

**City of Clifton
City Council
Regular Meeting Agenda
April 15, 2025
6:30 PM**



WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

Entertainment License - La Havana 59

II. ACTION ITEMS

- A- 1 Clifton City Hall Campus Water Main Extension - City Engineer Recommends Award of Contract to John Garcia Construction (R200)
- A- 2 Clifton City Hall Campus Water Main Extension - City Engineer Recommends Awarding Professional Construction Management Services Contract to Remington and Vernick Engineers (R204)
- A- 3 Stefan Tatarenko Memorial Park Improvements - City Engineer Recommends Approval of Change Order #1 & Final, Final Payment and Close Out to Zenith Construction (R201-R202)
- A- 4 Clifton City Hall Fueling Station Improvements - City Engineer Requests Permission to Advertise for Bids (R205)

- A- 5 Authorization to Approve Purchase of Office Supplies from W B Mason off the State Contract Purchasing Program (R206)
- A- 6 Authorization to Approve the Repairs of the Restroom Facilities at the Community Recreation Center to Murray Paving and Concrete LLC off Educational Service Commission of New Jersey(R207)
- A- 7 Authorization to Approve Awarding Contract to Phoenix Advisors for Budget Analysis (R211)
- A- 8 Authorization to Approve the Purchase of Industrial Supplies and Equipment from W.W. Grainger for the City of Clifton Off Of NJ State Contract Purchasing Program (R208)
- A- 9 Authorization to Approve Award for the Procurement of Avtec Scout Hardware Upgrade and Annual Maintenance Contract for Five Years for City of Clifton Police Department via Sourcewell National Cooperative Contract (R209)
- A- 10 Authorization to Approve Award of the Contract for Swift 911 Mass Notification System Services off the Bergen County Cooperative Purchasing Program (R210)
- A- 11 Authorization to Approve Procurement of the Annual Spatial Data Logic Hosting Services and Administration of Enterprise Licensing via Bergen County

Cooperative Purchasing Alliance to SHI International for Various Departments
of City of Clifton (R212)

- A- 12 Authorization to Approve the Termination of the Fire Department's Participation in the UASI Decontamination Truck Program (R215)
- A- 13 Authorization to Approve Outside Legal Counsel Appointments (R217)
- A- 14 Authorization to Approve Letter of Support for Community Solar Project (R219)
- A- 15 Authorization to Approve Ordinance for Proposed Light Tower Rentals (O7988)
- A- 16 Authorization to Approve Request to Hold Turkish Food Festival on 5/14 at 492 Clifton Avenue
- A- 17 Authorization to Approve Saint George Festival from 5/20-6/1 at 818 Valley Road
- A- 18 Authorization to Approve Renewal of Ice Cream Vendor License - Magic Cone (R224)
- A- 19 Authorization to Approve Tax Exempt Veteran - 70 Trimble Ave (R225)
- A- 20 Authorization to Approve Tax Exempt Veteran - 240 W. 2nd St. (R226)

III. DISCUSSION ITEMS/NEW BUSINESS

- D- 1 Council Donation - Educated Communities Help Others RP
- D- 2 Rumble Strips on Streets MS
- D- 3 Parking & Public Safety in Richfield CD
- D- 4 Personnel Officer - Notice of Tort Claim

IV. COUNCIL MAIL

- CM- 1 Letter of Resignation from Members of Hazardous Materials Control Board
- CM- 2 CFO Notification to the State of New Jersey, Department of Community Affairs, Regarding LFN 2024-20 Budget Deadline
- CM- 3 Airbnb's in the City of Clifton
- CM- 4 Hackensack Meridian Health - Audit of Kingsland Street Urban Renewal
- CM- 5 Veterans Parade
- CM- 6 State Notification of Approval and Rescinded of UCC Dedication By Rider Trust Account
- CM- 7 NJACCHO Email Regarding Grant Fund Cuts
- CM- 8 Letter of Resignation from Member of Traffic Safety Council
- CM- 9 Legal Opinion from the Department of Justice Regarding the Religious Land Use and Institutionalized Persons Act ("RLUIPA")
- CM- 10 Paterson Parades and Processions Ordinance
- CM- 11 City Manager - Second Notice of Tort Claim - Potential Litigation
- CM- 12 Updated Storm Emergency and Private Duty Trust Analysis
- CM- 13 Verizon Personal Property

- CM- 14 Letter of Resignation from HAZMAT
CM- 15 Lerch, Vinci & Bliss, LLP Municipal Auditors

V. CONFIDENTIAL ITEMS / CLOSED SESSION

- CON1 FMBA Contract Negotiations
CON2 Personnel Officer - Notice of Tort Claim
CON3 Investigation Report of Workplace Harassment and Retaliation Complaint by T.R. Against A.L.
CON4 Report from Independent Investigation of Workplace Harassment Conducted by the Hon. Ralph L. DeLuccia, J.S.C. (Ret.)
CON5 Notice of Tort Claim by DV - Potential Litigation
CON6 Interim City Manager
CON7 Legal Opinion Regarding RLUIPA and Potential Litigation Concerning Parking Restrictions Near Houses of Worship
CON8 Developer Agreement - Meridia Regency on Valley
CON9 Workers' Compensation Claim - MA - FD
CON10 Workers' Compensation Claim - AF - PD
CON11 Developer Agreement - Costco Wholesale Corporation
CON12 Bid for Clifton City Water Main Extension
CON13 Rader v. City of Clifton - Litigation
CON14 Peruvian Parade & Flag Raising - Potential Litigation
CON15 S & S Shell, Inc. d/b/a Anthony's Towing v. Mayor & Council of City of Clifton Docket No.: PAS-L-1206-25
CON16 Verizon Property Tax Appeal - Block 99.09, Lot 10
-

REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

II. PUBLIC HEARING

III. PRESENTATION

Botany Special Improvement District Proclamation

IV. APPROVAL OF MINUTES

Minutes of Workshop Meeting of April 1, 2025

Minutes of Executive Session of April 1, 2025

Minutes of Regular Meeting of April 1, 2025

Minutes of Special Executive Session of April 8, 2025

Minutes of Special Meeting of April 8, 2025

Minutes of Executive Session of April 11, 2025

V. COMMUNICATIONS FROM THE CITY MANAGER

- C- 1 Kathleen Tolosi, Manager, hired as Municipal Clerk, at \$112,000.00 annually, effective April 7, 2025.

VI. COMMUNICATIONS - MEETING MINUTES

- C- 2 Minutes of Advisory Board of Health of 1/14/2025 & 2/11/2025
C- 3 Minutes of North Jersey District Water Supply Commission of February 26, 2025
C- 4 Minutes of Environmental Commission for 2/19/2025
C- 5 Minutes of Passaic Valley Water Commission of February 26, 2025
C- 6 Minutes of Hazardous Materials Control Board 1/15/2025 & 2/19/2025
C- 7 Minutes of Historical Commission of March 6, 2025
C- 8 Minutes of ABC Board of 1/8/25, 2/11/25 & 3/12/25

VII. ORDINANCE - SECOND READING

VIII. ORDINANCE - FIRST READING

- O- 7986-25 An Ordinance to Amend, Revise and Supplement Chapter 375 of the Code of the City of Clifton, Entitled "Sewers", More Particularly Article I Thereof, Entitled "Use of Sewers", Section 375-3.4, Entitled "Sanitary Sewer User Charge" (Amends User Charges)
O- 7987-25 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees", Section 99-10, Entitled "Minimum and Maximum Salaries Fixed" (Create Title and Compensation for Supervisory Senior Citizen Outreach and Referral Program
O- 7988-25 An Ordinance to Amend, Revise, and Supplement Chapter 223 of the Code of the City of Clifton Entitled "Fees" at Article IX Miscellaneous Fees at Section 223-18 Entitled "Public Works" (Adds Fees for the Rental of Certain Equipment)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

- R 197-25 Resolution: Approve Claims List Resolution for the April 15, 2025, City Council Meeting
R 198-25 Resolution - Special Emergency Resolution 7 - 2025 Funding Health Department
R 199-25 Resolution - Increasing 2025 Temporary Municipal Budget 2
R 200-25 Resolution Awarding Contract for Clifton City Hall Campus Water Main Extension - John Garcia
R 201-25 Resolution Authorizing Final Payment Stefan Tatarenko Memorial Park Improvements Zenith Construction Services

- R 202-25 Resolution Authorizing the Issuance of Change Order No. 1 and Final Stefan Tatarenko Memorial Park Improvements
- R 203-25 Resolution Awarding Additional Funds to LAN Associates for Engineering Design Services in Connection with the Nash Park Improvements Project
- R 204-25 Resolution Awarding Professional Engineering Services Contract to Remington & Vernick Engineers for Construction Administration and Construction Oversight in Connection with the Clifton City Hall Water Main Extension Project
- R 205-25 Resolution Authorizing Permission to Bid for Clifton City Hall Fueling Station Improvements
- R 206-25 Resolution Authorizing Purchase of Office Supplies from W.B. Mason off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a
- R 207-25 Resolution Authorizing Repairs to the Restroom Facilities at the Community Recreation Center to be Performed by Murray Paving and Concrete, LLC Off of ESCNJ Cooperative Contract
- R 208-25 Resolution to Purchase Industrial Supplies and Equipment from W.W. Grainger for the City of Clifton off of the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a
- R 209-25 Resolution Authorizing Award of Contract to Electronic Service Solutions, Inc. off of a Sourcewell National Cooperative Contract for AVTEC Scout Hardware Upgrade and Annual Maintenance Contract for Five Years for the Police Department
- R 210-25 Resolution Awarding Contract for Swift 911 Mass Notification System Services off the Bergen County Cooperative Purchasing Program Pursuant to N.J.S.A. 40A:11-12a
- R 211-25 Resolution Awarding the Contract to Phoenix Advisors for Professional Consulting Services for 2025 Budget Analysis
- R 212-25 Resolution Authorizing Annual Subscription for Hosting Services and Enterprise Licensing Software Services to Spatial Data Logic Through SHI International Via Bergen County Cooperative (CK04) Contract
- R 213-25 Resolution Approving an Increase in the Table of Organization for Public Safety Telecommunications to 24
- R 214-25 Resolution Authorizing Supplemental Funds for Professional Services to Diffrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in Connection with Labor Counsel Services
- R 215-25 Resolution Approving the City of Clifton Fire Department's Withdrawal from the Urban Area Search Initiative Decontamination Truck Program
- R 216-25 Resolution Authorizing Agreement Between the City of Clifton and Power of One Christian Coaching and Outreach Ministries, Inc. for Food Distribution Services
- R 217-25 Resolution Authorizing Request for Proposals for Various Outside Legal Counsel for the City of Clifton for the Term June 5, 2025 Through June 4, 2026
- R 218-25 Resolution Awarding Professional Engineering Services Contract to Suburban Consulting Engineers, Inc. for Construction Management Services for Accessible Pathways in Various Parks

- | | | |
|---|--------|---|
| R | 219-25 | Resolution Authorizing Letter of Support for Community Solar Project at 47 Main Avenue |
| R | 220-25 | Resolution Appointing Interim City Manager |
| R | 221-25 | Resolution Authorizing and Ratifying Filing of Cross Petition Before the Passaic County Board of Taxation and Counterclaim Before the Tax Court of New Jersey for Year 2025 |
| R | 222-25 | Resolution of Congratulations Upon Retirement - Fire Chief Ryan Fitzsimmons |
| R | 223-25 | Resolution for Appointment to the Advisory Board of Recreation |
| R | 224-25 | Resolution Authorizing Renewal of Ice Cream Vendor License - Magic Cone |
| R | 225-25 | Resolution Authorization the Cancellation and Refund of a Portion of the 2023 2nd Quarter Taxes and the 2023 3rd Quarter Property Taxes and the 2023 4th Quarter Property Taxes and the Entire 2024 Property Taxes and the 2025 1st Quarter Taxes Paid on Property Known as Block 2.08 Lot 24, 70 Trimble Avenue, Owned by a Disabled Veteran |
| R | 226-25 | Resolution Authorizing the Cancellation of 64% of the Taxes and Refund 64% of a Portion of the 2024 Fourth Quarter Taxes and 64% the 2025 First Quarter Taxes for Block 16.06, Lot 2, 240 W. 2nd Street, Owned by Disabled Veteran |

XIV. LICENSES

- | | | |
|----|---|---------------------------|
| L- | 1 | La Havana 59 |
| L- | 2 | Main Cure Pharmacy |
| L- | 3 | Shallal Restaurant |
| L- | 4 | Clif Tavern |
| L- | 5 | Dosas by Kashan |
| L- | 6 | Abe's |
| L- | 7 | Lamoon's Thai |
| L- | 8 | The Brake Room Smoke Shop |

ITEM NUMBER:

ITEM NAME: Entertainment License - La Havana 59

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
☐	Application	4/11/2025	Cover Memo
☐	Resident Letters	4/11/2025	Cover Memo

**ENTERTAINMENT LICENSE APPROVAL
CHECK LIST**

Name LH59 CLIFTON, LLC DBA LA HAVANA 59

Date Approved

Police Department

3-20-25

Fire Department

4-1-25

Zoning Department

4-2-25

Health Department

4-1-25

Engineering Department

N/A

Police Traffic

N/A

CAD

12/12/12

Lic Fee: \$

ENTERTAINMENT LICENSE
NEW AND RENEWAL LICENSE APPLICATION

1. I hereby make application for an Entertainment License issued in the name of (please print)

Applicant's Name:

Pedra Ordonez

Business Name: LH 59 Clifton LLC d.b.a La Havana 59

Business Address: 1105 Rt. 46

Liquor License Number: 1602 33 060 005

Telephone No.: _____ Cell Phone No.: 201 674 4105 SS#FID# _____

2. Applicant is (check applicable line and complete applicable sections below:

____ Individual - complete items 3, 6, and the remainder of the application

____ Partnership - complete items 4, 6, and the remainder of the application

☒ Other entity (please describe) - complete items 5, 6, and the remainder of application

3. FOR INDIVIDUAL APPLICANTS

Full Name and Residence Address

and Place of Birth

Date

4. FOR PARTNERSHIP APPLICANTS

Full Name and Residence Address of each Partner

of Birth

Date and Place

1) _____

2) _____

3) _____

5. FOR CORPORATION OR OTHER ENTITY APPLICATIONS:

Full Name and Residence Address of each:

Date and Place of Birth

1) President Pedro Odonez 01-11-1974
El Salvador C.A.

2) Vice-Pre _____

3) Secretary _____

4) Treasurer _____

5) Stockholder(s) _____

Name and Address of registered agent. N/A

Address of Principal Office: 5909 Jefferson St.
WNY. NY 14093.

6. Has the Applicant or any of the persons whose names are listed in the answer to questions number 3, 4, and 5 ever been arrested or convicted of a crime? _____ Yes ☒ No

If yes, state: Party's Name, Crime Charged, Crime Convicted of, Date of Offense, Date of Conviction, Sentence, date probation or parole was completed: _____

7. Original date the establishment opened: N/A

8. Number of seats the establishment had as of the date of opening: 171
Number of seats the establishment has at this time: 171

9. What is the fire code maximum occupancy? 171

10. Did you provide any off-street parking as of the date opening of your establishment?
☒ yes ☒ No

If yes, number of spaces and description of location of parking space:

60 parking spaces for public
7 parking spaces for employees

Has such parking been changed in any way since said time: ☒ Yes ☐ No

No

If yes, please describe changes, current number of spaces and location of spaces:

it will change will be arranged

11. Please describe all other changes to your establishment since the date of your opening, such as the nature of your establishment (example: ration of food to beverage being served):

N/A Not open yet.

12. Describe all noise control measures taken, if any, from the date of opening to present:

Sound level meter. Not to exceed by law.

13. Describe all security measures taken, if any, from the date of opening to present:

will be surveillance cameras.

14. Did the establishment offer entertainment upon opening: ☒ Yes ☐ No

If yes, please describe the type and frequency of entertainment:

Solo Singer
Band of Cuban of 3 or 4 members.
and depending we may varies on singers on special event.

If no, please provide the date entertainment was first provided and describe the type and frequency of entertainment:

15.

What
are the
current
hours

of
operati
on of
the
establis
hment?

Sunday thru Thursday 11 AM to 10 PM.
Friday & Saturday 11 AM to 2 AM.

16. If a renewal application, describe the type and hours of entertainment offered at the establishment at this time.

 DJ

Day(s) of Week: Sun Mon Tues Wed Thurs Friday Sat
Hours: From: To:

 Band Number of Pieces: Amplified: Yes No:

Day(s) of Week: Sun Mon Tues Wed Thurs Friday Sat
Hours: From: To:

 Other Describe:

Day(s) of Week: Sun Mon Tues Wed Thurs Friday Sat
Hours: From: To:

17. If this is a New application, please provide the hours that you are requesting? If this a Renewal application, please provide any CHANGES to your current hours. If there are no changes, leave this section blank.

 X DJ

Day(s) of Week: Sun Mon Tues Wed Thurs Friday Sat X
Hours: From: 9:30 PM To: 1:00 AM Sunday until 10 PM.

 ✓ Band Number of Pieces: 3 Amplified: Yes X No:

Day(s) of Week: Sun X Mon Tues Wed Thurs Friday ✓ Sat X
Hours: From: 6:30 To: 1 AM Sunday until 10 PM.

 ✓ Other Describe: Singer Solo.

Day(s) of Week: Sun ☒ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Friday ☒ Sat ☒
Hours: From: 6:30 pm To: 1:00 Am Sunday until 10 pm.

I HEREBY CERTIFY that the foregoing statements made by me are true. I am aware that if any of the foregoing statement made by me are wilfully false, I am subject to punishment.



Date Signed Feb. 26 - 2025

Pedro Ordoñez. president.

Print Name and Title

Butler, Michele

From: DAVID PETRILLO <dpetrillo@cliftonpolice.org>
Sent: Monday, April 07, 2025 2:18 PM
To: Butler, Michele
Subject: Re: CAD Reports

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

There were 2 calls to this address on 8-6-2024 and 8-7-2024 for people working on cars but the officer did not find anything since there was no business there. Nothing else after those dates.

On Mon, Apr 7, 2025 at 9:33 AM Butler, Michele <mbutler@cliftonnj.org> wrote:

Good Morning,

Can you please send me CAD reports for 1105 Route 46 E for July 1, 2024, to present?

Thanks,

Michele Butler

Deputy City Clerk

Alternate Registrar

ABC Board Secretary

City of Clifton

This e-mail (including all attachments) is intended for the exclusive use of the individual to whom it is addressed. This e-mail may be proprietary, confidential, privileged and exempt from disclosure under applicable law. If the reader of this e-mail is not the intended recipient or agent responsible for delivering the message to the intended recipient, the reader is hereby put on notice that any use,

Entertainment Licenses 1105 Rt 46

From: Mark (marknouhan@aol.com)

To: rgrabowski@cliftonnj.org; msadrakula@cliftonnj.org; alatona@cliftonnj.org; rpino@cliftonnj.org;
wgibson@cliftonnj.org; jkolodziej@cliftonnj.org; cdamato@cliftonnj.org

Cc: mjc@cavalierelaw.us; dominic@ilawnj.com; nferrigno@cliftonnj.org

Date: Wednesday, April 9, 2025 at 11:24 AM EDT

MARK A. NOUHAN

19 Gleeson Drive Clifton, New Jersey 07013

Hon. Mayor and Council

As you may know or will know soon, an Entertainment License application has been filed for the old Chengdu 46 site (1105 Rt 46). I understand will be considered at the Council meeting of Tuesday, April 15th. I plan to attend the council meeting and may engage an attorney to assist me. I also plan to submit a more robust letter of objection but wanted to submit this email in the meantime. I ask that this email become part of the record.

My family and I are long-time residents of Clifton. I live on Gleeson Drive, just 'behind' the Chengdu 46 site. The activity and the noise that I expect an entertainment license to generate will directly affect me and my neighbors.

The application asks for an entertainment license for a proposed new "restaurant" called "La Havana 59". The applicant operates a "La Havana 59" in Moonachie. For many years, the Chengdu 46 property was operated as a restaurant; it kept normal restaurant hours and generated normal restaurant activity. Generally, by 9:30 or 10 o'clock the restaurant patrons are done with dinner, and the site becomes relatively quiet. Not so with nightclubs. Nightclubs generally get going at around 9:30 and then continue until the early morning hours. The entertainment license indicates a planned closing time of 1 AM which means patrons will be milling about until about 1:30+ AM and then the staff begins their cleanup work, which we can expect to include carrying and clunking glass bottles and refuse out to the backyard dumpsters until well after 2 AM. The dumpsters are located behind the building and close to me and my neighbors. In addition, we can expect club patrons to be in the parking lot making noise and often enough creating a ruckus while my neighbors and I are trying to get some rest and enjoy our properties.

The applicant operates an existing La Havana 59 in Moonachie, which, from what I can tell, is a successful establishment and at least by appearance seems to be well kept. I have nothing against the establishment or the applicant. La Havana 59 Moonachie is a restaurant until about 9:30 PM and then becomes a nightclub from 9:30 until approximately 130 AM closing time. Clifton's zoning law does not permit nightclubs. While I appreciate that the Clifton entertainment license application does not admit that it will be a nightclub, the reality paints a different picture. The applicant seeks with both amplified live entertainment and DJ entertainment. Looking at the operation of La Havana 59 in Moonachie, combined with a reading of the Clifton entertainment license application itself makes clear that the applicant intends for the Clifton property to duplicate the success of the Moonachie property

and morph from a restaurant into a nightclub at 9:30 at night. The application itself indicates it intends to have a DJ on many nights beginning, not ending, at 930PM. Simply put: This seeks a nightclub not a restaurant.

It is significant that, unlike the Clifton location, the Moonachie location is located at the end of the southern runway of the Teterboro Airport where the noise generated from the La Havana 59 club is overshadowed by airplane and jet noise and traffic. Here is a link to La Havana 59's Instagram page. <https://www.instagram.com/lahavana59/?hl=en>

A review of the Instagram shows that La Havana 59 is not just a "Restaurant" but is a nightclub just as Pub 46 was for many years. I ask that you look at the videos posted as well as the screenshots I have attached to see this will become a nightclub.

Thank you for your attention to this very important matter that will greatly impact the quality of life in our neighborhood.

Mark Nouhan

CC

*Matthew J. Cavaliere, Esq.
Cavaliere & Cavaliere, P.A.
1700 Route 23 North, Suite 210
Wayne, NJ 07470-7537
Phone: 973-305-1800*



Screenshot_20250409_111343_Instagram.jpg
1.3MB



Screenshot_20250409_111353_Instagram.jpg
1.5MB



Screenshot_20250409_111402_Instagram.jpg
1.2MB



Screenshot_20250409_111409_Instagram.jpg
1.4MB



Screenshot_20250409_111424_Instagram.jpg
1.2MB



Screenshot_20250409_111438_Instagram.jpg
1.3MB



Screenshot_20250409_111502_Instagram.jpg
1.1MB



Screenshot_20250409_111607_Instagram.jpg
1.2MB



Screenshot_20250409_111619_Instagram.jpg
1.2MB



Cuando mi amig@
me muestra los
videos de la **fiesta**
a la que **NO** me invito

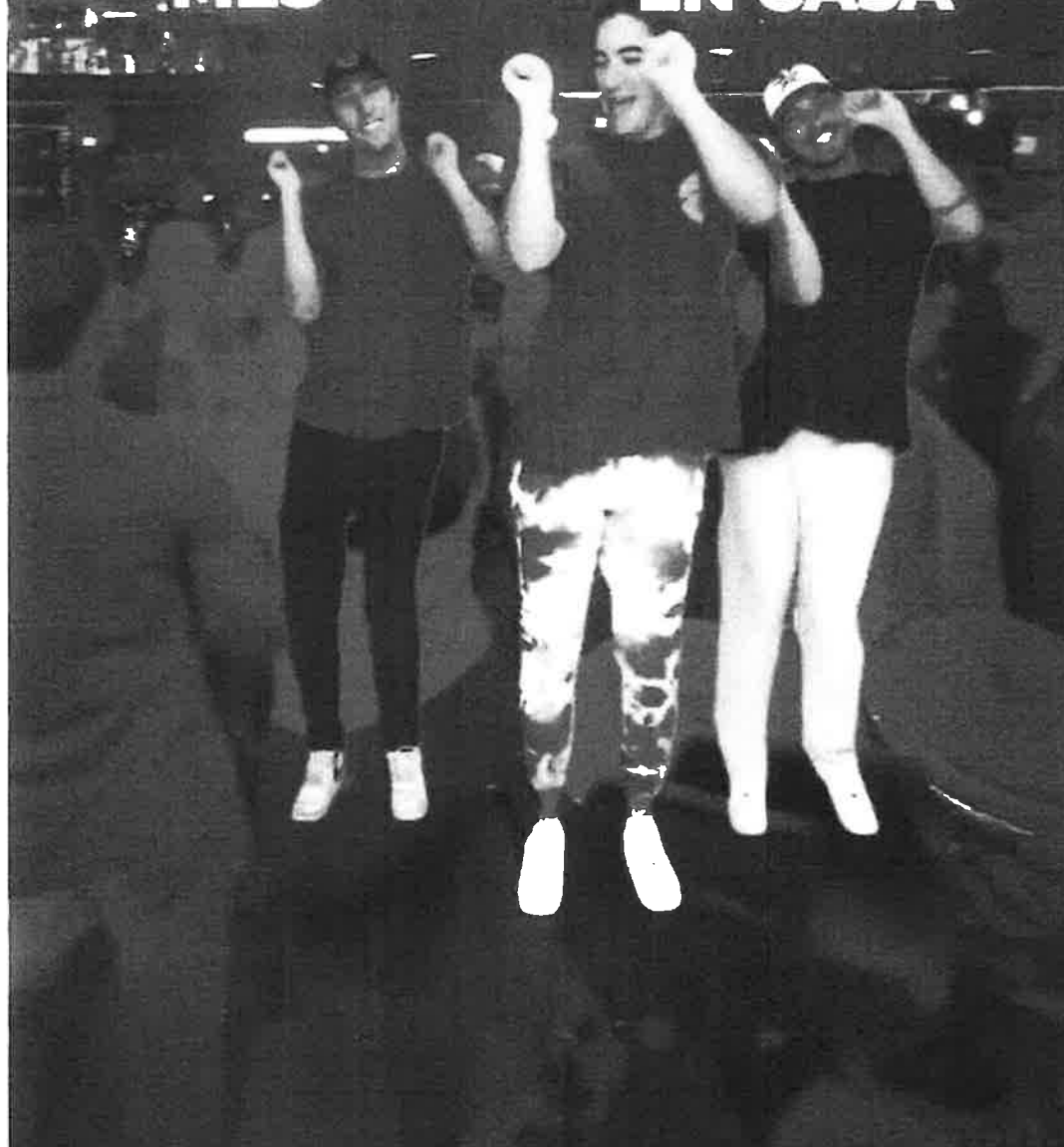


**POV CUANDO
SE JUNTAN LOS:**

**"NO VOY A
BEBER NADA
FUERTE"**

**"ÚLTIMA
RUMBA DEL
MES"**

**"A LAS 12
YA ESTAMOS
EN CASA"**

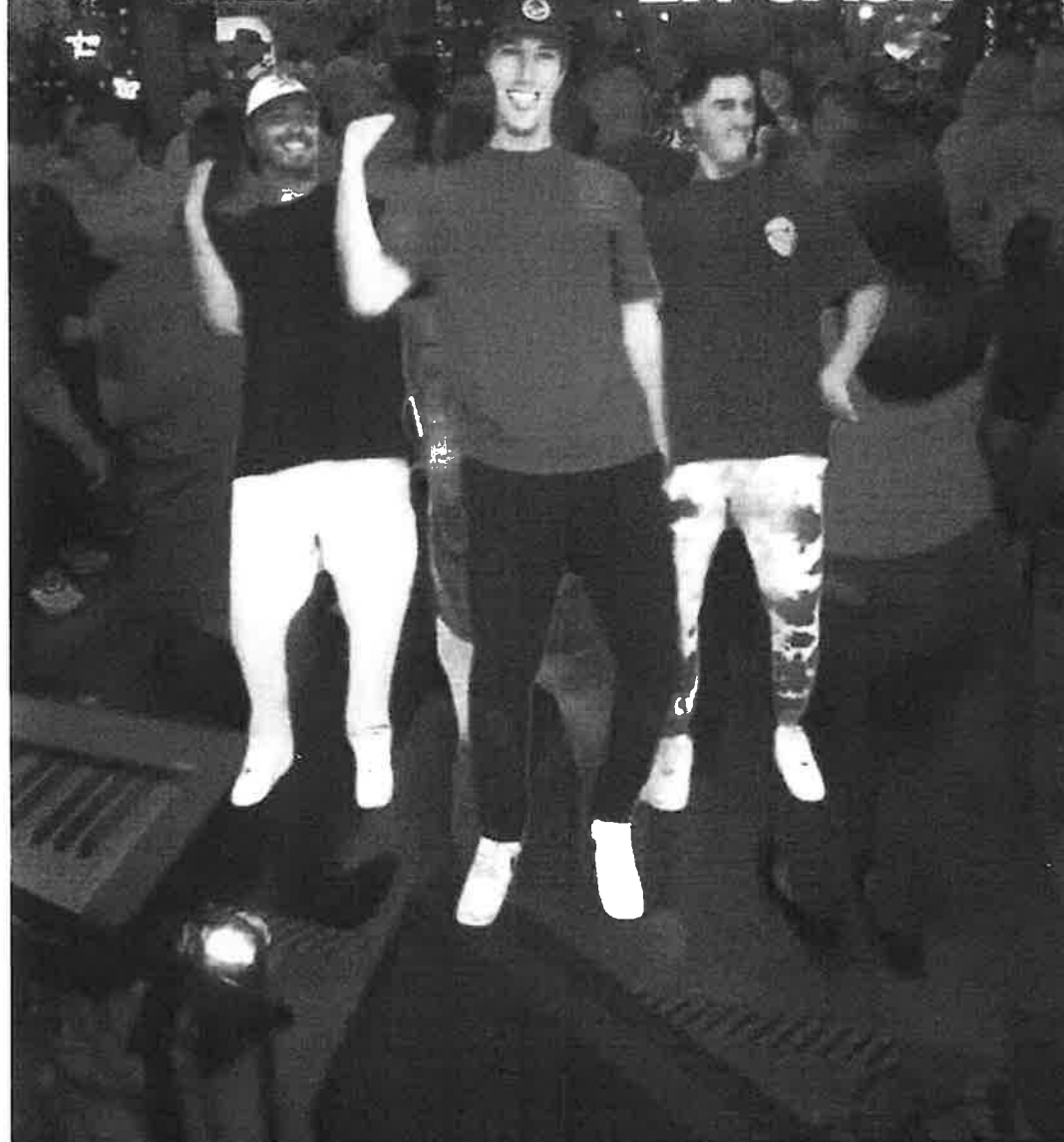


**RDV CUANDO
SE JUNTAN LOS:**

**"NO VOY A
BEBER NADA
FUERTE"**

**"ÚLTIMA
RUMBA DEL
MES"**

**"A LAS 12
YA ESTAMOS
EN CASA"**



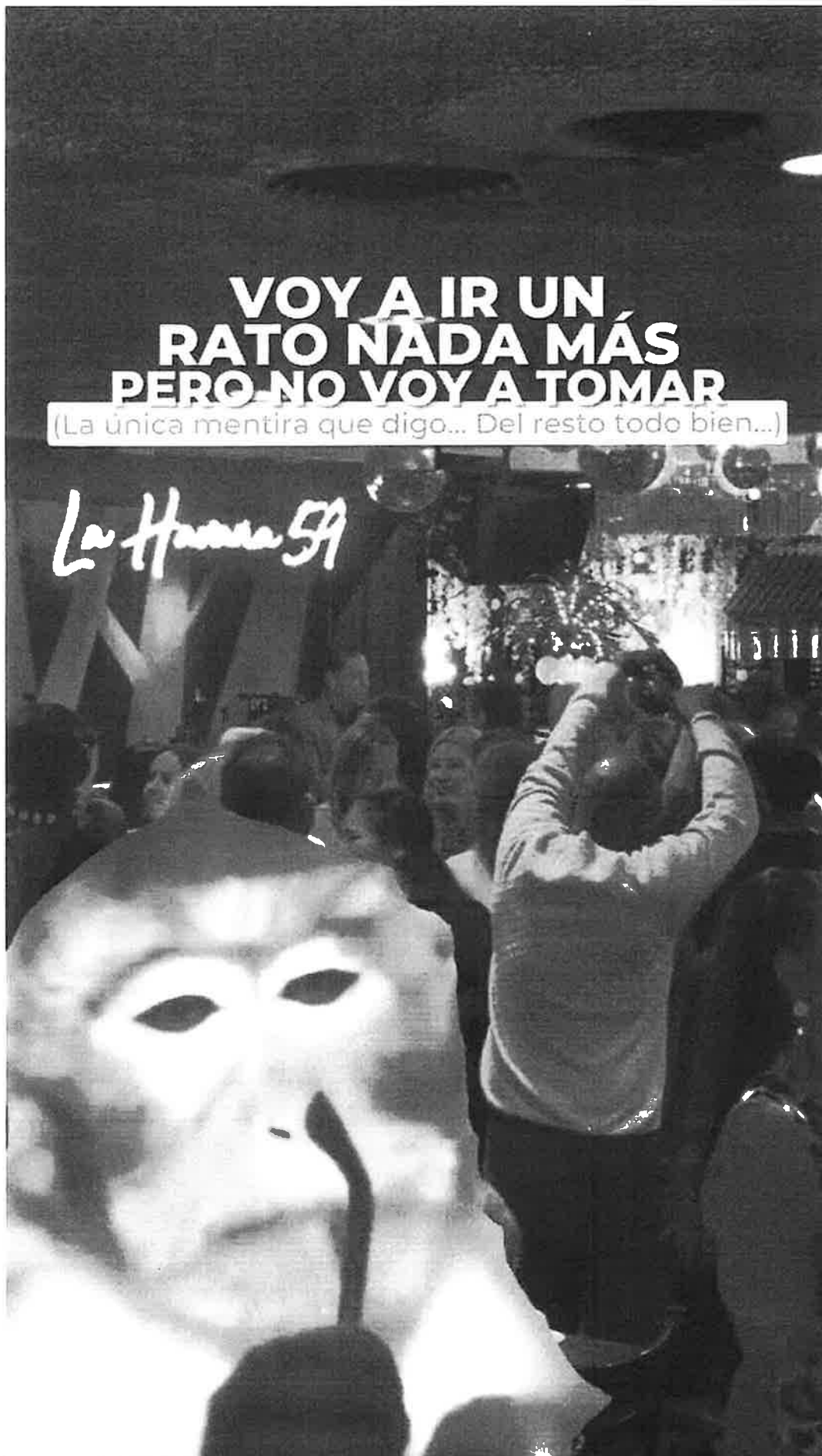
o te atrapan por
Cuando te atrapan porque tu
amigo subió una foto al Insta
donde salías de fondo



**VOY A IR UN
RATO NADA MÁS
PERO NO VOY A TOMAR**

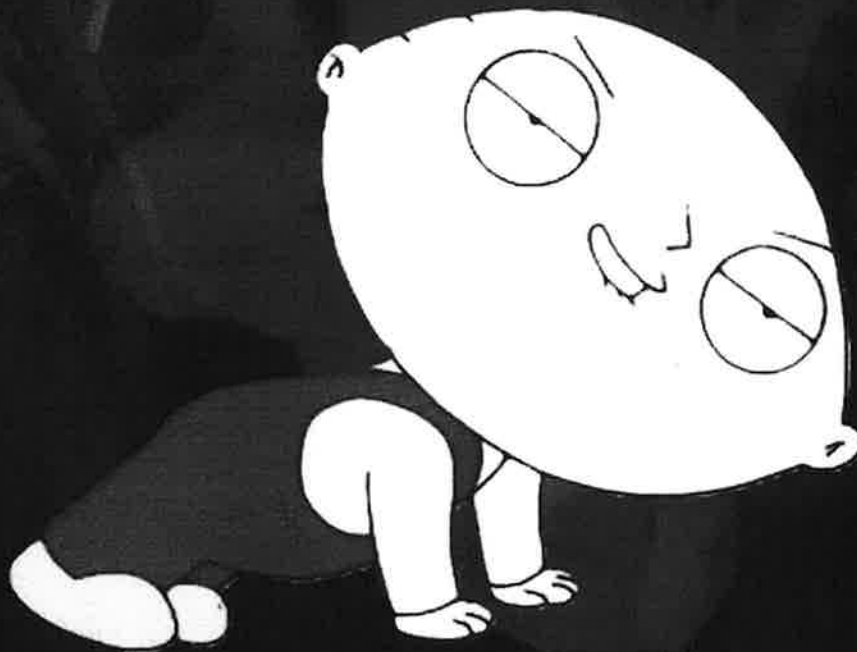
(La única mentira que digo... Del resto todo bien...)

La Hama 59



Yo:
**"Ya no voy a bailar tanto
porque me duele la espalda
al día siguiente"**

**También yo, el
viernes en la noche:**



Where to Party in
Moonachie, New Jersey?

La Havana 59

Follow us for more!



*Me fue mal esta
semana en el trabajo *

Yo igual yendo a la
rumbita
del sábado con mis amig@s



Butler, Michele

From: Ferrigno, Nancy
Sent: Thursday, April 10, 2025 8:18 AM
To: Butler, Michele
Subject: FW: Objection to Entertainment License Application – Community Concerns

*Nancy Ferrigno
City Clerk
Clifton, New Jersey
973-470-5829*

From: rita piko <pikorita@yahoo.com>
Sent: Wednesday, April 09, 2025 8:30 PM
To: Ferrigno, Nancy <nferrigno@cliftonnj.org>
Subject: Objection to Entertainment License Application – Community Concerns

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Council and City Clerk

I am writing to formally object to the application for an entertainment license at the proposed establishment near our neighborhood. Based on past experiences with similar venues—most notably Pub 46—I am deeply concerned about the potential negative impact this new business could have on our community.

The close proximity of this location to residential homes raises significant concerns regarding noise and disruption. In the case of Pub 46, residents were subjected to loud music, late-night gatherings, and excessive parking lot noise well into the early morning hours. These disturbances severely affected our quality of life and sense of safety in our neighborhood.

Although the applicants may label the venue as a "restaurant," we fear it will operate more like a nightclub, just as Pub 46 did. Our community endured years of stress due to excessive noise, traffic congestion, and general disorder associated with that establishment. We do not wish to see history repeat itself.

For these reasons, I respectfully urge the board to deny the entertainment license application. A trial period or conditional approval would not be acceptable, as the risk to our neighborhood's peace and well-being is simply too great.

Thank you for considering the concerns of local residents.

Sincerely,

Rita Piko

15 Gleeson drive clifton Nj 07013

646-785-2252

Yahoo Mail: Search, Organize, Conquer

This e-mail (including all attachments) is intended for the exclusive use of the individual to whom it is addressed. This e-mail may be proprietary, confidential, privileged and exempt from disclosure under applicable law. If the reader of this e-mail is not the intended recipient or agent responsible for delivering the message to the intended recipient, the reader is hereby put on notice that any use, dissemination, distribution or copying of this communication or any of its contents is strictly prohibited. If you have received this communication in error, please immediately notify the sender by telephone or e-mail and delete the original e-mail and all copies of it from your computer system.

Butler, Michele

From: Ferrigno, Nancy
Sent: Thursday, April 10, 2025 8:19 AM
To: Butler, Michele
Subject: FW: Entertainment License 1105 Rt 46

Nancy Ferrigno
City Clerk
Clifton, New Jersey
973-470-5829

-----Original Message-----

From: Ashley Hammond <ashley@cpsoccer.us>
Sent: Wednesday, April 09, 2025 11:00 PM
To: Ashley Hammond <ahammond@ifcpf.com>; Ashley Hammond <ashley@cpsoccer.us>
Cc: Mark <marknouhan@aol.com>; Grabowski, Raymond <rgrabowski@cliftonnj.org>; Chris D'Amato <cdamato@Cliftonnj.org>; Rosemary Pino <rpino@cliftonnj.org>; Mary Sadrakula <misadrakula@cliftonnj.org>; William Gibson <wgibson@cliftonnj.org>; Joseph Kolodziej <jkolodziej@Cliftonnj.org>; Antonio Latona <alatona@cliftonnj.org>; Ferrigno, Nancy <nferrigno@cliftonnj.org>
Subject: Entertainment License 1105 Rt 46

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Members of the Clifton City Council,

My name is Ashley Hammond. I am the tenant (Sports Domain Academy) @ 1075 US 46 East Clifton, NJ 07013.

I am writing regarding the upcoming meeting on April and specifically regarding the request for an entertainment license for a new Night Club / Bar next to my establishment @ 1105 Rt 46 E. This WILL be a Night Club and we WILL have mass attendance and drunkard bar goers en-mass until all hours of the morning.

As you may know my landlord (Dr. Peck) recently acquired and shut down Pub 46. This was largely because of the incredibly difficult situation that existed between SDA and Pub 46 with illegal parking but also violence and threats made to me and my staff from pub goers who regularly abused me and our staff, parked illegally, made insane amounts of noise and abused our parking lot with trash.

Threats to me were on a WEEKLY basis either in person or on the phone when vehicles were towed from legally posted SDA Parking spots.

In at least one instance an off duty Newark Corrections Officer pulled his gun on me and sat it in his lap as I asked him to leave my parking lot, telling me that he WAS going to park his car in my lot and to F*&% off.

We have had an untold amount of my clients cars and property damaged by careless drunk drivers leaving the parking lot as well as physical damage to my gates and doors.

By allowing another establishment that will have the exact same type of clients (drunk upon departure) on our block it will continue to subject me and my staff and my business to the exact same issues, where we thought we had finally freed ourself of this nightmare.

With only 60 spaces at the new club there will be cars EVERYWHERE spilling back on to Rt 46 looking for parking and they will undoubtedly attempt try to use my parking lots which now extend to the boundary of the new club on the back road.

The pub goers already jammed the gas station each night, parking dangerously close to gas pumps. It was a matter of time before someone had a major accident at the gas station or violently assaulted me or one of my staff. We now have that to do all over if you grant this license. Establishments such as this MUST be in places where there is limited interaction with residential neighborhoods and business with similar hours as they are simply NOT compatible.

At the meeting on Tuesday if allowed, I can play the recording of a person in my lot a few weeks ago whose car was parked illegally. The language and rhetoric is awful and I should not have to put up with this EVERY week (and it is EVERY SINGLE WEEK) as I will if a new club opens on our block.

Please consider carefully which council member will be attending mine or one of my staff or worse one of the children/players that attends my facility funerals when a drunk club goer either runs them over or shoots them because he or she has had their car towed. It is coming, it has been a war zone every Friday and Saturday for the past 15 years with pub 46 and the war zone will be back if this club opens.

Thank you for your time and I thank you for your support of our business which has been wonderful and aside from awful, noisy neighbors we love supporting the town, the school district and the local people as we do often and always.

Sincerely,

Ashley Hammond
Owner SDA
973-768-2017

This e-mail (including all attachments) is intended for the exclusive use of the individual to whom it is addressed. This e-mail may be proprietary, confidential, privileged and exempt from disclosure under applicable law. If the reader of this e-mail is not the intended recipient or agent responsible for delivering the message to the intended recipient, the reader is hereby put on notice that any use, dissemination, distribution or copying of this communication or any of its contents is strictly prohibited. If you have received this communication in error, please immediately notify the sender by telephone or e-mail and delete the original e-mail and all copies of it from your computer system.

Entertainment License 1105 Rt 46

From: Ashley Hammond (ashley@cpsoccer.us)

To: ahammond@ifcpf.com; ashley@cpsoccer.us

Cc: marknouhan@aol.com; rgrabowski@cliftonnj.org; cdamato@cliftonnj.org; rpino@cliftonnj.org;
msadrakula@cliftonnj.org; wgibson@cliftonnj.org; jkolodziej@cliftonnj.org; alatona@cliftonnj.org;
nferrigno@cliftonnj.org

Date: Wednesday, April 9, 2025 at 11:00 PM EDT

Dear Members of the Clifton City Council,

My name is Ashley Hammond. I am the tenant (Sports Domain Academy) @ 1075 US 46 East Clifton, NJ 07013.

I am writing regarding the upcoming meeting on April and specifically regarding the request for an entertainment license for a new Night Club / Bar next to my establishment @ 1105 Rt 46 E. This WILL be a Night Club and we WILL have mass attendance and drunkard bar goers en-mass until all hours of the morning.

As you may know my landlord (Dr. Peck) recently acquired and shut down Pub 46. This was largely because of the incredibly difficult situation that existed between SDA and Pub 46 with illegal parking but also violence and threats made to me and my staff from pub goers who regularly abused me and our staff, parked illegally, made insane amounts of noise and abused our parking lot with trash.

Threats to me were on a WEEKLY basis either in person or on the phone when vehicles were towed from legally posted SDA Parking spots.

In at least one instance an off duty Newark Corrections Officer pulled his gun on me and sat it in his lap as I asked him to leave my parking lot, telling me that he WAS going to park his car in my lot and to F*&% off.

We have had an untold amount of my clients cars and property damaged by careless drunk drivers leaving the parking lot as well as physical damage to my gates and doors.

By allowing another establishment that will have the exact same type of clients (drunk upon departure) on our block it will continue to subject me and my staff and my business to the exact same issues, where we thought we had finally freed ourself of this nightmare.

With only 60 spaces at the new club there will be cars EVERYWHERE spilling back on to Rt 46 looking for parking and they will undoubtedly attempt try to use my parking lots which now extend to the boundary of the new club on the back road.

The pub goers already jammed the gas station each night, parking dangerously close to gas pumps. It was a matter of time before someone had a major accident at the gas station or violently assaulted me or one of my staff. We now have that to do all over if you grant this license. Establishments such as this MUST be in places where there is limited interaction with residential neighborhoods and business with similar hours as they are simply NOT compatible.

At the meeting on Tuesday if allowed, I can play the recording of a person in my lot a few weeks ago whose car was parked illegally. The language and rhetoric is awful and I should not have to put up with this EVERY week (and it is EVERY SINGLE WEEK) as I will if a new club opens on our block.

Please consider carefully which council member will be attending mine or one of my staff or worse one of the children/players that attends my facility funerals when a drunk club goer either runs them over or shoots them because he or she has had their car towed. It is coming, it has been a war zone every Friday and Saturday for the past 15 years with pub 46 and the war zone will be back if this club opens.

Thank you for your time and I thank you for your support of our business which has been wonderful and aside from awful, noisy neighbors we love supporting the town, the school district and the local people as we do often and always.

Sincerely,

Ashley Hammond
Owner SDA
973-768-2017

Fwd: ENTERTAINMENT LISCENSE FOR 1105 RT 46

From: Frank (donfo129@gmail.com)

To: marknouhan@aol.com

Date: Wednesday, April 9, 2025 at 09:26 PM EDT

----- Forwarded message -----

From: **Frank** <donfo129@gmail.com>

Date: Wed, Apr 9, 2025 at 4:07 PM

Subject: ENTERTAINMENT LISCENSE FOR 1105 RT 46

To: <rgrabowski@cliftonnj.org>

Dear Clifton Council MemberS,

My name is Frank Foti and I live on Gleeson Drive, a cul-de-sac just off Jones Court.. My address is directly behind Pub 46 which recently closed. They have been our nightmare for the past many years with their employees and customers blasting music till 3 AM in the morning. It came from their cars that sounded like Formula race cars. The loud drunken customers that exit out of the 'so called neighborhood pub' until 3 am on a nightly basis. They had literally turned our neighborhood into a ghetto. We were able to get no rest or sleep ,we could never open our windows at night. We could never enjoy our backyard and every window in our house would shake as these cars would rev up their engines and pull up behind us in the parking lot belonging to the Sports Club. They would hang out in groups playing music and partying so loud that it sounded like they were in our home. We stop bothering to call the police because we know they have better things to do and even when police would come that never stopped them from continuing their horrible behavior. Now worse, we understand that the Council is voting to give an entertainment license for a restaurant a few doors down. I have been to the other Establishment that they own and I can say it's a loud disco party that goes on all night just like Pub 46 did. Even with the doors closed, the loud amplifiers and sound equipment rattles windows and doors. With the closing of Pub 46 we thought we now would have a peaceful and quiet neighborhood again and by allowing an establishment to do this again that butts up to a quiet residential neighborhood is the worst thing that the city council could do to us. I hope this does not fall upon deaf ears because I know the city can do something about it. Live music is the worst addition to any peace and quiet. One of the reasons why I voted for many of you, was by watching your posts on the Clifton Facebook pages and how you addressed many of the issues that people put in front of you. I am hoping we now have some intelligence in the new administration that can see the damage this kind of establishment can do to the peace and quiet we deserve under the ordinances that the City of Clifton has in place. Sorry for the long letter, but I could go on for days about how horrible our life has been with this kind of establishment. I beg the council members to please consider how you would feel if this place was directly behind YOUR house and VOTE NO to an entertainment license. Thank you and I hope you will do the right thing by putting the welfare of your citizens before a dance hall.

Thank You all for taking the time to carefully consider our situation.

Kind regards, Frank Foti.

Fw: Letter of Opposition re Entertainment License at 1105 Route 46, Clifton

From: Shellee (ssg33@aol.com)

To: marknouhan@aol.com

Date: Wednesday, April 9, 2025 at 08:34 PM EDT

Mark,

I'm going to forward to you each of the emails I just sent to the council members.

Shellee

----- Forwarded Message -----

From: Shellee <ssg33@aol.com>

To: rgrabowski@cliftonnj.org <rgrabowski@cliftonnj.org>

Sent: Wednesday, April 9, 2025 at 08:26:00 PM EDT

Subject: Letter of Opposition re Entertainment License at 1105 Route 46, Clifton

April 9, 2025

To Whom It May Concern,

I am writing to express my strong objections to the recent application for an entertainment license at 1105 Route 46 in Clifton, NJ, and the serious negative consequences this could have on our neighborhood. The type of entertainment being proposed poses a direct threat to the tranquility and safety of our community. Loud music, large gatherings and disruptive activities will likely spill over into the parking lot, continuing into the early morning hours, resulting in loitering, public drinking, littering, broken bottles, food waste, and an influx of rodents.

Moreover, past experiences with similar establishments have led to unacceptable behavior, including individuals climbing over fences, public urination, loud disturbances such as singing and dancing, and even inappropriate conduct in vehicles. These issues have already caused significant distress in our neighborhood, and this new establishment would only exacerbate these problems. It would severely undermine our ability to enjoy peaceful, quiet evenings in our homes.

As a resident in our home on 65 Jones Court for 37 years and with our property directly behind this proposed location, I can unequivocally attest to how this noise and disruption will drastically degrade my family's quality of life. We have personally had problems in the past with people loitering in the parking lot, screaming late at night, drinking and throwing bottles both in the parking lot and over the fence onto my property, damaging/breaking my fence when they "jumped the fence" ... to name only several of the issues/incidents we've experienced over the years. Many of us in this community cherish the calm and peaceful environment we currently enjoy. We urge you to prioritize the well-being of all Clifton residents when considering this application.

We have already dealt with ongoing issues from similar businesses, such as Pub 46, which just closed this week. The Clifton Police Department, already understaffed, cannot afford to be burdened with additional disturbances that could be easily avoided. Furthermore, I believe this situation may fall under the jurisdiction of Ordinance Chapter 331, which addresses nuisances

that undermine the health, safety and comfort of residents. The proposed entertainment will undoubtedly create a harmful and disruptive environment for all who live in the vicinity.

For these reasons, I firmly oppose the granting of an entertainment license at this location and respectfully urge you to reconsider the potential long-term impact on our neighborhood.

Thank you for your time and attention to this critical matter.

Sincerely,
Shellee & Glenn Gero
65 Jones Court
Clifton, NJ 07013

Fwd: Entertainment license

From: JUNE FRANCIS (pepperfrankie@aol.com)

To: marknouhan@aol.com

Date: Wednesday, April 9, 2025 at 03:30 PM EDT

Sent from my iPhone

Begin forwarded message:

From: JUNE FRANCIS <pepperfrankie@aol.com>

Date: April 9, 2025 at 1:06:00 PM EDT

To: rgrabowski@cliftonnj.org

Subject: Entertainment license

I am writing to express my concern regarding the recent application for a entertainment license at 1105 Rte 46 Clifton NJ and its potential impact on our neighborhood .. I believe this level of entertainment significantly disrupts the peace and quiet that we have in our area of town.. the loud music, the type of activity such, will linger into the parking lot and will continue after hours and people loitering into wee hours of the morning, drinking, littering, broken bottles, and other trash and food left behind for the rats and rodents already pre-existing on this establishment..To name a few, but the list can go on and on such as climbing over the fence and urinating.. singing and dancing, the screaming, the making out in cars. This is ridiculous! This will result in a noisy and disruptive environment, making it difficult to have a good night sleep! My bedroom is directly behind this restaurant, about 20 feet. Many people, like myself, value a quiet and calm atmosphere without being subjected to excessive noise or activity. I would appreciate it, if you would consider the needs of all my neighbors and take steps to mitigate the disruptive nature of the entertainment status. In the past, we dealt with a continuous battle from pub 46, why should we inconvenience our police department again, which is very short-handed to deal with the nonsense of something that should not exist. Most recently..I thought there was an ordinance chapter 331 if I'm correct ..Nuisance -"detrimental to the life, health or welfare of any individual or which disturbs the comfort, repose, peace or safety of any individual" This is a flat out "No" for the Entertainment license!

Thank you for your time to read my email.

Concerned resident

Home owner

June Francis

68 Jones Court Clifton

Sent from my iPhone

Entertainment License for 1105 Rt 46 - DO NOT GRANT

From: Omar Marshall (omar.v.marshall@gmail.com)

To: rgrabowski@cliftonnj.org; cdamato@cliftonnj.org; rpino@cliftonnj.org; msadrakula@cliftonnj.org;
wgibson@cliftonnj.org; jkolodziej@cliftonnj.org; alatona@cliftonnj.org; nferrigno@cliftonnj.org

Bcc: marknouhan@aol.com

Date: Thursday, April 10, 2025 at 10:12 AM EDT

To Whom It May Concern,

I live at 62 Jones Ct, here in Clifton. I received a letter in the mail that Pedro Ordonez would like to open a restaurant / lounge at 1105 Rt 46, Clifton.

In the letter, Mr. Ordonez states that he is also seeking an entertainment license that would allow him to have a lounge with a band that would stay open until 1 am in the morning. My property is located extremely close to the restaurant (I can see it from my window). Due to the proximity of my property to the restaurant, I must send this email to inform you all that my wife and I are **not supportive** of this entertainment lounge.

We have three small children (under 8) and moved to this location because we loved the serenity of this location. Please do not allow this restaurant to be granted the entertainment license. If they are open until 1 am, this will lead to crowds that will probably continue to linger until 2am and after.

I stand with my neighbors that we would like to preserve the peacefulness that we have in this neighborhood and have enjoyed for several years. For the sake of my children, I ask that you not allow this restaurant to be able to operate into the middle of the night.

Thank you,
Omar Marshall

ITEM NUMBER: A- 1

ITEM NAME: Clifton City Hall Campus Water Main Extension - City Engineer
Recommends Award of Contract to John Garcia Construction (R200)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Cover Memo	4/8/2025	Cover Memo
☐ Bid Tabulation	4/7/2025	Backup Material

**MEMORANDUM
OFFICE OF THE CITY ENGINEER**

TO: Andrew Oddo, Acting City Manager

FROM: Michael J. Lardner, P.E., C.M.E.

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Tom Egan, Esq., Legal

DATE: April 7, 2025

SUBJECT: Clifton City Hall Campus Water Main Extension –
Recommendation of Award

On Tuesday, March 18, 2025, we received and opened seven (7) bids for the Clifton City Hall Campus Water Main Extension project.

The qualifying low bidder is John Garcia Construction of Clifton, New Jersey in the amount of \$524,823.64, per the attached bid tabulation sheet. John Garcia Construction has worked in the City and completed many projects of similar size and scope and is therefore deemed qualified to complete this project. Accordingly, I have prepared a resolution authorizing the award of the contract to John Garcia Construction in the total amount of their bid. Kindly add this to the agenda of the next meeting of the City Council for authorization.

PROJECT SUMMARY

The Clifton City Hall Campus Water Main Extension project includes the extension of a new 8-inch water main along Linzenbold Drive from Colfax Avenue to the existing stub from Van Houten Avenue which extends to the fire hydrant by the Recycling Center. The new main will provide service connections to the new CAOC building and S-2 Historic Barn and stub-outs for future upgrades to the remaining campus buildings.

Item 37		Item 38		
Bituminous Stabilized Intermediate		Bituminous Stabilized Base		
Course, 12.5M64, 4" Thick	94	Course, 25M64, 4" Thick	94	
\$/Ton/Subtotal		\$/Ton/Subtotal		
\$	0.01	\$	0.01	
\$	0.94	\$	0.94	
\$	125.00	\$	125.00	
\$	11,750.00	\$	11,750.00	
\$	200.00	\$	200.00	
\$	18,800.00	\$	18,800.00	
\$	180.67	\$	155.05	
\$	16,982.98	\$	14,574.70	
\$	70.00	\$	68.00	
\$	6,580.00	\$	6,392.00	
\$	126.00	\$	126.00	
\$	11,844.00	\$	11,844.00	
\$	186.30	\$	185.15	
\$	17,512.20	\$	17,404.10	

ITEM NUMBER: A- 2

ITEM NAME: Clifton City Hall Campus Water Main Extension - City Engineer
Recommends Awarding Professional Construction Management Services
Contract to Remington and Vernick Engineers (R204)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Cover Memo	4/7/2025	Cover Memo
☐	RVE Proposal	4/7/2025	Backup Material

INTEROFFICE MEMORANDUM OFFICE OF THE CITY ENGINEER

TO: Andrew Oddo, Acting City Manager

FROM: Michael J. Lardner, P.E., C.M.E.

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Tom Egan, Esq., Legal

DATE: April 7, 2025

SUBJECT: Clifton City Hall Campus Water Main Extension
Construction Management Services

Attached is a proposal from Remington and Vernick Engineers (RVE) dated March 27, 2025 requesting a lump sum fee of not to exceed \$54,000.00 or approximately 10% of the contract amount, for construction management services required to oversee John Garcia Construction during the above-referenced project. The proposal calls for project management services, attendance at preconstruction and site meetings, submittal review, part-time site inspection services, coordination with PVWC, generation of weekly status reports and monthly payment estimates, and project closeout services.

On October 1, 2024, the Governing Body awarded a contract to RVE for the design of said improvements. We recommend extending construction management services to RVE as the design consultant at a competitive price by industry standards rather than pursue these services through Requests for Proposals. As such, RVE will be accountable to their design and have familiarity with this project from the onset, to accelerate commencement of construction and navigate the project details necessary for expeditious completion and specification compliance.

PROJECT SUMMARY

The Clifton City Hall Campus Water Main Extension project includes the extension of a new 8-inch water main along Linzenbold Drive from Colfax Avenue to the existing stub from Van Houten Avenue which extends to the fire hydrant by the Recycling Center. The new main will provide service connections to the new CAOC building and S-2 Historic Barn and stub-outs for future upgrades to the remaining campus buildings.

March 27, 2025

Michael Lardner, P.E., C.M.E.
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

**RE: City of Clifton
Clifton City Hall Campus Water Main Extension
Professional Services Proposal for Construction Administration and Construction Oversight
Proposal No.: UA2025-031**

Dear Mr. Lardner,

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to present this proposal to provide professional services of construction administration and construction oversight related to the Clifton City Hall Campus Water Main Extension Project. The improvement consists of the installation of the water main extension along Linzenbold Drive from the western intersection of Linzenbold Drive and Veterans Memorial Drive to Colfax Avenue.

SCOPE OF SERVICES:

RVE will coordinate and attend a pre-construction meeting with appropriate City & County officials, project stakeholders, the awarded contractor, utility companies, and other parties affected by the construction activities. We will record and issue meeting notes.

RVE will review shop drawings, RFI's and other documentation submitted by the contractor.

We will review payment requests and issue payment recommendations to the City. We will ensure that quantities requested in the pay requests match what we observe in the field and ensure that work that is not completed remain unpaid.

We will review Change Order requests and process accordingly.

We will perform inspections of the work. Our inspection will be on a full-time during the installation of watermain improvements including the bacteria and pressure testing. To ensure compliance with Passaic County improvements, RVE will provide full-time inspection when the contractor is working with the County right-of-way. All other miscellaneous work will be performed on a part-time basis.

The contract period is seventy-five calendar days, however, there is a short period of inactivity for testing results and a settlement period within that time frame. We will assume 45 days of total construction time at an average of 30 hours per week. We estimate a total of 200 hours of on-sight construction oversight not including contract payment, review, coordination and preparation time.

During inspection, RVE will confirm traffic control is set up as per City of Clifton/Passaic County requirements, the watermain installation is as per City of Clifton and PVWC standards and expectations, backfill material is appropriate, compaction is performed as per the contract documents, and daily quantities are being accounted for. Upon the improvements entering Passaic County right-of-way that

the County Engineers are notified, and all work meets the Counties standards and expectations. During milling operations, RVE will check to ensure the proper amount of asphalt is being removed, check that manhole frames and grates as well as utility valves are set at the right elevation. We will check the limits of work to ensure compliance by the Contractor. During paving operations, we will check laydown and rolling temperatures to ensure that the asphalt is being rolled at the proper temps. We will ensure the proper thickness is being placed. At the completion of the paving, the appropriate striping is installed.

ASSUMPTIONS:

We understand this project is funded by capital funds.

COST OF SERVICES

Remington & Vernick Engineers will perform the services outlined herein on a time and material basis with a maximum cost not to exceed **\$54,000.00**.

Thank you for the opportunity to work with the City of Clifton on this project.

Should you have any questions or require additional information, please do not hesitate to contact Robert Klein of our Secaucus office.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.



Paul D. Cray, PE, PP, CME
Executive Vice President

Cc: Robert Klein, RVE
Keri Castillo, RVE
Stephanie Cuthbert, RVE
Gail Pacifico, RVE

ITEM NUMBER: A- 3

ITEM NAME: Stefan Tatarenko Memorial Park Improvements - City Engineer
Recommends Approval of Change Order #1 & Final, Final Payment and
Close Out to Zenith Construction (R201-R202)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Cover Memo	4/8/2025	Cover Memo
☐	Change Order No. 1 and Final	4/8/2025	Backup Material

**MEMORANDUM
OFFICE OF THE CITY ENGINEER**

TO: Andrew Oddo, Acting City Manager

FROM: Michael J. Lardner, P.E., C.M.E., City Engineer

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Tom Egan, Legal

DATE: April 8, 2025

SUBJECT: Stefan Tatarenko Memorial Park Improvements
Final Payment Request & CO No. 1, Final to Zenith Construction

The Stefan Tatarenko Memorial Park Improvements project has been completed, the City of Clifton Engineering Department has inspected the work and hereby represents that the improvements have been satisfactorily completed in accordance with the contract documents.

Change Order No. 1 and Final accounts for additional material and labor required to provide additional means of access and egress at the new tennis courts and to excavate, repair and stabilize the subbase at the basketball court after removal of the existing goal footings. Additional adjustments to the final contract value account for unused contract allowances and to reflect as-built quantities.

These issues were unknown to us and unforeseen during the preparation and receipt of bids. The claim is valid and deemed fair and reasonable with industry standards. Therefore, I recommend approval of Change Order No. 1 in the total amount of \$14,313.69.00, which equates to a 1.88% increase to the original contract amount.

The contractor, Zenith Construction Services, has posted a Maintenance Bond for a period of two years, in the amount of \$77,431.37 which represents ten (10%) percent of the final contract amount, and is requesting final payment as follows:

PROJECT SUMMARY

Original Contract Amount	\$ 760,000.00
Net Change by Previous Change Orders	\$ 0.00
Adjusted Contract Amount	\$ 760,000.00
Final Change Order Adjustment	\$ 4,313.69
Final Adjusted Contract Amount	\$ 774,313.69
<u>Previous Payments</u>	<u>\$ 735,347.90</u>
Final Payment Due	\$ 38,965.79

Kindly add this item on the next Mayor and Council meeting agenda for approval. By copy of this memo we are forwarding the original "Resolution Authorizing the Issuance of Change Order

No. 1, and Final” and the “Resolution Authorizing Final Payment” to the City’s Legal Department.

CITY OF CLIFTON

CONTRACT CHANGE ORDER REQUEST (to be filled out by Engineering/Dept. of Public Works)

Bid/Contract #: 24-166 Change Order #: 1/Final Date Requested: 4/8/25

Contract/Project Title: Stefan Tatarenko Memorial Park Improvements

Vendor: Zenith Construction Services MSI – ID# 7275 Contract Award Date: 8/7/24

Requesting Dept.: Engineering Requestor: Michael Lardner Ext#: 5813

Description & Justification of Request (attach necessary documentation to request form):

[illegible]

ITEM NUMBER: A- 4

ITEM NAME: Clifton City Hall Fueling Station Improvements - City Engineer Requests
Permission to Advertise for Bids (R205)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Cover Memo	4/10/2025	Cover Memo

**MEMORANDUM
OFFICE OF THE CITY ENGINEER**

TO: Andrew Oddo, Acting City Manager

FROM: Michael J. Lardner, P.E., C.M.E.

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Tom Egan, Esq., Legal

DATE: April 9, 2025

SUBJECT: Clifton City Hall Fueling Station Improvements
Permission to Advertise for Bids

The 10,000 gallon underground fuel storage tank behind the Police Department at City Hall was installed in 1982 and has been out of warranty since 2012. Although the fueling system is regularly inspected, insured and registered with NJDEP, the age of the system dictates that replacement is overdue with industry standards. The risk of not moving forward with replacement range from the inability to insure and register the fueling system to potential mechanical failure, environmental hazards and contamination.

Accordingly, the plans and specifications for the construction of the Clifton City Hall Fueling Station Improvements project are complete, and we are hereby requesting authorization to advertise for bids.

Funding has been appropriated for this project under the 2024 Capital Improvements.

PROJECT SUMMARY

The Project scope includes: closure of a 10,000 gallon fuel tank in place under the direction of a Licensed Site Remediation Professional, the demolition of the existing fueling station equipment, canopy fascia, concrete slabs and pavement; the installation of a new 10,000-gallon underground fuel storage tank for unleaded gasoline, a fueling system, fuel dispenser, a concrete island, canopy fascia, electrical work, connection to and upgrade of existing fuel management system, asphalt pavement, concrete slabs, drainage inlets and piping, signage and pavement markings; as well as miscellaneous site excavation, grading, and incidental landscaping.

We have prepared a resolution requesting permission to advertise for bids. Kindly add this to the agenda of the next meeting of the City Council for authorization.

ITEM NUMBER: A- 5

ITEM NAME: Authorization to Approve Purchase of Office Supplies from W B Mason
off the State Contract Purchasing Program (R206)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo from Purchasing Agent	4/7/2025	Cover Memo



City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Oddo Andrew, Acting City Manager

From: Amisha Jariwala, QPA

Date: April 7, 2025

Re: Authorization to continue to Purchase Office Supplies from W. B. Mason via New Jersey State Contract

I am requesting authorization for the City of Clifton to procure office supplies for its various departments and divisions through W.B. Mason Co Inc., located at 535 Secaucus Road, Secaucus, NJ 07094. The vendor has been awarded New Jersey State Contract No. 24-COMG-78752 under the M0052 umbrella, which provides discounted pricing off their office supplies catalog. The contract term is from June 16, 2024, to February 28, 2027, and the City is permitted to utilize this contract cooperatively.

In accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.), the Municipal Council has authorized these purchases and delegated the authority to process such purchases to the Purchasing Agent. The total expenditure for office supplies shall not exceed \$100,000 for the period of May 6, 2025, through May 5, 2026. For the Last term the City's expenditures were \$80,175.81.

A properly executed purchase order, processed as needed, will serve as the instrument of fund encumbrance for each department and division, ensuring compliance with budgetary appropriations.

A Resolution appears on the Agenda.

Respectfully Submitted,
Amisha J Jariwala
Qualified Purchasing Agent

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve the Repairs of the Restroom Facilities at the Community Recreation Center to Murray Paving and Concrete LLC off Educational Service Commission of New Jersey(R207)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo from Purchasing Agent	4/4/2025	Cover Memo
☐ Memo from Recreation Supervisor	4/4/2025	Cover Memo
☐ Proposal -Letter	4/10/2025	Cover Memo
☐ Proposal	4/10/2025	Cover Memo



City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON, NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

To: Andrew Oddo ,Acting City Manager
CC: Mayor and City Council

Date: April 4,2025

Memo requesting Authorization to Approve Restroom Facility Repairs at the Community Recreation Center

I am requesting authorization to proceed with the repair work for the restroom facilities at the Community Recreation Center. The proposed work will be completed by Murray Paving and Concrete, LLC located at 21 Wallace Street Elmwood Park NJ 07407.

The City's Qualified Purchasing Agent requests authorization to procure Repair & Maintenance of the Restroom facilities at Community Recreation Center off of Educational Service Commission of New Jersey (ESCNJ) # 23/24-28 with the term of June 26, 2024 – June 25, 2026 , for the Recreation Department for not to exceed total amount \$49,934.88.

Funding is available and will be allocated from the following accounts:04-215-55-954-706 - Community Center and 04-215-55-957-704 – Community Center.

This work is necessary to maintain the safety, cleanliness, and functionality of the public restrooms at our Community Recreation Center. Utilizing the ESCNJ cooperative contract allows us to expedite this repair with competitive pricing and compliant procurement.

A Resolution is on the agenda.

Respectfully Submitted,
Amisha J. Jariwala, QPA
Qualified Purchasing Agent

Job Order Package**ESCNJ State Approved Coop #65MCESCCPS****JOC Contract No.: 23/24-28**☒**New Job Order****Modify an Existing Job Order**

Job Order Number: 137030.00

Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Contact: Debbie Oliver

Contractor Name: Murray Paving and Concrete LLC

Phone: 973-470-5956

Contact: Nick Zurla

Phone: 201-638-2859

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 12/09/2024, and as per the terms and conditions of JOC Contract No 23/24-28.

Brief Task Order Description:

Renovate boys and girls room on first floor of Community Center 24-648 Clifton Rec Dept - Community Center 1st Floor Bathrooms

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated DamagesWill apply: ☐Will NOT apply: ☒**Validation Information***Normal Working Hours**0.8800***Job Order Firm Fixed Price: \$49,934.88**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Bureau/Division Manager_____
Date_____
Technical/Engineer Review_____
Date_____
Contracting Officer_____
Date



Scope of Work

ESCNJ State Approved Coop #65MCESCCPS

To: Debbie Oliver
City of Clifton
No Address Input

973-470-5956

From: Nick Zurla
Murray Paving and Concrete LLC
210 South Newman Street
Hackensack, NJ 07601
201-670-0030

Job Order No: 137030.00
Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648
Contract #: 23/24-28

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

see attached file

Subject to the terms and conditions of JOC Contract 23/24-28.

_____	_____
Debbie Oliver	Date

_____	_____
Nick Zurla	Date

Contractor's Cost Proposal - Summary (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date:	December 13, 2024	
Re:	IQC Master Contract #:	23/24-28
	JOC Work Order #:	137030.00
	Owner PO #:	
	Title:	City of Clifton Community Center Renovate 1st Floor Bathroom 24-648
	Contractor:	Murray Paving and Concrete LLC
	Proposal Value:	\$49,934.88

Mens Room	\$23,415.44
Womens Room	\$26,519.44
Proposal Total	\$49,934.88

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Contractor's Cost Proposal - Detail (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date: December 13, 2024

Re: IQC Master Contract #: 23/24-28
JOC Work Order #: 137030.00
Owner PO #:
Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648
Contractor: Murray Paving and Concrete LLC
Proposal Value: \$49,934.88

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Mens Room					
1	01 22 20 00 0010		HR	ElectricianFor tasks not included in the Task Catalog and as directed by owner only.	\$429.30
				Installation	
				Quantity 4.00 x Unit Price 121.96 x Factor 0.8800 = Total 429.30	
				electrical disconnects as needed for new lights	
2	01 22 20 00 0016		HR	LaborerFor tasks not included in the Task Catalog and as directed by owner only.	\$756.59
				Installation	
				Quantity 8.00 x Unit Price 107.47 x Factor 0.8800 = Total 756.59	
				Staging of materials and hauling of debris to dumpster	
3	01 22 20 00 0020		HR	Painter, OrdinaryFor tasks not included in the Task Catalog and as directed by owner only.	\$1,288.18
				Installation	
				Quantity 16.00 x Unit Price 91.49 x Factor 0.8800 = Total 1,288.18	
				painting of doors and radiator cover and walls above FRP	
4	01 22 20 00 0050		HR	Project Manager	\$1,496.00
				Installation	
				Quantity 8.00 x Unit Price 212.50 x Factor 0.8800 = Total 1,496.00	
				time on site project coordination	
5	01 22 23 00 1200		DAY	1/2 To 3/4 Ton, 4 x 2 Light Duty Conventional Pickup Truck With Full-Time Truck Driver	\$1,947.11
				Installation	
				Quantity 2.00 x Unit Price 1,106.31 x Factor 0.8800 = Total 1,947.11	
				material delivery and tool truck	
6	01 56 16 00 0068		SF	1/8" Thick, Masonite For Temporary Floor ProtectionIncludes removal after use.	\$252.03
				Installation	
				Quantity 160.00 x Unit Price 1.79 x Factor 0.8800 = Total 252.03	
				floor protection in gym	
7	01 74 19 00 0011		EA	10 CY Dumpster (1.5 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$541.19
				Installation	
				Quantity 1.00 x Unit Price 614.99 x Factor 0.8800 = Total 541.19	
				construction debris	
8	02 41 16 13 0003		GSF	Up To 2,000 SF Commercial Building Interior Demolition, Gutting And Placing Into Dumpster Or Truck	\$850.08
				Installation	
				Quantity 70.00 x Unit Price 13.80 x Factor 0.8800 = Total 850.08	
				bathroom demolition	

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00

Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Mens Room

9	03	35	43	00	0004	SF	Mechanically Grind Concrete Floor With 100 Grit Resin Bonded Diamond Wheels									\$90.55
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	1.47	x	0.8800	=	90.55			
						Floor prep										
10	03	35	43	00	0004 0060	MOD	For Up To 500, Add									\$170.63
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	2.77	x	0.8800	=	170.63			
11	06	83	16	00	0002	SF	Fiberglass Reinforced Polyester (FRP) PanelingIncluding Adhesive And Trim									\$1,099.93
						Installation	Quantity		Unit Price		Factor	=	Total			
							288.00	x	4.34	x	0.8800	=	1,099.93			
						frp paneling										
12	07	92	13	00	0041	CLF	1/2" x 1/2" Joint, Polyurethane Sealant And Caulking									\$2,254.34
						Installation	Quantity		Unit Price		Factor	=	Total			
							5.00	x	512.35	x	0.8800	=	2,254.34			
						adhesive to laminate FRP panels										
13	08	16	13	00	0111	LF	1/2" Fiberglass Reinforced Polyester (FRP) Grooved Saddle Threshold (Skule Door)									\$110.88
						Installation	Quantity		Unit Price		Factor	=	Total			
							4.00	x	31.50	x	0.8800	=	110.88			
						door saddle transitio										
14	09	30	13	00	0004	SF	8" x 8" And Larger Unmounted Ceramic Floor TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles.									\$937.55
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	15.22	x	0.8800	=	937.55			
						new floor tile										
15	09	30	13	00	0004 0066	MOD	For >50 To 250, Add									\$120.74
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	1.96	x	0.8800	=	120.74			
16	09	30	13	00	0007	SF	8" x 8" And Larger Unmounted Ceramic Wall TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles.									\$359.92
						Installation	Quantity		Unit Price		Factor	=	Total			
							20.00	x	17.44	x	0.8800	=	306.94			
						Demolition	20.00	x	3.01	x	0.8800	=	52.98			
						new cove base tile										
17	09	30	13	00	0007 0070	MOD	For Up To 50, Add									\$235.14
						Installation	Quantity		Unit Price		Factor	=	Total			
							20.00	x	13.36	x	0.8800	=	235.14			
18	09	51	13	00	0079	SF	2' x 2' x 1" Thick, Square Edge, Mineral Fiber Acoustical Ceiling Panel (Armstrong Calla)									\$474.94
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	7.14	x	0.8800	=	439.82			
						Demolition	70.00	x	0.57	x	0.8800	=	35.11			
						ceiling tile										
19	09	51	13	00	0079 0094	MOD	For >50 To 200, Add									\$64.06
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	1.04	x	0.8800	=	64.06			
20	09	51	13	00	0079 0358	MOD	For Individual Room Quantities <495, AddFor use with projects >500 SF									\$64.06
						Installation	Quantity		Unit Price		Factor	=	Total			
							70.00	x	1.04	x	0.8800	=	64.06			

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Mens Room

21	09 53 23 00 0007	SF	2' x 2' Grid, Hot Dipped Galvanized Steel, 9/16" T Bar Ceiling Suspension System						\$252.56
			Quantity		Unit Price		Factor		Total
		Installation	70.00	x	3.53	x	0.8800	=	217.45
		Demolition	70.00	x	0.57	x	0.8800	=	35.11
			new drop ceiling grid						
22	09 65 13 33 0003	SF	1/4" Thick, Flexible Self Leveling Cementitious Underlayment With Liquid Latex Modifiers						\$190.34
			Quantity		Unit Price		Factor		Total
		Installation	70.00	x	3.09	x	0.8800	=	190.34
			floor prep						
23	10 21 13 19 0139	EA	60" x 60", Floor Anchored, Solid Phenolic, One Compartment Corner Unit, Complete ADA Compliant Toilet Partition						\$2,427.56
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	2,758.59	x	0.8800	=	2,427.56
			ADA stall						
24	10 21 13 19 0156	EA	36" x 58" x 1/2", Floor Anchored, Solid Phenolic, Urinal Screen						\$804.08
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	913.73	x	0.8800	=	804.08
			screen next to sink						
25	10 28 13 13 0019	EA	Surface Mounted, Translucent Cover, Acrylonitrile Butadiene Styrene (ABS) Plastic Roll Paper Towel Dispenser (Bobrick B-72860)						\$174.63
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	172.61	x	0.8800	=	151.90
		Demolition	1.00	x	25.83	x	0.8800	=	22.73
			remove and reinstall paper towel holder						
26	10 28 13 13 0024	EA	Two Roll, Surface Mounted, Acrylonitrile Butadiene Styrene (ABS) Plastic Toilet Tissue Dispenser (Bobrick B-5288)						\$98.30
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	85.87	x	0.8800	=	75.57
		Demolition	1.00	x	25.83	x	0.8800	=	22.73
			remove and reinstall toilet paper dispenser						
27	10 28 13 13 0057	EA	24 Fluid Ounce, Surface Mounted, Chrome-Plated, Translucent Polyethylene Soap Dispenser (Bobrick B-155)						\$89.58
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	75.97	x	0.8800	=	66.85
		Demolition	1.00	x	25.83	x	0.8800	=	22.73
			remove and replace soap dispenser						
28	10 28 13 13 0154	EA	18" Length, 1-1/2" Diameter, Stainless Steel Grab Bar (Bobrick B-6806x18)						\$116.29
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	109.19	x	0.8800	=	96.09
		Demolition	1.00	x	22.96	x	0.8800	=	20.20
			ada grab bar						
29	10 28 13 13 0158	EA	42" Length, 1-1/2" Diameter, Stainless Steel Grab Bar (Bobrick B-6806x42)						\$249.99
			Quantity		Unit Price		Factor		Total
		Installation	2.00	x	119.08	x	0.8800	=	209.58
		Demolition	2.00	x	22.96	x	0.8800	=	40.41
			ada grab bars						
30	10 28 13 13 0350	EA	18" x 36", Surface Mounted, Fixed-Position Tilt, Stainless Steel Frame Glass Mirror (Bobrick B-293 1836)						\$379.39
			Quantity		Unit Price		Factor		Total
		Installation	1.00	x	402.43	x	0.8800	=	354.14
		Demolition	1.00	x	28.70	x	0.8800	=	25.26
			mirror						

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
 Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Mens Room

31	22	11	19	00	0422	EA	1-1/2" IPS, Split-Ring Chrome Plated Steel Escutcheon						\$24.76
							Quantity	Unit Price	Factor	=	Total		
						Installation	3.00	x 9.38	x 0.8800	=	24.76		
							plumbing finishes						
32	22	41	39	00	0008	EA	Chrome, Single Acrylic Handle, Bath Faucet (Delta 502-DST)						\$168.51
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00	x 191.49	x 0.8800	=	168.51		
33	22	42	13	13	0006	EA	2 Piece Tank Type, Pressure Assisted, Siphon Jet, Floor Mounted, Wall Outlet, Elongated Vitreous China Water Closet (American Standard Yorkville™)						\$1,024.49
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00	x 1,047.55	x 0.8800	=	921.84		
						Demolition	1.00	x 116.64	x 0.8800	=	102.64		
							Toilet						
34	22	42	16	13	0058	EA	Floor Mounted Bearing Plate Type, Single Lavatory Carrier						\$489.90
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00	x 556.71	x 0.8800	=	489.90		
							Carrier for toilet						
35	22	42	16	13	0071	EA	Wall Mounted Adjustable Plate Type, Single Lavatory Carrier With Concealed Arms						\$396.51
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00	x 450.58	x 0.8800	=	396.51		
							in wall sink carrier						
36	22	42	16	16	0039	EA	22" x 18" Enameled Cast Iron Wall Mount Service Sink With Stainless Steel Rim Guard, Trap Standard (American Standard Lakewell™)						\$971.41
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00	x 1,103.87	x 0.8800	=	971.41		
							New sink						
37	22	42	39	00	0024	EA	Classic Style Widespread Lavatory Faucet With Chrome Lever Handles (Delta 3530LF-MPU)						\$283.87
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00	x 322.58	x 0.8800	=	283.87		
							new faucet						
38	22	42	39	00	0137	EA	1/2" NPT x 3/8" Compression Chrome, Quarter Turn Angle Stop (SharkBite 23036)						\$108.50
							Quantity	Unit Price	Factor	=	Total		
						Installation	3.00	x 41.10	x 0.8800	=	108.50		
							replace existing valves						
39	22	42	39	00	0142	EA	12" Long, 1/2" OD x 7/8" BC, Stainless Steel Braided Toilet Supply Line						\$65.84
							Quantity	Unit Price	Factor	=	Total		
						Installation	3.00	x 24.94	x 0.8800	=	65.84		
							replace existing supply lines						
40	26	05	19	16	0451	MLF	3 Conductor #16 AWG, Stranded, Type TC Control Cable						\$610.79
							Quantity	Unit Price	Factor	=	Total		
						Installation	0.50	x 1,388.16	x 0.8800	=	610.79		
							wiring for new lights						
41	26	51	19	00	0042	EA	2' x 2', 2,000 Lumens, Volumetric, Lay-In/Troffer LED Fixture (Lithonia 2RTL2)						\$944.91
							Quantity	Unit Price	Factor	=	Total		
						Installation	2.00	x 536.88	x 0.8800	=	944.91		
							new lights						

Subtotal for Mens Room **\$23,415.44**

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
 Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Womens Room

42	01 22 20 00 0010	HR	ElectricianFor tasks not included in the Task Catalog and as directed by owner only.						\$429.30
			Installation	Quantity		Unit Price		Factor	Total
				4.00	x	121.96	x	0.8800	429.30
			electrical disconnects for new lighting						
43	01 22 20 00 0016	HR	LaborerFor tasks not included in the Task Catalog and as directed by owner only.						\$756.59
			Installation	Quantity		Unit Price		Factor	Total
				8.00	x	107.47	x	0.8800	756.59
			Staging of materials and hauling of debris to dumpster						
44	01 22 20 00 0020	HR	Painter, OrdinaryFor tasks not included in the Task Catalog and as directed by owner only.						\$1,288.18
			Installation	Quantity		Unit Price		Factor	Total
				16.00	x	91.49	x	0.8800	1,288.18
			painting of doors and radiator cover and walls above FRP						
45	01 22 20 00 0050	HR	Project Manager						\$1,870.00
			Installation	Quantity		Unit Price		Factor	Total
				10.00	x	212.50	x	0.8800	1,870.00
			time on site project coordination						
46	01 22 23 00 1200	DAY	1/2 To 3/4 Ton, 4 x 2 Light Duty Conventional Pickup Truck With Full-Time Truck Driver						\$1,947.11
			Installation	Quantity		Unit Price		Factor	Total
				2.00	x	1,106.31	x	0.8800	1,947.11
			material delivery and tool truck						
47	01 56 16 00 0068	SF	1/8" Thick, Masonite For Temporary Floor ProtectionIncludes removal after use.						\$252.03
			Installation	Quantity		Unit Price		Factor	Total
				160.00	x	1.79	x	0.8800	252.03
			floor protection in gym						
48	01 74 19 00 0011	EA	10 CY Dumpster (1.5 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.						\$541.19
			Installation	Quantity		Unit Price		Factor	Total
				1.00	x	614.99	x	0.8800	541.19
			construction debris						
49	02 41 16 13 0003	GSF	Up To 2,000 SF Commercial Building Interior Demolition, Gutting And Placing Into Dumpster Or Truck						\$1,578.72
			Installation	Quantity		Unit Price		Factor	Total
				130.00	x	13.80	x	0.8800	1,578.72
			bathroom demolition						
50	03 35 43 00 0002	SF	Mechanically Grind Concrete Floor With 40 Grit Metal Bonded Diamond Wheels						\$250.54
			Installation	Quantity		Unit Price		Factor	Total
				130.00	x	2.19	x	0.8800	250.54
			floor prep						
51	03 35 43 00 0002 0060	MOD	For Up To 500, Add						\$477.05
			Installation	Quantity		Unit Price		Factor	Total
				130.00	x	4.17	x	0.8800	477.05
52	06 11 13 00 0003	LF	Two 2" x 6" Built-up Wood Beam Or Joist						\$64.06
			Installation	Quantity		Unit Price		Factor	Total
				16.00	x	4.55	x	0.8800	64.06
			blocking for grab bars in furred out wall						

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Womens Room

53	06 83 16 00 0002	SF	Fiberglass Reinforced Polyester (FRP) PanelingIncluding Adhesive And Trim						\$1,489.49
			Quantity	Unit Price	Factor	=	Total		
		Installation	390.00 x	4.34 x	0.8800	=	1,489.49		
			frp paneling						
54	07 92 13 00 0041	CLF	1/2" x 1/2" Joint, Polyurethane Sealant And Caulking						\$4,057.81
			Quantity	Unit Price	Factor	=	Total		
		Installation	9.00 x	512.35 x	0.8800	=	4,057.81		
			adhesive to laminate FRP panels						
55	08 16 13 00 0111	LF	1/2" Fiberglass Reinforced Polyester (FRP) Grooved Saddle Threshold (Skule Door)						\$110.88
			Quantity	Unit Price	Factor	=	Total		
		Installation	4.00 x	31.50 x	0.8800	=	110.88		
			door saddle transition						
56	09 21 00 00 0002	SF	Interior Partition Wall Assembly . Metal Studs With Tracks And RunnersIncludes 18 gauge 3-5/8" metal studs 16" on center with tracks, runners, and channel, one layer 5/8" drywall on each side, level 4 finish, one primer coat and two finish coats of latex paint.						\$739.64
			Quantity	Unit Price	Factor	=	Total		
		Installation	50.00 x	16.81 x	0.8800	=	739.64		
			furr out wall to make compliant						
57	09 29 10 00 0030	SF	5/8" Fire Rated, Impact Resistant Gypsum Board (National Gypsum Hi-Impact®)						\$213.31
			Quantity	Unit Price	Factor	=	Total		
		Installation	60.00 x	4.04 x	0.8800	=	213.31		
			sheet rock furred out walls						
58	09 29 10 00 0030 0363	MOD	For Up To 128, Add						\$57.02
			Quantity	Unit Price	Factor	=	Total		
		Installation	60.00 x	1.08 x	0.8800	=	57.02		
59	09 29 10 00 0041	SF	Up To 10' High, Ceilings, Tape, Spackle And Finish Gypsum Board						\$46.46
			Quantity	Unit Price	Factor	=	Total		
		Installation	60.00 x	0.88 x	0.8800	=	46.46		
			finish walls						
60	09 30 13 00 0004	SF	8" x 8" And Larger Unmounted Ceramic Floor TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles.						\$1,741.17
			Quantity	Unit Price	Factor	=	Total		
		Installation	130.00 x	15.22 x	0.8800	=	1,741.17		
			new floor tile						
61	09 30 13 00 0004 0066	MOD	For >50 To 250, Add						\$224.22
			Quantity	Unit Price	Factor	=	Total		
		Installation	130.00 x	1.96 x	0.8800	=	224.22		
62	09 30 13 00 0007	SF	8" x 8" And Larger Unmounted Ceramic Wall TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles.						\$467.90
			Quantity	Unit Price	Factor	=	Total		
		Installation	26.00 x	17.44 x	0.8800	=	399.03		
		Demolition	26.00 x	3.01 x	0.8800	=	68.87		
			new cove base tile						
63	09 30 13 00 0007 0070	MOD	For Up To 50, Add						\$235.14
			Quantity	Unit Price	Factor	=	Total		
		Installation	20.00 x	13.36 x	0.8800	=	235.14		

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
 Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Womens Room

64	09	51	13	00	0079	SF	2' x 2' x 1" Thick, Square Edge, Mineral Fiber Acoustical Ceiling Panel (Armstrong Calla)									\$882.02
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	7.14	x	0.8800	=	816.82			
						Demolition ceiling tile	130.00	x	0.57	x	0.8800	=	65.21			
65	09	51	13	00	0079	0094	MOD	For >50 To 200, Add								\$118.98
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	1.04	x	0.8800	=	118.98			
66	09	51	13	00	0079	0358	MOD	For Individual Room Quantities <495, AddFor use with projects >500 SF								\$118.98
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	1.04	x	0.8800	=	118.98			
67	09	53	23	00	0007		SF	2' x 2' Grid, Hot Dipped Galvanized Steel, 9/16" T Bar Ceiling Suspension System								\$469.04
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	3.53	x	0.8800	=	403.83			
						Demolition new drop ceiling grid	130.00	x	0.57	x	0.8800	=	65.21			
68	09	53	23	00	0007	0115	MOD	For >50 To 200, Add								\$84.66
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	0.74	x	0.8800	=	84.66			
69	09	53	23	00	0007	0355	MOD	For Individual Room Quantities <495, AddFor use with projects >500 SF								\$42.33
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	0.37	x	0.8800	=	42.33			
70	09	65	13	33	0003		SF	1/4" Thick, Flexible Self Leveling Cementitious Underlayment With Liquid Latex Modifiers								\$353.50
							Quantity		Unit Price		Factor	=	Total			
						Installation	130.00	x	3.09	x	0.8800	=	353.50			
						floor prep										
71	10	28	13	13	0019		EA	Surface Mounted, Translucent Cover, Acrylonitrile Butadiene Styrene (ABS) Plastic Roll Paper Towel Dispenser (Bobrick B-72860)								\$174.63
							Quantity		Unit Price		Factor	=	Total			
						Installation	1.00	x	172.61	x	0.8800	=	151.90			
						Demolition remove and reinstall paper towel holder	1.00	x	25.83	x	0.8800	=	22.73			
72	10	28	13	13	0024		EA	Two Roll, Surface Mounted, Acrylonitrile Butadiene Styrene (ABS) Plastic Toilet Tissue Dispenser (Bobrick B-5288)								\$98.30
							Quantity		Unit Price		Factor	=	Total			
						Installation	1.00	x	85.87	x	0.8800	=	75.57			
						Demolition remove and reinstall toilet paper dispenser	1.00	x	25.83	x	0.8800	=	22.73			
73	10	28	13	13	0057		EA	24 Fluid Ounce, Surface Mounted, Chrome-Plated, Translucent Polyethylene Soap Dispenser (Bobrick B-155)								\$89.58
							Quantity		Unit Price		Factor	=	Total			
						Installation	1.00	x	75.97	x	0.8800	=	66.85			
						Demolition remove and replace soap dispenser	1.00	x	25.83	x	0.8800	=	22.73			
74	10	28	13	13	0154		EA	18" Length, 1-1/2" Diameter, Stainless Steel Grab Bar (Bobrick B-6806x18)								\$116.29
							Quantity		Unit Price		Factor	=	Total			
						Installation	1.00	x	109.19	x	0.8800	=	96.09			
						Demolition ada grab bar	1.00	x	22.96	x	0.8800	=	20.20			

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Womens Room

75	10 28 13 13 0158	EA	42" Length, 1-1/2" Diameter, Stainless Steel Grab Bar (Bobrick B-6806x42)						\$249.99
			Quantity	Unit Price	Factor	=	Total		
		Installation	2.00 x	119.08 x	0.8800	=	209.58		
		Demolition	2.00 x	22.96 x	0.8800	=	40.41		
			ada grab bars						
76	10 28 13 13 0350	EA	18" x 36", Surface Mounted, Fixed-Position Tilt, Stainless Steel Frame Glass Mirror (Bobrick B-293 1836)						\$379.39
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	402.43 x	0.8800	=	354.14		
		Demolition	1.00 x	28.70 x	0.8800	=	25.26		
			mirror						
77	22 11 19 00 0422	EA	1-1/2" IPS, Split-Ring Chrome Plated Steel Escutcheon						\$24.76
			Quantity	Unit Price	Factor	=	Total		
		Installation	3.00 x	9.38 x	0.8800	=	24.76		
			plubing finishes						
78	22 41 39 00 0008	EA	Chrome, Single Acrylic Handle, Bath Faucet (Delta 502-DST)						\$168.51
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	191.49 x	0.8800	=	168.51		
			new facuet						
79	22 42 13 13 0006	EA	2 Piece Tank Type, Pressure Assisted, Siphon Jet, Floor Mounted, Wall Outlet, Elongated Vitreous China Water Closet (American Standard Yorkville™)						\$1,024.49
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	1,047.55 x	0.8800	=	921.84		
		Demolition	1.00 x	116.64 x	0.8800	=	102.64		
			toilet						
80	22 42 16 13 0058	EA	Floor Mounted Bearing Plate Type, Single Lavatory Carrier						\$489.90
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	556.71 x	0.8800	=	489.90		
			carrier for toilet						
81	22 42 16 13 0071	EA	Wall Mounted Adjustable Plate Type, Single Lavatory Carrier With Concealed Arms						\$396.51
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	450.58 x	0.8800	=	396.51		
			in wall sink carrier						
82	22 42 39 00 0024	EA	Classic Style Widespread Lavatory Faucet With Chrome Lever Handles (Delta 3530LF-MPU)						\$283.87
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	322.58 x	0.8800	=	283.87		
			new faucet						
83	22 42 39 00 0137	EA	1/2" NPT x 3/8" Compression Chrome, Quarter Turn Angle Stop (SharkBite 23036)						\$108.50
			Quantity	Unit Price	Factor	=	Total		
		Installation	3.00 x	41.10 x	0.8800	=	108.50		
			replace existng valves						
84	22 42 39 00 0142	EA	12" Long, 1/2" OD x 7/8" BC, Stainless Steel Braided Toilet Supply Line						\$65.84
			Quantity	Unit Price	Factor	=	Total		
		Installation	3.00 x	24.94 x	0.8800	=	65.84		
			replace existing supply lines						
85	26 05 19 16 0451	MLF	3 Conductor #16 AWG, Stranded, Type TC Control Cable						\$610.79
			Quantity	Unit Price	Factor	=	Total		
		Installation	0.50 x	1,388.16 x	0.8800	=	610.79		
			wiring for new lights						

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 137030.00
Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Womens Room

86	26	51	19	00	0046	EA	2' x 4', 4,800 Lumens, Volumetric, Lay-In/Troffer LED Fixture (Lithonia 2RTL4)					\$1,330.77
							Quantity	Unit Price	Factor	Total		
							Installation					
							2.00	x	756.12	x	0.8800	= 1,330.77
							new lights					

Subtotal for Womens Room \$26,519.44

Proposal Total \$49,934.88

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

MURRAY CONTRACTING

21 Wallace St. Elmwood Park, NJ 07407

December 12, 2024

Clifton Recreation Dept

ATTN: Debbie Oliver

Project Reference: Community Center 1st Floor Bathrooms

Murray Contracting proposed to complete the following scope of work inclusive of all insurances, certifications, materials, equipment and labor through the ESCNJ Co-Op contract #65MCESCCPS, JOC Contract No.: 23/24-28

Men's Room

- Remove existing bathroom fixtures, accessories, drop ceiling, cove base tile, and toilet partitions
- Salvage existing radiator cover, paper towel, soap, and, toilet paper dispensers to be reinstalled
- Self level existing flooring to accept new tile
- Installation of new floor tile and tile wall base, and floor transition
- Installation of new FRP paneling laminated to existing walls 8' high with trim and transitions
- Paint exposed gyp walls, radiator cover, existing door, and frame
- Installation of new Toilet, sink, faucet, and hardware
- Installation of new toilet partition and privacy screen to match existing layout
- Installation of new mirror, and existing existing bathroom accessories to be reused
- Installation of new drop ceiling grid and tile
- Installation of 2 new 2x2 lay in led lights
- Dispose of all debris offsite

Women's Room

- Remove existing bathroom fixtures, accessories, drop ceiling, cove base tile, and toilet partitions
- Salvage existing radiator cover, paper towel, soap, and, toilet paper dispensers to be reinstalled
- Furr out wall to bring toilet into ada compliance (center of toilet currently 27" from wall needs to be 18")
- Install blocking in furred out wall to accept new grab bars and sheetrock
- Self level existing flooring to accept new tile
- Installation of new floor tile and tile wall base and floor transition
- Installation of new FRP paneling laminated to existing walls 8' high with trim and transitions

MURRAY CONTRACTING

21 Wallace St. Elmwood Park, NJ 07407

- Paint exposed gyp walls, radiator cover, existing door, and frame
- Installation of new Toilet, sink, faucet, and hardware
- Installation of new mirror, and existing existing bathroom accessories to be reused
- Installation of new drop ceiling grid and tile
- Installation of 2 new 2x4 lay in led lights
- Dispose of all debris off site

Notes and Exclusions:

- We exclude other than normal working hours. We exclude bonding, drawings, calculations or engineering of any kind.

MURRAY CONTRACTING

21 Wallace St. Elmwood Park, NJ 07407

December 12, 2024

Clifton Recreation Dept

ATTN: Debbie Oliver

Project Reference: Community Center 1st Floor Bathrooms

Murray Contracting proposed to complete the following scope of work inclusive of all insurances, certifications, materials, equipment and labor through the ESCNJ Co-Op contract #65MCECCPS, JOC Contract No.: 23/24-28

Men's Room

- Remove existing bathroom fixtures, accessories, drop ceiling, cove base tile, and toilet partitions
- Salvage existing radiator cover, paper towel, soap, and, toilet paper dispensers to be reinstalled
- Self level existing flooring to accept new tile
- Installation of new floor tile and tile wall base, and floor transition
- Installation of new FRP paneling laminated to existing walls 8' high with trim and transitions
- Paint exposed gyp walls, radiator cover, existing door, and frame
- Installation of new Toilet, sink, faucet, and hardware
- Installation of new toilet partition and privacy screen to match existing layout
- Installation of new mirror, and existing existing bathroom accessories to be reused
- Installation of new drop ceiling grid and tile
- Installation of 2 new 2x2 lay in led lights
- Dispose of all debris offsite

Women's Room

- Remove existing bathroom fixtures, accessories, drop ceiling, cove base tile, and toilet partitions
- Salvage existing radiator cover, paper towel, soap, and, toilet paper dispensers to be reinstalled
- Furr out wall to bring toilet into ada compliance (center of toilet currently 27" from wall needs to be 18")
- Install blocking in furred out wall to accept new grab bars and sheetrock
- Self level existing flooring to accept new tile
- Installation of new floor tile and tile wall base and floor transition
- Installation of new FRP paneling laminated to existing walls 8' high with trim and transitions

MURRAY CONTRACTING

21 Wallace St. Elmwood Park, NJ 07407

- Paint exposed gyp walls, radiator cover, existing door, and frame
- Installation of new Toilet, sink, faucet, and hardware
- Installation of new mirror, and existing existing bathroom accessories to be reused
- Installation of new drop ceiling grid and tile
- Installation of 2 new 2x4 lay in led lights
- Dispose of all debris off site

Notes and Exclusions:

- We exclude other than normal working hours. We exclude bonding, drawings, calculations or engineering of any kind.

Job Order Package**ESCNJ State Approved Coop #65MCESCCPS****JOC Contract No.: 23/24-28**☒**New Job Order**☐**Modify an Existing Job Order**

Job Order Number: 137030.00

Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648

Contact: Debbie Oliver

Contractor Name: Murray Paving and Concrete LLC

Phone: 973-470-5956

Contact: Nick Zurla

Phone: 201-638-2859

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 12/09/2024, and as per the terms and conditions of JOC Contract No 23/24-28.

Brief Task Order Description:

Renovate boys and girls room on first floor of Community Center 24-648 Clifton Rec Dept - Community Center 1st Floor Bathrooms

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Normal Working Hours**0.8800***Job Order Firm Fixed Price: \$49,934.88**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Bureau/Division Manager_____
Date_____
Technical/Engineer Review_____
Date_____
Contracting Officer_____
Date



Scope of Work

ESCNJ State Approved Coop #65MCESCCPS

To: Debbie Oliver
City of Clifton
No Address Input

973-470-5956

From: Nick Zurla
Murray Paving and Concrete LLC
210 South Newman Street
Hackensack, NJ 07601
201-670-0030

Job Order No: 137030.00
Job Order Title: City of Clifton Community Center Renovate 1st Floor Bathroom 24-648
Contract #: 23/24-28

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

see attached file

Subject to the terms and conditions of JOC Contract 23/24-28.

_____ Debbie Oliver	_____ Date
------------------------	---------------

_____ Nick Zurla	_____ Date
---------------------	---------------

Contractor's Cost Proposal - Summary (L/E/M)

ESCNJ State Approved Coop #65MCESCCPS

Date:	December 13, 2024	
Re:	IQC Master Contract #:	23/24-28
	JOC Work Order #:	137030.00
	Owner PO #:	
	Title:	City of Clifton Community Center Renovate 1st Floor Bathroom 24-648
	Contractor:	Murray Paving and Concrete LLC
	Proposal Value:	\$49,934.88

Mens Room	\$23,415.44
-----------	-------------

Womens Room	\$26,519.44
-------------	-------------

Proposal Total	\$49,934.88
----------------	-------------

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve Awarding Contract to Phoenix Advisors for Budget Analysis (R211)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Proposal	4/9/2025	Cover Memo



VIA ELECTRONIC MAIL

April 9, 2025

Mr. Joseph Kunz, Chief Financial Officer
Clifton City
900 Clifton Avenue
Clifton, NJ 07013

Consulting Services in Connection With:
2025 Budget Analysis/Consulting

Dear Mr. Kunz:

Under our existing agreement, Phoenix Advisors serves as Municipal Advisor to Clifton City (the "Client"). Now that we are performing professional services relating to the above-captioned engagement(s), we are providing the appropriate scope of services, MSRB required disclosures and the compensation arrangement for our services.

Regarding this/these engagement(s), Phoenix Advisors will perform the tasks as described in the attached scope of services. The Client will compensate Phoenix Advisors for services provided in accordance with our existing agreement, as more particularly set forth below:

- All-inclusive fee of \$12,500

The terms of this letter will remain in force until the completion of this/these engagement(s). Should it become necessary to amend these terms for any reason, you will be notified in writing.

Our relationship shall be construed in accordance with and governed by the laws of the State of New Jersey.

Please acknowledge receipt of this letter via email.

Sincerely,

By: Anthony P. Inverso
Anthony P. Inverso
Senior Managing Director



EXHIBIT I – OVERVIEW OF SERVICES

- A review of 2024 adopted and 2025 proposed municipal budget.
 - The review would have a focus on determining the correct and adequate levels of revenue anticipation based on historical trends.
 - The review would have a similar focus on the spending side of the budget to ensure that the levels of appropriation for statutory, contractual and other appropriations are proper and adequate.
 - At the end of the review a draft report will be prepared and discussed with the proper municipal officials before a final report is distributed. The delivery of the draft report shall be no greater than 45 days from the date of a signed agreement.



EXHIBIT II - MSRB REQUIRED DISCLOSURES

2025 Budget Analysis/Consulting

Phoenix Advisors, a division of First Security Municipal Advisors, Inc. ("Phoenix Advisors"), is a licensed municipal advisor duly registered with the Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). The MSRB requires municipal advisors to provide their clients with certain disclosures relating to actual or potential material conflicts under Rule G-42.

MSRB Rule G-42 requires that all municipal advisors provide disclosures of legal or disciplinary events material to the integrity of the municipal advisor's management or advisory personnel. There are no legal or disciplinary events concerning Phoenix Advisors filed on the firm's Form MA, or associated personnel's Form MA-I, filed with the SEC. The MSRB's website is www.msrb.org and the Municipal Advisor Client Brochure is at www.msrb.org/sites/default/files/MSRB-MA-Clients-Brochure.pdf. SEC forms MA and MA-I are available on the SEC's EDGAR website at www.sec.gov/edgar/searchedgar/companysearch.

Having exercised reasonable diligence, we are aware of no material conflicts of interest that would preclude us from fulfilling our fiduciary duty to Clifton City on the above listed engagement(s). Should we become aware of any material conflict, we would immediately inform the affected parties. Phoenix Advisors makes the following disclosures in connection with our engagement:

General Mitigation of Conflicts. Phoenix Advisors has a fiduciary duty to our clients, which includes a duty of loyalty in performing all municipal advisor services. Accordingly, we are always ethically bound to deal honestly and in the utmost good faith with our clients, placing your interests ahead of ours at all times. We also mitigate potential conflicts by adhering to a high standard of suitability for any service rendered to our clients. Phoenix Advisors mitigates any potential conflict described below through our adherence to this fiduciary duty.

Other Business Lines. Phoenix Advisors offers a variety of services, including but not limited to Municipal Advisor services, fiscal/budgetary consulting, redevelopment advisory, and various post-issuance compliance services such as Continuing Disclosure Agent services. These offerings could lead to the appearance of a conflict through the cross-selling of our services; however, we clearly disclose that there is no contingency requiring a client to accept multiple services.

Other Municipal Advisory Relationships. Phoenix Advisors serves a broad array of other clients, such as school districts, cities and towns, fire districts, counties, and regional authorities that may, from time to time and depending on specific circumstances, have interests that compete with yours. Phoenix Advisors owes a fiduciary duty to any and all clients for whom it performs



Municipal Advisory services. No other engagements or relationships would impair our ability to fulfill our regulatory duties to any client.

Third-Party Service Providers. From time to time, third-party service providers or vendors may host informative conferences, seminars, social events and other functions that are attended by industry participants, including Phoenix Advisors. We typically solicit competitive quotes for third-party services with or without attending any functions sponsored by vendors.

Non-Exclusive Relationship. Phoenix Advisors may represent, perform services for, and contract with as many additional clients, persons, or companies as we, in our sole discretion, see fit, provided those services do not pose a conflict of interest with the services we perform for our clients.

Ongoing Disclosure. All municipal advisors are required to provide to each client written documentation of their municipal advisor relationship. You have received a written agreement and/or engagement letter, that includes a scope of services, compensation information and disclosure of potential conflicts of interest, if any. We review each engagement to identify, mitigate or eliminate potential conflicts of interest.

Compensation-Based Potential Conflicts. MSRB Rule G-42 requires that all municipal advisors provide this information regarding the potential for conflicts arising from certain types of pricing.

Fixed Fee Contingent Upon Completion. Compensation is a fixed amount and the payment of such fees shall be contingent upon the completion of the engagement. The amount is usually based upon, among other things, the expected duration and complexity of the transaction and the scope of services to be performed. This form of compensation may present a potential conflict of interest because the transaction could require more work than originally contemplated, which could result in the recommendation of less time-consuming alternatives or failure to perform a thorough analysis of alternatives.

**If you have any questions about your relationship with Phoenix Advisors,
call your Municipal Advisor professional at 866-291-8180**

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve the Purchase of Industrial Supplies and Equipment from W.W. Grainger for the City of Clifton Off Of NJ State Contract Purchasing Program (R208)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Memo from Purchasing Agent	4/8/2025	Cover Memo
☐	NJ state Contract	4/8/2025	Cover Memo



City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Andrew Oddo, Acting City Manager

From: Amisha J. Jariwala, QPA

Date: April 8, 2025

Re: Resolution to Purchase Industrial Supplies and Equipment from W.W. Grainger for The City of Clifton off of NJ State Contract Purchasing Program Pursuant to N.J.S.A:40A:11-12a

Please accept the within as my request for authorization to continue to purchase Industrial Supplies (e.g. Batteries, Duct tapes, Adhesives, Air Filters, Thermostats, Snow brushes, Shade tree supplies, Drain Cleaning Supplies, Pipe inspection system, Fence Repair Supplies, Hoses, fasters, plumbing equipment, power sources, landscaping and outdoor supplies and equipment etc.) and Equipment for the City of Clifton from W.W. Grainger, Grainger Industrial Supply Division, Government Call Center, 55 Jackson Drive, Cranford, NJ 07016-3582 off the New Jersey State Contract, number 25-FLEET-96861 and 25-COMG-97677, for the period of January 1, 2025 through to August 31, 2026, in a not to exceed amount of \$100,000.00, with a properly executed purchase order, processed as-needed, shall be the instrument of fund encumbrance for each department and division usage.

New Jersey State Contracts 25-FLEET-96861 and 25-COMG-97677 expires August 31, 2026.

A Resolution appears on the Agenda.

Respectfully Submitted,
Amisha J. Jariwala, QPA
Qualified Purchasing Agent

January 3, 2025

REVISED Method of Operation

M0002 – Facilities, Maintenance and Repair & Operations (MRO) and Industrial Supplies

JANUARY 2025

1.0 Contract Information:

Effective Dates: January 1, 2025 through August 31, 2026, with the possibility of two (2) two-year extensions.

Contractor/ NASPO ValuePoint Contract Number	<i>NJ</i>START Contract Number	Expiration Date
Fastenal Company- Contract #758 2400000228	25-COMG-97666	August 31, 2026
Fastenal Company- Contract #758 2400000228	25-FLEET-97674	August 31, 2026
W.W. Grainger, Inc. – Contract #758 2500000413	25-FLEET-96861	August 31, 2026
W.W. Grainger, Inc. – Contract #758 2500000413	25-COMG-96978	August 31, 2026
Sid Tool Company, Inc. d/b/a MSC Industrial Company – Contract #758 2500000411	25-COMG-97677	August 31, 2026
Sid Tool Company, Inc. d/b/a MSC Industrial Company – Contract #758 2500000411	25-COMG-97678	August 31, 2026

2.0 Price Lists:

Price Lists are not posted for these Contracts. Using Agencies are to reach out to the contact person for each Contractor listed in Section 8 of the Method of Operation.

3.0 Background/Contract Exclusions:

The State of New Jersey Division of Purchase and Property has awarded Contracts to the Contractors listed below for Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies. The Contractors have agreed to extend the Contracts awarded to the cooperative purchasing program participants.

The Contracts awarded provide a wide range of facilities maintenance and repair and operations (MRO) and industrial supplies, as detailed below:

<u>Description</u>	<u>Examples Include, But are Not Limited To:</u>
Facilities Maintenance and	Janitorial equipment and supplies; fasteners; material handling; plumbing equipment; power sources; landscaping and outdoor supplies and equipment;

Repair & Operations (MRO) and Industrial Supplies	lamps, lighting, ballasts; HVAC; hand tools; power tools; electrical supplies and equipment; paint and related supplies; security; and safety.
---	--

The above examples are a general overview of what may be able to be ordered under the Contracts proposed for award. It is understood that not all Contracts awarded will contain all of the items listed within the examples list.

Prior to purchasing contracted products from M0002 Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies, State Using Agencies shall ensure that the item requested for purchase is not available via pre-existing Contract, the State Distribution and Support Services Unit (DSS), the Department of Corrections' Bureau of State Use Industries/DEPTCOR (DOC), or the Central Non-profit Agency (CNA).

Using Agencies must determine if the same or similar products are available from these sources in the following order of precedence:

1. Department of Corrections' Bureau of State Use Industries/DEPTCOR (DOC)
 - Please check the "Attachments" tab and the "Items" tab in NJSTART for TSU01-MACS GENERATED FOR PIMS/OTHER T-NOS FARM OPERATIONS, MEAT CONTRACT.
 - For additional information, call Customer Service at (800) 321-6524.
2. State Distribution and Support Services Unit (DSS)
 - Click the link: <https://www.nj.gov/treasury/dss/supplychain.shtml> and then please call the Customer Service Unit to create an account.
 - If an account is ready created, click eCommerce website and click the product category.
 - For additional information, call the Customer Service Unit at (609) 530-3308.
3. Central Non-profit Agency (CNA)
 - Please check the "Attachments" tab and the "Items" tab in NJSTART for T1817-Commodities Council Dept. of Human Services (Goods).
4. Existing State Contracts:
 - Includes, but is not limited to, the following T#'s:
 - T0115 Scientific Equipment;
 - T0052/M0052 Office Supplies and Recycled Copy Paper;
 - T0167 Electrical Equipment and Supplies;
 - T2981 Locking Hardware; and
 - T3027 Plumbing and Heating Supplies/Equipment.
 - Go to: www.njstart.gov
 - In the search bar, select "Blankets" from the drop down menu
 - Enter the T#### of the applicable Contract and click the magnifying glass
 - The current Contract list will appear under "Results"

Before the Using Agency purchases items under these Contracts, the Using Agency shall first utilize any products available through DEPTCOR, DSS, CNA and existing State Contracts (in that order).

If the required product is not available from the above sources, the Using Agency shall utilize the Contractor offering the lowest price for the product required. The Using Agency may bypass the Contractor offering the lowest price for the product required only when that Contractor is not able to provide the requested product, if the product offered does not meet specific, documented Using Agency dietary requirements and/or when the Contractor cannot meet its contracted delivery commitment.

4.0 Category Line Items and Related Information:

The percentage discounts offered by the proposed Contractors under the NASPO ValuePoint contract are as follows¹:

<u>Category Line Number</u>	<u>Description</u>	<u>Fastenal Company</u>	<u>W.W. Grainger, Inc.</u>	<u>MSC Supply</u>
1	Janitorial Supplies, Equipment, and Sanitation Cleaning	45%	17%	27%
2	Fasteners	60%	34%	27%
3	Material Handling	35%	10%	24%
4	Plumbing Equipment	45%	20%	28%
5	Power Sources	40%	18%	28%
6	Landscaping and Outdoor Supplies and Equipment	35%	13%	27%
7	Lamps, Lighting, Ballasts, and Equipment	40%	22%	35%
8	Heating, Ventilation, Air Conditioning (HVAC)	35%	16%	26%
9	Hand Tools	40%	12%	27%
10	Power Tools	30%	10%	27%
11	Electrical Supplies and Equipment	45%	23%	35%
12	Paint and Related Supplies	40%	13%	23%
13	Security	40%	17%	28%
14	Safety	40%	19%	28%

¹ Price Lists are not published for any Contractor under M0002

15	Other – MRO Related Items	28%	5%	5%

Using Agencies are guided by Section 5 below when determining from which Contract to purchase.

Using Agencies will negotiate expedited delivery charges and return shipping charges with the Contractor prior to the issuance of a purchase order.

5.0 Contract Selection Process:

Contract users shall make purchases from that Contractor whose Contract terms and conditions are most advantageous, price and other factors considered. Using Agency shall initiate a Contract purchase on an as-needed basis by preparing clear and unambiguous requirements for the goods and/or services to be ordered, based solely upon the Using Agency's needs. At the time of auditing, the Using Agency will be required to demonstrate that the establishment of the purchase requirements is free from any bias or inclination against or in favor of any Contractor. Using its purchase requirements, current price list (as published on the NASPO ValuePoint website), Contract discount, and the hourly rate/task rate (if applicable), a Contract user shall determine the final purchase price for each Contract for a given price line item. The Contract user must document all phases of its Contract selection process for each purchase under any Contract resulting from this Bid Solicitation.

All documentation shall be preserved and presented to auditors upon request. This Bid Solicitation is designed to establish convenience Contracts only and not to replace the Contract selection process outlined above.

The Division's Contract Compliance and Audit Unit (CCAU) may conduct an audit of any Contract user's purchase transactions and documentation at any time during and after the Contract term.

Contract users shall report all purchases made under Contracts resulting from this Bid Solicitation to the CCAU upon request. The report shall include the reasons for selecting a particular Contract and identify the Contract user, parts description, State Contract and line #, quantity purchased and total purchase order price.

6.0 Delivery Timeframes and Delivery Charges:

There are no delivery timeframes listed under the Contracts, due, in part, to the variety of items being offered under the Contract and the potential complexity and/or custom nature of the goods and services ordered. As such and prior to the issuance of a purchase order, the Using Agency must contact the Contractor for the delivery timeframe based on the specific items and/or services being ordered.

Contractor deliveries shall be made in strict accordance with the instructions from the Using Agency.

The Contractor shall make arrangements for delivery of products upon receipt of a purchase order. The delivery location will be specified in the purchase order.

All deliveries must be made as instructed by the Using Agency, during working hours, except on legal holidays.

Deliveries shall not be made on the following State observed holidays, which may be updated from time to time:

- New Year's Day;

- Martin Luther King Jr. Day;
- Presidents Day;
- Good Friday;
- Memorial Day;
- Juneteenth
- Independence Day;
- Labor Day;
- Columbus Day;
- Election Day;
- Veterans Day;
- Thanksgiving Day; and
- Christmas Day.

Using Agencies may specify alternate delivery sites and /or hours, when necessary.

The State of New Jersey will not be bound to any minimum, average or maximum order quantities during the term of the Contract, including any extensions thereof.

The Contractor shall contact the Using Agency location prior to each delivery with the estimated date and time of arrival for the product delivery and the estimated start time for any services being provided.

Additional shipping charges, as defined by the carrier, for oversized or overweight items that require special shipping, are allowed pursuant to Section 8.1.1 of the Master Agreement; however, these additional shipping charges for oversized and overweight items must be identified to the Using Agencies and approved prior to order.

7.0 Contract Contact Information and References:

Contractor	Contact Information
Fastenal Company	Zach Wise Phone: 833-790-9932 Email: nasposupport@fastenal.com
W.W. Grainger, Inc.	Bartosz (Bart) Rutkowski Phone: 917-703-1861 Email: Bartosz.Rutkowski@grainger.com
Sid Tool Company, Inc. d/b/a MSC Industrial Company	Richard Lieberman Phone: 917-921-6300 Email: richard.lieberman@mscdirect.com

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve Award for the Procurement of Avtec Scout Hardware Upgrade and Annual Maintenance Contract for Five Years for City of Clifton Police Department via Sourcewell National Cooperative Contract (R209)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Avtec Upgrade Proposal	4/7/2025	Cover Memo
☐ Scout Care Proposal	4/7/2025	Cover Memo
☐ Memo from Police Department	4/8/2025	Cover Memo
☐ Cost Saving Memo	4/9/2025	Cover Memo
☐ Compliance Memo	4/9/2025	Cover Memo
☐ Comparison Quote from NJSC	4/9/2025	Cover Memo

To: Oddo Andrew, Acting City Manager

From: Amisha Jariwala, Purchasing Agent

Re: Sourcewell National Cooperative Award

Date: April 9, 2025

1. I have reviewed the proposed purchase from the Sourcewell National Cooperative in conjunction with Local Finance Notice 2012-10 and find that the proposed purchase complies with the requirements of said Local Finance Notice in all respects. Specifically, I have reviewed Lt Brodie's memorandum attached and am satisfied that the proposed contract will result in cost savings as set forth in Appendix B, Purchasing Agent's Guide to Using National Cooperative Contracts No. 1.

2. I further certify that the proposed contract meets New Jersey standards of the Appendix B, Purchasing Agent's Guide to Using National Cooperative Contracts No. 2, and that the proposed purchase will comply in all other respects with Local Finance Notice 2012-10 including, but not limited to, membership requirements, payment requirements, duration of vendor's award and duration of City's membership.

3. Should the governing body wish to proceed with the proposed purchase, a Resolution Authorizing the Publishing of a Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement has been advertised.

4. Should the award ultimately be made, I will comply with the additional requirements set forth in Appendix B, Purchasing Agent's Guide to Using National Cooperative Contracts and otherwise, insure compliance with Local Finance Notice 2012-10.

Thank you for your consideration in this matter.



Electronic Systems Solutions, Inc

250 Clearbrook Rd, Elmsford, NY 10523
141 River Rd #6, Nutley, NJ 07110
PO/Remit: PO Box 3051, West Caldwell, NJ 07007-3051

Quote

Date: 3/25/2025
Revision #: 25DM1127SW4758
Quotation valid for 60 days
Prepared by: Daniel Miller
Email: dmiller@gotoess.com
Telephone: 201-790-3698

Darren Brodie
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

Sourcewell Contract 042021-MOT Account # 141020
Thank you for the opportunity to provide you with this quote

ITEM	QTY	MODEL	DESCRIPTION	RETAIL PRICE	Discount %	DISCOUNTED PRICE	EXTENDED AMOUNT
1	6	SFW-SCOUT-HW-UPG	Scout EX upgrade for ScoutCare customers with Hardware Media Workstations (HMWS). Customer responsible for decommissioning HMWS units. Customer required to provide a list of decommissioned HMWS serial numbers to Avtec. Scout EX upgrade option only for current ScoutCare customers	\$ 7,378.00	15%	\$ 6,271.30	\$ 37,627.80
2	8	SCOUTPC	Mini PC, hardened OS for Console Position.	\$ 2,595.00	10%	\$ 2,335.50	\$ 18,684.00
3	12	ACCUSB-HJB-NENA	Avtec USB Headset/handset jack box (single jack), Integrates NENA phone at the operators position with Scout. Requires Scout version 4.9 or later running Software Media Workstation.	\$ 1,033.00	15%	\$ 878.05	\$ 10,536.60
4	6	AVT-USB-FSW-SING	Single Treadle USB PTT Footswitch Accessory for Software Media Workstation, 10' cord.	\$ 423.00	10%	\$ 380.70	\$ 2,284.20
5	6	ACCUSB-MIC	Avtec USB PTT Desk Microphone, Scout Software Media Workstation	\$ 776.00	15%	\$ 659.60	\$ 3,957.60
6	6	ACCUSB-SPK-2	Avtec USB Dual Speaker Kit, Scout Software Media Workstation	\$ 1,162.00	15%	\$ 987.70	\$ 5,926.20
7	6	ACCUSB-HUB10	10 Port USB 3.0 Hub with Power Adapter. Mounting kit included. Installs on/under a desk, to a wall or DIN rail using the hardware & included DIN brackets. 3ft USB 3.0 cable included	\$ 464.00	10%	\$ 417.60	\$ 2,505.60
8	2	ACC-NETWK-24P-SFP4	24G-Port PoE+ 1U Managed Ethernet Switch with 4 SFP Slots	\$ 6,539.00	10%	\$ 5,885.10	\$ 11,770.20

9	94	ESS-Services	Receive and Inventory equipment in ESS Facility, Stage Equipment in ESS facility prior to Installation, Remove two existing VP Gates and replace with two New VP Gates, Remove six existing Console Operator Positions and replace them with Six new Console Operator Positions, (including: Console PC, Software Media Workstation, USB Hub, Two Speakers, one foot switch, & two NENA Headset Jacks.), Update existing console system software and configuration to support new equipment. Perform ATP, System Documentation and Optimization.	\$ 205.00	0%	\$ 205.00	\$ 19,270.00
Notes:						TOTAL SHIP/HANDLE SUBTOTAL 6.625% SALES TAX TOTAL	\$ 112,562.20
							\$ 350.00
							\$ 112,912.20
							\$ -
							\$ 112,912.20
						Credit Card payment adds 3% \$ 116,299.57 Please note total to left if use credit card	

CONFIDENTIAL & PROPRIETARY: This document contains confidential and proprietary information. The contents of this document are subject to non-disclosure to any individual or organization outside of those listed above. The reproduction, transmission, or use of this document or contents is not permitted without express written authority. Offenders will be liable for damages. All rights are reserved.



Electronic Systems Solutions, Inc

Sales Terms and Conditions:

Payment Terms: Payment is due Net 30 Days from Invoice Date for equipment as shipped from our factories subject to credit approval. Individual items are billed as they are shipped. Credit cards used for payment incur a 3% fee.

Purchase order: Please make out Purchase orders to ESS Inc. Please include "bill to" and "ship to" address information on purchase order. A tax-exempt form may be required if a form is presently not on file.

Please mail/email Purchase Order to:
dmiller@gotoess.com
ESS, Inc.
Daniel Miller
PO Box 3051
West Caldwell, NJ 07007

Warranty Period: Standard equipment warranty is one year from the date of shipment date, unless noted. Manufacturer Warranties may vary. ESS Standard Labor warranty is 1 year during normal business hours for any labor performed by ESS unless noted. Pickup and Delivery, Extended Warranty, and Service Maintenance Agreements are options available upon request.

Customer Programming Software: End users are required to sign a software agreement as per manufacturer before software can be provided. For additional information, please confer with your Account Executive.

Generally orders can be expedited for quicker delivery if necessary, please let me know if you would like me to expedite this order.

ESS Inc appreciates the opportunity to provide this proposal to your organization.

Please let us know if we can provide any additional information.

Learn more about ESS solutions at www.gotoess.com

Thank You,
Daniel Miller
201-790-3698
dmiller@gotoess.com

CONFIDENTIAL & PROPRIETARY: This document contains confidential and proprietary information. The contents of this document are subject to non-disclosure to any individual or organization outside of those listed above. The reproduction, transmission, or use of this document or contents is not permitted without express written authority. Offenders will be liable for damages. All rights are reserved.



Electronic Systems Solutions, Inc

250 Clearbrook Rd, Elmsford, NY 10523
141 River Rd #6, Nutley, NJ 07110
PO/Remit: PO Box 3051, West Caldwell, NJ 07007-3051

Quote

Date: 3/25/2025
Revision #: 25DMSA1127SW848
Quotation valid for 60 days
Prepared by: Daniel Miller
Email: dmiller@gotoess.com
Telephone: 201-790-3698

Darren Brodie
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

Sourcewell Contract 042021-MOT Account # 141020 Thank you for the opportunity to provide you with this quote							
ITEM	QTY	MODEL	DESCRIPTION	RETAIL PRICE	Discount %	DISCOUNTED PRICE	EXTENDED AMOUNT
1			Year 1				
2	1	DSSCOUTCARET1	One additional year of ScoutCare. Includes no charge software maintenance, 24/7/365 Technical Support, and Web Portal Access.	\$ 21,428.75	0%	\$ 21,428.75	\$ 21,428.75
3	1	DSHARDWARE	ScoutCare Hardware Option: Annual Extended Maintenance Program for hardware repairs. ScoutCare is a prerequisite for the Hardware Option to become effective.	\$ 4,175.00	0%	\$ 4,175.00	\$ 4,175.00
4	1	ESS-Services	ESS Onsite Support and Services	\$ 6,670.00	1%	\$ 6,600.00	\$ 6,600.00
			Year 2				
5	1	DSSCOUTCARET1	One additional year of ScoutCare. Includes no charge software maintenance, 24/7/365 Technical Support, and Web Portal Access.	\$ 21,428.75	0%	\$ 21,428.75	\$ 21,428.75
6	1	DSHARDWARE	ScoutCare Hardware Option: Annual Extended Maintenance Program for hardware repairs. ScoutCare is a prerequisite for the Hardware Option to become effective.	\$ 4,175.00	0%	\$ 4,175.00	\$ 4,175.00
7	1	ESS-Services	ESS Onsite Support and Services	\$ 6,670.00	1%	\$ 6,600.00	\$ 6,600.00
			Year 3				
8	1	DSSCOUTCARET1	One additional year of ScoutCare. Includes no charge software maintenance, 24/7/365 Technical Support, and Web Portal Access.	\$ 21,428.75	0%	\$ 21,428.75	\$ 21,428.75
9	1	DSHARDWARE	ScoutCare Hardware Option: Annual Extended Maintenance Program for hardware repairs. ScoutCare is a prerequisite for the Hardware Option to become effective.	\$ 4,175.00	0%	\$ 4,175.00	\$ 4,175.00
10	1	ESS-Services	ESS Onsite Support and Services	\$ 6,670.00	1%	\$ 6,600.00	\$ 6,600.00
			Year 4				
11	1	DSSCOUTCARET1	One additional year of ScoutCare. Includes no charge software maintenance, 24/7/365 Technical Support, and Web Portal Access.	\$ 21,428.75	0%	\$ 21,428.75	\$ 21,428.75

12	1	DSHARDWARE	ScoutCare Hardware Option: Annual Extended Maintenance Program for hardware repairs. ScoutCare is a prerequisite for the Hardware Option to become effective.	\$ 4,175.00	0%	\$ 4,175.00	\$ 4,175.00	
13	1	ESS-Services	ESS Onsite Support and Services	\$ 6,670.00	1%	\$ 6,600.00	\$ 6,600.00	
			Year 5					
14	1	DSSCOUTCARE1	One additional year of ScoutCare. Includes no charge software maintenance, 24/7/365 Technical Support, and Web Portal Access.	\$ 21,428.75	0%	\$ 21,428.75	\$ 21,428.75	
15	1	DSHARDWARE	ScoutCare Hardware Option: Annual Extended Maintenance Program for hardware repairs. ScoutCare is a prerequisite for the Hardware Option to become effective.	\$ 4,175.00	0%	\$ 4,175.00	\$ 4,175.00	
16	1	ESS-Services	ESS Onsite Support and Services	\$ 6,670.00	1%	\$ 6,600.00	\$ 6,600.00	
Notes:					6.625%		TOTAL	\$ 161,018.75
							SHIP/HANDLE	\$ -
							SUBTOTAL	\$ 161,018.75
							SALES TAX	\$ -
							TOTAL	\$ 161,018.75
Credit Card payment adds 3%				\$ 165,849.31	Please note total to left if use credit card			

CONFIDENTIAL & PROPRIETARY: This document contains confidential and proprietary information. The contents of this document are subject to non-disclosure to any individual or organization outside of those listed above. The reproduction, transmission, or use of this document or contents is not permitted without express written authority. Offenders will be liable for damages. All rights are reserved.



Electronic Systems Solutions, Inc

Sales Terms and Conditions:

Payment Terms: Payment is due Net 30 Days from Invoice Date for equipment as shipped from our factories subject to credit approval. Individual items are billed as they are shipped. Credit cards used for payment incur a 3% fee.

Purchase order: Please make out Purchase orders to ESS Inc. Please include "bill to" and "ship to" address information on purchase order. A tax-exempt form may be required if a form is presently not on file.

Please mail/email Purchase Order to:

dmiller@gotoess.com

ESS, Inc.

Daniel Miller

PO Box 3051

West Caldwell, NJ 07007

Warranty Period: Standard equipment warranty is one year from the date of shipment date, unless noted. Manufacturer Warranties may vary. ESS Standard Labor warranty is 1 year during normal business hours for any labor performed by ESS unless noted. Pickup and Delivery, Extended Warranty, and Service Maintenance Agreements are options available upon request.

Customer Programming Software: End users are required to sign a software agreement as per manufacturer before software can be provided. For additional information, please confer with your Account Executive.

Generally orders can be expedited for quicker delivery if necessary, please let me know if you would like me to expedite this order.

ESS Inc appreciates the opportunity to provide this proposal to your organization.

Please let us know if we can provide any additional information.

Learn more about ESS solutions at www.gotoess.com

**Thank You,
Daniel Miller**

201-790-3698

dmiller@gotoess.com

CONFIDENTIAL & PROPRIETARY: This document contains confidential and proprietary information. The contents of this document are subject to non-disclosure to any individual or organization outside of those listed above. The reproduction, transmission, or use of this document or contents is not permitted without express written authority. Offenders will be liable for damages. All rights are reserved.



Thomas Rinaldi
Chief of Police

City of Clifton
POLICE DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY

Office: 973-470-2044 Fax: 973-470-2023
Email: dbrodie@cliftonpolice.org
TECHNICAL SERVICES DIVISION



Darren Brodie
Commander

To: City Manager Villano

From: D/Lt. Darren Brodie #265

Subject: Memo for Avtec Scout Ex upgrade with Scout Care Technical Support

Date: March 25, 2025

The Clifton Police Department utilizes Avtec Hardware Media Workstations in our dispatch center to communicate from headquarters to any mobile radio or handheld radio out in the field for both the Police Department and Fire Department. Our current system was installed in 2013 and we renew an annual maintenance and support contract with our vendor, Electronic System Solutions, Inc. The annual cost for this contract in 2024 was \$19,296.55 which terminates on April 30, 2025. The 2025 renewal cost is \$19,670.00 which covers May 1, 2025 through April 30, 2026. Despite our vendor offering the renewal, I was advised that our current equipment has reached the "end of life" status with the manufacturer and any remaining hardware that may be needed for repairs is no longer in production. In short, if a piece of hardware stops working, Electronic Service Solution will attempt to fix the issue however if parts are needed, they would be unavailable thus leaving our dispatch center with a console that could not be utilized.

The Clifton Police Department is in need of upgrading our current Avtec hardware to the new Avtec Scout EX Software Media Workstations platform. The initial cost for the upgrade and installation to upgrade our six dispatch consoles is \$112,912.20. Pricing is based off of Sourcewell Contract 042021-MOT Account #141020 awarded to Electronic Services Solution, Inc.

Upon installation, we would need to purchase our annual maintenance and support contract as there is no initial support and maintenance included with the installation as it is an equipment and installation only purchase. The manufacturer does not include this option. I have included a quote from ESS, Inc. The quote includes five years of maintenance and support costing \$21,428.75 per year. An additional cost per annum is \$4175.00 for hardware replacement. This covers the cost of the hardware of any replacement parts that need to be replaced due to malfunction. The final additional cost per annum is for ESS, Inc in the amount of \$6600.00 for their onsite support and services to respond to headquarters to diagnose system or equipment failures and the installation of replacement hardware. Annual expenditure on these contracts is \$32,203.75. I have provided a quote from ESS, Inc. for a five year contract for these services to save taxpayer money and prevent the unavoidable annual increases in contract



Thomas Rinaldi
Chief of Police

City of Clifton
POLICE DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY

Office: 973-470-2044 Fax: 973-470-2023
Email: dbrodie@cliftonpolice.org
TECHNICAL SERVICES DIVISION



Darren Brodie
Commander

renewal pricing which we have seen since the implementation of our Avtec Hardware. Pricing is based off of Sourcewell Contract 042021-MOT Account #141020 awarded to Electronic Services Solution, Inc.

ESS, Inc is a very reliable vendor and services this agency in many facets. Funding for the Avtec Software Media Workstations upgrade will be from 2019 Bond Ordinance 7544-19, Account # 04-215-55-963-501 Radio System Upgrades

Funding for the purchase of annual maintenance and support will be from Account # 01-201-25-240-405 "Maintenance & Repairs".

We respectfully request that the Finance Department prepare the necessary Resolution for Award.

Respectfully,

D/ Lt. Darren Brodie #265
Technical Services Commander

I approve

Capt David J. Niland

Finance Department

Inter-office Memorandum

TO: Joseph Kunz, Chief Financial Officer

FROM: Amisha Jariwala , Purchasing Agent
D/Lt. Darren Brodie, Police Department

DATE: April 9, 2025

RE: Award of contract to Electronic System Solutions (Authorized dealer of Motorola Solutions) for AVTEC Scout Hardware Upgrade and Annual Maintenance Contract for 5 years., through Sourcewell National Co-operative Agreement

The Lieutenant and I have considered the guidance and criteria set forth in Local Finance Notice 2012-10 regarding National Cooperative Contracts as outlined below.

- i. *Comparing current State contract pricing, available to other government entities, to that of the proposed National Cooperative.*

The Avtec Ex hardware is available via New Jersey State Contract. The Scoutcare Maintenance is solely available through Sourcewell. Utilizing the National cooperative purchasing organization is a better option due to the leveraging purchasing power of thousands of organizations across the U.S. which secures better pricing and in this case is more competitive than the state contract.

- ii. *Comparing pricing for comparable goods or services under the contract unit's current contracts or contract's available (i.e. New Jersey based cooperative purchasing programs) to that of the proposed National Cooperative.*

The same Avtec Ex hardware is also available on New Jersey State Contract #83909 costing \$134,980.84 which is \$22,068.64 more than procuring through Sourcewell. The same Scoutcare Maintenance is not available on the New Jersey State Contract or local Co-operative agreement.

- iii. *Comparing recently procured comparable contracts entered by other public entities to that of the proposed National Cooperative.*

The above New Jersey State Contract for the Avtec Ex hardware is the only available contract which the Sourcewell quote can be compared to and it is more expensive.

- iv. *The ability to avoid the cost and time of a separate procurement.*

Sourcewell contracts provide clear and straightforward terms with bidding documents available on the Sourcewell website. Sourcewell allows the City to use the same purchasing agreements across the nation which simplifies the procurement process. Sourcewell works with a network of suppliers to secure a vendor that meets our specific needs in terms of both price and service level.

- v. *Additional costs which have been factored in before contract award, such as:*
 - a. *Administrative cost factors required to participate in the cooperative agreement.*
 - b. *Shipping costs, if any.*
 - c. *Vendor rebates.*
 - d. *Other cost factors.*
- a. There is no membership fee to join the Omnia Partners National Cooperative Contract and there is no requirement to purchase.
- b. Shipping costs are not a consideration of this contract.
- c. There are no vendor rebates available.

After thorough research and consideration, the Lieutenant and I recommend the utilization of the Sourcewell National Cooperative Contract for the above reasons. The Avtec Upgrade from ESS off of the Omnia Partners National Cooperative Program (Contract 042021-MOT) will result in a preventative measure of cost savings to the City.



CLIFTON, CITY OF

04/09/2025

04/09/2025

CLIFTON, CITY OF
900 CLIFTON AVE
CLIFTON, NJ 07013

Dear Darren Brodie,

Motorola Solutions is pleased to present CLIFTON, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CLIFTON, CITY OF with the best products and services available in the communications industry. Please direct any questions to Daniel Miller at dmiller@gotoess.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Daniel Miller

Motorola Solutions Manufacturer's Representative

Billing Address:
CLIFTON, CITY OF
900 CLIFTON AVE
CLIFTON, NJ 07013
US

Quote Date:04/09/2025
Expiration Date:06/08/2025
Quote Created By:
Daniel Miller
dmiller@gotoess.com

End Customer:
CLIFTON, CITY OF
Darren Brodie

Contract: NJ State Contract 83909

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Contract Price	Disc %	Disc \$	Sale Price	Ext. Sale Price
1	SFW-SCOUT-HW-UPG	UPGRADE LICENSE TO RUN SCOUT EX WITH SOFTWARE MEDIA WORKSTN	6	\$7,378.00	\$7,378.00	0.0%	\$0.00	\$7,378.00	\$44,268.00
2	SCOUTPC	SCOUT CONSOLE SFF COMPUTER	8	\$2,595.00	\$2,595.00	0.0%	\$0.00	\$2,595.00	\$20,760.00
3	ACCUSB-HJB-NENA	AVTEC USB NENA HEADSET / HANDSET JACK BOX ASSY	12	\$1,033.00	\$1,033.00	0.0%	\$0.00	\$1,033.00	\$12,396.00
4	AVT-USB-FSW-SING	AVTEC USB FOOTSWITCH, SINGLE TREADLE	6	\$423.00	\$423.00	0.0%	\$0.00	\$423.00	\$2,538.00
5	ACCUSB-MIC	USB DESKTOP MIC	6	\$776.00	\$776.00	0.0%	\$0.00	\$776.00	\$4,656.00
6	ACCUSB-SPK-2	USB SPEAKER KIT, DUAL	6	\$1,162.00	\$1,162.00	0.0%	\$0.00	\$1,162.00	\$6,972.00
7	ACCUSB-HUB10	USB HUB, 10 PORT, USB3.0, 48W	6	\$464.00	\$464.00	0.0%	\$0.00	\$464.00	\$2,784.00
8	ACC-NETWK-24P-SFP4	24 PORT GIGABIT SWITCH, 4 SFP SLOTS	2	\$6,539.00	\$6,539.00	0.0%	\$0.00	\$6,539.00	\$13,078.00
Product Services									
9	LSV00Q00203A	DEVICE INSTALLATION	94	\$292.86	\$292.86	0.0%	\$0.00	\$292.86	\$27,528.84



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Subtotal	\$134,980.84
Total Discount Amount	\$0.00
Grand Total	\$134,980.84(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



ITEM NUMBER: A- 10

ITEM NAME: Authorization to Approve Award of the Contract for Swift 911 Mass Notification System Services off the Bergen County Cooperative Purchasing Program (R210)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Memo from Purchasing Agent	4/8/2025	Cover Memo
☐	Quote for 2025	4/8/2025	Cover Memo



City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Oddo Andrew, Acting City Manager

From: Amisha J. Jariwala, QPA

Date: April 8, 2025

Re: Authorization to approve the procurement of annual subscription for 911 Emergency Mass Notification System from SHI International through Bergen County Cooperative

I am writing to request approval for the procurement of an annual subscription for 911 Emergency Mass Notification System services from SHI International, located at 290 Davidson Ave, Somerset, NJ 08873. The total amount for this subscription is not to exceed \$19,869.16.

The 911 Emergency Mass Notification System is a crucial component of our city's emergency preparedness and response strategy. It enables us to quickly and effectively communicate critical information to residents in times of emergency, ensuring their safety and well-being.

SHI International has been identified as the vendor of choice for this subscription, offering competitive pricing and comprehensive service offerings. Additionally, we have the opportunity to procure this subscription through the Bergen County Cooperative BC-BID-24-38 – Computer Equipment and Peripherals, which streamlines the procurement process and provides cost savings. For the last term the City spent \$19,797.63 annually.

I with the MIS Director recommend approving the procurement of the annual subscription for 911 Emergency Mass Notification System services from SHI International, not to exceed \$19,869.16, through the Bergen County Cooperative BC-BID-24-38. The term of the contact will be from 4-1-2025 to 3-31-2026.

Please let me know if you require any further information or clarification regarding this request. Thank you for your attention to this matter.

Resolution appears on the agenda.

Thank you for your attention to this matter.

Respectfully submitted,

Amisha J Jariwala,
Qualified Purchasing Agent



Pricing Proposal
Quotation #: 25692178
Created On: 1/6/2025
Valid Until: 1/31/2025

NJ-City of Clifton

Gabe Zirpolo

900 Clifton Ave
Clifton, NJ 07013
United States
Phone: (973) 470-5854
Fax:
Email: gzirpolo@cliftonpolice.org

Inside sales Account Executive

Ahmed Sirdah

300 davidson avenue
Somerset, NJ 08873
Phone: 732-584-8240
Fax:
Email: ahmed_sirdah@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Rave Alert for Swift911 Customers - Replacement Rave Mobile Safety - Part#: SWIFT-RA-1000-R-CPQ2 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 4/1/2025 – 3/31/2026 Note: 12 Month Term	1	\$19,869.16	\$19,869.16
2 Operational Messaging Appreciation Bundle I/II Rave Mobile Safety - Part#: AD-OPER-10DLC-MESG-APP-BUN1 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 4/1/2025 – 3/31/2026 Note: 12 Month Term	1	\$0.00	\$0.00
Total			\$19,869.16

Additional Comments

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

ITEM NUMBER: A- 11

ITEM NAME: Authorization to Approve Procurement of the Annual Spatial Data Logic Hosting Services and Administration of Enterprise Licensing via Bergen County Cooperative Purchasing Alliance to SHI International for Various Departments of City of Clifton (R212)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo from Purchasing Agent	4/9/2025	Cover Memo
☐ Quote	4/7/2025	Cover Memo
☐ SDL User Sheet	4/8/2025	Cover Memo
☐ Memo from Tax Assessor	4/10/2025	Cover Memo
☐ Memo	4/11/2025	Cover Memo



City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Oddo Andrew, Acting City Manager

From: Amisha J. Jariwala, QPA

Date: April 9, 2025

Re: Authorization to approve the procurement of annual subscription for Spatial Data Logic Software from SHI International through Bergen County Cooperative

I am writing to request approval for the procurement of an annual subscription for Spatial Data Logic Software from SHI International, located at 290 Davidson Ave, Somerset, NJ 08873. The total amount for this subscription is not to exceed \$96,735.81.

The SDL Software is a crucial component for the Building Department to process the permit entry, inspection scheduling, issuance of penalties, compliant entry, processing of CBC applications. It enables the building department effectively to communicate monthly and quarterly reporting to the State of NJ, Department of Community Affairs.

The Tax Assessor Department also uses this licensed software for weekly reports and tracks all the permit work for City's properties. The City is also working on the Revaluation of the Property Taxes Project and reports can be sent through this software to make sure everyone is fairly and equitably assessed.

The Health Department uses this software for the Environmental and Animal Control Complaints. The Lead Division of the City uses this software to input information of the lead inspections and issue certificates.

The Zoning Inspectors, CHIP inspectors, Code Enforcement Officers, Section 8 officers utilize this software to login the inspection violations, court summons, zoning permits etc. It allows them to schedule the inspections with proper backup pictures. Mobile applications are available in the iPad which eliminates the need for manually using the digital camera and documenting the violations and extra time and efforts to transfer all the notes and the picture into the desktop after returning to the work desktop. This software gives transparency between various departments and inspectors to address the same complaint if required.

SHI International has been identified as the vendor of choice for this subscription, offering competitive pricing and comprehensive service offerings. Additionally, we have the opportunity to procure this subscription through the Bergen County Cooperative BC-BID-24-38 – Computer Equipment and Peripherals, which streamlines the procurement process and provides cost savings. For the last term the City spent \$86,832.00 annually.

I with the other department heads recommend approving the procurement of the annual subscription for Spatial Data Logic Software from SHI International, not to exceed \$96,735.81, through the Bergen County Cooperative BC-BID-24-38. The term of the contract will be from 4-30-2025 to 4-29-2026.

Please let me know if you require any further information or clarification regarding this request. Thank you for

your attention to this matter.

Resolution appears on the agenda.

Thank you for your attention to this matter.

Respectfully submitted,

Amisha J Jariwala,
Qualified Purchasing Agent



Pricing Proposal
Quotation #: 25798554
Created On: 2/4/2025
Valid Until: 4/30/2025

NJ-City of Clifton

John Ricca

900 Clifton Avenue
Clifton, NJ 07013
United States
Phone: (973) 470-5854
Fax:
Email: jricca@cliftonnj.org

Inside sales Account Executive

Ahmed Sirdah

300 davidson avenue
Somerset, NJ 08873
Phone: 732-584-8240
Fax:
Email: ahmed_sirdah@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 SDL Hosting Services - Yearly Spatial Data Logic - Part#: NPN-SDL-HOSTI-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 4/30/2025 – 4/29/2026 Note: Software,ESD	1	\$31,539.45	\$31,539.45
2 Enterprise Licensing Spatial Data Logic - Part#: NPN-SPATI-ENTER-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 4/30/2025 – 4/29/2026 Note: Software,ESD	54	\$1,207.34	\$65,196.36
Total			\$96,735.81

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Full Name	Username	Email Address	Department	Cost
1 Amanda Christian	achristian	achristian@cliftonnj.org	Building	\$1,736
2 Andrew Molina	amolina	amolina@cliftonnj.org	Building	\$1,736
3 Brian Ciauro	bciuro	bciuro@cliftonnj.org	Building	\$1,736
4 Carolyn Bondona	cbondona	cbondona@cliftonnj.org	Building	\$1,736
5 Chris Garaszo	cgaraszo	cgaraszo@cliftonnj.org	Building	\$1,736
6 Darius Pokoj	dpokoj	dpokoj@cliftonnj.org	Building	\$1,736
7 Ernie Tedesco	etedesco	etedesco@cliftonnj.org	Building	\$1,736
8 Felix Esposito	fesposito	fesposito@cliftonnj.org	Building	\$1,736
9 Frank Agresta	fagresta	fagresta@cliftonnj.org	Building	\$1,736
10 James Sille	jsille	jsille@cliftonnj.org	Building	\$1,736
11 Linda Hart	lhart	lhart@cliftonnj.org	Building	\$1,736
12 Chelsea Cruz	ccruz	ccruz@cliftonnj.org	Building	\$1,736
13 Nick Lordo	nlordo	nlordo@cliftonnj.org	Building	\$1,736
14 Robert Eubanks	rebanks	rebanks@cliftonnj.org	Building	\$1,736
15 Thomas Torney	ttorney	ttorney@cliftonnj.org	Building	\$1,736
16 Tony Giampetro	tgiampetro	tgiampetro@cliftonnj.org	Building	\$1,736
17 William Christian	wchristian	wchristian@cliftonnj.org	Building	\$1,736
18 Nick Tedesco	ntedesco	ntedesco@cliftonnj.org	Building	\$1,736
Total:				\$31,248
Department of Public Works				
1 Cherie Avolio	cavolio	cavolio@cliftonnj.org	DPW	\$1,736
2 Christina Ploch	cploch	cploch@cliftonnj.org	DPW	\$1,736
3 Giuseppe Mannino	gmannino	gmannino@cliftonnj.org	DPW	\$1,736
4 Janet Lapczynski	jlapczynski	jlapczynski@cliftonnj.org	DPW	\$1,736
5 Victoria Tunc	vtunc	vtunc@cliftonnj.org	DPW	\$1,736
6 John Martorano	jmartorano	jmartorano@cliftonnj.org	DPW	\$1,736
7 Richard Smith	rsmith	rsmith@cliftonnj.org	DPW	\$1,736
Total:				\$12,152
Health				
1 Enrico Caruso	ecaruso	ecaruso@cliftonnj.org	Health	\$1,736
2 Lauren Scarfo	lscarfo	lscarfo@cliftonnj.org	Health	\$1,736
3 Sasha Gomez	sgomez	sgomez@cliftonnj.org	Health	\$1,736
4 Victoria Kaufman	vkaufman	vkaufman@cliftonnj.org	Health	\$1,736
5 Christopher Peltyezyn	cpeltyezyn	cpeltyezyn@cliftonnj.org	Health	\$1,736
6 Anthony Barlett	abarlett	abarlett@cliftonnj.org	Health/Lead	\$1,736
7 Matt Lock	mlock	mlock@cliftonnj.org	Health/Lead	\$1,736
8 Melissa Spencer	m Spencer	m Spencer@cliftonnj.org	Health/Lead	\$1,736
9 Tovin Gayle-Sutherland	tgayle-sutherland	tgayle-sutherland@cliftonnj.org	Health/Lead	\$1,736
10 Gabriel Crespo	gcrespo	gcrespo@cliftonnj.org	Health/Lead	\$1,736
11 Jake Marchione	j Marchione	j Marchione@cliftonnj.org	Health/Lead	\$1,736
12 Kasey Molner	kmolner	kmolner@cliftonnj.org	Health/ACO	\$1,736
Total:				\$20,832
Housing/Zoning				
1 Antonio Sanchez	asanchez	asanchez@cliftonnj.org	Housing/Zoning	\$1,736
2 Brian Rodgers	brodgers	brodgers@cliftonnj.org	Housing/Zoning	\$1,736
3 Derek Fieldhouse	dfieldhouse	dfieldhouse@cliftonnj.org	Housing/Zoning	\$1,736
4 Haile Olivera	holivera	holivera@cliftonnj.org	Housing/Zoning	\$1,736
5 James Meisberger	jmeisberger	jmeisberger@cliftonnj.org	Housing/Zoning	\$1,736
6 Joe Trantacost	jtrantacost	jtrantacost@cliftonnj.org	Housing/Zoning	\$1,736
7 John Scangarello	j Scangarello	j Scangarello@cliftonnj.org	Housing/Zoning	\$1,736
8 Kevin Colavitti	kcolavitti	kcolavitti@cliftonnj.org	Housing/Zoning	\$1,736
9 Liana Bolcato	lbolcato	lbolcato@cliftonnj.org	Housing/Zoning	\$1,736
10 Mark Russomanno	mrussomanno	mrussomanno@cliftonnj.org	Housing/Zoning	\$1,736
11 Michael Mucci	mmucci	mmucci@cliftonnj.org	Housing/Zoning	\$1,736
12 Antonio Sanchez	asanchez	asanchez@cliftonnj.org	Housing/Zoning	\$1,736
13 QOL1	QOL1	qol1@cliftonnj.org	Housing/Zoning	\$1,736
Total:				\$22,568
Miscellaneous				
1 Liana Grasso	lgrasso	lgrasso@cliftonnj.org	City Manager	\$1,736
2 John Ricca	j Ricca	j Ricca@cliftonnj.org	MIS	\$1,736
3 Matthew Rinaldi	mrinaldi	mrinaldi@cliftonnj.org	Tax Assessor	\$1,736
4 Clifton Rec	cliftonrec	cliftonrec@cliftonnj.org	Recreation	\$1,736
Total:				\$6,944
Grand Total:				\$92,008

Total Users: 54	
Enterprise License:	\$63,180.00
Hosting Accounts:	\$30,564.00
Total:	\$93,744.00
Breakdown:	
Enterprise License:	Cost/License \$1,170.00
Hosting Accounts:	Cost/License \$566.00
Total Cost/User:	\$1,170+\$566 = \$1,736.00

License per Department	
Building	18
DPW	7
Health	12
Housing/Zoning	13
Misc. Depts.	4
Total:	54

Mobile Users - No Cost			
Steel	Leon	Health	Mobile
Kasey	Molner	Health	Mobile
Melissa	Payne	Health	Mobile
William	Gumann	DPW	Mobile
Patrick	Doremus	DPW	Mobile
Steven	Falsella	DPW	Mobile
Dennis	Markovich	DPW	Mobile
QOL1		Housing	
QOL2		Housing	
Matthew	Rinaldi	Tax Assessor	Desktop
William	Schmidig	Tax Assessor	Mobile
Mike	Soccol	Tax Assessor	Mobile
Frank	Librizzi	Tax Assessor	Mobile
Bozema	Zajac	Tax Assessor	Mobile
Diane	Leja	Tax Assessor	Mobile
Akash	Nayak	MIS	Mobile

INTEROFFICE MEMORANDUM

OFFICE OF THE TAX ASSESSOR

TO: Amisha Jariwala, Qualified Purchasing Agent
FROM: Matthew S. Rinaldi, Municipal Tax Assessor
SUBJECT: Spatial Data Logic LLC (SDL)-Tax Assessor
DATE: April 10, 2025
CC: Joseph Kunz, Chief Financial Officer

Spatial Data Logic LLC (SDL) is of vital importance to the tax assessor's office, and we are a key component that provides continual assessment and ownership updates directly from our assessment software. As previously discussed, when the City first switched software to SDL, our assessment data was requested and we allowed them to access updates from our assessment software. Additionally in conjunction with the revaluation, our tax maps updates will be used to update the parcel mapping feature in SDL.

We continually work with the building department to properly update our assessments to make sure that all properties are equitably assessed. Furthermore any new structural changes/renovations that are completed in each current year is assessed as an added assessment and the City receives additional unanticipated revenue.

Prior to SDL, the building department printed permits with full specification sheets, certificate of approval and certificate of occupancy for my department, which was time-consuming for them and incurred extra printing costs. Since we have used a desktop license, we have saved the building department time, and we print only what we need.

We also use our license so that I can run various weekly reports and track all permit work for City's properties. Lastly during the upcoming revaluation, I will be able to send various reports to the revaluation company to make sure that everyone is fairly and equitably assessed.

In closing, the tax assessor's department utilizes only one desktop license, which is very cost effective to the City.

Please let me know if you need any additional information or if you have any questions.

END

MEMORANDUM
BUILDING DEPARTMENT

To: Andrew Oddo, Acting City Manager
From: Ernest Tedesco, Construction Official
Date: 04/09/25
Re: Spatial Data Logic Contract Renewal



The Clifton Building Department uses the SDL software to process permits. It is the primary system that is used in the department for all Building Department transactions, including permit entry, inspection scheduling, issuance of penalties, entry of complaints, processing of CBC applications, and monthly and quarterly reporting to the State of NJ Department of Community Affairs.

The Building Department currently has 18 user licenses in use. This will continue into the new contract year.

cc: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Approve the Termination of the Fire Department's Participation in the UASI Decontamination Truck Program (R215)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Memo	4/8/2025	Cover Memo



Michael Rowan
Acting Fire Chief

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013



(973) 470-5803
FAX (973) 470-5844
CELL (973)-725-2009

To: Andrew Oddo, City Manager

From: Michael Rowan, Provisional Fire Chief

Date: April 4, 2025

Re: Decontamination Truck

I am writing to formally request a letter of resolution from the governing body terminating our participation in the Urban Areas Search Initiative (UASI) Decontamination Truck program. After careful consideration and review, I believe that it is in the best interest of the Clifton Fire Department and the City of Clifton to discontinue our involvement in this project and to return the vehicle.

I appreciate the opportunity to have been part of the UASI team, and I am grateful for the collaboration thus far. The Clifton Fire Department will continue our involvement in UASI. However, due to staffing shortages and other operational commitments, I feel it is necessary to conclude our participation in the UASI Decon Truck program.

Our participation involves considerable commitment. The Decon Truck is a 2008 vehicle which has limited use and requires specialized ongoing training, regular maintenance, and is a strain on staffing resources. The Clifton Fire Department will continue to increase our focus on areas where we can be most effective Fire, EMS, and Haz Mat.

Thank you for your understanding and cooperation. We look forward to finalizing this request and appreciate your support in bringing this matter to a close.

Respectfully,

Michael Rowan

Provisional Clifton Fire Chief

ITEM NUMBER: A- 13

ITEM NAME: Authorization to Approve Outside Legal Counsel Appointments (R217)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo	4/10/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

April 9, 2025

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **Outside Legal Counsel Appointments**

Dear Mayor Grabowski and Members of the Municipal Council:

The City's contracts with outside legal counsel expire June 5, 2025. The City's incumbent firms are as follows:

- Adams, Lattiboudere, Croot & Herman: Special Prosecutor for Disciplinary Matters
- Douglas M. Standriff, Esq.: Special Tax Appeal Counsel Services
- Boggia, Boggia & Betesh, LLC: Special Tax Appeal Counsel Services
- DeCottis, FitzPatrick, Cole & Giblin, LLP: General Environmental Counsel Services
- Laddey, Clark & Ryan LLP: Independent Investigation Services
- Weiner Law Group LLP: Employment Litigation Claims
- McManimon, Scotland & Baumann, LLC: Redevelopment Counsel – Hoffman La Roche
- Eric M. Bernstein, Bernstein & Associates, LLC: Affordable Housing Litigation

If the Council is satisfied with the performance of all or some of these firms we can see if they are willing to continue at their current rates. In the event that the Council would like to seek proposals for some or all of these positions we have a resolution on the agenda authorizing the solicitation of proposals.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk

ITEM NUMBER: A- 14

ITEM NAME: Authorization to Approve Letter of Support for Community Solar Project (R219)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Memo	4/10/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

April 10, 2025

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: Request for Letter of Support for Community Solar Project

Dear Mayor Grabowski and Members of the Municipal Council:

The City received a request for a letter of support for a Community Solar Project at 47 Main Avenue from Wunder Power. Attached you shall find a proposed letter together with information regarding the project. The Board of Public Utilities requires a letter of support from the municipality in which a project is located. By providing the letter the City does not incur any obligations or responsibilities. The letter only shows that the City is aware of the project and supports the concept. A resolution authorizing a letter of support appears on the agenda.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk
Attachments

April 10, 2025

Via Certified and Regular Mail

New Jersey Board of Public Utilities
Community Solar Energy Program
44 South Clinton Avenue
Trenton, New Jersey 08625

Re: **276 KW Rooftop Community Solar Project**
47 Main Avenue, Clifton, New Jersey 07014
Community Solar Energy Program - LETTER OF SUPPORT

Dear Sir or Madam:

The City of Clifton, located in Passaic County, has a long, rich history of immeasurable contributions to the State of New Jersey. We are a strong community knit together by our schools, businesses, and active community members. We appreciate the innovation and effort that has gone into the New Jersey Board of Public Utilities' (the Board) design of the Community Solar Energy Program, and we look forward to realizing the benefits of community solar in Clifton.

The City of Clifton is committed to bringing clean energy solutions to our community and has unanimously agreed to support community solar projects that: include service to low- and moderate- income families; offer community solar subscriptions without sign-up or exit fees and without minimum contract terms; and commit to structure subscription fees to be a percentage of the credit provided by the electric utility, so that subscribers save money relative to what they would have otherwise paid. The proposed community solar projects have the potential to bring energy savings to families and businesses who need it most, while providing opportunities for local jobs and property tax benefits.

As such, the City of Clifton respectfully requests that the Board approve the above-referenced projects for participation in the State's Community Solar Energy Program.

Very truly yours,

RAYMOND GRABOWSKI
Mayor

276 kW Rooftop Community Solar Project

47 Main Avenue,
Clifton, NJ

40

Households Powered

20%

Guaranteed Energy Savings

349,496 kWh/year

Clean Energy Production

471,784 lbs/year

Avoided GHG Emissions





New Jersey Community Solar

What is *Community Solar*?

New Jersey's Community Solar program is a state-mandated utility-administered program that allows local residences and businesses to purchase power from larger participating solar projects within their community. By doing so, residences and businesses can save 10-20% on their electric bill each month, while accessing clean renewable energy. Residents and businesses can access solar's benefits without any upfront cost, and even if they don't have the roof space for their own system.

The program has a structured application process for new solar project development, and incorporates a number of requirements ranging from system specifications to community engagement. The program opens up to new projects in June of 2025.

Community Solar & Your Township

With your support, Wunder will develop a Community Solar project to serve your constituents by transforming an existing rooftop into a clean source of affordable, locally-produced energy. As part of our project application for the community solar program, Wunder has committed to providing all of the project's energy users within your community a guaranteed savings rate of 20% (relative to their current utility rate).

Furthermore, we're focused on enrolling residential energy users –rather than commercial ones– to maximize benefits for your community's households. More than half of our energy users will be *Low-to-Moderate Income* (LMI) households, which are defined as those with an income that is at or below 80% of the *Area Median Income* (AMI).

About Wunder

At *Wunder Power*, we're dedicated to advancing solar energy solutions, with a decade-long track record of successfully deploying and financing projects. We have more than 45 active solar energy systems in New Jersey. We take great pride in our focus on community impact, environmental justice, local economy support, solar system quality, and the environmental and financial impact we're able to deliver for NJ households and businesses alike.

Questions?

If you have any questions, please reach out to Jake Fuller:

- Email: JakeFuller@WunderPower.com
- Phone: 720-431-4337

We look forward to the opportunity to work with you and your community.

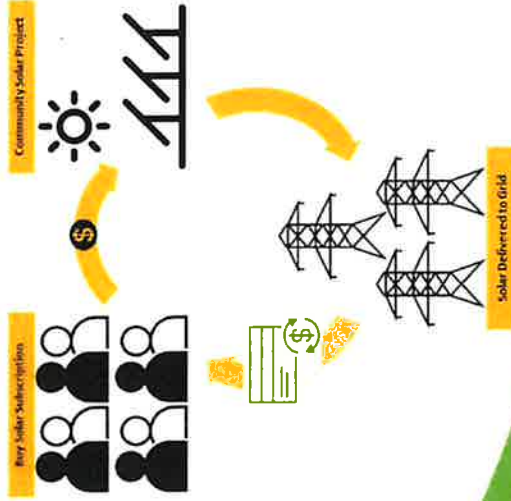
www.wunderpower.com

WHY COMMUNITY SOLAR?

Community solar projects enable greater access to solar energy. Electric utility customers who have previously been unable to go solar, due to a variety of factors including cost, unsuitable roof, or lack of roof control, can now access this renewable energy.

It enables low- & moderate-income households and the environmental justice community greater access to clean energy and savings on their electricity bills.

Community solar encourages local clean energy development without compromising the preservation of open space or protected lands in New Jersey.



QUESTIONS? WE'RE HERE TO HELP!

Program representatives are available to assist you in exploring or implementing any aspect of the Community Solar Energy Program.

Please call or send us an e-mail if you have any questions.

Complete program details and guidelines are available on our website. You can stay up-to-date on program developments by signing up for our email listerv.

For additional information:

Visit: NJCleanEnergy.com/COMMUNITYSOLAR

E-mail: CommunitySolar@NJCleanEnergy.com

Call: 866-NJSMART (866-657- 6278)

New Jersey's Clean Energy Program is a statewide program administered by the New Jersey Board of Public Utilities that promotes energy efficiency and renewable energy for all New Jersey ratepayers, including residences, businesses, schools, and municipalities. For more information on incentives for clean energy and energy-efficient technologies for your home or business, please visit NJCleanEnergy.com.



COMMUNITY SOLAR





What is community solar?

A community solar project is a solar array whose output is virtually divided among multiple participants, known as subscribers. Subscribers receive a bill credit on their utility bill for their participation in a community solar project.

Subscribers are not directly connected to the solar array. They can be down the road, across town or even all the way across the state. All subscribers must be located in the same utility service area as the project to which they have subscribed. Community solar projects typically offer their subscribers a 15-25% discount on their electricity bills.

How big is a community solar project?

A project cannot be larger than 5MW. This could power up to 1,250 houses and an array could cover approximately 15-20 acres. There is no minimum size.

Each project must have at least 10 subscribers.

How many community solar projects are there?

As part of the Community Solar Energy Pilot Program, the Board approved 150 projects across New Jersey. Many of these are already producing clean energy for subscribers and others are under construction. The permanent community solar program will likely see over 100 new projects built every year.

Where can these community solar arrays go?

Rooftops, parking lots, brownfields, landfills and impervious surfaces are all great options for siting community solar.

Not all sites are suitable for solar due to shading, interconnection and other factors.

Can anyone participate?

Yes! Anyone who is an electric utility customer in New Jersey can participate.

How do I sign up?

Check out the Community Solar Project Finder at www.sustainablejersey.com/communitysolar



to search by zip code for projects serving your area. It includes links to project websites to sign up and other resources.



Who is involved in a project?

There are three primary roles for any community solar project:

- Site Host
- Developer
- Subscriber

Site Host

A site host has available space, such as a warehouse rooftop or a landfill site, that is well positioned to capture solar energy. The site may never have had a solar array or it may have additional area available adjacent to an existing array. A site host can partner with a developer and rent or sell the site used for the solar project.

Developer

The solar developer will be responsible for the application, building, and maintenance of the solar array. The developer may partner with a registered subscriber organization to sign up subscribers.

Subscriber

A subscriber can be a home or business that wants to use renewable energy but does not have an array on site. This may be because they are a renter or because their site is not optimal for an on-site solar system.

A subscriber pays a monthly subscription for a share of the project's solar power generation. Every project will have its own fees and contract. Be sure you read the contract and understand its terms and conditions before signing up.

Benefits to Subscribing

- Access to local clean energy
- Savings on electric bill
- Local jobs & economic development



ITEM NUMBER: A- 15

ITEM NAME: Authorization to Approve Ordinance for Proposed Light Tower Rentals (O7988)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Ordinance	4/11/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

April 11, 2025

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: Proposed Light Tower Rental Ordinance

Dear Mayor Grabowski and Members of the Municipal Council:

Pursuant to the proposal made at the budget meeting that was held on April 8, 2025 concerning the rental of the City's light towers as a revenue source for the City, we have placed a draft ordinance that establishes rental fees for the light towers on the agenda for first reading. The proposed rates contained in the draft ordinance are based on information provided by the Department of Public Works and recommendations of the Director of Public Works.

In addition to the Public Works fee schedule set forth in § 223-18 of the City Code, the Recreation Department also has a fee schedule for the rental of certain equipment which is contained in § 87-4 of the City Code. I am also attaching a copy of § 87-4 of the City Code setting forth the rental rates for equipment rentals for the Recreation Department.

Thank you for your attention and consideration in this matter. Please contact me if you have any questions.

Very truly yours,

THOMAS M. EGAN
Assistant Municipal Attorney

TME/sj

City of Clifton, NJ
Friday, April 11, 2025

Chapter 87. Recreation, Department of

Article II. Fees for Facilities and Programs

[Added 5-7-1991 by Ord. No. 5490-91]

§ 87-3. Legislative intent.

The Municipal Council of the City of Clifton hereby declares its intent that recreational facilities and programs offered by the City be as self-supporting as is reasonably practicable.

§ 87-4. Fees and charges.

- A. The Department of Recreation is hereby authorized to charge and collect fees for the following:
- (1) Admission to and/or use of facilities under the control of the Department.
 - (2) Registration in programs and activities sponsored by the Department.
 - (3) Food, beverages, merchandise, transportation and other services with the facilities and/or programs operated by the Department.
- B. The Department of Recreation, in conjunction with the Clifton Advisory Board of Recreation, shall establish a list of fees and charges for specified programs and activities on an annual basis and at other times as may become necessary. The aforesaid list shall be presented to the Municipal Council for approval each year.
- (1) Admission fees and charges and fees for use of facilities shall be determined on a basis reasonably related to maintenance and security cost which will be incurred by the use of the facility.
 - (2) Registration fees and charges for programs and activities shall be determined on a basis reasonably related to costs of operation of the program.
 - (3) Fees and charges for food, beverages, merchandise, transportation and other goods and services shall be determined on a basis which includes the actual cost of the merchandise in addition to reasonable costs for providing said services.
- C. The procedure for determining said fees and charges shall be as follows:
- (1) The Recreation Supervisor shall present a proposed fee and charge schedule and a basis for establishing said fees and charges to the Clifton Advisory Board of Recreation annually.
[Amended 6-6-2001 by Ord. No. 6199-01]
 - (2) The Clifton Advisory Board of Recreation shall review said fees and charges and make any adjustments as it sees fit.
 - (3) Upon approval by the Clifton Advisory Board of Recreation of said schedule of fees and charges, the Recreation Supervisor shall present the fees and charges schedule to the

Municipal Council for final approval by February 1 of each year.
[Amended 6-6-2001 by Ord. No. 6199-01]

D. The following fee schedule is hereby established:

[Amended 1-19-1993 by Ord. No. 5620-93; 6-6-2001 by Ord. No. 6199-01; 1-2-2002 by Ord. No. 6251-02; 3-19-2002 by Ord. No. 6268-02; 12-16-2003 by Ord. No. 6387-03; 3-7-2006 by Ord. No. 6561-06; 2-20-2007 by Ord. No. 6646-07; 1-2-2008 by Ord. No. 6711-08; 1-5-2009 by Ord. No. 6788-09; 1-5-2010 by Ord. No. 6857-09; 5-15-2012 by Ord. No. 7020-12; 4-16-2013 by Ord. No. 7084-13; 2-7-2017 by Ord. No. 7357-17; 4-18-2023 by Ord. No. 7813-23]

Recreation Fee and Charge Schedule

Activity	Fee
Youth and adult classes	\$15 to \$300
Youth sports	\$35
Adult sports individual registration fee	\$5 to \$25
Adult drop-in sports	\$1 to \$10
Adult sports, per team	\$100 to \$500
Summer programs	\$30 to \$225
Future Leaders program	\$75
Specialty camps	\$40 to \$350
Resale/uniform fee	\$1 to \$50
Shows, special events and workshops	\$0 to \$100
Adult sports referee/official fees, noncarded	\$15 to \$35
Adult sports referee/official fees, carded	\$35 to \$70
Sponsorships (See "Partnership Handbook")	Open
Nonresident fee in addition to resident fee	\$10 to \$50
Dishonored check fee, per transaction	\$35
Natural turf field permit, youth, 2 hours per field/day per week/season	
Resident	\$90
Nonresident	\$180
Artificial turf field permit, youth, 2 hours per field/day per week/season	
Resident	\$300
Nonresident	\$600
Natural turf field permit, adult, 2 hours per field/day per week/season	
Resident	\$150
Nonresident	\$300
Artificial turf field permit, adult, 2 hours per field/day per week/season	
Resident	\$600
Nonresident	\$1,200
Natural turf field permit, youth, all day (maximum 8 hours per day)	\$45, resident
	\$90, nonresident
Artificial turf field permit, youth, all day (maximum 8 hours per day)	\$150, resident

Recreation Fee and Charge Schedule

Activity	Fee
	\$300, nonresident
Natural turf field permit, adult, all day (maximum 8 hours per day)	\$75, resident
	\$150, nonresident
Artificial turf field permit, adult, all day (maximum 8 hours per day)	\$300, resident
	\$600, nonresident
Artificial turf field permit, off peak hours (Monday - Friday 9:00 a.m. - 2:00 p.m., excluding holidays and school vacation dates during March 1 through June 30 and September 1 through November 30) or off season (during December 1 through February 28 and July 1 through August 31)	reduce fee 50%
Sport lighting, per hour, in addition to field permit fees	\$25 per hour
Park permit, nonfield, 2 hours per day	
Resident	\$10
Nonresident	\$20
Park permit, nonfield, all day (maximum 8 hours per day)	
Resident	\$30
Nonresident	\$60
Court fee, all day (maximum 8 hours per day) (tennis, basketball, pickleball, bocce, shuffleboard, etc.)	
Resident	\$45
Nonresident	\$90
Pavilion-picnic area, 2 hours per day	No fee
Pavilion-picnic area, 8 hours per day	No fee
Pavilion-picnic area/Field House all day (maximum 4 hours/day)	
Resident	\$100
Nonresident	\$200
Facility rental fee:	
Hourly rate, includes set up and clean up time	\$45
Nonrefundable deposit	\$50
Refundable security deposit, 2 hours	\$90
Snowmobile rental, per day	\$400, resident
	\$600, nonresident
Snowmobile delivery & set up fee per hour, in addition to rental fee	\$140
Equipment rental (sports equipment, picnic basket, tables and chairs)	\$10 to \$500
Portable restroom rental	
Standard unit	\$75
ADA unit	\$90 (price for both single use and monthly use)

Recreation Fee and Charge Schedule

Activity	Fee
Skatezone open skating	No fee
Skatezone open hockey	No fee
Skatezone birthday parties (per guest)	No fee
Skatezone rink rental	No fee
Skatezone equipment rental (per session)	No fee
Skatezone group visit (per guest)	No fee
Skatezone basic membership	No fee
Skatezone gold membership	No fee
Skatezone nonresident membership (in addition to resident fee)	No fee

§ 87-5. Designation of free facilities and services.

The Clifton Advisory Board of Recreation may designate facilities, programs and services as being free to the public. The Board may, after consultation with the Director of Welfare, admit a person to a facility free of charge where the Board has determined that the individual would otherwise be prohibited from admission or participation due to the cost of such activity.

§ 87-6. Cancellation of programs.

The Clifton Advisory Board of Recreation may cancel a program, within its judgment, due to insufficient participant registration or other factors which may adversely affect the health, safety and welfare of program participants.

ITEM NUMBER: A- 16

ITEM NAME: Authorization to Approve Request to Hold Turkish Food Festival on 5/14 at 492 Clifton Avenue

RECOMMENDATION:

SUMMARY:
All departments have approved this request.

ATTACHMENTS:

Description		Upload Date	Type
☐	Memo	4/8/2025	Cover Memo



UNITED AMERICAN MUSLIM ASSOCIATION OF N.Y. INC.

**CLIFTON BLUE MOSQUE
YENİ DÜNYA CAMİİ**

ADDRESS: 492 CLIFTON AVE. CLIFTON, NJ 07011-3228 **TEL:** (973) 478-7200
EMAIL: njclifton@uama.us **WEB:** www.cliftonbluemosque.org

04/07/25

To Whom It May Concern,

I am writing this email on behalf of UAMA Clifton Blue Mosque which is a non-profit organization.

We are planning to host a Turkish Food Festival in our facility located at 492 Clifton Ave Clifton NJ 07011 . This event is being arranged to benefit our community services through our mosque.

Dates for the event: 05/14/24 – 05/08/25 (Wednesday-Sunday)

Hours of the event: 12:00 pm – 9:00 pm

We will be using additional parking on our property 391.Clifton Ave 07011 Clifton Nj.

Sincerely

Recep Sakrak

973-954-7942

ITEM NUMBER: A- 17

ITEM NAME: Authorization to Approve Saint George Festival from 5/20-6/1 at 818 Valley Road

RECOMMENDATION:

SUMMARY:
All departments have approved this request

ATTACHMENTS:

Description		Upload Date	Type
☐	Memo	4/8/2025	Cover Memo



Saint George Greek Orthodox Church
818 Valley Road, Clifton NJ 07013
973-779-2626 OFFICE@STGEORGECLIFTON.ORG



Mayor Raymond Grabowski and Members of the Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07013

March 31, 2025

Dear Mayor Grabowski and Members of the Municipal Council:

This is to inform you that on Friday, May 30, Saturday, May 31, and Sunday, June 1, 2025 our Saint George Greek Orthodox Church, located at 818 Valley Road, Clifton, New Jersey, is holding its Spring Greek Festival.

We kindly request permission to have the above on our premises.

Thank you for your consideration and cooperation.

Sincerely,
John Pilavas
President of the Parish Council

ITEM NUMBER: A- 18

ITEM NAME: Authorization to Approve Renewal of Ice Cream Vendor License - Magic Cone (R224)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Checklist	4/10/2025	Cover Memo



2025
**LICENSE APPROVAL
CHECK LIST**

Paid
\$125.00
4-3-2025

Owner Name: Douha Khawatmi
Address: 76 E. 6th St. Clifton, N.J. 07011
Business Name: Magic Cone
License For: Ice Cream Truck

Date Approved

✓ Police Department 4-3-2025

 Fire Department

✓ Zoning Department 4-8-2025

✓ Health Department 3-28-2025

 Engineering Department

✓ Police Traffic 4-8-2025

ITEM NUMBER: A- 19

ITEM NAME: Authorization to Approve Tax Exempt Veteran - 70 Trimble Ave (R225)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	4/9/2025	Cover Memo

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: April 11, 2025
To: Mayor and Council
Cc: Andrew Oddo, Esq.
From: Sanjana S. Parab, Tax Collector
Subject: Tax Exempt Veteran

Robert Francisco, owner of 70 Trimble Ave has been classified by the Department of Veteran Affairs as 100% disabled veteran; documentation and memorandum from the Tax Assessor are included for review. The retroactive refunds revert to June 5, 2023, for a total refund of \$ 12,965.60.

***INTEROFFICE MEMO
CITY OF CLIFTON
TAX ASSESSOR'S OFFICE***

To: Sanjana Parab, Tax Collector

Date: April 4, 2025

From: Matthew Rinaldi, Tax Assessor

Re: 100% Disabled Veteran Exemption

Claimant Name: Francisco, Robert

Property Location: 70 Trimble Ave
Block: 2.08 Lot: 24

Date Application Received:	April 3, 2025
Date of Dept. of VA Letter:	April 2, 2025
Effective Date VA Determined 100% Permanent & Total Disability:	June 5, 2023
Date of Ownership:	October 7, 2014

Based on my review, the above referenced claimant has met the requirements for property tax exemption on the dwelling of a 100% disabled veteran. Effective today, I approved the exemption and changed the property class to exempt classification 15F. Enclosed is his approved application as well as his VA letter dated April 2, 2025.

In reference to any retroactive refund, pursuant to N.J.S.A.54:4-3.32, it states that the governing body of each municipality, at its discretion, may return all taxes collected on property which would have been exempt had proper claim in writing been made at the time of the exemption.

Please let me know if you have any questions or require further information.

Enclosures

**CLAIM FOR PROPERTY TAX EXEMPTION ON DWELLING OF DISABLED
VETERAN OR SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC
PARTNER OF DISABLED VETERAN OR SERVICEPERSON**

(N.J.S.A. 54:4-3.30 et seq. as amended by P.L. 2019, c. 413; N.J.A.C. 18:28-1.1 et seq.)

IMPORTANT: File this completed claim with your municipal tax assessor. (See General Guidelines)

1. CLAIMANT NAME

Roger Francisco
Name(s) of veteran claimant owner (& spouse, as tenants by entirety, or civil union or domestic partner) or of surviving spouse/civil union or domestic partner permanently residing in dwelling.

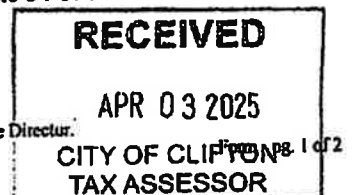
2. DWELLING LOCATION

70 Trimble Ave 910-574-6442 NuNu07055@yahoo
Street Address of claimant owner's principal residence Phone # Email
Passaic Clifton
County Municipality
2.08 24
Block Lot Qualifier

**3. DISABLED VETERAN/SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER
OF DISABLED VETERAN OR SERVICEPERSON (Check A, B, or C)**

- A. ☒ Honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces. ATTACH copy DD214.
- B. ☐ Surviving spouse/civil union or domestic partner of honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces; and I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy DD214.
- C. ☐ Surviving spouse/civil union or domestic partner of serviceperson who died on active duty in the United States Armed Forces; and I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy Military Notification of Death.

IMPORTANT CHANGE** November 3, 2020, an amendment to the State Constitution was approved by ballot vote. This amendment implemented Public Law 2019, chapter. 413 which provides that N.J. resident honorably discharged disabled veterans, or their surviving spouses no longer need to serve during a specific war period or other emergency to receive the property tax exemption. This Act amends P.L. 1948, c. 259, and supplements chapter 4 of Title 54 of the Revised Statutes.



4. DISABILITY (Complete A and check B or C)

- A. ☒ Date V.A. determined veteran 100% permanently and totally disabled June 5, 2023.
- B. ☐ Service-connected disability declared to be a total or 100% permanent disability, and not so evaluated solely because of hospitalization or surgery and recuperation, sustained through enemy action, or accident, or resulting from disease contracted while in such service.
- C. ☐ Service-connected disability rated unemployable with payment of 100% and stated to be totally and permanently disabling.

5. OWNERSHIP & OCCUPANCY (Complete A, B, or D as applicable and C)

- A. ☒ I (my spouse/civil union partner & I, as tenants by entirety), solely own or hold legal title to the above dwelling house.
- B. ☐ Partial owners: I (as joint tenant/tenant in common) own _____ %.
Grantee (buyer) _____ name per deed. Deed Date _____
- C. ☐ The dwelling house is One-Family and I occupy all of it as my principal residence. OR The dwelling house is Multi-Unit and I occupy _____ % as my principal residence.
- D. ☐ The claimed property is a ☐ Co-operative ☐ or Mutual Housing Corporation in which I am a Tenant Shareholder:

Corporation Name of Co-operative or Mutual Housing Corporation

Co-Op/M.H. Corp. Street Address

Municipality

☐ Co-op

☐ MHC

Number of Shares for Unit

*Total Number of Shares for Co-Op/MHC

*The total number of shares for the corporation can be obtained from the Co-Op/MHC manager.

6. CITIZEN & RESIDENT (Complete A or B)

- A. ☒ As of 1989 (insert date - month/day/year), I, the above named veteran claimant was a legal or domiciliary resident of New Jersey.

- B. ☐ As of _____ (insert date - month/day/year), I, the above named surviving spouse/civil union or domestic partner claimant was a legal or domiciliary resident of New Jersey; and My deceased veteran or serviceperson spouse/civil union or domestic partner was a resident of New Jersey at death.

I certify the above declarations are true to the best of my knowledge and belief and understand they will be considered as if made under oath and subject to penalties for perjury if falsified.

[Signature]
Signature of claimant

April 3, 2025
Date

USE ONLY - Block <u>208</u> Lot <u>24</u> Qualifier _____	☒ Approved ☐ Disallowed
Assessor <u>[Signature]</u> Date <u>4/4/2025</u>	



DEPARTMENT OF VETERANS AFFAIRS

April 02, 2025

Roger Francisco
70 Trimble Ave
Clifton, NJ 07011

In Reply Refer to:
xxx-xx-0065
27/eBenefits

Dear Mr. Francisco:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: xxx-xx-0065

You are the Veteran.

Military Information

Your most recent, verified periods of service (up to three) include:

Branch of Service	Character of Service	Entered Active Duty	Released/Discharged
Army	Honorable	August 27, 2003	April 25, 2010

(There may be additional periods of service not listed above.)

VA Benefit Information

You have one or more service-connected disabilities:	Yes
Your combined service-connected evaluation is:	100%
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	June 05, 2023
You are in receipt of special monthly compensation due to the type and severity of your service-connected disabilities:	Yes

You should contact your state or local office of Veterans' affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' affairs are available at <http://www.va.gov/statedva.htm>.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at <https://www.ebenefits.va.gov> or <http://www.va.gov>.
- Call us at 1-800-827-1000. If you use a Telecommunications Device for the Deaf (TDD), the number is 1-800-829-4833.
- Ask a question on the Internet at <https://www.va.gov/contact-us>.

Sincerely Yours,

Regional Office Director

ITEM NUMBER: A- 20

ITEM NAME: Authorization to Approve Tax Exempt Veteran - 240 W. 2nd St. (R226)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo	4/10/2025	Cover Memo

*INTEROFFICE MEMO
CITY OF CLIFTON
TAX ASSESSOR'S OFFICE*

To: Sanjana Parab, Tax Collector
Date: April 7, 2025
From: Matthew Rinaldi, Tax Assessor
Re: 100% Disabled Veteran Exemption

Claimant Name: Imperato, Joseph S

Property Location: 240 W 2nd St.
Block: 16.06 Lot: 2 Qual: X

Date Application Received:	April 4, 2025
Date of Dept. of VA Letter:	March 14, 2025
Date VA Determined 100% Permanent & Total Disability:	December 16, 2024
Dwelling house is a multi-unit & Disable Veteran occupies:	64%

Based on my review, the above referenced claimant has met the requirements for property tax exemption on the dwelling of a 100% disabled veteran. Effective today, I approved the exemption and changed the property class to exempt classification 15F. I have enclosed the approved claim as well, the Department of Veterans Affairs letters.

Mr. Imperato occupies 64% of a multi-unit house, therefore the 100% disabled veteran is only entitled to an exemption on 64% of the property. Thus, I have split the existing assessment of \$186,800 x 64% equals a total assessment of \$119,600 Rd. and have assigned it as Block 16.06, Lot 2, Qualifier X. The original Block 16.06, Lot 2 will remain taxable with an assessment of \$67,200 Rd. (36% of \$186,800).

In reference to any retroactive refund, pursuant to N.J.S.A.54:4-3.32, it states that the governing body of each municipality, at its discretion, may return all taxes collected on property which would have been exempt had proper claim in writing been made at the time of the exemption. However, please note that any potential retroactive refund can only be on the 64% occupancy of the multi-unit house that Mr. Imperato lives in or based on an assessment of \$119,600.

Please let me know if you have any questions or require further information.

Enclosures

**CLAIM FOR PROPERTY TAX EXEMPTION ON DWELLING OF DISABLED
VETERAN OR SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC
PARTNER OF DISABLED VETERAN OR SERVICEPERSON**

(N.J.S.A. 54:4-3.30 et seq. as amended by P.L. 2019, c. 413; N.J.A.C. 18:28-1.1 et seq.)

IMPORTANT: File this completed claim with your municipal tax assessor. (See General Guidelines)

1. CLAIMANT NAME

JOSEPH S. IMPERATO
Name(s) of veteran claimant owner (& spouse, as tenants by entirety, or civil union or domestic partner) or of surviving spouse/civil union or domestic partner permanently residing in dwelling.

JOSEMPRAT@aol.com

2. DWELLING LOCATION

246 W. 2ND ST CLIFTON 201-452-0514
Street Address of claimant owner's principal residence Phone # Email
PASSAIC CLIFTON
County Municipality
16.06 2 X
Block Lot Qualifier

**3. DISABLED VETERAN/SURVIVING SPOUSE/CIVIL UNION OR DOMESTIC PARTNER
OF DISABLED VETERAN OR SERVICEPERSON (Check A, B, or C)**

- A. ☒ Honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces. ATTACH copy DD214.
- B. ☐ Surviving spouse/civil union or domestic partner of honorably discharged 100% permanently and totally disabled veteran with active duty service in United States Armed Forces; and I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy DD214.
- C. ☐ Surviving spouse/civil union or domestic partner of serviceperson who died on active duty in the United States Armed Forces; and I have not remarried/formed a new registered civil union or domestic partnership. ATTACH copy Military Notification of Death.

IMPORTANT CHANGE**November 3, 2020, an amendment to the State Constitution was approved by ballot vote. This amendment implemented Public Law 2019, chapter. 413 which provides that N.J. resident honorably discharged disabled veterans, or their surviving spouses no longer need to serve during a specific war period or other emergency to receive the property tax exemption. This Act amends P.L. 1948, c. 259, and supplements chapter 4 of Title 54 of the Revised Statutes.

This form is prescribed by the Director, Division of Taxation, and may not be altered without the approval of the Director.
Form: D.V.S.S.E Rev: April 2024

RECEIVED

APR 04 2025

**CITY OF CLIFTON
TAX ASSESSOR**

pg. 1 of 2

4. **DISABILITY (Complete A and check B or C)**

- A. ☒ Date V.A. determined veteran 100% permanently and totally disabled 12/16/2024
B. ☒ Service-connected disability declared to be a total or 100% permanent disability, and not so evaluated solely because of hospitalization or surgery and recuperation, sustained through enemy action, or accident, or resulting from disease contracted while in such service.
C. ☐ Service-connected disability rated unemployable with payment of 100% and stated to be totally and permanently disabling.

5. **OWNERSHIP & OCCUPANCY (Complete A, B, or D as applicable and C)**

- A. ☐ I (my spouse/civil union partner & I, as tenants by entirety), solely own or hold legal title to the above dwelling house.
B. ☐ Partial owners: I (as joint tenant/tenant in common) own _____ %.
Grantee (buyer) _____ name per deed. Deed Date _____
C. ☒ The dwelling house is One-Family and I occupy all of it as my principal residence. OR The dwelling house is Multi-Unit and I occupy 80 % as my principal residence.
D. ☐ The claimed property is a ☐ Co-operative ☐ or Mutual Housing Corporation in which I am a Tenant Shareholder:

Corporation Name of Co-operative or Mutual Housing Corporation _____

Co-Op/M.H. Corp. Street Address _____

Municipality _____

Number of Shares for Unit _____

*Total Number of Shares for Co-Op/MHC _____

☐ Co-op

☐ MHC

*The total number of shares for the corporation can be obtained from the Co-Op/MHC manager.

6. **CITIZEN & RESIDENT (Complete A or B)**

- A. ☒ As of 2/1/91 1991 (insert date - month/day/year), I, the above named veteran claimant was a legal or domiciliary resident of New Jersey.

- B. ☐ As of _____ (insert date - month/day/year), I, the above named surviving spouse/civil union or domestic partner claimant was a legal or domiciliary resident of New Jersey; and My deceased veteran or serviceperson spouse/civil union or domestic partner was a resident of New Jersey at death.

I certify the above declarations are true to the best of my knowledge and belief and understand they will be considered as if made under oath and subject to penalties for perjury if falsified.

Signature of claimant _____

Date 4/5/25

USE ONLY - Block 12.06

Lot 2

Qualifier X

Approved

Disallowed

Assessor _____

Date 4/7/25



Department of Veterans Affairs
20 Washington Park PL
Newark, NJ 07102

Date: March 14, 2025

JOSEPH S IMPERATO
240 W 2nd ST
CLIFTON, NJ 07011

In Reply Refer To: 309/PCT/ELS
CSS XXXX 0563
Imperato, Joseph S

Dear Mr. IMPERATO,

This is to certify that the records of the U.S. Department of Veterans Affairs disclose that your wartime service-connected disability is totally disabling. A 100% permanent and total evaluation was assigned effective December 16, 2024 in accordance with the Veterans Affairs Rating Schedule and not so evaluated because of hospitalization or surgery and recuperation.

The records further indicate that you served in the United States Navy from November 14, 1984 to January 4, 1991 and received an honorable discharge.

The above statement is issued in accordance with N.J.S.A. 54: 4-3.30, ET.SEQ.

If You Have Questions

If you have any questions, call us toll-free by dialing 1-800-827-1000. Our TDD number for the hearing impaired is 1-800-829-4833. If you call, please have this letter with you.

Sincerely yours,

MICHAEL BUCOLO
Veterans Service Center Manager
[Ask.VA.gov](https://www.va.gov) | Veteran Affairs
AMERICAN LEGION

Parab, Sanjana

From: Rinaldi, Matthew
Sent: Monday, April 7, 2025 4:06 PM
To: Parab, Sanjana
Subject: 16.06-2-X 240 W 2nd- 100% Disabled veteran
Attachments: 16.06-2-X 240 W 2nd St. MEMO TO PARAB TAXABLE to EXEMPT - 100% Disabled Vet (2 Family) -4-7-2025.pdf

Sanjana:

Enclosed is a 100% disabled veteran that I approved today. Please let me know if you have any questions.

Have a nice night,

Matt

Matthew S. Rinaldi, CTA, SCGRE
Municipal Tax Assessor
City of Clifton
900 Clifton Ave.
Clifton, NJ 07013
Phone (973) 470-5843
Fax (973) 470-5923
mrinaldi@cliftonnj.org

This e-mail (including all attachments) is intended for the exclusive use of the individual to whom it is addressed. This e-mail may be proprietary, confidential, privileged and exempt from disclosure under applicable law. If the reader of this e-mail is not the intended recipient or agent responsible for delivering the message to the intended recipient, the reader is hereby put on notice that any use, dissemination, distribution or copying of this communication or any of its contents is strictly prohibited. If you have received this communication in error, please immediately notify the sender by telephone or e-mail and delete the original e-mail and all copies of it from your computer system.

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: April 11, 2025
To: Mayor and Council
Cc: Andrew Oddo, Esq.
From: Sanjana S. Parab, Tax Collector
Subject: Tax Exempt Veteran

Joseph S. Imperato, owner of 240 W 2nd St, has been classified by the Department of Veteran Affairs as 100% disabled veteran; documentation and memorandum from the Tax Assessor are included for review. Property is a two family dwelling which is eligible for 64% exemption. The retroactive refund reverts to December 16, 2024, for a total refund of \$ 2,017.90

Veteran Exempt Calculation - Two Family Dwelling
Partial 2024 and 2025

Name	Address	Date of Disability	Per Diem at 64% \$18.9163x15 days	Block	Lot	Qual	
Imperato	240 W 2nd St	12/16/2024		16.06	2	Taxable	
				16.06	2	X (Exempt)	
2024 4th Qtr	Multi-Family			Amount Paid	Taxable Portion	Exempt Portion	Refund Due
\$ 2,660.11	64% Exempt						
	\$ 1,702.47		\$ 283.74	\$ 2,660.11	\$ 2,376.37	\$ 283.74	\$283.74
					75 Days	15Days	
2025 1st Qtr				Amount Paid	Taxable Portion	Exempt Portion	Refund Due
\$ 2,709.62	\$ 1,734.16			\$ 2,709.62	\$ 975.46	\$ 1,734.16	\$ 1,734.16
<u>Billed</u>				<u>Paid</u>	<u>Taxable</u>	<u>Exempt Portion</u>	<u>Refund Due</u>
\$ 5,369.73				\$ 5,369.73	\$ 3,351.83	\$ 2,017.90	\$2,017.90

ITEM NUMBER: D- 1

ITEM NAME: Council Donation - Educated Communities Help Others RP
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
❏ Memo		3/25/2025	Cover Memo



March 20, 2025

Mayor Ray Grabowski
Members of the Clifton City Council
900 Clifton Avenue
Clifton, NJ 07013

RE: Request for Council Donation – Ensuring Fair and Equitable Support for Local Nonprofits

Dear Mayor Grabowski and Members of the Council,

ECHO is committed to empowering Clifton's youth through mentorship, life skills training, and community involvement. As a new nonprofit, we have already made an impact, currently serving 22 youth in our Spring 2025 semester, with additional cohorts set to begin in the coming weeks. Like many community-based organizations, we strive to provide essential services that enrich the lives of our residents. Historically, the City Council has recognized and supported organizations that serve our community, regardless of who is associated with them. However, recent actions raise concerns about whether all organizations are being treated equitably.

At the last council meeting, we observed the council's approval of a significant donation for an ad journal in support of the Boys & Girls Club, a commendable investment in youth services. However, ECHO's request, on the same agenda, was not even acknowledged, despite the fact that we are actively serving Clifton's youth. This raises an important question: What is the standard for determining which organizations receive council support?

While we recognize the valuable work of the Boys & Girls Club, the disparity in how these two funding requests were handled suggests that some organizations receive automatic consideration, while others, particularly new ones, are overlooked. If the council is committed to fairness in its support for local initiatives, then all organizations, regardless of leadership or affiliations, should be given the same opportunity for discussion and consideration.

Furthermore, a pattern of selective support or exclusion of organizations based on leadership, mission, or other subjective factors could raise serious concerns under civil rights and equal protection principles. Government bodies must ensure that all community-based organizations are given equitable opportunities to access resources, as any action that disproportionately excludes certain groups from participation could be viewed as discriminatory in nature.

We respectfully request the following:

1. Clarification on how the council determines which nonprofit requests receive discussion and funding.
2. That ECHO's request be reconsidered at the next meeting, ensuring fairness in council support for local organizations.

ECHO remains committed to the youth of Clifton, and we believe that all organizations making a positive impact should be treated equitably in the city's support. We look forward to a discussion at the next council meeting.

Sincerely,

The Board of Directors
Educated Communities Help Others (ECHO)

Quay Davis
Board Chair
📞 862-271-9770
✉ MsQDavis@gmail.com
🌐 www.echonj.org

CC: Legal Counsel



 www.echonj.org

 P.O. Box 303
Clifton, NJ 07011

 info@echonj.org



Planting Seeds of Knowledge, Reaping Echoes of Change



2025 ANNUAL SPONSORSHIP

At ECHO, we are dedicated to empowering youth and uplifting our community through programs and events that bring opportunity, joy, and growth to the families we serve.



Sponsorship Options

Platinum Sponsor | \$2,500

- Recognition at all events. Logo on event materials, banners, and promotions. Social media and website feature

Gold Sponsor | \$1,000

- Recognition at three major events. Logo on event banners. Social media acknowledgement

Silver Sponsor | \$500

- Recognition at one event. Social media acknowledgement

Bronze Sponsor | \$250

- Social media acknowledgement

General Donation

- Your generosity, big or small, makes a difference. You may donate any amount, including sponsorship levels above, without participating in advertising. Every contribution supports our mission.

Amount: \$ _____

ECHO Youth Program (Spring/Fall Semesters):

- Sponsor a youth for \$75 per week.
- Sponsorships available for up to 30 weeks (15 weeks per semester).
- Choose the number of weeks you'd like to support:
- Number of weeks: _____ × \$75 = \$_____ (amount enclosed).

ECHO Kids Summer Camp:

- Sponsor a child for \$150 per week.
- Sponsorships available for up to 7 weeks
- Choose the number of weeks you'd like to support:
- Number of weeks: _____ × \$150 = \$_____ (amount enclosed).



In 2025, we are excited to continue providing:

- **ECHO Youth Program (Fall & Spring Semesters):** Life skills, mentorship, and career readiness for youth ages 14-24.
- **ECHO Kids Summer Camp:** A safe, fun, and educational program for children ages 6-13.
- **Annual ECHO Youth Carnival:** Celebrating and engaging the community.
- **Community Fun Day & Food Distribution Event:** Supporting families with essentials and creating meaningful moments.
- **Additional Community Outreach Initiatives** to serve the needs of our neighborhoods.

2025 SPONSORSHIPS AND DONATION FORM



COMPANY/INDIVIDUAL NAME: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
TELEPHONE: _____
EMAIL: _____



METHOD OF PAYMENT

PAY BY CHECK: MAKE CHECK PAYABLE TO ECHO

Remit payment to the address below:

ECHO P.O Box 303 Clifton, NJ 07011

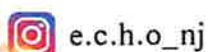
PAY BY CREDIT CARD:

<https://www.zeffy.com/ticketing/echo-2025-annual-sponsorship>



or Scan the QR Code

PAY BY ZELLE: Scan the QR code below or send your Zelle payment to info@echonj.org. Please include your sponsorship level or donation purpose in the notes section for accurate processing.



Questions or Comments

Contact: Larry Grasso
Phone: 862-849-6011
Email: lgrasso@echonj.org



echonj.org

***Tax-Exempt Status**
ECHO is a recognized 501(c)(3) nonprofit organization. Our IRS tax-exempt status is currently in progress, but all contributions are fully tax-deductible to the extent allowed by law. Thank you for supporting our mission to empower and uplift our community.*

ITEM NUMBER: D- 2

ITEM NAME: Rumble Strips on Streets MS
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: D- 3

ITEM NAME: Parking & Public Safety in Richfield CD
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Petition	3/31/2025	Cover Memo

March 19, 2025

Dear Mayor Grabowski
 Councilmen D'Amato
 Councilmen Gibson
 Councilman Kolodziej
 Councilmen Latona
 Councilwoman Pino
 Councilwomen Sadrakula
 City Manager Dominick Villano

RECEIVED

MAR 20 2025

CITY CLERK
CLIFTON, NJ

This letter serves as formal notice and legal memorandum regarding the city's failure to uphold its obligations to the residents of the Richfield section of Clifton. Specifically, the city has demonstrably failed in the following areas:

I. Failure to Provide Safe and Secure Public Streets

The city has not ensured that public streets within this residential neighborhood remain safe and secure. The over usage of property (Pershing Road) has compromised the ability to maintain an environment where residents can safely access and enjoy public thoroughfares.

II. Failure to Supply an Adequate Quality of Life

Residents of this neighborhood (Pershing Road) are being denied the benefits of an adequate quality of life. The current conditions, exacerbated by the aforementioned over usage of property (Pershing Road), negatively impact the overall living environment for community members.

III. Failure to Ensure Equal Residential Rights and Enjoyments

The residents of the Richfield section of Clifton are not afforded the same rights, enjoyments, and quality of living as those in

other sections of Clifton. This unequal treatment undermines the principle of equal access to the benefits of municipal services and residential standards across the entire city.

IV. Failure to Act to Protect Resident Rights

The city has failed to take timely and effective action to ensure that the residents of the Richfield section of Clifton are provided with the rights and protections to which they are entitled. This inaction has perpetuated the existing disparities and deficiencies in public safety and quality of life.

V. This failure to maintain an unobstructed right-of-way not only delays emergency response times but also jeopardizes the safety and well-being of our community in the Pershing Road and surrounding streets.

The foregoing constitutes a breach of the city's statutory and fiduciary responsibilities. Immediate remedial action is required to address these failures and to ensure that all residents are granted equal protection, enjoyment, and quality of living.

We respectfully request that the city council:

- Develop and implement measures to reduce the over usage of property that compromises the safety and security of public streets.
- Establish policies that ensure an adequate quality of life for all neighborhoods.
- Guarantee that the Richfield section of Clifton receives the same rights, enjoyments, and quality of living as every other section of Clifton.
- Act promptly to enforce and uphold the rights of all residents.

We trust that you will give this matter the urgent attention it warrants. I remain available to discuss these concerns further and to provide any additional information required.

Sincerely,

**SEE ATTACHED LIST OF CITY OF CLIFTON PERSHING
ROAD NEIGHBORS**

We, the undersigned taxpayers of Neighbors of Clifton hereby put the Town of Clifton NJ on notice that WE REJECT and OPPOSE ANY AND ALL TYPE of EXPANSION AND BUILDING in our neighborhood to include Richfield Section and all Streets and Cuidesac's for the following reasons:

1. QUALITY OF LIFE
2. SAFETY
3. ACCESS OF EMERGENCY VEHICLES
4. EXCESSIVE PARKING

THE PRESENT SITUATION HAS TO BE RECTIFIED.
WE HAVE HAD ENOUGH!

NAME	ADDRESS
Norse Coronal	116 Dwight Ter
Dawn Buzze	10 Springdale Ct
Pamela Bancelan	43 Springdale Avenue
Linda Certuaro	49 Springdale Ave
Don C...	49 SPRINGDALE AVE.
Edward Mathew	52 Springdale Avenue
Kathleen M. Matthews	52 Springdale Avenue
Wynne Hahn	55 Springdale Avenue
Bruce Raul	28 Springdale Ct
Kim Fubing	32 SPRINGDALE Ct
Rita Ruiz Kilroy	32 Springdale Court
Andrea M. Simpson	10 Springdale Court
Steve Patank	26 Springdale Ct
Valerie Patank	26 Springdale Ct
Linda Sedeno	44 Springdale Ct
Danielle Delgado	31 Springdale Ct

We, the undersigned taxpayers of Neighbors of Clifton hereby put the Town of Clifton NJ on notice that WE REJECT and OPPOSE ANY AND ALL TYPE of EXPANSION AND BUILDING in our neighborhood to include Richfield Section and all Streets and Culdesacs for the following reasons:

1. QUALITY OF LIFE
2. SAFETY
3. ACCESS OF EMERGENCY VEHICLES
4. EXCESSIVE PARKING

THE PRESENT SITUATION HAS TO BE RECTIFIED.
WE HAVE HAD ENOUGH!

NAME

ADDRESS

Renea Serrano	40 Springdale Court
Leticia Herrera	21 Spindale Ct
Mania Herrera	21 Spindale Ct
Maheesh Desai	2. Springdale Ct.
José Hernández	38 Springdale Ct.
Robert Evans	44 Springdale Ave
Sandra Evans	44 Springdale Ave
Robyn Urbanowicz	48 Springdale Ave.
Christi Urbysz	48 SPRINGDALE AVE
Ed Tronbites	31 Springdale
Adrian Pinto	17 Springdale Ave
Andres	21 Springdale ave
i Salobo	11 Springdale Ave

We, the undersigned taxpayers of Neighbors of Clifton hereby put the Town of Clifton NJ on notice that WE REJECT and OPPOSE ANY AND ALL TYPE of EXPANSION AND BUILDING in our neighborhood to include Richfield Section and all Streets and Cuidesac's for the following reasons:

1. QUALITY OF LIFE
2. SAFETY
3. ACCESS OF EMERGENCY VEHICLES
4. EXCESSIVE PARKING

THE PRESENT SITUATION HAS TO BE RECTIFIED.
WE HAVE HAD ENOUGH!

NAME	ADDRESS	
Robert Marniello	8 Springdale Court	Robert Marniello
Gabriella Marriello	8 Springdale Court	Marniello
Nancy Mardago	18 Ulna Ave	Mary Mardago
Richard Poplawski	32 Landis Pl	Richard Poplawski
Nelson Berme	28 Landis Pl	Nelson Berme
CHRISTINA BAKSA	18 LANDIS PL	Christina Baksa
RICHARD BAKSA	18 LANDIS PL	Richard Baksa
Aima Buritica	8 Landis PL	Alma Buritica
Diego Buritica	8 Landis PL	Diego Buritica
Sabagot Partha	9 Landis Place	Sabagot Partha
Gabriella Gargdag	11 Landis Place	Gabriella Gargdag
Pat Bodnar	23 LANDIS PL	Pat Bodnar
Jennifer Threband	27 Landis PL	Jennifer Threband
RENEE HANDLER	236 Ulna Ave	Renee Handler
Michael Zhitnick	44 Spridale Ct	Michael Zhitnick

We, the undersigned taxpayers of Neighbors of Clifton hereby put the Town of Clifton N.J on notice that WE REJECT and OPPOSE ANY AND ALL TYPE of EXPANSION AND BUILDING in our neighborhood to include Richfield Section and all Streets and Culdesac's for the following reasons:

1. QUALITY OF LIFE
2. SAFETY
3. ACCESS OF EMERGENCY VEHICLES
4. EXCESSIVE PARKING

THE PRESENT SITUATION HAS TO BE RECTIFIED.
WE HAVE HAD ENOUGH!

NAME	ADDRESS
NABI A. JABER	235 URM2 AVE CLIFTON NJ 07013
Lillianna Chudolij	221 URM A AVE. <i>Chudolij</i>
Sen Oakley	288 URM A AVE Clifton NJ
Alan Y. <i>Y. Y.</i>	284 Urm A Ave
Junno Benito	276 Urm A Ave
JAMES Soriano	264 URM A AVENUE
Ryan Farnon	240 Urm A Ave.

We, the undersigned taxpayers of Neighbors of Clifton hereby put the Town of Clifton NJ on notice that WE REJECT and OPPOSE ANY AND ALL TYPE of EXPANSION AND BUILDING in our neighborhood to include Richfield Section and all Streets and Culdesacs for the following reasons:

1. QUALITY OF LIFE
2. SAFETY
3. ACCESS OF EMERGENCY VEHICLES
4. EXCESSIVE PARKING

THE PRESENT SITUATION HAS TO BE RECTIFIED.
WE HAVE HAD ENOUGH!

NAME

ADDRESS

Stephen M. Vally

8 Springdale Ave

Catherine Verible

17 Springdale Court

Mary Fran Summone

225 Pershing Rd

ITEM NUMBER: D- 4

ITEM NAME: Personnel Officer - Notice of Tort Claim
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		



City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

DOUGLAS JOHNSON
PERSONNEL OFFICER
EQUAL EMPLOYMENT OPPORTUNITY OFFICER

973-470-5756
Fax: 973-470-5260
djohnson@cliftonnj.org

March 27, 2025

To: City of Clifton City Council Members
900 Clifton Ave.,
Clifton, NJ 07013

Cc: Dominick Villano, City Manager
Matthew Priore, Municipal Attorney

Personnel Officer – Notice of Tort Claim

Subject: Formal Notice of Retaliation, Harassment, and Discriminatory Actions by Clifton City Council Members

Dear Members of the Clifton City Council,

I am writing to formally put the entire Clifton City Council on notice regarding the continued and escalating retaliation, harassment, and discriminatory actions being taken against me following my recent filing of a harassment and discrimination complaint against Council Members Mary Sadrakula and William Gibson. I guess as the only black management-level employee in Clifton they had no problem showing their caucosity.

It has come to my attention that, subsequent to my complaint, the City Council—under the direction and influence of Council Members Sadrakula and Gibson—has deliberately voted to deny the annual raises of all "Confidential" employees, a classification of employees of which I am a part. This action is a clear and direct attempt to retaliate against me for exercising my legally protected rights under anti-discrimination and workplace harassment laws. Such retaliatory measures constitute a violation of both federal and state employment protections, including but not limited to the Civil Rights Act of 1964, the New Jersey Law Against Discrimination (NJLAD), and other applicable labor statutes.

Furthermore, I have been made aware that the City Council is now actively considering amendments to the City's retirement policies, specifically altering the required service tenure for employees to receive full retirement benefits from ten (10) years to twenty (20) years. This change, if enacted retroactively, would violate the Employee Retirement Income Security Act (ERISA) and related federal statutes governing vested pension and retirement benefits. Any such modification

that disproportionately impacts a protected class, or that is implemented as a retaliatory mechanism, is subject to legal challenge and potential federal intervention.

I hereby demand that the City Council immediately:

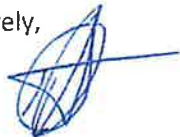
1. **Cease and desist from any and all retaliatory actions** against me and any other employees similarly affected.
2. **Restore the annual raises for all "Confidential" employees** to ensure that all employees are treated the same rather than basing these raises on unlawful retaliation.
3. I have already **filed a successful complaint against the City with the Department of Labor** for past increases that were denied, and I demand that these raises be restored to me and all affected employees immediately.
4. **Halt any proposed changes to the City's retirement benefit rules** that would unlawfully alter established employment terms in violation of ERISA and other applicable statutes.
5. **Ensure compliance with all federal and state employment laws** regarding discrimination, harassment, and retaliation.

This letter serves as formal notice that should these retaliatory actions persist, I will have no choice but to pursue all available legal remedies against the Clifton City Council, including but not limited to legal action for retaliation, discrimination, and ERISA violations against you all as individuals. I strongly urge this Council to consult with legal counsel to reassess the legality and consequences of its actions before further harm is inflicted upon affected employees and the taxpayers of this City.

Councilman Gibson has on multiple occasions on the official City Council record, asserted that certain employees within the Confidential unit are undeserving of a salary increase. However, an examination of personnel records reveals that no member of the Confidential unit has a history of disciplinary infractions, nor have any been subject to formal disciplinary proceedings. Conversely, there have been numerous instances of disciplinary actions taken against members of the Police and Fire Departments, as well as other municipal employees, but that did not preclude everyone in those units from getting raises. Notably, a comprehensive review of Clifton City Council records indicates that at no point has any Council member publicly declared that employees within these other units were undeserving of a wage increase.

Please consider this letter an official record of my intent to pursue legal action if the Council fails to rectify these unlawful actions immediately. I expect a formal written response addressing these concerns within fourteen (14) days from the date of this letter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Douglas Johnson', with a long horizontal line extending to the right.

Douglas Johnson
City of Clifton Personnel Officer

ITEM NUMBER: CM- 1

ITEM NAME: Letter of Resignation from Members of Hazardous Materials Control Board

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo	4/9/2025	Cover Memo



**HAZARDOUS MATERIALS CONTROL BOARD
LOCAL EMERGENCY PLANNING COMMITTEE
900 CLIFTON AVE., CLIFTON, NJ 07013
SECRETARY (973) 470-5770**



April 9, 2025

TO: Nancy Ferrigno, City Clerk

FROM: Victoria Kaufman, HMCB Secretary

**RE: Hazardous Materials Control Board Resignation and
Appointment Request**

Dean DeGhetto has resigned his position as the Industrial Representative.

Deborah Hoffman has resigned her position as the Local Business Community representative.

The board would like to request the Mayor and Council to fill the vacancy of Industrial Representative and Local Business Community representatives. Also fill the open vacancy of Local Business Community Alternate representative.

Sincerely,


Victoria A. Kaufman
Secretary HMCB

ITEM NUMBER: CM- 2

ITEM NAME: CFO Notification to the State of New Jersey, Department of Community Affairs, Regarding LFN 2024-20 Budget Deadline

RECOMMENDATION:

SUMMARY:

CC: Mayor and City Council

In accordance with LFN 2024-20, I have notified the State that the City Council has not Introduced the 2025 Municipal Budget in accordance with the Revised Dates.

At the City Council Meeting of April 1, 2025, in accordance with this LFN, the City Council adopted Resolution # R193-25, as required.

Respectfully,

Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
☐ EMail	3/31/2025	Cover Memo
☐ Approved Resolution	4/10/2025	Cover Memo

Kunz, Joseph

From: Kunz, Joseph
Sent: Monday, March 31, 2025 12:00 PM
To: dlgs@dca.nj.gov
Cc: christine.zapicchi@dca.nj.gov; Kunz, Joseph
Subject: City of Clifton 2025 Budget Introduction

Please be advised:

In accordance with Local Finance Notice (LFN) 2024-10, the City of Clifton has not and will not be Introducing our Municipal Budget in accordance with the referenced LFN.

The Introduction is not on the City Council Agenda for April 1, 2025.

With the above mentioned, the City will not be able to Adopt our Budget by the April 30, 2025 deadline as well.

Thank you,

Joseph D. Kunz
Chief Financial Officer
City of Clifton, Passaic County
973 - 470 - 5787



Clifton Finance Department
Custodian of the Tax Payer's Money

This e-mail (including all attachments) is intended for the exclusive use of the individual to whom it is addressed. This e-mail may be proprietary, confidential, privileged and exempt from disclosure under applicable law. If the reader of this e-mail is not the intended recipient or agent responsible for delivering the message to the intended recipient, the reader is hereby put on notice that any use, dissemination, distribution or copying of this communication or any of its contents is strictly prohibited. If you have received this communication in error, please immediately notify the sender by telephone or e-mail and delete the original e-mail and all copies of it from your computer system.

**CITY OF CLIFTON
2025 BUDGET DEADLINE EXTENSION
RESOLUTION**

R193 25

WHEREAS, the State of New Jersey, Department of Community Affairs (DCA), Division of Local Government Services (DLGS) establishes the Revised Budget Deadline each year; and

WHEREAS, the DLGS issued Local Finance Notice (LFN) 2024-20 on December 18, 2024, establishing the Revised 2025 Budget Dates for the Statutory Budget Introduction and Budget Adoption; and

WHEREAS, the City of Clifton has not Introduced our 2025 Municipal Budget in accordance with this revised deadline; and

WHEREAS, LFN 2024-20 states that "the Governing Body must adopt a resolution no later than March 31, 2025 to extend the adoption date of the 2025 budget"; and

WHEREAS, LFN 2024-20 further gives an extension until the "next regularly scheduled meeting of the governing body"; and

WHEREAS, the original Temporary Budget has been increased with several Special Emergency increases for spending purposes and new Temporary Budget increase Resolutions will be needed at the next meeting of the City Council;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Mayor and City Council acknowledge that the 2025 Budget was not Introduced in accordance with LFN 2024-20 and will work to introduce the 2025 Municipal Budget in a timely manner.

Roll Call:

	AYE	NAY	ABSTAIN	ABSENT
Councilman D'Amato	✓			
Councilman Gibson				✓
Councilman Kolodziej	✓			
Councilman Latona	✓			
Councilwoman Pino	✓			
Councilwoman Sadrakula	✓			
Mayor Grabowski	✓			

Adopted: April 1, 2025


Nancy Ferrigno, City Clerk

ITEM NUMBER: CM- 3

ITEM NAME: Airbnb's in the City of Clifton
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
	Memo	4/2/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

March 20, 2025

Via Certified and Regular Mail

Airbnb HQ
888 Brannan Street
San Francisco, California 94103

Re: **Airbnb's in the City of Clifton, New Jersey**

Dear Sir or Madam:

I represent the City of Clifton, New Jersey (the "City"). The City is aware of several listings of short term rental units on Airbnb.com. Please be aware that the City of Clifton prohibits rentals of less than thirty days, except at hotels, pursuant to Clifton Code Chapter 461-13.1 (B)(12). The City requests that all listings for less than thirty days be removed from the site.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk

cc: Dominick Villano, City Manager

ITEM NUMBER: CM- 4

ITEM NAME: Hackensack Meridian Health - Audit of Kingsland Street Urban Renewal
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Attachment	4/7/2025	Cover Memo

RECEIVED

APR 04 2025

CITY CLERK
CLIFTON, NJ



Hackensack
Meridian Health

April 2, 2025

City of Clifton
900 Clifton Avenue
Clifton, NJ 07013
(973)-470-5800

Dear Mayor and City Council Members,

This letter is to formally notify you of the completion of the audit of the Kingsland Street Urban Renewal, LLC, ("Kingsland") financial statements for the fiscal year ended December 31, 2024 as required by the Clifton Financial Agreement.

We are pleased to report that we were issued an unqualified opinion on the Kingsland financial statements. This opinion signifies that the financial statements present fairly, in all material respects, the financial position of Kingsland as of December 31, 2024, and the statement of activities and its cash flows for the fiscal year then ended, in accordance with generally accepted accounting principles in the United States of America. The complete audit report, including the financial statements and independent auditor's report, is enclosed.

Additionally, I certify that Kingsland is a sole member of HMM Hospitals Corporation, which is 100% owned by Hackensack Meridian Health, Inc. a nonprofit entity with no shareholders.

Thank you for your time and please let me know if you have any questions.

Regards,

Signed by:
Michael Allen
B8DD744E6E314AC...

Michael Allen
Chief Financial Officer, Hackensack Meridian Health Hospital Corporation

**Financial Statements and Report of
Independent Certified Public
Accountants**

Kingsland Street Urban Renewal, LLC

December 31, 2024 and 2023

Contents

Page

Report of Independent Certified Public Accountants

3

Financial Statements

Statements of financial position

5

Statements of activities

6

Statements of cash flows

7

Notes to financial statements

8

GRANT THORNTON LLP
186 Wood Ave. S., 4th Floor
Iselin, NJ 08830

D +1 732 516 5500
F +1 732 516 5502

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Member of
Kingsland Street Urban Renewal, LLC

Opinion

We have audited the financial statements of Kingsland Street Urban Renewal, LLC (the "Kingsland"), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Kingsland as of December 31, 2024 and 2023, and the changes its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits of the financial statements in accordance with auditing standards generally accepted in the United States of America (US GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Kingsland and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Kingsland's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is

not a guarantee that an audit conducted in accordance with US GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with US GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Kingsland's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Kingsland's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Grant Thornton LLP

Iselin, New Jersey
March 28, 2025

Kingsland Street Urban Renewal, LLC

STATEMENTS OF FINANCIAL POSITION

**December 31,
(in thousands)**

	2024	2023
ASSETS		
Prepaid expenses and other assets	\$ 885	\$ 882
Sub-lease receivable	16,878	17,303
Due from subleasees	11,224	11,133
Right of use asset under finance lease	77,532	82,094
Property and equipment, net	<u>72,329</u>	<u>65,609</u>
Total assets	<u>\$ 178,848</u>	<u>\$ 177,021</u>
LIABILITIES AND NET ASSETS		
Accounts payable and accrued expenses	\$ 811	\$ 740
Deferred revenue	9,310	9,874
Debt and other obligations	2,199	2,269
Finance lease obligation	<u>127,340</u>	<u>131,580</u>
Total liabilities	<u>139,660</u>	<u>144,463</u>
Net assets without donor restriction	<u>39,188</u>	<u>32,558</u>
Total liabilities and net assets	<u>\$ 178,848</u>	<u>\$ 177,021</u>

The accompanying notes are an integral part of these financial statements.

Kingsland Street Urban Renewal, LLC

STATEMENTS OF ACTIVITIES

**Years ended December 31,
(in thousands)**

	2024	2023
Operating revenue		
Occupancy revenue	\$ 12,924	\$ 13,588
Parking and other revenue	351	348
Total operating revenue	13,275	13,936
Operating expenses		
Operations and maintenance	14,247	12,309
Depreciation and amortization	9,277	9,047
Interest expense	3,187	3,286
Tax expense	1,525	1,688
Total operating expenses	28,236	26,330
Excess of operating expenses over operating revenues	(14,961)	(12,394)
Other adjustments in net assets		
Equity transfer from the Member	8,345	-
Capital contributions from the Member	13,246	6,209
INCREASE (DECREASE) IN NET ASSETS	6,630	(6,185)
Net assets at beginning of year	32,558	38,743
Net assets at end of year	\$ 39,188	\$ 32,558

The accompanying notes are an integral part of these financial statements.

Kingsland Street Urban Renewal, LLC

STATEMENTS OF CASH FLOWS

**Years ended December 31,
(in thousands)**

	2024	2023
Cash flows from operating activities:		
Change in net assets	\$ 6,630	\$ (6,185)
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Depreciation and amortization expense	9,277	8,456
Amortization revenue	(591)	-
Change in prepaid expenses and other assets	(3)	171
Change in sub-lease receivable	425	381
Change in due (from) to subleasees	(91)	5,136
Change in accounts payable and accrued expenses	71	397
Change in deferred revenue	(564)	(584)
Net cash provided by operating activities	<u>15,154</u>	<u>7,772</u>
Cash flows from investing activities:		
Capital expenditures	<u>(10,413)</u>	<u>(1,987)</u>
Net cash used in investing activities	<u>(10,413)</u>	<u>(1,987)</u>
Cash flows from financing activities:		
Principal payments on debt and other obligations	(70)	(64)
Capital expenditures paid by affiliates	(147)	(1,605)
Kingsland member principal payment on finance lease	<u>(4,524)</u>	<u>(4,246)</u>
Net cash used in financing activities	<u>(4,741)</u>	<u>(5,915)</u>
NET DECREASE IN CASH	-	(130)
Cash, beginning of year	<u>-</u>	<u>130</u>
Cash, end of year	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Supplemental disclosures:		
Construction-in-progress spending in accounts payable and accrued expenses	<u><u>\$ 875</u></u>	<u><u>\$ 543</u></u>

The accompanying notes are an integral part of these financial statements.

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS

December 31, 2024 and 2023
(in thousands)

NOTE 1 - ORGANIZATION

In October 2015, Kingsland Street Urban Renewal, LLC ("Kingsland") was formed for the purposes of leasing and renovating a location for a new school of medicine, along with Seton Hall University's ("SHU") College of Nursing ("CON") and School of Health and Medical Sciences ("SHMS"), which would eventually be entitled the Interprofessional Health Sciences ("IHS") campus and SHMS renamed Hackensack Meridian School of Medicine ("HMSOM"). The property selected for the IHS campus was two buildings (the "Building") located on the former Hoffman La Roche campus located in the City of Clifton (the "City") and the Township of Nutley (the "Town"), New Jersey. Kingsland executed the lease in June 2016, with lease commencement in September 2016. SHU and Hackensack University Medical Center ("HUMC") both had a 50% membership interest in Kingsland. HUMC subsequently became Hackensack Meridian Health, Inc. ("HMH" and the "Member") and obtained 100% membership interest in Kingsland from SHU with a sublease established with SHU. Kingsland qualifies as an urban renewal entity under New Jersey state law and with the New Jersey Department of Community Affairs, which enables it to qualify for making payments in lieu of property taxes. In addition, the location of the IHS campus, along with the anticipated positive economic impact it will have on the area as a result of job creation and capital investment, qualified Kingsland to receive a grant of tax credits from the Grow New Jersey Assistance Program under the New Jersey Economic Development Authority ("EDA"). Any tax credits received will be sold with the proceeds shared equally by SHU and HUMC.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies employed by Kingsland in the preparation of its financial statements are described below.

Basis of Presentation

The accompanying financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"). Kingsland's resources are classified and reported in the accompanying financial statements as unrestricted based on the absence of donor-imposed restrictions.

Net Assets

Net assets are classified as follows:

Net assets without donor restriction - Expendable resources that are used to carry out Kingsland's operations and are not subject to donor-imposed stipulations. Net assets without donor restriction may be designated for specific purposes by Kingsland's Board of Regents or may be limited by contractual agreements with outside parties.

Net assets with donor restrictions - Net assets subject to donor-imposed stipulations. Certain donor restrictions are perpetual in nature, whereby the donor has stipulated the corpus be maintained in perpetuity by Kingsland, such as the corpus associated with donor restricted endowment funds. The donors of these assets may permit Kingsland to use the income earned on related investments for general or specific purposes. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the University or by the passage of time. Included herein are earnings on donor restricted endowment funds that have not yet been appropriated by Kingsland's Board of Regents for expenditure.

Revenues and gains and losses on investments and other assets are reported as changes in net assets without donor restrictions unless limited by explicit donor-imposed stipulations. Expenses are reported as

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2024 and 2023
(in thousands)

decreases in net assets without donor restrictions. Expirations of donor restrictions on net assets, that is, the donor-imposed stipulated purpose has been accomplished, or the stipulated time period has elapsed, are reported as net assets released from restrictions. Because of changes or clarifications in donor-imposed stipulations, certain net assets may be reclassified amongst net assets with donor restrictions or net assets without donor restrictions.

During the year ended December 31, 2024 the Member contributed \$8,345 to Kingsland for capital purposes related to a capital grant that was with donor restriction to the Member for capital purposes. As the improvements related to that grant were placed in service during the year the contribution is shown as an Equity transfer from the Member during the year ended December 31, 2024 on the statement of activities.

As of December 31, 2024 and 2023, Kingsland did not have net assets with donor restrictions.

Cash and Cash Equivalents

Cash and cash equivalents consist of highly liquid financial instruments with original maturities of three months or less from the date of purchase.

Concentrations of Credit Risk

Kingsland maintains its cash in a bank deposit account that, at times, may exceed federally insured limits. To minimize risk, Kingsland's cash account is placed with a high credit quality financial institution. Kingsland regularly evaluates its depository arrangement.

Income Tax Status

Kingsland is exempt from federal income taxes under Section 501(a) of the Internal Revenue Service Code as an organization described in Section 501(c)(3) and similar State of New Jersey provisions.

Use of Estimates

The preparation of financial statements, in conformity with U.S. GAAP, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. The significant management estimates and assumptions relate to the useful lives of buildings and equipment and year-end operating accruals. Actual results could differ from those estimates.

Property and Equipment

Kingsland capitalizes property and equipment acquired for greater than \$100 and with useful lives greater than one year. Maintenance, repairs, and minor improvements are charged to operations as incurred. Major improvements, which substantially extend the useful lives of assets, are capitalized.

Buildings	40 years
Equipment	3 to 20 years

Deferred Revenue and Debt

In connection with Kingsland's redevelopment and financial agreements with the City and the Town, Kingsland was granted a long-term tax exemption by the City and will receive the same from the Town. However, for the City and eventually the Town, Kingsland must make quarterly payments in lieu of taxes, which are pledged as security for a \$1,000 bond issued by both the City and the Town to help Kingsland

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2024 and 2023
(in thousands)

finance a portion of the leasehold improvements at the IHS campus. The net proceeds, after issuance costs, from these bonds of \$1,884 are recognized as debt by Kingsland. The debt will be recognized in accordance with the amortization schedules associated with these bonds. HUMC purchased these bonds.

A subtenant of Kingsland funded certain renovation costs associated with the IHS campus. At December 31, 2024 and 2023, \$9,310 and \$9,874 are also included within deferred revenue and amortized into occupancy revenue over the life of the subtenant's sublease (see Note 6).

Functional Allocation of Expenses and Operations Allocation

The accompanying statements of activities presents the changes in net assets distinguishing between operating and nonoperating activities. Operating activities include Kingsland's pro-rata share of common area costs, along with its share of the costs to operate the shared central utility facilities. Nonoperating activities include expenses of a non-recurring nature.

Kingsland charges HMH, SHU and the HMSOM occupancy costs it incurs, including lease payments, related to the IHS facility. It is reflected as occupancy revenue in the accompanying statements of activities.

The costs of providing Kingsland's programs and supporting services have been summarized on a functional basis in the table below. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses such as occupancy and related expenses are allocated based on square footage, and salary and benefits are allocated equitably based on time and effort.

Kingsland's primary program service includes all activities to operate the building leased with the remaining costs being related to general administration.

Expenses by functional and natural classification for the years ended December 31, 2024 is as follows:

	<u>Occupancy</u>	<u>General Administration</u>	<u>Total</u>
Operations and maintenance	\$ 14,183	\$ 64	\$ 14,247
Depreciation and amortization	9,277	-	9,277
Interest expense	3,187	-	3,187
Tax expense	1,525	-	1,525
Total expenses	\$ 28,172	\$ 64	\$ 28,236

Expenses by functional and natural classification for the years ended December 31, 2023 is as follows:

	<u>Occupancy</u>	<u>General Administration</u>	<u>Total</u>
Operations and maintenance	\$ 12,245	\$ 64	\$ 12,309
Depreciation and amortization	9,047	-	9,047
Interest expense	3,286	-	3,286
Tax expense	1,688	-	1,688
Total expenses	\$ 26,266	\$ 64	\$ 26,330

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2024 and 2023
(in thousands)

Subsequent Events

Kingsland has evaluated events occurring subsequent to December 31, 2024 through March 28, 2025, the date the financial statements were available to be issued, and determined that all significant events and disclosures are included in the accompanying financial statements.

NOTE 3 – EQUITY AND CAPITAL CONTRIBUTIONS BY THE MEMBER

For the years ended December 31, 2024 and 2023, the Equity contributions by the Member to Kingsland was \$13,246 and \$6,209, respectively. The Member of Kingsland is committed to funding its operations through capital contributions.

During the year ended December 31, 2024 the Member completed capital activity associated with a federal grant passed through and received from the New Jersey Department of Community Affairs and contributed the assets to Kingsland which had a total cost of \$8,345.

NOTE 4 - RELATED PARTY TRANSACTIONS

As of December 31, 2024 and 2023, Kingsland has a balance of \$11,224 and \$11,133 due from sublessees, respectively, with SHU.

Included in the due from sublessees to HMH are the receivables HMH pays on behalf of the HMSOM (see Note 6) and payables for the administrative costs incurred by HMH and charged to Kingsland.

NOTE 5 – PROPERTY AND EQUIPMENT

<u>Description:</u>	<u>2024</u>	<u>2023</u>
Leasehold improvements	\$ 75,539	\$ 75,635
Fixed equipment	3,384	3,302
Major moveable equipment	8,123	7,231
Accumulated depreciation	(28,259)	(23,544)
Construction-in-progress	13,542	2,985
Property and equipment, net	\$ 72,329	\$ 65,609

Depreciation and amortization expense for the years ended December 31, 2024 and 2023 totaled \$8,686 and \$8,456, respectively.

NOTE 6 - FINANCING OBLIGATION

In June 2016, Kingsland signed an agreement with a real estate development firm whereby Kingsland will lease and renovate the buildings in the City and the Town, which will serve as the location for the IHS campus. The lease is accounted for as a capital lease. The financial obligations of Kingsland under the lease were guaranteed jointly and severally by SHU and HUMC. SHU was responsible for 46.8% of lease and all related costs, which included its share of space for the HMSOM, in addition to the CON and SHMS.

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2024 and 2023
(in thousands)

HUMC is responsible for 53.2%, which includes space for its research facilities. The term of the lease, which began on September 29, 2016, is 25 years and three months, with four 10-year renewal options.

As part of the lease agreement, the landlord provided a \$40,000 tenant improvement allowance to Kingsland. The lease agreement includes a bargain purchase option ("Tenant Improvement Purchase Option") whereby, at the landlord's discretion, Kingsland can fund \$15,000 of the tenant improvement allotment in cash. Kingsland funded the \$15,000 Tenant Improvement Purchase Option through a capital contribution from HUMC on September 30, 2016. If at the end of year three of the lease the landlord determines they do not want to fund the \$15,000 portion of the tenant improvement allowance, that is reimburse Kingsland for the \$15,000, then Kingsland would have the option to purchase the Building for one dollar at the end of the initial lease term with the Building transferred equally to SHU and HUMC at that point. In 2019, the landlord did not exercise the Tenant Improvement Purchase Option and, accordingly, SHU and HMH will have the property transferred to them equally at the end of the term.

With respect to the remaining \$25,000 of the tenant improvement allowance from the landlord, on September 29, 2016, Kingsland received \$21,214, after payment of broker commissions of \$2,343, lease advisory costs of \$1,338, and title insurance of \$105. The lease advisory costs of \$1,338 were expensed as incurred.

Effective March 19, 2018, Kingsland entered into a sublease agreement with SHU and the HMSOM. The SHU share of the costs associated with the Kingsland lease referred to above changed to 41.5% of the rent and all related costs. This covers its dedicated space for the SHU's CON and SHMS, along with academic space shared with the HMSOM. The sublease will expire one day prior to the expiration of the Kingsland lease. If the Kingsland lease is still in effect, SHU will have the right to renew its sublease for five consecutive five-year options.

The HMSOM is responsible for 58.5% of the rent and related costs. HMH, as the parent for both Kingsland and the HMSOM, pays on behalf of the HMSOM.

On January 1, 2019, Kingsland adopted new guidance for the accounting and reporting of leases. Kingsland only had one capital lease which was accounted for under build-to-suit guidance as of 2018 in accordance with ASC 840, *Leases*.

As a result of the transition guidance, Kingsland re-evaluated the build-to-suit asset and recorded a right of use asset under finance lease, as noted on the statement of financial position. As a result of the adoption of ASC 842, Kingsland derecognized a portion of its Right-of-use asset relating to its subleases with SHU and HMSOM and recognized a sub-lease receivable which totals \$16,878 and \$17,303 at December 31, 2024 and 2023, respectively.

Kingsland utilized HMH's incremental borrowing rate since it does not have a readily determinable implicit discount rate. For finance leases, the interest expense on the lease liability is recognized using the effective interest method and amortization of the right-to-use asset is recognized on a straight-line basis over the shorter of the estimated useful life of the asset or the lease term.

The components of lease cost for the years ended December 31, 2024 and 2023 are as follows:

	2024	2023
Finance lease cost		
Amortization of Right-of-use assets	\$ 4,562	\$ 4,560
Interest on lease liabilities	3,114	3,213
Total lease cost	<u>\$ 7,676</u>	<u>\$ 7,773</u>

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2024 and 2023
(in thousands)

Rental payments totaled \$7,354 and \$7,175 for each of the years ended December 31, 2024 and 2023, respectively.

Supplemental cash flow information related to leases for the years ended December 31, 2024 and 2023 is as follows:

	<u>2024</u>	<u>2023</u>
Cash paid for amounts included in the measurement of lease liabilities		
Operating cash flows from finance leases	\$ 2,830	\$ 2,929
Financing cash flows from finance leases	<u>4,524</u>	<u>4,246</u>
Right-of-use assets obtained in exchange for lease obligations during the years ended December 31, 2024 and 2023		
Finance leases	<u>\$ -</u>	<u>\$ -</u>

Supplemental statement of financial position related to leases as of December 31, 2024 and 2023 is as follows:

	<u>2024</u>	<u>2023</u>
Right-of-use assets	\$ 104,897	\$ 104,897
Accumulated amortization	<u>(27,365)</u>	<u>(22,803)</u>
Total	<u>\$ 77,532</u>	<u>\$ 82,094</u>

The future payments required under the lease obligation, inclusive of principal and interest as of December 31, 2024, are as follows:

<u>Years Ending December 31,</u>	<u>Year</u>
2025	\$ 7,538
2026	7,727
2027	7,920
2028	8,118
2029	8,321
Thereafter	<u>117,660</u>
	157,284
Less interest	<u>(29,944)</u>
	<u>\$ 127,340</u>

Kingsland Street Urban Renewal, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2024 and 2023
(in thousands)

The future payments to Kingsland required under the sub-lease obligation from sub-lessees as of December 31, 2024, are as follows:

<u>Years Ending December 31,</u>	<u>Year</u>
2025	\$ 1,146
2026	1,174
2027	1,204
2028	1,234
2029	1,265
Thereafter	<u>17,885</u>
	23,908
Less interest	<u>(7,030)</u>
	<u>\$ 16,878</u>

NOTE 7 - LIQUIDITY

As of December 31, 2024 and 2023, the following Kingsland financial assets and resources could readily be made available to meet general expenditures within one year:

	<u>2024</u>	<u>2023</u>
Financial assets		
Sub-lease receivable due within one year	\$ 1,146	\$ 1,118
Due from subleases due within one year	<u>11,224</u>	<u>11,133</u>
Total financial assets available within one year	<u>\$ 12,370</u>	<u>\$ 12,251</u>

As disclosed in Note 3 the Member of Kingsland is committed to funding its operations through equity and capital contributions.

ITEM NUMBER: CM- 5

ITEM NAME: Veterans Parade
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo	4/11/2025	Cover Memo

**City of Clifton
Veterans Day Committee
900 Clifton Avenue
Clifton, New Jersey 07013**

Dear Friends,

The *Clifton Memorial Day Parade* will be held on *Monday, May 26, 2025*.
Parade time step-off is 9:00 A.M. We will assemble at 8:00 A.M. in the parking lot
behind Valley National Bank, 925 Allwood Rd.

The parade route will continue up Allwood Rd to Market St and commence with a
short ceremony in Chelsea Park.

We would like to invite you and your group to be part of this event. Clifton is one
of a few cities that have parades to honor our veterans. Please help us to continue
this Clifton tradition.

WE WILL HAVE A FLOAT FOR VETERANS WHO CANNOT MARCH

Please fill out & return the attached form.

Joe Tuzzolino, Parade Chairman
973-365-2630

Joe Gaccione, Co-Chair
973-725-8024

**City of Clifton
Veterans Day Committee
900 Clifton Avenue
Clifton, NJ 07013**

MONDAY, MAY 26, 2025

9:00 a.m. Step-Off

8:00 a.m. Assemble

We will/will not participate (please circle)

NAME OF ORGANIZATION

ADDRESS OF ORGANIZATION

NAME AND ADDRESS OF PERSON IN CHARGE:

TELEPHONE NUMBER & BEST TIME TO CALL PERSON IN CHARGE

ESTIMATED PARTICIPANTS MARCHING

#VEHICLES DRIVEN

**Mail to: Joe Tuzzolino
900 Clifton Avenue
Clifton, NJ 07013
973-365-2630**

ITEM NUMBER: CM- 6

ITEM NAME: State Notification of Approval and Rescinded of UCC Dedication By Rider Trust Account

RECOMMENDATION:

SUMMARY:

To: Mayor and City Council

Attached, please find two emails from the DCA.

The first email confirming the approval of Resolution R575-24 establishing the Dedication By Rider for the UCC (Construction Code) Trust Account.

The second email rescinding the above-mentioned Dedication By Rider when Resolution R036-25 was approved.

ATTACHMENTS:

Description	Upload Date	Type
☐ Back Up	4/8/2025	Cover Memo

Kunz, Joseph

From: DCA DoNotReply [DCA] <DoNotReply@dca.nj.gov>
Sent: Friday, April 4, 2025 11:41 AM
To: Kunz, Joseph
Subject: Dedication by Rider Resolution #: R575-24 has been Approved

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

This email serves as notification that Dedication by Rider Resolution #: R575-24 has been Approved by the Division of Local Government Services.

You will be notified via email of approval or any other change in status to the submission.

If you have any questions please contact the Division of Local Government Services at riders@dca.nj.gov.

Thank you **CONFIDENTIALITY NOTICE:** "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

Kunz, Joseph

From: DCA DoNotReply [DCA] <DoNotReply@dca.nj.gov>
Sent: Monday, April 7, 2025 3:36 PM
To: Kunz, Joseph
Subject: Dedication by Rider Resolution #: R036-25 has been Rescinded

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

This email serves as notification that Dedication by Rider Resolution #: R036-25 has been Rescinded by the Division of Local Government Services.

You will be notified via email of approval or any other change in status to the submission.

If you have any questions please contact the Division of Local Government Services at riders@dca.nj.gov.

Thank you CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

ITEM NUMBER: CM- 7

ITEM NAME: NJACCHO Email Regarding Grant Fund Cuts
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Back Up	4/8/2025	Cover Memo

Kunz, Joseph

From: Linda Brown <lbrown@njaccho.org>
Sent: Friday, April 4, 2025 1:27 PM
Cc: Nicole Leonard; Yan Fu; Priyanga Iddamalghoda; Dave Henry; Surendra Jakhar; Priyanga Iddamalghoda
Subject: Funding Cuts & Temporary Restraining Order

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

I thank you all for your continued work towards closing out the ELPHI and SLPHI grants. We are fully aware of the incredibly difficult task this is with such a small turnaround time.

As NJACCHO has received questions from many of you today, I wanted to take the opportunity to acknowledge that a [temporary restraining order](#) was issued late yesterday against these funding cuts. As soon as NJACCHO became aware of this yesterday afternoon, we began pushing for clarity from NJDOH. While we have been in touch with our partners at NJDOH, they do not yet have guidance on the potential impacts of this order. Please know, we have made it explicitly clear how much of an impact this has on your reporting, NJACCHO staff and our final report deadline.

NJACCHO is committed to providing detailed information as soon as we have it.

For now, you are urged to continue towards your final reporting requirements. All ELPHI and SLPHI final grant reports are still due on Monday, April 7th at 6:00pm. Please be sure you are working to include all relevant back up documentation with your expenditure reports to minimize returned reports.

Should you have specific questions, please reach out to the NJACCHO team.

Thank you,
Linda

Linda Brown, MPH, MCHES
Executive Director
NJACCHO.org



ITEM NUMBER: CM- 8

ITEM NAME: Letter of Resignation from Member of Traffic Safety Council
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo	4/8/2025	Cover Memo

Ferrigno, Nancy

From: Moshe A. Raider <morris613@yahoo.com>
Sent: Tuesday, April 08, 2025 7:33 AM
To: Larry Waxman
Cc: Ferrigno, Nancy; Nysk, Margaret
Subject: Thank you and Resignation

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chair Larry Waxman and Fellow Committee Members,

My family, volunteer and business obligations keep me busy literally all day and all night. However, when I saw a situation that needed correction in my neighborhood and learned that there were openings on the safety committee I decided to volunteer time I did not have hoping to make a difference in my neighborhood and other neighborhoods around Clifton.

I learned very quickly that we are solely an advisory committee and our job was to make recommendations. Month after month I tried to keep the situation that I am familiar with most on the front burner. Lots of excellent ideas were brought up to resolve this issue and others, but they seemed to go nowhere. Maybe one day something will happen.

I have learned a tremendous amount from you and the rest of the committee members over the last couple of years (give or take) and for that I will be forever grateful. However at this time I feel that it is time to move on. I respectfully submit my resignation.

Thanks,
Moshe

ITEM NUMBER: CM- 9

ITEM NAME: Legal Opinion from the Department of Justice Regarding the Religious Land Use and Institutionalized Persons Act ("RLUIPA")

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo	3/31/2025	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

March 28, 2025

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

**Re: Legal Opinion from the Department of Justice Regarding
The Religious Land Use and Institutionalized Persons Act ("RLUIPA")**

Dear Mayor Grabowski and Members of the Municipal Council:

Attached please find the December 15, 2016 letter regarding The Religious Land Use and Institutionalized Persons Act ("RLUIPA") from the Department of Justice Civil Rights Division to all State, County and Municipal Officials. Also attached please find more updated information from the DOJ website concerning RLUIPA. Please be guided accordingly.

Thank you for your consideration in this matter.

Very truly yours,

MATTHEW T. PRIORE
Municipal Attorney

MTP:



U.S. Department of Justice

Civil Rights Division

Office of the Assistant Attorney General

Washington, D.C. 20530

December 15, 2016

Re: The Religious Land Use and Institutionalized Persons Act

Dear State, County, and Municipal Officials:

I am writing to you today to highlight the obligation of public officials to comply with the various provisions of the Religious Land Use and Institutionalized Persons Act (RLUIPA), and to inform you about documents previously issued by the Department of Justice (Department) that may be of assistance to you in understanding and applying this important Federal civil rights law.

The freedom to practice religion according to the dictates of one's conscience is among our most fundamental rights, written into our Constitution and protected by our laws. In our increasingly diverse nation, the Department continues to steadfastly defend this basic freedom and ensure that all people may live according to their beliefs, free of discrimination, harassment, or persecution.

Over the years Congress has passed a number of laws that protect the religious liberties of those who live in America, including the landmark Civil Rights Act of 1964 and the 1996 Church Arson Prevention Act. In 2000 Congress, by unanimous consent, and with the support of a broad range of civil rights and religious organizations, enacted the Religious Land Use and Institutionalized Persons Act. 42 U.S.C. § 2000cc et seq. In enacting RLUIPA, Congress determined that there was a need for Federal legislation to protect religious individuals and institutions from unduly burdensome, unreasonable or discriminatory zoning, landmarking, and other land use regulations.¹ Congress heard testimony that houses of worship, particularly those of minority religions and start-up churches, were disproportionately affected, and in fact often were actively discriminated against, by local land use decisions. Congress also found that, as a whole, religious institutions were treated worse than secular places of assembly like community centers, fraternal organizations, and movie theaters, and that zoning authorities frequently violated the United States Constitution by placing excessive burdens on the ability of congregations to exercise their faiths.

¹ RLUIPA also contains provisions that prohibit regulations that impose a "substantial burden" on the religious exercise of persons residing or confined in an "institution," unless the government can show that the regulation serves a "compelling government interest" and is the least restrictive way for the government to further that interest. 42 U.S.C § 2000cc-1.

RLUIPA includes a private right of action, which allows private individuals to enforce its provisions. Congress also gave the U.S. Attorney General the authority to enforce RLUIPA, and the Department of Justice has been active in enforcing this important civil rights law since its enactment. To date, the Department has opened nearly 100 formal investigations and filed nearly 20 lawsuits related to RLUIPA's land use provisions.² Through these efforts, as well as those by private parties, RLUIPA has helped secure the ability of thousands of individuals and institutions to practice their faiths freely and without discrimination.

Yet, sixteen years after RLUIPA's enactment, far too many people and communities remain unaware of the law, or do not fully understand the scope of its provisions. Earlier this year, the Department's Civil Rights Division launched *Combating Religious Discrimination Today*, an initiative bringing together community leaders around the country to discuss challenges regarding religious discrimination, religion-based hate crimes, and religious freedom, and to discuss possible solutions. One of the issues raised repeatedly from participants was that municipal, county, and other state and local officials are insufficiently familiar with the land use provisions of RLUIPA and their obligations under this Federal civil rights law. Participants also reported that houses of worship, particularly those from less familiar religious traditions, often face unlawful barriers in the zoning and building process. Additionally, participants explained that, in their experience, litigation frequently was avoided when the communities informed local officials of their obligations under RLUIPA early in the process. Participants recommended that the Department take proactive measures to ensure that state and local officials are properly educated about RLUIPA's land use provisions.³

In light of this, we are sending this letter to you and other officials throughout the country to remind you about the key provisions of RLUIPA. Ensuring that our constitutional protections of religious freedom are protected requires that Federal, state, and local officials work together, and to that end, we encourage you to share this letter with your colleagues. We hope that you will continue to work with the Department of Justice going forward and view us as a partner and ally in ensuring that no individuals in this country suffer discrimination or unlawful treatment simply because of their faiths.

² This work is detailed in reports on enforcement issued in September 2010 (available at https://www.justice.gov/crt/rluipa_report_092210.pdf) and July 2016 (available at <https://www.justice.gov/crt/file/877931/download>).

³ The *Combating Religious Discrimination Today* report is available at https://www.justice.gov/Combating_Religious_Discrimination.

1. RLUIPA provides broad protections for religious individuals and institutions.

RLUIPA's land use provisions provide a number of protections for places of worship, faith-based social service providers and religious schools, and individuals using land for religious purposes. Specifically, RLUIPA provides for:

- *Protection against substantial burdens on religious exercise:* Section 2(a) of RLUIPA prohibits the implementation of any land use regulation that imposes a "substantial burden" on the religious exercise of a person or institution except where justified by a "compelling government interest" that the government pursues using the least restrictive means.⁴
- *Protection against unequal treatment for religious assemblies and institutions:* Section 2(b)(1) of RLUIPA provides that religious assemblies and institutions must be treated at least as well as nonreligious assemblies and institutions.
- *Protection against religious or denominational discrimination:* Section 2(b)(2) of RLUIPA prohibits discrimination "against any assembly or institution on the basis of religion or religious denomination."
- *Protection against total exclusion of religious assemblies:* Section 2(b)(3)(A) of RLUIPA provides that government must not totally exclude religious assemblies from a jurisdiction.
- *Protection against unreasonable limitation of religious assemblies:* Section 2(b)(3)(B) of RLUIPA provides that government must not unreasonably limit "religious assemblies, institutions, or structures within a jurisdiction."

While the majority of RLUIPA cases involve places of worship such as churches, synagogues, mosques, and temples, the law is written broadly to cover a wide range of religious uses. The "substantial burden" provision in Section 2(a) of the statute applies to burdens on "a person, including a religious assembly or institution." The remaining provisions apply to any religious "assembly or institution." Thus, RLUIPA applies widely not only to diverse places of worship, but also to religious schools, religious camps, religious retreat centers, and religious social service facilities such as group homes, homeless shelters, and soup kitchens, as well as to individuals exercising their religion through use of property, such as home prayer gatherings or Bible studies.

To be clear, RLUIPA does not provide a blanket exemption from local zoning or landmarking laws. Rather, it contains a number of safeguards to prevent discriminatory, unreasonable, or unjustifiably burdensome regulations from hindering religious exercise. Ordinarily, before seeking recourse from RLUIPA, those seeking approval for a religious land

⁴ Section 2 of RLUIPA is codified at 42 U.S.C § 2000cc.

use will have to apply for permits or zoning relief according to the regular procedures set forth in the applicable ordinances, unless doing so would be futile, or the regular procedures are discriminatory or create an unjustifiable burden. While zoning is primarily a local matter, where it conflicts with Federal civil rights laws such as the Fair Housing Act or RLUIPA, Federal law takes precedence.

Each of the aforementioned protections in RLUIPA are discussed in greater detail below.⁵

2. RLUIPA protects against unjustified burdens on religious exercise.

Land use regulations frequently can impede the ability of religious institutions to carry out their mission of serving the religious needs of their members. Section 2(a) of RLUIPA bars imposition of land use regulations that create a “substantial burden” on the religious exercise of a person or institution, unless the government can show that it has a “compelling interest” for imposing the regulation and that the regulation is the least restrictive way for the government to further that interest. A mere inconvenience to the person or religious institution is not sufficient, but a burden that is substantial may violate RLUIPA. For example, in a case in which the United States filed a friend-of-the-court brief in support of a Maryland church’s challenge to a rezoning denial, a Federal appeals court ruled that the church had “presented considerable evidence that its current facilities inadequately serve its needs,” and that the “delay, uncertainty and expense” in looking for a different property may create a substantial burden on the church’s religious exercise in violation of RLUIPA.⁶ The court relied on facts including that the church had to hold multiple services, turn away worshipers, and curtail a number of important activities at its current location, and that it had a reasonable expectation that it could develop its new property. Similarly, the Department of Justice filed suit in a California Federal district court alleging that a city’s denial of zoning approval for a mosque to take down the aging and inadequate structures in which it had been worshipping and construct a new facility imposed a substantial burden on the congregation.⁷ The mosque, which was grandfathered for its current use, consisted of a group of repurposed buildings for its various activities and a large tent for overflow from the prayer hall. However, the city prohibited the mosque from replacing the buildings and tent with a single building. The case was resolved by a consent decree in Federal court.

If imposition of a zoning or landmarking law creates a substantial burden on religious exercise, such imposition is invalid unless it is supported by a compelling governmental interest pursued through the least restrictive means. RLUIPA does not define “compelling interest,” but

⁵ Further information may be found in the *Statement of the Department of Justice on Land Use Provisions of the Religious Land Use and Institutionalized Persons Act* (available at https://www.justice.gov/crt/rluipa_q_a_9-22-10.pdf), and at the Department of Justice Civil Rights Division RLUIPA information page (<https://www.justice.gov/crt/religious-land-use-and-institutionalized-persons-act>).

⁶ *Bethel World Outreach v. Montgomery Cnty. Council*, 706 F.3d 548, 557-558 (4th Cir. 2013).

⁷ *United States v. Lomita*, No. 2:13-CV-00707 (E.D. Cal. filed March 3, 2013).

the U.S. Supreme Court has previously explained that compelling interests are “interests of the highest order.”⁸

3. RLUIPA protects equal access for religious institutions and assemblies.

Section 2(b)(1) of RLUIPA – known as the “equal terms” provision – mandates that religious assemblies and institutions be treated at least as well as nonreligious assemblies and institutions. For example, a Federal appeals court ruled that zoning restrictions that a city applied to places of worship but not to lodges, union halls, nightclubs, and other assemblies, violated the equal terms provision.⁹ This included a requirement that places of worship, but not other assembly uses, obtain the permission of 60% of neighbors in a 1,300-foot radius. The Department of Justice filed a friend-of-the-court brief arguing that the distinction violated RLUIPA. Similarly, the Department brought suit under RLUIPA’s equal terms provision against a town in Illinois that permitted clubs, lodges, meeting halls, and theaters in its business districts, but excluded places of worship.¹⁰ The case was prompted after the town served notice of violation on four small churches operating in locations where these nonreligious assembly uses were permitted. The case was resolved by consent decree.

4. RLUIPA protects against religious discrimination in land use.

Section 2(b)(2) of RLUIPA bars discrimination “against any assembly or institution on the basis of religion or religious denomination.” Thus if an applicant is treated differently in a zoning or landmarking process because of the religion represented (e.g., Christian, Jewish, Muslim), or because of the particular denomination or sect to which the applicant belongs (e.g., Catholic, Orthodox Jewish, or Shia Muslim), then RLUIPA will be violated. The Department of Justice filed suit alleging that a mosque in Georgia was discriminated against in violation of Section 2(b)(2), based on statements by city officials indicating bias, evidence that the city sought to appease citizens who had expressed bias, and evidence that the city had previously approved numerous similarly sized and located places of worship of other faiths.¹¹ The case was resolved by consent decree. Similarly, the Department filed suit in order to challenge a zoning change enacted by a New York municipality that prevented the construction of a Hasidic Jewish boarding school.¹² The case was resolved by consent decree.

⁸ *Church of the Lukumi Babalu Aye, Inc. v. City of Hialeah*, 508 U.S. 520, 546 (1993).

⁹ *Opulent Life Church v. City of Holly Springs*, 697 F.3d 279 (5th Cir. 2012).

¹⁰ *United States v. Waukegan*, No. 08-C-1013 (N.D. Ill. filed February 19, 2008).

¹¹ *United States v. City of Lilburn* 1:11-CV-2871 (N.D. Ga. filed August 29, 2011).

¹² *United States v. Village of Airmont*, 05 Civ. 5520 (S.D.N.Y. filed June 10, 2005).

5. RLUIPA protects against the total or unreasonable exclusion of religious assemblies from a jurisdiction.

Under section 2(b)(3) of RLUIPA, a zoning code may not completely, or unreasonably, limit religious assemblies in a jurisdiction. Thus, if there is no place where houses of worship are permitted to locate, or the zoning regulations looked at as a whole deprive religious institutions of reasonable opportunities to build or locate in the jurisdiction, this provision will be violated. For example, a Federal district court in Florida granted summary judgment to a synagogue on its unreasonable limitations claim, holding that RLUIPA was violated where "there was limited availability of property for the location of religious assemblies, religious assemblies were subject to inflated costs in order to locate in the City, and religious assemblies were subject to more stringent requirements than other similar uses."¹³

* * * *

The Department of Justice is committed to carrying out Congress's mandate and ensuring that religious assemblies and institutions do not suffer from discriminatory or unduly burdensome land use regulations. We look forward to working collaboratively with you and all other stakeholders on these important issues. Should you have questions about the contents of this letter, or other issues related to RLUIPA, I encourage you to contact Eric Treene, Special Counsel for Religious Discrimination, at 202.514.2228 or Eric.Treene@USDOJ.gov.

Sincerely,



Vanita Gupta
Principal Deputy Assistant Attorney General
Civil Rights Division

¹³ *Chabad of Nova, Inc. v. City of Cooper City*, 575 F. Supp. 2d 1280, 1290 (S.D. Fla. 2008).

**Statement of the Department of Justice on the Land Use Provisions of the Religious
Land Use and Institutionalized Persons Act (RLUIPA)**

The Religious Land Use and Institutionalized Persons Act of 2000 (RLUIPA), 42 U.S.C. §§ 2000cc to 2000cc-5, is a civil rights law that protects individuals and religious assemblies and institutions from discriminatory and unduly burdensome land use regulations.¹ After hearings in which Congress heard that religious assemblies and institutions were disproportionately affected, and in fact were often actively discriminated against, in local land use decisions, Congress passed RLUIPA unanimously in 2000. President Clinton signed RLUIPA into law on September 22, 2000.

Congress heard testimony that zoning authorities were frequently placing excessive or unreasonable burdens on the ability of congregations and individuals to exercise their faith with little to no justification and in violation of the Constitution. Congress also heard testimony that religious institutions often faced both subtle and overt discrimination in zoning, particularly if those institutions involved minority, newer, smaller, or unfamiliar religious groups and denominations.²

Congress also heard testimony that, as a whole, religious institutions were treated worse than comparable secular institutions by zoning codes and zoning authorities. As RLUIPA's Senate sponsors, Senator Hatch and the late Senator Kennedy, said in their joint statement issued upon the bill's passage: "Zoning codes frequently exclude churches in places where they permit theaters, meetings halls, and other places where large groups of people assemble for secular purposes. . . . Churches have been denied the right to meet in rented storefronts, in abandoned schools, in converted funeral homes, theaters, and skating rinks—in all sorts of buildings that were permitted when they generated traffic for secular purposes."³

Congress further heard testimony that zoning authorities often placed excessive burdens on the ability of congregations and individuals to exercise their faiths without sufficient justification, in violation of the Constitution.

RLUIPA provides a number of important protections for the religious freedom of persons, places of worship, religious schools, and other religious assemblies and institutions, including:

- *Protection against substantial burdens on religious exercise:* RLUIPA prohibits the implementation of any land use regulation that imposes a "substantial burden"

¹ This Statement deals with RLUIPA's land use provisions. Another section of RLUIPA protects the religious freedom of persons confined to prisons and certain other institutions.

² 146 CONG. REC. S7774 (daily ed. July 27, 2000) (joint statement of Senators Hatch and Kennedy).

³ *Id.* at S7774-75.

on the religious exercise of a person or religious assembly or institution except where justified by a “compelling governmental interest” that the government pursues in the least restrictive way possible.⁴

- *Protection against unequal treatment for religious assemblies and institutions:* RLUIPA provides that religious assemblies and institutions must be treated at least as well as nonreligious assemblies and institutions.⁵
- *Protection against religious or denominational discrimination:* RLUIPA prohibits discrimination “against any assembly or institution on the basis of religion or religious denomination.”⁶
- *Protection against total exclusion of religious assemblies:* RLUIPA provides that governments must not totally exclude religious assemblies from a jurisdiction.⁷
- *Protection against unreasonable limitation of religious assemblies:* RLUIPA states that governments must not unreasonably limit “religious assemblies, institutions, or structures within a jurisdiction.”⁸

RLUIPA’s protections can be enforced by the Department of Justice or by private lawsuits. In the eighteen years since its passage, RLUIPA has been applied in a wide variety of contexts and has been the subject of substantial litigation in the courts. It is a complex statute, with five separate provisions which protect religious exercise in different but sometimes overlapping ways.

In order to assist persons and institutions in understanding their rights under RLUIPA, and to assist municipalities and other government entities in understanding the requirements that RLUIPA imposes, the Department of Justice has created this summary and accompanying questions and answers. This document rescinds and replaces a prior version, released in 2010, which was not fully consistent with the Attorney General’s Memorandum on Guidance Documents of November 16, 2017.⁹ This non-binding guidance document is just that: non-binding guidance to individuals, religious institutions, and local officials about existing law. It is not intended to create any new obligations or requirements, nor establish binding standards by which the Department of Justice will determine compliance with RLUIPA. This document is not intended to compel anyone into taking any action or refraining from taking any action—indeed, the Department will not bring any enforcement actions based on noncompliance with this document.¹⁰ Rather, this document is intended to describe the various provisions of the

⁴ RLUIPA, 42 U.S.C. § 2000cc(a).

⁵ RLUIPA, 42 U.S.C. § 2000cc(b)(1).

⁶ RLUIPA, 42 U.S.C. § 2000cc(b)(2).

⁷ RLUIPA, 42 U.S.C. § 2000cc(b)(3)(A).

⁸ RLUIPA, 42 U.S.C. § 2000cc(b)(3)(B).

⁹ Available at www.justice.gov/opa/press-release/file/1012271/download.

¹⁰ See Memorandum from the Associate Attorney General on Limiting Use of Agency Guidance Documents in Affirmative Civil Rights Cases, available at www.justice.gov/file/1028756/download.

statute in a simple and straightforward manner and to provide examples of how some courts have interpreted and applied the law in various contexts. Such examples are purely illustrative and do not necessarily reflect binding law.

Please note that this guidance document is not a final agency action, has no force or effect of law, and may be rescinded or modified in the Department's complete discretion.

Date: June 13, 2018

Questions and Answers on the Land Use Provisions of RLUIPA

1. Who is protected and what types of activities are covered by RLUIPA?

RLUIPA protects the religious exercise of “persons,” defined to include religious assemblies and institutions in addition to individuals.¹¹ Courts have applied RLUIPA, for example, in cases involving houses of worship,¹² individuals holding prayer meetings in their homes,¹³ religious schools,¹⁴ religious retreat centers,¹⁵ cemeteries,¹⁶ and faith-based social services provided by religious entities.¹⁷

2. What does “religious exercise” include?

RLUIPA provides that “religious exercise” includes any exercise of religion, “whether or not compelled by, or central to, a system of religious belief.”¹⁸ Thus, a county or municipality cannot avoid the force of RLUIPA by asserting that a particular religious activity is something that a religious group merely wants to do rather than something that it must do. For example, a town could not claim that Sunday school classes are not religious exercise because they are less central to a church’s beliefs or less compulsory than worship services.¹⁹

RLUIPA also specifies that “[t]he use, building, or conversion of real property for the purpose of religious exercise shall be considered to be religious exercise”²⁰ This provision makes clear that religious exercise under RLUIPA includes construction or expansion of places of worship and other properties used for religious exercise.²¹

¹¹ RLUIPA, 42 U.S.C. § 2000cc(a).

¹² See, e.g., *Guru Nanak Sikh Soc’y v. Cty. of Sutter*, 456 F.3d 978, 986-87 (9th Cir. 2006); *Saints Constantine and Helen Greek Orthodox Church v. City of New Berlin*, 396 F.3d 895, 897 (7th Cir. 2005).

¹³ See, e.g., *Konikov v. Orange Cty.*, 410 F.3d 1317, 1320-21 (11th Cir. 2005) (meetings in rabbi’s home).

¹⁴ See *Westchester Day Sch. v. Vill. of Mamaroneck*, 504 F.3d 338, 344 (2d Cir. 2007).

¹⁵ See *DiLaura v. Twp. of Ann Arbor*, 112 F. App’x 445, 446 (6th Cir. 2004).

¹⁶ See *Roman Catholic Diocese of Rockville Ctr. v. Vill. of Old Westbury*, 128 F. Supp. 3d 566, 571 (E.D.N.Y. 2015).

¹⁷ See, e.g., *Harbor Missionary Church Corp. v. City of San Buenaventura*, 642 F. App’x. 726, 729 (9th Cir. 2016); *Layman Lessons, Inc. v. City of Millersville*, 636 F. Supp. 2d 620, 648-50 (M.D. Tenn. 2008).

¹⁸ RLUIPA, 42 U.S.C. § 2000cc-5(7)(A).

¹⁹ See *Westchester Day Sch. v. Vill. of Mamaroneck*, 417 F. Supp. 2d 477, 545 (S.D.N.Y. 2006) (classes with Jewish content are religious exercise for RLUIPA purposes whether or not they are “core religious practice.”); *Living Water Church of God v. Charter Twp. of Meridian*, 384 F. Supp. 2d 1123, 1130 (W.D. Mich. 2005) (use of church for school and other ministries of the church were religious exercise for purposes of RLUIPA), *rev’d on other grounds*, 258 F. App’x 729 (6th Cir. 2007).

²⁰ RLUIPA, 42 U.S.C. § 2000cc-5(7)(B).

²¹ See, e.g., *Chabad Lubavitch of Litchfield County, Inc. v. Borough of Litchfield*, No. 3:09-cv-1419, 2016 WL 370696, *18 (D. Conn. 2016); *Congregational Rabbinical Coll. of Tartikov, Inc. v. Village of Pomona*, 138 F. Supp. 3d 352, 424 (S.D.N.Y. 2015) (citing *Sherbert v. Verner*, 374 U.S. 398, 403 (1963)).

Courts have held that “religious exercise” covers a wide range of activities, including operation of various faith-based social services facilities;²² accessory uses such as fellowship halls, parish halls and similar buildings or rooms used for meetings, religious education, and similar functions;²³ operation of a religious retreat center in a house;²⁴ religious gatherings in homes;²⁵ and construction or expansion of religiously affiliated schools, even where the facilities would be used for both secular and religious educational activities.²⁶

3. Who is bound by RLUIPA’s requirements?

RLUIPA applies to states (including state departments and agencies) and their subdivisions, such as counties, municipalities, villages, towns, cities, city councils, planning boards, zoning boards, and zoning appeals boards.²⁷

4. Does RLUIPA exempt religious assemblies and institutions from local zoning laws?

No. RLUIPA is not a blanket exemption from zoning laws.²⁸ As a general matter, religious institutions must apply for the same permits, follow the same requirements, and go through the same land use processes as other land users.²⁹ But RLUIPA by its terms prohibits a local government from applying zoning laws or regulations in a way that:

- Substantially burdens religious exercise without a compelling justification pursued through the least restrictive means;
- Treats religious uses less favorably than nonreligious assemblies and institutions;
- Discriminates based on religion or religious denomination; or
- Totally or unreasonably restricts religious uses in the local jurisdiction.

When there is a conflict between RLUIPA and the zoning code or how it is applied, RLUIPA, as a federal civil rights law, takes precedence.³⁰

²² See notes to Question and Answer 1, above.

²³ See *Mintz v. Roman Catholic Bishop of Springfield*, 424 F. Supp. 2d 309, 319 (D. Mass. 2006).

²⁴ See *DiLaura*, 112 F. App’x at 446.

²⁵ See *Konikov*, 410 F.3d at 1320-21.

²⁶ See *Westchester Day Sch.*, 504 F.3d at 347.

²⁷ RLUIPA, 42 U.S.C. 2000cc-5(4).

²⁸ See *World Outreach Conference Ctr. v. City of Chicago*, 591 F.3d 531, 539 (7th Cir. 2009); see also 146 CONG. REC. S7776.

²⁹ See, e.g., *Civil Liberties for Urban Believers v. City of Chicago*, 342 F.3d 752, 762 (7th Cir. 2003); *Anselmo v. Cty. of Shasta*, 873 F. Supp. 2d 1247, 1262 (E.D. Cal. 2012).

³⁰ *Holy Ghost Revival Ministries v. City of Marysville*, 98 F. Supp. 3d 1153, 1165 (W.D. Wash. 2015) (zoning laws that conflict with RLUIPA must yield under the Supremacy Clause).

5. Are there occasions when a religious assembly or institution does not have to apply for zoning approval, and appeal any denial, before it has recourse to RLUIPA?

As a practical matter, applying for a zoning permit, special use permit, conditional use permit, special exception, variance, rezoning, or other zoning procedure, and appealing within that system in case of denials, is often the fastest and most efficient way to obtain ultimate approval.

Some courts have held that, in some circumstances, religious institutions need not make an application or appeal before filing a RLUIPA lawsuit. These include settings where further application or appeal would be futile under the circumstances;³¹ there would be excessive delay, uncertainty, or expense;³² or if the application requirements are discriminatory on their face.³³

6. RLUIPA applies to any “land use regulation.” What does that mean?

RLUIPA defines land use regulation as a “zoning or landmarking law, or the application of such a law, that limits or restricts a claimant’s use or development of land.”³⁴ Zoning laws include statutes, ordinances, or codes that determine what type of building or land use can be located in what areas and under what conditions.³⁵ In addition to requests for variances, rezonings, special use permits, conditional use permits, occupancy permits, site plans approvals, and other typical zoning actions, some courts have construed “zoning law” to encompass things such as environmental regulations³⁶ or sewage requirements³⁷ that are integrated into the zoning process. Landmarking laws are restrictions that municipalities place on specific buildings or sites to preserve those that are deemed significant for historical, architectural, or cultural reasons.³⁸

Some courts have held that RLUIPA’s definition of land use regulation, however, does not extend to every type of law involving land, such as fire codes,³⁹ the Americans with

³¹ *World Outreach*, 591 F.3d at 537.

³² *Guru Nanak Sikh Soc’y*, 456 F.3d at 991; *Saints Constantine and Helen Greek Orthodox Church*, 396 F.3d at 901.

³³ See *Digrugilliers v. City of Indianapolis*, 506 F.3d 612, 615 (7th Cir. 2007).

³⁴ RLUIPA, 42 U.S.C. § 2000cc-5(5).

³⁵ See *Martin v. Houston*, 196 F. Supp. 3d 1258, 1264 (M.D. Ala. 2016).

³⁶ *Fortress Bible Church v. Feiner*, 694 F.3d 209, 216 (2d Cir. 2012).

³⁷ *United States v. City of Culpeper*, 245 F. Supp. 3d 758, 766 (W.D. Va. 2017).

³⁸ See *Penn Cent. Transp. Co. v. City of New York*, 438 U.S. 104, 129 (1978); *Temple B’Nai Zion, Inc. v. City of Sunny Isles Beach*, 727 F.3d 1349, 1353 (11th Cir. 2013).

³⁹ See *Petra Presbyterian Church v. Vill. of Northbrook*, 489 F.3d 846, 851 (7th Cir. 2007); *Lighthouse Cmty. Church of God v. Southfield*, No. 05-40220, 2007 WL 1017004 (E.D. Mich. Apr. 2, 2007); *Affordable Recovery House v. City of Blue Island*, No. 12-CV-4241, 2016 WL 1161271, at *6 (N.D. Ill. Sep. 21, 2016).

Disabilities Act's building accessibility requirements,⁴⁰ an ordinance requiring all land development to tap into municipal sewer connections,⁴¹ or stormwater remediation fees.⁴²

7. Does RLUIPA apply to local governments using eminent domain to take property owned by religious institutions?

"Eminent domain" refers to government taking of private property for public use with just compensation. Some courts have held that, as a general matter, eminent domain is not the application of a zoning or landmarking law, and thus RLUIPA will not apply.⁴³ However, where municipalities have tried to use eminent domain to short-circuit the zoning process for places of worship that have applied for zoning approval, other courts have found that such actions may be covered by RLUIPA.⁴⁴

8. Can places of worship still be landmarked?

Yes, places of worship can be landmarked.⁴⁵ However, like any other land use regulation, landmarking designations that impose a substantial burden on religious exercise must be justified by compelling governmental interests and pursued in the least restrictive ways possible.⁴⁶ Landmarking regulations also must be applied in a nondiscriminatory manner.⁴⁷

9. What kinds of burdens on religious exercise are "substantial burdens" under RLUIPA?

A court's substantial burden inquiry is fact-intensive. Courts look at the degree to which a zoning or landmarking restriction is likely to impair the ability of a person or group to engage in the religious exercise in question.⁴⁸ Whether a particular restriction or set of restrictions will be a substantial burden on a complainant's religious exercise will vary based on the context. Courts have looked at factors such as the size and resources of the burdened party,⁴⁹ the actual religious needs of an individual or religious congregation,⁵⁰ the level of current or

⁴⁰ *Anselmo v. Cty. of Shasta*, 873 F. Supp. 2d 1247, 1256-57 (E.D. Cal. 2012).

⁴¹ *See Baptist Church of Leechburg v. Gilpin Twp.*, 118 F. App'x 615, 617 (3d Cir. 2004).

⁴² *Shaarei Tfiloh Congregation v. Mayor and City Council of Baltimore*, Nos. 2645, 2572, 2018 WL 1989534, at *23 (Md. Ct. Spec. App. Apr. 27, 2018).

⁴³ *See, e.g., St. John's United Church of Christ v. City of Chicago*, 401 F. Supp. 2d 887, 899 (N.D. Ill. 2005)

⁴⁴ *See Albanian Associated Fund v. Twp. of Wayne*, No. 06-cv-3217, 2007 WL 4232966, at *3 (D.N.J. Nov. 29, 2007); *Cottonwood Christian Ctr. v. Cypress Redevelopment Agency*, 218 F. Supp. 2d 1203, 1230 (C.D. Cal. 2002).

⁴⁵ *See, e.g., Trinity Evangelical Lutheran Church v. City of Peoria*, 591 F.3d 531, 533 (7th Cir. 2009).

⁴⁶ RLUIPA, 42 U.S.C. § 2000cc(a)(1); *see also Trinity Evangelical Lutheran*, 591 F.3d at 533.

⁴⁷ RLUIPA, 42 U.S.C. § 2000cc(b)(2).

⁴⁸ *See World Outreach*, 591 F.3d at 537, 539; *Vision Church v. Vill. of Long Grove*, 468 F.3d 975, 1000 (7th Cir. 2006).

⁴⁹ *See World Outreach*, 591 F.3d at 537, 539.

⁵⁰ *See Vision Church*, 468 F.3d at 1000.

imminent space constraints,⁵¹ whether alternative properties are reasonably available,⁵² the history of a complainant's efforts to locate within a community,⁵³ the absence of good faith by the zoning authorities,⁵⁴ and many other factors.

Examples of actions that some courts have found to constitute a substantial burden on religious exercise under RLUIPA include:

- effectively barring use of a particular property for religious activity;⁵⁵
- imposing a significantly great restriction on religious use of a property;⁵⁶ and
- creating significant delay, uncertainty, or expense in constructing or expanding a place of worship, religious school, or other religious facility.⁵⁷

Some courts have, for example, found substantial burdens on religious exercise in a denial of a church construction permit due to onerous off-street parking requirements imposed by a city,⁵⁸ a denial of approval for construction of a parish center,⁵⁹ a denial of expansion plans for a religious school,⁶⁰ and a denial of an application to convert a building's storage space to religious use.⁶¹

Conversely, other courts have found no substantial burden violation when a church was denied the amount of off-street parking it would have preferred when there were reasonable parking alternatives available,⁶² when a religious high school was denied the ability to operate a commercial fitness center and dance studio out of a portion of its building,⁶³ and when a church was barred from demolishing an adjacent landmarked building it had purchased in order to construct a family life center, as there was other space on the church's campus that would be suitable.⁶⁴

⁵¹ See *Rocky Mountain Christian Church v. Bd. of Cty. Comm'rs of Boulder*, 612 F. Supp. 2d 1163, 1172 (D. Colo. 2009), *aff'd*, 613 F.3d 1229, 1236 (10th Cir. 2010).

⁵² See *Petra Presbyterian Church*, 489 F.3d at 851; *World Outreach*, 591 F.3d at 539; *Midrash Sephardi v. Town of Surfside*, 366 F.3d 1214, 1228 (11th Cir. 2004).

⁵³ See *Guru Nanak Sikh Soc'y*, 456 F.3d at 991; *Saints Constantine and Helen Greek Orthodox Church*, 396 F.3d at 901.

⁵⁴ See *Guru Nanak Sikh Soc'y*, 456 F.3d at 991-92; *Saints Constantine and Helen Greek Orthodox Church*, 396 F.3d at 901.

⁵⁵ See *Living Water Church of God v. Charter Twp. of Meridian*, 258 F. App'x. 729, 737 (6th Cir. 2007); *DiLaura*, 112 Fed. App'x. at 446.

⁵⁶ See *Guru Nanak Sikh Soc'y*, 456 F.3d at 988.

⁵⁷ See *Saints Constantine and Helen Greek Orthodox Church*, 396 F.3d at 901; *Guru Nanak Sikh Soc'y*, 456 F.3d at 992; *Westchester Day Sch.*, 504 F.3d at 349.

⁵⁸ See *Lighthouse Cty. Church of God v. City of Southfield*, No. 05-40220, 2007 WL 30280, at *9 (E.D. Mich. Jan 3, 2007).

⁵⁹ See *Mintz*, 424 F. Supp. 2d at 322.

⁶⁰ See *Westchester Day Sch.*, 504 F.3d at 349.

⁶¹ *Castle Hills First Baptist Church v. City of Castle Hills*, No. SA-01-CA-1149-RF, 2004 WL 546792, at *17 (W.D. Tex. Mar. 17, 2004).

⁶² *Id.*

⁶³ See *New Life Worship Ctr. v. Town of Smithfield Zoning Bd. of Review*, No. 09-0924, 2010 WL 2729280 (R.I. Super. Ct. July 7, 2010).

⁶⁴ See *Trinity Evangelical Lutheran Church*, 591 F.3d at 539.

10. RLUIPA contains a complicated description about when the “substantial burden” section will apply. Just when does the “substantial burden” test apply in a particular case?

RLUIPA applies the substantial burden test to zoning or landmarking laws that have procedures in place under which the government makes “individualized assessments of the proposed uses for the property involved.”⁶⁵ Individualized assessments may be present, some courts have held, when the government looks at and considers the particular details of a proposed land use in deciding whether to permit or deny the use.⁶⁶ RLUIPA thus generally may cover applications for variances, special use permits, special exceptions, rezoning requests, conditional use permits, zoning appeals, and similar applications for relief, since these all ordinarily involve reviewing the facts and making discretionary determinations whether to grant or reject an application.⁶⁷ Some courts have held, however, that denial of a building or occupancy permit based *solely* on a mechanical, objective basis with no discretion on the part of the decision maker would not be an individualized assessment.⁶⁸

Even if a zoning or landmarking case does not involve an individualized assessment, the substantial burden test still applies if there is federal funding involved or if the use at issue affects interstate commerce,⁶⁹ as might be the case with some construction or expansion projects.⁷⁰

11. What are examples of compelling interests that will permit local governments to impose substantial burdens on religious exercise?

A government cannot impose a substantial burden on religious exercise unless it can prove both that it is pursuing a compelling governmental interest, and that it is using the means that are the least restrictive of religious freedom.⁷¹ In the RLUIPA context, some courts have interpreted “compelling interest” to mean an interest of the “highest order.”⁷² As one court described it, an interest of the highest order typically involves “some substantial threat to public safety, peace, or order.”⁷³ Some courts have ruled, for

⁶⁵ RLUIPA, 42 U.S.C. § 2000cc (a)(2)(C).

⁶⁶ See *Guru Nanak Sikh Soc’y*, 456 F.3d at 986-87.

⁶⁷ *Id.*; see also *Konikov*, 410 F.3d at 1323; *Freedom Baptist Church of Del. Cty. v. Twp. of Middletown*, 204 F. Supp. 2d 857, 868 (E.D. Pa. 2002) (“[L]and use regulations through zoning codes necessarily involve case-by-case evaluations of the propriety of proposed activity against extant land use regulations.”).

⁶⁸ See, e.g., *Grace United Methodist v. Cheyenne*, 451 F.3d 643, 654 (10th Cir. 2006) (non-discretionary denial of variance not individualized assessment).

⁶⁹ RLUIPA, 42 U.S.C. § 2000cc(a)(2)(b).

⁷⁰ See *Westchester Day Sch.*, 504 F.3d at 354.

⁷¹ RLUIPA, 42 U.S.C. § 2000cc-2(b).

⁷² *Westchester Day Sch.*, 504 F.3d at 353.

⁷³ *Congregational Rabbinical Coll. of Tartikov, Inc. v. Village of Pomona*, 138 F. Supp. 3d 352, 456 (S.D.N.Y. 2015) (citing *Sherbert v. Verner*, 374 U.S. 398, 403 (1963)).

example, that a municipality's asserted interests in revenue generation and economic development⁷⁴ or aesthetics⁷⁵ were not compelling.

While increased traffic can implicate safety concerns, some courts have ruled that a county or municipality cannot simply point to an interest in traffic safety in the abstract as a compelling interest justifying a substantial burden on religious exercise.⁷⁶ Rather, according to these courts, the local government must show that it has a compelling interest in achieving that interest through the particular restriction at issue, such as safety interests in regulating traffic flow on the particular street at issue.⁷⁷

Even where an interest is compelling, RLUIPA requires that it must be pursued through the least restrictive means.⁷⁸ That is, if there is another way that the government could achieve the same compelling interest that would impose a lesser burden on religious exercise, it must choose that way rather than the more burdensome option.⁷⁹

12. What does RLUIPA require of local governments with regard to treating religious assemblies and institutions as favorably as nonreligious assemblies and institutions?

RLUIPA contains a section known as the "equal terms" provision. It provides that "[n]o government shall impose or implement a land use regulation in a manner that treats a religious assembly or institution on less than equal terms with a nonreligious assembly or institution."⁸⁰

This provision was meant to address the problem of zoning codes, either facially or in application, excluding places of worship where secular assemblies are permitted. Senators commented on the problem of houses of worship being excluded from places where theaters, meeting halls, private clubs, and other secular assemblies would be permitted.⁸¹

Determining if a religious assembly is treated on "less than equal terms" than a secular assembly or institution requires a comparison of how the two types of entities are treated on the face of a zoning code or in its application.⁸² Courts have differed regarding how

⁷⁴ See *Cottonwood Christian Ctr.*, 218 F. Supp. 2d at 1228-29.

⁷⁵ See *Westchester Day Sch.*, 504 F.3d at 353.

⁷⁶ See *id.*

⁷⁷ *Id.*

⁷⁸ RLUIPA, 42 U.S.C. § 2000cc(a)(1)(b).

⁷⁹ See, e.g., *Yellowbear v. Lambert*, 741 F.3d 48, 56-57 (10th Cir. 2014).

⁸⁰ RLUIPA, 42 U.S.C. § 2000cc(b)(1).

⁸¹ 146 Cong. Rec. 16698 (daily ed. 2000) (Joint Statement of Senators Hatch and Kennedy).

⁸² See, e.g., *Centro Familiar Cristiano Buenas Nuevas v. City of Yuma*, 651 F.3d 1163, 1173 (9th Cir. 2011); *Third Church of Christ, Scientist, of New York City v. City of New York*, 626 F.3d 667, 669 (2d Cir. 2010).

such a comparison is made, and thus the precise legal test for determining when this provision is violated will vary depending on the judicial circuit in which the case arises.⁸³

Examples of cases in which some courts have found equal terms violations include situations where places of worship were forbidden but private clubs were permitted;⁸⁴ where religious assemblies were prohibited but auditoriums, assembly halls, community centers, senior citizen centers, civic clubs, day care centers, and other assemblies were allowed;⁸⁵ and where places of worship were forbidden but community centers, fraternal associations, and political clubs were permitted.⁸⁶

13. What constitutes discrimination based on religion or religious denomination under RLUIPA?

RLUIPA bars imposition or implementation of a land use regulation that discriminates on the basis of religion or religious denomination.⁸⁷ Courts have held that this bar applies to application of land use regulations that are discriminatory on their face, as well as land use regulations that are facially neutral but applied in a discriminatory manner based on religion or religious denomination.⁸⁸ Thus, if a zoning permit is denied because municipal officials do not like members of a particular religious group, or if for any other reason an applicant is denied a zoning permit it would have granted had it been part of a different religion or religious denomination, RLUIPA has been violated. Because this section applies to discrimination based on either religion *or religious denomination*, it can apply to situations where a city may not be discriminating against all members of a religion, but merely a particular sub-group or sect.

14. What does it mean for a local government to totally exclude religious uses from a jurisdiction?

RLUIPA prohibits local governments from “totally exclud[ing] religious assemblies from a jurisdiction.”⁸⁹ For example, if a city, town, or county had no location where religious uses are permitted, that would be a facial violation of RLUIPA.⁹⁰

⁸³ See, e.g., *River of Life Kingdom Ministries v. Vill. of Hazel Crest*, 611 F.3d 367, 371 (7th Cir. 2010); *Lighthouse Inst. for Evangelism*, 510 F.3d at 269; *Midrash Sephardi*, 366 F.3d at 1232.

⁸⁴ *Midrash Sephardi*, 366 F.3d at 1233; *Vietnamese Buddhism Study Temple in Am. v. City of Garden Grove*, 460 F. Supp. 2d 1165, 1174 (C.D. Cal. 2006).

⁸⁵ *Digrugilliers*, 506 F.3d at 614-15.

⁸⁶ *Petra Presbyterian Church*, 489 F.3d at 846.

⁸⁷ RLUIPA, 42 U.S.C. § 2000cc-2(b)(2).

⁸⁸ See *United States v. Vill. of Airmont*, No. 7:05-cv-5520, at 17-19 (S.D.N.Y. Nov. 12, 2008) (order denying motion to dismiss).

⁸⁹ RLUIPA, 42 U.S.C. § 2000cc-2(b)(3)(A).

⁹⁰ See *Vision Church*, 468 F.3d at 990.

15. What does it mean for a local government to impose unreasonable limitations on a religious assembly, institution, or structure?

RLUIPA prohibits land use regulations that “unreasonably limit[]” religious assemblies, institutions, or structures within a jurisdiction.⁹¹ One court has concluded that a municipality will violate this provision if its land use laws, or their application, deprive religious institutions and assemblies of reasonable opportunities to use and construct buildings within that jurisdiction.⁹² Another court has held that determination of reasonableness depends on a review of all of the facts in a particular jurisdiction, including the availability of land and the economics of religious organizations.⁹³ Some courts have found unreasonable limitations where regulations effectively left few sites for construction of houses of worship, such as through excessive frontage and spacing requirements, or where zoning restrictions imposed steep and questionable expenses on applicants.⁹⁴

16. When must someone file suit under RLUIPA?

RLUIPA lawsuits brought by private plaintiffs must be filed in state or federal court within four years of the alleged RLUIPA violation.⁹⁵

17. What is the Department of Justice’s role in enforcing RLUIPA?

The Department of Justice is authorized to file a lawsuit under RLUIPA for declaratory or injunctive relief, but not for damages.⁹⁶ In a RLUIPA lawsuit, the Department might seek, for example, an order from a court requiring a municipality that has violated RLUIPA to amend its zoning code or grant specific zoning permits to a place of worship, religious school, or other religious use. The Department may not, however, seek monetary awards on behalf of persons or institutions that have been injured. To recover damages for RLUIPA violations, alleged victims must file private suits.⁹⁷ The Department reviews each case on its merits and the law in the jurisdiction in question. The Department does not base the decision of whether to bring an enforcement action on compliance or noncompliance with this guidance document.

Responsibility for coordinating RLUIPA land use investigations and suits has been assigned to the Housing and Civil Enforcement Section of the Civil Rights Division.

⁹¹ RLUIPA, 42 U.S.C. § 2000cc-2(b)(3)(B).

⁹² *Rocky Mountain Christian Church v. Bd. of Cty. Comm’rs of Boulder*, 613 F.3d 1229, 1238 (10th Cir. 2010).

⁹³ *Vision Church*, 468 F.3d at 990 (citing 146 Cong. Rec. E1563 (daily ed. Sept. 22, 2000) (statement of Rep. Canady)).

⁹⁴ *Rocky Mountain Christian Church*, 613 F.3d at 1238; see also *Chabad of Nova, Inc. v. City of Cooper City*, 575 F. Supp. 2d 1280, 1290-91 (S.D. Fla. 2008) (imposition of “inflated costs” and onerous frontage and spacing requirements on houses of worship constitute unreasonable limitations).

⁹⁵ 28 U.S.C. § 1658; *Al-Amin v. Shear*, 325 F. App’x 190, 193 (4th Cir. 2009); *Congregation Adas Yereim v. City of New York*, 673 F. Supp. 2d 94, 108 (E.D.N.Y. 2009).

⁹⁶ RLUIPA, 42 U.S.C. § 2000cc-2(f).

⁹⁷ RLUIPA, 42 U.S.C. § 2000cc-2(a).

That Section investigates and brings RLUIPA lawsuits, both on its own and in conjunction with United States Attorney's offices around the country. If you wish to bring a potential case to the attention of the Department of Justice, you should do so as soon as possible to allow adequate time for review.

The Department receives many complaints from individuals whose rights under RLUIPA may have been violated. It cannot open full investigations and bring suit in all cases. The Department generally endeavors to select cases that involve especially important or recurring issues, that will set precedents for future cases, that involve particularly serious violations, or that will otherwise advance the Department of Justice's goals of protecting religious liberty. In addition to opening investigations and filing suits, the Department sometimes files statements of interest and friend-of-the-court briefs in privately filed suits to highlight important issues of law. Individuals and institutions who believe their RLUIPA rights have been violated are encouraged to seek advice from a private attorney to protect their rights, in addition to contacting the Department of Justice.

18. How can someone contact the Department of Justice about a RLUIPA matter?

The Civil Rights Division's Housing and Civil Enforcement Section may be reached by phone at:

(202) 514-4713
(800) 514-1116
(202) 305-1882 (TTY)
(202) 514-1116 (fax).

The mailing address is:

U.S. Department of Justice
Civil Rights Division
950 Pennsylvania Avenue, N.W.
Housing and Civil Enforcement Section, NWB
Washington, D.C. 20530

Email: RLUIPA.complaints@usdoj.gov

More information about RLUIPA is available at www.justice.gov/crt/rluipa



U.S. Department of Justice

United States Attorney
District of New Jersey

CIVIL RIGHTS COMPLAINT FORM

The United States Attorney's Office, in coordination with the Civil Rights Division of the United States Department of Justice, is charged with enforcing the federal civil rights laws throughout the District of New Jersey. The Office therefore readily receives information that brings to its attention possible violations of federal civil rights laws. The United States Attorney's Office is primarily a legal office and not an investigative agency. This Office will determine if your complaint raises a potential violation of federal civil rights laws that would be within the enforcement authority of this Office to investigate, or should be referred to another agency for investigation or other action.

Date _____	
Person filing complaint:	Person/Entity you are filing complaint about:
_____ Name	_____ Name
_____ Address	_____ Address
_____ City, State, Zip	_____ City, State, Zip
_____ Day Time Phone	_____ Day Time Phone
_____ E-mail	_____ E-mail
_____ Best method and time for contact	_____ Best method and time for contact

Nature of alleged civil rights violation (please check area that applies to your complaint):

☐ Abortion Clinic Access	☐ Housing Discrimination	☐ Sexual Harassment
☐ Credit/Lending Opportunities	☐ Human Trafficking	☐ Voting Rights
☐ Disability Rights or Access	☐ Law Enforcement Misconduct	☐ Other: _____
☐ Educational Opportunities	☐ Military/Veteran Status	
☐ Employment Discrimination	☐ Prisoner or Institutionalized Person Rights	
☐ Hate Crime	☐ Religious Land Use	

What do you believe was the reason for the discrimination?:

☐ Disability	☐ Familial Status	☐ Gender Identify	☐ National Origin	☐ Race
☐ Religion	☐ Sex	☐ Sexual Orientation	Other _____	

[Attach additional page(s) if necessary]

This Office will carefully consider the information you have provided us. If this Office determines that your complaint raises a potential violation of federal civil rights laws that would be within the enforcement authority of this Office to investigate and/or that further information from you is necessary for any investigation, we will contact you.

PLEASE UNDERSTAND THAT SUBMITTING THIS COMPLAINT FORM HAS NO EFFECT ON ANY STATUTE OF LIMITATIONS OR OTHER FILING REQUIREMENTS THAT MIGHT APPLY TO ANY COMPLAINT YOU MAY HAVE.

FURTHER, BY SUBMITTING THIS COMPLAINT YOU HAVE NOT COMMENCED A LAWSUIT OR OTHER LEGAL PROCEEDING, AND THIS OFFICE HAS NOT INITIATED A SUIT OR PROCEEDING ON YOUR BEHALF.

IF YOU BELIEVE YOUR CIVIL RIGHTS HAVE BEEN VIOLATED, AND INTEND TO BRING A LAWSUIT, YOU SHOULD ALSO CONTACT A PRIVATE ATTORNEY.

Email Form

or print and send completed complaint form and any supporting documentation to:

Civil Rights Complaints, Civil Division
United States Attorney's Office, District of New Jersey
970 Broad Street, Suite 700
Newark, New Jersey 07102
973-297-2010 (Fax)
USANJ.Civilrightscomplaint@usdoj.gov (Email)

Civil Rights Complaint Hotline – 855-281-3339

ITEM NUMBER: CM- 10

ITEM NAME: Paterson Parades and Processions Ordinance

RECOMMENDATION:

SUMMARY:

As per Council's request.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ordinance	3/26/2025	Cover Memo

City of Paterson, NJ
Wednesday, March 26, 2025

Chapter 355. Parades and Processions

[HISTORY: Adopted by the City Council of the City of Paterson 12-18-1979 by Ord. No. 79-111 as Ch. 23, Art. 11, of the 1979 Revised General Ordinances of Paterson. Amendments noted where applicable.]

GENERAL REFERENCES

Bazaars — See Ch. 129.

Block parties — See Ch. 137.

Entertainment and shows — See Ch. 203.

§ 355-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

PARADE

Any parade, march, rally, pageant, demonstration, procession of any kind or any similar display in or upon any street, park or other public place in the city.

§ 355-2. Purpose.

The provisions contained in this chapter are set forth:

- A. In order to more effectively regulate traffic and assembling of crowds in and upon public streets, highways and places of the city which are intended primarily for the convenience and accommodation of the public and each member thereof in the pursuit of his lawful affairs without hindrance.
- B. In the interest of peace and good order of the city.
- C. For the protection of the business people of the city.
- D. To limit the city's unreimbursed expenses.
[Added 5-26-2015 by Ord. No. 15-036A]

§ 355-3. Permit required.

[Amended 12-19-1995 by Ord. No. 95-068]

No person, association or corporation shall hold, conduct or take part in any parade, procession or the like through, in or upon any public street, highway or place in the city without first having obtained written permission from the Director of Public Works or his designee as hereinafter provided.

§ 355-4. Application for parade permit; time for filing; contents of application.

- A. An application seeking issuance of a permit for any parade, procession or the like shall be filed with the Director of Public Works or his designee on forms provided by the city.

[Amended 12-19-1995 by Ord. No. 95-068]

- B. The application shall be filed at least 10 days before the date on which it is proposed to conduct the parade or procession.
[Amended 5-26-2015 by Ord. No. 15-036A]
- C. The application shall state the object, time, route and termination point of the proposed parade or procession.
- D. The application shall also include the following, which shall be obtained before the said application is filed:
[Added 5-26-2015 by Ord. No. 15-036A]
- (1) Proof of adequate insurance coverage in the form of a certificate of insurance for a "special event policy," which shall include its endorsement page or equivalent, and which shall name the City of Paterson as an additional insured. The amount of such insurance shall equal \$1,000,000 in coverage. Any actual parade activities that the insurer excludes from the special event policy, such as, for example, automobile coverage, will require separate certificates at a level of \$1,000,000 in coverage.
 - (2) Proof of adequate security and emergency medical personnel in the form of employment contracts or equivalent proof satisfactory to the Chief of Police or his delegate. The applicant is solely responsible for the cost of providing said personnel.
 - (3) A written good faith estimate from the Department of Public Works, calculating the added Public Works expenses, including but not limited to cleanup costs: the applicant's filed application shall be accompanied by a deposit of 110% of the said costs, which shall be refunded after the parade to the extent that actual costs may be less than 110% of the estimate.
 - (4) Proof that all other City ordinances and required permits or licenses have been complied with.
 - (5) Failure to provide any one or more of the above items set forth at § 355-4C and D herein at least 10 days in advance of the planned event shall be sufficient grounds for the Department of Public Works to deny issuance of a license.

§ 355-5. Approval of Chief or Acting Chief of Police required.

[Amended 12-19-1995 by Ord. No. 95-068]

- A. No permit shall be issued by the Director of Public Works or his designee unless the application has first received the written approval of the Chief or Acting Chief of Police for the conduct of said parade or procession.
- B. The Chief or Acting Chief of Police shall submit to the Director of Public Works or his designee his approval or disapproval of the application for a permit at least five days prior to the date on which it is proposed to conduct the parade or procession.
[Amended 5-26-2015 by Ord. No. 15-036A]

§ 355-6. Application for partial subsidy, based solely on financial need.

[Added 5-26-2015 by Ord. No. 15-036A⁽¹⁾]

An applicant may apply to the Office of Multicultural Affairs within the Department of Economic Development for a subsidy of the costs of insurance, security, emergency medical personnel, and public works expenses described above in § 355-4D equaling 80% of such costs for events occurring in calendar year 2015, 70% in calendar year 2016, and 60% in subsequent years. If no specific form is

available to apply for the subsidy, then the applicant may apply by letter. The following procedures shall govern, if such a subsidy is sought:

- A. Notwithstanding any provision herein to the contrary, if such a subsidy is sought then the parade application referenced above in § 355-4 must be filed simultaneously with the Office of Multicultural Affairs within the Department of Economic Development and the Director of Public Works no less than 30 days before the date of the event.
 - B. If such a subsidy is sought:
 - (1) The insurance certificate(s), security contract, and emergency medical personnel contract referenced above in § 355-4 may on a preliminary basis be replaced by formal written documentation as to how much the insurance, security, and emergency medical will cost, provided that if such a subsidy is approved then no permit shall be issued until the Director of Public Works receives the said certificate and contracts.
 - (2) The good faith estimate of Public Works expenses referenced in § 355-4 must be obtained to accompany the parade permit application, but the deposit against Public Works expenses need not be provided until seven days before event.
 - (3) The full application and the response thereto shall without undue delay be prominently posted on the City of Paterson home page, www.patersonnj.gov, and personal information shall be redacted only to the extent otherwise required by law.
 - C. No subsidy shall be granted unless:
 - (1) The applicant has adequately documented its financial need, and
 - (2) There exists a line item in the approved special events budget (or equivalent), which may also include funds such as dedicated trust funds and/or grant funds, such that the City shall not be obligated to provide a dollar amount in excess of the budgeted line item.
 - D. Such subsidies shall be granted to applicants based solely upon documented financial need.
 - E. Failure to timely provide any one or more of the above items set forth at § 355-6A through C shall be sufficient grounds to deny the grant of a subsidy.
- [1] *Editor's Note: This ordinance also provided for the redesignation of former §§ 355-6 through 355-10 as §§ 355-7 through 355-11, respectively.*

§ 355-7. Grounds for denial of permit.

[Amended 12-19-1995 by Ord. No. 95-068]

Whenever the Director of Public Works or his designee or the Chief or Acting Chief of Police finds that the granting of a permit for any parade or procession will result in public disorder or riot or will unduly interfere with traffic or public convenience, the permit for the conduct of said parade or procession shall not be approved nor issued.

§ 355-8. Appeal from denial of permit or denial of application for subsidy.

[Amended 12-19-1995 by Ord. No. 95-068; 5-26-2015 by Ord. No. 15-036A]

In the event that the Director of Public Works or his designee or the Chief or Acting Chief of Police shall refuse to approve and issue the permit for a parade or procession, or in the event that the Department of Economic Development shall deny an application for a subsidy as described above in § 355-6, the applicant may apply to the Department that issued the denial for a hearing and said Department shall then determine whether or not the denial of the permit or the denial of the subsidy should be reversed.

§ 355-9. Conditions of permit; disbanding parade.

- A. The issuance of a permit under this chapter for a parade or procession shall be subject to the conditions hereinafter set forth in this section, which conditions shall be deemed a part of every such permit:
- (1) There shall be no unreasonable inconvenience to the public or any member thereof in the lawful use of any public street, highway or place of business in the city.
 - (2) No public disorder, disturbance or riot whatsoever shall be created, caused or encouraged by one (1) or more persons.
 - (3) There shall be no interference in the exercise of the powers and duties of the police to regulate traffic generally and to maintain peace and good order within the city.
- B. The Director of Public Works or his designee or Chief of Police or Acting Chief of Police may order any parade or procession to be disbanded or otherwise terminated for breach of any of the conditions set forth in Subsection A of this section.
[Amended 12-19-1995 by Ord. No. 95-068]

§ 355-10. Exemptions.

Nothing in this chapter shall apply or be construed to apply to:

- A. Funeral processions.
- B. Students going to and from classes or participating in educational or athletic activities, provided that such conduct is under the immediate direction and supervision of the proper school authorities.
- C. Processions sponsored by a governmental department or agency acting within the scope of its functions.
- D. Wedding processions.
- E. Processions sponsored by houses of religious worship.

§ 355-11. Violations and penalties.

[Amended 12-19-1995 by Ord. No. 95-068]

Unless another penalty is expressly provided herein, any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding one thousand dollars (\$1,000.), by imprisonment for a term not exceeding ninety (90) days or by a period of community service for not more than ninety (90) days, or any combination thereof. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

ITEM NUMBER: CM- 11

ITEM NAME: City Manager - Second Notice of Tort Claim - Potential Litigation
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo	3/28/2025	Cover Memo



Mark J. Semeraro, Esq.
R. Scott Fahrney, Esq.
Dustin F. Glass, Esq.
Stephen G. Piccininni, Esq.
Richard A. Hermann, Esq., *Of Counsel*
Sean D. Dias, Esq., *Of Counsel*

155 Route 46, Suite 108
Wayne, New Jersey 07470
Telephone: 973-988-5070
Facsimile: 973-988-5533

90 E. Halsey Road, Suite 333
Parsippany, New Jersey 07054
Telephone: 973-988-5070

225 West 35th Street, 5th Floor,
New York, New York 10001

Reply to:
Mark J. Semeraro, Esq.
msemeraro@semerarolaw.com
Direct Dial: 973-988-5066

SECOND NOTICE OF TORT CLAIMS
SECOND NOTICE TO CEASE AND DESIST CONDUCT, AND
SECOND NOTICE TO PRESERVE EVIDENCE

March 27, 2025

Via Hand Delivery

Nancy Ferrigno, City Clerk
Clifton City Hall
900 Clifton Avenue, First Floor
Clifton, N.J. 07013

Via Hand Delivery

Matthew Priore, City Attorney
Clifton City Hall
900 Clifton Avenue
Clifton, N.J. 07013

Re: Dominick Villano, City Manager
Second Notice of Tort Claims Against City of Clifton and
Councilpersons Latona, Sadrakula, Gibson, and D'Amato;
Second Notice to Cease & Desist Conduct; and
Second Notice to Preserve Evidence

Dear Ms. Ferrigno and Mr. Priore:

As you know, this office represents Dominick Villano ("Mr. Villano" or "Claimant") with regard to his employment with the City of Clifton.

This letter shall serve as Mr. Villano's **second** notice of tort claim pursuant to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq. and, more specifically, pursuant to N.J.S.A. 59:8-4.¹ This letter shall also serve as formal notice that the City and its officials/employees identified herein (including but not limited to Councilpersons Latona, Sadrakula, Gibson, and D'Amato) cease and desist their discriminatory, retaliatory, harassing, and

¹ More specifically, this letter shall serve as Mr. Villano's Second Notice of Tort Claims, which is in addition to and does not replace, the Notice of Tort Claims, dated January 7, 2025 (a copy of which is attached hereto as Attachment "A") previously filed with the City.

hostile conduct towards Mr. Villano. Please be further advised that this letter shall also serve as formal notice to preserve all evidence related to this matter.

Notice of Tort Claim

- A. **Claimants:** Dominick Villano, employed as the City Manager of the City of Clifton, at 900 Clifton Avenue, Clifton, N.J. 07013.
- B. **Notices to be sent to:** Mark J. Semeraro, Esq. (Semeraro & Fahrney, LLC) at 155 Route 46 West, Suite 108, Wayne, N.J. 07470.
- C. **Date, Place, Other Circumstances Giving rise to the Claim Asserted:**

Mr. Villano is the City Manager, who is the "chief executive and administrative official of the municipality" and whose authority it is to "appoint and remove all department heads and all other officers, subordinates, and assistants for whose selection or removal no other method is provided in this subtitle, [and] supervise and control his appointees" The City Manager shall also negotiate contracts for the municipality and has the authority to "[i]nvestigate at any time the affairs of any officer or department of the municipality." *N.J.S.A. 40:82-4*.

The City Council possesses "all administrative, judicial and legislative powers and duties" and has "complete control and supervision over the affairs of the municipality." *N.J.S.A. 40:81-9*. The Council has additional obligations set forth in *N.J.S.A. 40:81-16* as follows:

It is the intention of this subtitle that the municipal council shall act in all matters as a body, and it is against the spirit of this subtitle for any of its members to seek to influence the official acts of the municipal manager, or any other officer, or to interfere in any way with the performance by such officers of their duties. Nothing herein contained shall prevent the municipal council from appointing committees or commissioners of its own members or of citizens to conduct investigations into the conduct of any officer or department, or any matter relating to the welfare of the municipality, and delegating to such committees or commissions such powers of inquiry as the municipal council may deem necessary. (Emphasis added).

The City maintains a Policy (*see Personnel Manual – City of Clifton, Prohibited Discrimination and Harassment – pp. 3-5*), prohibiting discrimination and harassment, which is applicable to all City personnel (such as Mr. Villano). The Policy provides, in pertinent part, that:

All complaints of harassment or discrimination will be promptly and thoroughly investigated. The investigation will be conducted in such a way as to maintain confidentiality to the extent practicable under the circumstances. The investigation will include interviews with the person

filing the complaint, the person(s) alleged to have committed the harassment or discrimination, and any pertinent witnesses to the conduct in question.

The City of Clifton will not retaliate against anyone for reporting or complaining about unlawful harassment or discrimination in good faith, or for participating in an investigation of alleged harassment, nor will it tolerate retaliation by supervisors, managers, co-workers, or anyone else. (Emphasis added).

The Policy also prohibits "harassment of an individual based on his or her race, color, religion, national origin, age, marital status, sexual orientation, veteran's status, disability or membership in another group protected by federal, state, or local law." The Policy continues:

In this regard, harassment is defined as verbal or physical conduct – including but not limited to slurs, remarks, epithets, jokes, or intimidate or hostile acts – based on an employee's membership in a protected class, when such conduct has the purpose or effect of:

1. Substantially interfering with an individual's work performance, or creating an intimidating, hostile, or offensive working environment;
2. Otherwise adversely affecting an individual's employment opportunities; or
3. Unreasonably interfering with an individual's work performance.

As more fully set forth below the city and each of the named parties herein have not only violated the City's own policy, but have violated my client's constitutional rights, and have taken adverse action against him in violation of State Law.

Tortious Conduct

Mr. Villano incorporates the facts set forth in his Notice of Tort Claims, dated January 7, 2025, a copy of which is attached hereto as Attachment "A". For completeness, however, Mr. Villano reiterates that the Notice of Tort Claims, dated January 7, 2025 put the City on notice that the City and its Governing Body, including but not limited to, Councilman Antonio Latona, Councilman William Gibson, Councilman Christopher D'Amato, Councilwoman Mary Sadrakula, and Jane and John Does 1-10 (who are fictitious individuals meant to represent the officials, employees, agents, and/or servants of the City of Clifton who have been involved in the occurrences giving rise to the claims asserted who are unknown at this time) had not only violated Mr. Villano's civil rights but violated other laws including, but not limited to, the Conscientious Employee Protection Act (CEPA) and New Jersey's Law Against Discrimination (NJLAD) but subjecting Mr. Villano to a hostile and toxic work environment and retaliation, by means of harassment, defamation of character, intimidation, falsifying information, age discrimination refusing to investigate his complaints and interfering with and adversely affecting his employment.

The Notice of Tort Claims, dated January 7, 2025, referenced Mr. Villano's underlying Complaint, which he filed with the City on June 24, 2024, and which Complaint alleged inappropriate and illegal conduct on the part of Councilman Latona and other Councilmembers. Although the Governing Body initially authorized a third-party (Amanda Van Hoose Garofalo) to investigate Mr. Villano's claims, Councilman Antonio Latona, Councilman William Gibson, Councilman Christopher D'Amato, and Councilwoman Mary Sadrakula have stonewalled the investigation and have not permitted the same to proceed, by repeatedly refusing to fund an additional five thousand dollars (\$5,000) necessary to complete the same.

Most distressing is the fact, that despite being the target of an investigation, Councilman Latona has repeatedly and strategically refused to recuse himself from executive session meetings at which the allegations against him and the continued funding of the investigation into the same were to be discussed. By his refusal to leave (which he was and is required to do) he has prevented the investigation to proceed and has interfered with the role and duty of the Council. For these infractions, the City Council has taken no action and the remaining Councilpersons named in this and the January 7, 2025 Tort Claims Notices, have assisted Latona in his quest to harass Villano and retaliate against him for filing his complaint by preventing the investigation from concluding.

On Tuesday, January 21, 2025, the Council met in closed session to discuss Villano's Notice of Tort Claims, dated January 7, 2025. Despite the fact that the complaining party, Villano, recused himself from the executive session to discuss the same, the target of the tort claims notice, Councilman Latona again refused to recuse himself in an effort to prevent any action from proceeding with respect to the same in retaliation against Villano for filing claims against him.

Also, at the Tuesday, January 21, 2025 Council meeting, but in open session, the Council considered and voted against Resolution R 052-25, which resolution would allocate the final five thousand dollars (\$5,000) necessary to complete the investigation by Amanda Van Hoose Garofalo into Mr. Villano's Complaint. More specifically, Councilwoman Sadrakula voted against the resolution, casting a "no" vote, while Councilman Latona, Councilman D'Amato, and Councilman Gibson abstained from the vote, but participated in the discussion regarding the Resolution, to the detriment of Mr. Villano.

Councilman Gibson, Councilman Latona, and Councilman D'Amato's votes had the same effect as voting "No" and were intended, to thwart and prevent the completion of the investigation and to retaliate against Mr. Villano for having filed his Complaint and participating in the investigation. There is no basis to conclude anything to the contrary when the City's Policy Prohibiting Discrimination and Harassment requires that the City promptly and thoroughly investigate all such complaints, which obligation tracks the requirements of State and Federal law. Neither Councilman Antonio Latona, Councilman William Gibson, Councilman Christopher D'Amato, Councilwoman Mary Sadrakula, nor the City have complied with their legal obligations to investigate Mr. Villano's Complaint thoroughly and to completion and, thus, they should have no legal protections for the same.

Further amplifying the flagrantly inappropriate and illegal conduct by the aforementioned individuals is the fact that during the Council Privilege portion of the January 21, 2025 Council meeting (at approximately 9:35 p.m.), Councilman D'Amato suddenly proposed amending the

City Charter to change the form of government from the City Manager form of government to a different form of government, without a City Manager. Another retaliatory action designed to punish Villano for filing his January 7, 2025 Tort Claims Notice. This was the second time Councilman D'Amato made such a statement. The only other time he had raised this idea, was shortly after Villano filed his personnel complaint against Latona (that is the subject of the aforementioned investigation) at the Council's August 7, 2024 meeting.

Both times due to the timing and demeanor of D'Amato, his retaliatory motive for the actions is clear. There was no basis for Councilman D'Amato to advocate for a change in the form of government (either at the August 7, 2024 Council meeting or at the January 21, 2025 Council meeting) other than to retaliate against Mr. Villano for having filed the Complaint in the first place and for participating in the investigative process.²

Mr. Villano has been subjected to a continuing, cumulative pattern of tortious conduct on the part of Councilman D'Amato, Councilman Latona, Councilman Gibson, and Councilwoman Sadrakula, and the City, which continues to today, as set forth above and as detailed in the March 26, 2025 personnel complaint filed by Mr. Villano, attached hereto as Attachment "B".

On account of the continued and hostile conduct to which Mr. Villano has been subjected to, which now includes the threat of reducing Retiree health benefits as set forth in Attachment "B", he now has a claim for constructive termination. Because the conduct complained of, is ongoing, the statute of limitations has not yet commenced and only begins once the wrongful action ceases. Wilson v. Wal-Mart Stores, Inc., 158 N.J. 263, 272 (1999).

D. General Description of Injury/Damage/Loss Known as of this Time: As a result of the aforesaid conduct, Mr. Villano has suffered and continues to suffer reputational harm, pain, suffering, injuries to his health, and emotional distress, medical expenses and continues to have his Civil Rights violated.

E. Name of Public Entity, Employees, or Employees Causing Injury/Damage/Loss: Councilman Antonio Latona, Councilman William Gibson, Councilman Christopher D'Amato, Councilwoman Mary Sadrakula, and Jane and John Does 1-10 (who are fictitious individuals meant to represent the officials, employees, agents, and/or servants of the City of Clifton who have been involved in the occurrences giving rise to the claims asserted who are unknown at this time).

F. Amount Claimed as of the Date of this Notice: in excess of one million dollars (\$1,000,000.00).

² Later during the January 21, 2025 Council Meeting, at around 10:40 p.m., Councilman D'Amato made a motion, which was seconded by Councilman Latona that if the proposal to change the form of government was not successful at the Council level that it should be put up for a vote, via referendum.

Notice to Preserve Evidence

Kindly also accept this letter as a formal notice to preserve all evidence of Mr. Villano's allegations. Please be further advised that there is an obvious duty for all litigants to preserve evidence -- even before litigation. Aetna Life and Cas. Co. v. Imet Mason Contractors, 707 A.2d 180 (N.J. Super. App. Div. 1998). As such, you are hereby placed formally on notice of potential litigation against you and of your obligation to maintain and not destroy evidence. You are hereby instructed to maintain and preserve any electronic device (computer, tablet, cell phone, etc.) which was used to communicate the aforementioned false and defamatory statements to any of the third parties set forth above.

The New Jersey Supreme Court held that if spoliation of evidence is discovered during the course of litigation, the offended party can receive an adverse inference jury charge in its case in chief and still assert a completely separate cause of action for fraudulent concealment of evidence. Tartaglia v. UBS PaineWebber Inc., 961 A.2d 1167 (N.J. 2008).

The Federal Courts have further held that the duty to preserve documents, electronically stored information, or tangible evidence based on the existence of pending, threatened, or reasonably foreseeable litigation arises under the common law. Trevino v. Ortega, 969 S.W.2d 950, 955 (Tex. 1998) (Baker, J., concurring); Boyd v. Travelers Ins. Co., 652 N.E.2d 267 (Ill. 1995), as modified on denial of reh'g (June 22, 1995); Callahan v. Stanley Works, 703 A.2d 1014, 1018 (N.J. Super. L. Div. 1997). See also Victor Stanley, Inc. v. Creative Pipe, Inc., 269 F.R.D. 497, 521 (D. Md. 2010), aff'd in part, modified in part, No. CV MJG-06-2662, 2010 WL 11747756 (D. Md. Nov. 1, 2010).

Notice to Cease and Desist Conduct

This letter shall also serve as formal notice to all of the named parties to cease and desist all improper and illegal conduct towards Mr. Villano.

I would also reiterate my prior request that you provide assurances that Councilman Latona (the target of the underlying Complaint) has recused himself from all discussions and decisions related to Mr. Villano's Complaint against him and other City officers, which recusal shall include but not be limited to Councilman Latona being excluded from all council proceedings (whether in public session or closed session), discussions, and communications involving Mr. Villano's Complaints. Please also confirm that the investigation into Mr. Villano's June 2024 personnel Complaint has been funded and completed promptly, thoroughly, and to conclusion, with a report having been issued by the assigned investigator. If no such report has been issued or if the investigation has not yet been concluded, please advise.

Should you fail to take immediate corrective action as outlined above, please be advised that this office will seek all necessary redress in a Court of Law.

Very Truly Yours,

Mark J. Semeraro

Mark J. Semeraro, Esq.

MJS/dfg

Encls.

cc: Dominick Villano

Attachment "A"

**SEMERARO
FAHRNEY LLC**
ATTORNEYS AT LAW

Mark J. Semeraro, Esq.
R. Scott Fahrney, Esq.
Justin F. Glass, Esq.,
Stephen G. Piccinini, Esq.
Richard A. Hermann, Esq., *Of Counsel*
Sean D. Dias, Esq., *Of Counsel*

155 Route 46, Suite 108
Wayne, New Jersey 07470
Telephone: 973-988-5070
Facsimile: 973-988-5533

90 E. Halsey Road, Suite 333
Parsippany, New Jersey 07054
Telephone: 973-988-5070

225 West 35th Street, 5th Floor,
New York, New York 10001

Reply to:
Mark J. Semeraro, Esq.
msemeraro@semerarolaw.com
Direct Dial: 973-988-5066

NOTICE OF TORT CLAIMS
NOTICE TO CEASE AND DESIST CONDUCT, AND
NOTICE TO PRESERVE EVIDENCE

January 2, 2025

Via Email – nferrigno@cliftonnj.org

Nancy Ferrigno, City Clerk
Clifton City Hall
900 Clifton Avenue, First Floor
Clifton, N.J. 07013

Via Email - mpriore@cliftonnj.org

Matthew Priore, City Attorney
Clifton City Hall
900 Clifton Avenue
Clifton, N.J. 07013

Re: Dominick Villano, City Manager
Notice of Tort Claims;
Notice to Cease & Desist Conduct; and
Notice to Preserve Evidence

Dear Ms. Ferrigno and Mr. Priore:

Please be advised that this office represents Dominick Villano ("Mr. Villano" or "Claimant") with regard to his employment with the City of Clifton.

This letter shall serve as Mr. Villano's required notice of tort claim pursuant to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq. and, more specifically, pursuant to N.J.S.A. 59:8-4.¹ This letter shall also serve as formal notice that the City and its officials/employees identified herein (including but not limited to Councilman Antonio Latona) cease and desist their discriminatory, retaliatory, harassing, and hostile conduct towards Mr. Villano, and that Councilman Latona recuse himself from any and all discussions (whether in

¹ Should the City of Clifton require that the Notice be presented by way of a specific form (although none could be located on the City website), in lieu of this letter, please advise and provide the undersigned with a copy of the required form or written instructions as to how to obtain said form.

public session, closed session, or otherwise) concerning Mr. Villano's allegations as set forth herein. Please be further advised that this letter shall also serve as formal notice to preserve all evidence related to this matter.

Notice of Tort Claim

- A. **Claimants:** Dominick Villano, employed as the City Manager of the City of Clifton, at 900 Clifton Avenue, Clifton, N.J. 07013.
- B. **Notices to be sent to:** Mark J. Semeraro, Esq. (Semeraro & Fahrney, LLC) at 155 Route 46 West, Suite 108, Wayne, N.J. 07470.
- C. **Date, Place, Other Circumstances Giving rise to the Claim Asserted:** Mr. Villano is the City Manager, who is the "chief executive and administrative official of the municipality" and whose authority it is to "appoint and remove all department heads and all other officers, subordinates, and assistants for whose selection or removal no other method is provided in this subtitle, [and] supervise and control his appointees" The City Manager shall also negotiate contracts for the municipality and has the authority to "[i]nvestigate at any time the affairs of any officer or department of the municipality." *N.J.S.A. 40:82-4*.

The City Council possesses "all administrative, judicial and legislative powers and duties" and has "complete control and supervision over the affairs of the municipality." *N.J.S.A. 40:81-9*. The Council has additional obligations set forth in *N.J.S.A. 40:81-16* as follows:

It is the intention of this subtitle that the municipal council shall act in all matters as a body, and it is against the spirit of this subtitle for any of its members to seek to influence the official acts of the municipal manager, or any other officer, or to interfere in any way with the performance by such officers of their duties. Nothing herein contained shall prevent the municipal council from appointing committees or commissioners of its own members or of citizens to conduct investigations into the conduct of any officer or department, or any matter relating to the welfare of the municipality, and delegating to such committees or commissions such powers of inquiry as the municipal council may deem necessary. (Emphasis added).

The City maintains a Policy (*see Personnel Manual – City of Clifton, Prohibited Discrimination and Harassment – pp. 3-5*), prohibiting discrimination and harassment, which is applicable to all City personnel (such as Mr. Villano). The Policy provides, in pertinent part, that:

All complaints of harassment or discrimination will be promptly and thoroughly investigated. The investigation will be conducted in such a way as to maintain confidentiality to the extent practicable under the circumstances. The investigation will include interviews with the person

filing the complaint, the person(s) alleged to have committed the harassment or discrimination, and any pertinent witnesses to the conduct in question.

The City of Clifton will not retaliate against anyone for reporting or complaining about unlawful harassment or discrimination in good faith, or for participating in an investigation of alleged harassment, nor will it tolerate retaliation by supervisors, managers, co-workers, or anyone else. (Emphasis added).

The Policy also prohibits "harassment of an individual based on his or her race, color, religion, national origin, age, marital status, sexual orientation, veteran's status, disability or membership in another group protected by federal, state, or local law." The Policy continues:

In this regard, harassment is defined as verbal or physical conduct – including but not limited to slurs, remarks, epithets, jokes, or intimidate or hostile acts – based on an employee's membership in a protected class, when such conduct has the purpose or effect of:

1. Substantially interfering with an individual's work performance, or creating an intimidating, hostile, or offensive working environment;
2. Otherwise adversely affecting an individual's employment opportunities; or
3. Unreasonably interfering with an individual's work performance.

On Monday, June 24, 2024, Mr. Villano filed a written complaint ("Complaint"), alleging that Councilman Antonio Latona had violated his civil rights, and that Mr. Villano had been subjected to a toxic work environment, retaliation, harassment, defamation of character, intimidation, falsifying information, and age discrimination. The complaint also makes allegations against Councilman William Gibson, Councilman Christopher D'Amato, and Councilwoman Sadrakula, stating that they "played a role in these charades" or were a "major contributor to Councilman Latona's witch-hunt[.]"

Mr. Villano's Complaint referenced conduct that occurred on June 15, 2024, at which time Councilman Latona committed age discrimination, when he, knowing Mr. Villano's age and status as a senior citizen, suggested that Mr. Villano retire from his job as City Manager. This conversation occurred after the LGBTQ+ Flag Raising, in Mr. Villano's vehicle. During the conversation, Councilman Latona expressed his dissatisfaction with certain City employees, accused a municipal supervisor of lying to him regarding the inclusion of Booster Clubs as non-paying participants in an Independence Day Fireworks Celebration, and made it clear that he would retaliate against that supervisor for failing to follow orders, when she did not include Booster Clubs in the celebration, because the Booster Club coordinators told her they were not interested in doing so. Councilman Latona proceeded to discuss the pending lawsuit

between the PBA Veterans and the City, of which Mr. Villano is a named defendant. The Councilman criticized the municipality's handling of the matter, at which time Mr. Villano told the Councilman that he could not comment since he was a named defendant, but the Councilman proceeded to blame the City's administration for the same. As the conversation proceeded, the Councilman suggested that Mr. Villano retire, because of his age.

The June 15, 2024 conversation continued, with Councilman Latona overstepping his authority and encroaching on the statutory authority of the City Manager (Mr. Villano) during a discussion regarding the appointment of a new City Fire Chief. Councilman Latona asserted that he was going to have the City Council order Mr. Villano to make a professional appointment of the Fire Chief before the NJ Civil Service exam had been administered. Despite Mr. Villano voicing his disagreement with the same and advising the Councilman that appointing the Fire Chief was solely within the statutory of the City Manager (and not of the City Council), the Councilman refused to listen.

With respect to the Fire Department, Councilman Latona repeatedly violated and continues to violate the City Fire Department's Standing Order that Councilmembers are not permitted to visit City fire stations without the Fire Chief's permission. He is often present, discussing union business, and badmouthing the City administration (including about the hiring of a new Fire Chief). The Councilman's conduct and contact with the Fire Department interferes with Claimant's ability to perform his duties as the City Manager and violates the law.

On Tuesday, June 18, 2024, Councilman Latona publicly defamed Mr. Villano's character at a Council meeting, when he orchestrated a public attack against Mr. Villano's character, staging two City retirees at a public meeting, whom (at the behest of Councilman Latona) accused Mr. Villano of permitting the harassment of certain PBA veterans and those individuals asked that Mr. Villano immediately resign as City Manager. The two retirees, at the direction of Councilman Latona purposely and intentionally fabricated a story about Mr. Villano by falsifying information for the sole purpose of discrediting Mr. Villano, slandering his reputation, with the ultimate goal of justifying the termination of Mr. Villano's employment with the City.

At the June 18, 2024 meeting, the Councilman went so far as to make a motion seeking to discuss Mr. Villano's employment at the next Council meeting, under the pre-textual guise that he was not forceful enough with his disciplinary skills.

In addition to the incidents of June 15, 2024 and June 18, 2024, the Complaint identified numerous other instances of Councilman Latona's inappropriate conduct, for the period of at least 2023 and 2024, all of which further demonstrate the pattern and practice of the Councilman's impermissible conduct towards Mr. Villano and other City employees, officers, and professionals.

Upon receipt of Mr. Villano's Complaint dated June 24, 2024, the City hired outside counsel, Ms. Amanda Van Hoose Garofolo, to investigate the same. An email dated

July 11, 2024 from City Attorney Matthew Priore to Ms. Garofolo indicates that the approved rate would be \$200 per hour, not to exceed \$17,500 without further approval from the Governing Body.

Ms. Van Hoose Garofolo commenced the investigation, which investigation included Mr. Villano providing Ms. Garofolo with factual support for his allegations (as requested by the same). Mr. Villano also provided new details and information regarding his Complaint and, upon information and belief, Ms. Garafolo interviewed witnesses and targets of the investigation and reviewed documentary evidence with respect to the same. Despite the City having an affirmative obligation to investigate Mr. Villano's complaint promptly and thoroughly, the City has not completed the investigation and is refusing to allocate sufficient funds for the investigator, Ms. Garofolo, to complete her investigation and finalize her investigative report. Upon information and belief, Ms. Garafolo has prepared a draft report, which substantiates Mr. Villano's Complaint and exposes Councilman Latona's illegal conduct, but that report has not been finalized.

When Ms. Garofolo reached the \$17,500 threshold in September 2024, the Governing Body was asked to appropriate additional funds for her to complete the same. Upon information and belief, the Governing Body denied the request to appropriate additional funds by a 4-3 vote at its September 17, 2024 Council meeting (during Closed Session).² Moreover, despite being the target of the Complaint and investigation, Councilman Latona refused to recuse himself from either the vote to appropriate funds or any discussion regarding Mr. Villano's Complaint. Upon information and belief, Councilman Latona voted against appropriating additional funds and, thus, to end any investigation into his illegal conduct. Notwithstanding, the apparent conflict of his participation, Councilman Latona's mere presence (and vote to deny the appropriate of additional funds) during discussion of Mr. Villano's Complaint tainted the entire investigative process and is retaliatory on its face and evidentiary of his continuing endeavors to harm Mr. Villano.

Emphasizing Councilman Laton's inappropriate and illegal conduct (which, also violates the Open Public Meetings Act) is the fact that Councilman Latona did not recuse himself from any Closed Session discussion regarding Mr. Villano's Complaint including, but not limited to discussions during the Council meeting dates of September 3, 2024; September 17, 2024; October 1, 2024; October 15, 2024; and November 6, 2024.³ Upon information and belief, Councilman Latona spoke out against the investigation and voted to withhold funds from the same (encouraging others to do so as well). Because the Council has refused to allocate sufficient funds for the investigator to complete her investigation, the City's investigation into Councilman

² Upon information and belief, the Council also refused to approve of the request at subsequent Council meetings, during the months of October 2024 and November 2024.

³ The City Agenda for both the October 1, 2024 and October 15, 2024 Council Meetings contain the following line item as a Closed Session topic of discussion: "Conflict of Interest by Target of Retaliation, Harassment and Discrimination Complaint Interfering with Investigation".

Latona's illegal conduct has effectively been terminated, subjecting Mr. Villano to continued inappropriate conduct, further violating his civil rights, and continuing to cause him harm, loss, and damage.

Mr. Villano has been subjected to a continuing, cumulative pattern of tortious conduct on the part of Councilman Latona and the City, which is ongoing (with no signs of ending any time soon). In point of fact, the investigation into his Complaint has stalled for lack of funding and authorization, which is an example of the aforesaid retaliation. Accordingly, the statute of limitations has not yet commenced and only begins once the wrongful action ceases. Wilson v. Wal-Mart Stores, Inc., 158 N.J. 263, 272 (1999).

- D. General Description of Injury/Damage/Loss Known as of this Time:** As a result of the aforesaid conduct, Mr. Villano has suffered and continues to suffer reputational harm, pain, suffering, and emotional distress, and continues to have his Civil Rights violated.
- E. Name of Public Entity, Employees, or Employees Causing Injury/Damage/Loss:** Councilman Antonio Latona, Councilman William Gibson, Councilman Christopher D'Amato, Councilwoman Mary Sadrakula, and Jane and John Does 1-10 (who are fictitious individuals meant to represent the officials, employees, agents, and/or servants of the City of Clifton who have been involved in the occurrences giving rise to the claims asserted who are unknown at this time).
- F. Amount Claimed as of the Date of this Notice:** To be determined after additional information becomes available.

Notice to Preserve Evidence

Kindly also accept this letter as a formal notice to preserve all evidence of Mr. Villano's allegations. Please be further advised that there is an obvious duty for all litigants to preserve evidence -- even before litigation. Aetna Life and Cas. Co. v. Imet Mason Contractors, 707 A.2d 180 (N.J. Super. App. Div. 1998). As such, you are hereby placed formally on notice of potential litigation against you and of your obligation to maintain and not destroy evidence. You are hereby instructed to maintain and preserve any electronic device (computer, tablet, cell phone, etc.) which was used to communicate the aforementioned false and defamatory statements to any of the third parties set forth above.

The New Jersey Supreme Court held that if spoliation of evidence is discovered during the course of litigation, the offended party can receive an adverse inference jury charge in its case in chief and still assert a completely separate cause of action for fraudulent concealment of evidence. Tartaglia v. UBS PaineWebber Inc., 961 A.2d 1167 (N.J. 2008).

The Federal Courts have further held that the duty to preserve documents, electronically stored information, or tangible evidence based on the existence of pending, threatened, or reasonably foreseeable litigation arises under the common law. Trevino v. Ortega, 969 S.W.2d 950, 955 (Tex. 1998) (Baker, J., concurring); Boyd v. Travelers Ins. Co., 652 N.E.2d 267 (Ill. 1995), as

modified on denial of reh'g (June 22, 1995); Callahan v. Stanley Works, 703 A.2d 1014, 1018 (N.J. Super. L. Div. 1997). See also Victor Stanley, Inc. v. Creative Pipe, Inc., 269 F.R.D. 497, 521 (D. Md. 2010), aff'd in part, modified in part, No. CV MJG-06-2662, 2010 WL 11747756 (D. Md. Nov. 1, 2010).

Notice to Cease and Desist Conduct

This letter shall also serve as formal notice to cease and desist all improper and illegal conduct towards Mr. Villano. As outlined herein, Councilman Latona and the other individuals identified herein have caused and continue to cause harm, loss, and damages, to Mr. Villano. The improper and illegal conduct is ongoing, with no end in sight.

I hereby request that you contact me within twenty-four (72) hours of receipt of this letter and provide me with written assurances that Councilman Latona and the other officials have ceased and desisted from interfering, hindering, or otherwise involving themselves in the investigation into Mr. Villano's Complaint. Please also provide assurances that Councilman Latona (the target of the underlying Complaint) has recused himself from all discussions and decisions related to Mr. Villano's Complaint against him and other City officers, which recusal shall include but not be limited to Councilman Latona being excluded from all council proceedings (whether in public session or closed session), discussions, and communications involving Mr. Villano's Complaint. Please also confirm that the investigation into Mr. Villano's Complaint has been funded and completed promptly, thoroughly, and to conclusion, with a report having been issued by the assigned investigator. If no such report has been issued or if the investigation has not yet been concluded, please advise.

Should you fail to take immediate corrective action as outlined above, please be advised that this office will seek all necessary redress in a Court of Law.

Very Truly Yours,

Mark J. Semeraro

Mark J. Semeraro, Esq.

MJS/dfg

Cc: Dominick Villano

Attachment "B"

Dominick Villano

154 Vreeland Avenue • Clifton • New Jersey • 07011 • mimmo625@gmail.com

March 26, 2025

Via Email and Hand Delivery

Doug Johnson, Personnel and EEO Officer
900 Clifton Avenue
First Floor
Clifton, N.J. 07013

-&-

Matthew Priore, City Attorney
900 Clifton Avenue
Second Floor
Clifton, N.J. 07013

**Re: Complaint against Councilperson Mary Sadrakula, Councilperson
Chris D'Amato, Councilperson William Gibson, and continuing
complaint against Councilperson Antonio Latona for Discrimination,
Retaliation, Harassment, and Other Prohibited Activity**

Dear Mr. Johnson and Mr. Priore:

Please accept this correspondence as a formal complaint against Councilperson Mary Sadrakula, Councilperson Chris D'Amato, Councilperson William Gibson, as well as a continuing complaint against Councilperson Antonio Latona¹ for continued and repeated discrimination, retaliation, harassment, and other prohibited activity against me, Dominick Villano (City Manager). I am submitting this Complaint to the Personnel Department and Law Department, in accordance with the City's Prohibited Discrimination and Harassment Policy, and I am requesting that the City, through an independent and impartial investigator, promptly and thoroughly investigate my claims against Councilperson Sadrakula. *See City of Clifton: Prohibited Discrimination and Harassment Policies (pp. 3-5).*

¹ As you know, I previously filed a personnel complaint against Councilperson Latona for which an investigation had begun. But the Council, at the bequest of Councilpersons Sadrakula, Latona, D'Amato, and Gibson, have thwarted and interfered and prevented it from concluding.

Background

As you know, I am the City Manager, the chief executive and administrative official of the municipality pursuant to N.J.S.A. 40:82-4(a). While the Municipal Council oversees the position of the Municipal Manager, pursuant to N.J.S.A. 40:82-4, the Municipal Manager has the exclusive authority to appoint and remove all department heads, officers, subordinates, and assistants. The Manger also negotiates contracts for the municipality and suggests/executes municipal improvements. See N.J.S.A. 40:82-4. Under the Municipal Manager form of government, the Municipal Manager has broad discretion in conducting his duties, and council members shall not seek to interfere with or influence the official acts of the municipal manager or any other officer pursuant to N.J.S.A. 40:81-16.

By way of background, Councilperson Sadrakula has been harassing, intimidating, punishing, yelling, berating, and defaming me, as well as interfering with my job duties due to age discrimination and in retaliation for my objecting to her illegal requests, refusing to take illegal action upon her demand, complaining about her conduct, and her interference with my statutory function in violation of law and public policy, continuously since 2019/2020. Councilperson Sadrakula's actions and retaliation have become so severe that she has significantly interfered with the performance of my job duties (i.e., my statutory duties and authority as City Manager) and created a hostile, intimidating, coercive, humiliating, and offensive working environment for me. With respect to age discrimination, she has gone so far as to make references concerning my age, suggesting that I retire because of the same.

Partial History of Misconduct

Although the complained of conduct has been ongoing since 2019/2020, Councilperson Sadrakula's conduct has recently become even more inflammatory, as most recently as March 18, 2025, where she has continued her tirade of attempting to impose discriminatory parking restrictions on Pershing Road which my objection to and advisement of a potential RLUIPA violation lead to her retaliatory action of discussing taking away my health benefits. I will discuss her misconduct in detail below.

On September 15 2020, Councilperson Sadrakula interfered with my oversight of City contract negotiations by lying to the public about the status of the contract negotiations between the City and the PBA, impugning my character and painting me in a defamatory light, misleading the public and damaging my image within the community in which I live and work. Despite being asked to apologize and publicly correct her lies, Councilperson Sadrakula refused to do so, further hindering

the contract negotiations and my authority over the same. Her conduct served no legitimate business purpose.²

September 21, 2020 – Councilperson Sadrakula interfered with my oversight of the day-to-day operations of the City by trying to coerce, intimidate, and influence me to change the City's policies and procedures for how the City was to conduct business during the Covid-19 pandemic. Again, her coercive behavior was not in furtherance of her duties as a Councilperson and was potentially to benefit herself. I objected to her interference as I reasonably believed her interference violated public policy, and I told her that my policies and procedures would remain in place. Councilperson Sadrakula became angry, and continuously berated me and yelled and screamed at me. Her beratement, humiliation, and insulting me have continued to this day.

September 25, 2020 – Councilperson Sadrakula circumvented my authority and interfered with my duties by going directly to the City Clerk, demanding that the Clerk conduct business in a way contrary to my instructions. Councilperson Sadrakula lacked any authority to direct the Clerk and this behavior was just another attempt to interfere with my authority and duties as City Manager, potentially on account of my age and to force me to retire. I objected to her actions by advising her that I had the authority to make day-to-day operational decisions and that I would not be amending my instructions to the Clerk. Councilperson Sadrakula continued to harass me regarding same, and her anger over her failed attempt to influence me to change my policies and procedures continues through today.

October 15, 2020 – Councilperson Sadrakula not only interfered with the day-to-day operations of the City by aggressively demanding that I exempt her from complying with the same and circumvent my authority to enforce Covid-19 quarantine procedures, but she then took to Facebook and lied saying that I told her she couldn't attend the October 20, 2020 Council Meeting. In actuality I specifically told her that her quarantine would be over by the meeting. Her incessant anger has caused her to continue to make these fabrications about me to the community, further damaging my image within the community for her personal gain. She continues to retaliate against me for refusing to submit to her will, through today.

December 2022 – Councilperson Sadrakula interfered with my oversight of the City's sidewalk construction project on Dwasline Road by fabricating complaints about the construction. More specifically, she:

- Abused her role as a Councilperson to seek preferential treatment from the City's police department, asking them to interfere with the construction on her behalf.

² This was investigated and she was found to have lied and breached executive session confidentiality.

- Further interfered with the construction project and my authority over the same by taking down PSE&G marker flags, falsely claiming that the construction was encroaching on her property.
- Illegally requested free services from the City's outside contracted engineering firm and lied about it when confronted.
- Made demands of employees under my direct supervision, demanding that they take action to halt the construction.

I not only objected to her actions but had done so publicly at a council meeting and also requested that the county prosecutor file an investigation of the same. Thereafter, Councilperson Sadrakula was heard, once again, making defamatory, degrading, offensive comments to the public, this time stating that I should not be trusted, as a result of my objecting to her actions and behavior. These comments were clearly meant to humiliate me and defame my character to the community in which I work and live, and to intimidate me and coerce me into resigning on account of my age. These comments were heard by retired fire chief Frank Prezioso.

May 26, 2023 – Councilperson Sadrakula once again interfered with my oversight of the sidewalk construction project by demanding that I have the construction vehicles ticketed for being parked over the weekend. There was (a) no basis to ticket the construction vehicles being used in furtherance of the project and (b) it was not within Councilperson Sadrakula's purview to make those demands. Her requests were made solely for her benefit, in contravention of my duties and her obligations as a Councilperson. I advised her that she could not utilize her role as an elected official to influence me to have the vehicles ticketed. She inappropriately admonished me and berated me due to her anger of getting caught attempting to leverage her role as a Councilperson to obtain preferential treatment, which anger continues through today. As a result, she has resented me since and continues to harass me in retaliation for the same.

August 30, 2023 – Councilperson Sadrakula tried to get me to cancel the Botany Carnival. First she tried to have me revoke their approval, to which I objected. She then created an issue out of the fact that in my capacity as City Manager I permitted the organization to pay for police services after the carnival had concluded, instead of prior to, in a further attempt to have the carnival cancelled, after it had already commenced. I refused to have the carnival shut down which greatly angered Councilperson Sadrakula, which anger fueled her attempt at shutting down the next carnival, since she failed at shutting this one down. As a result, she has resented me since and continues to harass me in retaliation for the same.

September 22, 2023 – Councilperson Sadrakula attempted to have me cancel the Latino Leaders Carnival. She berated and harassed me in an attempt to review documents that were irrelevant and which she was not entitled to, in an attempt to have me shut down the carnival. The harassment even continued after the carnival ended. The organization had paid to have the field fixed due to

some of the grass coming up, and she repeatedly requested documents related to their payment beyond what would be deemed appropriate requests for someone on City Council. I refused to give into her harassing behavior, which caused her great anger which continues through today. As a result, she has resented me since and continues to harass me in retaliation for the same.

June 1, 2024 – As part of her continuous retaliation, Councilperson Sadrakula made a Facebook post which included an image of myself, another Councilperson, and the CFO, which post falsely accused me as having a private meeting about the budget, furthering her narrative that the public should not trust me, defaming me to the community in which I live and work in, and inciting the public to call for my removal. Councilperson Sadrakula's comments were meant to coerce and intimidate me into leaving my position and degrade the public's trust in me (as the City Manager), likely on account of my age. This behavior has been relentless, and continues through today.

Beginning in approximately August 2023, and continuing to today, Councilpersons Sadrakula and Gibson have done everything they could do to restrict parking for the Mosque on Pershing Road.

In 2023, they demanded that parking restrictions be placed on the roadway near the Mosque, and not then aware of their true motivation, parking restrictions were temporarily placed. However, the City determined that such restrictions may be interpreted as a violation of RLIUPA and we reversed the same. Since that point in time, their intent to treat the Mosque differently has become more clear and Councilperson Sadrakula, Latona, D'Amato, and Gibson have attempted to discuss ways to restrict parking repeatedly, and I have had to consistently remind them that the motivation behind the parking restrictions could expose the city to liability under RLIUPA.

They have intentionally mischaracterized, the nature of the conversations associated with the portion of City within which the Mosque exists. She ultimately brings up the Mosque each time which forces us into closed session so that guidance can be given as to the fact that her discussions could be interpreted as a violation of RLIUPA.

Most recently, Councilperson Sadrakula was pushing for a change in the parking ratio for attendees to the Mosque, and was advised by myself, the City Attorney, and Special RLIUPA Counsel that the imposition of a different parking ratio that would be more restrictive on the Mosque than other houses of worship would violate RLIUPA.

At this point in time, she enlisted the assistance of Councilperson Antonio Latona, who was also pushing for such an imposition. When reminded by myself, the City Attorney, and Special RLIUPA Counsel that such imposition would be illegal, Councilperson Latona loudly yelled that the RLIUPA attorney was supposed to be telling them how they could limit parking near the Mosque, not tell them that they can't limit parking. In fact, his conduct was so volatile in that meeting,

yelling at myself and the two attorneys, that one of the attorneys was forced to recuse himself and step out. At that time, all three of us told the Council what they were seeking to do was illegal.

A number of times, both in person and via email, I have warned the City Council, and Councilperson Sadrakula specifically, that any discussion of Pershing Road must be discussed in closed session, as discussions of parking on this road can very easily be interpreted as a violation of RLIUPA. Councilperson Sadrakula, however, always vehemently opposes having these discussions in closed session.

On March 18, 2025, the issue of restricting parking in the area of the Mosque was again raised. At that point in time I had suggested that the discussion be retired into executive session for similar reasons as set forth above. The legality of the parking restrictions was discussed again in closed session, where I informed all Council Members that I was uncomfortable advancing such an ordinance in light of the fact that we were advised by the City Attorney that it was violative of the law and could create liability for the city. In point of fact, both the City Attorney and I objected to pursuing such ordinance and refused to do so. Thereafter, the executive session was adjourned, and we returned to the open public meeting.

Councilman D'Amato then moved openly to impose the parking restriction, and when I advised him again of the liability that such an ordinance would impose, he took his papers, slammed them on the dais, and exclaimed that nothing gets done around here, with great anger towards me which continues through today.

Even after being warned multiple times of the liability that restricting parking near the Mosque could impose on the City, when the council went into public session, councilperson Sadrakula used her council privilege to discuss issues of parking on Pershing Road stating that there should be no parking on that road.

Following and since this episode, Councilpersons Sadrakula, Latona, D'Amato, and Gibson have exhibited anger and animosity toward me, so much so that at the very next council meeting which was scheduled only to be a budget meeting, the council members discussed moving forward with a reduction of health benefits that would adversely affect myself and other senior officials of the city that are rapidly approaching retirement, and then even opted to RICE Notice the City Attorney.

Simply put, Councilperson Sadrakula, in conjunction with Councilperson Latona, Councilperson D'Amato, and Councilperson Gibson have subjected me to working conditions, which no reasonable person could tolerate. As such their illegal activity towards me is damaging my health and is causing me great emotional distress, and I may be forced to resign from employment.

As further evidence of their retaliation, they have consistently refused to fund the investigation commenced against Councilperson Latona so it can be completed.

Furthermore, Councilperson Sadrakula has harassed me with so many off hour calls for non-emergency requests, that I have had to complain about it as it was clearly harassment.

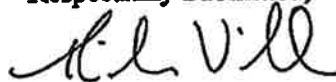
The remaining Councilpersons routinely ask me to repeatedly redo tasks that have already been done just to harass me such as requesting I email them the same information over and over again.

Request for Investigation

As you know, the City has an obligation (expressed in City Policy) to promptly and thoroughly investigate all complaints of harassment and discrimination, which investigation will be conducted in such a way so as to maintain confidentiality to the extent practicable under the circumstances. *See City of Clifton: Prohibited Discrimination and Harassment Policies (pp. 3-5).* I hereby request that the City, through an independent and impartial investigator, promptly and thoroughly investigate my claims against Councilpersons Sadrakula, Latona, D'Amato, and Gibson. I look forward to hearing from the assigned investigator and to participating in the investigative process moving forward.

Please confirm receipt.

Respectfully Submitted,



Dominick Villano,
City Manager

C: Semeraro & Fahrney, LLC (Counsel for Dominick Villano)

ITEM NUMBER: CM- 12

ITEM NAME: Updated Storm Emergency and Private Duty Trust Analysis
RECOMMENDATION:

SUMMARY:
As requested at the last budget meeting.

ATTACHMENTS:

Description		Upload Date	Type
☐	Report	3/27/2025	Cover Memo

Police Extra Duty Analysis

CASH RECEIVED

Account Number	Description	2020	2021	2022	2023	2024	YTD 2025
14-101-01-000-001	Cash - Police Extra Duty	297,513.57	202,175.90	202,072.80	386,686.40	380,720.78	185,101.28
14-117-04-000-001	Bill sent out to Customers-PMT AR	37,455.70	124,899.65	123,096.78	38,354.78	147,308.50	
	Total Received	334,969.27	327,075.55	325,169.58	425,041.18	528,029.28	185,101.28

CASH DISBURSED

Account Number	Description	2020	2021	2022	2023	2024	YTD 2025
14-202-55-101	Reserve for Encumbrances (Current)	242.50	9,433.00	740.00			
14-292-56-000-003	Admin Fees	76,398.00	59,992.50	70,379.00	121,186.00	162,607.00	170,344.50
14-292-56-000-004	Vehicle Fees	93,967.50	71,182.50	85,421.25	146,347.50	196,068.75	207,165.00
14-292-56-000-005	Escrow Returned to Vendor					18,050.00	0.00
14-292-56-000-006	Police Extra Duty Payroll	164,361.27	186,467.55	168,629.33	157,507.68	151,303.53	0.00
	Total Disbursed	334,969.27	327,075.55	325,169.58	425,041.18	528,029.28	377,509.50

Yearend Balance

Please Note: 2024 November & December

Storm Trust Analysis

CASH RECEIVED

Account Number	Description	2020	2021	2022	2023	2024	YTD 2025
	Beginning Balance	572,367.45	570,233.37	312,690.85	608,531.39	629,304.57	474,426.05
15-286-56-004-000	Storm Recovery Trust Fund	901,594.44	1,495,840.15	1,076,948.13	495,890.49	0.00	0.00
	Total Received	901,594.44	1,495,840.15	1,076,948.13	495,890.49	0.00	0.00

CASH DISBURSED

Account Number	Description	2020	2021	2022	2023	2024	YTD 2025
15-286-56-004-000	Storm Recovery Trust Fund	903,728.52	1,753,382.67	781,107.59	475,117.31	154,878.52	30,222.90
	Total Disbursed	903,728.52	1,753,382.67	781,107.59	475,117.31	154,878.52	30,222.90
	Yearend Balance	570,233.37	312,690.85	608,531.39	629,304.57	474,426.05	444,203.15

Storm Trust Analysis

	2024
Beginning Balance	629,304.57
Expenditure:-	
Snow Removal Trust Payroll	97,668.05
SHUTTSCO SNO RAKE	767.88
SALT TRUCK 2 REAR LEAF SPRING REPLACEMENT	2,791.20
Food, drinks, plates, and cups were needed for finn storm shelter due to the rain storm	177.89
TEM: CARWELD1/0 - CRL-01774 1/0 NEO WELDING	388.80
003560 - MORTON SALT, INC.	140,525.61
004144 - DOVER BRAKE & CLUTCH CO. INC.(GRAPF-355SS - CLAMP, 3.5" SS PRE-FORM)	741.29
006203 - GENSERVE, LLC(EMERGENCY REPAIR FOR GENERATOR AT DOG Pound)	2,705.00
006284 - LEVITT'S, L.L.C.(CALCIUM CHLORIDE PELLETS - 50LB BAG/55 BAGS PER PALLET)	1,842.50
006663 - AT NORTHERN NEW JERSEY LLC(SALT TRUCK PARTS)	11,721.98
006706 - EXTECH BUILDING MATERIALS, IN	2,763.75
007105 - Greelco Inc. Bristol Donald(REPAIR PARTS FOR DPW TANDEM SALT BODY)	3,402.28
	265,496.23
 Canceled Encumbered PO's	 (110,617.71)
Yearend Balance	474,426.05

As of 3.27.2025	2025
Beginning Balance	474,426.05
Expenditure:-	
Snow Removal Trust Payroll	118,632.76
000241 - STANDARD SPRINGS, INC.(FRONT SPRINGS - INSTALLATION AND LABOR 908)	3,154.40
000183 - W.W. GRAINGER(SNOW SUPPLIES)	1,521.03
003560 - MORTON SALT, INC.	260,029.20
003354 - CAPE SAMSON LLC(HR PLATE HARDOX)	899.79
006663 - AT NORTHERN NEW JERSEY LLC(SALT TRUCK PARTS)	8,882.91
002866 - CLIFFSIDE BODY CORPORATION	6,717.86
	399,837.95
 Canceled Encumbered PO's	 (369,615.05)
Yearend Balance	444,203.15

ITEM NUMBER: CM- 13

ITEM NAME: Verizon Personal Property
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	4/11/2025	Cover Memo

INTEROFFICE MEMORANDUM

OFFICE OF THE TAX ASSESSOR

TO: ANDREW ODDO, FIRST ASSISTANT MUNICIPAL ATTORNEY
FROM: MATTHEW RINALDI, MUNICIPAL TAX ASSESSOR
SUBJECT: VERIZON PERSONAL PROPERTY – BLOCK 99.09, LOT 10
DATE: APRIL 10, 2025
CC: JOSEPH KUNZ, CHIEF FINANCIAL OFFICER

On March 7, 2025, I emailed you and Matt Priore a notice that I received from Verizon Property Tax stating that they no longer need to file a PT-10, which in turn would forgo the taxes that they pay for their personal property.

For the 2025 Tax Year, Verizon filed a PT-10 form with a net value of \$14,465,612 multiplied by the 2025 ratio of .3609 = the total assessment of \$5,220,639. We don't have a tax rate yet but based on last year's rate of $\$0.05936 \times 5,220,639 =$ potential taxes of \$309,897.

At that time, I recommended that we contact our outside tax appeal counsel – Bill Betesh to get his opinion on how we move forward with this matter. I was under the impression that this would only be affecting the upcoming 2026 tax year not the 2025 Tax Year. Subsequently, Verizon filed a 2025 Tax Appeal in Tax Court with McCarter & English on March 31, 2025. Bill Betesh is dealing with these Verizon matters with other municipalities that he works for including Passaic. Can we use him to deal with the 2025 Tax Year complaint and potential counter claim.

ITEM NUMBER: CM- 14

ITEM NAME: Letter of Resignation from HAZMAT
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
📎	Memo	4/11/2025	Cover Memo



**HAZARDOUS MATERIALS CONTROL BOARD
LOCAL EMERGENCY PLANNING COMMITTEE
900 CLIFTON AVE., CLIFTON, NJ 07013
SECRETARY (973) 470-5770**



April 11, 2025

TO: Nancy Ferrigno, City Clerk

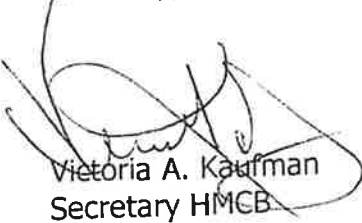
FROM: Victoria Kaufman, HMCB Secretary

**RE: Hazardous Materials Control Board Resignation and
Appointment Request**

Thomas Hawrylko has resigned from the position of Media Representative.

The board would like to request the Mayor and Council to fill the vacancy of Media Representative with Margaret Morse, our communications manager.

Sincerely,


Victoria A. Kaufman
Secretary HMCB

ITEM NUMBER: CM- 15

ITEM NAME: Lerch, Vinci & Bliss, LLP Municipal Auditors
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	4/11/2025	Cover Memo



LERCH, VINCI & BLISS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

RECEIVED

APR 11 2025

CITY OF CLIFTON
LAW DEPT

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
JULIUS B. CONSONI, CPA, PSA
ANDREW D. PARENTE, CPA, RMA, PSA
ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, RMA, PSA

DEBRA GOLLE, CPA
MARK SACO, CPA
ROBERT LERCH, CPA, PSA
CHRISTOPHER M. VINCI, CPA, PSA
CHRISTINA CUIFFO, CPA, PSA
JOHN CUIFFO, CPA, PSA

April 1, 2025

Honorable Mayor and Members
of the City Council
City of Clifton
900 Clifton Ave.
Clifton, NJ 07013

Dear Governing Body,

We are engaged to audit the financial statements of the City of Clifton (the "City") for the year ended December 31, 2024. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards (GAAS), Government Auditing Standards, Uniform Guidance and NJ OMB Circular 15-08

As stated in our engagement letter dated February 13, 2024, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal or state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with Uniform Guidance and New Jersey OMB Circular 15-08.

RECEIVED

APR 07 2025

CITY CLERK
CLIFTON, NJ

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with Uniform Guidance and New Jersey OMB Circular 15-08, we will examine, on a test basis, evidence about the City's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs and the New Jersey OMB Circular 15-08 State Aid/Grant Compliance Supplement applicable to each of its major state programs for the purpose of expressing an opinion on the City's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the Borough's compliance with those requirements.

We have been engaged to report on the supplementary schedules, including the schedules of expenditures of federal awards and state financial assistance, which accompany the financial statements. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the supplementary data and letter of comments and recommendations which accompany the financial statements. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

Planned Scope, Timing of the Audit, Significant Risks and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Planned Scope, Timing of the Audit, Significant Risks and Other (continued)

According to GAAS, significant risks include management override of control. Accordingly, we have considered this as a significant risk. In addition, we have not yet concluded our audit planning process and therefore have not identified any significant risks of material misstatement. If additional significant risks are identified subsequent to the date of this letter, we will communicate those significant risks to you.

It is our understanding that you have designated the Chief Financial Officer to oversee the non-audit services and the overall audit process. Additionally, you acknowledge this individual has the suitable skill, knowledge and/or experience to oversee the non-audit services and the overall audit process to evaluate the adequacy and results of the services and accept responsibility for them.

If you do not respond to this letter, nor request a meeting with the audit partner, we will presume you have no issues or concerns to communicate to us relating to the annual audit.

This information is intended solely for the use of the Governing Body and management and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lerch, Vinci & Bliss, LLP

LERCH, VINCI & BLISS, LLP
Certified Public Accountants

This letter has been reviewed by the Governing Body of the City of Clifton.

By: _____

Title: _____

Date: _____

ITEM NUMBER:

ITEM NAME: Botany Special Improvement District Proclamation
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Workshop Meeting of April 1, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Attachment	4/11/2025	Cover Memo

**CITY OF CLIFTON
CLIFTON, NEW JERSEY
WORKSHOP
MEETING MINUTES APRIL 1, 2025**

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025 which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) (Absent)
Councilman Kolodziej	(JK)
Councilman Latona	(AL) (6:33 p.m.)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano.; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Nancy Ferrigno
City Clerk

April 1, 2025

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

ACTION ITEMS

A-1 Chief Financial Officer Recommends Adoption of 2025 Temporary Budget Emergency Increases (R161-R162)

Approved: JK/CD

A-2 Chief Financial Officer Recommends Approving Resolution - Bond Anticipation Notice (BAN) Sale Professionals and Actions Required for Sale / Rollover (2025A) (R163)

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino, and passed on roll call vote to approve Bond Anticipation Notice Sale Professionals and Actions Required for Sale/Rollover

(4-1-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Latona abstained. Councilman Gibson was absent.

A-3 Updated Draft Sewer Rate Study from Wielkottz & Company Dated March 7, 2025

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote to approve updated draft sewer rate study from Wielkottz & Company dated March 7, 2025.

(4-2-0-1) Councilman Kolodziej, Councilman Latona, Councilwoman Pino, and Mayor Grabowski voted aye. Councilman D'Amato and Councilwoman Sadrakula voted nay. Councilman Gibson was absent.

A-4 Authorization to Approve Permission to Solicit Bids for the Construction of Walk Path and Accessible Entrances for Various Clifton Parks (R164)

Approved: JK/AL

A-5 Authorization to Approve the Amendment of the Resolution R483-24 Entitled " Resolution To Award Contract to Advanced Air Duct Cleaning For Air Ducts in Various City Buildings" (R165)

Approved: AL/JK

A-6 Authorization to Approve Award of Contract to Foster Animal Hospital for City Veterinary Services for the Health Department (R166)

Approved: JK/AL

A-7 Authorization to Approve Award of Contract for the Procurement of Shelter for Anzaldi Park from Ben Shaffer Recreation Inc. off of Educational Service Commission of NJ (ESCNJ) (R167)

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona, and passed on roll call vote to Approve Award of Contract for the Procurement of Shelter for Anzaldi Park from Ben Shaffer Recreation Inc. off of Educational Service Commission of NJ (ESCNJ)

(5-1-0-1) Councilman Kolodziej, Councilman Latona, Councilwoman Pino Councilman D'Amato voted aye. Councilwoman Sadrakula voted nay. Councilman Gibson was absent.

A-8 Authorization to Approve Advertisement of the Notice of Intent for the Procurement of Avtec Scout Console with Annual Maintenance for Five Years for the Police Department from Electronic System Solutions Inc. off Sourcewell National Cooperative Contract (R168)

Approved: JK/CD

A-9 Authorization to Approve Contract for Emergency Veterinarian Services to Veterinary Emergency Group (VEG) for Health Department (R169)

Approved: JK/AL

A-10 Authorization to Approve Awarding Contract for Language Interpretation and Translation Services to Language Line Services for the Police Department for the City of Clifton (R192)
Approved: AL/MS

A-11 Authorization to Approve Blue Acres Buyouts & Future MOU Along Third River in Clifton
Approved: AL/CD

A-12 Authorization to Approve Cyber Liability Insurance from April 6, 2025, to April 6, 2026 (R174)
Approved: CD/JK

A-13 Authorization to Approve Accepting Passaic County Grant for the City's Stationhouse Adjustment Program - Police Department (R175)
Approved: CD/JK

A-14 Authorization to Approve Request by Clifton Little Pantry to Hold Flag Raising on October 18, 2025
Approved: CD/JK

A-15 Authorization to Approve Samra Memorial 5K Run/Walk on Sunday, September 21, 2025
Approved: MS/CD

A-16 Authorization to Approve St. John Kanty Procession on Sunday, April 13, 2025
Approved: MS/CD

A-17 Authorization to Approve Request by St. Brendan's Church to Hold Stations of the Cross on April 18, 2025
Approved: MS/CD

A-18 Authorization to Approve Request by St. Brendan & St. George Church to Hold Procession on April 12, 2025
Approved: CD/AL

A-19 Authorization to Approve Renewal of Games of Skill Distributor Licenses (R179)
Approved: AL/MS

A-20 Authorization to Approve Renewal of Florist License - Stop & Shop 813 (R180)
Approved: AL/MS

A-21 Authorization to Approve New Florist License - Santos Flowers LLC (R181)
Approved: AL/MS

A-22 Authorization to Approve Renewal of Vending License - Costco (R182)
Approved: AL/MS

A-23 Authorization to Approve Renewal of Games of Skill Operators License - Alexis Steakhouse (R183)
Approved: AL/MS

A-24 Authorization to Approve Renewal of Ice Cream Vendor License - Zack's (R184)
Approved: AL/MS

A-25 Authorization to Approve Renewal of Ice Cream Peddlers License - Summer Ice Cream (R185)
Approved: AL/MS

A-26 Authorization to Approve Renewal of Ice Cream Peddlers License - Jack's Ice Cream (R186)
Approved: AL/MS

April 1, 2025

A-27 Authorization to Approve Renewal of Ice Cream Peddlers License - Mike's Ice Cream (R187)

Approved: AL/MS

A-28 Authorization to Approve Renewal of Limousine License - ASAP Limo (R188)

Approved: AL/MS

A-29 Authorization to Approve Tax Exempt Veteran - 20 Devonshire (R190)

Approved: JK/AL

A-30 Authorization to Approve Tax Exempt Veteran - 84 Wonham (R191)

Approved: MS/AL

A-31 Authorization to Approve Expanding the Definition of Use of Bond Ordinance

Approved: CD/JK Councilwoman Sadrakula objected.

A-32 Authorization to Approve Increasing Staffing Level of Full-Time Public Safety Telecommunicators

Approved: JK/CD

A-33 Authorization to Approve Adding Title of Supervisor - Senior Citizen Outreach and Referral Program

Approved: JK/AL

A-34 Authorization to Approve Replacement for Thomas Mullin on Board of Recreation

Approved: JK/AL

A-35 Authorization to Approve Increasing Contract for Engineering Services for Nash Park Improvements

Approved: CD/JK Councilman Latona abstained.

DISCUSSION ITEMS/NEW BUSINESS

D-1 Maintenance of Sidewalks TL

Councilman Latona asked to have this item put on as an Action Item on the next agenda for Council to decide on which type of program they would like to utilize for sidewalk maintenance.

D-2 Council Donation - Educated Communities Help Others

A Motion was made by Councilman Latona, seconded by Councilman D'Amato and failed on roll call vote to donate \$100.00 to Educated Communities Help Others (ECHO)

(3-1-2-1) Councilman D'Amato, Councilman Latona and Mayor Grabowski voted aye. Councilman Kolodziej voted nay. Councilwoman Pino and Councilwoman Sadrakula abstained. Councilman Gibson was absent.

A Motion was made by Councilman D'Amato, seconded by Councilman Latona to put item D-2 on the next agenda for discussion. There were no objections.

D-3 Rumble Strips on Streets MS

D-4 Parking & Public Safety in Richfield CD

A Motion was made by Councilman D'Amato, seconded by Councilwoman Sadrakula, and passed on roll call to table Item D-4.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

D-5 Late - Emergency Funding Request for Health Department Operating Budget

COUNCIL MAIL

CM-1 Personnel Officer - Notice of Tort Claim

- CM-2 City Manager - Second Notice of Tort Claim - Potential Litigation
- CM-3 Thank You - The Mullin Family
- CM-4 Paterson Parades and Processions Ordinance
- CM-5 Enterprise Fleet Letter
- CM-6 Updated Storm Emergency and Private Duty Trust Analysis
- CM-7 Legal Opinion from the Department of Justice Regarding the Religious Land Use and Institutionalized Persons Act ("RLUIPA")
- CM-8 Late - Rice Notice for Municipal Attorney
- CM-9 Late - Letter of Resignation - City Manager

CONFIDENTIAL ITEMS/CLOSED SESSION

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato, and passed on roll call vote to enter into Executive Session.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

**CITY OF CLIFTON
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

- CON- 1 Notice of Tort Claim by DV - Potential Litigation
- CON- 2 Report from Independent Investigation of Workplace Harassment Conducted by the Hon. Ralph L. DeLuccia, J.S.C. (Ret.)
- CON- 3 Chief Financial Officer Tenure Statute - Legal Opinion
- CON- 4 Peruvian Parade & Flag Raising - Potential Litigation
- CON- 5 Workers' Compensation Claim - MA - FD
- CON- 6 Developer Agreement - Costco Wholesale Corporation
- CON- 7 Courtyard at Clifton LLC v. City of Clifton - Block 41.04, Lot 14
- CON- 8 Bid for Clifton City Water Main Extension
- CON- 9 Legal Opinion Regarding RLUIPA and Potential Litigation Concerning Parking Restrictions Near Houses of Worship
- CON-10 Rice Notice to Municipal Attorney - Personnel
- CON-11 Investigation Report of Workplace Harassment and Retaliation Complaint by T.R. Against A.L.

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on April 1, 2025, 2025, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of April 1, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Regular Meeting of April 1, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Regular	4/11/2025	Cover Memo

**CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES APRIL 1, 2025**

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:00 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025, which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) Absent
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; Assistant City Attorney, Andrew Oddo; Assistant City Attorney, Thomas Egan; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Father David Monteleone – St. Philip's Church

PRESENTATION

Cheerleading Awards

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call vote to approve the Executive Session Minutes of March 18, 2025, and March 24, 2025.

(4-2-0-1) Councilman Kolodziej, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilman Latona and Councilwoman Sadrakula voted nay. Councilman Gibson was absent.

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to approve the Workshop and the Regular Minutes of March 18, 2025, and the Special Meeting of March 24, 2025.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

April 1, 2025

COMMUNICATIONS FROM THE CITY MANAGER

- C-1 Ryan Fitzsimmons, Public Safety, retired position of Fire Chief, effective April 1, 2025.
- C-2 Robert Stuart, Public Safety, resigned position of Special Law Enforcement Officer, effective April 1, 2025.

COMMUNICATIONS MEETING MINUTES

- C-3 Minutes of Clifton Arts Center Advisory Board Meeting of February 24, 2025
- C-4 Minutes of Board of Recreation of February 24, 2025
- C-5 Minutes of CA-TV Committee of February 26, 2025

SECOND READING ORDINANCES

A. Adoption of Ordinance 7983-25

B. Public Hearing on Ordinance 7983-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 7983-25

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments, upon motion regularly made by Councilman Kolodziej seconded by Councilman D'Amato and carried by roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 3 Restricted Handicapped Spaces)

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

C. Adoption of Ordinance 7984-25

D. Public Hearing on Ordinance 7984-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 7984-25

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments, upon motion regularly made by Councilman Kolodziej seconded by Councilman D'Amato and carried by roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

E. Adoption of Ordinance 7985-25

F. Public Hearing on Ordinance 7985-25

Mayor Grabowski opened the floor to the public with regard to the Ordinance 7985-25

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

The following entitled ordinance had been introduced and having passed on first reading, which first reading was by title and said entitled ordinance having been published according to the law and thereafter placed on the Agenda of the present meeting, said ordinance was brought up for public hearing at the opening of such hearing said ordinance was given a second reading which reading was by title and all persons interested having been given an opportunity to be heard concerning said ordinance and upon motion, adopted said hearing was closed and said ordinance was thereafter finally passed without amendments, upon motion regularly made by Councilman Kolodziej seconded by Councilman D'Amato and carried by roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

FIRST READING ORDINANCES

None

FLOOR TO THE MEMBERS OF THE PUBLIC

Doug Zerebchuck, 82 Highland Ave., spoke about the poor condition of Botany Village.

Tom Whittles, CASA, showed his support for the Health Department to avoid layoffs due to federal funding cuts. He spoke about the City Manager, Dominick Villano's resignation and the negative treatment he received from several members of the City Council.

The following showed support for the City Manager due to his resignation:

Ibraheem Othman, 19 Lockwood Pl.
Yousef Tarek Alnatur, 161 E 9th St.
Khadija Boughroum, 2 St. Michael's Pl.
Ahmed A., Doherty Dr.
Zillehumaa Hasan, 1401 Van Houten Ave.
Khadija Boughroum, 2 St. Michael's Pl.

Javid Mian, 268 Third St., expressed his regret regarding the City Manager's resignation. He thanked the City for adding traffic safety measures on Third Street. He also spoke about dangerous intersections on Clifton Avenue.

Joann MacBeth, 11 Wheeler St., due to the recent resignation of the City Manager, Joanne MacBeth expressed concern regarding the City Council's lack of foresight. She pointed out that the abrupt departure stresses the urgency for the Council to evaluate the long-term implications of their strategies. She finds it troubling that there appears to be little initiative taken by Council

April 1, 2025

members to familiarize themselves with potential charter studies that could prove to be effective for city management. She pointed out that the lack of vision hinders progress.

Henry Cholewczynski, Phyllis Place, wished City Manager, Dominick Villano, and City Attorney, Matthew Priore, well on their retirements. He pointed out that the Council must make things better moving forward. He supported funding the loss of financing to the Health Department due to federal funding cuts.

Judy Bassford, Mountainview Dr., showed her support for funding the Health Department due to federal funding cuts. She pointed out that the Health Department is too important to the residents of the city.

Councilwoman Sadrakula left the dais at 9:11 p.m.

Matt Ward, Sewall Ave., pointed out that the abrupt resignation of the City Manager is the fault of the mistreatment of him by certain Council Members. He declared that the current City Council is in crisis.

Councilwoman Sadrakula returned to the dais at 9:15 p.m.

Donna Popowich, Dalewood Rd., advocated for support of our local Health Department in light of recent federal subsidy cuts. She emphasizes how these reductions threaten essential services that our community relies on. She noted the lack of parking at City Hall on meeting nights. Ms. Popowich expressed her frustration with the Council's apparent indifference to many issues, particularly in light of the alarming trend of losing four key employees simultaneously. To bolster revenue, she proposes the consideration of cannabis as a funding source.

Joe Waninger, Executive Director of Clifton's Historic Botany Village, expressed his support of funding a shortfall at the Health Department due to federal subsidy cuts.

Faith Webb, Strangeway Terrace, supports funding the shortfall in the Health Department due to federal subsidy cuts, she insisted that the filing of lawsuits must stop. Ms. Webb highlighted the parking problem in the Richfield section around the Mosque.

Alias Ragsdale, Maplewood Ave., asked why the same issues are brought before Council over and over and never get resolved. He expressed his concern that the Council is disconnected from the residents. Mr. Ragsdale highlighted the importance of Council forming a vision and moving forward.

Margaret Kardasz, owner George's Coffee Shop, Botany Village, expressed her gratitude to the City Manager, Dominick Villano, for all he has done and wished him a happy retirement. She also supported funding the financial shortfall due to federal subsidy cuts to the Health Department.

Caitlyn White, (no address due to Daniel's Law), Caitlyn White expressed her concerns regarding the requirement for residents to provide their last names and addresses when speaking at the podium. She highlighted the dysfunction within the Council, which has resulted in the loss of four key employees—a situation that not only affects staffing but also the overall effectiveness of local governance. Ms. White expressed her opinion that part-time employees and Council members should not receive health benefits, as it places an unnecessary financial burden on the municipality. She asserted that it might be time for a complete overhaul of the Council to better serve the interests of both residents and City employees, deeming the current situation an injustice. She voiced her support for the Health Department, advocating for the continuation of its funding amidst cuts in federal subsidies.

Samantha Bassford, Mountainview Drive, raised a concern regarding the current state of governance within the City Council, emphasizing that the leadership appears ill-equipped to effectively manage the affairs of the city. With the recent resignations of both the City Manager and City Attorney, there is a sense of uncertainty about the council's path forward. She pointed out that it is critical that the Councilmembers learn how to cooperate.

Azeem Khan, 51 Pershing Rd., thanked the Health Department for all they do and the Police Department for keeping everyone safe during Ramadan. He urged all Mosque worshippers to respect the neighborhood around the Mosque and to follow all parking laws.

With no one else wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilwoman Sadrakula and passed on roll call vote to close the public session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

COUNCIL PRIVILEGE

Councilwoman Pino

Councilwoman Pino expressed concern about the disregard for proper procedures, notably the failure of the Council to follow processes, which ultimately led to the resignation of the City Manager. This resignation has been a significant disservice not only to City employees but also to residents, as it undermines stability and the effectiveness of local leadership. Councilwoman Pino pointed out that certain Councilmembers actively blocked additional funds that would have been allocated to continue a crucial investigation regarding a harassment complaint by the City Manager, a move that prevents transparency and accountability. The issue of ethical conduct has also been raised, as some council members failed to recuse themselves from votes where they had a clear ethical responsibility to do so, further eroding trust in the council's decision-making process. Nancy Ferrigno, the City Clerk, read letters into the record detailing these unethical behaviors. She pointed out that as a result of these actions, the City's insurance deductible has dramatically increased to a staggering one million dollars, reflecting the financial and reputational costs of the Council's mismanagement. These actions have called into question the commitment of certain Councilmembers to act in the best interests of both the City and its residents.

Councilman D'Amato

Councilman D'Amato acknowledged the somber tone due to the recent resignations of both the City Manager and City Attorney. He emphasized the Council's commitment to moving forward. He expressed well wishes to Mr. Villano on his retirement. Councilman D'Amato stressed the importance of preserving the public's faith in local government, reaffirming that the Council will continue to fight tort claims and will always approach these matters with dignity and respect. He also took the opportunity to commend the extraordinary work of the Health Department. Additionally, Councilman D'Amato made it clear that the Code Blue Center is essential and cannot be dismantled. Looking ahead, he expressed his intention to seek changes to the City's form of government.

Councilman Gibson

Councilman Gibson was absent.

Councilwoman Sadrakula

Councilwoman Sadrakula acknowledged the resignation City Manager, Dominick Villano, and assure our constituents that we will move forward. She hopes to gather more information regarding which jobs and programs may be eliminated in the Health Department, due to the impending federal cuts and have a clear discussion before making any decisions regarding funding any shortfall. Councilwoman Sadrakula addressed some ongoing tort claims, which she announced her attorney will handle in order to clear her name from any false accusations. She pointed out that this year's budget presents significant challenges, and we must proactively seek out any deficiencies. Councilwoman Sadrakula encouraged putting an end to the rumors surrounding layoffs of city employees.

April 1, 2025

Councilman Latona

Councilman Latona asserts that all lawsuits filed against him are retaliatory in nature. In addition, he recognized the profile of women police officers during Women's Month, celebrating their invaluable contributions to the community. A special congratulations is also extended to resident Emily Thompson for her dedicated efforts in keeping the city clean, an initiative that has positively impacted the local environment. Councilman Latona assured that the sidewalk repair program will be discussed at tonight's meeting, and a decision will be made regarding its implementation. He asked to put a discussion item on the next agenda to discuss removing health benefits for part-time employees and Council members.

Councilman Kolodziej

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to accept the resignation of City Attorney, Matthew Priore.

(4-2-0-1) Councilman D'Amato, Councilman Laton, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Kolodziej and Councilwoman Pino voted nay. Councilman Gibson was absent.

Councilman Kolodziej's spotlighted a significant oversight concerning the lack of a succession plan for city management. In light of the recent resignation of the city manager, this absence has put the city in a negative situation, as there is currently no designated individual to oversee city operations. He suggested to reach out to temporary staffing agencies to secure an interim City Manager. Relying on an existing department head to assume these responsibilities mid-budgetary cycle would be impractical. Councilwoman Sadrakula suggested asking City Manager, Matthew Watkins, to step in temporarily, she believes that his experience with the City's operations can be a positive while a they search for a permanent replacement.

Councilman Latona asked the legal department to look up the procedure that states how an interim City Manager is appointed.

A Motion was made by Councilman Latona, seconded by Councilman D'Amato, and failed on roll call vote to have the City Manager turn in his vehicle and cell phone immediately and for him to assure that all electronic communications and email be preserved from his time as City Manager.

(3-3-0-1) Councilman D'Amato, Councilman Latona, and Councilwoman Sadrakula voted nay. Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted nay. Councilman Gibson was absent.

Councilman Kolodziej read recreation news.

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino, and passed on roll call vote to fund the shortfall, due to federal cuts, to keep the Health Department whole for the remainder of 2025.

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilwoman Pino Councilman D'Amato voted aye. Councilwoman Sadrakula abstained.

Mayor Grabowski

Mayor Grabowski shared his disappointment that both the City Manager and City Attorney resigned tonight. He pointed out that it is a difficult moment for the City, he emphasized the importance of moving forward.

RESOLUTIONS VOTED ON SEPERATELY

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call to vote on the following resolutions separately:

R160-25
Meeting

Resolution: Approve Claims List Resolution for the April 1, 2025, City Council

**RESOLUTION
TO APPROVE
Claims to be paid the meeting of April 1, 2025**

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	\$	3,113,245.40
Grant Fund	\$	57,929.58
General Capital Fund	\$	866,465.75
Sewer Utility -Operating	\$	76,448.26
Sewer Utility-Capital	\$	13,624.00
Developers Escrow	\$	230.00
Dog Trust	\$	357.78
Revolving Loan Fund		
Police Extra Duty	\$	59,624.00
Trust Other	\$	160,520.44
Section 8 Public Housing	\$	75.00
Affordable Housing	\$	-
Community Development	\$	2,984.56
Payroll Agency	\$	-
Tax Title Lien Redemption	\$	-
Affordable Housing	\$	-
	\$	-
Self Insurance	\$	1,118,596.89
Fire Dedicated Penalties	\$	-
Revolving Loan Fund	\$	-
Tax Title Lien Redemption	\$	-
Unemployment Trust Fund	\$	-
Library	\$	137,722.21
General Liability Trust	\$	154,806.65
Workers Compensation Trust	\$	6,209.81
Trust Escrow	\$	-
Reserve for Housing	\$	-
Federal DOJ Forfeiture	\$	-
	\$	-
TOTAL CLAIMS		5,768,840.33

(4-1-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Latona abstained, and Councilman Gibson was absent.

R161-25 Resolution – Sewer Utility Special Emergency 2

**SEWER UTILITY
SPECIAL EMERGENCY 2
RESOLUTION**

April 1, 2025

WHEREAS, an emergent condition has arisen in that the City is expected to enter into contracts, commitments or payments prior to the 2025 Sewer Utility Budget and no adequate provision has been made in the 2025 Temporary Municipal Budget for the aforesaid purpose, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS; the total emergency temporary appropriation resolution adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals \$12,036,064.94, and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, in the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency Temporary Appropriations be and the same are hereby made in the amount of \$341,629.00 as follows for the inclusion of additional salary and wages:
 - a. Sewer Utility Salary & Wages - \$110,000.00
 - b. Sewer Utility Salary Allocations - \$231,629.00
2. Said Emergency Temporary Appropriations will be provided for in the 2025 Sewer Utility Budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services by the City Clerk.

(4-1-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Latona abstained, and Councilman Gibson was absent.

R162-25 Resolution – Municipal Budget Special Emergency 6

SPECIAL EMERGENCY 6 RESOLUTION

WHEREAS, an emergent condition has arisen in that the City is expected to enter in contracts, commitments or payments prior to the 2025 Municipal Budget and no adequate provision has been made in the 2025 Temporary Municipal Budget for the aforesaid purpose, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS; the total emergency temporary appropriation resolution adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals \$71,067,670.27, and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, in the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency Temporary Appropriations be and the same are hereby made in the amount of \$14,700,217.31 as follows for the inclusion of a Grant Awarded for:

See Attached - \$14,700,217.31

2. Said Emergency Temporary Appropriations will be provided for in the 2025 Municipal Budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services by the City Clerk.

(4-1-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Latona abstained, and Councilman Gibson was absent.

R163-25 Resolution Authorizing the Chief Financial Officer of the City of Clifton and Other City Officials to Undertake Certain Actions in Connection with the Sale and Issuance of Not to Exceed \$10,000,000 Bond Anticipation Notes, Series 2025A

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE CITY
OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND
OTHER CITY OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION
WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$10,000,000 BOND
ANTICIPATION NOTES, SERIES 2025A**

WHEREAS, pursuant to, and in accordance with, (i) the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"); and (ii) one or more bond ordinances duly adopted by the City Council of the City of Clifton, in the County of Passaic, State of New Jersey (the "City"), approved by the Mayor, and published as required by law (the "Ordinances"), the City is seeking to authorize the sale and issuance of not to exceed \$10,000,000 aggregate principal amount of Bond Anticipation Notes, Series 2025A (the "Notes"); and

WHEREAS, the Notes are being issued to refund, on a current basis, outstanding bond anticipation notes of the City issued in the aggregate principal amount of \$10,000,000 on May 22, 2024, and maturing May 21, 2025 (the "Refunded Notes").

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, as follows:

Section 1. The recitals set forth above are incorporated herein as if fully set forth herein.

Section 2. Pursuant to, and in accordance with, the Local Bond Law and the Ordinances, the Notes shall be issued for the purpose of currently refunding the Refunded Notes. The Chief Financial Officer of the City (the "Chief Financial Officer") is hereby authorized to sell the Notes on a competitive basis and award the Notes to a bidder based upon a conforming and acceptable bid of the lower net interest cost or true interest cost. The Chief Financial Officer is also authorized, at his direction, to offer and sell the Notes on a negotiating basis.

Section 3. All actions taken to date by the Mayor, City Administrator, City Attorney and Chief Financial Officer of the City (the "Authorized Officers"), employees, professional and agents of the City, in consultation with McManimon, Scotland & Baumann, LLC, Roseland, New Jersey ("Bond Counsel"), Phoenix Advisors, a division of First Security Municipal Advisors, Inc., Hamilton, New Jersey (the "Municipal Advisor") and Lerch, Vinci & Bliss, LLP, Fair Lawn, New Jersey (the "Auditor"), with respect to the authorization, sale, issuance, execution and delivery of the Notes, including, but not limited to, the distribution and dissemination of the notice of Sale for the Notes, are hereby approved, ratified, adopted and confirmed, and each Authorized Officer, in consultation with Bond Counsel, the Municipal Advisor and the Auditor, is hereby authorized and directed to execute and deliver the Notes and any such agreements, documents or submissions required for the authorization, sale, issuance, execution and delivery of the Notes, and the Clerk of the City is hereby authorized and directed to attest to the signatures of the Authorized Officers and to affix, imprint or reproduce the seal of the City on such Notes and, as applicable, on any such agreements, documents or submissions related to the authorizations, sale, issuance, execution and delivery of the Notes.

April 1, 2025

Section 4. The Chief Financial Officer of the City is hereby authorized and directed, on behalf of the City, to prepare and file, or cause to be prepared and filed, a notice of incurrence by the City of a financial obligation, as required pursuant to one or more prior City undertakings pursuant to Securities and Exchange Commission Rule 15c2-12. Such notice shall be filed by, or on behalf of, the City, on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access data port within ten (10) business days of the issuance of the Notes.

Section 5. This resolution shall take effect immediately.

(4-1-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Latona abstained, and Councilman Gibson was absent.

R167-25 Resolution Authorizing Award for Purchase of Shelter for Anzaldi Park off the Educational Services Commission of New Jersey (ESC NJ) Co-Op Contract Purchasing Program

**RESOLUTION AUTHORIZING AWARD FOR PURCHASE OF SHELTER FOR
ANZALDI PARK OFF THE EDUCATIONAL SERVICES COMMISSION OF NEW
JERSEY (ESC NJ) CO-OP CONTRACT PURCHASING PROGRAM PURSUANT TO
N.J.S.A. 40A:11-1 ET SEQ.**

WHEREAS, the City of Clifton Recreation Department has determined the need for the shelter for the lower fields of Anzaldi Park which is available off of Educational Services Commission of New Jersey cooperative (ESC NJ); and

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESC NJ), from which the contract Playground Equipment, Site Furnishings, Outdoor Circuit Training Equipment And Related Products – ESC NJ 24/25-01 was awarded for a bid term of July 1, 2024, thru to June 30, 2026; and

WHEREAS, Ben Shaffer Recreation Inc., PO Box 844, Lake Hopatcong, NJ 07849 has been awarded ESC NJ Contract # 24/25-01, encompassing the company's equipment price list; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: Amisha J. Jariwala, Purchasing Agent upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Ben Shaffer Recreation Inc., PO Box 844, Lake Hopatcong, NJ 07849, in an amount not to exceed \$106,456.25, off the ESC NJ Contract # 24/25-01, pursuant to the above ESC NJ contract.

(4-1-1-1) Councilman D'Amato, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay. Councilman Latona abstained, and Councilman Gibson was absent.

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call to vote on the following resolution separately:

R177-25 Resolution Appointing Municipal Clerk

RESOLUTION APPOINTING A MUNICIPAL CLERK

WHEREAS, the current Municipal Clerk of the City of Clifton is retiring; and

WHEREAS, the City of Clifton wishes to appoint a new Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that Kathleen Tolosi is hereby appointed Municipal Clerk for the City of Clifton, effective April 7, 2025.

RESOLUTIONS

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to move the group.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

R164-25 Resolution Authorizing Permission to Solicit Bids for Construction of Walk paths and Accessible Entrances for Various Parks

RESOLUTION AUTHORIZING PERMISSION TO SOLICIT BIDS FOR CONSTRUCTION OF WALKPATHS AND ACCESSIBLE ENTRANCES FOR VARIOUS PARKS FOR THE CITY OF CLIFTON

WHEREAS, the City of Clifton is committed to enhancing the accessibility and overall visitor experience at its public parks; and

WHEREAS, it is essential to ensure that all community members, regardless of mobility challenges, can access and enjoy the amenities offered at our parks; and

WHEREAS, the construction of walk paths and accessible entrances at various city parks will provide improved accessibility for all visitors and ensure compliance with the Americans with Disabilities Act (ADA); and

WHEREAS, the following parks are included in the scope of this project:

1. Chelsea Park
2. Dudiak Park
3. Sperling Park
4. Hird Park
5. Albion Park
6. Lakeview Park
7. Richardson Scale Park
8. Holster Park
9. Ravine Park
10. Washington Park

Additionally, bid alternates will be included for the following parks:

1. Jubilee Park
2. Skate Zone Park
3. Mt. Prospect Park

WHEREAS, the project scope will include the construction of walkways with ADA-compliant designs, the installation of accessible entrances at park amenities, site preparation, grading, drainage, and other necessary infrastructure improvements; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent, is authorized to advertise a Notice to Bidders and to receive public bids for the services described therein; and

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in a legal newspaper of the City of Clifton no later than the next Municipal Council meeting, in accordance with N.J.S.A. 40A:11-1 *et seq.*

April 1, 2025

R165-25 Resolution Amending Resolution R483-24, Titled "Resolution to Award Contract to Advanced Air Duct Cleaning for Air Ducts in Various City Buildings"

RESOLUTION AMENDING RESOLUTION R483-24, TITLED "RESOLUTION TO AWARD CONTRACT TO ADVANCED AIR DUCT CLEANING FOR AIR DUCTS IN VARIOUS CITY BUILDINGS"

WHEREAS, on March 19, 2024, the Mayor and Council approved R483-24 titled "Resolution to Award Contract to Advanced Furnace and Air Duct Cleaning for the Cleaning of the Air Ducts in Various City Buildings" in an amount not to exceed \$33,116.62; and,

WHEREAS, Advanced Furnace and Air Duct Cleaning has encountered additional work since the initial contract, which includes an air duct in the Animal Shelter that was not accounted for during the initial inspection of the air ducts in various buildings; and

WHEREAS, to date, Advanced Furnace and Air Duct Cleaning has requested a change order to increase the original contract amount by \$834.94, bringing the total contract cost to 33,951.54; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby approve an increase of funds for the above referenced contract in the amount of \$834.94 pursuant to the aforementioned change order request, which brings the total amount of the contract to \$33,951.54, thereby amending Resolution R483-24

R166-25 Resolution Awarding Contract to Clifton Foster Animal Hospital for Veterinary Services (Health Department)

RESOLUTION AWARDING CONTRACT TO CLIFTON FOSTER ANIMAL HOSPITAL FOR VETERINARY SERVICES (HEALTH DEPARTMENT)

WHEREAS, the City of Clifton requires veterinary services for various purposes including City Veterinarian responsibilities, administration of vaccines at Rabies Clinics, removal of animal heads for rabies analysis, euthanasia of injured or sick animals for humane reasons, provision of emergency services during regular hours, and treatment of shelter for infection control; and

WHEREAS the Health Department has diligently performed due diligence by approaching multiple facilities but only Foster Animal Hospital has agreed to provide the necessary services; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$5000.00; and

BE IT FURTHER RESOLVED that the contract amount shall not exceed \$10,000 for the specified period; and

BE IT FURTHER RESOLVED that the services provided by Clifton Dog and Cat Hospital shall include, but not be limited to:

- Acting as the City Veterinarian, which involves conducting regular animal shelter inspections and signing any related documents.
- Administering vaccines at Rabies Clinics throughout the year.
- Removing animal heads for rabies specimen analysis.
- Conducting euthanasia of injured or sick animals for humane reasons.
- Providing emergency services during Clifton Dog and Cat Hospital's regular hours.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council to hereby approve and authorize the aforementioned award of contract to Foster Animal Hospital located at 1347 Broad Street, Clifton, NJ 07011, in an amount not to exceed \$10,000.00 for providing veterinary services for the City of Clifton for the term of April 1, 2025 to March 31, 2026; and,

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute said service contract upon approval by the Law Department.

R168-25 Resolution Authorizing Advertisement of Notice of Intent for Procurement of Avtec Scout Hardware Upgrade and Annual Maintenance Contract for Five Years for City of Clifton Via Sourcewell National Cooperative Contract

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ELECTRONIC SERVICE SOLUTIONS INC., OFF OF A SOURCEWELL NATIONAL COOPERATIVE CONTRACT FOR AVTEC SCOUT HARDWARE UPGRADE AND ANNUAL MAINTENANCE CONTRACT FOR FIVE YEARS FOR THE POLICE DEPARTMENT

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and

WHEREAS, pursuant to resolution R274-18, adopted June 19, 2018, the City of Clifton is a member of Sourcewell National Cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and

WHEREAS, pursuant to Resolution R168-25 of April 1, 2025, an advertisement was placed in the Herald News, to announce the City's interest in utilizing the Sourcewell National Cooperative for Avtec Scout Hardware Upgrade and Annual Maintenance Contract for Five Years, which was awarded to , Electronic Service Solutions Inc., located at PO Box 3051, West Caldwell NJ 07006; and

WHEREAS, the current contract term for Sourcewell contract #042021-MOT for AVTEC dispatch consoles infrastructure Integration, maintenance, support services expired on June 23, 2026; and

WHEREAS, the Purchasing Agent is satisfied with the procurement process conducted by Sourcewell, and the contract which was awarded to Motorola Solutions, to be furnished and delivered by the above manufacturer's authorized dealer, Electronic Service Solutions Inc., located at PO Box 3051, West Caldwell NJ 07006, pursuant to the proposal submitted in response to Sourcewell's Notice to Bidders Titled "Public Safety Communications Technology and Hardware Solutions" and Contract Award # 042021-MOT for AVTEC dispatch consoles infrastructure Integration, maintenance, support services, and RF site development; and

WHEREAS, the Purchasing Agent followed all applicable guidelines stipulated by the Department of Community Affairs, Division of Local Government Services as outlined in Local Finance Notice 2012-10, and finds all is in compliance with the guidance in LFN 2012-10, pursuant to the proposal submitted, and is in concurrence with the Fire Chief to recommend award of the same; and

WHEREAS, there were no alternative approaches and/or rejections made by any New Jersey contractors/vendors by the April 15, 2025 comment deadline; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Council wishes to authorize the aforesaid mentioned purchase and delegate the power to make the same to the following named official: Amisha J. Jariwala, Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, State of New Jersey as follows:

1. The City of Clifton is authorized to award said AVTEC dispatch consoles infrastructure Integration, support services with five-year annual maintenance #042021-MOT.
 2. The proposal submitted by Electronic Service Solutions for the procurement of AVTEC dispatch consoles infrastructure Integration, support services with five-year annual maintenance" and Contract Award #042021-MOT total not to exceed amount of \$273,930.95 i.e. (\$112,912.20 + \$161,018.75 (annually for five years)) is hereby awarded.
-

April 1, 2025

R169-25 Resolution Awarding Contract to Veterinary Emergency Group (VEG) Hospital for Veterinary Services After Regular Business Hours (Health Department)

**RESOLUTION AWARDING CONTRACT TO
VETERINARY EMERGENCY GROUP (VEG) HOSPITAL FOR VETERINARY
SERVICES AFTER REGULAR BUSINESS HOURS
(HEALTH DEPARTMENT)**

WHEREAS, the City of Clifton requires veterinary services for the care and treatment of animals outside of regular business hours, including the euthanasia of severely injured wildlife; and

WHEREAS, the Veterinary Emergency Group (VEG) Hospital is the only facility that is open 24 hours a day, 365 days a year, and has agreed to provide the required veterinary services, including the euthanasia of severely injured wildlife; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00; and

WHEREAS, the City of Clifton desires to enter into a contract with Veterinary Emergency Group for the provision of these services from April 1, 2025, through March 31, 2026, for a total contract amount not to exceed \$40,000.00; and

WHEREAS, the award of the contract is a non-fair and open contract under the provisions of the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council to hereby approve and authorize the aforementioned award of contract to Veterinary Emergency Group located at 790 Route 3, Clifton, NJ 07012, in an amount not to exceed \$40,000.00 for providing veterinary services for the City of Clifton for the term of April 1, 2025 to March 31, 2026; and,

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute said service contract upon approval by the Law Department.

R170-25 Resolution Approving Developer Agreement Between the City of Clifton and Costco Wholesale Corporation

**RESOLUTION APPROVING DEVELOPER AGREEMENT BETWEEN
THE CITY OF CLIFTON AND COSTCO WHOLESALE CORPORATION**

BE IT RESOLVED, that a Developer Agreement between the City of Clifton and Costco Wholesale Corporation, the developer of Block 72.06, Lots 36, 38 & 42, 168 & 202 Main Avenue; 20 Bridewell Place, Clifton, New Jersey, is hereby authorized and approved; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said Developer Agreement on behalf of the City of Clifton.

R171-25 Resolution Authorizing Execution of Cancellation of Mortgage Between Clifton and Nicole Kropinack; and Paul and Joann Tedesco (Clifton Home Improvement Program)

**RESOLUTION AUTHORIZING EXECUTION OF CANCELLATION OF
MORTGAGE BETWEEN THE CITY OF CLIFTON AND NICOLE KROPINACK; and
PAUL and JOANN TEDESCO (CLIFTON HOME IMPROVEMENT PROGRAM)**

WHEREAS, on November 27, 2018, in conjunction with a CHIP grant to Nicole Kropinack, a mortgage in the amount of \$8,375.00 was given by the City of Clifton for property situated at 68 Merrill Road, Clifton, New Jersey (Block 67.01, Lot 15); and

WHEREAS, on November 15, 2018, in conjunction with a CHIP grant to Paul and Joann Tedesco, a mortgage in the amount of \$10,000.00 was given by the City of Clifton for property situated at 5 John Street % 29 Warren Street, Clifton, New Jersey (Block 22.18, Lot 1); and

WHEREAS, the Program Director of the Clifton Home Improvement Program has advised that the aforesaid mortgages have expired:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Municipal Council of the City of Clifton, that the Mayor and City Clerk be and they are hereby authorized to execute Cancellation of Mortgage in a form satisfactory to the Law Department.

R172-25 Resolution Approving the 2025 Memorandum of Understanding ("MOU") with the State of New Jersey Department of Environmental Protection ("NJDEP")

**RESOLUTION APPROVING THE 2025 MEMORANDUM OF UNDERSTANDING
("MOU") WITH THE STATE OF NEW JERSEY DEPARTMENT OF
ENVIRONMENTAL PROTECTION ("NJDEP")**

WHEREAS, the Mayor and Municipal Council would like to enter into a Memorandum of Understanding with the New Jersey Department of Environmental Protection regarding the Blue Acres Program for the purposes of acquiring flood prone properties in the City of Clifton; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, New Jersey that the Memorandum of Understanding with the New Jersey Department of Environmental Protection is hereby authorized and approved in a form to be approved by the Law Department; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby authorized to execute the aforementioned agreement.

R173-25 Resolution Authorizing and Ratifying Filing of Cross Petition Before the Passaic County Board of Taxation and Counterclaim Before the Tax Court of New Jersey for Year 2025

**RESOLUTION AUTHORIZING AND RATIFYING FILING OF CROSS PETITION
BEFORE THE PASSAIC COUNTY BOARD OF TAXATION AND COUNTERCLAIM
BEFORE THE TAX COURT OF NEW JERSEY FOR YEAR 2025**

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that cross-petitions be and are hereby authorized to be filed with the Passaic County Board of Taxation and counterclaims with the Tax Court of New Jersey in connection with the following properties for 2025:

<u>Block</u>	<u>Lot</u>	<u>Address</u>
41.04	14	1 Kowal Street

R174-25 Resolution Authorizing Cyber Liability Insurance for the Period 4/6/25 to 4/6/26

**RESOLUTION AUTHORIZING CYBER LIABILITY INSURANCE
FOR THE PERIOD 4/6/25 TO 4/6/26**

BE IT RESOLVED, that pursuant to the recommendation of the City's Broker of Record, Polaris Galaxy Insurance Company, and based upon the Standard Certification Declaration for

April 1, 2025

an Extraordinary Unspecifiable Service of the City Manager which is attached hereto and incorporated herein by reference, the Mayor and Municipal Council of the City of Clifton hereby authorize the following provider of insurance coverage and management for the period beginning April 6, 2025 and ending April 6, 2026 for Crum & Forster, for the reason that this provider has offered the best and most cost effective services for the City of Clifton:

Crum & Forster Insurance Company
305 Madison Avenue
Morristown, NJ 07960

The subject matter falls within the exception provisions of *N.J.S.A. 40A:11-5 et seq.* and *N.J.A.C. 5:34-2.3(B) et seq.* and may be awarded without public advertising for bids and bidding therefor. **BE IT FURTHER RESOLVED**, that the original of this resolution be placed on file and made available for public inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute any and all required documents in connection with this matter on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON

The City of Clifton has authorized the provision of insurance coverage pursuant to the exception provisions of *N.J.S.A. 40:11-5(1)(a)(ii)* and (m) and *N.J.A.C. 5:34-2.3(B)*. The contract and authorizing resolution is available for public inspection in the Office of the City Clerk.

Awarded to: Crum & Forster Insurance Company, 305 Madison Avenue, Morristown, NJ 07960
Services: Cyber Liability Insurance
Estimated Cost: \$35,151.00
Term: 4/6/25 – 4/6/26

R175-25 Resolution Accepting Grant From County of Passaic, Department of Human Services for City of Clifton Police Department Stationhouse Adjustment Program

RESOLUTION ACCEPTING GRANT FROM COUNTY OF PASSAIC, DEPARTMENT OF HUMAN SERVICES FOR CITY OF CLIFTON POLICE DEPARTMENT STATIONHOUSE ADJUSTMENT PROGRAM

WHEREAS, the City of Clifton Police Department was awarded a grant from the County of Passaic, Department of Human Services in the amount of \$17,500 towards the City's Stationhouse Adjustment Program; and

WHEREAS, the Stationhouse Adjustment Program will provide an alternative method to handle first-time juvenile offenders who have committed minor juvenile delinquency offenses; and

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the City of Clifton hereby accepts Grant from the County of Passaic, Department of Human Services as described in the Award Package dated March 7, 2025.

R176-25 Resolution Awarding Contract for Water Main Extension Project

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call to table Resolution R176-25

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

R178-25 Resolution Moving Alternates to Member Position on Disabilities Committee

**RESOLUTION MOVING ALTERNATES TO MEMBERS OF THE COMMITTEE
FOR INDIVIDUALS WITH DISABILITIES**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are aware of member vacancies on the Committee for Individuals with Disabilities; and

WHEREAS, currently, Arnold Korotkin holds the position of Alternate #1 and Janice Struwe currently holds the position of Alternate #2;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that Arnold Korotkin and Janice Struwe be and are hereby appointed as Members of the Committee for Individuals with Disabilities commencing this day through December 31, 2028.

R179-25 Resolution Authorizing Games of Skill Distributor License Renewals

**RESOLUTION AUTHORIZING GAMES OF SKILL DISTRIBUTOR
LICENSE RENEWALS**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Games of Skill Distributor License Renewals from the businesses listed below; and

WHEREAS, all paperwork has been completed, and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police Department;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Games of Skill Distributor Licenses to the businesses listed below be and are hereby granted.

McGee Amusements 701 Grand Ave., Ridgefield, NJ

National Entertainment 246 S. Taylor Ave., Louisville, CO

R180-25 Resolution Authorizing Florist License Renewal - Stop & Shop #813

RESOLUTION AUTHORIZING FLORIST LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Florist License Renewal from Stop & Shop #813, 160 Kingsland Road, Clifton; and

WHEREAS, all paperwork has been completed by the various applicants and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

April 1, 2025

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Florist License to Stop & Shop #813 be and is hereby granted.

R181-25 Resolution Authorizing New Florist License - Santos Flowers

RESOLUTION AUTHORIZING NEW FLORIST LICENSE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a new Florist License application from Santos Flowers LLC, 453 Lexington Avenue, Clifton; and

WHEREAS, all paperwork has been completed by the various applicants and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a new Florist License to Santos Flowers LLC be and is hereby granted.

R182-25 Resolution Authorizing Renewal Vending Machine License – Costco

**RESOLUTION AUTHORIZING VENDING MACHINE LICENSE
RENEWAL**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Vending Machine License Renewal from Costco Wholesale, 20 Bridewell Place, Clifton; and

WHEREAS, all paperwork has been completed by the various applicants and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for renewal of a Vending Machine License to Costco Wholesale be and is hereby granted.

R183-25 Resolution Authorizing Renewal of Games of Skill Operators License - Alexis Steakhouse

**RESOLUTION AUTHORIZING GAMES OF SKILL OPERATOR LICENSE
RENEWAL**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Games of Skill Operator License Renewal from Alexis Steakhouse & Tavern, 955 Valley Road Clifton; and

WHEREAS, all paperwork has been completed, and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Games of Skill Operator License to Alexis Steakhouse be and is hereby granted.

R184-25 Resolution Authorizing Renewal of Ice Cream Peddler License - Zack's

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Ziad Farhan owner of Zack's Ice Cream, 289 Hazel Street in the City of Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Ziad Farhan owner of Zack's Ice Cream in the City of Clifton is hereby granted.

Company name:
Zack's Ice Cream

Owner:
Ziad Farhan

Approved Operator:
Ziad Farhan

Approved Vehicle:
2002 GMC 1GDHG35R321230406

Parking Location:
262 Lakeview Ave., Paterson, NJ 07503

R185-25 Resolution Authorizing Renewal of Ice Cream Peddlers License - Summer Ice Cream

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Ahmad Abdelrahman owner of Summer Ice Cream, 12 Grove Street in the City of Paterson, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Ahmad Abdelrahman owner of Summer Ice Cream, 12 Grove Street in the City of Paterson is hereby granted.

April 1, 2025

Company name:
Summer Ice Cream

Owner:
Ahmad Abdelrahman

Approved Operator:
Ahmad Abdelrahman

Approved Vehicle:
2003 GMC SUV 1GDHG35R221232888

Parking Location:
12 Grove St. – Paterson, NJ 07503

R186-25 Resolution Authorizing Renewal of Ice Cream Peddlers License - Jack's Ice Cream

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Mustafa Alabdou owner of Jack's Ice Cream, 95 Thomas Street, Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health, Zoning and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Mustafa Alabdou owner of Jack's Ice Cream, 95 Thomas Street, is hereby granted.

Company name:
Jack's Ice Cream

Owner:
Mustafa Alabdou

Approved Operator:
Mustafa Alabdou

Approved Vehicle:
2001 Chevrolet SUV 1GBHG31F211210425

Parking Location:
191 Pennsylvania Avenue, Paterson, NJ

R187-25 Resolution Authorizing Renewal of Ice Cream Peddlers License - Mike's Ice Cream

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Muhiedin Zidan owner of Mike's Ice Cream in the City of Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Muhiedin Zidan owner of Mike's Ice Cream in the City of Clifton is hereby granted.

Company name:
Mike's Ice Cream

Owner:
Muhiedin Zidan

Approved Operator:
Muhiedin Zidan

Approved Vehicle:
2008 Ford Van 241235686102622

Parking Location:
301 Crooks Ave. – Paterson, NJ 07503

R188-25 Resolution Authorizing Renewal of Limousine License – ASAP

RESOLUTION AUTHORIZING LIMOUSINE LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Limousine License renewal application from Gideon Terer owner of ASAP Limousine Company, 832 Clifton Avenue in the City of Clifton; and

WHEREAS, all paperwork has been completed, and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments; and

WHEREAS, the applicant should only be approved under the provision that 832 Clifton Avenue can only be used for office purposes only, not a parking location;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval for renewal of a Limousine License renewal application of Gideon Terer, owner of ASAP Limousine Company, 832 Clifton Ave., Clifton be and is hereby granted.

Company name:
ASAP Limousine Company

Owner:
Gideon Terer

Approved Operator:
Gideon Terer

Approved Vehicles:
2023 Chevy Tahoe 71GNSKSKL7PR407719

April 1, 2025

Parking Location:

115 Hamilton Avenue, Lodi, NJ 07644

R189-25 Resolution Approving Participation in and Acceptance of the 2025 Safe and Secure Communities Grant Program Administered by the NJ Department of Law & Public Safety, Office of the Attorney General (2025)

**RESOLUTION APPROVING PARTICIPATION IN AND ACCEPTANCE OF THE
2025 SAFE AND SECURE COMMUNITIES GRANT PROGRAM ADMINISTERED
BY THE NJ DEPARTMENT OF LAW & PUBLIC SAFETY, OFFICE OF THE
ATTORNEY GENERAL (2025)**

WHEREAS, the City of Clifton has applied for and been awarded funding of 45,150 with a Match-Fringe Benefits, for a project total cost of \$45,150 for a project under the State of New Jersey Safe and Secure Communities Grant Program, Subaward #25-1602; and

WHEREAS, the Municipal Council of the City of Clifton has reviewed the application for said grant, has approved the request and agrees to accept the Subaward grant; and

WHEREAS, the project is a joint effort between the NJ Department of Law and Public Safety and the City of Clifton for the purpose described in the application;

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton that:

1. As a matter of public policy, the City of Clifton wishes to participate to the fullest extent possible with the NJ Department of Law and Public Safety, Office of Attorney General.

2. The City of Clifton does accept Subaward #25-1602 for \$45,150.00 for the period 9/19/24-9/18/25, specifically for the purpose described in the grant application.

3. Subaward Period: September 19, 2024, to September 18, 2025.

4. The Mayor and Municipal Clerk are hereby authorized to execute any and all documents required to effectuate the above.

5. A certified copy of this resolution shall be provided by the Office of the City Clerk to each of the following:

- a) City Manager
 - b) Chief Financial Officer
 - c) Police Department, Attention: Chief Thomas Rinaldi
 - d) Police Department, Attention: Captain David J. Niland
 - e) City Grant Coordinator
 - f) State of New Jersey
Office of Attorney General
Department of Law and Public Safety
PO Box 080
Trenton, NJ 08625-0080
 - g) Office of Attorney General
Department of Law and Public Safety
PO Box 080
Trenton, NJ 08625-0080
-

R190-25 Resolution Authorizing the Cancellation and Refund of a Portion of the 2024 Fourth Quarter Taxes and the 2025 First Quarter Taxes, on Property Known as Block 28.02, Lot 1.01 Qualifier C0130, 20 Devonshire Drive, Owned by the Widow of a Disabled Veteran

RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A PORTION OF THE 2024 FOURTH QUARTER TAXES AND THE 2025 FIRST QUARTER TAXES, ON PROPERTY KNOWN AS BLOCK 28.02 LOT 1.01 QUALIFIER C0130, 20 DEVONSHIRE DRIVE, OWNED BY THE WIDOW OF A DISABLED VETERAN

WHEREAS, the Tax assessor has confirmed that Constanza Traba, the owner of a single-family residence located at Block 28.02 Lot 1.01 Qual C0130, 20 Devonshire Drive is the widow of Jeffrey Catanese who was posthumously declared 100% disabled as of November 24, 2024 by the United States Department of Veteran Affairs; and

WHEREAS, Constanza Traba has made an application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Constanza Traba is entitled to the cancellation and a partial refund of the 2024 fourth quarter property taxes and 2025 first quarter taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, grants the application, and approves the 100% tax exemption on the subject property as of November 24, 2024, and hereby authorizes the cancellation of 100% of the taxes and a partial refund of the 2024 fourth quarter property taxes and 2025 first quarter property taxes on the subject property in the total amount of \$3,283.12;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of 2024 fourth quarter in the amount of \$944.33 and 2025 first quarter in the amount of \$2,338.79 for a total refund in the amount of \$3,283.12 and cancel the remaining 2025 property taxes on the subject property.
2. To keep the subject 100% property tax exemption for the totally disabled veteran for so long as she shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

R191-25 Resolution Authorizing the Cancellation of 64% of the Taxes and Refund of 64% of the 2024 Fourth Quarter Taxes and 64% of the 2025 First Quarter Taxes for Block 43.15, Lot 23, 84 Wonham Street, Owned by a Disabled Veteran

RESOLUTION AUTHORIZING THE CANCELLATION OF 64% OF THE TAXES AND REFUND OF 64% OF THE 2024 FOURTH QUARTER TAXES AND 64% OF THE 2025 FIRST QUARTER TAXES FOR BLOCK 43.15 LOT 23, 84 WONHAM STREET, OWNED BY DISABLED VETERAN

WHEREAS the Tax assessor has confirmed that Malvin Frias-Asencio the owner of a two-family residence located at Block 43.15 Lot 23, 84 Wonham Street has been declared 100% disabled as of January 8, 2021, by the United States Department of Veteran Affairs; and

WHEREAS, Malvin Frias-Asencio became acquired ownership of the subject property and became a resident of the City of Clifton on December 11, 2024; and

WHEREAS, the Municipal Tax Assessor has determined that Malvin Frias-Asencio occupies 64% of the subject property and would be entitled to a partial cancellation and refund based on

April 1, 2025

the percentage of the property he occupies; and

WHEREAS, Malvin Frias-Asencio has made an application to the Tax Assessor of the City of Clifton for a 64% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Malvin Frias-Asencio is entitled to the cancellation of 64% of the taxes and refund of 64% of the 2024 fourth quarter property taxes and 64% of the 2025 first quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, grants the application and approves the 64% tax exemption on the subject property as of December 11, 2024 and hereby authorizes the cancellation and refund of 64% of the 2024 fourth quarter property taxes in the amount of \$411.05 and the 2025 first quarter property taxes in the amount of \$1,883.38, for a total refund of \$2,294.43;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund 64% of the 2024 fourth quarter tax payments in the amount of \$411.05 and refund 64% of the 2025 first quarter 2025 taxes in the amount of \$1,883.38 for a total refund of \$2,294.43.
2. To keep the subject 64% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

R192-25 Resolution Authorizing Awarding Contract for Language Interpretation and Translation Services to Language Line Services - Police Department

**RESOLUTION AUTHORIZING AWARDING CONTRACT
FOR LANGUAGE INTERPRETATION AND TRANSLATION SERVICES
TO LANGUAGE LINE SERVICES – (POLICE DEPARTMENT)**

WHEREAS, , the Police Department and the Municipal Court require language interpretation and translation services to ensure effective communication with callers and defendants, as mandated by law; and

WHEREAS, the Police Department solicited proposals from qualified service providers and received proposals from two vendors, **Language Line Services** and **Accurate Language Services**; and

WHEREAS, the proposal from Language Line Services offers the following rates:

- Spanish interpretation at \$1.85 per minute
- Chinese (Mandarin and Cantonese), French, Japanese, Korean, Russian, and Vietnamese interpretation at \$1.95 per minute
- All other languages at \$1.95 per minute; and

WHEREAS, the proposal from Accurate Language Services offers the following rates:

- Spanish interpretation at \$1.25 per minute
- Chinese (Mandarin and Cantonese), French, Japanese, Korean, Russian, and Vietnamese interpretation at \$1.75 per minute
- All other languages at \$2.25 per minute; and

WHEREAS, Accurate Language Services imposes a minimum 15-minute charge for each on-demand call and bills in 15-minute increments thereafter, which results in higher overall costs given that most calls range from 1 to 9 minutes in duration; and

WHEREAS, after evaluating both proposals, it has been determined that Language Line Services provides a more cost-effective solution due to its per-minute billing structure without excessive minimum charges; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-a-20.4 et seq; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00; and

WHEREAS, the business entity disclosure certification has been received from Language Line Services, and is incorporated in the contract awarded hereby, along with the determination of value; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Interpretation and Translating Services is hereby awarded Language Line Services - One Lower Ragsdale Drive, Building #2 Monterey CA 93940 in an amount not to exceed a total of \$24,000 ; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this Resolution and the contract above referred to be placed on file and made available for inspection at the office of the City Clerk of the City of Clifton

R193-25 Resolution - 2025 Budget Deadline Extension

**2025 BUDGET DEADLINE EXTENSION
RESOLUTION**

WHEREAS, the State of New Jersey, Department of Community Affairs (DCA), Division of Local Government Services (DLGS) establishes the Revised Budget Deadline each year; and

WHEREAS, the DLGS issued Local Finance Notice (LFN) 2024-20 on December 18, 2024, establishing the Revised 2025 Budget Dates for the Statutory Budget Introduction and Budget Adoption; and

WHEREAS, the City of Clifton has not Introduced our 2025 Municipal Budget in accordance with this revised deadline; and

WHEREAS, LFN 2024-20 states that "the Governing Body must adopt a resolution no later than March 31, 2025, to extend the adoption date of the 2025 budget"; and

WHEREAS, LFN 2024-20 further gives an extension until the "next regularly scheduled meeting of the governing body"; and

WHEREAS, the original Temporary Budget has been increased with several Special Emergency increases for spending purposes and new Temporary Budget increase Resolutions will be needed at the next meeting of the City Council;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Mayor and City Council acknowledge that the 2025 Budget was not Introduced in accordance with LFN 2024-20 and will work to introduce the 2025 Municipal Budget in a timely manner.

April 1, 2025

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

- CON-1 Notice of Tort Claim by DV - Potential Litigation
- CON-2 Report from Independent Investigation of Workplace Harassment Conducted by the Hon. Ralph L. DeLuccia, J.S.C. (Ret.)
- CON-3 Chief Financial Officer Tenure Statute - Legal Opinion
- CON-4 Peruvian Parade & Flag Raising - Potential Litigation
- CON-5 Workers' Compensation Claim - MA - FD
- CON-6 Developer Agreement - Costco Wholesale Corporation
- CON-7 Courtyard at Clifton LLC v. City of Clifton - Block 41.04, Lot 14
- CON-8 Bid for Clifton City Water Main Extension
- CON-9 Legal Opinion Regarding RLUIPA and Potential Litigation Concerning Parking Restrictions Near Houses of Worship
- CON-10 Rice Notice to Municipal Attorney - Personnel
- CON-11 Late - Investigation Report of Workplace Harassment and Retaliation Complaint by T.R. Against A.L.

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on April 1, 2025, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

L-1 Crepe Castle

RESOLUTION FOR PRELIMINARY APPROVAL

FOR CREPE CASTLE NJ LLC
T/A CREPE CASTLE
ADDRESS 852 RTE 3 STE. 300 CLIFTON, NJ 07012
TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE
FORMERLY OR NEW CREPE CASTLE
ZONE PDHC
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

L-2 Subzi Mandi Farmers Market

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF SUBZI MANDI CLIFTON INC.
T/A SUBZI MANDI FARMERS MARKET
for permission to conduct a:
CATERER/GROCERY/MILK-CONTINUED
USE for a period ending January 31, 2026, on the premises known as:
1006 US. 46, UNIT 9A CLIFTON, NJ 07013
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L-3 Lexington Diner

RESOLUTION FOR FINAL APPROVAL

**BE IT RESOLVED, THAT THE APPLICATION OF MEXICO LINDO HOLDINGS LLC
T/A LEXINGTON DINER for permission to conduct a: RESTAURANT-CONTINUED USE
for a period ending January 31, 2026, on the premises known as:
351 LEXINGTON AVE CLIFTON, NJ 07011**

**be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.**

A Motion was made by Councilman D'Amato, seconded by Councilman Latona and passed to
appoint Andy Oddo as interim City Manager. There were no objections from Council.

ADJOURNMENT

Upon a Motion made by Councilman D'Amato, seconded by Councilman Latona, the
meeting was adjourned at 11:59 p.m.

(6-0-0-1) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman
Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson was absent.

Respectfully Submitted,

Nancy Ferrigno, City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER:

ITEM NAME: Minutes of Special Executive Session of April 8, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Special Meeting of April 8, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
❏	Special Meeting	4/9/2025	Cover Memo

**CITY OF CLIFTON
CLIFTON, NEW JERSEY
SPECIAL MEETING MINUTES OF APRIL 8, 2025**

A Special Meeting of the Municipal Council of the City of Clifton was held in the Courtroom of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

6:30 PM CALL TO ORDER

The meeting was called to order by Mayor Raymond Grabowski presiding, and it was announced that adequate notice of the meeting has been provided by the Special Meeting Notice which was published as a legal advertisement in the Herald News on April 8, 2025 and by posting of said notice on the bulletin board at City Hall which notice stated that formal action may or may not be taken on the matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were Interim City Manager/Assistant City Attorney, Andrew Oddo, Assistant City Attorney, Thomas Egan; CFO, Joseph Kunz; City Clerk, Nancy Ferrigno and Kathleen Tolosi

CONFIDENTIAL ITEM/CLOSED SESSION

Resolution R195-25 on the Agenda, authorizing closed session was read. A Motion was made by Councilman D'Amato seconded by Councilwoman Sadrakula and passed on roll call vote to enter into Closed Session.

(6-0-0-1) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman Kolodziej, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilwoman Pino was absent and arrived at 6:50 p.m.

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Resumes for Interim City Manager
CON-2 Proposals for City Manager Recruitment

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on April 8, 2025 at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

DISCUSSION

D-1 2025 Municipal Budget

Discussions were held with regard to needed revenues. The items were:

- Parking Meters;
- Park Concessions;
- City Items to be Rented;
- Power lights;

Discussions were also held with regard to recycling study, tonnage numbers, health benefits for part-time employees; fleet management and fund balance.

A Motion was made by Councilman Gibson, seconded by Councilwoman Sadrakula and passed on roll call vote to come up with twenty leased vehicles that we can get rid of throughout the City.

(6-1-0-0) Councilman D'Amato, Councilman Gibson, Councilman Latona, Councilwoman Pino Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Kolodziej voted nay.

A Motion was made by Councilman Latona, seconded by Councilwoman Sadrakula and passed on roll call vote to use 60% of our fund balance.

(7-0-0-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman Kolodziej, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A discussion was held with regard to contacting a professional company for a budget analysis for a cost not to exceed \$15,000.

A Motion was made by Councilman Latona, seconded by Councilwoman Pino and passed on roll call vote to contact a professional Company for a budget analysis for a cost not to exceed \$15,000.

(5-2-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman Kolodziej, Councilwoman Pino, and Mayor Grabowski voted aye. Councilman D'Amato and Councilwoman Sadrakula voted nay.

Chief Financial Officer, Joseph Kunz, will contact Phoenix Advisors.

The next Budget meeting will be held on April 21, 2025 in the Courtroom at 6:30 p.m.

ADJOURNMENT

Upon motion made by Councilwoman Sadrakula, seconded by Councilman D'Amato, and passed on roll call vote, the meeting was adjourned at 9:20 p.m.

Respectfully Submitted,

Nancy Ferrigno
City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of April 11, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 1

ITEM NAME: Kathleen Tolosi, Manager, hired as Municipal Clerk, at \$112,000.00 annually, effective April 7, 2025.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: Minutes of Advisory Board of Health of 1/14/2025 & 2/11/2025
RECOMMENDATION:

SUMMARY:
Advisory Board of Health meeting minutes for 1/14/2025 & 2/11/2025

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Minutes of North Jersey District Water Supply Commission of February 26, 2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Minutes of Environmental Commission for 2/19/2025
RECOMMENDATION:

SUMMARY:
Environmental Commission meeting minutes for 2/19/2025

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Minutes of Passaic Valley Water Commission of February 26, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Minutes of Hazardous Materials Control Board 1/15/2025 & 2/19/2025
RECOMMENDATION:

SUMMARY:
Hazardous Materials Control Board meeting minutes for 1/15/2025 & 2/19/2025

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 7

ITEM NAME: Minutes of Historical Commission of March 6, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 8

ITEM NAME: Minutes of ABC Board of 1/8/25, 2/11/25 & 3/12/25
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 7986-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 375 of the Code of the City of Clifton, Entitled "Sewers", More Particularly Article I Thereof, Entitled "Use of Sewers", Section 375-3.4, Entitled "Sanitary Sewer User Charge" (Amends User Charges)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Ordinance	4/8/2025	Cover Memo

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 375 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED "SEWERS," MORE
PARTICULARLY ARTICLE I THEREOF, ENTITLED "USE OF SEWERS",
SECTION 375-3.4, ENTITLED "SANITARY SEWER USER CHARGE," (AMENDS
USER CHARGES)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

I. Chapter 375 of the Code of the City of Clifton, entitled "Sewers," Article I thereof entitled "Use of Sewers", more particularly Section 375-3.4 thereof, entitled "Sanitary Sewer User Charge," is hereby amended, revised and supplemented to read as follows:

CHAPTER 375, SEWERS

ARTICLE I

USE OF SEWERS

* * *

§ 375-3.4. Sanitary sewer user charge.

A. thru C. No changes.

D. All users of the sanitary sewer system, shall be charged per water meter annually, payable in two installments, a minimum discharge fee as follows:

2025 Non Tier II Users

Annual Flat Fee

\$ 162 which includes up to 20 ccf's of usage annually; or

\$ 197 which includes up to 40 ccf's of usage annually.

2025 Tier II Users

Annual Flat Fee

\$ 124 which includes up to 20 ccf's of usage annually; or

\$ 151 which includes up to 40 ccf's of usage annually.

2026 Non Tier II Users

Annual Flat Fee

\$ 169 which includes up to 20 ccf's of usage annually; or

\$ 206 which includes up to 40 ccf's of usage annually.

2026 Tier II Users

Annual Flat Fee

\$ 130 which includes up to 20 ccf's of usage annually; or

\$ 158 which includes up to 40 ccf's of usage annually.

E. In addition to the above minimum discharge fee, users of the sanitary sewer system shall be charged an excess discharge fee per 100 cubic feet (ccf) of sewage discharge, based on the

previous year's water consumption. The excess discharge fee shall be based upon the following rates per 100 cubic feet(ccf) of sewage discharge:

2025 Non Tier II Users

Usage Rates per ccf:

Level 1: \$3.43 per ccf for usage between 41 ccf's and 144 ccf's;

Level 2: \$3.82 per ccf for usage between 145 ccf's and 440 ccf's;

Level 3: \$4.13 per ccf for usage greater than 440 ccf's.

2025 Tier II Users

Usage Rates per ccf:

Level 1: \$2.65 per ccf for usage between 41 ccf's and 144 ccf's;

Level 2: \$2.95 per ccf for usage between 145 ccf's and 440 ccf's;

Level 3: \$3.18 per ccf for usage greater than 440 ccf's

2026 Non Tier II Users

Usage Rates per ccf:

Level 1: \$3.59 per ccf for usage between 41 ccf's and 144 ccf's;

Level 2: \$3.99 per ccf for usage between 145 ccf's and 440 ccf's;

Level 3: \$4.31 per ccf for usage greater than 440 ccf's.

2026 Tier II Users

Usage Rates per ccf:

Level 1: \$2.77 per ccf for usage between 41 ccf's and 144 ccf's;

Level 2: \$3.08 per ccf for usage between 145 ccf's and 440 ccf's;

Level 3: \$3.32 per ccf for usage greater than 440 ccf's

* * *

3. All other provisions of Chapter 375 are not further amended hereby and remain in full force and effect.

4. This ordinance shall take effect upon final adoption and publication according to law.

Adopted:

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7987-25

ITEM NAME:

An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees", Section 99-10, Entitled "Minimum and Maximum Salaries Fixed" (Create Title and Compensation for Supervisory Senior Citizen Outreach and Referral Program

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Ordinance	4/9/2025	Cover Memo

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND
COMPENSATION," MORE PARTICULARLY ARTICLE III THEREOF, ENTITLED
"SUPERVISORY OFFICIALS AND EMPLOYEES," SECTION 99-10, ENTITLED
"MINIMUM AND MAXIMUM SALARIES FIXED" (CREATE TITLE AND
COMPENSATION FOR SUPERVISOR SENIOR CITIZEN OUTREACH AND
REFERRAL PROGRAM)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, as follows:

1. The Code of the City of Clifton as entitled above, as amended, revised and supplemented, more particularly Section 99-10 entitled "Minimum and Maximum Salaries Fixed", is hereby amended, revised and supplemented as follows, effective upon final passage and publication as provided by law:

CHAPTER 99

SALARIES AND COMPENSATION

ARTICLE III

Supervisory Officials and Employees

§ 99-10. Minimum and Maximum Salaries Fixed.

C. 2025 Salaries

Title	Minimum	Maximum
Supervisor Senior Citizen	\$60,000	\$84,050.00
Outreach And Referral Program		

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted: _____

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7988-25

ITEM NAME: An Ordinance to Amend, Revise, and Supplement Chapter 223 of the Code of the City of Clifton Entitled "Fees" at Article IX Miscellaneous Fees at Section 223-18 Entitled "Public Works" (Adds Fees for the Rental of Certain Equipment)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Ordinance	4/11/2025	Cover Memo

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 223 OF
THE CODE OF THE CITY OF CLIFTON ENTITLED "FEES" AT ARTICLE IX
MISCELLANEOUS FEES AT SECTION 223-18 ENTITLED "PUBLIC WORKS"
(ADDS FEES FOR THE RENTAL OF CERTAIN EQUIPMENT)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 223 of the Code of the City of Clifton, entitled "Fees," more particularly Article IX thereof, entitled "Miscellaneous Fees," is hereby amended, revised and supplemented to read as follows:

§ 223-18. Public works.

- A. Sale of split firewood. The fee for sale of split firewood shall be \$100 per cord, which shall be collected by the Department of Public Works of the City of Clifton.
- B. Parking signs. The fee for parking signs shall be \$3 each, which fee shall be collected by the Department of Public Works of the City of Clifton.
- C. Rental of light towers. The light tower rental fee shall be \$175.00 per day per light tower based on eight (8) hours of usage per day for days one through three and a weekly rental rate of \$575.00 per light tower for rentals between four and seven days in length based on eight (8) hours of usage per day. There shall also be a one-time delivery and set up fee of \$200.00 and a one-time take down and pickup fee of \$200.00 per location.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as provided by law.

Adopted: _____

ATTEST:

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 197-25

ITEM NAME: Resolution: Approve Claims List Resolution for the April 15, 2025, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on April 15, 2025.

If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
 Claims List	4/11/2025	Cover Memo

**RESOLUTION
TO APPROVE
Claims to be paid the meeting of April 15th, 2025
Meeting of April 15th, 2025**

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	\$	34,079,929.14
Grant Fund	\$	122,748.66
General Capital Fund	\$	330,803.10
Sewer Utility -Operating	\$	142,479.15
Sewer Utility-Capital	\$	14,915.46
Developers Escrow	\$	39,389.93
Dog Trust	\$	2,060.10
Police Extra Duty	\$	40,300.00
Trust Other	\$	119,465.40
Section 8 Public Housing	\$	221,686.53
Affordable Housing	\$	-
Community Development	\$	48,555.44
Tax Title Lien Redemption	\$	-
Self Insurance	\$	1,312,176.93
Fire Dedicated Penalties	\$	-
Revolving Loan Fund	\$	-
Tax Title Lien Redemption	\$	-
Unemployment Trust Fund	\$	-
Library	\$	109,424.85
General Liability Trust	\$	59,260.51
Workers Compensation Trust	\$	52,060.92
Trust Escrow	\$	-
Reserve for Housing	\$	-
Federal DOJ Forfeiture	\$	-
TOTAL CLAIMS	\$	36,695,256.12

ADOPTED _____

ATTEST _____
Nancy Ferrigno, City Clerk

List of Bills - (All Funds)

Meeting Date: 04/15/2025 For bills from 04/02/2025 to 04/15/2025

Vendor	Description	Account	PO Payment	Check Total
CDBG				
ACH	308 - BOYS & GIRLS CLUB OF CLIFTON, INC. 17-201-20-117-200 Year 50 Public Services	PO 60301 R456-24 MARCH 2025 BOYS & GIRLS CLUB - C 6,123.00	6,123.00	6,123.00
ACH	311 - CLIFTON'S HISTORIC BOTANY DISTRICT 17-201-20-117-200 Year 50 Public Services	PO 57075 R454-24 BLANKET PO - BOTANY SID YR. 50 A 16,632.00	16,632.00	16,632.00
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT 17-201-20-114-400 Year 47 Planning and Program Admin	PO 60227 Reimbursement - CHIP Administration Jan 7,500.00	7,500.00	7,500.00
	147 - HARTMANN, JILL, PP, AICP 17-201-20-112-000 CDBG Year 45	PO 60154 R190-24: 8th Billing - Care Act Funding 4,240.00	4,240.00	
	17-201-20-112-000 CDBG Year 45	PO 60155 R190-24: 5th Billing - Care Act Funding 1,680.00	1,680.00	
	17-201-20-117-400 Year 50 Planning & Programming Admin	PO 60187 R451-24 APRIL 2025 PROFESSIONAL SVS CDBG 7,916.00	7,916.00	13,836.00
	3814 - POWER OF ONE CHRISTIAN COACHING & O 17-201-20-112-000 CDBG Year 45	PO 60211 R113-25-PURCHASE ORDER - FOOD DISTRIBUTI 4,464.44	4,464.44	4,464.44
CLAIMS FUND				
	7152 - 360 ADVANTAGE LLC 01-201-36-472-200 Statutory Expenditures - Social Security	PO 60158 R096-25- 360 Advantage Employer Fee 6,156.00	6,156.00	6,156.00
	213 - ACRISURE, LLC 27-201-20-300-000 General Liability Insurance	PO 60152 R508-24 - April 2025 TPA - Liability 2,725.00	2,725.00	
	28-201-20-100-000 Workers Comp Costs	PO 60153 R071-24 - April 2025 Workers Comp Admin 9,998.00	9,998.00	12,723.00
ACH	4283 - ACTION FIRE APPARATUS COMPANY, INC. 01-203-25-265-200 (2024) Fire Department - Expenses	PO 57469 FIRE: R067-24 Shields & Badges 4,545.00	4,545.00	4,545.00
ACH	4283 - ACTION FIRE APPARATUS COMPANY, INC. 04-215-55-976-100 2024 Capital Programs Ord # 7928-24	PO 58187 FIRE: R067-24 Fire Prevention Bureau Pro 9,040.80	9,040.80	9,040.80
ACH	4283 - ACTION FIRE APPARATUS COMPANY, INC. 01-201-25-265-200 Fire Department - Expenses	PO 60048 FIRE: Thermal Imaging Camera Repair 2,231.25	2,231.25	2,231.25

ACH	533 - ADVANCED FURNACE & AIR DUCT CLEANIN 01-201-26-290-200 Building Department (DPW) - Expenses	PO 60249 R165-25 - DFW - FACILITIES AIR DUCT CLEA	834.94	834.94
ACH	5873 - AERIAL RISE LLC 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 59197 DFW - FLEET ANNUAL A.N.S.I. AND DIELECTR	1,050.00	1,050.00
ACH	343 - AGE WELDING SUPPLY CO., INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 60102 DFW - FLEET CYLINDER RENTAL	228.50	228.50
ACH	4294 - AIRGAS USA, LLC 01-201-25-265-200 Fire Department - Expenses	PO 60207 FIRE: Medical Oxygen Cylinders	816.88	816.88
ACH	1183 - ALLWOOD HOUSE CONDO ASSOCIATES 01-203-26-325-200 (2024) Condo Services Act - Expenses	PO 60208 2024 Municipal Reimbursement	2,871.37	2,871.37
ACH	6583 - ALVAREZ & MARSAI HOLDINGS LLC 27-201-20-400-000 Other Expenses	PO 60316 Professional Services	228.77	228.77
ACH	107 - AMERICAN ROSE & HYDRAULIC CO., INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 59879 DFW-FLEET REPAIR PARTS	381.67	381.67
ACH	4446 - AMERICAN WEAR UNIFORMS 01-201-26-300-200 Public Works Administration - Expenses	PO 60143 R090-25 - 3/20 & 3/27/25 - RENTAL CLEANI	1,423.26	1,423.26
ACH	7147 - AMERICAS 01-201-27-370-200 Public Playgrounds and Rec - Expenses	PO 60087 RECREATION: Propane Gas for Anzaldi Park	528.37	528.37
ACH	3735 - ANDREW FLOCKHART 01-201-32-465-200 Sanitation - Contractual - Expenses	PO 58816 R059-23 - 2025 VEGETATIVE WASTE MATERIAL	12,505.40	12,505.40
ACH	3735 - ANDREW FLOCKHART 01-203-32-465-200 (2024) Sanitation - Contractual - Expenses	PO 60134 R059-23 - VEGETATIVE WASTE MATERIAL FOR	57,989.40	57,989.40
ACH	2121 - ANIMAL CARE EQUIPMENT & SERVICES, L	PO 59774 HEALTH: ANIMAL CONTROL SUPPLIES 2025	146.49	146.49
ACH	6663 - AT NORTHERN NEW JERSEY LLC	PO 59385 DFW - FLEET PARTS FOR SALT TRUCKS - ESCN	3,933.04	3,933.04
ACH	6663 - AT NORTHERN NEW JERSEY LLC	PO 59747 R123-25-DPW-FLEET SALT TRUCK REPAIR PART	4,058.89	4,058.89
ACH	6663 - AT NORTHERN NEW JERSEY LLC 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 60006 R123-25-DPW-FLEET TON OF DFW 89 - ESCNJ	573.55	573.55

ACH	6707 - ATLANTIC COAST RECYCLING, LLC 01-201-32-465-200 Sanitation - Contractual - Expenses	PO 60086 R168-24 - DPW - JANUARY 2025 RECYCLING C	1,355.17	1,355.17
	2669 - ATLANTIC TRAINING CENTER 01-201-25-265-200 Fire Department - Expenses	PO 59808 FIRE: EMT Refresher Classes	4,560.00	4,560.00
	01-201-25-265-200 Fire Department - Expenses	PO 59816 FIRE: EMT Refresher Classes	1,900.00	6,460.00
ACH	6346 - AXON ENTERPRISE, INC. 04-215-55-966-100 Police Dept Body Cameras	PO 60113 R279-01 - AXON INC's AND ACCESSORIES OFF	121,643.50	121,643.50
ACH	460 - B.S.N. SPORTS LLC 01-201-27-370-200 Public Playgrounds and Rec - Expenses	PO 60267 RECREATION: Supplies for Nash Park	369.99	369.99
ACH	6859 - BARBARA SAAD 01-201-43-490-200 Municipal Court - Expenses	PO 60258 Court: Arabic Interpreting Services	675.00	675.00
ACH	114 - BENEARD SERVICES, INC. 21-201-20-100-000 Employee Group Health	PO 60169 R594-23 - 2025 Prescription Drug	549,917.98	549,917.98
	930 - BIG WAVE EVENT PRODUCTIONS, LLC 15-286-56-005-000 Recreation Trust Accounts	PO 60091 RECREATION: Deposit for Drive In Movie	2,600.00	2,600.00
	6350 - BLUE TO GOLD LLC 01-201-25-240-200 Police Department - Expenses	PO 60196 POLICE DEPARTMENT: Wayne, NJ - Advanced	225.00	225.00
ACH	3706 - BOSWELL ENGINEERING, INC. 02-213-40-724-500 Infrastructure	PO 60256 R452-23 FLOG BROOK CULVERT REHABILITATIO	119.50	119.50
ACH	3706 - BOSWELL ENGINEERING, INC. 02-213-40-724-500 Infrastructure	PO 60302 R090-24 - Weasel Brook Culvert Section 7	11,546.00	11,546.00
ACH	3706 - BOSWELL ENGINEERING, INC. 02-213-40-724-500 Infrastructure	PO 60303 R380-24- Passaic Ave & Allwood Rd - Cons	29,095.75	29,095.75
	308 - BOYS & GIRLS CLUB OF CLIFTON, INC.	PO 60117 CITY COUNCIL: 3/18/2025 CM-7 AD JOURNAL	225.00	225.00
	319 - BRUNO AND FERRARO, ESQ. 01-201-21-180-200 Zoning and Planning - Expenses	PO 60173 MARCH 2025 PROFESSIONAL SERVICES PLANNIN	1,891.28	1,891.28
	117 - BRUNO ASSOCIATES, INC. 01-201-20-100-200 City Manager - Expenses	PO 60045 R093-24 - Grant Consultant March 2025	4,166.66	4,166.66

ACH	2307 - BUY WISE AUTO PARTS 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 59695	DPW-FLEET REPAIR PARTS	245.95	245.95	245.95
	5776 - C & E TAX LIEN FUND 1	PO 60234	Tax Lien Redemption B# 9.07 I# 25	26,914.92	26,914.92	
		PO 60234	Tax Lien Redemption B# 9.07 I# 25	14,100.00	14,100.00	41,014.92
	401 - CABLEVISION SYSTEMS CORP 01-201-31-440-200 Telephone	PO 60298	4/1/25 - 4/30/25 - CPD account: 07870-48	178.73	178.73	178.73
	401 - CABLEVISION SYSTEMS CORP 01-201-31-440-200 Telephone	PO 60299	4/1/25 - 4/30/25 - DPW account: 07870-45	96.36	96.36	96.36
	401 - CABLEVISION SYSTEMS CORP 01-201-31-440-200 Telephone	PO 60300	4/1/25 - 4/30/25 - Clifton Account: 0787	207.24	207.24	207.24
	401 - CABLEVISION SYSTEMS CORP 01-201-31-440-200 Telephone	PO 60340	04/01/25 - 04/30/25 - Cable for NFIRS Re	105.94	105.94	105.94
	7385 - CANON U.S.A INC. 01-201-20-130-200 Financial Administration - Expense	PO 60217	R013-24 - March Invoices Canon Managed P	64.30	64.30	64.30
	3354 - CAPE SANSON LLC 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 59696	DPW - FLEET METAL TO REPAIR GARBAGE TRUC	827.08	827.08	827.08
	1841 - CAREER DEVELOPMENT INSTITUTE 01-201-25-240-200 Police Department - Expenses	PO 60200	POLICE DEPT: PTC CERTIFIED HUMANE LAW E	399.00	399.00	399.00
ACH	4793 - CASTALDO SIGNS 02-213-40-706-000 Public Works Grant Expenditures	PO 59679	DPW - CLEAN COMMUNITIES - LANDSCAPER DEC	258.50	258.50	258.50
ACH	4793 - CASTALDO SIGNS 01-201-27-331-200 Human Services - Expenses	PO 60269	Health- Banners and Flags	802.00	802.00	802.00
	336 - CLIFTON CAR WASH 01-203-26-315-200 (2024) Vehicle Maintenance - Expenses	PO 60101	DPW - FLEET CAR WASHES FOR DECEMBER 2024	40.00	40.00	40.00
ACH	1222 - CLIFTON PUBLIC LIBRARY 26-201-29-390-200 Public Library Expenses	PO 60228	REIMBURSE GENERAL REVENUE	13,008.19	13,008.19	13,008.19
ACH	1026 - CLIFTON, CITY OF - POLICE 08-215-55-959-300 Emergency Repairs	PO 60058	Traffic Related Duties Passaic Ave/Allwo	630.00	630.00	630.00
ACH	1026 - CLIFTON, CITY OF - POLICE 04-215-55-965-400 Engineering Projects - 7606-20	PO 60059	Traffic Related Duties for Traffic Calmi	525.00	525.00	525.00

ACH	1026 - CLIFTON, CITY OF - POLICE 04-215-55-978-400 Engineering Projects 7947-24	PO 60060 Traffic Related Duties - Plog Brook Culv	385.00	385.00	385.00
ACH	1026 - CLIFTON, CITY OF - POLICE 04-215-55-965-400 Engineering Projects - 7606-20	PO 60163 Traffic Related Duties - Traffic Calming	315.00	315.00	315.00
ACH	1026 - CLIFTON, CITY OF - POLICE 04-215-55-978-400 Engineering Projects 7947-24	PO 60167 Traffic Related Duties - Plog Brook Culv	1,820.00	1,820.00	1,820.00
ACH	1026 - CLIFTON, CITY OF - POLICE 04-215-55-965-400 Engineering Projects - 7606-20	PO 60184 Traffic Related Duties - Traffic Calming	910.00	910.00	910.00
ACH	1026 - CLIFTON, CITY OF - POLICE 04-215-55-978-400 Engineering Projects 7947-24	PO 60271 Traffic Related Duties - Plog Brook Culv	385.00	385.00	385.00
ACH	431 - CLIFTON, CITY OF - SELF INSURANCE 01-201-23-220-200 Insurance - Employee Group Health	PO 60306 Budget Appropriation Transfer	4,500,000.00	4,500,000.00	4,500,000.00
ACH	572 - COLLIER ENGINEERING & DESIGN, INC. 01-203-20-155-200 (2024) Legal Service - Expenses	PO 59956 R424-22 - Redevelopment Study - Hoffman	3,907.50	3,907.50	3,907.50
ACH	6916 - COUNTY OF HUDSON 01-201-25-240-200 Police Department - Expenses	PO 60195 POLICE DEPT- 2025 MOI, METHOD OF INSTRUCT	125.00	125.00	125.00
ACH	6057 - COVERALL NORTH AMERICA, INC. 01-201-28-370-200 Arts Center & Sculpture Park - Expenses	PO 60270 R089-25 -ARTS CENTER: APRIL INVOICE 2025	825.00	825.00	825.00
ACH	6753 - CRYSTAL RODRIGUEZ 02-213-40-702-000 Health Department Grant Expenditures	PO 60172 R295-24-CONSULTANT SERVICES FOR HEALTH D	1,841.44	1,841.44	1,841.44
ACH	237 - DAGINAWALA, BANU 01-201-43-490-200 Municipal Court - Expenses	PO 60312 Court: Indian/Pakistani Interpreting Se	225.00	225.00	225.00
ACH	5491 - DABLOCK ENVIRONMENTAL SERVICES 07-201-26-291-200 Sewer / Storm Systems - Expenses	PO 60156 Class C-4 Collection System Operator Ser	1,000.00	1,000.00	1,000.00
ACH	2997 - DECOTIIS, FITZPATRICK, COLE & GIBLI 01-201-20-155-200 Legal Service - Expenses	PO 60314 Law Dept. - February 2025 General Non La	700.00	700.00	700.00
ACH	7276 - DI FRANCESCO, BATEMAN, KUNZMAN, DAVIS, LE 01-203-20-105-200 (2024) Personnel - Expenses	PO 60118 R387-24 - Labor Counsel	9,981.38	9,981.38	9,981.38
ACH	683 - DUJETS CORPORATION 01-201-28-300-200 Shade Tree - Expenses	PO 60021 DFW - SHADE TREE MAINTENANCE AND SUPPLIE	623.40	623.40	623.40

ACH	6751 - EDMUNDS GOVTECH, INC. 01-201-20-150-200 Tax Collector - Expenses	PO 59920 2025 EDGE CONFERENCE - Sanjana Parab	300.00	300.00	300.00
ACH	6751 - EDMUNDS GOVTECH, INC. 01-201-20-130-200 Financial Administration - Expense	PO 59927 2025 EDGE CONFERENCE - Jyoti Sharma	300.00	300.00	300.00
ACH	3847 - ELECTRONIC SERVICE SOLUTIONS, INC 04-215-55-971-300 Fire Dept. Improvements 2021	PO 58648 R586-24- Fire - Installation of Antennas	183,228.80	183,228.80	183,228.80
ACH	133 - EMSL ANALYTICAL, INC. 15-286-56-028-000 Lead-Based Paint Inspections	PO 60224 R013-25- HEALTH: LEAD DWELLING INSPECTIO	971.10	971.10	971.10
ACH	133 - EMSL ANALYTICAL, INC. 15-286-56-028-000 Lead-Based Paint Inspections	PO 60225 R013-25- HEALTH: LEAD DWELLING INSPECTIO	1,002.15	1,002.15	1,002.15
ACH	133 - EMSL ANALYTICAL, INC. 15-286-56-028-000 Lead-Based Paint Inspections	PO 60226 R013-25- HEALTH: LEAD DWELLING INSPECTIO	951.45	951.45	951.45
ACH	133 - EMSL ANALYTICAL, INC. 02-213-40-702-000 Health Department Grant Expenditures	PO 60276 R013-25 -HEALTH: GRANT LEAD INSPECTIONS	396.00	396.00	396.00
ACH	5279 - ENTERPRISE PM TRUST	PO 60264 R238-23 - April 2025 Fleet Maintenance L	484.77	484.77	484.77
	01-201-31-458-200 Purchase/Lease Autos	PO 60264 R238-23 - April 2025 Fleet Maintenance L	36,542.01	39,385.05	39,385.05
	01-201-22-195-200 Construction Code - Expenses		2,843.04		39,869.82
	4686 - ENVIRONMENTAL RESOLUTIONS, INC	PO 60291 R068-25 LRRP Services Year 2025 - City H	12,808.50	12,808.50	12,808.50
	01-201-20-165-200 Engineering Services - Expenses				
ACH	2841 - FERNANDEZ TRANSLATING SERVICES, LLC 01-201-43-490-200 Municipal Court - Expenses	PO 60188 R456-23 - Court: March 2025 Spanish Int	4,375.00	4,375.00	4,375.00
	6731 - FIG 20 LLC	PO 60219 Tax Lien Redemption B# 28.02 L# 1.	895.92	895.92	895.92
		PO 60219 Tax Lien Redemption B# 28.02 L# 1.	600.00	600.00	600.00
		PO 60230 Tax Lien Redemption B# 5.23 L# 10 ce	600.00	600.00	600.00
		PO 60230 Tax Lien Redemption B# 5.23 L# 10 ce	1,240.51	1,240.51	1,240.51
		PO 60231 Tax Lien Redemption B# 5.23 L# 26 cert	600.00	600.00	600.00
		PO 60231 Tax Lien Redemption B# 5.23 L# 26 cert	1,047.96	1,047.96	1,047.96
		PO 60233 Tax Lien Redemption B# 7.11 L# 20 cert	600.00	600.00	600.00
		PO 60233 Tax Lien Redemption B# 7.11 L# 20 cert	900.31	900.31	900.31

6731 - FIG 20 LLC									
							900.31		6,484.70
ACH	136 - FOLEY, INC.								
01-201-26-315-200	Vehicle Maintenance - Expenses	PO 60235	Tax Lien Redemption	B# 12.13	L# 4			1,101.97	
		PO 60235	Tax Lien Redemption	B# 12.13	L# 4		1,101.97	600.00	
		PO 60238	Tax Lien Redemption	B# 12.23	L# 10		600.00	1,012.56	
		PO 60238	Tax Lien Redemption	B# 12.23	L# 10		1,012.56	600.00	
		PO 60240	Tax Lien Redemption	B# 20.12	L# 2		600.00	470.02	
		PO 60240	Tax Lien Redemption	B# 20.12	L# 2		470.02	600.00	
		PO 60241	Tax Lien Redemption	B# 22.04	L# 29		600.00	512.28	
		PO 60241	Tax Lien Redemption	B# 22.04	L# 29		512.28	500.00	
							500.00		5,396.83
6731 - FIG 20 LLC									
		PO 60242	Tax Lien Redemption	B# 22.07	L# 13			997.76	
		PO 60242	Tax Lien Redemption	B# 22.07	L# 13		997.76	600.00	
		PO 60243	Tax Lien Redemption	B# 25.03	L# 6		600.00	2,213.76	
		PO 60243	Tax Lien Redemption	B# 25.03	L# 6		2,213.76	900.00	
		PO 60244	Tax Lien Redemption	B# 27.03	L# 1		900.00	883.94	
		PO 60244	Tax Lien Redemption	B# 27.03	L# 1		883.94	600.00	
							600.00		6,195.46
4978 - FNA DZ, LLC									
		PO 60232	Tax Lien Redemption	B# 5.24	L# 6	c		22,465.46	
		PO 60232	Tax Lien Redemption	B# 5.24	L# 6	c	22,465.46	30,200.00	
							30,200.00		52,665.46
136 - FOLEY, INC.									
ACH	01-201-26-315-200	DPW-FLEET DIAGNOSTICS AND REPAIR OF DPW					1,750.75	1,750.75	
136 - FOLEY, INC.									
ACH	01-201-26-315-200	DPW-FLEET REPAIR PARTS FOR CATERPILLAR L					795.46	795.46	
136 - FOLEY, INC.									
ACH	01-201-26-315-200	DPW-FLEET REPAIR PARTS FOR DPW 156					405.56	405.56	
6044 - FIVEONICS IMAGING TECHNOLOGIES, INC									
ACH	02-213-40-724-300	Public Sector Workforce	PO 60338	R400-24 - Document Sync Services - Finan			30,377.31	30,377.31	
6304 - FRIEND & WENZEL LLC									
ACH	01-201-21-160-200	Zoning and Planning - Expenses	PO 60214	4/2/25 PROFESSIONAL SERVICES AS COUNSEL			1,200.00	1,200.00	

ACH	6658 - FUN EXPRESS LLC 01-201-27-370-200 Public Playgrounds and Rec - Expenses	PO 60092 RECREATION: Prizes for Bunny Bash	1,260.97	1,260.97	1,260.97
	332 - GANN LAW BOOKS, INC. 01-201-20-155-200 Legal Service - Expenses	PO 59582 Law Dept. - Subscription Renewal	247.00	247.00	247.00
	7049 - GANNETT MEDIA CORP. 01-201-21-180-200 Zoning and Planning - Expenses	PO 60050 Acct: 1184288 February Newspaper Ads for	114.21	114.21	114.21
ACH	6203 - GENSERVE, LLC 01-201-26-290-200 Building Department (DPW) - Expenses	PO 58989 DPW - FACILITIES 2025 BLANKET PO FOR GEN	4,698.15	4,698.15	4,698.15
	5125 - GILL IDENTIFICATION SYSTEMS LLC 01-201-25-265-200 Fire Department - Expenses	PO 59796 FIRE: Ink for Accountability Tag Printer	216.00	216.00	216.00
	6242 - GLIA Group LLC	PO 60229 Tax Lien Redemption B# 1.16 L# 7 cert	7,492.51	7,492.51	
		PO 60229 Tax Lien Redemption B# 1.16 L# 7 cert	2,400.00	2,400.00	9,892.51
ACH	183 - GRAINGER 01-201-25-265-200 Fire Department - Expenses	PO 59797 FIRE: R280-24 Janitorial Supplies	144.16	144.16	144.16
ACH	183 - GRAINGER 01-201-25-265-200 Fire Department - Expenses	PO 59800 FIRE: R280-24 Janitorial Supplies	2,703.62	2,703.62	2,703.62
ACH	183 - GRAINGER 01-201-26-305-200 Recycling - Expenses	PO 60067 R280-24 - DFW - Recycling -SAFETY SUPPLI	530.96	530.96	530.96
ACH	6511 - GRAVIANO & GILLIS ARCHITECTS & PLANNERS 12-286-56-851-000 Developer Escrows 12-286-56-851-000 Developer Escrows	PO 60094 Planning Review #1539 #1545	1,155.00 907.50	2,062.50	2,062.50
ACH	6511 - GRAVIANO & GILLIS ARCHITECTS & PLANNERS 12-286-56-851-000 Developer Escrows	PO 60205 Planning Review #15	825.00	825.00	825.00
ACH	6511 - GRAVIANO & GILLIS ARCHITECTS & PLANNERS 12-286-56-851-000 Developer Escrows 12-286-56-851-000 Developer Escrows 12-286-56-851-000 Developer Escrows	PO 60263 Planning Review #1552, #1557, #1553, #15	1,237.50 1,155.00 825.00 1,072.50	4,290.00	4,290.00
	1184 - GROVE ESTATES 01-203-26-325-200 (2024) Condo Services Act - Expenses	PO 59607 2024 Municipal Reimbursement #27	4,720.37	4,720.37	4,720.37
	6620 - HAMILTON WOODS CONDO ASSOC	PO 60110 2024 Municipal Reimbursement #29		8,913.77	

ACH	01-203-26-325-200	(2024) Condo Services Act - Expenses	PO 60112	2023 Municipal Reimbursement #29	8,913.77	8,397.99	
	01-203-26-325-200	(2024) Condo Services Act - Expenses	PO 60192	2022 Municipal Reimbursement #29	5,302.50	5,302.50	22,614.26
	01-203-26-325-200	(2024) Condo Services Act - Expenses					
ACH	6053 - Hart Halsey LLC		PO 60164	Traffic Related Duties for Allwood Rd/Pa	1,579.50	1,579.50	1,579.50
	08-215-55-959-300	Emergency Repairs					
	7386 - HC ELECTRICAL CONTRACTING LLC		PO 59465	FIRE: Electrical Work - Radio Infra. Pro	11,250.00	11,250.00	11,250.00
	04-215-55-971-300	Fire Dept. Improvements 2021					
	7386 - HC ELECTRICAL CONTRACTING LLC		PO 60218	FIRE: Additional Electrical Work for 135	750.00	750.00	750.00
ACH	04-215-55-971-300	Fire Dept. Improvements 2021					
	4797 - HD SUPPLY FACILITIES MAINTENANCE LT		PO 60064	DPW - SEWER MATERIAL FOR PACKING STONE &	3,163.49	3,163.49	3,163.49
	07-201-26-291-200	Sewer / Storm Systems - Expenses					
	6937 - HEALTHIER NEW JERSEY INSURANCE COMP		PO 60293	R065-25 - Braven Health - April 2025 Ret	6,547.84	6,547.84	6,547.84
	21-201-20-100-000	Employee Group Health					
ACH	115 - HORIZON BLUE CROSS & BLUE SHIELD OF		PO 60295	R596-23 April 2025 Dental Insurance Prem	30,082.27	30,082.27	30,082.27
	21-201-20-100-000	Employee Group Health					
	115 - HORIZON BLUE CROSS & BLUE SHIELD OF		PO 60309	R592-24 - February 2025 Group Insurance	43,480.39	43,480.39	43,480.39
	21-201-20-100-000	Employee Group Health					
	3612 - JOHN GARCIA CONSTRUCTION CO.		PO 60281	R063-24 On Call Emergency Sewer Repair a	12,705.96	12,705.96	12,705.96
ACH	08-215-55-956-100	Sewer Improvements 7741-22					
	7411 - K. HOVNANIAN NORTHEAST DIVISION INC		PO 60081	ESCROW REFUND #1227	20,743.04	20,743.04	20,743.04
	12-286-56-853-000	Engineering Inspection Escrows					
	594 - KEV SECURITY, INC.		PO 60099	DPW - FACILITIES SERVICES RENDERED & ART	205.09	205.09	205.09
	01-201-26-290-200	Building Department (DPW) - Expenses					
ACH	594 - KEV SECURITY, INC.		PO 60103	DPW - FACILITIES CENTRAL MONITORING OF S	660.00	660.00	660.00
	01-201-26-290-200	Building Department (DPW) - Expenses					
ACH	594 - KEV SECURITY, INC.		PO 60199	DPW - FACILITIES CENTRAL MONITORING OF S	540.00	540.00	540.00
	01-201-26-290-200	Building Department (DPW) - Expenses					
ACH	582 - KIMBALL MIDWEST		PO 59692	DPW-FLEET SHOP SUPPLIES FOR FLEET	4,572.86	4,572.86	4,572.86
	01-201-26-315-200	Vehicle Maintenance - Expenses					
ACH	345 - LANGUAGE LINE SERVICES		PO 60284	HEALTH: LANGUAGE LINE TRANSLATION SERVIC	425.00	425.00	425.00

ACH	02-213-40-702-000	Health Department Grant Expenditures	425.00	425.00
ACH	260 - LAURA A. CARUCCI	PO 60121 2025 ZONING BOARD - 3/19/25 COURT REPORT	275.00	275.00
ACH	01-201-21-180-200	Zoning and Planning - Expenses		
ACH	260 - LAURA A. CARUCCI	PO 60122 3/27/25 Meeting - Court Reporting Service	275.00	275.00
ACH	01-201-21-180-200	Zoning and Planning - Expenses		
ACH	260 - LAURA A. CARUCCI	PO 60257 4/2/25 ZONING BOARD - COURT REPORTING SE	275.00	275.00
ACH	01-201-21-180-200	Zoning and Planning - Expenses		
ACH	477 - LAWSON PRODUCTS, INC.	PO 59687 DFW-FLEET SHOP SUPPLIES	1,603.77	1,603.77
ACH	01-201-26-315-200	Vehicle Maintenance - Expenses		
	990 - LEISERV, INC	PO 60073 RECREATION: 3/22/25 Special Olympics Bow	192.00	192.00
	01-201-27-370-200	Public Playgrounds and Rec - Expenses		
	PO 60213 RECREATION: 3/29/25 Special Olympics Bow	180.00	180.00	372.00
	01-201-27-370-200	Public Playgrounds and Rec - Expenses		
	6386 - LIGHTHOUSE COMMUNICATION INC	PO 60307 MIS Dept: Phone service	190.00	190.00
	01-201-31-440-200	Telephone		
	1017 - LUCCI, SAVERIO C	PO 60089 RECREATION: Instructor payment for Playi	540.00	540.00
	15-286-56-005-000	Recreation Trust Accounts		
	6807 - MANAGEMENT COMPUTER SERVICES INC.	PO 60290 Clifton Public Housing Authority Managem	861.00	861.00
	16-289-56-081-000	Section 8 Spending Reserves		
ACH	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 60273 HEALTH: APRIL 2025 MARRONE PEST CONTROL	50.00	50.00
ACH	01-201-27-330-200	Health and Welfare - Expenses		
ACH	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 60289 RECREATION: RELEASE - Monthly Pest Contr	320.00	320.00
ACH	01-201-27-370-200	Public Playgrounds and Rec - Expenses		
ACH	7213 - MCANIMON, SCOTLAND & BAUMANN LLC	PO 60157 R443-24 - Redevelopment Counsel	22,715.02	22,715.02
ACH	15-286-57-014-000	Escrow Deposits		
ACH	7213 - MCANIMON, SCOTLAND & BAUMANN LLC	PO 60332 R443-24 - Roche Redevelopment Counsel	1,462.50	1,462.50
ACH	15-286-57-014-000	Escrow Deposits		
ACH	226 - MLEKICKI MARIOLA	PO 60108 Court: Polish Interpreting Services	600.00	600.00
ACH	01-201-43-490-200	Municipal Court - Expenses		
ACH	7033 - MEN Inc.	PO 59799 DFW-FLEET REPAIR RADIATOR FOR BANDIT CHI	1,485.00	1,485.00
ACH	01-201-26-315-200	Vehicle Maintenance - Expenses		

ACH	6521 - NADEJA ANTOINE	PO 60098	Court: Haitian/Craole Interpreting Serv	160.00	160.00
	01-201-43-490-200 Municipal Court - Expenses				
	2720 - NATIONAL FIRE CODES	PO 60127	FIRE: National Fire Codes Subscription R	1,552.50	1,552.50
	215 - NEGLIA ENGINEERING ASSOCIATES	PO 60097	Developers Escrow Project	8,451.39	8,451.39
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	215 - NEGLIA ENGINEERING ASSOCIATES	PO 60105	Developers Escrow Project	2,910.00	2,910.00
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	12-286-56-851-000 Developer Escrows				
	215 - NEGLIA ENGINEERING ASSOCIATES	PO 60262	Developers Escrow	108.00	108.00
	12-286-56-851-000 Developer Escrows				
	868 - NEW JERSEY STATE LEAGUE OF MUNICIPAL	PO 60083	Advertising for the Job Position Record	160.00	160.00
	01-201-20-105-200 Personnel - Expenses				
	870 - NEW JERSEY STATE TREASURER	PO 60179	Clerk's Office - Marriages - January, Fe	3,850.00	3,850.00
	01-270-55-000-001 DUE TO STATE N.J.				
	735 - NEW JERSEY STATE TREASURER	PO 60310	Bldg Dept: 1st Qtr 2025 DCA Fee - DELIVE	32,197.00	32,197.00
	01-270-55-000-001 DUE TO STATE N.J.				
	1785 - NICOLETTE	PO 60190	POLICE DEPT - 2025 TOWED POLICE VEHICLES	75.00	75.00
	01-201-25-240-200 Police Department - Expenses				
	162 - PASSAIC VALLEY WATER COMMISSION	PO 60093	HEALTH: PASSAIC VALLEY WATER COMMISSION 2	316.23	316.23
	01-201-27-330-200 Health and Welfare - Expenses				
	1327 - PATTERSON DENTAL	PO 59730	HEALTH: DENTAL SUPPLIES FOR CLINIC 2025	898.80	898.80
	01-201-27-330-200 Health and Welfare - Expenses				
	209 - PAULISON CAR WASH & DETAILING INC.	PO 60124	DPW - FLEET CAR WASHES FOR JAN & FEB 202	1,344.00	1,344.00
	01-201-26-315-200 Vehicle Maintenance - Expenses				
	6251 - PRO CAP 8, LLC	PO 60237	Tax Lien Redemption B# 12.17 L # 14	500.00	500.00
		PO 60237	Tax Lien Redemption B# 12.17 L # 14	809.11	809.11

ACH	169 - RACHLES/MICHELE'S OIL CO., INC. 01-201-31-447-200 Fuel Oil - Diesel and Heating Oil	PO 60259 Tax Lien Redemption B# 43.02 L# 17	809.11	930.76
		PO 60259 Tax Lien Redemption B# 43.02 L# 17	300.00	2,539.87
ACH	169 - RACHLES/MICHELE'S OIL CO., INC. 01-201-31-447-200 Fuel Oil - Diesel and Heating Oil	PO 60210 R578-24 - UNLEADED GASOLINE	16,945.66	16,945.66
ACH	945 - RAINBOW CLEANERS 01-201-25-265-200 Fire Department - Expenses	PO 60137 FIRE: Gear Cleaning	20.00	20.00
ACH	4951 - REDICARE, LLC 01-201-20-105-200 Personnel - Expenses	PO 60096 March 2025 Service of First Aid Package	68.00	68.00
ACH	483 - REINER OVERHEAD DOORS, LLC 01-201-26-290-200 Building Department (DPW) - Expenses	PO 60100 DPW - FACILITIES EMERGENCY REPAIR TO FLA	495.00	495.00
	5423 - RESORTS CASINO HOTEL 01-201-20-130-200 Financial Administration - Expense	PO 60283 55 Annual Rutgers University Public Fuch	250.16	250.16
	6704 - ROGO FASTENER CO., INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 59699 DPW-FLEET SHOP SUPPLIES	200.40	200.40
	518 - RUTGERS, THE STATE UNIVERSITY OF NJ 01-201-20-130-200 Financial Administration - Expense	PO 60176 55 Rutgers Public Purchasing Educational	450.00	450.00
ACH	3839 - S.J. ELECTRO SYSTEMS INC 07-201-26-291-200 Sewer / Storm Systems - Expenses	PO 60125 DPW - SEWER SUBSCRIPTION SERVICE FOR JAN	120.00	120.00
	6263 - Saveway Cleaners 01-201-27-331-200 Human Services - Expenses	PO 60282 HEALTH: CLEANER SERVICES FOR CODE BLUE 2	15.75	15.75
	2145 - SEMEL'S EMBROIDERY, INC. 01-203-20-165-200 (2024) Engineering Services - Expenses	PO 58351 Department Clothing	707.00	707.00
	6459 - SERVICE LIGHTING & ELECTRICAL SUPPLIES I 01-201-26-290-200 Building Department (DPW) - Expenses	PO 59467 DPW - FACILITIES CHRISTMAS LIGHTING FOR	2,014.18	2,014.18
ACH	7297 - Spectrotel Holding Company LLC 01-201-31-440-200 Telephone	PO 60343 4/1/25 - Phone Lines/Hardware - Account#	3,528.71	3,528.71
	4984 - ST GEORGE'S FLORIST 01-201-20-100-200 City Manager - Expenses	PO 59945 CITY MANAGER: SYMPATHY ARRANGEMENT - THO	100.00	100.00
	4170 - STATE OF NEW JERSEY CIVIL SERVICE C	PO 60147 Education, Training, Seminars - Stephani	1,899.00	1,899.00

	01-201-20-105-200	Personnel - Expenses			1,899.00		1,899.00
ACH	7228 - Stephanie Herrera		PO 60088	RECREATION: Instructor payment for Holis		180.00	180.00
	15-286-56-005-000	Recreation Trust Accounts			180.00		
ACH	4028 - STRATEGIC HEALTH SOLUTIONS, LLC		PO 60216	R059-25 HEALTH BLANKET PO FOR COMMUNITY		11,050.00	11,050.00
	02-213-40-702-000	Health Department Grant Expenditures			11,050.00		
ACH	2440 - SUBURBAN DISPOSAL, INC.		PO 60292	R060-23 - April 2025 Invoice - Collectio		749,500.00	749,500.00
	01-201-32-465-200	Sanitation - Contractual - Expenses			749,500.00		
ACH	639 - SUPERIOR DISTRIBUTORS CO., INC.		PO 59875	DFW-FLEET SHOP SUPPLIES FOR FLEET		1,250.66	1,250.66
	01-201-26-315-200	Vehicle Maintenance - Expenses			1,250.66		
ACH	175 - Symetra Life Insurance Company		PO 60294	April 2025 Life Insurance Policy		1,822.49	1,822.49
	21-201-20-100-000	Employee Group Health			1,822.49		
ACH	2713 - THE ACADEMY OF MARTIAL ARTS, LLC		PO 60090	RECREATION: Instructor payment for Ninja		325.00	325.00
	15-286-56-005-000	Recreation Trust Accounts			325.00		
ACH	1676 - THE AIRCRAFT GROUP INC		PO 59772	HEALTH: ANIMAL CONTROL 2025 ANIMAL CONTR		1,085.32	1,085.32
	5582 - THEODORE CONSTANDELIS, D.D.S.		PO 60212	R595-24-HEALTH: 4/3/25 DENTAL CLINIC SER		280.00	280.00
	01-201-27-330-200	Health and Welfare - Expenses			280.00		
ACH	958 - THOMAS A. HAWRYLKO, SR		PO 60268	HEALTH: ANIMALCONTROL RABIES ADVERTISEMEN		700.00	700.00
	5100 - TIGRIS AQUATIC SERVICES LLC		PO 59911	DFW-Parks & Grounds -Maintenance of Park		2,591.00	2,591.00
ACH	01-201-28-375-200	Maintenance of Parks - Expenses			2,591.00		
	01-201-28-375-200	Maintenance of Parks - Expenses			150.00		
ACH	01-201-28-375-200	Maintenance of Parks - Expenses			1,358.35		4,099.35
	1089 - TRANE U.S., INC.		PO 60145	R423-24 DFW - FACILITIES MAINTENANCE EVA		8,000.25	8,000.25
	01-203-26-290-200	(2024) Building Department (DFW) - Expenses			8,000.25		
ACH	4065 - TRISTATE GOLF CARTS LLC		PO 59472	DFW-FLEET BATTERIES FOR SCISSOR LIFT		1,160.00	1,160.00
	01-201-26-315-200	Vehicle Maintenance - Expenses			1,160.00		
ACH	4848 - U.S.A. DISTRIBUTORS INC		PO 60198	HEALTH: EL ESPECIALITO MARCH 2025 AD		250.00	250.00
	02-213-40-702-000	Health Department Grant Expenditures			250.00		
ACH	6509 - UGI ENERGY SERVICES, LLC		PO 60260	February 2025 - Utilities		892.21	892.21

01-201-31-430-200	Electricity		892.21	892.21
ACH	6509 - UGI ENERGY SERVICES, LLC			
01-201-31-430-200	Electricity	PO 60339 February 2025 - Utilities	9,174.26	9,174.26
	3214 - ULINE, INC.			
		PO 59784 HEALTH: ANIMAL CONTROL SUPPLIES FOR 2025	128.29	128.29
	942 - UNO CHICAGO GRILL			
15-286-56-005-000	Recreation Trust Accounts	PO 60189 RECREATION: Instructor payment for Make	121.00	121.00
ACH	710 - VAN DINES, INC.	PO 59343 DFW - FLEET FLOW REPAIR PARTS NJSC 8270	11,507.20	11,507.20
	2112 - VERIZON COMMUNICATIONS INC.			
01-201-31-440-200	Telephone	PO 60250 3/22/25-4/21/25 - city of Clifton GB Acc	399.93	399.93
01-201-31-440-200	Telephone	PO 60251 3/22/25 - 04/21/25 - TELE Account# 957-1	294.00	294.00
01-201-31-440-200	Telephone	PO 60252 3/25/25 - 4/24/25 - Animal Center Account	299.00	299.00
01-201-31-440-200	Telephone	PO 60253 3/25/25 - 4/24/25 - CPD Account# 151-742	129.99	129.99
01-201-31-440-200	Telephone	PO 60255 3/28/25 - 4/27/25 - Art Center Account#	289.65	289.65
01-201-31-440-200	Telephone	PO 60297 4/2/25 - 5/1/25 - Botany Clinic Account#	299.00	1,711.57
	179 - VERIZON WIRELESS			
01-201-31-440-200	Telephone	PO 60254 2/22/25 - 3/21/25 - Verizon Wireless Ser	5,266.18	5,266.18
ACH	387 - W. B. MASON CO, INC.			
01-201-25-265-200	Fire Department - Expenses	PO 59345 FIRE: R242-24 Office Supplies #S14931582	1,361.22	1,361.22
ACH	387 - W. B. MASON CO, INC.			
01-201-28-370-200	Arts Center & Sculpture Park - Expenses	PO 59937 (R 242-24) HEALTH DEPARTMENT; ARTS CENTE	35.49	35.49
ACH	387 - W. B. MASON CO, INC.			
16-289-56-081-000	Section 8 Spending Reserves	PO 59999 R242-24: Office Supplies (Copy paper) #S	37.76	37.76
ACH	387 - W. B. MASON CO, INC.			
01-201-25-265-200	Fire Department - Expenses	PO 60141 FIRE: R242-24 Office Supplies #S15148107	120.07	120.07
ACH	387 - W. B. MASON CO, INC.			
01-201-22-195-200	Construction Code - Expenses	PO 60170 R242-24 Bldg Dept - Paper #S150706838	386.91	386.91
ACH	387 - W. B. MASON CO, INC.			
01-201-25-265-200	Fire Department - Expenses	PO 60175 FIRE: R242-24 Office Supplies #S15183179	48.38	48.38

1993 - WEST PUBLISHING CORP. / THOMSON REU	PO 60296	R089-25 Legal	03/01/25 - 03/31/25 Subscr	1,476.08	1,476.08
01-201-20-155-200 Legal Service - Expenses					
4560 - WINDSTREAM HOLDINGS, INC.	PO 60341	4/4/25 - Phone lines PRI/T1 lines City H		10,517.47	10,517.47
01-201-31-440-200 Telephone					
4209 - WINNER PUBLIC SAFETY GROUP INC	PO 56996	FIRE: R442-24 Structural Firefighting Bo		550.00	550.00
04-215-55-976-100 2024 Capital Programs Ord # 7928-24				550.00	

TOTAL

6,958,497.38

Total to be paid from Fund 01 CURRENT FUND 5,667,491.05

Total to be paid from Fund 02 STATE & FEDERAL GRANTS 85,359.50

Total to be paid from Fund 04 CAPITAL 330,803.10

Total to be paid from Fund 07 SEWER UTILITY - OPERATING 4,283.49

Total to be paid from Fund 08 SEWER UTILITY - CAPITAL 14,915.46

Total to be paid from Fund 12 DEVELOPERS ESCROW 39,389.93

Total to be paid from Fund 13 ANIMAL TRUST 2,060.10

Total to be paid from Fund 15 OTHER TRUST 106,929.62

Total to be paid from Fund 16 SECTION 8 898.76

Total to be paid from Fund 17 CDBG 48,555.44

Total to be paid from Fund 21 MEDICAL SELF-INSURANCE 631,850.97

Total to be paid from Fund 26 LIBRARY 13,008.19

Total to be paid from Fund 27 General Liability Trust 2,953.77

Total to be paid from Fund 28 Workers Compensation Trust 9,998.00

6,958,497.38

Checks Previously Disbursed

	CLIFTON, CITY OF - Payroll Entry	PO#	Cash - Checking 3.28.25 Payroll		
250226	CLIFTON, CITY OF - General Liability	PO# 60308	2025 General Liability Checks	2,883,311.71	3/28/2025
2025066	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 60161	GROUP#86613&86614 - HEALTH CARE CL	56,306.74	4/15/2025
2025067	PITNEY BOWES, INC.	PO# 60171	March 2025 Postage	326,659.12	3/27/2025
2025068	CLIFTON BOARD OF EDUCATION	PO# 58800	2024 - 2025 School Tax Levy - Janu	5,000.00	3/21/2025
2025070	PFRS (Pension)	PO# 59852	2025 PFRS Pension Wire Payment	12,749,896.00	4/01/2025
2025071	THE DEPOSITORY TRUST COMPANY	PO# 58828	2025 Debt Service - 2013 General a	12,726,324.00	3/31/2025
2025072	CLIFTON, CITY OF - Reimbursement	PO# 58832	2025 Debt Service - 2016 General a	22,640.63	4/15/2025
2025073	CLIFTON, CITY OF - Petty Cash	PO# 60333	04.15.25 - Out of Pocket Expenses	19,250.00	4/01/2025
2025074	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 60334	Petty Cash - 04/15/2025 Payroll -	950.00	4/15/2025
2025075	CLIFTON, CITY OF - SELF INSURANCE	PO# 60335	GROUP#86613&86614 - HEALTH CARE CL	65.75	4/15/2025
2025076	PITNEY BOWES, INC.	PO# 60171	March 2025 Postage	353,666.84	4/09/2025
2025068	THE DEPOSITORY TRUST COMPANY	PO# 58828	2025 Debt Service - 2013 General a	42,062.92	4/15/2025
2025071	THE DEPOSITORY TRUST COMPANY	PO# 58832	2025 Debt Service - 2016 General a	5,000.00	3/11/2025
2025072	CLIFTON, CITY OF - Reimbursement	PO# 60333	04.15.25 - Out of Pocket Expenses	40,540.00	4/15/2025
2025073	CLIFTON, CITY OF - Reimbursement	PO# 60333	04.15.25 - Out of Pocket Expenses	66,937.50	4/01/2025
20250073	CLIFTON, CITY OF - Reimbursement	PO# 60333	04.15.25 - Out of Pocket Expenses	212.78	4/15/2025
				1,169.06	4/15/2025
				29,299,993.05	

Totals by fund

Previous Checks/Voids

Current Payments

Total

Fund 01 CURRENT FUND				
Fund 02 STATE & FEDERAL GRANTS				
Fund 04 CAPITAL	28,412,438.09	5,667,491.05	34,079,929.14	
Fund 07 SEWER UTILITY - OPERATING	212.78	85,359.50	85,572.28	
Fund 08 SEWER UTILITY - CAPITAL	107,477.50	330,803.10	330,803.10	
Fund 12 DEVELOPERS ESCROW		4,283.49	111,760.99	
Fund 13 ANIMAL TRUST		14,915.46	14,915.46	
Fund 15 OTHER TRUST		39,389.93	39,389.93	
Fund 16 SECTION 8	1,169.06	2,060.10	2,060.10	
Fund 17 CDBG		106,929.62	108,098.68	
Fund 21 MEDICAL SELF-INSURANCE		898.76	898.76	
Fund 26 LIBRARY	680,325.96	48,555.44	48,555.44	
Fund 27 General Liability Trust	56,306.74	631,850.97	1,312,176.93	
Fund 28 Workers Compensation Trust	42,062.92	13,008.19	13,008.19	
		2,953.77	59,260.51	
		9,998.00	52,060.92	
BILLS LIST TOTALS	29,299,993.05	6,958,497.38	36,258,490.43	

ITEM NUMBER: R 198-25

ITEM NAME: Resolution - Special Emergency Resolution 7 - 2025 Funding Health Department

RECOMMENDATION:

SUMMARY:
Motion Made and approved at the April 1, 2025 City Council Meeting.

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/9/2025	Cover Memo

**CITY OF CLIFTON
SPECIAL EMERGENCY 7
RESOLUTION**

WHEREAS, an emergent condition has arisen in that the City is expected to enter in contracts, commitments or payments prior to the 2025 Municipal Budget and no adequate provision has been made in the 2025 Temporary Municipal Budget for the aforesaid purpose, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the City of Clifton received notice from New Jersey Association of County and City Health Officials (NJACCHO) that the Federal Government has frozen spending on a Health Department Grant effective 03/24/2025, and

WHEREAS, the Mayor and City Council made a motion to fund this grant fund shortage at the April 1, 2025 City Council Meeting as a Special Emergency to preserve the positions paid through this grant, and

WHEREAS; the total emergency temporary appropriation resolution adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals \$71,274,670.27, and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, in the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency Temporary Appropriations be and the same are hereby made in the amount of \$207,000.00 as follows:

Health Department S&W - \$207,000.00

2. Said Emergency Temporary Appropriations will be provided for in the 2025 Municipal Budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services by the City Clerk.

Roll Call:

	AYE	NAY	ABSTAIN	ABSENT
Councilman D'Amato				
Councilman Gibson				
Councilman Kolodziej				
Councilman Latona				
Councilwoman Pino				
Councilwoman Sadrakula				
Mayor Grabowski				

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 199-25

ITEM NAME: Resolution - Increasing 2025 Temporary Municipal Budget 2
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	4/10/2025	Cover Memo

**CITY OF CLIFTON
2025 TEMPORARY BUDGET 2
RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2025 Municipal Budget as follows:

Economic Development		
01-201-20-170-109	Salaries	10,000.00
Cable TV		
01-201-20-141-242	Other Expenses	2,500.00
Fire Department		
01-201-25-265-600	Other Expenses	100,000.00
Police Department		
01-201-25-240-503	Other Expenses	100,000.00
Recreation		
01-201-27-370-522	Other Expenses	10,000.00
Arts Center		
01-201-28-370-224	Other Expenses	2,500.00
Buildings (DPW)		
01-201-26-290-219	Other Expenses	15,000.00
Municipal Court		
01-201-43-490-101	Salaries	75,000.00
01-201-43-490-308	Other Expenses	20,000.00
Grants		
01-201-41-720-232	Recycling Tonnage	219,920.13
Total 2025 Temporary Budget - Increase		<u>554,920.13</u>

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 200-25

ITEM NAME: Resolution Awarding Contract for Clifton City Hall Campus Water Main Extension - John Garcia

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	4/8/2025	Cover Memo

APPROVED AS TO ENGINEERING
MJC CITY ENGINEER

**RESOLUTION AWARDING CONTRACT FOR
CLIFTON CITY HALL CAMPUS WATER MAIN EXTENSION**

BE IT RESOLVED: that the contract for the **CLIFTON CITY HALL CAMPUS WATER MAIN EXTENSION** be and the same is hereby awarded to **JOHN GARCIA CONSTRUCTION** of Clifton, New Jersey, the low bidder meeting the specifications at a grand total bid price of \$524,823.64, in accordance with bids received on **March 18, 2025**, and recommended by communication dated **April 7, 2025** to the Mayor and Council; and

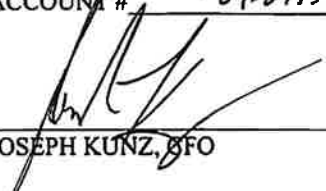
NOW, THEREFORE BE IT FURTHER RESOLVED: that the Mayor and City Clerk be and they are authorized and directed hereby to execute such contract, upon approval by the Law Department.

BE IT FURTHER RESOLVED: that the required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton. The appropriation to be charged for this expenditure is:

CERTIFICATION OF FUNDS:
FUNDS ARE AVAILABLE IN

ACCOUNT #

*Capital Account Ord # 1928-24
04-215-55-976-109*


JOSEPH KUNZ, CFO

4/8/25

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 201-25

ITEM NAME: Resolution Authorizing Final Payment Stefan Tatarenko Memorial Park
Improvements Zenith Construction Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
☐	Resolution	4/8/2025	Cover Memo

APPROVED AS TO ENGINEERING
MFL CITY ENGINEER

**RESOLUTION AUTHORIZING FINAL PAYMENT
STEFAN TATARENKO MEMORIAL PARK IMPROVEMENTS
ZENITH CONSTRUCTION SERVICES**

WHEREAS, ZENITH CONSTRUCTION SERVICES of Orange, New Jersey,
did complete **STEFAN TATARENKO MEMORIAL PARK IMPROVEMENTS**
project in and for the City of Clifton for the total amount

of \$774,313.69

And previous payments on account of said total have been paid
in the amount of \$735,347.90

Leaving this FINAL PAYMENT
of \$ 38,965.79

WHEREAS, said work was authorized by contract duly awarded at a regular
meeting of the Governing Body of the City of Clifton; and

WHEREAS, the Contractor has posted a Maintenance Bond, for a period of two
years, in the amount of \$77,431.37; and

WHEREAS, the City Engineer has inspected the work done and has determined
that said work has been properly done and completed, to the best of his knowledge, in
accordance with the terms and provisions of the contract as amended, if amended, and
hereby recommends that the said work be accepted;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clifton does hereby
formally accept the work as shown as completed in this resolution and contract.

NOW BE IT FURTHER RESOLVED that the Chief Financial Officer be and
he is authorized and directed to include the said claim totaling \$38,965.79 on the claim
list.

BLANKET PURCHASE ORDER NO. 57032

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 202-25

ITEM NAME: Resolution Authorizing the Issuance of Change Order No. 1 and Final Stefan Tatarenko Memorial Park Improvements

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/10/2025	Cover Memo

APPROVED AS TO ENGINEERING
ML CITY ENGINEER

**RESOLUTION AUTHORIZING THE ISSUANCE OF
CHANGE ORDER NO. 1 AND FINAL
STEFAN TATARENKO MEMORIAL PARK IMPROVEMENTS**

WHEREAS, on August 7, 2024, the City of Clifton adopted Resolution R379-24 awarding a contract to **ZENITH CONSTRUCTION SERVICES** of ORANGE, NJ, for the performance of certain public work and the furnishing of material, labor and equipment for **STEFAN TATARENKO MEMORIAL PARK IMPROVEMENTS** in the amount of \$760,000.00; and

WHEREAS, regulations, adopted by the Local Finance Board of the State of New Jersey, and dealing with "Contract Change Order" open-end contracts, etc., became effective on April 15, 1977; and

WHEREAS, the City Engineer has requested that a Change Order be made to the contract awarded to **ZENITH CONSTRUCTION SERVICES**, in the amount of \$14,313.69 a 1.88% Increase as authorized by Resolution said being necessary for the proper completion of the project job; and

WHEREAS, the City of Clifton desires to comply with said regulations, and to the end herewith files with the Governing Body a report of the Engineering Department stating the facts involved and indicating that the proposed contract Change Order is necessary and should be approved and allowed; and

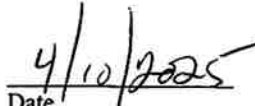
WHEREAS, the Chief Financial Officer has certified the availability of sufficient funds for the amendatory change for which authorization is requested in the amount of \$14,313.69 a 1.88% INCREASE;

WHEREAS, the total contract amount is now \$774,313.69.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton that the said amendatory Change Order be and the same is hereby ratified and payment therefore is hereby approved.

04-215-55-973-701


Joseph D. Kunz, CEO


Date 4/10/2025

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 203-25

ITEM NAME: Resolution Awarding Additional Funds to LAN Associates for Engineering Design Services in Connection with the Nash Park Improvements Project

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	4/8/2025	Cover Memo

**RESOLUTION AWARDING ADDITIONAL FUNDS TO LAN ASSOCIATES FOR
ENGINEERING DESIGN SERVICES IN CONNECTION WITH THE NASH PARK
IMPROVEMENTS PROJECT**

WHEREAS, on August 7, 2024, a professional engineering contract for Engineering Design Services in connection with the Nash Park Improvements Project was awarded to LAN Associates through the completion of the project; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$111,500.00 for the term without the adoption of a supplemental resolution; and

WHEREAS, LAN Associates has provided the Recreation Department with a proposal expand the scope of the project to include all necessary tasks not seen during the request for proposal process; and

WHEREAS, additional funding in the amount of an additional \$32,395.00, for a total not to exceed \$143,895.00 will be required through the completion of the project;

NOW, THEREFORE, BE IT RESOLVED, that additional funding in the amount of an additional not to exceed \$32,395.00 for a total not to exceed \$143,895.00 for professional engineering design services through the completion of the project, by LAN Associates, is authorized and approved.

Certification of Funds:
Funds Are Available in

Account # Green Acres Grant
02-213240-707-107


Joseph Kunz, CFO Date: 4/7/2025

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 204-25

ITEM NAME: Resolution Awarding Professional Engineering Services Contract to Remington & Vernick Engineers for Constructions Administration and Construction Oversight in Connection with the Clifton City Hall Water Main Extension Project

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Resolution	4/10/2025	Cover Memo

**RESOLUTION AWARDING PROFESSIONAL ENGINEERING SERVICES CONTRACT TO
REMINGTON & VERNICK ENGINEERS FOR CONSTRUCTION ADMINISTRATION AND
CONSTRUCTION OVERSIGHT IN CONNECTION WITH THE CLIFTON CITY HALL
WATER MAIN EXTENSION PROJECT**

WHEREAS, the City of Clifton requires professional engineering services for construction administration and construction oversight in connection with the Clifton City Hall Water Main Extension Project; and

WHEREAS, the City Engineer recommends that a contract for professional engineering services be awarded to Remington & Vernick Engineers in accordance with its submitted proposal, dated March 27, 2025, in the amount not to exceed \$54,000.00; and

WHEREAS, after reviewing the proposal and upon the recommendation of the City Engineer, the Municipal Council wishes to award a contract to Remington & Vernick Engineers for the provision of said services, in the amount not to exceed \$54,000.00; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to be not to exceed \$54,000.00, and the duration of the contract is until completion;

NOW, THEREFORE, BE IT RESOLVED, that a professional engineering services contract for construction administration and construction oversight in connection with the Clifton City Hall Water Main Extension Project is hereby awarded to REMINGTON & VERNICK ENGINEERS, in accordance with its proposal dated March 27, 2025, in the amount not to exceed \$54,000.00 and shall not exceed that amount except upon the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

**CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED**

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to *N.J.S.A. 40:11-5(1)(a)*. The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to: Remington & Vernick Engineers, Secaucus, NJ
Services: Construction Administration and Construction Oversight
Project: Clifton City Hall Water Main Extension Project
Cost: Not to exceed \$54,000.00
Term: Until completion

Adopted: April 15, 2025
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds are available in

Account #

Joseph D. Kunz, CFO Date: 4/15/2025

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 205-25

ITEM NAME: Resolution Authorizing Permission to Bid for Clifton City Hall Fueling Station Improvements

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/11/2025	Cover Memo

APPROVED AS TO ENGINEERING

MTL CITY ENGINEER

**CITY OF CLIFTON
RESOLUTION AUTHORIZING PERMISSION TO BID FOR
CLIFTON CITY HALL FUELING STATION
IMPROVEMENTS**

WHEREAS, the City of Clifton shall incur no expense exceeding \$17,500, except where either authorized by law or waived by the Municipal Council up to the State of New Jersey bid threshold; and,

WHEREAS, the City of Clifton seeks construction services estimated to cost in excess of \$17,500 without waiver; and

WHEREAS, the scope of work includes the closure and replacement of 10,000 gallon unleaded gasoline fuel tank, fueling system, dispensers and appurtenances; and

WHEREAS, the City Engineer of the City of Clifton has prepared Bid Specifications, Notice to Bidders, Proposals and Specifications for said improvements in anticipation of the public bidding for same and finds same to be acceptable for public bidding; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public bids for the services described therein; and,

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in a legal newspaper of the City of Clifton no later than the next Municipal Council meeting, in accordance with N.J.S.A. 40A:11-1 *et seq.*

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 206-25

ITEM NAME: Resolution Authorizing Purchase of Office Supplies from W.B. Mason off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/8/2025	Cover Memo

CITY OF CLIFTON

**RESOLUTION AUTHORIZING PURCHASE OF OFFICE SUPPLIES FROM
W.B. MASON OFF THE NJ STATE CONTRACT PURCHASING PROGRAM
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the City of Clifton has a need to purchase office supplies for its departments and divisions; and,

WHEREAS, W.B. Mason Co Inc., 535 Secaucus Road, Secaucus, NJ 07094, was awarded New Jersey State Contract No. 24-COMG-78752 under the umbrella M0052 to provide discounted pricing off their office supplies catalog, which the City is permitted to use cooperatively; and,

WHEREAS, the contract has been awarded for the term from June 16,2024 to February 28,2027; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchases above from W.B. Mason Co Inc., 535 Secaucus Road, Secaucus, NJ 07094, off the New Jersey State Contract No. 24-COMG-78752, at a cost not to exceed \$100,000 from May 6, 2025 through May 5,2026.

BE IT FURTHER RESOLVED, a properly executed purchase order, processed as-needed, shall be the instrument of fund encumbrance for each department and division usage, budgetary appropriations considered.



Joseph D. Kunz, CFO



Date

Adopted: April 4,2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 207-25

ITEM NAME: Resolution Authorizing Repairs to the Restroom Facilities at the Community Recreation Center to be Performed by Murray Paving and Concrete, LLC Off of ESCNJ Cooperative Contract

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/8/2025	Cover Memo

CITY OF CLIFTON

**RESOLUTION AUTHORIZING REPAIRS TO THE RESTROOM FACILITIES AT
THE COMMUNITY RECREATION CENTER TO BE PERFORMED BY MURRAY
PAVING AND CONCRETE, LLC OFF OF ESCNJ COOPERATIVE CONTRACT**

WHEREAS, the restroom facilities at the Community Recreation Center are in need of repair to maintain a safe, clean, and functional environment for public use; and

WHEREAS, the City's Recreation Supervisor and Qualified Purchasing Agent has determined that the necessary repair and maintenance work can be procured through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Contract #23/24-28, which is effective from June 26, 2024 through June 25, 2026; and

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESCNJ) and Murray Paving and Concrete, LLC, located at 21 Wallace Street, Elmwood Park, NJ 07407, has been awarded the ESCNJ contract and is authorized to perform the required work in accordance with the terms of said contract; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Murray Paving and Concrete, LLC, located at 21 Wallace Street, Elmwood Park, NJ 07407, in an amount not to exceed \$ \$49,934.88, off the ESCNJ Contract # #23/24-28, pursuant to the above ESCNJ contract.

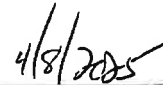
CERTIFICATION OF FUNDS: Funding is available from the following account:

04-215-55-954-706 – Community Center

04-215-55-957-704 – Community Center



Joseph D. Kunz, CFO



Date

Adopted: April 4, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 208-25

ITEM NAME: Resolution to Purchase Industrial Supplies and Equipment from W.W. Grainger for the City of Clifton off of the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/9/2025	Cover Memo

**RESOLUTION TO PURCHASE INDUSTRIAL SUPPLIES AND EQUIPMENT
FROM W.W. GRAINGER FOR THE CITY OF CLIFTON
OFF OF NJ STATE CONTRACT PURCHASING PROGRAM
PURSUANT TO N.J.S.A:40A:11-12a**

WHEREAS, the City of Clifton, Department of Public Works has need to purchase the Industrial Supplies and Equipment; and

WHEREAS, W.W. Grainger was awarded New Jersey State Contract number 25-FLEET-96861 and 25-COMG-96978 under M0002 Facilities, Maintenance and Repair & Operations (MRO) and Industrial Supplies, expiring August 31,2026; and

WHEREAS, the Department of Public Works recommends authorization to procure goods on an as-needed basis from W.W. Grainger, Grainger Industrial Supply Division, Government Call Center, 55 Jackson Drive, Cranford, NJ 07016-3582, pursuant to New Jersey State Contract number 25-FLEET-96861 and 25-COMG-96978; and

WHEREAS, the City of Clifton, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

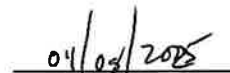
WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the Purchasing Agent to procure goods as-needed from W.W. Grainger, Grainger Industrial Supply Division, Government Call Center, 55 Jackson Drive, Cranford, NJ 07016-3582 via New Jersey State Contract number 25-FLEET-96861 and 25-COMG-96978, in an amount not to exceed \$100,000.00, for the period of July 1,2025 through to June 30, 2026; and

BE IT FURTHER RESOLVED, a properly executed purchase order, processed as needed, shall be the instrument of fund encumbrance for each department and division usage, budgetary appropriations considered.



Joseph D. Kunz/CFO



Date

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 209-25

ITEM NAME: Resolution Authorizing Award of Contract to Electronic Service Solutions, Inc. off of a Sourcewell National Cooperative Contract for AVTEC Scout Hardware Upgrade and Annual Maintenance Contract for Five Years for the Police Department

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/9/2025	Cover Memo

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ELECTRONIC
SERVICE SOLUTIONS INC., OFF OF A SOURCEWELL NATIONAL
COOPERATIVE CONTRACT FOR AVTEC SCOUT HARDWARE UPGRADE AND
ANNUAL MAINTENANCE CONTRACT FOR FIVE YEARS FOR THE POLICE
DEPARTMENT**

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and

WHEREAS, pursuant to resolution R274-18, adopted June 19, 2018, the City of Clifton is a member of Sourcewell National Cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and

WHEREAS, pursuant to Resolution R168-25 of April 1, 2025, an advertisement was placed in the Herald News, to announce the City's interest in utilizing the Sourcewell National Cooperative for Avtec Scout Hardware Upgrade and Annual Maintenance Contract for Five Years, which was awarded to , Electronic Service Solutions Inc., located at PO Box 3051, West Caldwell NJ 07006; and

WHEREAS, the current contract term for Sourcewell contract #042021-MOT for AVTEC dispatch consoles infrastructure Integration, maintenance, support services expire on June 23, 2026; and

WHEREAS, the Purchasing Agent is satisfied with the procurement process conducted by Sourcewell, and the contract which was awarded to Motorola Solutions, to be furnished and delivered by the above manufacturer's authorized dealer, Electronic Service Solutions Inc., located at PO Box 3051, West Caldwell NJ 07006, pursuant to the proposal submitted in response to Sourcewell's Notice to Bidders Titled "Public Safety Communications Technology and Hardware Solutions" and Contract Award # 042021-MOT for AVTEC dispatch consoles infrastructure Integration, maintenance, support services, and RF site development; and

WHEREAS, the Purchasing Agent followed all applicable guidelines stipulated by the Department of Community Affairs, Division of Local Government Services as outlined in Local Finance Notice 2012-10, and finds all is in compliance with the guidance in LFN 2012-10, pursuant to the proposal submitted, and is in concurrence with the Fire Chief to recommend award of the same; and

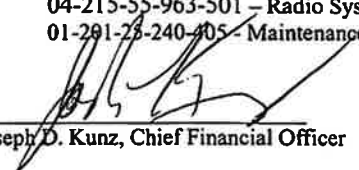
WHEREAS, there were no alternative approaches and/or rejections made by any New Jersey contractors/vendors by the April 15, 2025 comment deadline; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Council wishes to authorize the aforesaid mentioned purchase and delegate the power to make the same to the following named official: Amisha J. Jariwala, Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, State of New Jersey as follows:

1. The City of Clifton is authorized to award said AVTEC dispatch consoles infrastructure Integration, support services with five-year annual maintenance #042021-MOT.
2. The proposal submitted by Electronic Service Solutions for the procurement of AVTEC dispatch consoles infrastructure Integration, support services with five-year annual maintenance" and Contract Award #042021-MOT total not to exceed amount of \$273,930.95 i.e. (\$112,912.20 + \$161,018.75 (annually for five years)) is hereby awarded.
3. Regarding Fund Certification, funds are available under the following account number:

04-215-55-963-501 - Radio System Upgrades (2019 Bond Ordinance 7544-19)
01-291-23-240-405 - Maintenance & Repairs (Annually)


Joseph D. Kunz, Chief Financial Officer

4/10/2025
Date

Adopted : April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 210-25

ITEM NAME: Resolution Awarding Contract for Swift 911 Mass Notification System
Services off the Bergen County Cooperative Purchasing Program
Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/9/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING CONTRACT FOR SWIFT 911 MASS NOTIFICATION SYSTEM SERVICES OFF THE BERGEN COUNTY COOPERATIVE PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton Department of Management Information System requires certain services for web site communication of online Swift 911 Mass Notification System Services; and

WHEREAS, the City of Clifton recognizes the critical importance of effective mass notification systems for emergency communication purposes and the annual subscription is required for the same; and

WHEREAS, this procurement request is made in accordance with N.J.S.A:40A:11-12a, via Bergen County Cooperative BC-BID-24-38, which expires June 05, 2026; and,

WHEREAS, MIS Department recommends the award of contract to SHI International located at 290 Davidson Ave Somerset NJ 08873 for a term of April 1,2025 to March 31,2026; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from SHI International located at 290 Davidson Ave Somerset NJ 08873, in an amount not to exceed \$19,869.16, off the Bergen County Cooperative BC-BID-24-38 – Computer Equipment and Peripherals.

CERTIFICATION OF FUNDS: Funding are available from the following accounts:

01-201-31-440-271- Internet Services

Joseph D. Kunz, CFO

Date

Adopted: April 15,2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 211-25

ITEM NAME: Resolution Awarding the Contract to Phoenix Advisors for Professional Consulting Services for 2025 Budget Analysis

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/9/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING THE CONTRACT TO PHOENIX ADVISORS FOR PROFESSIONAL CONSULTING SERVICES FOR 2025 BUDGET ANALYSIS

WHEREAS, the City of Clifton requires professional consulting services in connection with the preparation and analysis of the 2025 Municipal Budget as approved agenda item in the budget meeting on April 8, 2025; and

WHEREAS, the City of Clifton has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A 19:44A-20.5; and

WHEREAS, the known or estimated cost of the goods or service to be provided will exceed \$5,000.00.

WHEREAS, the City deems the services of Phoenix Advisors, LLC to be necessary and in the best interest of the City to ensure a comprehensive and professional analysis of the 2025 Municipal Budget; and

WHEREAS, Phoenix Advisors, LLC, located at 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691, has submitted a proposal to provide such services for an all-inclusive fee not to exceed \$12,500.00; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the Consultants and is incorporated into the contract awarded hereby; and

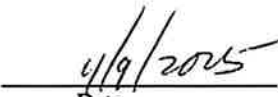
WHEREAS, the value of the contract is determined to not exceed \$12,500.00, and the duration of the contract is from April 15, 2025 to April 14, 2026; and

NOW THEREFORE, BE IT RESOLVED, that the Mayor and the City Clerk be and they are hereby authorized and directed to execute a contract for rendering such software services by Phoenix Advisors, LLC, located at 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691 for fees of \$12,500.00 for year 2025; and

Certification of Funds:

Funds are available in Account# 01-201-20-130-334 - Finance Dept


Joseph D. Kunz, CFO


Date

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 212-25

ITEM NAME: Resolution Authorizing Annual Subscription for Hosting Services and Enterprise Licensing Software Services to Spatial Data Logic Through SHI International Via Bergen County Cooperative (CK04) Contract

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/10/2025	Cover Memo

**RESOLUTION AUTHORIZING ANNUAL SUBSCRIPTION FOR HOSTING
SERVICES AND ENTERPRISE LICENSING SOFTWARE SERVICES TO SPATIAL
DATA LOGIC THROUGH SHI INTERNATIONAL VIA
BERGEN COUNTY COOPERATIVE (CK04) CONTRACT**

WHEREAS, the City of Clifton, via Resolution R262-16 authorized participation in the Bergen County Cooperative Pricing System (#CK04-BERGEN); and

WHEREAS, the Building, DPW, Health, Housing, Tax Assessor had procured the City purchase fifty-four (54) licenses for Spatial Data Logic software services Code Enforcement and needs annual hosting subscriptions and enterprise licensing services; and

WHEREAS, the MIS Coordinator received a quote from SHI International for a total amount of \$96,735.81 off the Bergen County Cooperative for the above licenses and related services; and

WHEREAS, Bergen County contract #24-38 for Computer Equipment and Peripherals, which includes Spatial Data Logic as a licensed solution offering, was awarded to SHI International Corp., 290 Davidson Ave, Somerset, NJ 08873; and

WHEREAS, the current contract term for the Bergen County contract #24-38 for Computer Equipment and Peripherals expires on June 5, 2026; and

WHEREAS, the Purchasing Agent is satisfied with the procurement process conducted by Bergen County, and the contract, which was awarded to SHI International Corp., 290 Davidson Ave, Somerset, NJ 08873; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, State of New Jersey as follows:

1. The award to SHI International Corp for the fifty-four Spatial Data Logic licenses and related services is hereby authorized; and
2. The proposal submitted by SHI International Corp, for the procurement and execution of the above licenses, for a total not to exceed the amount of \$96,735.81 is hereby awarded for contract term of 4-30-2025 to 4-29-2026; and
3. Regarding Fund Certification, funds are available under the following account number:
 - 01-201-26-300-225 – Computer Equipment & Supplies - DPW
 - 01-201-27-330-316 – Subscriptions and Memberships – Health /Aco/Lead
 - 01-201-21-180-225 – Computer Equipment & Supplies – Housing/Zoning
 - 01-201-20-100-316 - Subscriptions and Memberships – City Manager and MIS Director
 - 01-201-20-145-316 - Subscriptions and Memberships – Tax Assessor
 - 01-201-22-195-316 - Subscriptions and Memberships- Construction Code


Joseph D. Kunz, Chief Financial Officer

Pending Adoption of 2025 Budget
4/16/2025
Date

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 213-25

ITEM NAME: Resolution Approving an Increase in the Table of Organization for Public Safety Telecommunications to 24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Resolution	4/8/2025	Cover Memo

**RESOLUTION APPROVING AN INCREASE IN THE TABLE OF ORGANIZATION
FOR PUBLIC SAFETY TELECOMMUNICATORS TO 24**

WHEREAS, the Mayor and Municipal Council would like to increase the number of Public Safety Telecommunicators to 24; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, New Jersey that the table of organization for Public Safety Telecommunicators is hereby increased to a total of 24.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 214-25

ITEM NAME: Resolution Authorizing Supplemental Funds for Professional Services to Difrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in Connection with Labor Counsel Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/8/2025	Cover Memo

RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL SERVICES TO DIFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. IN CONNECTION WITH LABOR COUNSEL SERVICES

WHEREAS, on August 7, 2024, a professional services contract for Labor Counsel services was awarded to DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C., from August 8, 2024 through August 7, 2025; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$135,000.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. has provided satisfactory labor counsel services to the City of Clifton and, due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of \$135,000.00; and

WHEREAS, supplemental funding in the amount of an additional \$30,000.00 , for a total not to exceed \$165,000.00 will be required through the conclusion of the investigation;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed \$30,000.00 for a total not to exceed \$165,000.00 for labor counsel services through August 7, 2025, by DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C., is authorized and approved.

CERTIFICATION OF FUNDS:

FUNDS ARE AVAILABLE IN

ACCOUNT #

*Pending Adoption of 2025
Personnel
101-201-20-105-203 munic. pers. budget*

JOSEPH KUNZ, CFO Date: *4/3/25*

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 215-25

ITEM NAME: Resolution Approving the City of Clifton Fire Department's Withdrawal from the Urban Area Search Initiative Decontamination Truck Program

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	4/8/2025	Cover Memo

**RESOLUTION APPROVING THE CITY OF CLIFTON FIRE DEPARTMENT'S
WITHDRAWAL FROM THE URBAN AREAS SEARCH INITIATIVE
DECONTAMINATION TRUCK PROGRAM**

WHEREAS, the City of Clifton Fire Department participates in the Urban Areas Search Initiative ("UASI") Decontamination Truck Program; and

WHEREAS, the Provisional Fire Chief, Michael Rowan, has recommended withdrawing from the UASI Decontamination Truck Program due to the age of the decontamination vehicle, ongoing specialized training, regular maintenance and strain on staffing resources; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton authorize the withdrawal from the UASI Decontamination Truck Program and the disposal of the Decontamination Truck in a manner consistent with 2 CFR 200.313.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 216-25

ITEM NAME: Resolution Authorizing Agreement Between the City of Clifton and Power of One Christian Coaching and Outreach Ministries, Inc. for Food Distribution Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE CITY OF CLIFTON
AND POWER OF ONE CHRISTIAN COACHING AND OUTREACH MINISTRIES,
INC. FOR FOOD DISTRIBUTION SERVICES**

BE IT RESOLVED that the City of Clifton agrees to provide Power of One Christian Coaching and Outreach Ministries, Inc., \$42,400.00 in funding for the purpose of reimbursing staff for salaries and fringe benefits for food distribution services performed in 2025 only; and

BE IT FURTHER RESOLVED that the parties' agreement shall be memorialized in a form as approved by the Law Department, which shall be and the same is hereby approved by the Municipal Council, and the Mayor and City Clerk be and they are hereby authorized and directed to execute the same on behalf of the City of Clifton; and

CERTIFICATION OF FUNDS:

Funds are available in Account #

Human Services 01-201-27-331-503
Subject to the Adoption of the 2025 Municipal Budget


JOSEPH D. KUNZ, CFO

Date:

4/10/2025

Adopted: April 15, 2025



Nancy Ferrigno, City Clerk

ITEM NUMBER: R 217-25

ITEM NAME: Resolution Authorizing Request for Proposals for Various Outside Legal Counsel for the City of Clifton for the Term June 5, 2025 Through June 4, 2026

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/10/2025	Cover Memo

**RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS FOR VARIOUS
OUTSIDE LEGAL COUNSEL FOR THE CITY OF CLIFTON FOR THE TERM
JUNE 5, 2025 THROUGH JUNE 4, 2026**

WHEREAS, in accordance with *N.J.S.A. 40A:11-4-1*, local contracting units may procure outside legal counsel through requests for proposals; and

WHEREAS, the City of Clifton requires outside counsel for the following matters for the term:

Disciplinary Matters
Tax Appeal Counsel
General Environmental Counsel
Independent Investigation
Employment Litigation
Redevelopment Counsel
Affordable Housing Litigation; and

WHEREAS, the Purchasing Agent of the City of Clifton shall prepare Request for Proposals for said services;

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that authorization is hereby given for the advertisement of requests for proposals for various outside legal counsel for the term June 5, 2025 through June 4, 2026.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 218-25

ITEM NAME: Resolution Awarding Professional Engineering Services Contract to Suburban Consulting Engineers, Inc. for Construction Management Services for Accessible Pathways in Various Parks

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Resolution	4/10/2025	Cover Memo

**RESOLUTION AWARDING PROFESSIONAL ENGINEERING SERVICES
CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR
CONSTRUCTION MANAGEMENT SERVICES FOR ACCESSIBLE PATHWAYS IN
VARIOUS PARKS**

WHEREAS, the City of Clifton requires Professional Engineering Services for Construction Management Services for accessible pathways in various parks; and

WHEREAS, the Recreation Department currently has a contract with Suburban Consulting Engineers, Inc., with its original proposal, dated February 8, 2022; and

WHEREAS, the Recreation Department wishes to extend this contract, adding additional funds and additional scope of services to the project list; and

WHEREAS, the Recreation Supervisor recommends that a contract be awarded to Suburban Consulting Engineers, Inc. in accordance with its submitted proposal, dated February 19, 2025, in the amount of not to exceed \$52,500.00; and

WHEREAS, after reviewing the proposal and the recommendation of the Recreation Supervisor, the Municipal Council wishes to award a contract to Suburban Consulting Engineers, Inc. for the provision of said services, in the amount of not to exceed \$52,500.00; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the Recreation Supervisor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the current value of the contract is determined to not to exceed \$52,500.00, and the duration of the contract is until completion;

NOW, THEREFORE, BE IT RESOLVED, that a Professional Engineering Services Contract for Construction Management Services for accessible pathways in various parks is hereby awarded to **SUBURBAN CONSULTING ENGINEERS, INC.**, in accordance with its proposal dated February 19, 2025, in the amount not to exceed \$52,500.00, without the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

**CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED**

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to *N.J.S.A. 40:11-5(1)(a)*. The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to: Suburban Consulting Engineers, Inc.
Services: Accessible Pathways
Project: Various Parks
Cost: Not to exceed \$52,500.00
Term: Until completion

Adopted: April 15, 2025
Nancy Ferrigno, City Clerk

CERTIFICATION OF FUNDS: *CFO. L. 1*
Funds are available in Account #04-215-55-978-701

[Signature]
JOSEPH D. KUNZ, CFO

Date: *4/8/2025*

Adopted: April 15, 2025

[Signature]
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 219-25

ITEM NAME: Resolution Authorizing Letter of Support for Community Solar Project at 47 Main Avenue

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Resolution	4/10/2025	Cover Memo

**RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR COMMUNITY SOLAR
PROJECT AT 47 MAIN AVENUE**

WHEREAS, Wunder Power has proposed a 276 KW rooftop Community Solar Project at 47 Main Avenue, Clifton, New Jersey; and

WHEREAS, the Board of Public Utilities requires the municipality in which Community Solar Projects are located to submit a letter of support for the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the City of Clifton hereby authorizes a letter of support in a form to be approved by the Law Department be issued for the Community Solar Project located at 47 Main Avenue, Clifton, New Jersey.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 220-25

ITEM NAME: Resolution Appointing Interim City Manager
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/11/2025	Cover Memo

RESOLUTION APPOINTING INTERIM CITY MANAGER

BE IT RESOLVED, that _____ is hereby appointed as the Interim City Manager, pursuant to the terms and conditions set forth in the attached proposal dated April ____, 2025 or at the hourly rate of \$____.00;

BE IT FURTHER RESOLVED, that this Interim Appointment shall commence on April ____, 2025 and shall remain effective pending further Resolution of the Council terminating the Interim Appointment.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 221-25

ITEM NAME: Resolution Authorizing and Ratifying Filing of Cross Petition Before the Passaic County Board of Taxation and Counterclaim Before the Tax Court of New Jersey for Year 2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/11/2025	Cover Memo

**RESOLUTION AUTHORIZING AND RATIFYING FILING OF CROSS PETITION
BEFORE THE PASSAIC COUNTY BOARD OF TAXATION AND COUNTERCLAIM
BEFORE THE TAX COURT OF NEW JERSEY FOR YEAR 2025**

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that cross-petitions be and are hereby authorized to be filed with the Passaic County Board of Taxation and counterclaims with the Tax Court of New Jersey in connection with the following properties for 2025:

<u>Block</u>	<u>Lot</u>	<u>Address</u>
99.09	10	Personal Property

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 222-25

ITEM NAME: Resolution of Congratulations Upon Retirement - Fire Chief Ryan
Fitzsimmons

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	4/8/2025	Cover Memo

**RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
FIRE CHIEF
RYAN FITZSIMMONS**

WHEREAS, April 1, 2025, Ryan Fitzsimmons, Fire Chief, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Firefighter on February 9, 1999, and his retirement will conclude a twenty-five year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge his service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

**FIRE CHIEF
RYAN FITZSIMMONS**

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **RYAN FITZSIMMONS**.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 223-25

ITEM NAME: Resolution for Appointment to the Advisory Board of Recreation
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

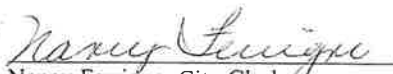
Description	Upload Date	Type
No Attachments Available		

**RESOLUTION FOR APPOINTMENT TO THE
ADVISORY BOARD OF RECREATION**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are aware of a vacancy on the Advisory Board of Recreation created by the passing of Thomas Mullin;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that Joan Mullin is hereby appointed as a Member of the Advisory Board of Recreation to fill the unexpired term of Thomas Mullin commencing this day through December 31, 2027.

Adopted: April 15, 2025


Nancy Ferrigno, City Clerk

ITEM NUMBER: R 224-25

ITEM NAME: Resolution Authorizing Renewal of Ice Cream Vendor License - Magic Cone

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	4/10/2025	Cover Memo

**CITY OF CLIFTON
RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE
RENEWAL**

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Douha Khawatmi owner of Magic Cone Ice Cream in the City of Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Douha Khawatmi owner of Magic Cone Ice Cream in the City of Clifton is hereby granted.

Company name:
Magic Cone Ice Cream

Owner:
Douha Khawatmi

Approved Operator:
Douha Khawatmi

Approved Vehicle:
2001 Dodge Ram 3500 2B6LB31291K516500

Parking Location:
299 Sussex Street, Paterson, NJ 07503

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 225-25

ITEM NAME: Resolution Authorization the Cancellation and Refund of a Portion of the 2023 2nd Quarter Taxes and the 2023 3rd Quarter Property Taxes and the 2023 4th Quarter Property Taxes and the Entire 2024 Property Taxes and the 2025 1st Quarter Taxes Paid on Property Known as Block 2.08 Lot 24, 70 Trimble Avenue, Owned by a Disabled Veteran

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/11/2025	Cover Memo

**RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A
PORTION OF THE 2023 2nd QUARTER TAXES AND THE 2023 3rd QUARTER
PROPERTY TAXES AND THE 2023 4TH QUARTER PROPERTY TAXES AND THE
ENTIRE 2024 PROPERTY TAXES AND THE 2025 1ST QUARTER TAXES PAID ON
PROPERTY KNOWN AS BLOCK 2.08 LOT 24, 70 TRIMBLE AVENUE, OWNED BY A
DISABLED VETERAN**

WHEREAS, the Tax assessor has confirmed that Robert Francisco, the owner of a single-family residence located at Block 2.08 Lot 24, 70 Trimble Avenue has been declared 100% disabled as of June 5, 2023, by the United States Department of Veteran Affairs; and

WHEREAS Robert Francisco has made application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Robert Francisco is entitled to the cancellation and a partial refund of the 2023 second quarter property taxes, the 2023 third quarter property taxes, the 2023 fourth quarter property taxes, the entire 2024 property taxes and the 2025 first quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, grants the application and approves the 100% tax exemption on the subject property as of June 5, 2023, and hereby authorizes the cancellation of 100% of the taxes and a partial refund of the 2023 second quarter property taxes, the 2023 third quarter property taxes, the 2023 fourth quarter property taxes, the entire 2024 property taxes and the 2025 first quarter property taxes on the subject property for a total refund of \$12,965.60; and

NOW, THEREFORE, BE RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of 2023 second quarter property taxes in the amount of \$495.78, the 2023 third quarter and fourth quarter property taxes in the amount of \$3,536.99, the entire 2024 property taxes in the amount of \$7,146.26, and the 2025 first quarter taxes in the amount of \$1,786.57 for a total refund in the amount of \$12,965.60 and cancel the remaining 2025 property taxes on the subject property.
2. To keep the subject 100% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 226-25

ITEM NAME: Resolution Authorizing the Cancellation of 64% of the Taxes and Refund 64% of a Portion of the 2024 Fourth Quarter Taxes and 64% the 2025 First Quarter Taxes for Block 16.06, Lot 2, 240 W. 2nd Street, Owned by Disabled Veteran

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	4/11/2025	Cover Memo

**RESOLUTION AUTHORIZING THE CANCELLATION OF 64% OF THE TAXES
AND REFUND 64 % OF A PORTION OF THE 2024 FOURTH QUARTER TAXES
AND 64% THE 2025 FIRST QUARTER TAXES FOR BLOCK 16.06 LOT 2, 240 W 2nd
STREET, OWNED BY DISABLED VETERAN**

WHEREAS, the Tax assessor has confirmed that Joseph S. Imperato the owner of a two- family residence located at Block 16.06 Lot 2, 240 W 2nd Street has been declared 100% disabled as of December 16, 2024, by the United States Department of Veteran Affairs; and

WHEREAS, the Municipal Tax Assessor has determined that Joseph S. Imperato occupies 64% of the subject property and would be entitled to a partial cancellation and refund based on the percentage of the property he occupies; and

WHEREAS, Joseph S. Imperato has made an application to the Tax Assessor of the City of Clifton for a 64% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Joseph S. Imperato is entitled to the cancellation of 64% of the taxes and refund of a portion of the 64% of a portion of the 2024 fourth quarter property taxes and 64% of the 2025 first quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, grants the application and approves the 64% tax exemption on the subject property as of December 16, 2024, and hereby authorizes the cancellation and refund of 64% of a portion of the 2024 fourth quarter property taxes in the amount of \$411.05 and the 2025 first quarter property taxes in the amount of \$1,734.16 for a total refund of \$2,145.21.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund a portion of the 64% of the 2024 fourth quarter tax payments in the amount of \$411.02 and refund 64% of the 2025 first quarter tax payments in the amount of \$1,734.16 for a total refund of \$2,145.21.
2. To keep the subject 64% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

Adopted: April 15, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: L- 1

ITEM NAME: La Havana 59
RECOMMENDATION:

SUMMARY:
LH59 Cliftos, LLC
t/a La Havana 59
1105 Rt 46 East, Clifton, NJ 07013
Preliminary Approval
Restaurnt - continued use

ATTACHMENTS:

Description	Upload Date	Type
☐ La Havana 59 - Preliminary Res	4/2/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR LH59 Cliftos, LLC

T/A La Havana 59

ADDRESS 1105 Rt 46, Clifton, NJ 07013

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE

FORMERLY OR NEW Chef Yang

ZONE B-D

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Main Cure Pharmacy
RECOMMENDATION:

SUMMARY:

Main Cure Pharmacy, LLC
t/a Main Cure Pharmacy
1245 Main Ave., Clifton, NJ 07011
Preliminary Approval
Grocery - new

ATTACHMENTS:

Description	Upload Date	Type
☐ Main Cure Pharmacy - Preliminary Res	4/3/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR MAIN CURE PHARMACY LLC

T/A MAIN CURE PHARMACY

ADDRESS 1245 MAIN AVE CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY

FORMERLY OR NEW NEW

ZONE BC

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 3

ITEM NAME: Shallal Restaurant

RECOMMENDATION:

SUMMARY:

Shallah Restaurant and Cafe, LLC
t/a Shallal Restaurant and Cafe
1551 Main Ave., Clifton, NJ 07011
Preliminary Approval
Restaurant - new

ATTACHMENTS:

Description	Upload Date	Type
☐ Shallal Restaurant and Cafe - Preliminary Res	4/8/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR SHALLAL RESTAURANT AND CAFÉ LLC

T/A SHALLAL RESTAURANT AND CAFÉ

ADDRESS 1551 MAIN AVE CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT

FORMERLY OR NEW NEW

ZONE B-C

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 4

ITEM NAME: Clif Tavern
RECOMMENDATION:

SUMMARY:

Barone Holdings, Inc.
t/a Clif Tavern
605 Clifton Ave., Clifton, NJ 07011
Preliminary Approval
Restaurant - continued use

ATTACHMENTS:

Description	Upload Date	Type
☐ Clif Tavern - Preliminary Res	4/8/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR BARONE HOLDINGS INC

T/A CLIF TAVERN

ADDRESS 605 CLIFTON AVE CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT

FORMERLY OR NEW CLIF TAVERN

ZONE B-A1

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 5

ITEM NAME: Dosas by Kashan
RECOMMENDATION:

SUMMARY:

KHN Foods, LLC
t/a Dosas by Kashan
76 Market St., Clifton, NJ 07012
Preliminary Approval
Restaurant - continued use

ATTACHMENTS:

Description	Upload Date	Type
☐ Dosas by Kashan - Preliminary Res	4/8/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR KNH FOODS LLC

T/A DOSAS BY KASHAN

ADDRESS 76 MARKET ST CLIFTON, NJ 07012

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE

FORMERLY OR NEW MAUSAM

ZONE B-C

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 6

ITEM NAME: Abe's
RECOMMENDATION:

SUMMARY:
Abe's J, LLC
t/a Abe's
74 Lakeview Ave., Clifton, NJ 07011
Preliminary Approval
Restaurant - new

ATTACHMENTS:

Description	Upload Date	Type
☐ Abe's - Preliminary Res	4/8/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR ABE'S J LLC

T/A ABE'S

ADDRESS 74 LAKEVIEW AVE CLIFTON, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT

FORMERLY OR NEW NEW

ZONE M-2

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 7

ITEM NAME: Lamoon's Thai
RECOMMENDATION:

SUMMARY:
Lamoon's Thai Restaurant Corp
t/a Lamoon's Thai
64 Market St., Clifton, NJ 07012
Preliminary Approval
Restaurant - new

ATTACHMENTS:

Description	Upload Date	Type
☐ Lamoon's Thai - Preliminary Res	4/8/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR LAMOON'S THAI RESTAURANT CORP.

T/A LAMOON'S THAI

ADDRESS 64 MARKET ST CLIFTON, NJ 07012

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE

FORMERLY OR NEW THINYOY

ZONE B-C

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 8

ITEM NAME: The Brake Room Smoke Shop
RECOMMENDATION:

SUMMARY:
The Brake Room Smoke Shop, LLC
t/a The Brake Room Smoke Shop
1156 B Main Ave., Clifton, NJ 07011
Final Approval
Grocery - new

ATTACHMENTS:

Description	Upload Date	Type
☐ The Break Room Smoke Shop - Final Res	4/8/2025	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR The Break Room Smoke Shop LLC

T/A The Break Room Smoke Shop LLC

ADDRESS 1156 B Main Ave., Clifton, NJ 07011

TYPE OF FOOD ESTABLISHMENT INTENDED Grocery

FORMERLY OR NEW New

ZONE _____

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK