City of Clifton
City Council
Regular Meeting Agenda
November 6, 2024
6:30 PM

WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

John Biegel - Health Officer

II. ACTION ITEMS

A-	1	2024 Budget Transfer Resolutions for Forensic Audit (R496-R496)
A-	2	Chief Financial Officer Recommends Budget Transfer in the 2024 Municipal Budget (R497)
A-	3	Chief Financial Officer Recommends Approval of Chapter 159 Budget Amendment Resolutions for the 2024 Municipal Budget (R498-R502)
A-	4	Traffic Calming Improvements Trial, Third Street and Dwasline Road - City Engineer Recommends Award of Contract to Statewide Striping Corp. (R503)
A-	5	Authorization to Award Contract to Dukes Root Control Inc. for Foaming Root Control Services via Houston Galveston Area Council Cooperative Purchasing Program (R504)
A-	6	Authorization to Approve Award of Contract for Third Party Administrator for Property and Casualty Liability Claims (R508)
A-	7	Authorization to Approve Permission to Advertise Request for Proposals for Community Health Improvement Plan for Year 2025 for City of Clifton (R505)
A-	8	Authorization to Approve Advertisement of Notice of Intent for the Procurement of One (1) Ambulance Apparatus for Clifton Fire Department via Sourcewell National Cooperative Contract (R506)
A-	9	Authorization to Approve Purchase One (1) Lucas CPR Device with Accessories from Stryker Sales LLC via Bergen County Cooperative (R507)
A-	10	Authorization to Approve Award of Contracts for Health Insurance and Property and Casualty Broker Services (R509-R510)
A-	11	Cost Comparison for for Bond Counsel Services for Year 2025
A-	12	Cost Comparison for Municipal Auditor and Accounting Services for year 2025
A-	13	Cost Comparison for Financial Planning Services for year 2025
A-	14	Authorization to Approve Awarding Professional Consulting Engineering

Services to Suburban Consulting for Accessible Pathways in Various Parks (R511)

A- 15 Authorization to Approve Appointment to the Zoning Board of Adjustment (R516)

A- 16 Authorization to Approve Appointment of Members to the Civil Rights Committee (R517)

A- 17 Authorization to Approve Request by Passaic-Clifton UNICO to Use City Hall Grounds for Parking for Annual Christmas Bus Trip on December 15, 2024 from 11:30 a.m. until 8:15 p.m.

A- 18 Authorization to Approve Emergency Orders for Various Properties (R519)

A- 19 Authorization to Approve Clifton Historic Botany Special Improvement District 2025 Budget

A- 20 Authorization to Approve Resolution Condemning Hate in the City of Clifton (R520)

III. DISCUSSION ITEMS/NEW BUSINESS

D- 1 Raising Table of Organization in Police Department (No documentation) JK

D- 2 Finalizing Agenda on Thursday (No documentation) CD

D- 3 Chapter 203 Dogs and Other Animals

IV. COUNCIL MAIL

CM- 1 List of Televisions in City Hall

CM- 2 Letter of Resignation as Deputy Certified Municipal Registrar

CM- 3 Local Finance Notice 2024-15 - Calendar Year 2025 Municipal & County Budget Cap Information

CM- 4 Budget Status Reports for the 2024 Municipal Budget and 2024 Sewer Utility Budget - Year To Date

CM- 5 Cottage Food Operator Permit

CM- 6 2024 Tax Sale

CM- 7 Added/Omitted Assessment

CM- 8 Medical Program Status Report - September 30, 2024

CM- 9 PBA, Local 36 - Memorandum of Agreement

CM- 10 Notice of Public Hearing - Passaic County Board of County Commissioners

V. CONFIDENTIAL ITEMS / CLOSED SESSION

CON-1 CWA/Crossing Guards Contract

CON-2 Developer Agreement - Patra Garden, LLC, Block 36.01, Lots 11.01 and 10.01

CON-3 Fire Department Antenna License Agreements - Negotiations - Daughters of Miriam and ON3

CON-4 Update of Liability Claims Filed Against the City of Clifton

CON-5 Developer Agreement - Palestinian American Community Center - 386 & 390 Lakeview Ave.

CON-6 S&S Shell, Inc. d/b/a Anthony's Towing v. Mayor & Council of City of

	Clifton - PAS-L-2779-24
CON-7	DPW Director Request for Salary Increase
CON-8	Clifton Station Developers LLC - Update
CON-9	Memorandum of Agreement with PBA, Local 36
CON-10	Complaint Regarding Workplace Harassment, Retaliation and Discrimination
CON-11	Update of Liability Claims Filed Against City of Clifton : Litigation Privilege
CON-12	Legal Opinion Regarding Appointment of Official Towers
CON-13	Passaic-Clifton Community Kollel Congregation v. City of Clifton, et al

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REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

City Clerk

II. PUBLIC HEARING

III. PRESENTATION

IV. APPROVAL OF MINUTES

Minutes of Special Meeting of October 15, 2024

Minutes of Special Executive Session Meeting of October 15, 2024

Minutes of Workshop Meeting of October 15, 2024

Minutes of Executive Session of October 15, 2024

Minutes of Regular Meeting of October 15, 2024

V. COMMUNICATIONS FROM THE CITY MANAGER

C- 1	Tyler Gibson, Public Works, resigned from his position of Laborer 1, effective October 14, 2024.
C- 2	Falguni Patel, Police Civilian, Keyboarding Clerk 1, hired effective October 16, 2024, at $32,500.00 annually.
C- 3	Jose Quirino, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.
C- 4	Joseph Tamimi, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.
C- 5	Alexander Gell, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.
C- 6	Samuel Bottner, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.
C- 7	Fatijon Zuta, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.
C- 8	Darryl Winston, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.
C- 9	Alyssa Rodriguez, Public Safety, Hired as Police Officer, effective October 21,

2024 at $43,262.00 annually.

C- 10 Alberto Perez Jr, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

C- 11 Andrew Hirsch, Public Safety, Hired as Police Officer, effective October 21, 2024 at $46,997.00 annually.

C- 12 Yessel Rojas, Public Safety, Hired as Police Officer, effective October 21, 2024 at $46,997.00 annually.

C- 13 Justin Degroat, Public Safety, Hired as Police Officer, effective October 21, 2024 at $46,997.00 annually.

C- 14 Colin Hogan, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

C- 15 Ana Recse, Public Safety, resigned position of School Traffic Guard, effective October 28, 2024

C- 16 Maria Espaillat, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective October 29, 2024.

C- 17 Arthur Weber, Public Safety, retired from his position of Firefighter, effective November 1, 2024.

C- 18 Maritza Gonzalez, Regulatory Affairs, resigned from her position of Technical Assistant to the Construction Official, effective November 1, 2024.

VI. COMMUNICATIONS - MEETING MINUTES

C- 19 Minutes of Alcoholic Beverage Control Board of September 11, 2024

C- 20 Minutes of North Jersey District Water Supply Commission of September 25, 2024

C- 21 Minutes of CA-TV Committee of September 25, 2024

C- 22 Minutes of Clifton Senior Advisory Committee of October 24, 2024

C- 23 Minutes of Disabilities Committee of October 21, 2024

C- 24 Minutes of Civil Rights Committee of September 23, 2024

C- 25 Minutes of Traffic Safety Council of September 19, 2024

VII. ORDINANCE - SECOND READING

O- 7948-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

O- 7949-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 5 Restricted Handicapped Spaces)

O- 7950-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

O- 7951-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private

Residences" (Amends Handicapped Parking Placard Number)

VIII. ORDINANCE - FIRST READING

O-	7952-24	Bond Ordinance Providing for Various Sewer Utility Capital Improvements in and by the City of Clifton, County of Passaic, State of New Jersey Appropriating $8,050,000 Therefor and Authorizing the Issuance of $8,050,000 Bonds or Notes to Finance the Cost Thereof
O-	7953-24	An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, E titled "Salaries and Compensation", More Particularly Article III Thereof, Entitled "City Hall Employees", Section 99-2, Entitled "Minimum and Maximum Salaries Fixed" (Adds Title and Stipend for Fire Investigator and Fire Official)
O-	7954-24	An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensaton", More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees", Section99-10, Entitled "Minimum and Maximum Salaries Fixed" (Amends Salaries for Supervisory Officials and Employees for Years 2023, 2024 and 2025)
O-	7955-24	An Ordinance to Amend, Revise and Supplement Chapter 77 of the Code of the City of Clifton, Entitled "Police Department", More Particularly Article II Thereof, Entitled "Salaries and Benefits" (Revises Salaries for Police Officers for Years 2024-2027)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

R	494-24	Resolution: Approve Claims List Resolution for the November 6, 2024, City Council Meeting
R	495-24	Resolution - 2024 Budget Transfer Resolution - Municipal Budget
R	496-24	Resolution - 2024 Budget Transfer Resolution - Sewer Utility
R	497-24	Resolution to Transfer 2024 Budget Appropriations - Current Fund
R	498-24	Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $259,942.00 Childhood Lead Activities Grant
R	499-24	Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $80,000.00 Sustained Enforcement Grant
R	500-24	Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $35,000.00 Pedestrian Safety
R	501-24	Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $753,257.00 NJDOT Grant
R	502-24	Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $1,443.00 CASA Grant City Match
R	503-24	Resolution Awarding Contract to Statewide Striping Corporation for Traffic

Calming Improvements Trial, Third Street and Dwasline Road

R	504-24	Resolution to Award Contract to Duke's Root Control, Inc., Under Houston-Galveston National Cooperative for Foaming Root Control Services for the Clifton Engineering Department
R	505-24	Resolution Authorizing Advertisement for RFP's for Community Health Improvement Plan for 2025 for City of Clifton
R	506-24	Resolution Authorizing Advertisement of Notice of Intent to Procure Ambulance Apparatus for the Clifton Fire Department Via Sourcewell National Cooperative Contract
R	507-24	Resolution Awarding a Contract to Stryker Sales Corporation Lucas Chest Compression System off the Bergen County Cooperative - Fire Department
R	508-24	Resolution Authorizing Entry into and Execution of a Service Renewal Agreement with Acrisure LLC d/b/a Bergen Risk Managers, Inc. for Administration of Liability Self-Insurance Program Claims
R	509-24	Resolution Awarding Extraordinary Unspecifiable Service Contract to Acrisure, LLC d/b/a/ IMAC Insurance Agency For Health Insurance Broker Services
R	510-24	Resolution Awarding Extraordinary Unspecifiable Service Contract to Acrisure, LLC d/b/a Polaris Galaxy Group for Property and Casualty Insurance Broker Services
R	511-24	Resolution Awarding Professional Consulting Engineering Services Contract to Suburban Consulting Engineers, Inc. for Survey, Engineering, Permitting and Construction Support Services for Accessible Pathways in Various Parks
R	512-24	Resolution Approving Developer Agreement Between the City of Clifton and Patra Garden, LLC
R	513-24	Resolution Appointing Holman Frenia Allison, P.C. to Handle Forensic Audit Services for Two Fiscal Years
R	514-24	Resolution Appointing S&S Shell, Inc. d/b/a Anthony's Towing as an Official Tower Under Chapter 425, Article I of the Code of the City of Clifton
R	515-24	Resolution Approving Developer Agreement Between the City of Clifton and Palestinian American Community Center
R	516-24	Resolution Appointing Alternate #2 to the Clifton Zoning Board of Adjustment
R	517-24	Resolution for Appointment to the Civil Rights Committee
R	518-24	Resolution Appointing Michele Butler as Deputy Registrar and Hayley Fabian as Alternate Registrar
R	519-24	Resolution Authorizing Tax Collector to Lien Properties and Bill Property Owners and Collect for Reimbursement of Expenditures Made by City of Clifton for Emergency Order Clean-Ups
R	520-24	Resolution Condemning All Forms of Hate in the City of Clifton

XIV. LICENSES

L-	1	Daisy Mini Mart
L-	2	Stew Leonard's

L-	3	Breaker Billiards
L-	4	CUMAC
L-	5	Starbucks #67639
L-	6	Edible Arrangements

ITEM NUMBER:

ITEM NAME: John Biegel - Health Officer
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 1

ITEM NAME: 2024 Budget Transfer Resolutions for Forensic Audit (R496-R496)
RECOMMENDATION:

SUMMARY:

To: Mayor and Council
As directed, there are two Budget Transfer Resolutions on the City Council Agenda for the City Council to approve at the November 6, 2024, City Council Meeting.
These Budget Transfer Resolutions are as indicated at the last City Council Meeting of October 15, 2024, by Council Mail CM-4. One resolution is for a budget transfer in the Sewer Utility and one resolution for a budget transfer in the Municipal Budget.
Once these two Budget Resolutions are properly approved, the awarding resolution for the Forensic Audit can finally be approved by the Governing Body, as there will be funds to certify for the Awarding Resolution, keeping with proper budgeting and certification of funds statutes.
Please keep in mind, these two resolutions are for the Forensic Audit only, there will be other transfer resolutions on the agenda this evening to keep departments operational for the balance of 2024.
Respectfully submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/30/2024	Cover Memo
🗋	Memo	10/31/2024	Cover Memo
🗋	Attachment	10/31/2024	Cover Memo
🗋	Emails	11/1/2024	Cover Memo

City of Clifton
Department of Finance

Clifton Finance Department
Custodian of the Tax Payer's Money

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

CC: Dominick Villano, Matt Priore

FROM: Joseph D. Kunz, Chief Financial Officer Joseph Kunz

DATE: November 6, 2024

SUBJECT: Forensic Audit Contract Resolution

As indicated at the October 15, 2024, City Council Meeting, via Council Mail CM-5, the Forensic Audit Contract could not be certified for funds until the first City Council Meeting in November, when budget transfers are authorized by State Statute. So, on the City Council Agenda for November 6, 2024, there are two Budget Transfer Resolutions to fund this contract for City Council adoption.

The first resolution is for the budget transfers in the Municipal Budget. The second resolution is for the budget transfer in the Sewer Utility Budget. The department budget accounts to transfer from were indicated in CM-5. Both Budget Transfer Resolutions need to be approved by the City Council in order to award the Forensic Audit Contract.

After these two budget transfer resolutions are approved by the Governing Body, the Resolution awarding the Forensic Audit Contract can be adopted by the City Council, and I can certify that funds are available for this contract the next morning.

To be clear, if both Budget Transfer Resolutions are not approved by the Governing Body, the awarding resolution will need to be pulled or tabled, as there will be no funds available to certify this contract.

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

October 24, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Forensic Audit

Dear Mayor Grabowski and Council Members:

Please be aware that the Finance Department has placed on the agenda two resolutions authorizing transfers that will make funds available for the forensic audit. Consequently, in anticipation of those resolutions being adopted, a resolution appears on the agenda awarding the contract for the forensic audit now that the funds for same can be certified. The awarding resolution should be adopted after the two transfers are approved. If for any reason one or both of the transfer resolutions are not adopted, the awarding resolution cannot be adopted because the certification will be void.

Thank you for your consideration in this matter.

Very truly yours,

/s/ *Andrew P. Oddo*

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk
Enc.

R492-24

RESOLUTION APPOINTING HOLMAN FRENIA ALLISON, P.C. TO HANDLE FORENSIC AUDIT SERVICES FOR TWO FISCAL YEARS

WHEREAS, the City of Clifton requires forensic audit services to conduct an audit for two fiscal years; and

WHEREAS, the City has received a proposal from Matthew F. Holman, CPA of the firm Holman Frenia Allison, P.C., of Lakewood, NJ, and the City would like to appoint them for forensic auditing services for the two fiscal years of 2019 and 2023; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An agreement for forensic audit services to conduct an audit for the two fiscal years of 2019 and 2023 shall be effective September 17, 2024.

The aforesaid fee for services shall not exceed $75,000.00 each year with a total not to exceed amount of $150,000.00 without the adoption of a supplemental resolution by the Municipal Council.

The Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Holman Frenia Allison, P.C., of Lakewood, NJ
Services:	Forensic Audit Services
Project:	Forensic Auditor for two fiscal years
Amount:	not to exceed $75,000.00 for each fiscal year
Term:	2019 and 2023 fiscal years

Adopted: October 15, 2024
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Are Available in
Account #

_____

Joseph Kunz, CFO Date:

Adopted: October 15, 2024

_____

Nancy Ferrigno, City Clerk

new jersey department of community affairs
people.places.progress
division of local government services

Local Finance Notice

LFN 2017-10

June 6, 2017

Chris Christie, Governor | Kim Guadagno, Lt. Governor | Charles A. Richman, Commissioner | Timothy J. Cunningham, Director

Contact Information

Director's Office
V. 609.292.6613
F. 609.984.6243

Legislative and Regulatory Affairs
V. 609.292.6110
F. 609.984.6243

Financial Regulation and Assistance
V. 609.292.4806
F. 609.984.7388

Local Finance Board
V. 609.292.0479
F. 609.633.6243

Mail and Delivery
101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Web:
www.nj.gov/dca/divisions/dlgs
E-mail: dlgs@dca.nj.gov

Distribution
Chief Financial Officers
Purchasing Officials
Municipal Clerks
County Freeholder Bd. Clerks
Authority Officials
Fire District Officials
Auditors

Certification of Available Funds: Recent Rule Changes by Local Finance Board

The Local Finance Board adopted amendments to N.J.A.C. 5:30-5.3 through 5.5 at its May 10, 2017 meeting. These rules, effective as of June 5th, pertain to the certification of available funds by a chief financial officer (or equivalent) prior to a contract being awarded or authorized; and apply to entities subject to either the Local Budget Law or the Local Authorities Fiscal Control Law.

Key changes include:

- The maximum dollar value of a contract pending authorization by the governing body must now appear in the resolution awarding or authorizing entering into the contract, in addition to the exact line item appropriation(s) and/or appropriation from a source other than the budget. Including the maximum dollar value of the contract in the resolution awarding or authorizing a contract will provide greater transparency, ensuring the public can more effectively monitor the cost of contracts being awarded. N.J.A.C. 5:30-5.4(a)2.

  Note: This requirement likewise applies to ordinances authorizing entering into a contract (e.g. municipal acquisition of real property by ordinance pursuant to the Local Land and Buildings Law (N.J.S.A. 40A:12-1 et seq.)).

- The certification of available funds must now reference the maximum dollar value of the contract pending award or authorization by the governing body unless a special situation set forth in N.J.A.C. 5:30-5.5 permits the certification of either no amount or an amount less than the maximum dollar value of the contract. Except where N.J.A.C. 5:30-5.5 expressly requires the full cost of the contract to be certified at the time the contract is awarded or authorized, these special situations include open-end contracts, multi-year contracts, contracts of up to 12 months that do not coincide with the fiscal year, or contracts awarded when a municipality or county is operating under a temporary budget. N.J.A.C. 5:30-5.4(a)1.

- A certification of available funds may now be incorporated into the resolution awarding or authorizing entering into a contract, in lieu of being on a separate sheet of paper attached to the resolution. If the certification of available funds is incorporated into the resolution rather than attached separately, the certification need only state that the maximum dollar value of the pending contract is as set forth in the resolution. N.J.A.C. 5:30-5.4(a)3.

- The local unit may now make the secretary of its governing body, in lieu of its attorney, responsible for ensuring that the certification of available funds has been provided to the governing body. For example, the secretary to a municipal or county governing body would be the municipal clerk and the freeholder board clerk, respectively. This change was made in recognition that local units may not have their attorney review resolutions for more routine contract awards. N.J.A.C. 5:30-5.4(a)2.

- If a purchase or the execution of a contract does not require specific authorization by formal action of the governing body, the individual approving the contract or release of the purchase order can rely on the entry made into the local unit's encumbrance accounting system by the CFO or the certifying finance officer, as appropriate, that there are available sufficient uncommitted appropriations to provide for the payment. This change reflects the current process for ensuring available funds through a local unit's encumbrance accounting system. Formerly, a written certification of available funds was required to be obtained from the CFO (or equivalent) and physically attached to the purchase order. N.J.A.C. 5:30-5.3(c), 5.4(b), and 5.5(b)2.

- To conform with the provisions of N.J.S.A. 40A:12-5(b), the Board has expressly barred multi-year contracts for municipal or county acquisition of land and buildings by installment purchase agreement from incorporating either a cancellation clause, or a clause making the contract subject to the annual availability and appropriation of sufficient funds as may be required to meet the extended obligation. N.J.A.C. 5:30-5.5(d)(2).

Other amendments to N.J.A.C. 5:30-5.3 through 5.5 make various changes that enhance clarity without modifying substance or scope. Requirements and procedures for change orders remain as set forth in N.J.A.C. 5:30-11.

The established maximum dollar value of a professional services contract such as for a local unit's attorney or engineer, or an open-end contract generally, at the time of award would be based on a reasonable estimate of the goods or services needed over the contract term. To reach a reasonable estimate, the local unit should rely upon the amount spent on such goods or services in the prior year, factoring in any increased or decreased costs in the current contract (e.g. changes to unit quantities/prices or hourly rates) along with any projected increase or decrease in goods or services to be ordered versus the prior year. For benefit of the public, a contract award resolution may contain a caveat that the displayed maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the local unit is not obligated to spend that amount.

In the case of attorneys, a reasonable estimate of the maximum dollar value is likely to vary from year to year based on pending litigation or labor negotiations, among other factors. Even though legal services may generally come under a single budget line item, a reasonable estimate of the maximum dollar value of the contract for individual counsel (e.g. municipal attorney, labor counsel, bond counsel) can be determined in the above-referenced manner. For a municipal engineer, a reasonable estimate of the contract's maximum dollar value would be based on the amount expended for prior year services rendered, the change in hourly rate (if any), plus any projected increase/decrease in need for the engineering firm's services based on the municipality's projected capital budget.

Please note that these amendments do not require a certification of available funds to be issued before going out to bid. Further, for open-end contracts no funds are required to be encumbered until such time as goods or services are ordered (unless the full amount of the contract is charged against the budget upon awarding the contract). The amendments make no change in this regard; indeed, the certification of available funds regulations have always required open-end contracts to have an established maximum.

Approved: Timothy J. Cunningham, Director, Division of Local Government Services

Document	Internet Address
Notice of Adoption – Amendments to N.J.A.C. 5:30-5.3 through 5.5	http://www.nj.gov/dca/divisions/dlgs/resources/rules_reg.html
Subchapter 5 of N.J.A.C. 5:30	http://www.nj.gov/dca/divisions/dlgs/resources/rules_docs/5_30/njac_5305.pdf
Subchapter 11 of N.J.A.C. 5:30	http://www.nj.gov/dca/divisions/dlgs/resources/rules_docs/5_30/njac_53011.pdf

Ferrigno, Nancy

From: Kunz, Joseph
Sent: Thursday, October 17, 2024 12:45 PM
To: Ferrigno, Nancy
Cc: Priore, Matthew; Villano, Dominick; Kunz, Joseph
Subject: FW: Resolution for Forensic Audit

Nancy,

Please share this email with the City Council.

This is from the accounting firm that the City Council hired to perform the forensic audit.

Thank you,

Joe Kunz

From: Priore, Matthew <Mpriore@cliftonnj.org>
Sent: Thursday, October 17, 2024 12:11 PM
To: Kunz, Joseph <jkunz@cliftonnj.org>
Cc: Villano, Dominick <dvillano@cliftonnj.org>; Oddo, Andrew <aoddo@Cliftonnj.org>
Subject: FW: Resolution for Forensic Audit

See response below from Matt Holman regarding the late Resolution that we were directed to draw at the last meeting despite your letter advising that you could not certify funds.

Matthew T. Priore
Municipal Attorney
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013
Tel: 973-470-5817

From: Matt Holman <Mholman@hfacpas.com>
Sent: Thursday, October 17, 2024 12:06 PM
To: Priore, Matthew <Mpriore@cliftonnj.org>
Cc: Villano, Dominick <dvillano@cliftonnj.org>; Oddo, Andrew <aoddo@Cliftonnj.org>
Subject: Re: Resolution for Forensic Audit

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Matt,

Per our conversations, the ruling from the DCA, and the attached information, it would appear the funds should not be certified by the CMFO until the accounts have sufficient balances to support the proposed expenditures.

Thanks,

Matt Holman

HFA
Certified Public Accountants + Advisors

Headquarters: 1985 Cedar Bridge Ave, Suite 3 | Lakewood, NJ 08701 | (732) 797-1333
Red Bank Office: 194 East Bergen Place | Red Bank, NJ 07701 | (732) 747-0010

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From: Priore, Matthew <Mpriore@cliftonnj.org>
Sent: Wednesday, October 16, 2024 5:08 PM
To: Matt Holman <Mholman@hfacpas.com>
Cc: Villano, Dominick <dvillano@cliftonnj.org>; Oddo, Andrew <aoddo@Cliftonnj.org>
Subject: Resolution for Forensic Audit

You don't often get email from mpriore@cliftonnj.org. Learn why this is important

Mr. Holman,
Please be advised that the Council wishes to proceed with retaining your firm to conduct a forensic audit for CY 2023 and 2019 for the sum not to exceed $150,000. However, as set forth in the attached memo from the CFO, the money for the audit was not budgeted for in 2024 and the Council would need to approve transfers at the next council meeting. Last night, the Council directed that the Law Department draft a Resolution awarding the contract although funds were not certified. I advised it would be unlawful as the CFO did not certify funds for the Resilution but it could be done at the next meeting once the Council approves the transfers. Despite our warnings, the Council, by 4-3 vote, passed the late Resolution awarding the contract to your firm. Please advise if the CFO can lawfully sign the certification of funds for the Resolution or whether it should be placed on the next agenda once the Council approves the transfer of funds as outlined in the attached letter.
Thank you for your assistance

Matt Priore
Municipal Attorney
City of Clifton

Sent from my iPhone

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Ferrigno, Nancy

From: Mary Sadrakula
Sent: Thursday, October 17, 2024 5:52 PM
To: Ferrigno, Nancy; Chris D'Amato
Subject: Fwd: City of Clifton - Resolution Passed Uncertified

Nancy,
In the spirit of total transparency, please send this second response from DCA to the entire council. I Have copied Chris on this email to second this request. Full and accurate transparency!
Mary

From: "Zapicchi, Tina [DCA]" <Christine.Zapicchi@dca.nj.gov>
Date: October 17, 2024 at 12:48:25 PM EDT
To: "Kunz, Joseph" <jkunz@cliftonnj.org>
Cc: "Priore, Matthew" <Mpriore@cliftonnj.org>, "Villano, Dominick" <dvillano@cliftonnj.org>, Mary Sadrakula <msadrakula@cliftonnj.org>
Subject: RE: City of Clifton - Resolution Passed Uncertified

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Joe, I have received additional information on this issue, and you did not give me the entire picture. Please deal with you council and attorney on the awarding of this contract. It is my understanding that you have already advised council on appropriation balances that may be utilized for this contract.

Christine M. Zapicchi, CMFO, CTC
Assistant Director
Department of Community Affairs
Division of Local Government Services
101 South Broad Street
Trenton, NJ 08625
Phone: 609-930-1994
Christine.Zapicchi@dca.nj.gov

From: Kunz, Joseph <jkunz@cliftonnj.org>
Sent: Wednesday, October 16, 2024 3:46 PM
To: Zapicchi, Tina [DCA] <Christine.Zapicchi@dca.nj.gov>

Cc: Priore, Matthew <Mpriore@cliftonnj.org>; Villano, Dominick <dvillano@cliftonnj.org>; Kunz, Joseph <jkunz@cliftonnj.org>
Subject: [EXTERNAL] City of Clifton - Resolution Passed Uncertified

Good afternoon Tina,

The City Council, at last night's City Council Meeting, awarded contract by Resolution for a Forensic Audit, see attached resolution R492-24.

This process has been going on for a while and the Council will not take my professional advice. I informed them this was an unbudgeted contract, and could be awarded after a transfer resolution was approved next month, see attached Agenda with memo.

Now, by a 4 yes, 3 no vote, the City Council is mandating I certify the contract. I need some advice from the DLGS.

I have included the City Manager and City Attorney in this email, as they attend the Council Meetings, and informed the City Council that they could not award a contract without certification of funds.

If you are not the person who can assist me, could you please let me know who I should reach out to.

Thank you,

Joseph D. Kunz
Chief Financial Officer
City of Clifton, Passaic County
973 - 470 - 5787

Clifton Finance Department
Custodian of the Tax Payer's Money

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Ferrigno, Nancy

From: Kunz, Joseph
Sent: Saturday, October 19, 2024 8:16 AM
To: Ferrigno, Nancy
Cc: Villano, Dominick; Priore, Matthew; Joseph Kolodziej; Grabowski, Raymond; Rosemary Pino; Chris D'Amato; William Gibson; Antonio Latona; Mary Sadrakula
Subject: FW: City of Clifton - Resolution Passed Uncertified

Nancy,

This is a follow up email. I spoke with the State representative after receiving an email back, in response to a Council person contacting the same State representative.

The Transfer Resolutions will be on the next council meeting agenda to fund this contract.

Thank you,

From: Zapicchi, Tina [DCA] <Christine.Zapicchi@dca.nj.gov>
Sent: Friday, October 18, 2024 1:39 PM
To: Kunz, Joseph <jkunz@cliftonnj.org>
Cc: Priore, Matthew <Mpriore@cliftonnj.org>; Villano, Dominick <dvillano@cliftonnj.org>
Subject: RE: City of Clifton - Resolution Passed Uncertified

CAUTION: This email originated outside the City of Clifton's email system.
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Joe, thank you for the explanation of your memo. I understand your rationale of charging one appropriate line item.

Christine M. Zapicchi, CMFO, CTC
Assistant Director
Department of Community Affairs
Division of Local Government Services
101 South Broad Street
Trenton, NJ 08625
Phone: 609-930-1994
Christine.Zapicchi@dca.nj.gov

From: Kunz, Joseph <jkunz@cliftonnj.org>
Sent: Friday, October 18, 2024 11:48 AM
To: Zapicchi, Tina [DCA] <Christine.Zapicchi@dca.nj.gov>
Cc: Priore, Matthew <Mpriore@cliftonnj.org>; Villano, Dominick <dvillano@cliftonnj.org>
Subject: [EXTERNAL] RE: City of Clifton - Resolution Passed Uncertified

Tina,

Thank you for taking the time to talk with me this morning, regarding the Forensic Audit Contract Resolution the Governing Body, of the City of Clifton adopted.

As indicate, I will deal with the City Council and Corporation Counsel on this matter.

By way of background, I have attached a copy of the Agenda and the Council Mail Memo that I originally submitted on my first email to you and to the City Council.

Please note, that the Awarding Resolution was not on the original Council Meeting Agenda, but added by the Governing Body during the Council Meeting, against the advice of Corporation Counsel.

Apparently, the City Council is under the opinion that since I found various department budget accounts to utilize for a Transfer Resolution, that I can then certify this unbudgeted contract award resolution based on my memo.

The City Manager and Corporation Counsel also indicated that the award of this Contract has to wait until after the City Council approves a Transfer Resolution at the next Council Meeting, in order for the CFO to Certify this Contract.

Administration is not against this Forensic Audit, but we all understand the need to follow the New Jersey Statues. I will prepare the Transfer Resolutions required for the November 6, 2024 City Council Meeting, so funds will become available for me to certify from a single budget line as required.

Thank you again,

Joseph D. Kunz
Chief Financial Officer
City of Clifton, Passaic County
973 - 470 - 5787

Clifton Finance Department
Custodian of the Tax Payer's Money

From: Zapicchi, Tina [DCA] <Christine.Zapicchi@dca.nj.gov>
Sent: Thursday, October 17, 2024 12:48 PM
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Subject: RE: City of Clifton - Resolution Passed Uncertified

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Christine M. Zapicchi, CMFO, CTC
Assistant Director
Department of Community Affairs
Division of Local Government Services
101 South Broad Street
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Phone: 609-930-1994
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From: Kunz, Joseph <jkunz@cliftonnj.org>
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Subject: [EXTERNAL] City of Clifton - Resolution Passed Uncertified

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Now, by a 4 yes, 3 no vote, the City Council is mandating I certify the contract. I need some advice from the DLGS.

I have included the City Manager and City Attorney in this email, as they attend the Council Meetings, and informed the City Council that they could not award a contract without certification of funds.

If you are not the person who can assist me, could you please let me know who I should reach out to.

Thank you,

Joseph D. Kunz
Chief Financial Officer
City of Clifton, Passaic County
973 - 470 - 5787

ITEM NUMBER: A- 2

ITEM NAME: Chief Financial Officer Recommends Budget Transfer in the 2024 Municipal Budget (R497)

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
On the City Council Meeting Agenda of November 6, 2024, is a Budget Transfer Resolutions for the 2024 Municipal Budget for the City Council's approval.
The State of New Jersey allows municipalities to make budget transfers in the last two months of the current Fiscal Year (NJSA 40A:4-58). This 2024 Budget Transfer Resolutions is required to complete the current budget year requirements and must be approved by an affirmative vote of no less than 2/3 vote of the full membership of the Governing Body.
This is the first transfer in the Municipal Budget. I going to have to turn off the purchasing system to analyze departmental balance for potential future budget transfers this year.
If you have any further questions with these Budget Transfer Resolution request, feel free to contact the Finance Office.
Respectfully submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 3

ITEM NAME: Chief Financial Officer Recommends Approval of Chapter 159 Budget Amendment Resolutions for the 2024 Municipal Budget (R498-R502)

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
On the City Council Agenda this evening is four (5) Chapter 159 Resolutions for the City Council's approval.
These Grant awards came in after the 2024 Municipal Budget was introduced, and now need to be included into the adopted 2024 Municipal Budget.
To be included in the 2024 Municipal Budget, these Resolutions all require four (4) affirmative votes to pass and then to be submitted to the State for approval.
For the City Council's Approval are:

1. Childhood LEAD Grant (2024-2025) - $259,942.00
2. FY2025 Sustained Enforcement Grant - $80,000.00
3. FY2025 Pedestrian Safety Grant - $35,000.00
4. NJDOT Grant - $753,257.00
5. CASA Grant City Match - $1,443.00

Thank you for the anticipated passage of these important Chapter 159 Resolution, so our departments may start to spend these grant funds.
Respectfully submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 4

ITEM NAME: Traffic Calming Improvements Trial, Third Street and Dwasline Road - City Engineer Recommends Award of Contract to Statewide Striping Corp. (R503)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	10/29/2024	Cover Memo
🗋	Proposal	10/29/2024	Backup Material

==========

INTEROFFICE MEMORANDUM
OFFICE OF THE CITY ENGINEER

==========

TO: Dominick Villano, City Manager

FROM: Michael J. Lardner, PE, CME

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Andrew Oddo, Esq., Legal
Jason VanWinkle, DPW Director
Thomas Rinaldi, Police Chief

DATE: October 24, 2024

SUBJECT: Traffic Calming Improvements Trial, Third Street and Dwasline Road

==========

We have requested and received two (2) bids for the Traffic Calming Improvements Trial, Third Street and Dwasline Road. The bids are summarized as follows:

Statewide Striping Corp.	$39,785.00
Straight Edge Striping, LLC	$48,288.00

Statewide Striping Corp. has completed similar projects for the City and is highly qualified to complete this project. Therefore, we recommend an award of contract to Statewide Striping Corp. of Parsippany, NJ in the amount of $39,785.00. Should the Governing Body approve this request, we defer to our Legal Department to prepare the necessary Resolution and Award of Contract.

PROJECT DESCRIPTION

On Third Street, the scope of work includes the procurement and installation of MUTCD-compliant flexible delineators and associated signage and striping at four (4) through streets. Third Street was chosen for this proposed calming method, also known as “bump-outs”, due to the combination of vehicular and pedestrian volumes and a history of speed and sight-distance related accidents. The geometry, length and on-street parking is ideal and supportive of this calming method, which is intended to be installed as a corridor-wide system and not as a standalone installation.

On Dwasline Road, the scope of work includes the installation of two (2) MUTCD-compliant and City-procured rubber composite speed tables and associated signage and striping between Allwood Road and Lehigh Avenue. Dwasline Road was chosen for this proposed calming method due to the combination of vehicular volumes and speeding. Speed tables have been known to reduce volumes on subject streets as motorists seek alternate routes. Dwasline Road

provides an opportunity to study the effects of this calming method due to a lack of convenient alternatives to circumvent. The limited quantity of rubber composite speed tables and installation locations were chosen to study the effects in an MUTCD-compliant and controlled environment, unencumbered by the effects of complaints of noise and aesthetics typical of installations in dense residential settings.

The flexible delineators and speed tables are portable and will be installed on a trial basis, which affords the City a lower cost of removal and the benefit of reusing these devices elsewhere as deemed fit. If the award of contract is approved, the Police Traffic Division will install the speed trailer in designated locations two weeks before and after the scheduled installation to measure and compare the effects on speed and volume at each location.

STATEWIDE STRIPING CORPORATION

PAVEMENT MARKINGS SINCE 1978

EPOXY · TAPE · PAINT · THERMOPLASTIC · REFLECTORS · SIGNS

Bid Date :10/24/2024

Contractor :

City Of Clifton
City Hall
900 Clifton Avenue
Clifton, NJ07013

Project : 99643

3RD ST & DWASLINE BUMP OUTS
Clifton, NJ

Bid Contact :##

Phone : **(973) 470-5795/93**

Fax : **(973) 470-5806**

Quote the following items :

Bid Item	Qty	Description	Unit Price	TOTAL
1	630.000 lf	24" Thermo Traffic Stripe	6.5000	$4,095.00
2	880.000 lf	6" Thermo Traffic Stripe	3.0000	$2,640.00
3	112.000 un	Flexible Delineators, Ground Mounted	150.0000	$16,800.00
4	8.000 un	Signs W11-2/w16-7P W16-9P	450.0000	$3,600.00
5	1.000 un	Sign Relocation	250.0000	$250.00
6		Alternate Add Dwasline		
6alt	144.000 lf	12" Thermo Traffic Stripes	6.0000	$864.00
7alt	4.000 ea	Speed Hump Markings	450.0000	$1,800.00
8alt	4.000 un	Signs W17-1/W13-1P	400.0000	$1,600.00
9alt	4.000 ea	Signs W17-1/ W16-2A	400.0000	$1,600.00
10alt	2.000 ea	Speed Hump installation only	3250.0000	$6,500.00
11	36.000 lf	4" Paint Traffic Stripe Blue	1.0000	$36.00
		Police and maintenance of traffic to be provided by others.		
			TOTAL :	$39,785.00

Statewide is a New Jersey Certified ESBE and SBE

This bid price is valid for 60 days

The speed hump will be supplied by the town.

WHEN REFERRING TO THIS BID PLEASE REFERENCE BID NUMBER 99643

In God We Trust

WE SUPPORT OUR TROOPS

ITEM NUMBER: A- 5

ITEM NAME: Authorization to Award Contract to Dukes Root Control Inc. for Foaming Root Control Services via Houston Galveston Area Council Cooperative Purchasing Program (R504)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	10/25/2024	Cover Memo
🗋	Memo	10/29/2024	Cover Memo
🗋	Pricing Worksheet	10/25/2024	Cover Memo

To: Dominick Villano, City Manager

From: Amisha J Jariwala, Purchasing Agent

Re: Houston-Galveston Area Council National Cooperative Award

Date: October 25, 2024

1. I have reviewed the proposed purchase from the Houston-Galveston Area Council National Cooperative Award in conjunction with Local Finance Notice 2012-10 and find that the proposed purchase complies with the requirements of said Local Finance Notice in all respects. Specifically, I have reviewed City Engineer Michael Lardner memorandum attached and am satisfied that the proposed contract will result in cost savings as set forth in Appendix B, Purchasing Agent's Guide to Using National Cooperative Contracts No. 1.

2. I further certify that the proposed contract meets New Jersey standards of the Appendix B, Purchasing Agent's Guide to Using National Cooperative Contracts No. 2, and that the proposed purchase will comply in all other respects with Local Finance Notice 2012-10 including, but not limited to, membership requirements, payment requirements, duration of vendor's award and duration of City's membership.

3. Should the governing body wish to proceed with the proposed purchase, a Resolution Authorizing the Publishing of a Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement has been prepared and is on the agenda.

4. Should the award ultimately be made, I will comply with the additional requirements set forth in Appendix B, Purchasing Agent's Guide to Using National Cooperative Contracts and otherwise, insure compliance with Local Finance Notice 2012-10.

Thank you for your consideration in this matter.

FinanceDepartment
Inter-office Memorandum

TO: **Joseph Kunz, Chief Financial Officer**

FROM: **Amisha Jariwala, Purchasing Agent**
Michael Lardner, City Engineer
DATE: **October 25,2024**
RE: **Award of contract to Dukes Control Inc. for Foaming Root Control Services**

The Public Works Director and I have considered the guidance and criteria set forth in Local Finance Notice 2012-10 regarding National Cooperative Contracts as outlined below.

i. *Comparing current State contract pricing, available to other government entities, to that of the proposed National Cooperative.*

These sewer cleaning, hydro excavating, inspection equipment, and miscellaneous services are not available on the New Jersey State Contract nor any other local cooperative purchasing program the City is a member of.

ii. *Comparing pricing for comparable goods or services under the contract unit's current contracts or contract's available (i.e. New Jersey based cooperative purchasing programs) to that of the proposed National Cooperative.*

The rates for comparable products and services specific to those provided by Duke's Root Control, Inc., is not available via the New Jersey State Contract nor any other cooperative purchasing program the City is involved with. Additionally, they are the sole source provider of Razo rooter II, a diquat dibromide based and superior herbicidal sewer root foaming agent, and the only commercially licensed applicator certified by the United States Environmental Protection Agency and the New Jersey Department of Environmental Protection.

iii. *Comparing recently procured comparable contracts entered by other public entities to that of the proposed National Cooperative.*

This contract is only available at the Houston Galveston National Cooperative and sole source provider for the Sewer Cleaning ,Hydro Excavating, and Inspection Equipment and miscellaneous services.

iv. *The ability to avoid the cost and time of a separate procurement.*

National cooperative purchasing programs typically obtain broader discounts than what might be afforded a single public entity, should the public entity issue a single bid request. The procurement through cooperative bidding affords the City significant time savings as any other procurement mechanism would take months to prepare in the hopes of receiving a single qualifying bid.

v. *Additional costs which have been factored in before contact award, such as:*

a. Administrative cost factors required to participate in the cooperative agreement.
b. Shipping costs, if any.
c. Vendor rebates.
d. Other cost factors.

a. There is no membership fee to join the Houston Galveston National Cooperative Contract and there is no requirement to purchase.
b. Shipping costs are not a consideration of this contract.
c. There are no vendor rebates available.

After thorough research and consideration, the City Engineer and I recommend the utilization of the HGAC Buy Cooperative Purchasing Program for the above reasons. The products and services provided by Duke's Root Control, Inc., under this National Cooperative Program (Contract # SC06-24) will result in the procurement of necessary preventative sewer maintenance services at a reduced rate in addition to preserving the City's limited time and resources.

HGACBuy	CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases	Contract No.:	SC06-24	Date Prepared:	10-Oct

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of Clifton	**Contractor:**	DUKE'S ROOT CONTROL, INC.
Contact Person:	Mike Lardner	**Prepared By:**	Jason Cooper / Valerie Kielp
Phone:		**Phone:**	800-447-6687
Fax:		**Fax:**	
Email:	mlardner@cliftonnj.org	**Email:**	jcooper@dukes.com / bids@dukes.com

Catalog / Price Sheet Name:	SEWER CLEANING, HYDRO EXCAVATING, INSPECTION EQUIPMENT,AND MISCELLANEOUS SERVICES
General Description of Product:	**Chemical Root Control**

A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary

Quan	Description	Unit Pr	Total
17506	Chemical Root Control - 6"-8" Dia. - Per LF	2.02	35362.12
6010	Chemical Root Control - 10"-12" Dia. - Per LF	2.43	14604.3
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
		Total From Other Sheets, If Any:	
		Subtotal A:	49966.42

HGACBuy THE SMART PURCHASING SOLUTION

B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary
(Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)

Quan	Description	Unit Pr	Total
			0
			0
			0
			0
		Total From Other Sheets, If Any:	
		Subtotal B:	0

Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	**For this transaction the percentage is:**	0%

C. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Subtotal C:	0

Delivery Date:	**4/8/2025**	**D. Total Purchase Price (A+B+C):**	49966.42

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve Award of Contract for Third Party Administrator for Property and Casualty Liability Claims (R508)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	11/1/2024	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

November 1, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: **Third Party Administrator for Property and Casualty Liability Claims**

Dear Mayor Grabowski and Council Members:

On September 25, 2024 the City advertised for proposals on the City website and the League of Municipalities website for Third Party Administrator for Property and Casualty Liability Claims ("TPA"). Proposals were received on October 31, 2024.

Two proposals were received. The lowest proposal was from the city's current TPA, Acrisure/Bergen Risk Managers for $32,700. The other proposal was from David Harris for $59,750. A resolution appears on the agenda awarding a contract to Acrisure/Bergen Risk Managers.

Thank you for your consideration in this matter.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/mlp
Enc.

INSURANCE THIRD PARTY ADMINISTRATOR SERVICES
FEE PROPOSAL FOR CITY OF CLIFTON

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

SERVICES DETAILS

Proposer agrees to provide all services necessary as Property and Casualty Insurance Third Party Administrators as described in this request for proposals for a period of one year for a lump sum fee of:

$ 59,750.00

FIRM NAME David Harris

ADDRESS 323 S. Pitney Road Suite 200

CITY Galloway STATE NJ ZIP 08205

SIGNATURE

PRINT NAME David Harris TITLE President

TELEPHONE # 973-731-5700 FAX # 609-382-8880

INSURANCE THIRD PARTY ADMINISTRATOR SERVICES
FEE PROPOSAL FOR CITY OF CLIFTON

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

SERVICES DETAILS

Proposer agrees to provide all services necessary as Property and Casualty Insurance Third Party Administrators as described in this request for proposals for a period of one year for a lump sum fee of:

$ 32,700

FIRM NAME Acrisure, LLC DBA Bergen Risk Managers

ADDRESS 100 Hilltop Road PO Box 901

CITY Ramsey STATE NJ ZIP 07446

SIGNATURE

PRINT NAME Danielle Nickelson TITLE Authorized Representative

TELEPHONE # 616-317-8399 FAX # 201-825-2230

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve Permission to Advertise Request for Proposals for Community Health Improvement Plan for Year 2025 for City of Clifton (R505)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Health Officer	10/29/2024	Cover Memo

Clifton Health Department

INTER-OFFICE MEMO

Date: October 29, 2024

To: Nick Villano, City Manager

From: John E. Biegel III, Health Officer

Cc: Amisha Jariwala, Purchasing Agent

Subject: **Permission to Solicit Request For Proposal for Community Health Improvement Plan (CHIP)**

I would like permission to conduct a Request For Proposal for the Health Department's Community Health Improvement Plan (CHIP). I am searching for a consultant to develop the City's CHIP that adheres to all public Health Accreditation Board standards. The Health Department just completed its Community Health Assessment; the next step in this process is to develop a CHIP based upon the findings of the CHA. The CHIP will guide the Health Department in setting priorities to improve the health of the City residents.

The cost to develop the CHIP will be entirely covered by the Sustaining Local Health Capacity grant.

Should you have any questions, please feel free to contact me at x5763.

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve Advertisement of Notice of Intent for the Procurement of One (1) Ambulance Apparatus for Clifton Fire Department via Sourcewell National Cooperative Contract (R506)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	10/30/2024	Cover Memo
🗋	Memo from Fire Chief	10/30/2024	Cover Memo
🗋	Proposal	10/30/2024	Cover Memo
🗋	Description of the Proposal	10/30/2024	Cover Memo

City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON., NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

To: Dominick Villano, City Manager
CC: Mayor and City Council

Resolution Authorizing Advertisement to Procure One (1) New 2026 Ambulance for the Clifton Fire Department via Sourcewell National Cooperative Contract

_____.

The Fire Chief has requested the City Council consider a resolution for permission to advertise the City's interest in participating with the Sourcewell national cooperative for Ambulance & Emergency Medical Service Vehicles, which was awarded to PL Custom Emergency Vehicles., located at 2201 Atlantic Ave, Manasquan, NJ 08736.

Sourcewell was formerly known as National Joint Powers Alliance (NJPA), a national cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10, which the City is a member in good standing of.

There are no other viable cooperative contracts available to meet or improve upon this need, and comparable bids by other municipalities throughout the United States were reviewed for cost comparison, of which the Sourcewell Pricing was found to be competitive. Funds are available via the American Rescue Plan Act.

At this time the Purchasing Agent is only seeking permission to advertise the Notice of Intent to use the Sourcewell national cooperative and establish the ten-day comment period.

A resolution is on the agenda.

Respectfully Submitted,
Amisha J. Jariwala, QPA
Qualified Purchasing Agent

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Ryan Fitzsimmons
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973) 725-2009

To: Dominick Villano, City Manager

From: Ryan Fitzsimmons, Acting Fire Chief

Date: 10/29/24

Re: Authorization to Purchase 1 2026 Type I Classic, Ford F-550 Ambulance.

I am formally requesting the procurement of one (1) 2026 Type I Classic, Ford F-550 4x4 from New Jersey Emergency Vehicles PL Custom. This purchase will be made through the Sourcewell 122123-PLC Contract Model PLC12.

The total cost is as follows:

$447, 638.00

The new ambulance will replace our oldest ambulance that is nearing the recommended replacement of 10 years. There is currently a 2 year back order. Purchasing now is imperative to maintain our fleet of front line and spare apparatus.

Funding for this purchase is available in the current bond ordinance. I request that the Purchasing Agent draft a resolution to facilitate this procurement.

Thank you for your attention to this important matter. Please let me know if you need any additional information.

Thank you,

Ryan Fitzsimmons
Acting Fire Chief

City of Clifton, Fire Department
900 Clifton Ave. FL-2
Clifton, NJ 07013-2708

Sourcewell Membership ID Number 141020

NJEV
New Jersey Emergency Vehicles
A PL Custom Company

SOURCEWELL PROPOSAL

DATE	SALESPERSON	EST. SHIPPING DATE	F.O.B.	TERMS
October 25, 2024	Joe Vasta	See proposal	Manasquan, NJ	SEE BELOW

1	2026 Type I Classic, Ford F-550 4x4 193" WB, Body Length 170"		$296,788.00
	- **Sourcewell 122123-PLC Contract Model PLC12 Discount**		-($14,839.40)
	- Lifetime Structural & Electrical Warranty		
	- Fully SAE J3027 / KKK 1822 Compliant		
	- Includes Stryker Power-Load Cot Retention System		
	- Includes New Stryker Power Cot		
	- Delivery within 950 days from receipt of purchase order		
	- Total options as per attached specifications A6221-0003		$168,189.40
	New Type I Ambulance Price ----------		**$450,138.00**
	Customer Loyalty Discount		-($2,500.00)
	Total Price thru Sourcewell Contract #122123-PLC----------		***$447,638.00***

APPROVED SIGNATURE:

_____

PRINT CONTACT NAME AND PHONE NUMBER

_____ _____

DATE: _____ **Purchase Order #**_____

TERMS:

1. **Includes dealer prep, fully fueled at time of delivery**
2. **Vehicle payment is due upon delivery**
3. **Proposal pricing is valid for 60 days**

Sales and Service
2201 Atlantic Avenue, Suite 2
Manasquan, NJ 08736
732.223.1411
732.223.1164 (fax)

PL CUSTOM EMERGENCY VEHICLES

RESCUE 1

MALLEY

QUOTATION

New Jersey Emergency Vehicles

City of Clifton Fire Dept.
Ryan Fitzsimmons
900 Clifton Ave
Clifton, N.J. 07013
973 470-5803

New Jersey Emergency Vehicles
Jamey Pallitto
2201 Atlantic Ave.
Manasquan, NJ 08736
(732) 223-1411 ext. 176
(732) 223-1164
jpallitto@njev.net

Exp. Date: 12/31/2024
Quote No: A6221-0003
10/25/2024

PART NO	DESCRIPTION	QTY
	== Type 1 Classic, 170" 108"CA - 34.020 01/06/23 ==	
00-00-0100	PL Ambulance - Release 34.09 effective 10/07/24	1
00-05-0100	** Quote Terms **	1
	All chassis are subject to availability. Quoted body pricing is valid for 30 days from receipt or until the next data release. Chassis pricing for PL Supplied chassis is subject to any OEM chassis manufacturer surcharges and model year increases. An ambulance or rescue vehicle order, submitted utilizing a chassis that cannot be provided or ordered, (chassis order banks not open, no buildable allocation, or otherwise unknown), will NOT be processed until such time that the chassis can be ordered and assigned. Upon receipt of chassis VIN and chassis production schedule, the vehicle order will then be processed and priced on most current pricing and data release in place for both chassis and body. This applies to both PL Custom and customer/dealer supplied chassis.	
00-11-7065	170" CLASSIC BODY, 72" Headroom, w/Drop Skirt Overall Vehicle Dimensions: Length: 308" Width: 99" Height: 112" (+/- 2") Exterior Modular Body Dimensions: Length: 170" Width: 97" Height: 91" Interior Modular Body Dimensions: Length: 165" Width: 90 3/4" Height: 72"	1
03-00-1060	Chassis Type -Ford F-Series Chassis paint must be reviewed/edited when changing chassis type	1
	EXTERIOR	
10-10-1100	Modular Body Construction SAE J3057 Compliant	1
10-10-2000	Structural Integrity Warranty The structural integrity of the body shall be guaranteed for the life of the unit, as long as the original purchaser shall own it.	1
10-10-2070	Finite Element Analysis	1
10-10-2100	Compartments, Aluminum Diamond Plate, welded	1
10-12-2000	Type I, Classic, Cab to body Pass-thru	1
10-15-4000	Body mounting, Type I, rubber donuts, L-Duty	1
10-20-3300	Lowered Body Skirts, with Intermediate Step	1

PART NO	DESCRIPTION	QTY	
	EXTERIOR DOORS, AMBULANCE		
11-10-1060	Trimark 1875 Paddle Handle Power Locking, Entrance. Doors Qty(3)	1	
	The door system shall include emergency override latch levers in upper and lower locations of each entrance door. Levers are visible with red coating and intended for emergency use in the event of a non-functioning handle.		
11-10-4060	Trimark 1875 Paddle Handle Power Locking, Std Compt Doors (6)	1	
	Tied to OEM Power Door Lock Switch		
11-20-1800	Gas Spring Pneumatic Door Checks -Classic & Titan	1	
11-20-2020	Compart. "A" Door to Check Past 90 Degrees	1	
11-20-2030	Compart. "C" Door to Check Past 90 Degrees	1	
11-20-2050	Compart. "E" Door to Check Past 90 Degrees	1	
11-20-3000	Compart. "D" Door to Check Past 90 Degrees	1	
11-20-5000	Grabber Rear Doors Hold Open, Top Mount, Polished Aluminum	1	
11-30-1020	Chassis Cab Doors, Nylon Limiting Straps	1	OPT
	COMPARTMENT LAYOUT		
	Exterior compartment dimensions reflect wall to wall measurements.		
12-10-2035	"A" Left Front - 20w x 86h x 21d -(w/Oxygen window)	1	
12-15-100B	"B" Left Side 1/2 High -43w x 42h x 20d	1	
12-20-100A	"C" Left Rear, 1/2 High -31w x 39h x 20d	1	
12-25-100A	"D" Right Front, In-Out Access -20w x 55h x 33d above floor -20d below floor	1	
12-30-150B	"E" Right Rear, with In/out to Center Aisle -24w x 83h x 21d	1	ILOS
	COMPARTMENT DOOR PANELS, MATS, DECKING		
13-20-1000	Compartment Door Panels, Alum, Diamond Plate	1	
13-30-1P10	Polycoated Compt & Entrance Door Sills,Compt Floors,Area Behind Rub Rails,Black	1	
13-30-2000	Vent Compartments to Exterior of Vehicle	1	
13-40-1000	Dri-Dek, Floors of Compartment, Black	1	
13-40-2500	Rubber Mat, Shelves, Exterior Compartment	1	
13-40-2800	Turtle Tile Slip Resistant Stepwell Mat (removable)	1	
	COMPARTMENT CONFIGURATIONS AND EQUIPMENT		
13-41-0160	Oxy Bracket, w/Adjustable Shelf, Compartment A, (No Light Under Shelf)	1	ILOS
13-42-0300	(2) Adjustable Shelves, for compartment "B"	1	
13-43-0300	(2) Adjustable Shelves, for compartment C	1	
13-47-0470	Full Height Divider w/(3) Adjustable Shelves Compartment "E"	1	ILOS
	Long Equipment Storage Compartment "E"		
	Divider to be 12" off front wall w/10" shelves.		
	PULL OUT TRAYS		**OPT**
13-60-1800	Pull-Out Tray, Floor of Compt. "B", 300# Capacity	1	OPT
13-70-0200	Bulbous mounts for (2) backboards Compt. "E"	1	
13-70-0700	Hanger for Ferno EXL or #65 Scoop Compartment "E"	1	
	SECURING - STRAPS, HOOKS, SCBA		**OPT**
13-70-2600	Securing device - Nylon strap with metal buckle	1	OPT
	Qty:1, Location::E:		
	Equipment: Backboards		
13-90-V013	PVC cup (6") for Reeves storage	1	OPT
	Install a 6" PVC cup in Compt. "A" for Reeves.		
	REAR STEP BUMPER		
14-10-2760	Lift-up Rear Step, Recessed, (2) 4"Lts -Lic plate left body	1	ILOS
	4" recessed Lights to activate when vehicle is in reverse or rear doors open.		
14-10-9500	**** Rear Step Bumper 4" LED Lights have been selected	1	
	See 44-30-4200 for Options		
14-20-1000	Rear Dock Bumpers, Bolted to Bumper Ends	1	
	ALUMINUM DIAMOND PLATE ACCESSORIES		
15-10-1000	Front Corner Stone Guards, Polished Diamond Plate	1	
15-15-1000	Front Body Stone Guard, Polished Diamond Plate	1	

PART NO	DESCRIPTION	QTY	
15-20-1070	Rub-Rails, D Shape Rubber - "Dock Bumper" Style	1	ILOS
15-30-2505	Running Bd, Flare TP, Non-Slip Dia.Plt,Blk Polycoat w/grip strut(F450/F550 2-DR)	1	ILOS
	Grip Strut doesn't get poly coated.		
15-50-1000	Full Lower Body Protection Panels, Dia Plate	1	OPT
15-52-0100	Rear Diamond Plate Panel & Corner Guards	1	
15-90-S000	Front Diamond Plate Panel & FULL SIDE Corner Guards	1	OPT
15-90-S001	Roof Diamond Plate Panel Corner Guards	1	OPT
	Diamond plate coves for roof		
	EXTERIOR TRIM		
16-10-3000	Fenderettes, Rubber	1	ILOS
16-30-1500	License Plate Holder w/LED Lt,Cast Prod Polish, Lt Side Body	1	
16-35-1015	Fuel Fill Housing, Cast products, Black Powdercoat (F-Series)	1	ILOS
	EXTERIOR, MISCELLANEOUS		
17-50-1000	Undercoat Body	1	
	BODY WINDOWS		
18-10-1000	Window, Side Door (18"W x 22"H), Sliding, 31% Tint	1	
	Transportation Products Inc. Window.		
18-20-2000	Windows, Rear Doors, (15"W x 22"H), Fixed 31% tint	1	
	Transportation Products Inc. Windows.		
18-50-1000	Privacy Tint, Mylar, Side and Rear Doors	1	OPT
	INTERIOR CONSTRUCTION		
20-00-1000	Interior Construction Type - Standard Cabinets	1	
	INSULATION		
20-10-1200	Super Insulation Package, additional Radiant Barrier to Interior Body	1	
20-10-2000	Sound Deadened Insulation, Entrance Doors	1	
20-10-3000	Sound Deadened, Compartment Doors	1	
20-10-5000	Sub-Floor, Expanded PVC Polymer	1	
	FRONT BULKHEAD		
21-10-0100	Latch for Cab to Body Window (KKK PKG)	1	
	Pass thru only - Not required on walk thru		
21-10-0500	Type I, Classic, Cab to body Pass-thru, Sliding Window	1	
21-30-1000	Climate Control Unit Over Cab to Body Passage	1	
21-40-1500	Electrical Power Distribution Cabinet, Access Panels, Black Polycoat	1	
	Black polycoat cover with an access panel with flush locking trigger latches		
21-40-5250	Front Bulkhead cabinet, 1/2" acrylic doors, 2 shlvs	1	OPT
21-40-8250	Laminated Bulkhead Counter with 1" retaining edge	1	ILOS
	RIGHT FRONT CABINET		
21-45-1015	Right front, upper storage w/Life Defender lift-up restocking door, 1 shelf	1	ILOS
	Includes Austin Life Defender Lift Up Restocking Door.		
21-50-1000	Right front Lower, inside/outside storage	1	
21-50-2000	Right front Lower, (2) adjustable shelves	1	
	Shelves to be lined with ribbed rubber mat.		
21-60-1000	Right front cabinet Lower, 1/2" acrylic doors	1	
21-80-1000	Pull-out tray, (On Cabinet Floor) right front Lower, Qty (1) Lower, Qty (1)	1	OPT
	Includes a "catch" to secure tray in its closed position.		
	RIGHT SIDE BENCH LAYOUT		
22-00-1000	Squad Bench, Right side	1	
22-21-0100	Backrest, Indiv., 2-pc. Upper & Lower, used w/ 6-pt seat belt	1	
22-24-1000	3 Glove Box Holder Cabinet at Head of Squad Bench	1	ILOS
	There is to be a cabinet at the head of the squad bench used to house a 3 glove box storage unit that faces the stepwell. Cabinet to be 5" wide. Fits: (3) *Large Boxes @ 9-5/8" x 5" x 3-1/8" ea.		

PART NO	DESCRIPTION	QTY	
22-25-4600	Recessed "D" bottles, head of Squad Bench, at stepwell	1	
	See "D" bottle storage brackets selected in section # 80-43-XXXX		
22-30-2000	Squad bench lid, Positive hold down device	1	
22-35-3100	Trash/Sharps Combo - slide out,head of bench into aisle	1	OPT
	Sharps Container 8qt.		
	And Rubbermaid Trash		
	NOTE: This option will cause interference on TITAN models with a center mounted cot		
22-45-0500	Overhead cabinet 9 1/4" OAH-Life Defender sliding doors	1	
	For KKK Rev. F, compliance - Compliance based on 72" headroom with standard seating height only.		
	Lift-up restocking not available.		
	Glove box storage not available.		
	Shelf not available.		
	LEFT SIDE MIDDLE (Base Cabinet)		
23-10-1000	Left side attendant seat-(CPR Seat)	1	
23-10-3060	Backrest, Indiv., 2-pc. Upper & Lower, used w/ 6-pt seat belt	1	
23-10-4500	Seat cushion, lift-up, w/ latch, interior storage-Single CPR	1	ILOS
	LIFE SUPPORT STATION		
23-30-2000	Switch pod, above counter, vinyl covered	1	
23-30-2010	Rear Main Switch Panel Located in Life Support Station Switch Pod	1	
23-30-2300	Cut (1) Hole for Customer/Dealer supplied Radio, in Life Support Station	1	ILOS
	Radio Model: Motorola XPR5550		
	This radio cut-out, will be on the right, lowermost area of the LSS		
23-31-1500	Cabinet head of switch pod, hinged door, 1 shelf	1	
23-32-1010	(Reduced Hgt) Upper cabinet, 45 deg, Life Defender lift-up restock, 1 shelf	1	ILOS
	The Interior Height of this cabinet will approximately be 14-1/2" High		
	Pass thru opening approx. 11-1/2".		
23-34-1000	Laminated Counter with 1" retaining edge	1	
23-39-S000	Cabinet Head of Switch Pod 3" Wider than Standard	1	OPT
	cabinet to be 18" wide		
	LEFT REAR STORAGE CABINET		
23-40-1055	Left rear full cabinet,upper,45deg w/Life Defender lift-up restocking door	1	ILOS
	Sliding cabinet doors w/lift-up restocking - 45 deg hinged door to be a White Acrylic overlapping door to act as a dry-erase, writing surface.		
	Includes (1) adjustable shelf, installed in the restocking portion of the cabinet and (1) adjustable shelf, installed in the 45 degree portion		
	Includes Austin Life Defender Lift Up Restocking Door.		
23-40-2750	**(Factory comment) - Glove Boxes added to Left Rear Upper -see Sec. 28-45	1	
23-40-3000	Left rear half cabinet, middle, 1/2" acrylic doors, 1 shelf	1	
23-42-1000	Laminated Counter with 1" retaining edge	1	
	RIGHT REAR CABINET		
23-70-0850	Right Rear In/out to Compartment "E", Facing Center Aisle	1	
	In / Out:		
	Dimensions: 8" wide 40 1/2" high - (with 72" & 75" Headroom)		
	Dimensions: 8" wide 36 1/2" high - (with 68" Headroom)		
	With Hinged Acrylic Door		
	INTERIOR CABINET DOORS		
24-10-3M00	Cabinet doors, Polycarbonate/Acrylic, TInted	1	
24-15-1000	Handles, full length, sliding doors	1	
	SAE J3058 Compliant		
24-20-1000	Positive closure devices hinged doors	1	

PART NO	DESCRIPTION	QTY	
24-25-1000	Unistrut, interior cabinet shelves, "Mini"	1	
	ENTRANCE DOORS		
24-30-2080	Ent. Door Panels, 3 section, Brushed Alum, Lowers, w/Chevron Design	1	ILOS
	Brushed Aluminum Lower panel to replace diamond to accommodate Chevron Striping		
	ABOVE DOOR HEAD BUMPERS		
24-35-0100	Side Door Head Bumper	1	
24-35-0500	Rear Door Head Bumper	1	
	GRAB RAILS		
25-10-1000	Grab rail, 72", s/steel, over squad bench	1	
25-10-1500	Grab rail, 72", s/steel, over cot	1	
25-10-3570	Grab rail, "L" Shaped, Facing Stepwell - (Requires a fwd Cabinet)	1	
	Grab rail mounted on the "step area" side of the forward custom squad bench cabinet.		
25-10-3600	Grab rail, 18", at rear entrance doors, (2)	1	
25-10-V010	Grab rail, 12", Rear ent. doors, (2)	1	OPT
25-11-1A00	Grab rail, 45 deg, side entrance door, (1)	1	
	SEAT BELTS		
25-50-2000	Seat belt, attendant seat, Qty (1)	1	
25-51-1100	Patient restraint strap, squad bench, Qty (3), for use with six point seat belts	1	ILOS
	Feasibility of this option is based on seat positions and options in squad bench face.		
	Patient restraint straps are not provided on bench with length shorter than 72".		
25-51-2021	(2) Six point Seat Belt Harnesses w/ Comfort Pads - Curbside Seating	1	
	Qty: (2)		
	Loc: (2) Curbside Seating		
25-51-2031	(1) Six point Seat Belt Harness w/ Comfort Pads - Street Side Seat	1	
	Qty: (1)		
	Loc: Streetside Seating		
	COT MOUNT and COT MODEL		
26-35-1100	Power Load Fastening System w/Floor Plate, w/ Mini Rail (SAE Compliant)	1	ILOS
	Stryker Power Load		
	All components provided by PL Custom.		
	PL Custom will supply and install a Stryker Power Load Cot Fastening System w/inductive charging, Floor Plate, Mass Casualty Mini Rail, and Mini Rail Plate.		
	Includes cutout in the floor for the installation of a Mini Rail Plate.		
	Requires 15 amp Battery Charging circuit		
	The Power Load charging circuit will be wired 12V hot unless otherwise specified.		
	I.V. HOLDER		
26-50-1M10	Rubber I.V. holder, dual, recessed, over cot	1	
26-50-2100	Rubber I.V. holder, dual, recessed, over squad bench	1	
	INTERIOR COLORS		
27-10-1000	Ceiling, white Thermoplastic	1	
27-10-1500	Upper Laminate - Fashion Grey D381-60	1	
27-10-4200	Lower Laminate - Fashion Grey D381-60	1	
	INTERIOR UPHOLSTERY		
27-20-5000	Upholstery, Flat-Seamless	1	
27-20-6050	Upholstery Color: Canyon Red	1	ILOS
	ATTENDANT SEAT		
27-36-3130	Canyon Red, Attn Seat, EVS 18703,w/Child Seat,3 Pt. Harness,ABS Back,Swivel,Sewn	1	ILOS
27-37-0130	** Confirm Seat color** -CANYON RED is the vehicle upholstery color	1	
	FLOORING		
27-53-2200	Lonplate II, diamond plate, Gunpowder (#424TX)	1	ILOS
27-55-2000	Flooring rolled up side walls 3"	1	
	CAB CONSOLE		
27-72-1010	Type I, Floor Mnt, switches, siren/radio - (2017+ F-Series)	1	
	NOTE: (2) Cup holders are NOT included in the console. The cupholders are part of the		

PART NO	DESCRIPTION	QTY	
	map-box		
	(See PDF)		
27-75-0140	Cut (1) Hole for Customer/Dealer suppld Radio, in Radio/Siren Console	1	ILOS
	Radio Model: MOTOROLA XPR5550		
27-75-2050	Map Box, Type I, Behind Cab Console, (2) pockets - (2017+ F-Series)	1	
	includes (1) lexan divider		
	See PDF		
27-90-V038	Supply and Install Gamber Johnson Vertical Base and Upper Adjustable Pole	1	OPT
	(1) DS-53 Vertical Surface Mount Base		
	(1) QADJ-Upper-M Quick Adjust Upper Tube Assembly		
	MISCELLANEOUS INTERIOR		
28-45-1470	Glove Storage (3) Large boxes,LR Upr Cabinet, on 45* Door-(72"Headroom)	1	OPT
	Storage for (3) glove boxes with a hinged, white lexan door and front facing access slots.		
	(Downsized shelf also included behind glove holder).		
	Fits Only (3) *Large Boxes @ 9-5/8" x 5" x 3-1/2" ea.		
	NOTE: Not for use on any 68" Headroom vehicle		
28-50-1000	Fasten Seat Belt/No Smoking Sign	1	
	OXYGEN AND SUCTION		
30-10-1000	Oxygen Outlet, Amico, dual, Life Support Station Switch Pod	1	
30-10-2000	Oxy Outlet, Amico, single, right side- In Overhead Cabinet	1	
30-20-1000	Oxygen Solenoid, Amico, w/ manual override & switch	1	
30-30-1000	Suction pump, electric, Sscor,Switch in Rear Main Switch Panel	1	
30-30-2400	Collection Bottle, SSCOR Disp.w/ canister clip, White Regulator (KKK Compliant)	1	
30-30-3000	Vacuum Outlet, Amico, w/diamond adapter, LSS Sw Pod	1	OPT
30-50-2200	Oxygen Bottle Holder, Steel, "M" Cyl, Sentramatic	1	ILOS
	For Steel "M" size tank		
	The Bracket is located on the "Aft" wall, when installed in the "A", "C" or "E" compartments.		
30-60-4000	Regulator, Oxygen, Large Tank, (PLC-9662)	1	
30-80-1000	Wrench, Oxygen Cylinder - (wall mounted)	1	
	ELECTRICAL		
40-00-0500	Electrical System Warranty	1	
	The Electrical System shall be warranted for the life of the unit, as long as the original purchaser shall own it.		
40-00-1200	Electrical 12 VDC, Classic-Series	1	
40-00-1900	Electrical 12 VDC Specifications	1	
	CAB ELECTRICAL		
41-10-0100	Alternator, Dual with 410 amp combined output, OEM Ford F-Series	1	
41-20-0800	Batteries, Dual Ford OEM, 1500CCA -(under hood)	1	
41-30-3750	Module Activation, Ignition Switch	1	
41-50-1000	Cab Under hood & Fender Electrical Connectors - Deutsch Type	1	
	SWITCH PANEL		
42-10-1000	Voltmeter, Digital 8 to 18 volt, lighted	1	
42-10-2400	Low Voltage Alarm,Indicator & Cancel Switch	1	
42-15-2500	Rocker Switches, Carling Contura V	1	
42-20-0500	Battery On indicator light	1	
42-20-1000	Warning Indicator, Door open, Red	1	
42-20-2000	Warning Indicator, Compt open, Amber	1	
42-20-3000	Warning Indicator, Audible alarm, Door/Compt	1	
42-20-4200	Warning Ind/Audible, Parking Brake, Dual-Mode Alarm	1	
42-21-1100	Hella Gooseneck LED Light 6", Red/White	1	ILOS
42-25-6000	High Idle Activation, Ford OEM - F-Series	1	
	Activated by front console switch, requires park brake to be applied		
42-30-1000	Back-up alarm, w/resetting cancel switch	1	

PART NO	DESCRIPTION	QTY	
42-35-V022	Whelen 6" Interior Light, Split Red/White Above Cab Driver's Seat	1	OPT
	Light: Whelen 60CREGCS		
42-45-2200	Load Manager/Sequencer, PL Custom/Kussmaul (full time)	1	
	RESPONSE AND SCENE AMPS CANNOT EXCEED 230 AMP		
	FULL TIME Load Management of Emergency Lights		
42-65-1300	Pwr Lock Switch, Entrance, OEM Door switch- (if applicable)	1	
42-65-1500	Remote Keyless Entry w/Chassis Power Door Lock Control	1	
	OEM door switches control cab & body doors.		
42-65-2010	Power Door Lock Switch, Side Entrance Door	1	
42-65-2020	Power Door Lock Switch, Rear Entrance Doors	1	
42-65-2200	Pwr Door Lock Concealed Override Switch, Grille-(KKK)	1	
	Located in front grille area.		
	This switch location is KKK compliant		
42-70-1200	Anti-Theft device, Kussmaul #3	1	OPT
	EMERGENCY WARNING EQUIPMENT		
43-10-1750	Headlight flasher, Sound-Off - F-Series	1	OPT
	Controlled with on/off switch. Allowed only to operate when headlight / marker lights are turned off. Operation other than described require an SOPR.		
43-10-1900	***Headlight Flash pattern -set to "Roadrunner" -(slow wig-wag) 115 FPM	1	
	SIREN		
43-20-5000	Siren-Horn Switch	1	
43-20-5500	Siren foot switch, remote siren control	1	OPT
	Located on Drivers side cab floor.		
43-2U-4800	Siren Federal E-Q2B Siren, Remote (ILOS)	1	ILOS
	200 watt w/flush mount control head		
	SIREN SPEAKERS		
43-31-4310	Thru Bumper Speakers, CPI SAD/P 3800 Series, (2) F-Series, 2023-on	1	OPT
	Chassis equipped with OE fog lights will have fog lights removed and discarded to accommodate speaker mounting.		
	FRONT LIGHT BAR		
43-4U-V048	Custom Front Lightbar - Whelen	1	OPT
	Per attached specifications		
	whelen f4x2bbbb 55"		
	Per attached specifications.		
	(4) Corner Blue LED Lts		
	(2) Red side facing "Alley" LED Lits		
	Front Facing R/R/W/W/B/B/W/W/R/R		
	REAR LIGHT BAR		
43-50-1000	-No rear Lightbar required-	1	
	CAB MOUNTED LIGHTS		
43-68-A100	Whelen KKK CAB Flashing Lights, CLEAR Lens package	1	ILOS
43-68-A110	** (4) Whelen ION Grille Lights Package	1	ILOS
43-71-1455	(2) Upper Whelen TION LED Grille Light-(1)Red (1)Blue, CLEAR LENS, Black Flange	1	ILOS
	Please state which color in which location:		
	Upper pass-side color: Red		
	Upper driver-side color: Blue		
43-71-1624	*** Flange & Backing Plate included with TION Light ***	1	
	Backing Plate Required for mounting in grille		
43-71-3350	(2) Lower Whelen TION LED Grille Light-(1)Red (1)Blue, CLEAR LENS, Chrome Flange	1	ILOS
	Please state which color in which location:		

PART NO	DESCRIPTION	QTY	
	Lower pass-side color: Blue		
	Lower driver-side color: Red		
43-71-3628	*** Flange & Backing Plate included with TION Light ***	1	
	Backing Plate Required for mounting in grille		
43-71-432C	(2) Whelen M7 Sup-LED, Red -Fender	1	ILOS
43-71-7501	*** Flange included with ION Light ***	1	
	No Fender Flange Provided		
43-72-0000	* Please Verify Correct Grille/Fender Light Housing For Appropriate Light Size *	1	
	BODY LIGHTING -<(Full Catalog PDF here)>		
43-A2-0070	* FRONT BODY LIGHTING - w/CAB MOUNTED LIGHTBAR (PDF>)	1	ILOS
43-A2-0120	** (3) Front Upper Lights	1	
43-A4-0440	*** M9 -Whelen Independent Front & Side Body Flashing Lights, CLEAR Lens package	1	ILOS
43-A5-0040	A-B Alternating Flash,, Primary/Secondary Sw.	1	ILOS
	Alternating flash pattern:		
	Lightheads will flash opposite of adjacent lighthead		
	Example:		
	Left front "A", left rear "B"		
	Center front and lower level off in secondary mode.		
	This option is Non-KKK compliant.		
43-A5-0065	Program Flashing Lights to "Single Flash 375 "	1	
	Whelen flash pattern		
	Lighthead will flash 375 times per minute. When used with an alternating flasher, it gives the appearance of a 3 flash burst.		
43-A6-S000	Add Dimer for all "M" Series Lights	1	OPT
	FRONT BODY WARNING LIGHTS		
43-A7-1100	All Whelen M9 Flanges, Chrome -(M9FC)	1	
	M9 vehicle lights shall be equipped with a Whelen M9FC Chrome flange		
43-B0-A100	M9-Whelen, Sup-LED, Red, Front - (Loc: F1)	1	
43-B0-D200	M9-Whelen, Sup-LED, Red, Front - (Loc: F7)	1	
	M9 -Whelen Primary Side Light package-(Clear Lens) (PDF>)		
43-F0-C100	M9-Whelen, Sup-LED, Red, Left Side - (Loc: LS1)	1	
43-F0-D100	M9-Whelen, Sup-LED, Red, Left Side - (Loc: LS4)	1	
43-F4-C100	M9-Whelen, Sup-LED, Red, Right Side - (Loc: RS1)	1	
43-F4-D100	M9-Whelen, Sup-LED, Red, Right Side - (Loc: RS4)	1	
	REAR BODY WARNING (Flashing) LIGHTS		
43-H1-0500	**M9 -Whelen Independent, Rear Body Flashing Lights - CLEAR Lens	1	ILOS
	M9 -REAR LIGHT LAYOUT -(No Lightbar or Traffic Advisor) (PDF>)		
43-H5-C120	(3) Rear Upper Lights & (2) Window Level Lights	1	ILOS
43-S1-0100	M9-Whelen, Sup-LED, Red, Rear - (Loc: R1)	1	
43-S1-0850	M9-Whelen, Sup-LED, Amber, Rear - (Loc: R4)	1	
43-S1-1850	M9-Whelen, Sup-LED, Red, Rear - (Loc: R7)	1	
	M9 -Rear Lights at Window Level		
43-S1-C350	M9-Whelen Sup-LED, Red, Rear - (Loc: R10B)	1	
43-S1-D100	M9-Whelen Sup-LED, Red, Rear - (Loc: R11B)	1	
	SECONDARY (miscellaneous) BODY MOUNTED WARNING LIGHTS		**OPT**
43-T5-V024	Whelen M7 Series Lights, (2) Over Rear Wheels, Blue	1	OPT
43-T5-V026	Whelen M7 Series Lts, Blue, Qty (2) vertical mount, inboard of R1/ R7	1	OPT
	There will be qty (1) M7 Blue lighthead mounted vertically, inboard of the R1 location.		
	There will be qty (1) M7 Blue lighthead mounted vertically inboard of the R7 location.		
	FLASHING LIGHTS; OTHER		**OPT**
43-T6-2400	Safety Lts Compt, 4" round, Amber, LED Rear Facing Doors, ea	5	OPT
	Safety lights to operate independently with each compartment door open and master battery switch on.		

PART NO	DESCRIPTION	QTY	
	Qty: (5), Loc: All rear facing compartment doors		
43-T6-S000	Change M7 Lights below to Amber in lieu of Blue	1	OPT
43-T6-S002	Add (4) OS AMber Lights to Cab Doors	1	OPT
43-T6-V028	Whelen M7 Series Safety Lts, (3), Blue with Clear Lenses, Entrance Doors	1	OPT
	(Full Time)		
43-V0-S001	Rear Flashing Window Level Lights Cancel Switch	1	
	Rear Window Level Emergency Flashing lights to be on a momentary cut-off rocker switch.		
	REAR NON-EMERGENCY LIGHTS		
44-10-1000	Stop/Tail and Turn Signal -Light heads with color lenses	1	
	Exterior vehicle Rear Stop/Tail &Turn light heads will have Color Lenses.		
44-26-0100	Stop/Tail, (2) M6 -Whelen Super LED -(color Lens) w/Flange	1	ILOS
44-26-0300	Back-up, (2) M6 - Whelen Super LED w/Flange	1	ILOS
44-26-0500	Directional, (2) Whelen M6 Super LED -(color Lens) Populated Arrow	1	ILOS
	AUXILIARY NON-EMERGENCY LIGHTS		
44-30-1000	HD Mini Oval Marker/Clearance Lts, LED Front, Rear, (2) Sides	1	
44-30-3000	Lower Side Marker, Flash w/Directionals, (2) ea side	1	
44-30-4200	Rear Step Bumper, 4" LED Lights (2)	1	
	Lights: Whelen 2G LED		
44-30-5500	Running Board Illum Lights, (2) , Heavy Duty LED 4" Recessed	1	OPT
44-35-1060	Rear Red Flasher/Brake Light Priority -(for Rear window level lights)	1	OPT
	For use with Rear Window Level Lights		
44-40-7040	Under Body Ground Lights, Waterproof, (4) Heavy Duty 4" LED	1	OPT
	Lights spaced each side, two front of axle.		
	Lights to operate with any entrance or compartment door open, when vehicle is shifted in reverse and with switch in drivers console.		
	FLOOD LIGHTS		
44-50-22B0	(2) M9 - Whelen, Super LED Scenelight, (2) , Left side-(Loc:LS2, LS3)	1	ILOS
44-50-24B0	(2) M9 - Whelen, Super LED Scenelight, (2) , Right side-(Loc:RS2, RS3)	1	ILOS
44-50-24D0	(2) M9 - Whelen, Super LED Scenelight, (2) , Rear-(Loc:R12, R13)	1	
44-50-7050	Whelen PFP1 Pioneer Flood Light, Front Body Condenser Mounted	1	
44-60-1000	Right Side Scene Lights on with Side Door & Switch in Console	1	
44-60-2000	Left Side Scene Lights w/On-Off Switch Console	1	
44-60-3000	Rear Scene Lights on w/Rear Door Open/Reverse	1	
44-60-4000	Rear Scene Lights, On-Off Switch in Console	1	
	Rear floods switch shall also activate reverse lights.		
44-60-5000	Right Side Scene Light Cancel Switch	1	
44-60-6000	Rear Door Scene Light Cancel Switch	1	
44-60-7000	Left/Right & Rear Flood Lights, On In Reverse	1	
	CLIMATE CONTROL		
45-10-1000	Ventilation, Flow-Thru, (2) Speed, Cast Products Rear Cowl	1	
45-30-3O00	Super-Cool Heat -A/C, 38K BTU Evap, TM 16 Comp, Frt Body Cond, GAS F SERIES	1	ILOS
	12 volt Ducted Heat and Air Conditioning System		
	TM 16 Auxiliary Compressor dedicated to body system		
	Condenser mounted front of body,		
	Includes; Digital Thermostat		
45-30-4500	Super-Cool, Aux. A/C Condenser, 12V, Location: Front body	1	
45-35-1100	Auxiliary Coolant Pump Climate Control System	1	
45-38-1085	Condenser Front Body Mounted on PL Tray Bracket w/ Whelen Pioneer Flood Lt	1	ILOS
45-39-1020	** Front Body Condenser Stainless MIll FInish	1	
	CEILING CONFIGURATION		
45-99-0100	Ceiling Configuration for 6 Dome Lights, 4 Rectangular Lights & 2 Speakers	1	
	INTERIOR LIGHTS		
46-10-1L00	(6) Dome Lights, Whelen Multi -LED, Hi-Lo, Qty (#80C0EHCR)	1	
46-10-2000	Dome Lights Switched to LOW Mode w/Door Open	1	

PART NO	DESCRIPTION	QTY	
	EXTERIOR COMPARTMENT LIGHTS		
46-20-1075	Lights, Ext. Compartments, TecNiq LED E44 Strip Lights	1	
	(Vertical Linear Lights)		
46-20-1350	Oxygen Compartment Light Switch, Located in Rear Main Switch Panel	1	
	AUXILIARY INTERIOR LIGHTING		
46-20-2000	Heavy Duty LED panel Light, (Life Support Station Area)	1	
46-20-2550	Panel Light (Life Support Station) Switch, Located in Rear Main Switch Panel	1	
46-20-3550	TecNiq E30, 42 LED Rectangular Patient Procedure Lights Qty (2)	1	OPT
46-30-1100	Stepwell Light, LED, Located at Side Entrance Door	1	
46-40-1P00	TecNiq E30, 42 LED Rectangular Ceiling Lights Qty (4)	1	
46-40-3M00	Windup "checkout" Timer, Side Door , Shoreline only	1	
	60 minute windup timer at side door, active with shoreline only		
46-40-4000	Rectangular Lights on "Checkout" Timer Circuit	1	
46-50-1000	Dome Light Switch, (1) Left, (1) Right	1	
	MEDICAL OUTLETS		
47-20-1000	12 volt Medical Outlet, Power Point, Loc: LSS Wall	1	
47-20-2000	12 volt Medical Outlet, Power Point, Loc: Right Front In/out	1	
47-20-2500	12 volt Medical Outlet, Power Point, Loc: Left Rear	1	
	Outlet mounted 14" above the rear counter		
47-20-3000	12 volt Medical Outlet, Power Point, Interior Wall or Cabinet Location:	2	OPT
	Location:		
	(1) Cab console		
	(1) Right Front In/Out		
	ANTENNA/COMMUNICATION RADIO		
47-60-0220	(2) Antenna Leads, Cab Roof (ILO Body Roof)	1	ILOS
	Unless otherwise specified, lead will route to:		
	(1) Front console		
	(1) Behind Driver Seat		
47-60-0400	Additional, Antenna Lead, Body Roof To: (PDF)	1	OPT
	Please specify the following:		
	Quantity: 1		
	Location(s): Roof to Console for Lap Top Customer Supplied		
47-60-6200	Radio Power Lead, Rear Main Switch Panel	1	
	Includes: (1) Red 10 gauge marked radio 12 volt Hot, 30 amp, (1) Black 10 gauge marked radio ground, (1) Orange 12 gauge marked 12 volt switched, 20 amp.		
47-60-6500	Radio Power Lead 30 Amp, 10 ga. Cab Console	1	
	Includes: (1) 12 volt Hot wire with 30 amp circuit protection, (1) 12 volt switched wire with 20 amp circuit protection.		
47-60-7000	Radio Power Lead w/40 Amp Fuse, 8 ga. Behind driver seat	1	
	Includes: (1) 12 volt Hot wire w/fuse holder & 40 amp fuse, (1) 12 volt switched wire w/fuse holder and 40 amp fuse.		
	MISCELLANEOUS 12 VOLT ELECTRICAL		
48-15-1510	Back-Up Camera ASA Voyager w/ 7" Rear View Mirror Replacement Monitor, CLS/MED	1	OPT
	ASA Voyager System - Standby/Manual switch located on the monitor		
	Due to OEM mirror mounting - this option not available for Dodge chassis		
48-20-2000	Speakers w/ On/Off Control Rear Sw Panel	1	
48-40-2200	Stream Lite, Vulcan, Xenon, Yellow	1	OPT
	Qty:_1_, Location: Top shelf forward B compartment		
48-50-3070	Intellitec, Clock, mounted on 45 degree Cabinet (Life Support Station)	1	
48-60-3700	Liquid Spring Control Left Rear Door Open w/ Override switch	1	
48-80-5020	12 Volt Hot power lead, Utility, front console	1	OPT
	The vehicle shall be pre-wired with a 12 volt HOT power lead terminating inside the cab front console. The wiring shall be 12AWG, and include a power and ground conductor encased loom. The ends shall be capped, and the circuit labeled.		

PART NO	DESCRIPTION	QTY	
	Location: Inside the cab front console with 6ft lead.		
	20 amp Max capacity		
48-80-5090	12 Volt Hot power lead, Utility, interior other	1	OPT
	The vehicle shall be pre-wired with a 12 volt HOT power lead terminating in the specified location. The wiring shall be 12AWG, and include a power and ground conductor encased loom. The ends shall be capped, and the circuit labeled.		
	Location:front Bulkhead cabinet		
	20 amp Max capacity		
	ELECTRICAL 115 VOLT AC		
51-20-5012	Shoreline, Super Auto-Eject 20 amp, Left Side, Above Compt. "B", RED	1	ILOS
51-30-1500	Shoreline/ Battery Charging Dual Indicator Lights	1	
	Shoreline - Amber Indicator		
	Battery Charger - Green Indicator		
51-32-2000	Power Distr Box, 115v, w/20 amp Circuit Bkr	1	
52-10-1000	Hospital Grade Lighted GFCI Outlet, Location: L/S/S Wall	1	
52-10-2000	Hospital Grade Lighted Outlet, Location: Left Rear	1	
	Outlet mounted 14" above the rear counter		
52-10-3000	Hospital Grade Lighted Outlet, Location: Right Front In/out	1	
	BATTERY CHARGER / INVERTER CHARGER		
54-10-1M00	Battery Charger, IOTA DLS-30, 30 amp, IQ4 Smart Charge w/ current sensing relay	1	
	PAINT LUSTRE		
60-00-0005	Ten Year Paint Warranty (Paint Lustre)	1	
60-00-0007	Paint Adhesion Testing	1	
	BODY AND CAB PRIMARY PAINT		
60-10-0210	*Body and Cab Same Single Color	1	
60-10-1800	**Modular Body Paint Color Other Than Unit Standard White	1	ILOS
60-13-0900	Modular Body Paint Color Red	1	ILOS
	Provide Paint Code FLNA 30838, custom color #103		
60-15-100B	Re-Paint Cab, Single Color, w/ Door Jambs (Classic 2 door)	1	
60-15-1505	Cab Paint Color Same as Body	1	
	ADDITIONAL VEHICLE PAINT, SECONDARY		
61-05-0005	>>>>Choose additional paint required>>>>	1	
61-80-2210	Polycoated Compt & Entr Door Sills, Compt Floors, Area Behind Rub Rails (*Note*)	1	
	REFLECTIVE VINYL STRIPING MISC.		**OPT**
65-50-4020	Reflective White Tape Stripe, 3/4" Outline, on interior of Entrance Doors	1	
	Reflective White 3/4" Outline		
	This provides the 60 sq.inch required for both general safety and KKK.		
65-50-4070	Reflective White Tape Stripe, 3/4" Outline, on interior of Compartment Doors	1	OPT
	Reflective White Tape Stripe on the interior pan of all compartment doors		
65-65-3110	Dia.Grade Chevron Design, Inverted "V", (Red/Fluor.Yellow-Green) Ent. Doors	1	ILOS
	Diamond Grade Chevron Design, all Lower Entrance Door Panels		
	GRAPHICS		**OPT**
65-90-1500	Vision Shield Star of Life, (2) 12" Rear Windows	1	OPT
	w/Blue Stars unless otherwise specified		
69-90-S000	Custom Door Shields	1	OPT
	Match 22-4253		

PART NO	DESCRIPTION	QTY	
	TECHNICAL RADIO INSTALLATION		
70-10-0500	No Technical Radio Installation	1	
73-90-S000	Install Customer Supplied Radio Charger	2	OPT
	Location: (2) HT1250, Front Console		
	CHASSIS EQUIPMENT		
75-10-1S00	Stainless Steel Wheel Inserts F- 08+, with -19" wheel	1	
75-30-1100	Liquid Spring Suspension System (F550)	1	OPT
	Liq Spring for F550 with 18,000 GVW - DS147FS3		
75-55-1200	Mirrors, Ford OEM F-Series Trailer Tow w/Power-Heated Glass	1	
	Include Integrated clearance lights and turn signals.		
75-60-1000	Mud Flaps, Rear, Light Duty Chassis	1	
75-95-2500	Ford Series Front End-Caster Camber Align	1	
79-90-V011	Cab door straps	1	OPT
	2" nylon cab door limit straps on driver and passenger cab doors to limit doors when opening to reduce chance of springing cab door hinges.		
	EQUIPMENT		
80-10-5150	Stryker Cot, Power/Perf Load, Power-Pro XT Model 6506 HIGH CONFIG	1	OPT
	NEW MODEL - HIGH CONFIG		
	Standard Components 6506-026-000		
	Patient Right Cot Retaining Posts 6085-033-000		
	3 yr. X-Frame Powertrain Warranty 7777-881-669		
	2 yr. Bumper to Bumper Warranty 7777-881-670		
	Dual Wheel Lock 6086-602-010		
	Standard Fowler 6506-012-003		
	Domestic English Manual 6506-600-000		
	Domestic Shipping 0054-030-000		
	X-Restraint Package 6500-001-430		
	Knee-Gatch/Trendelenburg 6500-082-000		
	Steer-Lock 6506-038-000		
	J Hook 6092-036-018		
	Dual Power-LOAD and Performance-LOAD Compatibility 6506-034-002		
	OPTION - 120V AC Power Cord - NA (NEMA 1-15P) 6500-028-000		
	XPS Side Rail 6506-040-000		
	XPS G-Rated Bolster Mattress 6500-003-130		
	3 Stage IV Pole(patient right) 6500-315-000		
	Head End Oxygen Bottle Holder 6085-046-000		
	No Runner/HE O2 0054-200-994		
	Head End Storage Flat 6500-128-000		
	Pocketed Back Rest Pouch 6500-130-000		
	Equipment Hook 6500-147-000		
80-35-2030	Fire Extinguisher, ABC, 5lb w/Amerex #861 H Bracket (SAE J3043 Compliant)	1	OPT
	Qty (1) Shipped loose.		
	Includes: Amerex #861H Mount		
80-43-7000	Bottle Bracket, Dual, Cast Products Duramount Model OA1205 (D Bottle)	1	
	Model QA1205-DUAL-D-1 Located in the recessed stepwell area		
	Qty (1)		
80-50-1000	Prep, Clean & Detail Vehicle for Delivery	1	
	CHASSIS		
95-10-010A	** Chassis Model Year is not currently available to order	1	
	Estimated pricing only		
	Pricing and specs subject to change chassis is available.		
95-12-245M	2024 FORD F550-Super Duty, 4x4, 108" CA, XLT - Gas	1	OPT
	Ford F550 Chassis Cab Four Wheel Drive		
	Wheelbase 193" - 108" CA Dual Rear		

PART NO	DESCRIPTION	QTY	
	G.V.W. 18,000 lbs.		
	Powertrain/Functional:		
	Engine: 7.3L 2V DEVCT NA PFI V8 GAS Engine (99N)		
	Engine block heater		
	Water Pump with 125 gallons per minute flow rate		
	Transmission: Heavy Duty “TorqShift” Ten Speed Automatic		
	with selectable drive modes; Normal, Tow Haul, Eco, Deep Sand/Snow		
	Electronic Shift on the Fly with automatic locking		
	front hubs with manual override.		
	Brakes - 4 wheel Anti-lock Braking System		
	Traction Control - DRW Models		
	Fuel Capacity: 40 gallon single tank (aft axle)		
	Front Axle: 7,000 lb. Monobeam, Dana Super 60		
	Rear Axle: 13,660lb. Full Floating Dana S110		
	Suspension:		
	Heavy Duty Front Coil Springs		
	Rear Leaf Springs, main & auxiliary		
	Shock absorbers, front & rear 1.38"		
	Stabilizer bar, front and rear		
	Power Steering		
	Steering Damper		
	Instrumentation: multifunction switch message center -		
	Gauges: Oil Pressure, Coolant Temperature, Trans Temp,		
	w/Indicator Lights, Tachometer, Trip Odometer		
	Ambulance Prep Package 47A		
	Rear axle 4.88 Limited Slip X8L		
	Dual OEM HD Alternators (total 410 amps)		
	Dual 750 CCA Batteries		
	Stationary elevated idle control (SEIC) is built into the engine control module		
	Safety/Security:		
	Driver/Passenger frontal and side air bag/curtain		
	Passenger side air bag deactivation switch		
	Belt-Minder - chime & flashing warning light on instrument panel if belts not buckled		
	Safety Belts - color coordinated with height adjustment (front outboard seating positions only)		
	SOS Post-Crash Alert System		
	Securi-lock Anti Theft Ignition		
	Tires:		
	Front & Rear LT225/70R 19.5G All Position (6) #THB		
	Spare Tire: LT225/70R 19.5G (All Position)		
	Wheels; 10 hole Disc, 19.5" x 6" Steel		
	Exterior Trim:		
	Dual Electric Horns		
	Chrome Front Bumper & Grille Surround		
	Front Tow Hooks		
	Lights - roof/marker clearance lights		
	Dual Beam Jewel Effect Headlights		
	High Mount Stop Light		
	Mirrors: Black POWER Telescoping Trailer Tow with		
	Power Heated Glass, Integrated clearance lights,		
	Turn signals, LED security approach lights,		
	Utility lighting System (LED side mirror spotlights) #54F		

PART NO	DESCRIPTION	QTY	
	XLT Interior Cab Trim: #663A		
	Air Conditioning		
	Cloth Headliner, Map Pockets		
	AM/FM Radio w /MP3		
	SYNC 4		
	4.2" LCD Productivity Screen in IP (Instrument Panel Cluster)		
	8" LCD Touchscreen with Swipe Capability in DASH		
	Overhead Console with dual storage bin and map lights		
	Outside Temperature Display		
	Interval Windshield Wipers		
	Tilt Steering Wheel/Speed Control - steering wheel mounted		
	Power Windows/Door Locks		
	Black Vinyl Floor (No Floor Mats)		
	Headlights on audible alarm		
	Dual overhead Map Light		
	Daytime Running Lights		
	Front seats, high series cloth - 40/20/40 #3S		
	Driver Assist Technology		
	Audible Lane Departure Warning		
	Pre-Collision Assist with Automatic Emergency Braking and forward collision warning		
	Automatic High Beam Headlights		
	Color Scheme:		
	Exterior Color: Oxford White #Z1		
	Interior Color: MEDIUM DARK SLATE		
96-32-1500	Fuel "Full Tank" -F-Series	1	
96-90-S000	Chassis Update 2026	1	OPT

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve Purchase One (1) Lucas CPR Device with Accessories from Stryker Sales LLC via Bergen County Cooperative (R507)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	10/30/2024	Cover Memo
🗋	Memo from Fire Chief	10/30/2024	Cover Memo
🗋	quote	10/30/2024	Cover Memo

City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON., NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

To: Dominick Villano, City Manager

CC: Mayor and City Council

The Fire Chief has requested that the City authorize the procurement of one (1) LUCAS Chest Compression Systems and related equipment. These systems are recommended by the American Heart Association.

The LUCAS Chest Compression Systems and related equipment are available from Stryker Sales Corporation off the Bergen County Cooperative Pricing System (#CK04-BERGEN), Contract # BC-BID-24-15.

This procurement has been proactively approved as eligible for Capital Ordinance 7934-24 funding and funds are available in account #04-215-55-977-301, and an award of this contract would be in accordance with N.J.S.A. 40A:11-1 et seq., as the solution is available via a NJ State authorized cooperative pricing system.

Stryker Sales Corporation has proposed to provide the LUCAS Chest Compression systems and related equipment for a total not to exceed amount of $18,497.30.

The Purchasing Agent concurs with the City's Fire Chief that this step is in the best interest of the City and that it should be taken.

A resolution appears on the agenda.

Respectfully submitted,

Amisha J. Jariwala, QPA
Purchasing Agent

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Ryan Fitzsimmons
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973)-725-2009

To: Dominick Villano, City Manager

From: Ryan Fitzsimmons, Acting Fire Chief

Date: 10/9/24

Re: Purchase One (1) Lucas CPR device with accessories from Stryker Sales LLC

I'm formally requesting the procurement of 1 Lucas CPR device with accessories from Stryker Sales LLC. This will be to fully equip our spare ambulance with complete and necessary life saving equipment.

The total cost is:

$18,497.30 (quote #10996011)

The Capitol ordinance is 7934-24 and the funds are available in Account # 04-215-55-977-301.
Stryker is on Bergen Co-op BC-BID-15

Thank you for your attention to this matter. Please contact me with any questions.

Respectfully submitted,

Ryan Fitzsimmons
Provisional Fire Chief

stryker

Clifton Fire LUCAS

Quote Number: 10996011

Version: 1

Prepared For: CLIFTON FIRE DEPT

Attn:

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Rep: Matthew Magrini

Email: matthew.magrini@stryker.com

Phone Number:

Quote Date: 09/30/2024

Expiration Date: 12/29/2024

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	CLIFTON FIRE DEPT	Name:	CLIFTON FIRE DEPT	Name:	CLIFTON FIRE DEPT
Account #:	20008460	Account #:	20008460	Account #:	20008460
Address:	880 CLIFTON AVE	Address:	880 CLIFTON AVE	Address:	880 CLIFTON AVE
	CLIFTON		CLIFTON		CLIFTON
	New Jersey 07013-1716		New Jersey 07013-1716		New Jersey 07013-1716

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	$17,214.90	$17,214.90
2.0	11576-000071	LUCAS External Power Supply	1	$393.60	$393.60
3.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	$740.00	$740.00
4.0	11576-000046	LUCAS Disposable Suction Cup (3 pack)	1	$148.80	$148.80
			Equipment Total:		$18,497.30

Price Totals:

Estimated Sales Tax (0.000%):	$0.00
Freight/Shipping:	$0.00
Grand Total:	$18,497.30

Prices: In effect for 30 days

Terms: Net 30 Days

Stryker Medical - Accounts Receivable - accountsreceivable@stryker.com - PO BOX 93308 - Chicago, IL 60673-3308

stryker

Clifton Fire LUCAS

Quote Number:	10996011	Remit to:	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA
Version:	1		
Prepared For:	CLIFTON FIRE DEPT	Rep:	Matthew Magrini
	Attn:	Email:	matthew.magrini@stryker.com
		Phone Number:	
Quote Date:	09/30/2024		
Expiration Date:	12/29/2024		

Terms and Conditions:
Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

ITEM NUMBER: A- 10

ITEM NAME: Authorization to Approve Award of Contracts for Health Insurance and Property and Casualty Broker Services (R509-R510)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	11/1/2024	Cover Memo
🗋	Memo from Purchasing Agent	11/1/2024	Cover Memo
🗋	Cost Comparison Chart	11/1/2024	Cover Memo
🗋	Proposal Fee Pages	11/1/2024	Cover Memo

A-

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

November 1, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: **Health Insurance Broker of Record**
Property & Casualty Broker of Record

Dear Mayor Grabowski and Council Members:

On September 25, 2024 the City advertised for proposals on the City website and the League of Municipalities website for Health Insurance Broker of Record and Property and Casualty Broker of Record. Proposals were received on October 31, 2024.

As you may recall from the best practices survey, The State of New Jersey Comptroller has recommend that insurance broker contracts be awarded through an Extraordinary Unspecifiable Services ("EUS") process. The EUS process is designed to be used for complex services where price cannot be the deciding factor in making an award. Other factors such as experience and reputation in the field can fairly be considered in making an award through an EUS. The Legal Department, Finance Department and City Manager have reviewed the proposals submitted and make the following recommendations.

Health Insurance Broker

Five proposals were received. Each proposal had the City paying no commissions or fees. Instead, all commissions and fees are paid by the insurance carriers. Percentage based commissions were turned into dollar figures based on estimated premiums. The attached spreadsheet shows the breakdown of the proposals. Also attached are the fee proposal forms for each firm. The lowest proposal was submitted by Marsh McLennan at an estimated fee of $275,000. The next lowest proposal was from USA Insurance at an estimated fee of $330,000. The City's current broker, Acrisure/IMAC, was third lowest at $362,300.00. The remaining proposals were Brown and Brown at $814,000 and Capital Benefits at $895,000. The City Manager is recommending an award to Acrisure/IMAC based on their competitive fee structure, the quality service they have provided to the City in the past and to avoid any disruption in transitioning to a new broker.

Property and Casualty Insurance Broker

Three proposals were received. Same as the health insurance brokers, all commissions and fees are paid by the insurance carriers and none are paid by the City. Each firm's cost proposal form is attached. The proposal from Brown and Brown was not clear due to their proposed cost being stated as "per assessment." KAI Strategic Partners proposed a 7% commission on all premiums which we estimate to be $43,995. The City's current broker, Acrisure/Polaris Galaxy Group, proposed various percent commissions which we estimate to be $94,275. The City Manager is recommending an award to Acrisure/Polaris Galaxy based on their competitive fee structure, the quality service they have provided to the City in the past and to avoid any disruption in transitioning to a new broker.

Resolutions consistent with the above appear on the agenda. Thank you for your consideration in this matter.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/mlp
Enc.

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - _____% commission or flat fee of $ 65,000 to be paid by C (C or M) Term_____

2) **Prescription** - 2 % commission or Flat Fee of $_____ to be paid by C (C or M) Term_____

3) **Dental** - % 10 of the first $ 5,000 in Premium, % 4 of the next $ 95,000 in premium, and % 2 thereafter, or flat fee of $_____, all commissions to paid by C (C or M) Term_____

4) **Stop Loss** - 5 % commission |or| Flat Fee of $ _____ to be paid by C (C or M) Term_____

5) **Administrative Fees (If any)** $_____ to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

Medical - Premium 21,000,000 - $65,000 Flat Fee

Prescription - Premium 6,000,000 - 2. %

Stop Loss - Premium 3,300,000 - 5%

Dental - 10% of first 5,000 in Premium, 4% of next 95,000 in premium and 2% thereafter

COMPANY NAME Acrisure NJ Partners Insurance Service LLC dba IMAC Insurance Agency

ADDRESS 540 Mill Street

CITY Belleville STATE NJ ZIP 07109

SIGNATURE _____ DATE 10/3/2024

PRINT NAME Danielle Nickelson TITLE Authorized Representative

TELEPHONE # 973-450-9800 FAX # 973-450-9892

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - ____2__% commission or flat fee of $_____ to be paid by C___ (C or M) Term_____

2) **Prescription** - __2__% commission or Flat Fee of $_____ to be paid by C___ (C or M) Term_____

3) **Dental** - 5 % Flat_____ of the first $_____ in Premium, %_____ of the next $_____ in premium, and %_____ thereafter, or flat fee of $_____, all commissions to paid by C_____ (C or M) Term_____

4) **Stop Loss** - __10__% commission |or| Flat Fee of $ _____ to be paid by C___ (C or M) Term_____

5) **Administrative Fees (If any)** $_____ to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

The percentages listed are presented as a start based on assumptions of premiums and number of lives. The percentages are based on the requirements and the dedicated services we will provide the City of Clifton.

COMPANY
NAME Capital Benefits LLC_____

ADDRESS 363 Rt. 46 West Suite 140_____

CITY Fairfield_____ STATE NJ____ ZIP 07004_____

SIGNATURE _____ DATE_____

PRINT NAME Joseph Ablahani_____ TITLE President_____

TELEPHONE # 973 808-2626_____ FAX # 973 808-2627_____

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - 2 % commission or flat fee of $_____ to be paid by C (C or M) Term_____

2) **Prescription** - 2 % commission or Flat Fee of $_____ to be paid by C (C or M) Term_____

3) **Dental** - % 2 of the first $_____ in Premium, % 2 of the next $_____ in premium, and % 2 thereafter, or flat fee of $_____, all commissions to paid by C (C or M) Term_____

4) **Stop Loss** - 8 % commission |or| Flat Fee of $ _____ to be paid by C (C or M) Term_____

5) **Administrative Fees (If any)** $_____ to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

Brown & Brown Metro, LLC will work on standard carrier commissions with all carriers.

COMPANY NAME Brown & Brown Metro, LLC

ADDRESS 56 Livingston Avenue

CITY Roseland STATE NJ ZIP 07068

SIGNATURE _____ DATE 10-14-24

PRINT NAME Colleen Coyle TITLE Benefits Practice Leader

TELEPHONE # 973-549-1900 FAX # 973-549-1007

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - 0 % commission or flat fee of $ 0 to be paid by C (C or M) Term 3 year guarantee

2) Prescription - 0 % commission or Flat Fee of $ 0 to be paid by C (C or M) Term 3 year guarantee

3) Dental - % 0 of the first $ N/A in Premium, % 0 of the next $ N/A in premium, and % 0 thereafter, or flat fee of $ 0, all commissions to paid by C (C or M) Term 3 yr. guarantee

4) Stop Loss - 10 % commission |or| Flat Fee of $ N/A to be paid by C (C or M) Term 3 year guarantee

5) Administrative Fees (If any) $ 0 to be paid by C (C or M) Term 3 yr. guarantee

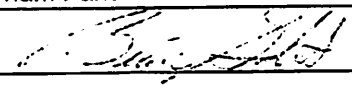
6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

USI will assume the identical commistion percentage as IMAC collects on your Stop Loss policy. USI will forgo all commisions on Medical, Prescription, Dental, and any other Administrative Charge the City of Clifton may incur today. Our fee proposal will reduce the commission expense by over $300,000 annually compared to IMAC. USI is guaranteeing our commission for 3 years, which is $900,000 improvement for the City over the entire guarantee period.

COMPANY NAME USI Insurance Services LLC

ADDRESS 180 Park Ave. 1st Floor

CITY Florham Park STATE NJ ZIP 07932

SIGNATURE  DATE 10/24/2024

PRINT NAME Brian Golick TITLE Senior Vice President

TELEPHONE # 201.370.6292 FAX # 610-362-8826

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical -** 1.0 % commission or flat fee of $_____ to be paid by C (C or M) Term 1 Yr

2) **Prescription -** 1.0 % commission or Flat Fee of $_____ to be paid by C (C or M) Term 1 Yr

3) **Dental -** % 1.0 of the first $ ALL in Premium, %_____ of the next $_____ in premium, and %_____ thereafter, or flat fee of $_____, all commissions to paid by C (C or M) Term 1 Yr

4) **Stop Loss -** 0.0 % commission |or| Flat Fee of $ _____ to be paid by N/A (C or M) Term 1 Yr

5) **Administrative Fees (If any)** $ No Additional Fees to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

_____

_____

COMPANY NAME Marsh McLennan Agency, LLC

ADDRESS 141 W Front Street, Ste 310

CITY Red Bank STATE NJ ZIP 07701

SIGNATURE _____ DATE 10/22/2024

PRINT NAME Derek Dailey TITLE EVP, Public Entities

TELEPHONE # (201) 394-1064 FAX # _____

Insurance Broker - 2025

		IMAC	Capital Benefits	Brown & Brown	USI Insurance	Marsh McLennan
	Medical	Flat $65,000	2% Commission	2% Commission	No Commission	1% Commission
	Prescription	2% Commission	2% Commission	2% Commission	No Commission	1% Commission
	Dental	10% - First $5000 4% Next $95,000 2% Thereafter	5% Flat	2% Commission	No Commission	1% Commission
	Stop Loss	5% Commission	10% Commission	8% Commission	10% Commission	No Commission
	Admin Fees	None	None	None	None	None

Current Provider

$21,000,000 Premium	**Medical Fees**	**65,000.00**	**420,000.00**	**420,000.00**	**0.00**	**210,000.00**
$6,000,000 Premium	**Prescription Fees**	**120,000.00**	**120,000.00**	**120,000.00**	**0.00**	**60,000.00**
$500,000 Premium	**Dental Fees**	**12,300.00**	**25,000.00**	**10,000.00**	**0.00**	**5,000.00**
$3,300,000 Premium	**Stop Loss Fees**	**165,000.00**	**330,000.00**	**264,000.00**	**330,000.00**	**0.00**
	Total Fees	**362,300.00**	**895,000.00**	**814,000.00**	**330,000.00**	**275,000.00**

INSURANCE BROKER SERVICES
FEE PROPOSAL FOR CITY OF CLIFTON

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below. The Prosper must identify costs are to be paid by Carrier (indicate C) or by the Municipality (indicate M).

SERVICES DETAILS

1) **Environmental Impairment Insurance**
   Cost: $40,593.96 Term: 1/1/24-1/1/25 paid by C (C or M)
   15 % Of Total Premium

2) Excess Liability
   Cost: $421,500 Term: 1/1/24-1/1/25 paid by C (C or M)
   5% Of Total Premium

3) Excess Workers Compensation Insurance
   Cost: $172,653 Term: 1/1/24-1/1/25 paid by C (C or M)
   14% Of Total Premium

4) Property Insurance Coverage

   Cost: $628,036 Term: 1/1/24-1/1/25 paid by C (C or M)
   15% Of Total Premium

5) Various Liability Insurance Coverages
   Cost: $421,500 Term: 1/1/24-1/1/25 paid by C (C or M) - Excess $5m over $5M
   Cost: $628,499 Term: 1/1/24-1/1/25 paid by C (C or M) - Safety National Primary $5M
   15% Of Total Premium

6) **Administrative Fee (s)** There are NO Administrative fees associated with handling the City of Clifton's insurance policies. There are no added fees to the City and all commissions are paid by the carriers. Polaris Galaxy places various bonds effective throughout the year with The Hartford Insurance Company. We are paid 30% commission on each bond by the carrier. NO ADDED FEES TO THE CITY.

BROKERAGE FIRM NAME Acrisure, LLC d/b/a Polaris Galaxy Group

ADDRESS 777 Terrace Ave, Suite 309

CITY Hasbrouck Heights STATE NJ ZIP 07604

SIGNATURE

PRINT NAME Danielle Nickelson TITLE Authorized Representative

TELEPHONE # 201 727-1720 FAX # 201 727-0080

INSURANCE BROKER SERVICES
FEE PROPOSAL FOR CITY OF CLIFTON

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below. The Prosper must identify costs are to be paid by Carrier (indicate C) or by the Municipality (indicate M).

SERVICES DETAILS

1) **Environmental Impairment Insurance**

Cost: Per Assessment Term: 1 year paid by C (C or M)

% Of Total Premium

2) **Excess Liability**

Cost: Per Assessment Term: 1 year paid by C (C or M)

% Of Total Premium

3) **Excess Workers Compensation Insurance**

Cost: Per Assessment Term: 1 year paid by C (C or M)

% Of Total Premium

4) **Property Insurance Coverage**

Cost: Per Assessment Term: 1 year paid by C (C or M)

% Of Total Premium

5) **Various Liability Insurance Coverages**

Cost: Per Assessment Term: 1 year paid by C (C or M)

% Of Total Premium

6) **Administrative Fee (s)** Brown & Brown Metro, LLC does not charge any additional fees.

BROKERAGE FIRM NAME Brown & Brown Metro, LLC

ADDRESS 56 Livingston Avenue, Suite 230

CITY Roseland STATE NJ ZIP 07068

SIGNATURE

PRINT NAME Richard Adelson TITLE Vice President

TELEPHONE # 973-549-1900 FAX # 973-549-1000

INSURANCE BROKER SERVICES
FEE PROPOSAL FOR CITY OF CLIFTON

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below. The Prosper must identify costs are to be paid by Carrier (indicate C) or by the Municipality (indicate M).

SERVICES DETAILS

1) **Environmental Impairment Insurance**
   Cost: 7% Term: 01/01/2024-01/01/2025 paid by C (C or M)
   % Of Total Premium

2) **Excess Liability**
   Cost: 7% Term: 01/01/2024-01/01/2025 paid by C (C or M)
   % Of Total Premium

3) **Excess Workers Compensation Insurance**
   Cost: 7% Term: 01/01/2024-01/01/2025 paid by C (C or M)
   % Of Total Premium

4) **Property Insurance Coverage**
   Cost: 7% Term: 01/01/2024-01/01/2025 paid by C (C or M)
   % Of Total Premium

5) **Various Liability Insurance Coverages**
   Cost: 7% Term: 01/01/2024-01/01/2025 paid by C (C or M)
   % Of Total Premium

6) **Administrative Fee (s)** None

BROKERAGE FIRM NAME KAI Strategic Insurance Partners, LLC

ADDRESS 492 Franklin Avenue

CITY Nutley STATE NJ ZIP 07110

SIGNATURE Steve Wildt

PRINT NAME Steven Wildt TITLE Senior Vice President

TELEPHONE # 973-798-0955 FAX # 973-798-0975

City of Clifton
Finance Department
jkunz@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: November 1,2024

Re: Cost Comparison of Health Insurance Broker Services

As requested by the Governing Body, we have advertised the Request for Proposals (RFP) for Municipal Auditor and Accounting Services for a period of thirty days. The advertisements were published on the New Jersey League of Municipalities website, the City of Clifton's website, and in the local newspaper to attract a diverse array of candidates allowing us to select the best possible vendors for our needs.

We received proposals from five firms on October 31,2024.

1. **Imac Insurance Agency, Acrisure Partner**
2. **Capital Benefits LLC**
3. **Brown & Brown Metro LLC**
4. **USI Insurance Services LLC**
5. **Marsh McLennan Agency**

The cost proposals from all five firms are attached for your review. Additionally, scanned copies of the full submissions can be found in the shared drive for further analysis.

Please let me know if you need any additional information or assistance.

Thank you.

Respectfully Submitted,

Amisha J. Jariwala
Qualified Purchasing Agent

Insurance Broker - 2025

		IMAC	Capital Benefits	Brown & Brown	USI Insurance	Marsh McLennan
	Medical	Flat $65,000	2% Commission	2% Commission	No Commission	1% Commission
	Prescription	2% Commission	2% Commission	2% Commission	No Commission	1% Commission
	Dental	10% - First $5000 4% Next $95,000 2% Thereafter	5% Flat	2% Commission	No Commission	1% Commission
	Stop Loss	5% Commission	10% Commission	8% Commission	10% Commission	No Commission
	Admin Fees	None	None	None	None	None

Current Provider

$21,000,000 Premium	**Medical Fees**	**65,000.00**	**420,000.00**	**420,000.00**	**0.00**	**210,000.00**
$6,000,000 Premium	**Prescription Fees**	**120,000.00**	**120,000.00**	**120,000.00**	**0.00**	**60,000.00**
$500,000 Premium	**Dental Fees**	**12,300.00**	**25,000.00**	**10,000.00**	**0.00**	**5,000.00**
$3,300,000 Premium	**Stop Loss Fees**	**165,000.00**	**330,000.00**	**264,000.00**	**330,000.00**	**0.00**
	Total Fees	**362,300.00**	**895,000.00**	**814,000.00**	**330,000.00**	**275,000.00**

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - _____% commission or flat fee of $ 65,000 to be paid by C (C or M) Term_____

2) **Prescription** - 2 % commission or Flat Fee of $_____ to be paid by C (C or M) Term_____

3) **Dental** - % 10 of the first $ 5,000 in Premium, % 4 of the next $ 95,000 in premium, and % 2 thereafter, or flat fee of $_____, all commissions to paid by C (C or M) Term_____

4) **Stop Loss** - 5 % commission |or| Flat Fee of $ _____ to be paid by C (C or M) Term_____

5) **Administrative Fees (If any)** $_____ to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

Medical - Premium 21,000,000 - $65,000 Flat Fee

Prescription - Premium 6,000,000 - 2. %

Stop Loss - Premium 3,300,000 - 5%

Dental - 10% of first 5,000 in Premium, 4% of next 95,000 in premium and 2% thereafter

COMPANY NAME Acrisure NJ Partners Insurance Service LLC dba IMAC Insurance Agency

ADDRESS 540 Mill Street

CITY Belleville STATE NJ ZIP 07109

SIGNATURE _____ DATE 10/3/2024

PRINT NAME Danielle Nickelson TITLE Authorized Representative

TELEPHONE # 973-450-9800 FAX # 973-450-9892

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - 2 % commission or flat fee of $_____ to be paid by C____ (C or M) Term_____

2) **Prescription** - 2 % commission or Flat Fee of $_____ to be paid by C___ (C or M) Term_____

3) **Dental** - 5 % Flat_____ of the first $_____ in Premium, %_____ of the next $_____ in premium, and %_____ thereafter, or flat fee of $_____, all commissions to paid by C_____ (C or M) Term_____

4) **Stop Loss** - 10 % commission |or| Flat Fee of $ _____ to be paid by C___ (C or M) Term_____

5) **Administrative Fees (If any)** $_____ to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

The percentages listed are presented as a start based on assumptions of premiums and number of lives. The percentages are based on the requirements and the dedicated services we will provide the City of Clifton.

COMPANY NAME Capital Benefits LLC_____

ADDRESS 363 Rt. 46 West Suite 140_____

CITY Fairfield_____ STATE NJ____ ZIP 07004_____

SIGNATURE _____ DATE_____

PRINT NAME Joseph Ablahani_____ TITLE President_____

TELEPHONE # 973 808-2626_____ FAX # 973 808-2627_____

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - 2 % commission or flat fee of $_____ to be paid by C (C or M) Term_____

2) **Prescription** - 2 % commission or Flat Fee of $_____ to be paid by C (C or M) Term_____

3) **Dental** - % 2 of the first $_____ in Premium, % 2 of the next $_____ in premium, and % 2 thereafter, or flat fee of $_____, all commissions to paid by C (C or M) Term_____

4) **Stop Loss** - 8 % commission |or| Flat Fee of $ _____ to be paid by C (C or M) Term_____

5) **Administrative Fees (If any)** $_____ to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

Brown & Brown Metro, LLC will work on standard carrier commissions with all carriers.

COMPANY NAME Brown & Brown Metro, LLC

ADDRESS 56 Livingston Avenue

CITY Roseland STATE NJ ZIP 07068

SIGNATURE _____ DATE 10-14-24

PRINT NAME Colleen Coyle TITLE Benefits Practice Leader

TELEPHONE # 973-549-1900 FAX # 973-549-1007

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - 0 % commission or flat fee of $ 0 to be paid by C (C or M) Term 3 year guarantee

2) Prescription - 0 % commission or Flat Fee of $ 0 to be paid by C (C or M) Term 3 year guarantee

3) Dental - % 0 of the first $ N/A in Premium, % 0 of the next $ N/A in premium, and % 0 thereafter, or flat fee of $ 0, all commissions to paid by C (C or M) Term 3 yr. guarantee

4) Stop Loss - 10 % commission |or| Flat Fee of $ N/A to be paid by C (C or M) Term 3 year guarantee

5) Administrative Fees (If any) $ 0 to be paid by C (C or M) Term 3 yr. guarantee

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

USI will assume the identical commistion percentage as IMAC collects on your Stop Loss policy. USI will forgo all commisions on Medical, Prescription, Dental, and any other Administrative Charge the City of Clifton may incur today. Our fee proposal will reduce the commission expense by over $300,000 annually compared to IMAC. USI is guaranteeing our commission for 3 years, which is $900,000 improvement for the City over the entire guarantee period.

COMPANY NAME USI Insurance Services LLC

ADDRESS 180 Park Ave. 1st Floor

CITY Florham Park STATE NJ ZIP 07932

SIGNATURE [signature] DATE 10/24/2024

PRINT NAME Brian Golick TITLE Senior Vice President

TELEPHONE # 201.370.6292 FAX # 610-362-8826

PROPOSAL FEE PAGE

The undersigned has completed the required forms herein and promises to provide the services and ancillary activities as proposed with associated costs delineated in the appropriate spaces below.

The proposer must identify if fee is to be paid by Carrier (indicate C) or by the Municipality (indicate M).

1) **Medical** - 1.0 % commission or flat fee of $_____ to be paid by C (C or M) Term 1 Yr

2) **Prescription** - 1.0 % commission or Flat Fee of $_____ to be paid by C (C or M) Term 1 Yr

3) **Dental** - % 1.0 of the first $ ALL in Premium, %_____ of the next $_____ in premium, and %_____ thereafter, or flat fee of $_____, all commissions to paid by C (C or M) Term 1 Yr

4) **Stop Loss** - 0.0 % commission |or| Flat Fee of $ _____ to be paid by N/A (C or M) Term 1 Yr

5) **Administrative Fees (If any)** $ No Additional Fees to be paid by _____ (C or M) Term_____

6) **The City of Clifton is currently self-insured. Where percentages are proposed, you must indicate below specifically what the proposed percentage commission is based upon in each instance for which a percentage is proposed. Also, provide details and fee structures for any additional items in the spaces below:**

_____

_____

COMPANY NAME Marsh McLennan Agency, LLC

ADDRESS 141 W Front Street, Ste 310

CITY Red Bank STATE NJ ZIP 07701

SIGNATURE _____ DATE 10/22/2024

PRINT NAME Derek Dailey TITLE EVP, Public Entities

TELEPHONE # (201) 394-1064 FAX # _____

ITEM NUMBER: A- 11

ITEM NAME: Cost Comparison for for Bond Counsel Services for Year 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	11/1/2024	Cover Memo
🗋	Cost Comparison Chart -Bond Counsel Services 2025	11/1/2024	Cover Memo

City of Clifton
Finance Department
ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: November 1,2024

Re: Bond Counsel Services for year 2025

As requested by the Governing Body, the Purchasing Agent advertised the Request for Proposals (RFP) for Bond Counsel Services for a period of thirty days. The advertisements were published on the New Jersey League of Municipalities website, the City of Clifton's website, and in the local newspaper to attract a diverse array of candidates allowing us to select the best possible vendors for our needs.

We received proposals from two (2) firms on October 31,2024.

1. **Wilentz, Goldman & Spitzer P.A.**
2. **McManimon, Scotland & Baumann LLC.**

The cost proposals from both firms are attached for your review. Additionally, scanned copies of the full submissions can be found in the shared drive for further analysis.

Please let me know if you need any additional information or assistance.

Thank you.

Respectfully Submitted,

Amisha Jariwala, QPA
Qualified Purchasing Agent

2025 Bond Counsel

	Wilentz	McManimon	
Bond Sale	$3,500 plus $1.00 per $1,000	$4,500 plus $1.00 per $1,000 $0.75 per $1,000	First $15M Above $15M
Bond Ordinance	$400.00 Single purpose $500.00 Multipurpose	$600 for all	
BAN / TAN	BAN - $0.60 per $1,000 TAN - $0.75 per $1,000 $2,000 Minimum	$2,500 plus $0.50 per $1,000 $0.40 per $1,000	First $15M Above $15M

Current Bond Counsel

$20M BAN	**12,000.00**	**12,000.00**
$16,529,000 Bond	**23,500.00**	**23,250.00**
Total	**35,500.00**	**35,250.00**

BOND COUNSEL SERVICES AGREEMENT

THIS AGREEMENT, made as of this _____ day of _____, 202__, by and between the CITY OF CLIFTON, a municipal corporation of the State of New Jersey, with offices at 900 Clifton Avenue, Clifton, New Jersey 07013 (the "Municipality"), and WILENTZ, GOLDMAN & SPITZER, P.A., Attorneys at Law, with offices at 90 Woodbridge Center Drive, Woodbridge, New Jersey 07095 ("Bond Counsel"):

W I T N E S S E T H:

1. The Municipality desires to authorize and to issue its bonds and notes for various capital projects and to provide for the terms and the security of such bonds and notes in accordance with the laws of the State of New Jersey. The Municipality desires to finance such capital projects through temporary and permanent obligations at the most advantageous terms available to it.

2. Bond Counsel, in consideration of the making and the signing of the within Agreement, agrees to render the following services:

A. Bond Counsel will meet with the members of the City and its representatives and advisors, including its attorney, financial advisor, underwriter or others, as necessary for the development of a financing plan for any project for which bonds are to be issued, including structuring the bonds. Bond Counsel will draft or review, as applicable, all financing documents, including any bond, capital or deficiency ordinances, necessary to effectuate the financing plan. Bond Counsel will review an application to the Local Finance Board (the "Board") if such submission is necessary, and will represent the City before such Board at a hearing held on the application detailing the financing plan. Bond Counsel will render advice with respect to tax law and State law considerations.

B. Bond Counsel will assemble and review a certified record of proceedings evidencing the formal action taken by the governing body of the City in connection with any project financing, including the issuance of the bonds.

C. Bond Counsel will supervise the legal aspects of the sale of the bonds, whether at competitive or negotiated sale as may be permitted by law. Bond Counsel will meet with the Chief Financial Officer and members of the governing body of the City, and the underwriter(s) and other participants in any financing, and will review all financing documents and agreements. Bond Counsel will review the official statement relating to the legal proceedings required to issue the bonds to ensure compliance with law and substantial

adherence to accepted financial and securities law disclosure guidelines. Bond Counsel services in this regard may include a due diligence inquiry (if deemed necessary) or the rendering of an opinion with respect to due diligence. Bond Counsel will attend meetings with the rating agencies as necessary to assist in obtaining a favorable credit rating for the bond issue.

D. When the Municipality determines to issue bond anticipation notes or tax anticipation notes, Bond Counsel will prepare any necessary resolutions or other operative documents to authorize and provide for the sale of such notes and will submit them to the Municipality Counsel for review. When the purchaser and the details of the notes have been determined, Bond Counsel will prepare the notes for execution and will prepare the appropriate closing documents and certificates and, if requested, an approving legal opinion with respect to the notes. Unless requested otherwise, Bond Counsel will forward the notes, closing papers and approving legal opinion to the Municipality Counsel for execution and delivery.

E. Throughout the course of these services, Bond Counsel will be available for meetings and conversations with the representatives of the City, its attorney, financial advisor and underwriter(s) and other officials or professionals, and Bond Counsel will be available to answer questions raised by members of the investment community with respect to the obligations of the City.

F. Bond Counsel will analyze all municipal short and long term indebtedness.

G. Bond Counsel will prepare reports and provide advice and counsel to the Mayor and Council regarding bonding that include but are not limited to: litigation, regulations, legislation and ordinances;

H. Bond Counsel will interact with the City's Administration on related legal issues;

I. Bond Counsel will attend meetings as requested by the Mayor and Council.

J. Bond Counsel will perform work described under "SCOPE OF SERVICES" in the City's request for proposal.

3. The Municipality will make payment to Bond Counsel for services rendered in accordance with the following schedule:

A. For services rendered or in connection with each bond sale, a fee of $3,500, plus $1.00 per each thousand dollars of principal amount of bonds issued. Time relating to the preparation of the Official Statement or other

disclosure document which is required over and above the normal review process or to the attendance at more than two meetings will be billed at the hourly rates described in Section 3D below.

B. For services rendered in connection with the preparation or review of each ordinance and the compiling of a certified record of proceedings in connection therewith, a fee of $400 for each single purpose ordinance and $500 for each multipurpose ordinance. If the preparation of the ordinance involves consultations, meetings or discussions that are out of the ordinary, that is, services that are not described in Section 2 hereof such as attendance at meetings, attention to litigation or other matters described in Section 3D below, there will be additional fees to be charged at the hourly rates of the attorneys in effect at the time of providing the services as described in Section 3D below.

C. For services rendered in connection with each issue of bond anticipation notes or tax anticipation notes involving a private placement and not involving numerous notes, preparation of an Official Statement or other disclosure document, complicated arbitrage analysis, investment yield restrictions or other tax analysis, or attendance at the closing, a fee of $.60 per each thousand dollars of bond anticipation notes and $.75 per each thousand dollars of tax anticipation notes issued if Bond Counsel is required to render an opinion relating to such notes, with a minimum fee of $2,000 per each note issuance. If additional services are required, such as with issues involving advance refundings or the combination of numerous ordinances, the additional time required will be billed at the hourly rates in effect when the services are performed as described in Section 3D below.

D. Services rendered beyond the scope of those described above, including services necessitated by bond insurance or other credit enhancement in connection with either a bond or note issue, by a refinancing transaction, or by unusual and unforeseen circumstances such as new financing structures or litigation affecting either a bond or note issue, will be billed at an hourly rate of $125 to $200. Such services would also include attendance at Local Finance Board meetings, extraordinary work involved in the review of the Official Statement or disclosure document, discussions with rating agencies, attention to any litigation that may occur, complicated arbitrage or other tax analysis, and the bidding and issuing of tax exempt equipment leases (which fee shall not exceed $5,000.00).

E. In the event that a bond or note sale is held but all bids are rejected or the sale is canceled, or this Agreement is terminated prior to the sale of bonds or notes, Bond Counsel shall be entitled to receive a reasonable fee based on the services performed.

F. Customary at-cost disbursements shall be added to the fees referred to in this Agreement. These disbursements include, but are not limited to, photocopying, express delivery charges and postage costs, newspaper publication costs and the costs of printing official statements, travel expenses, telephone, faxing and other telecommunication costs, filing fees, book binding, messenger service or other costs advanced on behalf of the Municipality.

4. This Agreement shall be in full force and effect until such time as either party gives written notice to the other of termination.

5. Bond Counsel and the Municipality hereby incorporate by reference into this Agreement the State's Mandatory Affirmative Action Language of P.L. 1975, c. 127, as amended and supplemented from time to time, which language is more fully set forth on **Exhibit A-1** attached hereto, and Bond Counsel agrees to comply fully with the terms, the provisions and the conditions of such Mandatory Affirmative Action Language during the performance of this Agreement.

IN WITNESS WHEREOF, the Municipality has caused this Agreement to be duly executed by its proper officers and has caused its corporate seal to be hereto affixed and attested, and Bond Counsel has caused this Agreement to be duly executed, all as of the day and year first above written.

CITY OF CLIFTON, NEW JERSEY

BY: _____
Mayor

Attest:

_____
Nancy Ferrigno,
City Clerk

WILENTZ, GOLDMAN & SPITZER, P.A.

BY: _____
Everett M. Johnson, Esq.,
Shareholder

AGREEMENT

THIS AGREEMENT ("Agreement"), made as of this ____ day of _____, 20__ by and between the CITY OF CLIFTON, in the County of Passaic, a body politic of the State of New Jersey, herein designated as the "Client" and McMANIMON, SCOTLAND & BAUMANN, LLC, Attorneys at Law with offices at 75 Livingston Avenue, Roseland, New Jersey, 07068 hereinafter designated as "Counsel":

WITNESSETH:

The Client desires to engage the services of Counsel for one or more of the services described herein which may consist of (i) services related to public finance and (ii) services related to redevelopment, environmental, litigation or other non-public finance services. To the extent that the Client requests such services of Counsel for any of such services, they shall be billed as follows:

I. Public Finance

1. Counsel, in consideration of the making and the signing of this Agreement, agrees to render the following services:

A. Counsel will prepare or review all bond ordinances adopted or to be adopted by the governing body.

B. Counsel will assemble a certified record of proceedings to evidence the proper adoption of each bond ordinance in accordance with the provisions of the Local Bond Law and other applicable New Jersey statutes.

C. When the Client determines to issue bonds or notes, Counsel will prepare the necessary resolutions or other operative documents to set up the bond or note sale and will submit them to the Client's general counsel for review. Counsel will seek the advice of the Client's financial advisor and/or auditor in connection with the appropriate maturity schedule for the bonds or notes to be sold and will review legal issues relating to the structure of the bond or note issue. Counsel will assist the Client in seeking from other governmental authorities such approvals, permissions and exemptions as Counsel determines are necessary or appropriate in connection with the authorization, issuance and delivery of bonds or notes. Counsel will review those sections of the official statement, private placement memorandum or other form of offering or disclosure document to be disseminated in connection with the sale of the bonds or notes and will arrange for the printing and the distribution of such offering or disclosure document. Counsel will prepare and review the notice of sale pertaining to the competitive sale of the bonds or notes and will arrange for the printing of such notice of sale in The Bond Buyer, as applicable, and will answer inquiries made by the investment community concerning the bond or note sale. Counsel will assist the Client in presenting information to bond rating organizations and providers of credit enhancement relating to legal issues affecting the issuance of bonds or notes. Counsel will render legal advice as necessary concerning the submission of bids for

the bonds or notes in accordance with the notice of sale and the requirements of law. After the bond or note sale, Counsel will prepare the bonds or notes for execution, will prepare and see to the execution of the necessary closing certificates, including the continuing disclosure undertaking of the Client, and will establish the time and the place for the delivery of the bonds or notes to the successful bidder. Counsel will coordinate the closing, at which time the bonds or notes will be delivered, payment will be made for the bonds or notes, and Counsel will issue a final approving legal opinion with respect to the validity and binding effect of the bonds or notes, the source of payment and security for the bonds or notes and the excludability of interest on the bonds or notes from gross income for federal and New Jersey income tax purposes, if applicable.

D. Counsel will provide basic advice in regard to the effect of the federal arbitrage regulations on the issuance of bonds or notes and the investment of the proceeds thereof.

E. Counsel will provide such other services as may be requested from time to time by the Client including any referendum, validation proceedings or other action relating to the Client or the authorization and issuance of a financing instrument by the Client.

2. The Client will make payment to Counsel for services rendered in accordance with the following schedule:

A. For services rendered in connection with each bond sale, a fee of $4,500, plus $1.00 per thousand dollars of bonds issued for the first $15,000,000 of bonds issued and $.75 per thousand dollars of bonds issued in excess of $15,000,000. If there is more than 1 series of bonds issued, there will be an additional charge of $1,000 for each such additional series.

B. For services rendered in connection with (i) the preparation or review of each bond ordinance and (ii) the compiling and review of a certified record of proceedings in connection therewith, an aggregate fee of $600.

C. For services rendered in connection with each note sale, a fee of $2,500, plus $.50 per thousand dollars of notes issued up to $15,000,000 of notes issued and $.40 per $1,000 of notes in excess of $15,000,000. If more than one series of notes are issued, there will be an additional charge of $500 for each such additional series.

D. For services rendered in connection with arbitrage compliance and related tax analysis, a fee of $750.

E. In the event that a letter of credit, bond insurance, or similar credit enhancement facility is used in connection with either a bond or note issue, an additional fee of $1,000 will be charged.

F. In the event of a refunding bond issue consistent with the provisions of the Internal Revenue Code to provide for the payment of a prior issue of bonds, there will be an additional fee of $5,000 for each refunded issue.

G. In the event of a refunding bond issue consistent with the provisions of the Internal Revenue Code to provide for the payment of a prior issue of bonds, there will be an additional fee of $5,000 for each refunded issue.

H. Services rendered on an hourly basis, including preparation of an application to and an appearance before the Local Finance Board, attendance at meetings, litigation, continuing disclosure undertakings and preliminary and final official statement or other offering or disclosure document work, will be billed at the blended hourly rate of $225 per hour for attorneys and $155 per hour for legal assistants. Services rendered in connection with any required filings with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Dataport will be billed at a flat rate of $250 per filing. Counsel shall not charge the Client for administrative work and services performed by secretarial staff.

I. Counsel's fee is usually paid at the closing of the bonds or notes, and Counsel customarily does not submit any statement until the closing unless there is a substantial delay in completing the financing. In the event that legal services described herein are provided in connection with a bond or note sale and the bond or note sale is not consummated or is completed without the delivery of Counsel's bond opinion as bond counsel, or this Agreement is terminated prior to the sale of bonds or notes, the fee for services to be charged shall be based on the hourly rates as set forth in paragraph I(2)(H).

J. Reasonable and customary out of pocket expenses and other charges, including but not limited to, photocopying, express delivery charges, travel expenses, telecommunications, telecopy, filing fees, computer-assisted research, book binding, messenger service or other costs advanced on behalf of the Client, shall be added to the fees referred to in this Agreement and shall be itemized in each invoice presented to the Client.

II. Redevelopment, Environmental, Litigation and Non-Public Finance Services

1. To the extent that the Client desires to engage Counsel for general legal services in connection with (i) redevelopment projects, (ii) environmental issues including the giving of advice or preparation of work product at the direction of the Client related to or concerning the identification, investigation, remediation or preparing of grant applications to assist the Client in responding to potential or actual environmental conditions, (iii) litigation, including representation in any and all action authorized by the Client and relating to a threatened, pending or actual legal proceeding or any condemnation or alternate dispute resolution matters or (iv) any other legal services, such services shall be billed as follows:

2. The Client will make payment to Counsel for such general legal services at the blended hourly rates set forth in paragraph I(2)(H). Services rendered to the Client the cost of

which is reimbursed by a developer through a developer-funded escrow account pursuant to an escrow agreement between the developer and the Client shall be billed at the blended hourly rate of $395 for attorneys and $195 for legal assistants. In addition to the hourly time charges described above, Counsel will be reimbursed for out-of-pocket expenses as set forth in paragraph I(2)(J).

3. Services rendered in connection with the issuance of bonds or refunding bonds pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., the Redevelopment Area Bond Financing Law, N.J.S.A. 40A:12A-64 et seq., the New Jersey Economic Stimulus Act of 2009, or other applicable law, will be billed (i) if issued in the manner set forth in the Local Bond Law, in accordance with the fee schedule set forth in paragraph I(2) or (ii) in accordance with an agreed upon fee at the time of issuance if issued pursuant to a trust indenture or general bond resolution.

III. General Provisions

1. Upon execution of this Agreement, the Client will be Counsel's client and an attorney-client relationship will exist between Client and Counsel. Counsel assumes that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interests in the transactions contemplated hereby. Counsel's services are limited to those contracted for in this Agreement; the Client's execution of this Agreement will constitute an acknowledgment of those limitations. Counsel's representation of the Client will not affect, however, our responsibility to render an objective bond opinion. Counsel's representation of the Client and the attorney-client relationship created by this Agreement will be concluded upon termination of this Agreement.

2. At the request of the Client, papers and property furnished by the Client will be returned promptly upon receipt of payment for outstanding fees and Client charges. Counsel's own files, including lawyer work product, pertaining to the transactions contemplated hereby will be retained by Counsel. For various reasons, including the minimization of unnecessary storage expenses, Counsel reserves the right to dispose of any documents or other materials retained by Counsel after the termination of this Agreement.

3. Counsel and the Client hereby incorporate into this contract the mandatory language of N.J.A.C. 17:27-3.4(a) and the mandatory language of N.J.A.C. 17:27-3.6(a) promulgated pursuant to N.J.S.A. 10:5-31 to 38 (P.L. 1975, c. 127, as amended and supplemented from time to time), and Counsel agrees to comply fully with the terms, the provisions and the conditions of N.J.A.C. 17:27-3.4(a) and N.J.A.C. 17:27-3.6(a), provided that N.J.A.C. 17:27-3.4(a) shall be applied.

4. Counsel and the Client hereby incorporate into this contract the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 USC §121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated thereunder.

5. The primary contact attorney for services performed pursuant to this Agreement shall be Joseph P. Baumann, Jr.

6. Counsel hereby represents that it has filed with the Client proof of professional liability insurance with coverage amounts acceptable to the Client.

7. This Agreement shall be in full force and effect until such time as either party gives written notice to the other of termination.

POLITICAL CONTRIBUTION DISCLOSURE

This contract has been awarded to McManimon, Scotland & Baumann, LLC based on the merits and abilities of McManimon, Scotland & Baumann, LLC to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that McManimon, Scotland & Baumann, LLC, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2023, c. 30, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any candidate committee of any person serving in an elected public position in the City of Clifton when the contract is awarded.

IN WITNESS WHEREOF, the City of Clifton, has caused this Agreement to be duly executed by its proper officers and has caused its corporate seal to be hereto affixed, and Counsel has caused this agreement to be duly executed by the proper party as of the day and year first above written.

CITY OF CLIFTON

ATTEST:

By:_____

_____

McMANIMON, SCOTLAND & BAUMANN, LLC

By:_____

ITEM NUMBER: A- 12

ITEM NAME: Cost Comparison for Municipal Auditor and Accounting Services for year 2025

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo From Purchasing Agent	11/1/2024	Cover Memo
🗋	Fee Proposal	11/1/2024	Cover Memo

City of Clifton
Finance Department

jkunz@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: November 1,2024

Re: Cost Comparison of Municipal Auditor and Accounting Services for year 2025

As requested by the Governing Body, the Purchasing Agent advertised the Request for Proposals (RFP) for Municipal Auditor and Accounting Services for a period of thirty days. The advertisements were published on the New Jersey League of Municipalities website, the City of Clifton's website, and in the local newspaper to attract a diverse array of candidates allowing us to select the best possible vendors for our needs.

We received proposals from two firms on October 31,2024.

1. **Hollman Frenia and Allison PC - $170,000.00**
2. **Lerch Vinci and Bliss LLP - $84,000 (Same as year2024)**

The cost proposals from both firms are attached for your review. Additionally, scanned copies of the full submissions can be found in the shared drive for further analysis.

Please let me know if you need any additional information or assistance.

Thank you.

Respectfully Submitted,

Amisha Jariwala, QPA
Qualified Purchasing Agent

CITY OF CLIFTON
PROPOSAL FORM
AUDITOR AND ACCOUNTING SERVICES - 2025
FOR AUDIT FISCAL YEAR 2024

Firm: Lerch, Vinci & Bliss, LLP

Signature: _____ Date: 10/14/24

Print Name: Dieter P. Lerch Title: Partner

1	**Statutory Annual Audit inclusive of all associated State required reports**		
	Current, Capital, Trust and Grant Funds		$ 47,000
	Municpial Court		3,000
	Community Development Block Grant		8,000
	Free Public Library Fund		2,600
	Public Housing Fund		2,000
2	**Sewer Utility Reports**		
	Sewer Utility		5,000
	Sewer Utility Capital		3,400
3	**Single Audit Cost for American Rescue Plan Act of 2023 related expenses**		5,000
4	**Verification Forms**		
	Tax		N/C
	Sewer		N/C
5	**Input of Financial Data into NJ State F.A.S.T.**		
	Input of Financial Data into F.A.S.T. System as required by State/City		500
6	**Review and Preparation of Annual Debt Statement, Annual Financial Statement,**		
	and State Budget Document		7,500
	Grand Total Accounting/Audit Services		**$ 84,000**
	Total Estimated Hours		750
	Management Services as Requested		
7	**Cost to Assist in Preparation of the following:**		
	a) BAN Sale - Per Sale		$ 10,000
	b) BOND Sale - Per Sale		$ 20,000
8	**Cost to Prepare Supplemental Debt Statement**		$ 500
	Hourly Rates:		
	Partners		$160 - $190
	Managers		$135 - $150
	Senior Accountants/Supervisors		$110 - $125
	Staff Accountants		$ 80 - $ 95
	Other Personnel		$ 50

$2,600

$400

CITY OF CLIFTON
PROPOSAL FORM
AUDITOR AND ACCOUNTING SERVICES - 2025
FOR AUDIT FISCAL YEAR 2024

Firm: Holman Frenia Allison, P.C.

Signature: _____ Date: October 21, 2024

Print Name: Jerry W. Conaty Title: Partner

1	**Statutory Annual Audit inclusive of all associated State and Federal required reports**		**AMOUNT**
	Current, Capital, Trust and Grant Funds		$ 75,000.00
	Municipal Court		$ 4,000.00
	Community Development Block Grant (Exhibit34-1a 2CFR Part 200)		$ 4,000.00
	Free Public Library Fund		$ 8,000.00
	Public Housing Fund		$ 4,000.00
	Subtotal		$ 95,000.00
2	**Sewer Utility Reports**		
	Sewer Utility		$ 15,000.00
	Sewer Utility Capital		$ 10,000.00
	Subtotal		$ 25,000.00
3	**Single Audit Cost**		$ 25,000.00
	Estimated # of Hours for Above		
4	**Verification Forms**		
	Tax		16
	Sewer		8
	Estimated # of Hours for Above		
5	**Input of Financial Data into NJ State F.A.S.T.**		Included
	Input of Financial Data into F.A.S.T. System as required by State/City		
6	**Review and Preparation of Annual Debt Statement, Annual Financial Statement, and State Budget Documents**		$ 25,000.00
7	**Cost to Assist in Preparation of the following: (as needed)**		
	a) BAN SALE		$ 7,500.00
	b) BOND SALE		$ 7,500.00
8	**Cost to Prepare Supplemental Debt Statement (as needed)**		$ 750.00
	Grand Total		$ 170,000.00
	Total Estimated Hours		1,240
9	Hourly Rates:		
	Partners		$ 220.00
	Managers		$ 175.00
	Seniors		$ 135.00
	Staff Accountants		$ 120.00
	Other Personnel		$ 90.00

170,000.00

ITEM NUMBER: A- 13

ITEM NAME: Cost Comparison for Financial Planning Services for year 2025
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Purchasing Agent	11/1/2024	Cover Memo
🗋	Cost Comparison and Proposal	11/1/2024	Cover Memo

City of Clifton
Finance Department

ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: November 1,2024

Re: Cost Comparison of Financial Planner Services for year 2025

As requested by the Governing Body, the Purchasing Agent advertised the Request for Proposals (RFP) for Financial Planning Services for a period of thirty days. The advertisements were published on the New Jersey League of Municipalities website, the City of Clifton's website, and in the local newspaper to attract a diverse array of candidates allowing us to select the best possible vendors for our needs.

We received proposals from three (3) firms on October 31,2024.

1. **Phoenix Advisors**
2. **NW Financial Group LLC**
3. **Acacia Financial Group LLC**

The cost proposals from all three firms are attached for your review. Additionally, scanned copies of the full submissions can be found in the shared drive for further analysis.

Please let me know if you need any additional information or assistance.

Thank you.

Respectfully Submitted,

Amisha Jariwala, QPA
Qualified Purchasing Agent

Financial Planner - 2025

	Phoenix Advisors	NW Financial	Acacia Financial
Cost of BAN	$1,000 plus $0.25 per $1,000 issues	$1.00 per $1,000 Issues	$1,500 plus $0.50 per $1,000
	$2,000 Preliminary Official Statement	$7,500 Minimum	$2,500 Preliminary Official Statement $5,000 Minimum
Cost of Bond	$9,500 plus $0.50 per $1,000 issued	$1.00 per $1,000 Issues	$0.85 per $1,000 issued
	$13,500 Minimum	$7,500 Minimum	$9,000 Minimum

Current Financial Planner

$20M BAN	**6,000.00**	**20,000.00**	**11,500.00**
$16,529,000 Bond	17,764.50	16,529.00	14,049.65
Total	**23,764.50**	**36,529.00**	**25,549.65**

3. Provide fee schedule for services as outlined in Section 2. Include a description and estimate of any out-of-pocket expenses related to this engagement.

COMPENSATION

Phoenix Advisors' non-hourly compensation is all-inclusive – we do not charge for out-of-pocket expenses, fees for travel time or attendance at meetings without prior notification. We are always available to answer conceptual questions and discuss market conditions and strategies for potential projects. When you request specific services (per below), you will receive a separate engagement letter detailing compensation and the Scope of Services to be provided.

PROPOSED FEES FOR SERVICES (per transaction, except as otherwise indicated)**:**

Bond Issuance:	$9,500 plus $0.50 per $1,000 issued ➢ minimum of $13,500
Note Issuance*:	$1,000 plus $0.25 per $1,000 issued

* An additional fee of $2,000 applies when notes are sold with a Preliminary Official Statement.

Hourly rates for specialized consulting services not related to the issuance of debt, such as redevelopment advisory, asset valuation, budget projections and other consulting projects, billable quarterly in arrears:

➢ Managing Director	$195 per hour
➢ Associate/Analyst	$145 per hour

Ask about our SMART program – a comprehensive suite of financial services that feels like an extension of your finance office. For a quarterly fee, this service includes continuing disclosure, discounted debt issuance fees, Debt Caddie DTC interfacing, rating agency relations and more!

FEES FOR ADDITIONAL SPECIALIZED SERVICES** (per transaction, except as otherwise indicated):

Continuing Disclosure Services:

- $1,600 annual base fee for up to three (3) outstanding issues, plus:
  - $100 for each additional issue with continuing disclosure obligations.
  - $450 initial set-up charge per new issue, discounted to $200 if Phoenix Advisors is Municipal Advisor on the transaction.
  - $250 for each Event Notice filed under SEC Rule 15c2-12, waived if Phoenix Advisors is Municipal Advisor on the transaction.
- All fees are accumulated and invoiced annually.

Bank Loan Bond Issuance:	All-inclusive fee of $7,500
Conduit Financing (NJIB, USDA, etc.):	All-inclusive fee of $3,500
Lease-Purchase Financing:	All-inclusive fee of $3,500
Energy Savings Improvement Program (ESIP) Financings:	$9,500 plus $0.50 per $1,000 issued ➢ minimum of $13,500
Rating Agency Surveillance Presentation:	All-inclusive fee of $1,250
Redevelopment Advisory:	Hourly rates
Asset/Utility Valuation:	Hourly rates
Budget/Fiscal Consulting:	Hourly rates

** If necessary or requested.



4. Provide an executed Certifications document.

Please see Phoenix Advisors' executed Certifications document on the following page.

Certifications

In addition to responding to the foregoing items, the undersigned Respondent certifies that:

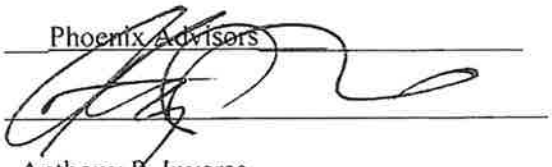
i. The firm's participation in the matters contemplated by this RFP will not create any conflict of interest for the firm or any of its officers or employees.

ii. The firm is an equal opportunity employer and does not discriminate against applicants or employees on the basis of race, color, religion, sex, age, disability, national origin or ancestry.

iii. The firm is not currently in violation of or under any investigation or review for a violation of any state or federal law or regulation that might have a material adverse impact on the firm's ability to serve if selected.

iv. The firm understands and agrees that during the time it is a member of the group of qualified firms it will not be eligible to serve as financial advisor to the City of Clifton, and that it does not, and will not during that time, have a financial interest in any firm providing financial advisory services to the City of Clifton.

Firm: Phoenix Advisors

By: 

Name: Anthony P. Inverso

Title: Senior Managing Director

Date: October 21, 2024

3. Fee Schedule

For financial advisory services rendered in connection with the sale of bonds and notes, NW Financial proposes to be compensated based on the following schedule:

1. **Notes:**
   For the issuance of notes, NW Financial proposes to be compensated $1/note with a minimum of $7,500 based upon the par amount. This amount shall be payable at the closing of the proposed note issuance. NW Financial will not invoice unless the note issuance is finalized and closed.

2. **Bonds:**
   For the issuance of bonds, NW Financial proposes to be compensated $1/bond with a minimum of $7,500 based upon the par amount. This amount shall be payable at the closing of the proposed bond issuance. NW Financial will not invoice unless the bond issuance is finalized and closed.

3. **Continuing Disclosure Services:**
   If the client requests continuing disclosure services, NW can provide them at the hourly rates noted below.

4. **Unclaimed Property Locator Services:**
   Compensation is based on ten percent (10%) of the total value of unclaimed property recovered.

5. **Consulting:**
   For financial consulting services not related to the issuance of bonds and notes, NW Financial proposes that compensation be based upon the hourly rates established below.

Position	Hourly Rate ($/hour)
Principal	$235
Managing Director	$215
Senior Vice President	$105
Vice President	$200
Associate	$195

4. Executed Certifications Document

Please refer to **Appendix A.**

5. MSRB Certification

Please refer to **Appendix A.**

3. Shall provide fee schedule for services as outlined in Section 2. Include a description and estimate of any out-of-pocket expenses related to this engagement.

In connection with financial advisory services provided to the City, Acacia Financial Group, Inc. proposes the following compensation structure:

1. **Bond Financings:**
   For financial advisory services rendered to the City in connection with the sale of bonds, Acacia proposes to be compensated at a rate of $0.85 per $1,000 of par value with a minimum fee of $9,000.

2. **Note Financings:**
   For financial advisory services rendered to the City in connection with the sale of notes without an official statement or rating, Acacia proposes to be compensated a flat rate of $1,500 plus $0.50 per $1,000 of par value with a maximum fee of $5,000 per note issue.

   For financial advisory services rendered to the City in connection with the sale of notes with an official statement or credit rating, Acacia proposes to be compensated with a flat rate of $7,500 per note issue.

3. **Official Statement Preparation (if applicable):**
   If requested to compile the Preliminary Official Statement/Final Official Statement for bonds or notes, Acacia proposes to be compensated $2,500 for such services.

4. **Consulting:**
   For general consulting services provided on projects other than the sale of bonds or notes, Acacia proposes that compensation be based upon the hourly rates established below:

   HOURLY RATES

1. Co-President	$195.00/hr.
2. Managing Director	$185.00/hr.
3. Senior Vice President/Vice President	$175.00/hr.
4. Assistant Vice President/Associate	$165.00/hr.
5. Analyst	$150.00/hr.

5. **Annual Disclosure Filing (if applicable):**
   For services in connection with the on-going annual disclosure and the filing of certain financial information and notices in connection with the provisions of Rule 15C2-12(b)(5), Acacia proposes that compensation be an annual fee of $750 billed at the time such services are rendered. For work associated with the compilation of any disclosure documents, Acacia will charge the hourly rates identified above.

6. **Other Financings/Transactions:**
   For financings that include unique and/or complex financing structures or require additional services beyond our general scope, Acacia proposes that the fee for such transactions be negotiated in advance.

7. **Expenses:**
   Acacia proposes to be reimbursed for the following reasonable expenses incurred in providing the services set forth herein at rates which are approved upon submission of appropriate invoices: travel, postage, overnight deliveries, and conference calls.

ITEM NUMBER: A- 14

ITEM NAME: Authorization to Approve Awarding Professional Consulting Engineering Services to Suburban Consulting for Accessible Pathways in Various Parks (R511)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/29/2024	Cover Memo

Recreation Department

Interoffice Memorandum

TO: **Dominick Villano, City Manager**

CC: **Joseph Kunz, Chief Financial Officer**

FROM: **Debbie J. Oliver, Recreation Supervisor**

DATE: **October 28, 2024**

RE: **Accessible Walk Paths Funding Resolution**

Attached is the resolution supporting the increase to Purchase Order #43353 for Suburban Consulting Engineers, Inc. for the walk path designs for the additional parks as approved at the September 17, 2024, council meeting. The benefit of this project is to meet some of the assessments reported in our 2019 ADA Audit by improving our accessibility within the park and providing continuous walk paths (wherever possible). This will provide improved opportunities for all individuals for outdoor fitness and increased enjoyment when using our parks.

Below is the list of additional parks that will be designed by Suburban Consulting Engineers, Inc.:

- **Hird**
- **Chelsea**
- **Sperling**
- **Holster**
- **Ravine**
- **Washington**

Once the designs are complete they will create the bid specifications for these and the previously designed parks as one project.

Thank you for your support with is needed park project.

ITEM NUMBER: A- 15

ITEM NAME: Authorization to Approve Appointment to the Zoning Board of Adjustment (R516)

RECOMMENDATION:

SUMMARY:

A blank resolution appears on tonight's agenda awaiting the candidate selected.

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: A- 16

ITEM NAME: Authorization to Approve Appointment of Members to the Civil Rights Committee (R517)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Application	10/24/2024	Cover Memo

Montclair Hgts.

CITY OF CLIFTON
APPLICATION TO SERVE ON
CIVIL RIGHTS COMMITTEE

Name: Michael L. Hecht Date: 12/19/2023

Address: 130 Pearl Brook Drive, Clifton, NJ 07013

Telephone: _____

Cell Phone: 814-360-1893

Business: _____

E-Mail: hechtpsu@gmail.com

Section Applying For: Advisory Committee on C

Reason for Applying: I am commited to the quality of life in Clifton and our civ

List Work Experience: Distinguished Professor Emeritus, Departments of Co

List Educational Background: Ph.D., University of Illinois, 1976 (major commu

List Previous Boards Served on: Tri-City Behavioral Health Association, Temp

Note: E-mail Nancy Ferrigno – nferrigno@cliftonnj.org
Subject Line – Civil Rights Committee Application

_____
Signature

CITY OF CLIFTON
APPLICATION TO SERVE ON
CIVIL RIGHTS COMMITTEE

Name: Ellen Bartoldus Date: 12/20/2023

Address: 4 Mc Cosh Rd Montclair, Heights, NJ 07043

Telephone: 516 -776-0871

Cell Phone: 516-776-0871

Business: none

E-Mail: ekbartoldus@gmail.com

Section Applying For: Montclair Heights, Clifton

Reason for Applying: I would like to contribute to building community among Clifton's diverse populations through a process of deelp listening and open communication. The health of our nation deopends on how we car

List Work Experience: I have worked as a social worker and a long term care administrator. Currently working as a consultant in the field of leadership development. I can forward a resume as necessary

List Educational Background: BA from Hofstra University ;Masters in Social work from Fordham University;

List Previous Boards Served on: Garden City Counseling Center; NYC Long Term Care Ethics Network; The Transition Network; Maria Regina Residence

Note: E-mail Nancy Ferrigno – nferrigno@cliftonnj.org
Subject Line – Civil Rights Committee Application

Ellen Bartoldus

Signature

Athena

CITY OF CLIFTON
APPLICATION TO SERVE ON
CIVIL RIGHTS COMMITTEE

Name: Barbara Cohen Date: 7-27-2023

Address: 100 Scales Plaza apt 213

Telephone: 973-478-8377

Cell Phone: 732-232-2024

Business: retired

E-mail: ~~don't remember~~ bKLEIN 601@COM

Section Applying For: civil defense

Reason for Applying: Concerned citizen

List Work Experience: Clerical - sales HHA

List Educational Background: graduated high school

EJC

List Previous Boards Served On: board ~~of Ed~~ - board

Deborah clifton

Signature

Delawanna

CITY OF CLIFTON
APPLICATION TO SERVE ON
CIVIL RIGHTS COMMITTEE

Name: Linda E. Lipton Date: 6/26/2023

Address: 175 South Pkwy, Clifton N.J. 07014

Telephone: 973-472-7232

Cell Phone: 973-868-3187

Business: retired

E-mail: linda.lipton.2@aol.com

Section Applying For: ~~for~~ I was taught to set a good example for others to emulate.

Reason for Applying: I want all of those who personally experience hate to unite as ones.

List Work Experience: BKKP., early childhood, Real Estate

List Educational Background: Associate Degree early childhood, Real Estate license, I wrote a thesis on the Holocaust in college.

~~List Previous Boards Served On:~~

Linda E. Lipton
Signature

ITEM NUMBER: A- 17

ITEM NAME: Authorization to Approve Request by Passaic-Clifton UNICO to Use City Hall Grounds for Parking for Annual Christmas Bus Trip on December 15, 2024 from 11:30 a.m. until 8:15 p.m.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/21/2024	Cover Memo

Ferrigno, Nancy

From: David D'Arco <darco73@optonline.net>
Sent: Monday, October 21, 2024 9:23 AM
To: Ferrigno, Nancy
Cc: David D'Arco
Subject: UNICO Bus Ride Parking

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

City Manager & Clerk,

I once again write you to respectfully request to allow the Passaic-Clifton UNICO members and, supporters, to use City Hall grounds for, parking, for our annual Christmas Bus trip on 12/15/24 from 11:30am til 8:15pm.. In years passed, we are proud that we have never had a negative incident while using the grounds and would appreciate any consideration that the city government would give to this matter.

Sincerely,

David R. D'Arco, President

Passaic-Clifton UNICO

ITEM NUMBER: A- 18

ITEM NAME: Authorization to Approve Emergency Orders for Various Properties (R519)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	11/1/2024	Cover Memo
🗋	Attachment	11/1/2024	Cover Memo

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: November 1 , 2024

To: Mayor and Council

Cc: Dominick Villano, City Manager

From: Sanjana S. Parab, Tax Collector

Subject: Emergency orders for various properties

The emergency orders documentation and memorandum from Zoning department received for 2 properties are included for review.

MEMO

Date: October 22, 2024

To: Tax Department – Sanjana Parab

From: Zoning Department – Brian Rodgers

Re: Emergency orders for various properties

Please prepare the resolution to lien the following properties for these emergency orders,

1. 121 Getty Ave. – Blk: 12.05 Lot: 10 – Invoice #917895 $225.00
2. 329 Delawanna Ave. Blk: 72.02 Lot: 12 – Invoice #917896 $500.00

Thank you

City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

DOMINICK VILLANO
City Manager

TEL: (973)-470-5854
(201)-303-8749
FAX: (973) 470-5265
dvillano@cliftonnj.org
www.cliftonnj.org

Date: June 12th, 2024

Via USPS Regular Mail Certified
Mail Return Receipt Requested

Kalabalik, Fikret
9 Ave at Port Imperial
West New York, NJ 07093

RE: Block: 12.05 – Lot: 10

EMERGENCY ORDER

An emergency exists at the premises known as **121 Getty Ave** which affects the public health, safety and welfare. It is ORDERED, therefore, that:

** PROPERTY REQUIRES CLEAN-UP / Overgrowth

- There is high grass and overgrowth.

273-11 J – Safety and sanitary maintenance requirements.

Every building, dwelling and dwelling unit and all other areas of the premises shall be clean and free from garbage or rubbish and other hazards to safety. Lawns, hedges and bushes shall be kept trimmed and shall not be permitted to become overgrown and unsightly. Brush, weeds, uncut grass and/or obnoxious growths shall not exceed six inches in height.

All work must be completed within 10 days after receipt of this letter.

In the event that you fail to abate the aforesaid hazards within 10 days from the date receipt of this letter, the City of Clifton will authorize all necessary work to be done and for a lien to be filed against the premises for the costs of the same.

If you have any questions about this Order, please call Inspector: **James Meisberger** in the housing department at 973-470-5808

Date 6/12/24

Dominick Villano City Manager

DOMINICK VILLANO
City Manager

City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

TEL: (973)-470-5854
(201)-303-8749
FAX: (973) 470-5265
dvillano@cliftonnj.org
www.cliftonnj.org

Date: June 11th, 2024

Via USPS Regular Mail Certified
Mail Return Receipt Requested

Krupa, Justin I.
329 Delawanna Ave
Clifton, NJ 07014

RE: Block: 72.02 – Lot: 12

EMERGENCY ORDER

An emergency exists at the premises known as **329 Delawanna Ave** which affects the public health, safety and welfare. It is ORDERED, therefore, that:

** PROPERTY REQUIRES CLEAN-UP / Overgrowth

- There is high grass and overgrowth.

273-11 J – Safety and sanitary maintenance requirements.

Every building, dwelling and dwelling unit and all other areas of the premises shall be clean and free from garbage or rubbish and other hazards to safety. Lawns, hedges and bushes shall be kept trimmed and shall not be permitted to become overgrown and unsightly. Brush, weeds, uncut grass and/or obnoxious growths shall not exceed six inches in height

All work must be completed within 10 days after receipt of this letter.

In the event that you fail to abate the aforesaid hazards within 10 days from the date receipt of this letter, the City of Clifton will authorize all necessary work to be done and for a lien to be filed against the premises for the costs of the same.

If you have any questions about this Order, please call Inspector: **Derek Fieldhouse** in the housing department at 973-470-5847

Date 6/11/24

Dominick Villano City Manager

ITEM NUMBER: A- 19

ITEM NAME: Authorization to Approve Clifton Historic Botany Special Improvement District 2025 Budget

RECOMMENDATION:

SUMMARY:

Attached please find the Clifton Historic Botany Village Special Improvement District Budget for 2025 for your approval.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	2025 Botany Budget	10/21/2024	Cover Memo

CHBD BUDGET 2025

FUNDING SOURCES FOR OPERATIONS	BUDGETED	%
ALL FUNDING SOURCES: (NON CDBG ACTIVITIES)		
CHBD SID ASSESSMENTS	104,500	83.2%
FLEA MARKET EVENTS	5,000	4.0%
FUND RAISER - CONCERTS	4,000	3.2%
FUND RAISER - BEEFSTEAK DINNER	7,000	5.6%
FUND RAISER - CHRISTMAS TREE LIGHTING	5,000	4.0%
INTEREST INCOME	100	0.1%
TOTAL FUNDING AND FUND RAISING	125,600	100.0%
EXPENDITURES AND USE OF FUNDING SOURCES		
Preferred Vendor Services:		
Cleaning Services - Full Time	52,000	41.4%
Cleaning Services - Part Time	30,000	23.9%
TOTAL SID MAINTENANCE	82,000	65.3%
District Management Services - Executive Director	7,200	5.7%
TOTAL SID MAINTENANCE AND MANAGEMENT	89,200	71.0%
CHBD - MAINTENANCE SUPPLIES		
Weed Control	2,000	1.6%
Plants and planting supplies	1,000	0.8%
Fountain repair - Painting	500	0.4%
TOTAL EVENTS AND BANNER SYSTEM	3,500	2.8%
SID Events and Flag Program		
Concerts, Flea Markets, Tree Lighting	12,800	10.2%
Beefsteak Dinner	6,000	26.1%
General Advertsing - ADS for Tree Lighting	1,900	1.5%
Flags and Promotional Signs	2,000	1.6%
Dundee Island Expenses	250	0.2%
TOTAL EVENTS AND BANNER SYSTEM	22,950	18.3%
SID Financial Expenses:		
Insurance premium - General Liability and Umbrella	4,000	3.2%
Website and hosting expenses	1,200	1.0%
Office Expenses	250	0.2%
Professional Fee - Tax return preparation	1,000	0.8%
Professional Fee - 2025 Audit	3,500	2.8%
Total - SID Financial Expenses:	9,950	7.9%
TOTAL EXPENDITURES AND USE OF FUNDING SOURCES	125,600	100.0%
PROJECTED SURPLUS OR (DEFICIT)	-	

SID Security Patrol - from CDBG Funding - Year 50	AMOUNT	%
SID Security Patrol Services - August 2024 to July 2025)	**30,000**	**100.0%**
SID Security Patrol Billings - August 2024 to July 2025	**(30,000)**	**-100.0%**
Total - SID Security Patrol Budget Balance	**-**	**0.0%**

ITEM NUMBER: A- 20

ITEM NAME: Authorization to Approve Resolution Condemning Hate in the City of Clifton (R520)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/31/2024	Cover Memo
🗋	Resolution	10/31/2024	Cover Memo

To: Clifton City Council
From: Maria Williamson
Date: October 30, 2024
Subject: History of the Clifton Advisory Committee on Civil Rights Anti-Hate Resolution

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In October 2023, after several hateful incidents in the city, the Clifton Advisory Committee on Civil Rights embarked on a mission to develop an Anti-Hate Resolution to address rising incidents of hate speech and discriminatory acts within our community. This initiative brought together the full committee, consisting of members from a variety of gender, racial, religious, and other diverse identities.

The drafting process highlighted our committee's commitment to inclusive perspectives and respectful dialogue, with each member contributing insights from their lived experiences and backgrounds. Over several months, we held discussions and collaborative sessions, allowing all voices to help shape the resolution. This process underscored our dedication to fostering an environment of unity, mutual respect, and understanding.

The final draft of the Anti-Hate Resolution includes statistics from the NJ Attorney General Bias Report (attached) and was prepared in part by two committee members who each identify as Muslim and Jewish. This partnership represented a powerful testament to our committee's shared values and commitment to cross-cultural solidarity. Their contributions enriched the resolution, which now stands as a foundational document for the community, promoting an inclusive and anti-hate environment for all residents of Clifton.

Sincerely,

Maria Williamson, Chairwoman

https://www.njoag.gov/ag-platkin-issues-bias-incident-report-for-2021-and-2022-and-releases-2023-preliminary-bias-data/

AG Platkin Issues Bias Incident Report for 2021 and 2022 and Releases 2023 Preliminary Bias Data

Public Awareness Bias Campaign and Interactive Public Bias Data Dashboard Launched to Help Combat Rising Number of Bias Incidents

For Further Information:

Media Inquiries-
Tara Oliver
OAGpress@njoag.gov

Bias Incident Report | Combating Bias & Hate Summary | Bias Incident Dashboard

TRENTON – Attorney General Matthew J. Platkin announced today the release of a report analyzing final bias incidents statistics in New Jersey in 2021 and 2022. Consistent with national trends, the report shows that incidents of bias and hate remain on the rise and 2022 had the highest number of reported bias incidents since the State began reporting bias incidents nearly three decades ago. Preliminary data for 2023 was also released today, indicating that the upward trend in reported bias incidents has continued – with an initial showing of a 22% increase in reported incidents in 2023 compared to 2022. To help combat the rising tide of bias and hate, a public awareness bias campaign and an interactive bias data dashboard were also launched today.

Attorney General Platkin has made combating bias and hate a top priority and is committed to using every tool and resource available to tackle this problem to ensure that all New Jerseyans are safe and free to live without fear. The Department of Law and Public Safety (LPS) continues to work tirelessly to address the steady rise in reported bias incidents through criminal prosecution, civil enforcement, education, training, outreach, and prevention efforts.

The report released today finds that there were 2,211 bias incidents reported to law enforcement agencies throughout New Jersey in 2022, eclipsing the previous record of 1,885 set in 2021. The year 2022 was the seventh consecutive year that the number of reported bias incidents has risen in New Jersey.

In both 2021 and 2022, Black individuals were the most frequent targets of bias incidents. The Jewish community was the religious group most frequently targeted, and the Hispanic or Latinx/e community was the ethnic group most frequently targeted. In 2021, residences were the most frequent locations of bias incidents, while in 2022 bias incidents most frequently occurred in elementary and secondary schools.

The rise in reported bias incidents likely reflects a combination of statewide improvements in reporting and community outreach as well as other factors such as the spread of misinformation and bias on social media platforms, political divisiveness, and the lingering effects of backlash to the global racial justice movement that began in 2020, as indicated in the 2021-2022 report.

"As we witness the alarming rise in incidents of bias and hate across our nation, New Jersey is not immune to this epidemic. While we can attribute our state's significant rise in part to an increased willingness to report such acts, it is our duty to ensure New Jerseyans can live and work free from violence, fear, and intimidation," **said Governor Phil Murphy.** "I commend Attorney General Platkin and the Department of Law and Public Safety for the continuation of this report and for the implementation of new initiatives to raise awareness and dissuade people from participating in this unacceptable behavior. It is our administration's collaborative goal to create a state where all are welcomed, all are respected, and where all can live without fear."

"As one of the nation's most diverse states, New Jersey continues to be a leader in taking comprehensive steps to prevent and combat bias and hate. Protecting New Jersey residents from acts of bias and hate is one of my top priorities," **said Attorney General Platkin**. "Sadly, rising numbers of reported bias incidents have been a national trend, and we are not immune. We are committed to doing everything within our power to curb that trend across our state."

"No one should ever experience acts of bias or hatred, and we will continue to work tirelessly to protect our residents from the tide of hate rising nationally and here in New Jersey," **said Sundeep Iyer, Director of the Division on Civil Rights.** "These statistics paint a troubling picture, and the rise in antisemitism and Islamophobia we have seen in recent months only amplifies these trends. Make no mistake: There is no place for hate in our state, and we will continue to use every available resource to confront this challenge head-on."

"Hate and bias crimes are unacceptable, and in New Jersey, they will not be tolerated," **said J. Stephen Ferketic, Director of the Division of Criminal Justice**. "The Division of Criminal Justice is committed to ensuring that each one of these incidents is thoroughly investigated and, when the conduct is criminal, prosecuted to the fullest extent of the law."

"The New Jersey State Police encourages anyone who has witnessed or been the victim of acts of hatred or a bias crime to report these incidents," **said Colonel Patrick Callahan, Superintendent of the New Jersey State Police.** "We are committed to eradicating such incidents in New Jersey, and to succeed, we must work with community leaders, fellow law enforcement, and the residents of this great state."

Bias incidents are suspected or confirmed acts of bias intimidation motivated by a victim's perceived or actual race, color, ethnicity, national origin, religion, sexual orientation, disability, gender, gender identity, or gender expression.

The law defines the crime of bias intimidation as an offense committed to intimidate – or with knowledge that such an action would intimidate – an individual or group of individuals because of the characteristics listed above. Bias offenses can include harassment, vandalism, assault, terroristic threats, arson, criminal mischief and homicide, among other offenses. Attorney General Platkin has made it a priority that all acts of hate, bias, and discrimination will be investigated and resolved or prosecuted where appropriate. Between 2021 and 2023, 217 unique individuals have been charged with the crime of bias intimidation in New Jersey.

As part of the Attorney General's continued effort to combat bias and hate, the Department of Law and Public Safety (LPS) received over $1 million in grant funding to increase public awareness of and to enhance the reporting of bias incidents and crimes. The Matthew Shepard and James Byrd, Jr. Hate

Crimes Program awarded LPS $300,000 to improve bias incident reporting. A $750,000 grant from the Collaborative Approaches Toward Preventing and Addressing Hate Crime-Demonstration Projects Program is being used to support a public awareness campaign.

LPS will launch its Bias Crimes Public Awareness Campaign later this year, using the tagline, No Hate in the Garden State. The campaign will seek to increase public awareness of incidents of bias and hate, increase reporting of those incidents, and prevent future bias incidents and crimes with the use of television, print, radio, digital, and social media. The campaign will also educate the public on the resources available to victims of bias incidents and bias crimes.

Also released today are 2023 preliminary bias statistics. According to the preliminary data, there were 2,699 total bias incidents reported to law enforcement agencies throughout New Jersey in 2023. Compiled by the New Jersey State Police, the statistics for 2023 are preliminary and remain subject to change as the reporting is finalized.

The 2023 preliminary data shows that anti-Black and anti-Jewish bias continued to be the most common race- and religion-based motivations for reported bias incidents in 2023, as in past years. Anti-Black bias was cited as a motivation for 1,101 reported bias incidents in 2023, representing 34% of all reported bias motivations in 2023. Anti-Jewish bias was cited as a motivation for 708 reported bias incidents in 2023, representing 22% of all reported motivations in 2023. The preliminary data also reflects notable increases in 2023 in reported anti-Muslim and anti-Arab bias. There were 61 reported incidents involving anti-Muslim bias in 2022, compared with 107 incidents in 2023, for an increase of 75%. There were 46 reported incidents involving anti-Arab bias in 2022, compared with 78 incidents in 2023, for an increase of almost 70%.

As is trending nationally, bias incidents in educational institutions are also on the rise in New Jersey. There was a substantial increase in reported bias incidents in colleges and universities in 2023. There were 53 reported bias incidents that occurred in colleges and universities in 2022, compared with 115 incidents in 2023, representing a 117% increase. There were 451 reported bias incidents that occurred in elementary and secondary schools in 2022, compared with 603 incidents in 2023, for an increase of 34%. The data highlights that bias incidents too often threaten the safe and equitable learning environment our students deserve.

In addition to the release of today's Report and 2023 preliminary bias data, LPS also launched a new data dashboard. Developed by the Office of Justice Data, the Bias Incident Dashboard gives the public access to comprehensive bias incident statistics across New Jersey. The public dashboard is searchable, interactive, and provides visual displays of data related to reports of bias incidents. Through the dashboard, users can see the locations of bias incidents, the motivations reported for those incidents, demographic information relating to bias incidents, and much more. The dashboard provides greater transparency into bias incidents across the state, making it a critical tool in LPS's fight against bias and hate.

"New Jersey now has a new tool to combat bias and discrimination," **said Dr. Kristin Golden, Chief Data Officer for the Office of Justice Data.** "The Bias Incident Dashboard provides a clear picture of bias incidents in New Jersey, where they happen, and the patterns of these incidents. By sharing this information broadly and consistently, we can more readily understand how bias impacts our communities and work to improve how we address the problem of bias together."

The data released today are based on reports of bias incidents submitted to New Jersey's Uniform Crime Reporting (UCR) System by every law enforcement agency in the state. By law, every state, county, and local law enforcement agency must submit information to the UCR System on any suspected or confirmed bias incident reported to them. Because of the ongoing nature of bias incident investigations and reporting, all bias data remain subject to change.

Members of the public are encouraged to report bias incidents to their local police departments, or via the NJBIAS online portal at https://bias.njcivilrights.gov, or by calling 800-277-BIAS.

###

Recent Posts

RESOLUTION CONDEMNING ALL FORMS OF HATE IN THE CITY OF CLIFTON

WHEREAS "hate" in any form, including but not limited to, hate based crimes, threatens the integrity of our diverse and inclusive community, and must be identified, condemned, and eliminated;

WHEREAS, in 2022, New Jersey reported a record high of 2,211 bias incidents, a 17% increase from 2021, reflecting a significant rise in acts motivated by hate and bias;

WHEREAS, in both 2021 and 2022, Black individuals were the most frequently targeted victims of bias incidents, the Jewish community faced the highest rate of religious-based attacks, and the Hispanic/Latino community was the most frequently targeted ethnic group;

WHEREAS, the 2023 data shows that anti-Black bias accounted for 34% of all reported bias motivations in New Jersey, with anti-Jewish bias accounting for 22%, alongside a significant increase in anti-Muslim and anti-Arab bias incidents by 75% and 70%, respectively;

WHEREAS, schools and educational institutions in New Jersey, including elementary, secondary, and higher education, have seen a disturbing rise in bias incidents, increasing the threat to safe and equitable learning environments for students;

WHEREAS, the City of Clifton, as part of New Jersey's diverse population, strives to be a community where all residents—regardless of race, religion, ethnicity, gender identity, sexual orientation, or disability—can live free from fear, intimidation, and violence;

WHEREAS, hate and bias crimes have a harmful impact not only on individual victims but on the entire community, causing division, mistrust, and fear;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clifton:

1. Condemns all forms of hate, including but not limited to: racism, antisemitism, Islamophobia, xenophobia, transphobia, homophobia, sexism, and ableism.

2. Affirms its commitment to protect all residents from acts of bias, hatred, and discrimination by supporting policies, programs, and partnerships that promote diversity, equity, inclusion, and safety for all.

3. Supports the development and implementation of educational programs in Clifton's schools and community institutions to raise awareness about bias and hate, foster mutual respect, and teach prevention strategies.

4. Encourages collaboration between local law enforcement, the County Prosecutor, and the Attorney General's office to ensure thorough investigation and prosecution of all hate crimes in accordance with New Jersey's bias intimidation laws.

5. Endorses public awareness initiatives, like the "No Hate in the Garden State" campaign, to encourage reporting of bias incidents and hate crimes while fostering a message of inclusivity and respect.

6. Reaffirms the City of Clifton's commitment to being an inclusive, welcoming community, and condemns all acts of discrimination that threaten the values of equality and justice for all; and

BE IT FURTHER RESOLVED that this resolution be a testament to Clifton's ongoing fight against hate in all its forms, and its dedication to building a safer, more unified community.

Adopted: November 6, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: D- 1

ITEM NAME: Raising Table of Organization in Police Department (No documentation)
JK

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/31/2024	Cover Memo

CLIFTON POLICE DEPARTMENT
OFFICE OF THE CHIEF

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

MAIN: 973-470-5900 CHIEF: 973-470-5921 EMERGENCY 911

THOMAS A. RINALDI
CHIEF OF POLICE

To: City Manager Dominick Villano

From: Chief of Police Thomas Rinaldi TR

Date: October 29, 2024

Re: State of the Police Department

Mr. Villano,

The following memo is being written to bring our governing body up to speed with the current Clifton Police Department manpower status.

On September 25th, five (5) officers graduated from the Passaic County Police Academy. These five officers are currently in our Field Training Officer Program and will complete this training and will be road worthy by November 14th.

On October 21st, we swore in twelve (12) new officers, three (3) of which already have their PTC Certification and will be beginning our Field Officer Training Program. They will likely be road worthy by December 16th.

The remaining nine (9) recruits began the Passaic County Police Academy on October 24th and have a planned graduation date of April 9th, 2025. After that, they will begin our Field Training Officer Program and will likely be road worthy around mid-May, 2025.

This recent hiring has brought our Table of Organization up to one hundred seventy (170) officers. We have one (1) anticipated retirement slated for November 30th, which will then bring our Table of Organization down to one hundred sixty nine (169).

The Special Investigations Division will begin their next hiring process in late November. They will be looking to hire two (2) candidates unless you, the Governing Body deem it's time to up the Table of Organization. I know from viewing many previous meetings that there seemed to be a majority interest in upping manpower once we were at proper staffing.

It would be my recommendation that if there is still an interest to up the Table of Organization, that we begin with the next hiring cycle. I will naturally defer to you as far as how many to increase by (whether you want to do yearly increments or all at once), based on your knowledge of the budgeting that goes behind this endeavor.

Based on FBI statistics, our Table of Organization would call for two hundred twenty five (225) officers; however I recall that the initial step would be more likely in the area of one hundred ninety five (195) officers.

If one hundred ninety five (195) were to be the number decided upon, we (as an agency) could potentially achieve that number comfortably within three (3) to four (4) hiring cycles (with the knowledge that the Passaic County Police Academy runs two (2) classes per year). Please keep in mind that this is not taking into consideration any retirements which take place. The fact that contracts (past and possible future) have corrected retention issues the Department had been suffering plays a major factor in our ability to achieve our proper staffing levels.

Thank you for any consideration you may give.

Respectfully,

Chief Thomas A. Rinaldi

TAR/rd

ITEM NUMBER: D- 2

ITEM NAME: Finalizing Agenda on Thursday (No documentation) CD
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: D- 3

ITEM NAME: Chapter 203 Dogs and Other Animals
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/31/2024	Cover Memo

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 203 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "DOGS AND OTHER ANIMALS" TO MAKE VARIOUS UPDATES TO CONFORM TO STATE STAUTES AND REGULATIONS AND TO MAKE VARIOUS OTHER REVISIONS

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 203 of the Code of the City of Clifton, as titled above, is hereby amended, revised, and supplemented as follows.

2. Additions are marked with an underline and deletions are marked with ~~strikethrough~~.

Chapter 203 Dogs and Other Animals

Article I
Dogs

§ 203-1 Definitions.
[Amended 8-21-1979 by Ord. No. 4518-79]

As used in this article, the following terms shall have the meanings indicated:

ANIMAL CONTROL OFFICER
A certified municipal animal control officer or, in the absence of such an officer, the chief law enforcement officer of the City of Clifton or his designee.

AT LARGE
No change.

CRUELTY
No change.

CURBING
No change.

DOG
~~Any male or female dog, bitch or spayed bitch~~. Any dog or dog hybrid.

DOG OF LICENSING AGE
No change.

LEASH
No change.

OWNER
No change.

POTENTIALLY DANGEROUS DOG
Any dog or dog hybrid declared potentially dangerous by the Municipal Court pursuant to N.J.S.A.

4:19-23.

VICIOUS DOG

~~Any dog which has attacked or bitten any human being or which habitually attacks other dogs or domestic animals~~. Any dog or dog hybrid declared vicious by the Municipal Court pursuant to section 6 of P.L.1989, c. 307 (C. 4:19-22).

[Amended 8-18-1987 by Ord. No. 5193-87]

§ 203-2 License and registration tag required. *No change.*

§ 203-3 Newly acquired dogs and dogs attaining licensing age. *No change.*

§ 203-4 Dogs brought into City. *No change.*

§ 203-5 Licenses and tags issued by other municipalities. *No change.*

§ 203-6 License fees; renewals; Seeing Eye dogs.

A. *No change.*

(1) *No change.*

(a) ~~Seventeen dollars~~ $17.00 per year for any sterilized dog ~~over the age of six months~~ of licensing age, which proof of sterilization must be presented at the time of application;

(b) ~~Twenty-one dollars~~ $21.00 per year for any nonsterilized dog ~~over the age of six months~~ of licensing age;

(c) In addition, three-year licenses shall be available at a cost of $48.00 covering a three-year period for any sterilized dog ~~over the age of six months~~ of licensing age, which proof of sterilization must be presented at the time of application, and three-year licenses shall be available at a cost of $60.00 for any nonsterilized dog ~~over the age of six months~~ of licensing age;

(d) *No change.*

(2) *No change.*

B. *No change.*

§ 203-7 License forms and registration tags. *No change.*

§ 203-8 Application for license.

[Amended 8-21-1979 by Ord. No. 4518-79; 2-20-2007 by Ord. No. 6643-07]

The application shall state: the breed, sex, age, color and markings of the dog for which the license and registration are sought, and whether it is for a long-haired or short-haired variety; the name, street, post office address, ~~and~~ telephone number and email address of the owner and the person who shall keep or harbor such dog. Accompanying the application shall be satisfactory proof of inoculation with rabies vaccine as hereinabove provided and also the date and duration of such inoculation. The information on said application and the registration number issued for the dog shall be preserved for a period of three years by the Health Department. In addition, they shall forward to the State Department of Health each month, on forms furnished by the State Department, an accurate account of registration numbers issued or otherwise disposed

of. Registration numbers shall be issued in the order of the application.

§ 203-9 Removal of registration tag or attachment to another dog prohibited. *No change.*

§ 203-10 Running at large prohibited. *No change.*

§ 203-11 Commission of nuisances. *No change.*

§ 203-12 Regulations and licensing fees for potentially dangerous and vicious dogs. *No change.*

§ 203-13 Appointment of Animal Control Officer~~/Animal Cruelty Investigator~~.
[Amended 2-4-2003 by Ord. No. 6330-03]

The City Manager may appoint, at such times and for such terms as may from time to time seem expedient, an Animal Control Officer ~~and/or Animal Cruelty Investigator~~, and such assistants as may be required, whose duties shall include the following:

A. Enforce all laws and ordinances enacted for the protection of animals, including but not limited to, animal control~~, animal welfare and animal cruelty~~ laws of the state and local ordinances.

B. Conduct investigations and initiate and prosecute complaints and/or violations of animal control~~, animal welfare or animal cruelty~~ laws of the State of New Jersey, as well as local ordinances.

C. Engage in the ~~apprehension and arrest and~~ detection of offenders who have violated animal control~~, animal welfare and animal cruelty~~ laws of the state as well as local ordinances.

D. ~~Working in consultation and cooperation with the Clifton Police Department, the Animal Control Officer and any other Animal Cruelty Investigator under the direction of the Animal Control Officer as well as the City Manager when applicable, and when necessary cooperatively determining whether probable cause exists for the application and issuance of a search or arrest warrant and implementing same.~~ Assist police with animal cruelty investigations when requested to do so.

§ 203-14 ~~Seizure and impoundment; notification of owner; destruction of unclaimed animals~~ Unclaimed dogs or other animals to be euthanized, offered for adoption.

A. ~~The Animal Control Officer/Animal Cruelty Investigator or his duly appointed assistant shall take into custody and impound or cause to be taken into custody and impounded the following~~: The certified animal control officer appointed by the governing body of the municipality shall take into custody and impound any animal, to thereafter be euthanized or offered for adoption, as provided in this section:
[Amended 2-4-2003 by Ord. No. 6330-03]

(1) Any dog off the premises of the owner or of the person keeping or harboring said dog which said Animal Control Officer~~/Animal Cruelty Investigator~~ or his assistant has reason to believe is a stray dog.

(2) Any dog off the premises of the owner or of the person keeping or harboring said dog without a current registration tag on his collar or elsewhere.

(3) *No change.*

(4) ~~Any dog running at large in violation of § 203-10~~ Any dog or other animal which is suspected to be rabid.

(5) ~~Any vicious dog off the premises of the owner or of the person keeping or harboring said dog in violation of § 203-12~~. Any dog or other animal off the premises of the owner or the person charged with care that is reported to, or observed by, a certified animal control officer to be ill, injured, or creating a

threat to public health, safety, or welfare, or otherwise interfering with the enjoyment of property.

~~(6) Any dog which the owner or person keeping or harboring said dog wishes to dispose of and to which he renounces ownership, custody and control, in writing.~~

B. ~~If any dog seized, as provided in Subsection A(1) through (5), both inclusive, of this section, wears a collar or harness having inscribed thereon or attached thereto the name and address of any person or a registration tag or the owner or the person keeping or harboring said dog is otherwise known, the Animal Control Officer/Animal Cruelty Investigator shall forthwith serve on the person whose address is given on the collar, or on the owner or the person keeping or harboring said dog, if known, a notice in writing stating that the dog has been seized and will be liable to be disposed of or destroyed if not claimed within seven days after the service of the notice~~. If an animal taken into custody and impounded pursuant to subsection a. A(1) through (5), both inclusive, of this section has a collar or harness with identification of the name and address of any person, or has a registration tag, or has a microchip with an identification number that can be traced to the owner or person charged with the care of the animal, or the owner or the person charged with the care of the animal is otherwise known, the certified animal control officer shall ascertain the name and address of the owner or the person charged with the care of the animal, and serve to the identified person as soon as practicable, a notice in writing that the animal has been seized and will be liable to be offered for adoption or euthanized if not claimed within seven days after the service of the notice. [Amended 2-4-2003 by Ord. No. 6330-03]

C. ~~Such notice may be served either by delivering it to the person on whom it is to be served or by leaving it at the person's usual or last known place of abode, or at the address given on the collar, or by forwarding it by post in a prepaid letter addressed to that person at his usual or last known place of abode, or to the address given on the collar~~. A notice required pursuant to this section may be served: (1) by delivering it to the person on whom it is to be served, or by leaving it at the person's usual or last known place of residence or the address given on the collar, harness, or microchip identification; or (2) by mailing the notice to that person at the person's usual or last known place of residence, or to the address given on the collar, harness or microchip identification.

D. ~~When any dog seized in accordance with Subsection A(1) through (5), both inclusive, of this section has been detained for seven days after notice, when notice can be given as above set forth, or has been detained for seven days after seizure, when notice has not been and cannot be given as above set forth, and if the owner or person keeping or harboring said dog has not claimed said dog and paid all expenses incurred by reason of its detention, including maintenance not exceeding $20 per day, and, if the dog is unlicensed at the time of the seizure and the owner or person keeping or harboring said dog has not produced a license and registration tag for said dog, the Animal Control Officer/Animal Cruelty Investigator may cause the dog to be destroyed in a manner causing as little pain as possible~~. A shelter, pound, or kennel operating as a shelter or pound receiving an animal from a certified animal control officer pursuant to subsection a. of this section, or from any other individual, group, or organization, shall hold the animal for at least seven days before offering it for adoption, or euthanizing, relocating, or sterilizing the animal, except if:

(1) the animal is surrendered voluntarily by its owner to the shelter, pound, or kennel operating as a shelter or pound, in which case the provisions of subsection e. of this section shall apply; or

(2) the animal is suspected of being rabid.

[Amended 2-4-2003 by Ord. No. 6330-03; 1-2-2008 by Ord. No. 6711-08]

E. ~~When any dog shall be delivered to the Animal Control Officer/Animal Cruelty Investigator under Subsection A(6) of this section, no notice to the owner shall be required, unless the person delivering said dog is someone other than the owner, in which event the foregoing procedure shall be followed; if the person delivering said dog is the owner, the Animal Control Officer/Animal Cruelty Investigator~~

~~may forthwith destroy the dog in a manner causing as little pain as possible~~. If a shelter, pound or kennel operating as a shelter or pound is not required to hold an animal for at least seven days pursuant to paragraph (1) of subsection d. of this section, the shelter, pound, or kennel operating as a shelter or pound:

(1) shall offer the animal for adoption for at least seven days before euthanizing it; or

(2) may transfer the animal to an animal rescue organization facility or a foster home prior to offering it for adoption if such a transfer is determined to be in the best interest of the animal by the shelter, pound, or kennel operating as a shelter or pound. [Amended 2-4-2003 by Ord. No. 6330-03]

F. If the owner or the person charged with the care of the animal seeks to claim it within seven days, or after the seven days have elapsed but before the animal has been adopted or euthanized, the shelter, pound, or kennel operating as a shelter or pound:

(1) shall, in the case of a cat or dog, release it to the owner or person charged with its care, provided the owner or person charged with the care of the animal provides proof of ownership, which may include a valid dog license, registration, rabies inoculation certificate, or documentation from the owner's veterinarian that the cat or dog has received regular care from that veterinarian;

(2) may, in the case of a cat or dog, charge the cost of sterilizing the cat or dog, if the owner requests such sterilizing when claiming it; and

(3) may require the owner or person charged with the care of the animal to pay all the animal's expenses while in the care of the shelter, pound, or kennel operating as a shelter or pound, not to exceed $4 per day; and

(4) a reclamation fee of $40 shall be paid by the owner, keeper, harborer prior to the dog being released from the shelter.

§ 203-15 Entry upon premises for seizure.
[Amended 2-4-2003 by Ord. No. 6330-03]

The Animal Control Officer~~/Animal Cruelty Investigator~~ or any authorized person is authorized to go upon any premises to seize for impounding any dog or dogs which he may lawfully seize and impound when he is in immediate pursuit of such dog or dogs, except upon the premises of the owner of the dog if said owner is present and forbids the same.

§ 203-16 Interference prohibited.
[Amended 2-4-2003 by Ord. No. 6330-03]

No person shall hinder, molest or interfere with any persons appointed as Animal Control Officer~~/Animal Cruelty Investigator~~ and his assistants or any officer of the City or other duly authorized agent in the performance of any duty authorized or empowered by this chapter.

§ 203-17 Annual canvass to be made.
The ~~Chief of Police~~ Health Officer or designee ~~shall~~ may annually, after February 1, cause a canvass to be made of all dogs owned, kept or harbored within the limits of the City, and shall report the result thereof, including the names of all persons owning, keeping or harboring the dogs, in the manner and in accordance with P.L. 1941, c. 151, Section 15 (N.J.S.A. 4:19-15.15).

§ 203-18 Violations and penalties; enforcement. *No change.*

Article II
Kennels, Pet Shops, Shelters and Pounds

§ 203-19 Definitions. *No change.*

§ 203-20 Veterinary establishments. *No change.*

§ 203-21 License required; individual dogs exempt. *No change.*

§ 203-22 Application for license. *No change.*

§ 203-23 Contents of license; expiration; revocation. *No change.*

§ 203-24 License fees. *No change.*

§ 203-25 Permitting dogs off premises. *No change.*

§ 203-26 List to be forwarded to state. *No change.*

§ 203-26.1 Restriction on the sale of animals. *No change.*

Article III
Potentially Rabid Animals

§ 203-27 Confinement of animal required. *No change.*

§ 203-28 Delivery to veterinarian of potentially rabid animals.
[Amended 9-3-1996 by Ord. No. 5834-96]

When it is determined by the Health Officer or his duly authorized representative that an animal involved in a biting incident is potentially rabid, said animal ~~shall~~ may be examined by the City Veterinarian or any other duly qualified veterinarian. Within 24 hours after service upon the owner, keeper or harborer referred to in § 203-27 hereof of a written notice from the Health Officer of the City of Clifton or his duly authorized representative requiring him to bring and deliver or cause to be brought and delivered such dog, cat or other animal to the City Veterinarian or any other duly qualified veterinarian, for a rabies examination, said owner, keeper or harborer shall comply with said notice.

§ 203-29 Animal to be quarantined.
[Amended 8-21-1979 by Ord. No. 4518-79]

A. Such dog, cat or other animal brought or delivered to a veterinarian, as provided in § 203-28, shall be quarantined for a period of 10 days and shall not be disposed of or permitted to leave the premises of the owner, keeper or harborer during said ten-day period, without the written approval of the City Veterinarian. The animal may be quarantined by any duly licensed veterinarian in New Jersey at the expense of the owner, keeper or harborer.

B. Such dog, cat or other animal quarantined shall pay a fee of $20 per day.

§ 203-30 Animal Control Officer/~~Animal Cruelty Investigator~~ to deliver animal to veterinarian; report.
[Amended 8-21-1979 by Ord. No. 4518-79; 2-4-2003 by Ord. No. 6330-03]

The Animal Control Officer~~/Animal Cruelty Investigator,~~ upon the request and approval of the Health Officer or designee, shall transport and deliver such dog, cat or other animal to the City Veterinarian or other duly qualified veterinarian. If the Animal Control Officer~~/Animal Cruelty Investigator~~ is requested to transport and deliver the same to a veterinarian other than the City Veterinarian, then the owner, keeper or harborer shall cause said other veterinarian to issue a report, within four days, to the City Veterinarian. Said report shall contain a full statement respecting the health of said dog, cat or other animal.

Article IV
Penalties

§ 203-31 Violations and penalties. *No change.*

Article V
Vicious Dogs

[Added 10-17-2000 by Ord. No. 6157-00]

§ 203-32 Definitions.
As used in this article, the following terms shall have the meanings indicated:

ANIMAL CONTROL OFFICER
No change.

~~ANIMAL CRUELTY INVESTIGATOR~~
~~The certified Animal Cruelty Investigator of the City of Clifton, or, in the absence of such officer, the Police Chief of the City of Clifton, or his designee.~~

DEPARTMENT
No change.

DOG
No change.

DOMESTIC ANIMAL
No change.

FACILITIES
No change.

POTENTIALLY DANGEROUS DOG
No change.

VICIOUS DOG
No change.

§ 203-33 Seizure and impoundment of dog by Animal Control Officer~~/Animal Cruelty Investigator~~; grounds.
[Amended 2-4-2003 by Ord. No. 6330-03]

A. An Animal Control Officer~~/Animal Cruelty Investigator~~ shall seize and impound a dog when the officer

has reasonable cause to believe that the dog:

(1) *No change.*

(2) *No change.*

(3) *No change.*

(4) *No change.*

(5) *No change.*

B. *No change.*

§ 203-34 Notice of seizure and impoundment; identity of owner; notice to owner.
[Amended 2-4-2003 by Ord. No. 6330-03]

A. The Animal Control Officer~~/Animal Cruelty Investigator~~ shall notify the Municipal Court and the Clifton Health Officer immediately that he has seized and impounded a dog pursuant to Section 3 of P.L. 1989, c. 307 (N.J.S.A. 4:19-19), and that a hearing is required. The Animal Control Officer~~/Animal Cruelty Investigator~~ shall, through a reasonable effort, attempt to determine the identity of the owner of any dog seized and impounded pursuant to Section 3 of P.L. 1989, c. 307. If its owner cannot be identified within seven days, that dog may be humanely destroyed.

B. The Animal Control Officer~~/Animal Cruelty Investigator~~ shall, within three working days of the determination of the identity of the owner of a dog seized and impounded pursuant to Section 3 of P.L. 1989, c. 307 (N.J.S.A. 4:19-19) notify by <u>hand delivery and</u> certified mail, return receipt requested, the owner concerning the seizure and impoundment, and that if the owner wishes, a hearing will be held to determine whether the impounded dog is vicious or potentially dangerous. This notice shall also require that the owner return within seven days, by certified mail or hand delivery, a signed statement indicating whether he wishes a hearing to be conducted or, if not, to relinquish ownership of the dog, in which case the dog may be humanely destroyed. If the owner cannot be notified by certified mail, return receipt requested, or refuses to sign for the certified letter, or does not reply to the certified letter with a signed statement within seven days of receipt, the dog may be humanely destroyed.

§ 203-35 Agreement between City and dog owner; settlement and disposition; liability of City. *No change.*

§ 203-36 Declaration of vicious dog. *No change.*

§ 203-37 Declaration of potentially dangerous dog.

A. The Municipal Court shall declare a dog to be potentially dangerous if it finds by clear and convincing evidence that the dog:

(1) Caused bodily injury ~~as defined in N.J.S.A. 2C:11-1a~~ to a person during an unprovoked attack, and poses a serious threat of bodily injury or death to a person; ~~or~~

(2) ~~Killed another domestic animal; and~~ <u>Caused serious bodily injury to another domestic animal or killed another domestic animal, and</u>

(a) Poses a <u>serious</u> threat of serious bodily injury or death to a person; or

(b) Poses a <u>serious</u> threat of death to another domestic animal; or

~~(3) Has been trained, tormented, badgered, baited or encouraged to engage in unprovoked attacks upon a person or domestic animal.~~

B. A dog shall not be declared potentially dangerous for:

(1) Causing bodily injury ~~as defined in N.J.S.A. 2C:11-1a~~ to a person if the dog was provoked; ~~or~~

(2) ~~Killing a domestic animal if the domestic animal was the aggressor.~~ Causing serious bodily injury to, or killing, a domestic animal if the domestic animal was the aggressor;

(3) Causing bodily injury to a person who was committing or attempting to commit a crime or offense upon the owner or person with custody or control of the dog or committing or attempting to commit a trespass or other criminal offense on the property of the owner or person with custody or control of the dog;

(4) Causing bodily injury to a person or a domestic animal who was abusing, assaulting, or physically threatening the dog or the dog's offspring; or

(5) Causing bodily injury to a person who was intervening between two or more dogs engaged in aggressive behavior or fighting.

For the purposes of paragraph (1) of this subsection, the City shall bear the burden of proof to demonstrate that the dog was not provoked.

C. ~~For the purposes of Subsection A of this subsection, the City shall bear the burden of proof to demonstrate that the dog was not provoked.~~
As used in this section, "bodily injury" means bodily injury as defined in subsection a. of N.J.S.2C:11-1; and "serious bodily injury" means serious bodily injury as defined in subsection b. of N.J.S.2C:11-1.

§ 203-37.1 Order and schedule for compliance for potentially dangerous dog.
If the Municipal Court declares the dog to be potentially dangerous, it shall issue an order and a schedule for compliance which, in part:

A. *No change.*

(1) *No change.*

(2) *No change.*

(3) To immediately erect and maintain an enclosure for the potentially dangerous dog on the property where the potentially dangerous dog will be kept and maintained, which has sound sides, top and bottom to prevent the potentially dangerous dog from escaping by climbing, jumping or digging and within a fence of at least six feet in height separated by at least three feet from the confinement area. The owner of a potentially dangerous dog shall at all times securely lock the enclosure to prevent the entry of the general public and to preclude any release or escape of a potentially dangerous dog by an unknowing child or other person. All potentially dangerous dogs shall be confined in the enclosure or, if taken out of the enclosure, securely muzzled and restrained with a tether approved by the Animal Control Officer~~/Animal Cruelty Investigator~~ and having a minimum tensile strength sufficiently in excess of that required to restrict the potentially dangerous dog's movements to a radius of no more than three feet from the owner and under the direct supervision of the owner. [Amended 2-4-2003 by Ord. No. 6330-03]

B. *No change.*

§ 203-37.2 Procedures for appeal.
[Amended 2-4-2003 by Ord. No. 6330-03]

The owner of the dog, or the Animal Control Officer~~/Animal Cruelty Investigator~~ of the City, or the City, may appeal any final decision, order, or judgment, including any conditions attached thereto, of a Municipal Court pursuant to P.L. 1989, c. 307 (N.J.S.A. 4:19-17 et seq.) by filing an appeal with the Superior Court, Law Division, in accordance with the Rules Governing the Courts of the State of New Jersey pertaining to appeals from courts of limited jurisdiction. The Superior Court shall hear the appeal by conducting a hearing de novo in the manner established by those rules for appeals from courts of limited jurisdiction.

§ 203-37.3 Liability of owner for cost of impoundment and destruction; rabies testing of euthanized dog. *No change.*

§ 203-37.4 Right to convene hearing for subsequent action of dog. *No change.*

§ 203-37.5 Duties of owner of potentially dangerous dog.
The owner of a potentially dangerous dog shall:

A. *No change.*

B. Notify the licensing authority, local Police Department, and the Animal Control Officer~~/Animal Cruelty Investigator~~ if a potentially dangerous dog is at large, or has attacked a human or killed a domestic animal. [Amended 2-4-2003 by Ord. No. 6330-03]

C. Notify the licensing authority, local Police Department and the Animal Control Officer~~/Animal Cruelty Investigator~~ within 24 hours of the death, sale, or donation of a potentially dangerous dog. [Amended 2-4-2003 by Ord. No. 6330-03]

D. *No change.*

E. Upon the sale or donation of the dog to a person residing in a different municipality, notify the department and the licensing authority, police department or force, and animal control officer of that municipality of the transfer of ownership and the name, address and telephone of the new owner.

F. In addition to any license fee required pursuant to Section 3 of P.L. 1941, c. 151 (N.J.S.A. 4:19-15.3), pay a potentially dangerous dog license fee to the City as provided by Section 15 of P.L. 1989, c. 307 (N.J.S.A. 4:19-31).

§ 203-37.6 Violations and penalties.
The owner of a potentially dangerous dog who is found by clear and convincing evidence to have violated this act, or any rule or regulation adopted pursuant thereto, or to have failed to comply with a court's order, shall be subject to a fine of not more than $1,000 per day of the violation, and each day's continuance of the violation shall constitute a separate and distinct violation.

The municipal court shall have jurisdiction to enforce this section. An animal control officer is authorized to seize and impound any potentially dangerous dog whose owner fails to comply with the provisions of P.L.1989, c. 307 (C. 4:19-17 et seq.), or any rule or regulation adopted pursuant thereto, or a court's order. The municipal court may order that the dog so seized and impounded be destroyed in an expeditious and humane manner.

Article VI
~~Cats~~ Surrender Fees

[Added 11-5-1990 by Ord. No. 5456-90; amended 1-3-1995 by Ord. No. 5714-95]

~~§ 203-38 Definitions.~~
~~As used in this article, the following terms shall have the meanings indicated:~~

~~CAT~~
~~Any male or female cat of the feline species commonly domesticated.~~

~~§ 203-39 Legislative determination.~~
~~It is hereby determined that the City of Clifton is desirous of implementing a system for the immunization of cats for cat owners who are residents of the City of Clifton at City-run immunization clinics. In order for the City to implement such a system, it will be necessary to charge a fee to cover reasonable costs and services.~~

~~§ 203-40 Immunization fees.~~
~~Any resident of the City of Clifton desirous of having his or her cat immunized will be charged a fee of $5 for each cat immunized at City-run immunization clinics.~~

~~§ 203-41 Registration; fees.~~
~~[Added 5-21-1996 by Ord. No. 5802-96]~~

~~Any Clifton resident desiring to have his or her cat registered must do so with the Clifton Health Department. Registration shall take place annually during the month of January, and all registrations shall expire on January 31 of the succeeding year. The registration fee shall be $5 per cat; however, residents over the age of 65 may register one cat at the rate of $5 and each additional cat at the rate of $2.~~

§ 203-38. Surrendered Dogs and Cats.

A. Any dog or cat may be surrendered subject to space limitation. The owner shall be required to complete and file an intake form with the Health Department which shall include all medical information including but not limited to the animal's medical status, immunization, and sterilization status.

B. The surrender fees shall be as follows: (1) $35 for any dog 40lbs and over; (2) $25 for any dog under 40lbs; and (3) $15 for any cat.

~~Article VII~~
~~Euthanasia of Owned Animals~~

~~§ 203-39 Definitions.~~
~~As used in this article, the following terms shall have the meanings indicated:~~

~~EUTHANASIA~~
~~The humane disposition of a dog or cat by use of lethal injection.~~

~~§ 203-43 Legislative determination.~~
~~It is hereby determined that the City of Clifton is desirous of implementing a low-cost system for the humane disposition of unwanted owned dogs or cats for owners who are residents of the City of Clifton. In order for the City to implement such a system, it will be necessary to charge a fee to cover reasonable costs and services.~~

~~§ 203-44 Euthanasia fees.~~
~~[Amended 2-4-2003 by Ord. No. 6330-03; 1-2-2008 by Ord. No. 6711-08]~~

~~The following fees will be charged to residents of the City of Clifton for euthanasia services for their owned~~

~~pets by the Animal Control Officer or his duly authorized representative:~~

~~A. Large dogs greater than 40 pounds: $100.~~

~~B. Small dogs 40 pounds or less: $75.~~

~~C. Cats: $50.~~

~~**§ 203-45 Conditions for euthanasia.**~~
~~[Amended 2-4-2003 by Ord. No. 6330-03]~~

~~The Clifton Animal Control Officer/Animal Cruelty Investigator must be satisfied of proof of ownership before a resident can surrender his/her pet for disposition. All fees must be paid at the Clifton Health Department and all rights of ownership shall released to the City of Clifton before euthanasia can take place. The disposition of an euthanized dog or cat will become the responsibility of the City of Clifton.~~

~~**§ 203-46 Limitations.**~~
~~Whenever the City of Clifton's capability to provide this service becomes diminished, this program will cease until such time that the capability is restored. No dog or cat will be euthanized if it has been determined that said dog or cat has been involved in a biting incident within 10 days of relinquishing the dog or cat for euthanasia unless the owner agrees that the dog or cat be made available for rabies examination at his own expense.~~

Article VIII~~I~~
Feeding of Wild Water Fowl

[Added 10-21-1997 by Ord. No. 5919-97]

§ 203-39 Statement of purpose.
It has been determined that the presence of large numbers of "wild water fowl" which are defined as those nondomesticated species of birds commonly known as "swans," "geese," "brant," and "river and sea ducks," on and around ponds and other bodies of water in the City of Clifton causes a public health nuisance in and around said ponds and bodies of water, including the surrounding properties, which is inimical to the health and general welfare of the public. The purpose of this article is to prevent such conduct that may attract such wild water fowl to properties in the City.

§ 203-40 Feeding of wild water fowl prohibited.
No person shall feed, cause to be fed or provide food for wild water fowl in the City of Clifton on lands either publicly or privately owned.

§ 203-41 Exceptions.
This article shall not be construed to prohibit humane acts towards wild water fowl in individual cases, such as the temporary nurturing of a wounded bird on one's own premises.

§ 203-42 Enforcement.
The Police Department and the Health Department of the City of Clifton are hereby authorized and directed to enforce this article.

Article ~~IX~~VIII
Keeping of Animals

[Added 9-1-1998 by Ord. No. 5996-98; amended 12-16-2003 by Ord. No. 6387-031-2-2008 by Ord. No. 6711-08; 1-3-2017 by Ord. No. 7344-17; 4-18-2023 by Ord. No. 7813-23; 4-18-2023 by Ord. No. 7816-23]

§ 203-43 Definitions.
As used in this article, the following terms shall have the meanings indicated:

FOWL
A bird of any kind, including but not limited to galliformes (chickens, turkeys, quail, pheasant, peafowl and guinea fowl), anseriformes (ducks, geese, and swans) and columbidae (pigeons and doves), but excluding tropical birds generally confined to small indoor cages, such as parrots, parakeets, finches, canaries and the like.

§ 203-44 Keeping of animals and fowl.
A. No swine, goats, sheep~~, cattle, horses~~, rabbits, ducks, geese, pigeons, chickens or other fowl shall be kept or maintained within the City of Clifton without first obtaining a license from the Clifton Health Department, which will only be issued upon compliance with all other provisions of this article.

B. *No change.*

§ 203-45 Application for license.
All persons desiring to keep or maintain any of said animals or fowl shall file an application with the Health Department. This application will include, but is not limited to, the following information: name, address and telephone number of the applicant; the number and types of animals or fowl desired to be kept; and a sketch and description of the proposed confinement area(s).

§ 203-46 License fee; term; renewals.
A. The fee for the annual license, or any part thereof, and for any annual renewal shall be $125. All licenses shall be issued for a term of one year commencing on the first day of July and expiring on the 30th day of June in the year of its issuance. A non-refundable plan review fee of $25 must be submitted with application. The Health Officer or designee will review the application for approval.

B. The Health Department will perform an annual inspection to assure compliance with this article. Should it be necessary for the Health Department to perform a reinspection after the initial inspection, there shall be a $65 reinspection fee. Failure to pay within 10 business days will result in a summons being issued.

C. Any license issued under this article may be suspended or revoked pending a hearing before the Health Officer or designee upon a violation by the licensee or any of his agents or servants of any of the terms of this article. Every such suspension or revocation shall be reported forthwith to the City Clerk.

§ 203-47 Noncompliance with certain provisions.
Failure to comply with any of the following provisions is hereby declared to be a public health nuisance and detrimental to the health and well-being of the residents of Clifton.

A. All swine, sheep, goats, ~~cattle, horses~~, rabbits, ducks, geese, pigeons, chickens or other fowl shall be confined in a suitable, durable coop, enclosure or runway which will not allow any of the confined animals or fowl to enter any other parts of the applicant's property not approved by the Health Department or the property of others.

(1) Except for a current permit holder, no person shall have more than five (5) fowls on their property.

(2) Commercial farms shall be exempt from the requirements of this section. A commercial farm is a farm operation that consists of five (5) or more acres that produces agriculture products worth at least $2,500 annually and satisfies the eligibility criteria of a farmland assessment.

B. Such coop, enclosure or runway shall be located in an area of the property which will prevent it from

becoming a nuisance or annoyance or interference with the health, enjoyment or general well-being of any other residents of this municipality, and shall be at least ~~20~~ 35 feet from the adjacent property line. All swine, sheep, goats, must be maintained on a property with at least an ½ acre of land.

C. *No change.*

D. All licensed applicants are required to have a licensed pest control operator treat for pests on a monthly basis or as deemed necessary by the Health Officer or designee.

§ 203-48 Slaughtering of animals and fowl.
No person shall slaughter, kill or butcher, or raise or keep for the purpose of slaughtering, killing or butchering, any swine, sheep, goats, ~~cattle, horses~~, rabbits, ducks, geese, pigeons, chickens or any fowl within the City of Clifton.

§ 203-49 Notification to owner.
Whenever a nuisance as declared by this article is found on any private plot of land or premises, notice, in writing, shall be given to the owner thereof to remove or abate the same within such time as shall be specified therein, but not less than five days from the date of service thereof. This five-day minimum is waived in the case of an imminent public health hazard as determined by the Health Department. A duplicate of the notice shall be left with one or more of the tenants or occupants of the premises. If the owner resides out of state or cannot be timely notified, such notice shall be left at that place or premises with the tenant or occupant thereof or posted on the premises, and such action shall be considered proper notification to the owner, tenant or occupant thereof.

§ 203-50 Public property.
The provisions of this chapter shall not apply to property owned and maintained by the City of Clifton.

§ 203-51 Violations and penalties.
Any person or persons who violate or fail to comply with any provision of this chapter or notice issued thereunder shall, upon conviction thereof, be liable to a fine not exceeding $500 for each violation. A separate offense shall be deemed committed on each day during which a violation occurs or continues.

Article IX
Feeding of Unconfined Wildlife

[Added 9-6-2005 by Ord. No. 6511-05]

§ 203-52 Definitions.
As used in this article, the following terms shall have the meanings indicated:

***

§ 203-53 Prohibited conduct.
No person shall feed, in any public park or on any other property owned or operated by the City of Clifton, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers).

§ 203-54 Enforcement.
A. *No change.*

B. *No change.*

§ 203-55 Violations and penalties.
Any person(s) who is found to be in violation of the provisions of this article shall be subject to a fine not

exceeding $1,250; imprisonment for a term not exceeding 90 days; and/or a period of community service not exceeding 90 days.

Article XI
Pet Waste Disposal

[Added 9-6-2005 by Ord. No. 6513-05]

§ 203-56 Definitions.
As used in this article, the following terms shall have the meanings indicated:

***

§ 203-57 Requirement for disposal.
All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person.

§ 203-58 Exemptions.
Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this article while such animal is being used for that purpose.

§ 203-59 Enforcement.
The provisions of this article shall be enforced by the Police Department and the Health Department of the City of Clifton.

§ 203-60 Violations and penalties.
Any person(s) who is found to be in violation of the provisions of this article shall be subject to a fine not exceeding $1,250; imprisonment for a term not exceeding 90 days; and/or a period of community service not exceeding 90 days.

Article XII
Feeding of Free-Roaming Cats and Feral Cats

[Added 8-16-2017 by Ord. No. 7404-17]

§ 203-61 Purpose.
It has been determined that the indiscriminate feeding of free-roaming cats and feral cats causes a public health nuisance, which is inimical to the health and general welfare of the public. The purpose of this article is to regulate such conduct.

§ 203-62 Definitions.
As used in this article, the following terms shall have the meanings indicated:

***

§ 203-63 Prohibited conduct.
No person shall feed, cause to be fed or provide food or water for free-roaming cats and feral cats in the City of Clifton on lands either publicly or privately owned, except that the feeding of free-roaming cats and feral cats is permitted on private property within the City of Clifton, provided that the person performing the feeding:

A. *No change.*

B. *No change.*

C. *No change.*

D. *No change.*

§ 203-64 Enforcement.

A. *No change.*

B. *No change.*

§ 203-65 Violations and penalties.

Any person who is found to be in violation of the provisions of this article shall be subject to a fine not exceeding $2,000, or imprisonment for a term not exceeding 90 days, or a period of community service not exceeding 90 days.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as provided by law.

PASSED: _____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: CM- 1

ITEM NAME: List of Televisions in City Hall
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/22/2024	Cover Memo

1. Body Worn Camera
2. Watch Commander
3. Patrol Captain
4. Juvenile Division
5. Detective Bureau
6. Internal Affairs
7. Narcotics
8. Traffic
9. Range
10. Chief's Office
11. Admin Captain
12. City Manager
13. MIS
14. CableTV Studio
15. Personnel
16. Health
17. Finance
18. Fire HQ
19. Senior Barn
20. DPW
21. Botany Clinic

*Several of these televisions are personally owned. Several of the televisions are utilized as computer monitors as well.

ITEM NUMBER: CM- 2

ITEM NAME: Letter of Resignation as Deputy Certified Municipal Registrar
RECOMMENDATION:

SUMMARY:

Pursuant to the attached memo from Victoria Kaufman, Deputy Registrar, I am recommending that this position be given to Michele Butler. Michele already has her Registrar certification and is currently the Alternate Registrar. The State of New Jersey allows each municipality to have a Registrar, Deputy Registrar, 2 Alternate Registrars and a Sub-Registrar. Right now I am the Registrar, Vicky is Deputy, Michele & Heeral are Alternates and Hayley is a Sub. Hayley is not permitted to have all the privileges as the others so I am, therefore, asking that Hayley be given the title of Alternate Registrar. Alternate and Sub-Registrars do not get paid. A Resolution appears on tonight's Agenda making these changes if Council agrees.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/17/2024	Cover Memo

Ferrigno, Nancy

From: Kaufman, Victoria
Sent: Thursday, October 17, 2024 11:12 AM
To: Ferrigno, Nancy
Subject: Resignation of Deputy Registrar

Nancy,

As per our conversation regarding my CMR status on not obtaining enough credits to maintain my certification. My certification expired on 9/24/2024. To renew my certification, I would have to watch the CMR video series and retake the CMR exam. Currently my plan is to retire in two years, and I do not believe it is beneficial for me to renew my certification at this time.

At this time, I would like to resign from the position of Deputy Registrar. Thank you for your understanding.

Thank you,
Victoria A. Kaufman
Administrative Clerk/Deputy Registrar
Secretary of the following Boards:
Advisory Board of Health, Environmental Commission,
Hazardous Materials Control Board, Office of Emergency Management,
& Rent Leveling
City of Clifton - Health Department
900 Clifton Ave.,
Clifton, NJ 07013
(973) 470-5770 (office)
(973) 986-4739 (work cell)
(973) 470-5768 (fax)
www.cliftonnj.org

"Alone we can do so little; together we can do so much."

ITEM NUMBER: CM- 3

ITEM NAME: Local Finance Notice 2024-15 - Calendar Year 2025 Municipal & County Budget Cap Information

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	LFN 2024-15	10/18/2024	Cover Memo

DIVISION OF
LOCAL GOVERNMENT
SERVICES

Local Finance Notice

LFN 2024-15

October 9, 2024

Philip D. Murphy
Governor

Tahesha L. Way
Lieutenant Governor

Jacquelyn A. Suárez
Commissioner
& Director

Contact

Website
www.nj.gov/dca/dlgs

E-mail
dlgs@dca.nj.gov

Phone
609.292.6613

Mail and Delivery
101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Distribution

Municipal and County CFOs
Municipal Clerks
Clerks – Boards of County Commissioners
Administrators/Managers
Auditors

Calendar Year 2025
Municipal & County Budget Cap Information

This Local Finance Notice addresses issues related to CY 2025 Municipal and County Budgets and the 1977 and 2010 cap laws. It includes information on the 1977 cap law Cost of Living Adjustment (COLA, formerly called Index Rate) and the use of the COLA ordinance (resolution) and Group Health Insurance increase thresholds.

Cost of Living Cap Adjustment

An annual COLA is authorized under the original 1977 budget cap law, currently reflected as N.J.S.A. 40A:4-45.1a. Current law affecting municipal and county budgets requires compliance with both the 1977 cap law and the 2010 levy cap law.

Under the 1977 cap law, the Director of the Division of Local Government Services must promulgate the COLA, which is based on the Implicit Price Deflator for State and Local Governments calculated by the U.S. Department of Commerce, Bureau of Economic Analysis.

The COLA for CY 2025 budgets is **two and one-half percent (2.5%).** Pursuant to N.J.S.A. 40A:4-45.2, "municipalities and counties shall be prohibited from increasing their final appropriations by more than 2.5%…" unless action is taken by the governing body to increase their final appropriations subject to the cap to the statutorily permitted three and a half percent (3.5%). In the case of counties, the increase applies to the property tax levy, not final appropriations.

The automatic increase to the 1977 cap law base is 2.5%, which is the statutory maximum, except that the governing body may pass a COLA ordinance increasing the cap base by 3.5%. A municipality may by ordinance, or a county by resolution, increase the COLA percentage up to 3.5% [N.J.S.A. 40A:4-45.14(b)] or bank (for up to two years) the difference between its final appropriation subject to the cap and 3.5%. Cap banking is not automatic. A single ordinance or resolution can be used to accomplish both increasing appropriations and banking any unappropriated balance.

Cap bank balances from 2023 and 2024 are available for use in 2025. Once complete, the cap calculations for 2025 will be posted in FAST under the 2025 Introduced Budget in your portal as well as the 2024 levy cap master file.

Using the Allowable Percentage Increase

If a governing body wants to increase its allowable percentage increase in its budget up to 3.5%, the following steps must be taken:

1. After January 1st, and prior to introduction and approval of the budget, an ordinance (resolution for counties) must be introduced that details the following:
   a. The new rate (increase percent) to be adopted; and,
   b. The additional amount of appropriations to be added by the increase.
2. The ordinance (resolution) must be approved by a majority of the full membership of the governing body, published, and a public hearing held at least 10 days after the publication date. A certified copy of the introduced action must be filed with the Director of the Division of Local Government Services within five (5) days of its introduction.
3. The governing body may take a final vote on the action any time after the public hearing and prior to adoption of the budget. Depending on the form of government, the chief executive may veto the action in accordance with local procedures.
4. The ordinance (resolution) takes effect immediately upon passage, and a certified copy of the adopted action must be filed with the Director within five (5) days.

Cap increase referendums are not permitted if this option is chosen.

Group Health Insurance Exclusion

The 1977 cap law includes a cap exception for Group Health Insurance (N.J.S.A. 40A:4-45.3e). This exception is limited to the amount appropriated that is over 4% of the previous year's expenditures, but that does not exceed the State Health Benefits percentage increase. As the State Health Benefits percentage increase for CY 2025 calculations is 16.4%, the 1977 cap exception for Group Health Insurance for CY 2025 is **12.4%**. The amount that is excluded from the 1977 cap will be appropriated on sheet 20.

The 2010 levy cap Group Health Insurance exclusion is for increases over 2%. For the 2010 levy cap calculation, the Group Health Insurance exclusion is based on the same 16.4% increase, resulting in a maximum exclusion of **14.4%** for the CY 2025 levy cap calculation.

Both amounts are calculated in the levy cap workbook. Please use the amount from the correct workbook line for the **appropriation** cap exclusion - featured on the Health Care tab. The amount is listed on line 34, Item 5. under Section C. The levy cap exclusion is automatically added on the workbook summary page.

One-year appropriation cap exclusions for 2024 have been approved by the Local Finance Board for the following appropriations, which will be added to the appropriation cap base for 2025:

Garbage and Trash Removal and Disposal, Recycling, Liability Insurance and Worker's Compensation Insurance. Municipalities that appropriated correct amounts outside cap for the aforementioned purposes on sheet 20 of the budget will be allowed to add the 2024 appropriation to the 2025 cap base. Appropriation cap amounts added for these exclusions may have been adjusted due to errors made to local examination cap calculations.

If you have any questions regarding this information, please e-mail dlgs@dca.nj.gov or call the Bureau of Financial Regulation and Assistance at (609) 930-1994.

Approved: Jacquelyn A. Suárez, Commissioner & Director

Document	Internet Address
Municipal Budget COLA Increase Ordinance	https://www.nj.gov/dca/dlgs/programs/mc_budgets.shtml
2025 SHBP Local Govt. Employee Group Rate Setting Recommendation Report	https://www.nj.gov/treasury/pensions/documents/hb/rate-renewal/py2025-rate-setting-analysis-local.pdf

MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the (*insert the name of the governing body*) of the (*insert the name of the municipality*) in the County of (*insert the name of the county*) finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the (*insert the name of the governing body*) hereby determines that a (*insert the rate of increase*) % increase in the budget for said year, amounting to $ (*insert the dollar amount increase*) in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the (*insert the name of the governing body*) hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the (*insert the name of the governing body*) of the (*insert the name of the municipality*), in the County of (*insert the name of the County*), a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the (*insert the name of the municipality*) shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by (*insert the rate increase*) %, amounting to $ (*insert the dollar amount increase*), and that the CY 2025 municipal budget for the (*insert the name of the municipality*) be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ITEM NUMBER: CM- 4

ITEM NAME: Budget Status Reports for the 2024 Municipal Budget and 2024 Sewer Utility Budget - Year To Date

RECOMMENDATION:

SUMMARY:

To: Dominick Villano, City manager
CC: Mayor and City Council
Attached, please find the latest Budget Status Reports for both the 2024 Municipal Budget and the 2024 Sewer Utility Budget.
Please keep in mind, these reports are accurate as of the day they are printed. The salary budget lines are accurate as of the September 30, 2024, Payroll.
Respectfully submitted,
Joseph Kunz, Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Summary Report	10/31/2024	Cover Memo
🗋	Municipal Budget	11/1/2024	Cover Memo
🗋	Sewer Utility Budget	11/1/2024	Cover Memo

City of Clifton
Department of Finance

Clifton Finance Department
Custodian of the Tax Payer's Money

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

CC: Dominick Villano, Matthew Priore

FROM: Joseph D. Kunz, Chief Financial Officer

DATE: November 6, 2024

SUBJECT: 2024 Budget Summary Reports

Based on a State Best Practice recommendation, at the first Council Meeting of each month, the City Council is supplied with the latest Budget Status Reports for both the Municipal Budget and the Sewer Utility Budget. These reports, once again, have been provided for the November 6, 2024, City Council Meeting.

This time, I have also included an adjusted Excel Spreadsheet report for the Municipal Budget and Sewer Utility, in summary form, as of October 30, 2024. This report was created in the same fashion as the State Budget Documents, by department salary and wages (S&W) and department other expenses (OE). This report was further summarized by the total balance of all salary and wages and other expenses. The salary and wage lines are correct through the September 30, 2024 Payroll, or 18 of the 24 payrolls for the year. The other expenses include purchase orders and requisitions through October 30, 2024.

Based on this report, I have created the Budget Transfer Resolutions that are on the Council Agenda this evening. As you can see, most of the departmental budget spending is complete, and transfers to cover expenses are now eating away from other departments. I usually keep budget transfers within the same department, but, as you see, it is getting tougher. I have actually closed the Purchasing System down to new purchases in order to make sure there are enough funds to cover salary and wages and some unexpected expenses like the election expenses from the County to the City Clerk.

2024 Municipal Budget - Budget Summary 10/30/2024

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-20-100-100	City Manager - Salaries	333,000.00	212,261.82	0.00	105,738.18
01-201-20-100-200	City Manager - Expenses	60,000.00	41,284.77	13,555.29	5,159.94
01-201-20-105-100	Personnel - Salaries	404,290.00	311,549.53	0.00	92,740.47
01-201-20-105-200	Personnel - Expenses	290,500.00	119,235.42	145,936.52	25,328.06
01-201-20-106-200	Advertising and Postage - Expenses	47,500.00	42,801.77	0.00	4,698.23
01-201-20-110-100	Municipal Council - Salaries	28,500.00	21,152.65	0.00	7,347.35
01-201-20-110-200	Municipal Council - Expenses	30,000.00	3,514.00	26,000.00	486.00
01-201-20-120-100	City Clerk - Salaries	379,000.00	264,330.71	0.00	114,669.29
01-201-20-120-200	City Clerk - Expenses	134,000.00	117,953.41	16,040.75	5.84
01-201-20-130-100	Financial Administration - Salaries	616,000.00	408,498.59	0.00	198,501.41
01-201-20-130-200	Financial Administration - Expense	302,800.00	154,946.69	121,108.91	26,744.40
01-201-20-135-200	Auditing Expense	86,000.00	78,370.00	1,500.00	6,130.00
01-201-20-140-100	Management Info Systems - Salaries	194,500.00	138,324.09	0.00	56,175.91
01-201-20-140-200	Management Info Systems - Expenses	137,000.00	106,342.22	376.00	30,281.78
01-201-20-141-100	Cable Television - Salaries	67,000.00	48,088.31	0.00	18,911.69
01-201-20-141-200	Cable Television - Expenses	12,000.00	10,982.62	106.61	910.77
01-201-20-145-100	Tax Assessor - Salaries	491,000.00	363,779.38	0.00	127,220.62
01-201-20-145-200	Tax Assessor - Expenses	115,500.00	52,224.50	6,213.53	57,061.97
01-201-20-150-100	Tax Collector - Salaries	314,000.00	167,578.28	0.00	146,421.72
01-201-20-150-200	Tax Collector - Expenses	49,000.00	41,956.56	6,951.94	91.50
01-201-20-155-100	Legal Service - Salaries	711,500.00	482,556.89	0.00	228,943.11
01-201-20-155-200	Legal Service - Expenses	105,500.00	32,258.96	5,557.35	67,683.69
01-201-20-165-100	Engineering Services - Salaries	383,500.00	273,340.36	0.00	110,159.64
01-201-20-165-200	Engineering Services - Expenses	278,500.00	159,662.97	66,107.73	52,729.30
01-201-20-170-100	Economic Development - Salaries	1.00	0.00	0.00	1.00
01-201-20-170-200	Economic Development - Expenses	45,001.00	21,998.88	0.00	23,002.12

2024 Municipal Budget - Budget Summary 10/30/2024

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-21-180-100	Zoning and Planning - Salaries	269,500.00	130,989.97	0.00	138,510.03
01-201-21-180-200	Zoning and Planning - Expenses	143,000.00	93,742.92	32,739.83	16,517.25
01-201-21-190-100	Housing Director - Salaries	350,500.00	283,107.85	0.00	54,392.15
01-201-21-190-200	Housing Director - Expenses	40,500.00	11,526.36	1,050.00	27,923.64
01-201-22-195-100	Construction Code - Salaries	855,000.00	633,950.88	0.00	221,049.12
01-201-22-195-200	Construction Code - Expenses	162,500.00	72,461.65	88,452.96	1,585.39
01-201-22-196-200	Rent Leveling Board - Expenses	750.00	0.00	0.00	750.00
01-201-22-197-100	ABC Board - Salaries	9,500.00	5,625.00	0.00	3,875.00
01-201-22-197-200	ABC Board - Expenses	400.00	0.00	0.00	400.00
01-201-23-210-200	Insurance - General Liability	3,500,000.00	3,500,000.00	0.00	0.00
01-201-23-215-200	Insurance - Worker Comp	180,000.00	180,000.00	0.00	0.00
01-201-23-220-200	Insurance - Employee Group Health	19,800,000.00	19,800,000.00	0.00	0.00
01-201-23-221-100	Health Care Waiver	525,000.00	320,266.57	40,000.00	164,733.43
01-201-23-225-200	Statutory Exp. - Unemployment	1.00	0.00	0.00	1.00
01-201-25-240-100	Police Department - Salaries	23,209,485.00	15,989,719.88	0.00	6,719,765.12
01-201-25-240-200	Police Department - Expenses	927,700.00	438,935.10	308,209.75	180,555.15
01-201-25-241-200	Traffic Safety Council - Expenses	250.00	0.00	0.00	250.00
01-201-25-252-200	Office Emergency Management - Expenses	9,500.00	7,113.16	1,800.00	586.84
01-201-25-265-100	Fire Department - Salaries	15,916,396.00	12,103,836.61	0.00	3,812,559.39
01-201-25-265-200	Fire Department - Expenses	651,500.00	346,398.13	278,467.58	26,634.29
01-201-26-290-100	Building Department (DPW) - Salaries	492,000.00	345,388.20	0.00	146,611.80
01-201-26-290-200	Building Department (DPW) - Expenses	561,500.00	257,020.48	272,999.86	31,479.66
01-201-26-292-100	Roads Department - Salaries	658,000.00	491,408.38	0.00	166,591.62
01-201-26-292-200	Roads Department - Expenses	210,000.00	36,383.73	59,879.33	113,736.94
01-201-26-300-100	Public Works Administration - Salaries	465,500.00	315,156.50	0.00	150,343.50
01-201-26-300-200	Public Works Administration - Expenses	64,500.00	56,259.83	8,233.01	7.16

2024 Municipal Budget - Budget Summary 10/30/2024

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-26-305-100	Recycling - Salaries	1,183,000.00	812,473.51	0.00	365,526.49
01-201-26-305-200	Recycling - Expenses	18,000.00	1,524.78	1,735.97	14,739.25
01-201-26-315-100	Vehicle Maintenance - Salaries	711,000.00	484,411.32	0.00	226,588.68
01-201-26-315-200	Vehicle Maintenance - Expenses	729,600.00	383,045.84	149,998.28	196,555.88
01-201-26-325-200	Condo Services Act - Expenses	700,000.00	170,228.54	5,791.07	523,980.39
01-201-27-330-100	Health and Welfare - Salaries	1,290,000.00	786,822.22	0.00	503,177.78
01-201-27-330-200	Health and Welfare - Expenses	185,000.00	128,556.56	48,746.60	7,696.84
01-201-27-331-100	Human Services - Salaries	105,001.00	81,176.74	0.00	23,824.26
01-201-27-331-200	Human Services - Expenses	72,000.00	8,539.63	44,497.30	18,963.07
01-201-27-332-200	Hamilton House Expenses	5,000.00	0.00	0.00	5,000.00
01-201-27-335-200	Environment Protection Comm. - Expenses	800.00	101.57	0.00	698.43
01-201-27-336-100	Senior Citizens - Salaries	405,000.00	278,011.44	0.00	126,988.56
01-201-27-336-200	Senior Citizens - Expenses	31,000.00	15,969.80	5,787.06	9,243.14
01-201-27-340-100	Animal Control Shelter - Salaries	234,000.00	118,237.35	0.00	115,762.65
01-201-27-340-200	Animal Control Shelter - Expenses	49,000.00	34,498.47	14,454.58	46.95
01-201-27-370-100	Public Playgrounds and Rec - Salaries	593,500.00	459,951.27	0.00	133,548.73
01-201-27-370-200	Public Playgrounds and Rec - Expenses	165,500.00	81,680.76	47,173.43	36,645.81
01-201-28-300-100	Shade Tree - Salaries	669,500.00	472,620.55	0.00	196,879.45
01-201-28-300-200	Shade Tree - Expenses	61,000.00	29,044.57	10,321.96	21,633.47
01-201-28-370-100	Arts Center & Sculpture Park - Salaries	96,500.00	62,950.78	0.00	33,549.22
01-201-28-370-200	Arts Center & Sculpture Park - Expenses	25,900.00	13,816.33	6,572.78	5,510.89
01-201-28-375-100	Maintenance of Parks - Salaries	933,500.00	704,653.80	0.00	228,846.20
01-201-28-375-200	Maintenance of Parks - Expenses	97,000.00	79,550.86	13,515.13	3,934.01
01-201-30-415-100	Res Accum Absence / Salary Adjustments	300,001.00	0.00	0.00	300,001.00
01-201-30-415-200	Res Tax Appeals	500,000.00	500,000.00	0.00	0.00
01-201-31-430-200	Electricity	800,000.00	473,659.89	53,154.47	273,185.64

2024 Municipal Budget - Budget Summary 10/30/2024

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-31-435-200	Street Lighting	850,000.00	527,418.35	76,713.83	245,867.82
01-201-31-440-200	Telephone	550,000.00	431,299.53	113,035.82	5,664.65
01-201-31-447-200	Fuel Oil - Diesel and Heating Oil	450,000.00	232,102.09	20,699.63	197,198.28
01-201-31-458-200	Purchase/Lease Autos	800,000.00	213,049.62	585,648.56	1,301.82
01-201-31-460-200	Gasoline	500,000.00	354,447.64	22,259.96	123,292.40
01-201-32-465-200	Sanitation - Contractual - Expenses	9,050,000.00	7,211,156.26	1,620,583.25	218,260.49
01-201-35-470-200	Contingent	25,000.00	0.00	0.00	25,000.00
01-201-36-471-200	Statutory Expenditures - PERS	2,758,878.00	2,663,574.11	0.00	95,303.89
01-201-36-472-200	Statutory Expenditures - Social Security	1,900,000.00	1,405,071.72	25,504.00	469,424.28
01-201-36-475-200	Statutory Expenditures - PFRS	11,660,901.00	11,660,901.00	0.00	0.00
01-201-36-477-200	Statutory Expenditures - DCRP	75,000.00	41,361.34	0.00	33,638.66
01-201-41-703-100	Drunk Driving Enforce Fund	54,228.09	54,228.09	0.00	0.00
01-201-41-705-200	Municipal Alliance	21,640.00	21,640.00	0.00	0.00
01-201-41-707-100	Safe and Secure Communities Program	77,550.00	77,550.00	0.00	0.00
01-201-41-709-100	Senior Citizen & Disabled Res Tran Grant	105,203.00	105,203.00	0.00	0.00
01-201-41-710-100	Office of Aging Program Grant	24,960.00	24,960.00	0.00	0.00
01-201-41-714-200	FEMA Emergency Management Grant	637,195.00	637,195.00	0.00	0.00
01-201-41-716-200	NJ Body Armor Replacement Fund	11,442.00	11,441.97	0.00	0.03
01-201-41-720-200	Recycling Tonnage Grant	173,356.00	173,356.00	0.00	0.00
01-201-41-721-200	Clean Communities Grant	180,297.00	180,297.00	0.00	0.00
01-201-41-735-100	Alcohol Education, Rehab & Enf Fund	490.34	490.34	0.00	0.00
01-201-41-744-000	Health Department Grant	250,213.00	250,213.00	0.00	0.00
01-201-41-745-200	Recreation Grants	4,050,000.00	4,050,000.00	0.00	0.00
01-201-41-746-200	New Jersey Historic Trust	889,990.00	889,990.00	0.00	0.00
01-201-41-760-200	Passaic County Grants - Misc.	111,500.00	111,500.00	0.00	0.00
01-201-42-104-100	Board of Health Services - Interlocal	119,000.00	119,000.00	0.00	0.00

2024 Municipal Budget - Budget Summary 10/30/2024

Account Number	Description	Budget	Activity	Encumbered	Balance
01-201-42-106-100	Health - BOE - Interlocal	55,000.00	0.00	0.00	55,000.00
01-201-42-490-100	Interlocal Services - PVWC	165,000.00	165,000.00	0.00	0.00
01-201-42-490-200	Interlocal Service - Haz Mat	35,000.00	586.88	5,747.57	28,665.55
01-201-43-490-100	Municipal Court - Salaries	933,500.00	670,736.16	0.00	262,763.84
01-201-43-490-200	Municipal Court - Expenses	233,350.00	141,818.41	22,861.65	68,669.94
01-201-43-495-100	Public Defender - Salaries	57,500.00	42,749.94	0.00	14,750.06
01-201-44-901-200	Capital Improvements	3,415,422.00	3,415,422.00	0.00	0.00
01-201-45-920-200	Debt Service - Bond Principal	5,225,000.00	5,200,070.50	24,929.50	0.00
01-201-45-930-200	Debt Service - Bond Interest	1,200,000.00	1,135,712.69	64,287.31	0.00
01-201-45-935-200	Debt Service - Note Interest	830,000.00	366,666.66	463,333.34	0.00
01-201-45-940-200	Debt Service - NJ Green Acres	85,000.00	80,427.73	4,572.27	0.00
01-201-46-880-200	Grant Match	120,000.00	0.00	0.00	120,000.00
01-201-50-899-200	Reserve for Uncollected Taxes	5,500,000.00	5,500,000.00	0.00	0.00
TOTALS		137,760,991.43	113,442,448.19	4,953,212.27	18,823,330.97

Salary Budget Lines - As of 09/30/2024 Payroll	14,852,734.04
Balance Operating Expenses - 10/30/2024	3,970,596.93

2024 Sewer Utility Budget Summary 10/30/2024

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-20-135-200	Auditing Expense	40,000.00	9,405.00	25,000.00	5,595.00
07-201-23-210-200	Insurance - General Liability	27,085.00	27,085.00	0.00	0.00
07-201-23-215-200	Insurance - Self Insurance Trust	110,000.00	110,000.00	0.00	0.00
07-201-23-220-200	Insurance - Employee Group Health	395,570.00	395,570.00	0.00	0.00
07-201-26-291-100	Sewer / Storm Systems - Salaries	700,000.00	481,928.58	0.00	218,071.42
07-201-26-291-200	Sewer / Storm Systems - Expenses	304,050.00	139,841.62	149,913.92	14,294.46
07-201-26-291-600	Emergency Repairs	200,000.00	186,236.93	0.00	13,763.07
07-201-26-292-100	Sewer Utility Allocations - Salaries	230,708.00	154,637.32	0.00	76,070.68
07-201-26-292-200	Sewer Utility Allocations - Other Exp.	93,900.00	91,278.74	882.00	1,739.26
07-201-31-455-200	Sewer Fees	7,736,476.00	5,751,947.98	1,912,060.71	72,467.31
07-201-36-471-200	Statutory Expenditures - PERS	137,025.00	137,025.00	0.00	0.00
07-201-36-472-200	Statutory Expenditures - Social Security	74,984.00	48,697.33	0.00	26,286.67
07-201-37-480-200	Judgements	150,000.00	150,000.00	0.00	0.00
07-201-44-901-200	Capital Improvements	200,000.00	200,000.00	0.00	0.00
07-201-45-920-200	Debt Service - Bond Principal	1,600,000.00	1,584,929.50	15,070.50	0.00
07-201-45-930-200	Debt Service - Bond Interest	600,000.00	549,415.96	50,584.04	0.00
07-201-45-935-200	Debt Service - Note Interest	34,000.00	0.00	34,000.00	0.00
07-201-45-941-200	Debt Service - NJ Wastewater Trust	60,000.00	56,012.96	3,987.04	0.00
07-201-46-870-200	Deferred Charges - Expenses	450,000.00	450,000.00	0.00	0.00
TOTALS		13,143,798.00	10,524,011.92	2,191,498.21	428,287.87
			Salary Budget Lines - As of 09/30/2024 Payroll		294,142.10
			Balance of Operating Expenses as of 10/30/2024		134,145.77

Revenue Budget

CURRENT FUND

Activity to 11/01/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
01-190-07-500-000	**AMOUNT TO BE RAISES BY TAXATION**	**-**	**-**	**-**	**-**
01-190-07-500-001	AMT TO BE RAISED BY TAXATION	89,766,530.00	(203,835,373.39)	-	293,601,903.39
		89,766,530.00	**(203,835,373.39)**	**-**	**293,601,903.39**
01-192-08-101-100	**FUND BALANCE**	**-**	**-**	**-**	**-**
01-192-08-101-101	FUND BALANCE ANTICIPATED	8,404,000.00	8,404,000.00	-	-
		8,404,000.00	**8,404,000.00**	**-**	**-**
01-192-08-103-000	**ABC LICENSES**	**-**	**-**	**-**	**-**
01-192-08-103-001	CLERK - ABC LICENSES	276,000.00	272,190.00	-	3,810.00
		276,000.00	**272,190.00**	**-**	**3,810.00**
01-192-08-104-000	**OTHER LICENSES**	**-**	**-**	**-**	**-**
01-192-08-104-001	CLERK - OTHER LICENSES	72,000.00	43,175.00	-	28,825.00
01-192-08-104-002	VITAL STATISTICS	47,000.00	34,654.00	-	12,346.00
01-192-08-104-003	HEALTH LICENSES	133,000.00	122,970.00	-	10,030.00
		252,000.00	**200,799.00**	**-**	**51,201.00**
01-192-08-105-000	**FEES AND PERMITS**	**-**	**-**	**-**	**-**
01-192-08-105-001	TAX COLLECTOR	869,000.00	10,345.00	-	858,655.00
01-192-08-105-002	CLERK - FEES & PERMITS	-	10,800.06	-	(10,800.06)
01-192-08-105-003	FIRE PREVENTION	-	346,952.00	-	(346,952.00)
01-192-08-105-004	POLICE	-	240,795.56	-	(240,795.56)
01-192-08-105-006	PLANNING/ZONING FEES	-	74,391.73	-	(74,391.73)
01-192-08-105-007	RECREATION	-	89,484.09	-	(89,484.09)
01-192-08-105-008	ENGINEERING FEES	-	27,056.00	-	(27,056.00)
01-192-08-105-009	DEPT. PUBLIC WORKS	-	57,495.41	-	(57,495.41)
01-192-08-105-011	RENT LEVELING	-	50.00	-	(50.00)
01-192-08-105-012	FINANCE	-	2,262.44	-	(2,262.44)
01-192-08-105-013	HEALTH FEES & PERMITS	-	22,180.00	-	(22,180.00)
01-192-08-105-102	CLERK - REFUND	-	(1,675.00)	-	1,675.00
01-192-08-105-103	FIRE PREVENTION - REFUND	-	(800.00)	-	800.00
01-192-08-105-106	PLANNING/ZONING - REFUND	-	(500.00)	-	500.00
01-192-08-105-111	POLICE DEPT - REFUND	-	(2,915.00)	600.00	2,315.00
		869,000.00	**875,922.29**	**600.00**	**(7,522.29)**
01-192-08-106-000	**UNIFORM FIRE SAFETY**	**-**	**-**	**-**	**-**
01-192-08-106-001	UNIFORM FIRE SAFETY ACT	230,700.00	354,143.22	-	(123,443.22)
		230,700.00	**354,143.22**	**-**	**(123,443.22)**
01-192-08-110-000	**MUNICIPAL COURT**	**-**	**-**	**-**	**-**
01-192-08-110-001	MUNICIPAL COURT REVENUE	1,441,000.00	1,436,080.82	-	4,919.18
		1,441,000.00	**1,436,080.82**	**-**	**4,919.18**
01-192-08-112-000	**INTEREST & COSTS ON TAXES**	**-**	**-**	**-**	**-**
01-192-08-112-001	INTEREST & COSTS ON TAXES	745,000.00	1,053,427.07	-	(308,427.07)
		745,000.00	**1,053,427.07**	**-**	**(308,427.07)**
01-192-08-113-000	**INVESTMENT INCOME**	**-**	**-**	**-**	**-**

Revenue Budget

SEWER UTILITY - OPERATING

Activity to 11/01/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-192-08-101-000	**FUND BALANCE**	**-**	**-**	**-**	**-**
07-192-08-101-101	FUND BALANCE ANTICIPATED	520,798.00	520,798.00	-	-
		520,798.00	**520,798.00**	**-**	**-**
07-192-08-112-000	**INTEREST AND COSTS ON SEWER**	**-**	**-**	**-**	**-**
07-192-08-112-001	INTEREST & COSTS ON SEWER	125,000.00	112,138.42	-	12,861.58
		125,000.00	**112,138.42**	**-**	**12,861.58**
07-192-08-113-000	**INVESTMENT INCOME**	**-**	**-**	**-**	**-**
07-192-08-113-001	INVESTMENT INTEREST	450,000.00	219,938.00	-	230,062.00
		450,000.00	**219,938.00**	**-**	**230,062.00**
07-192-08-117-000	**SEWER RENT REVENUE**	**-**	**-**	**-**	**-**
07-192-08-117-001	SEWER RENTS	11,848,000.00	3,183,499.79	-	8,664,500.21
		11,848,000.00	**3,183,499.79**	**-**	**8,664,500.21**
07-192-08-118-000	**SEWER RENTS**	**-**	**-**	**-**	**-**
07-192-08-118-001	RENTS - DIRECT BILLING	200,000.00	69,033.98	-	130,966.02
		200,000.00	**69,033.98**	**-**	**130,966.02**
07-194-08-160-000	**MISC. REV. NOT ANTICIPATED**	**-**	**-**	**-**	**-**
07-194-08-160-001	MISC REV NOT ANTICIPATED	-	19,523.88	-	(19,523.88)
07-194-08-160-003	CONVINIENCE FEE - ONLINE PAYMENTS	-	5,204.00	-	(5,204.00)
		-	**24,727.88**	**-**	**(24,727.88)**
TOTALS		**13,143,798.00**	**4,130,136.07**	**-**	**9,013,661.93**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 11/01/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-20-135-200	**Auditing Expense**	**-**	**-**	**-**	**-**
07-201-20-135-334	Accounting and Auditing	40,000.00	9,405.00	25,000.00	5,595.00
		40,000.00	**9,405.00**	**25,000.00**	**5,595.00**
07-201-23-210-200	**Insurance - General Liability**	**-**	**-**	**-**	**-**
07-201-23-210-310	Group Insurance	27,085.00	27,085.00	-	-
		27,085.00	**27,085.00**	**-**	**-**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 11/01/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-23-215-200	**Insurance - Self Insurance Trust**	**-**	**-**	**-**	**-**
07-201-23-215-340	Self-Insurance Funds	110,000.00	110,000.00	-	-
		110,000.00	**110,000.00**	**-**	**-**
07-201-23-220-200	**Insurance - Employee Group Health**	**-**	**-**	**-**	**-**
07-201-23-220-310	Group Insurance	395,570.00	395,570.00	-	-
		395,570.00	**395,570.00**	**-**	**-**
07-201-26-291-100	**Sewer / Storm Systems - Salaries**	**-**	**-**	**-**	**-**
07-201-26-291-101	Full Time Salaries	548,000.00	346,842.72	-	201,157.28
07-201-26-291-109	Sewer Utility Overtime	100,000.00	98,085.86	-	1,914.14
07-201-26-291-117	Stand By Stipend	52,000.00	37,000.00	-	15,000.00
		700,000.00	**481,928.58**	**-**	**218,071.42**
07-201-26-291-200	**Sewer / Storm Systems - Expenses**	**-**	**-**	**-**	**-**
07-201-26-291-202	Auto Expenses	10,000.00	9,687.78	-	312.22
07-201-26-291-207	Uniform Allowance	5,800.00	2,650.18	3,749.82	(600.00)
07-201-26-291-224	Printing	7,500.00	7,539.50	-	(39.50)
07-201-26-291-225	Computer Equipment & Supplies	-	3,200.00	-	(3,200.00)
07-201-26-291-242	Other Equipment	33,900.00	3,025.80	-	30,874.20
07-201-26-291-255	Tools & Work Equipment	7,500.00	30,719.22	-	(23,219.22)
07-201-26-291-312	Postage	15,000.00	14,700.00	-	300.00
07-201-26-291-316	Subscriptions & Memberships	-	120.00	-	(120.00)
07-201-26-291-320	Consultant Services	30,000.00	9,000.00	12,828.00	8,172.00
07-201-26-291-325	Education Training Seminars	-	494.60	-	(494.60)
07-201-26-291-328	Licenses Training Permits	15,000.00	-	13,100.00	1,900.00
07-201-26-291-405	Maintenance & Repairs	102,800.00	55,820.32	23,576.50	23,403.18
07-201-26-291-503	Contractual Services	76,550.00	3,378.82	90,490.00	(17,318.82)
		304,050.00	**140,336.22**	**143,744.32**	**19,969.46**
07-201-26-291-600	**Emergency Repairs**	**-**	**-**	**-**	**-**
07-201-26-291-601	Emergency Repairs	200,000.00	186,236.93	-	13,763.07
		200,000.00	**186,236.93**	**-**	**13,763.07**
07-201-26-292-100	**Sewer Utility Allocations - Salaries**	**-**	**-**	**-**	**-**
07-201-26-292-150	Engineering Salaries	34,300.00	22,866.72	-	11,433.28
07-201-26-292-151	D.P.W. Salaries	16,100.00	10,733.28	-	5,366.72
07-201-26-292-152	Vehicle Maint. Salaries	2,500.00	2,500.00	-	-
07-201-26-292-153	Finance Admin. Salaries	65,000.00	43,332.00	-	21,668.00
07-201-26-292-154	Tax Collector Salaries	112,808.00	75,205.32	-	37,602.68
		230,708.00	**154,637.32**	**-**	**76,070.68**
07-201-26-292-200	**Sewer Utility Allocations - Other Exp.**	**-**	**-**	**-**	**-**

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 11/01/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
07-201-26-292-550	Fuel Allocation	37,500.00	37,500.00	-	-
07-201-26-292-551	Electric Allocation	7,500.00	7,500.00	-	-
07-201-26-292-552	Vehicle Maint. Allocation	10,000.00	10,000.00	-	-
07-201-26-292-553	Finance Admin. Allocation	24,400.00	24,400.00	-	-
07-201-26-292-554	Tax Collector Allocation	14,500.00	11,878.74	282.00	2,339.26
		93,900.00	**91,278.74**	**282.00**	**2,339.26**
07-201-31-455-200	**Sewer Fees**	**-**	**-**	**-**	**-**
07-201-31-455-273	Joint Use Sewer User Fees	100,000.00	26,737.41	-	73,262.59
07-201-31-455-290	Passaic Valley Sewer Fees	7,620,100.00	7,620,051.99	-	48.01
07-201-31-455-323	Miscellaneous	16,376.00	10,171.58	7,047.71	(843.29)
		7,736,476.00	**7,656,960.98**	**7,047.71**	**72,467.31**
07-201-36-471-200	**Statutory Expenditures - PERS**	**-**	**-**	**-**	**-**
07-201-36-471-201	PERS	137,025.00	137,025.00	-	-
		137,025.00	**137,025.00**	**-**	**-**
07-201-36-472-200	**Statutory Expenditures - Social Secur**	**-**	**-**	**-**	**-**
07-201-36-472-300	Employer Taxes	74,984.00	36,867.52	-	38,116.48
07-201-36-472-301	Social Security - Indirect	-	11,829.81	-	(11,829.81)
		74,984.00	**48,697.33**	**-**	**26,286.67**
07-201-37-480-200	**Judgements**	**-**	**-**	**-**	**-**
07-201-37-480-201	Judgement Payment	150,000.00	150,000.00	-	-
		150,000.00	**150,000.00**	**-**	**-**
07-201-44-901-200	**Capital Improvements**	**-**	**-**	**-**	**-**
07-201-44-901-323	Miscellaneous	200,000.00	200,000.00	-	-
		200,000.00	**200,000.00**	**-**	**-**
07-201-45-920-200	**Debt Service - Bond Principal**	**-**	**-**	**-**	**-**
07-201-45-920-342	Bond Principal Payment	1,600,000.00	1,584,929.50	-	15,070.50
		1,600,000.00	**1,584,929.50**	**-**	**15,070.50**
07-201-45-930-200	**Debt Service - Bond Interest**	**-**	**-**	**-**	**-**
07-201-45-930-344	Bond Interest Payment	600,000.00	594,755.96	-	5,244.04
		600,000.00	**594,755.96**	**-**	**5,244.04**
07-201-45-935-200	**Debt Service - Note Interest**	**-**	**-**	**-**	**-**
07-201-45-935-349	Interest on Notes	34,000.00	-	-	34,000.00
		34,000.00	**-**	**-**	**34,000.00**
07-201-45-941-200	**Debt Service - NJ Wastewater Trust**	**-**	**-**	**-**	**-**
07-201-45-941-347	NJ Wastewater Trust Loan	60,000.00	56,012.96	-	3,987.04

Expenditure Budget

SEWER UTILITY - OPERATING

Activity to 11/01/2024

** ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)*

Account Number	Description	Budget	Activity	Encumbered	Balance
		60,000.00	**56,012.96**	**-**	**3,987.04**
07-201-46-870-200	**Deferred Charges - Expenses**	**-**	**-**	**-**	**-**
07-201-46-870-323	Miscellaneous	450,000.00	450,000.00	-	-
		450,000.00	**450,000.00**	**-**	**-**
TOTALS		**13,143,798.00**	**12,474,859.52**	**176,074.03**	**492,864.45**

ITEM NUMBER: CM- 5

ITEM NAME: Cottage Food Operator Permit
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/28/2024	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

October 28, 2024

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **Cottage Food Operator Permit**

Dear Mayor Grabowski and Members of the Municipal Council:

At the last Council meeting we discussed Cottage Food Operator Permits. Pursuant to the Council's request, attached you shall find additional information from the State regarding the permitting process. In order to allow residents to be eligible to obtain the permit from the State, the City would have to amend its zoning ordinance to allow the use.

Thank you for your consideration in this matter.

Very truly yours,

/s/ *Andrew P. Oddo*

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk
Attachments

Currently Active Cottage Food Operator Permits

The list of active Cottage Food Operator permits is updated weekly. Download the active permits list [xlsx]



New Jersey Cottage Food Operator's Permit

Sell certain homemade foods directly to consumers.

Learn about application requirements, eligible food products, and how to submit your application.

Get started

Overview

The New Jersey Cottage Food Operator's Permit allows individuals to sell limited types of homemade non-TCS food products directly to consumers.

Eligibility Check

Before applying, verify that your product is included in the approved products list. Only products listed are eligible for sale under the Cottage Food law.

Preparing Your Application

After confirming your product is approved, prepare your application by ensuring you meet all the following requirements.

Every application requires:



Zoning Board Approval



A Food Protection Manager Certification



Proof of Water Potability



Cottage Food Operator's Permit Application



$100 Application Fee

Important

- If you do not see your product on the approved product list, check your alternative options.
- If you want to operate a retail food establishment, contact your local health department.
- If you want to make hot or refrigerated food, contact your local health department.
- If you want to sell products to other stores or supermarkets, see wholesale food license requirements.

Apply/Renew

Approved Products

Cottage Food Operator Rule

Labeling Requirements

Food Protection Manager Certification

Proof of Water Potability

Definitions

Frequently Asked Questions

Ask a Question

Accessibility Statement

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P.O. Box 360
Trenton, NJ 08625-0360



Food Protection Manager Certification

Food Protection Manager Certification vs Food Handler Certification

Food Protection Manager Certification:

✓ Appropriate for an individual who manages their own business or is in charge of food preparation.

Food Handler Certification:

✗ Only appropriate for an individual who intends to handle food under the guidance and oversight of a Food Protection Manager, such as a kitchen worker in a restaurant.

Cottage Food Operators manage their own business. Therefore, **Food Protection Manager Certification** is required.

Food Protection Manager Certification Courses

The New Jersey Department of Health, Public Health and Food Protection Program, does not offer Food Protection Manager courses or programs. This office cannot provide status updates or copies of your Food Protection Manager certificate.

For more information about Food Protection Manager certification, to register for a course, or to inquire about individual courses or testing, contact any of the accredited programs listed below.

To inquire about your individual registration or to request a copy of your Food Protection Manager Certificate, contact the accredited organization with which you registered.

Only Food Protection Manager certificates issued by New Jersey accredited organizations are accepted. All New Jersey accredited organizations are listed below. Food Protection Manager certificates issued by any of the below accredited organizations are equally accepted as proof of credential.

New Jersey Accredited Food Protection Manager Organizations

- 360 Training
- AAA Food Manager /AAAFoodHandler.com
- AboveTraining /StateFoodSafety
- EduClasses FMC Food Managers Certification
- Environmental Health Testing (National Registry of Food Safety Professionals)
- My Food Service License
- National Restaurant Association (ServSafe)
- Responsible Training
- The Always Food Safe Company, LLC
- Trust20
- World Food Safety Academy

Cottage Food

Home

Apply/Renew

Food Products

Requirements

Rules and Resources

Statewide

Governor Phil Murphy
Lt. Governor Tahesha Way
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P.O. Box 360
Trenton, NJ 08625-0360

Proof of Water Potability

Every application and renewal requires verification that the tap water in your home is safe to drink.

Scenario 1: My tap water comes from the city

Submit proof that your home water is supplied by the city, which is shown on a monthly water bill. Sensitive, personal, or monetary informati may be blacked out. The address on the bill must match the address of your home kitchen.

If you are a homeowner

Submit a copy of your water bill that shows the address of your home.

If you are a tenant

Request a copy of your building's water bill from your landlord or residential complex manager.

If you cannot get a copy of the water bill, ask your landlord or manager for a letter addressed to *NJ Department of Health, Cottage Food Project*. This letter must include the following:

- The full residential address
- The name of the water company that services the residential address

Scenario 2: My tap water comes from a well on my property

To prove that your well water is safe to drink, you must have the water tested by a Certified Drinking Water Laboratory (CDWL).

1. Go to the DEP DataMiner page.
2. Under *Certified Laboratories*, click *Certified Drinking Water Labs*.
3. Contact a CDWL in your area and request a microbiological (total coliform) analysis.
4. A representative of the laboratory must come to your home and collect a sample for analysis.
    - Samples that you collect yourself are not allowed and will not be accepted as part of your Cottage Food Operator application.
    - If the CDWL does not offer collection services, choose a different CDWL.
5. After analysis, the CDWL will send you the analysis results report that verifies the safety of your well water.
6. Within 60 days of the report date, submit the report with your Cottage Food Operator application. Analysis reports more than 60 days old at the time of application receipt are not valid.

A list of CDWL in New Jersey is maintained by the New Jersey Department of Environmental Protection (NJDEP). Search the NJDEP database for Certified Drinking Water Labs.

Search for a CDWL in My Area

Food Products

Requirements

Rules and Resources

Statewide

Governor Phil Murphy
Lt. Governor Tahesha Way
NJ Home
Services A to Z
Departments/Agencies
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Accessibility Statement

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Trenton, NJ 08625-0360

Apply/Renew

Key Points

- Complete all outlined steps before applying.
- Renewals require a full and complete application form, $100 fee, and all supporting documents.
- All applications must include all required information and documentation for professional review.

Before Applying

Complete each step below before applying for a cottage food permit.

1. Contact Your Local Zoning Board

If your local zoning board does not allow Cottage Food businesses in your area, you are not eligible for a Cottage Food Operator's permit. Call or email your local zoning board, tell them where you live, and ask if you are allowed to operate a cottage food business in your home. Visit your local town's website to find the zoning board's contact information.

Find your town's local zoning board through their website

FAQ on Zoning

2. Confirm Your Business Idea Qualifies

Apply for Cottage Food if you want to:

✓ Make approved baked goods in your home kitchen

✓ Meet directly with your customer to deliver approved baked goods

✓ Make and sell approved baked goods/Non-TCS products at events and farmers markets (combined with local health approvals)

Do NOT apply for Cottage Food if you want to:

✗ Open a retail store or bakery. To do this, contact your local health department.

✗ Work as a home chef or offer catering services. To do this, contact your local health department.

✗ Operate a food cart or food truck. To do this, contact your local health department.

✗ Send products through the mail. To do this, you need a commercial kitchen. Contact your local health department.

✗ Sell your product in grocery stores. To do this, you need a commercial kitchen. Contact the wholesale food project.

See all the Cottage Food rules

3. Confirm Your Products Qualify

See if your product qualifies

4. Take a Food Manager's Certification Course

Your Food Manager's Certification must be valid and in good standing at the time of application or renewal.

Find the course that's right for you

5. Get Proof of Water Potability

Submit proof of water potability with your new application. An updated proof of water potability is required with every renewal.

Find out where to get proof of water potability

Submit Your Application

If you have completed the steps above, you are ready to submit your cottage food permit application.

Here are the steps for submitting your application:

1. Fill Out the Application Form

Download the Cottage Food Application

Download the Application Instructions

If you need further assistance, send an email to cfo@doh.nj.gov

> Important
>
> - Do NOT use a phone to fill out the application. Your application will have incorrect or missing information.
> - Fill out all sections of the application. Do not leave blank sections.
> - Each statement must have a selected answer or the application will be denied.
> - Any unanswered statement or NO selection may be grounds for denial of application.
> - Willfully false answers may subject you to civil administrative penalties, denial of application and/or revocation of your permit.
> - Complete Section IV, Attestations, in its entirety.

2. For each Product, Frosting, and Filling, Complete the Product Questionnaire

For each different product that you intend to sell under the Cottage Food Operator's Permit, as well as each frosting and filling you intend to use, submit detailed answers to the following questions. A Food Safety Specialist will evaluate your answers to ensure that your product is non-TCS as required. Incomplete or vague answers that prevent a thorough safety review will result in a denial of your product.

You may include these answers in the body of your email or in a separate document attachment with your submission. Please answer all questions for each product you will prepare. You may list multiple flavors on the same questionnaire if the base recipe is the same.

Product Questionnaire: complete for each finished product, each frosting, and each filling

1. Name of Product, Filling, or Frosting
2. Is this product information a trade secret? Trade secrets are not subject to the Open Public Records Act, therefore they are not accessible to the public.
3. List all ingredients that are or may be used in this recipe. Include the quantity of each, preferably by weight in ALL ounces or ALL grams.
4. Describe the step-by-step recipe instructions/process for making this product.
5. Where do your ingredients come from? Indicate the source of raw ingredients.
6. Submit a copy of the product label as it will appear on the finished product.

3. Pay the Non-Refundable Application Fee

Your application fee of **$100** pays for the processing and professional review of your submission by the New Jersey State Retail Food Specialist. This fee is not refundable.

Click the button below to open the online payment page. After you are finished payment, you will receive a payment confirmation number. Enter the payment confirmation number in the appropriate field on the application form.

Click here to pay with an e-check or credit card

4. Submit Your Application via Email

Add all required documents as attachments to one email:

- Cottage Food Operator's Permit Application
- Completed Questionnaire
- Food Manager's Certification
- Proof of Water Potability
- $100 application payment confirmation number

Send your email to cfo@doh.nj.gov

What Happens Next?

A NJDOH Food Safety Specialist will review your submission for compliance with the Cottage Food Rule. If more information is needed, you will receive an email from CFO@doh.nj.gov or a representative will call you.

The processing and careful review of your application takes 6-8 weeks. If some or all products submitted are not listed in the Cottage Food Rule, allow 8-12 weeks.

Statewide

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Department of He
P. O. Box
Trenton, NJ 08625-0

Approved Food Products

Approved Product List

- Baked Goods
- Candy
- Chocolate-Covered Nuts and Dried Fruit
- Dried Fruit
- Dried Herbs and Seasonings, and Mixtures
- Dried Pasta
- Dry Baking Mix
- Fruit Jams, Jellies, and Preserves
- Fruit Pies, Fruit Empanadas, and Fruit Tamales (excluding pumpkin)
- Fudge
- Granola, Cereal, and Trail Mix
- Processed Honey and Sweet Sorghum Syrup (NOTE: Raw, unprocessed honey is not a cottage food and is not subject to permit requirements)
- Nuts and Nut Mixtures
- Nut Butters
- Popcorn and Caramel Corn
- Roasted Coffee and Dried Tea
- Vinegar and Mustard
- Waffle Cones and Pizzelles

My product is not listed

Baked Goods

✓ Includes:

- Bread
- Rolls
- Cakes
- Cupcakes
- Pastries
- Cookies
- Brownies
- Muffins
- Scones
- Cake pops
- Biscuits
- Macarons
- Babka
- Doughnuts
- Cake rolls

✗ Does NOT Include:

- Cheesecake
- French Toast
- Pancakes
- Waffles
- Crepes
- Focaccia with vegetables or mushrooms
- Cheese or cream-filled pastries
- Baked goods infused with CBD
- Baked goods with alcohol
- Cheese-filled baked goods

See why these products are not allowed

Candy

✓ Includes:

- Brittle
- Toffee
- Bark
- Caramels
- Marshmallows
- Peanut clusters
- Chocolates
- Chocolate bars
- Candy bars
- Cereal treats
- Packaged cotton candy

✗ Does NOT Include:

- Cotton candy that is made/spun onsite

See why these products are not allowed

Chocolate Covered Nuts and Dried Fruit

✓ Includes:

- Chocolate-covered raisins
- Dried apricots
- Prunes
- Dates
- Dried cranberries

✗ Does NOT Include:

- Freeze-dried fruit or vegetables
- Dehydrated fruit or vegetables
- Chocolate-covered fresh fruit
- Chocolate-covered strawberries
- Candy apples
- Candied fruits
- Candied vegetables

See why these products are not allowed

Dried Fruit

✓ Includes:

- Raisins
- Apricots
- Prunes
- Dates
- Dried cranberries

✗ Does NOT Include:

- Bananas
- Plantains
- Strawberries

See why these products are not allowed

Dried Herbs and Seasonings, and Mixtures thereof

✓ Includes:

- Seasoning mixes
- Barbecue rub
- Jerk seasoning
- Dried herbs or seasonings purchased from a licensed facility/wholesale distributor

✗ Does NOT Include:

- Fresh herbs
- Dried herbs grown at your residence
- Dried foraged herbs
- Dried mushrooms
- Dried beans

See why these products are not allowed

Dried Pasta

✓ Includes:

- Dried wheat pasta (no egg)

✗ Does NOT Include:

- Raw pizza dough
- Dried egg noodles
- Dried pasta with egg ingredient

See why these products are not allowed

Dry Baking Mix

✓ Includes:

- Pancake mix
- Dry cookie mix
- Dry cake mix
- Dry brownie mix

✗ Does NOT Include:

- Raw cookie dough

See why these products are not allowed

Fruit Jams, Fruit Jellies, and Fruit Preserves

✓ Includes:

- Strawberry jam
- Blueberry jam
- Blackberry jam
- Apple preserves

✗ Does NOT Include:

- Pepper jelly
- Rhubarb jelly
- Tomato jelly/sauce

See why these products are not allowed

Fruit Pies, Fruit Empanadas, and Fruit Tamales

✓ Includes:

- Apple
- Blueberry
- Pecan pie
- Peach
- Strawberry

✗ Does NOT Include:

- Pumpkin
- Sweet potato
- Yam
- Rhubarb
- Vegetable
- Meat
- Key lime pie
- Lemon pie
- Fresh/uncooked fruit
- Fresh fruit tarts

See why these products are not allowed

Fudge

✓ Includes:

- Chocolate fudge
- Caramel fudge
- Strawberry fudge

✗ Does NOT Include:

- Uncooked fruit fillings or toppings
- No-bake fudge

See why these products are not allowed

Granola, Cereal, and Trail Mix

✓ Includes:

- Chocolate candies
- Nuts (peanuts, almonds, cashews, pumpkin seeds, sunflower seeds, etc.)
- Dried fruit (raisins, cranberries)
- Nut butters

✗ Does NOT Include:

- Chickpeas
- Peas
- Banana chips
- Plantain chips
- Dried strawberries

See why these products are not allowed

Processed honey* and sweet sorghum syrup

*Raw honey is exempt from the Cottage Food Operator's permit

✓ Includes:

- Sweet sorghum syrup
- Infused/flavored honey with NO particles

✗ Does NOT Include:

- Infused/flavored honey with floating particles
- Elderberry syrup
- Flower syrups (wildflower syrup, hibiscus syrup, chamomile syrup)

See why these products are not allowed

Nuts and Nut Mixtures

✓ Includes:

- Nuts (almonds, pistachios, walnuts, peanuts, pumpkin seeds, sunflower seeds)

✗ Does NOT Include:

- Products labeled with health claims or immunity claims
- Wildflower seeds

See why these products are not allowed

Nut Butters

✓ Includes:

- Peanut butter
- Walnut butter
- Almond butter

✗ Does NOT Include:

- Sesame butter
- Tahini
- Apple butter
- Fruit butters
- Guava butter
- Fig butter
- Butters containing alcohol

See why these products are not allowed

Popcorn and Caramel Corn

✓ Includes:

- Caramel
- Chocolate
- Sea salt
- Cheese powder

✗ Does NOT Include:

- Liquid toppings
- Liquid cheese
- Coatings that contain unapproved ingredients

See why these products are not allowed

Roasted Coffee and Dried Tea

✓ Includes:

- Dried tea purchased from a licensed facility/wholesale distributor

---

✗ Does NOT Include:

- Liquid beverages
- Fresh herbs/flowers/teas
- Herbs/flowers/teas grown onsite/residence
- Dried foraged herbs/flowers/teas

See why these products are not allowed

Vinegars and Mustard

✓ Includes:

- Infused/flavored vinegars with NO particles

✗ Does NOT Include:

- Egg-based mustards
- Hot sauce
- Barbecue sauce
- Tomato ketchup/sauce
- Infused oil
- Tomato sauce
- Vinegars and mustards containing alcohol
- Red wine vinegar
- Balsamic vinegar

See why these products are not allowed

Waffle Cones and Pizzelles

✓ Includes:

- Dry waffle cones
- Waffle cones with chocolate coating
- Sprinkles
- Waffle cones with cocoa powder
- Almond pizzelles

✗ Does NOT Include:

- Fresh pancakes
- Fresh waffles
- Crepes
- Cream toppings
- Cannoli

See why these products are not allowed

My product isn't listed here. What do I do?

See options for unlisted products

Statewide

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Prohibited Food Products

Never Use These Ingredients

The following ingredients may support the growth of disease-causing bacteria that could make your customers sick. The Cottage Food Project reviews each application carefully to ensure each product sold under the Cottage Food Operator's Permit is as safe as possible and has minimal risk of developing disease-causing bacteria.

✖ Prohibited Ingredients List:

- Cream
- Sour Cream
- Custard
- Puddings
- Vegan Custard
- Cheese
- Cream Cheese
- Meat
- Fish
- Vegetables (fried or dried)
- Fresh Flowers
- Fresh Herbs
- Peppers
- Fresh Fruit
- Pumpkin
- Sweet Potato
- Yams
- Heat-Treated Plant Food (cooked rice, beans, vegetables)
- Mushrooms
- Tofu
- Soy Protein Foods
- Alcohol
- CBD
- Home-Grown or Foraged Plants, Herbs, Vegetables, Fruits

Why are certain icings, frostings, and fillings not allowed?

Icings, frostings, and fillings have additional rules because they are added after the baking process. Icings, frostings, and fillings often contain uncooked or liquid ingredients, which are even more dangerous because the finished product often has a high moisture content. Harmful, disease-causing bacteria thrive in high moisture. **In addition to the ingredients listed in the previous section**, the below types of icings and frostings are **not allowed**:

✖ Prohibited Icings and Frostings List:

- Cream Cheese
- Meringue
- Swiss Meringue
- Buttercream Frosting
- French Buttercream
- German Buttercream
- Whipped Cream
- Ganache

Why are certain products or ingredients not allowed?

Time/Temperature Control for Safety (TCS) foods are not allowed

- TCS food means a food that requires time and/or temperature control for safety to limit pathogenic microorganism growth or toxin formation.
- TCS foods are at risk for bacterial growth.

Potential for growth of harmful bacteria

Products that exceed a certain level of moisture and have a low acidity (pH) level provide a breeding ground for harmful bacteria that cause diseases and foodborne illnesses.

Acidity levels are affected by the sugar content of the product. Certain types of products (such as bananas and mushrooms) maintain a dangerous level of moisture and/or acidity even after it's dried.

Honey and vinegar have naturally safe levels of moisture and acidity, but any particles or floating ingredients can significantly change those levels to be dangerous.

Risk of Salmonella

Dairy and egg products that have not been baked to a high temperature may carry Salmonella.

Potential for plant disease or infestation

Home-grown or foraged plants may be diseased or infested. This office cannot certify that a home-grown or foraged ingredient is safe to eat. Source all ingredients from an existing licensed, inspected facility.

Freeze-drying or dehydrating machines are not allowed

The process of freeze-drying or dehydrating fruits using a machine cannot reliably lower the moisture content to a safe level.

My product contains prohibited ingredients. What do I do?

See more options for unique products

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Cottage Food Operator Rules

All Cottage Food Operators must comply with N.J.S.A. 8:24:11 et seq.

§ 8:24-11.1 Requirement and procedure to obtain a Cottage Food Operator Permit

(a) A person or entity that engages in the production, distribution, and/or sale of food to consumers shall:

1. Have a Cottage Food Operator Permit; or

2. Comply with applicable laws to retail food establishments.

(b) A person seeking to obtain a Cottage Food Operator Permit shall submit to the Public Health and Food Protection Program:

1. A completed application in the form at N.J.A.C. 8:24-11 Appendix, incorporated herein by reference, which is available at https://www.nj.gov/health/forms and on request to the Public Health and Food Protection Program;

2. A copy of a certificate issued by an accredited program showing that the applicant is a food protection manager in good standing with the accredited program;

3. If the cottage food operator's kitchen:

i. Uses private well water, a microbiological (total coliform) analysis of the private well water that is conducted using samples collected no earlier than 60 days prior to the filing date of the application, which is the postmark date, if the application is mailed, or the date of submission, if hand-delivered; and

ii. Does not use private well water, a copy of most recent water bill for the location of the cottage food kitchen; and

4. The nonrefundable application fee established at N.J.A.C. 8:24-11.6, payable to the Treasurer, State of New Jersey.

(c) The Department will conduct a completeness review of the application and notify the applicant in writing of any deficiency or incompleteness therein that the applicant must correct before the Department will process further the application.

1. If an applicant fails to correct a deficient or incomplete application within 30 days of the issuance of a notice pursuant to (b) above, the Department will deem the application abandoned.

(d) Upon determining an application to be complete, the Department shall issue a cottage food operator permit to the applicant.

(e) An applicant for a cottage food operator permit shall ascertain and comply with applicable local laws of the municipality in which the applicant seeks to operate a cottage food operation.

§ 8:24-11.2 Authorized cottage food operator activity

(a) A Cottage Food Operator Permit authorizes a holder thereof:

1. To produce cottage food products in the private kitchen of the operator's residence and at no other location; and

2. Subject to N.J.A.C. 8:24-11.5, to distribute cottage food products to consumers thereof without being subject to initial or periodic inspection by a health authority and other requirements applicable to retail food establishments pursuant to this chapter and the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey at N.J.A.C. 8:52, other than as specified in this subchapter.

(b) A cottage food operator may transact activities that are ancillary to the delivery or relinquishment of cottage food products to a consumer by means of United States postal mail, common carrier, electronic communication, internet, and/or telephone, provided the delivery or relinquishment of cottage food products occurs in New Jersey in compliance with N.J.A.C. 8:24-11.3(a).

1. Authorized ancillary transactions include:

i. Accepting order placements;

ii. Receiving payments;

iii. Engaging in marketing or advertising activities; and

iv. Participating in other business activities other than cottage food product delivery and relinquishment.

§ 8:24-11.3 Prohibited cottage food operator activity

(a) A cottage food operator shall not deliver or relinquish cottage food products:

1. At a location other than:

i. The home of the cottage food operator, but not for onsite consumption;

ii. The home of the consumer, provided the home is in New Jersey;

iii. A New Jersey farmers' market or farm stand;

iv. To consumers, at a New Jersey temporary retail food establishment; or

v. In New Jersey, to the consumer, provided applicable law does not otherwise prohibit the delivery or relinquishment at the location;

2. To a person who is not the consumer;

3. To a wholesale establishment as N.J.A.C. 8:21-9 defines that term;

4. To a retail food establishment;

5. By United States postal mail or a common carrier, subject to N.J.A.C. 8:24-11.2(b); and/or

6. In interstate commerce, that is, outside of the State of New Jersey, subject to N.J.A.C. 8:24-11.2(b).

(b) The gross annual sales (that is, before deductions of taxes and operating expenses) that a cottage food operator generates from the sale of cottage food products shall not exceed $ 50,000.

§ 8:24-11.4 Cottage food point-of-sale notice, packaging, and labeling

(a) A cottage food operator shall make available for inspection, on request, the operator's permit if the point of sale is the residence of the operator or the consumer.

(b) If the point of sale is a location other than the residence of the operator or the consumer, the operator shall place at the point of sale, on conspicuous and unobstructed display, the cottage food permit and a placard that states, "This food is prepared pursuant to N.J.A.C. 8:24-11 in a home kitchen that has not been inspected by the Department of Health."

(c) A cottage food operator shall affix one or more labels or tags on cottage food that collectively state at least the following:

1. The common name of the cottage food product;

2. The cottage food product ingredients in descending order of predominance by weight;

3. If the cottage food product contains a major food allergen, the word, "Contains" followed by a list of the major food allergens that the cottage food product contains;

4. The cottage food operator's name, business name, and Cottage Food Operator Permit number;

5. The name of the municipality in which the cottage food operator prepares the cottage food product, which shall be the same as the municipality that appears of record with the Department as the cottage food operator's residence, followed by either "New Jersey" or "NJ"; and

6. The statement, "This food is prepared pursuant to N.J.A.C. 8:24-11 in a home kitchen that has not been inspected by the Department of Health.

§ 8:24-11.5 Health authority's right of access

(a) Pursuant to N.J.S.A. 24:1-1 et seq., especially 24:2-1 et seq., and 24:3-1 et seq., and 26:1A-1 et seq., especially 26:1A-16, 17, 18, and 19, a health authority is authorized to enter upon, examine, and survey any premises, including the home kitchen of a cottage food operator, and things thereof, including materials, equipment, books, and records:

1. To enforce or confirm compliance with any health law or other law under the official's jurisdiction; and/or

2. To investigate complaints associated with cottage food products, such as contamination, foodborne illness, misbranding, or adulteration.

§ 8:24-11.6 Application fees; permit duration; permit renewal

(a) The fee to apply for a Cottage Food Operator Permit is $ 100.00.

(b) A Cottage Food Operator Permit is valid for two years from date of issuance.

(c) The fee to apply for renewal of a Cottage Food Operator Permit is $ 100.00.

(d) To prevent permit lapse, a cottage food operator permittee should submit an application for permit renewal by no later than 45 days before the expiration of the permit that is in effect.

§ 8:24-11.7 Suspension, revocation, and/or denial of issuance or renewal of a permit; monetary penalties

(a) A person or entity that violates any provision of this chapter or refuses to comply with a lawful order or direction of a health authority is liable for penalties as provided by N.J.S.A. 24:17-1 et seq., and 26:1A-10, and/or injunctive action as provided by law.

(b) The Department may impose a monetary penalty pursuant to N.J.S.A. 24:17-1 et seq., and 26:1A-10, and/or suspend, revoke, and/or refuse to issue or renew, a Cottage Food Operator Permit, if the applicant or permit holder fails to comply with applicable provisions of this subchapter, Titles 24 and 26 of the Revised Statutes of New Jersey, and/or any other applicable rules or statutes, and/or if a health authority determines that the applicant or permit holder poses a threat to public health, safety, or welfare.

1. The Department shall provide the applicant or permit holder notice of the monetary penalty, suspension, revocation, or denial of issuance or renewal, of a permit, and the reason for the action taken.

(c) The Department may issue a summary suspension of the permit of a cottage food operator if the permit holder's continued operation poses an immediate or serious threat to public health, safety, or welfare.

1. The Department shall provide the permit holder notice of a summary suspension and the reason for the action taken.

2. A summary suspension is effective as of the date of issuance.

3. A cottage food operator whose permit the Department summarily suspends shall have the right to apply for emergency relief, as provided at N.J.A.C. 8:24-11.8.

(d) If a person, entity, or cottage food operator operates as a cottage food operator without a valid permit issued by the Department, fails or refuses to comply with an order of a health authority, poses a threat to public health, safety, and welfare, and/or engages in activity that is violative of applicable provisions of Titles 24 and 26 of the Revised Statutes of New Jersey and/or this chapter, the Department may:

1. Issue an order requiring the person, entity, or cottage food operator to cease and desist operations;

2. Take action in the New Jersey Superior Court against the person, entity, or cottage food operator to enjoin its operations;

3. Confiscate, condemn, seize, sell, destroy, detain, and/or embargo articles of food in accordance with N.J.S.A. 24:1-1 et seq., especially 24:4-1 et seq.; and/or

4. Impose monetary penalties pursuant to N.J.S.A. 24:17-1 et seq., and 26:1A-10.

(e) A monetary penalty that the Department imposes pursuant to N.J.S.A. 24:17-1.1 et seq., and/or 26:1A-10, shall become due 45 days after the deadline to file an appeal has ended.

1. If an applicant for a Cottage Food Operator Permit or a permit holder files an appeal with the Department, then the monetary penalty shall become due in accordance with N.J.A.C. 8:24-11.8(b).

(f) Failure to pay a monetary penalty when it becomes due pursuant to (e) above and/or N.J.A.C. 8:24-11.8(b) may result in one or more of the following actions being imposed on the applicant for a cottage food operator permit or the permit holder:

1. Institution of a summary civil proceeding by the State, pursuant to the Penalty Enforcement Law, N.J.S.A. 2A:58-1 et seq.;

2. The Department's denial of, or refusal to issue, a permit or a permit renewal; and/or

3. Revocation of an existing permit.

§ 8:24-11.8 Hearing on enforcement actions

(a) When the Department summarily suspends the permit of a cottage food operator, the operator maintains the right to petition the Commissioner of the Department for emergency relief.

1. To request emergency relief, the cottage food operator must submit to the Department, within 30 days from the date of the notice of summary suspension, a request in writing accompanied by a response to the notice of summary suspension.

i. Failure to submit a request for emergency relief within 30 days from the date of the notice of summary suspension shall result in the cottage food operator's forfeiture of all rights to emergency relief.

2. All applications for emergency relief will be handled in accordance with N.J.A.C. 1:1-12.6(c).

3. Unless emergency relief is granted, the summary suspension shall remain in effect until lifted by either the Department or a court of competent jurisdiction.

4. Nothing in this section shall be construed to prevent the Department from simultaneously, or thereafter, moving to suspend or revoke the permit of a cottage food operator or to issue the cottage food operator a monetary penalty.

(b) If the Department issues a notice of proposed assessment of a monetary penalty, permit suspension or revocation, and/or denial of permit issuance or renewal, the Department shall afford the applicant or permit holder an opportunity for a hearing to contest the proposed action.

1. A monetary penalty, permit suspension (excluding summary suspensions) or revocation, and/or denial of permit issuance or renewal shall become effective and final 30 days from the date of the notice of proposed action, unless the applicant or permit holder, within that 30-day period, submits a written request for a hearing to the Department with a response to the proposed action.

i. Failure to submit a written request for a hearing within 30 days from the date of the notice of proposed action shall result in the applicant c permit holder forfeiting all rights to such a hearing.

ii. If the applicant or permit holder submits a timely request for a hearing, then the monetary penalty, and/or the suspension (excluding summ suspensions), revocation, and/or denial of permit renewal shall be held in abeyance until the hearing is concluded and a final decision is rendered.

iii. A monetary penalty that is the subject of a hearing, which the applicant or permit holder timely requests pursuant to this section, is due 45 days after the Commissioner's issuance of a final agency decision determining the penalty.

iv. A revocation, suspension, or denial of issuance or renewal of a Cottage Food Operator Permit is effective immediately upon the Commissioner's issuance of a final agency decision on the action.

(c) The Department shall transmit hearing requests to the Office of Administrative Law.

(d) Hearings shall be conducted pursuant to the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq., and 52:14F-1 et seq., and the Uniform Administrative Procedure Rules, N.J.A.C. 1:1.

Retail Food Rule: Chapter 24

See the published Cottage Food Rule: 8:24-11 (LexisNexis)

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Frequently Asked Questions

- Definitions
- Zoning
- Requirements for Submission
- Submission Process
- Labeling
- Sales

Definitions

CFO

Cottage Food Operator

Cottage food product

non-TCS food that a cottage food operator prepares. Cottage food products include:

1. Baked goods, including bread, rolls, biscuits, cakes, cupcakes, pastries, and cookies;
2. Candy, including brittle and toffee;
3. Chocolate-covered nuts and dried fruit;
4. Dried fruit;
5. Dried herbs and seasonings, and mixtures thereof;
6. Dried pasta;
7. Dry baking mix;
8. Fruit jams, fruit jellies, and fruit preserves;
9. Fruit pies, fruit empanadas, and fruit tamales (excluding pumpkin);
10. Fudge;
11. Granola, cereal, and trail mix;
12. Processed honey and sweet sorghum syrup.
    NOTE: Raw, unprocessed honey is not a cottage food and is not subject to permit requirements;
13. Nuts and nut mixtures;
14. Nut butters;
15. Popcorn and caramel corn;
16. Roasted coffee and dried tea;
17. Vinegar and mustard;
18. Waffle cones and pizzelles; and
19. Upon written application to the Public Health and Food Protection Program, other non-TCS food.

See more information about Cottage Food Products

Cottage food operator

A person who holds a New Jersey Cottage Food Operator Permit.

Department

The New Jersey Department of Health.

Health authority

A local board of health with jurisdiction, and/or the Department.

Major food allergen

Any of the following, and/or a protein derived from any of the following:

1. Milk;
2. Eggs;
3. Fish;
4. Crustacean shellfish;
5. Tree nuts;
6. Wheat;
7. Peanuts; and
8. Soybeans; and

Excludes:

1. Any highly refined oil derived from a food specified in paragraph 1 above and any ingredient derived from such highly refined oil; and
2. Any ingredient that is exempt under the petition or notification process specified in the Food Allergen Labeling and Consumer Protection Act of 2004 (Public Law 108-282).

Non-TCS food

A food which will not support the growth of disease-causing bacteria. A non-TCS food does not need time and temperature controls to rema... safe for consumption.

PHFPP

The Public Health and Food Protection Program.

TCS food

A food that requires time and/or temperature control for safety to limit pathogenic microorganism growth or toxin formation.

See more information about TCS food

Water Potability

Potable water is water that is safe for drinking and cooking.

Zoning

What are zoning laws?

Zoning laws, zoning regulations, and zoning ordinances restrict the way property can and cannot be used. Each local municipality has its own zoning laws. Some zoning laws prohibit the use of a residential home for small business purposes.

How do I know if my town will allow me to have a cottage food business in my home?

Contact your local zoning office to see if you can have a cottage food business in your home. The NJ Department of Health will not approve your application if your local zoning laws prohibit a Cottage Food business from operating in your home.

Find your local zoning board

Requirements for Submission

What do I need to submit with my application?

To apply for a Cottage Food Operator permit:

1. Submit your completed application form CFO-1 [PDF]
2. For each finished product, each frosting, and each filling, submit a completed Product Questionnaire.
3. Submit proof of water potability (a copy of your well water report or your recent water bill).
4. Submit a copy of your Food Manager's Certificate.
5. Submit $100 payment for the application fee (online by check or credit card).

Application Instructions

Can I send a picture of my completed application?

No, a picture of the form is not acceptable. If you have technical difficulties with saving a file or submitting by email, please mail your application to the address at the top of the form.

Application Instructions

How do I prove water potability?

Submit a copy of a recent water bill or a laboratory analysis report.

Water Potability Instructions

Why do I need a Food Protection Manager Certification and how do I get one?

You need Food Protection Manager Certification (NOT Food Handler) because you are making and selling food to the public. Food Manager training will help you understand how to make food safely. You must send your certificate with your application. NJ Department of Health (NJDOH) does not directly offer training or certification.

Food Protection Manager Certification Instructions

Do I have to submit all product information including ingredients, process, source, and labels along with my application form?

Detailed answers to the Product Questionnaire are required for each different product, filling, and icing that you intend to sell under the Cottage Food Operator's Permit. A Food Safety Specialist will evaluate your answers to ensure that each product is non-TCS as required. Incomplete or vague answers that prevent a thorough safety review will result in denial of your product.

You may include your Product Questionnaire answers in the body of your email or in a separate document attachment with your submission. Please answer all questions for each product you will prepare. You may list multiple flavors on the same questionnaire if the base recipe is the same.

Product Questionnaire: complete for each finished product, each frosting, and each filling

1. Name of Product, Filling, or Frosting
2. Is this product information a trade secret? Trade secrets are not subject to the Open Public Records Act, therefore they are not accessible to the public.
3. List all ingredients that are or may be used in this recipe. Include the quantity of each, preferably by weight in ALL ounces or ALL grams.
4. Describe the step-by-step recipe instructions/process for making this product.
5. Where do your ingredients come from? Indicate the source of raw ingredients.
6. Submit a copy of the product label as it will appear on the finished product.

How do I add products to my existing permit?

Each new product must be carefully reviewed and approved by a food safety specialist. A complete application is required for review purposes. To add products to an existing permit, complete a full application form, attach all required supporting documents, and pay the application fee of $100. If your product submission is approved, your permit expiration date will extend to two years from the new permit issue date.

I just received my issued permit and I realized I forgot a product on my application. Do I have to pay again?

Yes. Each submission of products initiates a new review process. A full application and payment are required for each separate submission of products.

Submission Process

What methods of payment are available?

Payment methods include check, e-check, and credit card. Online payments must be processed using the online submission system.

How do I submit my application?

If payment was made online, send the completed application form CFO-1 and the supporting documents (CFO-1 application, Product Questionnaire, Food Manager's Certification, and Proof of Water Potability) as PDF attachments via email to: cfo@doh.nj.gov

Application Instructions

May I drop off my application in person?

Walk-ins are not accepted and there is no receptacle for personally delivered applications. All applications must be filed electronically via email to cfo@doh.nj.gov or, if needed, mailed via USPS or courier to ensure proper processing.

Can I get expedited service?

This office does not offer expedited service. Each application is carefully reviewed by a food safety specialist for compliance with the Cottage Food rule and to ensure public safety. The review process takes 8-12 weeks from receipt to conclusion. Failure to submit a complete application with all required documents will significantly delay the review process

Is the application fee refundable?

The application fee pays for the processing and review of your application form and is non-refundable. If the application is denied, you will be given an opportunity to revise the form and submit the missing documents. If you are unable to meet the requirements or choose not to resubmit, your application fee will be forfeit.

Can out of state residents apply for the Cottage Food Operator's permit?

The Cottage Food Operator's permit is only for residents of New Jersey.

How long is my permit valid?

The Cottage Food Operator's Permit is valid for 2 years.

Is the permit transferable from one address to another?

The CFO permit is *not transferable* from one address to another. When a Cottage Food Operator changes their address, they are required to apply for a new CFO permit. The information on their product labels, including the city address and their new CFO permit number, must change. The old label is no longer valid.

Will my home kitchen receive an inspection?

Home kitchens are not inspected by the Department of Health. However, if the Department receives notice that the Cottage Food Operator is preparing TCS food at a private residence, the Department may investigate. In the event of a foodborne illness outbreak, the Department or local health authority may act to prevent an immediate and serious threat to human life or health.

Who should I contact if I have additional questions?

You may contact the Cottage Food Operators project via email cfo@doh.nj.gov with any questions.

Labeling

What are the Labeling requirements for the Cottage Food Operators?

All packaged cottage food products must be labeled with the following:

- The common name of the cottage food product;
- List of ingredients listed in descending order of predominance by weight;
- Statement: "Contains" then list any major food allergens;
- Cottage Food Operator's Name, or Business name,
- Cottage Food Operator's Permit #;
- City address and "NJ"; and
- The following statement: *this food is prepared pursuant to N.J.A.C. 8:24-11 in a home kitchen that has not been inspected by the Department of Health.*

Sample Label:

Oatmeal Raisin Cookies Ingredients: Flour, oats, brown sugar, raisins, walnuts, eggs, butter, vanilla extract, spices Contains: Wheat, tree nuts, and eggs XYZ Company Bakersfield, NJ CFO#10 This food is prepared pursuant to N.J.A.C. 8:24-11 in a home kitchen that has not been inspected by the Department of Health.

Do I have to label each individual Cottage Food product when selling at a farmer's market?

If you are selling prepackaged food, you must put the full product label on the package. If you are selling individual food items, like cupcakes, you must provide at least one tag with the full labeling information. You must also have a sign on display with your permit information and the statement: *this food is prepared pursuant to N.J.A.C. 8:24-11 in a home kitchen that has not been inspected by the Department of Health.*

On the product label, do I have to list the allergens that I wrote on my application?

Yes, you must state on the label if your food item has one of these major allergens: eggs, fish, milk, peanuts, sesame, shellfish, soy, tree nuts, wheat.

Do I have to include my home address on my product labeling?

Yes, you must include the physical address of your home kitchen on your product label.

Sales

Can I sell dog treats or pet food?

No, you cannot make or sell dog treats or pet food under the Cottage Food rule (NJ.A.C. 8:24-11.1). The cottage food operator's permit applies only to human foods. The cottage food permit does not apply to pet foods.

Pet food questions may be sent to the NJ Department of Agriculture. The New Jersey Commercial Feed Law is available online. [PDF]

Can I sell dried herb mixtures or dried herbal teas made from home-grown or foraged herbs?

All ingredients must be obtained from an approved source. To ensure the health and safety of each ingredient, all ingredients must be obtained from sources that are registered with the applicable local or state health department or department of agriculture.

Can I mail food to my customers?

No. Under the Cottage Food Operator's permit, you are not allowed to send products through common carriers like USPS, FedEx or DHL. Products must be transferred to the customer in person. To make food in a commercial kitchen and mail product to the customer, contact your local health department.

Can I operate my business online?

You may advertise your business online, accept online orders, and process online payments. You may not send products to your customers through the mail. To mail products to your customers, you must use a commercial kitchen and obtain a retail food license from your local health department.

Can I sell my products from a retail store or commercial kitchen?

No. The Cottage Food Operator's permit is strictly for sales from a residential home. For sales from a commercial establishment or kitchen, consult the local health department.

Can I participate in a street fair, farmer's market, or roadside stand?

Local municipalities have their own additional licenses and permits to set up stalls or tables in approved areas. Cottage Food Operators are required to obtain a temporary food permit for any event as would any other food vendor. Local policies enacted by farmers market boards and other local governing bodies are outside the scope of any Cottage Foods regulations. Consult the local health department to determine the protocol for acquiring a food sale permit.

Can I prepare food onsite at an event?

The NJ Cottage Food Operator's permit is for food that is prepared and finished in your home kitchen. The Cottage Food Operator's permit is not appropriate for making food onsite at a temporary food event. Consult the local health department to determine the protocol for acquiring a temporary food permit for the event.

Can I sell my products to a retail store or wholesale food establishment?

No, you cannot sell your food products to a retail store or a wholesale food establishment under the Cottage Food Operator permit. The NJ Cottage Food Operator must comply with the rule 8:24-11.3 and must not deliver or relinquish any products to a retail or wholesale food establishment. To operate a wholesale food business, a commercial kitchen and a Wholesale Food-Cosmetic License are required.

Can a nonprofit organization produce and sell Cottage Food products?

Charitable bake sales are not impacted by the new Cottage Food Operator permit rules. Charitable bake sales continue to be exempt from regulatory inspection if the baked goods do not require refrigeration and the required signage is posted. Consult the local health department for more information.

Do I need to register my business? How do I register my business?

A registered business is not a prerequisite for the Cottage Food Operator's Permit, but other agencies and authorities may require you to have a registered business in order to sell your product. All questions related to registered businesses may be directed to New Jersey Division of Revenue.

How do I pay my taxes?

In New Jersey, baked goods are not subject to sales tax. The collection of sales taxes is not a condition for obtaining or maintaining the New Jersey Department of Health Cottage Food Operator (CFO) permit. However, CFO permit holders are limited to $50,000 gross annual sales.

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Department of Health
P.O. Box 360
Trenton, NJ 08625-0360

ITEM NUMBER: CM- 6

ITEM NAME: 2024 Tax Sale
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Attachment	10/29/2024	Cover Memo

City of Clifton
Office of the Tax Collector
900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5837 Fax 973-471-9336
taxcollector@cliftonnj.org

Interoffice Memorandum

Date: November 1,2024

To: Mayor and Council

CC: Dominick Villano, City Manager
Joseph Kunz, CFO

From: Sanjana S.Parab, Tax Collector

Subject: 2024 Tax Sale

On Thursday, October 17, 2024, the City of Clifton held its annual electronic tax sale in which 362 accounts went to sale. The breakdown includes principal and interest:

Type	Balances
Tax	$ 270,679.24
Sewer	$ 188,210.75
SID	$ 2,293.98
Premium	$ 1,157,200.00
Total Collection	$ 1,618,383.97

Tax sale costs are permitted under N.J.S.A. 54:5-38 to offset expenses incurred in holding a sale. The categories for tax, sewer and special district include tax sale costs. In addition, when bidding falls below 0%, a bidder offers a dollar premium (the privilege of purchasing a certificate) as high as anyone is willing to pay. Premiums are held in a trust account held by the Treasurer. If the certificate has not redeemed at the end of five years, the premium is paid over to the Treasurer and the premium money becomes part of the general revenue for that year provided a bankruptcy did not extend the term. The total collection also includes cost of sale charged to each parcel in the amount of $ 26,342.90.

Attached is the detailed final list of accounts.

Block+A1:(	Lot	Qualifier	Tax Account Id	Additional Lot	Owner Name	Property Location	Tax Principal	Tax Interest	Sewer Principal	Sewer Interest	Other Principal	Other Interest	Cost	Total In Sale	Premium	Percentage	Flags	Other Qual
1.02	1		00000011		ALCALDE, MILKO & VASQUEZ, JESUS Y	153 CROOKS AVE	0.00	0.00	469.22	45.94	0.00	0.00	0.00	65.00	580.16	900.00	0.00	L
1.02	15		00000020		RAMOS, MIGUEL JR	88 E 1ST ST	0.00	0.00	94.00	8.27	0.00	0.00	0.00	65.00	167.27	200.00	0.00	L
1.08	13		00000116		SOTOMAYOR, VIVIAN	60 ROOSEVELT AVE	0.00	0.00	373.97	32.99	0.00	0.00	0.00	65.00	471.96	1,300.00	0.00	L
1.18	6		00000259		WONG, YESICA I	109 E 4TH ST	0.00	0.00	240.32	23.52	0.00	0.00	0.00	65.00	328.84	600.00	0.00	L
1.21	5		00000277		PEREZ JACQUELYN	37 E 4TH ST	0.00	0.00	515.15	44.95	0.00	0.00	0.00	65.00	625.10	600.00	0.00	L
1.24	2		00000307		MARTINEZ, PEDRO & GRUBERMAN, ASHLEY	87 LOUISE ST	0.00	0.00	416.76	33.44	0.00	0.00	0.00	65.00	515.20	600.00	0.00	L
1.28	13		00000336		SOTO, JONATHAN & ALS	104 E 7TH ST	0.00	0.00	729.90	71.83	0.00	0.00	0.00	66.03	867.76	700.00	0.00	L
1.28	16		00000338		JENKINS, JEROME & ANDREA	114 E 7TH ST	0.00	0.00	359.27	35.15	0.00	0.00	0.00	65.00	459.42	500.00	0.00	L
1.29	4		00000343		RUIZ, WAGNER C & ALS	81 E 6TH ST	0.00	0.00	397.28	38.89	0.00	0.00	0.00	65.00	501.17	600.00	0.00	L
2.01	15		00000479		MEJIA PAMELA	97 E 8TH ST	0.00	0.00	201.08	19.69	0.00	0.00	0.00	65.00	285.77	600.00	0.00	L
2.05	11		00000579		ROCHA, EDILBERTO	31 E 9TH ST	0.00	0.00	475.64	46.56	0.00	0.00	0.00	65.00	587.20	600.00	0.00	L
2.05	12		00000580		ALBERTO, CAROLINA	27 E 9TH ST	0.00	0.00	244.42	21.51	0.00	0.00	0.00	65.00	330.93	600.00	0.00	L
2.05	44		00000605		ITURRALDE, TITO F CEDENDO & ALS	70 MERSELIS AVE	0.00	0.00	640.92	62.74	0.00	0.00	0.00	65.00	768.66	600.00	0.00	L
2.06	6		00000611		GONZALEZ-PEREZ, YESSICA & ALS	99 MERSELIS AVE	0.00	0.00	515.00	50.41	0.00	0.00	0.00	65.00	630.41	900.00	0.00	L
2.08	3		00000680		RODRIGUEZ, DENNY	267 LAKEVIEW AVE	0.00	0.00	351.80	34.46	0.00	0.00	0.00	65.00	451.26	500.00	0.00	L
2.08	37		00000706		DEJESUS JOHNNY J CRUZ	36 TRIMBLE AVE	0.00	0.00	78.76	6.93	0.00	0.00	0.00	65.00	150.69	200.00	0.00	L
2.10	19		00000724		UZ NAZIME	67 TRIMBLE AVE	0.00	0.00	931.88	91.22	0.00	0.00	0.00	70.46	1,093.56	1,300.00	0.00	L
2.12	9		00000848		PICKETT, DARRYL & MANUELA	49 BERGEN AVE	0.00	0.00	435.12	38.29	0.00	0.00	0.00	65.00	538.41	600.00	0.00	L
2.12	32		00000858		TEPALE, MARVIN & ALS	24 PIAGET AVE	0.00	0.00	2,729.50	402.43	0.00	0.00	0.00	112.64	3,244.57	600.00	0.00	L
3.06	8		00001055		ORTIZ DANIEL A	49 VAN RIPER AVE	0.00	0.00	117.69	10.36	0.00	0.00	0.00	65.00	193.05	7,200.00	0.00	L
3.11	10		00001167		ROZON JUAN A WF	84 CLIFTON AVE	0.00	0.00	1,412.60	110.18	0.00	0.00	0.00	80.46	1,603.24	1,900.00	0.00	L
3.12	18		00001194		POLANCO CARMEN	68 CLIFTON AVE	0.00	0.00	374.38	36.64	0.00	0.00	0.00	65.00	476.02	600.00	0.00	L
3.13	7		00001204		PEREZ, HECTOR & BETZAIDA	19 MAHAR AVE	0.00	0.00	452.86	44.33	0.00	0.00	0.00	65.00	562.19	600.00	0.00	L
4.01	11		00001265		ROSADO, YEREMY	78 CUTLER ST	0.00	0.00	469.96	39.69	0.00	0.00	0.00	65.00	574.65	600.00	0.00	L
4.01	30		00001282		GRE PROPERTY 3 LLC	29 SEARS PL	0.00	0.00	260.77	22.95	0.00	0.00	0.00	65.00	348.72	600.00	0.00	L
4.02	16		00001302		RONDON, RAFAEL L & IBANEZ, GULLIANA	68 ARTHUR ST	0.00	0.00	195.37	17.19	0.00	0.00	0.00	65.00	277.56	600.00	0.00	L
4.02	25		00001311		LAMA, KETTY	71 CUTLER ST	0.00	0.00	670.04	65.59	0.00	0.00	0.00	65.00	800.63	600.00	0.00	L
4.03	47		00001354		ROJAS WILGE WF	84 HARRISON PL	0.00	0.00	149.43	4.22	0.00	0.00	0.00	65.00	218.65	600.00	0.00	L
4.06	19		00001432		CHACHO IVAN	96 CENTER ST	0.00	0.00	252.59	22.23	0.00	0.00	0.00	65.00	339.82	600.00	0.00	L
4.07	1		00001445		ARIAS, JUAN & WF, ALS	205 ACKERMAN AVE	0.00	0.00	338.24	29.84	0.00	0.00	0.00	65.00	433.08	600.00	0.00	L
4.07	2		00001446		BONILLA, JOSSUE	201 ACKERMAN AVE	0.00	0.00	535.36	52.41	0.00	0.00	0.00	65.00	652.77	600.00	0.00	L
4.07	30		00001472		AKDAG, AHMET	11 CUTLER ST	0.00	0.00	488.94	38.35	0.00	0.00	0.00	65.00	592.29	600.00	0.00	L
4.07	43		00001482		CHAVEZ, VILMA	39 CUTLER ST	0.00	0.00	264.04	23.24	0.00	0.00	0.00	65.00	352.28	600.00	0.00	L
4.08	31		00001510		CHAVEZ-CACHO JOSE & CHAVEZ, MONICA	25 ARTHUR ST	0.00	0.00	192.66	6.72	0.00	0.00	0.00	65.00	264.38	300.00	0.00	L
4.10	23		00001575		PELAEZ, ALBERTO & ELIZABETH	20 EXCHANGE PL	0.00	0.00	608.16	59.53	0.00	0.00	0.00	65.00	732.69	600.00	0.00	L
4.13	24		00001655		PRIFTI, GENCI	82 RANDOLPH AVE	0.00	0.00	0.00	0.00	299.52	29.02	0.00	65.00	393.54	6,200.00	0.00	L
4.16	25		00001679		RIVERA, NICOLAS JR	23 CENTER ST	0.00	0.00	100.00	6.58	0.00	0.00	0.00	65.00	171.58	200.00	0.00	L
4.21	7		00001770		VARGAS, WILSON & ERIKA	112 VAN WINKLE AVE	0.00	0.00	116.89	10.29	0.00	0.00	0.00	65.00	192.18	100.00	0.00	L
5.07	1		00001937		429 CROOKS AVE LLC	429 CROOKS AVE	0.00	0.00	325.92	28.68	0.00	0.00	0.00	65.00	419.60	1,300.00	0.00	L
5.11	17		00002144		HARTKOPF JUAN R WF	155 E 3RD ST	0.00	0.00	197.80	19.36	0.00	0.00	0.00	65.00	282.16	600.00	0.00	L
5.16	4		00002166		ROJAS, SILFREDO A	310 E 4TH ST	0.00	0.00	154.00	15.08	0.00	0.00	0.00	65.00	234.08	600.00	0.00	L
5.17	16		00002203		ANDRADE, ROBERTO H SEGARRA & ALS	189 TRENTON AVE	0.00	0.00	307.38	24.66	0.00	0.00	0.00	65.00	397.04	500.00	0.00	L
5.18	36		00002220		TEXCA, JOSE L REYES & ALS	196 E 4TH ST	0.00	0.00	201.83	19.70	0.00	0.00	0.00	65.00	286.53	600.00	0.00	L
5.19	19		00002262		GALINDO ALEXIS	73 E 5TH ST	0.00	0.00	488.84	47.85	0.00	0.00	0.00	65.00	601.69	600.00	0.00	L
5.23	10		00002270		NEGRON, DEYBY & CARBONE, DANITZA	206 E 6TH ST	0.00	0.00	214.16	20.96	0.00	0.00	0.00	65.00	300.12	600.00	0.00	L
5.23	22		00002274		HOFFMAN, ANDRE & WIGGINS, EURETTA	218 E 6TH ST	0.00	0.00	472.48	46.41	0.00	0.00	0.00	65.00	583.89	600.00	0.00	L
5.23	26		00002300		CASTILLO BARRIOS, ALVEIRO J	178 E 6TH ST	0.00	0.00	280.05	27.38	0.00	0.00	0.00	65.00	372.43	600.00	0.00	L
5.24	6		00002345		ABELLARD WELLS W ALS	198 E 7TH ST	0.00	0.00	675.16	59.22	0.00	0.00	0.00	65.00	799.38	600.00	0.00	L
5.24	23		00002374		RODRIGUEZ AGUSTINA R	160 E 7TH ST	0.00	0.00	852.04	83.41	0.00	0.00	0.00	68.71	1,004.16	8,700.00	0.00	L
5.27	23		00002386		DIXON DENNIS WF	277 E 7TH ST	0.00	0.00	570.38	55.82	0.00	0.00	0.00	65.00	691.20	600.00	0.00	L
5.28	19		00002451		GARCIA, JESUS R & MARRERO, YAJAIRA	180 E 8TH ST	0.00	0.00	492.10	48.17	0.00	0.00	0.00	65.00	605.27	600.00	0.00	L
5.28	25		00002459		VARGAS ANGEL	233 E 8TH ST	0.00	0.00	374.38	36.64	0.00	0.00	0.00	65.00	476.02	600.00	0.00	L
6.02	9		00002604		DIAZ WALTER	172 BERGEN AVE	0.00	0.00	273.14	24.04	0.00	0.00	0.00	65.00	362.18	800.00	0.00	L
6.04	20		00002605		FONQUE JHON F WF	176 BERGEN AVE	0.00	0.00	713.72	69.86	0.00	0.00	0.00	65.67	849.25	600.00	0.00	L
6.05	5		00002649		MOLINA, LIBARDO E JR & ALEX A	178 CHRISTIE AVE	0.00	0.00	86.89	7.65	0.00	0.00	0.00	65.00	159.54	200.00	0.00	L
6.15	34		00002682		132 CHRISTIE LLC	132 CHRISTIE AVE	0.00	0.00	549.93	53.83	0.00	0.00	0.00	65.00	668.76	600.00	0.00	L
6.15	36		00002842		PAULINO, RAUL GONZALEZ	41 ARLINGTON AVE	0.00	0.00	410.36	40.17	0.00	0.00	0.00	65.00	515.53	600.00	0.00	L
6.19	13		00002873		KILLELEA, SEAN & SANCHEZ, LESLIE	70 E CLIFTON AVE	0.00	0.00	183.61	17.93	0.00	0.00	0.00	65.00	266.54	300.00	0.00	L
6.21	20		00002960		ORTEGA, KEVIN & ENCARNACION, ROSA	159 E CLIFTON AVE	0.00	0.00	311.22	24.35	0.00	0.00	0.00	65.00	400.57	500.00	0.00	L

7.04	9	00003058		ASTACIO, SANTO N	119 VAN RIPER AVE	0.00	0.00	194.52	15.48	0.00	0.00	65.00	275.00	600.00	0.00	L
7.04	48	00003109		RIVERA VINCENT WF ALS	181 KNAPP AVE	0.00	0.00	993.60	97.28	0.00	0.00	71.82	1,162.90	1,200.00	0.00	L
7.07	5	00003111		FOSTER, FLOYD & LORNA	175 KNAPP AVE	0.00	0.00	116.89	10.29	0.00	0.00	65.00	192.18	200.00	0.00	L
7.11	20	00003164	10	TSUNGAS PETROLEUM INC	453 LEXINGTON AVE	0.00	0.00	154.00	15.08	372.24	32.34	65.00	638.66	200.00	0.00	L
7.14	4	00003223		CHAVEZ, LAURA & CHAVEZ-CACHO, JOSE	10 PRESCOTT AVE	0.00	0.00	282.82	27.68	0.00	0.00	65.00	375.50	500.00	0.00	L
7.14	6	00003279		ECHEVARRIA ROSA	18 HADLEY AVE	0.00	0.00	775.60	75.93	0.00	0.00	67.03	918.56	600.00	0.00	L
7.15	11	00003283		LOUAY ASSOCIATES LLC	1038 MAIN AVE	0.00	0.00	1,199.92	117.47	1,207.58	129.08	103.08	2,757.13	500.00	0.00	L
8.01	19	00003339		NJ SMART INVESTMENTS LLC	22 VAN CLEVE AVE	0.00	0.00	1,223.35	99.50	0.00	0.00	76.46	1,399.31	1,900.00	0.00	L
8.03	19	00003372		ESCOBAR TOMAS A WF	38 KULIK ST	0.00	0.00	861.69	69.12	0.00	0.00	68.62	999.43	600.00	0.00	L
8.04	1	00003404		BSHARAT HAKAM M	29 VAN CLEVE AVE	0.00	0.00	633.64	62.03	0.00	0.00	65.00	760.67	600.00	0.00	L
8.10	23	00003423		MONTERO, FRANKLIN S	17 VAN CLEVE AVE	0.00	0.00	740.32	59.39	0.00	0.00	65.99	865.70	600.00	0.00	L
8.12	33	00003425		MARQUES CARLOS	9 VAN CLEVE AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00	L
8.14	3	00003440		ANDINO EDGAR WF	11 LORETTA ST	0.00	0.00	981.62	95.97	0.00	0.00	71.55	1,149.14	900.00	0.00	L
8.15	1	00003442		PAZ ROBERTO WF ALS	17 LORETTA ST	0.00	0.00	237.04	23.20	0.00	0.00	65.00	325.24	600.00	0.00	L
8.15	3	00003444		LOPEZ JOSE L WF	47 KULIK ST	0.00	0.00	330.01	29.06	0.00	0.00	65.00	424.07	500.00	0.00	L
8.15	21	00003463		WILLIAMS RICHARD	64 RUSSELL ST	0.00	0.00	349.32	28.02	0.00	0.00	65.00	442.34	500.00	0.00	L
8.15	23	00003485		CAZIMOSKI IDRIS ALS	263 ACKERMAN AVE	0.00	0.00	986.72	96.59	0.00	0.00	71.67	1,154.98	600.00	0.00	L
8.16	2	00003493		PINEDA, JOSE E & ESTEVES-MONTERO, I	40 MILOSH ST	0.00	0.00	246.86	24.16	0.00	0.00	65.00	338.02	600.00	0.00	L
8.16	27	00003499		RODRIGUEZ, OLIVIA M	20 E RUSSELL ST	0.00	0.00	253.40	24.81	0.00	0.00	65.00	343.21	600.00	0.00	L
8.17	9	00003511		SOLER CARLOS L	243 ACKERMAN AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00	L
8.17	18	00003516		PEREZ-ARIAS RAFAELA ALS	233 ACKERMAN AVE	0.00	0.00	476.93	32.22	0.00	0.00	65.00	574.15	800.00	0.00	L
8.17	25	00003528		ARGUDO, CLAUDIO & CRUZ, ANTONIA	20 HOLDEN ST	0.00	0.00	206.81	18.20	0.00	0.00	65.00	290.01	800.00	0.00	L
8.18	1	00003530		PIEDRAHITA, VICTOR	12 HOLDEN ST	0.00	0.00	331.88	32.48	0.00	0.00	65.00	429.36	600.00	0.00	L
8.18	6	00003574		ARIAS FRANKLIN WF	24 PORTLAND AVE	0.00	0.00	633.84	81.62	0.00	0.00	68.31	983.77	900.00	0.00	L
8.18	19	00003608		PACHECO PAULA J ALS	23 E RUSSELL ST	0.00	0.00	371.12	36.33	0.00	0.00	65.00	472.45	600.00	0.00	L
8.18	22	00003745		NAVARRO, CARLOS A	25 YEREANCE AVE	0.00	0.00	1,203.91	117.84	0.00	0.00	76.44	1,398.19	1,800.00	0.00	L
8.19	37	00003764		157 LAKE LLC	157 LAKE AVE	0.00	0.00	153.78	15.06	0.00	0.00	65.00	233.84	12,500.00	0.00	L
8.20	7	00003831		CANTILLO, SILVINO & LOURDES	106 W 1ST ST	0.00	0.00	260.83	20.75	0.00	0.00	65.00	346.58	500.00	0.00	L
8.20	31	00003840		MORAN, JUANA	82 5TH AVE	0.00	0.00	174.11	15.32	0.00	0.00	65.00	254.43	300.00	0.00	L
8.23	12	00003859		AMERICAN EAGLE INVESTMENT LLC	441 CROOKS AVE	0.00	0.00	608.16	59.53	0.00	0.00	65.00	732.69	1,300.00	0.00	L
8.24	12	00003886		ALSAIDI, FATEHADDIN	105 W 1ST ST	0.00	0.00	318.80	31.21	0.00	0.00	65.00	415.01	500.00	0.00	L
9.01	30	00003899		HIDALGO YNGRID	64 5TH AVE	0.00	0.00	397.28	38.89	0.00	0.00	65.00	501.17	600.00	0.00	L
9.02	12	00004012		GARRE CAPITAL GROUP LLC % V LISUNG	113 W 3RD ST	0.00	0.00	534.50	47.33	0.00	0.00	65.00	646.83	700.00	0.00	L
9.04	20	00004043		LORA, CHRISTELLY & BALDERA, DAVEY	159 W 4TH ST	0.00	0.00	201.91	17.77	0.00	0.00	65.00	284.68	600.00	0.00	L
9.05	5	00004109		YASIN, AHMAD	25 DONALD ST	0.00	0.00	914.35	89.53	0.00	0.00	70.08	1,073.96	900.00	0.00	L
9.06	15	00004159		IC REALTY LLC	39 MADELINE AVE	0.00	0.00	1,434.22	144.17	0.00	0.00	81.57	1,659.96	2,300.00	0.00	L
9.12	9	00004245		ELNSSAG, AHMED & MARZOUQ, EBTISAM A	17 HIGH PARK PL	0.00	0.00	93.62	6.37	0.00	0.00	65.00	164.99	200.00	0.00	L
9.13	12	00004283		429 GETTY LLC	429 GETTY AVE	0.00	0.00	210.88	20.64	0.00	0.00	65.00	296.52	600.00	0.00	L
9.16	16	00004391		MAHMOUD OSAMA M	32 FRANKLIN AVE	0.00	0.00	247.69	21.80	0.00	0.00	65.00	334.49	600.00	0.00	L
9.18	8	00004611		MILES DARRIN WF	14 LUDDINGTON AVE	0.00	0.00	196.81	15.79	0.00	0.00	65.00	277.60	600.00	0.00	L
10.02	21	00004751		SANTIAGO CARLOS	150 UNION AVE	0.00	0.00	383.30	37.51	0.00	0.00	65.00	485.81	600.00	0.00	L
10.05	8	00004924		ODEH AWAD WF	171 HARDING AVE	0.00	0.00	1,125.04	110.13	0.00	0.00	74.70	1,309.87	1,300.00	0.00	L
10.05	16	00004945		UPDEGRAPH, ROXANNE	125 HARDING AVE	0.00	0.00	94.00	8.27	0.00	0.00	65.00	167.27	200.00	0.00	L
10.14	25	00004952		TWIN REAL ESTATE HOLDING LLC	430 CLIFTON AVE	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	600.00	0.00	L
11.06	19	00005126		ARICI, EMIRCAN O & ALS	235 MADISON AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00	L
11.07	21	00005143		CARRILLO KATIA HUSB	172 DE MOTT AVE	0.00	0.00	1,254.26	122.76	0.00	0.00	77.54	1,454.56	1,300.00	0.00	L
11.13	11	00005167		BIALY ANDRZEJ WF	102 DE MOTT AVE	0.00	0.00	338.66	29.80	0.00	0.00	65.00	433.46	600.00	0.00	L
12.01	14	00005239		ANDREWS GLENN WF	157 DE MOTT AVE	0.00	0.00	362.21	29.38	0.00	0.00	65.00	456.59	500.00	0.00	L
12.02	10	00005298		GARABITO-GARCIA, EMIL O	72 CLINTON AVE	0.00	0.00	243.58	23.85	0.00	0.00	65.00	332.43	600.00	0.00	L
12.02	17	00005399		HAMBURGER, SALOMAO	25 CLINTON AVE	0.00	0.00	462.68	45.45	0.00	0.00	65.00	573.13	600.00	0.00	L
12.13	4	00005413		JARA CLAUDIO D ALS	64 HADLEY AVE	0.00	0.00	1,026.76	100.51	0.00	0.00	72.55	1,199.82	1,300.00	0.00	L
12.13	21	00005426		PADILLA, ELVIS O	185 HADLEY AVE	0.00	0.00	745.49	58.47	0.00	0.00	66.08	870.04	700.00	0.00	L
12.14	15	00005438		MOREL, KARISELI & GARCIA, VINCENTE	134 SYLVAN AVE	0.00	0.00	178.86	16.45	0.00	0.00	65.00	260.31	400.00	0.00	L
12.16	12	00005555		PERALTA-HIRALDO, JHOANGEL	50 SHERIDAN AVE	0.00	0.00	524.80	51.37	0.00	0.00	65.00	641.17	600.00	0.00	L
12.17	14	00005661		AQUIJE, MARCO & MARIA	390 HIGHLAND AVE	0.00	0.00	223.66	6.46	0.00	0.00	65.00	295.12	600.00	0.00	L
12.19	13	00005686		REYES FLOR	353 HIGHLAND AVE	0.00	0.00	187.99	16.54	0.00	0.00	65.00	269.53	500.00	0.00	L
12.23	10	00005708		WINSTON, KISHAWN A & KAREEM O	280 BURGESS PL	0.00	0.00	383.23	37.50	0.00	0.00	65.00	485.73	600.00	0.00	L
12.23	26	00005748		PORUCZNIK, MARK	41 SISCO PL	0.00	0.00	397.28	38.89	0.00	0.00	65.00	501.17	600.00	0.00	L
12.24	3	00005799		INFANTE, CARLOS	253 BURGESS PL	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00	L
12.24	15	00005804		TLATELPA OMAR	306 SUMMER ST	0.00	0.00	852.04	83.41	0.00	0.00	68.71	1,004.16	900.00	0.00	L

12.29	24	00005824	RAFIQUE MAHAMMED ALS	17 HAMMOND AVE	0.00	0.00	684.60	67.01	0.00	0.00	65.03	816.64	900.00	0.00	L
13.06	22	00005840	CORDOVA GRACE ALS	345 SUMMER ST	0.00	0.00	253.40	24.81	0.00	0.00	65.00	343.21	500.00	0.00	L
13.08	13	00005851	SANCHEZ, JOAQUIN & LISANDRA	569 GREGORY AVE	0.00	0.00	404.18	35.57	0.00	0.00	65.00	504.75	700.00	0.00	L
13.08	37	00005862	RAMIREZ, TRINIDAD ORTIZ & WF, ALS	331 SUMMER ST	0.00	0.00	100.00	3.89	0.00	0.00	65.00	168.89	300.00	0.00	L
13.11	3	00005925	CAMPAGNA, ALEXANDER & VELANDIA, N	47 THOMAS ST	0.00	0.00	200.88	19.66	0.00	0.00	65.00	285.54	700.00	0.00	L
13.13	31	00006020	MONTIJO, LIMARY	51 MAPLEWOOD AVE	0.00	0.00	138.51	12.01	0.00	0.00	65.00	213.52	600.00	0.00	L
13.13	35	00006066	MEJIA, JUAN	17 DUMONT AVE	0.00	0.00	229.18	27.71	0.00	0.00	65.00	321.89	600.00	0.00	L
13.14	9	00006077	50 BELGRADE LLC	50 BELGRADE AVE	0.00	0.00	229.01	27.68	0.00	0.00	65.00	321.69	600.00	0.00	L
13.15	5	00006220	TINEO, LUIGI & LAKHOUILI, SARA	67 FENNER AVE	0.00	0.00	235.92	20.81	0.00	0.00	65.00	321.73	800.00	0.00	L
13.15	16	00006221	DE LA CRUZ JOSE WF	61 FENNER AVE	0.00	0.00	341.68	33.44	0.00	0.00	65.00	440.12	600.00	0.00	L
13.16	2	00006283	RAHMOUN ABDUL	38 NORWOOD AVE	0.00	0.00	579.04	45.16	0.00	0.00	65.00	689.20	600.00	0.00	L
14.01	57	00006410	MENENDEZ, DIEGO	351 HAZEL ST	0.00	0.00	356.48	29.47	0.00	0.00	65.00	450.95	600.00	0.00	L
14.01	79	00006488	ABREU, JOSE R & JENNIFER	46 EDWARD CT	0.00	0.00	289.36	28.32	0.00	0.00	65.00	382.68	600.00	0.00	L
14.11	13	00006531	RESTITUYO, MARIA A & ERIDANIA	29 EDWARD CT	0.00	0.00	93.25	5.18	0.00	0.00	65.00	163.43	200.00	0.00	L
14.13	10	00006543	DE LA CRUZ, JUAN A & MARIA R	637 CROOKS AVE	0.00	0.00	599.83	47.58	0.00	0.00	65.00	712.42	800.00	0.00	L
14.13	24	00006550	BARNETT, ALICIA & BARNETT, DEBRA	128 W 1ST ST	0.00	0.00	380.92	37.29	0.00	0.00	65.00	483.21	600.00	0.00	L
14.19	5	00006564	MORA, ISIDORO & MARCELA	167 W 1ST ST	0.00	0.00	1,836.12	211.38	0.00	0.00	90.95	2,138.45	2,100.00	0.00	L
14.20	8	00006595	SANZARI ARMANDO J	121 6TH AVE	0.00	0.00	276.28	27.05	0.00	0.00	65.00	368.33	600.00	0.00	L
14.23	1	00006598	ALSAYDI, YOUSUF A & MOHAMED A	206 W 3RD ST	0.00	0.00	610.50	47.75	0.00	0.00	65.00	723.25	700.00	0.00	L
14.23	2	00006633	RAPHAEL, CHANEL	10 LEOPOLD TERR	0.00	0.00	866.60	85.12	0.00	0.00	69.03	1,020.75	600.00	0.00	L
15.07	1	00006763	PEREZ, ESMERALDA & CORRADO, DEREK	109 VREELAND AVE	0.00	0.00	482.30	47.21	0.00	0.00	65.00	594.51	700.00	0.00	L
15.08	20	00006897	PALOMINO, LARRY	110 FAIRMOUNT AVE	0.00	0.00	262.38	25.68	0.00	0.00	65.00	353.06	600.00	0.00	L
15.13	5	00007022	YMRH REALTY LLC	532 PIAGET AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00	L
16.01	61	00007031	ARIAS MARITZA	55 FAIRMOUNT AVE	0.00	0.00	402.27	35.37	0.00	0.00	65.00	502.64	600.00	0.00	L
16.03	18	00007145	CASTANO, ANDRES & YVETTE	131 BARKLEY AVE	0.00	0.00	239.77	3.38	0.00	0.00	65.00	308.13	600.00	0.00	L
16.05	9	00007232	SEIDI, AHMED	115 LUDDINGTON AVE	0.00	0.00	436.52	42.73	0.00	0.00	65.00	544.25	600.00	0.00	L
16.05	16	00007294	HATCHER RUTH C	191 WASHINGTON AVE	0.00	0.00	721.00	63.61	0.00	0.00	65.69	850.30	800.00	0.00	L
16.07	1	00007321	BAALBAKI GHASSON	123 LINCOLN AVE	0.00	0.00	410.06	40.14	0.00	0.00	65.00	515.20	600.00	0.00	L
16.09	13	00007358	RODRIGUEZ, AMY	248 UNION AVE	0.00	0.00	466.06	41.01	0.00	0.00	65.00	572.07	800.00	0.00	L
16.09	17	00007414	VELOSO HUDSON WF	247 UNION AVE	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	14,000.00	0.00	L
16.11	23	00007421	HENRIQUEZ, HECTOR & JIMENEZ, INGRID	227 UNION AVE	0.00	0.00	182.29	16.04	0.00	0.00	65.00	263.33	500.00	0.00	L
17.02	21	00007567	HAMDAN, ABDUL N & GHADEAR	209 BARKLEY AVE	0.00	0.00	326.45	29.20	0.00	0.00	65.00	420.65	600.00	0.00	L
17.04	78	00007737	ROJAS DANIEL E ALS	376 HARDING AVE	0.00	0.00	436.94	38.45	0.00	0.00	65.00	540.39	600.00	0.00	L
17.09	32	00007776	PEREZ, CARLA D & LUIS E SOLANO	381 HARDING AVE	0.00	0.00	498.44	54.05	0.00	0.00	65.00	617.49	600.00	0.00	L
17.10	9	00007916	KOPEC, PETER JR	11 HOBART PL	0.00	0.00	273.02	26.72	0.00	0.00	65.00	364.74	500.00	0.00	L
18.05	7	00007932	ROMERO, HERNAN & MARTA V	645 CLIFTON AVE	0.00	0.00	400.54	36.01	0.00	0.00	65.00	501.55	600.00	0.00	L
18.09	2	00007956	ZAIMI, SAMIR	597 CLIFTON AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00	L
18.12	1	00008029	PANEK ANDRZEJ WF	79 VIOLA AVE	0.00	0.00	429.98	42.09	0.00	0.00	65.00	537.07	600.00	0.00	L
18.13	6	00008074	MENTOR, NADEGE	282 MADISON AVE	0.00	0.00	968.52	94.80	0.00	0.00	71.27	1,134.59	800.00	0.00	L
18.14	23	00008139	RIVERA, ROSARIO & CARLOS R	281 MADISON AVE	0.00	0.00	276.92	25.06	0.00	0.00	65.00	366.98	500.00	0.00	L
18.17	5	00008150	DAVIS RICHARD WF	244 DE MOTT AVE	0.00	0.00	429.98	42.09	0.00	0.00	65.00	537.07	600.00	0.00	L
18.17	12	00008169	LUDENA PANFILO E ALS	285 DE MOTT AVE	0.00	0.00	446.32	43.69	0.00	0.00	65.00	555.01	600.00	0.00	L
19.04	5	00008228	SALCEDO, JONATHAN	19 PARKVIEW TERR	0.00	0.00	261.55	2.96	0.00	0.00	65.00	329.51	700.00	0.00	L
19.10	3	00008273	KRASNIQI AVDI WF	173 CLINTON AVE	0.00	0.00	495.38	48.50	0.00	0.00	65.00	608.88	600.00	0.00	L
19.17	25	00008373	HURTADO, RICHARD	409 HIGHLAND AVE	0.00	0.00	301.21	8.97	0.00	0.00	65.00	375.18	700.00	0.00	L
20.02	9	00008465	JAQUEZ, NOEFRE M	60 GOULD ST	0.00	0.00	338.42	33.13	0.00	0.00	65.00	436.55	500.00	0.00	L
20.09	5	00008470	ACOSTA GRIMILDA	167 VALLEY RD	0.00	0.00	459.40	44.97	0.00	0.00	65.00	569.37	600.00	0.00	L
20.10	9	00008512	KARRAY NAWEL	29 LAMBERT AVE	0.00	0.00	165.94	14.60	0.00	0.00	65.00	245.54	500.00	0.00	L
20.12	2	00008527	TOMICZEK, DAVID	18 IVY CT	0.00	0.00	515.00	50.41	0.00	0.00	65.00	630.41	600.00	0.00	L
20.16	9	00008603	CORONADO, ROBERT	115 NELSON ST	0.00	0.00	508.46	49.77	0.00	0.00	65.00	623.23	600.00	0.00	L
20.18	22	00008714	LEE KWANG J WF	4 CHAMBERS CT	0.00	0.00	582.68	57.04	0.00	0.00	65.00	704.72	700.00	0.00	L
20.22	12	00008938	HURTADO, FLORENTINA F & LARRY	74 LOCKWOOD DR	0.00	0.00	340.67	26.72	0.00	0.00	65.00	432.39	600.00	0.00	L
20.22	24	00009216	SOTO, ELIZABETH & VILLAR, ANBIESCA	29 FITZGERALD AVE	0.00	0.00	469.22	45.94	0.00	0.00	65.00	580.16	600.00	0.00	L
20.24	9	00009327	ROMERO-VALDEZ, FELIX	129 ELMWOOD DR	0.00	0.00	1,034.07	101.23	0.00	0.00	72.71	1,208.01	900.00	0.00	L
21.01	12	00009352	BARR ADELAIDA	93 EMERSON ST	0.00	0.00	273.02	26.72	0.00	0.00	65.00	364.74	600.00	0.00	L
21.02	20	00009372	SUNCAR-FANJUL, TRAVIS & ALS	327 VALLEY RD	0.00	0.00	479.02	46.89	0.00	0.00	65.00	590.91	600.00	0.00	L
21.08	9	00009450	HOOK KENNETH R	143 STANLEY ST	0.00	0.00	154.10	15.10	0.00	0.00	65.00	234.20	600.00	0.00	L
22.02	10	00009502	OSHIR, ISFAR & NUNU, SHABER	358 VALLEY RD	0.00	0.00	136.77	12.07	0.00	0.00	65.00	213.84	600.00	0.00	L
22.04	29	00009515	WALTERS, MOSES & ST OLGA	432 VALLEY RD	0.00	0.00	178.13	15.69	0.00	0.00	65.00	258.82	500.00	0.00	L
22.04	35	00009519	GONZALEZ, DAMICELIS	454 VALLEY RD	0.00	0.00	524.80	51.37	0.00	0.00	65.00	641.17	700.00	0.00	L

22.06	9		00009520		RODRIGUEZ, JUAN A	458 VALLEY RD	0.00	0.00	390.54	30.55	0.00	0.00	65.00	486.09	600.00	0.00 L
22.06	28		00009598		YAVUZ, SUE Z	179 EDISON ST	0.00	0.00	351.50	34.41	0.00	0.00	65.00	450.91	600.00	0.00 L
22.07	13		00009761		CHITIC, MAYNOR O JIATAZ	15 TRISTAN RD	0.00	0.00	98.32	8.65	0.00	0.00	65.00	171.97	300.00	0.00 L
22.11	8		00009877		TOTANJI, MOHAMMED & AKRACHE, SAMIRA	67 HOMESTEAD ST	0.00	0.00	347.97	34.06	0.00	0.00	65.00	447.03	600.00	0.00 L
22.17	9		00009970		TAVAREZ, YELFIR A & LUGO, LEONARDO	144 MT VIEW DR	0.00	0.00	289.36	28.32	0.00	0.00	65.00	382.68	600.00	0.00 L
22.19	39	-C0021- -	00010183	BLDG #3	GUERRERO, ROXANNE	42 GEORGE RUSSELL WAY	0.00	0.00	250.12	24.49	0.00	0.00	65.00	339.61	600.00	0.00 L
23.02	34	-C0037- -	00010199	BLDG #4	CELLE REX ALS	66 GEORGE RUSSELL WAY	0.00	0.00	115.25	10.14	0.00	0.00	65.00	190.39	200.00	0.00 L
24.09	9	-C0047- -	00010209	BLDG #5	MARTIN, TITANYA	86 GEORGE RUSSELL WAY	0.00	0.00	371.12	36.33	0.00	0.00	65.00	472.45	600.00	0.00 L
25.03	6	-C0052- -	00010214	BLDG #13	JHAVERI VIKAS C ALS	35 CARRINGTON PL	0.00	0.00	210.88	20.64	0.00	0.00	65.00	296.52	600.00	0.00 L
25.04	4	-C0198- -	00010360	BLDG #21	HAGGERTY CAMERON	63 WHITEWELD TERR	0.00	0.00	354.76	34.73	0.00	0.00	65.00	454.49	600.00	0.00 L
25.04	24	-C0220- -	00010382	BLDG #1	BARRETT ANDRE	180 BRITTANY CT	0.00	0.00	305.72	29.92	0.00	0.00	65.00	400.64	600.00	0.00 L
25.08	4	-C0238- -	00010400	BLDG #3	JANUSKOVA NADIA	158 BRITTANY CT	0.00	0.00	465.94	45.61	0.00	0.00	65.00	576.55	600.00	0.00 L
26.01	1.03	-C0254- -	00010416	BLDG #5	GUPTA SAURABH WF	161 WINCHESTER CT	0.00	0.00	397.28	38.89	0.00	0.00	65.00	501.17	600.00	0.00 L
26.01	14	-C0267- -	00010429	BLDG #6	AR ESTATES LLC	164 WINCHESTER CT	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	600.00	0.00 L
26.01	18	-C0269- -	00010431	BLDG #6	STANFORD, CHRISTOPHER	168 WINCHESTER CT	0.00	0.00	317.36	25.39	0.00	0.00	65.00	407.75	600.00	0.00 L
26.01	19	-C0281- -	00010443	BLDG #7	SINDLER, STEPHANIE	107 BRITTANY CT	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	600.00	0.00 L
26.05	4	-C0295- -	00010457	BLDG #8	GELLIDO CHARLES L	104 WHITEWELD TERR	0.00	0.00	141.41	12.44	0.00	0.00	65.00	218.85	600.00	0.00 L
26.11	10	-C0353- -	00010515	BLDG #13	MAXWELL, AARON R	117 GEORGE RUSSELL WAY	0.00	0.00	188.37	18.46	0.00	0.00	65.00	271.83	600.00	0.00 L
27.03	19		00011118		JOHNSON ISAAC B	539 HIGHLAND AVE	0.00	0.00	328.60	32.17	0.00	0.00	65.00	425.77	600.00	0.00 L
27.07	7		00011130		TAPIA, SANDRA & ALS	20 COMFORT PL	0.00	0.00	485.56	37.88	0.00	0.00	65.00	588.44	600.00	0.00 L
28.02	1.01		00011134		REXACH, CONNIE F & RICKY	30 COMFORT PL	0.00	0.00	110.55	3.05	0.00	0.00	65.00	178.60	300.00	0.00 L
28.02	1.01		00011144		LEOCADIO, MIGUEL & ALS	33 HELEN PL	0.00	0.00	128.33	11.32	0.00	0.00	65.00	204.65	600.00	0.00 L
28.02	1.01		00011167		LAVERDE, JUAN P	40 BYRON PL	0.00	0.00	818.64	64.04	0.00	0.00	67.65	950.33	800.00	0.00 L
28.02	1.01		00011240		GANDHI, SURYAKANT R & WF, ALS	19 STRANGEWAY TERR	0.00	0.00	358.04	35.04	0.00	0.00	65.00	458.08	600.00	0.00 L
28.02	1.01		00011368		TEDESCO MAUREEN HUSB	1512 VAN HOUTEN AVE	0.00	0.00	439.60	36.53	0.00	0.00	65.00	541.13	600.00	0.00 L
28.02	1.02		00011369		ASTUDILLO, ENVER & ABREU, ELAINY P	1516 VAN HOUTEN AVE	0.00	0.00	492.10	48.17	0.00	0.00	65.00	605.27	600.00	0.00 L
28.02	1.02		00011396		HAYDEN, THOMAS S & ALS	29 GARRABRANT RD	0.00	0.00	568.12	55.80	0.00	0.00	65.00	688.92	600.00	0.00 L
28.02	1.02		00011458		MC CARTHY, MICHAEL	19 MT WASHINGTON DR	0.00	0.00	461.02	45.14	0.00	0.00	65.00	571.16	600.00	0.00 L
28.02	1.02		00011818		TORRES, WILLIAM A	663 BROAD ST	0.00	0.00	409.98	40.13	0.00	0.00	65.00	515.11	600.00	0.00 L
28.02	1.02		00011897		BARRIENTOS, JULIO A & PALOMINO, T	29 KRUGER CT	0.00	0.00	422.29	32.56	0.00	0.00	65.00	519.85	600.00	0.00 L
28.02	1.02		00012043		HASSAN KHALID	39 TWAIN PL	0.00	0.00	253.40	24.81	0.00	0.00	65.00	343.21	400.00	0.00 L
28.02	1.02		00012146		GARRISON, SETH T	17 IRVINGTON PL	0.00	0.00	276.28	27.05	0.00	0.00	65.00	368.33	300.00	0.00 L
28.02	1.02		00012466		TOBIA, RONALD & SANDRA	51 ELM ST	0.00	0.00	125.06	11.01	0.00	0.00	65.00	201.07	400.00	0.00 L
28.02	1.02		00012677		SALMAN MOHAMMAD	32 PLEASANT AVE	0.00	0.00	452.86	44.33	0.00	0.00	65.00	562.19	300.00	0.00 L
28.02	1.02		00012679		BOLANOS, LEIDY & VILLA, LUZDARY	38 PLEASANT AVE	0.00	0.00	219.89	19.35	0.00	0.00	65.00	304.24	300.00	0.00 L
31.01	82		00012688		SANCHEZ, JENNIFER & ANGEL T	41 GRUNWALD ST	0.00	0.00	498.34	48.78	0.00	0.00	65.00	612.12	500.00	0.00 L
31.02	8		00012734		MORA ISIDORO WF	5 LADWIK LANE	0.00	0.00	2,402.01	327.46	0.00	0.00	104.59	2,834.06	500.00	0.00 L
31.02	12		00012886		URQUICO ALEJANDRO WF	37 SPERLING RD	0.00	0.00	421.76	33.74	0.00	0.00	65.00	520.50	300.00	0.00 L
31.02	28		00012910		CRUZ, ADELSON & BATISTA, RISEL	47 STEVENS RD	0.00	0.00	165.94	14.60	0.00	0.00	65.00	245.54	200.00	0.00 L
31.03	17		00012916		FERNANDEZ ABELARDO ALS	23 GOSS PL	0.00	0.00	289.36	28.32	0.00	0.00	65.00	382.68	600.00	0.00 L
31.08	1		00012968		WOOD PAUL F WF	17 STONY HILL RD	0.00	0.00	359.67	28.77	0.00	0.00	65.00	453.44	300.00	0.00 L
32.02	72		00012969		PATINO-ROMERO, JOSE A & WF	5 STEVENS RD	0.00	0.00	269.74	26.41	0.00	0.00	65.00	361.15	300.00	0.00 L
32.02	73		00012998		CARHUALLANQUI, SLEYKER & ZAMORA, A	134 LONG HILL DR	0.00	0.00	169.21	14.89	0.00	0.00	65.00	249.10	200.00	0.00 L
32.02	100		00013083		PATEL, JAYNA R	73 CLIFF HILL RD	0.00	0.00	549.92	53.83	0.00	0.00	65.00	668.75	500.00	0.00 L
32.06	16		00013428		DAHER JEHAD WF	285 GROVE ST	0.00	0.00	595.72	47.66	0.00	0.00	65.00	708.38	600.00	0.00 L
34.05	20		00013607		MENTESANA, JOSE & DEIDAN, ALINA	24 GREGLAWN DR	0.00	0.00	588.13	52.58	0.00	0.00	65.00	705.71	500.00	0.00 L
34.07	14		00013681		PEREZ, JOSE A	84 DALEWOOD RD	0.00	0.00	724.64	56.52	0.00	0.00	65.62	846.78	500.00	0.00 L
35.05	8		00013861		RODRIGUEZ MIGUEL A ALS	55 GREENDALE RD	0.00	0.00	626.36	61.31	0.00	0.00	65.00	752.67	500.00	0.00 L
35.10	4		00013931		BUTCHER, ENRICO A JR	46 STARMOND AVE	0.00	0.00	191.61	18.79	0.00	0.00	65.00	275.40	300.00	0.00 L
35.14	12		00014175		MAMARY, RUDY	24 VAN VLIET CT	0.00	0.00	1,845.26	219.32	0.00	0.00	91.29	2,155.87	500.00	0.00 L
36.04	38		00014344		1030 EAST 174TH STREET LLC	781 VAN HOUTEN AVE	0.00	0.00	1,565.48	160.45	0.00	0.00	84.52	1,810.45	500.00	0.00 L
36.15	16		00014382		JABBAR NIZAR	11 SAMUEL AVE	0.00	0.00	159.67	9.51	0.00	0.00	65.00	234.18	300.00	0.00 L
37.03	16		00014568		STACHELEK FAMILY TRUST	98 HURON AVE	0.00	0.00	266.48	20.78	0.00	0.00	65.00	352.26	300.00	0.00 L
37.03	19		00014643		ORTEGA, ILVAN C	26 MAJOR ST	0.00	0.00	436.52	42.73	0.00	0.00	65.00	544.25	300.00	0.00 L
37.03	34		00014709		CEVALLOS, FREDDY A	66 SPEER AVE	0.00	0.00	446.32	43.69	0.00	0.00	65.00	555.01	300.00	0.00 L
37.06	6		00014890		CASTILLO, ORLANDO	60 DICK ST	0.00	0.00	775.60	75.93	0.00	0.00	67.03	918.56	500.00	0.00 L
38.04	5		00014992		CRUZ, SANDRO & CRUZ, ANA MARIA	69 LA SALLE AVE	0.00	0.00	304.98	26.84	0.00	0.00	65.00	396.82	300.00	0.00 L
38.05	18		00014997		VASQUEZ, NILA	42 LIBERTY ST	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	300.00	0.00 L
38.05	24		00015120		ALBERTO, JUAN-CARLOS	70 KATHERINE AVE	0.00	0.00	240.32	23.52	0.00	0.00	65.00	328.84	300.00	0.00 L
38.05	27		00015225		BARBATO, JEFFREY J	33 BLUE HILL RD	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	300.00	0.00 L

38.05	77		00015237	AGUIRRE, WILLIAM	18 SPRING HILL RD	0.00	0.00	292.64	28.65	0.00	0.00	65.00	386.29	300.00	0.00	L
38.06	1		00015245	PRESSEY JOSEPH J WF	41 SPRING HILL RD	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	300.00	0.00	L
38.06	27		00015261	WESTER, JASON R	50 MELODY HILL RD	0.00	0.00	435.34	34.83	0.00	0.00	65.00	535.17	300.00	0.00	L
38.09	4		00015449	INFANTE, ANTHONY	113 GREGLAWN DR	0.00	0.00	394.00	38.57	0.00	0.00	65.00	497.57	300.00	0.00	L
39.02	23		00015599	DEL POZZO CHRISTINE M	21 TAMBOER AVE	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	300.00	0.00	L
39.03	3		00015709	DURAN URSULA	110 NOTCH RD	0.00	0.00	483.85	38.71	0.00	0.00	65.00	587.56	300.00	0.00	L
39.04	21		00015803	RIVERA, RICKY	36 LANDIS PL	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	300.00	0.00	L
39.05	63		00015829	SIMONS HAROLD	216 URMA AVE	0.00	0.00	162.67	14.31	0.00	0.00	65.00	241.98	400.00	0.00	L
40.03	13		00016256	SURIEL, MELVIN	48 MEADOW LANE	0.00	0.00	201.08	19.69	0.00	0.00	65.00	285.77	400.00	0.00	L
40.05	60		00016282	RODRIGUEZ ARNOLD	63 SUSAN CT	0.00	0.00	757.40	74.15	0.00	0.00	66.63	898.18	500.00	0.00	L
40.14	2		00016318	PEREZ YOLANDA	255 MT PROSPECT AVE	0.00	0.00	604.59	49.04	0.00	0.00	65.00	718.63	600.00	0.00	L
41.01	30		00016329	JIMENEZ, SANDY D ACEVEDO	351 BRIGHTON RD	0.00	0.00	608.31	53.00	0.00	0.00	65.00	726.31	500.00	0.00	L
41.07	5		00016367	TOEDTER, CHRISTOPHER	168 HURON AVE	0.00	0.00	600.88	58.82	0.00	0.00	65.00	724.70	600.00	0.00	L
41.11	19		00016419	HANANEL, JUAN J & AVILA, JESSICA	29 BELROSE CT	0.00	0.00	371.12	36.33	0.00	0.00	65.00	472.45	500.00	0.00	L
42.02	7		00016520	FOSTER, WILLIAM & RANDI	200 ROWLAND AVE	0.00	0.00	379.55	31.30	0.00	0.00	65.00	475.85	400.00	0.00	L
42.03	25		00016540	LEINKRAM, MARK I	115 MARTIN AVE	0.00	0.00	162.29	16.04	0.00	0.00	65.00	263.33	14,400.00	0.00	L
42.11	1		00016608	HAZIN, ARWA & HAMIDEH, YASMEEN M	125 ROWLAND AVE	0.00	0.00	571.76	55.97	0.00	0.00	65.00	692.73	500.00	0.00	L
42.13	3		00016616	AVRAHAMI, NESHAMA Y	91 ROWLAND AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	200.00	0.00	L
43.02	17		00016734	VELA, ALFREDO & MARIA	49 MARTIN AVE	0.00	0.00	604.52	59.16	0.00	0.00	65.00	728.70	500.00	0.00	L
43.05	23		00016993	RAPPS LEAH HADDASSAH	11 LAUREL AVE	0.00	0.00	1,371.03	109.68	0.00	0.00	79.61	1,560.32	1,700.00	0.00	L
43.14	10	-CE006- -	00017084	ROCA, MAURIZIO & WIKIEL, YOLANTA	900 VALLEY RD	0.00	0.00	308.39	30.19	0.00	0.00	65.00	403.58	300.00	0.00	L
43.19	1		00017241	LEON, WILLIAM F & JUANA G	30 GOULD TERR	0.00	0.00	246.86	24.16	0.00	0.00	65.00	336.02	300.00	0.00	L
43.19	10		00017362	PATEL, KANTIBHAI & ALS	35 RONALD DR	0.00	0.00	433.24	42.41	0.00	0.00	65.00	540.65	300.00	0.00	L
43.27	5		00017377	PENA, NOEL & SOTO, ROSA A	18 BUTTELL DR	0.00	0.00	431.70	39.06	0.00	0.00	65.00	535.76	300.00	0.00	L
44.06	4		00017637	MACHINGA, GLADYS	130 HIGHVIEW DR	0.00	0.00	895.72	87.68	0.00	0.00	69.67	1,053.07	500.00	0.00	L
44.06	16		00017707	JANETT, SUSAN B	185 HIGHVIEW DR	0.00	0.00	344.96	27.90	0.00	0.00	65.00	437.86	300.00	0.00	L
44.07	2		00018108	LABSIR, ANAS	15 JOAN PL	0.00	0.00	837.48	81.98	0.00	0.00	68.39	987.85	600.00	0.00	L
44.07	17		00018184	PARINI, JOSSUA B	147 BEVERLY HILL RD	0.00	0.00	308.06	30.02	0.00	0.00	65.00	403.08	500.00	0.00	L
45.03	4		00018225	PECK, JENNIFER L & KNIGHT, GEOFFREY	463 MT PROSPECT AVE	0.00	0.00	280.86	7.36	0.00	0.00	65.00	353.22	600.00	0.00	L
45.07	3		00018314	PARRA ARMANDO WF	157 HARRINGTON RD	0.00	0.00	194.54	19.04	0.00	0.00	65.00	278.58	300.00	0.00	L
45.09	45		00018374	HAGEN, RICKY M & DIBISCEGLIE, ELISA	60 HARRINGTON RD	0.00	0.00	185.56	16.33	0.00	0.00	65.00	266.89	300.00	0.00	L
46.04	19		00018392	LOPEZ ANA	132 HARRINGTON RD	0.00	0.00	94.00	8.27	0.00	0.00	65.00	167.27	100.00	0.00	L
46.09	20		00018490	IV5 60 WEBRO ROAD LLC	60 WEBRO RD	0.00	0.00	2,926.00	444.65	0.00	0.00	117.41	3,488.06	0.00	3.00	L
46.12	1		00018508	PUNCHATZ, CHARLES I	13 KENTER PL	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	600.00	0.00	L
48.01	47		00018519	VAN HARTE, MEAGAN	37 HARRINGTON RD	0.00	0.00	201.08	19.69	0.00	0.00	65.00	285.77	300.00	0.00	L
48.01	73		00018809	HERNANDEZ CHRISTOPHER	8 HAMPTON RD	0.00	0.00	323.98	25.91	0.00	0.00	65.00	414.89	400.00	0.00	L
48.01	110		00018836	SPITZER, CHAIM & RIVKA	139 CRESTHILL AVE	0.00	0.00	154.00	15.08	0.00	0.00	65.00	234.08	300.00	0.00	L
48.02	8		00018853	CHEATHAM, WILLIE J & LAURA A	723 BLOOMFIELD AVE	0.00	0.00	365.46	32.90	0.00	0.00	65.00	463.36	500.00	0.00	L
49.01	2		00018917	BIENENFELD, MOSHE & SIMA M	188 EDGEWOOD AVE	0.00	0.00	302.44	29.61	0.00	0.00	65.00	397.05	300.00	0.00	L
49.03	39		00018981	ARCHIBALD, ANDREW & MOON, LISA	187 EDGEWOOD AVE	0.00	0.00	307.72	27.08	0.00	0.00	65.00	399.80	400.00	0.00	L
49.07	35		00019090	ZHEUTLIN, BRIAN & DEVORA	550 PASSAIC AVE	0.00	0.00	1,092.28	106.92	0.00	0.00	73.98	1,273.18	500.00	0.00	L
49.08	10		00019284	FORTUNA FUNDING LLC	322 RUTHERFORD BLVD	0.00	0.00	623.14	61.02	0.00	0.00	65.00	749.16	600.00	0.00	L
49.10	11	-C0043- -	00019375	PETROCELLI PINO WF	7 EVERGREEN DR	0.00	0.00	308.98	30.25	0.00	0.00	65.00	404.23	400.00	0.00	L
49.10	27	-CD049- -	00019511	HASHEMI, ARIEN & LACHENAUER, ERICA	149 CAMBRIDGE CT	0.00	0.00	116.89	10.29	0.00	0.00	65.00	192.18	200.00	0.00	L
50.03	11		00019904	BARZOLA ANNA MARIA HUSB	170 RUTHERFORD BLVD	0.00	0.00	465.94	45.61	0.00	0.00	65.00	576.55	500.00	0.00	L
50.11	12		00020063	MANSUROGLU, HAKAN	1021 VALLEY RD	0.00	0.00	364.58	35.69	0.00	0.00	65.00	465.27	600.00	0.00	L
51.02	2		00020079	PAREDES, MILTON J & NORMA R, ALS	12 MAC LEAN RD	0.00	0.00	1,786.30	206.35	0.00	0.00	89.85	2,082.50	2,100.00	0.00	L
51.06	36		00020138	SOTO, ZULEYKA & SANTOS-HILARIO, R	1053 VALLEY RD	0.00	0.00	553.15	43.27	0.00	0.00	65.00	661.42	500.00	0.00	L
52.04	27		00020142	MAURA, MILDRYS & OCASIO, AMALIA L	143 CHARLES ST	0.00	0.00	100.54	8.85	0.00	0.00	65.00	174.39	100.00	0.00	L
52.04	42		00020265	RANA, MEGHNA & MISTRY, VATSAL	91 MAC ARTHUR DR	0.00	0.00	230.50	22.56	0.00	0.00	65.00	318.06	400.00	0.00	L
53.07	25		00020304	MISTRY, RAJAN & CHOKSHI, REETU R	67 FAIRFIELD RD	0.00	0.00	333.20	29.32	0.00	0.00	65.00	427.52	600.00	0.00	L
53.10	17		00020344	HARRIOTT, NICHOLAS A	9 VINCENT DR	0.00	0.00	475.82	37.22	0.00	0.00	65.00	578.04	500.00	0.00	L
53.11	6		00020568	CHAPAL FREDY WF	58 BROOKWOOD RD	0.00	0.00	361.30	28.18	0.00	0.00	65.00	454.48	300.00	0.00	L
53.11	20		00020590	REDONA, NORRIS	154 BROOKWOOD RD	0.00	0.00	147.95	13.02	0.00	0.00	65.00	225.97	300.00	0.00	L
53.11	20		00020661	TINEO, EDUARDO A ALMONTE & ALS	139 BROOKWOOD RD	0.00	0.00	381.05	37.50	0.00	0.00	65.00	483.55	500.00	0.00	L
54.08	16		00020795	PATEL, SAURBHI B	52 SURREY LANE	0.00	0.00	259.94	25.45	0.00	0.00	65.00	350.39	300.00	0.00	L
55.05	22		00020886	VALENTIN-CASTILLO, CESAR	43 LOCKWOOD PL	0.00	0.00	289.36	28.32	0.00	0.00	65.00	382.68	400.00	0.00	L
55.05	63		00020955	SINCHE, JUAN	29 PERU RD	0.00	0.00	400.54	33.02	0.00	0.00	65.00	498.56	500.00	0.00	L
55.08	4		00020989	SALZER ROBERT A	63 CHELSEA RD	0.00	0.00	374.38	36.64	0.00	0.00	65.00	476.02	300.00	0.00	L
55.09	30		00021011	BRITO, CONFESOR R & ANAIS	799 ALLWOOD RD	0.00	0.00	571.42	44.82	0.00	0.00	65.00	681.24	600.00	0.00	L

55.09	48		00021049	PAULINO, VANESSA	14 NEW BRIER LANE	0.00	0.00	528.08	51.70	0.00	0.00	65.00	644.78	600.00	0.00	L
55.14	8		00021103	TUPETE, ELVIRA & GALVEZ, RAFAEL	49 NEW BRIER LANE	0.00	0.00	476.34	31.22	0.00	0.00	65.00	572.56	400.00	0.00	L
56.01	17		00021204	MALDONADO ALLISON ALS	15 WINDSOR RD	0.00	0.00	363.07	29.04	0.00	0.00	65.00	457.11	500.00	0.00	L
56.02	7		00021295	MERIDA, RUBEN & SANDRA	643 ALLWOOD RD	0.00	0.00	990.36	96.95	0.00	0.00	71.75	1,159.06	600.00	0.00	L
57.01	45		00021365	KOLLING SANDRA HUSB	42 ORCHARD DR	0.00	0.00	292.64	28.65	0.00	0.00	65.00	386.29	300.00	0.00	L
57.01	74		00021409	PATTI DENNIS J WF	77 ORCHARD DR	0.00	0.00	231.34	20.36	0.00	0.00	65.00	316.70	400.00	0.00	L
57.02	2		00021597	JACOB, IRA & YOCHEVED	52 LEHIGH AVE	0.00	0.00	180.65	15.90	0.00	0.00	65.00	261.55	400.00	0.00	L
57.04	20		00021721	SPECTOR, ETAN & SUSAN	707 PASSAIC AVE	0.00	0.00	280.42	24.68	0.00	0.00	65.00	370.10	600.00	0.00	L
57.08	6		00021793	SUFIAN BRUCE WF	79 LORRIE LANE	0.00	0.00	262.28	20.98	0.00	0.00	65.00	348.26	300.00	0.00	L
58.05	4		00021818	HERALD, JEMAL	144 WILLIAM ST	0.00	0.00	622.72	60.96	0.00	0.00	65.00	748.68	500.00	0.00	L
58.10	36		00021826	JURADO, BASILIO & NARCISA	327 DELAWANNA AVE	0.00	0.00	975.80	95.52	0.00	0.00	71.43	1,142.75	1,200.00	0.00	L
59.03	27		00021843	COSTA, JAVIER & VIRGINIA	311 DELAWANNA AVE	0.00	0.00	1,720.91	165.98	0.00	0.00	87.74	1,974.63	600.00	0.00	L
59.06	1		00021863	PAGULIGAN, JASON	113 LINDEN AVE	0.00	0.00	107.08	9.42	0.00	0.00	65.00	181.50	100.00	0.00	L
59.06	76		00022105	ALGIERI JR ROBERT ALS	114 WOODLAWN AVE	0.00	0.00	384.20	37.60	0.00	0.00	65.00	486.80	400.00	0.00	L
60.09	34		00022183	ISIDRO, JOSE J & GARCIA, SILVIA A	144 WOODLAWN AVE	0.00	0.00	236.24	20.79	0.00	0.00	65.00	322.03	600.00	0.00	L
62.01	1		00022571	KLAWINOWSKI, ARTUR	39 EARNSHAW PL	0.00	0.00	640.60	57.08	0.00	0.00	65.00	762.68	600.00	0.00	L
62.01	17		00022820	ALVARADO, REYNALDO & LISMARY	76 KNOLLWOOD TERR	0.00	0.00	384.20	37.60	0.00	0.00	65.00	486.80	400.00	0.00	L
62.04	42		00022846	KALLOO, MARC-PAUL	139 KNOLLWOOD TERR	0.00	0.00	189.03	14.79	0.00	0.00	65.00	268.82	7,600.00	0.00	L
62.05	5		00022872	PECORARO, JAMES	29 KNOLLWOOD TERR	0.00	0.00	223.90	21.91	0.00	0.00	65.00	310.81	300.00	0.00	L
62.05	14.09		00023050	DRUMRIGHT TONY WF	90 HOLLYWOOD AVE	0.00	0.00	666.40	65.23	0.00	0.00	65.00	796.63	600.00	0.00	L
63.01	11		00023051	ARIAS, GILBERTO MARTINEZ	98 HOLLYWOOD AVE	0.00	0.00	384.36	24.09	0.00	0.00	65.00	473.45	600.00	0.00	L
63.01	50		00023102	SUDAN, MICHAEL	37 PRINCETON PL	0.00	0.00	354.76	34.73	0.00	0.00	65.00	454.49	500.00	0.00	L
63.01	67		00023122	BRADLEY, LANTRELL K & AUSTIN, A	136 PRINCETON ST	0.00	0.00	544.07	53.86	0.00	0.00	65.00	662.93	500.00	0.00	L
63.04	1	-CC026- -	00023373	TRIVEDI, KARTIK & VYAS, HARINI M	101 RIVERWALK WAY	0.00	0.00	250.12	24.49	0.00	0.00	65.00	339.61	500.00	0.00	L
65.02	18	-CI092- -	00023439	SHAH, TOSHA A & ALS	179 RIVERWALK WAY	0.00	0.00	188.00	18.40	0.00	0.00	65.00	271.40	300.00	0.00	L
65.03	2	-CI093- -	00023440	DOBBS, JOHN G & NICOLE	180 RIVERWALK WAY	0.00	0.00	156.13	13.74	0.00	0.00	65.00	234.87	500.00	0.00	L
65.05	5	-CN143- -	00023490	CHEN, CINDY	266 RIVERWALK WAY	0.00	0.00	118.52	10.43	0.00	0.00	65.00	193.95	200.00	0.00	L
65.07	14	-CO156- -	00023503	HOLDEN STEPHEN H	277 RIVERWALK WAY	0.00	0.00	266.26	26.55	0.00	0.00	65.00	357.81	300.00	0.00	L
66.02	12		00023683	RODRIGUEZ, VIDAL	26 MYRTLE AVE	0.00	0.00	327.19	26.17	0.00	0.00	65.00	418.36	400.00	0.00	L
						0.00	**0.00**	**144,372.76**	**13,842.47**	**1,879.34**	**190.44**	**21,823.01**	**182,108.02**	**253,300.00**	**3.00**	

Block+A1:(	Lot	Qualifier	Tax Account Id	Additional Lot	Owner Name	Property Location	Tax Principal	Tax Interest	Sewer Principal	Sewer Interest	Other Principal	Other Interest	Cost	Total In Sale	Premium	Percentage	Flags	Other Qual
67.02	2		00006199		MOLINA KLEBER	143 VALLEY RD	110.09	6.99	0.00	0.00	0.00	0.00	65.00	182.08	11,700.00	0.00	L	
67.04	3		00008397		GESCHINE ROBERT P	89 MT SIDE TERR	118.61	14.06	2.84	0.15	0.00	0.00	65.00	200.66	26,100.00	0.00	L	
67.05	1.02	-CC001- -	00003634		ZAMBRANA, ZOYA	1001 UNICORN WAY	473.19	31.23	0.00	0.00	0.00	0.00	65.00	569.42	6,200.00	0.00	L	
67.05	39	-CC007- -	00017928		MATALON, JOEL	605 GROVE ST	718.49	55.24	0.00	0.00	0.00	0.00	65.47	839.20	5,600.00	0.00	L	
67.07	34		00006192		BEATTIE HAROLD WF	5 VALE AVE	811.52	26.37	0.00	0.00	0.00	0.00	66.76	904.65	11,400.00	0.00	L	
67.09	45		00014533		BRITTON, CATHERINE	135 LA SALLE AVE	1,507.75	116.67	0.00	0.00	0.00	0.00	82.49	1,706.91	14,200.00	0.00	L	
68.09	2	-CF060- -	00023407		PIEKLO, EUGENIA	153 RIVERWALK WAY	2,775.34	335.96	154.61	15.17	0.00	0.00	115.62	3,396.70	26,400.00	0.00	L	
68.11	10		00002380		SPADA KURT W ALS	178 E 7TH ST	2,907.76	362.87	328.60	32.17	0.00	0.00	122.63	3,754.03	18,100.00	0.00	L	
68.12	28	-CF010- -	00017813		WATERFRONT REAL ESTATE INC	565 GROVE ST	3,779.49	517.63	0.00	0.00	0.00	0.00	135.94	4,433.06	6,500.00	0.00	L	
70.03	50		00005210		GEBOUR MANAGEMENT CO LLC	1111 MAIN AVE	3,815.25	635.74	0.00	0.00	144.98	14.22	142.20	4,752.39	0.00	3.00	L	
71.02	17	-CA016- -	00017904		NASH, ELIZABETH & MARY	605 GROVE ST	4,073.92	614.84	0.00	0.00	0.00	0.00	143.78	4,832.54	13,200.00	0.00	L	
71.04	24		00004285		429 GETTY LLC	48 PARK SLOPE	4,814.76	707.91	0.00	0.00	0.00	0.00	150.00	5,672.67	2,000.00	0.00	L	
72.01	21		00002292		GOMEZ, EDGAR O & ALS	21 E 5TH ST	5,025.69	800.85	859.94	69.75	0.00	0.00	150.00	6,906.23	30,200.00	0.00	L	
72.02	15		00005942		GARCIA, RAFAEL	24 MT PARK RD	5,034.50	802.57	154.00	15.08	0.00	0.00	150.00	6,156.15	27,400.00	0.00	L	
72.03	1		00008767		XUE, YUN	39 DEWEY AVE	5,492.99	892.21	0.00	0.00	0.00	0.00	150.00	6,535.20	32,800.00	0.00	L	
72.03	27		00020158		GOMEZ, JOSEPH M	31 CHURCHILL DR	5,636.17	830.89	255.86	22.52	0.00	0.00	150.00	6,895.44	63,400.00	0.00	L	
74.03	12		00022290		ARMSTEAD, MARYGRACE & CHARLES	18 NORMAL AVE	6,248.31	1,039.88	0.00	0.00	0.00	0.00	150.00	7,438.19	28,200.00	0.00	L	
74.06	13		00013217		KAISER EDWARD MICHAEL	6 ELM HILL RD	6,651.22	1,204.26	128.33	11.29	0.00	0.00	150.00	8,145.10	22,100.00	0.00	L	
74.10	29	-C0301- -	00010463	BLDG #9	OBSUTH, ALEXIS	164 GEORGE RUSSELL WAY	6,869.61	233.56	178.31	16.01	0.00	0.00	150.00	7,447.49	22,600.00	0.00	L	
75.13	32	-CCG05- -	00013357		NOWICKI RAYMOND	1037 RTE 46	6,879.20	1,088.77	0.00	0.00	0.00	0.00	150.00	8,117.97	14,200.00	0.00	L	
78.07	32		00019196		PIZULLI LARISSA	408 FENLON BLVD	8,129.34	1,283.13	217.42	21.29	0.00	0.00	150.00	9,801.18	18,800.00	0.00	L	
78.08	6		00015519		BALLANTYNE, MARY E	12 POTTER RD	8,451.73	291.58	0.00	0.00	0.00	0.00	150.00	8,893.31	22,600.00	0.00	L	
78.08	32		00006255		DESTINY INVESTMENT LLC	499 HAZEL ST	8,906.52	1,170.62	0.00	0.00	0.00	0.00	150.00	10,227.14	71,400.00	0.00	L	
81.10	7	-C0328- -	00010490	BLDG #11	MROZ, LUKASZ M	154 GEORGE RUSSELL WAY	9,183.49	1,945.97	495.38	48.50	0.00	0.00	150.00	11,823.34	22,700.00	0.00	L	
81.10	8		00007489		AHMED, MD TAREQUE	25 JOSH CT	9,296.28	1,803.40	305.72	30.03	0.00	0.00	150.00	11,585.43	44,500.00	0.00	L	
81.13	13		00002029		BILOGAN MARIA ALS	468 LAKEVIEW AVE	10,890.54	2,117.82	210.88	18.82	0.00	0.00	150.00	13,388.06	35,100.00	0.00	L	
81.14	33		00012111		MAHMOUD, MOHAMMED	883 CLIFTON AVE	10,915.59	2,538.88	188.00	18.40	0.00	0.00	150.00	13,810.87	29,800.00	0.00	L	
84.01	1.01		00008495		DOBOL DOUGLAS WF	16 NORMAN AVE	10,957.91	1,916.02	325.34	25.44	0.00	0.00	150.00	13,374.71	29,800.00	0.00	L	

84.01	1.01	00012283	PIKOR JANINA ALS	75 ORONO ST	11,096.71	1,889.58	0.00	0.00	0.00	0.00	150.00	13,136.29	39,200.00	0.00 L
84.01	1.02	00012919	DE LA SOTA, MARITZA	11 GOSS PL	11,457.55	2,626.49	293.16	25.80	0.00	0.00	150.00	14,553.00	38,200.00	0.00 L
84.01	1.02	00004594	66 LUDDINGTON LLC	66 LUDDINGTON AVE	12,249.42	2,868.15	2,572.80	369.82	0.00	0.00	150.00	18,210.19	41,600.00	0.00 L
84.01	1.03	00014220	ALLEN SHERYL A	114 STARMOND AVE	12,307.70	2,160.26	188.00	14.74	0.00	0.00	150.00	14,820.70	40,800.00	0.00 L
84.01	1.03	00013205	VASQUEZ, REYNALDO A	97 MAPLE HILL RD	12,531.15	532.56	0.00	0.00	0.00	0.00	150.00	13,213.71	37,100.00	0.00 L
84.02	7	00020321	ALSAIDI, AMANI S	92 CHATHAM TERR	19,223.74	3,419.86	517.30	41.04	0.00	0.00	150.00	23,351.94	50,000.00	0.00 L
	Tax Principal			**Tax Principal**	**229,341.53**	**36,882.82**	**7,376.49**	**796.02**	**144.98**	**14.22**	**4,519.89**	**279,075.95**	**903,900.00**	
	Sewer Principal			**Sewer Principal**	0.00	0.00	144,372.76	13,842.47	1,879.34	190.44	21,823.01	182,108.02	253,300.00	
Totals					***229,341.53***	***36,882.82***	***151,749.25***	***14,638.49***	***2,024.32***	***204.66***	***26,342.90***	***461,183.97***	***1,157,200.00***	
Block/Lot/Qual Range: First to Last					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Flags: 'C' - Account has Prior Year Credit 'P' - A Payment has been posted to Property 'E' - Error on Account 'L' - Open Outside Lien from Prior Year Exists on Property
Other Qual: 'Q' - Account includes QFARM 'B' - Account includes Bill Board 'R' - Account includes Cell Tower
Note: 1st and 2nd 'In Lieu Of Cost' is included in the Cost.

	Tax Principal	Tax Interest	Sewer Principal	Sewer Interest	Other Principal	Other Interest	Cost		Total In Sale	Premium
Tax Principal	229,341.53	36,882.82	7,376.49	796.02	144.98	14.22		4,519.89	279,075.95	903,900.00
Sewer Principal	-	-	144,372.76	13,842.47	1,879.34	190.44		21,823.01	182,108.02	253,300.00
	229341.53	36882.82	151749.25	14638.49	2024.32	204.66		26342.9	461183.97	1157200
TOTAL Sewer			151,749.25	14,638.49						

Report on Most Recent Tax Sale

Date of Last Tax Sale	10/17/2024		
Type of Sale	Standard		Standard
Live or Electronic	Electronic		Electronic
Day of Sale			
	# of Line Items:	Total Amounts	Explanation
Property Taxes	34	$270,679.24	
Local Cannabis Taxes	0	$0.00	None
Other Municipal Charges Collected in the Tax Office (exc. Local Assessments)	0	$0.00	None
Other Municipal Charges Certified to Tax Collector from MUA or Sewerage Auth.	324	$188,210.75	SA-Sewer
Local Assessment	4	$2,293.98	Special Tax District
Other			Clean-Up Fees
Total Eligible for Tax Sale	**362**	**$461,183.97**	
Sold to Outside Lien Holders	362	$461,183.97	
Struck off or sold to Municipality	0	$0.00	
Postponed or Not Sold	0	$0.00	
Total Eligible for Tax Sale	**362**	**$461,183.97**	
Premiums Bid	360	$1,157,200.00	
Outside Liens Issued at 18%	0	[redacted]	
Outside Liens Issued at 10% - 17%	0	[redacted]	
Outside Liens Issued at 0% (with no premium) - 9%	0	[redacted]	
Municipal Liens Issued at 18%	0	$0.00	
Municipal Liens Issued Below 18%	0	$0.00	
For State Use Only			
Total Liens Issued to Outside Lien Holder or Struck off to the Municipality	**362**	**$1,618,383.97**	**Total Amount Collected**
Total Sold to Outside Lien Holders	**362**	**$1,618,383.97**	
Total to Municipality	**0**	**$0.00**	
Total Postponed or Not Sold	**0**	**$0.00**	

Affidavit of Mailing, Advertising and Posting of Tax Sale Notice

October 17, 2024

I, Sanjana S. Parab, Tax Collector, hereby certify that I advertised delinquent properties in connection with a Tax Sale held October 17, 2024, in the Bergen Record Herald News issued September 17, 2024, September 24, 2024, October 01, 2024, and October 08, 2024.

I further certify that I mailed notices in connection with said sale during the week of August 26, 2024, September 09, 2024, September 25, 2024, and October 07, 2024.

I further certify that on September 17, 2024, I posted notices in the following locations:

In front of the Clifton Municipal Court office
In front of the Tax Collector office
Main Library
Senior Center
Fire Department Bulletin Board

Sanjana S. Parab
Tax Collector

State of New Jersey
County of Passaic

BE IT REMEMBERED, that on this 1st day of November, 2024 before me a Notary Public of New Jersey, personally appeared Sanjana S. Parab, Tax Collector of the taxing district of City of Clifton in the County of Passaic, in the State of New Jersey, who, I am satisfied, is the individual described herein, and who executed the above affidavit; and I having made know to her the contents thereof, she thereupon acknowledged to me that she signed, sealed and delivered the same as her voluntary act and deed, for the uses and purposes therein expressed.

Notary Public

DONNA S. CAMP
NOTARY PUBLIC OF NEW JERSEY
COMM. NO. 50220514
My Commission Expires April 1, 2029

ITEM NUMBER: CM- 7

ITEM NAME: Added/Omitted Assessment
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	10/29/2024	Cover Memo

City of Clifton
Office of the Tax Collector

900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5837 Fax 973-471-9336
taxcollector@cliftonnj.org

Interoffice Memorandum

Date: November 1, 2024

To: Mayor and Council

CC: Dominick Villano, City Manager
Joseph Kunz, CFO

From: Sanjana S. Parab, Tax Collector

Subject: Added/Omitted Assessment

The Clifton City Tax Assessor email dated 10/16/2024 regarding information in relation to added/omitted assessments on property is included for review.

Added/Omitted billing is permitted under:

N.J.S.A. 54:4-63.7 – Tax bills for added taxes - As soon as the added assessment duplicate is delivered to the collector of the taxing district, he shall at once begin the work of preparing, completing, mailing or otherwise delivering the tax bills to the individuals assessed for added assessments and shall complete that work at least one week before November first. The validity of any added tax or assessment or the time at which it shall be payable shall not be affected by the failure of a taxpayer to receive a tax bill, but every taxpayer is put upon notice to ascertain from the proper official of the taxing district the amount which may be due for taxes or assessments against him or his property for added assessments.

And

----2/-

N.J.S.A. 54:4-63.36 – Tax bills: preparation and delivery of; taxpayer put on notice.

As soon as the omitted assessment duplicate is delivered to the collector of the taxing district, he shall at once begin the work of preparing, completing, mailing or otherwise delivering the tax bills to the owners whose property has been assessed as omitted assessments and shall complete that work at least 1 week before November 1. The validity of any omitted tax or assessment or the time at which it shall be payable shall not be affected by the failure of a taxpayer to receive a tax bill, but every taxpayer to whom a notice of an omitted assessment has been sent in accordance with section 5 of this act 1 is put upon notice to ascertain from the collector of taxes of the taxing district the amount which may be due for taxes or assessments against him or his property for omitted assessments.

Parab, Sanjana

From: Rinaldi, Matthew
Sent: Wednesday, October 16, 2024 10:43 AM
To: Parab, Sanjana
Subject: Added Assessments

Sanjana:

Here is the information from the NJ Assessors Handbook in relation to Added Assessments.

The Added Assessment Law permits the valuation of real property which becomes taxable during the year after the regular assessment date of pretax year October 1. If there were no Added Assessment Law, many properties would escape taxation until the next regular assessment date.

REFERENCES:
N.J.S.A. 54:4-63.1 et seq.

Two types of property are affected by the Added Assessment Law.
1. Structural Changes. New structures, additions to existing structures, and improvements of existing structures are subject to the Added Assessment Law if they are completed after the statutory annual October 1 assessment date. A structure is "completed" when it is
substantially ready for the purpose for which it was intended. The structure need not actually be in use; it is taxable when it is ready for use.
2. Exempt Properties becoming Taxable. Real property which ceases to be exempt because of changes in use, ownership, nonprofit status or anything which alters the basis for exemption, may make the property
subject to the Added Assessment Law.

Any construction that was completed after October 1, 2023 and before October 1, 2024, could be subject to an Added Assessment if it increases the value of any given property. We had a total of 391 Added Assessments that were completed in 2024 and 4 that had completion dates after October 1, 2023 and prior to December 31, 2023. These properties have an additional tax bill for the work that was completed.

As far as an omitted added assessment, in August 2023 we became aware of one property Block 34.07, Lot 5 which was receiving a surviving spouse of a disabled 100% disabled veteran. Unfortunately, the surviving spouse passed away and therefore the property was no longer entitled to an exemption. We changed the tax list for the 2024 tax year. However the omitted assessment procedure allowed us to put it on this years added omitted list for the last 4 months of 2023.

As an assessor, I do an added/omitted assessment list every year that is certified to the Passaic County Board of Taxation on or about October 1st.

Please let me know if you have any additional question or require any additional information.

Sincerely,

Matt

Matthew S. Rinaldi, CTA, SCGREA
Municipal Tax Assessor
City of Clifton

ITEM NUMBER: CM- 8

ITEM NAME: Medical Program Status Report - September 30, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Report	10/29/2024	Cover Memo

imac Insurance Agency
ACRISURE® PARTNER

540 Mill Street
Belleville, NJ 07109

973/450-9800
Fax 973/450-9892

www.imacagency.com

October 29, 2024

Dominick Villano, City Manager
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

Medical Program Status Report as of September 30, 2024

Dear Nick:

Net medical claims for the first nine months of the 2024 budget year are running at 88.5% of our recommended budget, or about $1,605,000 less than our budget recommendation. For the trailing 12 months, claims are running at 89.9% of our expected level. This is a slight deterioration from the end of the last quarter when claims for 2024 YTD were running at 86.0% of expected and claims for the trailing 12 months were running at 88.2% of expected. The table below summarizes the data.

	Gross Medical Claims and related costs	Specific Stop-Loss Recoveries	Net Medical Claims (Gross less Recoveries)	Expected Net Medical Claims
Oct-23	$ 1,979,278	$ 491,569	$ 1,487,709	$ 1,472,316
Nov-23	$ 1,760,934	$ 618,434	$ 1,142,499	$ 1,472,316
Dec-23	$ 1,816,104	$ 284,486	$ 1,531,618	$ 1,472,316
Jan-24	$ 1,720,452	$ 669,013	$ 1,051,439	$ 1,547,184
Feb-24	$ 1,960,720	$ 1,171,248	$ 789,472	$ 1,547,184
Mar-24	$ 1,744,481	$ 261,130	$ 1,483,351	$ 1,547,184
Apr-24	$ 1,455,989	$ -	$ 1,455,989	$ 1,547,184
May-24	$ 2,095,244	$ 95,221	$ 2,000,023	$ 1,547,184
Jun-24	$ 1,622,578	$ 420,518	$ 1,202,060	$ 1,547,184
Jul-24	$ 1,083,129	$ (37,258)	$ 1,120,387	$ 1,547,184
Aug-24	$ 1,832,787	$ 140,844	$ 1,691,943	$ 1,547,184
Sep-24	$ 1,628,346	$ 103,716	$ 1,524,630	$ 1,547,184
Total	$ 20,700,043	$ 4,218,922	$ 16,481,121	$ 18,341,603
2024 YTD	$ 15,143,727	$ 2,824,432	$ 12,319,295	$ 13,924,656

The performance vs expectations of your medical plan has improved since the end of 2023 when the trailing 12 months loss ratio was 100.3%. Preliminary numbers for October suggest claims for the month are running in line with the favorable numbers for 2024 YTD.

Per subscriber gross claims are now $26,713 for the trailing 12 months, a 4.3% decrease from a year ago. This continues a trend in a decline in year over year increases in gross claims since this measure of trend peaked at a 29.7% increase in June 2023. The high level of stop-loss recoveries has kept net claims spending well below where we projected it. Per subscriber net medical claims are now $21,268 for the trailing 12 months, a 15.0% decrease versus the year earlier level of net claims. A year ago, your net medical claims were up 22.3%. We will be watching these trends closely.

Here are some key statistics that compare your claims experience in CY2024 through September versus the same period in CY 2023. Of note, total claims per member per month are down 0.9% for 2024 YTD vs the same period in 2023.

	2023 YTD	2024 YTD	Change
Average contracts	757	775	2.4%
Inpatient claims PMPM	$179.39	$149.99	-16.4%
Outpatient claims PMPM	$325.96	$264.03	-19.0%
Professional services PMPM	$412.52	$495.69	20.2%
Total claims PMPM	$917.87	$909.71	-0.9%
Inpatient			
Inpatient admissions per 1000 members	76.7	84.2	9.8%
Average length of stay (days)	5.36	5.85	9.1%
Outpatient			
Outpatient visits per 1000 members	2,534.4	2,241.7	-11.5%
Outpatient costs per visit	$ 1,543	$ 1,413	-8.4%
Professional			
Professional visits per 1000 members	22,535.9	22,912.3	1.7%
Professional costs per visit	$ 220	$ 260	18.2%
Physicians			
PCP Visits/1000	2,598.4	2,519.7	-3.0%
Specialist visits/1000	14,565.7	15,267.4	4.8%
Emergency Room			
ER visits per 1000 members	273.9	299.7	9.4%
ER costs per visit	$ 1,719	$ 2,032	18.2%
Preventive Care			
Preventive Care Visits/1000	1423.1	1495.4	5.1%
Preventive Care % of Cost	3.1%	3.3%	6.5%
High Cost Claimants			
High cost claimants (>$100K)	23	20	-13.0%
High cost claimants (>250K)	6	4	-33.3%
Total costs for high cost claimants (>$100K) as % of all claims	40.6%	30.3%	-25.4%
Avg Paid per high cost claimant >$100K	$ 261,297	$ 221,473	-15.2%
Stop-loss recoveries YTD	$ 1,978,231	$ 2,824,432	42.8%
PMPM = Per Member Per Month			

Prescription Drug Plan

As we reported during the renewal process for 2024, part of the impact of moving the prescription drug program from the prior freestanding prescription drug plan contract with Benecard to a two-year agreement with the Benecard NJRx pool as of January 1, 2024, is that you will no longer receive claims experience data from Benecard. Therefore, we are no longer able to report on the claims experience in the prescription drug program.

We were just notified that the pooled rate increase in the Benecard NJRx pool for 2025 is 9.75%. Contrast that with the dramatic Rx rate increases many other plans are receiving, notably the SHBP program where member local governments are receiving a composite 26.0% Rx rate increase for 2025.

***

The attached graphs and table show the experience of your program in more detail. There are eight attachments:

1. A graph showing trailing 12-month net paid medical claim loss ratios. As noted above, a loss ratio of 100% would mean claims were running exactly as expected while loss ratios above 100% mean claims are running higher than expected and loss ratios below 100% indicate claims are running lower than expected.
2. A chart of trailing 12-month actual net paid medical claims vs. expected net paid claims. Claims are running better than expected when the blue line is below the red line.
3. A graph showing monthly gross medical paid claims. This chart shows how extreme the month-to-month variation in medical claims can be.
4. A graph showing monthly medical and prescription drug plan headcounts reported by Horizon BCBS and Benecard.
5. A table showing monthly claim totals and other statistics for the last 36 months.

Let us know if you have any questions.

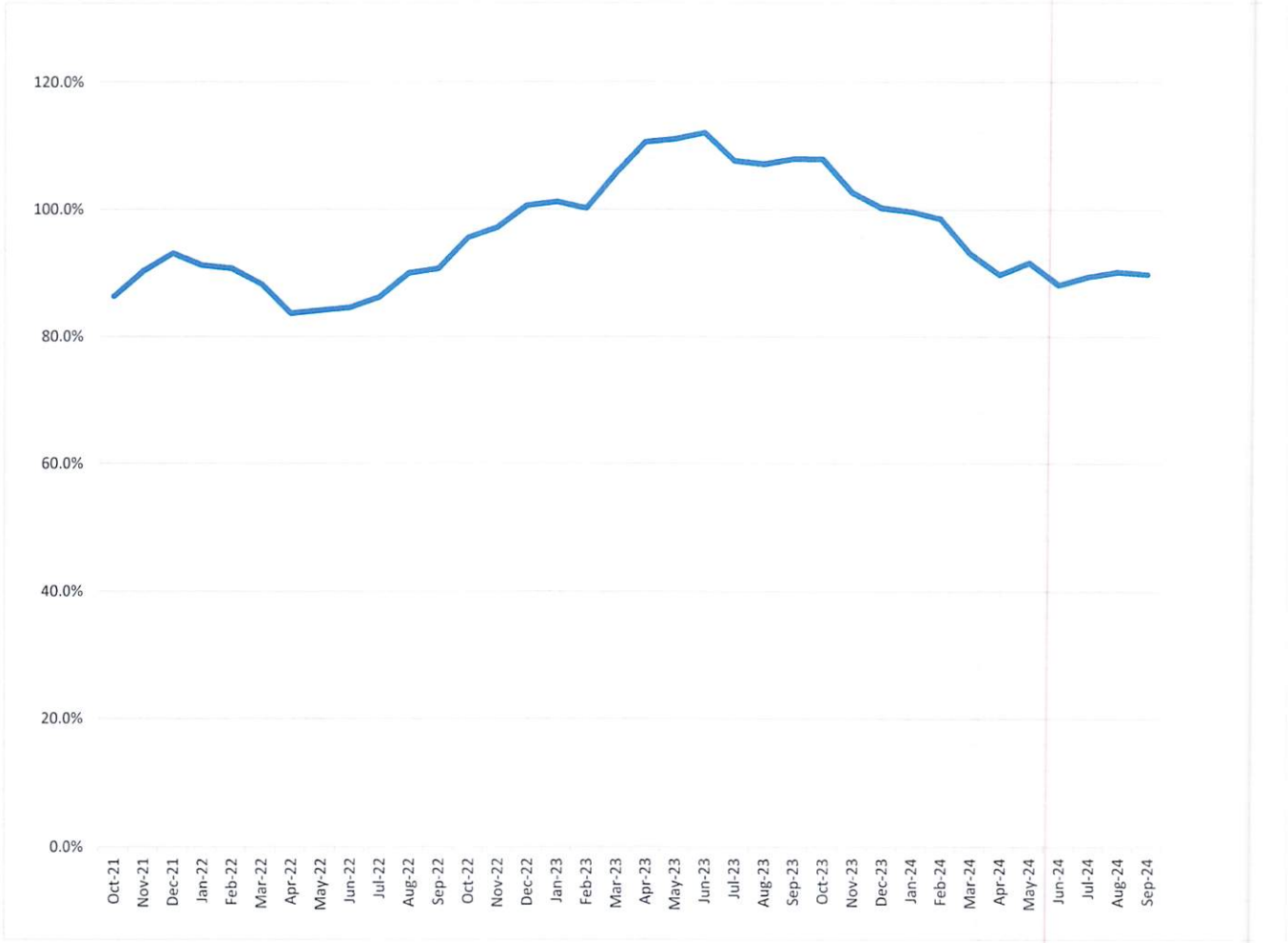
Sincerely,

Joseph Maurillo

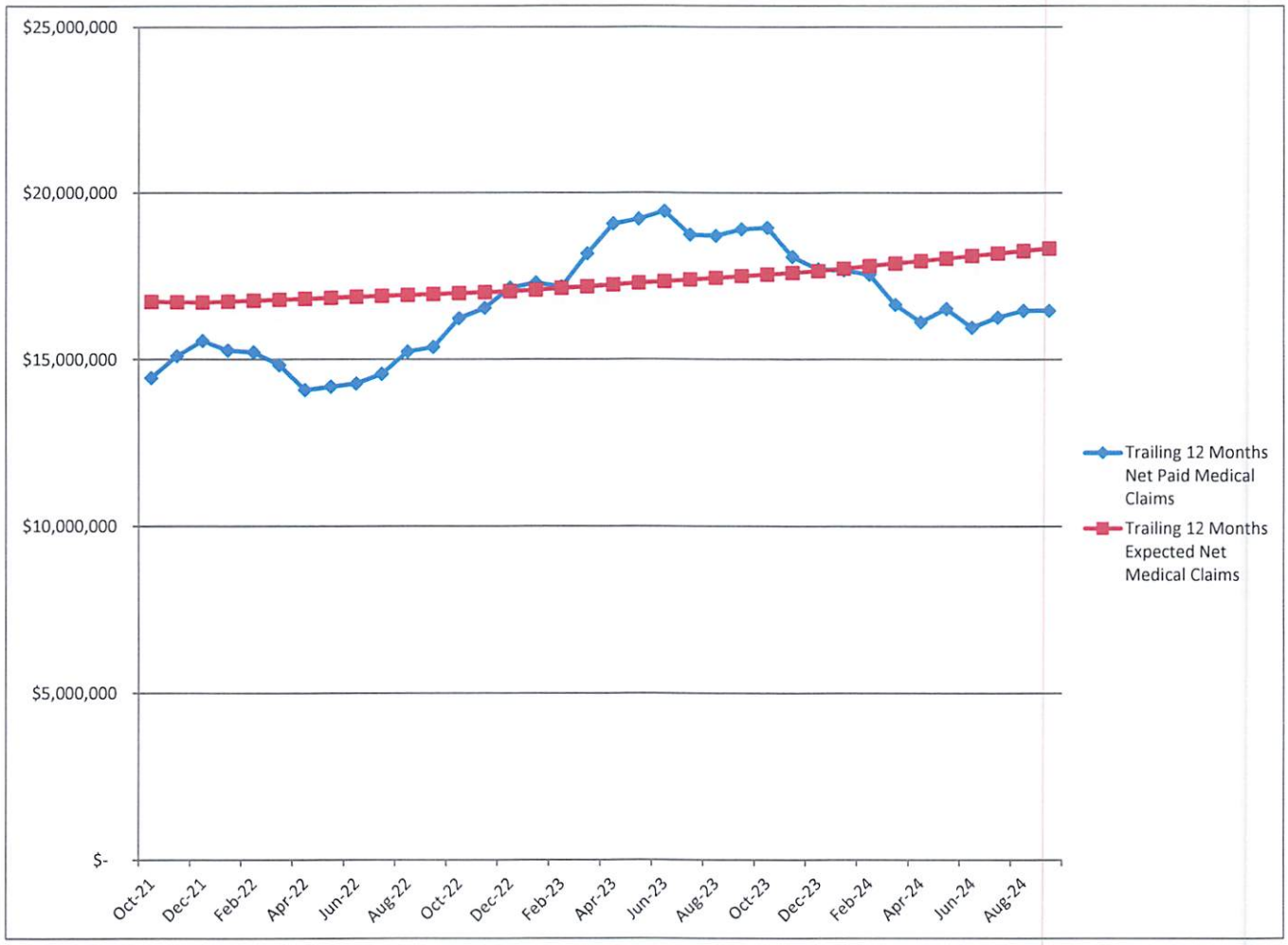
Joseph Maurillo
President

cc:
Mayor Raymond Grabowski, City of Clifton
City Council Member Joe Kolodziej
Doug Johnson, City of Clifton
Joe Kunz, City of Clifton
Matt Priore, Esq., City of Clifton

City of Clifton
Trailing 12 Months Net Medical Claims Loss Ratio



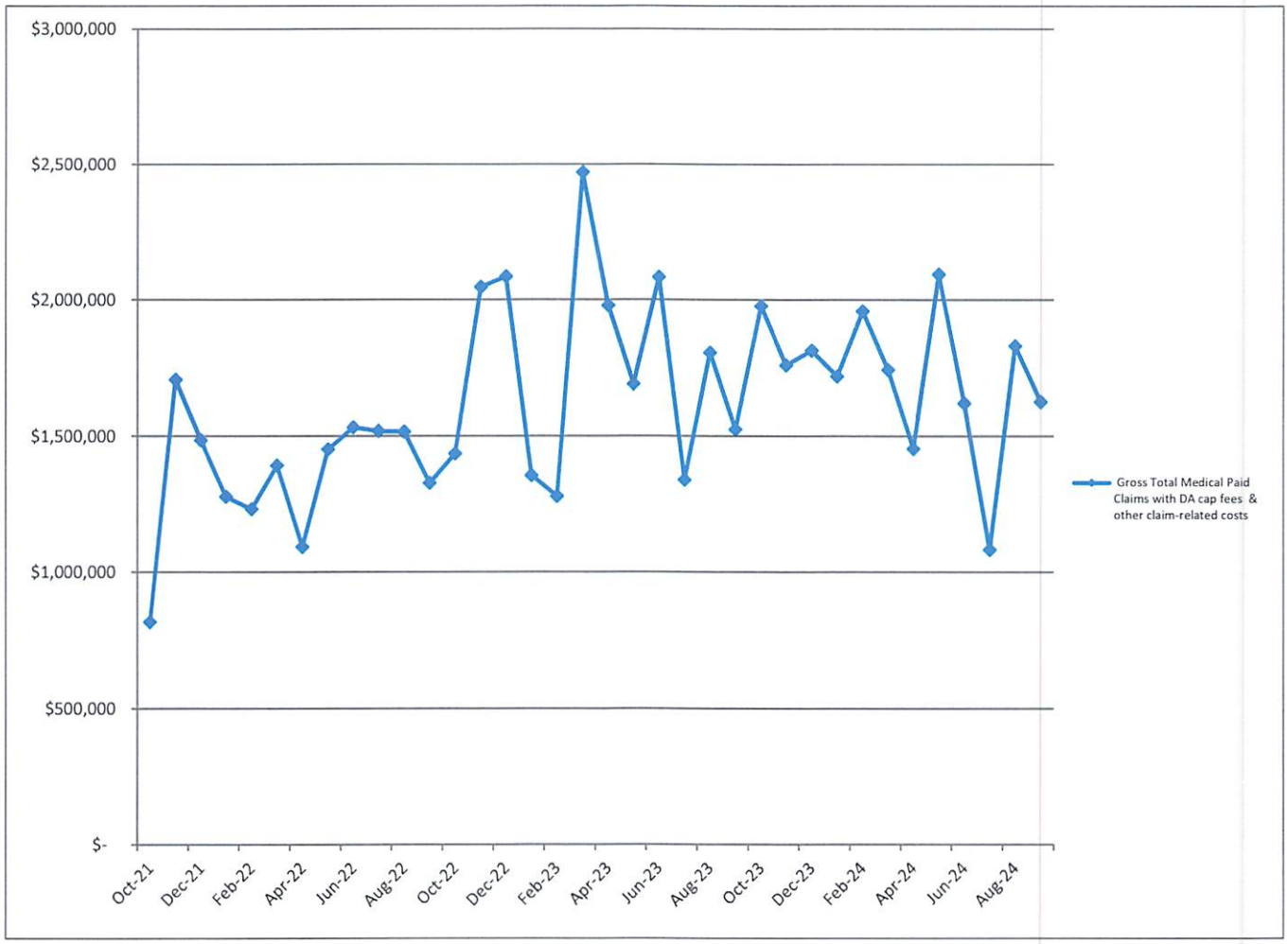
City of Clifton
Trailing 12 Months Net Paid Medical Claims vs Expected



Prepared by IMAC Insurance Agency

10/28/2024

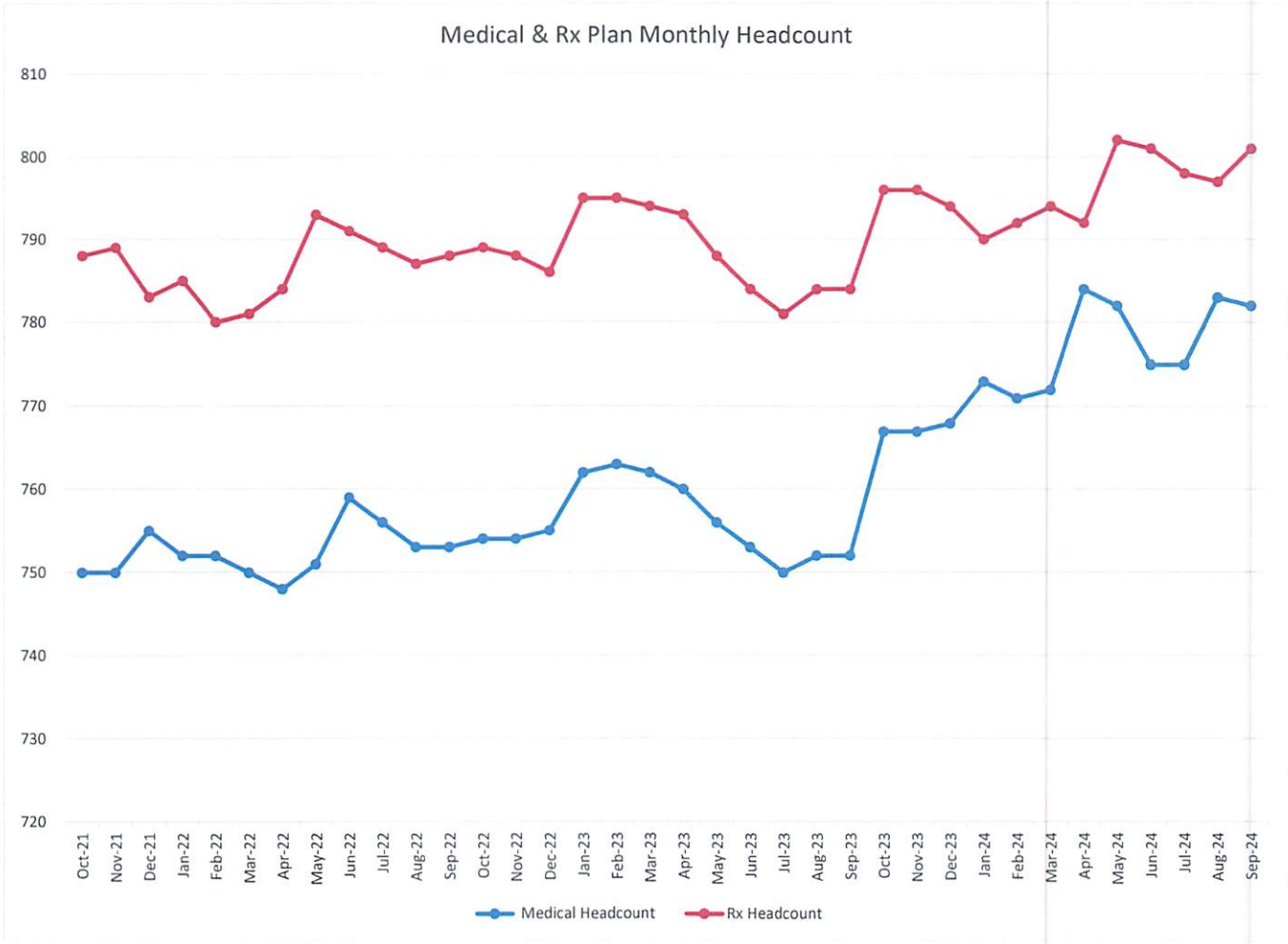
City of Clifton
Monthly Medical and Prescription Drug Claims



Prepared by IMAC Insurance Agency

10/28/2024

City of Clifton



City of Clifton
Medical and Prescription Drug Claims Tracking

	Gross Total Medical Paid Claims with DA cap fees & other claim-related costs	Trailing 12 Months Gross Medical Claims with DA cap Fees & other claim-related costs	Medical Headcount	Trailing 12 Months Gross Medical Claims Per Head	Rx Headcount	Specific Stop-Loss Recoveries	Trailing 12 Months Stop-Loss Recoveries	Net Paid Medical Claims (Gross less Spec Recoveries)	Trailing 12 Months Net Paid Medical Claims	Expected Net Medical Claims	Trailing 12 Months Expected Net Medical Claims	Trailing 12 Months Medical Net Claims Loss Ratio
Oct-21	$ 819,389	$ 16,464,982	750	$ 21,734	788	$ 242,010	$ 2,007,952	$ 577,380	$ 14,457,030	$ 1,393,573	$ 16,741,844	86.4%
Nov-21	$ 1,707,683	$ 17,124,290	750	$ 22,629	789	$ -	$ 2,007,952	$ 1,707,683	$ 15,116,338	$ 1,393,573	$ 16,732,360	90.3%
Dec-21	$ 1,486,677	$ 17,281,103	755	$ 22,849	783	$ 192,788	$ 1,706,145	$ 1,293,889	$ 15,574,957	$ 1,393,573	$ 16,722,877	93.1%
Jan-22	$ 1,279,086	$ 17,177,169	752	$ 22,731	785	$ 346,990	$ 1,890,418	$ 932,096	$ 15,286,751	$ 1,420,688	$ 16,749,992	91.3%
Feb-22	$ 1,232,645	$ 17,163,648	752	$ 22,736	780	$ 198,375	$ 1,931,600	$ 1,034,270	$ 15,232,049	$ 1,420,688	$ 16,777,108	90.8%
Mar-22	$ 1,394,174	$ 16,774,363	750	$ 22,255	781	$ -	$ 1,931,600	$ 1,394,174	$ 14,842,764	$ 1,420,688	$ 16,804,223	88.3%
Apr-22	$ 1,093,377	$ 15,927,733	748	$ 21,169	784	$ -	$ 1,835,844	$ 1,093,377	$ 14,091,888	$ 1,420,688	$ 16,831,338	83.7%
May-22	$ 1,453,476	$ 15,906,889	751	$ 21,157	793	$ -	$ 1,716,156	$ 1,453,476	$ 14,190,733	$ 1,420,688	$ 16,858,454	84.2%
Jun-22	$ 1,534,777	$ 15,935,444	759	$ 21,193	791	$ -	$ 1,648,500	$ 1,534,777	$ 14,286,944	$ 1,420,688	$ 16,885,569	84.6%
Jul-22	$ 1,520,904	$ 16,144,460	756	$ 21,471	789	$ -	$ 1,564,664	$ 1,520,904	$ 14,579,796	$ 1,420,688	$ 16,912,684	86.2%
Aug-22	$ 1,518,519	$ 16,469,334	753	$ 21,896	787	$ -	$ 1,215,795	$ 1,518,519	$ 15,253,539	$ 1,420,688	$ 16,939,800	90.0%
Sep-22	$ 1,329,489	$ 16,370,197	753	$ 21,757	788	$ -	$ 980,163	$ 1,329,489	$ 15,390,034	$ 1,420,688	$ 16,966,915	90.7%
Oct-22	$ 1,438,105	$ 16,988,913	754	$ 22,569	789	$ -	$ 738,154	$ 1,438,105	$ 16,250,760	$ 1,420,688	$ 16,994,030	95.6%
Nov-22	$ 2,048,508	$ 17,329,738	754	$ 23,012	788	$ 35,477	$ 773,630	$ 2,013,031	$ 16,556,107	$ 1,420,688	$ 17,021,146	97.3%
Dec-22	$ 2,086,541	$ 17,929,601	755	$ 23,808	786	$ 185,507	$ 766,349	$ 1,901,034	$ 17,163,252	$ 1,420,688	$ 17,048,261	100.7%
Jan-23	$ 1,357,426	$ 18,007,941	762	$ 23,886	795	$ 275,437	$ 694,796	$ 1,081,989	$ 17,313,145	$ 1,472,316	$ 17,099,888	101.2%
Feb-23	$ 1,280,251	$ 18,055,546	763	$ 23,920	795	$ 363,074	$ 859,495	$ 917,176	$ 17,196,052	$ 1,472,316	$ 17,151,515	100.3%
Mar-23	$ 2,470,865	$ 19,132,238	762	$ 25,313	794	$ 80,073	$ 939,568	$ 2,390,793	$ 18,192,671	$ 1,472,316	$ 17,203,143	105.8%
Apr-23	$ 1,981,377	$ 20,020,239	760	$ 26,453	793	$ -	$ 939,568	$ 1,981,377	$ 19,080,671	$ 1,472,316	$ 17,254,770	110.6%
May-23	$ 1,692,550	$ 20,259,312	756	$ 26,754	788	$ 94,615	$ 1,034,183	$ 1,597,935	$ 19,225,129	$ 1,472,316	$ 17,306,397	111.1%
Jun-23	$ 2,083,719	$ 20,808,255	753	$ 27,497	784	$ 316,110	$ 1,350,293	$ 1,767,609	$ 19,457,962	$ 1,472,316	$ 17,358,024	112.1%
Jul-23	$ 1,340,556	$ 20,627,907	750	$ 27,277	781	$ 525,620	$ 1,875,913	$ 814,936	$ 18,751,994	$ 1,472,316	$ 17,409,651	107.7%
Aug-23	$ 1,807,947	$ 20,917,335	752	$ 27,662	784	$ 323,302	$ 2,199,215	$ 1,484,646	$ 18,718,120	$ 1,472,316	$ 17,461,278	107.2%
Sep-23	$ 1,527,177	$ 21,115,022	752	$ 27,927	784	$ -	$ 2,199,215	$ 1,527,177	$ 18,915,808	$ 1,472,316	$ 17,512,906	108.0%
Oct-23	$ 1,979,278	$ 21,656,195	767	$ 28,602	796	$ 491,569	$ 2,690,784	$ 1,487,709	$ 18,965,412	$ 1,472,316	$ 17,564,533	108.0%
Nov-23	$ 1,760,934	$ 21,368,621	767	$ 28,181	796	$ 618,434	$ 3,273,742	$ 1,142,499	$ 18,094,880	$ 1,472,316	$ 17,616,160	102.7%
Dec-23	$ 1,816,104	$ 21,098,185	768	$ 27,785	794	$ 284,486	$ 3,372,721	$ 1,531,618	$ 17,725,464	$ 1,472,316	$ 17,667,787	100.3%
Jan-24	$ 1,720,452	$ 21,461,211	773	$ 28,229	790	$ 669,013	$ 3,766,297	$ 1,051,439	$ 17,694,914	$ 1,547,184	$ 17,742,655	99.7%
Feb-24	$ 1,960,720	$ 22,141,680	771	$ 29,099	792	$ 1,171,248	$ 4,574,470	$ 789,472	$ 17,567,210	$ 1,547,184	$ 17,817,524	98.6%
Mar-24	$ 1,744,481	$ 21,415,296	772	$ 28,113	794	$ 261,130	$ 4,755,527	$ 1,483,351	$ 16,659,769	$ 1,547,184	$ 17,892,392	93.1%
Apr-24	$ 1,455,989	$ 20,889,908	784	$ 27,352	792	$ -	$ 4,755,527	$ 1,455,989	$ 16,134,381	$ 1,547,184	$ 17,967,261	89.8%
May-24	$ 2,095,244	$ 21,292,602	782	$ 27,800	802	$ 95,221	$ 4,756,134	$ 2,000,023	$ 16,536,468	$ 1,547,184	$ 18,042,129	91.7%
Jun-24	$ 1,622,578	$ 20,831,461	775	$ 27,133	801	$ 420,518	$ 4,860,542	$ 1,202,060	$ 15,970,919	$ 1,547,184	$ 18,116,998	88.2%
Jul-24	$ 1,083,129	$ 20,574,034	775	$ 26,725	798	$ (37,258)	$ 4,297,663	$ 1,120,387	$ 16,276,371	$ 1,547,184	$ 18,191,866	89.5%
Aug-24	$ 1,832,787	$ 20,598,874	783	$ 26,668	797	$ 140,844	$ 4,115,206	$ 1,691,943	$ 16,483,668	$ 1,547,184	$ 18,266,734	90.2%
Sep-24	$ 1,628,346	$ 20,700,043	782	$ 26,713	801	$ 103,716	$ 4,218,922	$ 1,524,630	$ 16,481,121	$ 1,547,184	$ 18,341,603	89.9%

ITEM NUMBER: CM- 9

ITEM NAME: PBA, Local 36 - Memorandum of Agreement
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	11/1/2024	Cover Memo

City of Clifton
LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

November 1, 2024

Mayor Raymond Grabowskii & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **Memorandum of Agreement with P.B.A. Local 36**

Dear Mayor Grabowski and Members of the Municipal Council:

Enclosed please find a copy of the fully executed Memorandum of Agreement between the City of Clifton and the P.B.A. Local 36. Please note that the PBA salary ordinance memorializing the agreement is also on the agenda for first reading.

Should you have any questions, please do not hesitate to contact me. Thank you for your consideration in this matter.

Very truly yours,

MATTHEW T. PRIORE
Municipal Attorney

Enc.

Cc: Dominick Villano, City Manager
Richard Flaum, Esq.

MEMORANDUM OF AGREEMENT

PREAMBLE

THIS AGREEMENT entered into this 28th day of October 2024,

BETWEEN the **CITY OF CLIFTON** in the County of Passaic, New Jersey, a Municipal Corporation of the State of New Jersey, hereinafter referred to as the "City", and the Clifton Policemen's Benevolent Association, **P.B.A. LOCAL No. 36,** hereinafter referred to as the "**PBA**"." (Collectively referred to as "the Parties").

The City and the PBA are pleased to present this 2024-2027 MOA to facilitate an agreement for a Collective Negotiations Agreement ("Agreement") between the parties.

WHEREAS, the representatives of the City and the PBA have met, discussed, and negotiated amendments to the collective negotiations agreement.

NOW, THEREFORE, in consideration of the promises and of the terms and conditions herein set forth, it is agreed as follows:

WHEREAS, the City and the PBA are parties to a Collective Negotiations (CNA) effective January 1, 2020 to December 31, 2023 to promote and ensure the mutual interests of the parties pursuant to the Employer-Employee Relations Act; and

WHEREAS, this Memorandum of Agreement reflects the full and complete understanding of the results of those negotiations and discussions between the parties regarding amendments to the collective negotiations agreement; and

WHEREAS, the City and the PBA desire to confirm the agreements they have reached during those negotiations; and

WHEREAS, the City and the PBA upon confirmation have agreed to recommend that settlement occur with their respective voting bodies for ratification; and,

NOW, THEREFORE, in consideration of the promises and of the terms and conditions herein set forth, it is agreed as follows:

1. DURATION-Four (4) years. January 1, 2024-December 31, 2027.
2. ART III ADD SECTION LICENSING FEES
   A) The City shall bear the cost of the initial licensure application fee under N.J.A.C. 13:1-19.1(a)(1) for any new officer.
3. ARTICLE X(A)(2) BEREAVEMENT LEAVE Current language

A. DEATH IN IMMEDIATE FAMILY

2. The immediate family, for the purpose of this **Article,** is defined as spouse, parent, child, father-in-law, mother-in-law, brother, sister, step-brother, step-sister or any other relative residing in the Employee's household.

Add Grandparent and Grandchild to immediate family

New language: 2. The immediate family, for the purpose of this **Article,** is defined as spouse, parent, child, **grandparent and grandchild,** father-in-law, mother-in-law, brother, sister, step-brother, step-sister or any other relative residing in the Employee's household.

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4. ARTICLE XVI HOLIDAYS add Juneteenth as a Holiday

New language: Any Employee may take vacation in single day blocks based on the regular work hours in his or her shift. **Each employee will receive 1 additional vacation day (8.33 hours) in connection with the City recognizing Juneteenth as a Holiday.**

5. ARTICLE XIX COLLEGE INCENTIVE PAY

CURRENT LANGUAGE

A. **College Incentive Pay:** In addition to the salary set forth in **Schedule A,** college incentive pay will be paid at the rate of Twenty Dollars ($20.00) per course credit. Payment is conditioned upon the following:

1. Courses must lead to an Associate or Baccalaureate Degree in Police Science and the Employee must be "matriculated".

2. Courses must have been satisfactorily completed at a recognized institute of higher learning and must have been earned while an Employee of the City.

3. Additional remuneration under this **Article** shall not exceed Three Hundred Thirty Dollars ($330.00) in any given calendar year, nor exceed a total of One Thousand and Three Hundred and Twenty Dollars ($1,320.00).

4. Payment on a pro-rated basis will be included in the Employee's first regular pay day in September of each year retroactive to the completion of such credit hours provided there has been presented to the City Manager on or before July 15th of each year, a proper certification from the institution attended by said

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member setting forth the number of credit hours completed or the conferring of a Baccalaureate or Associate Degree.

NEW PROPOSED LANGUAGE The language above will be deleted and replaced with:

A. **College Incentive Pay:** In addition to the salary set forth in **Schedule A,** college incentive pay will be paid to individuals in the bargaining unit who possess any of the following degrees as follows:

- **Associates Degree/ - $500.00/year**
- **Bachelors Degree/ - $1,000/year**
- **Masters Degree/ - $1,500.00/year**

Payment is conditioned upon the following:

1. Courses must lead to an Associate or higher degree, i.e. Baccalaureate Degree or Masters Degree in a police related area of study as determined by the Chief and/or City Manager and employee must be enrolled at an accredited College or University.

2. Degree must be satisfactorily completed at an accredited institute of higher learning. Current employees shall receive incentive pay regardless of degree of field.

3. In order to receive the payment the individual must maintain a "B" average in connection with receiving the degree.

4. Any member who has an associate's degree or credit equivalent, Bachelor's degree or credit equivalent or master's degree or credit equivalent as of September 26, 2024 shall be eligible for the stipend set forth in this section. Any member who currently has a degree or equivalent for which payment is

appropriate will receive said payment without having to provide proof of a "B" average as required above.

5. College incentive pay shall be paid to all qualified employees in the same manner as all other stipends are paid.

6. ARTICLE XXI HOSPITALIZATION AND INSURANCE language related to retiree health care to change

CURRENT LANGUAGE: **F.** **Retiree Coverage:** All health insurance coverage hereinabove in **Paragraph A, B and C** hereof are hereby extended to cover Employees who retire under the Police and Firemen's Retirement System and their eligible dependents from their forty-fifth (45th) birthday until the retiree is Medicare eligible and then the City coverage shall be secondary. An eligible covered dependent shall be covered until Medicare eligible at which time the City coverage will be secondary. The secondary coverage shall be the Direct Access Plan and the PPO will no longer be available as secondary coverage. The 45th birthday requirement does not apply if an employee retires on a disability pension. If an Employee retires prior to his or her forty-fifth (45th) birthday, he will be eligible to pay to the City the annual premium for such insurance coverage on an annual basis until such Employee attains his or her forty-fifth (45th) birthday or may elect to proceed under Chapter 330 until his 45th birthday.

Retiree and active member health benefit contributions shall be governed by the terms and rates set by New Jersey Statutes including N.J.S.A. 40A:10-21.1 and N.J.S.A.

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52:14-17.28, *et seq.*, (P.L. 2011, Chapter 78) as may be amended or modified by any applicable judicial ruling or legislation.

NEW LANGUAGE: The above language will be replaced by:

F. Retiree Coverage: All health insurance coverage hereinabove in **Paragraph A, B and C** hereof are hereby extended to cover Employees who retire under the Police and Firemen's Retirement System and their eligible dependents from their forty-fifth (45th) birthday until the retiree is Medicare eligible and then the City coverage shall be secondary. An eligible covered dependent shall be covered until Medicare eligible at which time the City coverage will be secondary. The secondary coverage shall be the **BRAVEN Medicare Group w/ RX AND DIRECT ACCESS AND PPO WILL NO LONGER BE AVAILABLE** as secondary coverage. The 45th birthday requirement does not apply if an employee retires on a disability pension. If an Employee retires prior to his or her forty-fifth (45th) birthday, he will be eligible to pay to the City the annual premium for such insurance coverage on an annual basis until such Employee attains his or her forty-fifth (45th) birthday or may elect to proceed under Chapter 330 until his 45th birthday.

Retiree and active member health benefit contributions shall be governed by the terms and rates set by New Jersey Statutes including N.J.S.A. 40A:10-21.1 and N.J.S.A. 52:14-17.28, *et seq.*, (P.L. 2011, Chapter 78) as may be amended or modified by any applicable judicial ruling or legislation.

7. ARTICLE XXII DETECTIVE AND MISCELLANEOUS INCREMENTS

CURRENT LANGUAGE

A. An employee who is assigned on a permanent basis as a full time detective shall receive Three Hundred and Fifty Dollars ($350.00) compensation per year, in addition to the salary set forth in **Schedule A.**

NEW LANGUAGE: DETECTIVE AND MISCELLANEOUS INCREMENTS

A. An employee who is assigned on a permanent basis as a full time detective shall receive Nine Hundred ($900.00) compensation per year, in addition to the salary set forth in **Schedule A.**

Any detective assigned to the investigations bureau (i.e. Detective Division and Juvenile Division) as well the Traffic Division shall also receive 4 hours of administrative time for each Saturday and Sunday (8 hours per weekend) that the Detective is on call subject to the requirement that if the Detective is called in, the Detective must respond to the call in. If the Detective is called and does not respond the Detective shall not receive the 4 hours administrative time for either Saturday or Sunday of that shift.

NEW SECTION FTO

FIELD TRAINING OFFICERS: "Field Training Officers shall receive 2.5 hours of administrative time for each training shift they conduct." A shift is defined as a 12 hour shift completed by an FTO with a new officer/trainee. FTO officers can earn a maximum of 40 hours administrative time per training cycle.

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ARTICLE XXII SECTION F SHALL BE MODIFIED

CURRENT LANGUAGE: **F.** An employee who is assigned on a permanent basis as a full time member of the Patrol Division on the "day shift" shall receive One Hundred and Fifty Dollars ($150.00) compensation per year in addition to the salary set forth in **Schedule A.** An employee who is assigned on a permanent basis as a full time member of the Patrol Division on the "evening shift" shall receive Two Hundred and Fifty Dollars ($250.00) compensation per year in addition to the salary set forth in **Schedule A.** An employee who is assigned on a permanent basis as a full time member of the Patrol Division on the "midnight shift" shall receive Three Hundred and Fifty Dollars ($350.00) compensation per year in addition to the salary set forth in **Schedule A.**

NEW LANGUAGE: The above language will be replaced by:

F. An employee who is assigned on a permanent basis as a full time member of the Patrol Division (referred to as Field Operations in the term sheet)on the "night shift" shall receive a stipend of Eight Hundred Dollars ($800.00) compensation per year in addition to the salary set forth in **Schedule A.**

8. ARTICLE XXIII SALARIES will be modified as follows:

2024 Increase 2.65% retroactive to January 1, 2024

2025 Effective 1/1/2025 Increase 2.45%

2026 Effective 1/1/2026 Increase 2.45%

2027 Effective 1/1/2027 Increase 2.5%

All salary increases are across the Board and the guide is attached as Appendix A.

DV

The new schedule will include 24 hours paid at time and ½ of base pay and rolled into base pay for each year in which the new schedule is implemented for the years 2025, 2026 and 2027. A new Salary guide is attached hereto and made a part hereof and will be attached to the contract.

9. ARTICLE XXIV CLOTHING ALLOWANCE

CURRENT LANGUAGE: Effective and retroactive to January 1, 2021, the clothing allowance shall increase to $800.00.

NEW LANGUAGE: Effective 1/1/2024 clothing allowance increases to $850.00.
Effective 1/1/2025 clothing allowance increases to $900.00.
Effective 1/1/2026 clothing allowance increases to $950.00.
Effective 1/1/2027 clothing allowance increases to $1000.00.

10. ARTICLE XXXIV-WORK SCHEDULES The Parties agreed that field operations (patrol) will move to a twelve hour schedule will be implemented beginning January 2025. The exact start date shall be determined by the Chief of Police The change in work schedule shall also adjust the base working hours of the PBA from 2008 hours to 2080 hours over a three year transition. All work in excess of the annual limit of base hours worked shall be offset by equalization time.

CURRENT LANGUAGE G.

The work schedule shall be five (5) days of work, followed by two (2) days off, followed by five (5) days of work, followed by three (3) days off, and so on. This is commonly referred to as the "5-2 / 5-3" work schedule. Each workday shall be eight (8) hours and twenty (20) minutes duration, which shall include appropriate meal and rest periods per prior practice.

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The "5-2 / 5-3" work schedule shall be applicable to all Patrol Personnel. All other personnel, including but not limited to Traffic, Detective Bureau, Administrative Services and Community Policing, shall have an equivalent amount of work provided annually accomplished with individual unit adjustments to equalize the annual work obligation. The Association hereby agrees that the work schedule that has been in place from September 2004 to date, and the related SD Days provided to members in accordance with Section A of this Article are deemed acceptable to the Association and are consistent with the terms of the July 2004 Interest Arbitration Award of Arbitrator Mastriani. The Association hereby waives any right it may have to file a grievance concerning this work schedule or the shift differential days related to the work schedule.

Effective January 1, 2023 or, if later, with ninety (90) days' notice to the PBA, the work schedules shall be modified as follows. The effective date may be implemented sooner upon mutual agreement of the parties.

The City shall have the authority to have the patrol division move to a 4 on 4 off schedule to be worked in 11 -hour shifts for a total of 2008 hours and the administrative detail shall work a 5 on 2 off 8-hour shift schedule for an annualized total of 2080 hours. Eligible Employees shall be granted Equalization Days to bring down their annual work hours to 2008. The patrol schedule shall be worked in up to three (3) staggered steady shifts to be determined by the Police Chief after first receiving advisory input from the PBA.

NEW LANGUAGE The above will be replaced by: *** Field Operations/Patrol is 4 on 4 off 12 hour schedule. All others** all Police Personnel who are not part of Field Operations" **are 5/2 8 hour 20 minute days. .**

The work schedule for "all Police Personnel who are not part of Field Operations" shall be five (5) days of work, followed by two (2) days off, followed by five (5) days of work, and so on.

This is commonly referred to as the "5-2" work schedule. Each workday shall be eight (8) hours and twenty (20) minutes duration, which shall include appropriate meal and rest periods per prior practice.

The "5-2" work schedule shall be applicable to "all Police Personnel who are not part of Field Operations .. The eight hour and 20 minute work day equates to annual hours of approximately 2165 to 2174 hours depending on the day of the week that the calendar year starts. Eligible Employees working an 8 hour and 20 minute schedule currently have their hours equalized to 2008 hours annually, In accordance with the new work schedule eligible employees who work 8 hours and 20 minutes upon implementation of the new schedule by the Chief of police will work an additional 24 hours each year for the years 2025, 2026 and 2027. In the year 2025 eligible employees will work 2032 hours. In 2026 eligible employees will work 2056 hours and in 2027 eligible employees will work 2080 hours. During the phase in of the new schedule All Police Personnel who are not part of Field Operations .shall continue to work a 5 and 2 schedule with an 8 hour 20 minute shift. Those officers shall be equalized back down to the same base hours as Field Operations or patrol division.

The following is an example of how the equalization will work for each year. Based on schedule it will vary from year to year shift to shift.

- **2025 – 2032 Hours inclusive of equalization time of approximately 142 hours.**
- **2026 – 2056 Hours inclusive of equalization time of approximately 118 hours.**
- **2027 – 2080 Hours inclusive of equalization time of approximately 94 hours.**

  Eligible employees shall be granted equalization time to bring down their annual work hours to 2080 in 2027 and thereafter.

The Patrol Division (Field Operations) shall move to a 4 on 4 off schedule to be worked in 12 hour shifts. The 12 hour shift schedule shall be implemented over a period of 3 years adding 24 hours to the each officers annual work hours beginning on January 1, 2025. On January 1, 2026

DV

an additional 24 hours will be added to each officers annual work hours. On January 1, 2027 an additional 24 hours will be added to each officer's annual work hours completing the implementation of the 12 hour shift schedule. The total annual work hours associated with the 12 hour shift is approximately 2184 this varies year to year based on where in the schedule the calendar year begins. All work in excess of the annual limit of base hours worked shall be offset by equalization time.

Annual Base hours

Year	2024	2025	2026	2027
Base hours	2008	2032	2056	2080

The following is an example of how the equalization will work for each year. Based on schedule it will vary from year to year shift to shift.

- **2025 – 2032 Hours inclusive of equalization time of approximately 152 hours.**
- **2026 – 2056 Hours inclusive of equalization time of approximately 128 hours.**
- **2027 – 2080 Hours inclusive of equalization time of approximately 104 hours.**

Eligible employees shall be granted equalization time to bring down their annual work hours to 2080 in 2027 and thereafter.

CITY OF CLIFTON

10/30/24

Dominick Villano, City Manager Date

PBA LOCAL 36

10/28/2024

Thomas Sucameli, PBA Local 36 Date

10/28/2024

Matthew Fernandes, PBA Local 36 Date

TV

CITY OF CLIFTON
PBA LOCAL # 36
PROPOSED SALARY GUIDES

	Existing 12/31/2023	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027
Academy	43,262	44,408	46,310	48,284	50,357
1	46,997	48,242	50,309	52,454	54,706
2	53,732	55,156	57,519	59,971	62,546
3	60,467	62,069	64,728	67,488	70,386
4	70,219	72,080	75,168	78,373	81,738
5	75,097	77,087	80,389	83,816	87,415
6	79,975	82,094	85,611	89,261	93,094
7	84,853	87,102	90,833	94,706	98,772
8	89,732	92,110	96,056	100,151	104,451
9	99,487	102,123	106,498	111,038	115,806
10	109,242	112,137	116,941	121,927	127,162
11	118,998	122,151	127,384	132,815	138,518
12	128,857	132,272	137,938	143,819	150,000

ITEM NUMBER: CM- 10

ITEM NAME: Notice of Public Hearing - Passaic County Board of County Commissioners

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Attachment	11/1/2024	Cover Memo

NOTICE OF PUBLIC HEARING
Tuesday, December 10, 2024 at 5:15 PM
PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS
Administration Building, 401 Grand Street, Room 220
Paterson, New Jersey 07505
LOCATION: 401 Grand Street, Room 220
Paterson, New Jersey 07505

A public hearing is going to be held to solicit comments from the public on the intention of the Board of County Commissioners of the County of Passaic to enter into a fifty (50) year lease with the Passaic County Historical Society to occupy the former Passaic County Sheriff's Office Building located adjacent to Lambert Castle, 3 Valley Road in the City of Paterson. The purpose of the hearing is to discuss said proposed lease pursuant to N.J.S.A. 40A:12-15(g), pursuant to the terms and conditions as set forth in N.J.S.A. 40A:12-13, et seq. and Resolution No. R-24-0917 approved by the Board of County Commissioners of the County of Passaic on October 22, 2024. By virtue of Resolution No. 20140216 dated March 25, 2014, the Board had previously authorized a lease agreement between the County of Passaic and the Passaic County Historical Society, to operate a museum at Lambert Castle for a twenty-five (25) year term, beginning March 26, 2014, and ending March 25, 2039. However, since then, the County of Passaic has performed extensive renovations at Lambert Castle, the Lambert Castle Carriage House, and the former Passaic County Sheriff's Office Building, and desires to renegotiate the lease with the Passaic County Historical Society, whereby the County's Department of Cultural & Historic Affairs shall operate the museum at Lambert Castle, and the Passaic County Historic Society shall operate a new Local History Library in the former Passaic County Sheriff's Office Building.

In compliance with N.J.S.A. 40A:12-13.5(1), a copy of the Economic and Environmental Impact Report regarding the proposed lease with the Passaic County Historical Society is available for review as of October 22, 2024 at Office of the Clerk to the Board, 401 Grand Street, Paterson, New Jersey, Room 223 and on the County of Passaic website at www.passaiccountynj.org.

The public is invited to participate in the public hearing and offer comment and/or provide written comment on this proposed lease. The period for the public to provide such comment will commence upon receipt of this Notice and shall remain open until two weeks after the last Public Hearing, which will be the close of business on December 24, 2024.

Written comments may be submitted to:
Nadege D. Allwaters, Esq.
Passaic County Counsel
Office of the County Counsel
County of Passaic
401 Grand Street, Room 214
Paterson, NJ 07505
nadegea@passaiccountynj.org
(973) 881-4466

RECEIVED
NOV 01 2024
CITY CLERK
CLIFTON, NJ

ITEM NUMBER:

ITEM NAME: City Clerk
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Special Meeting of October 15, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Special Meeting	10/17/2024	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
SPECIAL MEETING MINUTES OF OCTOBER 15, 2024

A Special Meeting of the Municipal Council of the City of Clifton was held in the Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

6:00 PM CALL TO ORDER

The meeting was called to order by Mayor Raymond Grabowski presiding, and it was announced that adequate notice of the meeting has been provided by the Special Meeting Notice which was published as a legal advertisement in the Herald News on October 6, 2024 and by posting of said notice on the bulletin board at City Hall which notice stated that formal action may or may not be taken on the matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)	
Councilman Kolodziej	(JK)	Arrived at 6:10 p.m.
Councilman Latona	(AL)	Arrived at 6:05 p.m.
Councilman D'Amato	(CD)	
Councilwoman Pino	(RP)	
Councilwoman Sadrakula	(MS)	
Mayor Grabowski	(RG)	

Also present were City Manager, Dominick Villano and City Clerk, Nancy Ferrigno.

RESOLUTION

CITY OF CLIFTON
RESOLUTION AUTHORIZING EXECUTIVE SESSION

A Motion was made by Councilwoman Sadrakula seconded by Councilman D'Amato and passed on roll call vote to enter into Executive Session.

(5-0-0-2) Councilman Gibson, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Kolodziej and Councilman Latona were absent.

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Board of Adjustment Interviews

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on October 15, 2024 at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ADJOURNMENT

Upon motion made by Councilman D'Amato, seconded by Councilman Latona and unanimously passed on roll call vote, the meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Nancy Ferrigno

Raymond Grabowski, MayorCity Clerk

ITEM NUMBER:

ITEM NAME: Minutes of Special Executive Session Meeting of October 15, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Workshop Meeting of October 15, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Workshop	10/29/2024	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
WORKSHOP
MEETING MINUTES OCTOBER 15, 2024

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024 which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Nancy Ferrigno
City Clerk

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

ACTION ITEMS

A-1 Chief Financial Officer Recommends Approval of Chapter 159 Budget Amendment Resolutions for the 2024 Municipal Budget (R479-R480)

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to approve Chapter 159 Budget Amendment Resolutions for the 2024 Municipal Budget.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-2 Chief Financial Officer Recommends Removing Action Item to Close Trust Accounts - Action Item A-1, August 20, 2024, City Council Meeting

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call vote to Removing Action Item to Close Trust Accounts - Action Item A-1, August 20, 2024, City Council Meeting.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-3 Chief Financial Officer Recommends Closing Two Trust Accounts

There was no vote on this item.

A-4 Authorization to Approve Advertisement of Notice of Intent to Procure Two (2) Pierce Saber Pumpers and One (1) Pierce Enforcer 75' HD Ladder Quint from Fire & Safety Services Ltd off the Sourcewell Cooperative Purchasing Program (R482)
Approved: JK/AL

A-5 Authorization to Approve Award of Contract for Cleaning Air Ducts for City Owned Buildings to Advanced Air Duct Cleaning (R483)
Approved: JK/AL

A-6 Authorization to Approve Amending Resolution R457-24 to Purchase Station Wear Uniforms for the Fire Department from Turn Out Fire And Safety and Turn Out Uniforms off the New Jersy State Contract and Morris County Cooperative (R484)
Approved: JK/BG

A-7 Authorization to Approve Award of Contract to Edmunds Govtech Inc. for City of Clifton Accounting and Financial Software And Services for year 2025 (R485)
Approved: JK/CD

A-8 Authorization to Approve Advertising Notice of Intent to Award Contract Under National Cooperative Purchasing Agreement via Houston Galveston Area Council Cooperative Purchasing Program (HGAC) for Foaming Root Control Services (R486)
Approved: CD/AL

A-9 Authorization to Approve Appointment to the Hazardous Materials Control Board (HAZMAT) (R490)
Approved: BG/CD

A-10 Authorization to Approve Emergency Orders for Various Properties (R491)
Approved: MS/CD

A-11 Authorization to Approve Stipend for Fire Investigator and Fire Official

A Motion was made by Councilman D'Amato, seconded by Councilman Kolodziej and passed on roll call vote to approve stipend for Fire Investigator and Fire Official.

(5-1-1-0) Councilman Gibson, Councilman Kolodziej, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted aye. Councilman Latona voted nay, and Councilwoman Sadrakula abstained.

A-12 Authorization to Approve Downtown Clifton Economic Development Group, Inc. 2025 Budget and Work Plan
Approved: JK/AL

DISCUSSION ITEMS/NEW BUSINESS

D-1 Political Sign Ordinance/Bazaars, Carnivals, Circuses, Street Fairs & Festivals

After a very lengthy discussion, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to send this item to the Sub-Committee on Committees.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D-2 Cottage Food Operator Permits RP

After a short discussion directions were given to send to the Health Department to obtain more detailed information from the Health Department.

D-3 2024 Municipal Best Practices Inventory

A discussion took place regarding questions that were not answered on the Best Practices Inventory. City Manager, Dominick Villano, stated he would look into the questions the Council had and present the answers at the next Council meeting.

COUNCIL MAIL

Councilwoman Pino left the dais at 9:17 p.m.

CM-1 Lexington Super Suds Laundromat

City Manager, Dominick Villano, spoke to the Planning Board and said there were no limits on open or close times when they were approved.

Councilwoman Pino returned to the dais at 9:19 p.m.

CM-2 League of Municipalities - Proposed Membership Dues
CM-3 Passaic Valley Sewer Commission - General Bond Resolution
CM-4 Chief Financial Officer - Forensic Audit Contract

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to add a Resolution to tonight's agenda to approve a forensic audit.

(4-3-0-0) Councilman Gibson, Councilman Latona, Councilman D'Amato and Councilwoman Sadrakula voted aye. Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted nay.

CM-5 Letter of Resignation from Action Clifton Committee
CM-6 County PILOT Payment Reminder
CM-7 Added/Omitted Tax Bills 2024

Councilman Kolodziej pointed out that added assessments due to upgrades are a common practice and readjustments take place after October 1st.

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of October 15, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Regular Meeting of October 15, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Regular	10/29/2024	Cover Memo

CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES OCTOBER 15, 2024

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:10 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024, which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Pastor Eric Farrar - Hope Reformed Church

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to approve the Workshop Session, Executive Session and Regular Session Meeting Minutes of October 1, 2024.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

COMMUNICATIONS FROM THE CITY MANAGER

C-1 Therese Bishara, Public Safety, retired position of School Traffic Guard, effective October 1, 2024.

C-2 John Reigottie, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective October 4, 2024.

C-3 Damian Carter, Public Works lateral title change to Tree Maintenance Worker, effective October 1,2024 at $41,751.89 annually.

C-4 Michael Solomon, Manager, lateral title change to Systems Analyst, effective October 1, 2024 at $51,427.14 annually.

COMMUNICATIONS MEETING MINUTES

C-5 Minutes of North Jersey District Water Supply Commission of August 28, 2024
C-6 Minutes of Clifton Planning Board of September 26, 2024
C-7 Minutes of Disabilities Committee of September 16, 2024
C-8 Minutes of Board of Recreation of June 24, 2024
C-9 Minutes of CA-TV Committee of June 26, 2024
C-10 Minutes of Passaic Valley Water Commission of June 24, 2024
C-11 Minutes of Civil Rights Committee of August 26, 2024

SECOND READING ORDINANCES

A. Adoption of Ordinance 7944-24

B. Public Hearing on Ordinance 7944-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7947-24.

With no one wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman Kolodziej to close the public hearing.

An Ordinance to Create Chapter 160 of the Code of the City of Clifton, Entitled "Block Parties"

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

C. Adoption of Ordinance 7947-24

D. Public Hearing on Ordinance 7947-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7947-24.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman Latona to close the public hearing.

Bond Ordinance Providing for Various 2024 Capital Improvements by and in the City of Clifton, County of Passaic, State of New Jersey; Appropriating $17,399,000 Therefor and Authorizing the Issuance of $16,529,000 Bonds or Notes of the City to Finance Part of the Cost Thereof

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay.

FIRST READING ORDINANCES

A. Introduction of Ordinance 7948-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman D'Amato, seconded by Councilman Kolodziej, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, Wednesday, November 6, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-0-1-0) Councilman Gibson, Councilman Kolodziej, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Latona abstained.

B. Introduction of Ordinance 7949-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman D'Amato, seconded by Councilman Gibson, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 5 Restricted Handicapped Spaces)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, Wednesday, November 6, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

C. Introduction of Ordinance 7950-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Gibson, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, Wednesday, November 6, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D. Introduction of Ordinance 7951-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman D'Amato, seconded by Councilman Gibson, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, Wednesday, November 6, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

FLOOR TO THE MEMBERS OF THE PUBLIC

Sebastian Aponte, Boy Scout Trop 123, invited the Council and the public to attend a fundraiser Pasta Dinner at the Athenia Veteran's Post.

Gary Perino, 491 Mount Prospect Ave., expressed his gratitude to City Manager Dominick Villano for the completion of the sidewalk on Mt. Prospect Avenue. He asked for an update on the status of acquiring the Allwood Theater sign for the museum. Furthermore, Mr. Perino addressed a suggestion made at a recent candidate forum regarding the potential use of Airbnb as a source of income for the City, calling it a bad idea and noting that it would be in violation of existing city ordinances. He concluded by emphasizing the importance of fairness in the political landscape, asserting that everyone should be entitled to post political signs without discrimination.

Priscila Alvarez, 2 Pleasant Avenue, The Learning Center, spoke about the dangerous situation near her daycare center with Tractor Trailer traffic.

Erica Muniz, Grunwald St., commented that the influx of visitors to the Haunted House on Brighton Avenue has led to notable parking and traffic safety issues in the vicinity of Grunwald Street in Clifton.

Talia Wortman, Van Orden Place, expressed her support to allow Cottage Permits for in-home food service.

Joe Siano, 234 Trenton Ave. shared some updates regarding local events and initiatives. He has established a donation box at his business to support the Little Pantries, encouraging community members to contribute. He expressed gratitude to City Manager Dominick Villano for his efforts in addressing truck traffic issues on Colfax Avenue. However, Mr. Siano voiced concerns about the length of the Council Workshop Sessions, suggesting they are overly extended and that the Council is prioritizing matters that do not effectively benefit the community. He emphasized the need for Councilmembers to conduct themselves with respect and consideration toward one another.

Ryan Yacco, 119 Orono St. has raised concerns regarding the political climate in Clifton, particularly addressing the actions of local leaders and officials. He points out that Nellie Pou, a prominent figure, has expressed her unwillingness to have her name associated with Republican groups, such as the Latino Leaders of Clifton. Additionally, Mr. Yacco criticized Councilwoman Pino for allegedly disregarding regulations when it comes to erecting political signs. He emphasized that these signs obstruct roadways, posing a significant safety issue for drivers and pedestrians alike.

The following residents expressed their concerns regarding traffic safety issues in the area of the daycare, The Learning Studio:

Juan Checo, 52 Athenia Ave.
Felicity Hernandez
Karen LaForte

Donna Popowich, 57 Dalewood Rd., expressed her gratitude to Jason Van Winkle from the Department of Public Works for his invaluable assistance in establishing Little Pantries. She emphasized the importance of the initiative, urging local businesses to place collection boxes in their establishments to gather non-perishable food items for these pantries, which aim to support those in need. Additionally, she announced an upcoming Halloween Costume Party sponsored by JK Realty, encouraging community participation. While she acknowledged that the recent changes made to the route of the 5K Stampede helped alleviate traffic in her area, she noted that those adjustments did not have the same effect for other neighborhoods. Furthermore, she discussed the topic of 501(c)(4) donations.

Judy Bassford, 92 Mountainview Drive, discussed the upcoming local election, campaigned for a seat she is seeking on the Board of Education and advised residents to be wise when choosing their candidates

With no one else wishing to be heard, a Motion was made by Councilman D'Amato, seconded by Councilwoman Sadrakula and passed on roll call vote to close the Public Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

Gary Perino – City Manager, Dominick Villano, commented that the City is reaching out to the new owners of the Allwood Theatre property to inquire about obtaining the theatre sign for historical purposes.

All who spoke about the traffic safety issue at the Learning Center – City Manager, Dominick Villano, stated that he would suggest restricting truck traffic that moves through that area, erecting additional signs in the area and more police enforcement. Mr. Villano said he would reach out to the company that the trucks are going to and have a conversation with the owners.

Erika Muniz, City Manager, Dominick Villano, stated that the Brighton Road Halloween Asylum is in Passaic. He suggested erecting temporary no parking signs in the area bordering Passaic.

Donna Popowich, City Manager, Dominick Villano, pointed out that the 5K Stampede route was changed to allow egress from the area via Urma Avenue.

COUNCIL PRIVILEGE

Councilman Gibson

Councilman Gibson spoke on the pressing issue of truck traffic on Pleasant Avenue, particularly in the vicinity of the daycare center, emphasizing the need for immediate attention to ensure the safety of children and residents. He raised questions about the City's street maintenance efforts, asking how many streets have been paved this year and whether there are plans to pave additional streets before the season ends. City Manager, Dominick Villano, responded that it was too late in the season to proceed with additional paving. Councilman Gibson further inquired about the inclusion of Getty Avenue, Pershing Road, and Urma Avenue on next year's paving list. The City Manager confirmed that these streets are slated to be paved in 2025. Additionally, an update on the Third River project was provided; Mr. Villano noted that he has reached out to the Governor's Office to facilitate a response from the Army Corps of Engineers (ACOE). Regarding the Nash Park remodel, Mr. Villano indicated that the project is currently in the design phase, with an anticipated start set for Spring 2025. In closing, Councilman Gibson asked how many offices within City Hall have televisions.

Councilwoman Sadrakula

Councilwoman Sadrakula inquired about the absence of the PBA contract on the agenda, to which City Attorney, Matthew Priore, responded that the memorandum of agreement had just been sent out and they were still awaiting a response.

Councilman D'Amato left the dais at 9:58 p.m.

Councilwoman Sadrakula requested a list of all vehicles that have been leased or purchased over $17,500. She also sought an update on the ongoing flooding situation along the Third River and asked whether the Learning Center on Pleasant Avenue had been inspected for safety following a truck incident that impacted the building.

Councilman D'Amato returned to the dais at 10:01 p.m.

Additionally, she pushed for progress reports on obtaining the Allwood Theater sign and addressed concerns regarding noise and speeding on Grunwald Street. Sadrakula emphasized her dissatisfaction with the last council meeting, expressing the need to achieve more and overcome existing obstacles to further the council's objectives.

Councilman Latona

Councilman Latona announced local news and events, particularly with Halloween approaching, advising everyone to exercise caution during the festivities. He also highlighted the need to reduce the City's vehicle fleet and asked administration to provide a report on the current status of the fleet. Councilman Latona asked the status of the speed tables and bump-outs, encouraging getting the project started. As daylight savings time approaches, he reminded residents to be cautious of changes in daylight that may affect their routines. Additionally, he noted that the fire and recycling committees are scheduled to meet next month. Councilman Latona requested a copy of the landscaper ordinance concerning vegetative waste management. He also mentioned the senior tax freeze qualifications, providing support to seniors navigating their financial circumstances. In his remarks, he reaffirmed his support for local organizations such as the Boys and Girls Club and scouting groups, recognizing their role in community development. He pointed out the pressing need to resolve issues concerning truck traffic in the area around the Learning Center. Councilman Latona acknowledged the overwhelming presence of political signs throughout the community, urging residents to remain informed as they prepare for upcoming elections. He reminded everyone that Code Blue, relating to emergency sheltering for the homeless during severe weather, is approaching quickly, and residents should be aware of available anchor rebates for those in need. In closing, he encouraged the community to vote wisely in the upcoming elections.

Councilman Kolodziej

Councilman Kolodziej addressed some misinformation given to the community regarding important council matters. Firstly, it is essential to clarify that the City is only permitted to transfer funds during the last two months of the year and the first three months of the following year, rather than at any time it chooses. This policy is in place to ensure the City meets its financial obligations responsibly. The senior property tax freeze eligibility is set at an income threshold of $165,000 per year. He spoke about the NJ proposed law titled "NJ Stay" which allows for a cut of up to 50% on property taxes for senior citizens, with a cap of $6,000. Furthermore, it is regrettable to report that there will be no road projects this year due to the Council's failure to pass a bond ordinance in a timely fashion and not passing one in the previous year. The process for introducing a bond ordinance requires two readings and must be publicly advertised, making it too late for any road projects to be initiated this year. In a related note, the bond advisory committee has reduced the proposed bond amount from $18 million to $17.4 million.

Councilman Kolodziej also brings attention to the condition of Albion Field and Surgent Park, both of which require new field houses. Notably, Surgent Park boasts lighting that should be utilized for night games. Lastly, there is a pressing traffic safety concern surrounding the Learning Center. To address this, the Council should consider measures to restrict oversized vehicles from accessing that street and is proposing the installation of a banner across the road to prevent trucks from passing through.

Councilwoman Pino

Councilwoman Pino stated that she would attend the upcoming Boy Scouts pasta dinner. She expressed gratitude to the parents and the owner of the Learning Center for bringing the critical issue of truck traffic safety to the Council's attention. She extended her best wishes to all candidates running in the upcoming election. Additionally, Councilwoman Pino announced a Trunk or Treat event at School 14, alongside the Clifton Theatre League's production of "Murders of 1940." In light of Hispanic Heritage Month, she conveyed her happiness in celebrating the contributions of the Latino community and shared the candidates that Latino leaders of Clifton are endorsing in the upcoming elections.

Councilman D'Amato

Councilman D'Amato inquired about updates on the ongoing flooding concerns related to the Third River, noting that he had communicated with the Department of Environmental Protection (DEP), which indicated that they had not been contacted by the City of Clifton regarding flooding issues. Councilman D'Amato also sought information on the status of hiring a communications manager.

Furthermore, he highlighted the recurring flooding problems on Portland Avenue and raised a specific safety concern regarding the daycare on Pleasant Avenue, suggesting the installation of bollards and cameras to enhance safety. He expressed his deep concern for the elderly community, many of whom are struggling to afford housing, calling on the Council to demand more from developers in terms of affordable housing initiatives.

In addition, Councilman D'Amato proposed discussing the possibility of closing the Agenda earlier during future Council meetings to ensure more efficient use of time. He concluded his remarks by thanking the public for their ongoing support.

City Manager's Response to Council

City Manager, Dominick Villano, addressed the Council and provided an update on several key initiatives. He reported that he has been in contact with the Department of Environmental Protection (DEP) regarding the flooding issues in the Third River area, emphasizing that a flood barrier could serve as a temporary solution in certain vulnerable locations. In addition, he announced that a new communications manager has been hired, pending a background check, and is set to start on November 1st, which will help improve information shared within the City. Mr. Villano also touched on the flooding concerns at Portland Avenue, highlighting the need for a gate valve to be installed to mitigate water issues. Furthermore, he noted that the Pleasant Avenue Learning Center daycare traffic concerns need to be addressed by installing bollards and security cameras to enhance safety. To address traffic concerns, the City is preparing to install trial speed tables and bump-outs, alongside the deployment of a traffic counter to gather data for future planning and improvements.

Mayor Grabowski

Mayor Grabowski highlighted several pressing issues facing the community. One major concern is the troubling increase in truck traffic around the Learning Studio daycare. This situation poses significant safety risks, particularly for the children attending the facility, and it is imperative that the Council takes action to address these critical needs. Additionally, the discussion of cottage food permits was brought up as a positive initiative; however, it is essential that any such permits comply with the regulations set forth by the state of New Jersey to ensure food safety and public health. Mayor Grabowski extended his good wishes to all candidates participating in the upcoming election, encouraging a spirit of healthy competition and collaboration for the benefit of the community.

RESOLUTIONS VOTED ON SEPERATELY

A Motion was made by Councilwoman Pino, seconded by Councilman D'Amato and passed on roll call vote to vote on the following Resolution separately:

R487-24 Resolution Authorizing Entertainment License for La Bonita Bar Restaurant, Inc. t/a La Bonita Bar

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR LA BONITA BAR RESTAURANT, INC. T/A LA BONITA BAR

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of La Bonita Bar Restaurant, Inc. t/a La Bonita Bar, of 394 Lexington Avenue, Clifton, New Jersey (B-C Zone) is approved, and entertainment is authorized for the period from October 1, 2024 through December 31, 2024, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Three (3) nights per week:
   Thursday, Friday and Saturday - Hours: 5:00 p.m. to 11:00 p.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS/HOURS:**

New Year's Eve
Hours: 5:00 p.m. to 11:00 p.m.

3. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

DJ music Karaoke

4. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

October 1, 2024 through December 31, 2024

5. **SECURITY/PARKING REQUIREMENTS:**

Not applicable.

6. **NOISE LEVELS:**

In accordance with the Code of the City of Clifton.

7. **OUTSIDE DEBRIS CLEANUP:**

In accordance with the Code of the City of Clifton.

8. **REQUIREMENTS/RESTRICTIONS:**

A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

D. The applicant will be required to have an authorized representative appear before the Municipal Council at the January 21, 2025 regularly scheduled Council meeting, or at a date and time prior thereto as may be designated by the Council in its sole and absolute discretion, to review the permission granted for entertainment under this Resolution.

(4-3-0-0) Councilman Kolodziej, Councilman Latona, Councilwoman Pino and Mayor Grabowski voted aye. Councilman Gibson, Councilman D'Amato and Councilwoman Sadrakula voted nay.

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino to vote on the following resolution separately which failed on roll call vote.

R488-24 Resolution Authorizing Supplemental Funds for Professional Services to Amanda Van Hoose Garofalo in Connection with Workplace Harassment and Retaliation Claim

RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL SERVICES TO AMANDA VAN HOOSE GAROFALO IN CONNECTION WITH WORKPLACE HARASSMENT AND RETALIATION CLAIM

WHEREAS, on July 16, 2024, a professional services contract for independent investigation counsel was awarded to Amanda Van Hoose Garofalo, from July 16, 2024 through the conclusion of the investigation; and

WHEREAS, the authorized amount under the contract for said services was not to exceed $17,500.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, Amanda Van Hoose Garofalo has provided satisfactory independent investigation services to the City of Clifton and, due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of $17,500.00; and

WHEREAS, supplemental funding in the amount of an additional $5,000.00, for a total not to exceed $22,500.00 will be required through the conclusion of the investigation;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed $5,000.00 for a total not to exceed $22,500.00 for independent investigation services through the conclusion of the investigation, by Amanda Van Hoose Garofalo, is authorized and approved.

(3-2-2-0) Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman Gibson and Councilwoman Sadrakula voted nay. Councilman Latona and Councilman D'Amato abstained.

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and to vote on the following resolution separately which passed on roll call vote:

R492-24 Resolution Appointing Holman Frenia Allison, P.C. to Handle Forensic Audit Services for Two Fiscal Years

RESOLUTION APPOINTING HOLMAN FRENIA ALLISON, P.C. TO HANDLE FORENSIC AUDIT SERVICES FOR TWO FISCAL YEARS

WHEREAS, the City of Clifton requires forensic audit services to conduct an audit for two fiscal years; and

WHEREAS, the City has received a proposal from Matthew F. Holman, CPA of the firm Holman Frenia Allison, P.C., of Lakewood, NJ, and the City would like to appoint them for forensic auditing services for the two fiscal years of 2019 and 2023; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An agreement for forensic audit services to conduct an audit for the two fiscal years of 2019 and 2023 shall be effective September 17, 2024.

The aforesaid fee for services shall not exceed $75,000.00 each year with a total not to exceed amount of $150,000.00 without the adoption of a supplemental resolution by the Municipal Council.

The Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Holman Frenia Allison, P.C., of Lakewood, NJ
Services:	Forensic Audit Services
Project:	Forensic Auditor for two fiscal years
Amount:	not to exceed $75,000.00 for each fiscal year
Term:	2019 and 2023 fiscal years

(4-3-0-0) Councilman Gibson, Councilman Latona, Councilman D'Amato and Councilwoman Sadrakula voted aye. Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted nay.

RESOLUTIONS

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to move the group.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

R478-24 Resolution: Approve Claims List Resolution for the October 15, 2024, City Council Meeting

RESOLUTION
TO APPROVE
Claims to be paid the
Meeting of October 15, 2024

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	7,706,556.36
Grant Fund	$	343,296.43
General Capital Fund	$	183,116.90
Sewer Utility -Operating	$	456,829.52
Sewer Utility-Capital	$	22,300.33
Developers Escrow	$	845.20
Dog Trust	$	4,371.59
Revolving Loan Fund	$	-

Police Extra Duty	$	177,505.00
Trust Other	$	84,121.03
Section 8 Public Housing	$	244,620.97
Reserve for Housing	$	-
Community Development	$	41,433.24
Payroll Agency	$	-
Tax Title Lien Redemption	$	-
Affordable Housing	$	-
	$	-
Self Insurance	$	893,898.70
Fire Dedicated Penalties	$ -	
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	181,394.83
General Liability Trust	$	2,858,313.29
Workers Compensation Trust	$	8,763.34
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	$ **13,207,366.73**	

R479-24 Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $4,328.00 CASA

CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Clifton has received $17,312.00 from the County of Passaic for the Clifton Against Substance Abuse (C.A.S.A.), July 1, 2024, to June 30, 2025, and wishes to amend the 2024 Municipal Budget to include the increase amount already authorized from $12,984.00 to $17,312.00 ($4,328.00) received as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of $4,328.00 which is now available as a revenue from:
Miscellaneous Revenues:

Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:

Clifton Against Substance Abuse Grant (7/1/2024) - $4,328.00

BE IT FURTHER RESOLVED, that the like sum of $4,328.00 be and the same is hereby appropriated under the caption of:
General Appropriations:
(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:

Clifton Against Substance Abuse Grant (7/1/2024) - $4,328.00

BE IT FURTHER RESOLVED, that the City forward a copy of this resolution to the Director of Local Government Services for approval.

R480-24 Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $637,195.00 Emergency Operations Center

CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Clifton has received $637,195.00 from the State of New Jersey, Office of Homeland Security and Preparedness, and wishes to amend the 2024 Municipal Budget to include this amount received as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of $637,195.00 which is now available as a revenue from:
Miscellaneous Revenues:
Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:

FFY24 Emergency Operations Center Grant (EOCGP) - $637,195.00

BE IT FURTHER RESOLVED, that the like sum of $637,195.00 be and the same is hereby appropriated under the caption of:
General Appropriations:
(b) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:

FFY24 Emergency Operations Center Grant (EOCGP) - $637,195.00

BE IT FURTHER RESOLVED, the Non-Federal Funding (Match Requirement) of $212,398.00 will be taken from an existing Capital Ordinance for Fire House Improvements,

BE IT FURTHER RESOLVED, that the City forward a copy of this resolution to the Director of Local Government Services for approval.

R481-24 Reclassification of Payments

RESOLUTION
RECLASSIFICATION OF PAYMENTS

BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Chief Financial Officer is hereby authorized to reclassify the following payment as follows:

CHECK#	DATE	PAYEE	AMT.	FROM	TO
25228	09/04/2024	SHI International Corp.	17,000.00	01-201-27-330-316	15-286-56-028-001
904726	07/17/2024	W.B Mason Co. Inc	261.38	02-213-40-702-021	15-286-56-028-001
24771	07/03/2024	McKesson Medical	1,982.71	02-213-40-702-021	15-286-56-028-001

R482-24 Resolution Authorizing Advertisement of Notice of Intent to Procure One (1) 75' Enforcer HD Ladder Quint and Two (2) Identical Saber Pumpers Via Sourcewell National Cooperative Contract

RESOLUTION AUTHORIZING ADVERTISEMENT OF NOTICE OF INTENT TO PROCURE ONE (1) 75' ENFORCER HD LADDER QUINT AND TWO (2) IDENTICAL SABER PUMPERS VIA SOURCEWELL NATIONAL COOPERATIVE CONTRACT

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and,

WHEREAS, pursuant to resolution R274-18, adopted June 19, 2018, the City of Clifton is a member of Sourcewell, formerly known as National Joint Powers Alliance (NJPA), a national cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and,

WHEREAS, the City of Clifton seeks permission to advertise the City's interest in participating with the Sourcewell national cooperative for One (1) 75' Enforcer HD Ladder Quint And Two (2) Identical Saber Pumpers, under Sourcewell contract number # 113021-OKC, which was awarded to Pierce Manufacturing Inc., to be furnished and delivered by the above manufacturer's authorized dealer, Fire & Safety Services, LTD., located at 200 Ryan Street, South Plainfield NJ 07080; and,

WHEREAS, information regarding the contract may be found on Sourcewell's website at https://www.sourcewell-mn.gov/cooperative-purchasing/113021-OKC ; and,

WHEREAS, the current contract term for Sourcewell contract #113021-OKC for Firefighting Apparatus and Fire Service Vehicles and Supplies expires on February 10,2026; and

WHEREAS, barring comments to the contrary, it is the intent of the City of Clifton to award a contract to Pierce Manufacturing Inc., 2600 American Drive, Appleton, WI 54914, to be furnished and delivered by the above manufacturer's authorized dealer, Fire & Safety Services, LTD., located at 200 Ryan Street, South Plainfield NJ 07080, pursuant to the proposal submitted in response to Sourcewell's Notice to Bidders Titled "Firefighting Apparatus, with Related Equipment, Accessories, and Supplies" and Contract Award # 113021-OKC for Firefighting Apparatus, with Related Equipment, Accessories, and Supplies; and

NOW, THERFORE BE IT RESOLVED, that the City of Clifton authorizes the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement with a comment period ending October 31, 2024.

R483-24 Resolution to Award Contract to Advanced Air Duct Cleaning for the Cleaning of Air Ducts in Various City Buildings

RESOLUTION TO AWARD CONTRACT TO ADVANCED AIR DUCT CLEANING FOR THE CLEANING OF AIR DUCTS IN VARIOUS CITY BUILDINGS

WHEREAS, the City of Clifton DPW Department wishes to clean HVAC Air Ducts for Various City Buildings i.e. Public Works, Recreation Center, Senior Center, Animal Shelter, Arts Center, Fire headquarters, Fire Station #1, #2, #3, #4, #5, #6; and

WHEREAS, quotations were solicited for the purpose of the above procurement. The following two vendors submitted the quotes:

		Total Cost
1.	Advanced Furnace & Air Duct Cleaning	$33,116.62
2.	Anthony Paterno Air Duct Cleaning Inc.	$54,100.00

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Advanced Furnace & Air Duct Cleaning located at 1039 Atlantic City Blvd Bayville NJ 08721 and is incorporated in the contract awarded hereby; and

WHEREAS, upon review of the submitted quotes, it is recommended the contract be awarded to the lowest responsive and responsible vendor Advanced Furnace & Air Duct Cleaning located at 1039 Atlantic City Blvd Bayville NJ 08721 in the amount of $33,116.62; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for purchase of HVAC system be awarded to the lowest respondent, Advanced Furnace & Air Duct Cleaning in an amount not to exceed $33,116.62. Term of contract shall commence October 15, 2024 and end on October 14, 2025; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R484-24 Resolution Amending Resolution R457-24 Entitled "Resolution to Purchase Station Wear Uniforms for the Fire Department from Turn-Out Fire and Safety and Turn-Out Uniforms off the NJ State Contract Purchasing and Morris County Cooperative Program Pursuant to N.J.S.A. 40A:11-12a

RESOLUTION AMENDING RESOLUTION R457-24 TITLED "RESOLUTION TO PURCHASE STATION WEAR UNIFORMS FOR THE FIRE DEPARTMENT FROM TURN OUT FIRE AND SAFETY AND TURN OUT UNIFORMS OFF THE NJ STATE CONTRACT PURCHASING AND MORRIS COUNTY COOPERATIVE PROGRAM PURSUANT TO N.J.S.A. 40A:11-12A"

WHEREAS, on September 17,2024 the Mayor and Council approved R457-24 titled "Resolution to purchase station wear uniforms for the Fire Department form Turn Out Fire and Safety and Turn Our Uniforms off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a" in an amount not to exceed $155,420.23; and

WHEREAS, the former Acting Fire Chief inadvertently did not consider the Fire Prevention Bureau purchase quote for the amount of $4761.77;

NOW, THERFORE, BE IT RESOLVED, that the Mayor and Council hereby approve an increase of funds for the above referenced contract in the amount of $4761.77 for the Fire Prevention Bureau Purchase, which brings the total amount of the contract to $160,182.00, thereby amending Resolution.

R485-24 Resolution Awarding the Contract to Edmunds GovTech, Inc. for City of Clifton Accounting and Financial Software and Services

RESOLUTION AWARDING THE CONTRACT TO EDMUNDS GOVTECH INC. FOR CITY OF CLIFTON ACCOUNTING AND FINANCIAL SOFTWARE AND SERVICES

WHEREAS, the City of Clifton has a need for basic proprietary accounting and financial software and services for 2025; and

WHEREAS, the City of Clifton has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A 19:44A-20.5

WHEREAS, as a determination has been made as follows:

The known or estimated cost of the goods or service to be provided will exceed $17,500.
Price quotes have been solicited and received from an interested service provider.
The anticipated term of this contract is for the calendar year 2025.
Pursuant to N.J.A.C. 5:30-5.4(a), the maximum dollar value of this contract shall be $25,267.40 and the Chief Financial Officer has certified the availability of funds; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A.* 40A:11-5 *et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby; and

WHEREAS, the value of the contract is determined to not exceed $25,267.40, and the duration of the contract is Year 2025;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and the City Clerk be and they are hereby authorized and directed to execute a contract for rendering such software services by Edmunds Govtech located at 301 Tilton Road Northfield NJ 08225 for not to exceed the amount of $25,267.40 for year 2025

R486-24 Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement Via the Houston-Galveston Area Council Cooperative Purchasing Program (HGAC) for Foaming Root Control Services

NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT VIA THE HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING PROGRAM (HGAC) FOR FOAMING ROOT CONTROL SERVICES

WHEREAS, the City of Clifton intends to participate in the Houston-Galveston Area Council National Cooperative contract for chemical treatment of sanitary sewer lines by injecting a foam root control product that is approved by the United States Environmental Protection Agency (USEPA) and New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, information regarding the contract may be found on The Houston-Galveston Area Council National Cooperative ("HGAC") website at https://www.hgacbuy.org/products-and-services/view-contract?contractid=1133 under catalog Sewer Cleaning ,hydro excavating ,inspection equipment and miscellaneous services; and

WHEREAS, the City of Clifton is an active member of the HGAC, and the current term for Sewer Cleaning ,hydro excavating, inspection equipment and miscellaneous services is June 01, 2024 through May 31, 2028; and,

WHEREAS, it is the intent of the City of Clifton to make a contract award to Dukes Root Control Inc.400 Airport Road Suite E, Elgin EL , pursuant to the proposal submitted in response to the Houston-Galveston Area Council National Cooperative Request for Bids for Sewer Cleaning ,hydro excavating ,inspection equipment subsequent to a ten (10) day period for public comment; and

WHEREAS, the City of Clifton is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and

NOW, THERFORE BE IT RESOLVED, that the Mayor and Municipal Council of the City of Clifton authorize the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement

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R489-24 Resolution of Congratulations Upon Retirement - School Traffic Guard - Therese Bashara

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
SCHOOL TRAFFIC GUARD
THERESE BISHARA

WHEREAS, October 1, 2024, School Traffic Guard, Therese Bishara, officially retired from her position with the City of Clifton; and

WHEREAS, she was appointed as a School Traffic Guard on January 22, 2013, and her retirement will conclude a eleven-year career in service to the public and the City of Clifton; and

WHEREAS, throughout her career, she has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, she has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge her service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

SCHOOL TRAFFIC GUARD
THERESE BISHARA

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in her retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **THERESE BISHARA.**

R490-24 Resolution for Appointment to Hazardous Materials Control Board (HAZMAT)

RESOLUTION FOR APPOINTMENT TO
HAZARDOUS MATERIALS CONTROL BOARD (HAZMAT)

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that Chandra Patel is hereby appointed as Industrial Alternate on the Hazardous Materials Control Board (HAZMAT) commencing on October 15, 2024 to fill the unexpired term of Bradley Chupick which is August 31, 2025.

R491-24 Resolution Authorizing Tax Collector to Lien Properties and Bill Property Owners and Collect for Reimbursement of Expenditures Made by City of Clifton for Emergency Order Clean-Ups

RESOLUTION AUTHORIZING TAX COLLECTOR TO LIEN PROPERTIES AND BILL PROPERTY OWNERS AND COLLECT FOR REIMBURSEMENT OF EXPENDITURES MADE BY CITY OF CLIFTON FOR EMERGENCY ORDER CLEAN-UPS

WHEREAS, numerous code violations and an emergent health situation existed at the following premises for a long period of time, and despite countless letters, warnings, notices and citations issued to the property owners, the violations and health conditions continued unabated; and

WHEREAS, the City of Clifton took emergency clean-up action on the properties and expended funds from its revolving lien account, inclusive of $100 Administrative Fee, as follows:

Address	Service Fee	Administrative Fee	Total Lien
28 Huron Avenue Blk 42.06, Lot 18	$ 175.00	$ 100.00	$ 275.00
56 E 11th Street Blk 2.06, Lot 42	$ 625.00	$ 100.00	$ 725.00
43 Christie Avenue Blk 2.11, Lot 20	$ 250.00	$ 100.00	$ 350.00

WHEREAS, it is necessary to place a lien on each property in order to seek reimbursement from each property owner for the funds expended by the City of Clifton; and

WHEREAS, it may be necessary for the City of Clifton to expend funds in the future for the aforesaid properties;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to lien the properties as set forth above, and to take whatever action is necessary to accomplish reimbursement from the property owners for the current expenditures and any expenditures incurred in the future.

R493-24 Executive Session

Councilwoman Sadrakula objected to CON-8 being discussed in Executive Session.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Crossing Guard Contract TL
CON-2 Workers' Compensation Claim - KH - DPW
CON-3 ON3 -Redevelopment Project Update (Redevelopment Counsel Coming in at 7:15 pm)
CON-4 Clifton Station Developers (Former Black Prince Site)
CON-5 Workers' Compensation Section 20 Settlements
CON-6 S&S Shell, Inc. d/b/a Anthony's Towing v. Mayor & Council of Clifton PAS-L-2779
CON-7 Creation of a Sidewalk CHIP Program

CON-8 Conflict of Interest by Target of Retaliation, Harassment and Discrimination Complaint Interfering with Investigation

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on October 15, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

L-1 Thinoy

RESOLUTION FOR FINAL APPROVAL

Be It Resolved, That The Application Of Thinoy LLC
T/A Thinoy
For Permission To Conduct A: Restaurant-Continued Use
For A Period Ending January 31, 2025 On The Premises Known As:
64 Market St Clifton, Nj 07012

Be And The Same Is Hereby Approved And Licenses So Issued In The Compliance With The Approval Of The Board Of Health, Fire Department, Police And Zoning Officer.

L-2 Sodexo Magic-HMH School of Medicine

RESOLUTION FOR PRELIMINARY APPROVAL

For Sodexo Magic LLC
T/A Sodexo Magic-HMH School Of Medicine
Address
340 Kingsland St Nutley, Nj 07110
(123 Metro Blvd)
Type Of Food Establishment Intended Restaurant-Continued Use
Formerly Or New Gourmet Dining
Zone
Permitted Yes
Variance Required No
Final Approval Will Be Issued Pending Approval Of This Resolution.
Further Processing And Approval Of Various City Departments.

ADJOURNMENT

The meeting was adjourned at 11:27 p.m.

Respectfully Submitted,

_____
Nancy Ferrigno, City Clerk

_____
Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Tyler Gibson, Public Works, resigned from his position of Laborer 1, effective October 14, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: Falguni Patel, Police Civilian, Keyboarding Clerk 1, hired effective October 16, 2024, at $32,500.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Jose Quirino, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Joseph Tamimi, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Alexander Gell, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Samuel Bottner, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 7

ITEM NAME: Fatijon Zuta, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 8

ITEM NAME: Darryl Winston, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 9

ITEM NAME: Alyssa Rodriguez, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 10

ITEM NAME: Alberto Perez Jr, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 11

ITEM NAME: Andrew Hirsch, Public Safety, Hired as Police Officer, effective October 21, 2024 at $46,997.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 12

ITEM NAME: Yessel Rojas, Public Safety, Hired as Police Officer, effective October 21, 2024 at $46,997.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 13

ITEM NAME: Justin Degroat, Public Safety, Hired as Police Officer, effective October 21, 2024 at $46,997.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 14

ITEM NAME: Colin Hogan, Public Safety, Hired as Police Officer, effective October 21, 2024 at $43,262.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 15

ITEM NAME: Ana Recse, Public Safety, resigned position of School Traffic Guard, effective October 28, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 16

ITEM NAME: Maria Espaillat, Public Safety, hired as School Traffic Guard, at $16.00 hourly, effective October 29, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 17

ITEM NAME: Arthur Weber, Public Safety, retired from his position of Firefighter, effective November 1, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 18

ITEM NAME: Maritza Gonzalez, Regulatory Affairs, resigned from her position of Technical Assistant to the Construction Official, effective November 1, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 19

ITEM NAME: Minutes of Alcoholic Beverage Control Board of September 11, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 20

ITEM NAME: Minutes of North Jersey District Water Supply Commission of September 25, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 21

ITEM NAME: Minutes of CA-TV Committee of September 25, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 22

ITEM NAME: Minutes of Clifton Senior Advisory Committee of October 24, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 23

ITEM NAME: Minutes of Disabilities Committee of October 21, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 24

ITEM NAME: Minutes of Civil Rights Committee of September 23, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 25

ITEM NAME: Minutes of Traffic Safety Council of September 19, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 7948-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/8/2024	Cover Memo

7948-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-37 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS" (DELETES 1 HANDICAPPED SPACE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" is amended, revised and supplemented to DELETE the following location:

304 East 1st Street	North, beginning at the westerly property line of 304 East 1st Street and Extending 22 feet easterly therefrom

2. The Chief of Police is hereby directed to remove all signs and markings designating such locations as restricted parking spaces for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7949-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 5 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/8/2024	Cover Memo

7949-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (ADDS 5 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Whenever any words and phrases are used herein, the meanings respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of New Jersey shall be deemed to apply to such words and phrases.

Section 439-38. **Handicapped parking on streets for private residences:**

In accordance with the provisions of N.J.S.A. 39:4-197.6, the following on-street locations in front of private residences occupied by a handicapped person if a windshield placard or wheelchair symbol license plates have been issued for a vehicle owned by the handicapped person, or by another occupant of the residence who is a member of the immediate family of the handicapped person, by the Division of Motor Vehicles pursuant to the provisions of N.J.S.A. 39:4-204 et seq., provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic, are designated as handicapped parking spaces for the exclusive use by the person issued the New Jersey license plate shown below. No other person shall be permitted to park in these spaces.

A. Application shall be made to the Police Department for such restricted handicapped parking space, and the applicant shall pay a one-time administrative fee of $150.00 to cover the costs of processing such application and individualized sign, made payable to the City of Clifton.

Name of Street	Location	Initial Permit Number
78B Addison Place	West side, beginning at a point 25 feet from the intersection of Thornton Place, extending 22 feet north therefrom	P2752130
52 Clifton Avenue	North side, beginning at the eastern property edge, extending 22 feet west therefrom	P2864867
304 East 1st Street	North side, beginning at the westerly property line of 304 East 1st Street and extending 22 feet easterly therefrom	P2864867
95 East Ninth Street	South side, beginning at the east property line and extending 22 feet westerly therefrom	P2442402
11D Richland Court	North side, beginning at the walkway edge extending 22 feet east therefrom	P2931809

2. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7950-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/8/2024	Cover Memo

7950-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (DELETES 4 RESTRICTED HANDICAPPED SPACES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" is amended, revised and supplemented to DELETE the following locations:

101 Center Street	South side, beginning 25 feet from the intersection of Hope Avenue and extending 22 feet west therefrom	P#2694835
48 Cloverdale Road	South side, beginning 47 feet east of curbline of Elm Street and extending 22 feet westerly therefrom	1945579
328 Hope Avenue (Space on Center St.)	South side, beginning at the east property line of 328 Hope Avenue and extending 22 feet westerly therefrom	2063613
187 Trenton Avenue	East side, beginning at the north property line and extending 22 feet southerly therefrom	6051HD

2. The Chief of Police is hereby directed to remove all signs and markings designating such location as restricted parking space for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7951-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/8/2024	Cover Memo

7951-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES" (AMENDS HANDICAPPED PARKING PLACARD NUMBER)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that the following handicapped parking placard numbers have been changed as follows:

Name of Street	Location	Initial Permit Number	New Number
43 Hadley Ave. *(No change)*	*No change*	1978458	P2881880
111 Knapp Ave. *(No change)*	*No change*	P1492624	P2864784
195 Luddington Ave. *(No change)*	*No change*	1803948	P2936772
26 Mahar Avenue *(No change)*	*No change*	P1474979	P2926952
65 Russell St. *(No change)*	*No change*	2255713	P2923855

1. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

2. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:_____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7952-24

ITEM NAME: Bond Ordinance Providing for Various Sewer Utility Capital Improvements in and by the City of Clifton, County of Passaic, State of New Jersey Appropriating $8,050,000 Therefor and Authorizing the Issuance of $8,050,000 Bonds or Notes to Finance the Cost Thereof

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/24/2024	Cover Memo

7952-24

CITY OF CLIFTON
PASSAIC COUNTY, NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS SEWER UTILITY CAPITAL IMPROVEMENTS IN AND BY THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY; APPROPRIATING $8,050,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $8,050,000 BONDS OR NOTES TO FINANCE THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Sewer Utility (the "Sewer Utility) of the City of Clifton, in the County of Passaic, State of New Jersey (the "City") as general improvements. For the said improvements stated in Section 3, there is hereby appropriated the principal amount of $8,050,000. Pursuant to the provisions of N.J.S.A. 40A:2-7(h) and 40A:2-11(c) of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"), no down payment is required as the Sewer Utility is self-liquidating.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the $8,050,000 appropriation, negotiable bonds of the City are hereby authorized to be issued in the principal amount of $8,050,000 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding $8,050,000 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law. The obligations authorized herein are deductible from gross debt of the City, as more fully described in Section 7(e) of this bond ordinance.

SECTION 3. The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued include, but are not limited to, as follows:

Description	Total Appropriation	Debt Authorization	Useful Life
(a) Sewer Line Replacement Program throughout the City as referenced on a list held in the City Engineer's office;	$2,000,000	$2,000,000	30 years
(b) Sanitary and sewer line improvements	$500,000	$500,000	30 years

Description	Total Appropriation	Debt Authorization	Useful Life
on all or a portions of Passaic Avenue and Allwood Road;			
(c) Rehabilitation of the Plog Brook Culvert from Brookside Drive to Sargeant Avenue;	$4,000,000	$4,000,000	15 years
(d) Various improvements and repairs to the Athenia Relief Storm Sewer;	$750,000	$750,000	15 years
(e) Flood mitigation improvements and repairs to Weasel Brook at Cambridge Crossing;	$200,000	$200,000	20 years
(f) Various emergency capital repairs and improvements, as applicable and necessary, throughout the sewer system in the City; and	$500,000	$500,000	15 years
(h) Section 20 Costs.	$100,000	$100,000	
TOTALS:	$8,050,000	$8,050,000	

All such improvements or purposes set forth in Section 3 shall include, but are not limited to, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection, and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto. The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is $8,050,000.

The estimated cost of said improvements or purposes is $8,050,000.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Passaic make a contribution or grant in aid to the City for the improvements and purposes authorized hereby and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Passaic. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Passaic shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any

contribution or grant in aid received by the City as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such time as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the City shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The City hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable, of the Sewer Utility. The capital or temporary capital budget of the Sewer Utility of the City is hereby amended to conform with the provisions of this bond to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget of the Sewer Utility, a revised capital or temporary capital budget of the Sewer Utility has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the City may lawfully undertake as general improvements or purposes for the Sewer Utility of the City, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 19.84 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the City, as defined in the Local Bond Law, is increased by the authorization of the bonds or notes provided for in this bond ordinance by $8,050,000, but such amount shall constitute a deduction from gross debt to the extent permitted by law, and the obligations authorized herein will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding $100,000 for items of expense listed in and permitted under N.J.S.A. § 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

(e) This bond ordinance authorizes obligations of the City solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for purposes that are deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

SECTION 8. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City and, unless paid from other sources, the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The City reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the City's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2.

SECTION 10. The Chief Financial Officer of the City is hereby authorized to prepare and to update from time to time, as necessary, a financial disclosure document to be distributed in connection with the sale of obligations of the City, which are authorized herein, and to execute such disclosure document on behalf of the City. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is, and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The City covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication of this bond ordinance after final adoption, as provided by the Local Bond Law.

ADOPTED ON FIRST READING: November 6, 2024

_____
Nancy Ferrigno,
Clerk of the City of Clifton

ADOPTED ON SECOND READING: November 18, 2024

_____
Nancy Ferrigno
Clerk of the City of Clifton

APPROVAL BY THE MAYOR ON THIS ____ DAY OF _____, 2024

_____
Raymond Grabowski, Mayor

ITEM NUMBER: O- 7953-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, E titled "Salaries and Compensation", More Particularly Article III Thereof, Entitled "City Hall Employees", Section 99-2, Entitled "Minimum and Maximum Salaries Fixed" (Adds Title and Stipend for Fire Investigator and Fire Official)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/24/2024	Cover Memo

7953-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE III THEREOF, ENTITLED "CITY HALL EMPLOYEES," SECTION 99-2, ENTITLED "MINIMUM AND MAXIMUM SALARIES FIXED" (ADDS TITLE AND STIPEND FOR FIRE INVESTIGATOR AND FIRE OFFICIAL)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, as follows:

1. The Code of the City of Clifton as entitled above, as amended, revised and supplemented, more particularly Section 99-2, entitled "Minimum and maximum salaries fixed," is hereby amended, revised and supplemented to add the titles of Fire Investigator and Fire Official and stipends for each as follows:

§ 99-10. Minimum and maximum salaries fixed.

* * *

Title	Minimum	Maximum
Fire Investigator	$1	$5,000
Fire Official	$1	$5,000

2. Only employees permanently assigned to the Fire Prevention Division shall be eligible to receive the Fire Investigator and/or Fire Official stipend.

3. All other provisions of said Chapter 99 are not further amended hereby and remain in full force and effect.

4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

5. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

_____
Raymond Grabowski, Mayor

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7954-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensaton", More Particularly Article III Thereof, Entitled "Supervisory Officials and Employees", Section99-10, Entitled "Minimum and Maximum Salaries Fixed" (Amends Salaries for Supervisory Officials and Employees for Years 2023, 2024 and 2025)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/31/2024	Cover Memo

7954-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE III THEREOF, ENTITLED "SUPERVISORY OFFICIALS AND EMPLOYEES," SECTION 99-10, ENTITLED "MINIMUM AND MAXIMUM SALARIES FIXED" (AMENDS SALARIES FOR SUPERVISORY OFFICIALS AND EMPLOYEES FOR YEARS 2023, 2024 and 2025)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, as follows:

1. The Code of the City of Clifton as entitled above, as amended, revised and supplemented, more particularly Section 99-10, entitled "Minimum and Maximum Salaries Fixed," is hereby deleted in its entirety and replaced with the following:

CHAPTER 99

SALARIES AND COMPENSATION

* * *

ARTICLE III

Supervisory Officials and Employees

§ 99-10. Minimum and Maximum Salaries Fixed.

The offices and employments and salaries herein, other than those created by statute or ordinance, be and the same are hereby created for the proper conduct of the affairs of the City, and the amounts enumerated hereinafter be and they are fixed, granted and ordered paid as regular salaries or wages to the officers and employees now or hereafter employed, in accordance with the following:

The salary ranges of all Supervisory Officials shall be as follows:

2023, 2024 & 2025 SALARIES

	Minimum 2023	Maximum 2023
Assistant Construction Official	$65,024.05	$95,160.01
Assistant Municipal Engineer	$79,034.37	$114,918.00
Assistant Municipal Tax Collector	$46,136.86	$75,677.81
Chief Clerk	$60,000.00	$80,000.00
Construction Official	$75,256.76	$113,411.89
Cultural Arts Center Director	$45,000.00	$68,976.86
Deputy Municipal Court Administrator	$44,179.93	$85,000.00
Fire Official	$49,641.46	$85,683.41
Municipal Court Administrator	$47,762.09	$68,093.51
Municipal Recycling Coordinator	$54,999.06	$80,534.63
Part-Time Municipal Recycling Coordinator Stipend	$1.00	$15,000.00
Public Health Nurse Supervisor	$59,132.32	$97,838.08
Recreation Supervisor	$52,002.57	$81,822.61
Senior Assistant Assessor	$62,790.36	$95,956.52
Senior Registered Environmental Health Specialist	$63,000.00	$97,067.63
Sewer Repairer Supervisor	$54,999.06	$80,534.63
Supervising Fire Prevention Specialist	$41,810.60	$70,253.24
Supervising Mechanic	$54,999.06	$80,534.63
Supervising Omnibus Operator	$48,597.69	$67,636.25
Supervising Payroll Clerk	$60,000.00	$94,300.00

Supervising Public Safety Telecommunicator	$47,368.15	$62,606.12
Supervisor, Code Enforcement/ Zoning Officer	$63,933.91	$92,720.57
Supervisor, Criminal Information Records	$45,899.80	$80,000.00
Supervisor, Mechanic	$60,000.00	$85,683.41
Supervisor, Public Works	$54,999.06	$85,683.41

	Minimum 2024	**Maximum 2024**
Assistant Construction Official	$65,024.05	$97,539.01
Assistant Municipal Engineer	$79,034.37	$117,790.95
Assistant Municipal Tax Collector	$46,136.86	$77,569.76
Chief Clerk	$60,000.00	$82,000.00
Construction Official	$75,256.76	$116,247.19
Cultural Arts Center Director	$45,000.00	$70,701.28
Deputy Municipal Court Administrator	$44,179.93	$87,125.00
Fire Official	$49,641.46	$87,825.50
Municipal Court Administrator	$47,762.09	$69,795.84
Municipal Recycling Coordinator	$54,999.06	$82,547.99
Part-Time Municipal Recycling Coordinator Stipend	$1.00	$15,000.00
Public Health Nurse Supervisor	$59,132.32	$100,284.04
Recreation Supervisor	$52,002.57	$83,868.18
Senior Assistant Assessor	$62,790.36	$98,355.44
Senior Registered Environmental Health Specialist	$63,000.00	$99,494.32
Sewer Repairer Supervisor	$54,999.06	$82,547.99
Supervising Fire Prevention Specialist	$41,810.60	$72,009.57
Supervising Mechanic	$54,999.06	$82,547.99
Supervising Omnibus Operator	$48,597.69	$69,327.16
Supervising Payroll Clerk	$60,000.00	$96,658.00
Supervising Public Safety Telecommunicator	$47,368.15	$64,171.27
Supervisor, Code Enforcement/ Zoning Officer	$63,933.91	$95,038.58
Supervisor, Criminal Information Records	$45,899.80	$82,000.00
Supervisor, Mechanic	$60,000.00	$87,825.50
Supervisor, Public Works	$54,999.06	$87,825.50

	Minimum 2025	**Maximum 2025**
Assistant Construction Official	$65,024.05	$99,977.48
Assistant Municipal Engineer	$79,034.37	$120,735.72
Assistant Municipal Tax Collector	$46,136.86	$79,509.00
Chief Clerk	$60,000.00	$84,050.00
Construction Official	$75,256.76	$119,153.37
Cultural Arts Center Director	$45,000.00	$72,468.82
Deputy Municipal Court Administrator	$44,179.93	$89,303.13
Fire Official	$49,641.46	$90,021.13
Municipal Court Administrator	$47,762.09	$71,540.74
Municipal Recycling Coordinator	$54,999.06	$84,611.69
Part-Time Municipal Recycling Coordinator Stipend	$1.00	$15,000.00
Public Health Nurse Supervisor	$59,132.32	$102,791.14
Recreation Supervisor	$52,002.57	$85,964.88

Senior Assistant Assessor	$62,790.36	$100,814.32
Senior Registered Environmental Health Specialist	$63,000.00	$101,981.68
Sewer Repairer Supervisor	$54,999.06	$84,611.69
Supervising Fire Prevention Specialist	$41,810.60	$73,809.81
Supervising Mechanic	$54,999.06	$84,611.69
Supervising Omnibus Operator	$48,597.69	$71,060.34
Supervising Payroll Clerk	$60,000.00	$99,073.94
Supervising Public Safety Telecommunicator	$47,368.15	$65,775.55
Supervisor, Code Enforcement/ Zoning Officer	$63,933.91	$97,414.55
Supervisor, Criminal Information Records	$45,899.80	$84,050.00
Supervisor, Mechanic	$60,000.00	$90,021.13
Supervisor, Public Works	$54,999.06	$90,021.13

2. Only the above sections of Chapter 99 are amended, revised and supplemented. All other provisions of Chapter 99 remain unchanged and in full force and effect.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as provided by law, and after execution of the Collective Bargaining Agreement.

Adopted: _____

_____
Raymond Grabowski, Mayor

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7955-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 77 of the Code of the City of Clifton, Entitled "Police Department", More Particularly Article II Thereof, Entitled "Salaries and Benefits" (Revises Salaries for Police Officers for Years 2024-2027)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	10/31/2024	Cover Memo

7955-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 77 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "POLICE DEPARTMENT," MORE PARTICULARLY ARTICLE II THEREOF, ENTITLED "SALARIES AND BENEFITS" (REVISES SALARIES FOR POLICE OFFICERS FOR YEARS 2024 - 2027)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 77 of the Code of the City of Clifton, as above entitled, is amended, revised and supplemented as follows:

ARTICLE II, Salaries and Benefits

§ 77-39. Salaries; extra compensation.

A. *No change.*

(1) Police Department Positions.

No changes.

(2) Increase in salaries for Captains, Lieutenants, Sergeants and police officers.

(a) *No change.*

(b) Commencing January 1, 2024, the minimum and maximum base salaries of police officers shall be fixed for the years 2024, 2025, 2026 and 2027 as follows, in accordance with the terms of the applicable collective bargaining agreement:

2024

	Minimum	**Maximum**
Police Officers	$44,408	$132,272

2025

	Minimum	**Maximum**
Police Officers	$46,310	$137,938

2026

	Minimum	**Maximum**
Police Officers	$48,284	$143,819

2027

	Minimum	**Maximum**
Police Officers	$50,357	$150,000

(3) *No change.*

(4) *No change.*

B. Extra compensation shall be as follows:

(1) thru (3) *No change.*

(4) Extra compensation for personnel assigned on a permanent basis as a full-time detective: $900 per year.

(5) thru (8) *No change.*

(9) Extra compensation for personnel assigned on a permanent basis as a full-time member of the Patrol Division (referred to as Field Operations in the term sheet) on the "night shift": $800 per year.

C. Uniform allowances shall be as follows:

a. Captains, Lieutenants and Sergeants:

No change.

b. Police Officers:

No change.

* * *

2. All other provisions of said Chapter are not further amended hereby and remain in full force and effect.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect upon final passage and publication according to law.

Adopted: _____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 494-24

ITEM NAME: Resolution: Approve Claims List Resolution for the November 6, 2024, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on November 6, 2024.
If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Claims List	11/1/2024	Cover Memo

RESOLUTION
TO APPROVE
Claims to be paid the meeting of November 6th, 2024
Meeting of November 6th, 2024

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	13,603,387.78
Grant Fund	$	79,005.55
General Capital Fund	$	23,898.37
Sewer Utility -Operating	$	1,961,342.11
Sewer Utility-Capital	$	-
Developers Escrow	$	65,171.36
Dog Trust	$	5,036.22
Police Extra Duty	$	-
Trust Other	$	49,178.23
Section 8 Public Housing	$	5,259.00
Community Development	$	60,239.14
Tax Title Lien Redemption	$	-
Self Insurance	$	2,341,594.43
Fire Dedicated Penalties	$	3,144.94
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	53,394.20
General Liability Trust	$	14,451.33
Workers Compensation Trust	$	22,322.93
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	**$**	**18,287,425.59**

ADOPTED _____

ATTEST_____
Nancy Ferrigno, City Clerk

Report Printed *2024-11-01 09:45:36* CITY OF CLIFTON

List of Bills - (All Funds)

Meeting Date: 11/06/2024 For bills from 10/16/2024 to 11/06/2024

	Vendor	Description		Account	PO Payment	Check Total
		CDBG				
	1 - **CLIFTON, CITY OF - CURRENT ACCOUNT**	**PO 57592**	**Reimbursement for Fringes for August, 20**		11,030.16	
	17-201-20-117-400 Year 50 Planning & Programming Admin			68.85		
	17-201-20-117-300 Year 50 Housing & Rehabilitation			4,807.99		
	17-201-20-117-200 Year 50 Public Services			6,153.32		**11,030.16**
	1 - **CLIFTON, CITY OF - CURRENT ACCOUNT**	**PO 57593**	**Reimbursement for CDBG Payrolls - Septem**		18,901.68	
	17-201-20-117-400 Year 50 Planning & Programming Admin			1,080.00		
	17-201-20-117-300 Year 50 Housing & Rehabilitation			11,522.20		
	17-201-20-117-200 Year 50 Public Services			6,299.48		**18,901.68**
	1 - **CLIFTON, CITY OF - CURRENT ACCOUNT**	**PO 57594**	**Reimbursement CDBG Fringes - September,**		11,030.16	
	17-201-20-117-400 Year 50 Planning & Programming Admin			68.85		
	17-201-20-117-300 Year 50 Housing & Rehabilitation			4,807.99		
	17-201-20-117-200 Year 50 Public Services			6,153.32		**11,030.16**
ACH	131 - **DIAL INC.**	**PO 57669**	**R455-24- REVISED AUG / SEPT FOR YR. 50 -**		2,666.67	
	17-201-20-117-200 Year 50 Public Services			2,666.67		**2,666.67**
	7309 - **FATIMA MENNI & MERIAM REMLI**	**PO 57337**	**CHIP - 69 Gourley Ave - first grant paym**		3,333.00	
	17-201-20-113-000 CDBG Year 46			3,333.00		**3,333.00**
	147 - **HARTMANN, JILL, PP, AICP**	**PO 57649**	**R190-24 - September/October 2024 - Care**		1,440.00	
	17-201-20-112-000 CDBG Year 45			1,440.00		**1,440.00**
	527 - **KOTULAK & COMPANY, PC**	**PO 57354**	**R660-23 - September 2024 ACCTING & FINAN**		1,947.66	
	17-201-20-116-400 Year 49 Planning & Programming Admin			1,947.66		**1,947.66**
	5902 - **NORTHEAST & BUCKS CO.**	**PO 57648**	**R427-23 October - Community Development**		6,000.00	
	17-201-20-116-400 Year 49 Planning & Programming Admin			6,000.00		**6,000.00**
	3814 - **POWER OF ONE CHRISTIAN COACHING & O**	**PO 57668**	**R352-22 - October CDBG-CV Food Distribut**		3,889.81	
	17-201-20-112-000 CDBG Year 45			3,889.81		**3,889.81**
		CLAIMS FUND				
	7325 - **20 SOMERSET PLACE LLC**	**PO 57705**	**R302-24-ESCROW REFUND #1423**		4,791.63	
	12-286-56-851-000 Developer Escrows			9.33		

	12-286-56-852-000 Maintenance/Performance Bonds			4,782.30		**4,791.63**
	7152 - **360 ADVANTAGE LLC**	**PO 57694**	**360 Advantage Sept & October 2024**		12,464.00	
	01-201-36-472-200 Statutory Expenditures - Social Security			12,464.00		**12,464.00**
	6528 - **A & K EQUIPMENT COMPANY**	**PO 57311**	**DPW - FLEET VEHICLE JUMP STARTERS FOR ME**		2,649.17	
	04-215-55-971-600 D.P.W. Improvements 2021			2,649.17		**2,649.17**
	1528 - **ACE REPROGRAPHIC SERVICE, INC.**	**PO 57554**	**Clerk's Office - City Maps**		186.00	
	01-201-20-120-200 City Clerk - Expenses			186.00		**186.00**
	3279 - **ADVANCE FIRE PROOF DOOR**	**PO 56197**	**DPW - FACILITIES SUPPLIES FOR NEW DOOR F**		1,061.82	
	01-201-26-290-200 Building Department (DPW) - Expenses			1,061.82		**1,061.82**
	4294 - **AIRGAS USA, LLC**	**PO 57398**	**FIRE: Medical Oxygen Cylinders**		278.84	
	01-201-25-265-200 Fire Department - Expenses			278.84		
		PO 57539	**POLICE DEPT. - OXYGEN & NITROGEN TANKS -**		153.70	
	01-201-25-240-200 Police Department - Expenses			153.70		
		PO 57645	**FIRE: Medical Oxygen Cylinders**		215.21	
	01-201-25-265-200 Fire Department - Expenses			215.21		**647.75**
	800 - **AMBASSADOR MEDICAL SERVICES, INC.**	**PO 57697**	**DPW - ADMINISTRATION RANDOM DRUG/ALCOHOL**		300.00	
	01-201-26-305-200 Recycling - Expenses			300.00		**300.00**
ACH	4446 - **AMERICAN WEAR UNIFORMS**	**PO 57492**	**R032-24 UNIFORM RENTAL CLEANING AND MANA**		1,280.44	
	01-201-26-300-200 Public Works Administration - Expenses			1,280.44		**1,280.44**
	4701 - **AQUA STRING BAND**	**PO 57628**	**Veteran's Parade - Entertainment**		3,500.00	
	15-286-56-007-000 Civic Events			3,500.00		**3,500.00**
	1351 - **AQUARIUS SUPPLY**	**PO 56338**	**DPW - MISTING SYSTEM FOR VEGETATIVE WAST**		381.48	
	02-213-40-706-000 Public Works Grant Expenditures			381.48		**381.48**
	869 - **ASHTON, RICHARD**	**PO 57608**	**HEALTH DEPARTMENT: ARTS CENTER**		329.50	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			329.50		**329.50**
	3899 - **AT&T Mobility LLC**	**PO 57506**	**9/6/24 - 10/5/24 - AT&T National FirstNe**		535.36	
	01-201-31-440-200 Telephone			535.36		**535.36**
	110 - **ATHENIA MASON SUPPLY, INC.**	**PO 56589**	**DPW - GROUNDS**		1,991.13	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,991.13		**1,991.13**
	2669 - **ATLANTIC TRAINING CENTER**	**PO 57257**	**FIRE: EMT Refresher Classes**		7,040.00	
	01-201-25-265-200 Fire Department - Expenses			7,040.00		**7,040.00**
	1022 - **BAKER & TAYLOR**	**PO 57500**	**Req #136-24 & 142-24**		2,617.18	

	26-201-29-390-200 Public Library Expenses				2,617.18		**2,617.18**
ACH	6859 - **BARBARA SAAD**	**PO 57548**	**Court: Arabic Interpreting Services**			900.00	
	01-201-43-490-200 Municipal Court - Expenses				900.00		**900.00**
	7287 - **BEHIND THE FENCE GALLERY LLC**	**PO 56806**	**HEALTH DEPARTMENT: ARTS CENTER**			5,354.96	
	02-213-40-702-000 Health Department Grant Expenditures				5,354.96		**5,354.96**
	7183 - **Ben Shaffer Recreation Inc.**	**PO 56843**	**DPW - GROUNDS ENGINEERED WOOD FIBER**			2,118.40	
	01-201-28-375-200 Maintenance of Parks - Expenses				2,118.40		**2,118.40**
ACH	114 - **BENECARD SERVICES, INC.**	**PO 57647**	**R594-12 - November 2024 Prescription Dru**			505,427.77	
	21-201-20-100-000 Employee Group Health				505,427.77		**505,427.77**
	2154 - **BERGEN COUNTY TECHNICAL SCHOOL**	**PO 56747**	**FIRE: CPR Cards**			700.00	
	01-201-25-265-200 Fire Department - Expenses				700.00		**700.00**
	7241 - **Best Technology Systems Inc**	**PO 57011**	**POLICE-2024 SHOOTING RANGE BULLET TRAP L**			15,040.00	
	01-201-25-240-200 Police Department - Expenses				15,040.00		**15,040.00**
ACH	3706 - **BOSWELL ENGINEERING, INC.**	**PO 57683**	**R452-23 PLOG BROOK CULVERT REHABILITATIO**			1,165.00	
	02-213-40-724-500 Infrastructure				1,165.00		**1,165.00**
ACH	2428 - **BRODART COMPANY**	**PO 57501**	**Req #129-24, 134-24, 137-24, 138-24 & 14**			4,455.66	
	26-201-29-390-200 Public Library Expenses				4,455.66		**4,455.66**
	117 - **BRUNO ASSOCIATES, INC.**	**PO 57484**	**R093-24 - October - Grant Consultant Jun**			4,166.66	
	01-201-20-100-200 City Manager - Expenses				4,166.66		**4,166.66**
ACH	3234 - **BURNS, VIVIAN**	**PO 57614**	**RECREATION: Instructor payment for Intro**			630.00	
	15-286-56-005-000 Recreation Trust Accounts				630.00		**630.00**
	401 - **CABLEVISION SYSTEMS CORP**	**PO 57493**	**10/16/24 - 11/15/24 - CPD 475 Valley Rd-**			160.94	
	01-201-31-440-200 Telephone				160.94		**160.94**
	401 - **CABLEVISION SYSTEMS CORP**	**PO 57675**	**10/23/24 - 11/22/24 - MIS account: 07870**			198.94	
	01-201-31-440-200 Telephone				198.94		**198.94**
	401 - **CABLEVISION SYSTEMS CORP**	**PO 57693**	**10/23/24 - 11/22/24 - MIS Modem. account**			155.21	
	01-201-31-440-200 Telephone				155.21		**155.21**
ACH	5069 - **CAMMILLERI, ROXANNE**	**PO 57654**	**HEALTH DEPARTMENT: ARTS CENTER**			200.28	
	02-213-40-702-000 Health Department Grant Expenditures				200.28		**200.28**
ACH	119 - **CAMPBELL FOUNDRY COMPANY**	**PO 57291**	**DPW - SEWER DPW YARD STORMWATER CATCH BA**			1,050.00	

	07-201-26-291-200 Sewer / Storm Systems - Expenses			1,050.00		**1,050.00**
	7085 - **Canon Financial Services Inc**	**PO 57420**	**R013-24 - September Usage / October Cont**		5,059.39	
	01-201-20-130-200 Financial Administration - Expense			5,059.39		**5,059.39**
	894 - **CASINGS OF NEW JERSEY, INC.**	**PO 57544**	**DPW - RECYCLING OF SCRAP TIRES**		2,871.25	
	02-213-40-706-000 Public Works Grant Expenditures			2,871.25		**2,871.25**
ACH	4793 - **CASTALDO SIGNS**	**PO 57445**	**HEALTH DEPARTMENT: ARTS CENTER**		262.30	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			262.30		**262.30**
ACH	7285 - **Celine Bennion**	**PO 57439**	**HEALTH: PROFESSIONAL SOCIAL SERVICES REN**		540.00	
	01-201-27-331-200 Human Services - Expenses			540.00		**540.00**
ACH	1023 - **CENGAGE LEARNING- GALE**	**PO 57502**	**Req #139-24**		274.40	
	26-201-29-390-200 Public Library Expenses			274.40		**274.40**
	3827 - **CENTER POINT INC**	**PO 57503**	**Req #140-24**		148.62	
	26-201-29-390-200 Public Library Expenses			148.62		**148.62**
	1879 - **CENTRAL OF POLISH ORGANIZATIONS**	**PO 56106**	**CITY COUNCIL: CM-2 7/16/2024 AD JOURNAL**		100.00	
				100.00		**100.00**
ACH	4182 - **CIRKIEL ACTUARIAL CONSULTING LLC**	**PO 56981**	**2025 Chapter 78 Rates**		1,900.00	
	21-201-20-100-000 Employee Group Health			1,900.00		**1,900.00**
	2337 - **CITY GREEN, INC.**	**PO 57586**	**RECREATION: Instructor payment for "Pare**		200.00	
	15-286-56-005-000 Recreation Trust Accounts			200.00		**200.00**
	7306 - **Clarion Events Inc./ Fire Engineering Bo**	**PO 57404**	**FIRE: Fire Officer's Handbooks**		789.00	
	01-201-25-265-200 Fire Department - Expenses			789.00		**789.00**
ACH	1222 - **CLIFTON PUBLIC LIBRARY**	**PO 57528**	**REIMBURSE GENERAL REVENUE**		26,449.14	
	26-201-29-390-200 Public Library Expenses			1,352.83		
	26-201-29-390-200 Public Library Expenses			2,488.98		
	26-201-29-390-200 Public Library Expenses			576.43		
	26-201-29-390-200 Public Library Expenses			54.03		
	26-201-29-390-200 Public Library Expenses			7,052.38		
	26-201-29-390-200 Public Library Expenses			12,821.39		
	26-201-29-390-200 Public Library Expenses			1,704.31		
	26-201-29-390-200 Public Library Expenses			398.79		**26,449.14**
ACH	311 - **CLIFTON'S HISTORIC BOTANY DISTRICT**	**PO 57671**	**2024 Special Improvement District Levy P**		52,250.00	
	01-209-55-000-001 S.I.D. TAXES PAYABLE			52,250.00		**52,250.00**
ACH	1026 - **CLIFTON, CITY OF - POLICE**	**PO 57504**	**Req #24-294**		4,980.00	
	26-201-29-390-200 Public Library Expenses			4,980.00		**4,980.00**

	7045 - **Cole Schotz P.C.**	**PO 57569**	**TFJ Hazel, LLC V. Clifton, NJ Zoning Boa**			150.00	
	01-203-21-180-200 (2023) Zoning and Planning -	Expenses		150.00			**150.00**
	4989 - **CORBI PRINTING CO., INC.**	**PO 57239**	**Court: Form Printing / Expandable File**			1,192.00	
	01-201-43-490-200 Municipal Court - Expenses			1,192.00			**1,192.00**
	1251 - **COUNTY OF MORRIS, BOARD OF CHOSEN F**	**PO 56972**	**FIRE: Rapid Intervention and FF Safety a**			500.00	
	01-201-25-265-200 Fire Department - Expenses			500.00			**500.00**
ACH	6057 - **COVERALL NORTH AMERICA, INC.**	**PO 57293**	**October 2024 Cleaning Services**			785.00	
	01-201-28-370-200 Arts Center & Sculpture Park -	Expenses		785.00			**785.00**
ACH	6753 - **CRYSTAL RODRIGUEZ**	**PO 57373**	**R295-24-CONSULTANT SERVICES FOR HEALTH D**			1,942.06	
	02-213-40-702-000 Health Department Grant Expenditures			1,942.06			**1,942.06**
ACH	6753 - **CRYSTAL RODRIGUEZ**	**PO 57717**	**R295-24-CONSULTANT SERVICES FOR HEALTH D**			1,529.50	
	02-213-40-702-000 Health Department Grant Expenditures			1,529.50			**1,529.50**
	245 - **CUELLAR LLC**	**PO 57583**	**RECREATION: Supplies for Buddy Canteen**			24.99	
	01-201-27-370-200 Public Playgrounds and Rec -	Expenses		24.99			
		PO 57607	**RECREATION: Food for Buddy Canteen**			117.17	
	01-201-27-370-200 Public Playgrounds and Rec -	Expenses		117.17			**142.16**
ACH	127 - **CUSTOM BANDAG, INC.**	**PO 57296**	**R381-24-DPW-FLEET TIRES FOR FLEET**			5,175.56	
	01-201-26-315-200 Vehicle Maintenance - Expenses			5,175.56			**5,175.56**
ACH	127 - **CUSTOM BANDAG, INC.**	**PO 57335**	**R381-24- DPW - FLEET RECAP TIRES FOR REC**			2,940.81	
	01-201-26-315-200 Vehicle Maintenance - Expenses			2,940.81			**2,940.81**
	4719 - **CVPN, LLC**	**PO 57664**	**HEALTH: REFRESHMENTS FOR SPOOKTACLAR**			291.45	
	01-201-27-331-200 Human Services - Expenses			291.45			**291.45**
ACH	160 - **D & F AUTOMOTIVE**	**PO 57172**	**R015-23 DPW-FLEET REPAIR PARTS**			206.09	
	01-201-26-315-200 Vehicle Maintenance - Expenses			206.09			**206.09**
ACH	237 - **DAGINAWALA, BANU**	**PO 57406**	**Court: Indian/Pakistani Interpreting Se**			265.00	
	01-201-43-490-200 Municipal Court - Expenses			265.00			**265.00**
	5399 - **DEER RUN FARM INC**	**PO 57052**	**RECREATION: Supplies for Harvestfest & H**			237.00	
	15-286-56-005-000 Recreation Trust Accounts			237.00			
		PO 57455	**HEALTH DEPARTMENT: ARTS CENTER**			152.00	
	01-201-28-370-200 Arts Center & Sculpture Park -	Expenses		152.00			**389.00**
	5262 - **DENVILLE LINE PAINTING, INC.**	**PO 56706**	**R015-23-DPW - 2024 ROADS TRAFFIC STRIPES**			16,520.00	
	04-215-55-973-600 DPW Improvements 7740-22			16,520.00			**16,520.00**

	7283 - **Design Toscano Inc.**	**PO 56780**	**HEALTH DEPARTMENT: ARTS CENTER**		2,447.50	
	02-213-40-702-000 Health Department Grant Expenditures			2,447.50		**2,447.50**
	7276 - **DIFRANCESCO,BATEMAN,KUNZMAN,DAVIS, LEHRE**	**PO 57597**	**R387-24 - Labor Attorney**		32,002.60	
	01-201-20-105-200 Personnel - Expenses			32,002.60		**32,002.60**
	312 - **DOWNTOWN CLIFTON ECONOMIC**	**PO 57670**	**Special Improvement District Levy Paymen**		58,200.00	
	01-209-55-000-001 S.I.D. TAXES PAYABLE			58,200.00		**58,200.00**
ACH	462 - **ECONOMY PAPER & RESTAURANT SUPPLY**	**PO 57368**	**HEALTH: ANIMAL CONTROL 2024**		378.60	
				378.60		**378.60**
ACH	6751 - **EDMUNDS GOVTECH, INC.**	**PO 56960**	**Fixed Asset Tracking Module**		2,240.00	
	01-201-20-130-200 Financial Administration - Expense			2,240.00		**2,240.00**
ACH	6751 - **EDMUNDS GOVTECH, INC.**	**PO 57467**	**R485-24 -2025 MSI Software Maintenance F**		4,830.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			4,830.00		
		PO 57467	**R485-24 -2025 MSI Software Maintenance F**		11,893.02	
	01-201-20-130-200 Financial Administration - Expense			10,237.50		
	01-201-20-150-200 Tax Collector - Expenses			1,655.52		**16,723.02**
	3847 - **ELECTRONIC SERVICE SOLUTIONS, INC**	**PO 57180**	**POLICE DEPT: MOBILE RADIO ANTENNA FOR PO**		303.75	
	01-201-31-458-200 Purchase/Lease Autos			303.75		**303.75**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57447**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		962.85	
	15-286-56-028-000 Lead-Based Paint Inspections			962.85		**962.85**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57511**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		982.50	
	15-286-56-028-000 Lead-Based Paint Inspections			982.50		**982.50**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57580**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		825.30	
	15-286-56-028-000 Lead-Based Paint Inspections			825.30		**825.30**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57581**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		923.55	
	15-286-56-028-000 Lead-Based Paint Inspections			923.55		**923.55**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57582**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		923.55	
	15-286-56-028-000 Lead-Based Paint Inspections			923.55		**923.55**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57587**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		943.20	
	15-286-56-028-000 Lead-Based Paint Inspections			943.20		**943.20**
ACH	133 - **EMSL ANALYTICAL, INC.**	**PO 57651**	**R012-24- HEALTH: LEAD DWELLING INSPECTIO**		943.20	
	15-286-56-028-000 Lead-Based Paint Inspections			943.20		**943.20**

	4149 - **ENVELOPES & PRINTED PRODUCTS, INC.**	**PO 56691**	**HEALTH: OFFICE SUPPLIES 2024**			770.00	
	01-201-27-330-200 Health and Welfare - Expenses				770.00		
		PO 57324	**Tax Collector - # 10 Window Envelopes**			230.00	
	07-201-26-292-200 Sewer Utility Allocations - Other Exp.				230.00		**1,000.00**
	5576 - **ESSEX COUNTY RECOVERY BUREAU**	**PO 57537**	**POLICE DEPT - POLICE TOW Clifton Police**			355.00	
	01-201-25-240-200 Police Department - Expenses				355.00		**355.00**
	848 - **FAIRFIELD MAINTENANCE, INC.**	**PO 57526**	**DPW-FACILITIES- UST A&B OPERATOR & MONTH**			345.00	
	01-201-26-290-200 Building Department (DPW) - Expenses				345.00		
		PO 57527	**DPW-FACILITIES- UST A&B OPERATOR & MONTH**			345.00	
	01-201-26-290-200 Building Department (DPW) - Expenses				345.00		**690.00**
	455 - **FEDEX**	**PO 57436**	**HEALTH: POSTAGE FOR LEAD DWELLING INSPEC**			146.16	
	02-213-40-702-000 Health Department Grant Expenditures				146.16		
		PO 57436	**HEALTH: POSTAGE FOR LEAD DWELLING INSPEC**			64.79	
	01-201-42-490-200 Interlocal Service - Haz Mat				26.66		
	01-201-27-330-200 Health and Welfare - Expenses				38.13		**210.95**
ACH	576 - **FELDMAN BROTHERS ELECTRICAL SUPPLY**	**PO 56826**	**DPW - FACILITIES LIGHTING OUTSIDE OF THE**			28.44	
	01-201-26-290-200 Building Department (DPW) - Expenses				28.44		**28.44**
ACH	576 - **FELDMAN BROTHERS ELECTRICAL SUPPLY**	**PO 57533**	**DPW - STORM TRUST - SUPPLIES FOR EMERGEN**			388.80	
					388.80		**388.80**
	4447 - **FFF ENTERPRISES**	**PO 56958**	**Afluria Trivalent Influenza**			7,957.30	
	01-201-27-330-200 Health and Welfare - Expenses				7,957.30		**7,957.30**
	5774 - **FIG NJ19, LLC**	**PO 57462**	**Tax Lien Redemption B#34.09 L# 7 cer**			4,947.02	
					4,947.02		
		PO 57462	**Tax Lien Redemption B#34.09 L# 7 cer**			3,200.00	
					3,200.00		**8,147.02**
ACH	1287 - **FILE BANK INC**	**PO 57391**	**October 2024 File Storage**			210.12	
	01-201-22-195-200 Construction Code - Expenses				210.12		**210.12**
ACH	1287 - **FILE BANK INC**	**PO 57681**	**Building Dept - November Offsite Plan St**			210.12	
	01-201-22-195-200 Construction Code - Expenses				210.12		**210.12**
	7305 - **Final Gift Pet Memorial -New Jersey**	**PO 57414**	**HEALTH: ANIMAL CONTROL SERVICES FINAL GI**			616.00	
					616.00		**616.00**
ACH	485 - **FIRE & SAFETY SERVICES, LTD.**	**PO 57702**	**2023/2024 Fire Apparatus Repair PO**			1,499.70	
	01-201-26-315-200 Vehicle Maintenance - Expenses				1,499.70		**1,499.70**
ACH	136 - **FOLEY, INC.**	**PO 56518**	**DPW-FLEET CUTTING EDGES AND HARDWARE FOR**			3,351.06	
	01-201-26-315-200 Vehicle Maintenance - Expenses				3,351.06		**3,351.06**

ACH	136 - **FOLEY, INC.**	**PO 57115**	**DPW-FLEET CAMERA FOR DPW 156**		723.78	
	01-201-26-315-200 Vehicle Maintenance - Expenses			723.78		**723.78**
	7307 - **FRANCISCO RAUL PAEZ HERRERA**	**PO 57471**	**Refund/overpayment B# 81.05 L# 7 (51**		2,671.15	
	01-205-55-000-001 TAX OVERPAYMENTS			2,671.15		**2,671.15**
	892 - **FRIENDS OF THE SHELTER, INC.**	**PO 57394**	**R014-24- HEALTH: VETERINARY SERVICES REN**		3,770.00	
	01-201-27-340-200 Animal Control Shelter - Expenses			3,770.00		**3,770.00**
ACH	6658 - **FUN EXPRESS LLC**	**PO 57330**	**RECREATION: Supplies for General Events**		3,111.04	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			3,111.04		**3,111.04**
	5840 - **GANNETT, CO, LLC**	**PO 56920**	**POLICE DEPT. - PUBLIC NOTICE FOR AUCTION**		76.02	
	01-201-25-240-200 Police Department - Expenses			76.02		
		PO 57417	**Clerk's Office - Legal Advertisements -**		1,186.47	
	01-201-20-120-200 City Clerk - Expenses			1,186.47		
		PO 57570	**Acct: 1184288 September Newspaper Advert**		100.56	
	01-201-21-180-200 Zoning and Planning - Expenses			100.56		**1,363.05**
	6331 - **Garden State Fireworks, Inc.**	**PO 57315**	**2024 FIREWORKS DISPLAY ON Saturday JULY**		1,000.00	
	01-201-20-110-200 Municipal Council - Expenses			1,000.00		
		PO 57315	**2024 FIREWORKS DISPLAY ON Saturday JULY**		15,500.00	
	15-286-56-007-000 Civic Events			6,723.30		
	15-286-56-007-000 Civic Events			8,776.70		**16,500.00**
	2156 - **GARFIELD LUMBER & MILLWORK, INC.**	**PO 54735**	**DPW - FACILITIES SUPPLIES FOR ART CENTER**		434.44	
	01-201-26-290-200 Building Department (DPW) - Expenses			434.44		
		PO 55427	**DPW - GROUNDS MATERIAL FOR PARKS GARAGE**		1,535.57	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,535.57		
		PO 56195	**DPW - FACILITIES MAINTENANCE & REPAIRS W**		3,878.15	
	01-201-26-290-200 Building Department (DPW) - Expenses			3,878.15		
		PO 56199	**DPW - FACILITIES FRAMING SUPPLIES FOR NE**		5,836.91	
	01-201-26-290-200 Building Department (DPW) - Expenses			5,836.91		**11,685.07**
	2156 - **GARFIELD LUMBER & MILLWORK, INC.**	**PO 57113**	**DPW - PARKS & GROUNDS MATERIALS FOR PARK**		815.22	
	01-201-26-290-200 Building Department (DPW) - Expenses			815.22		**815.22**
ACH	6203 - **GENSERVE, LLC**	**PO 56590**	**R015-23 -DPW - FACILITIES REPAIRS TO GEN**		3,197.98	
	01-201-26-290-200 Building Department (DPW) - Expenses			3,197.98		**3,197.98**
	7312 - **GEORGE F. LIBRIZZI**	**PO 57706**	**Services rendered in preparing the reval**		5,500.00	
	01-201-20-145-200 Tax Assessor - Expenses			5,500.00		**5,500.00**
	6743 - **GIAMPAOLO & ASSOCIATES**	**PO 57355**	**R 659-23 - 3RD QUARTER - BLANKET PO 2024**		3,975.00	
	16-289-56-081-000 Section 8 Spending Reserves			3,975.00		**3,975.00**
	2644 - **GODOY, KATTERINE A.**	**PO 57618**	**RECREATION: Instructor payment for Zumba**		450.00	

	15-286-56-005-000	Recreation Trust Accounts			450.00		**450.00**
ACH	183 - **GRAINGER**		**PO 54438**	**R259-23 DPW - FACILITIES SUPPLIES AND RE**		709.20	
	01-201-26-290-200	Building Department (DPW) - Expenses			709.20		**709.20**
ACH	183 - **GRAINGER**		**PO 56736**	**R280-24 FACILITIES BATHROOM REP. PARTS &**		1,356.13	
	01-201-26-290-200	Building Department (DPW) - Expenses			1,356.13		**1,356.13**
ACH	183 - **GRAINGER**		**PO 56945**	**R280-24-DPW - FACILITIES RAMPS FOR CITY**		786.72	
	01-201-26-290-200	Building Department (DPW) - Expenses			786.72		**786.72**
ACH	183 - **GRAINGER**		**PO 57350**	**R280-24-FIRE: Air Filters for Sta. 3**		146.88	
	01-201-25-265-200	Fire Department - Expenses			146.88		**146.88**
ACH	183 - **GRAINGER**		**PO 57400**	**FIRE: R280-24 Janitorial Items for Fire**		495.58	
	01-201-25-265-200	Fire Department - Expenses			495.58		**495.58**
ACH	6511 - **GRAVIANO & GILLIS ARCHITECTS & PLANNERS**		**PO 57464**	**Planning Review - 1184 Main Ave - 364 Ea**		1,980.00	
	12-286-56-851-000	Developer Escrows			1,320.00		
	12-286-56-851-000	Developer Escrows			660.00		**1,980.00**
ACH	6511 - **GRAVIANO & GILLIS ARCHITECTS & PLANNERS**		**PO 57701**	**Planning Review #1471 #1521 #1530**		3,300.00	
	12-286-56-851-000	Developer Escrows			825.00		
	12-286-56-851-000	Developer Escrows			1,320.00		
	12-286-56-851-000	Developer Escrows			1,155.00		**3,300.00**
	6948 - **GREENMAN-PEDERSEN, INC.**		**PO 57477**	**R302-23-Professional Engineering Design**		20,952.84	
	02-213-40-700-000	Engineering Dept. Grant Expenditures			20,952.84		**20,952.84**
ACH	1030 - **HALE TRAILER BRAKE & WHEEL, INC.**		**PO 57396**	**DPW - CLEAN COMMUNITIES 2024 PURCHASE OR**		425.00	
	02-213-40-706-000	Public Works Grant Expenditures			425.00		**425.00**
	5533 - **HARTFORD STEAM BOILER INSPECTION**		**PO 57684**	**DPW - FACILITIES CERTIFICATE FEE FOR BOI**		220.00	
	01-201-26-290-200	Building Department (DPW) - Expenses			220.00		**220.00**
	2022 - **HAWTHORNE CABALLEROS DRUM &**		**PO 57626**	**Veteran's Parade - Entertainment**		3,000.00	
	15-286-56-007-000	Civic Events			3,000.00		**3,000.00**
	6937 - **HEALTHIER NEW JERSEY INSURANCE COMP**		**PO 57489**	**November 2024 Retiree Insurance Plan - 2**		7,494.63	
	21-201-20-100-000	Employee Group Health			7,494.63		**7,494.63**
	5225 - **HERC RENTALS, INC**		**PO 57292**	**DPW - ROADS RENTAL OF ROLLER FOR DPW FAC**		1,376.73	
	01-201-26-292-200	Roads Department - Expenses			1,376.73		**1,376.73**
	115 - **HORIZON BLUE CROSS & BLUE SHIELD OF**		**PO 57713**	**R 595-23 - Sept 2024 Medical Administrat**		326,868.86	
	21-201-20-100-000	Employee Group Health			39,601.16		

	21-201-20-100-000 Employee Group Health			287,267.70		**326,868.86**
	115 - **HORIZON BLUE CROSS & BLUE SHIELD OF**	**PO 57714**	**R 595-23 - July 2024 Medical Administrat**		324,534.22	
	21-201-20-100-000 Employee Group Health			39,470.62		
	21-201-20-100-000 Employee Group Health			285,063.60		**324,534.22**
ACH	6427 - **HR Management, LLC**	**PO 57393**	**07661-21 - Lease - 207 Parker Avenue - 5**		2,889.58	
	01-201-27-330-200 Health and Welfare - Expenses			2,889.58		**2,889.58**
	754 - **INTERNATIONAL CODE COUNCIL**	**PO 57229**	**FIRE: Fire Code Books**		333.50	
				333.50		**333.50**
	7293 - **JANICE A. MANGARELLI**	**PO 57423**	**POLICE DEPT. - TRAFFIC DIV. REFUND FOR H**		150.00	
	01-192-08-105-000 FEES AND PERMITS			150.00		**150.00**
	1309 - **JERSEY POWER EQUIPMENT, INC.**	**PO 57364**	**DPW - GROUNDS EQUIPMENT FOR BACKPACK BLO**		1,358.00	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,358.00		**1,358.00**
	408 - **JESCO, INC.**	**PO 57054**	**DPW-FLEET CUTTING EDGES FOR DPW 153 CLAM**		4,952.35	
	01-201-26-315-200 Vehicle Maintenance - Expenses			4,952.35		**4,952.35**
	3203 - **JOHNNY ON THE SPOT LLC**	**PO 57588**	**RECREATION: Port-a-John for Boys and Gir**		243.77	
	15-286-56-005-000 Recreation Trust Accounts			243.77		**243.77**
	4138 - **JONES & BARTLETT LEARNING, LLC**	**PO 55137**	**FIRE: EMT Books**		1,394.96	
				1,394.96		**1,394.96**
ACH	7091 - **Joseph M Giordano**	**PO 57444**	**HEALTH DEPARTMENT: ARTS CENTER**		600.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			600.00		**600.00**
ACH	7091 - **Joseph M Giordano**	**PO 57553**	**HEALTH DEPARTMENT: ARTS CENTER**		250.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			250.00		**250.00**
	1480 - **KEARNY CALEDONIAN PIPE BAND**	**PO 57625**	**Veteran's Parade - Entertainment**		1,300.00	
	15-286-56-007-000 Civic Events			1,300.00		**1,300.00**
ACH	5316 - **KELLIE M. REYES**	**PO 57634**	**Court: DWI Special Session - Substitute**		175.00	
	02-213-40-703-000 Municipal Court Grant Expenditures			175.00		**175.00**
ACH	594 - **KEV SECURITY, INC.**	**PO 57332**	**HEALTH DEPARTMENT: ARTS CENTER**		25.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			25.00		**25.00**
	1281 - **KREHEL AUTOMOTIVE REPAIR, INC.**	**PO 57689**	**DPW - FLEET SMOKE TEST FOR DPW #6**		125.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			125.00		**125.00**

ACH	619 - **LAN ASSOCIATES, INC.**	**PO 56465**	**R378-24 Engineering Design Services for**		23,000.00	
	02-213-40-707-000 Recreation Department Grant Expenditures			23,000.00		**23,000.00**
ACH	260 - **LAURA A. CARUCCI**	**PO 57410**	**2024 ZONING BOARD - COURT REPORTING SERV**		275.00	
	01-201-21-180-200 Zoning and Planning - Expenses			275.00		**275.00**
ACH	477 - **LAWSON PRODUCTS, INC.**	**PO 56833**	**DPW-FLEET SUPPLIES FOR FLEET**		1,625.58	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,625.58		**1,625.58**
	990 - **LEISERV, INC**	**PO 57549**	**RECREATION: Special Olympics Bowling Pra**		192.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			192.00		
		PO 57552	**RECREATION: Special Olympics Bowling Pra**		78.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			78.00		**270.00**
	712 - **LERCH, VINCI & BLISS, LLP**	**PO 57482**	**R628-23 - 2023 Financial Audit**		1,500.00	
	01-201-20-135-200 Auditing Expense			1,500.00		
		PO 57606	**PBA Analysis**		17,001.25	
	01-201-20-105-200 Personnel - Expenses			14,886.25		
	01-201-20-130-200 Financial Administration - Expense			2,115.00		**18,501.25**
	6670 - **Lokai Rose Foundation Inc**	**PO 57590**	**RECREATION: Instructor payment for Fall**		175.00	
	15-286-56-005-000 Recreation Trust Accounts			175.00		**175.00**
	6700 - **Manhattan Welding Company, Inc.**	**PO 56895**	**DPW - FACILITIES ANNUAL BOILER CLEANING**		9,250.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			9,250.00		**9,250.00**
ACH	6819 - **MARIE LUPO**	**PO 57366**	**HEALTH: PROFESSIONAL SERVICES RENDERED F**		280.00	
	01-201-27-330-200 Health and Welfare - Expenses			280.00		**280.00**
ACH	6819 - **MARIE LUPO**	**PO 57656**	**HEALTH: LEAD NURSE PROFESSIONAL SERVICES**		440.00	
	01-201-27-330-200 Health and Welfare - Expenses			440.00		**440.00**
ACH	4018 - **MARRONE PEST MANAGEMENT SERVICES LLC**	**PO 57390**	**RECREATION: RELEASE - Monthly Pest Contr**		320.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			320.00		**320.00**
ACH	4018 - **MARRONE PEST MANAGEMENT SERVICES LLC**	**PO 57685**	**DPW - FACILITIES - MICE FIRE DEPARTMENT**		54.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			54.00		**54.00**
	5876 - **MAYDA E. LYON**	**PO 57349**	**Court: Turkish Interpreting Services**		320.00	
	01-201-43-490-200 Municipal Court - Expenses			320.00		**320.00**
	637 - **MGL FORMS-SYSTEMS, LLC**	**PO 56123**	**Tax Bills - 2024-2025 cycle**		2,454.00	
	01-201-20-150-200 Tax Collector - Expenses			2,454.00		
		PO 56684	**HEALTH: DOG LICENSE TAGS**		1,607.00	
				1,607.00		**4,061.00**
	1047 - **MILITARY TRANSPORT ASSOCIATION**	**PO 57627**	**Veteran's Parade - Transportation**		800.00	

	15-286-56-007-000	Civic Events			800.00		**800.00**
ACH	226 - **MLEKICKI MARIOLA**		**PO 57351**	**Court: Polish Interpreting Services**		200.00	
	01-201-43-490-200	Municipal Court - Expenses			200.00		**200.00**
	402 - **MMSGS**		**PO 56913**	**HEALTH: SUPPLIES FOR CODE BLUE 24-25**		1,193.71	
					1,193.71		
			PO 57060	**HEALTH: ANIMAL CONTROL**		499.29	
					499.29		
			PO 57273	**HEALTH: OFFICE SUPPLIES 2024 FOR CLINICS**		62.33	
	01-201-27-330-200	Health and Welfare - Expenses			61.06		
	01-201-27-330-200	Health and Welfare - Expenses			1.27		
			PO 57273	**HEALTH: OFFICE SUPPLIES 2024 FOR CLINICS**		61.06	
					61.06		**1,816.39**
	7166 - **MORRISTOWN LUMBER & SUPPLY CO. LLC**		**PO 54315**	**FIRE: Materials for Live Burn Training**		1,749.98	
					1,749.98		**1,749.98**
	7292 - **MOUNA ZAROURA**		**PO 57424**	**POLICE DEPT. - TRAFFIC DIV. REFUND FOR H**		150.00	
	01-192-08-105-000	FEES AND PERMITS			150.00		**150.00**
	6365 - **MOUNTAINSIDE MEDICAL GROUP**		**PO 57402**	**POLICE DEPT.- R109-24 MEDICAL FOR NEW HI**		600.00	
	01-201-25-240-200	Police Department - Expenses			600.00		**600.00**
ACH	7331 - **MUSIC TOGETHER OF BERGEN COUNTY**		**PO 57448**	**HEALTH DEPARTMENT: ARTS CENTER**		500.00	
	02-213-40-702-000	Health Department Grant Expenditures			500.00		**500.00**
	2884 - **NACCHO**		**PO 57363**	**HEALTH: LDH MEMBEBSHIP RENEWAL 01/01/202**		600.00	
	01-201-27-330-200	Health and Welfare - Expenses			600.00		**600.00**
	272 - **NATIONAL FUEL OIL INC**		**PO 57686**	**R586-23 - DPW - DIESEL FUEL**		20,699.63	
	01-201-31-447-200	Fuel Oil - Diesel and Heating Oil			20,699.63		**20,699.63**
	6951 - **NATIONAL HIGHWAY PRODUCTS INC**		**PO 56702**	**R306-24-POLICE DEPT. - 2024 PURCHASE OF**		122.32	
	01-201-25-240-200	Police Department - Expenses			122.32		
			PO 57405	**R306-24 POLICE DEPT. - PURCHASE OF HANDI**		71.40	
	01-201-25-240-200	Police Department - Expenses			71.40		**193.72**
ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**		**PO 57463**	**Developers Escrow Project**		479.50	
	12-286-56-851-000	Developer Escrows			479.50		**479.50**
ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**		**PO 57465**	**Developers Escrow Project**		27,352.73	
	12-286-56-851-000	Developer Escrows			1,541.25		
	12-286-56-853-000	Engineering Inspection Escrows			3,436.23		
	12-286-56-853-000	Engineering Inspection Escrows			1,679.63		
	12-286-56-851-000	Developer Escrows			1,653.17		
	12-286-56-851-000	Developer Escrows			2,189.48		
	12-286-56-851-000	Developer Escrows			4,483.98		
	12-286-56-853-000	Engineering Inspection Escrows			12,368.99		**27,352.73**

ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**	**PO 57488**	**R009-23 Anzaldi Park Improvements**		529.00	
	04-215-55-946-000 2013 Bond Ord Athenia Steel City 7108-13			529.00		**529.00**
ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**	**PO 57491**	**R481-23 CONSTRUCTION MANAGEMENT SERVICES**		4,334.04	
	02-213-40-724-500 Infrastructure			4,334.04		**4,334.04**
ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**	**PO 57699**	**Developers Escrow Project**		11,424.50	
	12-286-56-853-000 Engineering Inspection Escrows			1,211.50		
	12-286-56-851-000 Developer Escrows			917.24		
	12-286-56-853-000 Engineering Inspection Escrows			9,295.76		**11,424.50**
ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**	**PO 57700**	**Developers Escrow Project**		8,964.00	
	12-286-56-851-000 Developer Escrows			205.00		
	12-286-56-851-000 Developer Escrows			2,797.50		
	12-286-56-851-000 Developer Escrows			99.50		
	12-286-56-851-000 Developer Escrows			1,004.50		
	12-286-56-851-000 Developer Escrows			1,085.50		
	12-286-56-851-000 Developer Escrows			588.00		
	12-286-56-851-000 Developer Escrows			289.50		
	12-286-56-851-000 Developer Escrows			579.00		
	12-286-56-851-000 Developer Escrows			1,632.50		
	12-286-56-851-000 Developer Escrows			484.00		
	12-286-56-851-000 Developer Escrows			199.00		**8,964.00**
ACH	215 - **NEGLIA ENGINEERING ASSOCIATES**	**PO 57703**	**Developers Escrow Project**		980.00	
	12-286-56-851-000 Developer Escrows			980.00		**980.00**
	6466 - **NEW JERSEY SOCIETY FOR PUBLIC HEALTH EDU**	**PO 57657**	**HEALTH: NJSOPHE MEMBERSHIP**		325.00	
	01-201-27-330-200 Health and Welfare - Expenses			325.00		**325.00**
	868 - **NEW JERSEY STATE LEAGUE OF MUNICIPA**	**PO 57665**	**Advertising**		160.00	
	01-201-20-105-200 Personnel - Expenses			160.00		**160.00**
	735 - **NEW JERSEY STATE TREASURER**	**PO 57380**	**Bldg Dept: 3rd Qtr 2024 DCA Fee - DELIVE**		36,203.00	
	01-270-55-000-001 DUE TO STATE N.J.			36,203.00		**36,203.00**
	428 - **NEW JERSEY STATE TREASURER**	**PO 57540**	**NJ State Uniform Fire Code 1 year subscr**		100.00	
				100.00		**100.00**
	1498 - **NEW YORK/NEW JERSEY TRAILER SUPPLY**	**PO 56807**	**DPW-FLEET TRAILER PARTS**		281.59	
	01-201-26-315-200 Vehicle Maintenance - Expenses			281.59		**281.59**
	7291 - **NORMA C. ZAMORANO**	**PO 57425**	**POLICE DEPT. - TRAFFIC DIV. REFUND FOR H**		150.00	
	01-192-08-105-000 FEES AND PERMITS			150.00		**150.00**
ACH	7155 - **OK-SOON DANG**	**PO 57407**	**Court: Armenian Interpreting Services**		250.00	
	01-201-43-490-200 Municipal Court - Expenses			250.00		**250.00**

ACH	3174 - **OUTDOOR HOME SERVICES HOLDINGS LLC**	**PO 57388**	**RECREATION: RELEASE for Spotted Lanternf**		653.48	
	02-213-40-707-000 Recreation Department Grant Expenditures			653.48		**653.48**
ACH	3174 - **OUTDOOR HOME SERVICES HOLDINGS LLC**	**PO 57389**	**RECREATION: RELEASE for Spotted Lanternf**		1,716.00	
	02-213-40-707-000 Recreation Department Grant Expenditures			1,716.00		**1,716.00**
ACH	3174 - **OUTDOOR HOME SERVICES HOLDINGS LLC**	**PO 57397**	**DPW - FACILITIES 2024 PREV. TREATMENT/FE**		1,820.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			1,820.00		**1,820.00**
ACH	3174 - **OUTDOOR HOME SERVICES HOLDINGS LLC**	**PO 57525**	**DPW - FACILITIES 2024 PREV. TREATMENT/FE**		523.33	
	01-201-26-290-200 Building Department (DPW) - Expenses			523.33		**523.33**
ACH	1221 - **PALS PLUS, INC.**	**PO 57505**	**Req #24-279**		14,469.20	
	26-201-29-390-200 Public Library Expenses			14,072.61		
	26-201-29-390-200 Public Library Expenses			396.59		**14,469.20**
	3063 - **PASSAIC COUNTY TECHNICAL INSTITUTE**	**PO 57715**	**Veteran's Parade - Performance**		1,000.00	
	15-286-56-007-000 Civic Events			1,000.00		**1,000.00**
	770 - **PASSAIC, COUNTY OF - FINANCE DEPT.**	**PO 57468**	**2024 P.I.L.O.T. - County Share**		94,852.79	
	01-192-08-119-001 PAYMENT IN LIEU OF TAXES			94,852.79		**94,852.79**
	2026 - **PATERSON POST OFFICE**	**PO 57631**	**DPW - RECYCLING BULK MAIL PERMIT 582**		350.00	
	02-213-40-706-000 Public Works Grant Expenditures			350.00		**350.00**
	2026 - **PATERSON POST OFFICE**	**PO 57632**	**DPW - RECYCLING 2025 RECYCLING GUIDES BU**		7,474.00	
	02-213-40-706-000 Public Works Grant Expenditures			7,474.00		**7,474.00**
	7300 - **PHH Mortgage Services**	**PO 57263**	**TAX OVERPAYMENT- B 78.04 L 19**		6,586.04	
	01-205-55-000-001 TAX OVERPAYMENTS			6,586.04		**6,586.04**
	3028 - **PHILIP M. CASCIANO ASSOCIATES, INC.**	**PO 56571**	**FIRE: Router & NetCloud for EMS7 Compute**		2,316.04	
	01-201-25-265-200 Fire Department - Expenses			2,316.04		
		PO 56575	**FIRE: Computer Equip. for EMS7 - NJ Stat**		3,251.69	
	01-201-25-265-200 Fire Department - Expenses			3,251.69		**5,567.73**
ACH	212 - **PRECISION COMPUTER OF FORT LEE, INC**	**PO 57230**	**R511-23-OEM: Batteries for Drones**		1,800.00	
	01-201-25-252-200 Office Emergency Management - Expenses			1,800.00		**1,800.00**
	4069 - **PRIMEPOINT, LLC.**	**PO 57644**	**R419-21 - October 2024 Payroll**		4,181.00	
	01-201-20-130-200 Financial Administration - Expense			4,181.00		**4,181.00**
	6251 - **PRO CAP 8, LLC**	**PO 57247**	**Tax Lien Redemption B# 40.01 L# 44**		31,065.29	
				31,065.29		
		PO 57249	**Tax Lien Redemption B# 38.03 L# 3**		734.42	

						734.42	
			PO 57253	Tax Lien Redemption B# 36.02 L# 40 ce		1,900.00	
					1,900.00		
			PO 57253	Tax Lien Redemption B# 36.02 L# 40 ce		35,125.71	
					35,125.71		
			PO 57459	Tax Lien Redemption B# 7.06 L# 1 ce		2,427.00	
					2,427.00		
			PO 57459	Tax Lien Redemption B# 7.06 L# 1 ce		200.00	
					200.00		
			PO 57470	Tax Lien Redemption B# 8.04 L# 17 cert		1,518.65	
					1,518.65		
			PO 57470	Tax Lien Redemption B# 8.04 L# 17 cert		400.00	
					400.00		**73,371.07**
	167 - **PSE&G**		PO 57446	Septemeber 2024 - Current Charges - Acct		19.89	
	01-201-31-430-200	Electricity			19.89		**19.89**
	167 - **PSE&G**		PO 57450	August 2024 - Current Charges - Acct # 1		77,028.47	
	01-201-31-435-200	Street Lighting			76,343.81		
	01-201-31-430-200	Electricity			684.66		**77,028.47**
	167 - **PSE&G**		PO 57452	August 2024 - Current Charges - Acct 13		36,996.27	
	01-201-31-430-200	Electricity			36,636.22		
	01-201-31-435-200	Street Lighting			360.05		**36,996.27**
	167 - **PSE&G**		PO 57577	September 2024 - Current Charges - Acct		14,056.27	
	01-201-31-430-200	Electricity			14,046.30		
	01-201-31-435-200	Street Lighting			9.97		**14,056.27**
	167 - **PSE&G**		PO 57578	September 2024 - Current Charges - Acct		110.76	
	01-201-31-430-200	Electricity			110.76		**110.76**
	167 - **PSE&G**		PO 57579	Septmber 2024 - Current Charges - Acct 7		978.84	
	01-201-31-430-200	Electricity			978.84		**978.84**
	167 - **PSE&G**		PO 57696	ESCROW REFUND #1378		5,000.00	
	12-286-56-855-000	Safety and Stabilization Bond			5,000.00		**5,000.00**
ACH	5866 - **PSG NJ LLC**		PO 57392	CableTV: Telephone circuits routing chan		.376.00	
	01-201-20-140-200	Management Info Systems - Expenses			376.00		**376.00**
ACH	169 - **RACHLES/MICHELE'S OIL CO., INC.**		PO 57371	R473-23 - UNLEADED GASOLINE		7,429.68	
	01-201-31-460-200	Gasoline			7,429.68		**7,429.68**
ACH	169 - **RACHLES/MICHELE'S OIL CO., INC.**		PO 57531	R473-23 - UNLEADED GASOLINE		14,830.28	
	01-201-31-460-200	Gasoline			14,830.28		**14,830.28**
	6857 - **RC FITNESS LLC**		PO 57617	RECREATION: Instructor payment for EVOLV		360.00	
	15-286-56-005-000	Recreation Trust Accounts			360.00		**360.00**

ACH	4951 - **REDICARE, LLC**	**PO 57672**	**October 2024 Service of First Aid Packag**			68.00	
	01-201-20-105-200 Personnel - Expenses			68.00			**68.00**
ACH	483 - **REINER OVERHEAD DOORS, LLC**	**PO 57688**	**DPW - FACILITIES EMERGENCY REPAIR TO PAR**			740.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			740.00			**740.00**
ACH	483 - **REINER OVERHEAD DOORS, LLC**	**PO 57692**	**DPW - FACILITIES EMERGENCY REPAIR TO CIT**			1,315.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			1,315.00			**1,315.00**
	7074 - **Remington And Vernick Engineers II Inc.**	**PO 57487**	**R626-23 -CONSTRUCTION MGMT & INSPECTION**			4,200.20	
	04-215-55-959-900 Administrative Cost 7471-18			4,200.20			**4,200.20**
	7162 - **Ricardo Alas**	**PO 57612**	**RECREATION: Instructor payment for Worko**			850.00	
	15-286-56-005-000 Recreation Trust Accounts			850.00			**850.00**
ACH	263 - **ROBERTS & SON, INC.**	**PO 57435**	**DPW-FLEET REPAIR PARTS FOR INFIELD GROOM**			80.88	
	01-201-26-315-200 Vehicle Maintenance - Expenses			80.88			**80.88**
	6704 - **ROGO FASTENER CO., INC.**	**PO 56893**	**DPW-FLEET SHOP SUPPLIES**			454.13	
	01-201-26-315-200 Vehicle Maintenance - Expenses			454.13			
		PO 57369	**DPW-FLEET SHOP SUPPLIES**			255.87	
	01-201-26-315-200 Vehicle Maintenance - Expenses			255.87			**710.00**
ACH	2605 - **ROMANSKI, ROBIN**	**PO 57589**	**RECREATION: Instructor payment for Adven**			240.00	
	15-286-56-005-000 Recreation Trust Accounts			240.00			**240.00**
	1256 - **ROSANDO FENCE CO.**	**PO 57214**	**DPW - GROUNDS TO ROPE OFF FOR EVENTS @ C**			699.00	
	01-201-28-375-200 Maintenance of Parks - Expenses			699.00			**699.00**
ACH	6626 - **RUPALI BHATTACHARYA**	**PO 57415**	**Court: Bengali Interpreting Services**			200.00	
	01-201-43-490-200 Municipal Court - Expenses			200.00			**200.00**
	7315 - **Rustic Square LLC**	**PO 57653**	**HEALTH DEPARTMENT: ARTS CENTER**			500.00	
	02-213-40-702-000 Health Department Grant Expenditures			500.00			**500.00**
	355 - **SAFARILAND, LLC.**	**PO 57162**	**POLICE DEPT. - 2024 LESS LETHAL ICP INST**			995.00	
	01-201-25-240-200 Police Department - Expenses			995.00			**995.00**
	7066 - **Salaam Shriners Motor Corp**	**PO 57624**	**Veteran's Parade - Motor Corp**			600.00	
	15-286-56-007-000 Civic Events			600.00			**600.00**
ACH	6661 - **SALOMONE REDI MIX LLC**	**PO 56856**	**DPW - SEWER STORM WATER PROJECT AT LATTE**			1,013.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			1,013.00			**1,013.00**

	6339 - **SANDRA GIORDANO**	**PO 57652**	**HEALTH DEPARTMENT: ARTS CENTER**			817.00	
	02-213-40-702-000 Health Department Grant Expenditures				817.00		**817.00**
	5781 - **SARAH DONUTS. LLC**	**PO 57360**	**HEALTH: REFRESHMENTS FOR HAZMAT DRILL**			200.91	
	01-201-42-490-200 Interlocal Service - Haz Mat				200.91		**200.91**
	6263 - **Saveway Cleaners**	**PO 57358**	**HEALTH: SERVICES 2024 CLEANERS**			46.00	
	01-201-27-331-200 Human Services - Expenses				46.00		**46.00**
ACH	7149 - **SCURA WIGFIELD HEYER STEVENS AND CAMMARO**	**PO 57538**	**September 2024 - Legal Services**			612.50	
	01-201-20-105-200 Personnel - Expenses				612.50		**612.50**
ACH	7149 - **SCURA WIGFIELD HEYER STEVENS AND CAMMARO**	**PO 57550**	**Legal Services**			612.50	
	01-201-20-105-200 Personnel - Expenses				612.50		**612.50**
	2145 - **SEMEL'S EMBROIDERY, INC.**	**PO 57381**	**Bldg Dept - City of Clifton Uniform Shir**			928.58	
	01-201-22-195-200 Construction Code - Expenses				928.58		**928.58**
	4169 - **SHARON A PRAWETZ**	**PO 57616**	**RECREATION: Instructor payment for Yoga**			550.00	
	15-286-56-005-000 Recreation Trust Accounts				550.00		**550.00**
	2019 - **SHARPSHOOTERS BRASS BAND OF NORTHER**	**PO 57716**	**Veteran's Parade - Performance**			263.94	
	15-286-56-007-000 Civic Events				263.94		
		PO 57716	**Veteran's Parade - Performance**			1,136.06	
	01-201-20-130-200 Financial Administration - Expense				1,136.06		**1,400.00**
	5127 - **SIGNS AND SAFETY DEVICES SALES**	**PO 57044**	**DPW - ROADS SIGN POST MOUNTS FOR VARIOUS**			766.40	
	01-201-26-292-200 Roads Department - Expenses				766.40		**766.40**
ACH	5934 - **SMITHS DETECTION, INC**	**PO 53640**	**FIRE: Batteries for HazMat ID 360 Analyz**			865.30	
	01-201-25-265-200 Fire Department - Expenses				865.30		**865.30**
ACH	4174 - **SRI FINE ART SERVICES**	**PO 57395**	**HEALTH : ART CENTER SEPTEMBER 2024**			249.27	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses				249.27		**249.27**
ACH	7228 - **Stephanie Herrera**	**PO 57610**	**RECREATION: Instructor payment for Hikes**			360.00	
	15-286-56-005-000 Recreation Trust Accounts				360.00		**360.00**
	7093 - **SWEET & BENNETT LLC**	**PO 57374**	**PROFESSIONAL SERVICES AS COUNSEL SECRETA**			1,200.00	
	01-201-21-180-200 Zoning and Planning - Expenses				1,200.00		
		PO 57596	**PROFESSIONAL SERVICES AS COUNSEL SECRETA**			1,200.00	
	01-201-21-180-200 Zoning and Planning - Expenses				1,200.00		
		PO 57704	**ESCROW PAYMENTS FOR THE ZONING BOARD**			899.00	
	12-286-56-851-000 Developer Escrows				899.00		**3,299.00**
	7247 - **Tadeusz Jedlinski MD**	**PO 57361**	**HEALTH: PROFESSIONAL SERVICES RENDERED -**			300.00	
	01-201-27-330-200 Health and Welfare - Expenses				300.00		**300.00**

ACH	7303 - **TATE LAW GROUP LLC**	**PO 57490**	**Endo Public Opioid Trust Abatement Fund**			3,835.36	
	15-286-58-001-000 National Opiate Settlement Funds			3,835.36			**3,835.36**
	2713 - **THE ACADEMY OF MARTIAL ARTS, LLC**	**PO 57615**	**RECREATION: Instructor payment for Karat**			650.00	
	15-286-56-005-000 Recreation Trust Accounts			650.00			**650.00**
ACH	5407 - **THE FUEL OX LLC**	**PO 57545**	**DPW - FLEET DIESEL EXHAUST FLUID**			586.17	
	01-201-26-315-200 Vehicle Maintenance - Expenses			586.17			**586.17**
ACH	3149 - **THE NELROD COMPANY**	**PO 57375**	**Housing - 3rd Increment - 2025 Five-Year**			1,284.00	
	16-289-56-081-000 Section 8 Spending Reserves			1,284.00			**1,284.00**
	5582 - **THEODORE CONSTANDELIS, D.D.S.**	**PO 57403**	**R331-24 HEALTH: PROFESSIONAL SERVICES DE**			420.00	
	01-201-27-330-200 Health and Welfare - Expenses			420.00			
		PO 57655	**Health: PROFESSIONAL SERVICES RENDERED -**			280.00	
	01-201-27-330-200 Health and Welfare - Expenses			280.00			**700.00**
ACH	7288 - **THERESA HOSSEINY**	**PO 57650**	**HEALTH DEPARTMENT: ARTS CENTER**			350.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			350.00			**350.00**
ACH	958 - **THOMAS A. HAWRYLKO, SR**	**PO 57304**	**Advertising**			875.00	
	01-201-20-105-200 Personnel - Expenses			875.00			**875.00**
ACH	320 - **TILCON NEW YORK, INC.**	**PO 57078**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**			160.14	
	01-201-26-292-200 Roads Department - Expenses			160.14			**160.14**
ACH	320 - **TILCON NEW YORK, INC.**	**PO 57082**	**DPW - ROADS HOT ASPHALT MIX - OFF OF THE**			168.16	
	01-201-26-292-200 Roads Department - Expenses			168.16			**168.16**
ACH	320 - **TILCON NEW YORK, INC.**	**PO 57178**	**DPW - GROUNDS 3/4 CRUSHED STONE FOR ALBI**			823.56	
	01-201-28-375-200 Maintenance of Parks - Expenses			823.56			**823.56**
	2050 - **TLO, LLC**	**PO 57514**	**POLICE DEPT - DATABASE INVESTIGATIONS -**			302.40	
	01-201-25-240-200 Police Department - Expenses			302.40			**302.40**
	5563 - **TSI INCORPORATED**	**PO 56952**	**HEALTH: EQUIPMENT CALIBRATION OF FIT TES**			1,657.03	
	01-201-27-330-200 Health and Welfare - Expenses			1,657.03			**1,657.03**
	461 - **TURN OUT UNIFORMS, INC.**	**PO 56688**	**POLICE DEPT. - BERGEN COUNTY COOP BID 23**			1,619.96	
	01-201-25-240-200 Police Department - Expenses			1,619.96			
		PO 56689	**POLICE DEPT. - NJ STATE CONTRACT 17-FLEE**			1,585.50	
	01-201-25-240-200 Police Department - Expenses			1,585.50			**3,205.46**
	5117 - **U.S. BANK NATIONAL ASSOCIATION**	**PO 57474**	**REDEVELOPMENT AREA BONDS, SERIES 2016 (2**			2,500.00	
	01-201-45-920-200 Debt Service - Bond Principal			2,500.00			**2,500.00**

ACH	6509 - **UGI ENERGY SERVICES, LLC**	**PO 57449**	**August 2024 - Utilities**		459.22	
	01-201-31-430-200 Electricity			459.22		**459.22**
ACH	6509 - **UGI ENERGY SERVICES, LLC**	**PO 57576**	**September 2024 - Utilities**		201.50	
	01-201-31-430-200 Electricity			201.50		**201.50**
	3214 - **ULINE, INC.**	**PO 57453**	**HEALTH DEPARTMENT: ARTS CENTER**		253.28	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			253.28		**253.28**
ACH	6585 - **UNIFIED PRINTING LLC**	**PO 57541**	**HEALTH DEPARTMENT: ARTS CENTER**		2,070.00	
	02-213-40-702-000 Health Department Grant Expenditures			2,070.00		**2,070.00**
	942 - **UNO CHICAGO GRILL**	**PO 57611**	**RECREATION: Instructor payment for Make**		113.00	
	15-286-56-005-000 Recreation Trust Accounts			113.00		**113.00**
ACH	348 - **V.E. RALPH & SON, INC.**	**PO 57711**	**FIRE: R354-24 Procurement of Medical and**		921.66	
	01-201-25-265-200 Fire Department - Expenses			921.66		**921.66**
	2112 - **VERIZON COMMUNICATIONS INC.**	**PO 55585**	**6/18/24 - 7/17/24 - CPD-GB2 Account#656-**		229.00	
	01-201-31-440-200 Telephone			229.00		
		PO 55586	**6/16/24 - 7/15/24 - Fire Station 5 Accou**		294.00	
	01-201-31-440-200 Telephone			294.00		
		PO 55587	**6/19/24 - 7/18/24 - Fire Station 6 Accou**		149.00	
	01-201-31-440-200 Telephone			149.00		
		PO 55716	**6/14/24 - 7/19/24 - Barn Account# 457-18**		79.88	
	01-201-31-440-200 Telephone			79.88		
		PO 55717	**6/22/24 - 7/21/24 - City of Clifton GB A**		299.00	
	01-201-31-440-200 Telephone			299.00		
		PO 55718	**6/22/24 - 7/21/24 - TeleCO Room Account#**		289.00	
	01-201-31-440-200 Telephone			289.00		
		PO 55719	**6/19/24 - 7/18/24 - Fire Headquarters -**		39.88	
	01-201-31-440-200 Telephone			39.88		
		PO 57418	**10/4/24 - 11/3/24 - Internet Services Fi**		39.88	
	01-201-31-440-200 Telephone			39.88		**1,419.64**
	2112 - **VERIZON COMMUNICATIONS INC.**	**PO 57486**	**10/14/24 - 11/13/24 - DPW Account#655-63**		299.90	
	01-201-31-440-200 Telephone			299.90		
		PO 57494	**10/12/24 - 11/11/24 - OEM Garage Account**		299.00	
	01-201-31-440-200 Telephone			299.00		
		PO 57495	**10/9/24 - 11/8/24 - Fire Station 4 Accou**		279.00	
	01-201-31-440-200 Telephone			279.00		
		PO 57496	**10/10/24 - 11/9/24 - Fire Station 1 Acco**		289.00	
	01-201-31-440-200 Telephone			289.00		
		PO 57497	**10/9/24 - 11/8/24 - CPD-GB Account#955-4**		299.90	
	01-201-31-440-200 Telephone			299.90		
		PO 57498	**10/9/24 - 11/08/24 - Senior Center Accou**		144.99	
	01-201-31-440-200 Telephone			144.99		
		PO 57499	**10/09/24 - 1108/24 - Rec Center Account#**		279.00	
	01-201-31-440-200 Telephone			279.00		
		PO 57676	**10/19/24 - 11/18/24 - Fire Station 6 Acc**		154.00	
	01-201-31-440-200 Telephone			154.00		**2,044.79**

	2112 - **VERIZON COMMUNICATIONS INC.**	**PO 57677**	**1018/24 - 11/17/24 - CPD-GB2 Account#656**			234.00	
	01-201-31-440-200 Telephone			234.00			
		PO 57679	**10/16/24 - 11/15/24 - Fire Station 5 Acc**			297.75	
	01-201-31-440-200 Telephone			297.75			
		PO 57680	**10/14/24 - 11/19/24 - Flag Barn Account#**			85.26	
	01-201-31-440-200 Telephone			85.26			
		PO 57682	**Bill Date 10/18/24 - Fire Station 3 Acco**			329.98	
	01-201-31-440-200 Telephone			329.98			
		PO 57718	**10/22/24 - 11/21/24 - city of Clifton GB**			304.00	
	01-201-31-440-200 Telephone			304.00			
		PO 57719	**10/22/24 - 11/21/24 - TeleCO Room Accoun**			294.00	
	01-201-31-440-200 Telephone			294.00			**1,544.99**
	708 - **Verizon New Jersey, Inc.**	**PO 57419**	**September 20 Billing - MIS: Verizon phon**			10,775.52	
	01-201-31-440-200 Telephone			10,775.52			**10,775.52**
	179 - **VERIZON WIRELESS**	**PO 57421**	**9/2/24 - 10/1/24 - Clifton Fire account#**			1,517.56	
	01-201-31-440-200 Telephone			1,517.56			**1,517.56**
	807 - **VETERINARY EMERGENCY GROUP - BERGEN**	**PO 57362**	**HEALTH: VETERINARY EMERGENCY SERVICES RE**			1,293.84	
				1,293.84			
		PO 57562	**HEALTH: VETERINARY EMERGENCY SERVICES RE**			173.44	
				173.44			**1,467.28**
	7294 - **VICTOR H. VIVEROS**	**PO 57428**	**POLICE DEPT. - TRAFFIC DIV. REFUND FOR H**			150.00	
	01-192-08-105-000 FEES AND PERMITS			150.00			**150.00**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57156**	**(R242-24) HEALTH DEPARTMENT: LEAD ANALY**			162.16	
	01-201-27-330-200 Health and Welfare - Expenses			162.16			**162.16**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57165**	**R242-24 Health Department (Arts Center)**			52.30	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			52.30			**52.30**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57269**	**R242-24 Finance: Office Supplies #S14739**			117.86	
	01-201-20-130-200 Financial Administration - Expense			117.86			**117.86**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57276**	**HEALTH: R242-24 OFFICE SUPPLIES /ANIMAL**			1,555.02	
	01-201-27-330-200 Health and Welfare - Expenses			1,540.44			
	01-201-27-340-200 Animal Control Shelter - Expenses			14.58			**1,555.02**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57280**	**R242-24 DPW-Office Supplies-S146980423**			160.52	
	01-201-26-305-200 Recycling - Expenses			160.52			**160.52**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57299**	**R242-24 Personnel - Office Supplies #S14**			88.02	
	01-201-20-105-200 Personnel - Expenses			88.02			**88.02**
ACH	387 - **W. B. MASON CO, INC.**	**PO 57370**	**Clerk's Office - R242-24: Office Supplie**			152.58	

	01-201-20-120-200 City Clerk - Expenses			152.58		152.58
ACH	387 - W. B. MASON CO, INC.	PO 57387	R242-24 Engineering Supplies - State Con		237.18	
	01-201-20-165-200 Engineering Services - Expenses			237.18		237.18
ACH	387 - W. B. MASON CO, INC.	PO 57409	Clerk's Office: R242-24 - Office Suppli		37.20	
	01-201-20-120-200 City Clerk - Expenses			37.20		37.20
ACH	387 - W. B. MASON CO, INC.	PO 57416	R242-24 CITY MANAGER: OFFICE SUPPLIES #S		55.31	
	01-201-20-100-200 City Manager - Expenses			55.31		55.31
ACH	394 - WALLINGTON PLUMBING SUPPLY	PO 56948	DPW - FACILITIES STATION #4 HOT WATER HE		1,029.63	
	01-201-26-290-200 Building Department (DPW) - Expenses			1,029.63		1,029.63
	1993 - WEST PUBLISHING CORP. / THOMSON REU	PO 57331	Law Dept. - Subscription Renewal		383.00	
	01-201-20-155-200 Legal Service - Expenses			383.00		
		PO 57340	Legal 9/1/24 - 9/30/24 Subscription Char		1,656.08	
	01-201-20-155-200 Legal Service - Expenses			1,656.08		2,039.08
	7122 - WHITE CAP LP	PO 56966	DPW - SEWER TOOLS & EQUIPMENT FOR SEWER		947.75	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			947.75		
		PO 56969	DPW - SEWER SAFETY EQUIPMENT FOR SEWER R		1,312.44	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			1,312.44		
		PO 57136	DPW - SEWER WASH DOWN FOR CEMENT TRUCK		358.32	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			358.32		
		PO 57137	DPW - SEWER FOR STORM SEWER PROJECT		753.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			753.00		3,371.51
	4560 - WINDSTREAM HOLDINGS, INC.	PO 57485	October 2024 - Phone lines PRI/T1/SIP li		12,308.42	
	01-201-31-440-200 Telephone			12,308.42		12,308.42
	1572 - ZHITNICK, MICHAEL	PO 57571	R491-24 - 2024 Emergency Order Clean-Ups		1,050.00	
	01-201-21-190-200 Housing Director - Expenses			1,050.00		1,050.00
	TOTAL					2,308,898.58

Total to be paid from Fund 01 CURRENT FUND	788,258.57
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	79,005.55
Total to be paid from Fund 04 CAPITAL	23,898.37
Total to be paid from Fund 07 SEWER UTILITY - OPERATING	10,494.51
Total to be paid from Fund 12 DEVELOPERS ESCROW	65,171.36
Total to be paid from Fund 13 ANIMAL TRUST	4,629.23
Total to be paid from Fund 15 OTHER TRUST	49,178.23
Total to be paid from Fund 16 SECTION 8	5,259.00
Total to be paid from Fund 17 CDBG	60,239.14
Total to be paid from Fund 21 MEDICAL SELF-INSURANCE	1,166,225.48
Total to be paid from Fund 22 FIRE DEDICATED PENALTIES	3,144.94
Total to be paid from Fund 26 LIBRARY	53,394.20
	2,308,898.58

Checks Previously Disbursed

25514	NEW JERSEY MOTOR VEHICLE COMM.	PO# 57535	POLICE DEPT. - REGISTRATION FEE T	60.00	10/29/2024
25515	UNITED STATES TREASURY	PO# 57619	2022 1099 Returns	12,650.00	10/29/2024
2024187	THE DEPOSITORY TRUST COMPANY	PO# 52949	2024 Debt Service - 2013 General a	44,390.63	10/15/2024
2024188	CLIFTON, CITY OF - Reimbursement	PO# 56880	GFOANJ Conference 2024 - Edith May	494.60	10/31/2024
2024189	UNITED STATES TREASURY	PO# 57347	Federal Affordable Care Act unpaid	45.49	10/21/2024
2024190	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 57441	GROUP#86613&86614 - HEALTH CARE CL	319,381.89	10/15/2024
2024191	CLIFTON, CITY OF - Reimbursement	PO# 57461	10.15.24 - Out of Pocket Expenses	6,129.39	10/15/2024
2024192	CLIFTON, CITY OF - Reimbursement	PO# 56884	GFOANJ Conference 2024 - Jyoti Sha	278.55	10/30/2024
2024193	CLIFTON, CITY OF - Petty Cash	PO# 57475	Petty Cash - 10/15/2024 Payroll -	47.53	10/15/2024
2024194	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 57542	GROUP#86613&86614 - HEALTH CARE CL	237,785.72	10/18/2024
2024195	CLIFTON, CITY OF - SELF INSURANCE	PO# 57620	2024 Workers Comp Checks	22,322.93	10/30/2024
2024196	CLIFTON, CITY OF - Reimbursement	PO# 57466	Clerk's Office - OPRA Seminar	70.00	10/30/2024
2024197	CLIFTON, CITY OF - Petty Cash	PO# 57641	Petty Cash - 10/30/2024 Payroll -	206.01	10/30/2024
2024198	CLIFTON, CITY OF - Reimbursement	PO# 57643	10.30.24 - Out of Pocket Expenses	406.99	10/30/2024
2024199	CLIFTON, CITY OF - General Liability	PO# 57678	2024 General Liability Checks	14,451.33	11/06/2024
2024200	PASSAIC VALLEY SEWERAGE COMMISSION	PO# 52895	2024 Sewer Payments	1,905,013.00	11/01/2024
2024201	CLIFTON BOARD OF EDUCATION	PO# 55817	2024 - 2025 School Tax Levy - July	12,749,896.00	11/01/2024
2024202	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 57733	GROUP#86613&86614 - HEALTH CARE CL	312,057.68	10/30/2024
2024203	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 57728	GROUP#86613&86614 - HEALTH CARE CL	306,098.17	10/30/2024
20240187	THE DEPOSITORY TRUST COMPANY	PO# 52949	2024 Debt Service - 2013 General a	45,340.00	10/15/2024
20240198	CLIFTON, CITY OF - Reimbursement	PO# 57643	10.30.24 - Out of Pocket Expenses	1,401.10	10/30/2024
				15,978,527.01	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	12,815,129.21	788,258.57	**13,603,387.78**
Fund 02 STATE & FEDERAL GRANTS		79,005.55	**79,005.55**
Fund 04 CAPITAL		23,898.37	**23,898.37**
Fund 07 SEWER UTILITY - OPERATING	1,950,847.60	10,494.51	**1,961,342.11**
Fund 12 DEVELOPERS ESCROW		65,171.36	**65,171.36**
Fund 13 ANIMAL TRUST	406.99	4,629.23	**5,036.22**
Fund 15 OTHER TRUST		49,178.23	**49,178.23**
Fund 16 SECTION 8		5,259.00	**5,259.00**
Fund 17 CDBG		60,239.14	**60,239.14**
Fund 21 MEDICAL SELF-INSURANCE	1,175,368.95	1,166,225.48	**2,341,594.43**
Fund 22 FIRE DEDICATED PENALTIES		3,144.94	**3,144.94**
Fund 26 LIBRARY		53,394.20	**53,394.20**
Fund 27 General Liability Trust	14,451.33		**14,451.33**
Fund 28 Workers Compensation Trust	22,322.93		**22,322.93**
BILLS LIST TOTALS	15,978,527.01	2,308,898.58	**18,287,425.59**

ITEM NUMBER: R 495-24

ITEM NAME: Resolution - 2024 Budget Transfer Resolution - Municipal Budget
RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/21/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION TO TRANSFER
2024 BUDGET APPROPRIATIONS
CURRENT FUND

WHEREAS, transfers between budget appropriations are permitted by N.J.S.A. 40A:4-58 during the last two months of the fiscal year; and

WHEREAS, certain 2024 Municipal Budget Appropriations are expected to be insufficient to meet the expenditure requirements through the end of the fiscal year, and certain 2024 budget appropriations are expected to have funds available to offset these expenditure requirements;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, (not less than two-thirds thereof affirmatively concurring) that the transfers as listed between 2024 Municipal Budget Appropriations be made in the Current Fund:

Department	Account Number	Amount – From:	Amount – To:
Auditing Expense – OE	01-201-20-135-320		$ 90,000.00
Mayor & Council – OE	01-201-20-110-374	$ 25,000.00	
Police Dept – OE	01-201-25-240-405	$ 15,000.00	
Fire Dept – OE	01-201-25-265-255	$ 15,000.00	
Building Dept (DPW) – OE	01-201-26-290-405	$ 15,000.00	
Vehicle Maint. – OE	01-201-26-315-405	$ 5,000.00	
Finance Dept. – OE	01-201-20-130-334	$ 15,000.00	
	Total Transfer Amount:	$ 90,000.00	$ 90,000.00

Adopted: November 6, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 496-24

ITEM NAME: Resolution - 2024 Budget Transfer Resolution - Sewer Utility
RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/21/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION TO TRANSFER
2024 BUDGET APPROPRIATIONS
SEWER UTILITY

WHEREAS, transfers between budget appropriations are permitted by N.J.S.A. 40A:4-58 during the last two months of the fiscal year; and

WHEREAS, certain 2024 Sewer Utility Budget Appropriations are expected to be insufficient to meet the expenditure requirements through the end of the fiscal year, and certain 2024 budget appropriations are expected to have funds available to offset these expenditure requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, (not less than two-thirds thereof affirmatively concurring) that the transfers as listed between 2024 Municipal Budget Appropriations be made in the Sewer Utility:

Department	Account Number	Amount – From:	Amount – To:
Sewer System Operating Exp.	07-201-26-291-503	$ 35,000.00	
Sewer Auditing Expense	07-201-20-135-334		$ 35,000.00
	Total Transfer Amount:	$ 35,000.00	$ 35,000.00

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 497-24

ITEM NAME: Resolution to Transfer 2024 Budget Appropriations - Current Fund
RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/30/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION TO TRANSFER
2024 BUDGET APPROPRIATIONS
CURRENT FUND

WHEREAS, transfers between budget appropriations are permitted by N.J.S.A. 40A:4-58 during the last two months of the fiscal year; and

WHEREAS, certain 2024 Municipal Budget Appropriations are expected to be insufficient to meet the expenditure requirements through the end of the fiscal year, and certain 2024 budget appropriations are expected to have funds available to offset these expenditure requirements;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, (not less than two-thirds thereof affirmatively concurring) that the transfers as listed between 2024 Municipal Budget Appropriations be made in the Current Fund:

Department	Account Number	Amount – From:	Amount – To:
Personnel – S&W	01-201-20-105-101		$ 15,000.00
City Manager – S&W	01-201-20-100-101	$ 15,000.00	
M.I.S. – S&W	01-201-20-140-101		$ 5,000.00
Cable TV – S&W	01-201-20-141-101		$ 4,000.00
Finance Admin - S&W	01-201-20-130-101	$ 9,000.00	
Zoning & Planning – S&W	01-201-21-180-101		$ 13,000.00
Housing – S&W	01-201-21-190-101	$ 13,000.00	
Construction Code – S&W	01-201-22-195-101		$ 10,000.00
Construction Code – OE	01-201-22-195-503	$ 10,000.00	
Fire Dept. – S&W	01-201-25-265-124		$ 500,000.00
Police Dept. – S & W	01-201-25-240-124	$ 500,000.00	
Roads – S&W	01-201-26-292-101		$ 5,000.00
Recycling – S&W	01-201-26-305-101	$ 5,000.00	
Postage – OE	01-201-20-106-312		$ 10,000.00
City Clerk – Election	01-201-20-120-210		$ 40,000.00
Health Care Waiver – OE	01-201-23-221-111	$ 40,000.00	
Tax Collector – Printing	01-201-20-150-224		$ 10,000.00
Financial Administration OE	01-201-20-130-225	$ 20,000.00	
Building Dept (DPW) OE	01-201-26-290-405		$ 25,000.00
Public Works Admin – OE	01-201-26-300-225		$ 1,500.00
Roads Department – OE	01-201-26-292-405	$ 26,500.00	
Total Transfer Amount:		$ 638,500.00	$ 638,500.00

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 498-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $259,942.00 Childhood Lead Activities Grant

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/22/2024	Cover Memo
🗋	Back Up	10/22/2024	Budget Amendment

CITY OF CLIFTON
CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Clifton has received notice of an award of $259,942.00 from the County of Passaic, Health Department for Childhood Lead Activities Grant (07/01/2024 to 06/30/2025) and wishes to amend the 2024 Municipal Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the correction and /or insertion of an item of revenue in the budget of the year 2024 in the sum of $259,942.00 which is now available as a revenue from:

Miscellaneous Revenues:
Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:
Passaic County Childhood Lead Activities Grant (7/1/24 to 6/30/25) - $259,942.00

BE IT FURTHER RESOLVED, that the like sum of $259,942.00 be and the same is hereby correctly appropriated under the caption of:
General Appropriations:
(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:
Passaic County Childhood Lead Activities Grant (7/1/24 to 6/30/25) - $259,942.00

BE IT FURTHER RESOLVED, that the City forwards a copy of this resolution to the Director of Local Government Services for approval.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

COUNTY OF PASSAIC
HEALTH DEPT, CO OF PASSAIC
(Q) 973-881-4396
930 RIVERVIEW DRIVE - STE 250
TOTOWA, NJ 07512

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **24-06526**

ORDER DATE: 10/09/24
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (973)470-5787
VENDOR FAX #: (973)470-9456
REQUISITION #: R4-13586

SHIP TO

COUNTY OF PASSAIC
HEALTH DEPARTMENT
930 RIVERVIEW DRIVE - STE 250
TOTOWA, NJ 07512

VENDOR

Vendor #: 01749

CLIFTON, CITY OF
900 CLIFTON AVENUE
CLIFTON, NJ 07013

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Encumber $259,942.00 for Reimbursement for Childhood Lead Activities to the City of Clifton, Subgrantee of our 2024 Childhood Lead grant. Budget Periodd 7/1/24-6/30/25 Res. R-24-501 6/11/24	G-01-41-755-024-SUB	259,942.0000	259,942.00
			TOTAL	259,942.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
COUNTY OF PASSAIC
HEALTH DEPT, CO OF PASSAIC
(Q) 973-881-4396
930 RIVERVIEW DRIVE - STE 250
TOTOWA, NJ 07512

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Purchasing Agent, QPA

ITEM NUMBER: R 499-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $80,000.00 Sustained Enforcement Grant

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/22/2024	Cover Memo
🗋	Back Up	10/22/2024	Budget Amendment

CITY OF CLIFTON
CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the City of Clifton has received $80,000.00 from the State of New Jersey for the FY2025 Clifton Sustained Enforcement Grant for the Clifton Police Department and wishes to amend the 2024 Municipal Budget to include this amount as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of $80,000.00 which is now available as a revenue from:

Miscellaneous Revenues:
Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:
State of New Jersey FY2025 Clifton Sustained Enforcement Grant - $80,000.00

BE IT FURTHER RESOLVED, that the like sum of $80,000.00 be and the same is hereby appropriated under the caption of:
General Appropriations:

(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:
State of New Jersey FY2025 Clifton Sustained Enforcement Grant - $80,000.00

BE IT FURTHER RESOLVED, that the City forward to the Director of Local Government Services for approval.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

Kunz, Joseph

From: MOHAMMAD DROUBI <mdroubi@cliftonpolice.org>
Sent: Tuesday, October 15, 2024 3:11 PM
To: Kunz, Joseph; Mayton, Edith
Subject: Sustained Enforcement grant approved

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

Can a resolution be drafted adding this to the budget? I know it's too late for tonight's meeting but I wanted to get this out as soon as they sent it to me.



STATE OF NEW JERSEY SAGE
System for Administering Grants Electronically

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Back

Document Information FFD-2025-Clifton City-00052
Details

GRANT SNAPSHOT

Grant #:	PT-25-03-04-10
Status:	Grant Agreement Executed
Project Title:	FY2025 City of Clifton Sustained Enforcement Grant
Grantee/Organization Name:	Clifton City
Project Period:	From: 10/01/2024 To: 09/30/2025
Total Grant Award:	$80,000.00

Project Director:	Lieutenant Mohammad Droubi
Phone Number:	973-470-5922
Email:	mdroubi@cliftonpolice.org
DHTS Grant Manager:	Marissa Rodriguez
Phone Number:	609-376-9874
Email:	marissa.rodriguez@njoag.gov

Top of the Page
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--
Respectfully;

ITEM NUMBER: R 500-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $35,000.00 Pedestrian Safety

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/22/2024	Cover Memo
🗋	Back Up	10/22/2024	Budget Amendment

CITY OF CLIFTON
CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the City of Clifton has received $35,000.00 from the State of New Jersey for the FY2025 Clifton Pedestrian Safety Grant for the Clifton Police Department and wishes to amend the 2024 Municipal Budget to include this amount as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of $35,000.00 which is now available as a revenue from:

Miscellaneous Revenues:
Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:
State of New Jersey FY2025 Clifton Pedestrian Safety Grant - $35,000.00

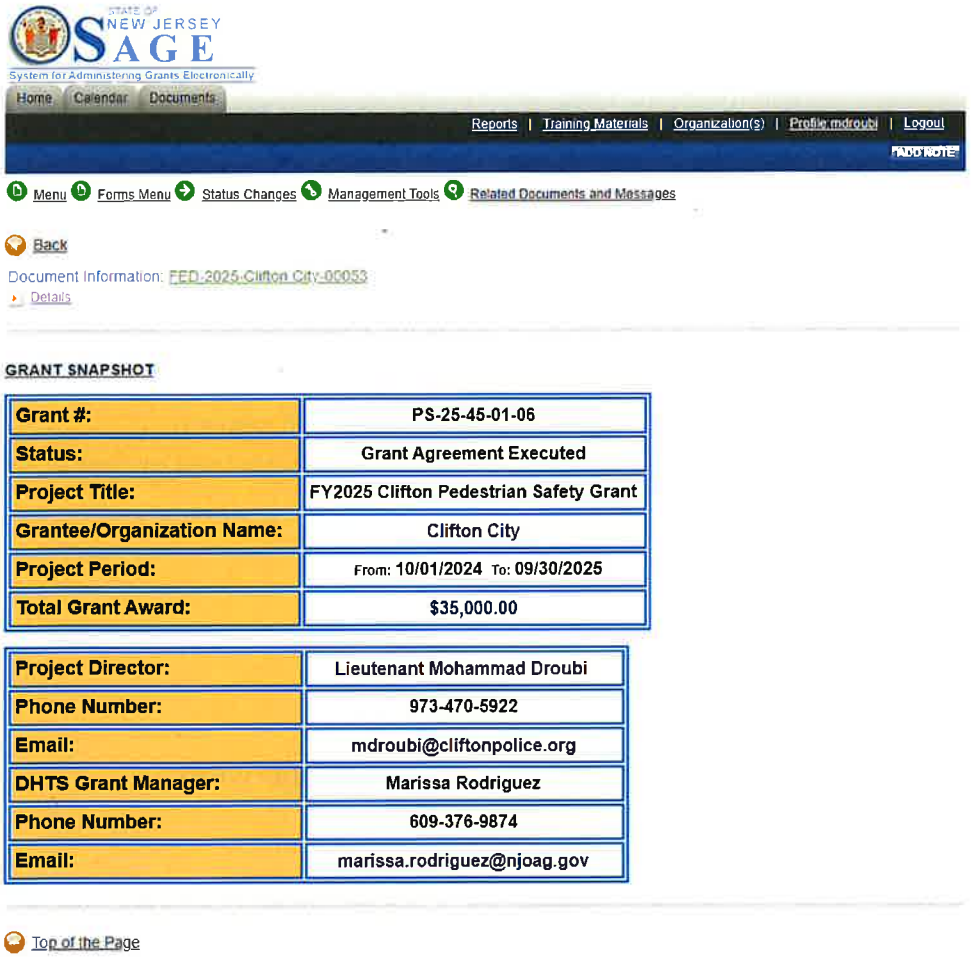
BE IT FURTHER RESOLVED, that the like sum of $35,000.00 be and the same is hereby appropriated under the caption of:
General Appropriations:

(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:
State of New Jersey FY2025 Clifton Pedestrian Safety Grant - $35,000.00

BE IT FURTHER RESOLVED, that the City forward to the Director of Local Government Services for approval.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk



---------- Forwarded message ---------
From: <DoNotReply.SAGE@oit.nj.gov>
Date: Fri, Oct 4, 2024 at 1:57 PM
Subject: Your Application FED-2025-Clifton City-00053 has been approved by NJDHTS.
To: <jbiegel@cliftonnj.org>, <jkunz@cliftonnj.org>, <mlardner@cliftonnj.org>, <mdroubi@cliftonpolice.org>, <emayton@cliftonnj.org>, <rgrabowski@cliftonnj.org>

Congratulations, your Application FED-2025-Clifton City-00053 was approved by DHTS on Oct 04, 2024. The Project Director must login to SAGE to view the Contract Agreement within your Grant Application in order to activate your grant. Please be aware that your application may have been revised during the review process. Therefore it is very important that the Project Director, Financial Officer and the Authorizing Official review the Contract Agreement within SAGE for the final version.

--
Respectfully;

Lt. Mohammad Adam Droubi #6014
Traffic Division Commander
Clifton Police Department
Office: 973-470-5922

ITEM NUMBER: R 501-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $753,257.00 NJDOT Grant

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/30/2024	Cover Memo
🗋	Back Up	10/29/2024	Budget Amendment

CITY OF CLIFTON
CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the City of Clifton has received $753,257.00 from the New Jersey Department of Transportation for Fiscal Year 2023 Municipal Aid Program, LA-2023 Clifton City Neighborhood Sidewalk and Curb Restoration and wishes to amend the 2024 Municipal Budget to include this amount as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of $753,257.00 which is now available as a revenue from:

Miscellaneous Revenues:
Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:
New Jersey DOT FY2023 Municipal Aid - $753,257.00

BE IT FURTHER RESOLVED, that the like sum of $753,257.00 be and the same is hereby appropriated under the caption of:
General Appropriations:
(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:
New Jersey DOT FY2023 Municipal Aid - $753,257.00

BE IT FURTHER RESOLVED, that the City forward to the Director of Local Government Services for approval.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

State of New Jersey
DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

November 23, 2022

The Honorable James Anzaldi
Mayor, Clifton City
900 Clifton Avenue
Clifton City, New Jersey 07013

Dear Mayor Anzaldi,

I am pleased to inform you that Clifton City has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2023 Municipal Aid Program for LA-2023 MA Clifton City Neighborhood Sidewalk & Curb Restoration (Chelsea Rd, Gerald Ave, Ridgewood Rd, Woods End Rd, etc.) 16 in the amount of $753,257.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 611 applications requesting more than $389 million. There is $161.25 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington – 973-810-9120
District 2 - Newark - 862-350-5730
District 3 - Trenton – 609-963-2020
District 4 - Cherry Hill - 856-414-8414

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk; Municipal Engineer

ITEM NUMBER: R 502-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - $1,443.00 CASA Grant City Match

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/22/2024	Cover Memo
🗋	Back Up	10/22/2024	Budget Amendment

CITY OF CLIFTON
RESOLUTION AMENDING CITY BUDGET
CHANGE IN TITLE OR TEXT OF AN APPROPRIATION
MUNICIPAL ALLIANCE CITY MATCH

WHEREAS, N.J.S. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such county of municipality;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S. 40A:4-85, the Governing Body of the City of Clifton, in the County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to make the following corrections in the Budget Year 2024:

That the appropriation provided for in the approved budget entitled:
Operations Outside "CAPS" -
Grant Match – Miscellaneous Expense be decreased by $1,443.00

And an appropriation in the like amount of $1,443.00 be added to the budget entitled:
Operations Outside "CAPS" -
Municipal Alliance City Match (7/1/2024) - $1,443.00

BE IT FURTHER RESOLVED, that the foregoing correction, in the opinion of the Governing Body, warranted and authorized by the statute above referred to, and is necessary for the orderly operation of the City for the reasons hereinafter set forth:

The City provided for the possibility of receiving added grants after adoption of the 2024 Municipal Budget by providing a line item "Grant Match". The amount of grant and related match requirement now becoming know after the passage of the Municipal Budget. In order to accept the additional Municipal Alliance Grant, legal provisions for the required match must be made. The City received our Municipal Alliance funding for the period July 1, 2024 to June 30, 2025. The grant received from the County of Passaic requires a 25% City Match. This Resolution is requesting permission for transfer funds from the generic Grant Match Budget Line to the Specific City Match for the Municipal Alliance (CASA) Grant. This above correction will provide for the said legal provision.

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be properly forwarded to the Director of Local Government Services for approval.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

R121-24

RESOLUTION AUTHORIZING ENTRY INTO AND EXECUTION OF AGREEMENT WITH COUNTY OF PASSAIC, DIVISION OF ALCOHOLISM, DRUG ABUSE & ADDICTION SERVICES FOR GRANT ADMINISTRATION OF THE ALLIANCE TO PREVENT ALCOHOLISM AND DRUG ABUSE FOR FISCAL YEAR 2025

City need to match Extra $1,443 for 25% Share

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Municipal Council of the City of Clifton, County of Passaic, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Municipal Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Municipal Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED, by the City of Clifton, County of Passaic, State of New Jersey, hereby recognizes the following:

1. The Municipal Council does hereby authorize submission of a strategic plan for the Clifton Municipal Alliance grant for fiscal year 2025 (July 1, 2024 to June 30, 2025) in the amount of:

DEDR	$17,312.00	– Total Approp.
Cash Match	$ 4,328.00	
In-Kind	$12,984.00	– Revenue

75% - 17312
25% - 5771
100% - 23083

2. The Municipal Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. The agreement with the County of Passaic, Division of Alcoholism, Drug Abuse & Addiction services for grant administration be and hereby is authorized and the Mayor & Clerk are authorized to execute any required documents in connection therewith.

Adopted: March 5, 2024

Now 17312 + 4328 = 21640

Nancy Ferrigno, City Clerk

CERTIFICATION

I, Nancy Ferrigno, Municipal Clerk of the City of Clifton, County of Passaic, State of New Jersey, do hereby certify the foregoing to be a true and **exact copy** of a resolution duly authorized by the Municipal Council on this 5th day of **March 2024**.

Nancy Ferrigno, City Clerk

COUNTY OF PASSAIC
HUMAN SERVICES, CO OF PASSAIC
(Q) 973-881-2834
401 GRAND ST. ROOM 506
PATERSON, NJ 07505

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **24-06211**

ORDER DATE: 09/25/24
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #:
VENDOR FAX #:
REQUISITION #: R4-12498

SHIP TO

COUNTY OF PASSAIC-HUMAN SERV
HUMAN SERVICES
401 GRAND ST. ROOM 506
PATERSON, NJ 07505

VENDOR

Vendor #: 05418

CLIFTON, CITY OF
MUNICIPAL ALLIANCE
900 CLIFTON AVENUE
CLIFTON, NJ 07013

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Municipal Alliance FY25 Municipality: Clifton Grant Amount: 17,312.00 CONTRACT PERIOD:7/1/2024-06/30/2025 Program Name: Alliances to Prevent Substance Use Disorder Per Resolution R-24-775 dated 09/10/2024	G-01-41-738-024-213	17,312.0000	17,312.00
			TOTAL	17,312.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
COUNTY OF PASSAIC
HUMAN SERVICES, CO OF PASSAIC
(Q) 973-881-2834
401 GRAND ST. ROOM 506
PATERSON, NJ 07505

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Henry Avanitakis

Purchasing Agent, QPA

ITEM NUMBER: R 503-24

ITEM NAME: Resolution Awarding Contract to Statewide Striping Corporation for Traffic Calming Improvements Trial, Third Street and Dwasline Road

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/31/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO STATEWIDE STRIPING CORPORATION FOR TRAFFIC CALMING IMPROVEMENTS TRIAL, THIRD STREET AND DWASLINE ROAD

WHEREAS, the City of Clifton has solicited and received two proposals from Statewide Striping Corp. and Straight Edge Striping, LLC for the Traffic Calming Improvements Trial, Third Street and Dwasline Road project; and

WHEREAS, the City Engineer recommends that a contract for Traffic Calming Improvements Trial, Third Street and Dwasline Road Project be awarded to Statewide Striping Corporation in accordance with its submitted proposals, dated October 24, 2024, in the amount not to exceed $39,785.00 as it was the lower of the two proposals received and is within the City's bid threshold so that formal bidding is not required; and

WHEREAS, after reviewing the submitted bid and upon the recommendation of the City Engineer, the Municipal Council wishes to award a contract to Statewide Striping Corporation for the provision of said services, in the amount not to exceed $39,785.00; and

WHEREAS, the value of the contract is determined to be not to exceed $39,785.00, and the duration of the contract is until completion;

NOW, THEREFORE, BE IT RESOLVED, that the contract for Traffic Calming Improvements Trial, Third Street and Dwasline Road Project is hereby awarded to **STATEWIDE STRIPING CORPORATION** in accordance with its proposal dated October 24, 2024, in the amount not to exceed $39,785.00, and shall not exceed that amount except upon the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to *N.J.S.A.* 40:11-5(1)(a). The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Statewide Striping Corporation, Parsippany, New Jersey
Services:	Traffic Calming Improvements
Project:	Third Street and Dwasline Road
Cost:	Not to exceed $39,785.00
Term:	Until completion

Adopted: November 6, 2024
Nancy Ferrigno, City Clerk

CERTIFICATION OF FUNDS:
Funds are available in
Account# C40/-21 04-215-55-965-403

Joseph D. Kuntz, CFO Date: 10/31/2024

Adopted: November 6, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 504-24

ITEM NAME: Resolution to Award Contract to Duke's Root Control, Inc., Under Houston-Galveston National Cooperative for Foaming Root Control Services for the Clifton Engineering Department

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/28/2024	Cover Memo

RESOLUTION TO AWARD CONTRACT TO DUKE'S ROOT CONTROL INC., UNDER HOUSTAN-GALVESTON NATIONAL COOPERATIVE FOR FOAMING ROOT CONTROL SERVICES FOR THE CLIFTON ENGINEERING DEPARTMENT

WHEREAS, the City of Clifton is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and,

WHEREAS, the City of Clifton is a member of the Houston-Galveston Area Council Cooperative Purchasing Program (HGAC), a national cooperative, since January 1, 2012 thru present, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10, which allows local contracting units to utilize national cooperative contracts as a method of procurement; and,

WHEREAS, pursuant to Resolution R486-24 of October 15,2024, an advertisement was placed in the Herald News on October 23, 2024, to announce the City's interest in utilizing the HGAC national cooperative contract for the purpose of procuring Sewer Cleaning, hydro excavating, inspection equipment, as requested by the City Engineer (subsequently, the required 10-day period has passed with no comments having been submitted); and,

WHEREAS, the term for the HGAC contract SC06-24 for Sewer Cleaning, Hydro-Excavating, Inspection Equipment and Miscellaneous Services is June 01, 2024 thru May 31, 2028 all pertinent information may be found on the HGAC website at https://www.hgacbuy.org; and,

WHEREAS, the Purchasing Agent is satisfied with the procurement process conducted by HGAC, and the contract which was awarded to Duke's Root Control Inc., and along with associated documentation submitted by both HGAC and Duke's Root Control Inc., the Purchasing Agent finds all is in compliance with the guidance in LFN 2012-10; and,

WHEREAS, the Purchasing Agent followed all applicable guidelines stipulated by the Department of Community Affairs, Division of Local Government Services as outlined in Local Finance Notice 2012-10; and,

WHEREAS, there were no alternative approaches and/or rejections made by any New Jersey contractors/vendors by the November 1,2024 comment deadline; and

WHEREAS, this office has reviewed and evaluated the use of HGAC as it relates to charges for services, materials and delivery and has determined that it is in the best interest of the City of Clifton to award said Duke's Root Control Inc, Inc., 44 Airport Road Suite E, Eglin IL 60123, pursuant to the proposal submitted in response to the Houston-Galveston Area Council National Cooperative Request for Bids for Foaming Root Control Services (Contract #SC06-24); and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Council wishes to authorize the aforesaid mentioned purchase and delegate the power to make the same to the following named official: Amisha J. Jariwala, Purchasing Agent; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, State of New Jersey as follows:

The City of Clifton is authorized to award said Sewer/Storm Water, Hydro-Excavating Equipment and Related Services pursuant to HGAC contract #SC06-24.

The proposal submitted by Dukes Root Control Inc. for the procurement of Sewer/Storm Water, Hydro-Excavating Equipment and Related Services for the City's Engineering Department , for a total not to exceed amount of $49,966.42 is hereby awarded.

Regarding Fund Certification, funds are available under the following account number:
07-201-26-291-503

Joseph D. Kunz, CFO

Date: 10/28/2024

Adopted: November 6, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 505-24

ITEM NAME: Resolution Authorizing Advertisement for RFP's for Community Health Improvement Plan for 2025 for City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/30/2024	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING ADVERTISEMENT FOR RFPS FOR COMMUNITY HEALTH IMPROVEMENT PLAN FOR 2025 FOR CITY OF CLIFTON

WHEREAS, the City of Clifton is committed to enhancing the health and well-being of its community members through planning and collaborative initiatives and hence needs a consultant to develop City's CHIP that adheres to Public Health Accreditation Board Standards; and

WHEREAS, to meet this need effectively, it is essential to procure these services through a fair and open process of soliciting Request for Proposals; and

Whereas, the development of a Community Health Improvement Plan (CHIP) for 2025 is essential to identify health needs, set priorities, and implement effective interventions; and

WHEREAS, the RFP shall clearly outline the scope of work, qualifications required, evaluation criteria and other relevant details necessary for prospective professionals to submit comprehensive proposals; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public RFPs response for the services described herein via Fair and Open process; and

BE IT FURTHER RESOLVED that the Notice to bidders shall be published once in the legal newspaper of the City of Clifton, in accordance with N.J.SA. 40A:11-1 et seq.

Adopted: November 6, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 506-24

ITEM NAME: Resolution Authorizing Advertisement of Notice of Intent to Procure Ambulance Apparatus for the Clifton Fire Department Via Sourcewell National Cooperative Contract

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/30/2024	Cover Memo

RESOLUTION AUTHORIZING ADVERTISEMENT OF NOTICE OF INTENT TO PROCURE AMBULANCE APPARATUS FOR THE CLIFTON FIRE DEPARTMENT VIA SOURCEWELL NATIONAL COOPERATIVE CONTRACT

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and

WHEREAS, pursuant to resolution R274-18, adopted June 19, 2018, the City of Clifton is a member of Sourcewell, formerly known as National Joint Powers Alliance (NJPA), a national cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and

WHEREAS, the City of Clifton seeks permission to advertise the City's interest in participating with the Sourcewell national cooperative for Ambulance & Emergency Medical Service Vehicles, which was awarded to PL Custom Emergency Vehicles., located at 2201 Atlantic Ave, Manasquan, NJ 08736; and

WHEREAS, information regarding the contract may be found on Sourcewell's website at https://www.sourcewell-mn.gov/cooperative-purchasing/122123-PLC/; and

WHEREAS, the current contract term for Sourcewell contract ## 122123-PLC, for Ambulance & Emergency Vehicles which expires on February 28, 2028; and

WHEREAS, barring comments to the contrary, it is the intent of the City of Clifton to award a contract to PL Custom Emergency Vehicles., located at 2201 Atlantic Ave, Manasquan, NJ 08736, pursuant to the proposal submitted in response to Sourcewell's Notice to Bidders Titled "Ambulance and Emergency Medical Service Vehicles" and Contract Award # 122123-PLC for Ambulance & Emergency Medical Service Vehicles; and

NOW, THEREFORE BE IT RESOLVED, that the City of Clifton authorizes the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement with a comment period ending November 25, 2024.

Comment Period ends: November 25, 2024

Adopted: November 6, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 507-24

ITEM NAME: Resolution Awarding a Contract to Stryker Sales Corporation Lucas Chest Compression System off the Bergen County Cooperative - Fire Department

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/31/2024	Cover Memo

RESOLUTION AWARDING A CONTRACT TO STRYKER SALES CORPORATION LUCAS CHEST COMPRESSION SYSTEM OFF THE BERGEN COUNTY COOPERATIVE FOR THE CITY OF CLIFTON FIRE DEPARTMENT

WHEREAS, the City of Clifton, via Resolution R262-16 authorized participation in the Bergen County Cooperative Pricing System (#CK04-BERGEN); and

WHEREAS, the City of Clifton Fire Chief requested that the City procure one (1) proprietary LUCAS Chest Compression Systems and related equipment in order to provide optimally safe cardio pulmonary resuscitation (CPR) during emergency situations; and

WHEREAS, the LUCAS Chest Compression system compresses the chest to the required depth recommended by the American Heart Association in order to ensure consistency during resuscitation, which prevents a Firefighter or EMT from determining if he or she is performing the depth of compressions properly (there is no known gauge to determine this task), and helps maintain a safe physical distance from an accident or health emergency victim in order to prevent the spread of pathogens; and

WHEREAS, the City of Clifton Fire Chief has obtained a proposal via the Bergen County Cooperative, Contract # 24-15, for LUCAS Compression Systems from Stryker Sales Corporation, located at 2825 Airview Blvd., Kalamazoo, MI 4900 (MSI vendor #493), for a total not to exceed amount of $18,497.30; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County cooperative contract for LUCAS Chest Compression Systems and related equipment be awarded to Stryker Sales Corporation, 2825 Airview Blvd., Kalamazoo, MI 49002, for the total not to exceed amount of $18,497.30; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute all required documents on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that this resolution and the invoice be kept on file and available for public inspection in the Office of the City Clerk; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS:
Funds shall be derived from the account # 02- 04-215-55-977-301

Joseph D. Kunz, CFO — Date: 10/31/2024

Adopted: November 6, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 508-24

ITEM NAME: Resolution Authorizing Entry into and Execution of a Service Renewal Agreement with Acrisure LLC d/b/a Bergen Risk Managers, Inc. for Administration of Liability Self-Insurance Program Claims

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	11/1/2024	Cover Memo

RESOLUTION AUTHORIZING ENTRY INTO AND EXECUTION OF A SERVICE RENEWAL AGREEMENT WITH ACRISURE LLC D/B/A/ BERGEN RISK MANGERS, INC. FOR ADMINISTRATION OF LIABILITY SELF-INSURANCE PROGRAM CLAIMS

WHEREAS, the City of Clifton requires services for the administration of liability self-insurance claims; and

WHEREAS, the City of Clifton advertised a Request for Proposals on September 25, 2024 on the City's website and the League of Municipalities' website for third Party Administration Services for the Administration of Liability Self-Insurance Claims and received two proposals on October 31, 2024; and

WHEREAS, Acrisure LLC D/B/A Bergen Risk Managers, Inc. submitted the lowest proposal for the provision of said services at a cost of $32,700, in accordance with its proposal dated September 25, 2024; and

WHEREAS, this award is of a fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5, and therefore, the Business Entity Disclosure Certification has been received from the contractor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the estimated value of the contract is determined to be $32,700.00, and the duration of the renewal contract is for a period of one (1) year commencing January 1, 2025; and

NOW, THEREFORE, BE IT RESOLVED, that a renewal contract for liability self-insurance claims service administration, for the period of one year, is hereby awarded to Bergen Risk Managers, Inc. in accordance with its proposal dated September 25, 2024, for a price of $32,700.00; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a renewal contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

CERTIFICATION OF FUNDS:
Funds are Available in
Account # General Liability Trust Subject to 2025 Budget Appropriation

Joseph Kunz, CFO Date: 11/1/2024

Adopted: November 6, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 509-24

ITEM NAME: Resolution Awarding Extraordinary Unspecifiable Service Contract to Acrisure, LLC d/b/a/ IMAC Insurance Agency For Health Insurance Broker Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	11/1/2024	Cover Memo

RESOLUTION AWARDING EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT TO ACRISURE, LLC. D/B/A IMAC INSURANCE AGENCY FOR HEALTH INSURANCE BROKER SERVICES

WHEREAS, pursuant to the recommendation of the City Manager and based upon the Standard Certification Declaration for an Extraordinary Unspecifiable Service of the City Manager, which is attached hereto and incorporated herein by reference, both price and other factors considered, and upon review of the two proposals received, the Mayor and Municipal Council of the City of Clifton wish to authorize the following Extraordinary Unspecifiable Service contract for the period beginning January 1, 2025 and ending December 31 2025, to Acrisure, LLC d/b/a IMAC Insurance Agency for the reason that this provider has offered the best and most cost effective services for the City of Clifton; and

WHEREAS, the subject matter is Extraordinary Unspecifiable Service and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A.* 40A:11-5 *et seq.* and *N.J.A.C.* 5:34-2.3(B) *et seq.*; and

WHEREAS, the City of Clifton instead advertised a request for proposals on September 25, 2024 on its website and the League of Municipalities website and received sealed proposals from five firms on October 31, 2024; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the Extraordinary Unspecifiable Services vendor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to exceed $17,500,00 to be paid by the medical insurance providers in accordance with the proposal dated October 3, 2024and the duration of the contract is through December 31, 2025;

NOW, THEREFORE, BE IT RESOLVED, that an Extraordinary Unspecifiable Service contract for health insurance broker services is hereby awarded to **ACRISURE, LLC d/b/a IMAC INSURANCE AGENCY**, in accordance with its proposal dated October 3, 2024, in the amount of $65,000.00 to be paid by Horizon plus standard ancillary line commissions to be paid by the providers; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has authorized the following Extraordinary Unspecifiable Service contract pursuant to the exception provisions of *N.J.S.A.* 40:11-5(1)(a)(ii) and (m) and *N.J.A.C.* 5:34-2.3(B). Documents regarding this matter are available for public inspection in the Office of the City Clerk.

Awarded to:	Acrisure, LLC d/b/a IMAC Insurance Agency
Services:	Provision of Health Insurance Broker Services
Cost:	$65,000.00 to be paid by medical insurance providers, standard ancillary line commissions to be paid by the providers (Prescription 3%, Dental 10% of the first $5,000, 4% of the next $95,000 and 2% thereafter, Stop Loss 12%)
Term:	January 1, 2025 to December 31, 2025

Adopted: November 6, 2024
Nancy Ferrigno, City Clerk

Adopted: November 6, 2024

Nancy Ferrigno, City Clerk

STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: Members of the Governing Body

FROM: Dominick Villano, City Manager

DATE: November 1, 2024

SUBJECT: This is a contract for Health Insurance Broker Services

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm:	Acrisure, LLC d/b/a IMAC Insurance Agency
Estimated Cost:	$65,000.00 to be paid by medical insurance providers plus standard ancillary line commissions to be paid by the providers
Duration:	January 1, 2025 - December 31, 2025
Purpose:	Health Insurance Broker Services

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [*N.J.S.A.* 40A:11-5(1)(a)(ii) and *N.J.A.C.* 5:34-2.3(B)]. I do hereby certify to the following:

1. **Provide a clear description of the nature of the work to be done.**

   Health Insurance Broker Services

2. **Describe in detail why the contract meets the provisions of the statute and rules:**

   N.J.S.A. 40A:11-5(1)(ii) and *N.J.S.A* 40A:11-5(m)

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**

   See *N.J.S.A* 40A:11-5(m) 11-5 -5(m)

4. **Describe the informal solicitation of quotations:**

   A Notice of Request for Proposals for Health Insurance Broker Services weas advertised on the City website and the League of Municipalities website for 36 days. Five proposals were received. It is my recommendation, both price and other factors considered, that Acrisure, LLC d/b/a IMAC Insurance Agency be awarded the contract.

5. **I have reviewed the rules of the Division of Local Government Service pursuant to *N.J.A.C.* 5:34-2.1 *et seq.* and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,

Dominick Villano
City Manager

ITEM NUMBER: R 510-24

ITEM NAME: Resolution Awarding Extraordinary Unspecifiable Service Contract to Acrisure, LLC d/b/a Polaris Galaxy Group for Property and Casualty Insurance Broker Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	11/1/2024	Cover Memo

RESOLUTION AWARDING EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT TO ACRISURE, LLC. D/B/A POLARIS GALAXY GROUP FOR PROPERTY AND CASUALTY INSURANCE BROKER SERVICES

WHEREAS, pursuant to the recommendation of the City Manager and based upon the Standard Certification Declaration for an Extraordinary Unspecifiable Service of the City Manager, which is attached hereto and incorporated herein by reference, both price and other factors considered, and upon review of the two proposals received, the Mayor and Municipal Council of the City of Clifton wish to authorize the following Extraordinary Unspecifiable Service contract for the period beginning January 1, 2025 and ending December 31 2025, to Acrisure, LLC d/b/a Polaris Galaxy for the reason that this provider has offered the best and most cost effective services for the City of Clifton; and

WHEREAS, the subject matter is Extraordinary Unspecifiable Service and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A.* 40A:11-5 *et seq.* and *N.J.A.C.* 5:34-2.3(B) *et seq.*; and

WHEREAS, the City of Clifton instead advertised a request for proposals on September 25, 2024 and received sealed proposals from three firms on October 31, 2024; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the Extraordinary Unspecifiable Services vendor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to exceed $17,500,00 to be paid by the insurance providers in accordance with the proposal from Acrisure/Polaris Galaxy Group and the duration of the contract is through December 31, 2025;

NOW, THEREFORE, BE IT RESOLVED, that an Extraordinary Unspecifiable Service contract for health insurance broker services is hereby awarded to **ACRISURE, LLC d/b/a POLARIS GALAXY GROUP**, in accordance with its proposal dated September 26, 2024, in the amount of:

15% of environmental impairment insurance premium
5% of excess liability insurance premium
14% of excess worker's compensation insurance premium
15% of property insurance coverage premium
15% of various liability insurance coverage premium
total estimated value of $94,275

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has authorized the following Extraordinary Unspecifiable Service contract pursuant to the exception provisions of *N.J.S.A.* 40:11-5(1)(a)(ii) and (m) and *N.J.A.C.* 5:34-2.3(B). Documents regarding this matter are available for public inspection in the Office of the City Clerk.

Awarded to:	Acrisure, LLC d/b/a Polaris Galaxy Group
Services:	Provision of Health Insurance Broker Services
Cost:	15% of environmental impairment insurance premium 5% of excess liability insurance premium 14% of excess worker's compensation insurance premium

15% of property insurance coverage premium
15% of various liability insurance coverage premium
total estimated value of $94,275

Term: January 1, 2025 to December 31, 2025

Adopted: November 6, 2024
Nancy Ferrigno, City Clerk

ATTEST:

_____
Nancy Ferrigno, City Clerk

STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: Members of the Governing Body

FROM: Dominick Villano, City Manager

DATE: November 1, 2024

SUBJECT: This is a contract for Property & Casualty Insurance Broker Services

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm:	Acrisure, LLC d/b/a IMAC Polaris Galaxy Group
Estimated Cost:	15% of environmental impairment insurance premium 5% of excess liability insurance premium 14% of excess worker's compensation insurance premium 15% of property insurance coverage premium 15% of various liability insurance coverage premium total estimated value of $94,275
Purpose:	Property & Casualty Insurance Broker Services

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [*N.J.S.A.* 40A:11-5(1)(a)(ii) and *N.J.A.C.* 5:34-2.3(B)]. I do hereby certify to the following:

1. **Provide a clear description of the nature of the work to be done.**

   Health Insurance Broker Services

2. **Describe in detail why the contract meets the provisions of the statute and rules:**

   N.J.S.A. 40A:11-5(1)(ii) and *N.J.S.A* 40A:11-5(m)

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**

   See *N.J.S.A* 40A:11-5(m) 11-5 -5(m)

4. **Describe the informal solicitation of quotations:**

   A Notice of Request for Proposals for Health Insurance Broker Services were advertised on the City website and the League of Municipalities website for 36 days. Three proposals were received. It is my recommendation, both price and other factors considered, that Acrisure, LLC d/b/a IMAC Insurance Agency be awarded the contract.

5. **I have reviewed the rules of the Division of Local Government Service pursuant to *N.J.A.C.* 5:34-2.1 *et seq.* and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,

Dominick Villano
City Manager

ITEM NUMBER: R 511-24

ITEM NAME: Resolution Awarding Professional Consulting Engineering Services Contract to Suburban Consulting Engineers, Inc. for Survey, Engineering, Permitting and Construction Support Services for Accessible Pathways in Various Parks

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/28/2024	Cover Memo

RESOLUTION AWARDING PROFESSIONAL CONSULTING ENGINEERING SERVICES CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR SURVEY, ENGINEERING, PERMITTING AND CONSTRUCTION SUPPORT SERVICES FOR ACCESSIBLE PATHWAYS IN VARIOUS PARKS

WHEREAS, the City of Clifton requires Professional Consulting Engineering Services for Survey, Engineering, Permitting and Construction Support Services for accessible pathways in various parks; and

WHEREAS, the Recreation Department currently has a contract with Suburban Consulting Engineers, Inc., with its original proposal, dated February 8, 2022; and

WHEREAS, the Recreation Department wishes to extend this contract, adding additional funds and additional parks to the project list; and

WHEREAS, the Recreation Supervisor recommends that a contract be awarded to Suburban Consulting Engineers, Inc. in accordance with its submitted proposal, dated October 16, 2024, in the amount of not to exceed $102,850.00 (excluding construction, administration and observation), including supplemental partial topographic survey, if needed, and including NJDEP FWW General Permit #17, if needed; and

WHEREAS, after reviewing the proposal and the recommendation of the Recreation Supervisor, the Municipal Council wishes to award a contract to Suburban Consulting Engineers, Inc. for the provision of said services, in the amount of not to exceed $102,850.00 (excluding construction, administration and observation), including supplemental partial topographic survey, if needed, and including NJDEP FWW General Permit #17, if needed; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A.* 40A:11-5 *et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the Recreation Supervisor and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the current value of the contract is determined to not to exceed $102,850.00, and the duration of the contract is until completion;

NOW, THEREFORE, BE IT RESOLVED, that a Professional Consulting Engineering Services Contract for Survey, Engineering, Permitting and Construction Support Services for accessible pathways in various parks is hereby awarded to SUBURBAN CONSULTING ENGINEERS, INC, in accordance with its proposal dated October 16, 2024, in the amount not to exceed $102,850.00 (excluding construction, administration and observation), including supplemental partial topographic survey, if needed, and including NJDEP FWW General Permit #17, if needed, without the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to *N.J.S.A.* 40:11-5(1)(a). The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Suburban Consulting Engineers, Inc.
Services:	Accessible Pathways
Project:	Various Parks
Cost:	Not to exceed $102,850.00 (excluding construction, administration and observation), including supplemental partial topographic survey, if needed, and including NJDEP FWW General Permit #17, if needed
Term:	Until completion

Adopted: November 6, 2024
Nancy Ferrigno, City Clerk

CERTIFICATION OF FUNDS:
Funds are available in Account # Capital Account 04-215-55-916-107

JOSEPH D. KUNZ, CFO Date: 10/22/2024

Adopted: November 6, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 512-24

ITEM NAME: Resolution Approving Developer Agreement Between the City of Clifton and Patra Garden, LLC

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/21/2024	Cover Memo

RESOLUTION APPROVING DEVELOPER AGREEMENT BETWEEN THE CITY OF CLIFTON AND PATRA GARDEN, LLC

BE IT RESOLVED, that a Developer Agreement between the City of Clifton and Patra Garden, LLC, the developer of Block 36.01, Lots 11.01 and 10.01, 62-66 Mount Prospect Avenue, Clifton, New Jersey, is hereby authorized and approved; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said Developer Agreement on behalf of the City of Clifton.

Adopted: November 6, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 513-24

ITEM NAME: Resolution Appointing Holman Frenia Allison, P.C. to Handle Forensic Audit Services for Two Fiscal Years

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/28/2024	Cover Memo

RESOLUTION APPOINTING HOLMAN FRENIA ALLISON, P.C. TO HANDLE FORENSIC AUDIT SERVICES FOR TWO FISCAL YEARS

WHEREAS, the City of Clifton requires forensic audit services to conduct an audit for two fiscal years; and

WHEREAS, the City has received a proposal from Matthew F. Holman, CPA of the firm Holman Frenia Allison, P.C., of Lakewood, NJ, and the City would like to appoint them for forensic auditing services for the two fiscal years of 2019 and 2023; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of $17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An agreement for forensic audit services to conduct an audit for the two fiscal years of 2019 and 2023 shall be effective September 17, 2024.

The aforesaid fee for services shall not exceed $75,000.00 each year with a total not to exceed amount of $150,000.00 without the adoption of a supplemental resolution by the Municipal Council.

The Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Holman Frenia Allison, P.C., of Lakewood, NJ
Services:	Forensic Audit Services
Project:	Forensic Auditor for two fiscal years
Amount:	not to exceed $75,000.00 for each fiscal year
Term:	2019 and 2023 fiscal years

Adopted: November 6, 2024
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Will be Available in
Account #01-201-20-135-320 - $90,000
#07-201-20-135-334 - $60,000
Upon Approval of Budget Transfer Resolutions

_____
Joseph Kunz, CFO Date:

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 514-24

ITEM NAME: Resolution Appointing S&S Shell, Inc. d/b/a Anthony's Towing as an Official Tower Under Chapter 425, Article I of the Code of the City of Clifton

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/31/2024	Cover Memo

RESOLUTION APPOINTING S&S SHELL, INC. D/B/A ANTHONY'S TOWING AS AN OFFICIAL TOWER UNDER CHAPTER 425, ARTICLE I OF THE CODE OF THE CITY OF CLIFTON

WHEREAS, pursuant to Article I of Chapter 425 of the Code of the City of Clifton, the Municipal Council shall appoint persons or entities engaged in the business of furnishing adequate and proper wrecking, towing, storage and emergency repair services to motor vehicles within the limits of the City, with the exception of motor vehicles on toll roads, when requested to do so by the City who meet all the requirements as set forth in Chapter 425 of the Code of the City of Clifton to qualify as an Official Tower on an annual basis; and

WHEREAS, S&S Shell, Inc. d/b/a Anthony's Towing has adequately met the standards set forth in Chapter 425 of the Code of the City of Clifton to be appointed as an Official Tower;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that S&S Shell, Inc. d/b/a Anthony's Towing, 793 Van Houten Avenue, Clifton, New Jersey 07013, is hereby appointed as an Official Tower of the City of Clifton effective September 25, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, that said Official Tower shall serve at the pleasure of the Mayor and Municipal Council and shall comply with all applicable city ordinances, State statutes and Administrative Code regulations dealing with towers; and

BE IT FURTHER RESOLVED, that the annual reporting of the list of Official Towers shall be available for inspection in the Office of the City Clerk by any member of the general public upon request.

Adopted: November 6, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 515-24

ITEM NAME: Resolution Approving Developer Agreement Between the City of Clifton and Palestinian American Community Center

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Attachment	11/1/2024	Cover Memo

RESOLUTION APPROVING DEVELOPER AGREEMENT BETWEEN THE CITY OF CLIFTON AND PALESTINIAN AMERICAN COMMUNITY CENTER

BE IT RESOLVED, that a Developer Agreement between the City of Clifton and Palestinian American Community Center, the Developer of Block 5.24, Lots 12 & 15, 386 & 390 Lakeview Avenue, Clifton, New Jersey, is hereby authorized and approved; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said Developer Agreement on behalf of the City of Clifton.

Adopted: November 6, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 516-24

ITEM NAME: Resolution Appointing Alternate #2 to the Clifton Zoning Board of Adjustment

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/17/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION APPOINTING ALTERNATE #2 TO THE CLIFTON ZONING BOARD OF ADJUSTMENT

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey is aware of a member vacancy on the Clifton Zoning Board of Adjustment; and

WHEREAS, interviews were conducted at a Special Executive Session Meeting on October 15, 2024 of three candidates;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that _____ be and is hereby appointed as Alternate #2 commencing this day for a two-year term through December 31, 2026.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 517-24

ITEM NAME: Resolution for Appointment to the Civil Rights Committee
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/24/2024	Cover Memo

RESOLUTION FOR APPOINTMENT TO THE CIVIL RIGHTS COMMITTEE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of applications from Michael L. Hecht, Ellen Bartoldus, Barbara Klein and Linda Lipton to become Members of the Civil Rights Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that Michael L. Hecht, Ellen Bartoldus, Barbara Klein and Linda Lipton be and are hereby appointed to the Civil Rights Committee commencing this day.

Adopted: November 6, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 518-24

ITEM NAME: Resolution Appointing Michele Butler as Deputy Registrar and Hayley Fabian as Alternate Registrar

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/17/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION APPOINTING MICHELE BUTLER AS DEPUTY REGISTRAR AND HAYLEY FABIAN AS ALTERNATE REGISTRAR

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey is aware that Victoria Kaufman is resigning her position as Deputy Registrar; and

WHEREAS, Michele Butler currently holds the position of Alternate Registrar and Hayley Fabian currently holds the position of Sub-Registrar;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey Michele Butler be and is hereby appointed as Deputy Registrar and Hayley Fabian is hereby appointed as Alternate Registrar.

Adopted: November 6, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 519-24

ITEM NAME: Resolution Authorizing Tax Collector to Lien Properties and Bill Property Owners and Collect for Reimbursement of Expenditures Made by City of Clifton for Emergency Order Clean-Ups

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/28/2024	Cover Memo

RESOLUTION AUTHORIZING TAX COLLECTOR TO LIEN PROPERTIES AND BILL PROPERTY OWNERS AND COLLECT FOR REIMBURSEMENT OF EXPENDITURES MADE BY CITY OF CLIFTON FOR EMERGENCY ORDER CLEAN-UPS

WHEREAS, numerous code violations and an emergent health situation existed at the following premises for a long period of time, and despite countless letters, warnings, notices and citations issued to the property owners, the violations and health conditions continued unabated; and

WHEREAS, the City of Clifton took emergency clean-up action on the properties and expended funds from its revolving lien account, inclusive of $100 Administrative fee, follows:

Address	Service Fee	Administrative Fee	Total Lien
121 Getty Ave Blk 12.05 Lot 10	$ 225.00	$100.00	$ 375.00
329 Delawanna Ave Blk 72.02 Lot 12	$ 500.00	$100.00	$ 600.00

WHEREAS, it is necessary to place a lien on each property to seek reimbursement from each property owner for the funds expended by the City of Clifton; and

WHEREAS, it may be necessary for the City of Clifton to expend funds in the future for the aforesaid properties,

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to lien the properties as set forth above, and to take whatever action is necessary to accomplish reimbursement from the property owners for the current expenditures and any expenditures incurred in the future.

Adopted: November 6, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 520-24

ITEM NAME: Resolution Condemning All Forms of Hate in the City of Clifton
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	10/31/2024	Cover Memo

RESOLUTION CONDEMNING ALL FORMS OF HATE IN THE CITY OF CLIFTON

WHEREAS "hate" in any form, including but not limited to, hate based crimes, threatens the integrity of our diverse and inclusive community, and must be identified, condemned, and eliminated;

WHEREAS, in 2022, New Jersey reported a record high of 2,211 bias incidents, a 17% increase from 2021, reflecting a significant rise in acts motivated by hate and bias;

WHEREAS, in both 2021 and 2022, Black individuals were the most frequently targeted victims of bias incidents, the Jewish community faced the highest rate of religious-based attacks, and the Hispanic/Latino community was the most frequently targeted ethnic group;

WHEREAS, the 2023 data shows that anti-Black bias accounted for 34% of all reported bias motivations in New Jersey, with anti-Jewish bias accounting for 22%, alongside a significant increase in anti-Muslim and anti-Arab bias incidents by 75% and 70%, respectively;

WHEREAS, schools and educational institutions in New Jersey, including elementary, secondary, and higher education, have seen a disturbing rise in bias incidents, increasing the threat to safe and equitable learning environments for students;

WHEREAS, the City of Clifton, as part of New Jersey's diverse population, strives to be a community where all residents—regardless of race, religion, ethnicity, gender identity, sexual orientation, or disability—can live free from fear, intimidation, and violence;

WHEREAS, hate and bias crimes have a harmful impact not only on individual victims but on the entire community, causing division, mistrust, and fear;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clifton:

1. Condemns all forms of hate, including but not limited to: racism, antisemitism, Islamophobia, xenophobia, transphobia, homophobia, sexism, and ableism.

2. Affirms its commitment to protect all residents from acts of bias, hatred, and discrimination by supporting policies, programs, and partnerships that promote diversity, equity, inclusion, and safety for all.

3. Supports the development and implementation of educational programs in Clifton's schools and community institutions to raise awareness about bias and hate, foster mutual respect, and teach prevention strategies.

4. Encourages collaboration between local law enforcement, the County Prosecutor, and the Attorney General's office to ensure thorough investigation and prosecution of all hate crimes in accordance with New Jersey's bias intimidation laws.

5. Endorses public awareness initiatives, like the "No Hate in the Garden State" campaign, to encourage reporting of bias incidents and hate crimes while fostering a message of inclusivity and respect.

6. Reaffirms the City of Clifton's commitment to being an inclusive, welcoming community, and condemns all acts of discrimination that threaten the values of equality and justice for all; and

BE IT FURTHER RESOLVED that this resolution be a testament to Clifton's ongoing fight against hate in all its forms, and its dedication to building a safer, more unified community.

Adopted: November 6, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: L- 1

ITEM NAME: Daisy Mini Mart
RECOMMENDATION:

SUMMARY:
KG Food & Grocery, LLC
t/a Daisy Mini Mart
781 Van Huten Ave, Clifton, NJ 07013
Final Approval
Grocery/Milk

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Daisy Min i Mart - Final Res	10/18/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **KG FOOD AND GROCERY LLC**

T/A DAISY MINI MART

for permission to conduct a: **GROCERY/MILK**

for a period ending January 31, 2025 on the premises known as:

781 VAN HOUITEN AVE CLIFTON, NJ 07013

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Stew Leonard's
RECOMMENDATION:

SUMMARY:
Stew Leonard's Paramus, LLC
t/a Sterw Leonard's
467 Allwood Rd., Clifton, NJ 07012
Final Approval
Grocery/Bakery/Milk - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Stew Leonard's - Final Res	10/18/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **STEW LEONARD'S PARAMUS, LLC**

T/A STEW LEONARD'S

for permission to conduct a: **GROCERY/BAKERY/MILK-CONTINUED USE**

for a period ending January 31, 2025 on the premises known as:

467 ALLWOOD RD CLIFTON, NJ 07012

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 3

ITEM NAME: Breaker Billiards
RECOMMENDATION:

SUMMARY:
Call The Ball Billiards, Inc
t/a Breaker Billiards
1142 US RT 46, Clifton, NJ 07013
Preliminary Approval
Restaurant - new

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Breaker Billiards - Preliminary Res	10/24/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **CALL THE BALL BILLIARDS INC**

T/A **BREAKER BILLIARDS**

ADDRESS **1142 US RTE 46 CLIFTON, NJ 07013**

TYPE OF FOOD ESTABLISHMENT INTENDED **RESTAURANT**

FORMERLY OR NEW **NEW**

ZONE **B-D**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 4

ITEM NAME: CUMAC
RECOMMENDATION:

SUMMARY:
CUMAC Echo, Inc.
t/a CUMAC
City Wide Zone
Preliminary Approval
Food Vending Vehicle - New

ATTACHMENTS:

	Description	Upload Date	Type
🗋	CUMAC - Preliminary Approval	10/30/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **CUMAC ECHO, INC**

T/A **CUMAC**

ADDRESS **CITY WIDE ZONE**

TYPE OF FOOD ESTABLISHMENT INTENDED **FOOD VENDING VEHICLE**

FORMERLY OR NEW **NEW**

ZONE **N/A**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 5

ITEM NAME: Starbucks #67639
RECOMMENDATION:

SUMMARY:
Starbucks Corporation
t/a Starbucks #67639
10 Metro Blvd., Clifton, NJ 07012
Preliminary Approval
Restaurant - new

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Starbuc ksd #67639	10/30/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **STARBUCKS CORPORATION**

T/A **STARBUCKS COFFEE #67639**

ADDRESS **10 METRO BLVD, CLIFTON, NJ 07014**

TYPE OF FOOD ESTABLISHMENT INTENDED **RESTAURANT - NEW**

FORMERLY OR NEW **NEW**

ZONE **N/A**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 6

ITEM NAME: Edible Arrangements
RECOMMENDATION:

SUMMARY:
MNN Enterprises Clifton, LLC
t/a Edible Arrangements
890 Van Houten Ave., Clifton, NJ 07013
Final Approval
Caterer-continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Edible Arrangements - Final Res	10/31/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **MNN ENTERPEISES CLIFTON, LLC**

T/A EDIBLE ARRANGEMENTS

for permission to conduct a: **CATERER-CONTINUED USE**

for a period ending January 31, 2025 on the premises known as:

890 VAN HOUTEN AVE CLIFTON, NJ 07013

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK