address: _____ Ship To Address: _____

Bill To City, State, Zip: _____ Ship To City, State, Zip: _____

SALES TAX EXEMPTION CERTIFICATE #:_____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve Procurement and Installation of Ground Wire And System Monitoring Equipment for 135 Hazel Street from Electronic System Solutions Inc Under Bergen county Cooperative for Fire Department (R466-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo from Fire department	9/11/2025	Cover Memo
🗋	Quote 1	9/11/2025	Cover Memo
🗋	Quote 2	9/11/2025	Cover Memo

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Michael Rowan
Provisional Fire Chief

Office (973) 470-5803
Cell (973) 332-5322

To: Gary DeMarzo, City Manager

From: Michael Rowan, Provisional Fire Chief

Date: August 8, 2025

Re: Authorization to Install Ground and System Monitoring Equipment at 135 Hazel Street

I am requesting the procurement of a ground wire installation and system monitoring equipment. The project will be purchased from and installed by (ESS) Electronic Systems Solutions, Inc. PO/Remit: PO Box 3051, West Caldwell, NJ 07007. NJ contract 83095. The equipment ground from the basement to the roof is necessary to safely carry any faulty currents and to comply with the National Electrical Code. The system monitoring equipment is necessary to provide 6 thermostats, 3 smoke detectors and 3 power supplies to protect our equipment investment.

Funding is available in Capital Improvement Account: Radio Infrastructure #04-215-55-971-302. I am requesting the Purchasing Agent draft a resolution to facilitate this procurement.

The proposal for 135 Hazel Street will include:

1) Installation of a ground cable from basement to roof top equipment	$28,200.00
2) Installation of thermostats and smoke detectors	$1,705.00
	Total $29,905.00

Thank you for your attention to this important matter. Please let me know if you need any additional information.

Respectfully,

Michael Rowan
Provisional Chief
Clifton Fire Department

Electronic Service Solutions, Inc.
877-359-5350 www.gotoess.com

Customer Name

CITY OF CLIFTON FIRE

Ticket#

New Radio system alarming material

6/27/2025

Qty	Description	Per Unit	Extended Price
6	DAYTON MECHANICAL LOW VOLTAGE TSTAT WITH HOOD	$175.00	$1,050.00
3	l-COM SMOKE DETECTOR	$55.00	$165.00
3	12VOLT POWER SUPPLY WITH DIN RAIL MOUNT	$155.00	$465.00
1	DOOR SENSOR (FREEMAN HALL)	$25.00	$25.00
Total			$1,705.00
		Tax (8.375)	
		Total	$1,705.00

Clarifications

Item	Description
1	
2	
3	PRICING PER NJ CONTRACT # 83095
4	
5	
6	

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Electronic Service Solutions, Inc.

877-359-5350 www.gotoess.com

Customer Name

CITY OF CLIFTON FIRE **Ticket#**

DAUGHTERS GROUND INSTALLATION 6/1/2025

Qty	Description	Per Unit	Extended Price
1	PROVIDE AND INSTALL NEW #1G GROUND CABLE, FROM MAIN BUILDING GROUND IN BASEMENT MECHANICAL ROOM, TO RADIO PLATFROM ON ROOFTOP. PROVIDE LIFT FOR ACCESS TO CONDUIT INSTALLATION.		$26,920.00
1	PROVIDE ESS PERSONEL TO ESCORT ELECTRICANS DURING WORK EFFORT		$1,280.00
Total			$28,200.00
		Tax (8.375)	
		Total	$28,200.00

Clarifications

Item	Description
1	
2	
3	PRICING PER NJ CONTRACT # 83095
4	
5	
6	

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ITEM NUMBER: A- 10

ITEM NAME: Authorization to Approve the Contract to Triad Associates for Grant Writing and Public Relation Consultant Service via Competitive Contracting Process (R467-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing	9/12/2025	Cover Memo
🗋	Triad Associate	9/12/2025	Cover Memo
🗋	Bruno Associates	9/12/2025	Cover Memo
🗋	Millenium strategies	9/12/2025	Cover Memo
🗋	Amisha Jariwala Scoring sheet	9/12/2025	Cover Memo
🗋	City Manager Scoring sheet	9/12/2025	Cover Memo
🗋	Attorneys Scoring sheet	9/12/2025	Cover Memo
🗋	CFO Scoring sheet	9/12/2025	Cover Memo

City of Clifton
Finance Department
Purchasing Agent

INTEROFFICE MEMORANDUM

To: Gary DeMarzo, City Manager

From: Amisha Jarwiala, QPA

Date: September 12, 2025

Re: Resolution awarding a contract to Triad Associates, Inc. pursuant to N.J.S.A. 40A:11-4.1 et seq. for Grant Consulting and Public Relations Consulting Services

---

Please place the following on the September 16,2025 Council Agenda.

Pursuant to Resolution R371-25 adopted on July 15, 2025, the Purchasing Division advertised a Request for Proposals (RFP) for Grant Writing and Public Relations Consulting Services under the Competitive Contracting process (N.J.S.A. 40A:11-4.1 et seq.).
On August 28, 2025, proposals were received and publicly opened from the following firms:

- Triad Associates – $50,000.00 annually
- Bruno Associates, Inc. – $50,000.00 annually
- Millenium Strategies LLC – $57,000.00 annually

A formal evaluation of the submitted proposals was conducted by the Purchasing Agent, City Manager, Chief Financial Officer, and City Attorneys. The evaluation determined that all proposals were responsive and responsible and the scoring sheets are attached with the agenda.

After review, Triad Associates, Inc., located at 1301 W. Forest Grove Rd., Ste. 3A, Vineland, NJ 08360, is recommended for award. Triad has successfully provided the same services to the City for the past five years.
Accordingly, a resolution has been prepared for Council consideration awarding a two-year contract for Grant Writing and Public Relations Consulting Services to Triad Associates, Inc. for the period October 1, 2025 through September 30, 2027, at an annual cost of $50,000.00, not to exceed $100,000.00 total. The contract includes the option for three (3) additional one-year extensions.
Certification of Funds: Funds will be available in Account No. 01-201-20-100-320, subject to budget adoption and appropriation.

A Resolution appears on the Agenda.

Respectfully Submitted,

Amisha Jariwala, QPA
Qualified Purchasing Agent

CITY OF CLIFTON
PROPOSAL FORM

GRANT CONSULTING AND PUBLIC RELATIONS CONSULTING SERVICES

The undersigned has read and fully understands the requirements, scope of work, and terms, and promises to provide the above titled services for a period of two (2) years for the annual pricing written below, in accordance with the specifications herein, and further understands the City of Clifton reserves the option to extend the contract for three (3) one-year terms, not to exceed a total of five (5) years.

Firm/Company Name: TRIAD ASSOCIATES

Signature: _____ Date: AUGUST 21, 2025

Print Name: CAROLYN ZUMPINO Title: PRESIDENT

Address: 1301 W FOREST GROVE ROAD, STE 3A

VINELAND, NJ 08360

Phone: 856-690-9590 Fax: 856-690-5622

Email Address: czumpino@triadincorporated.com

A) Annual Cost for Grant Consulting and Public Relations Consulting Services $ 50,000

B) Total cost contract amount for two (2) years of the above services (A x 2) $ 100,000

One Hundred Thousand Dollars

Written total contract pricing amount for two (2) years

CITY OF CLIFTON
PROPOSAL FORM

GRANT CONSULTING AND PUBLIC RELATIONS CONSULTING SERVICES

The undersigned has read and fully understands the requirements, scope of work, and terms, and promises to provide the above titled services for a period of two (2) years for the annual pricing written below, in accordance with the specifications herein, and further understands the City of Clifton reserves the option to extend the contract for three (3) one-year terms, not to exceed a total of five (5) years.

Firm/Company Name: **BRUNO ASSOCIATES, INC.**

Signature: _____ Date: **08/12/2025**

Print Name: **CHRISTOPHER BROWN** Title: **CEO**

Address: **1373 BROAD STREET, STE 203B, CLIFTON, NJ 07405**

Phone: **973-249-6225** Fax: **973-249-6301**

Email Address: **CBROWN@BRUNOASSOCIATESINC.COM**

A) Annual Cost for Grant Consulting and Public Relations Consulting Services $ **50,000.00**

B) Total cost contract amount for two (2) years of the above services (A x 2) $ **100,000.00**

ONE HUNDRED THOUSAND DOLLARS
Written total contract pricing amount for two (2) years

CITY OF CLIFTON
PROPOSAL FORM

GRANT CONSULTING AND PUBLIC RELATIONS CONSULTING SERVICES

The undersigned has read and fully understands the requirements, scope of work, and terms, and promises to provide the above titled services for a period of two (2) years for the annual pricing written below, in accordance with the specifications herein, and further understands the City of Clifton reserves the option to extend the contract for three (3) one-year terms, not to exceed a total of five (5) years.

Firm/Company Name: Millennium Strategies LLC

Signature: _____ Date: 08/19/2025

Print Name: Ed Farmer Title: President and CEO

Address: Millennium Strategies LLC, 60 Columbia Road, Building B, Suite 230

Morristown, NJ, 07960

Phone: (973) 226-3329 Fax: (973) 292-0832

Email Address: efarmer@m-strat.com

A) Annual Cost for Grant Consulting and Public Relations Consulting Services $ 57,000.00

B) Total cost contract amount for two (2) years of the above services (A x 2) $ 114,000.00

One Hundred and Fourteen Thousand Dollars and Zero Cents

Written total contract pricing amount for two (2) years

REQUEST FOR PROPOSAL EVALUATION GRID

Project/Competitive Contract: 25-131 -GRANT WRITING & PR CONSULTING SERVICES

EVALUATION CATEGORY	MAXIMUM POSSIBLE%	Triad Associates SCORE (%)	Bruno Associates SCORE (%)	Millenium Strategies SCORE (%)
1) Professional Qualifications	20	20	20	20
2) Understanding of Project Scope of Work	25	25	25	25
3) Prior Experience (with municipalities)	15	15	15	15
4) Presentation (clear and legible proposal)	15	15	15	15
5) Cost Proposal (optimal savings)	25	20	20	10
	TOTAL SCORE %	100	100	90

Scoring Legend:

The "Maximum Possible %" illustrates the highest possible score for the category
The "Score %" is the actual percentage of the maximum the evaluator applies to that category for the proposal being considered. For example: if the category maximum is 30%, the category could be scored as low as 1% or as high as 30%.

The "Total Score %" cannot exceed 100%. Do not allow for tie considerations, if close, please re-evaluate.

Additional Comments: this section may be used for highlighting a proposal, or for concerns or questions to be discussed by the evaluation committee

Vendor: _____

ADDITIONAL COMMENTS:

Evaluator: Ajanwale. _____ (signature)

Date of Evaluation: 9/10/2025

REQUEST FOR PROPOSAL EVALUATION GRID

Project/Competitive Contract: 25-131 -GRANT WRITING & PR CONSULTING SERVICES

EVALUATION CATEGORY	MAXIMUM POSSIBLE%	Triad Associates SCORE (%)	Bruno Associates SCORE (%)	Millenium Strategies SCORE (%)
1) Professional Qualifications	20	20	19	18
2) Understanding of Project Scope of Work	25	25	24	23
3) Prior Experience (with municipalities)	15	15	14	13
4) Presentation (clear and legible proposal)	15	15	14	13
5) Cost Proposal (optimal savings)	25	25	24	23
	TOTAL SCORE %			

Scoring Legend: The "Maximum Possible %" illustrates the highest possible score for the category
The "Score %" is the actual percentage of the maximum the evaluator applies to that category for the proposal being considered. For example: if the category maximum is 30%, the category could be scored as low as 1% or as high as 30%.

CMANAGER

DATE 9/10/25

REQUEST FOR PROPOSAL EVALUATION GRID

Project/Competitive Contract: 25-131 -GRANT WRITING & PR CONSULTING SERVICES

EVALUATION CATEGORY	MAXIMUM POSSIBLE%	Triad Associates SCORE (%)	Bruno Associates SCORE (%)	Millenium Strategies SCORE (%)
1) Professional Qualifications	20	20	20	20
2) Understanding of Project Scope of Work	25	25	25	25
3) Prior Experience (with municipalities)	15	15	15	15
4) Presentation (clear and legible proposal)	15	15	15	15
5) Cost Proposal (optimal savings)	25	25	24	22
	TOTAL SCORE %	100	99	97

Scoring Legend:

The "Maximum Possible %" illustrates the highest possible score for the category
The "Score %" is the actual percentage of the maximum the evaluator applies to that category for the proposal being considered. For example: if the category maximum is 30%, the category could be scored as low as 1% or as high as 30%.

The "Total Score %" cannot exceed 100%. Do not allow for tie considerations, if close, please re-evaluate.

Additional Comments: this section may be used for highlighting a proposal, or for concerns or questions to be discussed by the evaluation committe

Vendor: Triad Associates

ADDITIONAL COMMENTS:

I prefer Triad's purely hourly rate over a flat fee proposal. I feel that a vendor will be more motivated to work if they are getting paid hourly.

Evaluator: _____ (signature)

Andrew R. Oddo

Date of Evaluation: 9-9-25

REQUEST FOR PROPOSAL EVALUATION GRID

Project/Competitive Contract: 25-131 -GRANT WRITING & PR CONSULTING SERVICES

EVALUATION CATEGORY	MAXIMUM POSSIBLE%	Triad Associates SCORE (%)	Bruno Associates SCORE (%)	Millenium Strategies SCORE (%)
1) Professional Qualifications	20	20	20	20
2) Understanding of Project Scope of Work	25	25	25	25
3) Prior Experience (with municipalities)	15	5	15	15
4) Presentation (clear and legible proposal)	15	15	15	15
5) Cost Proposal (optimal savings)	25	20	20	20
	TOTAL SCORE %	85	95	95

Scoring Legend: The "Maximum Possible %" illustrates the highest possible score for the category
The "Score %" is the actual percentage of the maximum the evaluator applies to that category for the proposal being considered. For example: if the category maximum is 30%, the category could be scored as low as 1% or as high as 30%.

The "Total Score %" cannot exceed 100%. Do not allow for tie considerations, if close, please re-evaluate.

Additional Comments: this section may be used for highlighting a proposal, or for concerns or questions to be discussed by the evaluation committe

Vendor:_____

ADDITIONAL COMMENTS:

Evaluator:_____ **Date of Evaluation:**

(signature)

ITEM NUMBER: A- 11

ITEM NAME: Authorization to Award a Professional Service Contract to Cheryl L. Cafone, MS, MBA, RN, CCRN for Public Health Nurse for the Term September 22, 2025 Through March 31, 2026 (R468-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/12/2025	Cover Memo

Clifton Health Department

Clifton Health Department
Public Health
Prevent. Promote. Protect.

INTER-OFFICE MEMO

Date: September 10, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Jospeh Kunz, CFO
Kathleen Tolosi, City Clerk
Amisha Jariwala, Purchasing Agent

Subject: **Professional Services Contract for Public Health Nurse from 9/22/2025- 3/31/2026**

I am recommending the approval of the professional services agreement of Cheryl L. Cafone, MS, MBA, RN, CCRN, 70 Lennon Place, Clifton, NJ 07013 to provide Public Health Nursing contractual services, from September 22, 2025, through March 31, 2026. This contractual position will be funded under the New Jersey Association of County and City Health Officials (NJACCHO) Sustaining Local Public Health Infrastructure grant (02-213-40-702-031). Ms. Cafone has agreed to charge $40.00 per hour, not to exceed a total of $15,000 for the contract period. Ms. Cafone meets the qualifications for providing this professional service. Attached are her resume and quote. Also, please see attached quote from Jane Scarfo, whose rate of pay request is $50.00 per hour.

Ms. Cafone will be assisting the staff nurses with vaccination clinics, dental clinic, communicable disease investigations and any other services provided by the Nursing division. This action is needed to temporarily fill the recently vacated full-time nursing position within the Health Department.

Please advise on this matter. Thank you.

Cheryl L. Cafone, RN, MSN, MBA
70 Lennon Place | Clifton, NJ 07013

NJ Professional Nurse License.

Public Health Nursing Services for the Clifton Health Department–Proposal

Rate: $40.00

Nursing Services included but not limited to:

- Administration of Flu Vaccines
- Assist with VFC Clinics
- Assist with Dental Clinics
- Assist with CDRSS–Communicable Disease Case Investigation
- Any other duties required as a Public Health Nurse for the City of Clifton

Thank you,

Cheryl L. Cafone RN

Cheryl L. Cafone, MS, MBA, RN, CCRN

70 Lennon Place Clifton, NJ 07013

Professional Summary

Self-motivated healthcare professional with 42 years of hospital experience, focusing on clinical nursing and nursing administration. Proven record of project management, staff education, and performance evaluation, with a history of leading multi-disciplinary teams and developing high-impact training programs. A strong leader and manager, adept at setting and communicating goals, thriving in environments where exceptional performance and quality service drive success. Compassionate in leadership, with a commitment to maintaining excellent customer satisfaction for both internal and external clients.

Key Competencies:

- Healthcare Management
- Staff Education and Competency Development
- Performance and Strategic Management
- Team Building
- Process Reengineering
- Project Management

Work Experience

Senior Director of Clinical Operations, eHealth Center Westchester Medical Center, Valhalla, NY
2014 - 2025

- Oversaw implementation and expansion of eHealth programs, including Tele-Psychiatry, eICU, Tele-Stroke, Tele-Dermatology and TeleTrauma.
- Spearheaded the development and implementation of the eSitter program and Cardiac Monitor Unit
- Led workflow design and implementation for new clinical programs integration with existing hospital operations.
- Designed detailed clinical workflows in collaboration with interdisciplinary teams to support safe, efficient patient care delivery.
- Developed comprehensive clinical competencies tailored to new technologies and roles, ensuring staff were fully trained and prepared.

- Conducted ongoing evaluations of staff knowledge and performance, incorporating simulation, competency checklists, and direct observation.
- Delivered targeted feedback and development plans based on performance assessments, promoting a culture of continuous learning and improvement.
- Managed clinical oversight of eICU patients, providing 24/7 virtual critical care support to ICU teams across multiple campuses.
- Facilitated code response coordination via eICU systems, improving response time and communication during critical events.
- Implemented evidence-based monitoring protocols and interventions through the eICU to enhance early detection of patient deterioration.
- Contributed to measurable improvements in ICU outcomes, including decreased length of stay, reduced code blues, and improved mortality metrics through proactive remote clinical support.

Director of Nursing, Neuroscience/Stroke/Bariatric/Transplant/Surgery Westchester Medical Center, Valhalla, NY
2012 - 2014

- Managed operations across multiple units with 158+ FTEs and a $16.8M annual budget.
- Redefined Stroke Program processes in collaboration with medical professionals.
- Implemented Continuum of Care and created Nursing Assistant/RN Communication Tools.
- Developed and implemented unit-specific competencies and training curricula to ensure clinical excellence and compliance with accreditation standards.

Nursing Director, Neuroscience/Stroke Robert Wood Johnson University Hospital, New Brunswick, NJ
2011 - 2012

- Supervised 50+ FTEs with a $9M budget, ensuring regulatory compliance and high patient care standards.
- Expanded the unit's capacity and increased patient satisfaction scores through targeted initiatives.
- Created and evaluated competency-based training modules, ensuring new and existing staff met departmental benchmarks for knowledge and clinical skill.

Nurse Manager, Progressive Cardiac Care Unit St. Joseph's Regional Medical Center, Paterson, NJ
2009 - 2011

- Directed a 44-bed unit with 55+ FTEs, achieving The Joint Commission Advanced Certification for Heart Failure.
- Enhanced processes through collaboration with interdisciplinary teams.
- Led staff education initiatives, implemented new orientation procedures, and ensured ongoing evaluation of staff performance.

Nurse Manager, Intensive Care Unit Christ Hospital, Jersey City, NJ
2008 - 2009

- Managed daily operations of an 18-bed ICU, improving care quality through policy development and staff training.
- Evaluated clinical staff through competency assessments and performance reviews.

Various Roles in Critical Care Nursing and Management University Hospital, Newark, NJ; The General Hospital Center at Passaic, NJ; Saint Mary's Hospital, Passaic, NJ
1982 - 2008

- Held roles including Nurse Manager of Neurosurgical ICU and Staff Nurse in ICU settings.
- Led expansions, developed training programs, and implemented evidence-based practices to improve patient outcomes.
- Designed and implemented orientation programs and unit-specific competencies for new and existing staff.
- Regularly assessed staff performance and provided targeted coaching for professional growth.

Education

Master of Business Administration, 2011
Felician College, Lodi, NJ

Post-Master's Certificate in Healthcare Education, 2009
Regis University, Denver, CO

Master of Science in Nursing, 2009
Regis University, Denver, CO

Bachelor of Science in Nursing, 2004
Felician College, Lodi, NJ
Graduated: Summa Cum Laude

Associate Degree in Nursing, 1982
Felician College, Lodi, NJ

Skills

- Healthcare Management
- Staff Education and Competency Development

- Project Management
- Workflow Design and Implementation
- Performance Improvement
- Lean Process Reengineering
- Team Leadership
- Nursing Informatics
- Regulatory Compliance
- Strategic Planning

Certifications

- CCRN
- Certified Professional in Healthcare Quality (CPHQ), retired 2019

Projects

- **PALM Room Development:** Collaborated to create a therapeutic space for cognitively impaired patients, enhancing rehabilitation and socialization skills.
- **Quiet Time Implementation:** Designed and executed evidence-based practices to improve patient recovery in ICU settings.
- **eICU and Telehealth Programs:** Directed implementations across multiple facilities, developing workflows, competencies, and staff evaluation systems to support new models of care and improve clinical outcomes.

Awards

- Poster Presentation, Nursing Management Congress: "Reducing LOS Through Continuum of Care" (2012)
- Recognition for Leadership in Hospital Evacuation, St. Mary's Hospital (2006)
- Poster Presentation, American Association of Neuroscience Nurses: "ODIN, the Use of Intra-operative MRI" (2003)

Jane S. Scarfo, R.N.
31 Ivanhoe Lane
Clifton, NJ 07013



Attn: John E. Biegel, III, Health Officer, Clifton Health Department

Re: Public Health Nursing Services for the Clifton Health Department - Proposal

Rate: $50.00 per hour

Services included but not limited to:

- Administering Flu Vaccines
- Assist with VFC Clinics
- Assist with Dental Clinics
- Assist with CDRSS - Communicable Disease Case Investigation
- Any other duties required as a Public Health Nurse for the City of Clifton

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Approve the Property & Casualty Insurance Broker Services (R469-25 & R470-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	9/10/2025	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall – 900 Clifton Avenue
Clifton, New Jersey 07013

Re: Property & Casualty Insurance Broker Services

Dear Mayor Grabowski and Members of the Municipal Council:

On September 9, 2025 the City of Clifton received proposals for Property and Casualty Insurance Broker services for 2026. One proposal was received from our current broker, Acrisure, LLC. d/b/a Polaris Galaxy Group. A resolution appears on the agenda approving their services for the 2026 calendar year as an extraordinary unspecifiable service.

Very truly yours,

/s/ *Andrew P. Oddo*

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk
Enc.

Polaris Galaxy Group
Public Entity Insurance & Risk Management

REQUEST FOR PROPOSAL
FOR

City of Clifton

2026
Property & Casualty Insurance Brokers
RFP # 26-002

Acrisure, LLC d/b/a Polaris Galaxy Group
777 Terrace Avenue, Suite 309
Hasbrouck Heights, New Jersey 07604
201-727-1720 Ext 1312
201-727-0080 Fax

City of Clifton

Request for Proposal – Property & Casualty Insurance Brokers

Due: September 9, 2025 @ 11:00 AM

1	Transmittal Letter VALUE ADDED SERVICES TO CITY Introduction/Executive Summary Client References
2	Service Team Functions Our Team Overview Service Team Resumes
3	Approach & Methodology Scope of Services General Provisions
4	Document Checklist Vendor Form Fee Proposal Form
5	Corporate Disclosure Statement Non-Collusion Affidavit Pay to Play Advisory Statement of Ownership Disclosure
6	EEO/Affirmative Action Notice Employee Information Report Mandatory Equal Employment Language
7	Business Registration Cert. American's w/ Disabilities Act Disclosure of Investment Activities
8	Agency Certificates Agency & Employees Licenses Agency W-9

AVERY

600311

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Acrisure LLC d/b/a Polaris Galaxy Group
777 Terrace Ave, Suite 309
Hasbrouck Heights, New Jersey 07604

(201) 727-1720
Fax: (201) 727-0080

September 9th, 2025

Amisha Jariwala
Purchasing Agent
City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07013

Re: 2026-2027 Insurance Broker of Record Services Property & Casualty

Dear Ms. Jariwala,

I am pleased to enclose our proposal to serve as the insurance broker for the Property & Casualty insurance broker services for The City of Clifton for the period of January 1, 2026 – December 31, 2026. We appreciate very much the privilege of representing the interests of The City of Clifton and continuing our lengthy relationship! **Please take note of our value added services page.**

We come with over 30 years' experience with the City and currently provide the same services for 60+ school districts & municipalities throughout New Jersey. We also service numerous State Agencies, Municipal and Housing Authorities, Counties, Municipalities, and are Co-Administrator for our own Joint Insurance Fund started in 1991.

In the event you have any questions or if I can be of any further assistance, please feel free to contact me at (201) 727-1720 ex. 1312 or on my cell (201) 914-2092.

Very truly yours,

ACRISURE LLC D/B/A POLARIS GALAXY GROUP

JUSTIN A. GALLO

Polaris Galaxy Group
Public Entity Insurance & Risk Management

VALUE ADDED SERVICES TO THE CITY

- Our offices coordinated and provided reimbursement of $30,000 to the City of the past three years. We submit risk management expenses for carrier reimbursement each year.
    - 2022 - $10,000 reimbursement for TPA Services
    - 2023 - $10,000 reimbursement for EMT Safety Training
    - 2024 - $10,000 reimbursement for TPA Services
    - 2025 - $10,000 reimbursement for TPA Services

- In 2022 our offices were able to partner The City with a company called PolicyFind in relation to a very old sexual abuse claim. This connection and partnership ended up being a huge success. The company was able to track down a policy from 1981, contact the carrier, and they contributed to the settlement in the amount of $43,000 , which was pure savings to the City.

- Saved the City $28,028 on the Cyber Liability renewal effective 4/6/2023 through extensive marketing and kept the same limits and deductibles.

- We are a long-time sponsor of the Clifton Boys & Girls Club. We recently bought a table at the Boys and Girls Club Gala in March 2024 and a table at the Taste of Clifton on October 21st, 2024 and various events throughout 2025.

- After Hurricane Ida, our office contributed Gift Cards to families that were affected throughout the City of Clifton.

- We are the long-time broker for Clifton Board of Education in which we have a strong relationship and provide favorable services.

- Each year, we provide the City with up to four different quote options with various limits, deductibles, and premiums. We are sure to advise the City of what each option represents, how it would affect the City from a cost basis, and help make a logical decision on the program.

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Introduction

Acrisure, LLC d/b/a Polaris Galaxy Group is pleased to participate in the Request for Proposal for Insurance Brokerage Services Property and Casualty and Workers Compensation for City of Clifton. Acrisure, LLC d/b/a Polaris Galaxy Group maintains its principal place of business in New Jersey at 777 Terrace Ave., Suite 309, Hasbrouck Heights, New Jersey, 07604 and all services will be rendered out of that office.

As your broker, Acrisure, LLC d/b/a Polaris Galaxy Group will welcome the opportunity to assist you in identifying your exposures to loss and structuring and maintaining a comprehensive, cost-efficient, stable, and long-term risk management program that can be managed with a minimum amount of effort on your part.

We understand that maintaining such a program is a continuous process that involves both you and us. The definition of such a program change over time based on the insurance market's changing risk appetite, capacity and pricing as well as your changing risk profile and risk appetite. It is our job to stay attuned to not only the City insurance marketplace, but also the capital markets for viable alternatives for City of Clifton insurance. We believe this "out of the box" alternative thinking allows us to continuously seek and maintain an optimal risk management program based on the current marketplace conditions for City of Clifton.

We believe this document conveys our resources, capabilities, and desire to form a partnership with City of Clifton and to help you achieve your risk management objectives.

Acrisure, LLC d/b/a Polaris Galaxy Group represents strength, leverage, and integrity. As the insurance broker, we draw upon that strength and culture. We are committed to providing you with the best of the intimate service of a small boutique broker, combined with the sophisticated talent of the large brokers.

If chosen to be your broker, we promise to:

- Provide accurate, timely advice
- Design and negotiate a cost-effective and comprehensive insurance program with quality insurance carriers
- Provide advice to prevent losses
- Provide aid and guidance in managing claims
- Provide an experienced team of risk management and insurance professionals that will act as an extension of your risk management department so you can focus on your business, not the day-to-day servicing of your risk management program

Should you have any questions regarding the information in this proposal, please contact Justin Gallo at 201-727-1720 Ext 1312

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Executive Summary

Acrisure, LLC d/b/a Polaris Galaxy Group, founded in 1950, has their corporate office in Hasbrouck Heights New Jersey. The firm has additional offices in Haddon Heights, Eatontown, Morristown, Hackettstown, Matawan, and Randolph, New Jersey as well as an operation in Florida. A staff of 130 highly trained professionals, with the bulk of the employees, 80, working in the corporate office.

Acrisure, LLC d/b/a Polaris Galaxy Group is best qualified to service the total insurance needs of City of Clifton due to our staff's tremendous, combined experience in servicing public entities on a variety of levels for over thirty (30) years. All team members maintain active licenses issued by the State of New Jersey Department of Insurance and continue to attend continuing education seminars to keep abreast of current industry trends.

Acrisure, LLC d/b/a Polaris Galaxy Group continues to serve the needs of City Districts, State Agencies, Municipal Utility Authorities, County Governments, Municipalities, Public Housing Authorities, and Municipal Joint Insurance Funds.



Polaris Galaxy Group
Public Entity Insurance & Risk Management
ACRISURE Agency Partner

We have experience and knowledge of the rules and regulations of the New Jersey Department of Banking and Insurance, NJ Tort Law and the Public School Contracts Law, N.J.S.A. 18A:18-A-1, et seq. The following is a sampling of the government accounts we are pleased to serve:

Clifton Board of Education
745 Clifton Avenue
Clifton, NJ 07013
Attn: Ahmed Shehata
ashehata@cliftonschools.net
973 470-2288

City of Union City
3715 Palisade Avenue
Union City, NJ 07087
Attn: Walter Laurencio
wlaurencio@unioncitypd.org
201 348-5780

City of Bayonne
630 Avenue C
Bayonne, NJ 07002
Attn: Jay Coffey, Esq.
jcoffey@baynj.org
201 858-6029

Hudson County Improvement Authority
830 Bergen Avenue
Jersey City, NJ 07306
Norman Guerra, Chief Executive Officer
norman@hcia.org
201-324-6222 ext. 13221

City of Elizabeth
50 Winfield Scott Plaza
Elizabeth, NJ 07201
Marie Krupinski, Assistant Business Administrator
mkrupinski@elizabethnj.org
908-820-4280

We have also enclosed a complete listing of our current public entity clients, which is representative of the accounts we have served over the past 5 years in accordance with the RFQ instructions.

Acrisure LLC d/b/a Polaris Galaxy Group Client List 2026

City of Asbury Park
City of Bayonne
Township of Cedar Grove
Township of Maplewood
Township of Mine Hill
Township of North Bergen PA
Township of Old Bridge
City of Union City
Union City PA
Borough of Hasbrouck Heights
Borough of Mantoloking
Morristown PA
Borough of North Haledon
Borough of Teterboro
Township of Verona
Borough of Wanaque
Township of Wayne
Borough of Woodland Park
Borough of Roseland
County of Warren
Warren County Mosquito Comm.
Borough of Totowa
Westwood Regional High School
Jersey City Community Charter
Ringwood BOE
Wayne Township BOE
Barack Obama Green Charter HS
Elmwood Park BOE
Englewood BOE
Hanover Park Regional
Wanaque BOE
Montclair BOE
Emerson BOE
Palisades Park BOE
Moonachie BOE
Wallkill Valley Regional High School
Hasbrouck Heights BOE
South Hackensack BOE
Wood-Ridge BOE
Clifton BOE
Passaic Valley Regional HS
Pompton Lakes BOE
Kinnelon BOE
Montville BOE
Fort Lee BOE

City of Clifton
County of Bergen
Pollution Control Financing Authority
Township of Pequannock
Allendale BOE
Demarest BOE
Harrington Park BOE
Northvale BOE
River Vale BOE
Rochelle Park BOE
Haworth BOE
City of Jersey City
County of Hudson
Hudson County Improvement Authority
City of Elizabeth
Essex County Improvement Authority
North Bergen School District
Town of West New York (PEJIF)
Elizabeth BOE
Borough of Wallington
Borough of Old Tappan
Borough of Closter
Guttenberg Housing Authority
Hackensack Housing Authority
Highlands Housing Authority
Lodi Housing Authority
Bergen County Housing Authority
Alpha Borough
Hardwick Township
Hope Township
Knowlton Township
Lebanon Borough
Town of Belvidere
Township of Pohatcong
Phillipsburg Board of Education
North Warren Board of Education
Lyndhurst BOE
Montvale BOE
North Arlington BOE
Ramsey BOE
Rutherford BOE
South Bergen Jointure Commission
Wallington BOE
Lodi BOE

Acrisure LLC d/b/a Polaris Galaxy Group References

CLIENT	CONTACT	PHONE	EMAIL
Jersey City Community Charter	Ms. Leonora Galleros	(201) 433 - 2288	ngalleros@jcccsonline.org
Ringwood BOE	Mr. Paul Roth	(973) 962 - 7029	rothp@njrps.org
Wayne Township BOE	Mr. William Moffitt	(973) 633 - 3000	wmoffitt@wayneschools.com
Barack Obama Green Charter HS	Ms. Joan Orimaco	(908) 251 - 6467	joan.orimaco@obamagreenhigh.com
Elmwood Park BOE	Mr. Mark Jacobus	(201) 794 - 2980	mjacobus@epps.org
Englewood BOE	Mr. Jason Jones	(201) 871 - 4751	jjones@epsd.org
Hanover Park Regional	Mr. William Albert	(973) 887 - 0300	walbert@hpreg.org
Westwood Regional HS	Mr. Keith Rosado	(201) 664 - 9000	keith.rosado@wwrsd.org
Montclair Board of Ed	Mrs. Christina Hunt	(973) 509 - 4000	chunt@montclair.k12.nj.us
Wanaque BOE	Ms. Nancy DiBartolo	(973) 835 - 8200	ndibartolo@wanaqueps.org
Emerson BOE	Mr. John Marmora	(201) 262 - 4049	jmarmora@emersonschools.org
Palisades Park BOE	Mr. Aleksander Kondovski	(201) 947-3550	akondovski@palpkschools.org
Moonachie BOE	Ms. Laurel Spadavecchia	(201) 641 - 5858	lspadavecchia@moonachieschool.org
Hasbrouck Heights BOE	Mr. Robert Brown	(201) 288 - 6150	brownrob@hhschools.org
South Hackensack BOE	Mr. Bert Arifaj	(201) 440 - 1817	barifaj@shmemorial.org
Wood-Ridge BOE	Mr. Keith Lisa	(201) 933 - 6777	klisa@wood-ridgeschools.org
Clifton BOE	Mr. Ahmed Shehata	(973) 470 - 2300	ashehata@cliftonschools.net
Kinnelon BOE	Ms. Barbara Francisco	(973) 838 - 1418	franciscob@kinnelon.org
Montville BOE	Ms. Katine Slunt	(973) 331 - 7100	Katine.slunt@montville.net
Pompton Lakes BOE	Ms. Angela Spasevski	(973) 835 - 7100	aspasevski@plps.org
Wallkill Valley Regional High School	Mr. Joseph Hurley	(973) 827 - 4100	bdoffice@wallkillvrhs.org
SOUTH BERGEN Region VII WC Pool			
NESBIG	We place the student accident for the pool.		

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Service Team Functions for City of Clifton

John A. Serapiglia, Executive Vice President	Head of Public Entity Division	34 years	Hasbrouck Heights, NJ
Justin Gallo, CPIA Public Entity Account Executive	Will oversee the internal working of the insurance program for City of Clifton. Reporting claims, analysis of loss data, invoicing, and renewal coordination. Justin will be the lead service representative.	11 years	Hasbrouck Heights, NJ
Spiro Molfetas, Public Entity Account Executive	Will provide additional support for City of Clifton. Will provide coverage for the account in the event Justin is unavailable and be an additional set of eyes as needed.	9 years	Hasbrouck Heights, NJ
Gloria Carter, Administrative Assistant	Responsible for issuance of Certificates of Insurance, Auto ID cards - general Correspondence.	21 years	Hasbrouck Heights, NJ

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Our Team Overview

Our plan is to continue managing the overall account from a single location in our Hasbrouck Heights, NJ office. We will provide City of Clifton, in a seamless manner, with a single point of contact (Justin Gallo).

For clarification, your service team with direct duties and responsibilities of each member are outlined below:

Justin Gallo will be responsible for the overall management of the relationship with City of Clifton. Depending on the service needs of your account, other Services team members may be brought in to establish direct relationships.

Account service and advocacy

At the core of our partnership with you is Acrisure, LLC d/b/a Polaris Galaxy Group, Public Entity Account Executive, Justin Gallo who, working with the Relationship Managers, will continue to develop a close working relationship with the key contacts at City of Clifton. He will continue to learn about City of Clifton and will be highly knowledgeable about all the resources available within our organization to assist you. This individual has full accountability for the quality and timeliness of service, the deployment of resources, and for obtaining feedback from you on our performance.

Relationship Manager's Role and Responsibilities

Manage relationships

- Accountability - Ultimately accountable for all aspects of service delivery to the customer.
- Direct and organize service teams - Ensure that all teams servicing City of Clifton are fully integrated, are clear as to customer expectations, and that resources are made available.
- Frequent customer contact - Establish a program for visits for regular updates, reaffirmation of plans and objectives.
- Monitor customer objectives - Anticipate and probe for new information to adjust our services or your risk management programs accordingly.
- Negotiate broker compensation - Negotiate our compensation annually, or as needed for new or special project s. Our goal is to be totally transparent with City of Clifton on our total compensation package.

Assess and address customer needs

- Customer needs analysis - Understand your unique needs and be able to respond to those needs through the appropriate product and service offerings.

- Industry knowledge - Understand the current issues in City insurance so that we can develop and maintain a responsive and dynamic risk management strategy.
- Service delivery - Ensure that we deliver high quality service, within your expected time frames, to meet or exceed your expectations.
- Troubleshooting - Resolve issues on your behalf, with the insurance carriers, or other services providers.
- Program pricing and placement - Obtain competitive pricing in the market, placed with good security.
- Compliance - Ensure strict adherence to laws and regulations involving the placement of insurance policies, payment of premium, and giving and receiving of notices.

Partnership development

- Customer satisfaction - We ask for feedback on our performance annually so we can make sure our services are as promised.
- Procedural issues - We ensure that there are written protocols in place, especially for claims handling.

Policy servicing

As part of our ongoing assistance in managing your risks, your account team will:

- Conduct an in-depth review of all policies to ensure coverage is correct and adequate
- Negotiate payment terms and conditions prior to binding coverage
- Coordinate and develop underwriting relationships between City of Clifton and the insurance carriers or service providers
- Verify accuracy of experience modifications, audits, and deductible
- Analyze contracts for potential impact on your insurance program
- Allocate premium, preparing separate invoices to match the allocation as required by City of Clifton and allocation losses to applicable departments
- Establish a formalized Certificate of Insurance program
- Issue Certificates of Insurance and auto ID Cards

POLARIS GALAXY GROUP
ACCOUNT SERVICING TEAM

Our people are our greatest asset; courteous professionals who know that you expect and deserve the very best. These are the people who will be your primary contacts:

JUSTIN GALLO, CPIA PUBLIC ENTITY ACCOUNT EXECUTIVE- MANAGER
201-914-2092



Justin has been working in the insurance industry since 2014, starting as a Marketing Representative and transitioning into the Large Commercial Claims unit. He specialized in complex commercial claims for construction, hospitality, municipalities, amongst several other business classes. Justin obtained his Certified Professional Insurance Agent certification in 2018. In 2019 he transitioned into a full-time Public Entity Account Executive position handling the claims for Townships, Boroughs, and School Boards. Justin now handles the day-to-day activities and Risk Management for over thirty schools and thirty municipalities. Justin has been able to take his experience from each position and couple it with his excellent customer service to specialize in superior account management on a client-by-client basis.

JOHN A. SERAPIGLIA, EXECUTIVE VICE PRESIDENT
201-452-2707



John has over the past thirty years been actively involved in the placement of Property and Casualty insurance for New Jersey public entities. His expertise and organizational ability have made him a respected public entity insurance specialist in New Jersey. He has pioneered several governmental pools and purchasing groups throughout New Jersey. John was Regional Director of the National Public Entity Scholastic Division of Arthur J. Gallagher for over 10 years and has served as a Risk Manager and Managing General Agent for 5 Joint Insurance Funds. Collectively these funds have totaled well over 100 New Jersey Municipalities and City Boards; the first of which was formed in 1984. John has over the past twenty plus years been actively involved in the development Workers Compensation, Insurance, Property & Casualty Coverage's and Excess and Reinsurance programs. His unique relationship in these markets has enabled his clients to be active in the underwriting process and allowed all parties to appreciate the value of their united efforts.

SPIRO MOLFETAS, PUBLIC ENTITY SR. ACCOUNT MANAGER
201-669-9176



Spiro has been working in the insurance industry since 2016 starting in Personal & Commercial Lines. He specialized in Commercial Lines – more specifically the Hospitality and Construction industries. In 2019, Spiro joined Scirocco and has now since transitioned into the Public Entity division where he is one of support staff handling Townships, Boroughs, and School Board. Attention to detail and customer service are focal points for Spiro to allow him to make sure that each client has an exceptional experience

JESSICA ROBERTS, PUBLIC ENTITY SR. ACCOUNT MANAGER



Jessica has been working in the insurance industry since 2001 she started her career as a Commercial Lines Customer Services Representative assisting the commercial lines department in issuing certificates, processing endorsements, audits, and handling claims for various accounts. Jessica obtained her New Jersey Producer license in 2005 and started servicing an array of commercial accounts building a trusting relationship with her clients and finding them the right coverages for their needs.

Jessica joined Scirocco Group in 2010 servicing a variety of Property and Casualty accounts and has since transitioned into the Public Entity division. Jessica is a long time resident of The City of Clifton and an attendee to many Boys & Girl Club Events.

GLORIA CARTER, LEAD ACCOUNT COORDINATOR
201-727-1720 EXT. 1320



Gloria Carter has over twenty years experience in data entry previously working in an insurance company. She is the administrative assistant and handles most of the day to day requirements of our public entity accounts. Her many duties include issuing certificates of insurance, vehicle id cards, posting notices, miscellaneous correspondence, data entry, preparation of insurance policies at the direction of each account executive and account manager and general data entry.

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Approach and Methodology

Our method of marketing is based on the premise that "yes" should be the only word in an underwriter's vocabulary. This philosophy underscores the importance of the process we undertake with customers before we engage the underwriting community. We prepare a submission that get to the top of the pile, anticipate underwriters' objections, and provide quality, accurate data to allow them to say "yes".

We have developed a disciplined process which drives all negotiations **with** the insurance marketplace.

- Exposure information request and need analysis: We work to understand you, your district your risk issues, and your needs. The process begins with obtaining all necessary exposure information for the upcoming policy year. This would include a review of all current policies and any applications that had been completed for said policies. If possible, the underwriting information as to exposures can be sent electronically through email. We maintain most of our files in an electronic format so the year-to-year exposure revisions are quick and easy when it becomes time to market renewals.

- Limits and retention analysis -A critical next step is reviewing the appropriateness of limits and risk retention levels. We work with you to gain a complete understanding of your budget and cost allocation constraints so that we can help build flexibility into our program design for you.

- Program design - Based on the underwriting data, quantification of variable costs, and identification of optimal risk transfer points, we craft the overall design of your program. Design issues addressed would include the program structure, coverage requirements, pricing parameters, account service requirements, claims service requirements, and risk control needs.

- Schedule underwriting meetings and preparing submission - We believe in maintaining strong carrier relationships. If an insurer is going to underwrite a district's exposure, the underwriter should meet and feel comfortable with the district's management. We believe the underwriter's comfort level directly influences the coverage and the pricing. Jointly prepared submission will cover a detailed description of the marketing objectives, the program design desired, pricing targets (if appropriate), service requirements, a detailed description of your operations, a comprehensive description of your risks, any necessary financial information, specifications of coverage needs for each line of coverage, including exposure schedules and underwriting data and a summary of loss history by line of business.



Polaris Galaxy Group
Public Entity Insurance & Risk Management

We will provide you with access to all City Insurance markets and the leverage needed to fully represent your interests with strong underwriters. We have the expertise to secure the pricing and terms that align with your goals. Our relationships with these and other markets are long-term.

Evaluating financial strength and capacity of insurance markets

Acrisure, LLC d/b/a Polaris Galaxy Group is not a guarantor of the solvency of carriers with which business isplaced.

However, Acrisure, LLC d/b/a Polaris Galaxy Group's objective is to place districts with insurers and reinsurers that are financially sound. We only accesses carriers that we believe, at the time of placement, have the financial ability to fulfil their claim payment obligations to our customers.

Polaris Galaxy Group
Public Entity Insurance & Risk Management

Scope of Services

1. Our Service Team is uniquely suited to design specifications for the insurance program and, through its marketing department properly market the program for coverage, assisting in the completion of any and all applications and gathering all necessary underwriting information.
2. Advising as to any available alternative risk financing opportunities.
3. Analyzing any and all proposals received, including negotiating and required changes and verifying reasonableness of premium charges.
4. Providing City of Clifton with a summary of all available insurance program options including limits, coverages, retention levels, terms & conditions, payment options and self-insurance or any combination thereof.
5. Make recommendations to City of Clifton as to the most advantageous insurance programs for all services to provide the highest level of coverage at the most competitive price.
6. Provide analysis and recommendations as to the most cost effective means of insuring City of Clifton operations and their risk and liability exposures.
7. Represent City of Clifton in all negotiations with insurers, underwriters and any other parties with regard to the insurance program.
8. Administer the placement of coverage and provide original binders, policies and endorsements as may be required and as may be requested by City of Clifton.
9. Provide extensive review of all binders and policies including verification of conformity to specifications and requesting any endorsement, changes or revisions that may be required.
10. Provide City of Clifton with insurance coverage summaries and/or descriptions as may be requested.
11. Assure that all coverages are placed with reputable and financially secure insurers and keeping City of Clifton informed as to any changes in carrier ratings and making recommendations should ratings change during a policy term.
12. Continually evaluate the insurance program and make recommendations as to coverage changes and improvements to provide the most complete level of coverage at the most competitive pricing.
13. Oversee and coordinate all relevant services performed by insurance companies/underwriters or any retained service agencies regarding any insurance program- related issues and concerns.
14. Perform any and all administrative and clerical services relative to account management, including, but not limited to, issuance of certificates of insurance and verifying the accuracy of bills, audits and all other premium adjustments.
15. We will request the issuance of endorsements to the applicable insurance company.

16. Justin Gallo, and the Acrisure, LLC d/b/a Polaris Galaxy Group Service Team will take an active role in reviewing and performing needs assessments. Our team will be responsible for communication with City of Clifton and who, with any other team members assigned, will be available on a daily basis for advice and consultation on program-related issues and concerns.
17. Justin Gallo will be available to attend any meetings related to the insurance program, as may be requested.
18. All related insurance company audits will be reviewed for accuracy.
19. Coordinate claims meetings with City of Clifton and insurer representative on an annual basis or as more often as City of Clifton may request.
20. Acrisure, LLC d/b/a Polaris Galaxy Group Team will be involved in all aspects of your claims reporting, coordinating with the adjusters and will act as a liaison between City of Clifton and the insurance carriers to resolve claims.
21. Advise City of Clifton when requested, on application to specific claims.
22. Consult with City of Clifton regarding the proposed claims counsel that an insurance company may plan to use on any claim.
23. Review loss runs quarterly and provide copies of same to City of Clifton, advising as to any anticipated problems.
24. Solicit competitive quotations from qualified carriers for all recommended coverages and summarize the quotes in a detailed report to City of Clifton. The report will summarize all carrier quotes that have been solicited and/or received and include and analysis as to cost, coverage, and carrier qualifications. The report will recommend which carriers should provide coverage for the calendar year.

Risk Management

Insurance premiums represent only one component within your Total Cost of Risk. The risks that you retain in the form of deductibles or retentions represent significant opportunities for risk control and expense management.

Acrisure, LLC d/b/a Polaris Galaxy Group will tailor a service plan to meet your needs. The following is a sample of additional services that we provide.

RISK Engineering:
• Supervise Losses • Attend Meetings • MVR's • Building Evaluation • CYBER Risk Assessments

Polaris Galaxy Group

Public Entity Insurance & Risk Management

We will be accountable for the following services:

- Establish or enhance your special account instruction for each line of coverage to ensure that claims are managed in accordance with City of Clifton' policies and guidelines.
- Develop loss reporting procedures to ensure that all claims are reported in a timely manner with the appropriate information. Where applicable, we will prepare written notice of claims, losses and lawsuits to insurance carriers.
- Advise on the presentation of your claims, including coverage reviews and development of proof of loss.
- Review insurers' reservation of rights, denials, disclaimers, requests for non-waivers, and questions.
- Advocate and negotiate with insurers on disputed coverage issues to obtain favorable results.
- Aid in identifying experts in various disciplines to provide claim accounting, loss development, and expert evaluations.
- Monitor and consult on claims that involve high severity or adverse consequences to ensure proper investigation, aggressive management, and prompt resolution.
- Arrange meetings or conference calls with insurance carriers.
- Assist with claims settlements and collecting insurance proceeds, including encouraging advance payments on large losses.
- Provide monthly status reports on all open items to ensure claims are proactively managed to increase recovery and reduce costs.
- Conduct statistical analysis and develop loss reports to evaluate claim costs to assist in the reduction of your total cost of risk.

Our staff serves a range of clients with significant exposure to loss, The Acrisure, LLC d/b/a Polaris Galaxy Groups' claim and risk management staff work closely with our customers in reviewing current procedures and in designing or implementing procedures to deal with a catastrophe. We will keep you informed as each claim progresses by phone or email, answer any of your questions, and advise you concerning each step of the adjustment process.

Polaris Galaxy Group
Public Entity Insurance & Risk Management

General Provisions

All employees are currently licensed and authorized by the State of New Jersey Department of Insurance to do business in the State of New Jersey and have a favorable record with the Department of Insurance.

For all coverages, insurance company loss summaries shall be provided to City of Clifton on a quarterly basis.

Premium Payment can be arranged with the carriers with special consideration for the cash flow of the City of Clifton, will provide terms and conditions of the chosen carrier prior to binding of coverage.

Insurance Plan Administration: For all coverages written, the selected Insurance Broker agrees to place coverage and issue binders prior to the expiration of each policy. Policies will be provided to City of Clifton in a three-ring binder containing all policies, schedules, and other pertinent data relative to the City.
Endorsements to specific changes will be provided to City of Clifton as soon as practicable.

Expenses: The selected broker agrees that they are responsible for their own expense including travel and meals incurred in servicing the City of Clifton' account.

Schedule of Insurance will be provided on annual basis including detailed information on coverages and allocation of premiums as required by the City.

Our staff members are available for interviews if additional clarification is required and will be prepared to respond in a timely manner.

All the Acrisure, LLC d/b/a Polaris Galaxy Group staff members are available 24/7 the contacts are as follows:

Justin Gallo: (201) 914-2092
John A. Serapiglia: (201)-452-2707
Spiro Molfetas: (201) 669-9176

Emergency contact number through the main office line is: 866-883-7127 Or 201-727-0070 - Choose Option 8 to be connected to our 24/7 emergency claims reporting line.

PACKET C– INSURANCE CARRIERS

1. That The Following Required Documents are properly executed and included as directed.

	DOCUMENT CHECKLIST	Seller Initials
☑	**Vendor Information Form**	
☑	**Fee Proposal / Required - sign**	
☑	**Corporate Disclosure**	
☑	**Business Registration Certificate – please provide a photocopy**	
☑	**Disclosure Statement – sign**	
☑	**Stockholder Disclosure Certification (Ownership Statement) - sign**	
☑	**Non-Collusion Affidavit Form - sign and notarize**	
☑	**Affirmative Action (copy of organization's Employee Information Certificate)**	
☑	**Americans with Disabilities Act of 1990 Language – read and sign**	
☑	**Disclosure of Investment Activities in Iran, Russia, and Belarus – sign**	

NOTICE: Pursuant to N.J.A.C. 17:44-2.2 the Vendor shall maintain all documentation related to products, transactions or services under this contract for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

CITY OF CLIFTON
NEW/UPDATED VENDOR FORM
REQUIRED WHEN DOING BUSINESS WITH THE CITY

NAME OF COMPANY: Acrisure NJ Partners Insurance Services LLC dba Polaris Galaxy Group

MAILING ADDRESS: 777 Terrace Avenue, Suite 309
Hasbrouck Heights, NJ 07604

PHONE /FAX NUMBER: 201 727-1720 FAX: 201 727-0080

1) FOR PURCHASE ORDERS:

CONTACT PERSON: Justin Gallo

EMAIL ADDRESS: JGallo@polarisgalaxy.com

2) FOR PAYMENT/REMIT-TO:

ADDRESS: Acrisure NJ Partners Insurance Services LLC dba Polaris Galaxy Group
777 Terrace Avenue, Suite 309
Hasbrouck Heights, NJ 07604

REMIT-TO CONTACT PERSON: Justin Gallo

REMIT-TO EMAIL ADDRESS: JGallo@polarisgalaxy.com

TAX IDENTIFICATION NUMBER (W-9): 92-1417552

NOTE: MUST SUBMIT COPY OF W-9, BUSINESS REGISTRATION CERTIFICATE, AND ACH INFO TO:

AMISHA J. JARIWALA, PURCHASING AGENT
DIVISION OF PURCHASING
900 CLIFTON AVENUE,
CLIFTON, NJ 07013
973-470-5288 (p)
973-470-9456 (f)
ajariwala@cliftonnj.org (e)

Re 11_202

INSURANCE BROKER SERVICES
FEE PROPOSAL FOR CITY OF CLIFTON

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below. The Prosper must identify costs are to be paid by Carrier (indicate C) or by the Municipality (indicate M).

SERVICES DETAILS

1) **Environmental Impairment Insurance**
   Cost: 43,815 Term: 1/1/25-1/1/26 paid by C (C or M)
   15 % Of Total Premium

2) **Excess Liability**
   Cost: 458,750 Term: 1/1/25-1/1/26 paid by C (C or M)
   5 % Of Total Premium

3) **Excess Workers Compensation Insurance**
   Cost: 177,833 Term: 1/1/25-1/1/26 paid by C (C or M)
   14 % Of Total Premium

4) **Property Insurance Coverage**

   Cost: 699,610 Term: 1/1/25-1/1/26 paid by C (C or M)
   15 % Of Total Premium

5) **Various Liability Insurance Coverages**

   Cost: 646,586 Term: 1/1/25-1/1/26 paid by C (C or M)
   15 % Of Total Premium

6) **Administrative Fee (s)** There are NO Administrative fees associated with handling the City of Clifton's insurance policies. There are no added fees to the City and all commissions are paid by the carriers. Regardless of commission rate, the City pays the same premium. Polaris places various bonds effective throughout the year with the Hartford Insurance Co. We are paid 30% commission on each bond by the carrier. NO ADDED FEES TO THE CITY

BROKERAGE FIRM NAME Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group

ADDRESS 777 Terrace Avenue, Suite 309

CITY Hasbrouck Heights STATE NJ ZIP 07604

SIGNATURE

PRINT NAME Danielle Nickelson TITLE Authorized Representative

TELEPHONE # 201 727-1720 FAX # 201 727-0080

CORPORATE DISCLOSURE STATEMENT

The undersigned is an: INDIVIDUAL | PARTNERSHIP | CORPORATION

(Please circle above designation to indicate organization type)

Under the laws of the State of MICHIGAN

having principal offices at 100 Ottawa Ave, SW, Grand Rapids, MI 49503

RESPECTFULLY SUBMITTED BY Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group

(Name of Corporation, Partnership or Individual)

WITNESS:

S/ [signature]

POSITION: Legal Analyst

DATE: 9/3/2025

ADDRESS 777 Terrace Avenue, Suite 309

TELEPHONE: 201 727-1720

SIGNATURE: [signature]

POSITION: Authorized Representative

SSAN (If Individual):

FED ID# (IF Incorporated): 92-1417552

DATE: 9/3/2025

NOTE: If Contractor is a **CORPORATION**, this proposal must be executed by its president, attested to by its secretary or assistant secretary, with the corporate seal affixed thereto. This proposal may be executed and attested to by other than the aforesaid corporate officers if they have been duly authorized to so act in behalf of the Contractor, pursuant to a resolution of the Corporate Board of Directors, or other authorization equivalent thereto. In that event, a certified copy of said resolution or authorization shall be attached to this proposal.

If Bidder is a **PARTNERSHIP**, then this proposal must be signed by at least one partner.

If Bidder is an **INDIVIDUAL**, please indicate Social Security Number in space provided above.

NON-COLLUSION AFFIDAVIT

MICHIGAN

STATE OF ~~NEW JERSEY~~)

)ss.

COUNTY OF KENT)

I, DANIELLE NICKELSON

in the County of KENT , of the City of WYOMING ,

of full age, being duly sworn according to law on my oath depose and say that:

I am Authorized Representative

of the firm of Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group

the bidder making the Proposal for the above named project, and that I executed the said Proposal with full authority to do so; that said bidder has not, directly or indirectly, entered into an agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the State of New Jersey, and/or the City of Clifton relies upon statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide established commercial or selling agencies maintained by

Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group

(Name of Contractor)

(N.J.S.A. 52:34-15)

Subscribed and sworn to
before me this day 3
of September , 2025

Janaya Roberts
Notary Public State of Michigan
Kent County
My Commission Expires 3/3/2031
Acting In the County of KENT

Janaya Roberts

Notary Public of Michigan
My commission expires March 3 , 2031

(Also type or print name of affiant under signature)
Danielle Nickelson

PAY TO PLAY ADVISORY
Disclosure Requirement
P.L. 2005, Chapter 271, Section 3 Reporting (N.J.S.A. 19:44A – 20.27)

Any business entity that has received $50,000 or more in contracts from government entities in a calendar year will be required to file an annual disclosure report with ELEC.

The report will include certain contributions and contract information for the current calendar year.

At a minimum, a list of all business entities that file an annual disclosure report will be listed on ELEC's website at www.elec.state.nj.us.

If you have any questions please contact ELEC at: 1-888-313-ELEC (toll free in NJ) or 609-292-8700

An analyst from ELEC's Special Programs Section will assist you.

Initials

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group

Organization Address: 777 Terrace Avenue, Suite 309, Hasbrouck Heights, NJ 07604

Part I **Check the box that represents the type of business organization:**

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

Part II

☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Acrisure Intermediate, Inc. *100% Owner of Acrisure, LLC	100 Ottawa Ave, SW, Grand Rapids, MI 49503

Part III **DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and

Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address
Acrisure Holdings, Inc. *100% Owner of Acrisure Intermediate, Inc.	100 Ottawa Ave, SW, Grand Rapids, MI 49503
***No person or entity is the ultimate	beneficial owner of 10% or more of Acrisure Holdings, Inc.

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the ***<name of contracting unit>*** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with ***<type of contracting unit>*** to notify the ***<type of contracting unit>*** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the ***<type of contracting unit>*** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Danielle Nickelson	Title:	Authorized Representative
Signature:		Date:	9/3/2025

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All successful bidders are required to submit evidence of appropriate affirmative action compliance to the City and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the City files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the City, prior to execution of the contract, one of the following documents:

Goods and General Service Vendors
1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the City and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally-approved or sanctioned EEO/AA program? Yes ☐ No ☒
If yes, please submit a photocopy of such approval.

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the City as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval? Yes ☒ No ☐
If yes, please submit a photocopy of such approval.

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with $150.00 Fee and forward a copy of the Form to the City. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website www.state.nj.us/treasury/contract_compliance.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group SIGNATURE: _____

PRINT NAME: Danielle Nickelson TITLE: Authorized Representative

DATE: 9/3/2025

Certification **1125**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Mar-2025** to **15-Mar-2028**

ACRISURE, LLC
100 OTTAWA AVENUE SW
GRAND RAPIDS **MI** **49503**

ELIZABETH MAHER MUOIO
State Treasurer

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) and N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:
The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act. The contractor or subcontractor agrees to make good faith efforts to meet targeted City employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance

The contractor and its subcontractors shall furnish such reports or other documents to the Division of
Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	ACRISURE LLC
Trade Name:	
Address:	100 OTTAWA AVE SW GRAND RAPIDS, MI 49503
Certificate Number:	1812228
Effective Date:	July 31, 2013
Date of Issuance:	April 26, 2021

For Office Use Only:

20210426102338316

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
SHORT FORM STANDING

ACRISURE, LLC
0600400833

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named Michigan Foreign Limited Liability Company was registered by this office on June 25, 2013.

As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey. Annual Reports are outstanding for the following year(s): 2015

I further certify that the registered agent and office are:

THE CORPORATION TRUST COMPANY
820 BEAR TAVERN ROAD
WEST TRENTON, NJ 08628

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at Trenton, this 15th day of September, 2016

Ford M. Scudder
Acting State Treasurer

Certificate Number : 6074260489

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

Americans With Disabilities Act
Equal Opportunity For Individuals With Disabilities

The Contractor and the City of Clifton do hereby agree that the provisions of Title II of the *Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 12101 et. seq.)*, which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the City pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the City in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the City, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the City's grievance procedure, the Contractor agrees to abide by any decision of the City which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the City or if the City incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The City shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the City or any of its agents, servants, and employees, the City shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the City or its representatives.

It is expressly agreed and understood that any approval by the City of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the City pursuant to this paragraph.

It is further agreed and understood that the City assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the City from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

Signature: 

City of Clifton, New Jersey Division of Purchasing
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Solicitation/Bid Number: 26-002 **Company Name:** Acrisure NJ Partners Insurance Services, LLC dba Polaris Galaxy Group

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to PL 2012, c. 25 ("Chapter 25 List") http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

- OR -

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the Division of Purchase under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

NAME: _____ Relationship to Respondent _____

Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date: _____

Respondent/Offeror Contact Name _____ Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the City of Clifton is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the City of Clifton, New Jersey and that the City at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Danielle Nickelson Signature: _____

Title Authorized Representative Date: 9/3/2025

CERTIFICATION OF NON INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3

CONTRACT / BID SOLICITATION TITLE

CONTRACT / BID SOLICITATION No.

CHECK THE APPROPRIATE BOX

☒ I, the undersigned, am authorized by the person or entity seeking to enter into or renew the contract identified above, to certify that the Vendor/Bidder is not engaged in prohibited activities in Russia or Belarus as such term is defined in P.L.2022, c.3.[1] section 1.e, except as permitted by federal law.
I understand that if this statement is willfully false, I may be subject to penalty, as set forth in P.L.2022, c.3, section 1.d.

OR

I, the undersigned am unable to certify above because the person or entity seeking to enter into or renew the contract identified above, or one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the activities is provided below.

Failure to provide such description will result in the Quote being rendered as non-responsive, and the Department/Division will not be permitted to contract with such person or entity, and if a Quote is accepted or contract is entered into without delivery of the certification, appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Description of Prohibited Activity

_____

_____

_____

_____

Attach Additional Sheets If Necessary.

If you certify that the bidder is engaged in activities prohibited by P.L. 2022, c. 3, the bidder shall have 90 days to cease engaging in any prohibited activities and on or before the 90th day after this certification, shall provide an updated certification. If the bidder does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities, the State shall not award the business entity any contracts, renew any contracts, and shall be required to terminate any contract(s) the business entity holds with the State that were issued on or after the effective date of P.L. 2022, c. 3.

Signature of Vendor's Authorized Representative — 9/3/2025 Date

Danielle Nickelson, Authorized Representative
Print Name and Title of Vendor's Authorized Representative

Acrisure NJ Partners Insurance Services LLC dba Polaris Galaxy Group — Vendor Name

201 727-1720 — Vendor Phone Number

777 Terrace Avenue, Suite 309 — Vendor Address (Street Address)

201 727-0080 — Vendor Fax Number

Hasbrouck Heights, NJ 07604 — Vendor Address (City/State/Zip Code)

publicsector@acrisure.com — Vendor Email Address for Authorized Representative

Precluded Entities List: https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf

[1] Engaged in prohibited activities in Russia or Belarus" means (1) companies in which the Government of Russia or Belarus has any direct equity share;

(2) having any business operations commencing after the effective date of this act that involve contracts with or the provision of goods or services to the Government of Russia or Belarus; (3) being headquartered in Russia or having its principal place of business in Russia or Belarus, or (4) supporting, assisting, or facilitating the Government of Russia or Belarus in their campaigns to invade the sovereign country of Ukraine, either through in-kind supportor for profit.

NJ Rev. 6.8

PRIMARY
ERRORS AND OMISSIONS INSURANCE

Insurance Contract Number: MKLV7PL0006555

Assured: Acrisure Holdings, Inc.

1st October 2024 to 1st October 2025

Both days at 12.01 am Local Standard Time at the address of the Assured

MARKEL

EVANSTON INSURANCE COMPANY
4521 Highwoods Parkway
Glen Allen, VA 23060

RISK DETAILS AND SCHEDULE

POLICY NUMBER	MKLV7PL0006555
ASSURED	Acrisure Holdings, Inc., and any Subsidiaries Notwithstanding the above, any and all coverage provided under this insurance in respect of the following is excluded: All **Canadian Named Insured** companies that form part of Acrisure Holdings, Inc. and any majority owned **Canadian affiliates**, now or hereafter created.
ADDRESS	100 Ottawa Avenue SW Grand Rapids, MI 49503
POLICY PERIOD	October 1, 2024 – October 1, 2025 Both days at 12.01 a.m. local standard time at the address of the Assured as stated above.
LIMITS OF LIABILITY	USD 10,000,000 in the aggregate for the Policy Period including costs and expenses. The total amount payable under the applicable limits of liability (including sublimits) of this contract of insurance combined with the corresponding limits of liability (including sub-limits) of contract of insurance **UMR: B1820WLS24C530** issued by Lloyd's Syndicate 3000 (MKL), shall not exceed the limits of liability (or sub-limits) of this contract of insurance.
DEDUCTIBLE	USD 6,500,000 each and every claim until the aggregate deductible is exhausted. USD 100,000 each and every claim after the aggregate deductible is exhausted. USD 26,000,000 aggregate deductible The deductibles identified above are applicable to both, this contract of insurance and contract of insurance **UMR: B1820WLS24C530** issued by Lloyd's Syndicate 3000 (MKL) and shall be eroded by losses recoverable under either contract of insurance.
RETROACTIVE DATE	As per Schedule of Retroactive Dates attached
TERRITORY	Worldwide
CHOICE OF LAW AND JURISDICTION	Any dispute between the Assured and Insurers concerning the interpretation of this Policy shall be governed by the laws of Michigan.

MARKEL

EVANSTON INSURANCE COMPANY
4521 Highwoods Parkway
Glen Allen, VA 23060

PREMIUM	USD [redacted] plus applicable Surplus Lines Taxes and Fees paid by the Assured Premium Payment Clause - 60 days
DESIGNEE FOR NOTICE OF CLAIM	Claims Manager Evanston Insurance Company P.O. Box 2009 Glen Allen, VA 23058 USA Fax: 1-855-662-7535 Email: newclaims@markel.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Corporate 100 Ottawa Avenue SW Grand Rapids, MI 49503	CONTACT NAME: Angela Sweeney PHONE (A/C, No, Ext): 616-265-1684 FAX (A/C, No): 800-847-3129 E-MAIL ADDRESS: asweeney@acrisure.com
INSURED ACRILLC-09 Acrisure Holdings Inc. Acrisure, LLC 100 Ottawa Avenue SW Grand Rapids, MI 49503	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Evanston Insurance Company — 35378 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 141321197 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Errors & Omissions			MKLV7PL0006555	10/1/2024	10/1/2025	Each Claim Aggregate Deductible - Ea Claim	$10,000,000 $10,000,000 $6,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named Insured: Acrisure Holdings, Inc., and any majority owned affiliate, now or hereafter created.
RE: Acrisure, LLC Includes the following DBA's
Scirocco Group
Scirocco Associates
Scirocco Financial Insurance Agency
Scirocco Financial Insurance Services
Cornerstone Scirocco Insurance Services
Trans General Insurance Group
See Attached...

CERTIFICATE HOLDER

Insurance Verification

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Randy Amyuni

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AGENCY CUSTOMER ID: ACRILLC-09

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Acrisure Corporate		Acrisure Holdings Inc. Acrisure, LLC 100 Ottawa Avenue SW Grand Rapids, MI 49503
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Jamieson Insurance & Financial Services
Nilson-Scirocco Insurance Agency
Associated Insurance Partners
Regional Risk Managers
Polaris Galaxy Insurance Services
Polaris/Galaxy Insurance
Polaris/Galaxy Insurance Group Polaris/
Galaxy Insurance Agency
Polaris Galaxy Group
Public Entity Advocates

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/3/2024

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Corporate 100 Ottawa Avenue SW Grand Rapids, MI 49503	CONTACT NAME: Angela Sweeney PHONE (A/C, No, Ext): 616-265-1684 FAX (A/C, No): 800-847-3129 E-MAIL ADDRESS: asweeney@acrisure.com
INSURED ACRILLC-09 Acrisure Holdings Inc. Acrisure, LLC 100 Ottawa Avenue SW Grand Rapids, MI 49503	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Accident Fund Insurance Company of America 10166 INSURER B : Great Northern Insurance Company 20303 INSURER C : Federal Insurance Company 20281 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 69938376 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y	Y	30040671	10/1/2024	10/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Empl Benefits - Aggr	$ 1000000 $ 500000 $ 10000 $ 1000000 $ 2000000 $ 1000000 $ 2,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	73630155	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Comp/Coll Deduct	$ 1000000 $ $ $ $ 1,000
C	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $	Y	Y	78197478	10/1/2024	10/1/2025	EACH OCCURRENCE AGGREGATE	$ 20000000 $ 20000000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	0400190832	3/1/2024	3/1/2025	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A A	CA Workers Comp. HI / WI Workers Comp.	N N	Y Y	1400023627 1400023614	3/1/2024 3/1/2024	3/1/2025 3/1/2025	1,000,000 / 1,000,000 1,000,000 / 1,000,000	1,000,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named Insured: Acrisure Holdings, Inc., and any majority owned affiliate, now or hereafter created.
RE: Acrisure, LLC Includes the following DBA's
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Scirocco Associates
Scirocco Financial Insurance Agency
Scirocco Financial Insurance Services
Cornerstone Scirocco Insurance Services
Trans General Insurance Group
See Attached...

CERTIFICATE HOLDER

Insurance Verification

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Randy Amyon

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AGENCY CUSTOMER ID: ACRILLC-09

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Acrisure Corporate	Acrisure Holdings Inc. Acrisure, LLC 100 Ottawa Avenue SW Grand Rapids, MI 49503
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Jamieson Insurance & Financial Services
Nilson-Scirocco Insurance Agency
Associated Insurance Partners
Regional Risk Managers
Polaris Galaxy Insurance Services
Polaris/Galaxy Insurance
Polaris/Galaxy Insurance Group Polaris/
Galaxy Insurance Agency
Polaris Galaxy Group
Public Entity Advocates

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State of New Jersey

License No: 1202869

NPN: 12259059

Department of Banking and Insurance

ACRISURE, LLC

100 OTTAWA AVENUE SW
GRAND RAPIDS MI 49503

IS DULY LICENSED WITH THE FOLLOWING LICENSE TYPE(S) AND AUTHORITIES

This insurance license is valid and shall remain in effect unless revoked or suspended provided that the fee set forth in N.J.A.C. 11:17-2.12 is paid and renewal requirements set forth in N.J.A.C. 11:17-2.5, including continuing education requirements for resident individuals, are met by the license expiration date. A renewal notice will be mailed to the licensee mailing address approximately 30 days prior to the license expiration date.

LICENSE TYPE	LINES OF AUTHORITY	EFFECTIVE DATE	EXPIRATION DATE
Insurance Producer	Accident & Health or Sickness, Casualty; Life; Life with Viatical; Property; Surplus Lines	06/01/2024	05/31/2026

The department maintains an informative website at www.dobi.nj.gov. Please visit this web page for valuable information and forms necessary to maintain compliance with licensing requirements.

Department Contact Information
web site: www.dobi.nj.gov
phone: (609) 292-4337
fax: (609) 984-5263

The request for any change of license information must be sent to the Department within 30 days of the change.
Make any checks and/or money orders payable to: **STATE OF NEW JERSEY, GENERAL TREASURY**
Mailing Address: Department of Banking and Insurance
20 West State Street
P.O. Box 327
Trenton, NJ. 08625-0327

ACRISURE, LLC
PO BOX 1788
GRAND RAPIDS MI 49501

State of New Jersey

License No: 8100716 NPN: 5709455

Department of Banking and Insurance

JOHN A SERAPIGLIA

777 TERRACE AVENUE
HASBROUCK HEIGHTS NJ 07604

IS DULY LICENSED WITH THE FOLLOWING LICENSE TYPE(S) AND AUTHORITIES

This insurance license is valid and shall remain in effect unless revoked or suspended provided that the fee set forth in N.J.A.C. 11:17-2.12 is paid and renewal requirements set forth in N.J.A.C. 11:17-2.5, including continuing education requirements for resident individuals, are met by the license expiration date. A renewal notice will be mailed to the licensee mailing address approximately 30 days prior to the license expiration date.

LICENSE TYPE	LINES OF AUTHORITY	EFFECTIVE DATE	EXPIRATION DATE
Insurance Producer	Accident & Health or Sickness; Casualty; Personal Lines; Property	06/01/2024	05/31/2027

The department maintains an informative website at www.dobi.nj.gov. Please visit this web page for valuable information and forms necessary to maintain compliance with licensing requirements.

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web site: www.dobi.nj.gov
phone: (609) 292-4337
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Mailing Address: Department of Banking and Insurance
20 West State Street
P.O. Box 327
Trenton, NJ. 08625-0327

State of New Jersey

License No: 1623089

NPN: 18131439

Department of Banking and Insurance

JUSTIN AUGUST GALLO

777 TERRACE AVE
SUITE #309
HASBROUCK HEIGHTS NJ 07604

IS DULY LICENSED WITH THE FOLLOWING LICENSE TYPE(S) AND AUTHORITIES
This insurance license is valid and shall remain in effect unless revoked or suspended provided that the fee set forth in N.J.A.C. 11:17-2.12 is paid and renewal requirements set forth in N.J.A.C. 11:17-2.5, including continuing education requirements for resident individuals, are met by the license expiration date. A renewal notice will be mailed to the licensee mailing address approximately 30 days prior to the license expiration date.

LICENSE TYPE	LINES OF AUTHORITY	EFFECTIVE DATE	EXPIRATION DATE
Insurance Producer	Casualty, Property	02/01/2025	01/31/2027

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Department Contact Information
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phone: (609) 292-4337
fax: (609) 984-5263

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Mailing Address: Department of Banking and Insurance
20 West State Street
P.O. Box 327
Trenton, NJ. 08625-0327

JUSTIN AUGUST GALLO
384 MOUNTAIN AVE
TOWNSHIP OF WASHINGTON NJ 07676-5002

State of New Jersey

License No: 1651803

NPN: 18535456

Department of Banking and Insurance

SPIRO J MOLFETAS

ACRISURE, LLC
777 TERRACE AVE STE 309
HASBROUCK HEIGHTS NJ 07604-3112

IS DULY LICENSED WITH THE FOLLOWING LICENSE TYPE(S) AND AUTHORITIES
This insurance license is valid and shall remain in effect unless revoked or suspended provided that the fee set forth in N.J.A.C. 11:17-2.12 is paid and renewal requirements set forth in N.J.A.C. 11:17-2.5, including continuing education requirements for resident individuals, are met by the license expiration date. A renewal notice will be mailed to the licensee mailing address approximately 30 days prior to the license expiration date.

LICENSE TYPE	LINES OF AUTHORITY	EFFECTIVE DATE	EXPIRATION DATE
Insurance Producer	Casualty; Property	09/01/2026	08/31/2029

The department maintains an informative website at www.dobi.nj.gov. Please visit this web page for valuable information and forms necessary to maintain compliance with licensing requirements.

Department Contact Information
web site: www.dobi.nj.gov
phone: (609) 292-4337
fax: (609) 984-5263

The request for any change of license information must be sent to the Department within 30 days of the change.
Make any checks and/or money orders payable to: **STATE OF NEW JERSEY, GENERAL TREASURY**
Mailing Address: Department of Banking and Insurance
20 West State Street
P.O. Box 327
Trenton, NJ. 08625-0327

SPIRO J MOLFETAS
ACRISURE, LLC
777 TERRACE AVE STE 309
HASBROUCK HEIGHTS NJ 07604-3112

State of New Jersey

License No: 1073638

NPN: 8852439

Department of Banking and Insurance

JESSICA S ROBERTS

SCIROCCO FINANCIAL GROUP, INC.
777 TERRACE AVE STE 309
HASBROUCK HEIGHTS NJ 07604-3112

IS DULY LICENSED WITH THE FOLLOWING LICENSE TYPE(S) AND AUTHORITIES
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LICENSE TYPE	LINES OF AUTHORITY	EFFECTIVE DATE	EXPIRATION DATE
Insurance Producer	Casualty; Property	04/01/2024	03/31/2026

The department maintains an informative website at www.dobi.nj.gov. Please visit this web page for valuable information and forms necessary to maintain compliance with licensing requirements.

Department Contact Information
web site: www.dobi.nj.gov
phone: (609) 292-4337
fax: (609) 984-5263

The request for any change of license information must be sent to the Department within 30 days of the change.
Make any checks and/or money orders payable to: **STATE OF NEW JERSEY, GENERAL TREASURY**
Mailing Address: Department of Banking and Insurance
20 West State Street
P.O. Box 327
Trenton, NJ. 08625-0327

JESSICA S ROBERTS
JESSICA S ROBERTS
51 BARKLEY AVE
CLIFTON NJ 07011-2633

State of New Jersey

License No: 1313948 NPN: 16514160

Department of Banking and Insurance

GLORIA A CARTER

POLARIS GALAXY INSURANCE LLC
777 TERRACE AVENUE
SUITE 309
HASBROUCK HEIGHTS NJ 07604

IS DULY LICENSED WITH THE FOLLOWING LICENSE TYPE(S) AND AUTHORITIES
This insurance license is valid and shall remain in effect unless revoked or suspended provided that the fee set forth in N.J.A.C. 11:17-2.12 is paid and renewal requirements set forth in N.J.A.C. 11:17-2.5, including continuing education requirements for resident individuals, are met by the license expiration date. A renewal notice will be mailed to the licensee mailing address approximately 30 days prior to the license expiration date.

LICENSE TYPE	LINES OF AUTHORITY	EFFECTIVE DATE	EXPIRATION DATE
Insurance Producer	Casualty; Property	04/01/2024	03/31/2026

The department maintains an informative website at www.dobi.nj.gov. Please visit this web page for valuable information and forms necessary to maintain compliance with licensing requirements.

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Mailing Address: Department of Banking and Insurance
20 West State Street
P.O. Box 327
Trenton, NJ. 08625-0327

GLORIA A CARTER
143 LINCOLN STREET
MONTCLAIR NJ 07042

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

ACRISURE NJ PARTNERS INSURANCE SERVICES, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . P

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

100 Ottawa Avenue SW

Requester's name and address (optional)

6 City, state, and ZIP code

Grand Rapids, MI 49503

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

9	2	-	1	4	1	7	5	5	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Rolenda | **Date** 01-17-2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

ITEM NUMBER: A- 13

ITEM NAME: Authorization to Approve an Entertainment License Renewal Application for LaBonita Bar & Restaurant, LLC t/a LaBonita Bar (R475-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/11/2025	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

September 10, 2025

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Entertainment License Renewal Application

Dear Mayor Grabowski and Council Members:

Please be advised that the following establishment has submitted an entertainment license renewal application for the period covering July 1, 2025 through June 30, 2026:

1. La Bonita Bar and Restaurant, LLC t/a La Bonita Bar

This establishment is not seeking any changes in the times, days or forms of entertainment that is authorized by its most current entertainment licenses. In addition, this establishment does not have any significant CAD activity and the Police Department has recommended the approval of its renewal application. For purposes of this letter, no significant CAD activity means any establishment having five (5) or fewer noise/disturbance-type complaints on nights that entertainment is offered between October 27, 2024 through June 30, 2025. A Resolution authorizing the renewal of the above establishment's entertainment license appears on the agenda for your consideration.

Should you have any questions or need additional information, please do not hesitate to contact me. Thank you your attention and consideration in this matter.

Very truly yours,

THOMAS M. EGAN
Municipal Attorney

TME/ssj

ITEM NUMBER: A- 14

ITEM NAME: Authorization to Approve an Ordinance that Prohibits Certain Turns at Lakeview Avenue (O8036-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/5/2025	Cover Memo

Clifton Police Department

TRAFFIC DIVISION

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Thomas Rinaldi
Chief of Police

Office: 973-470-5922
Email: mdroubi@cliftonpolice.org

Lt. Mohammad Droubi
Commander

To: Chief Rinaldi
From: Lt. Mohammad Droubi
Date: October 16th, 2024
Re: Proposed amendment to §439-27 Turns Prohibited

The Traffic Division was tasked with reviewing the ordinance that governs prohibited turns at Lakeview Ave and East 1st St in light of St. Brendan's School being acquired by the Passaic Arts and Science charter high school.

Presently the ordinance reads:

☐ § 439-27 **Turn prohibitions.**

No person shall make a turn of the kind designated below at any of the following locations:

Name of Street	Direction of Travel	Prohibited Turn	Hours/Days	At Intersection of
Lakeview Avenue	North	Right	8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 3:30 p.m./Mon. - Fri.	East 1st Street
Lakeview Avenue	South	Left	8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 3:30 p.m./Mon. - Fri.	East 1st Street

After speaking with Sgt. Fogg and through observation, we feel that the morning time needs to be adjusted to 7:30am to 8:30am. The Traffic Division proposes the following amended ordinance:

§439-27 Turns Prohibited.

Name of Street	Direction of Travel	Prohibited Turn	Hours/Day	Intersection
Lakeview Ave	North	Right	7:30am to 8:30am 2:30pm to 3:30pm Monday – Friday	East 1st
Lakeview Ave	North	Left	7:30am to 8:30am 2:30pm to 3:30pm Monday – Friday	East 1st

This change reflects the new school hours. This will also give us the opportunity to replace the old worn signs with new retro-reflective signs that meet present MUTCD requirements.

Respectfully Submitted;

M. Droubi

Lt. Mohammad Droubi
Traffic Division Commander

ITEM NUMBER: A- 15

ITEM NAME: Authorization to Approve an Ordinance for Permit Parking Restrictions on Arthur Street (O8037-25)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/5/2025	Cover Memo

Clifton Police Department

TRAFFIC DIVISION

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Thomas Rinaldi
Chief of Police

Office: 973-470-5922
Email: mdroubi@cliftonpolice.org

Lt. Mohammad Droubi
Commander

To: Chief Rinaldi
From: Lt. Mohammad Droubi
Date: September 3rd, 2025
Re: Permit Parking Study – Arthur Street

The Traffic Division was tasked with performing a study into whether or not Arthur Street between Ackerman Ave and Center St meets the requirements of § 349-1.A. of Clifton's Municipal Code to establish permit parking restrictions.

A petition was received with 41 names of residents of Arthur Street requesting permit parking restrictions 7 days between 3pm and 7am. The petition listed the reason for the request as multiple vehicles from non-residents parking on Arthur Street displacing the residents. Letters were subsequently sent to the 34 street residences asking if they were in favor or against these restrictions. 17 residents responded that they were in favor of the restrictions; 0 residents were not in favor.

A study was conducted between July 24th and August 10th 2025.

Arthur St - Ackerman Ave ⇔ Center St

Total Number of Legal Parking Spaces	42
Average Number of Non-Resident Vehicles Parked	20.62
Average as a Percentage of the Number of Spaces	49%

The threshold of non-resident vehicles as a percentage of the total number of parking spaces exceeds 25% as required by ordinance. Based on the data collected, the Traffic Division recommends that permit parking be established as follows:

§349-2 Restricted Streets

Name of Street	Side	Hours/Days	Location
Arthur Street	Both Sides	3pm to 7am 7 day	From Ackerman Ave to Center St

§ 349-1.A.
Whenever the Chief of Police or his designee shall determine that certain streets exclusively or primarily servicing residential land uses, or portions of such streets, are being used for parking by the operators of vehicles, which operators do not reside on said streets, and that the average number of such vehicles parking in such manner is in excess of 25% of the number of parking spaces on such streets and that the

total number of parking spaces actually occupied exceeds 5% of the total number of parking spaces on such streets, as disclosed by an engineering and/or traffic study, then the Chief of Police, or his designee, shall prohibit parking, except by permit as hereinafter provided, during hours when the above-stated conditions have been found to exist on those streets or portions affected thereby as established by such engineering and/or traffic study.

Respectfully Submitted;

M. Droubi

Lt. Mohammad Droubi
Traffic Division Commander

Egan, Thomas

From: THOMAS RINALDI <trinaldi@cliftonpolice.org>
Sent: Thursday, September 4, 2025 10:01 AM
To: DeMarzo, Gary; Egan, Thomas; Oddo, Andrew; Tolosi, Kathleen
Subject: Fwd: Arthur St permit parking memo
Attachments: Arthur St permit parking memo.pdf

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please see the recommendation to enact permit parking on Arthur Street. The residents of Arthur Street were overwhelmingly in favor.

---------- Forwarded message ---------
From: **DARREN KESTER** <dkester@cliftonpolice.org>
Date: Thu, Sep 4, 2025 at 8:13 AM
Subject: Fwd: Arthur St permit parking memo
To: THOMAS RINALDI <trinaldi@cliftonpolice.org>

Chief,

Please see the memo below from Lt. Droubi recommending the establishment of permit parking restrictions on Arthur Street. I concur with his findings.

Respectfully,

Capt. Darren Kester #05003
Field Operations Bureau Commander
Clifton Police Department
Office: (973) 470-5894
Email: dkester@cliftonpolice.org

---------- Forwarded message ---------
From: **MOHAMMAD DROUBI** <mdroubi@cliftonpolice.org>
Date: Wed, Sep 3, 2025 at 10:22 AM
Subject: Arthur St permit parking memo
To: DARREN KESTER <dkester@cliftonpolice.org>

Chief,

The Traffic Division was tasked with investigating permit parking on Arthur Street. Attached below is a memo outlining the findings of this investigation. The Traffic Division recommends establishing permit parking on Arthur St between Ackerman Ave and Center St with over 49% of parking being taken up by non-residents.

--
Respectfully;

D/Lt. Mohammad Adam Droubi #6014
Traffic Division Commander
Clifton Police Department
Office: 973-470-5922
Email: mdroubi@cliftonpolice.org

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--
Chief Thomas Rinaldi
Clifton Police Department
900 Clifton Avenue
Clifton, NJ 07013
Office - (973)470-5921

ITEM NUMBER: A- 16

ITEM NAME: Authorization to Approve a Parade Application for Central of Polish Organizations for Sunday, October 5, 2025

RECOMMENDATION:

SUMMARY:

Approval received from all Departments, PD, FD, DPW and Recreation.
Start at 147 Huron Avenue to 49 Speer Avenue from 10:30am to 11:15am

---

ATTACHMENTS:

	Description	Upload Date	Type
🗋	application	9/11/2025	Cover Memo

Parade & Procession Application

(Please circle the event you are requesting)

PLEASE NOTE APPLICATION FILING DEADLINES

- Parades or processions requiring street closures shall be filed not less than 72 hours before the proposed parade or procession date.
- Parades or procession not requiring street closures shall be filed not less than 48 hours before the proposed parade or procession date.
- The proposed parade or procession date is: October 5th, 2025

TO: CITY MANAGER/DIRECTOR OF PUBLIC SAFETY, CLIFTON, N.J.

I hereby make application for a Parade or Procession Permit issued in the name of:
(please print clearly):
CENTRAL of POLISH ORGANIZATIONS

Applicant is (Check one):

1.) For Individual Applicant: _____
2.) For Partnership Applicants: _____
3.) For Corporation or Other Applicants: ✓

4.) Chairperson Responsible for Proposed Event:

CHAIRPERSON'S NAME: A. SROKA SS/FID# _____
ORG ~~BUSINESS~~ NAME: CENTRAL OF POLISH ORG
ORG ~~BUSINESS~~ ADDRESS: 68 UNION AVE, CLIFTON
TELEPHONE NO.: 973 916-0788

5.) The proposed date and time of event:
DAY: October 5th - SUNDAY
DATE: October 5th
TIME PARADE WILL START: Athenia Vets - 147 Huron Ave 10:30
TIME PARADE WILL END: St. John Kanty - 49 Speer Ave 11:15

6.) Route to be traveled:
a. LOCATION OF EVENT STARTING POINT: ATHENIA VETS
b. ROUTE OF TRAVEL (Enclose a Marked Map)
147 Huron Ave

c. LOCATION OF EVENT TERMINATION POINT: ST. JOHN KAUTY - 49 Speer Rd

7.) The Event will be constituted by:
   a. Approximate Number of People: 200
   b. Animals (Specify): —
   c. Vehicles (Specify): 5 - open cars w/ MISS POLONIAS

8.) Streets
   a. Will Street Closures be Required? _____ NO __X__ YES, Closures including the following streets: HURON - SPEER
   b. Indicate the Portion of the Widths of the Streets which will be occupied by the Parade: _____25% _____ 50% __X__ 75% _____100%

9.) Assembly Prior to Event
   a. Indicate the Location by Streets of the Assembly Areas for the Event.
      i. 147 HURON
      ii. _____
      iii. _____
   b. Indicate the times when the units will begin to assemble at the assembly areas for the Event.
      i. 10:00 AM
      ii. _____
      iii. _____

10.) Event Spacing Intervals:
   a. The Space between Units of the event shall be approximately _____ feet.

11.) Is the event designed to be held by, and on behalf of or for any person other than the Applicant: __X__ NO _____ YES
   a. If the answer to 12.) is yes, the applicant must file with this application for the Chief of Police, a written communication from the person proposing to hold the event, authorizing the applicant to apply for the permit on his behalf. Is such a communication filed with this application? _____NO _____YES

12.) Parade Permit Fee
Enclose with this application is Permit Fee of ($30) thirty dollars.
__✓__ YES _____NO (Explain)

Representation

I hereby represent, declare and affirm that the statements in this application are true, that I am familiar with the regulations (per attached) controlling subject license within the City of Clifton and that I agree to abide by said regulations.

X ANNETTE SROKA — 973 916-0788
Name (Print Clearly) Title — Phone Number

CENTRAL of POLISH ORG
Organization

68 UNION AVE — CLIFTON — NJ — 07013
Address — City — State — Zip

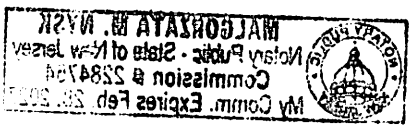
[signature] — 9.08.25
Applicant's Signature — Date

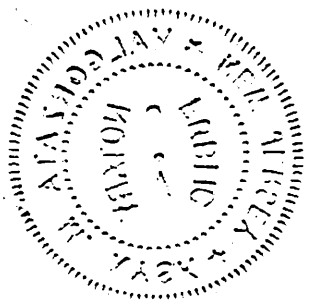
Subscribed and Sworn to before me

this 8th day of Sept 20 25

[signature]
NOTARY PUBLIC OF NEW JERSEY

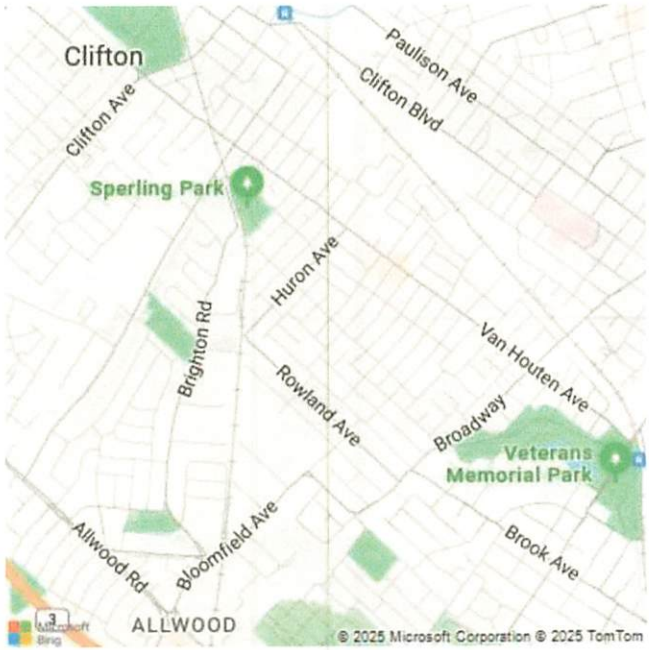
MALGORZATA M. NYSK
Notary Public - State of New Jersey
Commission # 2284754
My Comm. Expires Feb. 28, 2027

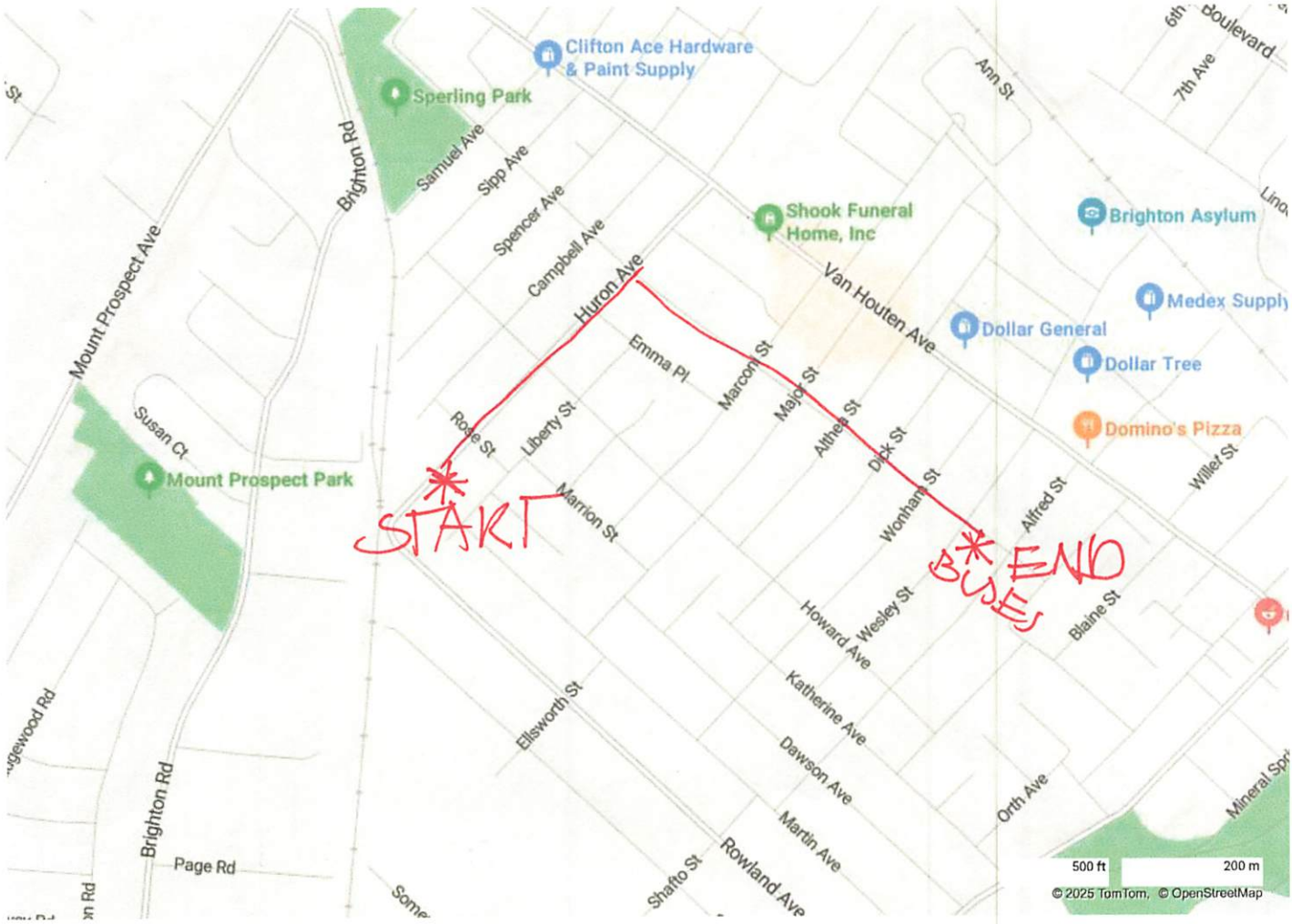

MALGORZATA M. NYSK
Notary Public - State of New Jersey
Commission # 2284764
My Comm. Expires Feb. 20, 2023



bing maps

Notes





ITEM NUMBER: A- 17

ITEM NAME: Authorization to Approve a Turkish Food Festival for the UAMA Clifton Blue Mosque at 492 Clifton Avenue on October 8-12, 2025

RECOMMENDATION:

SUMMARY:

All Approvals received from Police, Fire, Health and DPW

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Application	9/9/2025	Cover Memo

Recvd 9/5/25

FESTIVAL APPLICATION

FESTIVAL - An event celebrated by a community and centering on some characteristic aspect or aspects of that community marked by special observances, including programs of cultural and religious events or entertainment. Festivals can include live music and dance demonstrations.

A bazaar, carnival, circus or festival may not be conducted by any person or entity that is not a house of worship, religious society, charitable organization or veterans organization of the City and the proceeds of the event must be for the financial benefit of the charitable or religious organization holding the event.

For Individual:

Name_____
Address_____
Phone Number_____
Email Address_____
SSN or Tax ID No._____

For Partnership:

Name of Partnership_____
Names of Partners_____
Address of Partners_____
Phone Number_____
Email Address_____
Tax ID No._____
Chairperson or Person Responsible for Event_____
Address of Chairperson_____

For Corporation or Limited Liability Company

Name of Corporation or Limited Liability Company_____
Names of Officers/Stockholders/Members_____
Address of Officers/Stockholders/Members_____
Registered Agent Name_____
Address of Agent_____
Tax ID No._____
Chairperson or Person Responsible for Event_____
Address of Chairperson_____

For any other Type of Organization or Association

Name of Organization or Association UNITED American Muslim Assc
Address of Organization or Association 492 CLIFTON AVE, CLIFTON NJ
Chairperson or Person Responsible for Event REEP S. ARMAK
Address of Chairperson 1208 GATES CT, OFF 50 MORRIS PLAINS NJ

Is the applicant a registered charitable or religious organization: ✓ Yes ____ No

Has applicant ever been arrested or convicted of a crime: ____Yes ✓ No
If yes, please provide full details: _____

Has applicant, any partners/officers/stockholders or members ever been arrested or convicted of a crime: ____Yes ✓ No
If yes, please provide full details: _____

Location of Event: 492. Clifton Ave, 07011 Clifton NJ

Date(s) and Time(s) of Event: 10/08 - 10/12 - 2025,

Approximate number of people expected to attend: 300

Number of booths: 3

Arrangements made by Applicant for off-street parking: ____Yes ✓ No
If yes, provide details: _____

Security measures: _____

Have you received any event permits within the last 12 months: ✓ Yes ____No
If yes, set forth the date and description of each event _____
Turkish Food Festival

Does applicant require any restrictions on the use of public streets or public parking during the event: ____Yes ✓ No
If yes, provide a detailed description of the restrictions being sought: _____

Submit Check/Surety Bond in the amount of $2,500 (under 5000 people in attendance) due after Governing Body approves event and at least five (5) days prior to the opening of the event.

Submit Check/Surety Bond in the amount of $5,000 (over 5000 people in attendance) due after Governing Body approves event and at least five (5) days prior to the opening of the event.

Submit Certificate of Liability Insurance in the amount of $250,000 per person and $500,000 per occurrence. The City of Clifton shall be named as an additional insured.

For events that will include amusement rides, the applicant shall file with the City Clerk at least five (5) days prior to the opening of the event, a Certificate of Liability Insurance from the vendor or company furnishing the amusement rides, in the amount of $1,000,000 per person and $2,000,000 per occurrence and the City of Clifton shall be named as the additional insured on such policy. In addition, the vendor or company furnishing the amusement rides, shall provide, at least five (5) days to the opening of the event, a Hold Harmless Agreement in the form attached to this application.

THE EVENT WILL NOT BE PERMITTED TO PROCEED UNLESS AND UNTIL ALL BONDING AND INSURANCE REQUIREMENTS ARE SATISFIED.

LAYOUT OF THE PROPOSED FACILITY

The applicant must attach a diagram setting forth the size of the location, a proposed layout of the facilities, stands, and booths.

Date: 09/05/2025

Print Name: RECEP SAKALLI

Signature:

U.A.M.A. OF N.Y. NEW JERSEY 1994

UNITED AMERICAN MUSLIM ASSOCIATION OF N.Y. INC.

CLIFTON BLUE MOSQUE
YENİ DÜNYA CAMİİ

ADDRESS: 492 CLIFTON AVE. CLIFTON, NJ 07011-3228 **TEL:** (973) 478-7200
EMAIL: njclifton@uama.us **WEB:** www.cliftonbluemosque.org

09/02/25

To Whom It May Concern,

I am writing this email on behalf of UAMA Clifton Blue Mosque which is a non-profit organization.

We are planning to host a Turkish Food Festival in our facility located at 492 Clifton Ave Clifton NJ 07011 . This event is being arranged to benefit our community services through our mosque.

Dates for the event: 10/08/25 – 10/12/25 (Wednesday-Sunday)
Hours of the event: 12:00 pm – 9:00 pm

We will be using additional parking on our property 391.Clifton Ave 07011 Clifton Nj.

Sincerely

Recep Sakrak

973-954-7942


BACKSIDE
Free Area
492 Clifton Ave
PARKING LOT
Tables And Chairs
TENT 1
TENT 2
TENT 3
FRONT ENTARANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Karabulut and Co Insurance Agency LLC 318 Clifton Ave Clifton, NJ 07011	CONTACT NAME: Esra Karabulut PHONE (A/C, No, Ext): (973)772-3363 FAX (A/C, No): (973)772-3365 E-MAIL ADDRESS: esra@karabulutins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : General Star Indemnity Company	
INSURED United American Muslim Association 492 Clifton Ave Clifton, NJ 07011	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER: 00000747-250905111236** **REVISION NUMBER: 2**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			IJA404027A	01/25/2025	01/25/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Clifton

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Esra Karabulut (EKK)

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ITEM NUMBER: D- 1

ITEM NAME: Traffic Calming Improvement Trial Report - Third Street and Dwasline Road for Discussion

RECOMMENDATION: Discussion

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	9/10/2025	Cover Memo

==========

INTEROFFICE MEMORANDUM
OFFICE OF THE CITY ENGINEER

==========

TO: Gary DeMarzo, City Manager

FROM: Michael J. Lardner, PE, CME

CC: Thomas Rinaldi, Police Chief
Thomas Egan, Esq., Legal
Andrew Oddo, Esq., Legal
Jason VanWinkle, DPW Director

DATE: September 5, 2025

SUBJECT: Traffic Calming Improvements Trial, Third Street and Dwasline Road

==========

THIRD STREET BUMP-OUTS

On October 24, 2024, the City Council approved an award to Statewide Striping for procurement and installation of MUTCD-compliant flexible delineators and associated signage and striping at four (4) through streets along the Third Street corridor from Clifton Avenue to Piaget Avenue. Third Street was chosen for this traffic calming trial installation of bump-outs since it is an arterial connector that is not a County roadway and as such, features above-average vehicular and pedestrian volumes with a history of speed and sight-distance related accidents. The straight-line length, alignment of intersecting streets with pedestrian crosswalks, and on-street parking demand is ideal and supportive of this calming method, which is intended to be installed as a corridor-wide system. Typically, bump-outs are employed in downtown business districts where artificially narrowed intersections are bridged by high volumes of on-street parking intended to raise awareness and slow motorists, shorten pedestrian crosswalk distances and improve overall safety. The County is in the design phase for a similar improvement on Lakeview Avenue from Crooks Avenue to Clifton Avenue.

The Clifton Police Traffic Division deployed the speed trailer before and after the March 14, 2025 installation date to gauge the effectiveness of this traffic calming method. A single speed trailer was deployed at the intersection of Third and Washington facing north and the data showed a minor reduction in the average speed of vehicles in the pre- and post- condition from 25.5 mph to 25.4 mph, respectively. The average daily volume increased during the observation period from 6970 to 7510 vehicles per day.

The increase in average daily volume indicates that motorists are not circumventing the installed calming measures which would be considered a negative impact and burden on the surrounding roadway network.

CONCLUSION

Despite only minimal reductions in average speeds, the results cannot be deemed unsuccessful as the increased driver awareness, shortened pedestrian crossing distances and overall safety can only be measured by a longer-term evaluation of speed, volume and accident reduction. The flexible delineators and striping were removed and reinstalled after the recent resurfacing of Third Street by PSEG and during this interruption, we were able to review resident feedback and adjust the reinstall accordingly.

We received funding from NJDOT Local Aid FY24 for curb and sidewalk improvements along this corridor and have recently advertised for bids. We intend on replacing these temporary measures with a more permanent installation contingent upon the results of continued monitoring and evaluation. However, a permanent installation would disrupt drainage and require significant rerouting of stormwater infrastructure that was not originally included in this round of funding or the plans recently approved by NJDOT Local Aid. We will apply for funding to implement these features as permanent in future Local Aid funding rounds, and in the meantime, continue to assess their impact and prepare the design and utility relocations.

DWASLINE ROAD SPEED TABLES

As part of the same October 24, 2024 Council award, Statewide Striping installed two (2) MUTCD-compliant and City-procured rubber composite speed tables and associated signage and striping between Allwood Road and Lehigh Avenue. Dwasline Road was chosen for this proposed calming method due to the history of complaints related to vehicular speeds and the fact that it is a long straight residential collector between two municipalities that serves as a cut-through with lack of convenient alternatives to circumvent. As a result, we expected the speed tables to yield the desired results without a reduction in volumes as speed tables have been known to produce as motorists seek alternate routes. The limited quantity of rubber composite speed tables and installation locations were chosen to study the effects in an MUTCD-compliant and controlled environment, unencumbered by the effects of complaints of noise and aesthetics typical of installations in dense residential settings.

The Clifton Police Traffic Division deployed the speed trailer before and after the March 28, 2025 installation date to gauge their effectiveness in reducing speeds without reducing volumes. The speed trailer data showed a significant reduction in the average speed of vehicles through the study area in the pre- and post- condition from 28.0 mph to 18.6 mph northbound and from 28.3 mph to 20.6 mph southbound, respectively. During the evaluation period, the average daily volume increased from 2658 to 4327 vehicles per day northbound and from 5321 to 5975 vehicles per day southbound, respectively.

As intended, speeds were reduced without the decrease in volume associated with vehicle circumvention and burden on the surrounding roadway network.

CONCLUSION

This trial was authorized by Council to compare and evaluate the two calming methods and since the flexible delineators and speed tables are portable, the City is afforded a lower cost of removal and the benefit of reusing these devices elsewhere, at the end of the trial period and as deemed fit. As the data from the small sample size currently supports, speed tables are going to have a more drastic effect on vehicle speeds since they provide instant and physical feedback, whereas the narrowing effect of bump-outs requires an induced reaction and higher sense of caution from motorists to be effective. This reaction may take some time to register with motorists and conversely, the heightened sense of caution may gradually fade back to pre-installation levels over time.

It is our recommendation that the bump-outs remain on Third Street for a longer-term evaluation and consideration for a more permanent replacement which will require design, utility relocations and an application for future Local Aid funding. The speed tables and associated signage should be removed from Dwasline Road and stored until they can be reused at a location to be determined via warrant analysis and in accordance with Title 39: 4-8.10, which stipulates the installation be limited to streets with a posted speed limit of 30mph or less and which have fewer than 3,000 vehicles per day.

ITEM NUMBER: D- 2

ITEM NAME: Fees for Use of Parks and City Property (MS)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: D- 3

ITEM NAME: Exploratory Revenue Committee (CD)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CM- 1

ITEM NAME: Animal Cruelty and Neglect Cases Protocol from J. Biegel, Health Officer
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo from J. Biegel, Health Officer	9/10/2025	Cover Memo

Clifton Health Department

INTER-OFFICE MEMO

Date: September 9, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk

Subject: **Animal Cruelty and Neglect Cases Protocol**

All enforcement powers of animal cruelty and neglect cases were removed from Animal Control's auspices in 2019. The state established that all municipalities had to have a Humane Law Enforcement Officer (HELO) to investigate all the animal cruelty and/or neglect cases within the municipality. If the HELO feels that there was animal cruelty or neglect of an animal, they must bring the information to the Passaic County Prosecutor's office for enforcement purposes.

Clifton Police Department has assigned two detectives as HELO's for the City. Animal Control and the HELO's work closely together when there is a possible case of animal cruelty and/or neglect of an animal. The HELO performs the investigation, and if they feel it meets the standard of animal cruelty or neglect, they will bring the reports and any other pertinent information to the Passaic County Prosecutors office. Once it is at the Prosecutors' office, it is out of the city's control.

Please feel free to contact me if you have any other questions.

ITEM NUMBER: CM- 2

ITEM NAME: Answers to City Council Questions Regarding Bed Beg Ordinance - Chapter 273 from J. Biegel, Health Officer

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo from J. Biegel, Health Officer	9/10/2025	Cover Memo

Clifton Health Department

INTER-OFFICE MEMO

Date: September 9, 2025

To: Gary DeMarzo, City Manager

From: John E. Biegel III, Health Officer

CC: Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk

Subject: **Answers to City Council Questions Regarding Bed Bug Ordinance -Chapter 273**

This memo is in response to questions regarding what precipitated the Health Department's proposed bed bug ordinance. The Health Department has had numerous bed bug complaints over the last several years in apartment complexes and other dwellings. There was no City ordinance for the Health Department to enforce so that this situation could be resolved in a timely, comprehensive, and equitable manner. The proposed ordinance puts the responsibility to abate the situation on both the owner and the tenant.

This proposed ordinance would allow the Health Department to enter dwellings of individuals that have a bed bug infestation. In most cases, the occupant is the individual complaining about the bed bug infestation; therefore he/she will allow the exterminator into the dwelling unit. If an occupant does not want to allow an exterminator into the dwelling, this ordinance will allow the Health Department to issue them a Notice of Violation and issue summons if needed. If the occupant continues to be uncooperative, the Health Officer will follow the process of obtaining a Court order from the Municipal judge to allow for proper extermination. The ordinance also requires that bedding and clothing is properly wrapped so that the garbage contractor will remove it from the curb. If bedding and clothing is not properly wrapped, the Health Department will issue summonses and contact the owner to immediately wrap said items according to the ordinance.

ITEM NUMBER: CM- 3

ITEM NAME: Approval Process for Retail Food Establishment License from J. Biegel, Health Officer

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo from J Biegel, Health Officer	9/10/2025	Cover Memo
🗋	Documentation	9/10/2025	Cover Memo

Clifton Health Department

INTER-OFFICE MEMO

DATE: September 9, 2025

TO: Gary DeMarzo, City Manager
Thomas Egan, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Kathleen Tolosi, City Clerk

FROM: John E. Biegel, III, Health Officer/Director of Health Human Services

RE: **Approval Process for Retail Food Establishment License**

There was a question regarding the approval process for retail food licenses in the City of Clifton.

Preliminary approval for Retail Food Establishments (RFE) is found under Clifton Ordinance 367-6, titled ***Investigation of applicant; issuance of license; food demonstrator's license.*** Historically, we have allowed the new owner to operate on a temporary basis while the inspection process is taking place. RFE requires approval from the Health, Building, Fire and Police Departments. These approvals can take a few weeks to a few months because some establishments will need to bring their facility up to current codes. The average time for all inspections to be completed is 6 weeks, but the ordinance states that this must be completed within 90 days from preliminary approval by the City Council. There are times when a department must go back for a re-inspection.

The Health Department requires the owner to sign off on an agreement that they acknowledge that they will be operating on a conditional basis and would close if any department deems them to be in violation of final approval.

Please find attached the RFE Standard Operating Procedure that the Health Department follows along with the Ordinance and Agreement that all new operators must sign.

Should you have any further questions, please feel free to contact me.

Clifton Health Department

Retail Food Establishment – New Applicants

Standard Operating Procedures

PURPOSE: The purpose of a food establishment license is to ensure public health and safety by guaranteeing that businesses handling food meet specific health and hygiene standards to prevent foodborne illnesses. It serves as legal permission to operate, allowing a business to prepare, store, and sell food to the public after meeting regulatory requirements and passing inspections. This process also promotes consistent food safety practices within the industry and protects both consumers and businesses.

SCOPE: All Retail Food Establishment owners are required by City Ordinance Chapter 367 to apply for a food license and maintain a current license annually. It covers any operation that handles food for public consumption.

RESPONSIBILITY: Administrative staff

CONTINUED BUSINESS CERTIFICATE: known as CBC

RETAIL FOOD ESTABLISHMENT: known as RFE

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST: known as REHS

SENIOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST: known as SR REHS

GOAL:
The goal as per city ordinance is to complete the application process from start to finish within 90 days from start date. Start date begins when application is sent for preliminary approval. The finish date is when the license is issued. At the 2-month mark, if the RFE is still in process, inform the REHS. Those exempt from the 90 days are those places doing a tenant fit-up or under new construction.

FORMS:

- Retail Food Establishment Application

- Licensing Procedures
- Police Name Check Instructions
- Agreement Form

PROCEDURE:
First, determine if applicant is taking over an existing RFE or opening a new one.

- **EXISTING:** If taking over an existing RFE, make sure they are continuing the same type of business.
    - **Pull** existing folder to verify what type of license there is currently and give applicant an application folder.
        - Once the application is received by the health department, pull existing from our drawer. Mark: OOB, Month/Year, new owners, if known new Business name. File folder in out of business cabinet 2nd and 3rd drawer located under wall calendar. Also tell the SR REHS and assigned inspector of the change unless they already know.
    - **If** they change the type of business, they need to provide plans, speak with the inspector and speak with Zoning Officer to see if they are allowed to have the type of business they are proposing. Once Ok'd by zoning give the applicant an application folder.
- **NEW:** If new use, make sure applicant has spoken with the Zoning Officer to be sure the proposed use is allowed and the SR REHS. If allowed, give the applicant an application folder.

Let the applicant know they must speak with a REHS to go over what is required.

- Existing RFE applicants **may** need to update the establishment according to code.
- New applicants will need to provide plans (a fee may be required as per REHS) and get approval from their REHS.

Go over ENTIRE application process, procedure & requirements with the applicant. Do not give folder without explaining/instructions.

Included in the folders are which are in the top drawer at the front counter:

- Retail Food Establishment Application
- License Procedures
- Establishment Agreement Form (must be signed and returned)
- Police Name Check – Online Process only required for each person listed on the application
- Food Handling Information

Examples of different types of licenses:

Grocery, Grocery/Milk, Bakery, Bakery/Milk, Restaurant (sit-down & takeout), Caterer (takeout only), Caterer/Grocery/Milk, Restaurant/Grocery/Milk, Caterer/Bakery/Milk, Grocery/Restaurant/Bakery/Milk, Caterer/Bakery/Grocery/Milk

Applicants applying for a license will be required to fill out the following:

- Health Department Retail Food Establishment Application
  - Application must be filled out completely, signed, and notarized
  - Submit a copy of Driver's License for each person listed on the application
  - Payment
- Establishment Agreement form
  - Filled out and signed by owner and a witness. Agreement conditionally allows the applicant to operate their business subject to final approval by all applicable City Departments and the issuance of a license. Under any circumstances, if deemed necessary, they will voluntarily close upon request.
- CBC (Continuous Business Certificate) Application – obtained from the Building Department
  - Filled out completely, signed by owner and tenant and returned to Building Department
  - Payment
- Police Name Check - **online process only**. Fee applicable. Name check ***REQUIRED*** for **EACH** person listed on the Health Department RFE Application
  - ***If they have a LIQUOR LICENSE name check is NOT REQUIRED.***

Failure to comply with the above will not allow them to be open.

Retail Food Establishment Application & Establishment Agreement Form is filled out and returned with payment. Review application for completeness. Obtain a copy of Driver's License for each person listed on the application. Information is then put into computer program (Munidex) on the **SAME DAY PAYMENT IS RECEIVED**. If they are taking over an existing place, search for that place and mark the establishment as inactive in Munidex. Create a new record for the RFE application received.

ALSO, the information is put in a spreadsheet to keep track of application process. Document named: **establishment paperwork status** is a shared document shared with the Administrative and Environmental staff. **Administrative staff are responsible for keeping the spreadsheet status up to date throughout the entire process.** Every time an update is made, change the update date located at bottom of spreadsheet.

Create one (1) legal size manila file folder and one (1) legal size hanging folder. Make 4 copies of the application. Place hanging folder in filing cabinet in establishment pending drawer near Administrative Clerk's desk.

Every applicant is required to fill out a CBC with the Building Department. A copy of CBC will be sent to the Health Department from the Building for sign-off (*our COPY **MUST HAVE*** zoning signature before we can sign-off on it). CBC is signed off when the Health Department Application is received, and payment is made. If we did not receive CBC from Building, call to see if the applicant applied for one and get a copy sent up. If the applicant did not apply for a CBC, then follow-up with the applicant. We cannot move forward with the application process without it. Advise SR. REHS & Administrative Clerk. The applicant will not be allowed to remain open if the paperwork is not completed.

Police Name Check is done online. Follow-up with Police Records to see if it has been done. If it is not done, **contact the applicant**. Failure to complete will delay finalizing the paperwork.

Once application is applied for AND a copy of the CBC with zoning's signature has been received, then you may begin the approval process:

1. A preliminary resolution is prepared for preliminary approval by City Council:
   a. Preliminary resolution can be found in excel (once completed save filename as *establishment name-preliminary*): **s:\users\vkaufman\my documents\establishments\resolutions\RESOLUTIONS - PRELIMINARY APPROVAL.**
   b. Then put into the City's Novus System (*see last page of SOP for instructions*) to be placed on the Council's agenda. If you do not have access to Novus, give it to the Administrative Clerk to enter for you. The council will meet on the 1st and 3rd Tuesdays of the month (deadline to be placed on the agenda is Thursday 12pm prior to the next meeting).
   c. **Preliminary Resolution, completed RFE application and CBC are stapled together.**
   d. Then given to Health Officer to sign CBC and initial resolution; when returned to administrative staff, make a copy of the CBC to go along with the Building Dept paperwork and send the preliminary resolution to Legal Department.
   e. Department sign-off sheets are then typed up and submitted to departments. Sign-off sheets are found in excel:

      s:\users\vkaufman\my documents\establishments\department sign off sheets\ BLANK - DEPARTMENT SIGN-OFF SHEETS

- There are 5 sheets marked, and color coded to paper color. (A folder with different paper color can be found in the Establishment pending drawer near Administrative Clerk's Desk)
- Health inspector gets Health- (CREAM)
- Fire Department (**GRAY**)
- Police Department one for **EACH** person listed on the application (**GREEN**)
- Building Department (**BLUE**)

f. Staple Department sign-off sheet to a copy of the application and send it to appropriate department (Save file as establishment name)
   - Building Department (attached copy of CBC with Health Officer's signature)
   - Fire Department
   - Police Department (fill out form and email Police Records. Once Police records receive name check they will type up, print on green, have officer sign off and send up to health department)
   - Health Department (given to Senior REHS)

g. Put the manila folder in appropriate folder in filing cabinet in establishment pending drawer near Administrative Clerk's desk depending on where they are in the status.
   - Current Council meeting
   - Next Council meeting
   - In their hanging folder (if preliminary approval has already been completed)

2. When paperwork is returned from the City Clerk's Office, pull manila folder from council meeting folder, place paperwork in it, and put folder in hanging folder. File folder is kept in establishment pending drawer near Administrative Clerk's desk.

3. As sign-off sheets are returned from the departments go to **establishment paperwork status spreadsheet** to **update their status in the spreadsheet**. Change department color box to yellow and type **REC'D** in box. Also update the date to the current date.

4. When all signoffs are received from the departments, pull folder:
   a. A final resolution is prepared for council approval. Final resolution can be found in excel (once completed save file name as establishment name -- final):
   s: \ users \ vkaufman\ my documents \ establishments \ resolutions \ RESOLUTIONS - FINAL APPROVAL,

b. Put into the City's Novus System to be placed on the Council's agenda, (deadline is Thursday 12pm prior to the next meeting.
c. Final resolution, preliminary resolution, application and all required department sign-off (order: Health, Fire, Police & Building) sheets are stapled together.
d. Final resolution is initialed by Health Officer and sent to Legal Department.
e. Mark on spreadsheet Yes or No if completed within 90 days.

5. Place establishment manila folder in current council meeting hanging folder until paperwork is returned to us by City Clerk. File folder is kept in establishment pending drawer near Administrative Clerk's desk.

6. Final resolution is approved by City Council and paperwork is returned to the Health Department by City Clerk. **In Munidex, search establishment, hit renew button, enter issue date, double check that year and expiration date is correct, save and print license on license paper. License is then signed by Health Officer and mailed to the establishment (use mailing address) along with a cover letter. Once complete, file the establishment folder with all the current licensed establishments. This is in the filing cabinet next to Keyboarding Clerk's desk.
   a. If the process of the application is started prior to October 1st and final approval carries over into the next year, then a renewal (Munidex) along with a cover letter (which can be found in **s:\users\vkaufman\my documents\establishments\Template-license finalized** (save as establishment name-license finalized)) is mailed to applicant. When renewal and payment is received, a license is issued **(see** above).** License is signed by Health Officer and then will be mailed to applicant. All licenses expire January 31st and are renewed annually.

Folders:

New folders need to be made when we are getting low. A binder with the forms is kept in top drawer of cabinet at the counter where cash register is located. Folders contain the following:

- 3-page Retail Food Establishment application.
- Procedures for licensing RFEs
- Criminal history record request instructions.
- Establishment Agreement Form
- Food handling information (placed on left side of folder.

NOVUS AGENDA SYSTEM INSTRUCTIONS:

Website: clifton.novusagenda.com
Log In: username & password

Once logged in Click **New Item**

Title* ***Business Name***

Agenda Category: Licenses

Agenda Summary: Type the following

- Individual Name, Partners, Corporation **or** LLC
- t/a ***Business Name***
- Address
- Preliminary Approval or Final Approval
- Type of license - followed by continued use or new
    - ***Example***
        - Jane Smith **or** Jane Smith & Joe Smith or Jane's Catering, LLC
        - t/a Jane's Catering
        - 123 Main St., Clifton, NJ 07012
        - Preliminary Approval **or** Final Approval
        - Caterer – Continued use
- Click Save
- Meeting Tab – Schedule meeting by clicking Search. Use dropdown to search for additional meetings.
- Attachment Tab –
    - Description Box type ***Business Name*** – Preliminary **or** Final Res
      Examples:
        - *RFT name* – Preliminary Res
          RFT name – Final Res
    - Upload File Click Browse attached Preliminary or Final Resolution. Then click Upload Attachment.
- Inside Routing – Click Submit

Approved: 7/23/2015
Updated: 10/22/2015
Updated: 9/29/2016
Updated: 1/12/2017
Updated: 12/7/2018
Updated: 02/20/2020
Updated: 6/1/2022
Updated: 1/27/2023
Updated: 1/23/2024
Updated: 9/4/2025

City of Clifton, NJ
Tuesday, September 9, 2025

Chapter 367. Retail Food Establishments

§ 367-6. Investigation of applicant; issuance of license; food demonstrator's license.

A. Upon receipt of such application, the Health Department shall submit an application for preliminary approval, while conducting its own inspections and investigations, and shall submit copies of said application to the Police Department, Fire Public Safety Department and Building Department for reports with reference to the compliance or noncompliance of the proposed establishment and/or licensee with municipal and state rules, regulations, statutes and ordinances; the truth of the matters contained in the application; a copy of any police record which the applicant, any partner, officer or stockholder thereof may have; such other facts as may apply to the applicant's character and business responsibility; and said facts concerning the application as may relate to the good government, order and protection of persons and property and the preservation of the public health, safety and welfare of the City of Clifton and its inhabitants.

B. Upon receipt of such application and reports, together with the results of its own inspection and investigation, the Health Department shall submit the same to the Municipal Council for its consent and final approval to the issuance of the license for which application is made.

C. Upon the consent and approval of the Municipal Council to the issuance of such license, the City Health Department shall issue the same.

D. All license investigations and any corrected violations shall be completed within 90 days from preliminary approval by the City Council.

John E. Biegel, III, MA
HEALTH OFFICER
Director Human Services

City of Clifton

DEPARTMENT OF HEALTH
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Public Health
Prevent. Promote. Protect.

PHONE: 973-470-5760
FAX: 973-470-5768
e-mail: jbiegel@cliftonnj.org

AGREEMENT

I _____, shall open my business under the name
Proprietor
of _____, ("the Business") located at _____.
Establishment Name **Address**

Clifton, New Jersey and I acknowledge that I may conditionally operate the Business subject to final approval by all applicable City Departments and the issuance of a license under the stipulation that, should under any circumstances it be deemed necessary by the City of Clifton or any Department thereof that operation of my business should cease pending the issuance of final approval by all City Departments and the issuance of a license, I will voluntarily close without incident immediately upon request. As per Clifton Ordinance 367-6d all new retail food establishment applicants shall completed the application process within 90 days from preliminary approval by the City Council. I acknowledge that I have been informed that the operation of an establishment without a license is a violation of Clifton Ordinance 367-2A, titled "Retail Food Establishments".

_____
Print Name

_____ _____
Signature **Date**

_____ _____
Witness **Date**

The Clifton Health Department is a contractual health agency serving the Township of Little Falls.

ITEM NUMBER: CM- 4

ITEM NAME: Lighting for Leagues at City Parks
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	memo	9/12/2025	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

September 12, 2025

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, New Jersey 07013

Re: Lighting for Leagues at City Parks

Dear Mayor Grabowski & Council Members:

At a recent Council meeting a question was raised as to what leagues are paying for the lighting in City parks. Attached please find a spreadsheet that I have received Recreation Department indicating the City parks at which lighting is being paid by the individual leagues. These parks include Main Memorial, Washington, Holster, Dudiak, Lakeview, Surgent, Mt. Prospect, Nash and Sperling parks.

Should you have any questions, please do not hesitate to contact me. Thank you for your consideration in this matter.

Very truly yours,

THOMAS M. EGAN
Municipal Attorney

TME/sj

Organization	Location Used	Yearly Stipend Given to league from Recreation Budget	Youth Sports League Has Been Paying For Sports Lights	Additional Information	Have Utility Costs	Annual Cost
Clifton Girls Softball League	Main Memorial / Washington/ Holster/ Dudiak/ Lakeview	$2,500.00	Yes	Installed their own lights	Yes	$5,158.92
Clifton Junior Athletic League	Albion/ Nash/Surgent/ Ravine / Aquackknock/ Oak Ridge	$2,500.00	N/A	N/A	Yes	$11,408.44
Clifton Junior Football Program	Anzaldi/ CHS stadium	$6,250.00	No	Rented light for 2024 Season & use CHS Stadium for games	No	N/A
Clifton Junior Lacrosse	Anzaldi	$1,000.00	No	N/A	No	N/A
Clifton Junior Mustang Wrestling	CHS	$875.00	N/A	Indoor Program	No	N/A
Clifton Junior Mustangs Basketball	about 12 school gyms	$2,500.00	N/A	Indoor Program	No	N/A
Clifton Junior Mustangs Cheerleading	Anzaldi/ CHS stadium	$0.00	N/A	Part of Football Program	No	N/A
Clifton Little League	Surgent / Mt. Prospect/ Nash/ Lakeview/ Sperling	$2,500.00	Yes - Surgent No - Mt Prospect	Installed their own lights at Surgent Park/ lights were off for a year. PSE&G recommended they do not use for one year to lower the monthly delivery cost N/A	Yes Yes	Working on #'s. There is a $600 monthly delivery charge regardless of the lights being used $3,135.43
Clifton Stallions Soccer Club	Albion	$2,500.00	No	Paid for lights at Richardson Oval & CCMS in the past	No	N/A

IF CITY IS TO TAKE OVER THE COST AND MANAGEMENT OF THE UTILITIES/ LIGHTS ADDITIONAL COSTS WILL BE INCURED FOR STAFF, MAINTENANCE, REPAIR/RENOVATION, ETC.

ITEM NUMBER: CON- 1

ITEM NAME: Personnel
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CON- 2

ITEM NAME: Personnel
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CON- 3

ITEM NAME: Personnel
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CON- 4

ITEM NAME: Contract
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CON- 5

ITEM NAME: Contract
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Rabbi Kronenberg
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: 2025 Budget Amendment
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: 454-25

ITEM NAME: Resolution to Adopt the 2025 Amended Municipal Budget (R454-25)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/12/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION TO ADOPT THE AMENDED 2025 MUNICIPAL BUDGET

WHEREAS, the 2025 City of Clifton Municipal Budget was introduced at the July 7, 2025 Meeting of the Mayor and City Council; and,

WHEREAS, the Introduced 2025 Municipal Budget was advertised for a Public Hearing and Adoption in the July 21, 2025 edition of The Herald News; and,

WHEREAS, the Public Hearing on the adoption of the Municipal Budget was held on August 6, 2025, as advertised, for the 2025 Municipal Budget, which includes the Sewer Utility Budget,

WHEREAS, the Amended 2025 Municipal Budget was advertised for a Public Hearing and Adoption in the August 31, 2025 edition of The Herald News; and,

WHEREAS, the User-Friendly Budget Document, as required by the State of New Jersey (NJSA 40A:4-10), was submitted to the State of New Jersey with the Introduced Budget and will be submitted for the Adopted Budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Clifton that the statements of Revenue and Appropriations constitutes the local Budget of the City of Clifton, County of Passaic, State of New Jersey, for the Year 2025, as adopted by the Mayor and City Council, by no less than a majority of the full membership of the City Council (4).

BE IT FURTHER RESOLVED, that the Certified Copies of the 2025 Municipal Budget be filed through the State of New Jersey's F.A.S.T. portal for the State of New Jersey, Department of Community Affairs, and one certified copy to the Passaic County Tax Office.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: 455-25

ITEM NAME: Resolution Budget Section 2 - Upon Adoption for Year 2025 (R455-25)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	9/11/2025	Cover Memo

SECTION 2 - UPON ADOPTION FOR YEAR 2025

RESOLUTION

Be it Resolved by the **COUNCIL MEMBERS** of the **CITY** of **CLIFTON**, County of **PASSAIC** that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

(a) $ 93,525,039.00 (Item 2 below) for municipal purposes, and

(b) $ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,

(c) $ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

(d) $ 538,920.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

(e) $ - (Sheet 44) Arts and Culture Trust Fund Levy

(f) $ 4,964,828.00 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes	Nays	Abstained	Absent

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated			08-100	$ 10,260,000.00
Miscellaneous Revenues Anticipated			13-099	$ 27,881,642.00
Receipts from Delinquent Taxes			15-499	$ 2,800,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)			07-190	$ 93,525,039.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42	07-195	$ -		
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	$ -		
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY				$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			07-192	$ 4,964,828.00
Total Revenues			13-299	$ 139,431,509.00

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	$ 100,797,150.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	$ 17,534,620.00
(g) Cash Deficit	46-885	$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	$ 7,924,089.00
(c) Capital Improvements	44-999	$ 290,650.00
(d) Municipal Debt Service	45-999	$ 7,365,000.00
(e) Deferred Charges - Municipal	46-999	$ 20,000.00
(f) Judgments	37-480	$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	$ -
(g) Cash Deficit	46-885	$ -
(k) For Local District School Purposes	29-410	$ -
(m) Reserve for Uncollected Taxes	50-899	$ 5,500,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	$ 139,431,509.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 16th day of September, 2025. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2025 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 16th day of September, 2025, Kathleen Tolosi, Clerk
Signature

ITEM NUMBER:

ITEM NAME: Proclamation ~ Marge Beissel for 50 Years of Service
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	proclamation	9/12/2025	Cover Memo

PROCLAMATION

HONORING MARGARET "MARGE" BEISSEL ON 50 YEARS OF DEDICATED SERVICE TO THE CITY OF CLIFTON

WHEREAS, it is with great pride and deep appreciation that the City of Clifton acknowledges the exceptional dedication and commitment of Margaret "Marge" Beissel, who has devoted fifty (50) years of faithful service to the safety and well-being of our community as a School Traffic Guard since September 3, 1975; and

WHEREAS, through her unwavering vigilance, professionalism, and care, Marge has played a crucial role in ensuring the safety of our children, pedestrians, and motorists, making Clifton a safer and more welcoming place for all; and

WHEREAS, over the course of five decades, Marge has exemplified the highest standards of service, consistently going above and beyond the call of duty to protect and serve the people of Clifton; and

WHEREAS, Marge has become a beloved and trusted figure within our community, known for her compassion, reliability, and positive attitude, always setting an example of what it means to serve with pride and integrity; and

WHEREAS, this milestone not only marks an incredible achievement in her career, but it also reflects the profound impact of her service on generations of Clifton residents, and the lasting legacy that she has created as a protector of public safety.

NOW, THEREFORE, the Governing Body of the City of Clifton, do hereby express our deepest gratitude to Margaret "Marge" Beissel, in recognition of **50 years of outstanding service** as a School Traffic Guard and we extend our heartfelt congratulations on this monumental achievement.

RAYMOND GRABOWSKI, MAYOR
CHRIS D'AMATO, COUNCILMAN
WILLIAM GIBSON, COUNCILMAN
JOSEPH KOLODZIEJ, COUNCILMAN
ANTONIO LATONA, COUNCILMAN
ROSEMARY L. PINO, COUNCILWOMAN
MARY SADRAKULA, COUNCILWOMAN

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER:

ITEM NAME: Proclamation ~ Bob Siluk for 50 Years of Service
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	proclamation	9/12/2025	Cover Memo

PROCLAMATION

HONORING ROBERT "BOB" SILUK ON 50 YEARS OF DEDICATED SERVICE TO THE CITY OF CLIFTON

WHEREAS, it is with great pride and deep appreciation that the City of Clifton acknowledges the exceptional dedication and commitment of Robert "Bob" Siluk, who has devoted fifty (50) years of faithful service to our community since his start date of August 5, 1975; and

WHEREAS, Bob has dedicated 50 years of his professional life to serving the citizens of Clifton, demonstrating unwavering commitment and exemplary public service; and

WHEREAS, throughout five decades, Bob's contributions have been vital to the growth and successful operation of our community, directly impacting the quality of life for all residents; and

WHEREAS, Bob is known for his exceptional professionalism, dedication, and institutional knowledge as an Assistant Engineer, serving as a mentor and trusted resource for countless colleagues over the years; and

WHEREAS, his long and distinguished career stands as a testament to the virtues of hard work, integrity, and a profound commitment to the City of Clifton;

NOW, THEREFORE, the Governing Body of the City of Clifton, do hereby express our deepest gratitude to Robert "Bob" Siluk, in recognition of **50 years of outstanding service** with the City of Clifton and we extend our heartfelt congratulations on this monumental achievement and wish for continued health, happiness, and success in the future.

RAYMOND GRABOWSKI, MAYOR
CHRIS D'AMATO, COUNCILMAN
WILLIAM GIBSON, COUNCILMAN
JOSEPH KOLODZIEJ, COUNCILMAN
ANTONIO LATONA, COUNCILMAN
ROSEMARY L. PINO, COUNCILWOMAN
MARY SADRAKULA, COUNCILWOMAN

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER:

ITEM NAME: Passaic Valley Water Commission Presentation Relating to Water Quality
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Approval of Special Budget Meeting Minutes of August 26, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Minutes	9/5/2025	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
SPECIAL MEETING MINUTES OF AUGUST 26, 2025

A Special Meeting of the Municipal Council of the City of Clifton was held in the Courtroom of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

6:30 PM CALL TO ORDER

The meeting was called to order by Mayor Raymond Grabowski presiding, and it was announced that adequate notice of the meeting has been provided by the Special Meeting Notice which was published as a legal advertisement in the Herald News on June 25, 2025 and by posting of said notice on the bulletin board at City Hall which notice stated that formal action may or may not be taken on the matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) via ZOOM
Councilman D'Amato	(CD)
Councilman Kolodziej	(JK) Absent
Councilman Latona	(AL)
Councilwoman Pino	(RP) Absent
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Gary DeMarzo; CFO, Joseph Kunz; City Clerk, Kathleen Tolosi and Deputy City Clerk, Megan Krusznis.

PUBLIC HEARING

The mayor opened the public hearing, seeing no one, Councilwoman Sadrakula motioned, and Councilman D'Amato seconded to close the public hearing.

ACTION ITEMS

A-1 Authorization to Approve a Procession Request for Kehillas Beis Sholom on September 1, 2025 at 4:30 p.m.

Approved: CD/AL

COUNCIL MAIL

CM-1 Memo from J. Kunz, CFO – Amending 2025 Introduced Municipal Budget

Councilwoman Sadrakula questioned where the amended budget, line-by-line, was. Mr. Kunz responded that he did not have a line-by-line document to distribute that evening. He stated the introduced budget needed to be amended before re-introduction. Nothing had been removed from the introduced budget. The discussion this evening meeting was to discuss what the Mayor and Council want to amend. City Manager, Gary DeMarzo, advised the council that the numbers introduced at 9.4% have been revised and reduced to 6.6%, which will be about a 4% tax increase and the breakdown was included in the presentation that evening. Councilman Latona requested some information regarding the proposed cuts and where the funds were being cut from, that the reduction was coming from roughly $2 million in the August 19th report showing a combination of a 5% reduction in expenses and anticipated revenues. Councilman Gibson asked through Mayor Grabowski to Councilwoman Sadrakula if the information she was requesting was a line item by line item break down of the amendments, to which she responded yes. Councilman Latona reiterated that the council already received the list of where the cuts were coming from in the August 19th report titled "Proposed Amendment". Councilwoman Sadrakula read out for the record the list of information on the August 19th report. She asked if capital improvement funds would be decreased by $500,000. The City Manager confirmed that it had been reduced to $350,000, not $500,000, in the proposal he was about to show the council. City

Auditor, Robert Haag, confirmed there was a difference between what was presented at the August 19th meeting and the presentation that would be seen that evening.

CM-2 Memo from J. Kunz, CFO – Trust Accounts

Councilwoman Sadrakula questioned the names and funds available in the trust accounts and the ability to cancel funds from a dedicated rider. Mr. Kunz explained that all trust funds have a dedication by rider. The Auditor explained the process of cancelling a dedication by rider. The resolution to cancel funds was on a previous meeting this year and the council voted that resolution down. Councilman Latona asked if the council wanted to use the $500,000 to offset fund balance, do they have the ability to vote on that. Mr. Haag responded with the need to send the amendment to the state for approval prior to the council having the ability to pass the budget. It would not directly affect the 2025 budget; it would be put into surplus. Councilwoman Sadrakula and Councilman Latona asked how many open positions there are in Police and Fire. City Manager DeMarzo advised the council that he can get them a line-item by line-item breakdown.

Councilman Gibson added that if the council increased the sewer fees, he wanted to make sure if anything came up in the future it would be noted.

Councilman Gibson motioned to reconsider the sewer fee increase ordinance, seconded by Councilwoman Sadrakula and passed on roll call vote.

(5-0-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, Councilwoman Sadrakula, and Mayor Grabowski voted Aye. Councilman Kolodziej and Councilwoman Pino absent.

Councilman Latona motioned adding $1 more per yard than what was introduced for the landscaping ordinance and asked for a resolution to increase the fees each time the rates increase. City Manager DeMarzo clarified the city is not making money, the fees for vegetative waste are being covered and the cost of the operation is covered. Councilwoman Sadrakula asked for a quarterly or monthly update on the revenue received. Councilman D'Amato seconded the motion.

(4-0-1-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Councilwoman Sadrakula voted Aye, Mayor Grabowski abstained. Councilman Kolodziej and Councilwoman Pino absent.

DISCUSSION

D-1 2025 Municipal Budget– Auditor, Robert Haag, was in attendance.

City Manager Gary DeMarzo presented another PowerPoint for the Council, attached hereinto, describing the amended budget the City can present to the State for approval. The presentation included a 6.6-point tax increase, being a 4% tax rate increase. Councilman Latona motioned for several changes he proposed to be incorporated into his approval of the amended budget, a standard overtime policy across the board; no out of state training is allowed without council approval; an update to Chapter 99 to increase minimum number of hours needed to receive medical and fringe benefits; a change in Chapter 99 from 10 years of service to 20 years of service for retirement medical benefits; no medical benefits for part-time employees or elected officials; and for the utilization of biometric scanners for city employees; all effective January 2026. He asked if any council members would like a separate vote on any of those items.

City Manager DeMarzo recommended these items be put on for discussion at the next meeting. Councilman Latona appreciated the input but still requested for these items to be put on for action at the next meeting. Councilman Gibson noted for the record three positions in the court this will affect and also made council aware that all three employees work at least 30 hours a week, and he wants to make sure this will not affect them.

A point was made by City Attorney Egan, this item was previously voted down and a motion for benefits will need to come from someone from the prevailing side.

Councilman Latona motioned for biometric scanners to come back to city hall for employees to punch in and out, Councilwoman Sadrakula seconded. There were no objections. Councilman Latona asked for a report of employees punching in from outside of the City's internet from 2024 to present.

Councilman Latona revised his motion to say city hall employees must punch in and punch out from desktops at city hall. Councilwoman Sadrakula seconded.

(4-1-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Councilwoman Sadrakula voted Aye, Mayor Grabowski voted Nay. Councilman Kolodziej and Councilwoman Pino absent.

Councilman Latona motioned for no out of state travel for training or seminars until the City Manager develops an SOP, a justification of need for travel, and council approval. Councilwoman Sadrakula seconded.

(5-0-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, Councilwoman Sadrakula, and Mayor Grabowski voted Aye. Councilman Kolodziej and Councilwoman Pino absent.

Councilman Latona motioned to eliminate medical benefits for elected officials and part-time employees not subject to a bargaining unit beginning January 1, 2026. Councilwoman Sadrakula seconded.

City Attorney Egan advised the council this item was previously voted down and a motion for this will need to come from someone from the prevailing side. Councilwoman Sadrakula asked for clarification on how the current ordinance reads. City Attorney Tom Egan responded with the clarification that the ordinance is currently written to allow an elected official and their spouse to collect medical benefits. It does not refer to family plans or individual plans.

City Manager DeMarzo advised the council it is legally required to rice notice the affected employees. Councilwoman Sadrakula stated that it's not legally required, and the council was told it was for precautionary measures. City Attorney advised it is legally required.

Councilman Gibson motioned to reconsider to eliminate medical benefits for elected officials and part-time employees not subject to a bargaining unit beginning January 1, 2026, and Councilwoman Sadrakula seconded the motion.

(4-1-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Councilwoman Sadrakula voted Aye. Mayor Grabowski voted Nay. Councilman Kolodziej and Councilwoman Pino absent.

Councilman Latona motioned, and Councilman D'Amato seconded rice notices for all affected employees and elimination of health benefits for elected officials beginning January 1, 2026.

(4-1-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Mayor Grabowski voted Aye. Councilwoman Sadrakula voted Nay. Councilman Kolodziej and Councilwoman Pino absent.

Councilman Latona motioned for the City Manager to develop a city-wide overtime policy by rank and seniority that rotates from top to bottom, Councilman D'Amato seconded.

(5-0-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, Councilwoman Sadrakula, and Mayor Grabowski voted Aye. Councilman Kolodziej and Councilwoman Pino absent.

Councilman Latona motioned to update the Chapter 99 Ordinance to change the eligibility to receive retirement medical benefits from 10 years to 20 years of employment service beginning January 1, 2026, Councilwoman Sadrakula seconded.

(4-1-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Councilwoman Sadrakula voted Aye. Mayor Grabowski voted Nay. Councilman Kolodziej and Councilwoman Pino absent.

City Manager DeMarzo requested guidance and asked if the motion was for a hard-stop effective January 1, 2026 or are current employees grandfathered in retroactively. Councilman Latona responded it will be effective after January 1, 2026 towards retirements after that date.

City Attorney Tom Egan requested clarification on the benefits of the part-time employees regarding the number of hours working. 30 hours are required to match federal law to provide health benefits. Councilman Latona advised the City Attorney and the City Manager to correct the requirement of 25 hours to 30 hours.

Councilman Latona motioned, and Councilman D'Amato seconded introduction of the amended budget.

(4-1-0-2) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Mayor Grabowski voted Aye. Councilwoman Sadrakula voted Nay. Councilman Kolodziej and Councilwoman Pino absent.

ADJOURNMENT

Upon motion made by Councilwoman Sadrakula, seconded by Councilman Kolodziej, the meeting was adjourned at 7:54 p.m.

Respectfully Submitted,

_____
Kathleen Tolosi, City Clerk

_____
Raymond Grabowski, Mayor

ITEM NUMBER:

ITEM NAME: Approval of Workshop Meeting Minutes of September 2, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Minutes	9/12/2025	Cover Memo

CITY OF CLIFTON
WORKSHOP MEETING MINUTES
SEPTEMBER 2, 2025

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025 which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Via Zoom
Councilman Kolodziej	(JK) Arrived 6:33 pm
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Gary DeMarzo; City Attorney, Thomas Egan; Assistant City Attorney, Andrew Oddo; CFO, Joseph Kunz; City Clerk, Kathleen Tolosi and Deputy City Clerk Megan Krusznis.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Kathleen Tolosi
City Clerk

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

Forensic Audit – Joseph Sarno, HFA, this presentation was moved to September 16, 2025 with a request from Councilman Latona to include a PowerPoint presentation.

ACTION ITEMS

A-1 Authorization to Approve Tax Collector to Lien Properties and Bill Property Owners and Collect for Reimbursement of Expenditures made by City of Clifton for Emergency Order Clean-ups (R441-25)

Approved: MS/CD. Councilwoman Pino asked what the status is on this project. City Manager DeMarzo responded that the program was problematic and has been terminated. A letter will be drafted and forwarded to the board. Councilman Gibson asked for confirmation that Councilwoman Pino was the initial requestor of attention to this matter, which was confirmed. There were no guidelines and there was no contract in place for this particular vendor and program. Councilwoman Sadrakula asked if the vendor was ever made aware they needed liability insurance. City Attorney Tom Egan was not aware if they were or not.

A-2 90 Kingsland Avenue, VK Acquisitions VI, LLC - City Engineer Recommends Release of Performance Bonds and Escrow for Project Completion (R442-25)

Approved: CD/MS.

A-3 Third Street Sidewalk and Curb Improvements (NJDOT State Aid) - City Engineer Requests Permission to Advertise for Bids (R443-25)

Approved: AL/CD.

Councilman Kolodziej asked if the 3rd Street bid specs include bump outs. There is a report forthcoming to note if the candlesticks have slowed traffic.

A-4 Authorization to Approve the Advertisement of Notice of Intent to Procure Upfitting of New Deputy Chief Tour Commander Vehicle GM Tahoe off the HGAC National Cooperative (R444-25)

Approved: CD/AL, Councilwoman Sadrakula objected.

A-5 Authorization to Approve Permission to Advertise A request for Proposal for Financial Advisory Services For the City of Clifton for year 2026 (R445-25)

Approved: AL/CD, with a 2-week publication.

A-6 Authorization to Approve the Permission to Advertise a Request for Proposal for Municipal Auditing Services for Fiscal Year Ending December 31, 2025 (R446-25)

Approved: CD/AL.

A-7 Authorization to Approve Permission to Advertise Request of Proposal for Bond Counsel Services for City of Clifton for Year 2026 (R447-25)

Approved: MS/CD.

A-8 Authorization to Approve Permission to Advertise a Request for Proposal for Psychological Evaluation Services for the City of Clifton for 2026 (R448-25)

Approved: MS/CD.

A-9 Authorization to Approve Permission to Advertise a Request for Proposal for Professional Medical Services for the City of Clifton for year 2026 (R449-25)

Approved: CD/AL.

A-10 Authorization to Approve Salary Adjustment for Chief Financial Officer (R450-25)

Action Item not discussed in Open. Moved to Closed Session.

A-11 Authorization to Approve to Enter into an Agreement with NJ Transit Corporation Concerning the Construction of Watermain and Sanitary Sewer Line on Property Owned by New Jersey Transit Corporation (R451-25)

Approved: CD/AL.

A-12 Authorization to Approve Amended Sewer Connection Fees Ordinance (O8030-25)

Approved: AL/MS, Councilman Kolodziej objected.
Councilwoman Pino motioned to amend to add a clause that funds will not be charged for 20% or less square footage increase. Councilman Kolodziej seconded.

Councilman Latona requested to confirm the funds are being put in sewer utility fund for infrastructure.

A-13 Authorization to Approve an Ordinance for Landscaper Vegetative Waste Disposal Fees (O8031-25)

Approved: CD/AL.

A-14 Authorization to Approve a Procession Permit for SS Cyril and Methodius Church on October 26, 2025

Approved: MS/CD.

DISCUSSION ITEMS/NEW BUSINESS

D-1 Chief Financial Officer - Corrective Action Plan for Forensic Audit Reports of 2019 and 2023 Years

The Corrective Action Plan discussion was carried to September 16, 2025.

D-2 Proposed New Bed Bug Ordinance - Chapter 273

Councilwoman Sadrakula asked who enforces the ordinance. The City Manager and City Counsel will get answers to that.

COUNCIL MAIL

CM-1 Budget Adoption Letter From the State of New Jersey Department of Community Affairs
CM-2 Chief Financial Officer Will be Absent for the September 16, 2025 City Council Meeting
CM-3 Request from the NJDOT for In-Person Public Information Center for the Route 3, Passaic Avenue & Ward Avenue Intersection Improvements Project
CM-4 Candyland Overview

Councilman Latona motioned to move Candyland forward with the ticket price set at $5. Councilwoman Pino seconded. Councilwoman Sadrakula objected.

CONFIDENTIAL ITEMS/CLOSED SESSION

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote to enter into Executive Session.

CON- 1 Personnel
CON- 2 Personnel
CON- 3 Litigation - Update of Liability Claims Files Against City of Clifton - Geeland, LLC v. City of Clifton, et al., Docket No.: PAS-L-2478-25

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

ITEM NUMBER:

ITEM NAME: Approval of the Executive Meeting Minutes of September 2, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Approval of Regular Meeting Minutes of September 2, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Minutes	9/12/2025	Cover Memo

CITY OF CLIFTON
REGULAR MEETING MINUTES
SEPTEMBER 2, 2025

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Council Chambers of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:00 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025, which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Via Zoom
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Attorney, Thomas Egan; Assistant City Attorney, Andrew Oddo; City Manager, Gary DeMarzo; City Clerk, Kathleen Tolosi; Deputy City Clerk, Megan Krusznis.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Deputy City Clerk – Megan Krusznis

PUBLIC HEARING

Clifton Public Housing Agency - 2026 Annual Plan

PRESENTATION

Proclamation ~ 2025 Disability Voting Rights Week - September 8-12, 2025

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to approve the following Minutes:

Approval of Workshop Meeting Minutes of August 19, 2025
Approval of Executive Meeting Minutes of August 19, 2025
Approval of Regular Meeting Minutes of August 19, 2025

COMMUNICATIONS FROM THE CITY MANAGER

C-1 Wilbert Mesta, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective September 4, 2025.
C-2 Kenneth Mascuch, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective September 4, 2025.
C-3 Joshua Cruz, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective September 4, 2025.
C-4 Rachel Reigottie, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective September 4, 2025.
C-5 Elizabeth Lugo, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective September 4, 2025.
C-6 Britnee Iz, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective September 4, 2025.

C-7 John Gaspar, Public Safety, hired as Firefighter, at $44,486.00 annually, effective September 1, 2025.
C-8 Carlos Marin, Public Safety, hired as Firefighter, at $44,486.00 annually, effective September 1, 2025.

COMMUNICATIONS MEETING MINUTES

C-9 Meeting Minutes of Advisory Board of Recreation on June 23, 2025
C-10 Meeting Minutes of Clifton Arts Center Advisory on July 28, 2025

SECOND READING ORDINANCES

A. Adoption of Ordinance 8019-25

B. Public Hearing on Ordinance 8019-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8019-25

With no one wishing to be heard, a Motion was made by Councilman Gibson, seconded by Councilman Kolodziej and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic," More Particularly Section 439-10 Thereof, Entitled "Stopping or Standing Prohibited During Certain Hours on Certain Streets (Adds No Stopping or Standing Zone on Valley Road)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8020-25

B. Public Hearing on Ordinance 8020-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8020-25

With no one wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilwoman Sadrakula and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Permit Parking on Residential Streets and Municipal Lots," Article I, Entitled "Residential Streets", More Particularly Section 349-2, Thereof, Entitled "Restricted Streets" (Harrison Place)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8021-25

B. Public Hearing on Ordinance 8021-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8021-25

Gary Perino, Mt. Prospect Ave., asked what the City plans to do about solicitors and what the fees are going to be. The fees are being increased to cover the costs, there will not be increases for someone ignoring a "do not solicit" sign.

With no one else wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 189 of the Code of the City of Clifton, Entitled "Canvassing and Soliciting" More Particularly Section 189-3, Entitled "Fees"

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8022-25

B. Public Hearing on Ordinance 8022-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8022-25

With no one wishing to be heard, a Motion was made by Councilman Gibson, seconded by Councilwoman Sadrakula and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 223 of the Code of the City of Clifton, Entitled "Fees", More Particularly Section 223-30, Entitled "Accident Reports" (Amends Fee for Printed Reports)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8023-25

B. Public Hearing on Ordinance 8023-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8023-25

Gary Perino, Mt. Prospect Ave., asked what the City is doing to enforce the restrictions of tractor trailers parking along residential streets.

With no one else wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon

motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 347 of the Code of the City of Clifton, Entitled "Parking of Truck Tractors, Trailers and Buses," More Particularly Section 34-2 Thereof, Entitled "Parking Prohibited Certain Hours; Permit for Recreational Vehicle" (Amends Fee for Recreational Vehicle Permit)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8024-25

B. Public Hearing on Ordinance 8024-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8024-25

With no one wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman Kolodziej and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 223 of the Code of the City of Clifton, Entitled "Fees," More Particularly Section 223-4, Entitled "Letters of Good Conduct" (Amends Fee for Background Checks)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8025-25

B. Public Hearing on Ordinance 8025-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8025-25

Donna Popowich, Dalewood Road, stated for the Council there is already between an 18-month to 2-year wait. The public should not have to wait this long and be forced to pay first.

With no one else wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 223 of the Code of the City of Clifton, Entitled "Fees", More Particularly Section 223-10, Entitled "Driveway Striping" (Amends Fee for Striping of Driveways)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8026-25

B. Public Hearing on Ordinance 8026-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8026-25

With no one wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Permit Parking on Residential Streets and Municipal Lots," More Particularly Sections 349-7 Thereof, Entitled "Application for Permit; Fee; Term of Permits" (Amends Temporary Permit Parking Fee)

(6-1-0-0) Councilman D'Amato, Councilman Gibson, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye. Councilman Kolodziej voted Nay.

A. Adoption of Ordinance 8027-25

B. Public Hearing on Ordinance 8027-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8027-25

With no one wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 133 of the Code of the City of Clifton, Entitled "Alarm Devices" More Particularly Section 133-6, Entitled "Registration Fees; Penalties for Failure to Register" (Revises Minimum Fine)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Adoption of Ordinance 8028-25

B. Public Hearing on Ordinance 8028-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 8028-25

Judy Bassford, Mountainview Drive, told the council that the city is supposed to receive a green card back with proof the notices were sent out. The procedure is currently not working.

With no one else wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon

motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments.

An Ordinance to Amend, Revise and Supplement Chapter 215 of the Code of the City of Clifton Entitled "Entertainment" at Section 215-7 Entitled "Application for License" and Section 215-11 Entitled "Violations and Penalties" (Adds Requirement that Certain Renewal Applications Must Provide Notice to Property Owners Within 200 Feet of Establishment and Appear in Person Before the Municipal Council and Increases Potential Penalty for a Violation of this Chapter)

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

FIRST READING ORDINANCES

A. Introduction of Ordinance 8029-25

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon a Motion made by Councilman Gibson and seconded by Councilwoman Sadrakula.

An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton, Entitled "Housing Standards," More Particularly Section 273-25 Thereof, Entitled "Emergency Orders" (Amends the Administrative Fee)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday September 16, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye.

A. Introduction of Ordinance 8030-25

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon a Motion made by Councilwoman Sadrakula and seconded by Councilman Latona.

An Ordinance to Amend, Revise, and Supplement Chapter 375 of the Code of the City of Clifton Entitled "Sewer Connection Fee" (Increases Connection Fee")

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday September 16, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(4-3-0-0) Councilman D'Amato, Councilman Gibson, Councilman Latona, and Councilwoman Sadrakula voted Aye. Councilman Kolodziej, Councilwoman Pino, and Mayor Grabowski voted Nay.

A. Introduction of Ordinance 8031-25

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon a Motion made by Councilman Latona and seconded by Councilwoman Sadrakula.

An Ordinance to Amend, Revise, and Supplement Chapter 296 of the Code of the City of Clifton Entitled "Landscapers"

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday September 16, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-0-1) Councilman D'Amato, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, and Councilwoman Sadrakula voted Aye. Mayor Grabowski Abstained.

FLOOR TO THE MEMBERS OF THE PUBLIC

Joseph Sieno, Lakeview Section, criticizes the amount of bickering the Council does at each meeting. Revenue needs to be increased. The animal welfare issue and the concern about animal abuse need to be addressed. Our animal cruelty laws need to be followed; there is systematic failure.

Gary Perino, Mt. Prospect Ave., asked the City Council if Mr. Villano was nationally vetted, or state-wide vetted. He asked if someone can make a recommendation to have the County Prosecutor come in and speak with the City at a public meeting to discuss animal abuse charges. The Council needs to start moving forward and agree on things more.

Nick Vallicki, Woodlawn Ave., wanted to let the Council know he respects them for showing up and doing what needs to be done. He noted Senator John McKeon's efforts to support Clifton programs and thanked the Senator for his dedication to making the city a better place.

Tom Whittles, CASA, notified the Council that a Narcan training event took place last week at Anzaldi Park which was well attended and was very successful. It was put together by the Health Department. On September 20th "In Their Shoes" will be outside City Hall from 11:00am - 2:00pm.

Henry Cholozinski, "Clifton", made several suggestions to the Council for cost savings.

Bart Ciervo, Delawanna Ave, brought up several things about the Delawanna area, Dunney Park, and adding a dog park.

Saul Jeffrey, Greenbriar Ct., thanked the Council for the proclamation, and asked that the Council consider authorizing closed captioning on our TV station.

Darrin Miles, Luddington Ave., notified the Council of an upcoming application for El Pilon that they will see to renew for entertainment. He wanted to make sure the Council knows the activity of the applicant is horrible and quality of life is very important.

Judy Bassford, Mountainview Drive, said that the Council should honor the Police Department recommendations to not approve entertainment licenses. She invited the Council and the public to the September 11th memorial service, 6:00pm.

Pete Tandon, Delawanna, asked if the communication team can correct the livestream to make it better for viewers at home.

Donna Popowich, Dalewood Road, asked the City Attorney if they could get a microphone by where they sit for the work session meetings. She expressed her confusion at the landscaper fees. Why can't the landscapers use the homeowners refuse cans to get rid of grass clippings. The people who don't follow the rules are the majority now.

Elizabeth O'Callaghan, Via Zoom, Acquackanonk Gardens, thanked the City Manager and Councilman Latona for listening and engaging with kindness and care to address the issues brought forward.

Paula (uheard), Via Zoom, Scoles Ave., asked the City Manager for a quality-of-life issue update at 99 Scoles Ave.

With no one else wishing to be heard, a Motion was made by Councilman Gibson, seconded by Councilman Latona and passed on roll call vote to close the public session.

(6-0-0-1) Councilman D'Amato, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted Aye. Councilman Gibson absent.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

City Manager, Gary DeMarzo, thanked the public for their kind words. He noted the individual Council members who assisted. The update for 99 Scoles Ave is that the City Attorney reached out to the attorney's office who represents 99 Scoles and the City is waiting for a call back.

Councilwoman Pino requested clarification of what license is on the agenda this evening for El Pilon. She was advised that it was a continuation of use for a restaurant application from the Health Department. Councilman D'Amato asked if there is any legality if there is a way the city can revoke their operations if they continue to violate the ordinances. City Attorney answered and said the Health Officer is indicating they did receive a complaint about entertainment for El Pilon; the officer notified the establishment they could not have entertainment without the proper permits. There have not been any complaints since then.

COUNCIL PRIVILEGE

Councilman D'Amato

Councilman D'Amato noted that Dunney Park in Delawanna has his attention. There are a lot of safety hazards that need to be corrected. Park improvement and dog park funding is forthcoming. He asked if we can send a letter to the County Prosecutor for enforcement of animal abuse cases and charges for animal abusers. The city has many small fires, trying to put them all out at once isn't working. He advised the public that he is working on a 3-year plan for Clifton. The city also needs an exploratory revenue committee and it this could be put on for discussion at the next meeting.

Councilman Gibson

Councilman Gibson thanked everyone, colleagues and residents, for their assistance, cards, and well-wishes.

Councilwoman Sadrakula

Councilwoman Sadrakula noted for the public that there is a for-profit business using our parks and they just make a contribution to our recreation department. We need to charge for use of the city parks and property. She made a motion to put fees on for the next meeting, Councilman Latona seconded. The city needs to enforce our construction codes and ordinances. The committees need to be fixed.

Councilman Latona

Councilman Latona congratulated all the students going back to school and wished them well. The budget was late this year, and it won't happen like this again. He requested the 3rd Tuesday in January and February be dedicated for budget meetings. He asked the council members not to waste the public's time and to do their homework prior to meetings, like asking questions and asking for backup information before coming in. He would like a greeter reinstated next year to guide the public in the right direction. The city should update parade and festival ordinances to bring in revenue. The 9/11 memorial service is coming up and all are invited.

Councilman Kolodziej

Councilman Kolodziej asked Mr. Sieno to reach out to him regarding the number of 4,000 or 5,000 square foot homes in the city of Clifton. The average lots in the city are 50 x 100. The advice from the financial auditor should be followed. The capital project funds have been cut from this amended budget introduction. Halloween festivities are going to be at the City Hall on October 26th. The 25th year anniversary for the Clifton Art Center will be at the Upper Montclair Country Club on October 5th, tickets are limited.

Mayor Grabowski

Mayor Grabowski requested some clarification from legal regarding the enforcement of entertainment without a license.

Councilwoman Pino

Councilwoman Pino provided a quick update for the Municipal Alliance meeting, the Board of Education attorney was unavailable, and the meeting will be rescheduled. She thanked the City Managers' office for their support in conducting the event recently where Mr. Softee went around as a thank you to our fire houses. September 15th to October 15th is Hispanic Heritage Month. ECHO youth fall session has begun. She congratulated the students going back to school and wished them a great year. She noted an exploratory revenue committee is a good idea.

RESOLUTIONS VOTED ON SEPARATELY

A motion was made by Councilwoman Sadrakula, and seconded by Councilman D'Amato and passed on roll call vote to approve resolution 440-25.

RESOLUTION 440-25

TO APPROVE
Claims to be paid the meeting of September 2, 2025
Meeting of September 2nd, 2025

Resolved that all claims on the attached sheets are approved as reasonable

and proper claims against the City of Clifton.

Current Fund	$5,734,117.80
Grant Fund	$210,070.62
Open Space Trust	$-
General Capital Fund	$453,514.73
Sewer Utility -Operating	$130,584.18
Sewer Utility-Capital	$79,456.81
Developers Escrow	$14,520.00
Dog Trust	$4,336.12
Revolving Loan Fund	
Police Extra Duty	$151,170.00
Trust Other	$73,645.77
Section 8 Public Housing	$1,383.60
Affordable Housing	$-
Community Development	$42,705.38
Payroll Agency	$-
Tax Title Lien Redemption	$-
Affordable Housing	$-
	$-
Self Insurance	$1,199,145.70
Fire Dedicated Penalties	$-
Revolving Loan Fund	$-
Tax Title Lien Redemption	$-
Unemployment Trust Fund	$-
Library	$189,305.81
General Liability Trust	$135,711.97
Workers Compensation Trust	$35,042.55
Trust Escrow	$-
Reserve for Housing	$-
Federal DOJ Forfeiture	$-
TOTAL CLAIMS	**$8,454,711.04**

(6-0-1-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilwoman Pino, Councilwoman Sadrakula, and Mayor Grabowski voted Aye. Councilman Latona Abstained.

A motion was made by Councilman Kolodziej, and seconded by Councilwoman Pino and failed on roll call vote to approve resolution 450-25.

RESOLUTION 450-25
RESOLUTION AUTHORIZING SALARY ADJUSTMENT
FOR CHIEF FINANCIAL OFFICER

WHEREAS, the Chief Financial Officer has made an application for a salary increase pursuant to N.J.S.A. 40A:9-165 which provides, in pertinent part:

> Salaries, wages or compensation fixed and determined by ordinance may, from time to time, be increased, decreased or altered by ordinance. No such ordinance shall reduce the salary of, or deny without good cause an increase in salary given to all other municipal officers and employees to, any tax assessor, chief financial officer, tax collector or municipal clerk during the term for which he shall have been appointed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that the Chief Financial Officer's salary shall be retroactively increased to $174,718.15 for 2024 and $179.086.10 for 2025 in accordance with N.J.S.A. 40A:9-165; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Manager and City Attorney are hereby authorized to prepare and place on the next Council agenda an ordinance effectuating this resolution for introduction.

A motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to approve resolution 452-25.

RESOLUTION 425-25
AUTHORIZING ENTERTAINMENT LICENSE FOR DUMA ENTERTAINMENT, LLC T/A
ARUBA LOUNGE & RESTAURANT AT

240 DAYTON AVENUE

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Duma Entertainment, LLC t/a Aruba Lounge & Restaurant, of 240 Dayton Avenue, Clifton, New Jersey (P-1 Zone), is approved, and entertainment is authorized for the period from July 1, 2025 through June 30, 2026, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS**:
   Three (3) nights per week:
   Thursday, Friday and Saturday, 8:00 p.m. to 1:00 a.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS**:
   New Year's Eve, Valentine's Day, Cinco De Mayo, Mother's Day, Father's Day, July 4th, July 20th, Thanksgiving Eve, Christmas Eve, Christmas Day, Day After Christmas

3. **OPTIONAL ENTERTAINMENT HOURS:**
   8:00 p.m. to 2:30 a.m.

4. **TYPE OF ENTERTAINMENT**:
   DJ Music

5. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**
   July 1, 2025 through June 30, 2026

6. **SECURITY/PARKING REQUIREMENTS:**
   Not applicable.

7. **NOISE LEVELS:**
   In accordance with the Code of the City of Clifton.

8. **OUTSIDE DEBRIS CLEANUP:**
   In accordance with the Code of the City of Clifton.

9. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

   C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino, Councilwoman Sadrakula, and Mayor Grabowski voted Aye.

RESOLUTIONS

Resolutions were passed in the Work Session.

RESOLUTION 441-25

RESOLUTION AUTHORIZING TAX COLLECTOR TO LIEN PROPERTIES AND BILL PROPERTY OWNERS AND COLLECT FOR REIMBURSEMENT OF EXPENDITURES MADE BY CITY OF CLIFTON FOR EMERGENCY ORDER CLEAN-UPS

WHEREAS, numerous code violations and an emergent health situation existed at the following premises for a long period of time, and despite countless letters, warnings, notices and citations issued to the property owners, the violations and health conditions continued unabated; and

WHEREAS, the City of Clifton took emergency clean-up action on the properties and expended funds from its revolving lien account, **inclusive of $100 Administrative Fee**, as follows:

Address	Service Fee	Administrative Fee	Total Lien
56 E 11th Street Blk 2.06 Lot 42	$ 600.00	$ 100.00	$ 700.00
26 Major Street Blk 43.02 Lot 17	$ 600.00	$ 100.00	$ 700.00

WHEREAS, it is necessary to place a lien on each property in order to seek reimbursement from each property owner for the funds expended by the City of Clifton; and

WHEREAS, it may be necessary for the City of Clifton to expend funds in the future for the aforesaid properties;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to lien the properties as set forth above, and to take whatever action is necessary to accomplish reimbursement from the property owners for the current expenditures and any expenditures incurred in the future.

RESOLUTION 442-25

RESOLUTION RELEASING GUARANTEES FOR SITE IMPROVEMENTS:
VK ACQUISITIONS VI, LLC, 90 KINGSLAND AVENUE
BLOCK 84.01, LOT 25.01

WHEREAS, VK Acquisitions VI, LLC (the Developer) originally posted with the City of Clifton a cash bond in the amount of $123,141.00 for public improvements and privately owned buffer landscaping for the facility located at 90 Kingsland Avenue, designated as Block 84.01, Lot 25.01; and

WHEREAS, the City of Clifton Engineering Department has inspected the site improvements and finds that the Developer has satisfactorily completed all the work in accordance with the approved plan, and is acceptable; and

WHEREAS, the Developer has submitted to the City of Clifton a Maintenance Bond in the amount of $18,471.15; and

NOW, THEREFORE, BE IT RESOLVED, that the site improvements at 90 Kingsland Avenue, Clifton, New Jersey, Block 84.01, Lot 25.01 are accepted, the City Engineer is hereby directed to return the Performance Bond and all escrow funds to VK Acquisitions VI, LLC.

RESOLUTION 443-25

RESOLUTION AUTHORIZING PERMISSION TO BID FOR THIRD STREET SIDEWALK AND CURB IMPROVEMENTS (NJDOT STATE AID)

WHEREAS, the City of Clifton shall incur no expense exceeding $17,500, except where either authorized by law or waived by the Municipal Council up to the State of New Jersey bid threshold; and,

WHEREAS, the City of Clifton seeks construction services estimated to cost in excess of $17,500 without waiver; and

WHEREAS, the scope of work includes ADA upgrades and the replacement of curbs and sidewalks on Third Street from Clifton Avenue to Piaget Avenue; and

WHEREAS, the City Engineer of the City of Clifton has prepared Bid Specifications, Notice to Bidders, Proposals and Specifications for said improvements in anticipation of the public bidding for same and finds same to be acceptable for public bidding; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public bids for the services described therein; and,

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in a legal newspaper of the City of Clifton no later than the next Municipal Council meeting, in accordance with N.J.SA. 40A:11-1 *et seq*.

RESOLUTION 444-25

RESOLUTION AUTHORIZING ADVERTISEMENT OF NOTICE OF INTENT TO PROCURE UPFITTING OF NEW DEPUTY CHIEF TOUR COMMANDER VEHICLE GM TAHOE OFF THE HGAC NATIONAL COOPERATIVE

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and

WHEREAS, the City of Clifton is a member of The Houston-Galveston Area Council (H-GAC) is the largest of 24 Councils of Government (COG) in Texas and is a political subdivision of the State of Texas, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and

WHEREAS, the City of Clifton seeks permission to advertise the City's interest in participating with the HGAC national cooperative for Ambulance, EMS and Other Special Service Vehicles, which was awarded to 1075 Emergency Vehicles Located at 14 First Avenue Unit 3, Haskell 07420; and

WHEREAS, information regarding the contract may be found on HGAC's website at https://www.hgacbuy.org/products-and-services/view-contract?contractid=131; and

WHEREAS, the current contract term for H-GAC contract #AM10-23, for Ambulances, EMS, and Other Special Service Vehicles which expires on September 30,2027; and

WHEREAS, barring comments to the contrary, it is the intent of the City of Clifton to award a contract to 1075 Emergency Vehicles Located at 14 First Avenue Unit 3, Haskell 07420, pursuant to the proposal submitted in response to HGAC's Notice to Bidders Titled "EMS and Other Special Service Vehicles" and Contract Award # AM10-23 for Medium and Heavy Trucks & Truck Bodies; and

NOW, THEREFORE BE IT RESOLVED, that the City of Clifton authorizes the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement with a comment period ending September 15, 2025.

Comment Period ends: September 15,2025

RESOLUTION 445-25

RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE A REQUEST FOR PROPOSAL FOR FINANCIAL ADVISORY SERVICES FOR CITY OF CLIFTON FOR YEAR 2026

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 *et seq.*, the City of Clifton requires the professional services of a qualified Financial Advisor to provide expert financial guidance and assistance in connection with the City's financial planning, debt management, and other related matters; and

WHEREAS, the City Counsel deems it necessary and in the best interest of the City to solicit proposals from the experienced and qualified Financial Advisory firms; and

WHEREAS it is in the best interest of the City of Clifton to ensure that its financial operations are conducted with fair, competitive and transparent manner and in accordance with all applicable laws and regulations; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive proposals in accordance with 40A:11-4.1 *et seq.*, for Financial Advisory Services for year 2026; and,

BE IT FURTHER RESOLVED that the Notice to Proposers shall be published once in the legal newspaper of the City of Clifton in accordance with N.J.SA. 40A:11-1 *et seq.*

RESOLUTION 446-25

RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE A REQUEST FOR PROPOSAL FOR MUNICIPAL AUDITING SERVICES FOR FISCAL YEAR ENDING IN DECEMBER 31, 2025

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 *et seq.*, the City of Clifton requires the services of an independent auditing firm to conduct a comprehensive audit of its financial statements for the fiscal year ending December 31, 2025; and

WHEREAS it is in the best interest of the City of Clifton to ensure that its financial operations are conducted with transparency and in accordance with all applicable laws and regulations; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive proposals in accordance with 40A:11-4.1 *et seq.*, for Municipal Auditing Services for fiscal year ending in 2025; and,

BE IT FURTHER RESOLVED that the Notice to Proposers shall be published once in a legal newspaper of the City of Clifton in accordance with N.J.SA. 40A:11-1 *et seq.*

RESOLUTION 447-25

RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE A REQUEST FOR PROPOSAL FOR BOND COUNSEL SERVICES FOR CITY OF CLIFTON FOR YEAR 2026

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 *et seq.*, he City of Clifton requires the professional services of a qualified Bond Counsel to provide legal advice and assistance related to the issuance of bonds and other financial matters of the City; and

WHEREAS, the City Counsel deems it necessary and in the best interest of the City to solicit proposals from the experienced and qualified Bond Counsel firms; and

WHEREAS it is in the best interest of the City of Clifton to ensure that its financial operations are conducted with fair, competitive and transparent manner and in accordance with all applicable laws and regulations; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive proposals in accordance with 40A:11-4.1 *et seq.*, for Bond Counsel Services for year 2026 and,

BE IT FURTHER RESOLVED that the Notice to Proposers shall be published once in a legal newspaper of the City of Clifton in accordance with N.J.SA. 40A:11-1 *et seq.*

RESOLUTION 448-25

RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE A REQUEST FOR PROPOSAL FOR PSYCHOLOGICAL EVALUATION SERVICES FOR THE CITY OF CLIFTON FOR 2026

WHEREAS, the City of Clifton recognizes the importance of providing Psychological Evaluation Services to ensure the mental well-being of its employees and support a healthy work environment; and

WHEREAS, to meet this need effectively, it is essential to procure these services through a fair and open process of soliciting Request for Proposals ; and

WHEREAS, issuing Requests for Proposals (RFPs) is necessary to ensure fair competition and obtain proposals from qualified professionals; and

WHEREAS, the RFP shall clearly outline the scope of work, qualifications required, evaluation criteria and other relevant details necessary for prospective professionals to submit comprehensive proposals; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public RFPs response for the services described herein via Fair and Open process; and

BE IT FURTHER RESOLVED that the Notice to bidders shall be published once in the legal newspaper of the City of Clifton, in accordance with N.J.SA. 40A:11-1 et seq.

RESOLUTION 449-25

RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE A REQUEST FOR PROPOSAL FOR PROFESSIONAL MEDICAL SERVICES FOR THE CITY OF CLIFTON FOR YEAR 2026

WHEREAS the City of Clifton is committed to ensuring that all new employees meet the necessary health and fitness standards required for their positions; and

WHEREAS, conducting thorough pre-employment physicals is essential for promoting a safe and effective workforce; and

WHEREAS, to secure these services, it is necessary to solicit request for proposals from qualified medical providers; and

WHEREAS, the RFP shall clearly outline the scope of work, qualifications required, evaluation criteria and other relevant details necessary for prospective professionals to submit comprehensive proposals; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public RFPs response for the services described herein via Fair and Open process; and

BE IT FURTHER RESOLVED that the Notice to bidders shall be published once in the legal newspaper of the City of Clifton, in accordance with N.J.SA. 40A:11-1 et seq.

RESOLUTION 451-25

RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH NEW JERSEY TRANSIT CORPORATION CONCERNING THE CONSTRUCTION OF WATERMAIN AND SANITARY SEWER LINE ON PROPERTY OWNED BY NEW JERSEY TRANSIT CORPORATION

WHEREAS, it is necessary for the City to enter into an agreement with the New Jersey Transit Corporation concerning the construction of a watermain and sanitary sewer line on property owned by New Jersey Transit Corporation to service an adjoining property located at 618 Route 46, Clifton, NJ.

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that authorization is hereby given to enter into an agreement with New Jersey Transit Corporation concerning the construction of a watermain and sanitary sewer line on property owned by New Jersey Transit Corporation to service an adjoining property located at 618 Route 46, Clifton, NJ.

RESOLUTION 453-25

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to be discussed as per the Agenda and the Resolution:

A. Personnel matters – to be discussed
B. Contracts / Agreements –
C. Litigation matters – to be discussed

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from this portion of the Council's meeting to be held on September 2, 2025 at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

Motion to go into Closed Session

CON-1 Personnel
CON-2 Personnel
CON-3 Litigation – Update of Liability Claims Files Against City of Clifton – Geeland, LLC v. City of Clifton, et al., Docket No.: PAS-L-2478-25

LICENSES

L- 1 Golden Palace Chinese Restaurant

RESOLUTION FOR FINAL APPROVAL BE IT RESOLVED, THAT THE APPLICATION OF GOLDEN PALACE CHEN LLC T/A GOLDEN PALACE CHINESE RESTAURANT for permission to conduct a: CATERER-CONTINUED USE for a period ending January 31, 2026 on the premises known as: 403 PIAGET AVE CLIFTON, NJ 07011 be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L- 2 Mennella's Marketplace

RESOLUTION FOR FINAL APPROVAL BE IT RESOLVED, THAT THE APPLICATION OF MENNELLAS MARKETPLACE LLC T/A MENNELLAS MARKETPLACE for permission to conduct a: GROCERY/MILK-CONTINUED USE for a period ending January 31, 2026 on the premises known as: 781 VAN HOUTEN AVE CLIFTON, NJ 07013 be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L- 3 El Pilon Restaurant

RESOLUTION FOR PRELIMINARY APPROVAL FOR SKY BEUTY SALON, NAIL LLC T/A EL PILON RESTAURANT ADDRESS 1281 MAIN AVE., CLIFTON, NJ 07011 TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT - CONTINUED USE FORMERLY OR NEW BOHEMIAN BISTRO ZONE PERMITTED YES VARIANCE REQUIRED NO FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION. FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

L- 4 Liquor Mart

RESOLUTION FOR PRELIMINARY APPROVAL FOR PRAGTEE LLC T/A LIQUOR MART ADDRESS 1081 RTE. 46 CLIFTON, NJ 07013 TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY/MILK FORMERLY OR NEW PUB- 46 ZONE B-D PERMITTED YES VARIANCE REQUIRED NO FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION. FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADJOURNMENT

Upon a Motion made by Councilwoman Sadrakula, seconded by Councilman D'Amato, the meeting was adjourned at 11:37 p.m.

Respectfully Submitted,

Kathleen Tolosi, City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Manuel Irizarry, Public Works, retired from his position of Laborer 1, effective September 1, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: John Romanko, Public Safety, retired position of School Traffic Guard, effective September 3, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Maria Cedeno-Torres, Public Safety, retired position of School Traffic Guard, effective September 3, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Frank Librizzi, Finance, resigned position of Assessing Aide, effective September 5, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Meeting Minutes of Advisory Board of Health of 4/8/2025, 5/13/2025 & 6/10/2025

RECOMMENDATION:

SUMMARY:

Advisory Board of Health meeting minutes 4/8/2025, 5/13/2025 & 6/10/2025

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Meeting Minutes of Environmental Commission for 4/9/2025 & 6/18/2025
RECOMMENDATION:

SUMMARY:
Environmental Commission meeting meetings for 4/9/2025 & 6/18/2025

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 7

ITEM NAME: Meeting Minutes of North Jersey District Water Supply Commission on 7/23/25

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 8

ITEM NAME: Meeting Minutes of Clifton Historical Advisory Commission on 6/5/25
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 9

ITEM NAME: Meeting Minutes of Hazardous Materials Control Board for 4/23/2025 & 5/21/2025

RECOMMENDATION:

SUMMARY:

Hazardous Materials Control Board meeting minutes for 4/23/2025, & 5/21/2025

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 8029-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton, Entitled "Housing Standards," More Particularly Section 273-25 Thereof, Entitled "Emergency Orders" (Amends the Administrative Fee)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	8/26/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8029-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 273 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "HOUSING STANDARDS," MORE PARTICULARLY SECTIONS 273-25 THEREOF, ENTITLED "EMERGENCY ORDERS" (AMENDS THE ADMINISTRATIVE FEE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 273 of the Code of the City of Clifton, entitled "Housing Standards," more particularly Section 273-25 thereof, entitled "Emergency Orders; Fee; Administrative," is hereby amended, revised and supplemented to read as follows:

§ 273-25. Emergency Orders; Fee; Administrative.

A. No change.

B. No change.

C. There shall be an administrative fee of $150.00 in connection with the preparation and administration of all emergency orders issued by the City of Clifton, which shall be a principal lien against the real property upon which said cost was incurred.

2. All ordinances or parts of ordinances inconsistent herewith are repealed as to such inconsistency only.

3. This ordinance shall take effect after passage and publication as provided by law.

Introduced: September 2, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8030-25

ITEM NAME: An Ordinance to Amend, Revise, and Supplement Chapter 375 of the Code of the City of Clifton Entitled "Sewer Connection Fee" (Increases Connection Fee")

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	8/28/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8030-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 375 OF THE CODE OF THE CITY OF CLIFTON ENTITLED "SEWER CONNECTION FEE" (INCREASES CONNECTION FEE")

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 375 of the Code of the City of Clifton, as titled above, is hereby amended, revised and supplemented to read as follows:

§375-3.1 Sewer Connection Fee

* * *

C. The fee per each house, building or, in the case of a multiunit building, each unit, residential or nonresidential, shall be determined by calculating the average gallons per day (GPD) flow for such use in accordance with the regulations of the New Jersey Department of Environmental Protection and multiplying such number times $7.25 and adding $25. There shall also be a fee based on square footage which shall be .035 multiplied by the total square footage of the house, building or unit. Such fees shall apply to new connections as well as any increase in use from existing conditions.

* * *

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: September 2, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8031-25

ITEM NAME: An Ordinance to Amend, Revise, and Supplement Chapter 296 of the Code of the City of Clifton Entitled "Landscapers"

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	8/29/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8031-25

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 296 OF THE CODE OF THE CITY OF CLIFTON ENTITLED "LANDSCAPERS"

WHEREAS, the Mayor and Council is desirous of amending the current ordinance regarding landscapers in order to amend fees charged to landscapers to dispose of landscape waste with the City of Clifton.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Clifton that the current Chapter 296 of the Code of the City of Clifton be deleted in its entirety and readopted in accordance with the attached amended Chapter 296 incorporated herein by reference.

BE IT FURTHER ORDAINED:

1. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

2. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: September 2, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

Chapter 296

LANDSCAPERS

§ 296-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ADOPT-A-SPOT PROGRAM — A voluntary program in the City in which landscapers agree to maintain designated locations approved by the City Manager at the landscapers' expense in accordance with standards established by the City.

ANNUAL LICENSE — A license issued by the Director of the Department of Public Works of the City of Clifton for the purposes stated.

CUSTOMER — Anyone who employs the services of a landscaper to perform the services of maintaining, cutting, cleaning or raking property within the City of Clifton.

LANDSCAPE CONTRACTOR — The same as a landscaper.

LANDSCAPER — A person or persons doing business with five or more residential and/or commercial customers for the purpose of maintaining, cutting, cleaning, raking or performing similar activities on property within the City of Clifton.

LANDSCAPER DISPOSAL FEE — A fee charged by and payable to the City of Clifton to dispose any cuttings, clippings and/or waste material at a location directed by the Director of the Department of Public Works of the City of Clifton.

LICENSE FEE — The fee charged by and payable to the City of Clifton to obtain a license as a landscaper.

VEHICLE — Any commercial vehicle required to be registered with the New Jersey Department of Motor Vehicles for use on local roads and highways and used by a landscaper in the performance of his work in the City of Clifton.

§ 296-2. License required; decal.

A. All landscapers performing landscaping services within the City of Clifton shall be required to obtain a license in order to offer their services in the City of Clifton. A license shall be required for each vehicle the landscaper owns or operates within the City of Clifton. Said license shall be obtained from the Director of the Department of Public Works. ~~prior to January 1 each calendar year.~~ Landscapers who have obtained a State License must submit their state license certificate to the Department of Public Works. State license holders are exempt from all Clifton permit fees unless they chose to dump at the Public Works facility.

B. Proof of licensure will be demonstrated by the issuance of and the display of a decal, which shall be issued to each licensee and displayed on the front driver's side bumper of each vehicle that the landscaper owns or operates in the City of Clifton. All expired decals issued by the City of Clifton must be removed from all vehicles within five days of the expiration of the decal. Landscapers who hold a State License must have a current copy of state license in every vehicle that the landscaper operates in the City of Clifton.

§ 296-3. Application for license.

A. Applications for licensing as required by this chapter shall be made to the Director of the Department of Public Works of the City of Clifton, located at 307 East 7th Street, under oath, on a form furnished by him.

B. The application shall set forth the following information:

(1) The applicant's name, business name, business address and telephone number.

(2) Whether the applicant is an individual, a partnership, a corporation or any other entity and, if another entity, a full explanation and description thereof.

(3) If the applicant is an individual, the applicant's residence address and date of birth.

(4) If the applicant is a partnership, the full names, residence addresses, dates and places of birth of each partner.

(5) If the applicant is a corporation or other entity, in the case of a corporation, the full names, residence addresses, dates and places of birth of each major officer and each stockholder, the name and address of the registered agent and the address of the principal office; in the case of another entity, the full name, residence address, date and place of birth of each person owning or having any interest, either legal or equitable, aggregating in value 10% or more of the total capital of said entity, the name and address of the registered agent, if any, and the address of the principal office. The term "stockholder," as used herein, means and includes any person owning or having an interest, either legal or equitable, in 10% or more of the stock issued and outstanding of the applicant corporation.

(6) Whether the applicant or any partners, officers or stockholders thereof have ever been arrested or convicted of a crime and, if so, the name of the person arrested or convicted, the date of arrest, the crime or charge involved and the disposition thereof. The term "officers," as used herein, means and includes the president, vice president, secretary and treasurer of a corporate applicant.

(7) The number of years the applicant has been in business at its present business address or at any prior location, including the addresses of such prior locations, if any.

(8) The make, year and commercial license plate of each vehicle to be licensed.

(9) The applicant must submit proof of general liability insurance coverage in the amount of at least

$500,000, motor vehicle liability insurance in the minimum amount generally required by

applicable state statutes and workers' compensation insurance in the form of a current, original certificate of insurance or policy declaration page showing that the applicant has obtained and possesses each such form of insurance from a duly licensed commercial insurance company.

§ 296-4. Compliance required.

Every landscaper operating within the City of Clifton shall be required to comply with the following:

A. The name of the landscaping company shall be clearly indicated on both sides of any vehicle used in the operation, shall be no less than three inches in height and shall include the name, address and telephone number.

B. If a landscaper wants to dispose of any cuttings, clippings and/or waste material at a location directed by the Director of the Department of Public Works of the City of Clifton, the landscaper shall be required to provide the City of Clifton with a list of its customers in the City of Clifton. The landscaper shall only dispose of said materials from properties located within the City of Clifton.

§ 296-5. License fees; terms; dumping fees.

A. Upon filing such application, the applicant shall pay to the Department of Public Works a fee of $50 for the first truck and $25 for each additional truck, made payable to the City of Clifton. Any fraction of a year will be considered a full year for the purposes of this section.

B. The term of such license shall expire on December 31 of the calendar year in which such license is issued.

C. Such license shall be renewed by the Director of the Department of Public Works upon payment by the applicant to the Director of the Department of Public Works of an annual renewal fee of $50 for the first truck and $25 for each additional truck, made payable to the City of Clifton. Such renewal shall be for the calendar year in which such renewal occurs.

D. In the event that a landscaper seeks to dispose of other vegetative waste at a location designated by the Director of the Department of Public Works in accordance with § 296-4B hereof, there shall be a landscaper disposal fee of $100 per year for any landscaper having its principal place of business in the City of Clifton, and $400 per year for non-Clifton-based landscapers. **[Amended 5-5-2015 by Ord. No. 7212-15]**

E. Dumping fees. **[Amended 4-3-2012 by Ord. No. 7009-12; 5-5-2015 by Ord. No. 7212-15; 5-7-2019 by Ord. No. 7510-19]**

(1) Any landscaper wishing to dump vegetative waste, including leaves, at the Department of Public Works yard shall pay the following fees, in addition to the annual disposal fee:

Truck Capacity (cubic yards)	2025: Fee Per Load	2026: Fee Per Load	2027: Fee Per Load
0 to 5	$140	$145	$150
6 to 10	$280	$290	$300

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Truck Capacity (cubic yards)	2025: Fee Per Load	2026: Fee Per Load	2027: Fee Per Load
11 to 15	$420	$435	$450

Leaves Between November 1st – December 31st Truck Capacity (cubic yards)	2025: Fee Per Load	2026: Fee Per Load	2027: Fee Per Load
0 to 5	$65	$65	$70
6 to 10	$130	$130	$140
11 to 15	$195	$195	$210

~~(2) For each two loads of vegetative waste dumped at the Department of Public Works facility between March 20 and October 31, a landscaper shall be given a voucher for one equivalent free load of leaves to be dumped between November 1 and December 31.~~

~~(3) Landscapers not paying to dump vegetative waste from March 20 thru October 31 will not receive any vouchers and will be required to pay the full price to dump leaves after November 1, in accordance with the fees shown in Subsection E(1) above.~~

(2) The City of Clifton may raise pricing above due to contract changes by Council resolution.

(3) If a landscaper participates in the Adopt-A-Spot program, that landscaper shall receive an additional credit of $200 toward dumping fees for each Adopt-A-Spot location he or she maintains. Landscapers who participate in the Adopt-A-Spot program must maintain each Adopt-A-Spot location at least once every two weeks. Grass, hedges and bushes shall be kept trimmed and shall not be permitted to become overgrown and unsightly. Each location shall be in compliance with the standards of the property maintenance and other applicable ordinances of the City of Clifton.

§ 296-6. Revocation of license.

If any person licensed in accordance with the provisions of this chapter shall be convicted of violating any statute, ordinance or regulation in the execution of any work for which a permit is required by the applicable ordinances of the City of Clifton relevant to landscaping, the Director of the Department of Public Works shall revoke the license immediately. The Director of the Department of Public Works shall not restore such license during such time as the violation for which such conviction was obtained, exists or remains.

§ 296-7. Relicensing after revocation.

Any person whose license has been revoked under the provisions above may be relicensed by the Director of the Department of Public Works when the grounds upon which such license was revoked are removed or corrected and upon payment of the fee prescribed herein.

§ 296-8. Violations and penalties.

A. Any person who violates any provision of this chapter, other than disposal requirements, shall, upon conviction thereof, be punished by a fine not exceeding $500 or by imprisonment for a term not exceeding 90 days, or both. A separate offense shall be deemed committed on each day during or on

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which a violation occurs or continues.

B. Any person who violates the disposal requirements of this chapter shall, upon conviction thereof, be punished by a fine not exceeding $1,000, or by imprisonment for a term not exceeding 90 days, or both. A separate offense shall be deemed committed for each violation of this provision.

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ITEM NUMBER: O- 8032-25

ITEM NAME: An Ordinance to Amend, Revise, and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/2/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8032-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-37 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS" (DELETES 1 HANDICAPPED SPACE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" is amended, revised and supplemented to DELETE the following locations:

263 Union Avenue (Space on Fifth Street) West	Beginning at the north edge of the driveway and measure to a point of 38 feet; from that point extend 22 feet northerly therefrom

2. The Chief of Police is hereby directed to remove all signs and markings designating such locations as restricted parking spaces for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: September 16, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8033-25

ITEM NAME: An Ordinance to Amend, Revise, and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 7 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinances	9/2/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8033-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (ADDS 7 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Whenever any words and phrases are used herein, the meanings respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of New Jersey shall be deemed to apply to such words and phrases.

Section 439-38. **Handicapped parking on streets for private residences:**

In accordance with the provisions of N.J.S.A. 39:4-197.6, the following on-street locations in front of private residences occupied by a handicapped person if a windshield placard or wheelchair symbol license plates have been issued for a vehicle owned by the handicapped person, or by another occupant of the residence who is a member of the immediate family of the handicapped person, by the Division of Motor Vehicles pursuant to the provisions of N.J.S.A. 39:4-204 et seq., provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic, are designated as handicapped parking spaces for the exclusive use by the person issued the New Jersey license plate shown below. No other person shall be permitted to park in these spaces.

A. Application shall be made to the Police Department for such restricted handicapped parking space, and the applicant shall pay a one-time administrative fee of $150.00 to cover the costs of processing such application and individualized sign, made payable to the City of Clifton.

Name of Street	Location	Initial Permit Number
604 Allwood Road	North side, beginning at the edge of the walkway for 604, extending 22 feet east therefrom	P3001405
34 Donald Street	East side, beginning at the northern property line of 3 Donald, extending 22 feet south therefrom	P3068396
12 East 2nd Street	North side, beginning at the western property line of 12 East 2nd, extending 22 feet east therefrom	P2986810
35 Lincoln Place	West side, beginning at the northern property line of 35 Lincoln Place, extending 22 feet south therefrom	P3088524
8 Loretta Street	West side, beginning at the northern property line, extending 22 feet south therefrom	P3019555
12 Milosh Street	West side, beginning at the northern property line, extending 22 feet south thereform	P3068480
21 Van Cleve Avenue (space on Loretta Street)	West side, beginning at a point 25 feet south of the crosswalk, extending 22 feet south therefrom	P3074150

2. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

3. This ordinance shall take effect after final passage and publication as provided by law.opted:

Introduced: September 16, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8034-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of te Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Therefore, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 5 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/2/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8034-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (DELETES 5 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" is amended, revised and supplemented to DELETE the following locations:

272 Burgess Place	North side, beginning at the west property line and extending 22 feet easterly therefrom	2039704
19 Center Street	South side, beginning at the east property line and extending 22 feet westerly therefrom	P#2815385
291 DeMott Avenue	East side, beginning at the south edge of the driveway and extending 22 feet southerly therefrom	P1483310
28 Starmond Avenue	West side, beginning at the north driveway edge and extending 22 feet northerly therefrom	P2024782
253 Union Avenue	South side, beginning at the west driveway edge and extending 22 feet westerly therefrom	P2234282

2. The Chief of Police is hereby directed to remove all signs and markings designating such location as restricted parking space for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: September 16, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8035-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of te Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Therefore, Entitled "Handicapped Parking on Streets for Private Residences" (Amends 10 Handicapped Parking Placard Numbers)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/2/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8035-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (AMENDS 10 HANDICAPPED PARKING PLACARD NUMBERS)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that the following handicapped parking placard numbers have been changed as follows:

Name of Street	Location	Initial Permit Number	New Number
59 Bruan Place	*No Change*	P#2443423	P3048779
268 Burgess Place	*No Change*	1787593	P2681588
23 East 7th Street	*No Change*	2078657	P3022546
211 East 8th Street	*No Change*	P2543459	P3083598
380 Highland Avenue	*No Change*	P2443786	P3068319
22 Kennebec Street	*No Change*	P#2508775	P3087526
75 Mahar Avenue	*No Change*	2530670	P3022445
1109 Main Avenue	*No Change*	P#2505647	P3087955
80 Merselis Avenue	*No Change*	P#2581010	P3056798
120 Van Winkle Avenue	*No Change*	P2883121	P3085020

1. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

2. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: September 16, 2025

Adopted:_____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8036-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic," More Particularly Section 439-27 Thereof, Entitled "Turn Prohibitions" (Amends Prohibited Certain Turns at Lakeview Avenue)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/4/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8036-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC," MORE PARTICULARLY SECTION 439-27 THEREOF, ENTITLED "TURN PROHIBITIONS" (AMENDS PROHIBITED CERTAIN TURNS AT LAKEVIEW AVENUE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, entitled "Vehicles and Traffic," more particularly Section 439-27 thereof, entitled "Turn prohibitions," is hereby amended, revised and supplemented to add the following streets:

* * *

Name Of Street	Direction Of Travel	Prohibited Turn	Hours/Days	At Intersection Of
Lakeview Ave	North	Right	7:30a.m. to 8:30a.m. 2:30p.m. to 3:30p.m. Monday - Friday	East 1st Street
Lakeview Ave	North	Left	7:30a.m. to 8:30a.m. 2:30p.m. to 3:30p.m. Monday - Friday	East 1st Street

* * *

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed upon said streets.

3. All other provisions of said Chapter 439 are not further amended hereby and remain in full force and effect.

4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

5. This ordinance shall take effect after final passage and publication as required by law.

Introduced: September 16, 2025
Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8037-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of CLifton, Entitled "Permit Parking on Residential Streets and Municipal Lots," Article I, Entitled "Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Arthur Street)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/12/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8037-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 349 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "PERMIT PARKING ON RESIDENTIAL STREETS AND MUNICIPAL LOTS," ARTICLE I, ENTITLED "RESIDENTIAL STREETS," MORE PARTICULARLY SECTION 349-2 THEREOF, ENTITLED "RESTRICTED STREETS" (ARTHUR STREET)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 349 of the Code of the City of Clifton, entitled "Parking on Residential Streets and Municipal Lots," Article I, entitled "Residential Streets," more particularly Section 349-2 thereof, entitled "Restricted Streets," is hereby amended by **ADDING** thereto the following location:

Name of Street	**Side**	**Hours/Days**	**Location**
Arthur Street	Both	3:00 p.m. to 7 a.m. 7 Days	From Ackerman Avenue To Center Street

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed upon said street.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as required by law.

Introduced: September 2, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8038-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 273 of the Code of the City of Clifton Entitled "Housing Standards" (Adds Article V "Bed Bug Control")

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/10/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8038-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 273 OF THE CODE OF THE CITY OF CLIFTON ENTITLED "HOUSING STANDARDS" (ADDS ARTICLE V "BED BUG CONTROL")

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 273 of the Code of the City of Clifton, as titled above, is hereby amended, revised and supplemented to read as follows:

Article V
Bed Bug Control

§273-48. Definitions

As used in this article, the following terms shall have the meanings indicated:

AUTHORIZED CITY PERSONNEL
All officials, officers or employees of the Clifton Health Department are entrusted with the enforcement of this Code.

BED BUG
An insect of the species "Cimex lectularius," commonly referred to as a bedbug.

COMMON INTEREST COMMUNITY
A horizontal property regime, condominium, cooperative, or mutual housing corporation in which some of the property, known as common elements or common areas, is owned as tenants-in-common or otherwise owned by all of the property owners.

DWELLING OR MULTIPLE DWELLING
Any building or structure of one or more stories and any land appurtenant thereto, and any portion thereof, in which three or more units of dwelling space are occupied, or are intended to be occupied by three or more persons who live independently of each other. This definition shall also mean any group of ten or more buildings on a single parcel of land or on contiguous parcels under common ownership, in each of which two units of dwelling space are occupied or intended to be occupied by two persons or households living independently of each other, and any land appurtenant thereto, and any portion thereof. This definition shall not include any common interest community.

DWELLING SPACE OR DWELLING UNIT

Any room or rooms, or suite or apartment thereof, whether furnished or unfurnished, which is occupied, or intended, arranged or designed to be occupied, for sleeping or dwelling purposes by one or more persons, including but not limited to the owner thereof, or any of the person's or persons' servants, agents or employees, and shall include all privileges, services, furnishings, furniture, equipment, facilities and improvements connected with the use or occupancy thereof.

ERADICATE
The process that shall be undertaken by a commercial pesticide applicator, licensed pursuant to the "Pesticide Control Act of 1971," P.L.1971, c.176 (C.13:1F-1 et seq.) and the rules and regulations promulgated by the New Jersey Department of Environmental Protection to effectuate that act, to eliminate the presence of bedbugs by poisoning, spraying, fumigating, trapping, or by any other recognized and lawful pest-elimination methods, including repeated applications of any treatment, particularly to areas where bedbugs are likely to congregate. An eradication shall be deemed completed if there has been no evidence of bedbug activity for 30 days after the last application of any treatment.

OWNER

The person who owns, purports to own, or exercises control of any multiple dwelling, except that this definition shall not include any ownership interest in any common interest community. The term "owner" shall also mean and include any person who owns, purports to own, or exercises control over three or more dwelling units within a multiple dwelling.

§273-49 Bedbugs Declared Public Nuisance.

A. Bedbugs are hereby declared to be a public nuisance and are subject to the abatement provisions of this article.

§273-50 Access for Inspection.

A. Every owner of a multiple dwelling shall be responsible, at his/her own expense, for maintaining the multiple dwelling free of the presence of bedbugs.

B. Any tenant who has knowledge of the presence of bedbugs, or who suspects the presence of bedbugs based on the presence of fecal smears, cast skins, etc., shall notify the owner in writing of the presence of bedbugs in the dwelling unit and provide a copy of the notification to the Clifton Health Department.

C. Upon written notice from a tenant, or from the Clifton Health Department pursuant to N.J.S.A.26:3-49, of the presence of bedbugs in any dwelling unit, an owner or his/her designee shall, within 10 days following that written notice, at his/her own expense:

(1) determine or verify the presence or absence of bed bugs using a pest management professional;
(2) begin the process of eradicating bedbugs in the dwelling unit;
(3) ascertain the presence of bedbugs in other dwelling units or common areas; and
(4) following written notice to the tenants of those units where bedbugs are present, eradicate any remaining presence of bedbugs in other dwelling units or common areas.

D. (1) When the owner of a multiple dwelling requires access to a unit for purposes of ascertaining the presence of bedbugs or eradicating the presence of bedbugs, the owner or his/her designee shall provide at least 48 hours' notice to the tenants, in writing, that the owner or his/her designee requires access for purposes of ascertaining or eradicating the presence of bedbugs.

(2) Upon reasonable notice pursuant to paragraph (1) of this subsection, a tenant shall grant an owner or his/her designee access to the suspected or affected unit for purposes of inspection or eradication.

§273-51 Bedbug Infestation – Duty to Eradicate.

A. The eradication of bedbugs shall be undertaken by a licensed pesticide applicator only. Eradication of bedbugs shall include the inspection of, and treatment when applicable, the dwelling units on either side of the affected dwelling unit as well as the units directly above, below and across the affected dwelling unit.

B. Treatment will not be considered completed until eradication has been verified. Monitoring interceptors shall be placed at the end of treatment for a minimum of two weeks and shall be inspected by the licensed pesticide applicator. This pattern of inspection and treatment shall be continued until no further infestation is detected.

§273-52 Disposal of Furnishings, Bedding, Clothing or Other Materials Infested With Bedbugs.

A. No person shall place, discard or dispose of any bedding, clothing or other materials infested with bedbugs on the public way or in a refuse container or dumpster located on the public way, except when such bedding, clothing or other material is placed in or near the person's refuse container or dumpster for pickup as trash and the bedding, clothing or

other material is completely enclosed in a plastic bag or similar enclosure and is labeled as being infested with bedbugs.

B. No furnishing, bedding, clothing or other material infested with bedbugs shall be recycled.

§273-53 Enforcement.

A. This article shall be enforced by the Clifton Health Department.

§273-54 Violations and Penalties.

A. Any person who is found to be in violation of the provisions of this article shall be subject to a fine that shall not exceed $2,000.

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as provided by law.

Introduced: September 16, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8039-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees" (Revises Eligibility for Health Insurance Coverage and Retiree Benefits)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/12/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE # 8039-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE VI THEREOF, ENTITLED "CONFIDENTIAL OFFICIALS AND EMPLOYEES"(REVISES ELIGIBILITY FOR HEALTH INSURANCE COVERAGE AND RETIREE BENEFITS)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 99 of the Code of the City of Clifton, as above entitled, is amended, revised and supplemented as follows:

CHAPTER 99
SALARIES AND COMPENSATION

* * *

ARTICLE VI

Confidential Officials and Employees

§ 99-37 Hospitalization and insurance.

A. Hospitalization and medical coverage. Effective January 1, 2026, the City shall provide to all full time employees and those employees who work 30 hours per week covered hereunder and to their eligible dependents, except as modified herein, the Blue Cross/Blue Shield medical and hospitalization plans known as the Preferred Provider Option ("PPO") Plan, the Direct Access ("DA") Plan and the Omnia Plan, which covered employees may select from during period of open enrollment. Copies of all policies affecting the employees covered by this agreement shall be on file and available for inspection at the office of the City Clerk of the City of Clifton.

B. No change.

C. No change.

D. No change.

E. Retiree Coverage.

(1) No change.

(2) No change.

(3) No change.

(4) Effective January 1, 2026, employees eligible for retirement in accordance with the Public Employees Retirement System shall only be eligible for health insurance coverage in retirement after reaching twenty (20) years of employment with the City of Clifton, in addition to meeting all other statutory requirements.

(5) No change.

(6) No change.

* * *

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. All other provisions of said Chapter and Article are not further amended hereby and remain in full force and effect.

4. This ordinance shall take effect upon final passage and publication according to law.

Introduced: September 16, 2025

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: O- 8040-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article I Thereof, Entitled "Municipal Council" (Eliminates Eligibility for Health Insurance)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	9/12/2025	Cover Memo

CITY OF CLIFTON
ORDINANCE #8040-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE I THEREOF, ENTITLED "MUNICIPAL COUNCIL" (ELIMINATES ELIGIBILITY FOR HEALTH INSURANCE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 99 of the Code of the City of Clifton, as above entitled, is amended, revised and supplemented as follows:

CHAPTER 99
SALARIES AND COMPENSATION

* * *

ARTICLE I

Municipal Council

§ 99-1 Annual Compensation.

A. No change.

B. No change.

C. No change.

D. Health, life and disability coverage.

(1) Hospitalization and medical coverage. The hospitalization and insurance provided by the City of Clifton for current members of the Municipal Council and their spouses be and the same is hereby continued through December 31, 2025. Effective January 1, 2026, hospitalization and medical insurance coverage will no longer be offered to members of the Municipal Council or their spouses.

* * *

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. All other provisions of said Chapter and Article are not further amended hereby and remain in full force and effect.

4. This ordinance shall take effect upon final passage and publication according to law.

Introduced: September 16, 2025
Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: R 456-25

ITEM NAME: Resolution: Approve Claims List Resolution for the September 16, 2025, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Greg DeMarzo, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on September 16, 2025.
If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Bills List	9/12/2025	Cover Memo

RESOLUTION
TO APPROVE
Claims to be paid the meeting of September 16, 2025
Meeting of September 16th, 2025

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	16,976,744.29
Grant Fund	$	101,534.08
Open Space Trust	$	-
General Capital Fund	$	10,697,577.22
Sewer Utility -Operating	$	50,806.36
Sewer Utility-Capital	$	691.75
Developers Escrow	$	5,237.16
Dog Trust	$	272.00
Police Extra Duty	$	73,202.50
Trust Other	$	67,889.36
Section 8 Public Housing	$	220,816.17
Affordable Housing	$	6,059.57
Community Development	$	50,777.95
Tax Title Lien Redemption	$	-
Self Insurance	$	1,852.95
Fire Dedicated Penalties	$	-
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	122,466.64
General Liability Trust	$	52,520.34
Workers Compensation Trust	$	86,010.85
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	$	**28,514,459.19**

ADOPTED _____

ATTEST_____
Kathleen Tolosi, City Clerk

Report Printed *2025-09-12 08:47:20* CITY OF CLIFTON

List of Bills - (All Funds)

Meeting Date: 09/16/2025 For bills from 09/03/2025 to 09/16/2025

	Vendor	Description	Account	PO Payment	Check Total
		CDBG			
	7511 - **DARWIN RODRIGUEZ & JOSE RODIGUEZ**	**PO 62716 CHIP - 215 Washington Ave - first grant**		1,400.00	
	17-201-20-111-000 CDBG Year 44		1,400.00		**1,400.00**
	7511 - **DARWIN RODRIGUEZ & JOSE RODIGUEZ**	**PO 62717 CHIP - 215 Washington Ave - second grant**		1,400.00	
	17-201-20-111-000 CDBG Year 44		1,400.00		**1,400.00**
	7511 - **DARWIN RODRIGUEZ & JOSE RODIGUEZ**	**PO 62718 CHIP - 215 Washington Ave - third grant**		1,800.00	
	17-201-20-111-000 CDBG Year 44		1,800.00		**1,800.00**
	7511 - **DARWIN RODRIGUEZ & JOSE RODIGUEZ**	**PO 62719 CHIP - 215 Washington Ave - fourth grant**		2,000.00	
	17-201-20-111-000 CDBG Year 44		2,000.00		**2,000.00**
	7511 - **DARWIN RODRIGUEZ & JOSE RODIGUEZ**	**PO 62720 CHIP - 215 Washington Ave - fifth grant**		2,000.00	
	17-201-20-111-000 CDBG Year 44		2,000.00		**2,000.00**
	7521 - **David And Gonzella Johnson**	**PO 62732 CHIP - 362 Burgess Pl - first grant paym**		5,242.00	
	17-201-20-111-000 CDBG Year 44		5,242.00		**5,242.00**
	7521 - **David And Gonzella Johnson**	**PO 62733 CHIP - 362 Burgess Pl - second grant pay**		5,242.00	
	17-201-20-111-000 CDBG Year 44		5,242.00		**5,242.00**
	7521 - **David And Gonzella Johnson**	**PO 62734 CHIP - 362 Burgess Pl - third grant paym**		5,241.00	
	17-201-20-111-000 CDBG Year 44		5,241.00		**5,241.00**
ACH	131 - **DIAL INC.**	**PO 62633 R455-24- JULY 2025 FOR YR. 50 - DIAL - A**		2,500.00	
	17-201-20-117-200 Year 50 Public Services		2,500.00		**2,500.00**
	7472 - **Ewa Jedlinski**	**PO 61793 CHIP - 71 Second St - third grant paymen**		2,667.00	
	17-201-20-111-000 CDBG Year 44		2,667.00		
		PO 62693 Fourth grant payment -CHIP		1,500.00	
	17-201-20-111-000 CDBG Year 44		1,500.00		**4,167.00**
	7520 - **Juan Diaz**	**PO 62727 CHIP - 453 Hazel St - first grant paymen**		2,250.00	
	17-201-20-111-000 CDBG Year 44		2,250.00		**2,250.00**
	7520 - **Juan Diaz**	**PO 62728 CHIP - 453 Hazel St - second grant payme**		2,250.00	

	17-201-20-111-000 CDBG Year 44				2,250.00		**2,250.00**
	7520 - **Juan Diaz**	**PO 62729**	**CHIP - 453 Hazel St - third grant paymen**			1,762.00	
	17-201-20-111-000 CDBG Year 44				1,762.00		**1,762.00**
	7520 - **Juan Diaz**	**PO 62730**	**CHIP - 453 Hazel St - fourth grant payme**			1,762.00	
	17-201-20-111-000 CDBG Year 44				1,762.00		**1,762.00**
	7520 - **Juan Diaz**	**PO 62731**	**CHIP - 453 Hazel St - fifth grant paymen**			1,761.95	
	17-201-20-111-000 CDBG Year 44				1,761.95		**1,761.95**
	7476 - **MAHENDRA PATEL**	**PO 61905**	**CHIP - 14 Van Ness Ct - first grant paym**			3,333.00	
	17-201-20-111-000 CDBG Year 44				3,333.00		**3,333.00**
	7476 - **MAHENDRA PATEL**	**PO 61906**	**CHIP - 14 Van Ness Ct - third grant paym**			3,334.00	
	17-201-20-111-000 CDBG Year 44				3,334.00		**3,334.00**
	7476 - **MAHENDRA PATEL**	**PO 61909**	**CHIP - 14 Van Ness Ct - second grant pay**			3,333.00	
	17-201-20-111-000 CDBG Year 44				3,333.00		**3,333.00**

CLAIMS FUND

ACH	7205 - **A & E Mobile Service**	**PO 62229**	**POLICE DEPT-2025 INSTALL EQUIPMENT FOR S**			240.00	
	01-201-25-240-200 Police Department - Expenses				240.00		**240.00**
ACH	4283 - **ACTION FIRE APPARATUS COMPANY, INC.**	**PO 60993**	**FIRE: R067-24 FD Shields & Badges**			2,199.00	
	01-201-25-265-200 Fire Department - Expenses				2,199.00		**2,199.00**
ACH	4283 - **ACTION FIRE APPARATUS COMPANY, INC.**	**PO 62510**	**R067-24-FIRE: TIC Repair**			1,070.00	
	01-201-25-265-200 Fire Department - Expenses				1,070.00		**1,070.00**
ACH	4294 - **AIRGAS USA, LLC**	**PO 62623**	**FIRE: Medical Oxygen Cylinders**			772.03	
	01-201-25-265-200 Fire Department - Expenses				772.03		**772.03**
	5028 - **ALL HANDS FIRE EQUIPMENT**	**PO 62450**	**FIRE: Saw Blades for L2 & L3**			656.08	
	01-201-25-265-200 Fire Department - Expenses				656.08		**656.08**
ACH	4623 - **ALL TRAFFIC SOLUTIONS, INC.**	**PO 61677**	**POLICE DEPT - 2025-6 MAINTAIN WEB-BASED**			5,225.00	
	01-201-25-240-200 Police Department - Expenses				5,225.00		**5,225.00**
	6003 - **Amazon Capital Services**	**PO 62560**	**RECREATION: Supplies for Events**			11.49	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses				11.49		
		PO 62560	**RECREATION: Supplies for Events**			36.65	
	15-286-56-007-000 Civic Events				36.65		**48.14**

	800 - **AMBASSADOR MEDICAL SERVICES, INC.**	**PO 62545**	**DPW - ADMINISTRATION - RANDOM DRUG TESTI**		60.00	
	01-201-26-300-200 Public Works Administration - Expenses			60.00		**60.00**
ACH	107 - **AMERICAN HOSE & HYDRAULIC CO., INC.**	**PO 62586**	**DPW-FLEET REPAIR PARTS**		167.57	
	01-201-26-315-200 Vehicle Maintenance - Expenses			167.57		**167.57**
ACH	2485 - **APPLIED CONCEPTS INC/DBA STALKER RA**	**PO 62415**	**POLICE DEPT. - 2025 RADAR UNIT MOUNTS FO**		328.00	
	01-201-25-240-200 Police Department - Expenses			328.00		**328.00**
ACH	7408 - **ARCOSA MATERIALS HOLDINGS INC.**	**PO 60144**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**		150.35	
	01-201-26-292-200 Roads Department - Expenses			150.35		**150.35**
	3899 - **AT&T Mobility LLC**	**PO 62679**	**AT&T Mobile Service - MIS department**		47.64	
	01-201-20-140-200 Management Info Systems - Expenses			47.64		**47.64**
	6707 - **ATLANTIC COAST RECYCLING, LLC**	**PO 62673**	**DPW-RECYCLING-ACCIDENT 7/10/2025 - REPAI**		1,987.90	
	02-213-40-706-000 Public Works Grant Expenditures			1,987.90		**1,987.90**
	474 - **ATLANTIC TACTICAL OF NEW JERSEY**	**PO 57164**	**R195-23-POLICE DEPT. - 2024 NEW POLICE O**		6,170.53	
	01-203-25-240-200 (2024) Police Department - Expenses			6,170.53		**6,170.53**
ACH	2452 - **ATLANTIC UNIFORM CO.**	**PO 56105**	**R458-23-POLICE DEPT- 2024 BULLETPROOF VE**		6,531.00	
	02-213-40-705-000 Police Department Grant Expenditures			6,531.00		**6,531.00**
ACH	2452 - **ATLANTIC UNIFORM CO.**	**PO 56370**	**POLICE DEPT- 2024 BULLETPROOF VEST FOR N**		1,301.20	
	02-213-40-705-000 Police Department Grant Expenditures			1,301.20		**1,301.20**
ACH	6859 - **BARBARA SAAD**	**PO 62608**	**Court: Arabic Interpreting Services**		900.00	
	01-201-43-490-200 Municipal Court - Expenses			900.00		**900.00**
ACH	3706 - **BOSWELL ENGINEERING, INC.**	**PO 62681**	**R028-25 Plog Brook Culvert Rehab Constru**		243.75	
	08-215-55-959-200 Storm Sewer Projects			243.75		**243.75**
	513 - **BOTANY TV & APPLICANCES, INC.**	**PO 62639**	**FIRE: Refrigerator Water Filter for Fire**		98.00	
	01-201-25-265-200 Fire Department - Expenses			98.00		**98.00**
	117 - **BRUNO ASSOCIATES, INC.**	**PO 62599**	**CITY MANAGER: GRANT CONSULTANT AUGUST 20**		4,166.66	
	01-201-20-100-200 City Manager - Expenses			4,166.66		**4,166.66**
ACH	3234 - **BURNS, VIVIAN**	**PO 62524**	**RECREATION: Instructor payment for Speci**		3,500.00	
	15-286-56-005-000 Recreation Trust Accounts			3,500.00		**3,500.00**
ACH	2307 - **BUY WISE AUTO PARTS**	**PO 62115**	**DPW-FLEET REPAIR PARTS FOR P.D. VEHICLES**		1,971.50	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,971.50		**1,971.50**

	401 - **CABLEVISION SYSTEMS CORP**	**PO 62614**	**9/1/25 - 9/30/25 - DPW account: 07870-45**			96.36	
	01-201-31-440-200 Telephone			96.36			**96.36**
	401 - **CABLEVISION SYSTEMS CORP**	**PO 62615**	**9/1/25 - 9/30/25 - Clifton Account: 0787**			207.24	
	01-201-31-440-200 Telephone			207.24			**207.24**
	401 - **CABLEVISION SYSTEMS CORP**	**PO 62634**	**9/01/25 - 9/30/25 - Cable for NFIRS Repo**			105.94	
	01-201-31-440-200 Telephone			105.94			**105.94**
	401 - **CABLEVISION SYSTEMS CORP**	**PO 62637**	**Aug & Sept 2025 - CPD account: 07870-487**			348.41	
	01-201-31-440-200 Telephone			348.41			**348.41**
ACH	119 - **CAMPBELL FOUNDRY COMPANY**	**PO 62464**	**R017-25 SEWERS - USED TO REPLACE BASIN O**			1,085.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			1,085.00			**1,085.00**
	7385 - **CANON U.S.A INC.**	**PO 62683**	**R013-24 - August Invoices Canon Managed**			56.35	
	01-201-22-195-200 Construction Code - Expenses			56.35			**56.35**
	894 - **CASINGS OF NEW JERSEY, INC.**	**PO 62610**	**DPW - RECYCLING OF SCRAP TIRES**			271.50	
	02-213-40-706-000 Public Works Grant Expenditures			271.50			**271.50**
	360 - **CENTRAL SUPPLY, INC.**	**PO 62587**	**DPW - SEWERS - EMERGENCY REPAIR ON BASIN**			105.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			105.00			**105.00**
	4922 - **CENTURY INDUSTRIES, LLC**	**PO 62559**	**RECREATION: Replacement parts for showmo**			697.83	
	15-286-56-005-000 Recreation Trust Accounts			697.83			**697.83**
ACH	5899 - **CLEAN AIR COMPANY, INC.**	**PO 61858**	**DPW - FACILITIES - MAINTENANCE OF PLYMOV**			2,587.90	
	01-201-26-290-200 Building Department (DPW) - Expenses			2,587.90			**2,587.90**
ACH	5899 - **CLEAN AIR COMPANY, INC.**	**PO 62551**	**DPW-FLEET PLYMOVENT TAILPIPE ADAPTERS FO**			570.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			570.00			**570.00**
ACH	1222 - **CLIFTON PUBLIC LIBRARY**	**PO 62659**	**REIMBURSE GENERAL REVENUE**			173,664.40	
	04-215-55-978-800 Public Library Improvements 7947-24			173,664.40			**173,664.40**
ACH	1222 - **CLIFTON PUBLIC LIBRARY**	**PO 62659**	**REIMBURSE GENERAL REVENUE**			31,192.09	
	26-201-29-390-200 Public Library Expenses			5,771.02			
	26-201-29-390-200 Public Library Expenses			2,882.90			
	26-201-29-390-200 Public Library Expenses			571.83			
	26-201-29-390-200 Public Library Expenses			1,546.34			
	26-201-29-390-200 Public Library Expenses			2,035.11			
	26-201-29-390-200 Public Library Expenses			199.71			
	26-201-29-390-200 Public Library Expenses			1,131.00			
	26-201-29-390-200 Public Library Expenses			17,054.18			**31,192.09**
ACH	1026 - **CLIFTON, CITY OF - POLICE**	**PO 62600**	**Traffic Related Duties - Project 24-06**			4,865.00	

	04-215-55-978-400 Engineering Projects 7947-24				4,865.00		**4,865.00**
ACH	1026 - **CLIFTON, CITY OF - POLICE**	**PO 62601**	**Traffic Related Duties - Project 24-08**			3,640.00	
	04-215-55-978-400 Engineering Projects 7947-24				3,640.00		**3,640.00**
ACH	572 - **COLLIERS ENGINEERING & DESIGN, INC.**	**PO 62472**	**R424-22 - Redevelopment Study - LaRoche**			300.00	
	01-203-20-155-200 (2024) Legal Service - Expenses				300.00		**300.00**
ACH	5358 - **COMMERCIAL TECHNOLOGY CONTRACTORS I**	**PO 59510**	**R063-25ART CENTER: Clifton Arts and Scul**			41,648.47	
	04-215-55-978-200 Health Dept / Art Center Projects 7947-24				41,648.47		**41,648.47**
ACH	6057 - **COVERALL NORTH AMERICA, INC.**	**PO 62576**	**R089-25 - ARTS CENTER: COVERALL SEP. 202**			825.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses				825.00		**825.00**
ACH	127 - **CUSTOM BANDAG, INC.**	**PO 62403**	**R408-25-DPW-FLEET TIRES FOR FLEET - 25-F**			4,641.84	
	02-213-40-706-000 Public Works Grant Expenditures				4,641.84		**4,641.84**
ACH	127 - **CUSTOM BANDAG, INC.**	**PO 62461**	**R408-25-DPW-FLEET TRACKS FOR STUMPER - 2**			1,458.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses				1,458.00		**1,458.00**
ACH	160 - **D & F AUTOMOTIVE**	**PO 62581**	**DPW - ROADS - BATTERIES FOR ROADS DEPT.**			601.96	
	01-201-26-292-200 Roads Department - Expenses				601.96		**601.96**
ACH	5491 - **DeBLOCK ENVIRONMENTAL SERVICES**	**PO 62596**	**Class C-4 Collection System Operator Ser**			1,000.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses				1,000.00		**1,000.00**
ACH	131 - **DIAL INC.**	**PO 62565**	**R615-24 - JULY Agreement between City of**			1,000.00	
	01-201-27-336-200 Senior Citizens - Expenses				1,000.00		**1,000.00**
	4144 - **DOVER BRAKE & CLUTCH CO. INC.**	**PO 62549**	**DPW-FLEET REPAIR PARTS**			494.04	
	01-201-26-315-200 Vehicle Maintenance - Expenses				494.04		**494.04**
ACH	5279 - **ENTERPRISE FM TRUST**	**PO 62671**	**R238-23 - September 2025 Fleet Maintenan**			34,055.55	
	01-201-31-458-200 Purchase/Lease Autos				31,215.09		
	01-201-22-195-200 Construction Code - Expenses				2,840.46		
		PO 62671	**R238-23 - September 2025 Fleet Maintenan**			120.84	
					120.84		**34,176.39**
	4686 - **ENVIRONMENTAL RESOLUTIONS, INC**	**PO 62692**	**R068-25 LSRP Services Year 2025 - City H**			7,285.03	
	01-201-20-165-200 Engineering Services - Expenses				7,285.03		**7,285.03**
	7225 - **Eric M. Bernstein & Associates LLC**	**PO 62507**	**R341-25 - Affordable Housing Counsel**			6,059.57	
					6,059.57		**6,059.57**
ACH	5033 - **ESO SOLUTIONS, INC**	**PO 62680**	**FIRE: R406-23 EMS Software**			4,920.11	
	01-201-25-265-200 Fire Department - Expenses				4,920.11		**4,920.11**

	5576 - **ESSEX COUNTY RECOVERY BUREAU**	**PO 62604**	**POLICE DEPT. - 15 veh transferred to ECR**			1,125.00		
	01-201-25-240-200 Police Department - Expenses				1,125.00			
		PO 62636	**POLICE DEPT - POLICE TOW Clifton Police**			675.00		
	01-201-25-240-200 Police Department - Expenses				675.00			**1,800.00**
ACH	7184 - **Farhana Shakeel**	**PO 62627**	**Court: Urdu Interpreting Services**			360.00		
	01-201-43-490-200 Municipal Court - Expenses				360.00			**360.00**
	3685 - **FASTENAL COMPANY**	**PO 59860**	**POLICE DEPT. - 2025 TOOLS FOR FLEET/ TEC**			786.28		
	01-201-25-240-200 Police Department - Expenses				786.28			
		PO 62392	**POLICE DEPT. - 2025 SIGN CREW AND TRAFFI**			146.04		
	01-201-25-240-200 Police Department - Expenses				146.04			**932.32**
	5073 - **FDR HITCHES**	**PO 62405**	**DPW - ROADS - TRAILER HITCHES**			399.98		
	01-201-26-292-200 Roads Department - Expenses				399.98			**399.98**
ACH	576 - **FELDMAN BROTHERS ELECTRICAL SUPPLY**	**PO 61019**	**DPW - FACILITIES - LIGHTING POST OFFICE**			569.66		
	01-201-26-290-200 Building Department (DPW) - Expenses				569.66			**569.66**
ACH	576 - **FELDMAN BROTHERS ELECTRICAL SUPPLY**	**PO 62145**	**DPW - FACILITIES - ELECTRICAL ITEMS NEED**			400.33		
	01-201-26-290-200 Building Department (DPW) - Expenses				400.33			**400.33**
ACH	576 - **FELDMAN BROTHERS ELECTRICAL SUPPLY**	**PO 62232**	**DPW - FACILITIES - ELECTRIC FOR CITY GAR**			913.55		
	01-201-26-290-200 Building Department (DPW) - Expenses				913.55			**913.55**
ACH	576 - **FELDMAN BROTHERS ELECTRICAL SUPPLY**	**PO 62315**	**DPW - GROUNDS - MAIN MEMORIAL PARK LIGHT**			213.04		
	01-201-28-375-200 Maintenance of Parks - Expenses				213.04			**213.04**
ACH	2841 - **FERNANDEZ TRANSLATING SERVICES, LLC**	**PO 62602**	**R456-23 - Court: Spanish Interpreting S**			4,725.00		
	01-201-43-490-200 Municipal Court - Expenses				4,725.00			**4,725.00**
	6731 - **FIG 20 LLC**	**PO 62644**	**Tax Lien Redemption**	**B# 20.02**	**L# 9**	600.00		
						600.00		
		PO 62644	**Tax Lien Redemption**	**B# 20.02**	**L# 9**	1,224.35		
						1,224.35		
		PO 62645	**Tax Lien Redemption**	**B# 28.02**	**L# 1.0**	600.00		
						600.00		
		PO 62645	**Tax Lien Redemption**	**B# 28.02**	**L# 1.0**	1,171.77		
						1,171.77		
		PO 62646	**Tax Lien Redemption**	**B# 28.02**	**L# 1.**	1,046.71		
						1,046.71		
		PO 62646	**Tax Lien Redemption**	**B# 28.02**	**L# 1.**	600.00		
						600.00		
		PO 62647	**Tax Lien Redemption**	**B# 36.05**	**L#**	1,700.99		
						1,700.99		
		PO 62647	**Tax Lien Redemption**	**B# 36.05**	**L#**	1,700.00		
						1,700.00		**8,643.82**

	6731 - **FIG 20 LLC**	**PO 62649**	**Tax Lien Redemption**	**B# 67.05 L# 46**		1,800.00	
					1,800.00		
		PO 62649	**Tax Lien Redemption**	**B# 67.05 L# 46**		1,546.88	
					1,546.88		
		PO 62652	**Tax Lien Redemption**	**B# 9.12 L# 9**		1,853.02	
					1,853.02		
		PO 62652	**Tax Lien Redemption**	**B# 9.12 L# 9**		700.00	
					700.00		
		PO 62653	**Tax Lien Redemption**	**B# 8.14 L# 3**		2,031.71	
					2,031.71		
		PO 62653	**Tax Lien Redemption**	**B# 8.14 L# 3**		600.00	
					600.00		
		PO 62654	**Tax Lien Redemption**	**B# 8.03 L# 19**		1,794.48	
					1,794.48		
		PO 62654	**Tax Lien Redemption**	**B# 8.03 L# 19**		600.00	
					600.00		**10,926.09**
	4978 - **FNA DZ, LLC**	**PO 62365**	**Tax Lien Redemption**	**B# 14.01 L# 79**		27,400.00	
					27,400.00		
		PO 62365	**Tax Lien Redemption**	**B# 14.01 L# 79**		25,552.22	
					25,552.22		**52,952.22**
ACH	136 - **FOLEY, INC.**	**PO 60999**	**DPW-FLEET DIAGNOSTICS AND REPAIR OF DPW**			1,364.20	
	01-201-26-315-200 Vehicle Maintenance - Expenses				1,364.20		**1,364.20**
ACH	136 - **FOLEY, INC.**	**PO 62244**	**R-017-25/R-089-25 - DPW - FLEET - REPAIR**			5,695.44	
	02-213-40-706-000 Public Works Grant Expenditures				5,695.44		**5,695.44**
	1987 - **FOUR SEASONS AT GREAT NOTCH**	**PO 62358**	**2024 Municipal Reimbursement #51**			26,133.88	
	01-203-26-325-200 (2024) Condo Services Act - Expenses				26,133.88		**26,133.88**
	6304 - **FRIEND & WENZEL LLC**	**PO 62624**	**PROFESSIONAL SERVICES COUNSEL SECRETARY**			1,200.00	
	01-201-21-180-200 Zoning and Planning - Expenses				1,200.00		**1,200.00**
	2156 - **GARFIELD LUMBER & MILLWORK, INC.**	**PO 62360**	**DPW - FACILITIES - BUILDING DEPT. WORK**			535.17	
	01-201-26-290-200 Building Department (DPW) - Expenses				535.17		**535.17**
	7498 - **GEORGE GERRO**	**PO 62585**	**RECREATION: Artist for Obser Summer Conc**			2,400.00	
	15-286-56-005-000 Recreation Trust Accounts				2,400.00		**2,400.00**
ACH	183 - **GRAINGER**	**PO 61629**	**R208-25-DPW - RECYCLING - PPE SUPPLIES**			4,097.36	
	02-213-40-706-000 Public Works Grant Expenditures				4,097.36		**4,097.36**
ACH	183 - **GRAINGER**	**PO 62430**	**R208-25- FACILITIES - PARTS FOR CITY HAL**			684.40	
	01-201-26-290-200 Building Department (DPW) - Expenses				684.40		**684.40**
ACH	183 - **GRAINGER**	**PO 62544**	**R208-25-DPW - RECYCLING - SUPPLIES FOR S**			340.81	
	01-201-26-305-200 Recycling - Expenses				340.81		**340.81**

ACH	183 - **GRAINGER**	**PO 62555**	**R259-23DPW - CLEAN COMM-SAFETY SUPPLIES**			540.16	
	02-213-40-706-000 Public Works Grant Expenditures			540.16			**540.16**
	6288 - **GRANADA CONSTRUCTION CORP.**	**PO 62563**	**R529-24 2024 NJDOT Sidewalk & Curb Impro**			160,129.55	
	04-215-55-978-400 Engineering Projects 7947-24			160,129.55			
		PO 62635	**R529-24 2024 NJDOT Sidewalk & Curb Impro**			42,658.52	
	02-213-40-700-000 Engineering Dept. Grant Expenditures			42,658.52			**202,788.07**
ACH	6053 - **Hart Halsey LLC**	**PO 62561**	**Traffic Related Duties - Project 24-08**			972.00	
	04-215-55-971-400 Engineering Improvements 2021			972.00			**972.00**
	7501 - **HERPEL SPORTS LLC**	**PO 62553**	**RECREATION: Instructor Payment for Amazi**			1,120.00	
	15-286-56-005-000 Recreation Trust Accounts			1,120.00			**1,120.00**
ACH	6492 - **IMMEDICENTER TOTOWA**	**PO 62642**	**FIRE: R467-24, R151-25 Candidate Physica**			2,025.00	
	01-201-25-265-200 Fire Department - Expenses			2,025.00			**2,025.00**
	190 - **INSPIRING KIDS INC**	**PO 62557**	**RECREATION: Instructor payment for Summe**			2,400.00	
	15-286-56-005-000 Recreation Trust Accounts			2,400.00			**2,400.00**
ACH	1113 - **JERSEY ELEVATOR COMPANY, INC.**	**PO 60913**	**DPW - FACILITIES - BULB CHANGE IN RECREA**			1,857.50	
	01-201-26-290-200 Building Department (DPW) - Expenses			1,857.50			**1,857.50**
	3647 - **JET VAC EQUIPMENT, LLC**	**PO 60530**	**DPW - SEWERS - REPLACEMENT PART FOR THE**			2,361.40	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			2,361.40			**2,361.40**
ACH	3203 - **JOHNNY ON THE SPOT LLC**	**PO 62597**	**RECREATION: RELEASE Port-a-John for Year**			262.52	
	15-286-56-005-000 Recreation Trust Accounts			262.52			
		PO 62597	**RECREATION: RELEASE Port-a-John for Year**			65.63	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			65.63			**328.15**
ACH	3203 - **JOHNNY ON THE SPOT LLC**	**PO 62598**	**REC: RELEASE Port-a-John for Parks/Field**			590.67	
	15-286-56-005-000 Recreation Trust Accounts			590.67			**590.67**
ACH	594 - **KEV SECURITY, INC.**	**PO 62664**	**FIRE: Central Station Monitoring of Alar**			540.00	
	01-201-25-265-200 Fire Department - Expenses			540.00			**540.00**
ACH	619 - **LAN ASSOCIATES, INC.**	**PO 62685**	**R378-24 Engineering Design Services for**			6,875.00	
	02-213-40-707-000 Recreation Department Grant Expenditures			6,875.00			**6,875.00**
ACH	260 - **LAURA A. CARUCCI**	**PO 62570**	**2025 ZONING BOARD - COURT REPORTING SERV**			275.00	
	01-201-21-180-200 Zoning and Planning - Expenses			275.00			**275.00**
ACH	260 - **LAURA A. CARUCCI**	**PO 62571**	**Court Reporting Services 2025 - August**			275.00	
	01-201-21-180-200 Zoning and Planning - Expenses			275.00			**275.00**

ACH	477 - **LAWSON PRODUCTS, INC.**	**PO 62030**	**R017-25-DPW-FLEET-SUPPLIES FOR FLEET**		1,649.85	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,649.85		**1,649.85**
	152 - **LOMBARDO, JAMES V.**	**PO 62406**	**FINANCE - PO Printing**		89.00	
	01-201-20-130-200 Financial Administration - Expense			89.00		**89.00**
ACH	7489 - **M AWARDS PLUS LLC**	**PO 62240**	**DPW - BEAUTIFICATION COMMITTEE - ALUMINU**		418.76	
				418.76		**418.76**
	6807 - **MANAGEMENT COMPUTER SERVICES INC.**	**PO 62672**	**PHA-Web PIC Submissions - July & August**		150.00	
	16-289-56-081-000 Section 8 Spending Reserves			150.00		**150.00**
ACH	4018 - **MARRONE PEST MANAGEMENT SERVICES LLC**	**PO 62579**	**DPW - FACILITIES - SERVICE FOR ROACHES A**		90.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			90.00		**90.00**
	1114 - **MASOULEH CORPORATION**	**PO 62499**	**DPW - GROUNDS - PROPANE TANK REFILLS**		60.75	
	01-201-28-375-200 Maintenance of Parks - Expenses			60.75		**60.75**
ACH	7213 - **MCMANIMON, SCOTLAND & BAUMANN LLC**	**PO 62469**	**Law Dept. - General Redevelopment**		1,075.00	
	01-201-20-155-200 Legal Service - Expenses			1,075.00		**1,075.00**
	272 - **NATIONAL FUEL OIL INC**	**PO 62548**	**R579-24 - DPW - DIESEL FUEL**		13,699.92	
	01-201-31-460-200 Gasoline			13,699.92		
		PO 62674	**R579-24 - DPW - DIESEL FUEL**		5,903.33	
	01-201-31-460-200 Gasoline			5,903.33		**19,603.25**
	6951 - **NATIONAL HIGHWAY PRODUCTS INC**	**PO 61067**	**R306-24-POLICE DEPT. - PURCHASE OF PERMI**		210.72	
	01-201-25-240-200 Police Department - Expenses			210.72		**210.72**
	847 - **NEW JERSEY SHADE TREE FEDERATION**	**PO 62606**	**DPW - SHADE TREE - NEW JERSEY TREE FEDER**		1,640.00	
	01-201-28-300-200 Shade Tree - Expenses			1,640.00		**1,640.00**
	868 - **NEW JERSEY STATE LEAGUE OF MUNICIPA**	**PO 62377**	**DPW - ADMIN. - 110TH LEAGUE OF MUNICIPAL**		120.00	
	01-201-26-300-200 Public Works Administration - Expenses			120.00		**120.00**
	3559 - **NEW TRIMBLE AUTO BODY**	**PO 62535**	**Fire:DOI 7-29-25 PHD-0845-25-2024 Dodge**		1,000.00	
	27-201-20-500-000 Deductables			1,000.00		**1,000.00**
ACH	2583 - **NOC AUTOMOTIVE SOLUTIONS INC**	**PO 62494**	**POLICE DEPT: REPAIR OF 2023 POLICE DURAN**		940.00	
	27-201-20-600-000 Repairs			940.00		**940.00**
ACH	6330 - **NW FINANCIAL GROUP, L.L.C.**	**PO 62577**	**ARP Consulting (Labor) - July 2025**		100.00	
	02-213-40-724-700 Administrative			100.00		**100.00**
	7155 - **OK-SOON DANG**	**PO 62603**	**Court: Georgian Interpreting Services**		240.00	
	01-201-43-490-200 Municipal Court - Expenses			240.00		**240.00**

	6688 - **OLGA NEGRINI**	**PO 62609**	**Court: Italian Interpreting Services**		190.00	
	01-201-43-490-200 Municipal Court - Expenses			190.00		**190.00**
ACH	797 - **ONE CALL CONCEPTS, INC.**	**PO 62622**	**DPW - STREET MARK OUTS FOR SEWER UTILITY**		511.10	
	07-201-31-455-200 Sewer Fees			511.10		**511.10**
	6882 - **ONLINE INFORMATION SERVICES INC.**	**PO 62618**	**Criminal & Eviction Reports**		420.00	
	16-289-56-081-000 Section 8 Spending Reserves			420.00		**420.00**
ACH	609 - **OUTSTANDING SERVICE CO., INC.**	**PO 62564**	**DPW - FLEET 2025 DIESEL FUEL CHECK TANKS**		920.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			920.00		**920.00**
	167 - **P S E & G**	**PO 62657**	**ESCROW REFUND #1378**		5,237.16	
	12-286-56-851-000 Developer Escrows			2,155.26		
	12-286-56-853-000 Engineering Inspection Escrows			3,081.90		**5,237.16**
	209 - **PAULISON CAR WASH & DETAILING INC.**	**PO 62546**	**DPW - FLEET CAR WASHES FOR JULY 2025**		686.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			686.00		**686.00**
ACH	392 - **PITNEY BOWES, INC.**	**PO 62572**	**Office Supplies**		111.99	
	01-201-20-105-200 Personnel - Expenses			111.99		**111.99**
ACH	212 - **PRECISION COMPUTER OF FORT LEE, INC**	**PO 62641**	**R532-24-MIS Dept. new software**		1,765.00	
	04-215-55-972-100 M.I.S. 7736-22			1,765.00		**1,765.00**
ACH	212 - **PRECISION COMPUTER OF FORT LEE, INC**	**PO 62677**	**R532-24-MIS Dept: Audio recorder upgrade**		448.00	
	08-215-55-955-100 M I S Projects 7737-22			448.00		**448.00**
ACH	169 - **RACHLES/MICHELE'S OIL CO., INC.**	**PO 62547**	**R578-24 - UNLEADED GASOLINE**		8,890.80	
	01-201-31-460-200 Gasoline			8,890.80		**8,890.80**
ACH	169 - **RACHLES/MICHELE'S OIL CO., INC.**	**PO 62578**	**R578-24 - UNLEADED GASOLINE**		5,487.96	
	01-201-31-460-200 Gasoline			5,487.96		**5,487.96**
ACH	169 - **RACHLES/MICHELE'S OIL CO., INC.**	**PO 62589**	**R578-24 - UNLEADED GASOLINE**		10,589.36	
	01-201-31-460-200 Gasoline			10,589.36		**10,589.36**
ACH	4951 - **REDICARE, LLC**	**PO 62575**	**August 2025 Service of First Aid Package**		68.00	
	01-201-20-105-200 Personnel - Expenses			68.00		**68.00**
	7495 - **RICHARD DURGAN**	**PO 62478**	**Sewer refund - B 51.02 L 2 Qual CF005**		291.55	
	07-209-55-000-000 SEWER OVERPAYMENTS			291.55		**291.55**
ACH	2191 - **ROUTE 23 AUTOMALL, LLC**	**PO 62556**	**R80-25,R299-25 DPW -FLEET REPAIR PARTS -**		749.24	

	01-201-26-315-200 Vehicle Maintenance - Expenses				749.24		**749.24**
ACH	6626 - **RUPALI BHATTACHARYA**	**PO 62611**	**Court: Bengali Interpreting Services**			200.00	
	01-201-43-490-200 Municipal Court - Expenses				200.00		**200.00**
	1016 - **RUTGERS, THE STATE UNIVERSITY OF NJ**	**PO 62379**	**DPW - NJ CLEAN COMMUNITIES COUNCIL COORD**			598.00	
	02-213-40-706-000 Public Works Grant Expenditures				598.00		**598.00**
	7457 - **SAHAR NAFTAOUI**	**PO 61966**	**POLICE DEPT. - TRAFFIC DIV. REFUND FOR H**			150.00	
	01-192-08-105-000 FEES AND PERMITS				150.00		**150.00**
ACH	1094 - **SANITATION EQUIPMENT CORP.**	**PO 59807**	**R122-25 DPW Recycling- Purchase of one K**			310,892.80	
	04-215-55-978-600 Dept Public Works Projects 7947-24				300,000.00		
	04-215-55-954-600 DPW Improvements 7311-16				10,892.80		**310,892.80**
ACH	6024 - **SCHOOL HEALTH CORPORATION**	**PO 61971**	**POLICE DEPT.- PURCHASE OF DEFIBRILLATOR**			6,427.03	
	01-201-25-240-200 Police Department - Expenses				6,427.03		**6,427.03**
	7464 - **Secretlab US, Inc**	**PO 61643**	**Court: POAA - Chairs for the Municipal**			6,474.00	
	15-286-56-002-000 Municpal Court				6,474.00		**6,474.00**
	3759 - **STATE OF NJ DEPARTMENT OF LABOR & W**	**PO 62558**	**DPW-FACILITIES-BOILERS INSPECTIONS & REF**			2,560.00	
	01-201-26-290-200 Building Department (DPW) - Expenses				2,560.00		**2,560.00**
ACH	7488 - **STEVEN PINO**	**PO 62583**	**FIREWORKS: ENTERTAINMENT PHOTOGRAPHER IN**			350.00	
	15-286-56-007-000 Civic Events				350.00		**350.00**
ACH	2440 - **SUBURBAN DISPOSAL, INC.**	**PO 62684**	**R060-23 - September 2025 Invoice - Colle**			749,500.00	
	01-201-32-465-200 Sanitation - Contractual - Expenses				749,500.00		**749,500.00**
	1541 - **SUPER SEER CORPORATION**	**PO 61552**	**POLICE DEPT - 2025-3 TRAFFIC DIV MOTORCY**			1,627.80	
	02-213-40-705-000 Police Department Grant Expenditures				1,627.80		**1,627.80**
ACH	175 - **Symetra Life Insurance Company**	**PO 62660**	**September 2025 Life Insurance Policy**			1,852.95	
	21-201-20-100-000 Employee Group Health				1,852.95		**1,852.95**
	6323 - **TEAM PRECISION AUTO LLC**	**PO 62584**	**DPW-FLEET REPAIR PARTS**			82.56	
	01-201-26-315-200 Vehicle Maintenance - Expenses				82.56		**82.56**
	6640 - **THE GRIT NINJA LLC**	**PO 62554**	**RECREATION: Instructor Payment NInja War**			3,800.00	
	15-286-56-005-000 Recreation Trust Accounts				3,800.00		**3,800.00**
ACH	5100 - **TIGRIS AQUATIC SERVICES LLC**	**PO 62621**	**DPW - GROUNDS - POND SERVICES FOR MAIN M**			1,358.33	
	01-201-28-375-200 Maintenance of Parks - Expenses				1,358.33		**1,358.33**

ACH	320 - **TILCON NEW YORK, INC.**	**PO 57522**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**		244.76	
	01-203-26-292-200 (2024) Roads Department - Expenses			244.76		**244.76**
ACH	320 - **TILCON NEW YORK, INC.**	**PO 57523**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**		233.78	
	01-203-26-292-200 (2024) Roads Department - Expenses			233.78		**233.78**
ACH	320 - **TILCON NEW YORK, INC.**	**PO 57524**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**		162.39	
	01-203-26-292-200 (2024) Roads Department - Expenses			162.39		**162.39**
ACH	320 - **TILCON NEW YORK, INC.**	**PO 61523**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**		158.47	
	01-201-26-292-200 Roads Department - Expenses			158.47		**158.47**
ACH	5414 - **TRIONAID ASSOCIATES, INC**	**PO 62573**	**Background Checks**		280.00	
	01-201-20-105-200 Personnel - Expenses			280.00		**280.00**
ACH	6509 - **UGI ENERGY SERVICES, LLC**	**PO 62694**	**July 2025 - Utilities**		489.45	
	01-201-31-430-200 Electricity			489.45		**489.45**
ACH	348 - **V.E. RALPH & SON, INC.**	**PO 62661**	**FIRE: R354-24 Procurement of Medical and**		918.70	
	01-201-25-265-200 Fire Department - Expenses			918.70		**918.70**
ACH	907 - **VALTEK, INC.**	**PO 62530**	**DOI: 4/22/25 - 2009 Red Fire Truck - las**		1,000.00	
	27-201-20-500-000 Deductables			1,000.00		**1,000.00**
	7286 - **VERIZON COMMUNICATIONS INC.**	**PO 62272**	**DPW - FLEET GPS SYSTEM FOR RECYCLING TRU**		1,711.25	
	02-213-40-706-000 Public Works Grant Expenditures			1,711.25		
		PO 62619	**DPW - FLEET GPS SYSTEM FOR RECYCLING TRU**		1,711.25	
	02-213-40-706-000 Public Works Grant Expenditures			1,711.25		**3,422.50**
	2112 - **VERIZON COMMUNICATIONS INC.**	**PO 62612**	**8/25/25 - 9/24/25 - Animal Center Accoun**		299.00	
	01-201-31-440-200 Telephone			299.00		
		PO 62613	**8/25/25 - 9/24/25 - CPD Account# 151-742**		129.99	
	01-201-31-440-200 Telephone			129.99		
		PO 62628	**8/9/25 - 9/8/25 - CPD-GB Account#955-485**		299.90	
	01-201-31-440-200 Telephone			299.90		
		PO 62630	**8/16/25 - 9/15/25 - Account# 157-092-620**		289.00	
	01-201-31-440-200 Telephone			289.00		
		PO 62631	**8/18/25 - 9/17/25 - CPD-GB2 Account#656-**		229.00	
	01-201-31-440-200 Telephone			229.00		
		PO 62632	**8/22/25 - 9/21/25 - Rec Center Account#**		289.00	
	01-201-31-440-200 Telephone			289.00		
		PO 62686	**9/2/25 - 10/1/25 - Botany Clinic Account**		299.00	
	01-201-31-440-200 Telephone			299.00		
		PO 62688	**8/28/25 - 9/27/25 - Art Center Account#**		309.65	
	01-201-31-440-200 Telephone			309.65		**2,144.54**
	708 - **Verizon New Jersey, Inc.**	**PO 62687**	**8/31/25 - City Hall - Account: 550-791-3**		7,229.77	
	01-201-31-440-200 Telephone			7,229.77		**7,229.77**

	179 - **VERIZON WIRELESS**	**PO 62616**	**7/22/25 - 8/21/25 - Clifton Police accou**			5,350.12	
	01-201-31-440-200 Telephone			5,350.12			
		PO 62689	**8/2/25 - 9/1/25 - Clifton account#: 7873**			6,411.21	
	01-201-31-440-200 Telephone			6,411.21			
		PO 62690	**8/2/25 - 09/01/25 - Clifton Fire Account**			1,887.64	
	01-201-31-440-200 Telephone			1,887.64			**13,648.97**
ACH	387 - **W. B. MASON CO, INC.**	**PO 61988**	**R206-25-DPW-Office Supplies #S154477167**			346.71	
	01-201-26-300-200 Public Works Administration - Expenses			346.71			**346.71**
ACH	387 - **W. B. MASON CO, INC.**	**PO 62201**	**FIRE: R206-25 Office Supplies #S15466610**			597.81	
	01-201-25-265-200 Fire Department - Expenses			597.81			**597.81**
ACH	387 - **W. B. MASON CO, INC.**	**PO 62238**	**R206-25-Law Dept. - Office Supplies #S15**			133.46	
	01-201-20-155-200 Legal Service - Expenses			133.46			**133.46**
ACH	387 - **W. B. MASON CO, INC.**	**PO 62362**	**FIRE: R206-25 Janitorial Supplies #S1551**			1,650.84	
	01-201-25-265-200 Fire Department - Expenses			1,650.84			**1,650.84**
ACH	387 - **W. B. MASON CO, INC.**	**PO 62384**	**R206-25-HEALTH: OFFICE SUPPLIES FOR LEAD**			412.25	
	15-286-56-028-000 Lead-Based Paint Inspections			412.25			**412.25**
ACH	387 - **W. B. MASON CO, INC.**	**PO 62543**	**R206-25 Finance: Office Supplies #S15443**			158.31	
	07-201-26-292-200 Sewer Utility Allocations - Other Exp.			158.31			**158.31**
ACH	231 - **W.E. TIMMERMAN CO., INC.**	**PO 62446**	**DPW - ROADS - SWEEPER PARTS**			7,650.85	
	01-201-26-292-200 Roads Department - Expenses			7,650.85			**7,650.85**
ACH	394 - **WALLINGTON PLUMBING SUPPLY**	**PO 60942**	**DPW - FACILITIES - FIRE STATION 2 KITCHE**			343.56	
	01-201-26-290-200 Building Department (DPW) - Expenses			343.56			**343.56**
ACH	394 - **WALLINGTON PLUMBING SUPPLY**	**PO 61006**	**DPW - FACILITIES - TOILET REPAIRS CITY H**			416.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			416.00			**416.00**
ACH	394 - **WALLINGTON PLUMBING SUPPLY**	**PO 62361**	**DPW - FACILITIES - GAS PIPE HEATERS**			148.79	
	01-201-26-290-200 Building Department (DPW) - Expenses			148.79			**148.79**
ACH	394 - **WALLINGTON PLUMBING SUPPLY**	**PO 62466**	**DPW - FACILITIES - FOR ANZALDI PARK BATH**			134.06	
	01-201-26-290-200 Building Department (DPW) - Expenses			134.06			**134.06**
	1993 - **WEST PUBLISHING CORP. / THOMSON REU**	**PO 62643**	**R089-25 Legal 08/01/25 - 08/31/25 Subscr**			1,549.88	
	01-201-20-155-200 Legal Service - Expenses			1,549.88			**1,549.88**
	1194 - **WHITE & SHAUGER, INC.**	**PO 62429**	**DPW - FACILITIES - HEATS PARTS FOR SIGN**			387.61	
	01-201-26-290-200 Building Department (DPW) - Expenses			387.61			**387.61**

TOTAL	1,954,241.37

Total to be paid from Fund 01 CURRENT FUND	**1,014,298.58**
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	**80,348.22**
Total to be paid from Fund 04 CAPITAL	**697,577.22**
Total to be paid from Fund 07 SEWER UTILITY - OPERATING	**5,512.36**
Total to be paid from Fund 08 SEWER UTILITY - CAPITAL	**691.75**
Total to be paid from Fund 12 DEVELOPERS ESCROW	**5,237.16**
Total to be paid from Fund 15 OTHER TRUST	**57,183.52**
Total to be paid from Fund 16 SECTION 8	**570.00**
Total to be paid from Fund 17 CDBG	**50,777.95**
Total to be paid from Fund 18 COAH	**6,059.57**
Total to be paid from Fund 21 MEDICAL SELF-INSURANCE	**1,852.95**
Total to be paid from Fund 26 LIBRARY	**31,192.09**
Total to be paid from Fund 27 General Liability Trust	**2,940.00**
	1,954,241.37

Checks Previously Disbursed

27661	NEW JERSEY MOTOR VEHICLE COMM.	PO# 62592	POLICE DEPT. - REGISTRATION FEE T	60.00	9/08/2025
250578	CLIFTON, CITY OF - Payroll Entry		Cash - Checking 08/29/25 Payroll	2,595,876.22	8/29/2025
2025163	CLIFTON, CITY OF - General Liability	PO# 62691	2025 General Liability Checks	49,580.34	9/16/2025
2025164	CLIFTON, CITY OF - SELF INSURANCE	PO# 62695	2025 Workers Comp Checks	86,010.85	9/10/2025
2025165	CLIFTON, CITY OF - Reimbursement	PO# 62696	09.15.25 - Out of Pocket Expenses	12,425.87	9/15/2025
2025166	CLIFTON, CITY OF - Petty Cash	PO# 62678	Petty Cash - 09/15/2025 Payroll -	3.99	9/15/2025
2025167	CLIFTON BOARD OF EDUCATION	PO# 61364	2025/2026 School Tax Levy - July t	13,233,518.00	9/03/2025
2025168	TREASURER, STATE OF NEW JERSEY	PO# 58821	2025 Debt Service - 2010 Green Acr	12,436.64	9/05/2025
2025169	THE DEPOSITORY TRUST COMPANY	PO# 62595	Paydown and Interest 2025A B.A.N.	103,124.99	8/29/2025
2025170	PITNEY BOWES, INC.	PO# 62574	August 2025 Postage	5,000.00	8/22/2025
20250169	THE DEPOSITORY TRUST COMPANY	PO# 62595	Paydown and Interest 2025A B.A.N.	10,000,000.00	8/29/2025
				26,098,036.90	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	15,962,445.71	1,014,298.58	**16,976,744.29**
Fund 02 STATE & FEDERAL GRANTS		80,348.22	**80,348.22**
Fund 04 CAPITAL	10,000,000.00	697,577.22	**10,697,577.22**
Fund 07 SEWER UTILITY - OPERATING		5,512.36	**5,512.36**
Fund 08 SEWER UTILITY - CAPITAL		691.75	**691.75**
Fund 12 DEVELOPERS ESCROW		5,237.16	**5,237.16**
Fund 15 OTHER TRUST		57,183.52	**57,183.52**
Fund 16 SECTION 8		570.00	**570.00**
Fund 17 CDBG		50,777.95	**50,777.95**
Fund 18 COAH		6,059.57	**6,059.57**
Fund 21 MEDICAL SELF-INSURANCE		1,852.95	**1,852.95**
Fund 26 LIBRARY		31,192.09	**31,192.09**
Fund 27 General Liability Trust	49,580.34	2,940.00	**52,520.34**
Fund 28 Workers Compensation Trust	86,010.85		**86,010.85**
BILLS LIST TOTALS	26,098,036.90	1,954,241.37	**28,052,278.27**

ITEM NUMBER: R 457-25

ITEM NAME: Resolution Authorizing the Cancellation and Refund of a Portion of the 2025 1st Quarter Taxes, the 2025 2nd Quarter Taxes, and the 2025 3rd Quarter Taxes Paid on Property Known as Block 50.06, Lot 22, 24 Lorraine Dr., Owned by a Disabled Veteran

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/11/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A PORTION OF THE 2025 1st QUARTER TAXES, THE 2025 2ND QUARTER TAXES, AND THE 2025 3RD QUARTER TAXES PAID ON PROPERTY KNOWN AS BLOCK 50.06 LOT 22, 24 LORRAINE DR, OWNED BY A DISABLED VETERAN

WHEREAS, the Tax assessor has confirmed that Ryan Gabel, the owner of a single-family residence located at Block 50.06 Lot 22, 24 Lorraine Dr. has been declared 100% disabled as of March 12, 2025, by the United States Department of Veteran Affairs; and

WHEREAS Ryan Gabel has made an application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption Ryan Gabel is entitled to the cancellation and refund of a portion of the 2025 first quarter property taxes, the 2025 second quarter property taxes and the 2025 third quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, granted the application, and approved the 100% tax exemption on the subject property as of September 4,2025, and hereby authorizes the cancellation of 100% of the taxes and refund of a portion of the 2025 first quarter property taxes, the 2025 second quarter property taxes and the 2025 third quarter property taxes a on the subject property in the amount of $ 5,615.89;

Now, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of 2025 first quarter property taxes in the amount of $ 518.49, the 2025 second quarter property taxes in the amount of $ 2,456.02 and the 2025 third quarter property taxes in the amount of $ 2,641.38 for a total refund in the amount of $ 5,615.89 and cancel the remaining 2025 property taxes on the subject property.

2. To keep the subject 100% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

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Kathleen Tolosi, City Clerk

ITEM NUMBER: R 458-25

ITEM NAME: Resolution Authorizing the Cancellation and Refund of a Portion of the 2023 1st Quarter Taxes and the 2023 2nd Quarter Property Taxes and the 2023 3rd Quarter Property Taxes and the 2023 4th Quarter Property Taxes and the Entire 2024 Property Taxes and the 2025 1st Quarter Property Taxes and the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 23.03, Lot 3.69 Lockwood Dr., Owned by a Disabled Veteran

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/12/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A PORTION OF THE 2023 1st QUARTER TAXES AND THE 2023 2ND QUARTER PROPERTY TAXES AND THE 2023 3RD QUARTER PROPERTY TAXES AND THE 2023 4TH QUARTER PROPERTY TAXES AND THE ENTIRE 2024 PROPERTY TAXES AND THE 2025 1ST QUARTER PROPERTY TAXES AND THE 2025 2ND QUARTER PROPERTY TAXES AND THE 2025 3RD QUARTER PROPERTY TAXES PAID ON PROPERTY KNOWN AS BLOCK 23.03 LOT 3, 69 LOCKWOOD DR, OWNED BY A DISABLED VETERAN

WHEREAS, the Tax assessor has confirmed that Iris A. Reyes, the owner of a single-family residence located at Block 23.03 Lot 3, 69 Lockwood Dr. has been declared 100% disabled as of January 26,2023, by the United States Department of Veteran Affairs; and

WHEREAS Iris A. Reyes has made application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Iris A. Reyes is entitled to the cancellation and refund of a portion of the 2023 first quarter property taxes and the 2023 second quarter property taxes and the 2023 third quarter property taxes and the 2023 fourth quarter property taxes and the entire 2024 property taxes and the 2025 first quarter property taxes and the 2025 second quarter property taxes and the 2025 third quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, granted the application, and approved the 100% tax exemption on the subject property as of September 9, 2025, and hereby authorizes the cancellation of 100% of the taxes and refund of a portion of the 2023 first quarter property taxes and the 2023 second quarter property taxes and the 2023 third quarter property taxes and the 2023 fourth quarter property taxes and the entire 2024 property taxes and the 2025 first quarter property taxes and the 2025 second quarter property taxes and the 2025 third quarter property taxes for a total refund of $ 33,830.27 on the subject property and;

Now, THEREFORE, BE RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of 2023 first quarter property taxes in the amount of $2,254.74 and the 2023 second quarter property taxes in the amount of $ 3,121.94 and the 2023 third quarter property taxes in the amount of $ 3,213.80 and the 2023 fourth quarter property taxes in the amount of $ 2,963.79 and the entire 2024 property taxes in the amount of $12,482.03 and the 2025 first quarter property taxes in the amount of $ 3,183.01 and the 2025 second quarter property taxes in the amount of $ 3,183.01 and the 2025 third quarter property taxes in the amount of $ 3,427.95 for a total refund in the amount of $ 33,830.27 and cancel the remaining 2025 property taxes on the subject property.

2. To keep the subject 100% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

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Kathleen Tolosi, City Clerk

ITEM NUMBER: R 459-25

ITEM NAME: Resolution Authorizing the Cancellation and Refund of a Portion of the 2022 4th Quarter Taxes, the Entire 2023 Property Taxes, the Entire 2024 Property Taxes, the 2025 1st Quarter Property Taxes, the 2025 2nd Quarter Property Taxes and the 2025 3rd Quarter Property Taxes Paid on Property Known as Block 55.13, Lot 12, 12 Peru Rd, Owned by a Disabled Veteran

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/11/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON
RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A PORTION OF THE 2022 4th QUARTER TAXES, THE ENTIRE 2023 PROPERTY TAXES, THE ENTIRE 2024 PROPERTY TAXES, THE 2025 1ST QUARTER PROPERTY TAXES, THE 2025 2ND QUARTER PROPERTY TAXES AND THE 2025 3RD QUARTER PROPERTY TAXES PAID ON PROPERTY KNOWN AS BLOCK 55.13 LOT 12, 12 PERU RD, OWNED BY A DISABLED VETERAN

WHEREAS, the Tax assessor has confirmed that Gregory Donetz, the owner of a single-family residence located at Block 55.13 Lot 12, 12 Peru Rd. has been declared 100% disabled as of October 27,2022, by the United States Department of Veteran Affairs; and

WHEREAS, Gregory Donetz has made application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Gregory Donetz is entitled to the cancellation and refund of a portion of the 2022 fourth quarter property taxes, the entire 2023 property taxes, the entire 2024 property taxes, the 2025 first quarter property taxes, the 2025 second quarter property taxes, and the 2025 third quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, granted the application, and approved the 100% tax exemption on the subject property as of September 8, 2025, and hereby authorizes the cancellation of 100% of the taxes and refund of a portion of the 2022 fourth quarter property taxes, the entire 2023 property taxes, the entire 2024 property taxes, the 2025 first quarter property taxes, the 2025 second quarter property taxes, and the 2025 third quarter property taxes for a total refund of $23,745.97 on the subject property and;

NOW, THEREFORE, BE RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of 2022 fourth quarter property taxes in the amount of $1,540.40, the entire 2023 property taxes in the amount of $7,890.57, the entire 2024 property taxes in the amount of $8,090.08, the 2025 first quarter property taxes in the amount of $2,022.52, the 2025 second quarter property taxes in the amount of $2,022.52, and the 2025 third quarter property taxes in the amount of $2,179.88, for a total refund in the amount of $23,745.97 and cancel the remaining 2025 property taxes on the subject property.

2. To keep the subject 100% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

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Kathleen Tolosi, City Clerk

ITEM NUMBER: R 460-25

ITEM NAME: Resolution Authorizing Permission to Bid for 2025 HUD-CD Sanitary Sewer Lining

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/9/2025	Cover Memo

APPROVED AS TO ENGINEERING
MJL CITY ENGINEER

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING PERMISSION TO BID FOR 2025 HUD-CD SANITARY SEWER LINING

WHEREAS, the City of Clifton shall incur no expense exceeding $17,500, except where either authorized by law or waived by the Municipal Council up to the State of New Jersey bid threshold; and,

WHEREAS, the City of Clifton seeks construction services estimated to cost in excess of $17,500 without waiver; and

WHEREAS, the scope of work in-situ lining of 3,000 linear feet of 8" diameter sanitary sewers; and

WHEREAS, the City Engineer of the City of Clifton has prepared Bid Specifications, Notice to Bidders, Proposals and Specifications for said improvements in anticipation of the public bidding for same and finds same to be acceptable for public bidding; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public bids for the services described therein; and,

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in a legal newspaper of the City of Clifton no later than the next Municipal Council meeting, in accordance with N.J.SA. 40A:11-1 *et seq*.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

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Kathleen Tolosi, City Clerk

ITEM NUMBER: R 461-25

ITEM NAME: Resolution Authorizing Final Payment Clifton Police Firing Range Targeting System Replacement Inveris Training Solutions

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/10/2025	Cover Memo

APPROVED AS TO ENGINEERING
MR CITY ENGINEER

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING FINAL PAYMENT
CLIFTON POLICE FIRING RANGE TARGETING SYSTEM REPLACMENT
INVERIS TRAINING SOLUTIONS

WHEREAS, INVERIS TRAINING SOLUTIONS of Suwanee, Georgia, did complete CLIFTON POLICE FIRING RANGE TARGETING SYSTEM REPLACEMENT project in and for the City of Clifton for the total amount

of $134,157.14

And previous payments on account of said total have been paid
in the amount of. .....$ 0.00

Leaving this FINAL PAYMENT
of $134,157.14

WHEREAS, said work was authorized by contract duly awarded at a regular meeting of the Governing Body of the City of Clifton; and

WHEREAS, the Contractor has posted a Maintenance Bond, for a period of two years, in the amount of **$13,415.71**; and

WHEREAS, the City Engineer has inspected the work done and has determined that said work has been properly done and completed, to the best of his knowledge, in accordance with the terms and provisions of the contract as amended, if amended, and hereby recommends that the said work be accepted;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clifton does hereby formally accept the work as shown as completed in this resolution and contract.

NOW BE IT FURTHER RESOLVED that the Chief Financial Officer be and he is authorized and directed to include the said claim totaling **$134,157.14** on the claim list.

CONTRACT NO. 25-068

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Approved: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: R 462-25

ITEM NAME: Resolution Amending the Certification of Funds for D.S. Meyers Enterprise Walking Paths at Various Park Improvements Project

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/5/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

CERTIFICATION OF FUNDS
D.S. MEYERS ENTERPRISE
WALKING PATHS AT VARIOUS PARK IMPROVEMENTS PROJECT

WHEREAS, at the August 19, 2025 City Council Meeting, the City Council approved Resolution awarding the contract for Walking Paths Improvement Project to D.S Meyers Enterprises. on Resolution Number R428-25; and

WHEREAS, the total cost of this Contract is $1,366,303.00 Resolution was required to be certified for funds by the Chief Financial Officer as to the availability of fund prior to being approved; and

WHEREAS, the Finance Office has now reviewed Resolution to assure funding is available for the $1,366,303.00; and

WHEREAS, funding is available for this Project in the following Grant and Capital Account:

02-213-40-707-101 - $40,438.60
04-215-55-976-107 - $539,407.86
04-215-55-978-701 - $686,456.54
04-215-55-978-702 - $100,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Certification of Funds be made part of this approval.

Joseph D. Kunz, CFO Date:

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 463-25

ITEM NAME: Resolution of Notice of Intent to Award Contract Under a National Cooperative Agreement Interlocal Purchasing System (TIPS) for Civic Plus Agenda Module, Next Request for OPRA, and Social Media Archiving Software

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/10/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION OF NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL COOPERATIVE AGREEMENT THE INTERLOCAL PURCHASING SYSTEM (TIPS) FOR CIVIC PLUS AGENDA MODULE, NEXT REQUEST FOR OPRA, AND SOCIAL MEDIA ARCHIVING SOFTWARE

WHEREAS, the City of Clifton is allowed to participate in inter local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states: and

WHEREAS, the City of Clifton is a member of TIPS; and

WHEREAS, the City of Clifton intends to participate in TIPS for procurement of Civic Plus Agenda Module, Next Request for OPRA and Social Media Archiving Software under contract #220105 -Technology Solutions Products and Services ; and

WHEREAS, information regarding the contract may be found on TIPS website at https://www.tips-usa.com/; and

WHEREAS, the current contract term for Civic Plus Agenda Module, Next Request for OPRA and Social Media Archiving Software expires on May 31, 2027; and

WHEREAS, it is the intent of the City of Clifton to award a contract to CivicPlus, LLC pursuant to the proposal submitted in response to TIP's Notice to Bidders Titled "Technology Solutions Products and Services" and Contract Award No. 220105; and

NOW, THERFORE BE IT RESOLVED, that the City of Clifton authorizes the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement.

Comment Period ends: October 2, 2025

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Approved: September 16, 2025

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Kathleen Tolosi, City Clerk

ITEM NUMBER: R 464-25

ITEM NAME: Resolution Authorizing Purchase of Playground Safety Surfacing for Sperling Park From Rubbercycle, LLC off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/11/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING PURCHASE OF PLAYGROUND SAFETY SURFACING FOR SPERLING PARK FROM RUBBERCYCLE LLC OFF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton Recreation Department has a need to purchase Playground Safety Surfacing for the Sperling Park, which is available off of New Jersey State Contract; and

WHEREAS, this procurement request is made in accordance with N.J.S.A:40A:11-12a, via New Jersey State Contract 16-FLEET-00131, which expires May 30, 2026; and

WHEREAS, Rubbercycle LLC, located at 1985 Rutgers University Boulevard, Lakewood, NJ 08701 has been awarded the NJ State Contract No. 16-FLEET-00131; and

WHEREAS, NJ State Contract 16-FLEET-00131 has been awarded to Rubbercycle LLC for a term of May 31, 2017, to May 30, 2026; and

WHEREAS, NJ State Contract 16-FLEET has no provision for bond request, and thereby the performance bond is hereby waived; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Qualified Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Rubbercycle LLC, located at 1985 Rutgers University Boulevard, Lakewood, NJ 08701, in an amount not to exceed $220,619.00, off the New Jersey State Contract No. 16-FLEET-00131, pursuant to the above New Jersey State contract.

CERTIFICATION OF FUNDS: Funding are available from the following accounts:

02-213-40-700-732 – PCOS Sperling Park Grant

JS 9.11.25

_____ _____

Joseph D. Kunz, CFO Date

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 465-25

ITEM NAME: Resolution Authorizing Purchase of Playground Equipment for Sperling Park from Marturano Recreation Company, Inc. off the ESCNJ Cooperative Contract #24/25-01 Pursuant to N.J.S.A. 4A:11-1 ET SEQ.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/11/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING PURCHASE OF PLAYGROUND EQUIPMENT FOR SPERLING PARK FROM MARTURANO RECREATION COMPANY, INC OFF THE ESCNJ COOPERATIVE CONTRACT # 24/25-01 PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Recreation Department has a need to purchase Playground Equipment, off of the ESCNJ Cooperative Contract # 24/25-01, from Marturano Recreation Company, Inc (MRC, Inc.) for the Sperling Park, which is available off of ESCNJ Cooperative Contract # 24/25-01; and,

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESCNJ), from which the above contract was awarded for a bid term of July 1, 2024 through June 30, 2026; and,

WHEREAS, this procurement request is made in accordance with N.J.S.A 40A:11-1 *et seq.*, via ESCNJ Cooperative Contract # 24/25-01, which expires June 30, 2026; and,

WHEREAS, MRC, Inc., located at P O Box 106, Spring Lake, New Jersey 07762 has been awarded the ESCNJ cooperative contract No. 24/25-01 for a term of July 1, 2024 through June 30, 2026; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from MRC, Inc., located at P O Box 106, Spring lake, New Jersey 07762, in an amount not to exceed $376,752.44, in accordance with the ESCNJ cooperative contract No. 24/25-01, pursuant to the contract award thereof.

CERTIFICATION OF FUNDS: Funding are available from the following accounts:

02-213-40-700-732- $ 29,381.00

03-286-56-850-000 - $347,371.44

_____ JD 9.11.25

Joseph D. Kunz, CFO Date:

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 466-25

ITEM NAME: Resolution Authorizing Procurement and Installation of Ground Wire and System Monitoring Equipment for 135 Hazel Street from Electronic System Solutions, Inc. Under Bergen County Cooperative Pursuant to N.J.S.A. 40A:11-1 et seq.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/12/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING PROCUREMENT AND INSTALLATION OF GROUND WIRE AND SYSTEM MONITORING EQUIPMENT FOR 135 HAZEL STREET FROM ELECTRONIC SYSTEM SOLUTIONS,INC UNDER BERGEN COUNTY COOEPRATIVE PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Fire Department requires the installation of a ground cable from the basement to the rooftop equipment at 135 Hazel Street to safely carry any faulty currents and to comply with the National Electrical Code; and

WHEREAS, the City also requires the installation of system monitoring equipment consisting of six (6) thermostats, three (3) smoke detectors, and three (3) power supplies to protect its equipment investment; and

WHEREAS, Electronic Systems Solutions, Inc. ("ESS"), 141 River Road, Elmsford, NY 10523, has submitted a proposal in the amount of Twenty-Nine Thousand Nine Hundred Five Dollars $29,905.00 under Bergen County Cooperative; and,

WHEREAS, Electronic Service Solutions Inc located. was awarded Bergen County Cooperative Contract No. BC-BID-22-35 expiring October 18, 2025; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Electronic Systems Solutions, Inc. ("ESS"), 141 River Road, Elmsford, NY 10523, in an amount not to exceed $29,905.00, in accordance with the Bergen County cooperative contract No. .BC -BID-22-35, pursuant to the contract award thereof.

CERTIFICATION OF FUNDS: Funding is available from the following accounts:
04-215-55-971-302

_____

Joseph D. Kunz, CFO Date:

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 467-25

ITEM NAME: Resolution Awarding a Contract to Triad Associates, Inc. for Grant Writing and Public Relations Consultant Services for the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/12/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AWARDING A CONTRACT TO TRIAD ASSOCIATES, INC. FOR GRANT WRITING AND PUBLIC RELATIONS CONSULTANT SERVICES FOR THE CITY OF CLIFTON

WHEREAS, the Council previously adopted Resolution R371-25 on July 15, 2025 authorizing the Purchasing Agent to advertise Request for Proposals for Grant Writing and Public Relations Consulting Services in accordance with 40A:11-4.1 et seq., the Competitive Contracting process, and to receive and publicly open any responses for the goods and services requested therein; and,

WHEREAS, on August 28,2025, the Purchasing Agent received and publicly opened the proposals, which were submitted by three firms Triad Associates (50,000.00 annually), Bruno Associates, Inc (50,000.00 annually). and Millenium Strategies LLC (57,000.00 annually); and,

WHEREAS, the Purchasing Agent, City Manager, Chief Financial Officer, And Legal Attorneys by virtue of such duties, license, and appointment, did a formal evaluation of the submitted proposal and found the documents and content to be responsive and responsible; and,

WHEREAS, Triad Associates, Inc., located at 1301 W. Forest Grove Rd., Ste. 3A Vineland, NJ 08360, has successfully provided the same above services for the City during the last five years: and,

WHEREAS, in accordance with N.J.S.A. 40A:11-4.1 *et seq.*, the competitive contracting process was carried out with all due diligence, and the proposal submitted by Triad Associates. is recommended for award for the above services for a two-year period, from October 1, 2025 through to September 30,2027 with the option to extend the contract for three (3) additional one-year periods; and,

NOW, THEREFORE, BE IT RESOLVED, that a contract for Grant Writing and Public Relations Consulting Services is hereby awarded to Triad Associates, Inc., located at 1301 W. Forest Grove Rd., Ste. 3A Vineland, NJ 08360, in an annual amount of $50,000.00, with a total contract amount not to exceed $100,000.00, for the period of October 1, 2025 through September 30, 2026; and,

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton. and that the original of this Resolution and the contract above referred to be placed on file and made available for inspection at the office of the City Clerk of the City of Clifton; and,

CERTIFICATION OF FUNDS: Funds will be available in account number: 01-201-20-100-320, pending budget adoption and appropriation of funds.

_____

Joseph D. Kunz, CFO Date:

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 468-25

ITEM NAME: Resolution Awarding Professional Services Contract to Cheryl L. Cafone, MS, MBA, RN, CCRN for Public Health Nurse for the Term September 22, 2025 through March 31, 2026

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/12/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO CHERYL L. CAFONE, MS, MBA, RN, CCRN FOR PUBLIC HEALTH NURSE FOR THE TERM SEPTEMBER 22, 2025 THROUGH MARCH 31, 2026

WHEREAS, the City of Clifton Health Department through the New Jersey Association of County and City Health Officials Sustaining Local Public Health Infrastructure Grant requires the services of a public health nurse to assist the department with vaccination clinics, dental clinics, communicable disease investigations and any other services provided by the Nursing division temporarily; and

WHEREAS, quotes were solicited and the quote of Cheryl L. Cafone, price and other factors considered was deemed to be most advantageous to the City; and

WHEREAS, the subject matter is below the bid threshold and may be awarded without public advertising for bids and bidding therefore under N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, the value of the contract is determined to not exceed $15,000.00 and the term of the contract is September 22, 2025 through March 31, 2026; and

WHEREAS, this award is of non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Business Entity Disclosure Certification has been previously received from Crystal Rodriguez and is incorporated in the contract awarded hereby, along with the Determination of Value; and

NOW, THEREFORE, BE IT RESOLVED that a professional services contract is hereby awarded to Cheryl L. Cafone, RN, MSN, MBA, Clifton, NJ for the term commencing September 22, 2025 and ending March 31, 2026, at a fee of $40.00/hr, not to exceed $15,000.00 in accordance with her proposal; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for the inspection at the Office of the City Clerk of the City of Clifton; and

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: R 469-25

ITEM NAME: Resolution Awarding Extraordinary Unspecifiable Service Contract to Acrisure, LLC d/b/a Polaris Galaxy Group for Property and Casualty Insurance Broker Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/10/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AWARDING EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT TO ACRISURE, LLC. D/B/A POLARIS GALAXY GROUP FOR PROPERTY AND CASUALTY INSURANCE BROKER SERVICES

WHEREAS, pursuant to the recommendation of the City Manager and based upon the Standard Certification Declaration for an Extraordinary Unspecifiable Service of the City Manager, which is attached hereto and incorporated herein by reference, both price and other factors considered, and upon review of the two proposals received, the Mayor and Municipal Council of the City of Clifton wish to authorize the following Extraordinary Unspecifiable Service contract for the period beginning January 1, 2026 and ending December 31, 2026, to Acrisure, LLC d/b/a Polaris Galaxy for the reason that this provider has offered the best and most cost effective services for the City of Clifton; and

WHEREAS, the subject matter is Extraordinary Unspecifiable Service and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A.* 40A:11-5 *et seq.* and *N.J.A.C.* 5:34-2.3(B) *et seq.*; and

WHEREAS, the City of Clifton instead advertised a request for proposals and received sealed proposals from one firm on September 9, 2025; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the Extraordinary Unspecifiable Services vendor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to exceed $17,500,00 to be paid by the insurance providers in accordance with the proposal from Acrisure/Polaris Galaxy Group and the duration of the contract is through December 31, 2026;

NOW, THEREFORE, BE IT RESOLVED, that an Extraordinary Unspecifiable Service contract for health insurance broker services is hereby awarded to **ACRISURE, LLC d/b/a POLARIS GALAXY GROUP**, in accordance with its proposal dated September 9, 2025, in the amount of:

15% of environmental impairment insurance premium
5% of excess liability insurance premium
14% of excess worker's compensation insurance premium
15% of property insurance coverage premium
15% of various liability insurance coverage premium

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has authorized the following Extraordinary Unspecifiable Service contract pursuant to the exception provisions of *N.J.S.A.* 40:11-5(1)(a)(ii) and (m) and *N.J.A.C.* 5:34-2.3(B). Documents regarding this matter are available for public inspection in the Office of the City Clerk.

Awarded to:	Acrisure, LLC d/b/a Polarix Galaxy Group
Services:	Provision of Health Insurance Broker Services
Cost:	15% of environmental impairment insurance premium 5% of excess liability insurance premium 14% of excess worker's compensation insurance premium 15% of property insurance coverage premium 15% of various liability insurance coverage premium
Term:	January 1, 2026 to December 31, 2026

Adopted: September 16, 2025
Kathleen Tolosi, City Clerk

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Approved: September 16, 2025

_____
Kathleen Tolosi, City Clerk

STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: Members of the Governing Body

FROM: Gary DeMarzo, City Manager

DATE: September 10, 2025

SUBJECT: This is a contract for Property & Casualty Insurance Broker Services

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Acrisure, LLC d/b/a IMAC Polaris Galaxy Group
Estimated Cost: 15% of environmental impairment insurance premium
5% of excess liability insurance premium
14% of excess worker's compensation insurance premium
15% of property insurance coverage premium
15% of various liability insurance coverage premium
Purpose: Property & Casualty Insurance Broker Services

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [*N.J.S.A.* 40A:11-5(1)(a)(ii) and *N.J.A.C.* 5:34-2.3(B)]. I do hereby certify to the following:

1. **Provide a clear description of the nature of the work to be done.**

   Health Insurance Broker Services

2. **Describe in detail why the contract meets the provisions of the statute and rules:**

   N.J.S.A. 40A:11-5(1)(ii) and *N.J.S.A* 40A:11-5(m)

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**

   See *N.J.S.A* 40A:11-5(m) 11-5 -5(m)

4. **Describe the informal solicitation of quotations:**

   A Notice of Request for Proposals for Health Insurance Broker Services were advertised on the City website and the League of Municipalities website for 36 days. Three proposals were received. It is my recommendation, both price and other factors considered, that Acrisure, LLC d/b/a IMAC Insurance Agency be awarded the contract.

5. **I have reviewed the rules of the Division of Local Government Service pursuant to *N.J.A.C.* 5:34-2.1 *et seq.* and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,

_____

Gary DeMarzo, City Manager

ITEM NUMBER: R 470-25

ITEM NAME: Resolution Authorizing the Renewal Appointment of Polaris Galaxy Insurance, LLC, an Acrisure Agency Partner, as the Insurance Broker of Record for the City of Clifton (Insurance Brokerage Services - Including Property, Equipment and Boilers, General Liability, Employment Practices Liability, Auto Liability and Physical Damage, Commercial Crime, Flood, Earthquake, Terrorism, Umbrella Excess Liability, Excess Workers' Compensation and Environmental Impairment)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/10/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING THE RENEWAL APPOINTMENT OF POLARIS GALAXY INSURANCE, LLC, AN ACRISURE AGENCY PARTNER, AS THE INSURANCE BROKER OF RECORD FOR THE CITY OF CLIFTON (INSURANCE BROKERAGE SERVICES - INCLUDING PROPERTY, EQUIPMENT AND BOILERS, GENERAL LIABILITY, EMPLOYMENT PRACTICES LIABILITY, AUTO LIABILITY AND PHYSICAL DAMAGE, COMMERCIAL CRIME, FLOOD, EARTHQUAKE, TERRORISM, UMBRELLA EXCESS LIABILITY, EXCESS WORKERS' COMPENSATION AND ENVIRONMENTAL IMPAIRMENT)

BE IT RESOLVED, that the appointment of Polaris Galaxy Insurance, LLC, an Acrisure Agency Partner, of Hasbrouck Heights, New Jersey as the insurance broker of record for the City regarding the Administration of Self-Insurance Program for Property, Equipment and Boilers, General Liability, Employment Practices Liability, Auto Liability and Physical Damage, Commercial Crime, Flood, Earthquake, Terrorism, Umbrella Excess Liability, Excess Workers' Compensation and Environmental Impairment is hereby renewed; and

BE IT FURTHER RESOLVED, that the original of this resolution be placed on file and made available for public inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute any and all required documents in connection with this appointment on behalf of the City of Clifton.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 471-25

ITEM NAME: Resolution of Congratulations Upon Retirement - Laborer 1 Manual Irizarry

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/4/2025	Cover Memo

Resoluton # _____

CITY OF CLIFTON

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
LABORER 1
MANUEL IRIZARRY

WHEREAS, September 1, 2025, Laborer 1, Manuel Irizarry, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Laborer 1 on September 20, 1993 and his retirement will conclude a 32 year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during all this time, and this Governing Body wishes to acknowledge his long-time service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

LABORER 1
MANUEL IRIZARRY

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **MANUEL IRIZARRY**.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

09/01/2025

Thomas Egan
Legal Counsel

City Managers' Office

Information for Retirement Resolution

Name of Retiree:	Manuel Irizarry
Title:	
(At Time of Appointment)	Laborer 1
And	
(At Time of Retirement)	Laborer 1
Date Employed From and To:	09/20/1993 to 09/01/2025
Department (s) Worked:	Public Safety
Actual Date of Retirement:	09/01/2025
Last Work Date:	08/29/2025

Resolution to be presented at:
Council Meeting: _____
Special Event: _____

ITEM NUMBER: R 472-25

ITEM NAME: Resolution of Congratulations Upon Retirement - School Traffic Guard John Romanko

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/9/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
SCHOOL TRAFFIC GUARD
JOHN ROMANKO

WHEREAS, September 3, 2025, School Traffic Guard, John Romanko, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a School Traffic Guard on October 24, 2022 and his retirement will conclude a three year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during all this time, and this Governing Body wishes to acknowledge his long-time service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

SCHOOL TRAFFIC GUARD
JOHN ROMANKO

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **JOHN ROMANKO**.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: R 473-25

ITEM NAME: Resolution of Congratulations Upon Retirement - School Traffic Guard Maria Cedano-Torres

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/9/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
SCHOOL TRAFFIC GUARD
MARIA CEDANO-TORRES

WHEREAS, September 3, 2025, School Traffic Guard, Maria Cedano-Torres, officially retired from her position with the City of Clifton; and

WHEREAS, she was appointed as a School Traffic Guard on October 24, 2012 and her retirement will conclude a 13 year career in service to the public and the City of Clifton; and

WHEREAS, throughout her career, she has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, she has been a credit to the City of Clifton during all this time, and this Governing Body wishes to acknowledge her long-time service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

SCHOOL TRAFFIC GUARD
MARIA CEDANO-TORRES

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in her retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **MARIA CEDANO-TORRES**.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: R 474-25

ITEM NAME: Resolution to Approve the Clifton Public Housing Agency's 2026 Annual PHA Plan for Submission to HUD and Approve the PHA Certification of Compliance with the PHA Plans and Related Regulations

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/9/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION TO APPROVE THE CLIFTON PUBLIC HOUSING AGENCY'S 2026 ANNUAL PHA PLAN FOR SUBMISSION TO HUD AND APPROVE THE PHA CERTIFICATION OF COMPLIANCE WITH THE PHA PLANS AND RELATED REGULATIONS

WHEREAS, the United States Congress passed the Quality Housing and Work Responsibility Act (QHWRA) of 1998 on October 21, 1998; and

WHEREAS, the QHWRA requires the Mayor and Municipal Council of the City of Clifton to approve the Clifton Public Housing Agency's PHA Plan for submission to HUD; and

WHEREAS, a Public Hearing was held on August 19, 2025 before the Mayor and Municipal Council to receive public comments and at which time no public comments were received; and

WHEREAS, the PHA Plan establishes the basic goals, objectives and policies of the Clifton Public Housing Agency; and

WHEREAS, HUD requires the Clifton Public Housing Agency approve the attached "PHA Certification of Compliance with the PHA Plans and Related Regulations."

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Clifton hereby approves the Clifton Public Housing Agency 2026 Annual PHA Plan for submission to HUD and approves the required "PHA Certification of Compliance with the PHA Plans and Related Regulations" on this the 16th day of September, 2025.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Approved: September 16, 2025

_____

Kathleen Tolosi, City Clerk

ITEM NUMBER: R 475-25

ITEM NAME: Resolution Authorizing Entertainment License for La Bonita Bar Restaurant, Inc. t/a La Bonita Bar

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	9/11/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR LA BONITA BAR RESTAURANT, INC. T/A LA BONITA BAR

BE IT RESOLVED, that the application of La Bonita Bar and Restaurant, Inc. t/a La Bonita Bar of 394 Lexington Avenue, Clifton, New Jersey (B-C Zone), is approved, and entertainment is authorized for the period from September 16, 2025 through June 30, 2026, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Three (3) nights per week: Thursday, Friday and Saturday
   Hours: 8:00 p.m. to 1:00 a.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS:**

   New Year's Eve
   Hours: 8:00 p.m. to 1:00 a.m.

3. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   DJ Music Karaoke

4. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   September 16, 2025 through June 30, 2026

5. **SECURITY/PARKING REQUIREMENTS:**

   Not applicable.

6. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

7. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

8. **REQUIREMENTS/RESTRICTIONS:**

A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: R 476-25

ITEM NAME: Resolution Authorizing Executive Session
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	resolution	9/12/2025	Cover Memo

Resolution # _____

CITY OF CLIFTON

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to be discussed as per the Agenda and the Resolution:

A. Personnel matters – to be discussed
B. Contracts / Agreements – to be discussed
C. Litigation matters –

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from this portion of the Council's meeting to be held on September 16, 2025 at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

Motion to go into Closed Session

CON-1 Personnel

CON-2 Personnel

CON-3 Personnel

CON-4 Contract

CON-5 Contract

ROLL CALL

Name	1st	2nd	Aye	Nay	Abstain	No Vote	Absent
Councilman D'Amato							
Councilman Gibson							
Councilman Kolodziej							
Councilman Latona							
Councilwoman Pino							
Councilwoman Sadrakula							
Mayor Grabowski							

Adopted: September 16, 2025

_____
Kathleen Tolosi, City Clerk

ITEM NUMBER: L- 1

ITEM NAME: Honest Restaurant
RECOMMENDATION:

SUMMARY:
AASO Food, LLC
t/a Honest Restaurant
60 Main Ave., Clifton, NJ 07014
Preliminary Approval
Restaurant - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Honest Restaurant - Preliminary Resolution	9/9/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **AASO FOOD LLC**

T/A **HONEST RESTAURANT**

ADDRESS **60 MAIN AVE CLIFTON, NJ 07014**

TYPE OF FOOD ESTABLISHMENT INTENDED **RESTAURANT-CONTINUED USE**

FORMERLY OR NEW **HONEST RESTAURANT**

ZONE **P-MU**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Al Debwany Halal Meat Market
RECOMMENDATION:

SUMMARY:
Al Debwany Halal Meat Market LLC
t/a Al Debwany Halal Meat Market
239 Lakeview Ave., Clifton, NJ 07011
Meat Market - New
Preliminary Approval

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Al Debwany Halal Meat Market - PrelimApproval	9/11/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **AL DEBWANY HALAL MEAT LLC**

T/A **AL DEBWANY HALAL MEAT**

ADDRESS **239 LAKEVIEW CLIFTON, NJ 07011**

TYPE OF FOOD ESTABLISHMENT INTENDED **MEAT MARKET**

FORMERLY OR NEW **NEW**

ZONE **BC**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK