City of Clifton
City Council
Regular Meeting Agenda
January 21, 2025
6:30 PM

WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

II. ACTION ITEMS

A-	1	Chief Financial Officer Recommends Approving Temporary Emergency Resolution to Include Grants in 2025 Temporary Municipal Budget (R026)
A-	2	LSRP Services - City Engineer Recommends Extending Contract with Rohan Tadas of Environmental Resolutions, Inc. for 5 Remediation Sites (R028)
A-	3	Authorization to Approve Permission to Advertise Request for Proposals for Engineering Design Services for Main Memorial Park Improvements for City of Clifton (R030)
A-	4	Authorization to Approve Award of Contract to ESO Solutions Inc. for the Emergency Medical Services (EMS) Software Services for the Fire Department of the City of Clifton (R031)
A-	5	Authorization to Approve Award of Contract to Mattress Plus for the Purchase of Mattresses, Frames and Mattress Protectors for the Fire Department for the City of Clifton (R032)
A-	6	Authorization to Approve Award of Contract for Police Officer Scheduling System (POSS) Annual Maintenance And Support (R033)
A-	7	Authorization to Approve Award of Contract to Motorola Solutions for the Purchase of Batteries and Holders for the Radios for the Police Department via New Jersey State Contract (R034)
A-	8	Authorization to Approve Exceeding the Amount of Professional Service Agreement with Laddey Clark & Ryan (R038)
A-	9	Authorization to Approve Appointing Member to the Christmas Spirit/Holiday Committee
A-	10	Authorization to Approve Appointing Member to Christmas Spirit/Holiday Committee
A-	11	Authorization to Approve Reappointing Members to the Historical Commission (R041)
A-	12	Authorization to Approve Renewal of Helicopter License - Sixty Hamilton Street (R042)

A-	13	Authorization to Approve Renewal of Pet Shop License - Petco #1865 (R043)
A-	14	Authorization to Approve Renewal of Games of Skill Distributor Licenses (R044)
A-	15	Authorization to Approve Renewal of Junk Peddler License - Kaminski (R045)
A-	16	Authorization to Approve Renewal of Games of Skill Operators Licenses (R046)
A-	17	Authorization to Approve Renewal of New & Used Car Lot Licenses (R047)
A-	18	Authorization to Approve Renewal of Renting & Leasing Vehicles License - Gensinger Motors (R048)
A-	19	Authorization to Approve Renewal of Florist Licenses (R049)
A-	20	Authorization to Approve Accepting $50,000 Grant Award from Passaic County for Code Blue Warming Center (R050)
A-	21	Authorization to Approve Updating the 2023 Sewer Rate Study to Include Projected Increases (R051)

III. DISCUSSION ITEMS/NEW BUSINESS

D-	1	Update Zoning Ordinances for Houses of Worship (No documentation) MS

IV. COUNCIL MAIL

CM-	1	Thank You to Clifton Recreation re: Candyland
CM-	2	Local Finance Notice (LFN) 2025-01 - CY 2025 Municipal Levy Cap Referendum Procedures
CM-	3	Board of Taxation
CM-	4	Final 2024 Budget Status Reports for Both the Sewer Utility and the Municipal Budget
CM-	5	Thank You - The Jonkman & Munck Families
CM-	6	Revaluation Amendment
CM-	7	Recommendation of Members to the Board of Recreation
CM-	8	2025 SID Accounts
CM-	9	2024 Collection Rates - Tax Collector
CM-	10	Flea Market Fundraisers
CM-	11	Retirement - Deputy City Clerk

V. CONFIDENTIAL ITEMS / CLOSED SESSION

CON-	1	PBA Contract Negotiations and Request for Labor Counsel Emails
CON-	2	Affordable Housing Obligations - Resolution
CON-	3	Vicki Citrino v. City of Clifton, et al - ESX-L-1892-24
CON-	4	Bozena Piekoszewski v. City of Clifton, et al PAS-L-348-23
CON-	5	Notice of Tort Claim by D.V. - Potential Litigation: Request from Councilmembers for Outside Council

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REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Imam Chauldhary - Masjid Baitul Mahid

II. PUBLIC HEARING

III. PRESENTATION

IV. APPROVAL OF MINUTES

Minutes of Workshop Meeting of January 8, 2025

Minutes of Executive Session of January 8, 2025

Minutes of Regular Meeting of January 8, 2025

V. COMMUNICATIONS FROM THE CITY MANAGER

VI. COMMUNICATIONS - MEETING MINUTES

C-	1	Minutes of Civil Rights Committee of October 28, 2024
C-	2	Minutes of Historical Commission of December 5, 2024
C-	3	Minutes of Traffic Safety Council of December 12, 2024

VII. ORDINANCE - SECOND READING

O-	7965-25	Calendar Year 2025 Ordinance To Exceed the Municipal Budget Appropriation Limits and To Establish A CAP Bank (NJSA 40A:4-45.14)
O-	7966-25	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 9 Restricted Handicapped Spaces)
O-	7967-25	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)
O-	7968-25	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)
O-	7969-25	An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Rescinds Permit Parking on Larkspur Lane from Urma Avenue to Pershing Road)

VIII. ORDINANCE - FIRST READING

O-	7971-25	An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article IV Thereof, Entitled "Officials and Employees Not Represented by a Bargaining Unit", Maximum Salaries Fixed" (Amends Salary of Assistant Zoning Officer (Part-Time) Retroactive to January 1, 2025)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

R	025-25	Resolution: Approve Claims List Resolution for the January 21, 2025, City Council Meeting
R	026-25	Resolution - 2025 Special Emergency Temporary Municipal Budget Increase #1 - Grants
R	027-25	Resolution - Amending 2025 Sewer Utility Temporary Budget
R	028-25	Resolution Awarding Professional Engineering Services Contract to Boswell Engineering for Construction Management and Construction Inspection Services for Plog Brook Culvert Rehabilitation
R	029-25	Resolution to Rescind Resolution R556-24 to Purchase Road Rock Salt for the City of Clifton off of New Jersey State Contract
R	030-25	Resolution Authorizing Permission to Advertise Request for Proposals (RFP) for Engineering Design Services for Main Memorial Park Improvements for the City of Clifton
R	031-25	Resolution Awarding Contract to ESO Solutions, Inc. for Emergency Medical Services (EMS) Software for Fire Department
R	032-25	Resolution Awarding Contact for Purchase of Mattress, Frames and Mattress Protectors for Fire Department
R	033-25	Resolution Awarding Contract for Police Officer Scheduling System (POSS) Annual Maintenance and Support
R	034-25	Resolution to Purchase Batteries for the Radio Equipment from Motorola Solutions, Inc. for Police Department off of NJ State Contract Purchasing Program
R	035-25	Resolution Authorizing Health Benefit Rates to be Charged to Retired Employees Commencing January 1, 2025
R	036-25	Resolution Rescinding R575-254, Adopted on December 17, 2024 Entitled "A Resolution Requesting Permission for the Dedication by Rider for Uniform Construction Code Fees"
R	037-25	Resolution Authorizing the Award of a Contract to Gallagher Benefit Services for Salary Evaluations and Corrections for the Confidential Employees of the City of Clifton
R	038-25	Resolution Authorizing Additional Funding to Laddey, Clark & Ryan LLP to Handle Independent Investigation Services in Connection with Complaints Brought Under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving Employees of the City of Clifton
R	039-25	Resolution Proclaiming March as National Nutrition Month
R	040-25	Resolution Proclaiming March 12, 2025 as Registered Dietitian Nutritionist Day

R	041-25	Resolution for Reappointment of Members to the Historical Commission
R	042-25	Resolution Authorizing Helicopter Landing Pad License Renewal - Sixty Hamilton
R	043-25	Resolution Authorizing Renewal of Pet Shop License - Petco
R	044-25	Resolution Authorizing Renewal of Games of Skill Distributor Licenses
R	045-25	Resolution Authorizing Junk Peddler License Renewal - Kaminski
R	046-25	Resolution Authorizing Renewal of Games of Skill Operators Licenses
R	047-25	Resolution Authorizing Renewal of New & Used Car Lot Licenses
R	048-25	Resolution Authorizing Renewal of Renting & Leasing Vehicles License - Gensinger Motors
R	049-25	Resolution Authorizing Renewal of Florist Licenses
R	050-25	Resolution Accepting a $50,000 Grant Award from the County of Passaic, Department of Human Services for the City of Clifton's Code Blue Warming Center
R	051-25	Resolution Authorizing Sale of Abandoned Motor Vehicles - February, 2025 Auction
R	052-25	Resolution Authorizing Supplemental Funds for Professional Services to Amanda Van Hoose Garofalo in Connection with Workplace Harassment and Retaliation Claim

XIV. LICENSES

ITEM NUMBER: A- 1

ITEM NAME: Chief Financial Officer Recommends Approving Temporary Emergency Resolution to Include Grants in 2025 Temporary Municipal Budget (R026)

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
On the City Council Agenda for the January 21, 2025, City Council Meeting is a Resolution to approve to include grants into the 2025 Temporary Municipal Budget.
The grants are for:
1. Code Blue Services from the County of Passaic, $50,000
2. EECBG Grant from the Federal Department of Energy, $140,650

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 2

ITEM NAME: LSRP Services - City Engineer Recommends Extending Contract with Rohan Tadas of Environmental Resolutions, Inc. for 5 Remediation Sites (R028)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	1/16/2025	Cover Memo
🗋	Proposals	1/16/2025	Backup Material

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INTEROFFICE MEMORANDUM
OFFICE OF THE CITY ENGINEER

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TO: Dominick Villano, City Manager

FROM: Michael J. Lardner, PE, CME

CC: Andrew Oddo, Esq., Legal
Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent

DATE: January 16, 2025

SUBJECT: Licensed Site Remediation Professional (LSRP) Services for 2025– DPW, Firehouse #3 & Firehouse #6, City Hall, and Safas Site Remediation

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As mandated by the NJDEP under the Site Remediation Reform Act of 2009, all Responsible Parties within the State of New Jersey are required to engage the services of a Licensed Site Remediation Professional (LSRP) to address all site remediation and cleanup issues. The LSRP shall review and maintain the case file for the above referenced sites, prepare the necessary certifications and reporting to the NJDEP, shall meet with the NJDEP Case Manager as required, and shall make recommendations including cost estimates, to the Governing Body for the remediation and cleanup plan, in accordance with N.J.S.A. 58:10C-1.

Since 2012, the Governing Body has appointed Mr. Rohan Tadas as the LSRP for the above referenced sites. Our office continues to be satisfied with the performance and progress that Mr. Tadas has made for the past several years; therefore, we recommend that we extend the contract for LSRP services for the year 2025.

The following is a cost breakdown for each site under the new contract, as per the attached copy of the Environmental Resolutions, Inc. proposals:

Location	**Appropriation**
City Hall	$24,600.00
Safas	$15,500.00
Firehouse #6	$13,000.00
Firehouse #3	$23,000.00
DPW	$59,100.00
Total	**$135,200.00**

By copy of this memo we defer to the Legal Department to prepare the necessary Resolution and Award of Contract.

Christopher J. Noll, PE, CME, PP
President & CEO
William H. Kirchner, PE, CME, N-2
Vice President
Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer
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C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG

December 31, 2024

Via Email

Mr. Dominick Villano, PE, CME
City Manager, City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07011

Re: Proposal for Professional Services -2025
Clifton Municipal Building
900 Clifton Avenue
Clifton, Passaic County, New Jersey
NJDEP PI # 001107

Dear Mr. Villano:

Environmental Resolutions Inc. (ERI) has prepared this proposal to the City of Clifton (City) to continue environmental investigations at the Clifton Municipal Building, 900 Clifton Avenue, Clifton, Passaic County, New Jersey. This proposal is based on the site activities conducted to date on this project.

The tasks provided in this proposal are consistent with the overall project objective of remediation of the Site in accordance with the New Jersey Department of Environmental Protection (NJDEP) technical and administrative regulations pertaining to the remediation of contaminated sites.

The City has an NJDEP **mandatory obligation** to submit a Remedial Action Report by **May 7, 2026.** This proposal takes into account required Site Remediation requirements as well as requirements associated with the closure and replacement of the existing gasoline underground storage tank at the Police Department.

SCOPE OF SERVICES

Task 1: Oversight of Abandonment of existing 10,000 gallon gasoline Underground Storage Tank.

ERI will schedule the Licensed Site Remediation Professional (LSRP) for the site to conduct the following activities in conjunction with the 10,000 gallon gasoline underground storage tank (UST) associated with the site. a) submit the Notice of Intent to Close to the NJDEP. b) be onsite to oversee all abandonment activities as conducted by a contractor selected by the City of Clifton. The oversight includes collecting soil samples, with assistance from the contractor, to document any potential release from the UST, and delivering the samples to the laboratory c) provide direction to the contractor as part of the abandonment process. ERI anticipates one (1) day onsite for the abandonment activities.

ERI will conduct this task for a fee of **$4,500.00**

Task 2 Bidding

ERI will schedule a New Jersey Licensed Professional Engineer to provide Bidding services for the selective demolition and renovation of the existing fueling station, installation of the new Underground Storage Tank, construction of the new fueling station, its appurtenant features, connection of all piping to dispensers, appropriate testing of the underground storage tank, dispensers and fuel management system, backfilling, grading, re-paving and cleanup. The UST closure itself will be overseen by the Licensed Site Remediation Professional.

Due to long lead times associated with procurement of equipment, the work is anticipated to be completed in 168 calendar days after notice to proceed is given.

Services for this task include the following:

a) A pre-bid site visit
b) Responding to the bidder's questions
c) Preparation of Addendum to the bid
d) Preparation of Additional Plans and Specifications
e) Evaluation of bids from contractors

ERI will conduct this task for an estimated fee of **$6,600.00**

Task 3: Preparation of a Site Investigation Report for Closure of the Underground Storage Tank

ERI will prepare a Site Investigation Report to be submitted to the NJDEP after closure of the Underground Storage Tank. The Site Investigation Report is a stand-alone document, separate from any other environmental investigation reports required by the NJDEP for the site. ERI will require, from the contractor, copies of all manifests for disposal of sludge/fuel, material used to abandon the Underground Storage Tank and any permits obtained by the contractor for the closure of the Underground Storage Tank. Per NJDEP requirements, the Site Investigation Report must be submitted within one (1) year of closure of the Underground Storage Tank.

ERI will conduct this task for a fee of **$ 4,500.00**

Task 4: Preparation of a Remedial Action Workplan

ERI will prepare a Remedial Action Workplan for a previous Area of Concern (Area of Concern 3) that have not and will not, be remediated to the most stringent NJDEP soil remediation standards. This Area of Concern had Extractable Petroleum Hydrocarbons (EPH) above NJDEP standards but is located beneath the existing radio tower/fence. As such, excavation and disposal is not feasible for this AOC. The Remedial Action Workplan will document the manner in which this Area of Concern will be remediated, which is anticipated to be via capping and engineering controls.

ERI will conduct this task for a fee of **$5,000.00**

Task 5 Preparation of Deed Notice

ERI will prepare a Deed Notice for Area of Concern 3. The Deed Notice will be sent to the City for signature and the City will be required to submit to Passaic County to be recorded. The recorded Deed Notice will be required by ERI for preparation of a future Remedial Action Permit Application for this Area of Concern. The Remedial Action Permit Application will be included in the 2026 Remedial Action Report for this site.

ERI will conduct this task for a fee of **$4,000.00**

The total estimated fee for this proposal is $24,600.00

Sincerely,
Environmental Resolutions, Inc.

Rohan Tadas, CHMM, LSRP
Project Manager

We thank you for the opportunity to provide this service to the City of Clifton. Attached please find our terms and conditions for this site.

c: Michael Lardner, PE, City Engineer, City of Clifton

Attachments – LSRP Terms and Conditions
2024 Rate Sheet

Christopher J. Noll, PE, CME, PP
President & CEO
William H. Kirchner, PE, CME, N-2
Vice President
Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer
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Marc H. Selover, LSRP, PG

December 31, 2024

Via Email

Mr. Dominick Villano, PE, CME
City Manager, City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07011

Re: Proposal for Professional Services-2025
Former Safas Site (aka Dundee Island Conservancy)
4 Ackermann Avenue
Clifton, Passaic County, New Jersey
NJDEP PI # 649297

Dear Mr. Villano:

Environmental Resolutions Inc. (ERI) has prepared this proposal for additional environmental activities to the Former Safas property (aka Dundee Island Conservancy) located at 4 Ackermann Avenue, Clifton, Passaic County, New Jersey (Site). This proposal is based on the results of previous investigative work conducted on the site, and the overall project objective of having a remediated site that can be used by the public, in accordance with both the City and Green Acres requirements.

The City has a **deadline of May 7, 2026** for the submission of a Remedial Action Report. The tasks included in this proposal are consistent with meeting the deadline.

This proposal also includes activities required for the former BASF site (known as Skate Zone). The activities presented for the Skate Zone are based on an assumption that soil sampling conducted in December 2024 indicate the continued presence of Historic Fill contamination.

SCOPE OF SERVICES

Task 1: Preparation of a Remedial Action Workplan/Alternative Remediation Standards Calculation

ERI will prepare a Remedial Action Workplan for the site, which will document to the NJDEP how the fence will act as an engineering control and will act as a presumptive remedy for the site. In addition, ERI will conduct an Alternative Remediation Standards/Passive Recreation Use.

To conduct an Alternative Remediation Standards/Passive Recreation Use Determination, ERI will collect up to eight (8) soil samples around the site and submit the samples for historic fill related analysis. The results of the analysis will be utilized to determine the potential exposure of users of the proposed Dundee Island Conservancy, as outlined in the May 2021 Alternative Remediation Standards Guidance. The results of the Alternative Remediation Standards must be included in the Remedial Action Workplan submitted to the NJDEP.

ERI will conduct this task for a fee of **$8,500.00**

Task 2: Skate Zone Close Out

ERI conducted soil sampling at the site in December 2024. The purpose of the soil sampling was to identify the presence or absence of residual historic fill contamination that precipitated the need for a Deed Notice by the previous owner of the site, BASF, in 1999. The sampling event has confirmed the presence of residual contamination (lead) in soil. It is ERI's position that addressing the lead issue will then allow for the Deed Notice to be lifted, and the site can be closed out by the NJDEP (i.e. an LSRP will not issue a Response Action Outcome for the site).

ERI recommend the following steps to close out the Deed Notice issue for the Skate Zone site

- Clifton City will provide equipment and manpower to hand exacate a small area of lead contamination at the site, which was identified in the December 2024 soil sampling conducted at the site.
- All soil should be placed in a 55 gallon drum and staged at the Municipal Complex. The drum will be transported by the City of Cliton to the Municipal Complex.
- During the hand excavation, ERI will oversee and collect confirmatory soil samples to be analyzed for lead. It is anticipated that five (5) soil samples will be collected and anlayzed for lead. The results will be provided to the City, so that the area can be backfilled.
- Upon receipt of confirmatory sample results, the area should be backfilled with Certified Clean Fill and then can be re-seeded with top soil and grass.
- ERI will arrange for the disposal of the 55-gallon drum. ERI assumes The City of Clifton will obtain the drum and will also obtain the certified clean fill for the excavated area. ERI will require a Clean fill Certificate for documentation purposes.
- ERI will provide the following for submittal to the NJDEP:
    - documentation of the Site History including information pertaining to the City obtaining the site,
    - discussion of current use
    - a copy of the previous recorded deed notice,
    - the results of the December 2024 soil sampling event, including maps keyed to the sample locations
    - the results of the proposed soil sampling event, including maps keyed to the sample locations
    - A recorded Deed Notice Termination, submitted and recorded by the County of Passaic, and signed by the City of Clifton.
    - Complete for signature by the City a Deed Notice Termination Form.

ERI notes that the City of Clifton may be required to obtain signatures on forms for Deed Termination from the previous property owner or their current representative. This would be in addition to signatures required from the City of Clifton.

ERI will conduct this task for a fee of **$7,000.00**

Total for this Scope of Services **$15,500.00**

We thank you for the opportunity to provide this service to the City of Clifton. Attached please find our terms and conditions for this site.

Sincerely,
Environmental Resolutions, Inc.

Rohan Tadas, CHMM, LSRP
Project Manager

c: Michael Lardner, PE, City Engineer, City of Clifton

Attachments – LSRP Terms and Conditions
2025 Rate Sheet

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Marc H. Selover, LSRP, PG

December 31 2024

Via Email Only

Mr. Dominick Villano, PE, CME
City Manager, City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07011

Re: Proposal for Professional Services -2024
Clifton Firehouse 6
1202 Van Houten Avenue
Clifton, Passaic County, New Jersey
NJDEP PI # 025929

Dear Mr. Villano:

Environmental Resolutions Inc. (ERI) has prepared this proposal to complete environmental investigations at the Clifton Firehouse 6, 1202 Van Houten Avenue, Clifton, Passaic County, New Jersey. This proposal is based on work previously completed at the site.

The tasks provided in this proposal are consistent with the overall project objective of remediation of the Site in accordance with the New Jersey Department of Environmental Protection (NJDEP) technical and administrative regulations pertaining to the remediation of contaminated sites. ERI is basing these tasks upon the completion of a Preliminary Assessment Report being submitted to the City and NJDEP in January 2023. The Preliminary Assessment identified historic and current areas of concern that require investigation and ultimately, remediation.

The scope of services includes the submission of a Remedial Investigation Report, which was withdrawn in 2017, and will be included in the proposed Remedial Action Report.

SCOPE OF SERVICES

Task 1: Preparation and Submission of Deed Notice to County of Passaic

ERI had provided a metes and bounds survey of the property to the City of Clifton in 2024. It is ERI's understanding that the City will create a Deed, and submit same to County of Passaic to be recorded. ERI will require a copy of that Deed, and will use that information to create a Deed Notice for Area of Concern 8 (Fill Area/Morris Canal). The Deed Notice will be sent to the City for signature and the City will be required to submit to Passaic County to be recorded. The recorded Deed Notice will be required by ERI for preparation of a Remedial Action Permit for this Area of Concern.

ERI will conduct this scope of services for a price not to exceed **$3,000.00**

Task 2: Preparation of Remedial Action Permit (AOC 8)

ERI will prepare a Remedial Action Permit Application for Area of Concern 8. The Remedial Action Permit Application will be submitted to the NJDEP in concert with the Deed Notice and will indicate that existing features, such as asphalt parking and the existing firehouse, are to be used as engineering controls for this AOC, to eliminate exposure to historic fill contaminants underneath. Note that the Remedial Action Permit Application requires a submittal fee of approximately **$1,600**. ERI has included that fee in our costs for this task and will invoice the City when the application is submitted.

ERI will conduct this scope of services for a price not to exceed **$4,000.00**

Task 3: Preparation of Remedial Investigation Report/ Remedial Action Report

Based on sampling conducted in 2023, several areas of concern have been determined to have no residual contamination in excess of current NJDEP standards. ERI will prepare a Remedial Action Report for those Areas of Concern. The only Area of Concern that should remain on the site after completion of this report is AOC 8 (Morris Canal) which will be addressed through the Deed Notice and Remedial Action Permit discussed in Tasks 2 and 3. The remedial action for this Area of Concern is to use existing asphalt parking, and the existing building as engineering controls/cap. Note that this report will also include the completion of the Remedial Investigation Report that was withdrawn in 2017.

ERI will conduct this scope of services for a price not to exceed **$4,000.00**

Task 4: Issuance of Unrestricted Use Remedial Action Outcome Areas of Concern 1A, 1B, 1C, 2

Upon completion of the Remedial Action Report, ERI will prepare and issue an Unrestricted Use Response Action Outcome for Areas of Concern 1A, 1B, 1C and 2. The RAO will be issued to the City, with copies to be sent to the County of Passaic and the NJDEP. The City will be required to sign appropriate forms.

ERI will conduct this scope of services for a price not to exceed **$500.00**

Task 5: Issuance of Remedial Action Outcome via Offsite Impact Area of Concern 7

Upon completion of the Remedial Action Report, ERI will prepare and issue a Response Action Outcome via Offsite Impact for Area of Concern 7. This is based on the confirmation of offsite impact from previous ground water sampling events as documented in a Preliminary Assessment submitted in 2023, and the aforementioned Remedial Investigation Report/Remedial Action Report. The RAO will be issued to the City, with copies to be sent to the County of Passaic and the NJDEP. The City will be required to sign appropriate forms.

ERI will conduct this scope of services for a price not to exceed **$500.00**

Task 6: Issuance of Restricted Use Remedial Action Outcome Area of Concern 8.

Upon completion of the Remedial Action Report, and receipt of a Remedial Action Permit from the NJDEP, ERI will prepare and issue a Restricted Use Response Action Outcome for Area of Concern 8. The RAO will be issued to the City, with copies to be sent to the County of Passaic and the NJDEP. The

City will be required to sign appropriate forms. Note that the Remedial Action Permit will require annual inspections and biennial certifications, however, that will not start until 2026 and will be addressed in a separate scope of services.

ERI will conduct this scope of services for a price not to exceed **$1,000.00**

The total estimated for this proposal is **$13,000.00**

We thank you for the opportunity to provide this service to the City of Clifton. Attached please find our terms and conditions for this site.

Sincerely,
Environmental Resolutions, Inc.

Rohan Tadas, CHMM, LSRP
Project Manager

c: Michael Lardner, PE, City Engineer, City of Clifton

Attachments – LSRP Terms and Conditions
2025 Rate Sheet

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Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer
Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

Joseph P. Orsino, Jr. CET, *Vice President*
Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG

December 31, 2024

Via Email

Mr. Dominick Villano, PE, CME
City Manager, City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07011

Re: Proposal for Professional Services -2025
Clifton Firehouse 3
180 Mahar Avenue
Clifton, Passaic County, New Jersey
NJDEP PI # 008949

Dear Mr. Villano:

Environmental Resolutions Inc (ERI) has prepared this proposal to continue environmental investigations at the Clifton Firehouse 3, 180 Mahar Avenue, Clifton, Passaic County, New Jersey (Site). This proposal is based on the site activities conducted to date, and activities planned for 2025.

The tasks provided in this proposal are consistent with the overall project objective of remediation of the Site in accordance with the New Jersey Department of Environmental Protection (NJDEP) technical and administrative regulations pertaining to the remediation of contaminated sites.

The City has an NJDEP **mandatory obligation** to submit a Remedial Action Report by **May 7, 2026**. ERI will complete the necessary forms and provide to the City for signature.

SCOPE OF SERVICES

Task 1: Groundwater Sampling and Analysis

ERI will retain the services of a certified New Jersey Laboratory to collect ground water samples quarterly from all existing monitoring wells located onsite and offsite. Groundwater samples collected from all wells will be submitted for Volatile Organic compounds, in conjunction with previous sampling events. Based on the current monitoring well matrix, samples will be collected from all nine (9) ground water monitoring wells currently located on this site and potentially any new wells that may need to be installed. In addition, ERI will direct the laboratory to conduct specific ground water analysis to meet the requirements of NJDEP for obtaining a Discharge to Ground Water Permit as identified in Task 2.

The data will be used to ensure ground water contamination is delineated and contaminant levels are reducing, in order to meet the anticipated remediation requirements for groundwater of a Classification Exception Area/Remedial Action Permit.

ERI will conduct this task for a fee of **$15,000.00**

Task 2 Preparation and Submission of Deed Notice to County of Passaic

ERI had provided a metes and bounds survey of the property to the City of Clifton in 2024. It is ERI's understanding that the City will create a Deed, and submit same to County of Passaic to be recorded. ERI will require a copy of that Deed, and will use that information to create a Deed Notice for Area of Concern 8 (Fill Area/Morris Canal). The Deed Notice will be sent to the City for signature and the City will be required to submit to Passaic County to be recorded. The recorded Deed Notice will be required by ERI for preparation of a Remedial Action Permit for this Area of Concern.

ERI will conduct this scope of services for a price not to exceed **$3,000.00**

Task 3: Remedial Action Workplan Preparation

Pending the results of the soil boring and sampling in Task 2, ERI will prepare a Remedial Action Workplan for the site. The Remedial Action Workplan will document planned remedial actions for any Areas of Concern that will not/has not been remediated to the most stringent NJDEP Soil Remediation standards.

ERI will conduct this task for a fee not to exceed **$5,000.00**

The total for this proposal is **$23,000.00**

We thank you for the opportunity to provide this service to the City of Clifton. Attached please find our terms and conditions for this site.

Sincerely,
Environmental Resolutions, Inc.

Rohan Tadas, CHMM, LSRP
Project Manager

c: Michael Lardner, PE, City Engineer, City of Clifton

Attachments – LSRP Terms and Conditions
2024 Rate Sheet

Christopher J. Noll, PE, CME, PP
President & CEO
William H. Kirchner, PE, CME, N-2
Vice President
Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer
Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
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Marc H. Selover, LSRP, PG

December 31, 2024

Via Email

Mr. Dominick Villano, PE, CME
City Manager, City of Clifton
900 Clifton Avenue
Clifton, New Jersey 07011

Re: Proposal for Professional Services -2025
Clifton Department of Public Works Building
Clifton, Passaic County, New Jersey

Dear Mr. Villano:

Environmental Resolutions Inc. (ERI) has prepared this proposal to the City of Clifton (City) to add the Design and Construction of a fuel station canopy as well as Construction Management and Observation to the Department of Public Works Fuel Dispensers Replacement Project, located at 307 East 7th Street, Clifton.

The existing configuration of the DPW Fuel Station has no canopy. While it appears the existing station has two access doors in the fuel station's concrete island that might have been installed to connect a future canopy's columns to footings, these footings, if they exist, are of unknown size and therefore cannot be re-used in the design of a new canopy.

Work to prepare documents to bid this project had been mostly completed prior to 2025. When the project involved only the replacement of fuel dispensers and other equipment, the bid documents did not need drawings. However, with the addition of the Canopy, a complete set of drawings must be included in the bid documents. So, this proposal includes both the work required to generate the additional documentation needed to bid the updated scope of work and the work to manage the construction of this project+7500+t.

SCOPE OF SERVICES

Task 1: Plans and Update of Specifications

ERI will prepare final construction plans as well as the updates to the specifications. These bid documents will include sufficient information and details for proper bidding and construction of the project. A final Engineer's Estimate for the cost of the construction will be provided. All the project management for the design will be included in this task.

ERI will conduct this task for an estimated fee of **$21,000.00**

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054
Phone (856) 235-7170 • Fax (856) 273-9239 • www.erinj.com

Task 2: Geotechnical Borings & Report

ERI will contract with a subconsultant who will provide geotechnical borings at the site, analyze, test and characterize the soil conditions. Furthermore, the subconsultant will prepare a Geotechnical Report that include their findings along with recommendations to be used in the design of the footings. The report will be signed and sealed by a Professional Engineer licensed in the State of New Jersey. In addition to the fee paid to the subconsultant, these fees include additional work by ERI as required to administer and coordinate the geotechnical services by the subconsultant.

ERI will conduct this task for an estimated fee of **$7,500.00**

Task 3: Bidding

ERI will schedule a New Jersey Licensed Professional Engineer to provide Bidding services for the project:

Services for this task include the following:

a) A pre-bid site visit
b) Responding to the bidder's questions
c) Preparation of Addendum to the bid
d) Preparation of Additional Plans and Specifications
e) Evaluation of bids from contractors

ERI will conduct this task for an estimated fee of **$6,600.00**

Task 5: Indoor Air Sampling/Vehicle Storage Garage

Per NJDEP Vapor Mitigation Guidance, an indoor air sampling program shall be conducted annually after installation of the passive mitigation system, which was installed in 2019.

ERI will have four (4) SUMMA canisters placed inside the vehicle storage garage and have air samples collected for a period of 24 hours. It is imperative that no other activities be conducted within this building at this time, as any other activity may trigger a false reading from the sampling effort. All samples will be submitted for a standard (2 week) Turnaround for results. ERI will provide these results to the NJDEP and local health agencies as required by NJDEP regulations. ERI will also prepare an updated Receptor Evaluation for the Indoor Air sampling conducted on this site.

ERI will conduct this task for a fee of **$5,500.00**

Task 6 Soil Sampling to document sources of contamination to ground water

The site has 22 Areas of Concern. Of these 22 Areas, 11 required further investigation, which has been completed. Additional soil borings will be required in various area of the site to document the presence of subsurface soils that may be contributing to ground water contamination. These areas include within the garage building, near the salt dome, and the areas to the northwest of the site where previous spills and discharges have occurred.

ERI will mobilize with a Georprobe™ and crew to conduct the soil borings in the areas of concern. It is anticipated the field activities will take three (3) days to complete. Soil samples will be collected and submitted for Extractable Petroleum Hydrocarbons, Volatile Organic Compounds, Semi-Volatile Organic Compound and Metals. Soil samples will be submitted for standard two (2) week turn around time.

ERI will conduct this task for a fee of **$10,500.00**

Task 7 Remedial Action Workplan

Pending the results of the soil boring/sampling, ERI will prepare a Remedial Action Workplan for the Areas of Conceren that have not met the most stringent NJDEP soil remediation standards. The Remedial Action Workplan will document the manner in which this Area of Concern will be remediated, which is anticipated to be via capping and engineering controls.

ERI will conduct this task for a fee of **$5,000.00**

Task 8: Deed Notice

Several previously identified Areas of Concern., specifically the police station area, have been constructed upon and are not able to be remediated further. These areas, and other areas that are not able to be remediated, will require a deed notice using the existing site features as an engineering control.

ERI will prepare a Deed Notice for Area of Concern 3. The Deed Notice will be sent to the City for signature and the City will be required to submit to Passaic County to be recorded. The recorded Deed Notice will be required by ERI for preparation of a future Remedial Action Permit Application for this Area of Concern. The Remedial Action Permit Application will be included in the 2026 Remedial Action Report for this site.

ERI will conduct this task for a fee of **$3,000.00**

The total estimated fee for this proposal is **$59,100.00**

Sincerely,
Environmental Resolutions, Inc.

Rohan Tadas, CHMM, LSRP
Project Manager

We thank you for the opportunity to provide this service to the City of Clifton. Attached please find our terms and conditions for this site.

c: Michael Lardner, PE, City Engineer, City of Clifton

Attachments – Terms and Conditions
2025 Rate Sheet

ATTACHMENT

Date: December 15, 2024
Client: City of Clifton
Contract: Department of Public Works

GENERAL PROVISIONS OF CONTRACT FOR SERVICES OF LICENSED SITE REMEDIATION PROFESSIONAL

1. LICENSED SITE REMEDIATION PROFESSIONAL CONTRACT AGREEMENT

This contract is made between Client and Environmental Resolutions, Inc. Client agrees to retain Environmental Resolutions, Inc. to provide New Jersey Licensed Site Remediation Professional (LSRP) consulting services pursuant to the requirements of the Site Remediation Reform Act (SRRA), P.L. 2009, c.60 and the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS), N.J.A.C. 7:26C. It is further agreed that the New Jersey Department of Environmental Protection (NJDEP) shall be notified that an Environmental Resolutions, Inc. employee will be the LSRP of Record for remediation of the areas specified in the Description of Services within 15 days, as required by law.

2. STANDARD OF CARE AND WAIVER

Environmental Resolutions, Inc. shall exercise reasonable care and diligence in the performance of services under this Contract, and shall apply the knowledge and skill ordinarily exercised by members of their profession, practicing under similar circumstances in the same or similar locality, in the same period of time. Environmental Resolutions, Inc. disclaims any express or implied warranties with respect to the services provided in this agreement.

In accordance with the above, Client understands that during this assignment, Environmental Resolutions, Inc. must adhere to the "Code of Conduct" at N.J.S.A.58:10C-16 and other statutory and regulatory requirements set forth in SRRA and the ARRCS Rule, some of which are expressly set forth below and incorporated in this Contract. (Note that a copy of these statutory and regulatory requirements are available upon request). In the event such statutory and regulatory requirements result in action by Environmental Resolutions, Inc. that is claimed to be damaging or detrimental to Client's interests, then Client hereby waives any cause of action or State Board complaint based upon such action by Environmental Resolutions, Inc. and releases Environmental Resolutions, Inc. from liability for any claimed damages.

3. REPORTING/NOTIFICATION REQUIREMENTS

As required by law, Environmental Resolution, Inc. shall exercise independent professional judgment, comply with the requirements and procedures set forth in the provisions of P.L.2009, c.60 (C.58:10C-1 et al.), make a good faith and reasonable effort to identify and obtain the relevant and material facts, data, reports and other information evidencing conditions at a contaminated site for which he is responsible that is in possession of the owner of the property, or that is otherwise available, and identify and obtain whatever additional data and other information as the licensed site remediation professional deems necessary. The LSRP is required by law to disclose and explain in any document submitted to the New Jersey Department of Environmental Protection (NJDEP) any facts, data, information, qualifications, or limitations known by the LSRP that are not supportive of the conclusions reached in the document.

If Environmental Resolutions, Inc. learns of material facts, data or other information subsequent to the completion of a report concerning a phase of remediation, which would result in a report with material differences from the report submitted, then Environmental Resolutions, Inc. shall promptly notify Client and the NJDEP in writing of those facts, data, information, and circumstances.

In the event Environmental Resolution, Inc. succeeds another Licensed Site Remediation Professional before the issuance of a response action outcome, and learns of material facts, data or other information concerning a phase of the remediation for which a report was submitted to the NJDEP and the material facts, data or other information were not disclosed in the report, then Environmental Resolutions, Inc. shall promptly notify Client and the NJDEP in writing of those facts, data, information, and circumstances.

If Environmental Resolutions, Inc. obtains specific knowledge of a 'discharge', as defined by SRRA or the ARRCS Rule, that was not previously reported to the NJDEP, then Environmental Resolutions, Inc. is obligated to report the discharge to the Client and the NJDEP directly. If Environmental Resolutions, Inc. identifies a condition determined to be an Immediate Environmental Concern' as defined by SRRA or the ARRCS Rule, which was not previously reported to the NJDEP, then Environmental Resolutions, Inc. is obligated to report the condition to the Client and the NJDEP directly.

If Environmental Resolutions, Inc. learns of an action or decision by Client that results in a deviation from the remedial action workplan or other report concerning the remediation developed by the LSRP, then Environmental Resolutions, Inc. is obligated to promptly notify Client and the NJDEP, in writing, of the deviation.

4. ISSUANCE OF RESPONSE ACTION OUTCOMES

If the work included in the Description of Services includes issuance of a Response Action Outcome by Environmental Resolutions, Inc. upon completion of remediation, the Response Action Outcome may either be issued for individual Area(s) of Concern or for the Entire Site as indicated in the Description of Services. Issuance of a Response Action Outcome for individual Area(s) of Concern shall not be misconstrued to imply remediation of the Entire Site is complete.

Client understands that the Response Action Outcome may be subject to review by, and under certain circumstances invalidated by, the NJDEP for up to three years from the date of the Response Action Outcome. If the NJDEP invalidates or otherwise requires additional information to support the Response Action Outcome, Environmental Resolutions, Inc., reserves the right to defend the rationale and conclusions used to issue the Response Action Outcome. If Environmental Resolutions, Inc. obtains information subsequent to the issuance of a Response Action Outcome that would result in material differences in the conclusion of the Response Action Outcome, Environmental Resolutions, Inc. is required to notify the NJDEP in writing.

5. BILLING METHODS AND PROCEDURES

a. Time Charge: Billing will be based on the hourly rates in the "Description of Services and Fees" section of the Proposal/Contract refers to the product of this computation. Additional charges will be made for the out-of-pocket expenses plus 10% for administrative charge
b. Fixed Fee: Billing will be based on total fee quoted for the services outlined in the "Description of Services and Fees" Section of the Proposal/Contract.
c. Periodic Billing: Bills will be rendered approximately monthly as the work progresses and will be due net 30 days.
d. Delinquent Accounts: Accounts will be considered delinquent if payment is not received within 45 days of the date of the invoice. Delinquency of an account will constitute just cause for cessation of work on the project and may at the option of Environmental Resolutions, Inc. be considered as termination of the Contract by the Client.
e. Retainer: A cash retainer, if stipulated in the "Description of Services and Fee" section of the Proposal/Contract, will be required before work begins on the project. This retainer will be credited against the last invoice submitted for the services outlined.

6. CONTRACT TERMINATION:

This Contract may be terminated by the Client by service of written notice on Environmental Resolutions, Inc. and all services and work will cease within 24 hours of receipt of said notice. As soon as is reasonably practical, a bill will be rendered covering services and work performed from the date of last invoice to cessation of work on the project. This will be immediately due and payable.

Upon payment of all outstanding bills against the Project and advance payment of all reasonable costs in connection with their reproduction, copies of all records generated for the project will be transmitted to the Client in electronic format. Environmental Resolutions, Inc. will retain originals of the records in accordance with regulations in effect at the time. If the LSRP Contract is terminated by the Client prior to completion of a final remediation document, data supplied to the Client may be incomplete, and Environmental Resolutions, Inc. will not be responsible for its use or misuse.

Environmental Resolutions, Inc. is required to notify the NJDEP that they are no longer the LSRP of record within 15 days of contract termination.

Environmental Resolutions, Inc. reserves the right to terminate this contract for any one of the following reasons: (1) Delinquent Account as described above, (2) Conflict of Interest which was not apparent at the time Contract was executed, (3) Inability to complete contract in a reasonable length of time or as required by law for circumstances beyond their control, or (4) Knowledge that the Client does not intend to comply with the remediation requirements established by the State of New Jersey and/or the NJDEP.

7. DISPUTE RESOLUTION:

The parties expressly acknowledge that the terms of this agreement shall be governed by the laws of The State of New Jersey. Any claim arising out of this agreement shall be subject to venue in the Superior Court of New Jersey, Burlington County. In the event that Environmental Resolutions, Inc. files a successful claim for collection of monies due under this agreement, Environmental Resolutions, Inc. shall also be entitled to an award of attorney fees, costs of suit, and pre-judgment interest at the rate provided at New Jersey Court Rule 4:42-11. In the event Deborah Heart and Lung Center files a successful claim for default of this Agreement by Environmental Resolutions, Inc., Deborah Heart and Lung Center shall also be entitled to an award of attorney fees, costs of suit, and pre-judgment interest at the rate provided at New Jersey Court Rule 4:42-11

8. EXPIRATION:

The Proposal aspect of this document will be valid for 45 days from the date of execution by Environmental Resolutions, Inc. If not accepted by the Client within this time period, it shall become null and void.

9. LIMITATIONS OF LIABILITY:

The Client acknowledges and understands that the total liability of Environmental Resolutions Inc., its employees, agents, consultants and subcontractors for Client's claim of loss, injury, death, damage, expense, including without limitation, Client's claims relating to the services or to obligations under this agreement, shall not exceed the total amount of any available professional liability insurance for Environmental Resolutions, Inc. presently in place.

The Client also acknowledges and understands that compliance with the Site Remediation Reform Act (SRRA) and the Administrative Requirements for the Remediation of Contaminated Sites is subject to NJDEP changes in guidance and rule interpretations, thus injecting some uncertainty into the cleanup process. In recognition of this reality, in no event shall Client or Environmental Resolutions, Inc., its employees, agents, consultants and subcontractors be liable to the other or shall make any claim for indirect, incidental or consequential damages, arising out of, or connected in any way to the services provided under this agreement, specifically that liability which may attach to the owner of an environmentally hazardous site except for actions or claims arising out of Environmental Resolutions, Inc.'s gross negligence or willful misconduct. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty.

The State of New Jersey and NJDEP require performance of certain environmental investigations/actions and completion of reports within regulatory timeframes. Regulatory timeframes associated with the proposed phase(s) of remediation are described in the Description of Services. Client acknowledges and understands that the State of New Jersey and/or the NJDEP may impose fines, penalties, and/or other enforcement upon Client if these regulatory timeframes are not met, and agrees that Environmental Resolutions, Inc. shall not be held liable for the inability to complete the phase(s) of remediation within the timeframe required by law unless and until it is determined by a court of competent jurisdiction that the fines, penalties and/or other enforcement was caused by the sole negligence or other conduct of Environmental Resolutions, Inc.

10. NO THIRD PARTY BENEFICIARIES:

This agreement is made between Environmental Resolutions, Inc. and the Client, and the services provided hereunder are for the exclusive benefit and use of the client. This agreement does not confer upon any third person any benefit, or right of reliance upon this agreement or upon the services provided. Environmental Resolutions, Inc. specifically disclaims liability or obligation to any third persons. In the event that the Client shall disclose this agreement or the results of the services rendered hereunder, client shall at the same time disclose this disclaimer, the Disclaimer of Warranty, and the Limitation of Liability.

11. INDEMNIFICATION:
Environmental Resolutions, Inc. shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client and the Client's consultants. Environmental Resolutions, Inc. shall provide prompt written notice to the Client if Environmental Resolutions, Inc. becomes aware of any error, omission or inconsistency in such services or information. If Environmental Resolutions, Inc. relies on services or information furnished by the Client and the Client's consultants to make recommendations or otherwise complete the remediation, the Client shall agree to indemnify, defend, and hold Environmental Resolutions, Inc. from any and all losses, damages, and claims of any nature which may in any way arise out of or in connection with Environmental Resolutions, Inc 's reliance on such services or information, unless and until it is determined by a court of competent jurisdiction that Environmental Resolutions, Inc. should have become aware of any error, omission or inconsistency in such services or information. Environmental Resolutions, Inc. agrees to indemnify, defend, and hold harmless Client from any and all losses, damages, and claims of any nature which may in any way arise out of or in conjunction with this Agreement for any acts of default, omission, or negligence on the part of any employee, agent, or sub-agent of Environmental Resolutions, Inc.

12. ANTI-SUBROGATION:
To the extent damages are covered by property insurance during or after construction, the Client and Environmental Resolutions, Inc. waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance. The Client and Environmental Resolutions, Inc., as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

13. ASSIGNMENT:
Environmental Resolutions, Inc. shall not assign the Contract, or sub-contract the whole or part of same without the prior express written approval of the Client. If the use of an outside consultant is indicated in the "Description of Services and Fees" section of the Proposal/Contract, this will constitute Client approval of the use as described.

14. SUBSURFACE UTILITIES:
If subsurface sampling is included in the Description of Services, Environmental Resolutions, Inc. will take reasonable precautions to avoid damages to subterranean structures or utilities in the prosecution of the work, including contacting the customary governmental and/or private entities regarding the existence and location of utilities prior to conducting any subsurface penetrations by Environmental Resolutions, Inc. or their subcontractors. The Client agrees to advise Environmental Resolutions, Inc. of known or suspected underground features which could affect the services to be provided and which may not be identified through the New Jersey One-Call service. The Client agrees to hold Environmental Resolutions, Inc. harmless for any damages to subterranean utility lines or structures which are not called to Environmental Resolutions, Inc.'s attention in writing and/or are not correctly shown on furnished plans.

14. DISPOSAL OF WASTE MATERIALS
The Client shall be the owner of any waste materials produced during the execution of work proposed in the Description of Services. The Client will remain responsible as the generator of record for the disposal of any such waste materials generated by Environmental Resolutions, Inc. on behalf of the Client. All arrangements for transport or disposal of waste materials shall be made in Client's name and Client shall sign all regulatory paperwork, including waste manifests or bills of lading, relating to disposal of waste materials. At the Client's request, Environmental Resolutions, Inc. may sign waste manifests or bills of lading as an Agent of the Client.

15. SITE ACCESS AND RESTORATION
The Client is responsible for providing free and clear access to all work areas during normal business hours (7:00am through 6:00pm). Execution of this contract shall warrant that the Client has obtained permission for Environmental Resolutions, Inc. to access the property to perform the work in the Description of Services, and that Environmental Resolutions, Inc. is not required to obtain independent permission for access. Environmental Resolutions, Inc. is responsible for performing the work in a professional and workmanlike manner and will leave the work area in substantially the same condition it was prior to commencement of work, unless otherwise stated in the Description of Services. Unless specifically included in the Description of Services, resurfacing of finished surfaces (concrete, asphalt, brick, etc.) is not included and would be performed at an additional cost if requested by the Client.

16. CONFIDENTIALITY

Materials and business information generated during the course of the project shall remain confidential, except as may be authorized or required by law, if the Client provides written notification that the information is confidential. This confidentiality does not apply to information in the public domain.

17. ENTIRE AGREEMENT:

The content of this document including Cover Letter, Description of Services and Fee, and General Provisions of Contract for Services of Licensed Site Remediation Professional, together with any Addenda to same, constitutes the entire agreement between Environmental Resolutions, Inc. and the Client. Nothing herein is to be considered to be inferred or implied.

City of Clifton
2025 Schedule of Hourly Rates

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

Engineering and Planning

Principal	$180.00
Professional Engineer 1	$145.00
Professional Engineer 2	$155.00
Professional Engineer 3	$165.00
Project Manager 1	$125.00
Project Manager 2	$150.00
Engineering Assistant 1	$90.00
Engineering Assistant 2	$100.00
Engineering Assistant 3	$110.00
Engineering Assistant 4	$120.00
Professional Planner 1	$130.00
Professional Planner 2	$145.00
Professional Planner 3	$165.00
Planning Assistant	$90.00
Landscape Architect	$140.00
Hydrogeologist	$90.00
Senior Hydrogeologist	$110.00
Environmental Scientist	$130.00
Licensed Site Remediation Professional	$165.00

Inspection

Inspector 1	$100.00
Inspector 2	$105.00
Inspector 3	$115.00

Drafting

CADD 1	$95.00
CADD 2	$110.00
CADD 3	$120.00

Surveying

Survey Technician 1	$75.00
Survey Technician 2	$90.00
Survey Technician 3	$125.00
One-Man Survey Crew	$160.00
Professional Licensed Surveyor	$165.00

Clerical

Routine Clerical/Photo Copying	No Charge
Non-Routine Clerical	$70.00

Overhead costs are included in the above hourly rates.

ITEM NUMBER: A- 3

ITEM NAME: Authorization to Approve Permission to Advertise Request for Proposals for Engineering Design Services for Main Memorial Park Improvements for City of Clifton (R030)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	1/7/2025	Cover Memo

City of Clifton
Finance Department

ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: January 7, 2025

Re: Permission to solicit request of proposals for the Engineering Design Services for Main Memorial Park for the City of Clifton.

I am writing to request that an agenda item be added to the upcoming City Council meeting for the approval to solicit proposals for Engineering Design Services for the Main Memorial Park project.

The City of Clifton is planning to enhance Main Memorial Park, and as part of this initiative, it is necessary to engage professional engineering services for the design and development phase.

The purpose of this agenda item is to seek Council's approval to issue a Request for Proposals (RFP) to qualified engineering firms. The RFP will outline the scope of work, specific requirements, evaluation criteria, and timeline for the selection of the firm that will provide the engineering design services necessary for the successful development of the park.

The proposed action will help facilitate the next steps in this important project, ensuring that the City moves forward with a qualified engineering firm to create a design that meets both the community's needs and the City's vision for the park.

I kindly request that you submit this item to the agenda for consideration at the next Council meeting

Thank you for your consideration.

A resolution appears on the agenda.

Respectfully Submitted,

Amisha J. Jariwala
Qualified Purchasing Agent

ITEM NUMBER: A- 4

ITEM NAME: Authorization to Approve Award of Contract to ESO Solutions Inc. for the Emergency Medical Services (EMS) Software Services for the Fire Department of the City of Clifton (R031)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	1/16/2025	Cover Memo
🗋	Memo from Fire Chief	1/16/2025	Cover Memo
🗋	Attachment	1/16/2025	Cover Memo

City of Clifton
Finance Department
ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: January 16, 2025

Re: Authorization to Purchase Basic Proprietary ESO Patient Care Reporting Software for Clifton Fire Department

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The City of Clifton Fire Department is in need of basic proprietary ESO Patient Care Reporting Software for Emergency Medical Services which can integrate with the existing CAD Pro-Phoenix system. ESO PCR allows EMS providers to create, manage, and submit electronic patient care reports (ePCR) in real-time. This replaces traditional paper-based documentation, improving efficiency and reducing errors.

This software has all the tools required for patient care reporting for medical incidents and Fire Department can remotely document the patient information regardless of the incident's location. This software includes EHR web and mobile client, AdHoc Reports, Analytics, Patient Tracker, allows unlimited users state and federal data reporting. Their Billing Interface allows for integration of discrete ePCR data into third party billing software. Their CAD integration program allows for CAD data into mobile and web applications.

The Total not to exceed cost for this software is $19,680.56. The term of the contract will be from January 6,2025 to January 5,2026. Accordingly, please accept this memo as my request for authorization to purchase ESO Patient Care Reporting Software from ESO Solutions Inc. 11500 Alterra Pkwy Ste 100, Austin TX 78759-3192 in the amount of $19,680.56.

Please see the attached memo from Fire Chief and the quotation with this memo. A Resolution appears on the agenda.

Respectfully,
Amisha Jariwala,QPA
Qualified Purchasing Agent

/

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Ryan Fitzsimmons
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973)-725-2009

To: Dominick Villano, City Manager

From: Ryan Fitzsimmons, Acting Fire Chief

Date: 1/13/2025

Re: Authorization to Purchase Annual Ambulance Reporting Software ESO

Please place this request on the agenda for the next City Council meeting.

The Clifton Fire Department is requesting your approval to authorize the purchase of ESO. ESO is the patient care reporting software including maintenance used by fire department ambulances.

The total purchase of the quarterly invoice is $4,920.14 This is billed on a quarterly basis ($19,680.56 is the yearly cost)

Funding is available in account # 01-201-25-265-503.

I am requesting that a resolution be drafted and sent to the council to authorize the purchase of the same.

Ryan Fitzsimmons
Acting Fire Chief

Invoice

Please send payments to:
ESO Solutions, Inc.
PO Box 738310
Dallas, TX 75373-8310

Date:	12/7/2024
Invoice #	ESO-156638
Terms	Net 30
Due Date	1/6/2025
PO#	

Bill To

Clifton Fire Dept
900 Clifton Ave 2nd Fl
Clifton NJ 07013
United States
alancaster@cliftonnj.org

Ship To

Clifton Fire Dept
900 Clifton Ave 2nd Fl
Clifton
NJ 07013
US

Item	From	To	QTY	UOM	List Amount	Discount	Total
ESO EHR Suite	1/6/2025	4/5/2025	9,999	Incidents	USD $4,471.57	USD $406.51	USD $4,065.06
Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.							
EHR Billing Interface	1/6/2025	4/5/2025	9,999	Incidents	USD $181.10	USD $16.46	USD $164.64
Allows for integration of discrete ePCR data into third-party billing software. Ongoing maintenance included.							
EHR CAD Integration	1/6/2025	4/5/2025	9,999	Incidents	USD $759.48	USD $69.04	USD $690.44
Allows for integration of CAD data into EHR mobile and web application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.							

Invoice Message:

Total (Without Tax):	USD $4,920.14
Tax:	USD $0.00
Grand Total:	USD $4,920.14
Amount Paid/Credit:	USD $0.00
Total Recurring:	USD $4,920.14
Total One-Time:	
Invoice Balance:	USD $4,920.14

ACH/EFT bank information:
JP Morgan Chase
Routing: 111000614
Account Number: 577211926

Check Remittance lockbox address:
ESO Solutions, Inc.
PO Box 738310
Dallas, TX 75373-8310

Please submit payment remittances to accountsreceivable@eso.com to ensure correct invoice application.

Amounts invoiced are per your agreement(s) which may include annual uplift and an increase in quantities based on usage overages. Your payment of this invoice serves as acceptance of such increases.

Questions? Contact: AccountsReceivable@eso.com 866-766-9471 option 8

Tax ID: 36-4566209

ESO will never e-mail you soliciting payment information. Please call us or e-mail AccountsReceivable@eso.com if you have any questions or wish to make a change.

This invoice presents the total net price of the product(s) and/or service(s) which is inclusive (net) of any discount. As the buyer of such product(s)/service(s), you may have additional reporting obligations to federal or state health care programs (including pursuant to 42 CFR 1001.952(h)) and/or upon inquiry by the HHS Secretary or other state or federal agencies. As the buyer, you must adhere to any other relevant federal or third-party payer requirements.

Pay Online

For a 3% fee, pay via Card

Direct Card Payment Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/8024057/?amount=506774.42

Invoice

Please send payments to:
ESO Solutions, Inc.
PO Box 738310
Dallas, TX 75373-8310

Date:	12/7/2024
Invoice #	ESO-156638
Terms	Net 30
Due Date	1/6/2025
PO#	

Pay via Online Bank Transfer

Direct Bank Transfer Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/8024057/?card=false

Quote

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PO Box 738310
Dallas, TX 75373-8310

Bill To

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Clifton NJ 07013
United States
alancaster@cliftonnj.org

Ship To

Clifton Fire Dept
900 Clifton Ave 2nd Fl
Clifton
NJ 07013
US

Item	From	To	QTY	UOM	List Amount	Discount	Total
ESO EHR Suite	4/6/2025	7/5/2025	9,999	Incidents	USD $4,471.57	USD $406.51	USD $4,065.06
Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.							
EHR Billing Interface	4/6/2025	7/5/2025	9,999	Incidents	USD $181.10	USD $16.46	USD $164.64
Allows for integration of discrete ePCR data into third-party billing software. Ongoing maintenance included.							
EHR CAD Integration	4/6/2025	7/5/2025	9,999	Incidents	USD $759.48	USD $69.04	USD $690.44
Allows for integration of CAD data into EHR mobile and web application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.							

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ACH/EFT bank information:
JP Morgan Chase
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Account Number: 577211926

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PO Box 738310
Dallas, TX 75373-8310

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Pay Online

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ITEM NUMBER: A- 5

ITEM NAME: Authorization to Approve Award of Contract to Mattress Plus for the Purchase of Mattresses, Frames and Mattress Protectors for the Fire Department for the City of Clifton (R032)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Fire Chief	1/16/2025	Cover Memo
🗋	Quote 1 - Mattress Plus	1/16/2025	Cover Memo
🗋	Quite 2- Mattress Firm	1/16/2025	Cover Memo
🗋	Memo from Purchasing Agent	1/16/2025	Cover Memo

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Ryan Fitzsimmons
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973)-725-2009

To: Dominick Villano, City Manager

From: Ryan Fitzsimmons, Acting Fire Chief

Date: 1-13-25

Re: Authorization to purchase Mattresses.

I am requesting the procurement for replacement Twin Mattresses, frames and mattress protectors from our 2024 Capitol Ordinance. Then vendor is:

Mattress Plus
1585 US- 46
Little Falls NJ, 07424

Proposal Number 10092401.

Our Current Mattresses are deteriorating. Replacing mattresses regularly (typically every 5-7 years or sooner if needed) is a proactive way to support firefighters' well-being, maintain operational readiness, and ensure a safe and healthy workplace.
Replacing our mattresses now will enhance health and hygiene, comfort, longevity, morale and cost effectiveness.

The total cost is: $ 22,790.00 See attached quote.

I request the purchasing agent draft a resolution for the same.
Funding for this purchase is available in account # *04-215-55-977-302*.

Respectfully,

Ryan Fitzsimmons
Acting Fire Chief

Mattress Plus

1585 US-46 E

Little Falls, NJ 07424

973-339-9783

www.mattressplusct.com

Clinton Fire Dept

Mike Onder

Proposal Date: 10/09/2024

Proposal Number: 10092401

Qty	Description	Brand	Size	Regular Price	Discounted Price	Extended Total	Shipping
49	SERTA PERFECT SLEEPER PL EPT TWIN MATTRESS	SERTA	TWIN	$499.99	$350.00	$17,150.00	DELIVERY
49	METAL PLATFORM TWNI SIZE	MALOUF	TWIN	$149.99	$75.00	$3,675.00	DELIVERY
49	FULLY ENCASED MATTRESS PROTECTOR	MALOUF	TWIN	$79.99	$35.00	$1,715.00	DELIVERY
1	Standard Service	DELIVERY		$250.00	$250.00	$250.00	
Comments:						SUBTOTAL:	$22,790.00
Delivery can be made 2 weeks after receiving Purchase Order						SALES TAX:	
						TOTAL SALE:	$22,790.00

Please let me know if you have any questions

Thank you

Mattress Plus

Mubashar Ahmad

203-982-9437

mubashar@mattressplusct.com

SALES REP	MATTRESSFIRM® COMMERCIAL SALES	Remit payment to:
Adam Drexler		Mattress Firm Commercial Sales 1000 S. Oyster Bard rd. Hicksville, NY 11801

Pick up location		Business name	Clifton FD	WH AX #	
Street		Street	307 E 7th St	Street	#N/A
City, State & Zip		City, State & Zip	Clifton, NJ 07011	City, State & Zip	#N/A
Contact Name/#		Contact Name/#	Mike Onder 973-216-5711		
Email address:		Email address:	Monder@cliftonnj.org	Contact #	#N/A

Quote Date	Price valid until	Customer ID #:	Side mark notes	Sales order #	Order Date	Delivery Type
10/03/24	11/03/24					BEST WAY

Vendor	Item ID	Variant #	Size	QTY	Description	Additional notes	Unit Price	Extension
SERTA	143942P	V000271418	Twin	49	Perfect Sleeper® Charlotte 2.0 Medium Euro Top Mattress		$ 285.00	$ 13,965.00
HOLLYWOOD	138282P	V000254506	Twin	49	Enforce Platform Frame		$ 215.00	$ 10,535.00
Fabritech	144	V000274612	#N/A	49	Encasement		$ 24.00	$ 1,176.00
0	0		#N/A		0			$ -
0	0		#N/A	1	Platform Shipping		$ 721.00	$ 721.00
0	0		#N/A	1	Encasement Shipping		$ 98.00	$ 98.00
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
0	0		#N/A		0			$ -
						DELIVERY FEE	TBD	TBD
						SUB TOTAL	$ 1,343.00	$ 26,495.00
						STATE & LOCAL TAX	TBD	TBD
						TOTAL AMOUNT DUE	$ 1,343.00	$ 26,495.00

FOR OFFICE USE ONLY

Can the location accept a 53 foot trailer?	YES	SERVICE AND PAYMENT				PO Request	Inquiry ONLY
Does delivery location have a loading dock?	YES						YES
Will delivery need a lift gate or Pallet Jack?	No					PAYMENT NOTES	PAYMENT TYPE
Preferred delivery date							
What are the receiving days & time windows?						Approved by	
Set Up needed?	NO	Quantity (per mattress)			Need shipping quotes for platform and encasment		
Removals Needed?	NO	Quantity (per piece)					
Offloading Needed?	NO	Quantity (per piece)					
Stair access only?	NO	# of Flights					
Elevator on site?		delivery team can use?					

City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON., NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha J Jariwala, Purchasing Agent

Date: January 16, 2025

Re: Resolution Awarding Contract to Mattress Plus for Purchase of Mattress, Frames and Mattress Protectors for the Fire Department

---

I am writing to recommend the purchase of new twin mattresses, frames, and mattress protectors for the City of Clifton Fire Department. This purchase is necessary due to ongoing issues with the current mattresses, which have developed bug infestations that pose a potential risk to the health and hygiene of our firefighters.

Two quotes have been obtained for this purchase:

1. **Mattress Plus** – 1585 US-46, Little Falls, NJ – Total: **$22,790.00**
2. **Mattress Firm Commercial Sales** – 1000 S Oyster Bay Rd, Hicksville, NY – Total: **$26,495.00**

Given that Mattress Plus offers the lower quote, I respectfully request approval from the governing body to proceed with purchasing from Mattress Plus at a total cost of $22,790.00.

Thank you for your consideration of this matter. Please let me know if you require any further information.

Funds are available in Bond Ordinance **04-215-55-977-302**

A Resolution appears on the Agenda.

Respectfully Submitted,
Amisha J. Jariwala, QPA
Qualified Purchasing Agent

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve Award of Contract for Police Officer Scheduling System (POSS) Annual Maintenance And Support (R033)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Police Department	1/16/2025	Cover Memo
🗋	Quote	1/16/2025	Cover Memo

CITY OF CLIFTON

POLICE DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Main: 973-470-5895 **Fax: 973-470-9539**
Email:dniland@cliftonpolice.org
Captain of Administrative Service Bureau

THOMAS RINALDI
CHIEF OF POLICE

DAVID J. NILAND
CAPTAIN

To: CM Villano
From: Capt Niland
Subject: Request to purchase VCS/POSS software renewal 2025
Date: 01/16/2025

Please review the attached invoice/quote #21759 from Visual Computer Solutions, Inc., totaling $19,767.45.

This invoice pertains to the annual support and maintenance of our Police Officer Scheduling System (POSS) Software as a Service for the period from February 2025 to January 2026.

The POSS program consists of ***proprietary software*** developed by Visual Computer Solutions, Inc., which we have utilized since 2014 for managing attendance, time off, payroll, and overtime for both our Sworn Officers and other staff members.

This expense is accounted for annually under budget line item #01-201-25-240-405, designated for Maintenance and Repairs. We kindly request that the Purchasing Agent or Finance Department prepare a resolution for this purchase.

Respectfully submitted,

Captain David J Niland

Visual Computer Solutions, Inc.
4400 US Highway 9 South
Suite 3500
Freehold, NJ 07728
(732) 730-9009
www.vcssoftware.com

Invoice 21759

BILL TO
Clifton Police Dept. (NJ)
900 Avenue
Clifton, NJ 07013

DATE	PLEASE PAY	DUE DATE
01/01/2025	**$19,767.45**	01/31/2025

SALES REP
HS

QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	**SaaS Renewal Services** SaaS Renewal For term of Feb 2025 to January 2026 Re:Clifton PD (NJ)	19,767.45	19,767.45

VCS accepts payments via ACH:
Account #69437016
Routing #021052053

TOTAL DUE $19,767.45

THANK YOU.

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve Award of Contract to Motorola Solutions for the Purchase of Batteries and Holders for the Radios for the Police Department via New Jersey State Contract (R034)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo and Quote	1/16/2025	Cover Memo

Thomas Rinaldi
Chief of Police

City of Clifton

POLICE DEPARTMENT

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY

Office: 973-470-2044 Fax: 973-470-2023
Email: dbrodie@cliftonpolice.org
TECHNICAL SERVICES DIVISION

Darren Brodie
Commander

Dominick Villano
Clifton City Manager

Dear Mr. Villano,

Several years ago, the Clifton Police Department switched to the digital radio network maintained by the New Jersey State Police. After approximately five years of service, we have now been experiencing numerous radio battery failures due to normal wear and tear. Several chargers have also experienced charging issues from constant 24-hour usage. Due to the nature of this profession, several radio holders have broken as they are made of plastic. Our replenishment stock of the aforementioned items has been depleted. I am respectfully requesting to make a purchase for 250 replacement batteries, which will allow for a new battery to be provided to each officer as well as the spare radios. This will ensure proper functionality of the radio and continue our commitment to officer safety. Also requested is the purchase of 2 bank chargers as well as 24 replacement radio holsters. This purchase is to made with Motorola, via New Jersey State Contract #83909 in the sum of $24,690.72. The funding of this purchase is to be made with account 04-215-55-963-501 Radio System Upgrades. I request that the Finance Department prepare the necessary Resolution for Award.

Respectfully Submitted,

Lt. Darren Brodie #265

MOTOROLA SOLUTIONS

CLIFTON, CITY OF

NJ State Contract 83909

01/13/2025

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.

MOTOROLA SOLUTIONS

QUOTE-2963092

01/13/2025

CLIFTON, CITY OF
900 CLIFTON AVE
CLIFTON, NJ 07013

RE: Motorola Quote for NJ State Contract 83909

Dear Darren Brodie,

Motorola Solutions is pleased to present CLIFTON, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CLIFTON, CITY OF with the best products and services available in the communications industry. Please direct any questions to Daniel Miller at dmiller@gotoess.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Daniel Miller

Motorola Solutions Manufacturer's Representative

MOTOROLA SOLUTIONS

QUOTE-2963092
NJ State Contract 83909

Billing Address:
CLIFTON, CITY OF
900 CLIFTON AVE
CLIFTON, NJ 07013
US

Quote Date:01/13/2025
Expiration Date:03/14/2025
Quote Created By:
Daniel Miller
dmiller@gotoess.com

End Customer:
CLIFTON, CITY OF
Darren Brodie

Contract: NJ State Contract 83909
AGREEMENT: STATE OF NEW JERSEY

Line #	Item Number	Description	Qty	List Price	Contract Price	Disc %	Disc $	Sale Price	Ext. Sale Price
1	NNTN8844B	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	$1,705.20	$1,364.16	20.0%	$341.04	$1,364.16	$2,728.32
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	250	$188.00	$85.20	54.68 %	$102.80	$85.20	$21,300.00
3	PMLN7901A	CARRY ACCESSORY-HOLSTER,UNIVERSAL HOLDER FOR STD MODELS	24	$34.50	$27.60	20.0%	$6.90	$27.60	$662.40

Subtotal $51,238.40

Total Discount Amount $26,547.68

Grand Total $24,690.72(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve Exceeding the Amount of Professional Service Agreement with Laddey Clark & Ryan (R038)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/17/2025	Cover Memo

A-

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

January 17, 2025

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, New Jersey 07013

Re: Request for Additional Funding for Independent Investigations

Dear Mayor Grabowski & Council Members:

As you may recall, the Council conducted an RFP process and retained new counsel last year to conduct Independent Investigations into complaints filed pursuant to the City's Policy against Harassment and Discrimination in the Workplace. The Council hired the firm of Laddey Clark & Ryan at a rate of $200 per hour. Mr. Knapp has begun investigations pursuant to the contract awarded.

Attached please find a letter from Mr. Knapp seeking $15,000.00 in additional funding to complete pending investigations. Mr. Knapp's initial appointment was not to exceed $5,000.00, based upon the policy that was adopted by the Council over the objection of the Law Department and City Manager. Given the Council's prior direction that only the Council may authorize additional funding for professional services contracts, it is necessary for the Council to take action on this matter.

It is important to keep in mind that Mr. Knapp conducts investigations concerning allegations made by all employees and officials of the City of Clifton. The City is under a legal obligation to investigate complaints of harassment in the workplace both under the City's Policy as well as applicable law. The only way to ensure that the City can fulfill this obligation is if the Mayor and Council provides the necessary funding. Any delays in these investigations caused by the repeated need to request additional funds could prejudice the rights of City employees and constitute a violation of both City policy and law.

Accordingly, we have placed a Resolution of the agenda authorizing an additional $30,000.00 in funding for the firm of Laddey, Clark & Ryan. Should you have any questions, please do not hesitate to contact me.

Thank you for your consideration in this matter.

Very truly yours,

MATTHEW T. PRIORE
Municipal Attorney

Fredric M. Knapp+
fknapp@lcrlaw.com

+ NJ & NY BARS

Laddey Clark & Ryan ATTORNEYS AT LAW

60 BLUE HERON ROAD
SUITE 300
SPARTA, NEW JERSEY
07871-2608
(973) 729-1880
FAX: (973) 729-1224
www.lcrlaw.com

January 7, 2025

VIA EMAIL
Matthew Priore, Esq.
Municipal Attorney
City of Clifton
Law Department
900 Clifton Avenue
Clifton, NJ 07013

Re: Confidential Investigation

Dear Matt:

As you know, I have been conducting two confidential investigations in accordance with your direction. As indicated in my prior correspondence dated December 19, 2024, the amount of my professional service agreement will be exceeded and I have requested an increase of $15,000.00 to the original amount.

Please let me know whether I am authorized to proceed further or whether the City will be doing so.

Sincerely yours,

Fredric M. Knapp

FMK:tpd

THIS AGREEMENT, made as of the 5th day of June 2024, by and between:

CITY OF CLIFTON,
a Municipal Corporation of the State of New Jersey,
having its principal office at 900 Clifton Avenue,
Clifton, New Jersey 07013,
hereinafter referred to as "**City**"

and **LADDEY, CLARK & RYAN, LLP**
having offices at 60 Blue Heron Road, Suite 300,
Sparta, New Jersey 07871
Phone: 973-729-1880 Fax: 973-729-1224,
hereinafter referred to as "**Attorney**"

WHEREAS, on June 5, 2024, the Municipal Council of the City of Clifton adopted a resolution appointing legal counsel to handle independent investigation services in connection with complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the parties hereto desire that their understanding be reduced to writing;

NOW, THEREFORE, the parties hereto do covenant and agree as follows:

1. SERVICES TO BE RENDERED.

1.1. Effective June 5, 2024, the City does hereby engage the Attorney and the Attorney does hereby agree to handle independent investigation services in connection with complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton.

2. TIME WITHIN WHICH THE SERVICES TO BE RENDERED ARE TO BE PERFORMED.

2.1. Attorney agrees to commence services hereunder immediately upon request of the City of Clifton and shall complete said services as requested by the City.

3. SCHEDULE OF PAYMENTS.

3.1. The City hereby agrees to pay Attorney for the services specified herein at an hourly rate of $200.00 for partners and $175.00 for associates, and the total fees paid under this contract shall not exceed the sum of $5,000.00 unless authorization is granted by the Municipal Council.

3.2. Payment shall be made upon billing by Attorney, which shall require the approval of the Municipal Attorney, the Chief Financial Officer and the City Manager.

4. CONDITIONS.

4.1. This agreement is subject to *N.J.S.A.* 10:5-31 and P. L. 1975, Chapter 17 (*N.J.A.C.* 17:27), mandatory language attached hereto and made part hereof, and Attorney agrees to provide whatever information is necessary to comply.

4.2. This has been awarded to Attorney based on the merits and ability of Attorney to provide the goods or services as described herein. This contract was awarded through a "fair and open process" pursuant to *N.J.S.A.* 19:44A-20.4 *et seq.*

4.3. The Attorney shall not assign or transfer the services called for hereunder to any other individual or firm unless express written consent is given by the City.

4.4. This agreement shall both bind and inure to the benefit of the parties hereto, their heirs, successors, administrators and assigns; subject, however, to the provisions of paragraph 4.3 immediately above.

4.5. This agreement may be terminated by City upon thirty (30) days' written notice to Attorney.

4.6. The Attorney shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. *N.J.A.C.* 17:44-2.2.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed and witnessed, and/or executed by its proper corporate officers and caused its proper corporate seal to be affixed, the day and year first above written.

ATTEST:

NANCY FERRIGNO, City Clerk

CITY OF CLIFTON

By: **RAYMOND GRABOWSKI, Mayor**

WITNESS:

LADDEY, CLARK & RYAN, LLP

THOMAS N. RYAN, ESQ.

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve Appointing Member to the Christmas Spirit/Holiday Committee

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Application	1/7/2025	Cover Memo

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON

Name: Gina Marie Scaduto Date: January 7, 2025

Address: 44 Springdale Court

Telephone:

Cell:

Business:

E-mail: Italiangirlnj@verizon.net

Board Applying For: Christmas Spirit Committee

Reason for Applying for this Board: I have a background in art and feel that I would be an asset to the committee

List Work Experience:

Art/Craft & Creative Designs by Gina and I do any kind of designing or creating using all kinds of materials

List Educational Background:

CHS 1984 Graduate as well as Wilfred Academy Cosmetology

List Previous Boards Served On

School #2, School #14, Head of HSA – WWMS and CHS Head of CHS Cheer for 9 years

ITEM NUMBER: A- 10

ITEM NAME: Authorization to Approve Appointing Member to Christmas Spirit/Holiday Committee

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Application	1/13/2025	Cover Memo

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Donna Papowich Date: 1/11/13

Address: 57 Dalewood Rd Clifton 07013

Telephone: 973 815 0196

Cell: 973 460 3589

Business: 973 460 3589

E-mail: 57BDFC@gmail.com

Board Applying For: Holiday

Reason for Applying for this Board: The City needs help decorating for the holidays

List Work Experience:

I've decorated classrooms, showcases, hallways etc in schools for 32 years.

List Educational Background:

BS, MA, MEd. Resume Attached

List Previous Boards Served On

Open Space

Volunteer Activities
Lauren Murphy Scholarship Fund
Clifton Little Free Pantry
Clifton Citizens Concerns - FB group/Election Forum

ITEM NUMBER: A- 11

ITEM NAME: Authorization to Approve Reappointing Members to the Historical Commission (R041)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Form	1/8/2025	Cover Memo

HISTORICAL COMMISSION

Title	Name	Term		Appointee's Re-Appointment Preference		Attendance Record/Number of Meetings			Re-Appointment/ Recommendation	
		From	To	Yes	No	Held	Absent	Present	Yes	No
Member	Joan Helwig	1/1/2021	12/31/2024	X		10	0	100%	X	
	Feliciano Bunagan	1/1/2021	12/31/2024	X		10	1	90%	X	

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Approve Renewal of Helicopter License - Sixty Hamilton Street (R042)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Paid
$150.00
11-12-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Robert Coven
Address: 999 Riverview Dr. suite 307 Totowa, N.J. 07512
Business Name: Sixty Hamilton St. Ltd.
License For: Helicopter Landing Pad

		Date Approved
X	Police Department	12-9-2024
X	Fire Department	12-9-2024
X	Zoning Department	12-10-2024
___	Health Department	_____
X	Engineering Department	12-9-2024
___	Police Traffic	_____

ITEM NUMBER: A- 13

ITEM NAME: Authorization to Approve Renewal of Pet Shop License - Petco #1865 (R043)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Paid
$10.00

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Richard Skeen
Address: 780 Rt. 3 West Clifton, N.J. 07012
Business Name: Petco #1865
License For: Pet Shop / Kennel

	Date Approved
✓ Police Department	12-10-2024
✓ Fire Department	12-10-2024
✓ Zoning Department	12-10-2024
✓ Health Department	12-10-2024
___ Engineering Department	_____
___ Police Traffic	_____

ITEM NUMBER: A- 14

ITEM NAME: Authorization to Approve Renewal of Games of Skill Distributor Licenses (R044)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Paid
$440.00
12-5-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Wayne Ecenberger
Address: 334 Totowa Rd. Totowa, N.J. 07512
Business Name: E + E Vending
License For: Game of Skill Distributor

	Date Approved
X Police Department	12-19-2024
X Fire Department	1-2-2025
X Zoning Department	12-20-2024
X Health Department	12-19-2024
___ Engineering Department	_____
___ Police Traffic	_____

Paid
$520.00
11-8-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Joseph Corvao
Address: 1107 Rt 3 South Wayne, N.J. 07470
Business Name: Wayne Vending Corp.
License For: Game of Skill Distributor

		Date Approved
X	Police Department	12-19-2024
___	Fire Department	_____
X	Zoning Department	12-20-2024
X	Health Department	12-19-2024
___	Engineering Department	_____
___	Police Traffic	_____

ITEM NUMBER: A- 15

ITEM NAME: Authorization to Approve Renewal of Junk Peddler License - Kaminski (R045)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Paid
$25.00
11-12-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Bruce J. Kaminski
Address: 170 Creekview Rd. Kunkletown, PA 18058
Business Name: Bruce Kaminski
License For: Junk Peddler

		Date Approved
X	Police Department	12-6-2024
___	Fire Department	_____
X	Zoning Department	12-10-2024
___	Health Department	_____
___	Engineering Department	_____
___	Police Traffic	_____

ITEM NUMBER: A- 16

ITEM NAME: Authorization to Approve Renewal of Games of Skill Operators Licenses (R046)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Fee Waived
11-26-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Carl Crawford
Address: 315 Hazel St. Clifton, N.J. 07011
Business Name: Disabled American Veterans
License For: Game of Skills Operator

		Date Approved
X	Police Department	1-9-2025
	Fire Department	
X	Zoning Department	1-10-2025
	Health Department	
	Engineering Department	
	Police Traffic	

Paid
$370.00
12-6-2024

machines
4-6 – $330.00

Jukebox
1 – $40.00

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Leonard Morina
Address: 1142 US Rt. 46 West Clifton, N.J. 07013
Business Name: Breaker Billiards
License For: Game of Skill Operator

		Date Approved
X	Police Department	1-9-2025
___	Fire Department	_____
X	Zoning Department	1-10-2025
___	Health Department	_____
___	Engineering Department	_____
___	Police Traffic	_____

ITEM NUMBER: A- 17

ITEM NAME: Authorization to Approve Renewal of New & Used Car Lot Licenses (R047)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

New

2025

Paid
$275.00
12-3-2024

LICENSE APPROVAL CHECK LIST

Owner Name: Hamzah Ayyoush
Address: 810 Clifton Ave. Clifton, N.J. 07013
Business Name: Clifton Auto Repair and Tire Services
License For: New / Used Car Lot

		Date Approved
×	Police Department	12-19-2024
×	Fire Department	1-2-2025
×	Zoning Department	12-20-2024
×	Health Department	12-19-2024
	Engineering Department	
	Police Traffic	

Paid
$450.00
12-9-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Ernest Wiegers
Address: 181 Fornelius Ave Clifton, N.J. 07013
Business Name: Wiegers
License For: New & Used Car Lot

		Date Approved
X	Police Department	12-19-2024
X	Fire Department	1-2-2025
X	Zoning Department	12-20-2024
X	Health Department	12-19-2024
___	Engineering Department	_____
___	Police Traffic	_____

Paid
$450.00
12-6-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Wayne Hall
Address: 584 Rt. 3 West Clifton, N.J. 07014
Business Name: Garden State Honda
License For: New / Used Car Lot

		Date Approved
X	Police Department	12-19-2024
X	Fire Department	1-2-2025
X	Zoning Department	12-20-2024
X	Health Department	12-19-2024
	Engineering Department	
	Police Traffic	

ITEM NUMBER: A- 18

ITEM NAME: Authorization to Approve Renewal of Renting & Leasing Vehicles License - Gensinger Motors (R048)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Paid
$900.00
11-15-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Laura Gensinger
Address: 842 Valley Rd. Clifton, N.J. 07013
Business Name: Gensinger Motors Inc.
License For: Renting & Leasing

Date Approved

✓	Police Department	12-19-2024
___	Fire Department	_____
✓	Zoning Department	12-20-2024
___	Health Department	_____
___	Engineering Department	_____
___	Police Traffic	_____

ITEM NUMBER: A- 19

ITEM NAME: Authorization to Approve Renewal of Florist Licenses (R049)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Checklist	1/16/2025	Cover Memo

Paid
$75.00
11-7-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Arthur Sroka
Address: 759 Van Houten Ave. Clifton, N.J. 07011
Business Name: St. George Florist
License For: Florist

	Date Approved
✓ Police Department	12-10-2024
✓ Fire Department	12-10-2024
✓ Zoning Department	12-10-2024
✓ Health Department	12-10-2024
___ Engineering Department	_____
___ Police Traffic	_____

Paid
$75.00
11-8-2024

2025

LICENSE APPROVAL CHECK LIST

Owner Name: Vanessa Vignale
Address: 633 Van Houten Ave Clifton, N.J. 07013
Business Name: Dream Garden T/A Halka's Florist
License For: Florist

		Date Approved
X	Police Department	12-10-2024
X	Fire Department	12-10-2024
X	Zoning Department	12-10-2024
X	Health Department	12-10-2024
	Engineering Department	
	Police Traffic	

ITEM NUMBER: A- 20

ITEM NAME: Authorization to Approve Accepting $50,000 Grant Award from Passaic County for Code Blue Warming Center (R050)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/14/2025	Cover Memo

County of Passaic

Department of Human Services Room 506

401 Grand Street • Paterson,
New Jersey 07505-2023

Arti Kakkar
Director

Tel: 973-881-2834
Fax: (973) 881-2733
e-mail: artik@passaiccountynj.org

January 10, 2025

John E. Biegel, III
Clifton Health Department
900 Clifton Avenue
Clifton, New Jersey 07013

Re: Code Blue – R-24-1131

Dear John Biegel ;

On behalf of the Passaic County Department of Human Services, I am pleased to announce that the City of Clifton has been approved for funding for the term indicated below.

Program	Amount	Term
Code Blue Services 2024-2025	$50,000.00	11/01/2024-- -03/31/2025

Please note that all Financial and Level of Service reports must be submitted to the Department of Human Services on or before April 2, 2025 for payment to be made.

Please contact Yonette Fredericks at 973-881-2834 or by email to yonettef@passaiccountynj.org if you have any questions about this notice.

Thank you for your continued commitment to serving the residents of Passaic County.

Regards,

Yonette Fredericks

Yonette Fredericks,
Division Director of Community Outreach & Social Services

ITEM NUMBER: A- 21

ITEM NAME: Authorization to Approve Updating the 2023 Sewer Rate Study to Include Projected Increases (R051)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/17/2025	Cover Memo

City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

A

DOMINICK VILLANO
CITY MANAGER

973-470-5854
201-303-8749 (cell)
973-470-5265 (fax)
dvillano@cliftonnj.org
www.cliftonnj.org

TO: Mayor and Municipal Council

FROM: Dominick Villano, City Manager D.V.

CC: Joseph Kunz, CFO
Michael Lardner, City Engineer
Sanjana Parab, Tax Collector

DATE: January 16, 2025

SUBJECT: **2023 SEWER RATE STUDY**

Per the attached email, on January 14, 2025, I conveyed to Council a copy of the 2023 Sewer Rate Study that was prepared by the firm of Wielkots & Company.

According to the CFO, the Sewer Utility Budget experienced a shortfall in 2024 of approximately $400,000 which is primarily due to Council not adopting the new sewer rates. This issue was further compounded due to an increase by the Passaic Valley Sewer Commission (PVSV) in their sewer rates, which equates to approximately $1,000,000. If Council does not address this issue going forward, the Sewer Utility Budget will not be self-liquidating, and the shortfall must be raised in the Current Fund.

Accordingly, we have contacted the Wielkots firm to request a quote for updating the 2023 Sewer Rate Study to include the projected increases. The original contract awarded to Wielkots & Company back in 2023 was in the amount of $12,500, they are asking for an additional $7,500.00 to update the study.

Kindly consider this request and advise on how you would like to proceed.

Attachment (1)

Villano, Dominick

From:	Villano, Dominick
Sent:	Tuesday, January 14, 2025 10:26 AM
To:	Chris D'Amato; Bill Gibson (wgibson@cliftonnj.org); Ray Grabowski (rgrabowski@cliftonnj.org); Joe Kolodziej (jkolodziej@cliftonnj.org); Antonio Latona (alatona@cliftonnj.org); Rosemary Pino (rpino@cliftonnj.org); Mary Sadrakula
Cc:	Kunz, Joseph; Ferrigno, Nancy; Grasso, Liana
Subject:	Sewer Utility - 2023 Rate Study
Attachments:	2023-12-07 Sewer Rate Study - FINAL.pdf

Honorable Mayor and Council Members please do not respond to this group email.

As requested at the last Council meeting, attached is a copy of the 2023 Sewer Rate Study, prepared by Wielkotz & Company.
The CFO is planning to contact Wielkotz and request a cost update to incorporate the recent PVSC cost increases into the Study.
I trust that you will find the above in order. Should you require paper copies, kindly coordinate your request with the City Clerk.
Sincerely,
Nick

ITEM NUMBER: D- 1

ITEM NAME: Update Zoning Ordinances for Houses of Worship (No documentation) MS

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CM- 1

ITEM NAME: Thank You to Clifton Recreation re: Candyland
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/7/2025	Cover Memo

January 5, 2025

Dear Clifton Recreation

I just wanted to take a few minutes to thank you for Clifton Recreation's Candyland! The event on Saturday, December 14, 2024 was absolutely terrific! Your team did a phenomenal job putting its many pieces together to ensure a fun, safe and exciting evening. I was thankful the weather cooperated!

You had many activities that engaged both of my two children (5 and 17 months old). Having multiple train rides was a great addition as the wait time in the cold was only minimum (*much appreciated*). Santa and Mrs Claus at the Arts Center is a special opportunity and provides an authentic experience to meet and chat with Santa outside of a costly mall visit.

The volunteers in the hot cocoa and cookies station were very welcoming and worked diligently to take orders and were better than any Starbucks barista!

The shining stars of the night were the CHS Key Club volunteers! Despite the cold temperatures they were excited and managed the "reindeer games" with a smile on their face!

The beautiful decorations, lights, and photo opportunities were all enjoyed and added such festive touches throughout the campus of City Hall.

Of course all of this happened because of the leadership found within the Clifton Recreation office! It is because of YOU these things happened so smoothly. Your vision, organization and directions produced this memorable night. Thank you for giving me and my family an opportunity to create wonderful memories at a most reasonable cost within my own community!

Events like this, the Bunny Bash, and the Halloween Harvest Fest make Clifton truly SHINE!!!!

I'll attach a few photos for you!

I would also like to thank you for sponsoring the Holiday Door Decorating Contest! We were fortunate to be winners and very proud to display our trophy to family and friends this Christmas! It is unique events like this that define the character of our City and make me proud to live, work and raise a family in Clifton!

Fondly,
Jeff Labriola

Cc: Mayor and Council, Clifton Board of Recreation

ITEM NUMBER: CM- 2

ITEM NAME: Local Finance Notice (LFN) 2025-01 - CY 2025 Municipal Levy Cap Referendum Procedures

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	LFN 2025-01	1/9/2025	Cover Memo

DIVISION OF
LOCAL GOVERNMENT
SERVICES

Local Finance Notice

LFN 2025-01

January 8, 2025

Philip D. Murphy, Governor
Tahesha L. Way, Lt. Governor
Jacquelyn A. Suárez, Commissioner
Michael F. Rogers, Director

Contact

Website
www.nj.gov/dca/dlgs

E-mail
dlgs@dca.nj.gov

Phone
609.292.6613

Mail and Delivery
101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Distribution

Municipal Managers/ Administrators
Municipal CFOs
Municipal Clerks
County Clerks & Election Officials

CY 2025 Municipal Levy Cap Referendum Procedures

This Local Finance Notice provides specific instruction to calendar year municipalities considering holding a public referendum to exceed either the:

- Two (2) percent municipal property tax levy cap pursuant to N.J.S.A. 40A:4-45.45 et seq.; or
- Two and one-half (2.5) percent appropriation cap pursuant to N.J.S.A. 40A:4-45.3 et seq.

If municipal officials are considering a levy cap referendum, this Notice should be reviewed immediately by those involved in budget preparation and elections.

Levy Cap referendums contain several key elements, the details of which are explained further in this Notice.

1) Municipalities with Type II boards of education will hold their referendum on April 15, regardless of when their school board elections are held.

2) Municipalities that hold non-partisan elections in May and have an election for local officers this year and want to hold a levy cap referendum, will use that election date, May 13, and not the April school date, regardless of when their school election takes place. A non-partisan municipality without an election each year will hold a levy cap referendum on the regular April school election date.

3) The first deadline municipalities considering a levy cap referendum must meet is to publish a display advertisement announcing that a referendum **may** be held. The deadlines are **February 18 for April levy elections** and **March 18 for May levy elections**.

4) If a municipal cap levy referendum is held at the same time as an April Type II school district election, the polls shall be open from 6:00AM until 8:00PM, and the municipality shall pay 50% of the cost of the base cost of the referendum, the cost of poll workers, and related costs for the hours that exceed the hours set by the Board of Education for the school election.

5) Referendums in State Fiscal Year municipalities will be held at the November general election.

A. Background and Authority

Two laws govern the levy cap law referendum process: the 2010 levy cap law (P.L. 2010, c.44) and the original 2007 law (P.L. 2007, c.62). To implement the levy cap referendum process, additional direction is required to address election logistic issues such as mail-in voting, voting machine availability, and the need to accommodate different election cycles.

Through this Notice, the Director of the Division of Elections and the Director of the Division of Local Government Services exercise their authority to modify and supplement existing election processes to accommodate municipal levy cap referendums and ensure local procedures are consistent with the intent of the levy cap law. Accordingly:

1) **For municipalities with partisan elections, the CY 2025 levy cap referendums will take place on Tuesday, April 15.**
2) **Municipalities with non-partisan elections taking place this year will hold their levy cap referendum on Tuesday, May 13. However, if there is no such election scheduled this year, such municipalities will use the April 15 date.**

B. General Referendum Procedures

The election procedure for the cap referendum will vary depending on the municipality:

- **Municipalities with a Type II school district which holds their election in April** will have the levy cap referendum question on the same ballot (in a separate space) and in the same places as the school election. Regardless of the hours set by the board of education, if there is a municipal levy cap election, the polls **shall be open from 6:00 AM until 8:00 PM per N.J.S.A. 19:15-2 as amended.** Matters concerning the cost of the added hours are covered in Section G below.
- General election procedures are used for municipalities **with a Type I school district** (which does not have annual school board elections) **or a Type II school district that had its school board elections moved to the November General Election** pursuant to the provisions of P.L. 2011, c.202. The voting hours must mirror those of the general election, 6:00 AM to 8:00 PM; the municipality is fully responsible for all costs, and the polling places will be the ones that are used for a general election.
- **Municipalities with a population of fewer than 500 people** may choose to hold a vote-by-mail election pursuant to N.J.S.A. 19:62-1 et seq.

C. Key Factors in Conducting the Referendum

It is critical that the Municipal Clerk coordinate election logistics with the County Clerk, County Board of Elections and, in certain counties, the County Superintendent of Elections. The County Clerk has sole discretion concerning the design, layout, and printing of the election ballots, including the emergency, mail-in, machine, provisional, and sample ballots. The County Commissioner of Registration, which is either the County Board of Election or the County Superintendent of Elections, is responsible for preparing voting machines. The Board of Elections in each county selects the polling places and appoints and trains the board workers.

If a school election is taking place at the same time, the Municipal Clerk must also keep the Board of Education(s) Board Secretary apprised of municipal decisions concerning any referendum activity.

D. Publication of Notice of Availability of Mail-In Ballots

Pursuant to N.J.S.A. 19:63-6[1], a "Notice of Availability of Mail-In Ballots" for any upcoming election must be published **as a display ad in the official newspaper** prior to 55 days before the election.

- **For the April 15 election, the deadline is Tuesday, February 18.**
- **For the May 13 non-partisan election, that date is Tuesday, March 18.**

The municipal governing body must pass a resolution by at least a simple majority authorizing a "Notice of Availability of Mail-In Ballots" to meet the applicable publication deadline. **Due to the statutory time constraints, if the governing body is considering a referendum but has not made a final decision, the governing body should cause the Notice to be published to maintain the ability to hold a levy cap referendum**. Publication of the Notice does not bind the municipality to hold an election if the governing body has not yet formally resolved to hold such election prior to the publication (see Section E below). **The referendum does not need to be included in the Notice.**

The Municipal Clerk is to assure publication of the Notice (see Appendix A for the notice text); however, the Municipal Clerk should first contact the County Clerk as, in some counties, the County Clerk will coordinate the publication of the Notice for the affected governing bodies. Such coordination could reduce the municipality's publication costs. If adopted, a copy of the Notice must be sent to the Director of the Division of Local Government Services and the Board Secretary of the Board(s) of Education.

E. Concerning the Referendum Question

If not already introduced, the municipal budget must be introduced no later than March 26 for the April vote, and April 23 for the nonpartisan May vote. The budget must reflect the tax levy and provisions of a planned referendum. Publication of the introduced budget must take place no later than April 3 (12 days prior to referendum) for the April vote and May 1 for the May vote.

Proceeding with a Referendum:

A governing body planning to proceed with a referendum must adopt an "authorizing" resolution approving the referendum question and amount no later than the close of business on **March 26 (April) and April 23 (May).** The resolution for the referendum must be approved by a majority of the full membership of the governing body prior to the introduction of the budget. A model Authorizing Referendum is part of this Notice as Appendix C. **The resolution must set forth the exact language of the referendum and the explanatory statement to be printed on the ballot. All referendum questions and explanatory statements must be consistent with the model.** To reduce the potential for problems, it is strongly recommended that municipal officials review a draft resolution with their county election officials ahead of the governing body vote. Time is of the essence in terms of the County Clerk's printing of ballot materials, particularly mail-in ballots.

A certified copy of the resolution must be sent to the County Clerk by no later than the close of business on **March 26(April)** or **April 23(May).** If the resolution to hold the referendum is adopted before February 19 (April) or March 18 (May), the Authorizing Resolution may be adopted at the same time as the adoption of the resolution authorizing the publication of the Notice of Availability of Mail-In Ballots.

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[1] Statutory cite corrected on March 12, 2012 from original text of N.J.S.A. 19:63-17.

On the business day following submission of the resolution to the County Clerk, a certified copy of the authorizing resolution must be sent to the Division of Local Government Services and, if the municipality has a Type II school district, to the Secretary of the local Board of Education(s). A certified copy of the authorizing resolution must also be included with the budget package sent to the Division of Local Government Services as part of the introduced budget (filed within three days after introduction).

Cancelling a Referendum

If the municipality has published the Notice of Availability of Mail-In Ballot (as noted above, the deadline is February 19 for April and March 18 for May) but chooses not to go through with the referendum, the governing body must memorialize that decision by passing a resolution to that effect and publishing a legal notice that a levy cap referendum will not be held as previously announced. Such action will help avoid confusion on the part of voters and election officials.

A copy of the cancelling resolution must be provided to the County Clerk no later than the close of business on **March 26 (April) or April 23 (May)**, with copies sent by the next business day to the Division of Local Government Services and the Secretary of the Board of Education if a Type II school district vote is taking place.

Wording of the Referendum Question and Explanatory Statement

N.J.S.A. 40A:4-45.46(b) requires that the public question (see Appendix B) include the following elements:

- A declaration of the "amount by which the adjusted tax levy shall be increased by more than the otherwise allowable adjusted tax levy, and the percentage rate of increase which that amount represents over the allowable adjusted tax levy."
- An explanatory statement that "identifies the changes in appropriations or revenues that warranted the governing body's decision to ask the public question" or a "clear and concise narrative explanation of the circumstances" for the levy increase that must be approved by the Director of the Division of Local Government Services. In this case, "warranted" means those line items that are significant or primary in nature, resulting in the need for a levy cap referendum.

The model language in Appendices B and C reflects the statutory requirements.

In considering approval of a narrative explanatory statement, the Director of the Division of Local Government Services will only consider narratives that are factual, explicit, and to the point concerning the reasons for the proposed increase and written in a manner consistent with a description of increases. **Narratives that discuss actions (other than in general terms) the local governing body intends to take as a result of the referendum failing will not be approved. Such narratives are necessarily speculative, reflect an intention at a given point in time, and could change through the course of a levy cap election or upon consideration of alternatives.**

Requests for a narrative explanatory statement must be received by the Director no later than the close of business on **March 7 (for the April election)** or **April 10 (for the May election)**. Requests must be submitted in writing from the Mayor or presiding office of the governing body. The written request must include the proposed language and an explanation of circumstances concerning why identifying the changes in appropriations or revenues is insufficient. Please e-mail written requests to dlgs@dca.nj.gov to ensure timely and confirmed delivery.

Parallel to submitting the written request, the municipality must also contact the Division of Local Government Services by telephone at 609-292-6613 to schedule a conference call with the Director for purposes of discussing the request.

Calculation of Levy Cap Percentages for Ballot Questions

To eliminate any confusion about how to calculate the correct percentages set forth in the ballot questions, Appendix D of this Notice is a sample calculation and should be used as a guide. Division of Local Government Services staff is available to review a resolution to ensure compliance. Contact information for this purpose is at the end of this Notice.

Use of Public Funds to Promote a Ballot Question (Electioneering)

The attention of municipal officials is called to long-established guidance concerning how government funds and resources can be used to inform the public about public referenda. It has long been held that a government agency "has the authority and responsibility to commit its resources in furtherance of a strictly informational function. However, the authority to inform must not be conducted in a manner to urge or advocate an affirmative vote."[2]

While municipal resources (newsletters, mailings, websites) can be used to inform the public about the referendum, that information must be strictly informational. However, public officials are not prohibited from offering their personal opinions through other means (i.e. personal contacts, press interviews, letters to the editor, etc.)

Related Information

If a referendum on both the 1977 appropriation and 2010 levy caps is necessary, a single ballot question will be used to meet both requirements. The model Authorizing Resolution and ballot question contains optional language (*italics*) if an appropriation cap question is needed.

A levy cap referendum results in a permanent add-on to the cap. Municipalities that have a need for a one-time question should contact the Division of Local Government Services as soon as possible for appropriate referendum question language.

F. Conduct of the Election

1. Municipalities with Type II School Districts voting in April: As noted above, Type II school districts that did not move their elections to November, will be holding their annual election on April 15. Pursuant to N.J.S.A. 19:60-1 et seq. for an annual school election (unlike a general election), the board of education sets voting hours, with the minimum mandatory hours being from 4:00 PM to 8:00 PM per N.J.S.A. 19:15-2 as amended.

If, however, a municipal levy cap referendum will be held on the same day, the voting hours will be 6:00 AM to 8:00 PM per N.J.S.A. 19:15-2 as amended. Further, because of the imposition of the additional balloting, the municipality will be responsible for paying 50 percent of the cost of holding the election during the hours originally set by the Board of Education and the full, incremental cost of the election for hours above and beyond the balloting if there were no municipal election.

[2] Formal Opinion of the New Jersey Attorney General, 21-1975

The number of election districts shall be those determined by the Board of Education, which can ask the County Board of Elections to consolidate election districts (which may reduce the number of polling places). The final decision on polling places, however, rests with the County Board of Elections. The municipality cannot ask for additional election districts.

To summarize, holding a municipal and school levy cap referendum at the same time requires that:

a. The municipal levy cap and school ballot questions be conducted simultaneously with the polls open on all ballot questions from 6:00 AM to 8:00 PM per N.J.S.A. 19:15-2 as amended;

b. The costs incurred for the hours (mainly board worker compensation) over those originally determined by the Board of Education be paid by the municipality; and

c. Other costs, including poll workers for the base hours, facility costs, and general costs of the election, such as ballot printing, voting machine transportation, and overtime for the county election offices, will be split evenly between the municipality and school board.

Municipal, school, and county officials should cooperate and keep each other informed to timely resolve any local matters concerning the election. The Division of Elections and the Division of Local Government Services can also assist in resolving disputes about payments or related issues.

2. Municipalities with Type I School Districts (and municipalities that had their school elections moved to November): If the governing body in a municipality with a Type I school district authorizes a levy cap referendum, the municipality will be solely responsible for all the costs of the election. The election will be conducted as a general election, in terms of voting hours (6:00 AM to 8:00 PM) and the polling places. The County Board of Elections will be responsible for appointing and supervising the board workers.

In terms of other costs, the municipality must pay for all printing costs incurred by the County Clerk, polling place rentals, voting machine transportation, and is responsible for a portion of the overtime costs incurred by county election officials.

3. Municipalities holding a non-partisan election: If a municipality is holding a non-partisan election this year, the levy cap referendum will be an additional ballot question on the municipal ballot. The election will continue to be run as a municipal election, with all costs covered by the municipality.

4. Referendum Costs and Budgets: Referendum costs are exclusions from the cap **only** if the referendum succeeds and the cost was built into the amount proposed for the referendum. **If the referendum fails, the cost must be absorbed in the budget within the levy cap.**

G. Referendum Outcome

Cap referendums need to be approved by 50 percent plus one of the votes cast regarding the question. If the vote is less, the question fails. The Board of County Canvassers (consisting of the four members of the County Board of Elections) shall certify the results of the referendum. The County Clerk, who acts as the Clerk of the Board of County Canvassers, will provide a copy of the certified results to the Director of the Division of Local Government Services, not later than May 23. If the referendum is defeated, the municipality must amend the budget to reflect the allowable levy.

Budget Amendment if the Question is Defeated**:** The Attorney General has provided the Division with legal advice regarding budget amendments if the tax levy question is defeated by the voters. The advice provides that while the purpose of the Authorizing Resolution and Explanatory Statement is to fully inform the voters on the referendum, it is not intended to limit the discretion of the governing body in finally formulating its budget if the referendum is rejected. This provides the governing body with the flexibility to amend the budget to meet current needs if the referendum is rejected, provided that the governing body initially acted in good faith.

Finally, given the potential for defeat of the referendum, the municipality should plan in advance what actions it will take if the referendum is defeated and be prepared to take immediate action to adopt a budget within the 2% levy cap. This may include the preparation and filing of layoff plans or negotiating, as appropriate, with parties to collective negotiation agreements.

The final budget for municipalities conducting an April referendum must be adopted by Friday, May 9. For May referendums, the adoption deadline is Friday, June 6.

Appendix E of the Notice is a summary of the formal steps that must be taken and reported to the various agencies. It also includes a table summarizing the steps and dates for both April and May votes.

Documents sent to the Division of Local Government Services should be labeled as "Levy Cap Referendum" and sent in any of the following methods as appropriate to the timeliness of the document:

Mail or Overnight Delivery:

Levy Cap Referendum
Division of Local Government Services
101 South Broad Street
PO Box 803
Trenton, NJ 08625-0803

Email: dlgs@dca.nj.gov

Approved: Michael F. Rogers, Director, Division of Local Government Services
Donna Barber, Acting Director, Division of Elections

APPENDIX A

FORM OF NOTICE OF AVAILABILITY OF MAIL-IN BALLOTS (N.J.S.A. 19:63-6)

19:63-6 Publication of notice. (pertinent parts)

6. a. The county clerk, in the case of any Statewide election, countywide election, or school election in a regional or other school district comprising more than one municipality; the municipal clerk, in the case of any municipal election or school election in a school district comprising a single municipality; and the commissioners or other governing or administrative body of the district, in the case of any election to be held in any fire district or other special district, other than a municipality, created for specified public purposes within one or more municipalities, shall publish the following notice in substantially the following form:

(Only the text below the line is published. Text in italics is only used if there is an appropriation levy question on the ballot as well or a difference between partisan or non-partisan election dates.)

NOTICE TO PERSONS WANTING MAIL-IN BALLOTS

If you are a qualified and registered voter of the State who wants to vote by mail in the <*name of municipality*> municipal levy <*and appropriation*> cap referendum election to be held on April 15, 2025 *(*May 13 *if a non-partisan vote),* the following applies:

You must complete the application form below and send it to the county clerk where you reside or write or apply in person to the county clerk where you reside to request a mail-in ballot.

The name, address, and signature of any person who has assisted you in completing the mail-in ballot application must be provided on the application, and you must sign and date the application.

No person may serve as an authorized messenger or bearer for more than three qualified voters per election, except that an authorized messenger or bearer may serve as such for up to five qualified voters in an election if those voters are immediate family members residing in the same household as the messenger or bearer.

No person who is a candidate in the election for which the voter requests a mail-in ballot may provide any assistance in the completion of the ballot or serve as an authorized messenger or bearer.

A person who applies for a mail-in ballot must submit their application at least seven days before the election, but such person may request an application in person from the county clerk up to 3 p.m. of the day before the election.

Voters who want to vote by mail in all future elections will, after their initial request and without further action on their part, be provided with a mail-in ballot until the voter requests otherwise in writing.

Application forms may be obtained by applying to the undersigned either in writing or by telephone, or the application form provided below may be completed and forwarded to the undersigned.

Dated..... (signature and title of county clerk)

....
(address of county clerk) (telephone no. of county clerk)

APPENDIX B

Model Public Question for Increase in Levy Cap (N.J.S.A. 40A:4-45.46) *and/or Appropriation Cap (N.J.S.A. 40A:4-45.16)*

Instructions:

1. Insert underscored items in parenthesis **only** if necessary to the circumstances;
2. *Items in italics* are only used if the referendum requires a municipal appropriation cap question.
3. Additional lines may be inserted in the Explanatory Statement tables.

The public question for a cap referendum shall reference only the amount that exceeds the adjusted levy *or appropriation* cap. The Public Question and Interpretative Statement to be placed on the ballot shall be as follows:

Public Question

"Shall the (name of governing body) of the (name of municipality) be authorized to increase its adjusted tax levy by $_____ more than the allowable adjusted tax levy, which is ____% more than the allowable adjusted tax levy as provided by N.J.S.A. 40A:4-45.44 et seq., *and shall it be authorized to increase to adopt the (insert year) Municipal Purposes Budget in excess of the increase limitation by (insert percent) or (insert dollar amount) as provided by N.J.S.A. 40A:4-45.3(i).*"

Explanatory Statement

The following identifies the changes in appropriations or revenues that warranted the governing body's decision to ask the public question.

(Include below line items as appropriate or an alternative explanatory narrative approved by the Director of the Division of Local Government Services.)

Loss of Revenue Line Items	Amount of Loss

Increase in Appropriation Line Items	Amount of Increase

A "yes" vote will authorize the governing body of the municipality to adopt the budget that was introduced and published that provided for an increase in the tax levy over the allowable property tax levy cap *and an increase in the allowable municipal purposes appropriations over the amount* authorized by State law at the rate of increase described in the ballot question.

A "no" vote means that the governing body must amend the budget through appropriation reductions or allowable non-property tax revenue increases in order to adopt the budget within the tax levy *and appropriation* increase limits set forth by law.

APPENDIX C

CY 2025 RESOLUTION AUTHORIZING A LEVY CAP REFERENDUM

Instructions:

1. Insert underscored items in parenthesis as necessary to the circumstances; **Use Appendix D Column References (Col. Ref.) to calculate amounts as indicated below.**
2. *Items in italics are only used if the referendum requires a municipal appropriation cap question or non-partisan vote.*
3. Additional lines may be inserted in the Explanatory Statement tables.

RESOLUTION BY THE *(name of governing body)* **OF THE**
(name of municipality) **IN THE COUNTY OF** *(name of county)* **AND STATE OF NEW JERSEY**
AUTHORIZING A MUNICIPAL LEVY CAP REFERENDUM ON APRIL 15 <*May 13*>, 2025

WHEREAS, N.J.S.A. 40A:4-45.45 provides that in preparation of its budget, a municipality shall, subject to certain statutory exceptions, limit any increase in its allowable municipal tax levy to two percent (2%) over the previous year's tax levy; and,

WHEREAS, N.J.S.A. 40A:4-45.46, permits a municipality to increase its allowable tax levy by a percentage rate greater than otherwise authorized where said increase is approved by referendum; and,

***WHEREAS**, N.J.S.A. 40A:4-45.3(i) provides that in preparation of its budget, a municipality may add to its allowable final appropriations any amount approved by referendum; and,*

WHEREAS, the *(name of governing body)* of the *(name of municipality)*, in the County of *(name of county)* has called for a special referendum election pursuant to N.J.S.A. 40A:4-45.46 *and N.J.S.A. 40A:4-45.3a,* because it finds it advisable and necessary to increase its 2025 allowable tax levy *and allowable final appropriations* by more than otherwise authorized; and,

WHEREAS, the (name of governing body) of the (name of municipality) hereby determines that an (additional percent increase **– Col. Ref "C"**) increase in the allowable tax levy, which is (dollar increase over the permitted 2% amount **– Col Ref. "A")** in excess of the increase in allowable tax levy, *and that an increase of (insert percent) or (insert dollar amount) over its otherwise allowable final appropriations shall be added,* will only become effective upon authorization by the voters by referendum; and,

WHEREAS, set forth below are those that have given rise to the need to seek an increase in the allowable tax levy *and final appropriations* from what would otherwise be provided under the limitations of state law:

Loss of Revenue Line Items	Amount of Loss

Increase in Appropriation Line Items	Amount of Increase

NOW, THEREFORE BE IT RESOLVED, that the question to be placed on the ballot shall be as follows:

Public Question

"Shall the (name of governing body) of the (name of municipality) be authorized to increase its adjusted tax levy by $_____ more than the allowable adjusted tax levy, which is____% more than the allowable adjusted tax levy as provided by N.J.S.A. 40A:4-45.44 et seq., *and shall it be authorized to increase to adopt the (insert year) Municipal Purposes Budget in excess of the increase limitation by (insert percent) or (insert dollar amount) as provided by N.J.S.A. 40A:4-45.3(i).*"

Explanatory Statement

The following identifies the changes in appropriations or revenues that warranted the governing body's decision to ask the public question.

(Include below line items as appropriate or an alternative explanatory narrative approved by the Director of the Division of Local Government Services.)

Loss of Revenue Line Items	Amount of Loss

Increase in Appropriation Line Items	Amount of Increase

A "yes" vote will authorize the governing body of the municipality to adopt the budget that was introduced and published that provided for an increase in the tax levy over the allowable property tax levy cap, *and an increase in the allowable municipal purposes appropriations over the amount* authorized by State law at the rate of increase described in the ballot question.

A "no" vote means that the governing body must amend the budget through appropriation reductions or allowable non-property tax revenue increases in order to adopt the budget within the tax levy *and appropriation* increase limits set forth by law.

BE IT FURTHER RESOLVED, that said referendum be, and the same is scheduled for April 15, 2025 (May 13), between the hours of 6:00 AM and 8:00 PM prevailing time, in the manner provided by statute.

BE IT FURTHER RESOLVED, that a public hearing on the budget will be held at the (insert location, date and time of public hearing), at which time and place objections to said budget may be presented by taxpayers or other interested parties.

BE IT FURTHER RESOLVED, that one certified copy of this Resolution, shall be transmitted to the County Clerk of (name of county) and the Director of the Division of Local Government Services, within one business day after adoption, but no later than March 24(April 28), with the recorded vote included thereon.

(insert local resolution closing, certification, and seal text)

Appendix D

Calculation of Tax Levy Amounts for Referendum and Public Question

Col. Reference	CALCULATION SECTION	Amount
A	"Amount approved by referendum" (per Levy Cap Workbook, Summary Levy Cap Calculation page) to insert in Authorizing Resolution and Ballot Question.	
B	Maximum Allowable Amount to be Raised by Taxation. *	
C	Percentage Increase above the 2% Maximum Allowable Amount to be Raised by Taxation if Referendum is approved to insert in Resolution and Ballot Question (A/B)	

*Per the levy cap workbook, Summary Levy Cap Calculation page

Appendix E

Summary of Key Steps and Actions Regarding Levy Cap Referendums

(Dates in parenthesis are for May, non-partisan votes)

1. Municipal Governing Body passes resolution authorizing publication of Notice of Availability of Mail-In Ballots:
   a. Due date: in time for the display ad to be published by February 19 (March 18).
   b. Coordinate with County Clerk and County Election Officials.
   c. Send copy of adopted resolution to Div. of Local Govt. Services and School Board Secretary.
2. Resolution setting the referendum question:
   a. Due date: Close of business on March 26 (April 23), or 3 days after adoption, whichever is sooner.
   b. Coordinate with the County Clerk in advance if possible.
   c. By the next business day, send a copy of the adopted resolution to the Division of Local Government Services and the School Board Secretary.
   d. Include copy with introduced budget package sent to Div. of Local Government Services.
3. Optional: Request for Narrative Explanatory Statement:
   a. As soon as possible prior to March 7(April 10), discussion w/ county election officials.
   b. By March 7 (April 10), request in writing permission from the Director of the Division of Local Government Services and contact the Director's office by phone.
4. Results of Election: Certified by Board of County Canvassers (Municipal Clerk) to the municipality and Division of Local Government Services, due by May 23.

Summary of Municipal Levy Referendum Deadlines

Referendum Event	Referendum on April School Election Date (Partisan)	Referendum on May Non-Partisan Election
1. Publication of Notice of Availability of Mail-In Ballots	February 18	March 18
2. Submit requests for approval of municipal referendum narrative to Division of Local Government Services	March 7	April 10
3. Latest date to introduce municipal budget	March 26	April 23
4. a . Last date of passage of resolution setting the referendum question (amount): b. Send to County Clerk by: c. Send to School Board Secretary (if school vote also) by: d. Send to Division of Local Government Services by:	 March 26 March 26 March 27 March 27	 April 23 April 23 April 24 April 24
5. Last date to cancel a planned referendum	March 26	April 23
6. Latest date to publish municipal budget	April 3	May 1
7. Election Date	April 15	May 13
8. Decision of Board of Canvassers	May 23	May 23

ITEM NUMBER: CM- 3

ITEM NAME: Board of Taxation
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/13/2025	Cover Memo
🗋	Attachment	1/13/2025	Cover Memo

Ferrigno, Nancy

From: Rinaldi, Matthew
Sent: Monday, January 13, 2025 9:03 AM
To: Villano, Dominick
Cc: Ferrigno, Nancy
Subject: Passaic County Board of Taxation
Attachments: Board of Taxation _ Contact.pdf

Nick:

Per the assignment sheet from the 1/8/2025 Council meeting attached is a list of the Contact information from the main website page of the Passaic County Board of Taxation. It lists the Tax Administrator and the four Commissioners.

This information is listed on their public website.

https://www.passaiccountynj.org/residents/board-of-taxation

Sincerely,

Matt

Matthew S. Rinaldi, CTA, SCGREA
Municipal Tax Assessor
City of Clifton
900 Clifton Ave.
Clifton, NJ 07013
Phone (973) 470-5843
Fax (973) 470-5923
mrinaldi@cliftonnj.org

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CONTACT

Board of Taxation

401 Grand Street, Room 105

Paterson, NJ 07505

(973) 720-7399

COMMISSIONERS

- **Jay R. Schwartz, M.P.A., C.T.A.,**
  Tax Administrator
- **Louis Batelli**
  President/Commissioner
- **Ernest Scheidemann, C.T.A.,**
  Commissioner
- **Raymond J. Damiano,**
  Commissioner
- **Mary Ann Sgobba,**
  Commissioner

Board of Taxation

Property Tax Search Tool **Public Notices**

Tax Documents and Information

All tax appeal hearings will be held IN-PERSON at the County Administration Building (401 Grand Street, 2nd Floor, Room 220, Paterson, NJ 07505).

Public parking is available on Ward Street in the Center City Garage for a fee. There are parking spaces marked for the Disabled on Clark Street. There is metered parking on the streets.

Created by legislation in 1909, County Boards of Taxation serve as the supervising taxing authority for their respective counties. The office of the Board of Taxation falls into two major categories: Administrative and Appellate. Through legislation enacted in 1973, all 21 County Boards of Taxation operate under a uniform set of rules first promulgated by the Division of Taxation

ITEM NUMBER: CM- 4

ITEM NAME: Final 2024 Budget Status Reports for Both the Sewer Utility and the Municipal Budget

RECOMMENDATION:

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
Attached, please find Budget Status Reports for both the 2024 Municipal Budget and the 2024 Sewer Utility Budget.
These reports are as of 12/31/2024 and should give a good overall picture of how the various departments utilized their budgets.
As you know, the 2024 Budgets expire at the end of 2025, so there could still be spending against budget lines as departments finalize all their invoices.
Respectfully,
Joseph Kunz
Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Sewer Utility Budget	1/13/2025	Cover Memo
🗋	Municipal Budget	1/13/2025	Cover Memo

Revenue Budget

SEWER UTILITY - OPERATING

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-192-08-101-000	**FUND BALANCE**	**-**	**-**	**-**	**-**
07-192-08-101-101	FUND BALANCE ANTICIPATED	520,798.00	520,798.00	-	-
		520,798.00	**520,798.00**	**-**	**-**
07-192-08-112-000	**INTEREST AND COSTS ON SEWER**	**-**	**-**	**-**	**-**
07-192-08-112-001	INTEREST & COSTS ON SEWER	125,000.00	160,009.91	-	(35,009.91)
		125,000.00	**160,009.91**	**-**	**(35,009.91)**
07-192-08-113-000	**INVESTMENT INCOME**	**-**	**-**	**-**	**-**
07-192-08-113-001	INVESTMENT INTEREST	450,000.00	287,677.10	-	162,322.90
		450,000.00	**287,677.10**	**-**	**162,322.90**
07-192-08-117-000	**SEWER RENT REVENUE**	**-**	**-**	**-**	**-**
07-192-08-117-001	SEWER RENTS	11,848,000.00	11,693,551.99	-	154,448.01
		11,848,000.00	**11,693,551.99**	**-**	**154,448.01**
07-192-08-118-000	**SEWER RENTS**	**-**	**-**	**-**	**-**
07-192-08-118-001	RENTS - DIRECT BILLING	200,000.00	266,034.29	-	(66,034.29)
		200,000.00	**266,034.29**	**-**	**(66,034.29)**
07-194-08-160-000	**MISC. REV. NOT ANTICIPATED**	**-**	**-**	**-**	**-**
07-194-08-160-001	MISC REV NOT ANTICIPATED	-	19,694.19	-	(19,694.19)
07-194-08-160-003	CONVINIENCE FEE - ONLINE PAYMENTS	-	5,373.50	-	(5,373.50)
		-	**25,067.69**	**-**	**(25,067.69)**
TOTALS		**13,143,798.00**	**12,953,138.98**	**-**	**190,659.02**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-20-135-200	**Auditing Expense**	**-**	**-**	**-**	**-**
07-201-20-135-334	Accounting and Auditing	75,000.00	24,705.00	44,700.00	5,595.00
		75,000.00	**24,705.00**	**44,700.00**	**5,595.00**
07-201-23-210-200	**Insurance - General Liability**	**-**	**-**	**-**	**-**
07-201-23-210-310	Group Insurance	27,085.00	27,085.00	-	-
		27,085.00	**27,085.00**	**-**	**-**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-23-215-200	**Insurance - Self Insurance Trust**	**-**	**-**	**-**	**-**
07-201-23-215-340	Self-Insurance Funds	110,000.00	110,000.00	-	-
		110,000.00	**110,000.00**	**-**	**-**
07-201-23-220-200	**Insurance - Employee Group Health**	**-**	**-**	**-**	**-**
07-201-23-220-310	Group Insurance	395,570.00	395,570.00	-	-
		395,570.00	**395,570.00**	**-**	**-**
07-201-26-291-100	**Sewer / Storm Systems - Salaries**	**-**	**-**	**-**	**-**
07-201-26-291-101	Full Time Salaries	548,000.00	471,995.04	-	76,004.96
07-201-26-291-108	Excess Accumulated Time	-	3,772.42	-	(3,772.42)
07-201-26-291-109	Sewer Utility Overtime	100,000.00	133,716.09	-	(33,716.09)
07-201-26-291-117	Stand By Stipend	52,000.00	50,000.00	-	2,000.00
		700,000.00	**659,483.55**	**-**	**40,516.45**
07-201-26-291-200	**Sewer / Storm Systems - Expenses**	**-**	**-**	**-**	**-**
07-201-26-291-202	Auto Expenses	10,000.00	9,687.78	-	312.22
07-201-26-291-207	Uniform Allowance	5,800.00	2,650.18	2,349.82	800.00
07-201-26-291-224	Printing	7,500.00	7,539.50	-	(39.50)
07-201-26-291-225	Computer Equipment & Supplies	-	5,978.30	-	(5,978.30)
07-201-26-291-242	Other Equipment	33,900.00	13,603.12	102.00	20,194.88
07-201-26-291-255	Tools & Work Equipment	7,500.00	30,719.22	35.23	(23,254.45)
07-201-26-291-312	Postage	15,000.00	14,700.00	-	300.00
07-201-26-291-316	Subscriptions & Memberships	-	120.00	-	(120.00)
07-201-26-291-320	Consultant Services	30,000.00	21,328.00	1,000.00	7,672.00
07-201-26-291-325	Education Training Seminars	-	494.60	-	(494.60)
07-201-26-291-328	Licenses Training Permits	15,000.00	-	13,100.00	1,900.00
07-201-26-291-405	Maintenance & Repairs	102,800.00	66,491.57	1,185.30	35,123.13
07-201-26-291-503	Contractual Services	41,550.00	40,261.33	25,248.91	(23,960.24)
		269,050.00	**213,573.60**	**43,021.26**	**12,455.14**
07-201-26-291-600	**Emergency Repairs**	**-**	**-**	**-**	**-**
07-201-26-291-601	Emergency Repairs	200,000.00	195,161.93	4,785.51	52.56
		200,000.00	**195,161.93**	**4,785.51**	**52.56**
07-201-26-292-100	**Sewer Utility Allocations - Salaries**	**-**	**-**	**-**	**-**
07-201-26-292-150	Engineering Salaries	34,300.00	34,300.00	-	-
07-201-26-292-151	D.P.W. Salaries	16,100.00	16,100.00	-	-
07-201-26-292-152	Vehicle Maint. Salaries	2,500.00	2,500.00	-	-
07-201-26-292-153	Finance Admin. Salaries	65,000.00	65,000.00	-	-
07-201-26-292-154	Tax Collector Salaries	112,808.00	112,808.00	-	-
		230,708.00	**230,708.00**	**-**	**-**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-26-292-200	**Sewer Utility Allocations - Other Exp.**	**-**	**-**	**-**	**-**
07-201-26-292-550	Fuel Allocation	37,500.00	37,500.00	-	-
07-201-26-292-551	Electric Allocation	7,500.00	7,500.00	-	-
07-201-26-292-552	Vehicle Maint. Allocation	10,000.00	10,000.00	-	-
07-201-26-292-553	Finance Admin. Allocation	24,400.00	24,400.00	-	-
07-201-26-292-554	Tax Collector Allocation	14,500.00	13,536.48	963.52	-
		93,900.00	**92,936.48**	**963.52**	**-**
07-201-31-455-200	**Sewer Fees**	**-**	**-**	**-**	**-**
07-201-31-455-273	Joint Use Sewer User Fees	100,000.00	26,737.41	-	73,262.59
07-201-31-455-290	Passaic Valley Sewer Fees	7,620,100.00	7,620,051.99	-	48.01
07-201-31-455-323	Miscellaneous	16,376.00	11,212.62	1,201.20	3,962.18
		7,736,476.00	**7,658,002.02**	**1,201.20**	**77,272.78**
07-201-36-471-200	**Statutory Expenditures - PERS**	**-**	**-**	**-**	**-**
07-201-36-471-201	PERS	137,025.00	137,025.00	-	-
		137,025.00	**137,025.00**	**-**	**-**
07-201-36-472-200	**Statutory Expenditures - Social Secur**	**-**	**-**	**-**	**-**
07-201-36-472-300	Employer Taxes	74,984.00	50,450.48	-	24,533.52
07-201-36-472-301	Social Security - Indirect	-	17,649.24	-	(17,649.24)
		74,984.00	**68,099.72**	**-**	**6,884.28**
07-201-37-480-200	**Judgements**	**-**	**-**	**-**	**-**
07-201-37-480-201	Judgement Payment	150,000.00	150,000.00	-	-
		150,000.00	**150,000.00**	**-**	**-**
07-201-44-901-200	**Capital Improvements**	**-**	**-**	**-**	**-**
07-201-44-901-323	Miscellaneous	200,000.00	200,000.00	-	-
		200,000.00	**200,000.00**	**-**	**-**
07-201-45-920-200	**Debt Service - Bond Principal**	**-**	**-**	**-**	**-**
07-201-45-920-342	Bond Principal Payment	1,600,000.00	1,600,000.00	-	-
		1,600,000.00	**1,600,000.00**	**-**	**-**
07-201-45-930-200	**Debt Service - Bond Interest**	**-**	**-**	**-**	**-**
07-201-45-930-344	Bond Interest Payment	600,000.00	600,000.00	-	-
		600,000.00	**600,000.00**	**-**	**-**
07-201-45-935-200	**Debt Service - Note Interest**	**-**	**-**	**-**	**-**
07-201-45-935-349	Interest on Notes	34,000.00	34,000.00	-	-
		34,000.00	**34,000.00**	**-**	**-**
07-201-45-941-200	**Debt Service - NJ Wastewater Trust**	**-**	**-**	**-**	**-**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-45-941-347	NJ Wastewater Trust Loan	60,000.00	60,000.00	-	-
		60,000.00	**60,000.00**	**-**	**-**
07-201-46-870-200	**Deferred Charges - Expenses**	**-**	**-**	**-**	**-**
07-201-46-870-323	Miscellaneous	450,000.00	450,000.00	-	-
		450,000.00	**450,000.00**	**-**	**-**
TOTALS		**13,143,798.00**	**12,906,350.30**	**94,671.49**	**142,776.21**

Revenue Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-190-07-500-000	**AMOUNT TO BE RAISES BY TAXATION**	**-**	**-**	**-**	**-**
01-190-07-500-001	AMT TO BE RAISED BY TAXATION	89,766,530.00	92,198,046.56	-	(2,431,516.56)
		89,766,530.00	**92,198,046.56**	**-**	**(2,431,516.56)**
01-192-08-101-100	**FUND BALANCE**	**-**	**-**	**-**	**-**
01-192-08-101-101	FUND BALANCE ANTICIPATED	8,404,000.00	8,404,000.00	-	-
		8,404,000.00	**8,404,000.00**	**-**	**-**
01-192-08-103-000	**ABC LICENSES**	**-**	**-**	**-**	**-**
01-192-08-103-001	CLERK - ABC LICENSES	276,000.00	272,690.00	-	3,310.00
		276,000.00	**272,690.00**	**-**	**3,310.00**
01-192-08-104-000	**OTHER LICENSES**	**-**	**-**	**-**	**-**
01-192-08-104-001	CLERK - OTHER LICENSES	72,000.00	78,160.00	-	(6,160.00)
01-192-08-104-002	VITAL STATISTICS	47,000.00	47,957.00	-	(957.00)
01-192-08-104-003	HEALTH LICENSES	133,000.00	125,053.29	-	7,946.71
		252,000.00	**251,170.29**	**-**	**829.71**
01-192-08-105-000	**FEES AND PERMITS**	**-**	**-**	**-**	**-**
01-192-08-105-001	TAX COLLECTOR	869,000.00	16,546.15	-	852,453.85
01-192-08-105-002	CLERK - FEES & PERMITS	-	120.74	-	(120.74)
01-192-08-105-003	FIRE PREVENTION	-	401,497.00	-	(401,497.00)
01-192-08-105-004	POLICE	-	297,550.11	-	(297,550.11)
01-192-08-105-006	PLANNING/ZONING FEES	-	80,451.73	-	(80,451.73)
01-192-08-105-007	RECREATION	-	91,986.59	-	(91,986.59)
01-192-08-105-008	ENGINEERING FEES	-	32,131.00	-	(32,131.00)
01-192-08-105-009	DEPT. PUBLIC WORKS	-	61,531.03	-	(61,531.03)
01-192-08-105-011	RENT LEVELING	-	50.00	-	(50.00)
01-192-08-105-012	FINANCE	-	2,730.16	-	(2,730.16)
01-192-08-105-013	HEALTH FEES & PERMITS	-	25,980.00	-	(25,980.00)
01-192-08-105-102	CLERK - REFUND	-	(1,675.00)	-	1,675.00
01-192-08-105-103	FIRE PREVENTION - REFUND	-	(800.00)	-	800.00
01-192-08-105-106	PLANNING/ZONING - REFUND	-	(700.00)	-	700.00
01-192-08-105-111	POLICE DEPT - REFUND	-	(3,365.00)	-	3,365.00
		869,000.00	**1,004,034.51**	**-**	**(135,034.51)**
01-192-08-106-000	**UNIFORM FIRE SAFETY**	**-**	**-**	**-**	**-**
01-192-08-106-001	UNIFORM FIRE SAFETY ACT	230,700.00	354,780.22	-	(124,080.22)
		230,700.00	**354,780.22**	**-**	**(124,080.22)**
01-192-08-110-000	**MUNICIPAL COURT**	**-**	**-**	**-**	**-**
01-192-08-110-001	MUNICIPAL COURT REVENUE	1,441,000.00	1,902,688.11	-	(461,688.11)
		1,441,000.00	**1,902,688.11**	**-**	**(461,688.11)**
01-192-08-112-000	**INTEREST & COSTS ON TAXES**	**-**	**-**	**-**	**-**
01-192-08-112-001	INTEREST & COSTS ON TAXES	745,000.00	724,027.44	-	20,972.56
		745,000.00	**724,027.44**	**-**	**20,972.56**
01-192-08-113-000	**INVESTMENT INCOME**	**-**	**-**	**-**	**-**
01-192-08-113-001	INVESTMENT INTEREST	3,300,000.00	3,741,609.61	-	(441,609.61)
		3,300,000.00	**3,741,609.61**	**-**	**(441,609.61)**
01-192-08-114-000	**AMBULANCE BILLING FEES**	**-**	**-**	**-**	**-**

Revenue Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-192-08-114-001	AMBULANCE FEES	2,056,000.00	2,208,687.34	-	(152,687.34)
		2,056,000.00	**2,208,687.34**	**-**	**(152,687.34)**
01-192-08-116-000	**FRANCHISE FEES**	**-**	**-**	**-**	**-**
01-192-08-116-001	CABLEVISION	482,900.00	482,967.00	-	(67.00)
01-192-08-116-002	FIOS	265,000.00	265,925.00	-	(925.00)
		747,900.00	**748,892.00**	**-**	**(992.00)**
01-192-08-118-000	**RENTS**	**-**	**-**	**-**	**-**
01-192-08-118-001	RENTS	88,500.00	144,924.45	-	(56,424.45)
		88,500.00	**144,924.45**	**-**	**(56,424.45)**
01-192-08-119-001	**PAYMENT IN LIEU OF TAXES**	**-**	**-**	**-**	**-**
01-192-08-119-100	IN LIEU OF TAXES	1,955,000.00	2,058,472.27	-	(103,472.27)
01-192-08-119-101	County Share - IN LIEU OF TAXES	-	(94,852.79)	-	94,852.79
		1,955,000.00	**1,963,619.48**	**-**	**(8,619.48)**
01-192-08-120-001	**POLICE EXTRA DUTY - ADMIN FEES**	**-**	**-**	**-**	**-**
01-192-08-120-002	EXTRA DUTY - ADMIN FEES	275,000.00	275,826.00	-	(826.00)
01-192-08-120-003	EXTRA DUTY - VEHICLE FEES	334,000.00	335,853.75	-	(1,853.75)
		609,000.00	**611,679.75**	**-**	**(2,679.75)**
01-192-08-121-000	**C.D.B.G. REIMBURSEMENT**	**-**	**-**	**-**	**-**
01-192-08-121-001	CDBG REIMBURSEMENT	27,000.00	44,000.00	-	(17,000.00)
		27,000.00	**44,000.00**	**-**	**(17,000.00)**
01-192-08-123-000	**SALE OF RECYCLE MATERIALS**	**-**	**-**	**-**	**-**
01-192-08-123-001	SALE OF RECYCLABLE MATERIALS	143,000.00	68,828.92	-	74,171.08
		143,000.00	**68,828.92**	**-**	**74,171.08**
01-192-08-126-000	**HOTEL OCCUPANCY REVENUE**	**-**	**-**	**-**	**-**
01-192-08-126-001	HOTEL OCCUPANCY TAX	388,446.00	345,677.85	-	42,768.15
		388,446.00	**345,677.85**	**-**	**42,768.15**
01-192-08-128-000	**REIMBURSEMENTS**	**-**	**-**	**-**	**-**
01-192-08-128-001	FUEL	137,025.00	318,234.02	-	(181,209.02)
01-192-08-128-002	PAYROLL	-	-	-	-
		137,025.00	**318,234.02**	**-**	**(181,209.02)**
01-192-08-160-001	**CONSTRUCTION CODE OFFICIAL**	**-**	**-**	**-**	**-**
01-192-08-160-002	CONSTRUCTION CODE - PENALTIES	-	210,150.00	-	(210,150.00)
01-192-08-160-003	CONSTRUCTION CODE - MISC FEES	41,000.00	56,367.00	-	(15,367.00)
01-192-08-160-004	CONSTRUCTION CODE - PERMIT FEES	1,688,000.00	1,796,430.00	-	(108,430.00)
01-192-08-160-104	CONSTRUCTION CODE - REFUNDS	-	(9,321.00)	-	9,321.00
		1,729,000.00	**2,053,626.00**	**-**	**(324,626.00)**
01-192-08-180-000	**OTHER FUND BALANCE**	**-**	**-**	**-**	**-**
01-192-08-180-002	SEWER UTILITY FUND BALANCE	450,000.00	450,000.00	-	-
		450,000.00	**450,000.00**	**-**	**-**
01-192-08-187-000	**AMERICAN RESCUE PLAN of 2021**	**-**	**-**	**-**	**-**
01-192-08-187-001	ARPA - Revenue Loss	4,915,422.00	4,915,422.00	-	-
		4,915,422.00	**4,915,422.00**	**-**	**-**

Revenue Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-192-09-200-000	**STATE AID REVENUES**	**-**	**-**	**-**	**-**
01-192-09-202-001	ENERGY RECEIPTS TAX	10,172,727.00	10,172,727.39	-	(0.39)
		10,172,727.00	**10,172,727.39**	**-**	**(0.39)**
01-192-10-700-000	**GRANTS**	**-**	**-**	**-**	**-**
01-192-10-703-001	DRUNK DRIVING ENFORCE FUND	54,228.09	54,228.09	-	-
01-192-10-705-001	MUNICIPAL ALLIANCE GRANT	17,312.00	17,312.00	-	-
01-192-10-707-001	SAFE AND SECURE COMMUNITIES PROGRAM	77,550.00	77,550.00	-	-
01-192-10-709-001	SENIOR CITIZEN & DISABLED RES TRAN GRANT	105,203.00	105,203.00	-	-
01-192-10-710-001	OFFICE OF AGING PROGRAM GRANT	24,960.00	24,960.00	-	-
01-192-10-711-001	OFFICE OF AGING PROGRAM - TITLE III B	-	-	-	-
01-192-10-714-001	FEMA EMERGENCY MANAGEMENT GRANT	637,195.00	637,195.00	-	-
01-192-10-716-001	NJ BODY ARMOR REPLACEMENT FUND	11,442.00	11,441.97	-	0.03
01-192-10-720-001	RECYCLING TONNAGE GRANT	173,356.00	173,356.00	-	-
01-192-10-721-001	CLEAN COMMUNITIES PROGRAM	180,297.00	180,297.19	-	(0.19)
01-192-10-725-001	OCCUPANT PROTECTION	80,000.00	80,000.00	-	-
01-192-10-726-001	NJ PEDESTRIAN SAFETY GRANT	35,000.00	35,000.00	-	-
01-192-10-731-001	SAFER GRANT	-	-	-	-
01-192-10-735-001	MUNICIPAL COURT - ALCOHOL & REHAB GRANT	490.34	490.34	-	-
01-192-10-740-001	NJ DEPARTMENT OF TRANSPORTATION	753,257.00	753,257.00	-	-
01-192-10-744-001	Health Department Grant	510,155.00	510,155.00	-	-
01-192-10-745-001	Recreation Grants	4,050,000.00	4,050,000.00	-	-
01-192-10-746-001	New Jersey Historic Trust	444,995.00	444,995.00	-	-
01-192-10-760-001	Passaic County Grants - Misc.	111,500.00	111,500.00	-	-
		7,266,940.43	**7,266,940.59**	**-**	**(0.16)**
01-192-11-001-000	**INTERLOCAL SERVICE AGREEMENTS**	**-**	**-**	**-**	**-**
01-192-11-001-010	INTERLOCAL AGREEMENT LITTE FALLS	119,000.00	121,506.00	-	(2,506.00)
		119,000.00	**121,506.00**	**-**	**(2,506.00)**
01-192-12-700-000	**REVENUES OFFSET WITH APPROPRIATIONS**	**-**	**-**	**-**	**-**
01-192-12-700-001	HYDRANT INSPECTION FEES - PVWC	165,000.00	166,150.00	-	(1,150.00)
01-192-12-700-002	HAZ MAT FEES	35,000.00	37,028.53	-	(2,028.53)
		200,000.00	**203,178.53**	**-**	**(3,178.53)**
01-193-15-499-000	**RECEIPTS - DELINQUENT TAXES**	**-**	**-**	**-**	**-**
01-193-15-499-001	RECEIPTS FROM DEL TAXES	2,600,000.00	2,801,173.25	-	(201,173.25)
		2,600,000.00	**2,801,173.25**	**-**	**(201,173.25)**
01-194-08-160-000	**MISC. REV. NOT ANTICIPATED**	**-**	**-**	**-**	**-**
01-194-08-160-006	CONVINIENCE FEE - ONLINE PAYMENTS	-	7,617.00	-	(7,617.00)
01-194-08-160-007	MISCELLANEOUS	-	437,212.58	-	(437,212.58)
01-194-08-160-008	PRIOR YEAR EXP REFUND	-	7,493.15	-	(7,493.15)
01-194-08-160-009	PLAN/ZONING REVIEW FEES	-	-	-	-
01-194-08-160-010	RESTITUTION	-	176.08	-	(176.08)
01-194-08-160-011	BAIL FORFEITURES	-	8,191.98	-	(8,191.98)
01-194-08-160-015	EASEMENTS - RIGHT OF WAY	-	2,687.50	-	(2,687.50)
01-194-08-160-019	SALE OF MUNICIPAL ASSETS- AUCTION	-	86,518.05	-	(86,518.05)
01-194-08-160-023	2% ADMIN FEE - SRS & VETS	-	5,213.49	-	(5,213.49)
01-194-08-160-026	PERSONNEL FEES	-	200.00	-	(200.00)
		-	**555,309.83**	**-**	**(555,309.83)**

Revenue Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-194-16-650-000	**REFUNDS TO APPROPRIATIONS**	**-**	**-**	**-**	**-**
01-194-16-650-001	Fringe Benefits - CDBG	-	88,590.89	-	(88,590.89)
01-194-16-650-002	Fringe Benefits - Section 8	-	53,610.48	-	(53,610.48)
01-194-16-650-003	Fringe Benefits - Grants	-	155,212.44	-	(155,212.44)
01-194-16-650-010	Misc Refunds to Appropriations	-	42,910.08	-	(42,910.08)
		-	**340,323.89**	**-**	**(340,323.89)**
TOTALS		**138,889,190.43**	**144,187,798.03**	**-**	**(5,298,607.60)**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-20-100-100	**City Manager - Salaries**	**-**	**-**	**-**	**-**
01-201-20-100-101	Full Time Salaries	300,000.00	295,958.48	-	4,041.52
01-201-20-100-108	Excess Accumulated Time	18,000.00	18,869.24	-	(869.24)
		318,000.00	**314,827.72**	**-**	**3,172.28**
01-201-20-100-200	**City Manager - Expenses**	**-**	**-**	**-**	**-**
01-201-20-100-224	Printing	1,000.00	104.00	238.00	658.00
01-201-20-100-226	Office Supplies	1,000.00	865.68	-	134.32
01-201-20-100-242	Other Equipment	2,000.00	46.88	227.64	1,725.48
01-201-20-100-301	Public Relations	2,000.00	3,306.99	200.00	(1,506.99)
01-201-20-100-316	Subscriptions & Memberships	1,000.00	3,266.00	-	(2,266.00)
01-201-20-100-320	Consultant Services	50,000.00	41,666.60	4,166.66	4,166.74
01-201-20-100-323	Miscellaneous	-	-	-	-
01-201-20-100-325	Education, Training, Seminars	3,000.00	2,114.24	-	885.76
		60,000.00	**51,370.39**	**4,832.30**	**3,797.31**
01-201-20-105-100	**Personnel - Salaries**	**-**	**-**	**-**	**-**
01-201-20-105-101	Full Time Salaries	363,000.00	346,656.48	-	16,343.52
01-201-20-105-102	Part Time Employees	41,000.00	24,777.50	-	16,222.50
01-201-20-105-107	Temporary and Seasonal Employees	-	14,430.76	-	(14,430.76)
01-201-20-105-108	Excess Accumulated Time	11,000.00	19,926.22	-	(8,926.22)
01-201-20-105-109	Overtime	2,790.00	10,950.41	-	(8,160.41)
01-201-20-105-110	Sick Time Buy Out	1,500.00	2,548.63	-	(1,048.63)
		419,290.00	**419,290.00**	**-**	**-**
01-201-20-105-200	**Personnel - Expenses**	**-**	**-**	**-**	**-**
01-201-20-105-226	Office Supplies	2,500.00	2,510.43	68.00	(78.43)
01-201-20-105-248	Advertising	10,000.00	5,494.00	-	4,506.00
01-201-20-105-263	Legal Fees	250,000.00	121,727.16	71,580.84	56,692.00
01-201-20-105-306	Medical & Psych Exams	10,000.00	6,045.33	-	3,954.67
01-201-20-105-320	Consultant Services	10,000.00	50,995.20	5,395.00	(46,390.20)

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-20-105-325	Education, Training, Seminars	8,000.00	17,883.87	-	(9,883.87)
01-201-20-105-503	Contractual Services	-	1,516.96	-	(1,516.96)
		290,500.00	**206,172.95**	**77,043.84**	**7,283.21**
01-201-20-106-200	**Advertising and Postage - Expenses**	**-**	**-**	**-**	**-**
01-201-20-106-225	Computer Equipment & Supplies	2,500.00	2,771.88	-	(271.88)
01-201-20-106-248	Advertising	-	-	-	-
01-201-20-106-312	Postage	55,000.00	54,464.15	-	535.85
		57,500.00	**57,236.03**	**-**	**263.97**
01-201-20-110-100	**Municipal Council - Salaries**	**-**	**-**	**-**	**-**
01-201-20-110-102	Part Time Employees	28,500.00	28,277.77	-	222.23
		28,500.00	**28,277.77**	**-**	**222.23**
01-201-20-110-200	**Municipal Council - Expenses**	**-**	**-**	**-**	**-**
01-201-20-110-224	Printing	-	292.00	422.00	(714.00)
01-201-20-110-263	Legal Fees	-	2,992.00	-	(2,992.00)
01-201-20-110-301	Public Relations	5,000.00	-	-	5,000.00
01-201-20-110-325	Education, Training, Seminars	-	230.00	-	(230.00)
01-201-20-110-374	Celebrations	-	1,000.00	-	(1,000.00)
01-201-20-110-503	Contractual Services	-	-	-	-
		5,000.00	**4,514.00**	**422.00**	**64.00**
01-201-20-120-100	**City Clerk - Salaries**	**-**	**-**	**-**	**-**
01-201-20-120-101	Full Time Salaries	305,000.00	298,356.86	-	6,643.14
01-201-20-120-102	Part Time Employees	61,000.00	54,727.57	-	6,272.43
01-201-20-120-107	Temporary and Seasonal Employees	-	3,673.35	-	(3,673.35)
01-201-20-120-108	Excess Accumulated Time	13,000.00	20,001.40	-	(7,001.40)
01-201-20-120-109	Overtime	-	29.92	-	(29.92)
		379,000.00	**376,789.10**	**-**	**2,210.90**
01-201-20-120-200	**City Clerk - Expenses**	**-**	**-**	**-**	**-**
01-201-20-120-204	Books, Magazines, Periodicals	1,000.00	661.00	-	339.00
01-201-20-120-210	Election Expenses	125,000.00	98,798.04	1,533.88	24,668.08
01-201-20-120-224	Printing	2,000.00	1,007.00	-	993.00
01-201-20-120-226	Office Supplies	5,000.00	3,613.98	541.12	844.90
01-201-20-120-242	Other Equipment	1,000.00	-	-	1,000.00
01-201-20-120-248	Advertising	11,000.00	11,965.10	-	(965.10)
01-201-20-120-316	Subscriptions & Memberships	8,000.00	9,582.50	6,097.00	(7,679.50)
01-201-20-120-320	Consultant Services	15,000.00	15,706.00	-	(706.00)
01-201-20-120-325	Education, Training, Seminars	1,000.00	748.31	-	251.69
01-201-20-120-328	Licenses, Training, Permits	5,000.00	-	-	5,000.00
01-201-20-120-503	Contractual Services	20,000.00	36,914.87	712.00	(17,626.87)
		194,000.00	**178,996.80**	**8,884.00**	**6,119.20**
01-201-20-130-100	**Financial Administration - Salaries**	**-**	**-**	**-**	**-**
01-201-20-130-101	Full Time Salaries	578,000.00	540,805.79	-	37,194.21
01-201-20-130-102	Part Time Employees	-	707.34	-	(707.34)
01-201-20-130-107	Temporary and Seasonal Employees	-	5,899.76	-	(5,899.76)
01-201-20-130-108	Excess Accumulated Time	20,000.00	17,742.38	-	2,257.62
01-201-20-130-109	Overtime	9,000.00	13,928.62	-	(4,928.62)

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
		607,000.00	**579,083.89**	**-**	**27,916.11**
01-201-20-130-200	**Financial Administration - Expense**	**-**	**-**	**-**	**-**
01-201-20-130-204	Books, Magazines, Periodicals	-	25.00	-	(25.00)
01-201-20-130-224	Printing	1,500.00	707.00	817.00	(24.00)
01-201-20-130-225	Computer Equipment & Supplies	35,000.00	7,732.08	-	27,267.92
01-201-20-130-226	Office Supplies	5,500.00	1,811.83	952.20	2,735.97
01-201-20-130-242	Other Equipment	200.00	-	618.14	(418.14)
01-201-20-130-316	Subscriptions & Memberships	3,500.00	1,070.00	1,500.00	930.00
01-201-20-130-320	Consultant Services	90,000.00	52,486.60	11,708.33	25,805.07
01-201-20-130-325	Education, Training, Seminars	7,500.00	5,189.26	1,469.00	841.74
01-201-20-130-328	Licenses, Training, Permits	-	650.00	-	(650.00)
01-201-20-130-334	Accounting and Auditing	10,600.00	6,555.00	650.00	3,395.00
01-201-20-130-503	Contractual Services	114,000.00	132,612.03	27,512.74	(46,124.77)
		267,800.00	**208,838.80**	**45,227.41**	**13,733.79**
01-201-20-135-200	**Auditing Expense**	**-**	**-**	**-**	**-**
01-201-20-135-320	Consultant Services	161,000.00	-	90,000.00	71,000.00
01-201-20-135-334	Accounting and Auditing	10,000.00	80,870.00	-	(70,870.00)
		171,000.00	**80,870.00**	**90,000.00**	**130.00**
01-201-20-140-100	**Management Info Systems - Salaries**	**-**	**-**	**-**	**-**
01-201-20-140-101	Full Time Salaries	171,000.00	165,048.24	-	5,951.76
01-201-20-140-102	Part Time Employees	21,000.00	-	-	21,000.00
01-201-20-140-107	Temporary and Seasonal Employees	-	19,643.00	-	(19,643.00)
01-201-20-140-108	Excess Accumulated Time	7,500.00	9,310.90	-	(1,810.90)
01-201-20-140-109	Overtime	-	4,094.86	-	(4,094.86)
		199,500.00	**198,097.00**	**-**	**1,403.00**
01-201-20-140-200	**Management Info Systems - Expenses**	**-**	**-**	**-**	**-**
01-201-20-140-225	Computer Equipment & Supplies	15,000.00	12,145.35	1,359.38	1,495.27
01-201-20-140-242	Other Equipment	45,000.00	51,919.68	-	(6,919.68)
01-201-20-140-316	Subscriptions & Memberships	12,000.00	11,762.30	-	237.70
01-201-20-140-320	Consultant Services	50,000.00	35,314.07	1,102.00	13,583.93
01-201-20-140-405	Maintenance & Repairs	15,000.00	16,860.00	-	(1,860.00)
		137,000.00	**128,001.40**	**2,461.38**	**6,537.22**
01-201-20-141-100	**Cable Television - Salaries**	**-**	**-**	**-**	**-**
01-201-20-141-101	Full Time	47,000.00	44,560.62	-	2,439.38
01-201-20-141-102	Part Time Employees	15,000.00	10,625.00	-	4,375.00
01-201-20-141-109	Overtime	9,000.00	12,920.68	-	(3,920.68)
		71,000.00	**68,106.30**	**-**	**2,893.70**
01-201-20-141-200	**Cable Television - Expenses**	**-**	**-**	**-**	**-**
01-201-20-141-225	Computer Equipment & Supplies	1,000.00	826.61	-	173.39
01-201-20-141-242	Other Equipment	11,000.00	10,698.62	-	301.38
		12,000.00	**11,525.23**	**-**	**474.77**
01-201-20-145-100	**Tax Assessor - Salaries**	**-**	**-**	**-**	**-**
01-201-20-145-101	Full Time Salaries	479,000.00	472,218.17	-	6,781.83
01-201-20-145-108	Excess Accumulated Time	6,500.00	13,079.68	-	(6,579.68)
01-201-20-145-110	Sick Time Buy Out	5,500.00	5,702.15	-	(202.15)

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
		491,000.00	**491,000.00**	**-**	**-**
01-201-20-145-200	**Tax Assessor - Expenses**	**-**	**-**	**-**	**-**
01-201-20-145-224	Printing	13,000.00	-	17,250.78	(4,250.78)
01-201-20-145-225	Computer Equipment & Supplies	-	-	-	-
01-201-20-145-226	Office Supplies	2,000.00	1,411.21	-	588.79
01-201-20-145-263	Legal Fees	25,000.00	11,152.50	-	13,847.50
01-201-20-145-316	Subscriptions & Memberships	1,000.00	6,557.00	-	(5,557.00)
01-201-20-145-320	Consultant Services	-	5,500.00	-	(5,500.00)
01-201-20-145-325	Education, Training, Seminars	3,500.00	810.00	-	2,690.00
01-201-20-145-503	Contractual Services	56,000.00	12,300.00	-	43,700.00
01-201-20-145-911	Tax Maps For Reval.	-	(63,160.00)	63,160.00	-
		100,500.00	**(25,429.29)**	**80,410.78**	**45,518.51**
01-201-20-150-100	**Tax Collector - Salaries**	**-**	**-**	**-**	**-**
01-201-20-150-101	Full Time Salaries	314,000.00	220,405.58	-	93,594.42
01-201-20-150-108	Excess Accumulated Time	-	2,831.77	-	(2,831.77)
01-201-20-150-109	Overtime	-	305.66	-	(305.66)
		314,000.00	**223,543.01**	**-**	**90,456.99**
01-201-20-150-200	**Tax Collector - Expenses**	**-**	**-**	**-**	**-**
01-201-20-150-224	Printing	37,000.00	37,095.00	-	(95.00)
01-201-20-150-225	Computer Equipment & Supplies	1,000.00	3,755.00	-	(2,755.00)
01-201-20-150-226	Office Supplies	6,500.00	1,282.57	540.27	4,677.16
01-201-20-150-248	Advertising	2,500.00	1,101.99	-	1,398.01
01-201-20-150-316	Subscriptions & Memberships	500.00	160.00	-	340.00
01-201-20-150-325	Education, Training, Seminars	3,500.00	2,458.00	50.00	992.00
01-201-20-150-328	Licenses, Training, Permits	500.00	-	-	500.00
01-201-20-150-503	Contractual Services	7,500.00	2,880.52	-	4,619.48
		59,000.00	**48,733.08**	**590.27**	**9,676.65**
01-201-20-155-100	**Legal Service - Salaries**	**-**	**-**	**-**	**-**
01-201-20-155-101	Full Time Salaries	132,000.00	98,011.27	-	33,988.73
01-201-20-155-102	Part Time Employees	570,000.00	536,329.10	-	33,670.90
01-201-20-155-107	Temporary and Seasonal Employees	-	9,680.00	-	(9,680.00)
01-201-20-155-108	Excess Accumulated Time	5,000.00	10,610.56	-	(5,610.56)
01-201-20-155-109	Overtime	-	43.27	-	(43.27)
01-201-20-155-110	Sick Time Buy Out	4,500.00	-	-	4,500.00
		711,500.00	**654,674.20**	**-**	**56,825.80**
01-201-20-155-200	**Legal Service - Expenses**	**-**	**-**	**-**	**-**
01-201-20-155-204	Books, Magazines, Periodicals	20,000.00	22,599.41	1,811.08	(4,410.49)
01-201-20-155-226	Office Supplies	2,000.00	1,063.45	-	936.55
01-201-20-155-263	Legal Fees	55,000.00	11,688.30	-	43,311.70
01-201-20-155-264	Filing Fees & Costs	7,000.00	632.96	-	6,367.04
01-201-20-155-320	Consultant Services	5,000.00	1,770.33	-	3,229.67
01-201-20-155-325	Education, Training, Seminars	1,500.00	1,475.92	-	24.08
01-201-20-155-503	Contractual Services	5,000.00	-	-	5,000.00
		95,500.00	**39,230.37**	**1,811.08**	**54,458.55**
01-201-20-165-100	**Engineering Services - Salaries**	**-**	**-**	**-**	**-**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-20-165-101	Full Time Salaries	361,000.00	360,642.78	-	357.22
01-201-20-165-102	Part Time Employees	15,000.00	-	-	15,000.00
01-201-20-165-108	Excess Accumulated Time	7,500.00	9,535.25	-	(2,035.25)
		383,500.00	**370,178.03**	**-**	**13,321.97**
01-201-20-165-200	**Engineering Services - Expenses**	**-**	**-**	**-**	**-**
01-201-20-165-225	Computer Equipment & Supplies	7,500.00	5,360.00	-	2,140.00
01-201-20-165-226	Office Supplies	2,000.00	900.69	707.00	392.31
01-201-20-165-320	Consultant Services	209,000.00	135,601.56	42,548.44	30,850.00
01-201-20-165-325	Education, Training, Seminars	-	80.01	-	(80.01)
01-201-20-165-328	Permits	40,000.00	41,280.00	-	(1,280.00)
		258,500.00	**183,222.26**	**43,255.44**	**32,022.30**
01-201-20-170-100	**Economic Development - Salaries**	**-**	**-**	**-**	**-**
01-201-20-170-102	Part Time Employees	1.00	-	-	1.00
		1.00	**-**	**-**	**1.00**
01-201-20-170-200	**Economic Development - Expenses**	**-**	**-**	**-**	**-**
01-201-20-170-224	Printing	1.00	-	-	1.00
01-201-20-170-320	Consultant Services	25,000.00	21,998.88	-	3,001.12
		25,001.00	**21,998.88**	**-**	**3,002.12**
01-201-21-180-100	**Zoning and Planning - Salaries**	**-**	**-**	**-**	**-**
01-201-21-180-101	Full Time Salaries	109,000.00	95,938.08	-	13,061.92
01-201-21-180-102	Part Time Employees	72,000.00	77,136.26	-	(5,136.26)
01-201-21-180-106	Inspectors	100,000.00	50,760.04	-	49,239.96
01-201-21-180-108	Excess Accumulated Time	1,500.00	1,844.96	-	(344.96)
01-201-21-180-109	Overtime	-	1,127.45	-	(1,127.45)
		282,500.00	**226,806.79**	**-**	**55,693.21**
01-201-21-180-200	**Zoning and Planning - Expenses**	**-**	**-**	**-**	**-**
01-201-21-180-224	Printing	500.00	-	-	500.00
01-201-21-180-225	Computer Equipment & Supplies	2,000.00	31,226.47	-	(29,226.47)
01-201-21-180-226	Office Supplies	500.00	1,911.29	-	(1,411.29)
01-201-21-180-248	Advertising	3,500.00	1,344.69	-	2,155.31
01-201-21-180-263	Legal Fees	100,000.00	91,585.29	6,735.48	1,679.23
01-201-21-180-320	Consultant Services	25,000.00	9,195.00	275.00	15,530.00
01-201-21-180-325	Education, Training, Seminars	1,500.00	480.00	160.00	860.00
01-201-21-180-503	Contractual Services	10,000.00	-	-	10,000.00
		143,000.00	**135,742.74**	**7,170.48**	**86.78**
01-201-21-190-100	**Housing Director - Salaries**	**-**	**-**	**-**	**-**
01-201-21-190-101	Full Time Salaries	336,000.00	316,785.03	-	19,214.97
01-201-21-190-106	Inspectors	-	-	-	-
01-201-21-190-108	Excess Accumulated Time	1,500.00	1,985.65	-	(485.65)
01-201-21-190-110	Sick Time Buy Out	-	1,760.42	-	(1,760.42)
01-201-21-190-112	Terminal Leave Pay	-	-	-	-
		337,500.00	**320,531.10**	**-**	**16,968.90**
01-201-21-190-200	**Housing Director - Expenses**	**-**	**-**	**-**	**-**
01-201-21-190-224	Printing	-	120.00	-	(120.00)
01-201-21-190-225	Computer Equipment & Supplies	4,500.00	1,990.99	-	2,509.01

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-21-190-226	Office Supplies	1,000.00	1,270.59	-	(270.59)
01-201-21-190-316	Subscriptions & Memberships	-	2,800.00	-	(2,800.00)
01-201-21-190-318	Emergency Order Clean Ups	35,000.00	7,275.00	-	27,725.00
		40,500.00	**13,456.58**	**-**	**27,043.42**
01-201-22-195-100	**Construction Code - Salaries**	**-**	**-**	**-**	**-**
01-201-22-195-101	Full Time Salaries	570,000.00	593,000.22	-	(23,000.22)
01-201-22-195-102	Part Time Employees	210,000.00	132,619.06	-	77,380.94
01-201-22-195-107	Temporary and Seasonal Employees	80,000.00	126,564.19	-	(46,564.19)
01-201-22-195-108	Excess Accumulated Time	5,000.00	2,659.23	-	2,340.77
01-201-22-195-109	Overtime	-	4,685.82	-	(4,685.82)
01-201-22-195-112	Terminal Leave Pay	-	-	-	-
		865,000.00	**859,528.52**	**-**	**5,471.48**
01-201-22-195-200	**Construction Code - Expenses**	**-**	**-**	**-**	**-**
01-201-22-195-202	Auto Expenses	40,000.00	38,543.99	-	1,456.01
01-201-22-195-204	Books, Magazines, Periodicals	7,500.00	1,250.03	-	6,249.97
01-201-22-195-207	Uniform Allowance	5,500.00	3,457.58	-	2,042.42
01-201-22-195-224	Printing	6,000.00	-	275.00	5,725.00
01-201-22-195-225	Computer Equipment & Supplies	6,000.00	-	1,575.00	4,425.00
01-201-22-195-226	Office Supplies	6,000.00	1,103.00	51,214.84	(46,317.84)
01-201-22-195-232	Data Storage	20,000.00	2,521.44	-	17,478.56
01-201-22-195-242	Other Equipment	1,000.00	135.00	-	865.00
01-201-22-195-255	Tools & Work Equipment	5,000.00	-	-	5,000.00
01-201-22-195-312	Postage	2,500.00	4,043.57	-	(1,543.57)
01-201-22-195-316	Subscriptions & Memberships	3,500.00	28,135.00	-	(24,635.00)
01-201-22-195-320	Consultant Services	-	-	-	-
01-201-22-195-325	Education, Training, Seminars	4,000.00	40.00	-	3,960.00
01-201-22-195-405	Maintenance & Repairs	3,000.00	2,500.00	-	500.00
01-201-22-195-503	Contractual Services	44,000.00	-	-	44,000.00
		154,000.00	**81,729.61**	**53,064.84**	**19,205.55**
01-201-22-196-200	**Rent Leveling Board - Expenses**	**-**	**-**	**-**	**-**
01-201-22-196-263	Legal Fees	750.00	125.00	375.00	250.00
		750.00	**125.00**	**375.00**	**250.00**
01-201-22-197-100	**ABC Board - Salaries**	**-**	**-**	**-**	**-**
01-201-22-197-102	Part Time Employees	9,500.00	7,500.00	-	2,000.00
		9,500.00	**7,500.00**	**-**	**2,000.00**
01-201-22-197-200	**ABC Board - Expenses**	**-**	**-**	**-**	**-**
01-201-22-197-248	Advertising	400.00	-	-	400.00
		400.00	**-**	**-**	**400.00**
01-201-23-210-200	**Insurance - General Liability**	**-**	**-**	**-**	**-**
01-201-23-210-310	Group Insurance	3,500,000.00	3,500,000.00	-	-
		3,500,000.00	**3,500,000.00**	**-**	**-**
01-201-23-215-200	**Insurance - Worker Comp**	**-**	**-**	**-**	**-**
01-201-23-215-340	Self-Insurance Funds	180,000.00	180,000.00	-	-
		180,000.00	**180,000.00**	**-**	**-**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-23-220-200	**Insurance - Employee Group Health**	**-**	**-**	**-**	**-**
01-201-23-220-310	Group Insurance	19,800,000.00	19,800,000.00	-	-
		19,800,000.00	**19,800,000.00**	**-**	**-**
01-201-23-221-100	**Health Care Waiver**	**-**	**-**	**-**	**-**
01-201-23-221-111	Health Care Buy Out	465,000.00	426,032.56	-	38,967.44
		465,000.00	**426,032.56**	**-**	**38,967.44**
01-201-23-225-200	**Statutory Exp. - Unemployment**	**-**	**-**	**-**	**-**
01-201-23-225-500	Unemployment Insurance	1.00	-	-	1.00
		1.00	**-**	**-**	**1.00**
01-201-25-240-100	**Police Department - Salaries**	**-**	**-**	**-**	**-**
01-201-25-240-101	Full Time Salaries	16,609,774.00	18,042,692.51	-	(1,432,918.51)
01-201-25-240-102	Part Time Employees	262,000.00	170,641.44	-	91,358.56
01-201-25-240-103	Dispatchers	1,056,000.00	1,062,447.95	-	(6,447.95)
01-201-25-240-104	School Crossing Guards	902,000.00	564,609.74	-	337,390.26
01-201-25-240-105	Non-Uniform Salaries	802,000.00	752,391.80	-	49,608.20
01-201-25-240-106	Special Officers/Court	125,000.00	57,206.89	-	67,793.11
01-201-25-240-107	Temporary and Seasonal Employees	200,000.00	-	-	200,000.00
01-201-25-240-108	Excess Accumulated Time	100,000.00	195,266.66	-	(95,266.66)
01-201-25-240-109	Police Overtime	475,000.00	648,664.87	-	(173,664.87)
01-201-25-240-110	Sick Time Buy Out	20,000.00	15,832.56	-	4,167.44
01-201-25-240-111	Special Events Overtime	200,000.00	31,858.47	-	168,141.53
01-201-25-240-112	Terminal Leave Pay	-	(12,548.76)	-	12,548.76
01-201-25-240-120	Disability	-	19,323.95	-	(19,323.95)
01-201-25-240-121	Workers Comp	-	6,555.42	-	(6,555.42)
01-201-25-240-124	ARPA Police Dept - Revenue Loss	1,957,711.00	-	-	1,957,711.00
		22,709,485.00	**21,554,943.50**	**-**	**1,154,541.50**
01-201-25-240-200	**Police Department - Expenses**	**-**	**-**	**-**	**-**
01-201-25-240-202	Auto Expenses	10,000.00	9,216.71	1,641.90	(858.61)
01-201-25-240-204	Books, Magazines, Periodicals	1,000.00	-	-	1,000.00
01-201-25-240-207	Uniform Allowance	180,000.00	163,208.30	11,886.86	4,904.84
01-201-25-240-208	Drugs, Medicines,	15,000.00	3,420.00	-	11,580.00
01-201-25-240-212	First Aid Supplies	12,000.00	15,552.78	-	(3,552.78)
01-201-25-240-213	Feeding Prisoners	4,000.00	665.70	-	3,334.30
01-201-25-240-217	Janitorial Supplies	1,200.00	641.45	-	558.55
01-201-25-240-221	Fuel - Gasoline	2,500.00	365.01	-	2,134.99
01-201-25-240-224	Printing	7,000.00	5,176.00	51.05	1,772.95
01-201-25-240-225	Computer Equipment & Supplies	35,000.00	11,307.91	33,092.50	(9,400.41)
01-201-25-240-226	Office Supplies	15,000.00	14,488.08	1,965.73	(1,453.81)
01-201-25-240-242	Other Equipment	30,000.00	18,467.63	23,176.50	(11,644.13)
01-201-25-240-248	Advertising	500.00	154.38	-	345.62
01-201-25-240-255	Tools & Work Equipment	500.00	79.92	-	420.08
01-201-25-240-269	Telephone	5,000.00	2,280.00	-	2,720.00
01-201-25-240-306	Medical & Psych Exams	25,000.00	22,860.00	-	2,140.00
01-201-25-240-308	Interpreters	10,000.00	28,799.88	2,685.03	(21,484.91)
01-201-25-240-316	Subscriptions & Memberships	3,000.00	1,432.87	-	1,567.13
01-201-25-240-320	Consultant Services	11,000.00	10,919.92	-	80.08
01-201-25-240-325	Education, Training, Seminars	70,000.00	62,826.21	3,421.89	3,751.90

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-25-240-328	Licenses, Training, Permits	3,000.00	2,527.10	-	472.90
01-201-25-240-363	Ammunition	72,000.00	23,127.33	40,944.41	7,928.26
01-201-25-240-405	Maintenance & Repairs	285,000.00	220,313.62	55,312.59	9,373.79
01-201-25-240-416	Signs	30,000.00	15,430.35	4,020.18	10,549.47
01-201-25-240-503	Contractual Services	100,000.00	95,850.76	6,595.60	(2,446.36)
		927,700.00	**729,111.91**	**184,794.24**	**13,793.85**
01-201-25-241-200	**Traffic Safety Council - Expenses**	**-**	**-**	**-**	**-**
01-201-25-241-226	Office Supplies	250.00	-	-	250.00
		250.00	**-**	**-**	**250.00**
01-201-25-252-200	**Office Emergency Management - Expens**	**-**	**-**	**-**	**-**
01-201-25-252-225	Computer Equipment & Supplies	1,500.00	7,966.55	-	(6,466.55)
01-201-25-252-226	Office Supplies	-	285.99	-	(285.99)
01-201-25-252-242	Other Equipment	4,000.00	683.79	-	3,316.21
01-201-25-252-325	Education, Training, Seminars	500.00	-	-	500.00
01-201-25-252-405	Maintenance & Repairs	3,500.00	-	500.00	3,000.00
		9,500.00	**8,936.33**	**500.00**	**63.67**
01-201-25-265-100	**Fire Department - Salaries**	**-**	**-**	**-**	**-**
01-201-25-265-101	Full Time Salaries	11,823,685.00	14,073,486.76	-	(2,249,801.76)
01-201-25-265-102	Part Time Employees	97,000.00	75,758.70	-	21,241.30
01-201-25-265-105	Non-Uniform Salaries	543,000.00	525,861.91	-	17,138.09
01-201-25-265-108	Excess Accumulated Time	125,000.00	108,772.86	-	16,227.14
01-201-25-265-109	Fire Dept. Overtime	720,000.00	1,256,405.01	-	(536,405.01)
01-201-25-265-110	Sick Time Buy Out	90,000.00	96,439.24	-	(6,439.24)
01-201-25-265-112	Terminal Leave Pay	60,000.00	28,763.89	-	31,236.11
01-201-25-265-124	ARPA Fire Dept - Revenue Loss	2,957,711.00	-	-	2,957,711.00
		16,416,396.00	**16,165,488.37**	**-**	**250,907.63**
01-201-25-265-200	**Fire Department - Expenses**	**-**	**-**	**-**	**-**
01-201-25-265-202	Auto Expense	5,000.00	-	-	5,000.00
01-201-25-265-204	Books, Magazines, Periodicals	1,000.00	789.00	-	211.00
01-201-25-265-207	Uniform Allowance	110,000.00	120,123.58	5,320.00	(15,443.58)
01-201-25-265-212	First Aid Supplies	95,000.00	58,521.57	4,696.45	31,781.98
01-201-25-265-217	Janitorial Supplies	15,000.00	21,625.17	-	(6,625.17)
01-201-25-265-224	Printing	1,000.00	711.00	78.00	211.00
01-201-25-265-225	Computer Equipment & Supplies	14,000.00	22,875.32	-	(8,875.32)
01-201-25-265-226	Office Supplies	15,000.00	6,892.52	409.53	7,697.95
01-201-25-265-242	Other Equipment	14,000.00	10,875.33	-	3,124.67
01-201-25-265-255	Tools & Work Equipment	15,000.00	17,981.09	-	(2,981.09)
01-201-25-265-269	Telephone	1,000.00	-	-	1,000.00
01-201-25-265-306	Medical & Psych Exams	15,000.00	11,097.00	-	3,903.00
01-201-25-265-316	Subscriptions & Memberships	500.00	4,995.14	-	(4,495.14)
01-201-25-265-325	Education, Training, Seminars	50,000.00	62,461.08	-	(12,461.08)
01-201-25-265-405	Maintenance & Repairs	35,000.00	53,441.55	1,327.10	(19,768.65)
01-201-25-265-503	Contractual Services	75,000.00	65,993.83	-	9,006.17
01-201-25-265-600	Ambulance Fee Collection	175,000.00	115,177.82	36,727.25	23,094.93
		636,500.00	**573,561.00**	**48,558.33**	**14,380.67**
01-201-26-290-100	**Building Department (DPW) - Salaries**	**-**	**-**	**-**	**-**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-26-290-101	Full Time Salaries	407,000.00	406,304.31	-	695.69
01-201-26-290-108	Excess Accumulated Time	-	2,675.59	-	(2,675.59)
01-201-26-290-109	Building Overtime	85,000.00	67,517.44	-	17,482.56
		492,000.00	**476,497.34**	**-**	**15,502.66**
01-201-26-290-200	**Building Department (DPW) - Expenses**	**-**	**-**	**-**	**-**
01-201-26-290-202	Auto Expenses	-	-	-	-
01-201-26-290-217	Janitorial Supplies	30,000.00	16,628.08	3,897.70	9,474.22
01-201-26-290-219	Road Salt and Cinders	2,000.00	-	-	2,000.00
01-201-26-290-225	Computer Equipment & Supplies	-	2,182.00	-	(2,182.00)
01-201-26-290-226	Office Supplies	-	375.00	75.00	(450.00)
01-201-26-290-242	Other Equipment	35,000.00	16,540.50	16,925.50	1,534.00
01-201-26-290-255	Tools & Work Equipment	25,000.00	16,862.91	9,230.62	(1,093.53)
01-201-26-290-328	Licenses, Training, Permits	9,500.00	3,503.30	1,060.00	4,936.70
01-201-26-290-405	Maintenance & Repairs	280,000.00	159,759.09	116,010.35	4,230.56
01-201-26-290-503	Contractual Services	200,000.00	193,410.44	36,229.86	(29,640.30)
01-201-26-290-911	Emergency Repair	20,000.00	-	-	20,000.00
		601,500.00	**409,261.32**	**183,429.03**	**8,809.65**
01-201-26-292-100	**Roads Department - Salaries**	**-**	**-**	**-**	**-**
01-201-26-292-101	Full Time Salaries	598,000.00	605,061.05	-	(7,061.05)
01-201-26-292-108	Excess Accumulated Time	-	7,239.60	-	(7,239.60)
01-201-26-292-109	Overtime	65,000.00	50,699.35	-	14,300.65
		663,000.00	**663,000.00**	**-**	**-**
01-201-26-292-200	**Roads Department - Expenses**	**-**	**-**	**-**	**-**
01-201-26-292-219	Salt and Cinders	-	-	-	-
01-201-26-292-242	Other Equipment	-	-	-	-
01-201-26-292-255	Tools & Work Equipment	35,000.00	16,769.57	1,372.12	16,858.31
01-201-26-292-325	Education, Training, Seminars	-	-	-	-
01-201-26-292-405	Maintenance & Repairs	83,500.00	39,838.92	1,691.00	41,970.08
01-201-26-292-416	Signs	15,000.00	13,352.00	350.00	1,298.00
01-201-26-292-503	Contractual Services	-	-	-	-
		133,500.00	**69,960.49**	**3,413.12**	**60,126.39**
01-201-26-300-100	**Public Works Administration - Salaries**	**-**	**-**	**-**	**-**
01-201-26-300-101	Full Time Salaries	402,000.00	380,834.56	-	21,165.44
01-201-26-300-108	Excess Accumulated Time	25,000.00	70,853.34	-	(45,853.34)
01-201-26-300-109	Overtime	35,000.00	10,883.14	-	24,116.86
01-201-26-300-110	Sick Time Buy Out	3,500.00	2,928.96	-	571.04
		465,500.00	**465,500.00**	**-**	**-**
01-201-26-300-200	**Public Works Administration - Expenses**	**-**	**-**	**-**	**-**
01-201-26-300-207	Uniform Allowance	55,000.00	45,248.61	1,119.12	8,632.27
01-201-26-300-224	Printing	-	650.00	-	(650.00)
01-201-26-300-225	Computer Equipment & Supplies	1,500.00	11,651.00	-	(10,151.00)
01-201-26-300-226	Office Supplies	5,000.00	1,834.44	-	3,165.56
01-201-26-300-242	Other Equipment	-	369.00	-	(369.00)
01-201-26-300-325	Education, Training, Seminars	1,000.00	1,365.00	-	(365.00)
01-201-26-300-328	Licenses, Training, Permits	1,000.00	578.00	-	422.00
01-201-26-300-405	Maintenance & Repairs	-	317.46	-	(317.46)

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

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Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-26-300-503	Contractual Services	2,500.00	1,290.00	-	1,210.00
		66,000.00	**63,303.51**	**1,119.12**	**1,577.37**
01-201-26-305-100	**Recycling - Salaries**	**-**	**-**	**-**	**-**
01-201-26-305-101	Full Time Salaries	969,000.00	881,353.26	-	87,646.74
01-201-26-305-102	Part Time Employees	175,000.00	24,047.34	-	150,952.66
01-201-26-305-107	Temporary and Seasonal Employees	-	122,834.38	-	(122,834.38)
01-201-26-305-108	Excess Accumulated Time	4,000.00	4,142.43	-	(142.43)
01-201-26-305-109	Recycling Overtime	30,000.00	28,381.33	-	1,618.67
01-201-26-305-121	Workers Comp	-	5,970.24	-	(5,970.24)
		1,178,000.00	**1,066,728.98**	**-**	**111,271.02**
01-201-26-305-200	**Recycling - Expenses**	**-**	**-**	**-**	**-**
01-201-26-305-207	Uniform Allowance	-	676.40	-	(676.40)
01-201-26-305-226	Office Supplies	-	160.52	-	(160.52)
01-201-26-305-255	Tools & Work Equipment	18,000.00	2,482.76	2,280.00	13,237.24
01-201-26-305-405	Maintenance & Repairs	-	110.00	-	(110.00)
01-201-26-305-503	Contractual Services	-	300.00	-	(300.00)
		18,000.00	**3,729.68**	**2,280.00**	**11,990.32**
01-201-26-315-100	**Vehicle Maintenance - Salaries**	**-**	**-**	**-**	**-**
01-201-26-315-101	Full Time Salaries	647,000.00	568,654.87	-	78,345.13
01-201-26-315-108	Excess Accumulated Time	4,000.00	4,714.36	-	(714.36)
01-201-26-315-109	Vehicle Maint. Overtime	60,000.00	52,598.85	-	7,401.15
01-201-26-315-110	Sick Time Buy Out	-	1,336.11	-	(1,336.11)
		711,000.00	**627,304.19**	**-**	**83,695.81**
01-201-26-315-200	**Vehicle Maintenance - Expenses**	**-**	**-**	**-**	**-**
01-201-26-315-202	Auto Expenses	600,600.00	437,663.31	155,832.16	7,104.53
01-201-26-315-225	Computer Equipment & Supplies	500.00	-	-	500.00
01-201-26-315-242	Other Equipment	30,000.00	2,275.06	-	27,724.94
01-201-26-315-255	Tools & Work Equipment	9,500.00	4,921.82	-	4,578.18
01-201-26-315-325	Education, Training, Seminars	1,000.00	-	-	1,000.00
01-201-26-315-405	Maintenance & Repairs	70,000.00	62,475.96	476.49	7,047.55
01-201-26-315-503	Contractual Services	13,000.00	4,923.19	14,931.81	(6,855.00)
		724,600.00	**512,259.34**	**171,240.46**	**41,100.20**
01-201-26-325-200	**Condo Services Act - Expenses**	**-**	**-**	**-**	**-**
01-201-26-325-504	Multi-Family Reimbursement	755,000.00	228,726.09	4,599.99	521,673.92
		755,000.00	**228,726.09**	**4,599.99**	**521,673.92**
01-201-27-330-100	**Health and Welfare - Salaries**	**-**	**-**	**-**	**-**
01-201-27-330-101	Full Time Salaries	1,116,000.00	854,966.93	-	261,033.07
01-201-27-330-102	Part Time Employees	145,000.00	53,309.76	-	91,690.24
01-201-27-330-107	Temporary and Seasonal Employees	-	10,265.00	-	(10,265.00)
01-201-27-330-108	Excess Accumulated Time	6,500.00	6,721.09	-	(221.09)
01-201-27-330-109	Overtime	17,500.00	16,534.74	-	965.26
01-201-27-330-110	Sick Time Buy Out	5,000.00	3,646.95	-	1,353.05
01-201-27-330-120	Disability	-	7,174.00	-	(7,174.00)
		1,290,000.00	**952,618.47**	**-**	**337,381.53**
01-201-27-330-200	**Health and Welfare - Expenses**	**-**	**-**	**-**	**-**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-27-330-204	Books, Magazines, Periodicals	-	17.05	-	(17.05)
01-201-27-330-207	Uniform Allowance	5,000.00	1,710.39	1,814.62	1,474.99
01-201-27-330-208	Drugs, Medicines,	15,000.00	16,971.16	-	(1,971.16)
01-201-27-330-212	First Aid Supplies	-	873.00	-	(873.00)
01-201-27-330-217	Janitorial Supplies	1,000.00	-	-	1,000.00
01-201-27-330-224	Printing	3,500.00	1,666.00	0.57	1,833.43
01-201-27-330-225	Computer Equipment & Supplies	1,000.00	-	-	1,000.00
01-201-27-330-226	Office Supplies	20,000.00	19,898.74	512.19	(410.93)
01-201-27-330-242	Other Equipment	10,000.00	15,543.29	-	(5,543.29)
01-201-27-330-248	Advertising	1,500.00	2,452.00	-	(952.00)
01-201-27-330-250	Rents	35,000.00	34,674.96	-	325.04
01-201-27-330-255	Tools & Work Equipment	1,000.00	1,657.03	-	(657.03)
01-201-27-330-269	Telephone	-	999.60	-	(999.60)
01-201-27-330-301	Public Relations	4,000.00	-	-	4,000.00
01-201-27-330-312	Postage	6,500.00	7,000.95	-	(500.95)
01-201-27-330-316	Subscriptions & Memberships	7,000.00	11,229.00	-	(4,229.00)
01-201-27-330-320	Consultant Services	15,000.00	2,500.00	-	12,500.00
01-201-27-330-325	Education, Training, Seminars	-	5,159.62	-	(5,159.62)
01-201-27-330-328	Licenses, Training, Permits	1,500.00	2,612.25	25.00	(1,137.25)
01-201-27-330-405	Maintenance & Repairs	-	1,287.00	-	(1,287.00)
01-201-27-330-503	Contractual Services	55,000.00	48,606.34	580.00	5,813.66
01-201-27-330-522	Program Supplies	3,000.00	6,438.70	-	(3,438.70)
		185,000.00	**181,297.08**	**2,932.38**	**770.54**
01-201-27-331-100	**Human Services - Salaries**	**-**	**-**	**-**	**-**
01-201-27-331-101	Full Time Salaries	-	57,908.40	-	(57,908.40)
01-201-27-331-102	Part Time Employees	1.00	-	-	1.00
01-201-27-331-107	Temporary and Seasonal Employees	100,000.00	42,899.88	-	57,100.12
01-201-27-331-109	Overtime	5,000.00	4,192.72	-	807.28
		105,001.00	**105,001.00**	**-**	**-**
01-201-27-331-200	**Human Services - Expenses**	**-**	**-**	**-**	**-**
01-201-27-331-503	Program Supplies	72,000.00	19,259.26	52,489.18	251.56
		72,000.00	**19,259.26**	**52,489.18**	**251.56**
01-201-27-332-200	**Hamilton House Expenses**	**-**	**-**	**-**	**-**
01-201-27-332-503	Contractual Services	5,000.00	-	3,975.96	1,024.04
		5,000.00	**-**	**3,975.96**	**1,024.04**
01-201-27-335-200	**Environment Protection Comm. - Expens**	**-**	**-**	**-**	**-**
01-201-27-335-226	Office Supplies	400.00	101.57	198.43	100.00
01-201-27-335-316	Subscriptions & Memberships	400.00	500.00	-	(100.00)
		800.00	**601.57**	**198.43**	**-**
01-201-27-336-100	**Senior Citizens - Salaries**	**-**	**-**	**-**	**-**
01-201-27-336-101	Full Time Salaries	401,000.00	351,938.02	-	49,061.98
01-201-27-336-107	Temporary and Seasonal Employees	-	4,909.50	-	(4,909.50)
01-201-27-336-108	Excess Accumulated Time	2,500.00	2,177.55	-	322.45
01-201-27-336-109	Overtime	1,500.00	2,363.67	-	(863.67)
01-201-27-336-120	Disability	-	10,198.50	-	(10,198.50)
		405,000.00	**371,587.24**	**-**	**33,412.76**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

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Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-27-336-200	**Senior Citizens - Expenses**	**-**	**-**	**-**	**-**
01-201-27-336-225	Computer Equipment & Supplies	-	2,516.00	-	(2,516.00)
01-201-27-336-226	Office Supplies	4,000.00	2,241.23	1,396.29	362.48
01-201-27-336-301	Public Relations	15,000.00	17,969.68	2,475.00	(5,444.68)
01-201-27-336-316	Subscriptions & Memberships	-	50.00	-	(50.00)
01-201-27-336-503	Contractual Services	12,000.00	2,115.46	-	9,884.54
01-201-27-336-522	Program Supplies	-	294.00	-	(294.00)
		31,000.00	**25,186.37**	**3,871.29**	**1,942.34**
01-201-27-340-100	**Animal Control Shelter - Salaries**	**-**	**-**	**-**	**-**
01-201-27-340-101	Full Time Salaries	109,000.00	98,868.39	-	10,131.61
01-201-27-340-102	Part Time Employees	80,000.00	23,875.76	-	56,124.24
01-201-27-340-107	Temporary and Seasonal Employees	-	2,550.00	-	(2,550.00)
01-201-27-340-109	Animal Control Overtime	45,000.00	56,775.04	-	(11,775.04)
01-201-27-340-112	Terminal Leave Pay	-	-	-	-
		234,000.00	**182,069.19**	**-**	**51,930.81**
01-201-27-340-200	**Animal Control Shelter - Expenses**	**-**	**-**	**-**	**-**
01-201-27-340-323	Miscellaneous	49,000.00	46,733.05	2,220.00	46.95
		49,000.00	**46,733.05**	**2,220.00**	**46.95**
01-201-27-370-100	**Public Playgrounds and Rec - Salaries**	**-**	**-**	**-**	**-**
01-201-27-370-101	Full Time Salaries	307,000.00	287,271.84	-	19,728.16
01-201-27-370-102	Part Time Employees	210,000.00	-	-	210,000.00
01-201-27-370-106	Police (Recreation)	50,000.00	37,803.76	-	12,196.24
01-201-27-370-107	Temporary and Seasonal Employees	-	226,736.75	-	(226,736.75)
01-201-27-370-108	Excess Accumulated Time	-	12,770.51	-	(12,770.51)
01-201-27-370-109	Overtime	22,500.00	24,796.55	-	(2,296.55)
01-201-27-370-110	Sick Time Buy Out	4,000.00	4,120.59	-	(120.59)
		593,500.00	**593,500.00**	**-**	**-**
01-201-27-370-200	**Public Playgrounds and Rec - Expenses**	**-**	**-**	**-**	**-**
01-201-27-370-202	Auto Expenses	500.00	156.57	-	343.43
01-201-27-370-207	Uniform Allowance	2,500.00	64.95	-	2,435.05
01-201-27-370-212	First Aid Supplies	2,000.00	277.29	-	1,722.71
01-201-27-370-217	Janitorial Supplies	3,000.00	6,228.86	343.26	(3,572.12)
01-201-27-370-224	Printing	11,000.00	1,452.00	-	9,548.00
01-201-27-370-225	Computer Equipment & Supplies	2,000.00	1,521.66	63.65	414.69
01-201-27-370-226	Office Supplies	2,000.00	380.79	1,370.13	249.08
01-201-27-370-242	Other Equipment	16,000.00	12,226.35	1,046.26	2,727.39
01-201-27-370-248	Advertising	3,000.00	2,896.00	-	104.00
01-201-27-370-255	Tools & Work Equipment	2,000.00	628.16	110.68	1,261.16
01-201-27-370-306	Medical & Psych Exams	3,500.00	1,012.00	-	2,488.00
01-201-27-370-316	Subscriptions & Memberships	1,000.00	1,006.93	-	(6.93)
01-201-27-370-320	Consultant Services	2,500.00	1,750.00	-	750.00
01-201-27-370-325	Education, Training, Seminars	2,500.00	2,323.00	-	177.00
01-201-27-370-328	Licenses, Training, Permits	2,500.00	2,082.00	-	418.00
01-201-27-370-405	Maintenance & Repairs	7,000.00	18,575.00	-	(11,575.00)
01-201-27-370-503	Contractual Services	32,500.00	39,178.04	2,253.80	(8,931.84)
01-201-27-370-522	Program Supplies	70,000.00	60,034.27	5,588.30	4,377.43
		165,500.00	**151,793.87**	**10,776.08**	**2,930.05**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

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Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-28-300-100	**Shade Tree - Salaries**	**-**	**-**	**-**	**-**
01-201-28-300-101	Full Time Salaries	612,000.00	577,289.43	-	34,710.57
01-201-28-300-108	Excess Accumulated Time	7,500.00	10,200.99	-	(2,700.99)
01-201-28-300-109	Shade Tree Overtime	50,000.00	62,183.85	-	(12,183.85)
01-201-28-300-112	Terminal Leave Pay	-	-	-	-
		669,500.00	**649,674.27**	**-**	**19,825.73**
01-201-28-300-200	**Shade Tree - Expenses**	**-**	**-**	**-**	**-**
01-201-28-300-242	Other Equipment	-	2,133.80	-	(2,133.80)
01-201-28-300-255	Tools & Work Equipment	20,000.00	13,940.45	131.00	5,928.55
01-201-28-300-328	Licenses, Training, Permits	2,000.00	2,087.34	-	(87.34)
01-201-28-300-405	Maintenance & Repairs	30,000.00	23,801.93	7,478.96	(1,280.89)
01-201-28-300-503	Contractual Services	4,000.00	2,850.00	-	1,150.00
		56,000.00	**44,813.52**	**7,609.96**	**3,576.52**
01-201-28-370-100	**Arts Center & Sculpture Park - Salaries**	**-**	**-**	**-**	**-**
01-201-28-370-101	Full Time Salaries	65,000.00	64,999.92	-	0.08
01-201-28-370-102	Part Time Employees	30,000.00	4,891.75	-	25,108.25
01-201-28-370-107	Temporary and Seasonal Employees	-	14,148.48	-	(14,148.48)
01-201-28-370-108	Excess Accumulated Time	1,500.00	1,767.85	-	(267.85)
01-201-28-370-109	Overtime	-	2,416.73	-	(2,416.73)
		96,500.00	**88,224.73**	**-**	**8,275.27**
01-201-28-370-200	**Arts Center & Sculpture Park - Expenses**	**-**	**-**	**-**	**-**
01-201-28-370-217	Janitorial Supplies	9,600.00	10,017.75	-	(417.75)
01-201-28-370-224	Printing	2,500.00	1,991.80	-	508.20
01-201-28-370-226	Office Supplies	3,800.00	1,414.13	1,172.69	1,213.18
01-201-28-370-312	Postage	500.00	375.08	-	124.92
01-201-28-370-320	Consultant Services	2,500.00	2,825.00	-	(325.00)
01-201-28-370-405	Maintenance & Repairs	5,000.00	2,432.48	-	2,567.52
01-201-28-370-503	Contractual	-	2,859.43	261.73	(3,121.16)
01-201-28-370-522	Program Supplies	2,000.00	859.67	-	1,140.33
		25,900.00	**22,775.34**	**1,434.42**	**1,690.24**
01-201-28-375-100	**Maintenance of Parks - Salaries**	**-**	**-**	**-**	**-**
01-201-28-375-101	Full Time Salaries	846,000.00	829,233.79	-	16,766.21
01-201-28-375-108	Excess Accumulated Time	7,500.00	3,271.87	-	4,228.13
01-201-28-375-109	Maint of Parks Overtime	80,000.00	99,473.81	-	(19,473.81)
		933,500.00	**931,979.47**	**-**	**1,520.53**
01-201-28-375-200	**Maintenance of Parks - Expenses**	**-**	**-**	**-**	**-**
01-201-28-375-255	Tools & Work Equipment	20,000.00	20,045.14	-	(45.14)
01-201-28-375-325	Education, Training, Seminars	2,000.00	455.00	-	1,545.00
01-201-28-375-405	Maintenance & Repairs	45,000.00	46,452.79	-	(1,452.79)
01-201-28-375-503	Contractual Services	30,000.00	26,810.00	300.00	2,890.00
		97,000.00	**93,762.93**	**300.00**	**2,937.07**
01-201-30-415-100	**Res Accum Absence / Salary Adjustment**	**-**	**-**	**-**	**-**
01-201-30-415-101	Full Time Salaries	300,000.00	-	-	300,000.00
01-201-30-415-112	Terminal Leave Pay	1.00	-	-	1.00
		300,001.00	**-**	**-**	**300,001.00**

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

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Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-30-415-200	**Res Tax Appeals**	**-**	**-**	**-**	**-**
01-201-30-415-323	Miscellaneous	500,000.00	500,000.00	-	-
		500,000.00	**500,000.00**	**-**	**-**
01-201-31-430-200	**Electricity**	**-**	**-**	**-**	**-**
01-201-31-430-261	Electric and Gas	860,000.00	755,786.02	73,907.49	30,306.49
		860,000.00	**755,786.02**	**73,907.49**	**30,306.49**
01-201-31-435-200	**Street Lighting**	**-**	**-**	**-**	**-**
01-201-31-435-275	Street Lighting	910,000.00	618,917.25	153,796.45	137,286.30
		910,000.00	**618,917.25**	**153,796.45**	**137,286.30**
01-201-31-440-200	**Telephone**	**-**	**-**	**-**	**-**
01-201-31-440-268	Telephone Hardware	580,000.00	-	-	580,000.00
01-201-31-440-269	Telephone Service	-	251,956.00	13,869.21	(265,825.21)
01-201-31-440-270	Wireless Telephone	-	197,892.61	14,669.60	(212,562.21)
01-201-31-440-271	Internet Services	-	88,285.49	3,147.97	(91,433.46)
		580,000.00	**538,134.10**	**31,686.78**	**10,179.12**
01-201-31-447-200	**Fuel Oil - Diesel and Heating Oil**	**-**	**-**	**-**	**-**
01-201-31-447-322	Fuel - Diesel	350,000.00	287,113.45	28,701.70	34,184.85
		350,000.00	**287,113.45**	**28,701.70**	**34,184.85**
01-201-31-458-200	**Purchase/Lease Autos**	**-**	**-**	**-**	**-**
01-201-31-458-251	Purchase of Vehicles	800,000.00	290,047.33	509,952.67	-
		800,000.00	**290,047.33**	**509,952.67**	**-**
01-201-31-460-200	**Gasoline**	**-**	**-**	**-**	**-**
01-201-31-460-221	Fuel - Gasoline	493,500.00	440,963.05	10,117.30	42,419.65
		493,500.00	**440,963.05**	**10,117.30**	**42,419.65**
01-201-32-465-200	**Sanitation - Contractual - Expenses**	**-**	**-**	**-**	**-**
01-201-32-465-502	Solid Waste Removal	8,800,000.00	8,657,632.82	-	142,367.18
01-201-32-465-503	Contractual Services	230,000.00	34,509.51	-	195,490.49
		9,030,000.00	**8,692,142.33**	**-**	**337,857.67**
01-201-35-470-200	**Contingent**	**-**	**-**	**-**	**-**
01-201-35-470-240	Contingent	25,000.00	-	-	25,000.00
		25,000.00	**-**	**-**	**25,000.00**
01-201-36-471-200	**Statutory Expenditures - PERS**	**-**	**-**	**-**	**-**
01-201-36-471-201	PERS	2,758,878.00	2,663,574.11	-	95,303.89
		2,758,878.00	**2,663,574.11**	**-**	**95,303.89**
01-201-36-472-200	**Statutory Expenditures - Social Security**	**-**	**-**	**-**	**-**
01-201-36-472-300	Employer Taxes	1,900,000.00	1,882,014.21	12,464.00	5,521.79
		1,900,000.00	**1,882,014.21**	**12,464.00**	**5,521.79**
01-201-36-475-200	**Statutory Expenditures - PFRS**	**-**	**-**	**-**	**-**
01-201-36-475-259	PFRS	11,660,901.00	11,660,901.00	-	-
		11,660,901.00	**11,660,901.00**	**-**	**-**
01-201-36-477-200	**Statutory Expenditures - DCRP**	**-**	**-**	**-**	**-**
01-201-36-477-501	DCRP	75,000.00	57,153.25	-	17,846.75

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

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Account Number	Description	Budget	Activity	Encumbered	Balance
		75,000.00	**57,153.25**	**-**	**17,846.75**
01-201-41-703-100	**Drunk Driving Enforce Fund**	**-**	**-**	**-**	**-**
01-201-41-703-109	Grant Overtime	54,228.09	54,228.09	-	-
		54,228.09	**54,228.09**	**-**	**-**
01-201-41-705-200	**Municipal Alliance**	**-**	**-**	**-**	**-**
01-201-41-705-323	Miscellaneous	17,312.00	17,312.00	-	-
01-201-41-705-324	City Match	5,771.00	5,771.00	-	-
		23,083.00	**23,083.00**	**-**	**-**
01-201-41-707-100	**Safe and Secure Communities Program**	**-**	**-**	**-**	**-**
01-201-41-707-101	Full Time Salaries	32,400.00	32,400.00	-	-
01-201-41-707-109	Safe & Secure Overtime	45,150.00	45,150.00	-	-
		77,550.00	**77,550.00**	**-**	**-**
01-201-41-709-100	**Senior Citizen & Disabled Res Tran Grant**	**-**	**-**	**-**	**-**
01-201-41-709-101	Full Time Salaries	105,203.00	105,203.00	-	-
		105,203.00	**105,203.00**	**-**	**-**
01-201-41-710-100	**Office of Aging Program Grant**	**-**	**-**	**-**	**-**
01-201-41-710-101	Full Time Salaries	24,960.00	24,960.00	-	-
		24,960.00	**24,960.00**	**-**	**-**
01-201-41-714-200	**FEMA Emergency Management Grant**	**-**	**-**	**-**	**-**
01-201-41-714-323	Miscellaneous	637,195.00	637,195.00	-	-
		637,195.00	**637,195.00**	**-**	**-**
01-201-41-716-200	**NJ Body Armor Replacement Fund**	**-**	**-**	**-**	**-**
01-201-41-716-323	Miscellaneous	11,442.00	11,441.97	-	0.03
		11,442.00	**11,441.97**	**-**	**0.03**
01-201-41-720-200	**Recycling Tonnage Grant**	**-**	**-**	**-**	**-**
01-201-41-720-323	Miscellaneous	173,356.00	173,356.00	-	-
		173,356.00	**173,356.00**	**-**	**-**
01-201-41-721-200	**Clean Communities Grant**	**-**	**-**	**-**	**-**
01-201-41-721-323	Miscellaneous	180,297.00	180,297.00	-	-
		180,297.00	**180,297.00**	**-**	**-**
01-201-41-725-200	**Occupant Protection**	**-**	**-**	**-**	**-**
01-201-41-725-323	Miscellaneous	80,000.00	80,000.00	-	-
		80,000.00	**80,000.00**	**-**	**-**
01-201-41-726-100	**NJ Local Pedestrian Safety Grant**	**-**	**-**	**-**	**-**
01-201-41-726-109	Pedestrian Safety Overtime	35,000.00	35,000.00	-	-
		35,000.00	**35,000.00**	**-**	**-**
01-201-41-727-200	**FEMA Grant**	**-**	**-**	**-**	**-**
01-201-41-727-323	Miscellaneous	-	-	-	-
		-	**-**	**-**	**-**
01-201-41-731-100	**SAFER Grant**	**-**	**-**	**-**	**-**
01-201-41-731-101	Full Time Salaries	-	-	-	-

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
		-	-	-	-
01-201-41-735-100	**Alcohol Education, Rehab & Enf Fund**	-	-	-	-
01-201-41-735-101	Full Time Salaries	490.34	490.34	-	-
		490.34	**490.34**	-	-
01-201-41-740-200	**NJ Department of Transportation**	-	-	-	-
01-201-41-740-323	Miscellaneous	753,257.00	753,257.00	-	-
		753,257.00	**753,257.00**	-	-
01-201-41-744-000	**Health Department Grant**	-	-	-	-
01-201-41-744-323	Miscellaneous	510,155.00	510,155.00	-	-
		510,155.00	**510,155.00**	-	-
01-201-41-745-200	**Recreation Grants**	-	-	-	-
01-201-41-745-323	Misc. Recreation Grants	4,050,000.00	4,050,000.00	-	-
		4,050,000.00	**4,050,000.00**	-	-
01-201-41-746-200	**New Jersey Historic Trust**	-	-	-	-
01-201-41-746-201	Historic Trust Fund Grant	444,995.00	444,995.00	-	-
01-201-41-746-202	Historic Trust - City Match	444,995.00	444,995.00	-	-
		889,990.00	**889,990.00**	-	-
01-201-41-760-200	**Passaic County Grants - Misc.**	-	-	-	-
01-201-41-760-323	Passaic County Grant	111,500.00	111,500.00	-	-
		111,500.00	**111,500.00**	-	-
01-201-42-104-100	**Board of Health Services - Interlocal**	-	-	-	-
01-201-42-104-101	Full Time Salaries	119,000.00	119,000.00	-	-
		119,000.00	**119,000.00**	-	-
01-201-42-106-100	**Health - BOE - Interlocal**	-	-	-	-
01-201-42-106-323	Hamilton House with County	55,000.00	45,000.00	-	10,000.00
		55,000.00	**45,000.00**	-	**10,000.00**
01-201-42-490-100	**Interlocal Services - PVWC**	-	-	-	-
01-201-42-490-101	Full Time Salaries	165,000.00	83,150.00	-	81,850.00
		165,000.00	**83,150.00**	-	**81,850.00**
01-201-42-490-200	**Interlocal Service - Haz Mat**	-	-	-	-
01-201-42-490-503	Contractual Services	35,000.00	9,800.00	-	25,200.00
01-201-42-490-522	Program Supplies	-	6,934.08	9,839.46	(16,773.54)
		35,000.00	**16,734.08**	**9,839.46**	**8,426.46**
01-201-43-490-100	**Municipal Court - Salaries**	-	-	-	-
01-201-43-490-101	Full Time Salaries	762,000.00	751,902.81	-	10,097.19
01-201-43-490-102	Part Time Employees	169,000.00	138,320.36	-	30,679.64
01-201-43-490-108	Excess Accumulated Time	-	9,531.75	-	(9,531.75)
01-201-43-490-109	Court Overtime	-	469.36	-	(469.36)
01-201-43-490-110	Sick Time Buy Out	2,500.00	1,630.17	-	869.83
01-201-43-490-120	Disability	-	5,912.46	-	(5,912.46)
		933,500.00	**907,766.91**	-	**25,733.09**
01-201-43-490-200	**Municipal Court - Expenses**	-	-	-	-

Expenditure Budget

CURRENT FUND

Activity to 12/31/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-43-490-204	Books, Magazines, Periodicals	1,000.00	774.10	-	225.90
01-201-43-490-224	Printing	25,000.00	14,415.50	2,780.00	7,804.50
01-201-43-490-225	Computer Equipment & Supplies	-	4,995.00	-	(4,995.00)
01-201-43-490-226	Office Supplies	4,500.00	4,017.12	-	482.88
01-201-43-490-234	Acting Judge	1,000.00	1,650.00	-	(650.00)
01-201-43-490-308	Interpreters	130,000.00	71,746.75	4,375.00	53,878.25
01-201-43-490-312	Postage	50,000.00	56,300.75	-	(6,300.75)
01-201-43-490-316	Subscriptions & Memberships	100.00	150.00	-	(50.00)
01-201-43-490-325	Education, Training, Seminars	-	245.00	-	(245.00)
01-201-43-490-405	Maintenance & Repairs	1,750.00	-	-	1,750.00
01-201-43-490-503	Contractual Services	20,000.00	16,436.01	1,840.04	1,723.95
		233,350.00	**170,730.23**	**8,995.04**	**53,624.73**
01-201-43-495-100	**Public Defender - Salaries**	**-**	**-**	**-**	**-**
01-201-43-495-102	Part Time Employees	57,500.00	57,500.00	-	-
		57,500.00	**57,500.00**	**-**	**-**
01-201-44-901-200	**Capital Improvements**	**-**	**-**	**-**	**-**
01-201-44-901-323	Miscellaneous	3,415,422.00	3,415,422.00	-	-
		3,415,422.00	**3,415,422.00**	**-**	**-**
01-201-45-920-200	**Debt Service - Bond Principal**	**-**	**-**	**-**	**-**
01-201-45-920-342	Bond Principal Payment	5,225,000.00	5,225,000.00	-	-
		5,225,000.00	**5,225,000.00**	**-**	**-**
01-201-45-930-200	**Debt Service - Bond Interest**	**-**	**-**	**-**	**-**
01-201-45-930-344	Bond Interest Payment	1,200,000.00	1,200,000.00	-	-
		1,200,000.00	**1,200,000.00**	**-**	**-**
01-201-45-935-200	**Debt Service - Note Interest**	**-**	**-**	**-**	**-**
01-201-45-935-349	Interest on Notes	830,000.00	830,000.00	-	-
		830,000.00	**830,000.00**	**-**	**-**
01-201-45-940-200	**Debt Service - NJ Green Acres**	**-**	**-**	**-**	**-**
01-201-45-940-348	NJ Green Acres Trust Loan	85,000.00	85,000.00	-	-
		85,000.00	**85,000.00**	**-**	**-**
01-201-46-880-200	**Grant Match**	**-**	**-**	**-**	**-**
01-201-46-880-323	Miscellaneous	118,557.00	-	-	118,557.00
		118,557.00	**-**	**-**	**118,557.00**
01-201-50-899-200	**Reserve for Uncollected Taxes**	**-**	**-**	**-**	**-**
01-201-50-899-323	Miscellaneous	5,500,000.00	5,500,000.00	-	-
		5,500,000.00	**5,500,000.00**	**-**	**-**
TOTALS		**138,889,190.43**	**132,309,545.95**	**1,940,751.70**	**4,638,892.78**

ITEM NUMBER: CM- 5

ITEM NAME: Thank You - The Jonkman & Munck Families
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Thank You	1/14/2025	Cover Memo

City of Clifton Mayor, +
Council members, +
City Manager, + staff,

For all the kindness you have shown,
We thank you very much,
For sympathy in sorrowing days,
For friendship's healing touch
With gratitude our hearts are full,
Though words cannot convey
The tender thoughts and thankfulness
We hold for you today

By the family of
Keri Munck

Our whole family thanks you for the specicle funeral flower arrangement that you all sent. They brought light into a very difficult time.
~The Jonkman & Munck Family

ITEM NUMBER: CM- 6

ITEM NAME: Revaluation Amendment
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/14/2025	Cover Memo

County of Passaic
401 Grand Street, Room 105 • Paterson, NJ 07505

COUNTY BOARD OF TAXATION
TEL: (973) 720-7399

JAY R. SCHWARTZ, M.P.A., C.T.A.
County Tax Administrator

January 13, 2025

RECEIVED
JAN 14 2025
CITY CLERK
CLIFTON, NJ

City of Clifton
900 Clifton Ave.
Clifton, NJ 07013
Attn: Matthew Rinaldi, Assessor

Re: City of Clifton Revaluation

Dear Mr. Rinaldi:

Enclosed you will find a copy of a letter from Division of Taxation Acting Director Marita R. Sciarrotta granting the amendment of the completion and implementation of the revaluation in the City of Clifton from October 1, 2025 to October 1, 2026.

Please let me know if you have any questions.

Very truly yours,

Jay R. Schwartz, M.P.A., C.T.A.
Tax Administrator

JRS:mb
Enclosure

cc: City of Clifton Mayor and Council

State of New Jersey
DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
P. O. BOX 240
TRENTON, NEW JERSEY 08695-0240

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

MARITA R. SCIARROTTA
Acting Director

Telephone (609) 292-7974 / Facsimile (609)292-9439

January 7, 2025

Jay R. Schwartz, County Tax Administrator
Passaic County Board of Taxation
401 Grand Street
Paterson, NJ 07505

Dear Mr. Schwartz,

I have the resolutions adopted by the Passaic County Board of Taxation amending the Orders to implement a revaluation in Clifton City and Paterson City. The completion and implementation of each revaluation is extended from October 1, 2024 to October 1, 2025, for tax year 2026.

I have affixed my signature of approval on the attached resolutions from the Passaic County Board of Taxation. The County Board of Taxation should closely monitor the situation to be assured that the municipality is taking the necessary steps to successfully complete the update for the 2026 tax year.

Please be reminded that the new cost schedules and corresponding cost conversion factors for the Third Edition of the Real Property Appraisal Manual for New Jersey Assessors, for residential properties, must be used for all reassessments and revaluations.

Sincerely,

Marita R. Sciarrotta
Acting Director
Division of Taxation

MRS:wc
Enclosure

City of Clifton, Passaic County

In accordance with N.J.S.A. 54:1-35.36 the attached resolution amending the completion date of the Order for Revaluation for Clifton City, Passaic County to tax year 2026 is hereby approved.

Marita R. Sciarrotta
Acting Director
Division of Taxation

Date: 1-7-2025

Date: December 17, 2024
R-15

RESOLUTION

WHEREAS the Passaic County Board of Taxation has heretofore ordered the City of Clifton and its Tax Assessor to implement a municipal-wide tax revaluation to be completed by October 1 2024 effective for the 2025 tax year; and

WHEREAS the City of Clifton has requested an extension of said date so as to complete said revaluation by October 1, 2025 to be effective for the 2026 tax year; and

WHEREAS said request is deemed to be appropriate and justified.

NOW, THEREFORE, BE IT RESOLVED that the application of the City of Clifton shall be granted and that the revaluation shall be completed by October 1, 2025 to be effective for the 2026 tax year.

Attest:

Jay R. Schwartz, M.P.A., C.T.A.
Tax Administrator

Louis Batelli, President/Commissioner

Raymond Damiano, Commissioner

Mary Ann Sgobba, Commissioner

Ernest J. Scheidemann, Commissioner

Record of Board Vote

BOARD MEMBER	Yes	No	N.V.	ABSNT.
Louis Batelli	X			
Raymond Damiano	X			
Ernest Scheidemann	X			
Mary Ann Sgobba	X			

X-Indicate Vote N.V. – Not Voting ABSNT. - Absent

ITEM NUMBER: CM- 7

ITEM NAME: Recommendation of Members to the Board of Recreation
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/16/2025	Cover Memo

Ferrigno, Nancy

From: Linda White <lwhite414@hotmail.com>
Sent: Wednesday, January 15, 2025 7:26 AM
To: Ferrigno, Nancy
Subject: Advisory Board of Recreation

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Nancy

The Advisory Board of Recreation would like to make the recommendation to the City Council that they appoint Judith Bassford and Juan Abreu to the open alternate positions (#2 and #3) the Board.

FYI ... Dominic Iannarella and Lisa LeBoeuf have indicated that they are not able to serve at this time but have asked that their applications for the Board remain on file.

Thank you for your help with this ... Linda

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Dominic Iannarella Date: 12/21/23

Address: 98 Rolling Hills Road

Telephone:

Cell: 201-704-3328

Business: 973-772-8900

E-mail: dominic.iannarella@gmail.com

Board Applying For: Board of Recreation

Reason for Applying for this Board: I have two young sons so I want to be involved in the recreation activities in the city so that I can assist with the great work and family events the Board arranges for the benefit of our citizens.

List Work Experience:

Attorney

List Educational Background:

Juris Doctorate- Seton Hall Law

List Previous Boards Served On

__Current member of Boys and Girls Club Board of Trustees and St Peter's Haven._____

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Lisa LeBoeuf Date: 4/29/22

Address: 145 Pershing Rd 07013

Telephone: (201) 638-0799

Cell: 4

Business:

E-mail: LPaitchell@gmail.com

Board Applying For: Recreation Dept. Committee

Reason for Applying for this Board: Looking to get more involved and advocate for better facilities to serve Clifton population.

List Work Experience:

Attorney @ NJSEA, an independent State authority (Present); Attorney @ Governor's Office, GAU (2015-2017); Attorney in private practice (2011-2015)

List Educational Background:

Juris Doctorate; B.A. in English, writing

List Previous Boards Served On

N/A

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Juan Abreu Date: 11-27-23

Address: 174 Hazel st

Telephone: (347) 421-5451

Cell: _____

Business: _____

E-mail: Jaabreu21@aol.com

Board Applying For: Recreation

Reason for Applying for this Board: intrested in helping the Community and the youth

List Work Experience:

Construction manager for Verizon.

List Educational Background:

BA in Accounting (Lehman College)

List Previous Boards Served On

Mayor & Municipal Council
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

THE CITY OF CLIFTON
APPLICATION TO SERVE ON A BOARD OR COMMISSION

Name: Judith Bassford Date: 1/4/2024

Address: 92 Mountainview Drive, Clifton, NJ 07013

Telephone: 973-418-8031

Cell: 973-418-8031

Business: 908-838-9830

E-mail: judithbassford@gmail.com

Board Applying For: Recreation Committee

Reason for Applying for this Board: Volunteering strengthens community, want to give back to Clifton; make a difference in the Lives of MANY.

List Work Experience:

Child/Special Needs Advocacy - Support Broker
~~Compliance Analyst~~

List Educational Background:

Continuing towards Bachelor's degree

List Previous Boards Served On

Municipal Drug Alliance

ITEM NUMBER: CM- 8

ITEM NAME: 2025 SID Accounts
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/16/2025	Cover Memo

City of Clifton
Office of the Tax Collector
900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5837 Fax 973-471-9336
taxcollector@cliftonnj.org

Interoffice Memorandum

Date: January 17, 2025

To: Mayor and Council

CC: Dominick Villano, City Manager

From: Sanjana S. Parab, Tax Collector

Subject: 2025 SID Accounts

On Thursday, January 16, 2025, one hundred ninety-one SID tax bills were mailed on applicable parcels. Below are the tax rates in comparison between 2024 and 2025:

2025 SID	
Botany	$ 0.41 per $ 100 of assessed value
Downtown	$ 0.22 per $ 100 of assessed value
2024 SID Levy	$ 214,315.22
2024 SID	
Botany	$ 0.40 per $ 100 of assessed value
Downtown	$ 0.22 per $ 100 of assessed value
2023 SID Levy	$ 211,529.32

Botany SID rates increased by $0.01. Downtown SID rates are unchanged. The SID levy increased by $ 2,785.90.

The Certification of Mailing of SID bills is enclosed.

City of Clifton
Office of the Tax Collector
900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5830 Fax 973-471-9336
taxcollector@cliftonnj.org

Certification of Mailing of SID Bills 2025

Botany

Downtown – Main Avenue

I, Sanjana S. Parab, am the Tax Collector of the City of Clifton, Passaic County, New Jersey; do hereby certify that Special Improvement District Tax Bills for the above-mentioned districts were delivered to the U.S. Post Office for mailing on January 16, 2025. Pursuant to N.J.S.A. 54:4-66.3 et seq., payment for the February 1, 2025, installment for tax year 2025 must be received in the office or online by February 20, 2025. The additional interest-free period authorized pursuant to R.S. 54:4-67, or the 25th calendar day after the date the tax bill was mailed or otherwise delivered may be charged back to February 1, 2025.

Sanjana S. Parab
Tax Collector
City of Clifton

Dated: January 17, 2025

ITEM NUMBER: CM- 9

ITEM NAME: 2024 Collection Rates - Tax Collector
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/17/2025	Cover Memo

City of Clifton
Office of the Tax Collector
900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5837 Fax 973-471-9336
taxcollector@cliftonnj.org

Interoffice Memorandum

Date: January 17, 2025

To: Mayor and Council

CC: Dominick Villano, City Manager
Joseph Kunz, CFO

From: Sanjana S. Parab, Tax Collector

Subject: 2024 Collection Rates – Tax Collector Department

For the fourth year in a row, the City of Clifton collection rate has exceeded 99.12% for regular taxes.

Attachments contain breakdown of taxes for 2024.

Tax Year Range: 2024/1 to 2024/4 Calculated As Of: 12/31/24

Tax Levy			
Net Taxes:			
Original:	319,048,731.62		
Preliminary Adjustments:	26,490.18-		
Added:	593,937.48		
Omitted:	0.00		
Omit/Add:	3,590.37		
Rollback:	0.00		
Total Net Tax		319,619,769.29	
Adjustments to Levy:			
County Board Judgmnt (070)	272,385.22-		
EXEMPT VET 100% (EXP)	71,215.68-		
Total Adjustments to Levy		343,600.90-	
Original Deductions (Src, Vet, SSp, Dis, Wid)		259,250.00	
Total Gross Tax Levy			319,535,418.39
Collections			
Prior Year - Cash Receipts	9,564,144.17		
Current Year - Cash Receipts	314,556,136.54		
Original Deductions (Src, Vet, SSp, Dis, Wid)	259,250.00		
Deductions Allowed (051, 053, 055, 057, 059)	5,750.00		
Disallowed (052, 152, 054, 056, 156, 058, 158, 060)	1,699.31-		
Transfer Overpayment (063)	105,081.60-		
Lien - Transfer Exst (061)	1,190.43		
Cancelled - Resolutn (069)	115.68		
Property Exemption (EXE)	19,827.88		
Remittance (REM)	34,909.61		
Total Collections		324,334,543.40	
Adjustments to Collections			
NSF Reversals	0.00		
Refund By Res. (064)	78,832.10		
OPEN BALANCES (ZOB)	13,839,764.39		
State Tax Appeal (072)	19,879.66-		
(TAX)	15,838.30-		
Zero Bal Adjust (ZZZ)	6,264,826.59-		
Total Adjustments to Collections		(7,618,051.94)	
Total Adjusted Collections			316,716,491.46

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100) 99.12 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)

ITEM NUMBER: CM- 10

ITEM NAME: Flea Market Fundraisers
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/17/2025	Cover Memo

CM

Recreation Department

Interoffice Memorandum

TO: **Mayor and Municipal Council**

CC: **Dominick Villano, City Manager**

FROM: **Debbie J. Oliver, Recreation Supervisor**

DATE: **January 10, 2025**

RE: **Flea Market Fundraiser**

The Recreation Department has been working with JC Promotions since 2003 to conduct our annual fundraiser flea markets. 2024 marked our 22nd year of conducting our flea market fundraisers. Over the past 22 years we have raised over 75 thousand dollars that has been used directly to help provide quality events for our residents, without the use of tax dollars. Depending on the number of vendors, location and weather we average from $500 - $800 per date. After the event has been conducted, we receive a check. All payments are documented and recorded in our partnership system. There are no financial expense requirements on the part of the City of Clifton. The market company takes responsibility of the insurance (copies issued to our department), rental of port-a-johns, publicity, supervision of event and clean-up of the park. Each year we sign an agreement, and a park permit request form is submitted by the company for approval.

We have had the pleasure of developing a very good working relationship with JC Promotions. They do a great job of taking care of the locations they use and working with our department's schedule and permit usage requirements. All funds raised are designated for specific use, such as the Obser Concert Series, Veterans Meal Delivery, A Knight with a Princess, Bunny Bash, Family Campout, 5K Stampede and Candyland to name a few.

In addition to sponsoring many of our events we have found that the flea markets also serve as another outdoor recreational event for our residents to enjoy. I have personally witnessed the many residents attending the markets as an enjoyable day out in the park with family and friends. I have also observed several residents who have become vendors themselves. A few years ago, we changed one of the flea markets to be more suited for craft/ handmade product vendors (this one includes a special craft station conducted by the Recreation Department with music and more). It has been a great addition to our departments programs as we make every effort to provide opportunities for recreation for our residents.

THE CITY AVERAGES ≈ 12 FLEA MARKETS/YEAR

ITEM NUMBER: CM- 11

ITEM NAME: Retirement - Deputy City Clerk
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	1/17/2025	Cover Memo

MEMORANDUM

TO: Mayor and Council

FROM: Michele Butler, Deputy City Clerk

DATE: January 17, 2025

RE: Retirement

Please be advised that I will be retiring from my position as Deputy City Clerk/Alternate Registrar and ABC Board Secretary effective July 1, 2025.

ITEM NUMBER:

ITEM NAME: Imam Chauldhary - Masjid Baitul Mahid
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Workshop Meeting of January 8, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Workshop	1/16/2025	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
WORKSHOP
MEETING MINUTES JANUARY 8, 2025

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025 which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) (via ZOOM)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano.; City Attorney, Matthew Priore, via Zoom; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Nancy Ferrigno
City Clerk

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

ACTION ITEMS

A-1 Chief Financial Officer Recommends the Adoption of the 2025 Annual Financial Resolutions on the City Council Agenda (R002-R006)
Approved: JK/BG

A-2 Chief Financial Officer Recommends Introducing the 2025 Cost of Living Adjustment (COLA) Ordinance (LFN 2024-15) (O7965-25)

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to introduce the 2025 Cost of Living Adjustment Ordinance

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay.

A-3 Chief Financial Officer Recommends Approving the Budget Appropriation Transfer - Resolution Appears on this Agenda for the City Council Approval (R007)
Approved: JK/AL

A-4 Plog Brook Culvert Rehabilitation - City Engineer Recommends Awarding Professional Construction Management Services Contract to Boswell Engineering
Approved: CD/JK

A-5 Authorization to Approve Award of Contract for Computer Components and Services to Precision Computer of Fort Lee for the City of Clifton (R008)
Approved: AL/JK

A-6 Authorization to Approve Award of Contract for the Purchase of One (1) 2025 Ford F-250 -XL 4WD from Nielsen Ford LLC off the New Jersey State Contract (R009)

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to approve award of contract for the purchase of one 2025 Ford F-250 XL

(5-2-0-0) Councilman Gibson, Councilman Kolodziej, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilman Latona and Councilwoman Sadrakula voted nay.

A-7 Authorization to Approve Award of Contract for Spanish Interpreting Services to Fernandez Translating Services for Municipal Court of City of Clifton (R010)
Approved: JK/AL

A-8 Authorization to Approve Award of Contract to Gallagher Benefit Services Inc for Salary Evaluations and Correction for Confidential Employees of City of Clifton (R011)

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call vote to approve award of contract to Gallagher Benefit Services Inc for salary evaluations and correction for Confidential Employees.

(4-3-0-0) Councilman Gibson, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman D'Amato, Councilman Latona and Councilwoman Sadrakula voted nay.

A-9 Authorization to Award Contract for Provision of Veterinary Services to the Animal Shelter of the City of Clifton for Year 2025 (R012)
Approved: JK/CD

A-10 Authorization to Approve Award of Professional Service Contract for Lead Testing Laboratory Services to EMSL Analytical Inc. for Year 2025 (R013)
Approved: JK/CD

A-11 Authorization to Approve the Purchase the Opioid Remediation Training Course from Z-School Stillman School of Business at Seton Hall University for Police Officers (R014)
Approved: AL/JK

A-12 Authorization to Award Contract to National Council for Mental Wellbeing for Training of Youth Mental Health First Aid Instructor Training for Health Department of City of Clifton (R015)
Approved: AL/JK

A-13 Authorization to Approve Award of Contract to Draeger Inc. for the Purchase of Draeger Alcotest 9510 to Conduct Breath Alcohol Test on Suspects of Drunk Driving (R016)
Approved: JK/AL

A-14 Authorization to Approve Revisions to Section 137-19 of the City Code Regarding Increasing the Investigation Time for ABC Matters

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call vote to approve revisions to Section 137-19 of the City Code regarding increasing the investigation time for ABC matters.

(4-3-0-0) Councilman Gibson, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman D'Amato, Councilman Latona and Councilwoman Sadrakula voted nay.

A-15 Authorization to Approve Appointment of Special Police Officers (R020)
Approved: MS/CD

A-16 Authorization to Approve 2025 Annual Meeting Notice & Calendar
Approved: AL/JKI

A-17 Authorization to Approve Reappointment of Members to the Clifton Senior Citizens Advisory Committee (R021)
Approved: CD/AL

A-18 Authorization to Approve Request by ECHO to Hold a Carnival from April 24th - 27th at Main Memorial Park

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to approve request by ECHO to hold a carnival from April 24th -27th at Main Memorial Park.

(5-0-2-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Laton and Mayor Grabowski voted aye. Councilwoman Pino recused herself and Councilwoman Sadrakula abstained.

A-19 Authorization to Approve Request by Latino Leaders to Hold a Carnival from September 24th to 28th at Main Memorial Park

A Motion was made by Councilman D'Amato, seconded by Councilman Kolodziej and passed on roll call vote to approve request by Latino Leaders to hold a carnival from September 24th – 28th at Main Memorial Park.

(5-0-2-0) Councilman D'Amato, Councilman Gibson, Councilman Kolodziej, Councilman Laton and Mayor Grabowski voted aye. Councilwoman Pino recused herself and Councilwoman Sadrakula abstained

A-20 Authorization to Approve Increase Salary of P/T Assistant Zoning Officer
Approved: JK/AL

A-21 Late - Authorization to Approve Rejecting Bid for Revaluation Services
Approved: MS/CD

A-22 Late - Construction Code Official Requests Dedication by Rider for Uniform Construction Code Enforcement per LFN 2020-27

A Motion was made by Councilman Latona, seconded by Councilman D'Amato and failed on roll call vote to approve Official Request for Dedication by Rider for Uniform Construction Code Enforcement per LFN 2020-27

(3-4-0-0) Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman D'Amato, Councilman Gibson, Councilman Latona and Councilwoman Sadrakula voted nay.

DISCUSSION ITEMS/NEW BUSINESS

D-1 Amend Rules of Order - Public Session (No documentation) MS

Mayor Grabowski directed that the public session would start immediately after the reading of Ordinances.

D-2 PBA Contract

Councilwoman Sadrakula asked if the PBA Contract is signed. City Manager, Dominick Villano responded that it is not signed due to some language that needs to be confirmed. Councilwoman Sadrakula stated that she wants all correspondence between Outside Council and the PBA Representative.

COUNCIL MAIL

CM-1 Parking Concerns at the Kowal Street Apartments

A question was brought up whether it is permissible to allow landlords to charge for parking spaces. City Manager, Dominick Villano, responded that the apartments are under rent control and the Rent Leveling Committee sided with the tenants and it seems that this issue has already been resolved.

CM-2 Passaic Valley Sewerage Commission Invoice for 2025

A discussion took place regarding the two- tax point increase from the Sewerage Commission. City Manager, Dominick Villano, explained that the City has no choice, it cannot be negotiated. Councilman Kolodziej pointed out that Council turned down the advise of the sewer rate study and asked to have the sewer rate study redistributed to Council.

CM-3 The City of Clifton's Special Improvement Districts (SIDs) Tax Rates for 2025
Councilwoman Sadrakula pointed out that the SID's tax rates remain flat.

CM-4 Local Finance Notice (LFN) 2024-20 - CY 2025 Budget Matters
CM-5 Local Finance Notice (LFN) 2024-21 - Appropriations Cap Relief for CY2025/SFY2026 Budgets
Directions were given to contact Wayne DeFeo for help looking for a lower garbage contract.

Councilman D'Amato left the dais at 9:04 p.m.

CM-6 Chief Financial Officer Reports 2025 Pension Payments
It was pointed out that pension payments are going up.

CM-7 Retirement - City Clerk

City Clerk, Nancy Ferrigno, was thanked for her service to the City. Direction was given to advertise for her position as soon as possible and to be sure the selected candidate is certified as a Registered Municipal Clerk.

CM-8 Cost for Holiday Tree Lightings and Candyland

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote take applications for the Holiday Committee.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

CM-9 2024 Overtime Report – PD

Councilwoman Sadrakula said the Police Chief's Overtime report was excellent and it included a resolution to bring overtime down.

Councilman D'Amato returned to the dais at 9:07 p.m.

CM-10 Late - ECHO Unity Series - Clifton Behind the Scenes

A discussion took place regarding overtime, liability, compensation and the question of who would be guiding these tours after hours at City Hall.

CONFIDENTIAL ITEMS/CLOSED SESSION

CITY OF CLIFTON
RESOLUTION AUTHORIZING EXECUTIVE SESSION

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to enter Executive Session. Councilwoman Sadrakula objected to entering into Executive Session

(5-1-0-1) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay, and Councilwoman Pino was absent.

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Occidental Chemical Corp. v. 21st Century Fox America, et al 2:18-CV-11273 – Litigation Update
CON-2 Investigation into Complaint of Harassment by R.P. Against M.S.
CON-3 FMBA Negotiations
CON-4 City Manager, Dominick Villano - Notice of Tort Claim - Potential Litigation
CON-5 Conflicts of Interest for Members of the Governing Body - Legal Opinion
CON-6 Liability Claims Against City of Clifton - July 1, 2024, to December 31, 2024
CON-7 Vicki Citrino v. City of Clifton, et al - ESX-L-1892-24

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on January 8, 2025, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of January 8, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Regular Meeting of January 8, 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Regular	1/16/2025	Cover Memo

CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES JANUARY 8, 2025

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:10 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2025, which was published as legal advertisements in the Herald News on January 5, 2025, and was additionally advertised in the Record on January 5, 2025. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG) (Via ZOOM)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD) (Arrived 8:12 p.m.)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Rabbi Kronenberg

PRESENTATION

Introduction of Phase IV Redevelopment Plan

PUBLIC HEARING

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to approve the Minutes of Executive Session of December 17, 2024, Workshop Session of December 17, 2024, and Regular Session of December 17, 2024.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

COMMUNICATIONS FROM THE CITY MANAGER

C-1 Eveling Gutierrez, Public Safety, Hired as Parking Enforcement Officer, effective December 16, 2024, at $16.00 hourly.
C-2 Maritza Sanchez, Public Safety, Hired as Parking Enforcement Officer, effective December 16, 2024, at $16.00 hourly.
C-3 Melissa Patterson, Human Services, Hired as Omnibus Operator, effective January 2, 2025, at $40,000.00 annually.

C-4 Jonathan Obolsky, Public Works, Laborer 1, hired effective January 2, 2025, at $32,750.00 annually.
C-5 Victoria Tunc, Public Works, Keyboarding Clerk 1, hired effective January 2, 2025, at $35,000.00 annually.
C-6 Brayden Treloar, Public Works, Laborer 1, hired effective January 2, 2025, at $32,750.00 annually.
C-7 Patrick Kobylarz, Public Safety, hired part time as Fire Prevention Specialist, at $23.00 hourly, effective January 2, 2025.
C-8 Panagiotis Vasilopoulos, Human Services, retired position of Omnibus Operator, effective January 2, 2025.

COMMUNICATIONS MEETING MINUTES

C-9 Minutes of Historical Commission of 9/5, 10/3 and 11/18/24
C-10 Minutes of Traffic Safety Council of November 21, 2024
C-11 Minutes of North Jersey District Water Supply Commission of November 20, 2024
C-12 Minutes of Passaic Valley Water Commission of November 24, 2024
C-13 Minutes of Beautification Committee of December 2, 2024

SECOND READING ORDINANCES

A. Adoption of Ordinance 7964-24

B. Public Hearing on Ordinance 7964-24

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to table Ordinance 7964-24.

An Ordinance to Amend, Revise and Supplement Chapter 461 of the Code of the City of Clifton, Entitled "Zoning", More Particularly Section 461-13.1 Thereof, Entitled "Use Regulations" (Adds Section CC "Cottage Food Operations")

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

FIRST READING ORDINANCES

A. Introduction of Ordinance 7965-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

Calendar Year 2025 Ordinance To Exceed the Municipal Budget Appropriation Limits and To Establish A CAP Bank (NJSA 40A:4-45.14)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 21, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-1-0-0) Councilman Gibson, Councilman Latona, Councilman Kolodziej, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay.

B. Introduction of Ordinance 7966-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 9 Restricted Handicapped Spaces)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 21, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

C. Introduction of Ordinance 7967-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Latona, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 21, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D. Introduction of Ordinance 7968-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 21, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

E. Introduction of Ordinance 7969-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman D'Amato, seconded by Councilman Latona, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Rescinds Permit Parking on Larkspur Lane from Urma Avenue to Pershing Road)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, January 21, 2025, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

F. Introduction of Ordinance 7970-24

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and failed on roll call vote to The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, failed upon roll call vote to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees", and More Particularly Section 99-34 Thereof Entitled "Minimum and Maximum Salaries Fixed" (Amends Compensation for 2025)

An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees", and More Particularly Section 99-34 Thereof Entitled "Minimum and Maximum Salaries Fixed" (Amends Compensation for 2025)

(3-4-0-0) Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman Gibson, Councilman Latona, Councilman D'Amato and Councilwoman Sadrakula voted nay.

FLOOR TO THE MEMBERS OF THE PUBLIC

Bart Ciervo, 306 Delawanna Ave., pointed out a recent decision by the Town of Ramsey to eliminate cell phones for all students. He argued that the city council should consider implementing a similar policy during council meetings, suggesting that the presence of cell phones often leads to distractions. Mr. Ciervo criticized the council for focusing too much on discussion rather than actively seeking solutions to the issues facing the community. Additionally, he requested clarification regarding the dedication by a rider for the building department.

Gary Perino, 491 Mt. Prospect Ave., expressed his gratitude for securing the Allwood Theater sign for the museum. He pointed out that this significant addition preserves a vital piece of our local history. He encouraged all residents to participate in the survey regarding historical markers. He feels it is imperative that we address the growing issue of illegal Airbnb operations in our neighborhoods. Enforcing existing regulations will help maintain the integrity of our community. He spoke of signs posted on public property are not being promptly removed, which detracts from the aesthetics of our environment. He feels stricter ordinances are due to ensure that our public spaces remain clean and inviting.

Donna Popowich addressed the council, urging members to streamline the voting process by simply stating "yea" or "nay," asserting that lengthy explanations are time-consuming and hinder the council's ability to make progress. She proposed holding a town hall meeting to engage the public in discussions about the budget, emphasizing the importance of community involvement. Additionally, she highlighted that the Little Pantry is hosting a garage sale and called for donations of food or money to support this initiative. She noted that Shop Rite is running a can-can sale, which presents an excellent opportunity for residents to purchase items to donate to the Little Pantries. Popowich also recommended that council members contribute financially to these efforts. In closing, she acknowledged the achievements of local citizens by presenting awards to Joe Siano and Ricky DiMaria for their dedicated work with the city, as well as an award to Gerard Scorziello for his service to the Board of Adjustment.

With no one else wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman Gibson and passed on roll call vote to close the public session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

Bart Ciervo – City Manager, Dominick Villano, explained the process of Dedication by Rider.

Gary Perino – City Manager, Dominick Villano, responded that he has instructed DPW crews to look for potholes and illegal signs and report them to their Supervisor.

COMMITTEE REPORTS

2023 Bd. of Adjustment Annual Report
2024 Bd. of Adjustment Annual Report

COUNCIL PRIVILEGE

Councilwoman Pino

Councilwoman Pino was absent.

Councilman D'Amato

Councilman D'Amato would like to extend his heartfelt congratulations to our local cheerleading team for their outstanding victory at a recent competition. He expressed his admiration for our new communications manager, Margaret Morse, whose exceptional ideas are already making a positive impact on our outreach efforts. The public is encouraged to sign up for email notifications to stay informed about important city updates. He emphasized that the Council is actively monitoring the status of the third river flooding. He suggested installing radar cameras to help with traffic violations; however, City Attorney, Matthew Priore, pointed out that such cameras were deemed unconstitutional in New Jersey. Councilman D'Amato is pleased to announce that the City has successfully procured the Allwood Theater sign for the museum, preserving a piece of our community's history. Lastly, the issue of Airbnb rentals remains a concern in Clifton, with their operations currently banned, and it is crucial that we enforce these regulations to protect our neighborhoods.

Councilman Gibson

Councilman Gibson was absent.

Councilwoman Sadrakula

Councilwoman Sadrakula asked for updates to zoning ordinances to meet the area's evolving needs.

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to add Zoning Ordinance updates for Houses of Worship to the next Council Meeting for discussion.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

She requested an outline of costs of flea markets being held in City parks and what wear and tear they cause to park property. Councilwoman Sadrakula pointed out a trip and fall hazard near the Old Allwood Theater. The Councilwoman asked where the installation of brighter streetlights took place in the City. She questioned the Senior Horizons Building's transparency regarding availability for seniors and inclusivity for individuals with disabilities. Councilwoman Sadrakula suggested the establishment of budget guidelines and innovative cost-cutting measures. She also sought updates on third river home buyouts for affected residents. Additionally, she called for professionalism during meetings, advising colleagues against using cell phones while in session. Sadrakula acknowledged community efforts, particularly thanking Donna Popowich for creating little pantries and recognizing the Food Brigade and St. Peters for their support of vulnerable populations.

Councilman Latona

Councilman Latona wished residents a prosperous New Year filled with community spirit. He reassured the public that all individuals involved in a recent accident with a police officer are safe and thanked first responders for their dedication. The Council is promoting sustainability by distributing a recycling guides and allowing electronics drop-off at City Hall. They are also securing grant funding for garbage pails and addressing senior housing needs. The successful Santa Parade brought joy to families, and as a storm approaches, residents are encouraged to check on neighbors, especially the elderly. The Council is working on revising zoning ordinances and considering electric buses to improve transportation. To enhance city management, they are exploring new software for police operations and will provide regular financial updates. A civilian tax committee is being established for greater transparency. Lastly, Councilman Latona expressed sympathy for the New Year's Day tragedy in New Orleans and called for community compassion and resilience moving forward.

Councilman Kolodziej

Councilman Kolodziej addressed key issues at the recent Open Space Advisory Committee meeting, showcasing his dedication to enhancing community resources. The committee is awaiting a potential $1 million grant and is seeking community suggestions for its allocation, with the next meeting set for March 25, 2025. In personnel news, a proposed 2.5 percent pay increase for confidential employees was denied. The self-sufficient Building Department, led by Ernie Tedesco, faces legal concerns due to recent Council decisions regarding fund usage. The budget is strained by rising costs related to the PBA contract, underfunded positions, increased legal expenses, and declining trust funds and interest income. Looking to 2025, Councilman Kolodziej aims to hold the Council accountable for past decisions, create a recession response plan, enhance police presence, reorganize the Department of Public Works, invest in parks, acquire farmland, develop a parking garage in Botany Village, and potentially relocate the Hamilton House Museum.

Mayor Grabowski

As we welcome the New Year, Mayor Grabowski wished all residents a prosperous and joyful 2025, while acknowledging the upcoming challenges, particularly concerning a tough budget that requires our collaborative effort to meet community needs responsibly. I also congratulate the Mustang cheerleaders and coaches on their recent State victory, which has brought pride to our community. Furthermore, I want to recognize Nancy Ferrigno for her invaluable contributions as she announces her retirement; her dedication will be greatly missed. Here's to a year filled with new opportunities and continued success!

Councilwoman Sadrakula asked for a Zoning Board report with results of variances issued or denied. A discussion took place as to memorializing Council members who have passed away.

CITY MANAGER RESPONSE TO COUNCIL

RESOLUTIONS VOTED ON SEPERATELY

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to table Resolution R011-25

R011-25 Resolution Authorizing the Award of a Contract to Gallagher Benefit Services for Salary Evaluations and Corrections for the Confidential Employees of the City of Clifton

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GALLAGHER BENEFIT SERVICES FOR SALARY EVALUATIONS AND CORRECTIONS FOR CONFIDENTIAL EMPLOYEES OF THE CITY OF CLIFTON

WHEREAS, the City of Clifton has a need to evaluate and undergo corrections for the salaries of Confidential positions including certain other positions; and

WHEREAS, the City of Clifton has solicited proposals for salary evaluations and corrections for confidential employees as part of an effort to ensure fair and equitable compensation; and
WHEREAS, the City received two (2) proposals for the project from the following firms:

		Total Cost
1.	Gallager Benefit Services (40 positions)	$42,850.00
2.	The Lindenberger Group (37 positions).	$9,550.00
3.	Willis Towers and Watson	No Response

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Gallager Benefit Services. and is incorporated in the contract awarded hereby; and

WHEREAS, the proposal from Gallager Benefit Services has been deemed the most suitable based on their experience, resources, and expertise in human resources and compensation consulting, as evidenced by their successful work with other entities; and

WHEREAS, the City has reviewed both proposals and concluded that the additional cost associated with Gallager Benefit Services is justified based on their established track record and the complexity of the project, ensuring a higher level of service and outcomes that meet the City's needs for the evaluation and correction of confidential employee salaries; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for above services be awarded to the. Gallager Benefit Services, located at 2850 Golf Road 10sw27 Rolling Meadows ,IL 60008 in an amount not to exceed $42,850.00. Term of contract shall commence January 1, 2025 and end on December 31, 2025; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to the issuance of a Purchase Order by the Finance Department.

(5-0-0-2) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson and Councilwoman Pino were absent.

R009-25 Resolution Authorizing Purchase of One (1) 2025 Ford F-250XL 4WD Super Cab from Nielsen Ford LLC off the NJ State Contract Purchasing Program

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and failed on roll call vote to authorize purchase of one 2025 Ford F-250 XL 4WD Super Cab from Nielsen Ford, LLC off the NJ State Contract

RESOLUTION AUTHORIZING PURCHASE OF ONE (1) 2025 FORD F-250 XL 4WD SUPER CAB FROM NIELSEN FORD LLC OFF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton Fire Department has a need to purchase One (1) 2025 Ford F-250 Super Cab from Nielsen Ford, LLC, which is available off of New Jersey State Contract; and

WHEREAS, Nielsen Ford of Morristown, LLC located at 170 Ridgedale Ave., Morristown, NJ 07960 has been awarded the NJ State Contract No. 23-FLEET-34933, T2776 Police Pursuit and Special Service Vehicles: Gasoline, Hybrid and Plug-In Hybrid Engines; and

WHEREAS, NJ State Contract 23-FLEET-34933 has been awarded to Nielsen of Morristown, LLC for a term of June 18,2020 to June 17, 2025; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power

to make the same to the following named official: Amisha J. Jariwala, Purchasing Agent upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Nielsen of Morristown, LLC located at 170 Ridgedale Ave., Morristown, NJ 07960, upfitted according to the need of the Fire Department in an amount not to exceed $81,735.73, off the New Jersey State Contract No. 23-FLEET-34933, pursuant to the above N.J.S.A. 40A:11-12a.

(2-3-0-2) Councilman D'Amato and Mayor Grabowski voted aye. Councilman Kolodziej, Councilman Latona and Councilwoman Sadrakula voted nay. Councilman Gibson and Councilwoman Pino were absent.

RESOLUTIONS

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to move the group.

(5-0-0-2) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson and Councilwoman Pino were absent.

R001-25 Resolution: Approve Claims List Resolution for the January 8, 2025, City Council Meeting

RESOLUTION
TO APPROVE
Claims to be paid the meeting of January 8th, 2025
All payments through January 8, 2025

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	18,833,269.70
Grant Fund	$	108,824.67
General Capital Fund	$	36,776.30
Sewer Utility -Operating	$	103,482.45
Sewer Utility-Capital	$	3,749.35
Developers Escrow	$	5,115.00
Dog Trust	$	-
Revolving Loan Fund	$	-
Police Extra Duty	$	139,735.00
Trust Other	$	49,629.73
Section 8 Public Housing	$	-
Reserve for Housing	$	-
Community Development	$	-
Payroll Agency	$	-
Tax Title Lien Redemption	$	-
Affordable Housing	$	-
	$	-
Self Insurance	$	2,319,659.28
Fire Dedicated Penalties	$	-
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	190,709.73

General Liability Trust	$	1,000.00
Workers Compensation Trust	$	79,995.74
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	**$**	**21,871,946.95**

R002-25 Resolution - 2025 Cash Management Plan

RESOLUTION
CITY OF CLIFTON
COUNTY OF PASSAIC, NEW JERSEY
2025 CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14, State of New Jersey Local Fiscal Affairs Law, requires that each municipality to annually adopt a Cash Management Plan designed to assure the deposit, investment and proper disbursement of local funds;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Clifton, County of Passaic, State of New Jersey, does hereby adopt the following Cash Management Plan:

A. DESIGNATION OF DEPOSITORIES

The following institutions are designated as permissible depositories for the deposit of City funds:

CAPITAL ONE	KEARNY BANK
BANK OF AMERICA, N.A.	PNC BANK, National Association
M&T BANK	PROVIDENT SAVINGS BANK
BOILING SPRINGS SAVINGS BANK	INVESTORS SAVINGS BANK
BNY MELLON	SPENCER SAVINGS BANK, SLA
WELLS FARGO BANK, N.A.	TD BANK, N.A.
US BANK	VALLEY BANK

All depositories must conform to the Governmental Unit Deposit Protection Act ("GUDPA") and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all City funds on deposit.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into appropriate fund operating accounts. Non-interest-bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the City, shall be deposited in regular, non-interest-bearing checking accounts unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the City and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge.

C. INVESTMENT INSTRUMENTS AND PROCEDURES

The City may purchase those investments permitted in N.J.S.A. 40A:5-15.1, and Local Finance Notice (LFN) 2017-24 and Resolution R531-18, which include:

United States Treasury Bonds, Notes and Bills
United States Government Agency and Instrumentality Obligations
Bonds and other obligations of the City of Clifton
Bonds and other obligations of the Clifton Board of Education
Commercial Bank Deposits and Certificates of Deposit
New Jersey Arbitrage Rebate Management Fund
Savings Bank Deposits and Certificates of Deposit
State of New Jersey Cash Management Fund (NJ/ARM)

The City may purchase other obligations approved by the Division of Investment of the Department of Treasury for investment by local units.

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the City's fiscal year shall be permitted only if interest accrued on the investment is credited to the City at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for Certificates of Deposit will be solicited of at least three designated depositories only if the amount available for investment is $100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded. Where the return on a proposed investment does not exceed the cost of making such an investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution's quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have the discretion to reject all bids.

D. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the City Council, except that the Chief Financial Officer shall have the authority to make disbursements prior to receiving the approval of the Municipal Council in extreme emergencies where the safety of the public is jeopardized. In addition, the following disbursements may be made prior to receiving approval of the Municipal Council:

County Taxes
County Open Space Taxes
Debt Service
Insurance Premiums
Interfunds
Public Library Tax Levy
Payroll Withholding Amounts
Passaic Valley Sewer Payments
Public Utility Payments
Petty Cash Reimbursements
Postage
Purchase of Investments
Salaries and Wages
School Taxes
Self-Insurance Payments
Special Improvement District Taxes
State of NJ Pension Obligations
Health Care Claims

- Manual Checks as approved in writing by the City Manager

For disbursements relative to payroll tax withholding, the City Council may authorize the use of a servicer to take possession of local unit funds and execute the disbursements of the City to the

taxing authorities. Tasks to be performed by the servicer may include report preparation, calculation of withholding and direct deposit of payroll disbursements.

The Chief Financial Officer is designated the "approval officer" responsible for authorizing and supervising the activities of the servicer. In cases where the servicer takes possession of local unit funds for payment of payroll claims, the approval officer is charged with ensuring that payments are made on a timely basis by regularly securing third party confirmation of such.

Disbursements shall be executed via electronic wire transfer of funds by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the City in the form of increased investment income.

All disbursements of funds held by the City, either electronic or by check, will require two (2) authorized signatures or approvals before any disbursement can be completed.

E. PETTY CASH FUND / EMPLOYEE REIMBURSEMENTS

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21. Individual reimbursements from the Petty Cash Fund shall not exceed $45 per item. The following Petty Cash Fund is maintained:

Recreation	$200

All other properly documented petty cash expenditures will be reimbursed to an employee on their semi-monthly paychecks, as a non-taxable reimbursement.

All employee expenditure reimbursements will be reimbursed on their semi-monthly payroll checks. These approved reimbursements will also be a non-taxable reimbursement.

F. BONDING

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer	Tax Collector	City Treasurer
Court Administrator	Municipal Court Judge(s)	Deputy Court Administrator(s)

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

G. P-CARD PROGRAM

The City of Clifton currently has P-Cards (Purchase Cards) program with Bank of America. The Qualified Purchasing Agent (QPA) is designated the "Program Manager" is compliance with Local Finance Notice (LFN) 2018-13. Individual City Credit Cards are not authorized to be issued or used by any employee under the auspices of the City of Clifton.

H. CLAIMANT CERTIFICATION

Per City of Clifton Ordinance 7640-21, authorized by the New Jersey Department of Community Affairs with Local Finance Notice (LFN) 2018-13, purchase orders below the State authorized quote threshold, and vendors with contracts of file with the City's Legal Department do not require a signature from the Vendor. All Department Head must sign off on all other requirements of a purchase order in compliance with applicable Purchasing Laws.

I. ELECTRONIC FUNDS TRANSFER (EFT)

The Local Fiscal Affairs Lawn (N.J.S.A. 40A:5-16.5) has authorized Municipalities to pay vendor's electronically, in lieu of paper checks. Local Finance Notice (LFN) 2018-13 gives

guidance on such policies required to protect the City. The Finance Office created a policy for EFTs, and shall be authorized to utilize EFTs as necessary (Resolution R438-20)

J. COMPLIANCE

The Cash Management Plan of the City of Clifton shall be subject to the approval of the City's Legal Counsel and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of City funds shall deposit them as instructed by this Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If, at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

K. BANK SIGNATURES

All Bank Accounts with the City of Clifton require a minimum of two signatures to issue payment. Authorized City Employees are:

1. Chief Financial Officer – Joseph Kunz
2. City Manager – Dominick Villano
3. City Treasurer - Edith Mayton
4. City Comptroller – Jyoti Sharma

The exception to this rule is the Police Department's Forfeiture Fund, which requires both:

1. Chief Financial Officer
2. Police Chief

R003-25 Resolution - 2025 Refund Cancellation Resolution

2025 REFUND CANCELLATION RESOLUTION

WHEREAS, the New Jersey Local Fiscal Affairs Law allow municipalities to cancel refunds of $10.00 or less; and

WHEREAS, N.J.S.A. 40A:5-17.1 (b) states "...the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process, without further action on the part of the governing body, the cancellation of any property tax refund, delinquency, or the charges and fees imposed by the municipality of less than $10.00"; and

WHEREAS, the Finance Office would like to streamline our record maintenance to be fiscally responsible and also include trust and escrow accounts;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Mayor and Council authorize the Chief Financial Officer, City Treasurer or City Comptroller to cancel all refunds due for up to $10.00 as outlined in N.J.S.A. 40A:5-17.1;

BE IT FURTHER RESOLVED, that the Finance Office of the City of Clifton be authorized to cancel said balances and correct the City's financial records for these cancellations.

R004-25 Resolution - 2025 Temporary Budget - Clifton Sewer Utility

2025 TEMPORARY BUDGET
CLIFTON SEWER UTILITY

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton Sewer Utility for the purpose and amounts requested in the manner and time therein provided; and

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2025; and

WHEREAS, 26.25% of the total appropriations in the 2024 Sewer Utility Budget, exclusive of any appropriations made for deferred charge, debt service and capital improvement fund, is in the sum of $2,756,196.98,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2025 Sewer Utility Budget as follows:

Sewer Department	Department Code	Amount
Sewer / Storm System – Salaries	07-201-26-291-101	$ 200,000.00
Sewer / Storm System – Expenses	07-201-26-291-405	$ 100,000.00
Audit and Accounting	07-201-20-135-334	$ 10,000.00
Insurance – General Liability	07-201-23-210-310	$ 20,000.00
Insurance – Self-Insurance	07-201-23-215-340	$ 20,000.00
Insurance – Group Health	07-201-23-220-310	$ 140,000.00
Sewer Fees – Other	07-201-31-455-273	$ 25,000.00
Sewer Fees – PVSC	07-201-31-455-290	$ 2,111,196.98
Statutory Exp – Employer Taxes	07-201-36-472-300	$ 30,000.00
Emergency Repairs	07-201-26-291-601	$ 100,000.00
Total Temporary Budget Amendment:		$ 2,756,196.98
Debt Service Payments:		
Bond Principal	07-201-45-920-342	$ 1,650,000.00
Bond Interest	07-201-45-930-344	$ 575,000.00
Note Interest	07-201-45-935-349	$ 150,000.00
NJ Wastewater Trust	07-201-45-941-347	$ 60,000.00
Total Debt Service for Sewer Utility:		$ 2,435,000.00
Total Temporary Budget and Debt Service:		$ 5,191,196.98

R005-25 Resolution - 2025 Temporary Budget - Municipal Budget

2025 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the adoption of this resolution is prior to the 30th day of January 2025; and,

WHEREAS, 26.25% of the total appropriations in the 2024 Municipal Budget, exclusive of any appropriations made for debt service, capital improvement fund, and public assistance is in the sum of $33,621,332.96

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2025 Municipal Budget as follows:

Department	Department Code	Amount
See Attached Worksheets		
Total Temporary Budget Amendment:		$33,621,332.96
Debt Service Payments:		
Bond Principal	01-201-45-920-342	$ 5,200,000.00
Bond Interest	01-201-45-930-344	$ 1,010,000.00
Note Interest	01-201-45-935-349	$ 775,000.00
NJ Green Acres Trust	01-201-45-940-348	$ 85,000.00
Total Debt Service for the City:		$ 7,070,000.00
Total Temporary Budget and Debt Service:		$40,691,332.96

R006-25 Resolution - 2025 Terminal Leave Payment Authorization

2025 TERMINAL PAYMENT AUTHORIZATION RESOLUTION

WHEREAS, the City of Clifton has retired employees that are owed their prior year Terminal Leave payments; and

WHEREAS, the City Council may authorize said Terminal Leave payments prior to the adoption of the annual budget; and

WHEREAS, the Personnel Office and the Finance Office would like these payment to be made to the retired employees in a timely fashion;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Mayor and Council authorizes the Personnel Office and Payroll Department to pay said Terminal Leave payments as listed below:

Retiree Department	Terminal Leave
Police – Non-Uniform	$ 2,171.54
Health & Welfare	$ 5,157.99
Police Department	$ 137,077.30
Fire Department	$ 329,550.70
Total Payments	$ 473,957.53

BE IT FURTHER RESOLVED, that any other retired employee, on file with the Payroll Supervisor prior to the adoption of the annual budget, should also be paid accordingly.

R007-25 Resolution - Budget Appropriation Transfer Resolution - 2024 Municipal Budget

RESOLUTION FOR BUDGET TRANSFERS
2024 APPROPRIATION RESERVES
CURRENT FUND #1

WHEREAS, transfers between appropriation reserves are permitted by N.J.S.A. 40A:4-59 during the first three (3) months of the next succeeding fiscal year; and

WHEREAS, certain 2024 appropriation reserves are expected to be insufficient to meet expenditure requirements for 2024 liabilities, and certain 2024 appropriation reserves have funds available to offset these expenditure requirements;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton (not less than two-thirds of the full membership thereof affirmatively concurring (5)) that the transfers listed below, between 2024 appropriation reserves, be made:

Department	Account Number	Amount - Out	Amount – In
Personnel – S&W	01-203-20-105-108		$ 5,350.00
Tax Assessor – S&W	01-203-20-145-108		$ 11,350.00
Finance – S&W	01-203-20-130-101	$ 16,700.00	
Roads Dept – S&W	01-203-26-292-108		$ 3,000.00
Public Works Admin. – S&W	01-203-26-300-108		$ 11,100.00
Recycling – S&W	01-203-26-305-101	$ 14,100.00	
Human Services – S&W	01-203-27-331-101		$ 20,000.00
Public Parks & Rec – S&W	01-203-27-370-108		$ 15,400.00
Health Dept – S&W	01-203-27-330-101	$ 35,400.00	
Condo Service Act – OE	01-203-26-325-323		$ 175,000.00
Tax Collector – S&W	01-203-20-150-101	$ 50,000.00	
Legal Dept – S&W	01-203-20-155-101	$ 25,000.00	
Health Care Waiver	01-203-23-221-111	$ 25,000.00	
Sanitation – OE	01-203-32-465-502	$ 75,000.00	
		$ 241,200.00	$ 241,200.00

R008-25 Resolution Awarding Contract for Computer Components and Related Services to Precision Computer of Fort Lee

RESOLUTION AWARDING CONTRACT FOR COMPUTER COMPONENTS AND RELATED SERVICES TO PRECISION COMPUTER OF FORT LEE

WHEREAS, pursuant to resolution R R532-24, adopted November 18, 2024, the Purchasing Agent advertised for bids for the providing of Computer Components and Related Services; and

WHEREAS, in keeping with the commodity purchase history, the bid specifications requested unit prices for each item listed within the pricing form, 162 items in all, with unit prices prevailing, and no minimum or maximum quantity promised, as well as hourly rates for related services; and

WHEREAS, one (1) bid for as-needed Computer Components and Related Services was received and opened on December 17, 2024 from Precision Computer, Precision Computer of Fort Lee, located at 2415 Lemoine Avenue, Fort Lee, New Jersey 07024; and

WHEREAS, the Purchasing Agent concurs with the Management Information Systems Coordinator to award an as-needed contract to Precision Computer of Fort Lee for the contract

period of January 1, 2025 through December 31, 2026, in a not to exceed amount of $260,691.00 per year, applicable to all departmental usage; and

NOW, THEREFORE, BE IT RESOLVED, that the contract for furnishing and delivering Computer Components to the various departments of the City of Clinton, on an as-needed basis, is awarded to the sole bidder, Precision Computer of Fort Lee, 2415 Lemoine Avenue, Fort Lee, New Jersey 07024. The contract shall be for twenty-four (24) consecutive months with the City's option to renew for one two-year extensions at the same price, terms, and conditions in accordance with bids received December 17, 2024, for the period of January 1, 2025 through December 31, 2026, in a not to exceed amount of $260,691.00 per year, and a not to exceed contract total amount of $521,382.00; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute contract, upon approval by the Law Department;

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a properly executed Purchase Order by the Finance Department, with budget appropriations considered.

R010-25 Resolution Authorizing the Award of a Contract to Fernandez Translating Services for Municipal Court Interpreter Spanish Morning and Afternoon Sessions

RESOLUTION AWARD OF CONTRACT FOR MUNICIPAL COURT INTERPRETER SPANISH MORNING AND AFTERNOON SESSIONS

WHEREAS, pursuant to resolution R531-24, the City advertised for bids for the above Municipal Court Interpreter Spanish Morning and Afternoon Sessions; and

WHEREAS, the Purchasing Agent did advertise for the above, and on December 17, 2024 received one (1) responsive bid from Fernandez Translating Services, located at 43 Myron Street, Clifton, NJ 07013; and

WHEREAS, the Purchasing Agent concurs with the Municipal Court Administrator to award an as-needed contract to Fernandez Translating Services for the contract period of January 1, 2025 through December 31, 2026, in a not to exceed amount of $60,000.00 per year; and

NOW, THEREFORE, BE IT RESOLVED, that the contract for the providing of Municipal Court Interpreter Spanish Morning and Evening Sessions, on an as-needed basis, is awarded to the sole bidder, Fernandez Translating Services, located at 43 Myron Street, Clifton, NJ 07013. The contract shall be for twenty-four (24) consecutive months with the City's option to renew for one two-year extensions at the same price, terms, and conditions in accordance with bids received December 17 , 2024, for the period of January 1, 2025 through December 31, 2026, in a not to exceed amount of $60,000.00 per year, and a not to exceed contract total amount of $120,000.00; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute contract, upon approval by the Law Department;

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a properly executed Purchase Order by the Finance Department, with budget appropriations considered.

CERTIFICATION OF FUNDS: funds shall be charged accordingly as expenses occur with the presentation of a properly executed purchase order, pending budget adoption and appropriation

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R012-25 Resolution Awarding Contract for Provision of Veterinary Services to the Animal Shelter of the City of Clifton for 2025

RESOLUTION AWARDING CONTRACT FOR PROVISION OF VETERINARY SERVICES TO THE ANIMAL SHELTER OF THE CITY OF CLIFTON FOR 2025

WHEREAS, the Health Officer solicited informal proposals for the provision of certain veterinary services to the Animal Shelter of the City of Clifton and all Clifton veterinarians for 2025; and

WHEREAS, these services shall be as follows:

Examination

FiV FeLV Test (Feline) or Heartworm Test (Canine)

Revolution (Feline) or Frontline (Canine)

Dewormer

Vaccinated against Rabies & Distemper

WHEREAS, in response thereto, one (1) informal proposal was received, wherein the Friends of the Shelter, Inc., a 501C(3) non-profit corporation, has offered to provide veterinary services

to the City of Clifton Animal Shelter through utilization of various licensed veterinarian subcontractors, at the favorable rate of $130.00 flat fee per dog and $130.00 flat fee per cat; and

WHEREAS, a report was submitted to the City Manager wherein the Health Officer recommends the award of a contract for said services to Friends of the Shelter, Inc., which provided the sole and lowest quotation as aforesaid; and

WHEREAS, the contract is within the bidding threshold and therefore may be awarded without public advertising for bids and bidding therefor under *N.J.S.A.* 40A:11-5 *et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 199:44-A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the contractor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is not to exceed $52,500.00 and the duration of the contract is for one year; and

WHEREAS, there are funds available for the payment of the services, and the Chief Financial Officer has certified the availability of funds hereon;

NOW, THEREFORE, BE IT RESOLVED, that a contract for the provision of veterinarians to provide certain veterinary services to the Animal Shelter located on the City Hall site, be and the same is hereby awarded to the Friends of the Shelter, Inc., of Clifton, N.J., at the aforesaid rates, the total price not to exceed $52,500.00; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to executed a contract on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of this resolution and the contract above referred to be placed on file and made available for public inspection in the Office of the City Clerk of the City of Clifton.

R013-25 Resolution Awarding Professional Services Contract for Lead Testing Laboratory Services to EMSL Analytical, Inc. - January 1, 2025 Thru December 31, 2025

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT FOR LEAD TESTING LABORATORY SERVCIES TO EMSL ANALYTICAL, INC. JANUARY 1, 2025 THRU DECEMBER 31, 2025

WHEREAS, the City of Clifton Health Officer requested a quote from EMSL Analytical, Inc., the New Jersey State licensed professional analytical laboratory for performing certain lead test evaluation services as required by the City of Clifton; and

WHEREAS, EMSL Analytical, Inc., located at 200 Route 130 North, Cinnaminson NJ 08077, is a New Jersey State licensed and authorized lead testing analytical laboratory; and

WHEREAS, services to be performed are professional services within the meaning of the local public contracts law N.J.S.A 40A:11-1 et seq., and accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-a-20.4 et seq; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the business entity disclosure certification has been received from EMSL Analytical, Inc. and is incorporated in the contract awarded hereby, along with the determination of value; and

WHEREAS, the City is aware of EMSL's pending application with the State of New Jersey to qualify as a State Contract Vendor; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Lead Testing Laboratory Services is hereby awarded to EMSL Analytical, Inc., 200 Route 130 North, Cinnaminson NJ 08077 in an amount not to exceed a total of $60,000, for the contract period of January 1, 2025 thru December 31, 2025; and

BE IT FURTHER RESOLVED, that in the event EMSL qualifies as a State Contract Vendor, and their State Contract price is lower than what has been offered to the City, the City expressly reserves the right to cancel this contract and retain EMSL's services by way of State Contract; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton. and that the original of this Resolution and the contract above referred to be placed on file and made available for inspection at the office of the City Clerk of the City of Clifton.

R014-25 Resolution Awarding Professional Services Contract for Training Course for Addressing Opioid Use Disorder to Z School-Stillman School of Business at Seton Hall University (Police Department)

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT FOR TRAINING COURSE FOR ADDRESSING OPIOID USE DISORDER TO Z SCHOOL -STILLMAN SCHOOL OF BUSINESS AT SETON HALL UNVERSITY – (POLICE DEPARTMENT)

WHEREAS, the Clifton Police Department is committed to enhancing the effectiveness and preparedness of its officers in addressing critical public health and safety issues, including the ongoing opioid crisis, which continues to severely impact the citizens of Clifton; and

WHEREAS, the Department has identified the need for additional training to better equip officers with the knowledge and practical techniques necessary for addressing opioid use disorder and co-occurring conditions; and

WHEREAS, Z- School Seton Hall University -Stillman School of Business, Inc., located at 511 South Orange Avenue# 2140, Newark NJ 07103, offers an online, on-demand training course titled "*Operational Readiness for Police Officers: Effective Strategies & Practical Techniques*

for Addressing Opioid Use Disorder and Co-occurring Conditions", which aligns with the training needs identified by the Department; and

WHEREAS, services to be performed are professional services within the meaning of the local public contracts law N.J.S.A 40A:11-1 et seq., and accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-a-20.4 et seq; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the business entity disclosure certification has been received from Z- School Seton Hall University -Stillman School of Business, Inc. and is incorporated in the contract awarded hereby, along with the determination of value; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Lead Testing Laboratory Services is hereby awarded to Z- School Seton Hall University - Stillman School of Business, Inc., located at 511 South Orange Avenue# 2140, Newark NJ 07103

in an amount not to exceed a total of $72,000; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton. and that the original of this Resolution and the contract above referred to be placed on file and made available for inspection at the office of the City Clerk of the City of Clifton.

R015-25 Resolution Awarding Professional Services Contract for Training Course for Youth Mental Health First Aid Instructor Course to National Council for Mental Wellbeing (Health Department)

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT FOR TRAINING COURSE FOR YOUTH MENTAL HEALTH FIRST AID INTRUCTOR COURSE TO NATIONAL COUNCIL FOR MENTAL WELLBEING (HEALTH DEPARTMENT)

WHEREAS, the Clifton Health Department recognizes the growing need for mental health support among youth in the community, particularly as mental health concerns continue to rise, affecting the well-being of children and adolescents; and

WHEREAS, the Health Department has identified an opportunity to train sixteen (16) employees to become certified Youth Mental Health First Aid Instructors through the National Council for Mental Wellbeing, which offers this specialized training program; and

WHEREAS, National Council for Mental Wellbeing, located at 1400 K Street NW, Suite 400, Washington D.C., 20005, offers an online/in person, on-demand training course and this training will equip the Health Department's employees with the skills and knowledge necessary to teach and provide critical mental health first aid to youth in the Clifton community, enhancing the Department's capacity to address mental health challenges proactively; and

WHEREAS, services to be performed are professional services within the meaning of the local public contracts law N.J.S.A 40A:11-1 et seq., and accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-a-20.4 et seq; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the business entity disclosure certification has been received from the National Council for Mental Wellbeing. and is incorporated in the contract awarded hereby; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Lead Testing Laboratory Services is hereby awarded to National Council for Mental Wellbeing, located at 1400 K Street NW, Suite 400, Washington D.C., 20005 in an amount not to exceed a total of $26,000 ; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton. and that the original of this Resolution and the contract above referred to be placed on file and made available for inspection at the office of the City Clerk of the City of Clifton.

R016-25 Resolution Awarding Contract for Purchase of Draeger Alcotest 9510 System to Conduct Breath Alcohol Test on Suspects of Drunk Driving from Draeger, Inc. for the Police Department of the City of Clifton

RESOLUTION AWARDING CONTRACT FOR PURCHASE OF DRAEGER ALCOTEST 9510 SYSTEM TO CONDUCT BREATH ALCOHOL TEST ON SUSPECTS OF DRUNK DRIVING FROM DRAEGER INC. FOR THE POLICE DEPARTMENT OF THE CITY OF CLIFTON

WHEREAS, the Clifton Police Department is required to purchase the Draeger Inc Alcotest 9510 **system** (part number #4412301) as mandated by the New Jersey State Police for testing individuals arrested on suspicion of driving under the influence (DUI); and

WHEREAS, Draeger Inc., located at 7256 S. Sam Houston Parkway West, Suite 100 Houston TX 77085 will be used to conduct breath alcohol tests on suspects of drunk driving, replacing the current model that will no longer be permissible once the new device is implemented, and officers are trained; and

WHEREAS, services to be performed are professional services within the meaning of the local public contracts law N.J.S.A 40A:11-1 et seq., and accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with N.J.S.A. 40A:11-5 et seq.; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-a-20.4 et seq; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the business entity disclosure certification has been received from Draeger Inc. and is incorporated in the contract awarded hereby, along with the determination of value; and

NOW, THEREFORE, BE IT RESOLVED, that a professional services contract for Purchase of Alcotest 9510 is hereby awarded to Draeger Inc., 7256 S. Sam Houston Parkway West, Suite 100 Houston TX 77085 in an amount not to exceed a total of $22,822.50, for the contract period of January 1, 2025 thru December 31, 2025; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton. and the original of this Resolution and the contract above referred to be placed on file and made available for inspection at the office of the City Clerk of the City of Clifton.

R017-25 Resolution Authorizing City of Clifton Qualified Purchasing Agent to Procure Goods & Services via New Jersey State Approved Cooperative Contracts

RESOLUTION AUTHORIZING CITY OF CLIFTON QUALIFIED PURCHASING AGENT TO PROCURE GOODS & SERVICES VIA NEW JERSEY STATE APPPROVED COOPERATIVE CONTRACTS

WHEREAS, the State of New Jersey State promulgates contracts under the Division of Purchase and Property, which are acceptable for municipalities to procure goods and services through pursuant to N.J.S.A. 40A:11-5 (2), which acknowledges that purchases made from such New Jersey State approved cooperative contracts as aforementioned are bid exempt when used by the City; and

WHEREAS, pursuant to N.J.A.C. 5:34-7.1 *et seq.*, by approval of application (NJ State form CP-2001), the Division of Local Government Services (DLGS) authorizes New Jersey State Counties, Educational Service Commissions, and Municipalities to act as lead agencies for cooperative purchasing systems which must follow Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, the City of Clifton has participated as an official member in the following New Jersey-based, DLGS approved cooperative purchasing systems: Bergen County Cooperative Purchasing and Pricing Systems (BCCPS); Educational Services Commission of New Jersey (ESCNJ); Hunterdon County Educational Services Commission Cooperative Pricing System (HCESE); Morris County Cooperative Pricing Council (MCCPC); Passaic County Cooperative Pricing System (#38PCCP) (PCCP); Somerset County Cooperative Pricing System (#2SOCCP); and

WHEREAS, the aforementioned New Jersey State contracts and the above DLGS authorized cooperative pricing systems are subject to the P.L. 2004, Chapter 19, N.J.S.A. 19:44A-20.4 et seq. (New Jersey Local Unit Pay-To-Play Law), and are procured pursuant to a fair and open manner, in accordance with N.J.S.A 40A:11-1 *et seq.*, in which all due diligence, such as advertising and public opening of bids and proposals, and contract award by resolution, are accomplished and verified by each lead agency; and

WHEREAS, under the above stated conditions, no further due diligent action is required by the City of Clifton in order to utilize the contracts referenced above; and

WHEREAS, pursuant to N.J.S.A. 40A:11-1 *et seq.*, the City may authorize the appointed Qualified Purchasing Agent, to procure via the aforementioned New Jersey State promulgated and authorized cooperative contracts, in an amount not to exceed the bid threshold, fund availability prevailing; and

WHEREAS, this resolution does not alter the Municipal Council's Rules of Order No.4, which states that the City Manager shall incur no expense exceeding $17,500.00 except where authorized by law or the Municipal Council, which remains in effect; and

WHEREAS, the Purchasing agent shall be required to present any such purchasing requests that exceed the bid threshold for Governing Body approval, prior to purchase order generation; and

WHEREAS, this Resolution is in the best interest of the City, as it will allow the City to optimize operational productivity, with increased efficiency for all affected departments, effectually reducing repetitive document processes, while ensuring compliance with applicable New Jersey State laws and rules, fully respective of the City's governing body authority; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Municipal Council do hereby approve and authorize as follows:

1. The Mayor and Municipal Council do hereby authorize the Qualified Purchasing Agent to procure goods and services via New Jersey State and New Jersey State DLGS approved cooperative pricing contracts, in an amount not to exceed the bid threshold.
2. The Qualified Purchasing Agent shall be required to present to the Mayor and Municipal Council any such purchases via New Jersey State cooperative contracts that exceed the bid threshold.
3. Procurement under this resolution shall be certified at the time of purchase, with the presentation of a properly executed purchase order.

Therefore, let this resolution take effect immediately.

R018-25 Resolution Designating the City of Clifton's Code Blue Warming Center the "Councilwoman Lauren E. Murphy Code Blue Warming Center"

RESOLUTION DESIGNATING THE CITY OF CLIFTON'S CODE BLUE WARMING CENTER THE "COUNCILWOMAN LAUREN E. MURPHY CODE BLUE WARMING CENTER"

WHEREAS, the City of Clifton, Department of Health operates a Code Blue Warming Center; and

WHEREAS, the City is desirous of honoring the memory of Councilwoman Lauren E. Murphy; and

WHEREAS, Lauren became a Councilmember in 2015 until her death in 2024; and

WHEREAS, Lauren established the Homeless Committee in December of 2017 and had a lifetime commitment to helping those most vulnerable to homelessness and food insecurity. She was dedicated to trying to raise people up in their lives by finding them employment and letting them feel the American Dream;

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton that the City of Clifton Code Blue Warming Center shall hereby be designated as the "Councilwoman Lauren E. Murphy Code Blue Warming Center."

R019-25 Resolution Rejecting Bid for Revaluation Services

RESOLUTION REJECTING BID FOR REVALUATION SERVICES

WHEREAS, the Mayor and Council of the City of Clifton authorized proposals to be solicited for Revaluation of Commercial, Residential and Real Properties within the City of Clifton for the 2025 property tax year with the return date for said proposals on November 14, 2024 with no proposals received; and

WHEREAS, the City readvertised the request for proposals with the return date for said proposals on December 19, 2024 with one proposal received from Appraisal Systems, Inc. of 264 South Street, Building 2, Suite 1B, Morristown, New Jersey 07960 in the amount of $3,500,000; and

WHEREAS, the proposal from Appraisal Systems, Inc. contemplated a revaluation for the 2027 tax year and therefore was not a responsible proposal; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Local Public Contracts Law, the proposal received on December 19, 2024 for revaluation services is rejected for the following reasons:

1) The proposal received was non-compliant; and
2) The City of Clifton wishes to rewrite the specifications.

BE IT FURTHER RESOLVED, that the Purchasing Agent is hereby authorized to solicit proposals for Revaluation Services for the 2026 property tax year.

R020-25 Resolution for Appointment of Special Police Officers

RESOLUTION FOR APPOINTMENT OF SPECIAL POLICE

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that the following Special Police be and are hereby appointed for a term, commencing on January 1, 2025 through December 31, 2025:

John Kavakich
Robert Markson

R021-25 Resolution for Reappointment of Members to the Clifton Senior Citizens Advisory Committee

RESOLUTION FOR REAPPOINTMENT OF MEMBERS TO THE CLIFTON SENIOR CITIZENS ADVISORY COMMITTEE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Clifton Senior Citizens Advisory Committee recommending reappointment of the following members:

Christine Liszner	Walter Koenig
Marion Mascone	Michael Cervine
Ellen M. Kiraly	Thomas Dzubina
Joyce O'Hara	

WHEREAS, said members' term expired on December 31, 2024; and

WHEREAS, said members are being reappointed to the Clifton Senior Citizens Advisory Committee for a term of three years commencing on January 1, 2025 through December 31, 2027; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the members listed above be and are hereby reappointed for a three-year term to the Senior Citizens Advisory Committee, commencing on January 1, 2025 through December 31, 2027;

R022-25 Resolution of Congratulations Upon Retirement - Omnibus Operator Panagiotis Vasilopoulos

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT – OMNIBUS OPERATOR PANAGIOTIS VASILOPOULOS

WHEREAS, January 2, 2025, Omnibus Operator, Panagiotis Vasilopoulos, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as an omnibus operator on June 19, 2002, and his retirement will conclude a twenty three-year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge his service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

OMNIBUS OPERATOR PANAGIOTIS VASILOPOULOS

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **PANGIOTIS VASILOPOULOS.**

R023-25 Resolution Authorizing Execution of Subordination Agreement Between City of Clifton and Guaranteed Rate, Inc. (Its Successors and/or Assigns) as their Interest May Appear (Rosemarie Carlee)

RESOLUTION AUTHORIZING EXECUTION OF SUBORDINATION AGREEMENT BETWEEN CITY OF CLIFTON AND GUARANTEED RATE, INC. (ITS SUCCESSORS AND/OR ASSIGNS), AS THEIR INTEREST MAY APPEAR (ROSEMARIE CARLEE)

WHEREAS, in conjunction with a Clifton Housing Improvement Program (CHIP) grant to Rosemarie Carlee, a mortgage loan dated January 24, 2023, recorded April 25, 2023, in the amount of $9,500.00 was given by the City of Clifton for property situated at Block 25.02, Lot 23, 301 Valley Road, Clifton, New Jersey; and

WHEREAS, the said Rosemarie Carlee, has requested that the City of Clifton subordinate this mortgage to a mortgage given by Guaranteed Rate, Inc. (its successors and/or assigns), as their interest may appear, to Rosemarie Carlee; and

WHEREAS, such a subordination is within the regulations established for the Clifton Home Improvement Program (CHIP); and

WHEREAS, the Director of Community Development has no objection to the request of Rosemarie Carlee, to subordinate Clifton's $9,500.00 mortgage;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Municipal Council of the City of Clifton, that the Mayor and City Clerk be and they are hereby authorized to execute a Subordination Agreement as set forth above, in a form satisfactory to the Law Department.

R024-24 Executive Session

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Occidental Chemical Corp. v. 21st Century Fox America, et al 2:18-CV-11273 – Litigation Update
CON-2 Investigation into Complaint of Harassment by R.P. Against M.S.
CON-3 FMBA Negotiations
CON-4 City Manager, Dominick Villano - Notice of Tort Claim - Potential Litigation
CON-5 Conflicts of Interest for Members of the Governing Body - Legal Opinion
CON-6 Liability Claims Against City of Clifton - July 1, 2024 to December 31, 2024
CON-7 Vicki Citrino v. City of Clifton, et al - ESX-L-1892-24

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on January 8, 2025, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

L-1 City Relief

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF NEW YORK CITY RELIEF, INC
T/A CITY RELIEF
for permission to conduct a: RESTAURANT
for a period ending January 31, 2025 on the premises known as:
35 HAZEL ST CLIFTON, NJ 07011
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L-2 Just Salad Store #94

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF JUST SALAD 225 ALLWOOD ROAD LLC
T/A JUST SALAD STORE #94 CLIFTON, NJ
for permission to conduct a: RESTAURANT
for a period ending January 31, 2025 on the premises known as:
225 ALLWOOD RD CLIFTON, NJ 07012
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L-3 Sodexo Magic-HMH School of Medicine

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF SODEXO MAGIC LLC
T/A SODEXO MAGIC-HMH SCHOOL OF MEDICINE
for permission to conduct a: RESTAURANT-CONTINUED USE
for a period ending January 31, 2025 on the premises known as:
340 KINGSLAND ST NUTLEY, NJ 07110 (123 METRO BLVD)
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L-4 Kashan Indian Kitchen & Bar

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF HNM FOODS, LLC
T/A KASHAN INDIAN KITCHEN & BAR
for permission to conduct a: RESTAURANT-CONTINUED USE
for a period ending January 31, 2025 on the premises known as:
50 MARKET ST CLIFTON, NJ 07012
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L-5 Casco Viejo Restaurant

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF CASCO VIEJO RESTAURANT, LLC
T/A CASCO VIEJO RESTAURANT

for permission to conduct a: RESTAURANT-CONTINUED USE
for a period ending January 31, 2025 on the premises known as:
1115 BLOOMFIELD AVE CLIFTON, NJ 07012
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

L-6 Santos Flowers

RESOLUTION FOR PRELIMINARY APPROVAL

FOR SANTOS FLOWERS LLC
T/A SANTOS FLOWERS
ADDRESS 453 LEXINGTON AVE CLIFTON, NJ 07011
TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY
FORMERLY OR NEW, NEW
ZONE B-C
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

L-7 Bottleneck Liquors

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF CLIFTON LIQUOR AND SPIRIT LLC
T/A BOTTLENECK LIQUORS
for permission to conduct a: GROCERY-CONTINUED USE
for a period ending January 31, 2026 on the premises known as:
120 MARKET ST CLIFTON, NJ 07012
be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

ADJOURNMENT

Upon a Motion made by Councilwoman Sadrakula, seconded by Councilman D'Amato, the meeting was adjourned at 10:55 p.m.

Respectfully Submitted,

_____
Nancy Ferrigno, City Clerk

_____
Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Minutes of Civil Rights Committee of October 28, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: Minutes of Historical Commission of December 5, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Minutes of Traffic Safety Council of December 12, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 7965-25

ITEM NAME: Calendar Year 2025 Ordinance To Exceed the Municipal Budget Appropriation Limits and To Establish A CAP Bank (NJSA 40A:4-45.14)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	7965-25	12/30/2024	Cover Memo

7965-25

CITY OF CLIFTON
CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, the cost of living adjustment for calendar year 2025 budgets is calculated at 2.5% pursuant to N.J.S.A. 40A:4-45.2; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the City of Clifton in the County of Passaic finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body hereby determines that a 1.0% increase in the budget for said year, amounting to $1,144,235 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the City of Clifton, in the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the City of Clifton shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by up to 3.5%, amounting to $4,004,823, and that the CY 2025 municipal budget for the City of Clifton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Adopted on First Reading Dated:_____

Councilman Gibson
Councilman Kolodziej
Councilman Latona
Councilman D'Amato
Councilwoman Pino
Councilwoman Sadrakula
Mayor Grabowski

_____
Nancy Ferrigno, City Clerk

Adopted on Second Reading Dated:_____

Councilman Gibson
Councilman Kolodziej
Councilman Latona
Councilman D'Amato
Councilwoman Pino
Councilwoman Sadrakula
Mayor Grabowski

_____
Nancy Ferrigno, City Clerk

APPROVAL BY THE MAYOR ON THIS ___ DAY OF _____, 2025

_____
Raymond Grabowski, Mayor

CERTIFIED TO BE A TRUE COPY

ITEM NUMBER: O- 7966-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 9 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	12/30/2024	Cover Memo

7966-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (ADDS 9 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Whenever any words and phrases are used herein, the meanings respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of New Jersey shall be deemed to apply to such words and phrases.

Section 439-38. **Handicapped parking on streets for private residences:**

In accordance with the provisions of N.J.S.A. 39:4-197.6, the following on-street locations in front of private residences occupied by a handicapped person if a windshield placard or wheelchair symbol license plates have been issued for a vehicle owned by the handicapped person, or by another occupant of the residence who is a member of the immediate family of the handicapped person, by the Division of Motor Vehicles pursuant to the provisions of N.J.S.A. 39:4-204 et seq., provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic, are designated as handicapped parking spaces for the exclusive use by the person issued the New Jersey license plate shown below. No other person shall be permitted to park in these spaces.

A. Application shall be made to the Police Department for such restricted handicapped parking space, and the applicant shall pay a one-time administrative fee of $150.00 to cover the costs of processing such application and individualized sign, made payable to the City of Clifton.

Name of Street	Location	Initial Permit Number
271 Burgess Place	South side, beginning at the eastern property line, extending 22 feet west therefrom	P2898294
40 Christie Avenue	North side, beginning at the westerly driveway line of 40 Christie Avenue and extending 22 feet west therefrom	P2959466
70 Christie Avenue (Space in front of 68 Christie Avenue)	North side, in front of 68 Christie Ave. beginning at the eastern driveway edge of 70 Christie Avenue and extending 22 feet east therefrom	P2829607
105 Clifton Avenue	South side, beginning at the eastern property line, extending 22 feet west therefrom	P2884179
22 Cutler Street	West side, beginning at the southerly property line and extending 22 feet northerly therefrom	P2896406
29 Hammond Avenue	South side, beginning at the eastern property line, extending 22 feet west therefrom	P2882112

191 Randolph Avenue (Space on Knapp Avenue)	South side of Knapp Avenue, beginning at a point 22 feet of the crosswalk, extending 22 feet west therefrom	P2855243
47 Viola Avenue (Space on Jewett Ave.)	South side, beginning at a point 25 feet from the crosswalk at the intersection of Jewett Ave. and Viola Ave., extending 22 feet east therefrom	P2898247
230 West 3rd Street (Space on 7th Ave.)	East side, beginning at a point 25 feet from the crosswalk at the intersection of West 3rd St. and 7th Ave. extending 22 feet north therefrom	P2965484

2. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7967-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	12/30/2024	Cover Memo

7967-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (DELETES 4 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" is amended, revised and supplemented to DELETE the following locations:

80 Cutler Street	West side, beginning at the southern driveway edge (northern property line) extending 22 feet south therefrom	P#2816141
9 Holden Street	East side, beginning at the northern property edge, extending 22 feet south therefrom	P#2718931
232 Madison Avenue	North side, beginning at the west property line and extending 22 feet easterly therefrom	1786646
36 Merselis Avenue	North side, beginning at the westerly driveway line of 36 Merselis Avenue and extending 22 feet westerly therefrom	1562107

2. The Chief of Police is hereby directed to remove all signs and markings designating such location as restricted parking space for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7968-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	12/30/2024	Cover Memo

7968-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (AMENDS HANDICAPPED PARKING PLACARD NUMBER)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that the following handicapped parking placard numbers have been changed as follows:

Name of Street	Location	Initial Permit Number	New Number
282 Ackerman Avenue *(No change)*	*No change*	P996756	P2769272
145 Arlington Avenue *(No change)*	*No change*	P#2408954	P2786565
65A Brookside Drive *(No change)*	*No change*	P#2443025	P2977919
765 Clifton Avenue *(No change)*	*No change*	P2192949	P2712627
124 East 8th Street *(No change)*	*No change*	2093014	P2937102

1. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

2. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:_____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7969-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Rescinds Permit Parking on Larkspur Lane from Urma Avenue to Pershing Road)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	12/31/2024	Cover Memo

7969-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 349 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "PARKING ON RESIDENTIAL STREETS," MORE PARTICULARLY SECTION 349-2 THEREOF, ENTITLED "RESTRICTED STREETS" (RESCINDS PERMIT PARKING ON LARKSPUR LANE FROM URMA AVENUE TO PERSHING ROAD)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 349 of the Code of the City of Clifton, entitled "Parking on Residential Streets," more particularly Section 349-2 thereof, entitled "Restricted Streets," is hereby amended to delete the following location(s):

Name of Street	Side	Hours/Days	Location
Larkspur Lane	Both	8 am to 11 am/ Monday through Friday	From Urma Ave to Pershing Road

2. The Chief of Police is hereby directed to have related signs removed.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as required by law.

Adopted:

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7971-25

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article IV Thereof, Entitled "Officials and Employees Not Represented by a Bargaining Unit", Maximum Salaries Fixed" (Amends Salary of Assistant Zoning Officer (Part-Time) Retroactive to January 1, 2025)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	1/14/2025	Cover Memo

7971-25

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE IV THEREOF, ENTITLED "OFFICIALS AND EMPLOYEES NOT REPRESENTED BY A BARGAINING UNIT," AND MORE PARTICULARLY § 99-18 THEREOF, ENTITLED "MINIMUM AND MAXIMUM SALARAIES FIXED" (AMENDS SALARY OF ASSISTANT ZONING OFFICER (PART-TIME) RETROACTIVE TO JANUARY 1, 2025)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 99 of the Code of the City of Clifton, as entitled above, is hereby amended, revised and supplemented to amend the salary of the Assistant Zoning Officer (part-time), effective retroactively to January 1, 2025, as follows:

ARTICLE IV

Officials and Employees Not Represented by a Bargaining Unit

§ 99-18. Minimum and maximum salaries fixed.

* * *

Title	Minimum	Maximum
Assistant Zoning Officer	$15.00 per hour	$33.43 per hour

* * *

2. All other provisions of said chapter are unchanged and remain in full force and effect.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as provided by law.

Adopted

_____
Raymond Grabowski, Mayor

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 025-25

ITEM NAME: Resolution: Approve Claims List Resolution for the January 21, 2025, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on January 21, 2025.
If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: R 026-25

ITEM NAME: Resolution - 2025 Special Emergency Temporary Municipal Budget Increase #1 - Grants

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
SPECIAL EMERGENCY 1
RESOLUTION

WHEREAS, an emergent condition has arisen in that the City is expected to enter in contracts, commitments or payments prior to the 2025 Municipal Budget and no adequate provision has been made in the 2025 Temporary Municipal Budget for the aforesaid purpose, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation foresaid purpose, and

WHEREAS; the total emergency temporary appropriation resolution adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals $190,650.00, and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton, in the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency Temporary Appropriations be and the same are hereby made in the amount of $ 190,650.00 as follows for the City's annual Pension Payments:

    a. Code Blue Grant from Passaic County $ 50,000.00
    b. EECBG Grant from USDOE $140,650.00

2. Said Emergency Temporary Appropriations will be provided for in the 2025 Municipal Budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services by the City Clerk.

Roll Call: Councilman D'Amato
Councilman Gibson
Councilman Kolodziej
Councilman Latona
Councilwoman Pino
Councilwoman Sadrakula
Mayor Grabowski

Adopted: January 21, 2025

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 027-25

ITEM NAME: Resolution - Amending 2025 Sewer Utility Temporary Budget
RECOMMENDATION: Approve

SUMMARY:
The Chief Financial Officer approved the adoption of this Resolution.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
2025 TEMPORARY BUDGET AMENDMENT 1
CLIFTON SEWER UTILITY

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton Sewer Utility for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the 2025 Temporary Budget for the Clifton Sewer Utility was adopted with Resolution R004-25 on January 8, 2025; and,

WHEREAS, Temporary Budget Funds need to be reallocated to pay the first quarterly invoice from the Passaic Valley Sewerage Commission (PVSC) on February 1, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for contracts, commitments, and payments prior to the adoption of the 2025 Sewer Utility Budget as follows:

Sewer Department	Department Code	Amount
Sewer Fees – PVSC	07-201-31-455-290	$ 60,000.00
Emergency Repairs	07-201-26-291-601	($ 60,000.00)
Total Temporary Budget Amendment:		$ 0.00

Adopted: January 21, 2025

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 028-25

ITEM NAME: Resolution Awarding Professional Engineering Services Contract to Boswell Engineering for Construction Management and Construction Inspection Services for Plog Brook Culvert Rehabilitation

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/14/2025	Cover Memo

RESOLUTION AWARDING PROFESSIONAL ENGINEERING SERVICES CONTRACT TO BOSWELL ENGINEERING FOR CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICES FOR PLOG BROOK CULVERT REHABILITATION

WHEREAS, the City of Clifton requires professional engineering services for construction management and construction inspection services in connection with Plog Brook Culvert Rehabilitation; and

WHEREAS, the City Engineer recommends that a contract for construction management and construction inspection services be awarded to Boswell Engineering in accordance with its submitted proposal, dated December 19, 2024, in the amount not to exceed $52,000.00; and

WHEREAS, after reviewing the proposal and upon the recommendation of the City Engineer, the Municipal Council wishes to award a contract to Boswell Engineering for the provision of said services, in the amount not to exceed $52,000.00; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under ***N.J.S.A.*** 40A:11-5 ***et seq.***; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to be not to exceed $52,000.00, and the duration of the contract is until completion;

NOW, THEREFORE, BE IT RESOLVED, that a professional engineering services contract for construction management and construction inspection services in connection with Plog Brook Culvert Rehabilitation is hereby awarded to **BOSWELL ENGINEERING**, in accordance with its proposal dated December 19, 2024, in the amount not to exceed $52,000.00, and shall not exceed that amount except upon the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to ***N.J.S.A.*** 40:11-5(1)(a). The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Boswell Engineering, South Hackensack, NJ
Services:	Construction Management and Construction Inspection Services
Project:	Plog brook Culvert Rehabilitation
Cost:	Not to exceed $52,000.00
Term:	Until completion

Adopted: January 21, 2025
Nancy Ferrigno, City Clerk

CERTIFICATION OF FUNDS: 08-215-55-959-201
Funds are available in
Account # Sewer Utility Capital

Joseph D. Kunz, CFO Date: 1/15/2025

Adopted: January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 029-25

ITEM NAME: Resolution to Rescind Resolution R556-24 to Purchase Road Rock Salt for the City of Clifton off of New Jersey State Contract

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/8/2025	Cover Memo

RESOLUTION TO RESCIND RESOLUTION R556-24 TO PURCHASE ROAD ROCK SALT FOR THE CITY OF CLIFTON OFF OF NEW JERSEY STATE CONTRACT PURSUANT TO N.J.S.A:40A:11-12a

WHEREAS, pursuant to R556-24, adopted December 3, 2024, the City Council authorized the City to purchase Road Rock Salt off New Jersey State Contract number 20-Fleet-01519 at $81.55 per ton; and

WHEREAS, subsequent to preparing and submitting the above resolution, on December 12,2023 Passaic County Co-op SB-23-077 posted on website an award contract to Morton Salt at the rate of $65.30 per ton for Rock Salt; and

WHEREAS, it is in the best interest of the City of Clifton to rescind the resolution and utilize alternate cooperative contract procurement mechanisms; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Municipal Council do hereby rescind R556-24 pursuant to the above and authorize the Purchasing Agent to procure goods as-needed, upon authorization by this governing body under separate resolution.

Adopted: January 21, 2025

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 030-25

ITEM NAME: Resolution Authorizing Permission to Advertise Request for Proposals (RFP) for Engineering Design Services for Main Memorial Park Improvements for the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE REQUEST FOR PROPOSALS (RFP) FOR ENGINEERING DESIGN SERVICES FOR MAIN MEMORIAL PARK IMPROVEMENTS FOR THE CITY OF CLIFTON

WHEREAS, the City of Clifton is planning to enhance Main Memorial Park through a series of improvements designed to better serve the community; and

WHEREAS, in order to proceed with the development of these improvements, it is necessary to engage professional engineering services for the design and planning phase of the project; and

WHEREAS, the City Council of Clifton desires to solicit proposals from qualified engineering firms to provide the required engineering design services for the successful development of the park; and

WHEREAS, it is in the best interest of the City of Clifton to issue a Request for Proposals (RFP) to invite qualified firms to submit proposals for the project.

BE IT FURTHER RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Request for Proposal and to receive and publicly open any responses for the goods and services described therein; and

BE IT FURTHER RESOLVED that the Legal Notice shall be published once in a legal newspaper of the City of Clifton, in accordance with N.J.S.A. 40A:11-1 et seq.

Adopted: January 21,2025

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 031-25

ITEM NAME: Resolution Awarding Contract to ESO Solutions, Inc. for Emergency Medical Services (EMS) Software for Fire Department

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING THE CONTRACT TO ESO SOLUTIONS INC. FOR CITY OF CLIFTON EMS SOFTWARE SERVICES FOR THE FIRE DEPARTMENT

WHEREAS, the City of Clifton Fire Department has a need of basic proprietary Emergency Medical Services (EMS) software and services ; and

WHEREAS, the City of Clifton has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A 19:44A-20.5

WHEREAS, as a determination has been made as follows:

1. The known or estimated cost of the goods or service to be provided will exceed $17,500.
2. Price quotes have been solicited and received from one service provider.
3. The anticipated term of this contract is for the calendar year 2025.
4. Pursuant to N.J.A.C. 5:30-5.4(a), the maximum dollar value of this contract shall be $19,680.56 and the Chief Financial Officer has certified the availability of funds; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under ***N.J.S.A.*** 40A:11-5 ***et seq.***; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to not exceed $19,680.56, and the duration of the contract is from January 6,2025 to January 5,2026;and

NOW THEREFORE, BE IT RESOLVED ,that the Mayor and the City Clerk be and they are hereby authorized and directed to execute a contract for rendering such software services by ESO Solutions Inc. 11500 Alterra Pkwy Ste 100 Austin TX 78759-3192 for fees of $$19,680.56 for year 2025; and

Certification of Funds:

Funds are available in Account# 01-201-25-265-503 – Contractual Services

Joseph D. Kunz, CFO

1/16/2025
Date

Adopted: January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 032-25

ITEM NAME: Resolution Awarding Contact for Purchase of Mattress, Frames and Mattress Protectors for Fire Department

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/17/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING CONTRACT FOR PURCHASE OF MATTRESS, FRAMES AND MATTRESS PROTECTORS FOR FIRE DEPARTMENT

WHEREAS, the City of Clifton Fire Department has identified a critical need for replacement mattresses, frames, and mattress protectors due to ongoing issues with the current mattresses, which have developed bug infestations that pose a potential risk to the health and hygiene of our firefighters; and

WHEREAS, quotations were solicited for the purpose of the above procurement. The following two vendors submitted the quotes:

		Cost
1.	**Mattress Plus,**1585 US-46, Little Falls, NJ	$22,790.00
2.	**Mattress Firm Commercial Sales** 1000 S Oyster Bay Rd, Hicksville, NY	$26,495.00

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Mattress Plus and is incorporated in the contract awarded hereby; and

WHEREAS, the conditions of the current mattresses is deteriorating and replacing them will support the firefighters wellbeing and maintain their health and hygiene; and

WHEREAS, upon review of the submitted quotes, it is recommended the contract be awarded to the lowest responsive and responsible vendor **Mattress Plus**, located at 1585 US-46, Little Falls, NJ, at a total cost of **$22,790.00**; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for purchase of mattresses, frames, and mattress protectors for Firefighters be awarded to the lowest respondent, **Mattress Plus**, located at 1585 US-46, Little Falls, NJ in an amount not to exceed **$22,790.00**. Term of contract shall commence February 1, 2025 and end on January 31, 2026; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to the issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: FUND CERTIFICATION, funds are available under the following account number: *04-215-55-977-302.*

Joseph D. Kunz, CFO

1/16/2025
Date

January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 033-25

ITEM NAME: Resolution Awarding Contract for Police Officer Scheduling System (POSS) Annual Maintenance and Support

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/17/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING CONTRACT FOR POLICE OFFICER SCHEDULING SYSTEM (POSS) ANNUAL MAINTENANCE AND SUPPORT

WHEREAS, the Police Department has a need to continue the Police Officer Scheduling System - Software as a Service (POSS) Annual Maintenance Agreement, which they have advised consists of proprietary software, and recommends that their annual contract be renewed; and

WHEREAS, the total amount for the Annual Maintenance and Support for the term from February 1, 2025, through January 31, 2026, is $19,767.45; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Mattress Plus and is incorporated in the contract awarded hereby; and

WHEREAS, the contract for Police Officer Scheduling System (POSS) Annual Maintenance and Support is hereby awarded to Visual Computer Solutions, Inc., located at 4400 US Highway 9 South, Suite 3500, Freehold, NJ 07728, in the total amount of $19,767.45 for the term from February 1, 2025, through January 31, 2026.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for Police Officer Scheduling System be awarded to the lowest respondent Visual Computer Solutions, Inc., located at 4400 US Highway 9 South, Suite 3500, Freehold, NJ 07728. Term of contract shall commence February 1, 2025 and end on January 31, 2026; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to the issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: FUND CERTIFICATION, funds are available under the following account number: *01-201-25-240-405- Maintenance and Repairs*

Joseph D. Kunz, CFO

1/16/2025
Date

January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 034-25

ITEM NAME: Resolution to Purchase Batteries for the Radio Equipment from Motorola Solutions, Inc. for Police Department off of NJ State Contract Purchasing Program

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/17/2025	Cover Memo

RESOLUTION TO PURCHASE BATTERIES FOR THE RADIO EQUIPMENT FROM MOTOROLA SOLUTIONS INC. FOR POLICE DEPARMENT OF THE CITY OF CLIFTON OFF OF NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A:40A:11-12a

WHEREAS, the Police Department of the City of Clifton has experienced numerous radio battery failures due to normal wear and tear, as well as issues with several charges failing due to constant 24-hour usage; and

WHEREAS, due to the nature of the profession, several radio holders have been broken as they are made of plastic, further impacting the performance and functionality of the radio equipment; and

WHEREAS, in order to maintain operational readiness, the Police Department is requesting the purchase of 250 replacement batteries to address these issues; and

WHEREAS, Motorola Solutions Inc. was awarded New Jersey State Contract number 83909 and 83925 under Master Umbrella Contract T0109 for Radio Communications and Equipment, expiring April 30, 2025; and

WHEREAS, the Police Department recommends authorization to procure 250 batteries and Radio holders for from Motorola Solutions Inc., P O BOX 161, Wharton NJ 07885, pursuant to New Jersey State Contract number 83909 and 83925; and

WHEREAS, the City of Clifton, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the Purchasing Agent to procure goods as-needed from Motorola Solutions Inc., P O BOX 161, Wharton NJ 07885via New Jersey State Contract number 83909 and 83925, in a total amount not to exceed $24,690.72, for the period through to April 30, 2025; and

BE IT FURTHER RESOLVED, a properly executed purchase order, processed as needed, shall be the instrument of fund encumbrance for each year, budgetary appropriations considered.

Police O/E 01-201-25-240-242

Account ~~04-215-25-963-501~~ - $24,690.72

Joseph D. Kunz, CFO

01/17/2025
Date

Adopted: January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 035-25

ITEM NAME: Resolution Authorizing Health Benefit Rates to be Charged to Retired Employees Commencing January 1, 2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/7/2025	Cover Memo

RESOLUTION AUTHORIZING HEALTH BENEFIT RATES TO BE CHARGED TO RETIRED EMPLOYEES COMMENCING JANUARY 1, 2025

BE IT RESOLVED, that the Mayor and Municipal Council of the City of Clifton do hereby authorize the following monthly rates for health benefits and monthly administrative charges to be billed to retired employees, effective January 1, 2025:

BILLED RETIREES

	Single	**Family**	**Husband/Wife**	**Parent/Child**
PPO/Direct Access Under 65	1,024.20	2,614.38	1,933.92	1,962.92
PPO/Direct Access One 65	515.19	2,143.874	1,285.03	1,304.30
PPO/Direct Access Both 65	515.19	1,993.95	1,024.20	1,304.30
Prescription	429.61	1,029.18	941.86	756.75
Dental	43.25	43.25	43.25	43.25
Administrative Fee	4.95	4.95	4.95	4.95

Adopted: January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 036-25

ITEM NAME: Resolution Rescinding R575-254, Adopted on December 17, 2024 Entitled "A Resolution Requesting Permission for the Dedication by Rider for Uniform Construction Code Fees"

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/13/2025	Cover Memo

CITY OF CLIFTON
A RESOLUTION RESCINDING R575-24, ADOPTED ON DECEMBER 17, 2024, ENTITLED "A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR UNIFORM CONSTRUCTION CODE FEES"

BE IT RESOLVED, that resolution R575-24, adopted on December 17, 2024 entitled "A Resolution Requesting Permission For The Dedication By Rider For Uniform Construction Code Fees" be and hereby is **RESCINDED.**

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 037-25

ITEM NAME: Resolution Authorizing the Award of a Contract to Gallagher Benefit Services for Salary Evaluations and Corrections for the Confidential Employees of the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/13/2025	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GALLAGHER BENEFIT SERVICES FOR SALARY EVALUATIONS AND CORRECTIONS FOR CONFIDENTIAL EMPLOYEES OF THE CITY OF CLIFTON

WHEREAS, the City of Clifton has a need to evaluate and undergo corrections for the salaries of Confidential positions including certain other positions; and

WHEREAS, the City of Clifton has solicited proposals for salary evaluations and corrections for confidential employees as part of an effort to ensure fair and equitable compensation; and WHEREAS, the City received two (2) proposals for the project from the following firms:

		Total Cost
1.	Gallager Benefit Services (40 positions)	$42,850.00
2.	The Lindenberger Group (37 positions).	$9,550.00
3.	Willis Towers and Watson	No Response

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Gallager Benefit Services. and is incorporated in the contract awarded hereby; and

WHEREAS, the proposal from Gallager Benefit Services has been deemed the most suitable based on their extensive experience, resources, and expertise in human resources and compensation consulting, as evidenced by their successful work with other entities; and

WHEREAS, the City has reviewed both proposals and concluded that the additional cost associated with Gallager Benefit Services is justified based on their established track record and the complexity of the project, ensuring a higher level of service and outcomes that meet the City's needs for the evaluation and correction of confidential employee salaries; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for above services be awarded to the. Gallager Benefit Services, located at 2850 Golf Road 10sw27 Rolling Meadows ,IL 60008 in an amount not to exceed $42,850.00. Term of contract shall commence January 1, 2025 and end on December 31, 2025; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to the issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: Funds are available upon adoption of the 2025 budget in account number 01-201-20-105-320

Joseph D. Kunz, CFO

01/13/2025
Date

January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 038-25

ITEM NAME: Resolution Authorizing Additional Funding to Laddey, Clark & Ryan LLP to Handle Independent Investigation Services in Connection with Complaints Brought Under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving Employees of the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/17/2025	Cover Memo

RESOLUTION AUTHORIZING ADDITIONAL FUNDING TO LADDEY, CLARK & RYAN LLP TO HANDLE INDEPENDENT INVESTIGATION SERVICES IN CONNECTION WITH COMPLAINTS BROUGHT UNDER THE CITY'S POLICY PROHIBITING SEXUAL HARASSMENT AND DISCRIMINATION INVOLVING EMPLOYEES OF THE CITY OF CLIFTON

WHEREAS, the City of Clifton appointed Laddey, Clark & Ryan LLP, of 60 Blue Heron Road, Suite 300, Sparta, New Jersey, through a fair and open process in accordance with *N.J.S.A* 19:44-A-20.5 to provide legal services concerning complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton at the rate of $200.00 per hour for partners and $175.00 per hour for associates, not to exceed $5,000.00 for the term of the contract, one year starting from June 5, 2024; and

WHEREAS, additional funding is required in order to ensure that said complaints are investigated in a timely manner; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, the estimated value of the contract (in combination with other matters) shall be increased from $5,000.00 to a total of $35,000.00 for the term; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An amendment to the contract for professional legal services for outside counsel to conduct independent investigations for complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton, in the form as approved by the Clifton Law Department, to Laddey, Clark & Ryan LLP, effective June 5, 2024 through June 4, 2025, the rate to be paid for said services is $200.00 per hour for partners and $175.00 per hour for associates, not to exceed $35,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution is hereby authorized.

The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

The Mayor and City Clerk are authorized and directed to execute an amended contract on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Laddey, Clark & Ryan, LLP
Services:	Independent Investigations
Project:	Claims involving employees under the City's policy prohibiting sexual harassment and discrimination
Amount:	$200.00 per hour for partners and $175.00 for associates, not to exceed $35,000.00 for the contract term
Term:	June 5, 2024 through June 4, 2025

Adopted: January 21, 2025
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Are Available in
Account # Personnel - Legal Fees

1/17/2025

Joseph Kunz, CFO Date:

Adopted: January 21, 2025

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 039-25

ITEM NAME: Resolution Proclaiming March as National Nutrition Month
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/6/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION PROCLAIMING MARCH AS
NATIONAL NUTRITION MONTH

WHEREAS, food is the substance by which life is sustained; and

WHEREAS, the type, quality and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS, there is a need for continuing nutrition education and a wide-scale effort to enhance healthy eating practices;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton hereby proclaim the month of March as

NATIONAL NUTRITION MONTH

and encourage all citizens to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 040-25

ITEM NAME: Resolution Proclaiming March 12, 2025 as Registered Dietitian Nutritionist Day

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION PROCLAIMING MARCH 12, 2025 AS
REGISTERED DIETITIAN NUTRITIONIST DAY

WHEREAS, Registered Dietitian Nutritionists are the food and nutrition experts who can translate the science of nutrition into practical solutions for healthy living; and

WHEREAS, Registered Dietitian Nutritionists have degrees in nutrition, dietetics, public health or a related field from well-respected, accredited colleges and universities, completed an internship and passed an examination; and

WHEREAS, Registered Dietitian Nutritionists use their nutrition expertise to help individuals make unique, positive lifestyle changes; and

WHEREAS, Registered Dietitian Nutritionists work throughout the community in hospitals, schools, pubic health clinics, nursing homes, fitness centers, food management, food industry, universities, research and private practice; and

WHEREAS, Registered Dietitian Nutritionists are advocates for advancing the nutritional status of Americans and people around the world;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Clifton hereby proclaim March 12, 2025 as

REGISTERED DIETITIAN NUTRITIONIST DAY

and encourage all citizens to recognize the contributions of Registered Dietitian Nutritionists and express appreciation for their commitment to promoting science-based nutrition in the hope of achieving optimum health for both today and tomorrow.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 041-25

ITEM NAME: Resolution for Reappointment of Members to the Historical Commission
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/8/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION FOR REAPPOINTMENT OF
MEMBERS TO THE HISTORICAL COMMISSION

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a reappointment form from the secretary of the Historical Commission recommending reappointment of Joan Helwig and Feliciano Bunaga; and

WHEREAS, said members' term expired on December 31, 2024; and

WHEREAS, said members are being reappointed to said committee for a term of four years commencing January 1, 2025 through December 31, 2028;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that the above-mentioned members of the Historical Commission be and are hereby reappointed for a four-year term, commencing on January 1, 2025 through December 31, 2028.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 042-25

ITEM NAME: Resolution Authorizing Helicopter Landing Pad License Renewal - Sixty Hamilton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING HELICOPTER LANDING PAD LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Helicopter Landing License Renewal from Sixty Hamilton Street Ltd., 999 Riverview Drive, Suite 307, Totowa, NJ 07012; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Fire, Engineering, Zoning and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Helicopter Landing License to Sixty Hamilton Street, LLC be and is hereby granted.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 043-25

ITEM NAME: Resolution Authorizing Renewal of Pet Shop License - Petco
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING PET SHOP LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Pet Shop License Renewal from Petco #1865, 780 Route 3 West, Clifton, NJ; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of a Pet Shop License to Petco #1865 be and is hereby approved.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 044-25

ITEM NAME: Resolution Authorizing Renewal of Games of Skill Distributor Licenses
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING GAMES OF SKILL DISTRIBUTOR LICENSE RENEWALS

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Games of Skill Distributor License Renewals from the businesses listed below; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police Department;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Games of Skill Distributor Licenses to the businesses listed below be and are hereby granted.

E&E Vending	334 Totowa Road, Totowa, NJ
Wayne Vending Corp.	1107 Rt. 3 South, Wayne, NJ

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 045-25

ITEM NAME: Resolution Authorizing Junk Peddler License Renewal - Kaminski
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING JUNK PEDDLER LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a Junk Peddler License Renewal from Bruce J. Kaminski, 29 Creekview Road, Kunkletown, PA; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of a Junk Peddler License to Bruce J. Kaminski, 29 Creekview Road, Kunkletown, PA is hereby granted.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 046-25

ITEM NAME: Resolution Authorizing Renewal of Games of Skill Operators Licenses
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING GAMES OF SKILL OPERATOR LICENSE RENEWALS

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Games of Skill Operator License Renewals from various businesses in the City of Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Games of Skill Operator Licenses to the businesses below be and are hereby granted:

Breaker Billiards	1142 Rt. 46 West, Clifton
Disabled American Veterans	315 Hazel St., Clifton

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 047-25

ITEM NAME: Resolution Authorizing Renewal of New & Used Car Lot Licenses
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING NEW AND USED CAR LOT LICENSE RENEWALS

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a New and Used Car Lot License Renewals from the businesses listed below; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of a New and Used Car Lot Licenses to the businesses listed below be and are hereby granted:

Clifton Auto Repair	810 Clifton Avenue
Garden State Honda	584 Route 3 West
Wiegers	181 Fornelius Avenue

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 048-25

ITEM NAME: Resolution Authorizing Renewal of Renting & Leasing Vehicles License - Gensinger Motors

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING RENTING AND LEASING OF VEHICLES LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Renting and Leasing of Vehicles License Renewal from Gensinger Motors, 842 Valley Road, Clifton; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic and State of New Jersey, that approval for the renewal of Renting and Leasing of Vehicles License to Gensinger Motors, be and is hereby approved.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 049-25

ITEM NAME: Resolution Authorizing Renewal of Florist Licenses
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/16/2025	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING FLORIST LICENSE RENEWALS

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of Florist License Renewals from the businesses listed below; and

WHEREAS, all paperwork has been completed by the various applicants and all fees have been paid; and

WHEREAS, all inspections have been completed by the Zoning, Fire, Health and Police Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for the renewal of Florist Licenses to the businesses listed below be and are hereby granted.

Halka's Florist	633 Van Houten Avenue
St. George Florist	759 Van Houten Avenue

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 050-25

ITEM NAME: Resolution Accepting a $50,000 Grant Award from the County of Passaic, Department of Human Services for the City of Clifton's Code Blue Warming Center

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/14/2025	Cover Memo

RESOLUTION ACCEPTING A $50,000 GRANT AWARD FROM THE COUNTY OF PASSAIC DEPARTMENT OF HUMAN SERVICES FOR THE CITY OF CLIFTON'S CODE BLUE WARMING CENTER

WHEREAS, the County of Passaic Department of Human Services awarded the City of Clifton Department of Health a grant to fund the Code Blue Warming Center in the amount of $50,000 for the funding time line of November 1, 2024 through March 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Clifton that the City of Clifton hereby accepts the $50,000 grant award from the County of Passaic Department of Human Services to fund the City of Clifton's Code Blue Warming Center from November 1, 2024 through March 31, 2025; and

BE IT FURTHER RESOLVED, that Dominick Villano, City Manager, and John E. Biegel III, Director of Health and Human Services, are hereby authorized to:

(a) Execute grant agreements; and

(b) Provide additional application information and furnish such documents as may be required; and

(c) Act as the authorized correspondent.

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 051-25

ITEM NAME: Resolution Authorizing Sale of Abandoned Motor Vehicles - February, 2025 Auction

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/14/2025	Cover Memo

RESOLUTION AUTHORIZING SALE OF ABANDONED MOTOR VEHICLES FEBRUARY, 2025 AUCTION

WHEREAS, the following motor vehicles have been abandoned; and

WHEREAS, it is required that the sale of same be approved by the Governing Body of the Municipality

NOW, THEREFORE, BE IT RESOLVED, that the following motor vehicles be authorized for sale in accordance with N.J.S.A.: 14 - 157, N.J.S.A. 39 : 10A-1 AND N.J.S.A. 40A : 11 - 36 subject to the minimum bid of $10.00 plus starting bid price as per market value.

E.C.R.B. 65 CLIFTON BLVD., 973-773-2929

2022 Fly Wing Venom	R752H 1GA3N 10000 73
2006 BMW 530I	WBANF 73596 CG 699 14
1999 International Truck	1HTSC ABP6X H6058 48
2005 Mazda RX8	JM1FE 173X5 01438 06
2017 Chevrolet Cruze	1G1BE 5SM0H 71374 57
2004 Kaufman Trailer	15XFE 50294 L0001 79
2009 Lexus ES350	JTHBJ 46G69 23310 98
2023 Jiaju Transpro	LLPVG BAK5P 10700 84
2021 Yamaha MT0	MH3RH 2067M K0063 96
2024 Taizhou Zhongneng Motorcycle Co Fly2	L5YTC LBD4R 11231 44
2010 Toyota Scion TC	JTKDE 3B71A 03180 69
2011 BMC 3 Series	WBAPK 5C5XB A 6604 42
2008 GMC Acadia	1GKEV 137X8 J223372
2012 Acura TSX	JH4CU 2F83C C0304 30
2007 Suzuki Motorcycle	JS1VY 52A57 21001 19
2011 BMW 328	WBAPK 5G54B NN805 73

NICOLETTE TOWING, 618 LEXINGTON AVE., 973-253-0025

2009 BMW 5281	WBANV 13579 C1537 77
2023 Fenguyan Liefan Roma-150	H0DTA DFN2P X0374 88
2014 Ram 1500	1C6RR 7LT9E S1828 14
2007 Ford F150	1FTPW 14507 FB 786 53

TELEP MOTORS, 574 VAN HOUTEN AVE., 973-779-0283

2017 Hyundai Sonata	5NPE2 4AFXH H5500 69

Adopted: January 21, 2025

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 052-25

ITEM NAME: Resolution Authorizing Supplemental Funds for Professional Services to Amanda Van Hoose Garofalo in Connection with Workplace Harassment and Retaliation Claim

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	1/17/2025	Cover Memo

RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL SERVICES TO AMANDA VAN HOOSE GAROFALO IN CONNECTION WITH WORKPLACE HARASSMENT AND RETALIATION CLAIM

WHEREAS, on July 16, 2024, a professional services contract for independent investigation counsel was awarded to Amanda Van Hoose Garofalo, from July 16, 2024 through the conclusion of the investigation; and

WHEREAS, the authorized amount under the contract for said services was not to exceed $17,500.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, Amanda Van Hoose Garofalo has provided satisfactory independent investigation services to the City of Clifton and, due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of $17,500.00; and

WHEREAS, supplemental funding in the amount of an additional $5,000.00, for a total not to exceed $22,500.00 will be required through the conclusion of the investigation;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed $5,000.00 for a total not to exceed $22,500.00 for independent investigation services through the conclusion of the investigation, by Amanda Van Hoose Garofalo, is authorized and approved.

CERTIFICATION OF FUNDS:

FUNDS ARE AVAILABLE IN

ACCOUNT # Personnel/other Expenses 01-201-20-105-263

JOSEPH KUNZ, CFO Date: 1/17/2025

Adopted: January 21, 2025

Nancy Ferrigno, City Clerk