

**City of Clifton
City Council
Regular Meeting Agenda
October 15, 2024
6:30 PM**



WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

II. ACTION ITEMS

- A- 1 Chief Financial Officer Recommends Approval of Chapter 159 Budget Amendment Resolutions for the 2024 Municipal Budget (R479-R480)
- A- 2 Chief Financial Officer Recommends Removing Action Item to Close Trust Accounts - Action Item A-1, August 20, 2024, City Council Meeting
- A- 3 Chief Financial Officer Recommends Closing Two Trust Accounts
- A- 4 Authorization to Approve Advertisement of Notice of Intent to Procure Two (2) Pierce Saber Pumpers and One (1) Pierce Enforcer 75' HD Ladder Quint from Fire & Safety Services Ltd off the Sourcewell Cooperative Purchasing Program (R482)
- A- 5 Authorization to Approve Award of Contract for Cleaning Air Ducts for City Owned Buildings to Advanced Air Duct Cleaning (R483)
- A- 6 Authorization to Approve Amending Resolution R457-24 to Purchase Station Wear Uniforms for the Fire Department from Turn Out Fire And Safety and Turn Out Uniforms off the New Jersey State Contract and Morris County Cooperative (R484)
- A- 7 Authorization to Approve Award of Contract to Edmunds Govtech Inc. for City of Clifton Accounting and Financial Software And Services for year 2025 (R485)
- A- 8 Authorization to Approve Advertising Notice of Intent to Award Contract Under National Cooperative Purchasing Agreement via Houston Galveston Area Council Cooperative Purchasing Program (HGAC) for Foaming Root Control Services (R486)
- A- 9 Authorization to Approve Appointment to the Hazardous Materials Control Board (HAZMAT) (R490)
- A- 10 Authorization to Approve Emergency Orders for Various Properties (R491)
- A- 11 Authorization to Approve Stipend for Fire Investigator and Fire Official
- A- 12 Authorization to Approve Downtown Clifton Economic Development Group, Inc. 2025 Budget and Work Plan

III. DISCUSSION ITEMS/NEW BUSINESS

- D- 1 Political Sign Ordinance/Bazaars, Carnivals, Circuses, Street Fairs & Festivals
- D- 2 Cottage Food Operator Permits RP
- D- 3 2024 Municipal Best Practices Inventory

IV. COUNCIL MAIL

- CM- 1 Lexington Super Suds Laundromat
- CM- 2 League of Municipalities - Proposed Membership Dues
- CM- 3 Passaic Valley Sewer Commission - General Bond Resolution
- CM- 4 Chief Financial Officer - Forensic Audit Contract
- CM- 5 Letter of Resignation from Action Clifton Committee
- CM- 6 County PILOT Payment Reminder
- CM- 7 Added/Omitted Tax Bills 2024
- CM- 8 Letter of Resignation from Civil Rights Committee

V. CONFIDENTIAL ITEMS / CLOSED SESSION

- CON1 Crossing Guard Contract TL
- CON2 Workers' Compensation Claim - KH - DPW
- CON3 ON3 - Redevelopment Project Update (Redevelopment Counsel Coming in at 7:15 pm)
- CON4 Clifton Station Developers (Former Black Prince Site)
- CON5 Workers' Compensation Section 20 Settlements
- CON6 S&S Shell, Inc. d/b/a Anthony's Towing v. Mayor & Council of Clifton PAS-L-2779-24
- CON7 Creation of a Sidewalk CHIP Program
- CON8 Conflict of Interest by Target of Retaliation, Harassment and Discrimination Complaint Interfering with Investigation

REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Pastor Eric Farrar - Hope Reformed Church

II. PUBLIC HEARING

III. PRESENTATION

IV. APPROVAL OF MINUTES

Minutes of Workshop Meeting of October 1, 2024

Minutes of Executive Session of October 1, 2024

Minutes of Regular Meeting of October 1, 2024

V. COMMUNICATIONS FROM THE CITY MANAGER

- C- 1 Therese Bishara, Public Safety, retired position of School Traffic Guard, effective October 1, 2024.
- C- 2 John Reigottie, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective October 4, 2024.
- C- 3 Damian Carter, Public Works lateral title change to Tree Maintenance Worker, effective October 1,2024 at \$41,751.89 annually.
- C- 4 Michael Solomon, Manager, lateral title change to Systems Analyst, effective October 1,2024 at \$51,427.14 annually.

VI. COMMUNICATIONS - MEETING MINUTES

- C- 5 Minutes of North Jersey District Water Supply Commission of August 28, 2024
- C- 6 Minutes of Clifton Planning Board of September 26, 2024
- C- 7 Minutes of Disabilities Committee of September 16, 2024
- C- 8 Minutes of Board of Recreation of June 24, 2024
- C- 9 Minutes of CA-TV Committee of June 26, 2024
- C- 10 Minutes of Passaic Valley Water Commission of June 24, 2024
- C- 11 Minutes of Civil Rights Committee of August 26, 2024

VII. ORDINANCE - SECOND READING

- O- 7944-24 An Ordinance to Create Chapter 160 of the Code of the City of Clifton, Entitled "Block Parties"
- O- 7947-24 Bond Ordinance Providing for Various 2024 Capital Improvements by and in the City of Clifton, County of Passaic, State of New Jersey; Appropriating \$17,399,000 Therefor and Authorizing the Issuance of \$16,529,000 Bonds or Notes of the City to Finance Part of the Cost Thereof

VIII. ORDINANCE - FIRST READING

- O- 7948-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)
- O- 7949-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 5 Restricted Handicapped Spaces)
- O- 7950-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)
- O- 7951-24 An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

- | | | |
|---|--------|--|
| R | 478-24 | Resolution: Approve Claims List Resolution for the October 15, 2024, City Council Meeting |
| R | 479-24 | Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - \$4,328.00 CASA |
| R | 480-24 | Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - \$637,195.00 Emergency Operations Center |
| R | 481-24 | Reclassification of Payments |
| R | 482-24 | Resolution Authorizing Advertisement of Notice of Intent to Procure One (1) 75' Enforcer HD Ladder Quint and Two (2) Identical Saber Pumps Via Sourcewell National Cooperative Contract |
| R | 483-24 | Resolution to Award Contract to Advanced Air Duct Cleaning for the Cleaning of Air Ducts in Various City Buildings |
| R | 484-24 | Resolution Amending Resolution R457-24 Entitled "Resolution to Purchase Station Wear Uniforms for the Fire Department from Turn-Out Fire and Safety and Turn-Out Uniforms off the NJ State Contract Purchasing and Morris County Cooperative Program Pursuant to N.J.S.A. 40A:11-12a |
| R | 485-24 | Resolution Awarding the Contract to Edmunds GovTech, Inc. for City of Clifton Accounting and Financial Software and Services |
| R | 486-24 | Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement Via the Houston-Galveston Area Council Cooperative Purchasing Program (HGAC) for Foaming Root Control Services |
| R | 487-24 | Resolution Authorizing Entertainment License for La Bonita Bar Restaurant, Inc. t/a La Bonita Bar |
| R | 488-24 | Resolution Authorizing Supplemental Funds for Professional Services to Amanda Van Hoose Garofalo in Connection with Workplace Harassment and Retaliation Claim |
| R | 489-24 | Resolution of Congratulations Upon Retirement - School Traffic Guard - Therese Bashara |
| R | 490-24 | Resolution for Appointment to Hazardous Materials Control Board (HAZMAT) |
| R | 491-24 | Resolution Authorizing Tax Collector to Lien Properties and Bill Property Owners and Collect for Reimbursement of Expenditures Made by City of Clifton for Emergency Order Clean-Ups |
| R | 492-24 | Executive Session |

XIV. LICENSES

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| L- | 2 | Sodexo Magic-HMH School of Medicine |

ITEM NUMBER: A- 1

ITEM NAME: Chief Financial Officer Recommends Approval of Chapter 159 Budget Amendment Resolutions for the 2024 Municipal Budget (R479-R480)

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
On the City Council Agenda this evening are two (2) Chapter 159 Resolutions for the City Council's approval.
These Grant awards came in after the 2024 Municipal Budget was introduced, and now need to be included into the adopted 2024 Municipal Budget.
To be included in the 2024 Municipal Budget, these Resolutions all require four (4) affirmative votes to pass and be submitted to the State for approval.
For the City Council's Approval are:
1. CASA Grant Increase Approval - \$4,328.00
2. FFY24 Emergency Operations Center Grant - \$637,195.00
Thank you for the anticipated passage of these important Chapter 159 Resolution, so our departments may start to spend these grant funds.
Respectfully submitted,
Joseph D. Kunz, Chief Financial Officer

ATTACHMENTS:

Description		Upload Date	Type
📎	Memo	10/11/2024	
			Cover Memo



City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

DOMINICK VILLANO
CITY MANAGER

973-470-5854
201-303-8749 (cell)
973-470-5265 (fax)
dvillano@cliftonnj.org
www.cliftonnj.org

TO: Mayor and Municipal Council

FROM: Dominick Villano, City Manager *D.V.*

CC: Ryan Fitzsimmons, Acting Fire Chief
Mike Onder, Administrative Analyst
Joe Kunz, CFO

DATE: October 11, 2024

SUBJECT: **EMERGENCY OPERATIONS CENTER GRANT**

The New Jersey Office of Homeland Security and Preparedness awarded a grant to the City of Clifton in the amount of \$637,195.00 with a matching component by the City in the amount of \$212,398.00, for a total project allocation of \$849,593.00 (**see Attachment**).

Please be advised that a signed Grant Agreement is required to be submitted to the Grants Management Bureau by October 31, 2024. The Council needs to decide whether to accept this grant and allocate the matching funding of \$212,398.00; otherwise, the grant will be forfeited.

Since we do not have a location for the new firehouse at this juncture, my suggestion is to accept the grant, allocate the matching funding necessary, and we can investigate adding an addition to Fire Station No. 3 located on Mahar Ave.

Kindly review this information, and reserve time for a discussion on this subject.

Attachment (1)

Mr. Nick Villano, City Manager
City of Clifton
Page 2

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditures will be ineligible for reimbursement.

The enclosed Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures eligible for reimbursement. **Please review the Grant Agreement carefully.** It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP. It is extremely important to implement the activities in the approved Investment Justification in a timely manner to avoid reprogramming of any awarded funds.

The FFY24 EOC Grant Program has a thirty-six (36) month period of performance (September 1, 2024, to August 31, 2027). On or about **November 1, 2026**, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by **March 1, 2027**. Final reimbursement packages are to be completed and forwarded to OHSP by **May 31, 2027**. In addition, reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operational challenges. Therefore, it is critical to observe the above provided performance dates.

During the period of performance for this grant, intended programmatic changes must be submitted to OHSP. Once the revised Investment Justification has been reviewed and approved, spending authority for the documented changes will be granted.

If you have any questions regarding this agreement, please contact Craig Johnson, EOCGP Grant Coordinator, at 609-584-4178. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Laurie R. Doran, Director
Office of Homeland Security and Preparedness

LRD:DM:is

Enclosure

cc: Laura Thibodeau, Fiscal Bureau Chief, OHSP
Daniel Morocco, Grants Management Bureau Chief, OHSP
Gary Furman, Grants Management Bureau Deputy Chief, OHSP
Craig Johnson, EOC Grant Coordinator, OHSP

ITEM NUMBER: A- 2

ITEM NAME: Chief Financial Officer Recommends Removing Action Item to Close Trust Accounts - Action Item A-1, August 20, 2024, City Council Meeting

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/7/2024	Cover Memo



City of Clifton

Department of Finance



Clifton Finance Department
Custodian of the Tax Payer's Money

INTEROFFICE MEMORANDUM

TO: Dominick Villano, City Manager
CC: Mayor and City Council
FROM: Joseph D. Kunz, Chief Financial Officer
DATE: October 7, 2024
SUBJECT: Trust Account Closures

On the August 20, 2024, City Council Meeting, I recommend that the City Council close both the Revolving Loan Trust Account and the Housing Reserve Account as Action Item A-1.

This recommendation was then tabled by the City Council at the August 20, 2024, City Council Meeting. This recommendation has been tabled an additional three times at the September 3, 2024, City Council Meeting, the September 17, 2024, City Council Meeting, and the October 1, 2024, City Council Meeting.

So, after being tabled four times, I now am retracting my recommendation so this Action Item can be removed from the City Council Agenda moving forward.

ITEM NUMBER: A- 3

ITEM NAME: Chief Financial Officer Recommends Closing Two Trust Accounts
RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	8/15/2024	Cover Memo



City of Clifton

Department of Finance



INTEROFFICE MEMORANDUM

TO: Dominick Villano, City Manager

CC: Mayor and City Council
Municipal Auditors

Joseph Kunz

FROM: Joseph D. Kunz, Chief Financial Officer

DATE: August 15, 2024

SUBJECT: Revolving Loan Trust and Housing Reserve Accounts

The City of Clifton has two trust accounts that are no longer required. The first is the City's Revolving Loan Trust Account which was set up when the Federal Government funded and allowed Cities to make loans (UDAG) to businesses to better the Community. This Federal Program has not been in existence for years. The mechanism the City had for issuing these loans also is no longer in existence.

The Second is an old housing reserve trust account that is no longer utilized. The Housing Reserve (old Section 8) Trust Account was set up when a Federal Government Policy was ending, by a former Supervisor in the City's Section 8 Department. This program as well, has not been in existence for years. The balance of this Account is part of the City's Trust / Other Bank Account that has, for the most part, stayed dormant for many years. The City did use this account to loan the Clifton Main Mews to make repairs to the Senior Housing Complex after Tropical Storm Ida. These funds have been paid back in full to the City.

I have spoken to our former CDBG Director, and she does not even know who or where the City could get further information and guidance on these programs. The City's CDBG and Section 8 professionals also do not know about these old programs or who to contact.

There is roughly \$500,000 sitting in our Revolving Loan Trust Account and \$1,000,000 sitting in our Housing Reserve Trust Account. The City is collecting interest on the balance of the Revolving Loan Account, but it remains in this account, as it was established. The Housing Reserve Trust Account also collects interest, but since it is in our Trust / Other Bank Account, the interest earned is part of the Interest Income Revenue as part of the annual budget.

My recommendation to the City Council is that the City Council pass two separate resolutions to close both accounts and place the trust account balances into our Current Fund Balance for future use. A Resolution is required to close these accounts.

ITEM NUMBER: A- 4

ITEM NAME: Authorization to Approve Advertisement of Notice of Intent to Procure Two (2) Pierce Saber Pumpers and One (1) Pierce Enforcer 75' HD Ladder Quint from Fire & Safety Services Ltd off the Sourcewell Cooperative Purchasing Program (R482)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo from Purchasing Agent	10/8/2024	Cover Memo
 Cover letter 75 HD Quint	10/8/2024	Cover Memo
 Pricing Worksheet 75 HD Quint	10/8/2024	Cover Memo
 Cover letter - Saber Pumper -qty 2	10/8/2024	Cover Memo
 Pricing Sheet for the Saber Pumper	10/8/2024	Cover Memo
 Memo from Fire Chief	10/8/2024	Cover Memo



City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON, NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

To: Dominick Villano, City Manager
CC: Mayor and City Council

Resolution Authorizing Advertisement to Procure Two (2) Identical Saber Pumpers and One(1) 75' Enforcer HD Ladder Unit for the Clifton Fire Department via Sourcewell National Cooperative Contract

I am requesting following resolution for the October 15, 2024 City Council Agenda for the City Council's approval.

The Fire Chief has requested the City Council consider a resolution for permission to advertise the City's interest in participating with the Sourcewell national cooperative for Two (2) Identical Saber Pumpers and One(1) 75' Enforcer HD Ladder Unit, which was awarded to Fire & Safety Services Ltd, located at 200 Ryan Street, South Plainfield NJ 07080.

Sourcewell was formerly known as National Joint Powers Alliance (NJPA), a national cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10, which the City is a member in good standing of.

There is another viable cooperative contract available to meet or improve upon this need thru HGAC Cooperative, and comparable bids by other municipalities throughout the United States were reviewed for cost comparison, of which the Sourcewell Pricing was found to be competitive. Funds are available via the Bond Ordinance.

At this time the Purchasing Agent is only seeking permission to advertise the Notice of Intent to use the Sourcewell national cooperative, and establish the ten-day comment period.

A resolution is on the agenda.

Respectfully Submitted,
Amisha J Jariwala, QPA
Qualified Purchasing Agent

**200 RYAN STREET
SOUTH PLAINFIELD,
NJ 07080
PHONE: 800-400-8017
WWW.F-SS.COM**

FIRE & SAFETY SERVICES

**FIRE, MARINE
& TACTICAL
APPARATUS**
• SALES
• SERVICE
• PARTS

October 7, 2024

City of Clifton

Dear Mayor and Council:

Thank you for your interest in purchasing Pierce fire apparatus through the Sourcewell cooperative purchasing program. This letter serves as the quote under the Contract 113021-OKC.

Pursuant to the regulations established under the Sourcewell program, we made modifications to meet your departmental requirements. For this unit we are offering a Sourcewell quoted price of **\$1,512,430.64***. The total is derived from the apparatus base price, less the deducted options at the special discounted rate (red highlight), plus the added options at the special discounted rate (green highlight).

*This does not include any authorized and approved change orders made during print approval or at final inspection – if any.

Pricing is valid until October 31, 2024. After this point we would need to requote for current market conditions.

Currently, this unit is showing an anticipated delivery time frame of roughly 45-49 months. Due to global supply chain restraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

With the Sourcewell program, since the terms of the agreement have already been negotiated between the vendors and Sourcewell, there is no need for a separate contract, just a PO issued **and executed** by the Township and made out to Fire & Safety Services as we are the prime contractor on the deal. We would then send a copy of the Sourcewell pricing worksheet along with a copy of the Purchase Order to begin the order process and your order would be booked. ***Please refer to the reverse side for important terms and conditions, especially concerning the current persistent inflationary environment.***

If you have any further questions, please do not hesitate to contact me, or Robert Emery, our Director of Sales, or your area Sales Representative, Gregg Cariddi.

Very truly yours,

David L. Russell

David L. Russell
President

Main Office and Service/Parts Fax (908) 412-0513

FRONTLINE
COMMUNICATIONS

OSHKOSH

Pierce

SEALEGS
AMPHIBIOUS MARINE CRAFT

Sales Department Fax (908) 412-0538

B.R.A.T.

TERMS AND CONDITIONS:

FORCE MAJUERE:

Bidder shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Bidder's control, which makes the Bidder's performance impracticable, including, but not limited to civil wars, insurrections, strikes, riots, storms, floods, other acts of nature, explosions, earthquakes, accidents, any acts of government, delay in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities, or completed products, failure to obtain any required license or certificates, act of God or the public enemy or terrorism, failure of transportations, vehicle accidents during manufacturing and/or testing, and/or delivery, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruptions of work.

Persistent Inflationary Environment: *If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts the order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month. The seller will document any such updated pricing for the customer's approval before proceeding and provide an option to cancel the order pursuant to the cancellation provisions below if the updated price isn't accepted.*

TRADE-IN (IF APPLICABLE):

The apparatus being traded shall conform to the following requirements (no exception):

- 1) The unit(s) is roadworthy at time of sale and has no hidden defects that are known to the Purchasing Authority or the Fire Department and not disclosed that would make the unit unfit for service.
- 2) The unit is not advertised for sale in any manner or fashion, by any means, or offered for sale to any other parties, either wholesale or retail. In the event that this unit is listed, marketed, advertised, or displayed to a used fire apparatus broker, dealer, or firm involved in the sale of used fire apparatus; this offer shall immediately become null and void.
- 3) All of the basic and affixed equipment is included as specified on the sheet sent to us at time of sale. This includes warning lights and sirens (electronic and/or mechanical) and any other basic equipment provided by the Purchasing Authority or Fire Department.
- 4) The fire pump will pass a certified pump test in accordance with NFPA Standard 1911 to its original rated capacity and the booster tank does not leak at time of sale. The aerial ladder, if so equipped, shall pass an aerial certification in accordance with NFPA Standard 1914 at time of sale. **NOTE: A current (within 30/60 days prior to release date) certification MUST BE PROVIDED to the dealer and/or its approved vendor at time of transfer (NO EXCEPTION).** Time of Sale is defined as the actual date the transfer of the vehicle occurs from the Purchasing Authority and/or Fire Department to the buyer. **The Purchasing Authority and/or Fire Department are solely responsible for the costs of any and all repairs to ensure that the terms of this paragraph are met.**
- 5) A unit with a light tower must have the light tower fully functional at time of transfer unless otherwise agreed upon at the time of quotation of trade-in price.
- 6) The apparatus tires shall not be more than 7 years old and shall have a minimum tread depth of 4/32 on steering axles and 2/32 on non-steering axles with no punctures, cuts to the cord, bulges, or sidewall separation. This is in compliance with the requirements of the FMVSS and NFPA guidelines.
- 7) The apparatus shall be made available to Fire & Safety Services, Ltd. and/or its approved vendor at the time of delivery of the new apparatus. In no case shall the trade-in be left at the fire station for more than 14-days after delivery of the new apparatus. Once the new apparatus has been delivered the trade-in is now property of Fire & Safety Services, Ltd. and/or its vendor. Any damages occurring to this apparatus during this period shall be responsibility of the Purchasing Authority and/or Fire Department that is utilizing the vehicle during this time frame.

Failure to comply with any of these provisions will result in a reduction of the trade-in allowance commiserate to the cost to correct such deficiencies. Purchasing Authority will be solely responsible for making up any difference between trade-in quote allowance and deductions in this circumstance.

CANCELLATION/TERMINATION:

In the event Customer and Fire & Safety Services, Ltd. enter into a Purchase Agreement and the Customer thereafter cancels, or terminates the Purchase Agreement; Fire & Safety Services, Ltd. will charge a cancellation fee as follows: a) 10% of Purchase Price after order is accepted and entered by Fire & Safety Services, Ltd; b) 20% of Purchase Price after completion of the pre-construction phase of order process and prints are reviewed and executed; c) 50% of Purchase Price after the requisition of any materials or commencement of any manufacturing or assembly of the product by either Fire & Safety Services, Ltd, or the manufacturer of the product. The tier of cancellation fee applicable to any cancellation shall be in the sole and absolute discretion of Fire & Safety Services, Ltd.

PAYMENT:

Payment of the apparatus is due at time of delivery. If an early payment, in whole or in part, has been made, that payment along with any applicable credit for the payment will be reflected in the final invoice which will be provided at least two (2) weeks prior to estimated delivery. If tool/equipment mounting is part of the sale of the apparatus the mounting of said equipment will not delay the delivery or payment of the apparatus. Should customer wish, they may withhold the amount quoted for tool mounting until such time as it is completed, but the apparatus will be paid for when all prep work is completed.

WARRANTIES:

Fire & Safety Services, Ltd. makes no warranties express, implied, or otherwise of ANY KIND. The only warranties applicable to the vehicle are those provided by the Manufacturer of the Product and/or the component manufacturers as provided in the proposal binder and at time of delivery.

TITLE AND REGISTRATION:

Due to regulations covering Municipal and emergency vehicles; titling and registration of the vehicle are solely the responsibility of the Purchasing Authority and/or the Fire Department. Fire & Safety Services, Ltd. is NOT responsible for the titling or registration of the vehicle but will assist in any manner necessary.

Main Office and Service/Parts Fax (908) 412-0513

Sales Department Fax (908) 412-0538

FRONTLINE
COMMUNICATIONS

OSHKOSH

Pierce

SEALEGS
AMPHIBIOUS MARINE CRAFT

B.R.A.T.

		CONTRACT PRICING WORKSHEET	
Contract No.		Date Prepared	
#113021-OKC		10/7/24	
Buying Agency:	City of Clifton	Dealer:	Fire & Safety Services, Ltd.
Contact Person:	Amisha Jariwala	Sales Rep:	Gregg Cariddi
Member Number:	141020	Phone:	800-400-8017
Phone:	973-470-5288	Email:	sales@f-ss.com
Email:	ajariwala@cliftonnj.org	Pierce Bid #:	1001
Base Spec.			
Sourcewell ID #	Description:		Published Contract Price
240	Enforcer 75' HD Ladder Quint		\$ 1,226,872.93
Removed Options from Base Spec.			
Notes: (do not list options removed)			Before Discount Price
If audited by Sourcewell be prepared to show detail.			\$ 168,923.75
With Pierce Discount (5.5%)			\$ 159,632.94
Added Options to Base Spec.			
Notes: (do not list options added)			Before Discount Price
If audited by Sourcewell be prepared to show detail.			\$ 471,101.22
With Pierce Discount (5.5%)			\$ 445,190.65
Qty	1	Subtotal (Base Spec+Added/Removed Options)	\$ 1,512,430.64
Other Expenses			
Description		Price	
Fee		\$ 2,000.00	
Travel		\$ -	
Taxes		\$ -	
Performance Bond		\$ -	
Applicable State Fees (Tire Fee, etc.)		\$ -	
Total Other Expenses		\$ 2,000.00	
Discounts			
Description		Price	
Vendor pay fee		\$ 2,000.00	
multi-unit discount		\$ -	
Aerial Pre-Payment Discount		\$ -	
Trade-In Value / Other Customer Adjustments		\$ -	
Total Discount		\$ 2,000.00	
Total Purchase Price (matches customer PO)			\$ 1,512,430.64

**200 RYAN STREET
SOUTH PLAINFIELD,
NJ 07080
PHONE: 800-400-8017
WWW.F-SS.COM**

FIRE & SAFETY SERVICES

**FIRE, MARINE
& TACTICAL
APPARATUS**
• SALES
• SERVICE
• PARTS

October 7, 2024

City of Clifton

Dear Mayor and Council:

Thank you for your interest in purchasing Pierce fire apparatus through the Sourcewell cooperative purchasing program. This letter serves as the quote under the Contract 113021-OKC.

Pursuant to the regulations established under the Sourcewell program, we made modifications to meet your departmental requirements. For these two (2) identical pumpers we are offering a Sourcewell quoted price of **\$1,926,420.00***. The total is derived from the apparatus base price, less the deducted options at the special discounted rate (red highlight), plus the added options at the special discounted rate (green highlight). You will note the apparatus price per unit is \$972,767.84, but because you are ordering two identical units we are able to provide a multi-unit savings of \$19,115.68, which is shown in the "Discounts" section of the pricing sheet.

*This does not include any authorized and approved change orders made during print approval or at final inspection – if any.

Pricing is valid until October 31, 2024. After this point we would need to requote for current market conditions.

Currently, this unit is showing an anticipated delivery time frame of roughly 32.5-36.5 months. Due to global supply chain restraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

With the Sourcewell program, since the terms of the agreement have already been negotiated between the vendors and Sourcewell, there is no need for a separate contract, just a PO issued **and executed** by the Township and made out to Fire & Safety Services as we are the prime contractor on the deal. We would then send a copy of the Sourcewell pricing worksheet along with a copy of the Purchase Order to begin the order process and your order would be booked. ***Please refer to the reverse side for important terms and conditions, especially concerning the current persistent inflationary environment.***

If you have any further questions, please do not hesitate to contact me, or Robert Emery, our Director of Sales, or your area Sales Representative, Gregg Cariddi.

Very truly yours,
David L. Russell
David L. Russell
President

Main Office and Service/Parts Fax (908) 412-0513

FRONTLINE
COMMUNICATIONS

OSHKOSH

Pierce

SEALEGS
AMPHIBIOUS MARINE CRAFT

Sales Department Fax (908) 412-0538

B.R.A.T.

TERMS AND CONDITIONS:

FORCE MAJUERE:

Bidder shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Bidder's control, which makes the Bidder's performance impracticable, including, but not limited to civil wars, insurrections, strikes, riots, storms, floods, other acts of nature, explosions, earthquakes, accidents, any acts of government, delay in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities, or completed products, failure to obtain any required license or certificates, act of God or the public enemy or terrorism, failure of transportations, vehicle accidents during manufacturing and/or testing, and/or delivery, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruptions of work.

Persistent Inflationary Environment: *If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts the order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month. The seller will document any such updated pricing for the customer's approval before proceeding and provide an option to cancel the order pursuant to the cancellation provisions below if the updated price isn't accepted.*

TRADE-IN (IF APPLICABLE):

The apparatus being traded shall conform to the following requirements (no exception):

- 1) The unit(s) is roadworthy at time of sale and has no hidden defects that are known to the Purchasing Authority or the Fire Department and not disclosed that would make the unit unfit for service.
- 2) The unit is not advertised for sale in any manner or fashion, by any means, or offered for sale to any other parties, either wholesale or retail. In the event that this unit is listed, marketed, advertised, or displayed to a used fire apparatus broker, dealer, or firm involved in the sale of used fire apparatus; this offer shall immediately become null and void.
- 3) All of the basic and affixed equipment is included as specified on the sheet sent to us at time of sale. This includes warning lights and sirens (electronic and/or mechanical) and any other basic equipment provided by the Purchasing Authority or Fire Department.
- 4) The fire pump will pass a certified pump test in accordance with NFPA Standard 1911 to its original rated capacity and the booster tank does not leak at time of sale. The aerial ladder, if so equipped, shall pass an aerial certification in accordance with NFPA Standard 1914 at time of sale. **NOTE: A current (within 30/60 days prior to release date) certification MUST BE PROVIDED to the dealer and/or its approved vendor at time of transfer (NO EXCEPTION).** Time of Sale is defined as the actual date the transfer of the vehicle occurs from the Purchasing Authority and/or Fire Department to the buyer. **The Purchasing Authority and/or Fire Department are solely responsible for the costs of any and all repairs to ensure that the terms of this paragraph are met.**
- 5) A unit with a light tower must have the light tower fully functional at time of transfer unless otherwise agreed upon at the time of quotation of trade-in price.
- 6) The apparatus tires shall not be more than 7 years old and shall have a minimum tread depth of 4/32 on steering axles and 2/32 on non-steering axles with no punctures, cuts to the cord, bulges, or sidewall separation. This is in compliance with the requirements of the FMVSS and NFPA guidelines.
- 7) The apparatus shall be made available to Fire & Safety Services, Ltd. and/or its approved vendor at the time of delivery of the new apparatus. In no case shall the trade-in be left at the fire station for more than 14-days after delivery of the new apparatus. Once the new apparatus has been delivered the trade-in is now property of Fire & Safety Services, Ltd. and/or its vendor. Any damages occurring to this apparatus during this period shall be responsibility of the Purchasing Authority and/or Fire Department that is utilizing the vehicle during this time frame.

Failure to comply with any of these provisions will result in a reduction of the trade-in allowance commiserate to the cost to correct such deficiencies. Purchasing Authority will be solely responsible for making up any difference between trade-in quote allowance and deductions in this circumstance.

CANCELLATION/TERMINATION:

In the event Customer and Fire & Safety Services, Ltd. enter into a Purchase Agreement and the Customer thereafter cancels, or terminates the Purchase Agreement; Fire & Safety Services, Ltd. will charge a cancellation fee as follows: a) 10% of Purchase Price after order is accepted and entered by Fire & Safety Services, Ltd; b) 20% of Purchase Price after completion of the pre-construction phase of order process and prints are reviewed and executed; c) 50% of Purchase Price after the requisition of any materials or commencement of any manufacturing or assembly of the product by either Fire & Safety Services, Ltd, or the manufacturer of the product. The tier of cancellation fee applicable to any cancellation shall be in the sole and absolute discretion of Fire & Safety Services, Ltd.

PAYMENT:

Payment of the apparatus is due at time of delivery. If an early payment, in whole or in part, has been made, that payment along with any applicable credit for the payment will be reflected in the final invoice which will be provided at least two (2) weeks prior to estimated delivery. If tool/equipment mounting is part of the sale of the apparatus the mounting of said equipment will not delay the delivery or payment of the apparatus. Should customer wish, they may withhold the amount quoted for tool mounting until such time as it is completed, but the apparatus will be paid for when all prep work is completed.

WARRANTIES:

Fire & Safety Services, Ltd. makes no warranties express, implied, or otherwise of ANY KIND. The only warranties applicable to the vehicle are those provided by the Manufacturer of the Product and/or the component manufacturers as provided in the proposal binder and at time of delivery.

TITLE AND REGISTRATION:

Due to regulations covering Municipal and emergency vehicles; titling and registration of the vehicle are solely the responsibility of the Purchasing Authority and/or the Fire Department. Fire & Safety Services, Ltd. is NOT responsible for the titling or registration of the vehicle but will assist in any manner necessary.

Main Office and Service/Parts Fax (908) 412-0513

Sales Department Fax (908) 412-0538

FRONTLINE
COMMUNICATIONS

OSHKOSH

Pierce

SEALEGS
AMPHIBIOUS MARINE CRAFT

B.R.A.T.

		CONTRACT PRICING WORKSHEET	
Contract No.		Date Prepared	
#113021-OKC		10/7/24	
Buying Agency:	City of Clifton	Dealer:	Fire & Safety Services, Ltd.
Contact Person:	Amisha Jariwala	Sales Rep:	Gregg Cariddi
Member Number:	141020	Phone:	800-400-8017
Phone:	973-470-5288	Email:	sales@f-ss.com
Email:	ajariwala@cliftonnj.org	Pierce Bid #:	1059
Base Spec.			
Sourcewell ID #	Description:	Published Contract Price	
260	Saber Pumper	\$ 740,313.51	
Removed Options from Base Spec.			
Notes: (do not list options removed)		Before Discount Price	
<i>If audited by Sourcewell be prepared to show detail.</i>		\$ 156,274.78	
<i>With Pierce Discount (5.5%)</i>		\$ 147,679.67	
Added Options to Base Spec.			
Notes: (do not list options added)		Before Discount Price	
<i>If audited by Sourcewell be prepared to show detail.</i>		\$ 402,258.20	
<i>With Pierce Discount (5.5%)</i>		\$ 380,134.00	
Qty	2	Subtotal (Base Spec+Added/Removed Options)	\$ 1,945,535.68
Other Expenses			
Description		Price	
Fee		\$ 2,000.00	
Travel		\$ -	
Taxes		\$ -	
Performance Bond		\$ -	
Applicable State Fees (Tire Fee, etc.)		\$ -	
Total Other Expenses		\$ 2,000.00	
Discounts			
Description		Price	
Vendor pay fee		\$ 2,000.00	
multi-unit discount		\$ 19,115.68	
Aerial Pre-Payment Discount		\$ -	
Trade-In Value / Other Customer Adjustments		\$ -	
Total Discount		\$ 21,115.68	
Total Purchase Price (matches customer PO)		\$ 1,926,420.00	



City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013



Ryan Fitzsimmons
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973) 725-2009

To: Dominick Villano, City Manager

From: Ryan Fitzsimmons, Acting Fire Chief

Date: 10/8/24

Re: Authorization to Purchase 2 Saber Fire Engines and 1 Enforcer Ladder

I am formally requesting the procurement of two (2) Pierce Saber Pumpers and one (1) Pierce Enforcer 75' HD Ladder Quint from Fire & Safety Services Ltd. This purchase will be made through the Sourcewell Cooperative Purchasing Program #113021-OKC.

The total costs are as follows:

- **Two (2) Pierce Saber Pumpers:** Not to exceed \$1,926,420.00
- **One (1) Pierce Enforcer 75' HD Ladder Quint:** \$1,512,430.64

The new apparatus will replace our current apparatus that is nearing or over the recommended replacement of 10 years. There is currently a 3 year back order. Purchasing now is imperative to maintain our fleet of front line and spare apparatus.

Funding for this purchase is available in the current bond ordinance. I request that the Purchasing Agent draft a resolution to facilitate this procurement.

Thank you for your attention to this important matter. Please let me know if you need any additional information.

Thank you,

Ryan Fitzsimmons
Acting Fire Chief

ITEM NUMBER: A- 5

ITEM NAME: Authorization to Approve Award of Contract for Cleaning Air Ducts for City Owned Buildings to Advanced Air Duct Cleaning (R483)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
☐ Memo from DPW Director	10/8/2024	Cover Memo
☐ Quote fromAnthony Petemo	10/8/2024	Cover Memo
☐ Quote fromAdvanced Duct Clening	10/8/2024	Cover Memo
☐ Memo from Purchasing Agent	10/9/2024	Cover Memo



City of Clifton Department of Public Works

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager
CC: Amisha Jariwala, Purchasing Agent
CC: Joseph Kunz, Chief Financial Officer
From: Jason Vanwinkle, Director of Public Works
Date: September 24, 2024
Re: Authorization to Professionally Clean HVAC Ducts in Various Buildings City Wide.

Please accept this memo as my request for Council Approval to Professionally Clean HVAC Ductwork on Various Buildings City Wide.

We solicited Proposals from Advanced Air Duct Cleaning and Anthony Paterno Air Duct Cleaning. The Proposals are also at Prevailing Wage.

Advanced Air Duct Cleaning \$33,116.62
Anthony Paterno Air Duct Cleaning \$54,100.00

The following buildings will be scheduled to have the ducts cleaned.

- Public Works \$1948.04
- Recreation Center \$2504.62
- Senior Center \$3617.78
- Animal Shelter \$1948.04
- Art Center \$4174.36
- Fire Headquarters \$2504.62
- Fire Station # 1 \$1391.46
- Fire Station # 3 \$3617.78

- Fire station # 2 \$1948.04
- Fire Station # 4 \$1669.74
- Fire Station # 5 \$4174.36
- Fire Station # 6 \$3617.78

The Public Works department is Recommending Advanced Air Duct Cleaning for a total cost for all the buildings listed above is \$33,116.62.

Funding is available in the Current Operational Account 01-201-26-290-405 Maintenance and Repairs

Advanced Air Duct Cleaning is Located at 1039 Atlantic City Blvd, Bayville, NJ, 08721.

Advanced Air Duct Cleaning is a member of NADCA National Air Duct Cleaning Association.

Accordingly, I Kindly ask that Purchasing Agent Amisha Jariwala will prepare the applicable Resolution.

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <janwinkle@cliftonnj.org> wrote:

FI

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON dpw 7th st. - PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VAINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE. 2850.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

54,100

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <[vanwinkle@cliftonnj.org]> wrote:

P2

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON animal shelter. PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE 2850.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@cliftonnj.org> wrote:

p3

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON, ART CENTER. AND GALLERY. PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLYS AND EQUIPMENT AND SUPERVISION TO CEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO ADVIOD THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS, AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE. 4500.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@cliftonnj.org> wrote:

p4

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON FIRE DEPT. STATION 1. PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS, HUMIDIFIERS AND DEHUMIDIFIERS, FAN BLADES, TURNING VANS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCKS AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC. AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE. 2950.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Jason <janwinkle@clifftonnj.org> wrote:

05

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON fire dept head quarters . PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCKS AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE. 3850.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@clifftonnj.org> wrote:

PG

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON senior center. Building. . PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE: 3 inits. 8900.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <janwinkle@cliftonnj.org> wrote:

87

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566 9999

CLIFTON FIRE DEPT STATION 6. PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORNE CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHUMIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCKS AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

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AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE: 7800.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@cliftonnj.org> wrote:

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE
FAIRFIELD NJ 07004
(973) 566-9999

P 8

CLIFTON. STATION. 3.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHUMIDIFIERS, FAN BLADES, TURNING VENTS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLES WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS, AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE. 8200.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@clifftonnj.org> wrote:

P9

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON STATION 2 PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS, HUMIDIFIERS AND DEHUMIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HPA VACUUMS, AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE. 2800.00

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@cliffmont.org> wrote:

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

P18

FIRE DEPT STATION 4.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLIES AND EQUIPMENT AND SUPERVISION TO CLEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMENT, TO AVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DEFINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS. HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC. AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDEO.

PRICE: 5900.00 NOT INCLUDING THE FIRE RANGE.

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995

On Oct 7, 2024, at 8:44 AM, Vanwinkle, Jason <jvanwinkle@cliffmontnj.org> wrote:

ANTHONY PATERNO AIR DUCT CLEANING INC.

7 FLEETWOOD AVE

FAIRFIELD NJ 07004

(973) 566-9999

CLIFTON fire dept. station 5 PREVAILING WAGE.

WE PROPOSE TO FURNISH ALL INSURANCE, SKILLED LABOR, MATERIALS, SUPPLYS AND EQUIPMENT AND SUPERVISION TO CEAN THE H V A C /AIR CONVEYANCE SYSTEM. ALL WORK SHALL BE PERFORMED WITH SPECIAL CARE TO OWNERS EQUIPMNT, TO ADVOID THE DISRUPTION TO THE INTERFERENCE OF NORMAL FACILITY OPERATIONS, AND TO PREVENT AIRBORN CONTAMINANTS AND TOXIC CHEMICALS INTO WORK SPACE. H V A C /AIR CONVEYANCE SYSTEM IS DETINED TO INCLUDE THE ENTIRE AIR HANDLER AND DISTRIBUTION SYSTEM FROM THE POINTS WHERE AIR ENTERS THE SYSTEM, TO THE RETURN AIR GRILL. AIR DUCTS, INTERIOR OF AIR HANDLER UNIT, MIXING BOXES, VAV, COILS COMPARTMENTS, COILS, CONDENSER AND DRAIN PANS, HUMIDIFIERS AND DEHIDIFIERS, FAN BLADES, TURNING VEINS, AIR FILTERS, REHEAT COILS, SUPPLY AIR DUCTS, SUPPLY DEFUSERS, DAMPERS AND FRESH AIR LOUVERS. ACCESS HOLE WILL BE CUT ACCORDING TO SPECIFICATIONS. ANY ACCESS HOLES WILL BE CAPPED AND SILICONE, SECURED WITH SCREWS. WE WILL CLEAN DUCTS TO THE NATIONAL AIR DUCT CLEANING ASSOC. SPECIFICATIONS. WE WILL USE VACUUM TRUCK AS OFTEN AS POSSIBLE. OR HEPA VACUUMS. AIR COMPRESSORS AIR WHIPS AND ASSORTED TOOLS OF THE TRADE.

ANTHONY PATERNO IS A CERTIFICATE MEMBER OF THE NATIONAL AIR DUCT CLEANING ASSOC.
AIR SYSTEMS CLEANING SPECIALIST AND CVR CERTIFIED VENTILATION INSPECTOR.

WEBSITE: WWW.ANTHONYPATERNOAIRDUCTCLEANING.COM
SEE OUR HOW TO CLEAN AIR DUCTS VIDED.

PRICE. 3500.00.

Anthony Paterno – Manager

Signed: _____

Dated: _____

Please sign and fax to (973) 228-8995



Air Ducts • Dryer Vents • Exhausts • Coils & More



www.AdvancedAirDuctCleaning.com • SERVING NEW JERSEY SINCE 1964

CLIFTON TOWNSHIP FIRE DEPARTMENT
880 CLIFTON AVENUE
CLIFTON, NJ 07013

9/25/2024
Tech: Bill Spano
NJ START V00039600

Jason Vanwinkle
973-296-8615
Jvanwinkle@cliftonnj.org

Advanced Furnace & Air Duct Cleaning has been cleaning duct work for over 58 years. Our experienced and knowledgeable staff has made us the number one duct cleaner in our field. We will provide all technicians, equipment, and materials to complete the proposed project.

The following are the procedures, areas and price for the cleaning and sanitizing of the ductwork and air handlers inspected on **6/14/24**:

1. Each system will have an 8" hose run to the main supply and return trunk line from our commercial vacuum truck which has 15,855 c.f.m. of suction.
2. All lines will be blown out using a truck mounted air compressor (200 p.s.i and 220 c.f.m.).
3. All vent covers will be removed and cleaned using an appropriate solvent.
4. All trunk lines will be whipped and blown out using our patented dislodger system to removal dirt and contaminates from trunk lines regardless of duct shape or type.
5. The blower section will be vacuumed out.
6. All duct work will be accessed by removing any access doors and end caps, as well as cutting access holes as necessary.
7. All openings cut into ductwork during the cleaning process will be sealed with 16 ga. galvanized sheet metal that will be siliconed and screwed into place to guarantee an air tight seal.
8. During cleaning, all necessary environmental controls will be performed to prevent contaminants from migrating to other areas of the structure.
9. HVAC System and Components will be treated with *Shockwave*, which is an EPA registered, anti-fungal, anti-bacterial wash for thorough sanitization.
10. Source removal procedures comply with requirements set by **NADCA** (National Air Duct Cleaners Association) ACR 2201 Standard



CORPORATE OFFICE: 1039 ATLANTIC CITY BLVD • BAYVILLE • NJ • 08721
TOLL FREE: 877.4FRESHAIR (877.437.3742) • FAX: 732.269.5904 • EMAIL: DIRTYDUCTS@COMCAST.NET



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The following areas are recommended for cleaning and the only areas included in the quoted price. Advanced Furnace & Air Duct Cleaning, Inc. is not responsible for the cleaning of any areas not included in the following breakdown.

DEPT OF PUBLIC WORKS – 1 UNIT	CLEAN 1 UNIT AND ALL ASSOCIATED DUCT WORK	\$1,948.04
COMMUNITY CENTER – 1 UNIT	CLEAN 1 UNIT AND ALL ASSOCIATED DUCT WORK	\$2,504.62
SENIOR CENTER – 3 UNITS	CLEAN 3 UNITS AND ALL ASSOCIATED DUCT WORK	\$3,617.78
ANIMAL SHELTER – 2 UNITS & STAND ALONE	CLEAN 3 UNITS AND ALL ASSOCIATED DUCT WORK	\$1,948.04
ART CENTER – 3 UNITS	CLEAN 3 UNITS AND ALL ASSOCIATED DUCT WORK	\$4,174.36
FIRE HEADQUARTERS – 2 UNITS	CLEAN 2 UNITS AND ALL ASSOCIATED DUCT WORK	\$2,504.62
ENGINE 1 – 1 UNIT	CLEAN 1 UNIT AND ALL ASSOCIATED DUCT WORK	\$1,391.46
LADDER 3 – 2 UNITS	CLEAN 2 UNITS AND ALL ASSOCIATED DUCT WORK	\$3,617.78
STATION 2 – 1 UNIT	CLEAN 1 UNIT AND ALL ASSOCIATED DUCT WORK	\$1,948.04
STATION 4 – 1 UNIT	CLEAN 1 UNIT AND ALL ASSOCIATED DUCT WORK	\$1,669.74
STATION 5 – 3 UNITS – MINI SPLIT – BATH EXHAUST	CLEAN 3 UNITS, 1 MINI SPLIT, AND ALL ASSOCIATED DUCT WORK	\$4,174.36
STATION 6 – 2 UNITS	CLEAN 2 UNITS, ALL ASSOCIATED DUCT WORK, AND APPLY PROBIOTIC AC-X	3,617.78

For the shooting range – We recommend finding a company who specializes in lead removal for the exhaust system. We also recommend that you have the rubberized roof inspected by a licensed roof inspector for water intrusion and flashing issues

ESTIMATE IS BASED ON THE CLEANING OF ALL ASSOCIATED DUCTWORK FOR 23 AIR HANDLERS. IF ADDITIONAL UNITS ARE FOUND; COST WILL BE DISCUSSED AND APPLIED.

IF CANCELLED WITHIN 24 HOURS OF WORK BEING PERFORMED, THERE WILL BE A 10% SERVICE CHARGE APPLIED. FEE WILL BE APPLIED TO BALANCE WHEN JOB IS RESCHEDULED.

Price is based on our prevailing business hours of 7:00 AM – 4:30 PM. If you would like Saturday pricing or regular pricing, please contact our office.



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ADVANCED

AIR DUCT CLEANING

Air Ducts • Dryer Vents • Exhausts • Coils & More



www.AdvancedAirDuctCleaning.com • SERVING NEW JERSEY SINCE 1964

If you are tax exempt, please supply your exempt Organization Certificate, Form ST-5.

Services Advanced Offers:

- Air Duct Cleaning
- Dryer Vent Cleaning
- Exhaust System Cleaning
- Make Up Air System Cleaning
- Chimney Cleaning
- Mini Split Unit Cleaning
- Dust Collection System Cleaning
- PTAC Unit Cleaning
- Boiler Cleaning
- AC Evaporator Coil Cleaning
- AC Evaporator Green Cleaning (Chemical Free)
- Duct Encapsulation/Coating
- Dehumidification System Cleaning
- Air Handler Cleaning
- Air Handling Unit Restoration/Refurbishment
- Kitchen Exhaust System Cleaning
- Overhead Contact Cleaning/ Combustible Dust Cleaning



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Please read the following terms and conditions carefully, making note of any exclusions listed in the following acceptance!

Clifton Fire Dept

Acceptance of Proposal -- The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined below.

Date of Acceptance: _____

DEPT OF PUBLIC WORKS – 1 UNIT	\$1,948.04
COMMUNITY CENTER – 1 UNIT	\$2,504.62
SENIOR CENTER – 3 UNITS	\$3,617.78
ANIMAL SHELTER – 2 UNITS & STAND ALONE	\$1,948.04
ART CENTER – 3 UNITS	\$4,174.36
FIRE HEADQUARTERS – 2 UNITS	\$2,504.62
ENGINE 1 – 1 UNIT	\$1,391.46
LADDER 3 – 2 UNITS	\$3,617.78
STATION 2 – 1 UNIT	\$1,948.04
STATION 4 – 1 UNIT	\$1,669.74
STATION 5 – 3 UNITS, MINI SPLIT, BATH EXHAUST	\$4,174.36
STATION 6 – 2 UNITS	\$3,617.78

TOTAL:\$33,116.62

TERMS: NET 30

PAST DUE ACCOUNTS WILL BE SUBJECT TO A FINANCE CHARGE OF 10% AFTER 30 DAYS.

Price is based on regular rate and our regular business hours of Monday – Friday, 7:00 am to 4:00 pm

SMOKE DETECTORS MUST BE PLACED IN TEST MODE DURING THE CLEANING PROCESS

_____ PLEASE INITIAL

IF EQUIPMENT OR VEHICLE INSPECTION IS REQUIRED, AN ADDITIONAL COST WILL BE APPLIED UPON COMPLETION _____ PLEASE INITIAL

The following is excluded from our cleaning and is not included in the cost of the job quoted above

I understand and acknowledge that if for any reason Advanced technicians are interrupted or halted on-site (for reasons including but not limited to: dangerous conditions, fire/smoke alarm, security etc.), additional cost would accrue

By signing below I agree to all terms of this proposal and acknowledge that I have been informed of such and agree to these terms.

Name: (please print) _____

Signature: _____

Title: _____



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Air Ducts • Dryer Vents • Exhausts • Coils & More



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IF ACCEPTING THIS BID, PLEASE SIGN AND EMAIL BACK ENTIRE PROPOSAL.

*****ALL SMOKE DETECTORS MUST BE PLACED IN TEST MODE DURING THE CLEANING.*****

Note: This proposal may be withdrawn by us if not accepted within 30 days. Price is only valid 120 days from time proposal is received. Following 120 days, Advanced reserves the right to complete a site visit in order to re-submit proposal. This proposal is based on first shift prevailing wage rates. If this job is found to be outside of the first shift rates, we reserve the right to resubmit our proposal at the revised rate.

SUGGESTIONS / COMMENTS: We would recommend that the duct cleaning be done on a regular maintenance schedule every three years. Dryer vent cleaning should be done 1-2 times per year which depends on frequency of use.

PARKING WILL BE REQUIRED FOR THE FOLLOWING:

- 5 – Commercial Truck

All work will be completed in a timely, professional manner. Advanced Furnace & Air Duct Cleaning is fully insured and bondable, in accordance with your needs.

Your concern regarding the air quality of your facility is also our concern. We strictly follow all Occupational Safety and Health Administration (OSHA) standards to ensure the safety of all technicians, building occupants and their environment.

Thank you for using **ADVANCED Furnace & Air Duct Cleaning, Inc.** For booking, questions, or concerns, please call our office; 732-269-0707.

Sincerely,

William Spano, NADCA- ASCS

President

www.advancedairductcleaning.com

A CERTIFICATE OF INSURANCE WILL BE SUPPLIED UPON REQUEST. ADVANCED FURNACE & AIR DUCT CLEANING, INC. IS CERTIFIED BY NADCA, MEMBERS OF THE BETTER BUSINESS BUREAU AND THE CHAMBER OF COMMERCE.



CORPORATE OFFICE: 1039 ATLANTIC CITY BLVD • BAYVILLE • NJ • 08721
TOLL FREE: 877.4FRESHAIR (877.437.3742) • FAX: 732.269.5904 • EMAIL: DIRTYDUCTS@COMCAST.NET



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Disclaimers

- * Vehicle parking must be available within 200 feet of the HVAC system
- * Any issue(s), outside of the control of Advanced Air Duct Cleaning (AADC), that delays the job from being performed will result in an additional cost
- * Price is based on the cleaning of internal portions of the duct work only- (supply and return duct associated with systems being quoted)
- * Price does not include duct coating, if internally lined duct is present
- * This scope reflects the NADCA ACR 2021 Code of Cleaning Standard, which means visibly clean (If third party testing is required, this changes the scope of work and additional charges may occur)
- * If vent/register covers are unable to be removed, they will be cleaned in place
- * Water and electric accessibility needs to be within 150 feet of worksite. If water not present, vents will not be able to be washed
- * Facility Manager or Point of Contact from location above must report any hazardous material(s) to AADC prior to each project. This includes, but is not limited to: lead paint and asbestos. If not properly reported than this contract may be considered null and void. If hazardous material(s) is found while performing the cleaning, work will be halted and hazardous pay may be applied
- * If you would like a report, please let notify Advanced Air Duct Cleaning Commercial Coordinator. Report will be prepared and sent following the completion of the project.
- * Smoke detectors should be reset after completion of the job by a professional contracted by your facility.

No charge will be applied without consent from onsite contact.





City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON, NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha J Jariwala, Purchasing Agent

Date: October 9, 2024

Re: Resolution Awarding Contract to Advanced Furnace & Air Duct Cleaning for Air Ducts in Various City Buildings

The Director of Public Works has obtained quotes for the Air ducts Cleaning for various city buildings i.e Public Works, Recreation Center, Senior Center, Animal Shelter, Arts Center, Fire Headquarters, Fire Station #1,2,3,4,5,6. The following quotes were received:

1. Advanced Furnace & Air Duct Cleaning - Total cost not to exceed \$33,116.62
2. Anthony Paterno Air Duct Cleaning Inc - Total cost not to exceed \$54,100.00

Dust, allergens, and pollutants can accumulate in ducts, negatively impacting indoor air quality. Regular cleaning helps reduce these contaminants, promoting a healthier environment. Clean ducts allow HVAC systems to operate more efficiently. When ducts are clogged, systems have to work harder, leading to increased energy consumption and costs. Accumulated debris and mold in ducts can cause unpleasant odors. Cleaning helps eliminate these smells, ensuring a more pleasant atmosphere. Regular maintenance, including duct cleaning, can extend the lifespan of heating and cooling systems by reducing strain and wear. Moisture can lead to mold growth in ducts. Cleaning helps prevent this, reducing health risks associated with mold exposure. Many health and safety regulations recommend or require regular duct cleaning in public buildings to ensure the safety and well-being of occupants.

The Director of Public Works has recommended awarding the contract to Advanced Furnace & Air Duct Cleaning for a period of one year from the date of the award. I support this recommendation. The vendor's proposal and Pay-to-Play documents are on file with the Purchasing Agent. A copy of the Public Works Director's request memo is attached for your reference.

A resolution to formalize this award is included on the agenda.

Respectfully Submitted,
Amisha J. Jariwala, QPA
Qualified Purchasing Agent

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve Amending Resolution R457-24 to Purchase Station Wear Uniforms for the Fire Department from Turn Out Fire And Safety and Turn Out Uniforms off the New Jersey State Contract and Morris County Cooperative (R484)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo from Fire Chief	10/9/2024	Cover Memo



Ryan Fitzsimmons
Acting Fire Chief

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013



(973) 470-5803
FAX (973) 470-5844
CELL (973)-725-2009

To: Dominick Villano, City Manager

From: Ryan Fitzsimmons, Acting Fire Chief

Date: 10/7/24

Re: Amending Resolution R457-24 approved on September 17, 2024 for the purchase of Station Wear Uniforms

In January 2024 I made an ARPA request to replace all fire departments with structural firefighting gear and daily station wear. Request 24-029 was successfully approved. At the request of the purchasing agent, we separated these items into 2 resolutions:

#1 Structural Firefighting Gear.

#2 Fire Department daily station wear.

Those resolutions never made it to the council for their approval due to the APRA spending halted in February. The council has graciously re-opened the spending and new resolutions were submitted on September 10, 2024 by acting Fire Chief LeGates.

It has come to my attention that Chief LeGates was unaware that the Daily Station Wear had two quotes: One for the fire department and one for the fire prevention bureau. As a result, the resolution passed by the council only included the Fire Department and not the Fire Prevention Bureau.

To rectify this oversight, I am now requesting an amendment to this resolution. Specifically, I am requesting A change order for \$4,761.77 to be added to the existing resolution to include Fire Prevention. I am requesting the Purchasing Agent to draft an amendment resolution for the same.

Thank you,

Ryan Fitzsimmons
Acting Fire Chief

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Approve Award of Contract to Edmunds Govtech Inc. for City of Clifton Accounting and Financial Software And Services for year 2025 (R485)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo from Purchasing Agent	10/10/2024	Cover Memo
	Quote 1	10/10/2024	Cover Memo
	Quote 2	10/10/2024	Cover Memo



City of Clifton
Finance Department
ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager
Joseph Kunz, Chief Financial Officer

From: Amisha Jariwala, Purchasing Agent

Date: October 10, 2024

Re: Annual Maintenance for Application server of Fund Accounting and Financial Software and Services with Edmunds Govtech Inc

I am writing to request approval for the annual maintenance and support for the Application Server and Fund Accounting System, including Web Requisition Support and Endpoint Support. This request also covers the hosting transition to the MCSJ Tax Module for the year 2025.

The total amount for these services is not to exceed \$25,267.40. These services will be provided by Edmunds Govtech, located at 301 Tilton Road, Northfield, NJ 08225.

It is important to note that MSI merged with Edmunds Govtech in 2022, resulting in a unified company structure that will facilitate ongoing support and system enhancements.

A resolution for this request is included on the agenda for the upcoming meeting. Funds are available in account # 01-201-20-130-503 and 07-201-26-291-503

Thank you for your attention to this matter.

Thank you.

Respectfully Submitted

Amisha Jariwala, QPA
Qualified Purchasing Agent

From: [Accounts Receivable](#)
To: [Jariwala, Amisha](#)
Subject: Edmunds GovTech billing
Date: Thursday, October 10, 2024 12:39:27 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content
is safe.

Good afternoon Amisha,

As per our conversation please see the breakdown of annual charges to be billed on
11/01/24 for 1/01/25-12/31/25:

1. Endpoint Support Basic \$ 308.70
2. Application Server & Maintenance Support \$727.65
3. Fund Accounting System Support (6-8 users) \$5,766.08
4. Web Requisition Support 50+ \$1,741.95

Please let me know if you need anything else.

Best regards,

Inna Parasmu, CPA
Sr Accountant
Edmunds GovTech
609.645.7333 ext. 1367
www.EdmundsGovTech.com

f X in



Edmunds GovTech
301 Tilton Road
Northfield, NJ 08225

R59231

Thank you for your business!
Please contact us at
AR@Edmundsgovtech.com
with questions regarding this invoice.
Visit our support site
www.Edmundsgovtech.com

INVOICE

Invoice #: 24-IN7796
Invoice Date: 10/01/2024
Payment Terms: Net 90
Due Date: 1/01/2025

Description: 2025 Software
Maintenance & Cloud Hosting

Attn: Accounts Payable
Clifton City
900 Clifton Avenue
Clifton, NJ 07013

QTY	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT	NOTES
1	4-OS-10609-7	MSI to MCSJ Hosting Fees	\$5512.5	\$5,512.50	Contract #: 23-1523-2
1	1-RM-10687-5	For MSI Customers Transitioning to MCSJ UB - Tier IV Price	\$4725	\$4,725.00	Contract #: 23-1523-2
1	1-RM-10685-5	For MSI Customers Transitioning to MCSJ Tax Billing - Tier IV Price	\$4830	\$4,830.00	Contract #: 23-1523-2
TOTAL:				\$15,067.50	
PAYMENTS/ CREDITS APPLIED:				\$0.00	
TOTAL AMOUNT DUE:				\$15,067.50	

Proven Solutions That Power Local Government



Edmunds GovTech
301 Tilton Road
Northfield, NJ 08225

Thank you for your business!
Please contact us at
AR@Edmundsgovtech.com
with questions regarding this invoice.
Visit our support site
www.Edmundsgovtech.com

INVOICE

Invoice #: 24-IN7797
Invoice Date: 10/01/2024
Payment Terms: Net 90
Due Date: 1/01/2025

Description: Hardware Maintenance
(prorated 2025)

Attn: Accounts Payable
Clifton City
900 Clifton Avenue
Clifton, NJ 07013

QTY	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT	NOTES
6	1-FM-10448-5	Epson TM-H6000V-032 Maintenance	\$275.92	\$1,655.52	Contract #: 24-1436
TOTAL:				\$1,655.52	
PAYMENTS/ CREDITS APPLIED:				\$0.00	
TOTAL AMOUNT DUE:				\$1,655.52	

Proven Solutions That Power Local Government

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve Advertising Notice of Intent to Award Contract Under National Cooperative Purchasing Agreement via Houston Galveston Area Council Cooperative Purchasing Program (HGAC) for Foaming Root Control Services (R486)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo from City Engineer	10/11/2024	Cover Memo
	List of the Streets	10/11/2024	Cover Memo
	HGAC Proposal	10/11/2024	Cover Memo

=====

**INTEROFFICE MEMORANDUM
OFFICE OF THE CITY ENGINEER**

=====

TO: Dominick Villano, City Manager

FROM: Michael J. Lardner, PE, CME

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Andrew Oddo, Legal
Jason VanWinkle, DPW

DATE: October 10, 2024

SUBJECT: 2024 Foaming Root Control Services
Duke's Root Control (HGAC Buy Cooperative Purchasing Program)

=====

We have solicited a quotation from Duke's Root Control, Inc. under the HGAC Buy Cooperative Purchasing Program for the chemical treatment of sanitary sewer lines by injecting a foam root control product that is approved by both the United States Environmental Protection Agency (USEPA) and the New Jersey Department of Environmental Protection (NJDEP).

Attached you will also find Duke's Root Control, Inc. proposal dated October 10, 2024 priced in accordance with the HGAC Buy Cooperative Pricing, and a list of lines to be treated under the 2024 program, the quantities are summarized as follows:

<u>Pipe Size</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Total Price</u>
6-8 Inch	\$2.02/Ft	17,506 Ft	\$35,362.12
10-12 Inch	\$2.43/Ft	6,010 Ft	\$14,604.30

Please be advised that we budgeted these services under the 2024 operating budget for the sewer utility. The Purchasing Agent has prepared the necessary resolution to participate in the HGAC Buy Cooperative Purchasing Program and to procure these services for the total amount of \$49,966.42.

List of Sewer Reaches for 2024 Sanitary Sewer Root Treatment:

Last Treatment Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
12/13/2021	SHERWOOD STREET	MH_1223_MH_1221	MH_1223	S	MH_1221	8	247	12/13/2024	
12/13/2021	SHERWOOD STREET	MH_959_MH_1223	MH_959	S	MH_1223	8	257	12/11/2024	
12/10/2021	COMFORT PLACE	MH_2340_MH_313	MH_2340	S	MH_313	8	264	12/10/2024	
12/10/2021	COMFORT PLACE	MH_313_MH_314	MH_313	S	MH_314	8	279	12/10/2024	
12/10/2021	PASSAIC AVENUE	MH_3707_MH_5038	MH_3707	S	MH_5038	8	194	12/10/2024	
12/9/2021	GRANT AVENUE	MH_106_MH_2126	MH_106	S	MH_2126	8	127	12/9/2024	
12/9/2021	GRANT AVENUE	MH_2126_MH_1202	MH_2126	S	MH_1202	8	236	12/9/2024	
12/9/2021	MARKET STREET	MH_2329_MH_2705	MH_2329	S	MH_2705	8	93	12/9/2024	
12/9/2021	MAYER DRIVE	MH_1010_MH_4139	MH_1010	E	MH_4139	10	6	12/9/2024	
12/9/2021	MAYER DRIVE	MH_1235_MH_5150	MH_1235	S	MH_5150	10	97	12/9/2024	
12/9/2021	MAYER DRIVE	MH_1236_MH_4144	MH_1236	S	MH_4144	10	212	12/9/2024	
12/9/2021	MAYER DRIVE	MH_2457_MH_1235	MH_2457	E	MH_1235	10	295	12/9/2024	
12/9/2021	MAYER DRIVE	MH_4123_MH_4137	MH_4123	S	MH_4137	10	130	12/9/2024	
12/9/2021	MAYER DRIVE	MH_4137_MH_4138	MH_4137	S	MH_4138	10	85	12/9/2024	
12/9/2021	MAYER DRIVE	MH_4138_MH_4139	MH_4138	S	MH_4139	10	142	12/9/2024	
12/9/2021	MAYER DRIVE	MH_4143_MH_4123	MH_4143	S	MH_4123	10	102	12/9/2024	
12/9/2021	MAYER DRIVE	MH_4144_MH_4143	MH_4144	S	MH_4143	10	7	12/9/2024	
12/9/2021	MAYER DRIVE	MH_5150_MH_5151	MH_5150	U	MH_5151	10	97	12/9/2024	
12/9/2021	MAYER DRIVE	MH_5151_MH_1236	MH_5151	U	MH_1236	10	96	12/9/2024	
12/9/2021	ROUTE 46	MH_D1_LH_D2 ROUTE 46 (E)	MH_D1	E	LH_D2 ROUTE 46 (E)	6	404	12/9/2024	
12/10/2021	GRANT AVENUE	MH-1752_MH-199	MH-1752	S	MH-199	8	216	12/9/2024	
12/10/2021	MARTINDALE ROAD	MH_3666_MH_4475	MH_3666	S	MH_4475	8	135	12/9/2024	
12/10/2021	MARTINDALE ROAD	MH_4475_MH_4476	MH_4475	E	MH_4476	8	290	12/9/2024	
12/10/2021	ROLLINS AVENUE	MH_101_MH385	MH_101	S	MH385	8	221	12/9/2024	
12/10/2021	ROLLINS AVENUE	MH_385_MH_1752	MH_385	S	MH_1752	8	215	12/9/2024	
12/8/2021	BROAD STREET	MH_2547_MH_2546	MH_2547	S	MH_2546	8	187	12/8/2024	
12/8/2021	BROAD STREET	MH_3190_MH_3898	MH_3190	S	MH_3898	8	189	12/8/2024	
12/8/2021	BROAD STREET	MH_3898_MH_3899	MH_3898	F	MH_3899	8	238	12/8/2024	
12/8/2021	BROAD STREET	MH_3899_MH_3192	MH_3899	F	MH_3192	8	197	12/8/2024	
12/8/2021	DEGRAW AVENUE	MH_3922_MH_3923	MH_3922	F	MH_3923	8	251	12/8/2024	
12/8/2021	GARDEN STATE PARKWAY	MH_4649_MH_4332	MH_4649	E	MH_4332	10	275	12/8/2024	
12/8/2021	GARDEN STATE PARKWAY	MH_4650_MH_4649	MH_4650	E	MH_4649	10	245	12/8/2024	
12/8/2021	GRAHAM PLACE	MH_1453_MH_3389	MH_1453	F	MH_3389	8	169	12/8/2024	
12/8/2021	GRAHAM PLACE	MH_3362_MH_803	MH_3362	D	MH_803	8	230	12/8/2024	
12/8/2021	GRAHAM PLACE	MH_3388_MH_3389	MH_3388	U	MH_3389	8	128	12/8/2024	
12/8/2021	GRAHAM PLACE	MH_3389_MH_800	MH_3389	S	MH_800	8	253	12/8/2024	
12/8/2021	GRAHAM PLACE	MH_801_MH_4452	MH_801	F	MH_4452	8	170	12/8/2024	
12/8/2021	MANDEVILLE AVENUE	MH_3748_MH_4735	MH_3748	D	MH_4735	8	268	12/8/2024	
12/8/2021	MANDEVILLE AVENUE	MH_516_MH_3748	MH_516	F	MH_3748	8	268	12/8/2024	
12/8/2021	MARILYN PLACE	MH_3182_MH_3852	MH_3182	S	MH_3852	8	262	12/8/2024	
12/8/2021	MERSELIS AVENUE	MH_4333_MH_4334	MH_4333	F	MH_4334	10	280	12/8/2024	
12/8/2021	MERSELIS AVENUE	MH_4334_MH_4334A	MH_4334	E	MH_4334A	10	152	12/8/2024	
12/8/2021	MERSELIS AVENUE	MH_5100_MH_4333	MH_5100	F	MH_4333	10	51	12/8/2024	
12/8/2021	MERSELIS AVENUE	MH_5100_MH_5100A	MH_5100	F	MH_5100A	10	186	12/8/2024	
12/8/2021	ROBINHOOD ROAD	MH_4587_MH_946	MH_4587	B	MH_946	8	155	12/8/2024	
12/8/2021	STUYVESANT COURT	MH_4741_MH_4247	MH_4741	F	MH_4247	8	205	12/8/2024	
12/8/2021	VALLEY ROAD	MH_347_MH_521	MH_347	S	MH_521	8	263	12/8/2024	
12/8/2021	VALLEY ROAD	MH_632_MH_347	MH_632	S	MH_347	8	178	12/8/2024	
12/7/2021	ALLWOOD ROAD	MH_2749_MH_3100	MH_2749	S	MH_3100	8	251	12/7/2024	
12/7/2021	BURGESS PLACE	MH_1062 BURGESS PLACE (S)_MH_1062 BURGESS PLACE (S)	MH_1062	S	MH_1061	8	290	12/7/2024	
12/7/2021	MARKET STREET	MH_2707_MH_2329 MARKET STREET (S)_MH_2707	MH_2707	F	MH_2329 MARKET STREET (S)	8	178	12/7/2024	
12/7/2021	MARKET STREET	MH_2708_MH_2707	MH_2708	F	MH_2707	8	227	12/7/2024	
12/7/2021	MARKET STREET	MH_4375_MH_4374	MH_4375	F	MH_4374	8	251	12/7/2024	
12/7/2021	MARKET STREET	MH_4376_MH_4375	MH_4376	F	MH_4375	8	251	12/7/2024	
12/7/2021	MARKET STREET	MH_4377_MH_4376	MH_4377	F	MH_4376	8	252	12/7/2024	
12/7/2021	RUTHERFORD BLVD	MH_1149_MH_262	MH_1149	S	MH_262	8	200	12/7/2024	
12/7/2021	RUTHERFORD BLVD	MH_262_MH_1481	MH_262	S	MH_1481	8	199	12/7/2024	
12/7/2021	SCOLES AVENUE	MH_2795_MH_2797	MH_2795	D	MH_2797	8	153	12/7/2024	
10/27/2022	BROAD STREET	MH_3442_MH_3443	MH_3442	F	MH_3443	8	225	10/27/2024	
10/26/2022	BROAD STREET	MH_4971_MH_4969	MH_4971	E	MH_4969	8	195	10/26/2024	
10/26/2022	BROAD STREET	MH_4972_MH_4971	MH_4972	U	MH_4971	8	184	10/26/2024	
10/26/2022	NOTCH ROAD	MH_2971_MH_2967	MH_2971	S	MH_2967	8	230	10/26/2024	
10/26/2022	NOTCH ROAD	MH_372_MH_3626	MH_372	F	MH_3626	8	225	10/26/2024	
10/25/2022	FENLON BLVD	MH_2298_MH_5038	MH_2298	U	MH_5038	8	59	10/25/2024	
10/25/2022	GRANT AVENUE	MH_3440_MH_1757	MH_3440	S	MH_1757	8	190	10/25/2024	
10/24/2022	RIDGELAWN CEMETARY	MH_4996_MH_4224	MH_4996	U	MH_4224	8	48	10/24/2024	
10/24/2022	RUTHERFORD BLVD	MH_1744A RUTHERFORD BLVD (S)_MH_1744A RUTHERFORD BLVD (S)	MH_1744A	S	MH_1744 RUTHERFORD BLVD (S)	8	226	10/24/2024	
10/24/2022	RUTHERFORD BLVD	MH_61_MH_1083	MH_61	S	MH_1083	8	368	10/24/2024	

Last Treatment Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
12/11/2021	4TH STREET	MH_5092 4TH STREET (S)_MH_235 MH_5092 4TH STREET (S)	S	MH_2354		8	223	12/11/2023	
12/11/2021	NOTCH ROAD	MH_380 NOTCH ROAD (S)_MH_380 NOTCH ROAD (S)		MH_381 NOTCH ROAD (S)		8	184	12/11/2023	
12/11/2021	OLGA B TERRACE	MH-4043_MH-3729	MH-4043	B	MH-3729	8	121	12/11/2023	
12/10/2021	URMA AVENUE	MH_1690 URMA AVENUE (S)_MH_1690 URMA AVENUE (S)	S	MH_4544 URMA AVENUE (S)		8	250	12/10/2023	
12/8/2021	HAINES AVENUE	MH_1817 HAINES AVENUE (S)_MH_1817 HAINES AVENUE (S)	S	MH_4337		8	237	12/8/2023	
11/11/2020	ABBE LANE	MH_3164 ABBE LANE (S)_MH_3164 ABBE LANE (S)	S	MH_3163 ABBE LANE (F)		8	162	11/11/2023	
10/24/2018	RUTHERFORD BLVD	MH_1744S RUTHERFORD BLVD (S)_MH_1744S RUTHERFORD BLVD (S)	S	MH_1744 RUTHERFORD BLVD (S)		8	227	11/9/2023	
11/9/2020	MERSELIS AVENUE	MH_4334A_MH_4310S	MH_4334A	E	MH_4310S	10	64	11/9/2023	
10/16/2017	ALBURY ROAD	MH_2640 ALBURY ROAD (S)_MH_2640 ALBURY ROAD (S)	S	MH_2641 ALBURY ROAD (S)		8	110	10/16/2023	

Last Treatment Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
12/10/2019	NOTCH ROAD	76 NOTCH ROAD (F)_ALBURY RD N 76 NOTCH ROAD (F)	F	ALBURY RD NOTCH ROAD (S)		8	225	12/10/2022	
11/11/2020	BROAD STREET	4_5	4	5		8	225	11/11/2022	

Last Treatment Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
12/9/2019	MAYER DRIVE	08_RR TRACKS	8	S	RR TRACKS	10	320	12/9/2021	

Last Treatment Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
10/18/2017	BROAD STREET	1037 BROAD STREET (E)_1037 BRO 1037 BROAD STREET (E)	E	1037 BROAD STREET (E)		8	105	10/18/2020	
10/18/2017	BROAD STREET	346 BROAD STREET (F)_360 BROAD 346 BROAD STREET (F)	F	360 BROAD STREET (F)		8	225	10/18/2020	
10/18/2017	MARITINDALE DRIVE	42 MARITINDALE DRIVE (S)_41 MAR 42 MARITINDALE DRIVE (S)	U	41 MARITINDALE DRIVE (S)		8	18	10/18/2020	

10/18/2017	MORRIS CANAL	1037 BROAD ST MORRIS CANAL (B) 1037 BROAD ST MORRIS CANAL	1029 MORRIS CANAL (D)	8	175	10/18/2020
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Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
12/16/2019	BROAD STREET	942 BROAD STREET (S)_GARDEN ST	942 BROAD STREET (S)	S	GARDEN STATE PK BROAD STREE	6	155	12/16/2019		
10/18/2017	MARITNDALE DRIVE	42 MARITNDALE DRIVE (U)_42 MAI	42 MARITNDALE DRIVE (U)		42 MARITNDALE DRIVE (S)	8	185	10/18/2019		

Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
11/2/2015	IVANHOE LANE	47 IVANHOE LANE (S)_63 ROBINHO	47 IVANHOE LANE (S)	S	63 ROBINHOOD RD IVANHOE LA	8	585	11/2/2017		
10/29/2015	DANIELS DRIVE	1_2	1	B	2	8	225	10/29/2017		
10/29/2015	DANIELS DRIVE	DANIELS DR_1	DANIELS DR	S	1	8	245	10/29/2017		
10/27/2015	VALLEY ROAD	22_21	22	F	21	8	150	10/27/2017		

Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
4/18/2013	GROVE STREET	1_135	1	B	135	8	250	4/18/2015		
4/18/2013	GROVE STREET	198_19	198	B	19	8	156	4/18/2015		
4/18/2013	GROVE STREET	2_1	2	E	1	8	209	4/18/2015		
4/18/2013	GROVE STREET	6_2	6	F	2	8	102	4/18/2015		
4/18/2013	VALLEY ROAD	31_30	31	E	30	8	238	4/18/2015		
4/17/2013	BROAD STREET	18_7	18	E	7	8	49	4/17/2015		
4/17/2013	BROAD STREET	19_18	19	S	18	8	36	4/17/2015		
4/16/2013	DANIELS DRIVE	1_1A	1	B	1A	8	220	4/16/2015		
4/16/2013	DANIELS DRIVE	1A_1B	1A	E	1B	8	113	4/16/2015		
4/16/2013	DANIELS DRIVE	1B_95	1B	E	95	8	130	4/16/2015		
4/16/2013	HAINES AVENUE	49_50	49	S	50	10	221	4/16/2015		

Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
6/29/2011	MORRIS CANAL	2_3	2	E	3	8	175	6/29/2013		

Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
4/17/2002	GROVE STREET	7_6	7	S	6	8	17	4/16/2004		
4/16/2002	MORRIS CANAL PARK	5_3	5	E	3	8	183	4/15/2004		

Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
6/27/2000	RIDGELAWN CEMETARY	HS RODRIGUEZ RIDGELAWN CEME	HS RODRIGUEZ RIDGELAWN S		STOP SIGN RIDGELAWN CEMETA	8	407	6/27/2002		
6/27/2000	RUTHERFORD BOULEVARD	193_179	193	S	179	8	198	6/27/2002		

Last Treatment	Street	Name	Up Manhole	Up Location	Downstream Manhole	Down Location	Pipe Diameter	Length	Guarantee	End Date
7/14/1998	BROAD STREET EASEMENT	100_99	100	E	99	12	261	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	101_100	101	E	100	12	227	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	102_101	102	E	101	12	192	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	103_102	103	E	102	12	116	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	104_103	104	E	103	12	182	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	105_104	105	E	104	12	250	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	106_105	106	E	105	12	250	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	107_106	107	E	106	12	281	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	85_84	85	E	84	12	24	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	86_85	86	E	85	12	228	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	87_86	87	E	86	12	250	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	88_87	88	E	87	12	250	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	98_96	98	E	96	12	264	7/13/2000		
7/14/1998	BROAD STREET EASEMENT	99_98	99	E	98	12	172	7/13/2000		

D. Total Purchase Price (A+B+C):	49966.42
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ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve Appointment to the Hazardous Materials Control Board (HAZMAT) (R490)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/9/2024	Cover Memo

Ferrigno, Nancy

From: Kaufman, Victoria
Sent: Wednesday, October 02, 2024 4:56 PM
To: Ferrigno, Nancy
Subject: FW: Hazmat Board

Hi Nancy,
Chandra Patel who had resigned as Industrial representative for the Hazmat board because he was leaving Hoffman La Roche earlier this year. We replaced his position with Bradley Chupick who was our Industrial representative alt. Chandra has since returned to the Roche to help with the remediation project and would like to return to the board. Can we appoint him as our Industrial Representative Alt. since that position is still vacant?

*Thank you,
Victoria A. Kaufman
Administrative Clerk/Deputy Registrar
Secretary of the following Boards:
Advisory Board of Health, Environmental Commission,
Hazardous Materials Control Board, Office of Emergency Management,
& Rent Leveling
City of Clifton - Health Department
900 Clifton Ave.,
Clifton, NJ 07013
(973) 470-5770 (office)
(973) 986-4739 (work cell)
(973) 470-5768 (fax)
www.cliftonnj.org*



The Clifton Health Department is a contractual health agency serving the Township of Little Falls

ITEM NUMBER: A- 10

ITEM NAME: Authorization to Approve Emergency Orders for Various Properties
(R491)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo	10/10/2024	Cover Memo

OFFICE OF THE TAX COLLECTOR

900 Clifton Avenue, Clifton, NJ – 07013

Telephone: 973-470-5837 Fax 973-471-9336

Email: taxcollector@cliftonnj.org

Interoffice Memorandum

Date: October 11, 2024
To: Mayor and Council
Cc: Dominick Villano, City Manager
From: Sanjana S. Parab, Tax Collector
Subject: Emergency orders for various properties

The emergency orders documentation and memorandum from Zoning department received for 3 properties are included for review. \$100.00 administrative fee added to each property.

MEMO

Date: October 9, 2024

To: Tax Department

From: Zoning Department

Re: Emergency orders for various properties

Please prepare the resolution to lien the following properties for these emergency orders, please add \$100.00 administrative fee to each property per "273-25 C":

1. 28 Huron Ave. – Blk: 42.06 Lot: 18 – Invoice #917894 \$175.00
2. 56 E 11th St. – Blk: 2.06 Lot: 42 – Invoice #917893 \$625.00
3. 43 Christie Ave. – Blk: 2.11 Lot: 20 - Invoice #917892 \$250.00

Thank you

ITEM NUMBER: A- 11

ITEM NAME: Authorization to Approve Stipend for Fire Investigator and Fire Official
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/11/2024	Cover Memo



City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

DOMINICK VILLANO
CITY MANAGER

973-470-5854
201-303-8749 (cell)
973-470-5265 (fax)
dvillano@cliftonnj.org
www.cliftonnj.org

TO: Mayor and Municipal Council

FROM: Dominick Villano, City Manager *D. V.*

CC: Ryan Fitzsimmons, Acting Fire Chief
Mike Onder, Administrative Analyst
Mike Pressler, Fire Marshall
Doug Johnson, Personnel Officer

DATE: October 9, 2024

SUBJECT: **REQUEST TO ADD STIPEND FIRE PREVENTION INVESTIGATORS**

At the September 30, 2024 Committee on Fire Matters, we discussed the difficulties Administration is experiencing in hiring Fire Prevention Specialists. Basically, the existing salaries are too low which makes it difficult to hire and retain qualified Fire Investigators. See the attached City of Clifton 2024 and 2025 Salaries structure (**see Attach 1**), you will note that a Fire Prevention Specialist's salary is approximately \$10,000 lower than a Code Enforcement Officer which incidentally both have similar qualifications and certifications.

The attached Interoffice Memorandum from the Personnel Officer dated October 8, 2024 (**see Attach 2**), explains this issue further, and recommends creating a stipend to supplement the present salaries. If approved by Council the recommended minimum stipend of \$5,000.00 per year, for each certification that the Investigator holds, will help offset this disparity.

Kindly reserve time for a discussion on this subject, and I ask for your approval.

Attachments (2)

2023 Salaries		
Title	Minimum	Maximum
Senior Citizen Program Aide	32,145.00	59,837.07
Senior Legal Stenographer	41,000.00	69,908.30
Social Service Assistant (temporary–dependent on funding)	37,825.58	61,734.76
Social Worker - Health, Bilingual English And Spanish	41,527.01	65,848.78
Systems Analyst	45,000.00	67,957.50
Technical Assistant To The Office Of The Construction Official	39,377.55	65,090.93

2024 Salaries		
Title	Minimum	Maximum
Accounting Assistant	55,000.00	80,812.06
Accounting Clerk	55,000.00	76,875.00
ADA Compliance Officer	1,000.00	5,000.00
Administrative Clerk	39,377.56	70,528.47
Animal Control Officer	29,141.81	58,406.01
Assessing Aide	42,000.00	60,936.25
Assessor Trainee	42,000.00	71,656.01
Assistant Assessor	47,520.49	78,715.81
Assistant Engineer	50,713.59	85,369.51
Assistant Zoning Officer	55,000.00	81,715.65
Building Inspector	43,064.92	73,073.78
Building Subcode Official	47,134.41	80,113.65
Cashier	28,989.49	51,909.23
Clerk 2	35,878.75	60,260.72
Clerk 3	39,377.55	66,718.20
Code Enforcement Officer	37,825.58	63,278.13
Coordinator Health Projects 3	51,839.00	90,642.85
Electrical Sub Code Official	47,134.41	80,113.39
Employee Benefits Clerk	45,000.00	73,930.80
Engineering Aide	50,713.59	84,107.89
Fire Prevention Specialist	32,229.23	53,038.44
Field Representative, Health Education	38,000.00	39,923.75
Health Educator	41,527.01	69,916.54
Housing Assistance Technician	36,026.54	60,886.99
Keyboarding Clerk 1	28,969.49	46,613.90
Keyboarding Clerk 2	32,996.51	55,646.33
Keyboarding Clerk 3	35,868.75	60,260.72
Legal Stenographer	39,377.55	66,718.20
Omnibus Operator	32,145.43	55,645.60

2024 Salaries		
Title	Minimum	Maximum
Payroll Clerk	35,000.00	51,142.11
Plumbing Subcode Official	47,134.31	80,113.65
Principal Legal Stenographer	43,064.92	73,073.78
Public Health Nurse	39,377.55	66,718.20
Public Health Nurse - Pediatrics	45,000.00	85,731.00
Public Safety Telecommunicator	45,000.00	65,000.00
Public Safety Telecommunicator Trainee	35,000.00	45,000.00
Public Works Inspector	45,211.69	65,341.07
Purchasing Assistant	39,377.59	66,718.19
Records Analyst 3	49,172.72	85,369.51
Records Support Technician	45,000.00	65,262.72
Recreation Aide	41,898.75	66,832.97
Recreation Program Coordinator	41,840.69	66,831.48
Recreation Program Specialist	45,000.00	70,728.08
Registered Env. Health Specialist Public Health	41,527.01	69,916.54
Senior Audiovisual Aids Clerk	32,996.51	55,646.33
Senior Citizen Program Aide	32,145.00	61,332.99
Senior Legal Stenographer	41,000.00	71,656.01
Social Service Assistant (temporary–dependent on funding)	37,825.58	63,278.13
Social Worker - Health, Bilingual English And Spanish	41,527.01	67,495.00
Systems Analyst	45,000.00	69,656.44
Technical Assistant To The Office Of The Construction Official	39,377.55	66,718.20

2025 Salaries		
Title	Minimum	Maximum
Accounting Assistant	55,000.00	82,832.36
Accounting Clerk	55,000.00	78,796.88
Administrative Clerk	39,377.56	72,291.69
Animal Control Officer	29,141.81	59,866.16
Assessor Trainee	42,000.00	73,447.41
Assistant Assessor	47,520.49	80,683.70
Assessing Aide	42,000.00	62,459.66
Assistant Engineer	50,713.59	87,503.75
ADA Compliance Officer	1,000.00	5,000.00
Assistant Zoning Officer	55,000.00	83,758.54
Building Inspector	43,064.92	74,900.62
Building Subcode Official	47,134.41	82,116.49

2025 Salaries		
Title	Minimum	Maximum
Cashier	28,989.49	53,206.96
Clerk 2	35,878.75	61,767.24
Clerk 3	39,377.55	68,386.15
Code Enforcement Officer	37,825.58	64,860.09
Coordinator Health Projects 3	51,839.00	92,908.92
Electrical Sub Code Official	47,134.41	82,116.23
Employee Benefits Clerk	45,000.00	75,779.07
Engineering Aide	50,713.59	86,210.59
Fire Prevention Specialist	32,229.23	54,364.40
Field Representative, Health Education	38,000.00	40,921.84
Health Educator	41,527.01	71,664.45
Housing Assistance Technician	36,026.54	62,409.16
Keyboarding Clerk 1	28,969.49	47,779.25
Keyboarding Clerk 2	32,996.51	57,037.49
Keyboarding Clerk 3	35,868.75	61,767.24
Legal Stenographer	39,377.55	68,386.15
Omnibus Operator	32,145.43	57,036.74
Payroll Clerk	35,000.00	52,420.66
Plumbing Subcode Official	47,134.31	82,116.49
Principal Legal Stenographer	43,064.92	74,900.62
Public Health Nurse	39,377.55	68,386.15
Public Health Nurse - Pediatrics	45,000.00	87,874.28
Public Safety Telecommunicator	45,000.00	65,000.00
Public Safety Telecommunicator Trainee	35,000.00	45,000.00
Public Works Inspector	45,211.69	66,974.60
Purchasing Assistant	39,377.59	68,386.15
Records Analyst 3	49,172.72	87,503.75
Records Support Technician	45,000.00	66,894.29
Recreation Aide	41,898.75	68,503.80
Recreation Program Coordinator	41,840.69	68,502.26
Recreation Program Specialist	45,000.00	72,496.28
Registered Env. Health Specialist Public Health	41,527.01	71,664.45
Senior Audiovisual Aids Clerk	32,996.51	57,037.49
Senior Citizen Program Aide	32,145.00	62,866.32
Senior Legal Stenographer	41,000.00	73,447.41
Social Service Assistant (temporary–dependent on funding)	37,825.58	64,860.09
Social Worker - Health, Bilingual English And Spanish	41,527.01	69,182.37
Systems Analyst	45,000.00	71,397.85

CITY OF CLIFTON
INTEROFFICE MEMORANDUM

TO: CITY COUNCIL MEMBERS
CC: Nick Villano, City Manager
FROM: DOUG JOHNSON, PERSONNEL OFFICER
SUBJECT: REQUEST TO ADD STIPEND FOR FIRE INVESTIGATOR AND FIRE OFFICIAL
DATE: OCTOBER 8, 2024

I am writing again to formally request the implementation of a stipend for our Fire Prevention Division employees who successfully complete the necessary courses and pass the Department of Community Affairs (DCA) examinations to be certified as Fire Investigator and Fire Official. These prestigious certifications demand a minimum of 145 hours of rigorous classroom instruction, complemented by countless additional hours dedicated to studying and examination preparation. This intensive training equips our personnel with the essential skills to excel as effective leaders within the fire inspection and fire prevention service.

I propose a stipend of \$5,000 for each of these two certifications, to be awarded annually to all Fire Prevention Division employees who maintain these credentials. This investment in our workforce is not merely a financial incentive; it is a crucial step in ensuring we attract and retain the most qualified professionals in this field.

Our Fire Prevention Specialists play a vital role in safeguarding our community. They ensure compliance with the New Jersey Uniform Fire Code and meticulously manage the requirements of the Uniform Fire Safety Act. Their responsibilities extend to enforcing local ordinances and administrative codes, which include issuing permits, collecting registration fees, and administering penalties in collaboration with construction and fire subcode officials. Furthermore, Fire Investigators are tasked with examining buildings for fire hazards and thoroughly analyzing fire scenes to determine their causes. They conduct inspections across a variety of settings, including homes, offices, and hazardous materials storage facilities, to uphold Local and State laws. Fire Officials ensure that all notices of violations are served promptly whenever inspections reveal discrepancies.

It is imperative that our Fire Prevention Specialists possess all two certifications. Providing this stipend is not only justified but essential to fostering a culture of excellence within our department. By offering this financial recognition, we reinforce our commitment to professional development and ensure that our city is served by the highest caliber of inspectors.

I am more than willing to discuss this proposal further and answer any questions you may have. Thank you for considering this important initiative that will significantly enhance our fire prevention efforts.

Respectfully submitted,

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Approve Downtown Clifton Economic Development Group, Inc. 2025 Budget and Work Plan

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo	10/10/2024	Cover Memo

WORK PLAN 2025

Downtown Clifton Economic Development Group, Inc.

P.O Box 1364
Clifton, NJ 07015
973.557.3886
downtownclifton.com

The **mission** of the Downtown Clifton Economic Development Group, Inc. (SID) is to represent the unique interests of the business and property owners located within the district.

The **goal** of the SID is to create an environment that is appealing to shoppers, office workers, residents and new businesses and investors.

The SID is responsible for downtown revitalization through economic development, short and long-range planning and physical and environmental improvement programs.

The SID will provide the following services within the designated boundaries over the next fiscal year:

Beautification

- Sidewalk cleaning
- Tree and flower maintenance
- Holiday deco/banners

General Promotions

- Website for business listings and information
- Assist in business support
- Shared and created social media
- Business meet and greets
- Restaurant week

Special and in Business Events

- Farmers Market with business and community participation
- Small business of the year. Community votes
- Halloween – Trick or Treat the district
- Small Business Saturday outside sale
- In Business events hosted by DCEDG (photos with Bunny & Santa)

Community encouragement

- Business participate in local fundraising
- Businesses provide discounts for local community: Students, Veterans, Senior Citizens
- Businesses participate in local charity donation collections and drop off points

Downtown Clifton Work Plan Budget - Fiscal 2025								
District Improvements		Budget	SID	Sponsor	Grant			
Appearance	\$36,500.00							
Baskets/Planter Box - Replanting		\$5,000.00	\$5,000.00	\$0.00	\$0.00			
Banner/Deco Hang/Maintain		\$7,000.00	\$7,000.00	\$0.00	\$0.00			
Weed Removal/Mulch/Wood Trim		\$6,500.00	\$6,500.00	\$0.00	\$0.00			
Adopt-A-Spot		\$1,000.00	\$1,000.00	\$0.00	\$0.00			
Sidewalk Cleaning		\$17,000.00	\$17,000.00	\$0.00	\$0.00			
Sub Total		\$36,500.00	\$36,500.00	\$0.00	\$0.00			
District Marketing								
Advertising, Design, Promotion	\$5,400.00							
In Business Events/Advertising		\$4,500.00	\$2,500.00	\$2,000.00	\$0.00			
Social media boosts		\$400.00	\$400.00	\$0.00	\$0.00			
Web-Site Hosting/Maintenance		\$500.00	\$500.00	\$0.00	\$0.00			
Special Events	\$5,000.00							
Events/Advertising Events		\$5,000.00	\$0.00	\$5,000.00				
Sub Total		\$10,400.00	\$3,400.00	\$7,000.00	\$0.00			
District Management								
General Expenses	\$20,200.00							
Audit		\$3,000.00	\$3,000.00	\$0.00	\$0.00			
Financial Services		\$1,200.00	\$1,200.00	\$0.00	\$0.00			
Office Expense/Postage		\$1,200.00	\$1,200.00	\$0.00	\$0.00			
Liability Insurance/Officers/Events		\$3,100.00	\$3,100.00	\$0.00	\$0.00			
Telephone/Communications		\$2,000.00	\$2,000.00	\$0.00	\$0.00			
Printer/Equipment Lease		\$2,600.00	\$2,600.00	\$0.00	\$0.00			
Workshops and Seminars		\$500.00	\$500.00	\$0.00	\$0.00			
Payroll Services		\$2,000.00	\$2,000.00	\$0.00	\$0.00			
Lions/BGC /DNJ/ Chamber		\$1,100.00	\$1,100.00	\$0.00	\$0.00			
Office Space		\$3,500.00	\$3,500.00	\$0.00	\$0.00			
Sub Total		\$20,200.00	\$20,200.00	\$0.00	\$0.00			
Professional Management	\$56,300.00							
District Management		\$43,000.00	\$43,000.00	\$0.00	\$0.00			
Payroll Taxes		\$6,000.00	\$6,000.00	\$0.00	\$0.00			
Worker's Comp. Insurance		\$1,000.00	\$1,000.00	\$0.00	\$0.00			
Benefits		\$6,300.00	\$6,300.00	\$0.00	\$0.00			
Sub Total		\$56,300.00	\$56,300.00	\$0.00	\$0.00			
TOTAL BUDGET		\$123,400.00	\$116,400.00	\$7,000.00	\$0.00			
Revenue:								
S.I.D. Assessment	\$116,400.00							
Sponsorship Efforts	\$7,000.00							
Grant	\$0.00							
Total	\$123,400.00							
Expenses:								
Total		S.I.D.	Sponsor	Grant				
District Improvements	\$36,500.00	\$36,500.00	\$0.00	\$0.00				
District Marketing	\$10,400.00	\$3,400.00	\$7,000.00	\$0.00				
District Management	\$76,500.00	\$76,500.00	\$0.00	\$0.00				
Total	\$123,400.00	\$116,400.00	\$7,000.00	\$0.00				

ITEM NUMBER: D- 1

ITEM NAME: Political Sign Ordinance/Bazaars, Carnivals, Circuses, Street Fairs & Festivals

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/11/2024	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

October 11, 2024

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, New Jersey 07013

**Re: Amendments to Chapter 159 of the City Code - Bazaars, Carnivals, Circuses
Street Fairs and Festivals & Chapter 185 - Political Signs**

Dear Mayor Grabowski & Council Members:

Pursuant to Council's instructions at the last meeting, attached please find drafts of proposed amendments to Chapter 159 of the City Code entitled "Bazaars, Carnivals, Circuses, Street Fairs, and Festivals" and Chapter 185 entitled "Political Signs" which remove the prohibition against the display of political signs on public property for any applicant that is granted a permit to conduct a bazaar, carnival, circus, festival or street fair under Chapter 159 of the City Code.

Thank you for your attention and consideration in this matter. Please do not hesitate to contact me should you have any questions.

Very truly yours,

THOMAS M. EGAN
Assistant Municipal Attorney

TME/sd
Attachments

Chapter 185

POLITICAL SIGNS

§ 185-1.	Legislative declaration.	§ 185-4.	Severability.
§ 185-2.	Definitions.	§ 185-5.	Violations and penalties.
§ 185-3.	General restrictions.		

[HISTORY: Adopted by the Municipal Council of the City of Clifton 12-20-1960 by Ord. No. 3319 as Article 6 of Chapter 21 of the Revised Ordinances of the City of Clifton, New Jersey, 1960; amended in its entirety 8-18-2009 by Ord. No. 6831-09. Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Signs — See Ch. 461, Art. IX.

§ 185-1. Legislative declaration.

The Municipal Council recognizes the fundamental importance of the ability to express political opinions and views. Political expressions are one of the most valued rights, and therefore are afforded the greatest constitutional protections. Political advocacy and expression through the use of political signs have a long tradition in the City's history. However, limited restrictions must be placed upon political signs to ensure the safety and welfare of the people of the City.

§ 185-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

POLITICAL SIGN — Any sign advancing the candidacy of any candidate or group of candidates for public office or advocating any public policy position, expressly excluding, however, any such signs posted or displayed on existing commercial billboards by or with the consent of the owner.

PUBLIC PLACE or PUBLIC FACILITY — Any property or item used for public purposes, including but not limited to, all public streets, sidewalks, boulevards, alleys or other public right-of-ways, all public parks, squares, spaces, grounds, buildings, medians, traffic signal facilities, utility poles or any other type of public pole, public trees, litter receptacles, benches, bus shelters, fences, or any object affixed to or placed upon public streets, parking lots or sidewalks which is affixed or placed thereon by any public entity.

§ 185-3. General restrictions.

A. No person shall erect, place or display political signs on any public place or public facility except when allowed by the holder of a permit at a bazaar, carnival, circus, festival or street fair permitted under Chapter 159 of this Code.

A-B. ~~No person shall erect, place or display political signs or~~ in a manner in which the political sign projects onto or over any part of any public place or public facility or which rests, wholly or in part, upon, along or over any portion of a public place or public facility. Any political sign that so placed in relation to public property or a public facility shall be subject to removal by the City.

~~B.C.~~ No person shall erect, place or display political signs on any private property without the prior consent of the property owner.

~~C.D.~~ No person shall erect, place or display political signs in a manner which:

- (1) Unreasonably interferes with, obstructs or impedes the free flow of pedestrians or vehicular traffic;
- (2) Unreasonably interferes with passengers boarding or exiting from buses at designated bus stops;
- (3) Unreasonably interferes with or obstructs the use of traffic signals, traffic or street signs, fire hydrants or mailboxes.

~~D.E.~~ No person shall erect, place or display political signs:

- (1) Within three feet of any crosswalk;
- (2) Within 10 feet of any fire hydrant;
- (3) Within five feet of any fire lane, fire call box, police call box or other emergency facility.

~~E.F.~~ No person shall remove, tear down, deface or destroy any lawfully erected political sign on private property without the consent of the owner of said private property.

§ 185-4. Severability.

If any section or part of this chapter is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this chapter.

§ 185-5. Violations and penalties.

Any person who violates any provision of § 185-3 shall, upon conviction thereof, be punished by a fine not exceeding \$500.

AN ORDINANCE TO AMEND CHAPTER 159 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "BAZAARS, CARNIVALS, CIRCUSES, STREET FAIRS AND FESTIVALS" MORE PARTICULARLY SECTION 159-2(G) THEREOF (REMOVES PROHIBITION AGAINST DISPLAY OF POLITICAL SIGNS)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 159 of the Code of the City of Clifton, entitled "Bazaars, Carnivals, Circuses and Festivals," is hereby amended as follows:

§ 159-1. Definitions.

No change.

§ 159-2. Limitations and Prohibitions.

- A. No change.
- B. No change.
- C. No change.
- D. No change.
- E. No change.
- F. No change.
- G. Notwithstanding the provisions of Chapter 185 prohibiting the display of political signs on public property, any applicant who is granted a permit to conduct or operate a bazaar, carnival, circus, festival or street fair in accordance with this Chapter may permit the display of one political sign by any candidate who is running for elective officer to be displayed at a booth or other designated area at the event.
- H. No change.
- I. No change.
- J. No change.
- K. No change.
- L. No change.
- M. No change.
- N. No change.
- O. No change.

§ 159-3. Application for permit.

No. Change.

§ 159-4. Standards for issuance.

No change.

§ 159-5. Bonding and insurance requirements.

No change.

§ 159-6. Violations and penalties.

No change.

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as required by law.

PASSED: _____

RAYMOND GRABOWSKI, MAYOR

ATTEST:

NANCY FERRIGNO, CITY CLERK

ITEM NUMBER: D- 2

ITEM NAME: Cottage Food Operator Permits RP
RECOMMENDATION:

SUMMARY:

<u>ATTACHMENTS:</u>		
Description	Upload Date	Type
 Memo	10/8/2024	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

October 7, 2024

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **Cottage Food Operator Permit**

Dear Mayor Grabowski and Members of the Municipal Council:

At the last meeting of the Mayor and Council a member of the public inquired regarding a Cottage Food Operator's Permit. This permit is issued by the State of New Jersey and allows residents to prepare and sell certain approved food products, as shown in the attachment, from their homes. Part of the application process requires the applicant to show that the proposed cottage food operation complies with their residential zoning. The City of Clifton does not allow this type of business use in residential zones. If the City would like to allow this use it would have to amend its zoning ordinance to include it as a permitted use.

The City currently allows "home professions" in residential zones pursuant to Chapter 461-13.1 C (2), as follows:

Offices of a home profession, as defined in this chapter, when conducted as a subordinate use in the resident practitioner's dwelling and incorporated as an integral part of the dwelling but limited to his own practice and not entailing more than one employee. Not more than 20% of the ground floor area of the dwelling unit may be devoted to such professional office use.

The City's Code defines "home profession" as:

HOME PROFESSION

A profession which is customarily carried on in a dwelling by a member of the resident family, the profession being incidental and secondary to the use of the dwelling for dwelling purposes and not resulting in a change of the character thereof. The following are deemed to be in this category: physician, dentist, surgeon, chiropractor, accountant, licensed insurance or real estate agent and broker, clergyman, lawyer, engineer, architect and professional artist.

If the Council is inclined to allow cottage food operators in residential zones, it may want to

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
October 7, 2024
Page 2

do so along the same lines of home professions. Thank you for your consideration in this matter.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk
Attachments

[Home](#) / [Food Products](#) / [Approved Food Products](#)

Approved Food Products

Approved Product List

- [Baked Goods](#)
- [Candy](#)
- [Chocolate-Covered Nuts and Dried Fruit](#)
- [Dried Fruit](#)
- [Dried Herbs and Seasonings, and Mixtures](#)
- [Dried Pasta](#)
- [Dry Baking Mix](#)
- [Fruit Jams, Jellies, and Preserves](#)
- [Fruit Pies, Fruit Empanadas, and Fruit Tamales \(excluding pumpkin\)](#)
- [Fudge](#)
- [Granola, Cereal, and Trail Mix](#)
- [Processed Honey and Sweet Sorghum Syrup](#) (NOTE: Raw, unprocessed honey is not a cottage food and is not subject to permit requirements)
- [Nuts and Nut Mixtures](#)
- [Nut Butters](#)
- [Popcorn and Caramel Corn](#)
- [Roasted Coffee and Dried Tea](#)
- [Vinegar and Mustard](#)
- [Waffle Cones and Pizzelles](#)

>>



My product is not listed

Baked Goods

✓ Includes:

- | | | | |
|------------|------------|-------------|--------------|
| • Bread | • Pastries | • Scones | • Babka |
| • Rolls | • Cookies | • Cake pops | • Doughnuts |
| • Cakes | • Brownies | • Biscuits | • Cake rolls |
| • Cupcakes | • Muffins | • Macarons | |

✗ Does NOT Include:

- | | | | |
|----------------|-----------|---|--------------------------------|
| • Cheesecake | • Waffles | • Focaccia with vegetables or mushrooms | • Baked goods infused with CBD |
| • French Toast | • Crepes | • Cheese or cream-filled pastries | • Baked goods with alcohol |
| • Pancakes | | | • Cheese-filled baked goods |

See why these products are not allowed

Candy

✓ Includes:

- Brittle
- Caramels
- Chocolates
- Cereal treats
- Toffee
- Marshmallows
- Chocolate bars
- Packaged cotton candy
- Bark
- Peanut clusters
- Candy bars

✗ Does NOT Include:

- Cotton candy that is made/spun onsite

[See why these products are not allowed](#)

Chocolate Covered Nuts and Dried Fruit

✓ Includes:

- Chocolate-covered raisins
- Prunes
- Dried cranberries
- Dried apricots
- Dates

✗ Does NOT Include:

- Freeze-dried fruit or vegetables
- Chocolate-covered fresh fruit
- Candy apples
- Candied vegetables
- Chocolate-covered
- Candied fruits
- Dehydrated fruit or vegetables
- Strawberries

[See why these products are not allowed](#)

Dried Fruit

✓ Includes:

- Raisins
- Prunes
- Dried cranberries
- Apricots
- Dates

✗ Does NOT Include:

- Bananas
- Plantains
- Strawberries

[See why these products are not allowed](#)

Dried Herbs and Seasonings, and Mixtures thereof

✓ Includes:

- Seasoning mixes
- Jerk seasoning
- Dried herbs or seasonings purchased from a licensed facility/wholesale distributor
- Barbecue rub

✗ Does NOT Include:



- Fresh herbs
- Dried herbs grown at your residence
- Dried foraged herbs
- Dried mushrooms
- Dried beans

[See why these products are not allowed](#)

Dried Pasta

✓ Includes:

- Dried wheat pasta (no egg)

✗ Does NOT Include:

- Raw pizza dough
- Dried egg noodles
- Dried pasta with egg ingredient

[See why these products are not allowed](#)



Dry Baking Mix

✓ Includes:

- Pancake mix
- Dry cookie mix
- Dry cake mix
- Dry brownie mix

✗ Does NOT Include:

- Raw cookie dough

[See why these products are not allowed](#)

Fruit Jams, Fruit Jellies, and Fruit Preserves

✓ Includes:

- Strawberry jam
- Blueberry jam
- Blackberry jam
- Apple preserves

✗ Does NOT Include:

- Pepper jelly
- Rhubarb jelly
- Tomato jelly/sauce

[See why these products are not allowed](#)

Fruit Pies, Fruit Empanadas, and Fruit Tamales

✓ Includes:

- Apple
- Blueberry
- Pecan pie
- Peach
- Strawberry

✗ Does NOT Include:

- Pumpkin
- Sweet potato
- Yam
- Rhubarb
- Vegetable
- Meat
- Key lime pie
- Lemon pie
- Fresh/uncooked fruit
- Fresh fruit tarts

[See why these products are not allowed](#)

Fudge

✓ Includes:

- Chocolate fudge
- Caramel fudge
- Strawberry fudge

✗ Does NOT Include:

- Uncooked fruit fillings or toppings
- No-bake fudge

[See why these products are not allowed](#)

>>



Granola, Cereal, and Trail Mix

✓ Includes:

- Chocolate candies
- Nuts (peanuts, almonds, cashews, pumpkin seeds, sunflower seeds, etc.)
- Dried fruit (raisins, cranberries)
- Nut butters

✗ Does NOT Include:

- Chickpeas
- Peas
- Banana chips
- Plantain chips
- Dried strawberries

[See why these products are not allowed](#)

Processed honey* and sweet sorghum syrup

*Raw honey is exempt from the Cottage Food Operator's permit

✓ Includes:

- Sweet sorghum syrup
- Infused/flavored honey with NO particles

✗ Does NOT Include:

- Infused/flavored honey with floating particles
- Elderberry syrup
- Flower syrups (wildflower syrup, hibiscus syrup, chamomile syrup)

[See why these products are not allowed](#)

Nuts and Nut Mixtures

✓ Includes:

- Nuts (almonds, pistachios, walnuts, peanuts, pumpkin seeds, sunflower seeds)

✗ Does NOT Include:

- Products labeled with health claims or immunity claims

[See why these products are not allowed](#)

>>



Nut Butters

✓ Includes:

- Peanut butter
- Walnut butter
- Almond butter

✗ Does NOT Include:

- Sesame butter
- Apple butter
- Guava butter
- Butters containing alcohol
- Tahini
- Fruit butters
- Fig butter

[See why these products are not allowed](#)

Popcorn and Caramel Corn

✓ Includes:

- Caramel
- Chocolate
- Sea salt
- Cheese powder

✗ Does NOT Include:

- Liquid toppings
- Liquid cheese
- Coatings that contain unapproved ingredients

[See why these products are not allowed](#)

Roasted Coffee and Dried Tea

✓ Includes:

- Dried tea purchased from a licensed facility/wholesale distributor

✗ Does NOT Include:

- Liquid beverages
- Fresh herbs/flowers/teas
- Herbs/flowers/teas grown onsite/residence
- Dried foraged herbs/flowers/teas

[See why these products are not allowed](#)

Vinegars and Mustard

✓ Includes:

- Infused/flavored vinegars with NO particles

✗ Does NOT Include:

- Egg-based mustards
- Tomato ketchup/sauce
- Vinegars and mustards containing alcohol
- Balsamic vinegar
- Hot sauce
- Infused oil
- Red wine vinegar
- Barbecue sauce
- Tomato sauce

[See why these products are not allowed](#)

>>



Waffle Cones and Pizzelles

✓ Includes:

- Dry waffle cones
- Sprinkles
- Almond pizzelles
- Waffle cones with chocolate coating
- Waffle cones with cocoa powder

✗ Does NOT Include:

- Fresh pancakes
- Crepes
- Cannoli
- Fresh waffles
- Cream toppings

[See why these products are not allowed](#)

My product isn't listed here. What do I do?

[See options for unlisted products](#)

[Cottage Food](#)

[Home](#)

[Apply/Renew](#)

[Food Products](#)

[Requirements](#)

ITEM NUMBER: D- 3

ITEM NAME: 2024 Municipal Best Practices Inventory
RECOMMENDATION:

SUMMARY:
As required by the State of New Jersey, attached is the 2024 Municipal Best Practices Inventory (LFN 2024-13) for discussion.
The good news is that with the attached, the City will receive our full State Aid once again this year.

ATTACHMENTS:

Description	Upload Date	Type
 Report	10/11/2024	Cover Memo
 Back Up	10/9/2024	Cover Memo

Best Practices Inventory Online Platform

Survey

Clifton City

Printable Current Answers

001a	Unscored Survey	Affordable Housing
Has your municipality been authorized to collect residential development fees to be deposited into an Affordable Housing Trust Fund?		[0.00] Yes
001b	Unscored Survey	Affordable Housing
If the answer to Question 1a is "Yes" on what date did the municipality first start collecting residential development fees. Fill-in date under Comments as MM/DD/YYYY. If 1a was answered "No" insert "Answered No" under Comments.		Comment: 01/01/2001
001c	Unscored Survey	Affordable Housing
If the answer to Question 1a is "Yes" has your municipality adopted an ordinance setting forth conditions associated with affordable housing residential development fees? If so, fill-in the date the ordinance was adopted under Comments as MM/DD/YYYY. If not, insert "Answered No" or "Answered N/A" under Comments.		[0.00] Yes Comment: 06/15/1999
002a	Unscored Survey	Affordable Housing
Has your municipality been assessing non-residential development fees pursuant to N.J.S.A. 40:55D-8.1 et seq.?		[0.00] Yes
002b	Unscored Survey	Affordable Housing
If the answer to Question 2a is "Yes" are the fees retained by the municipality in its own Affordable Housing Trust Fund or submitted to the State Treasurer?		[0.00] Yes

003a	Unscored Survey	Affordable Housing
Did your municipality receive Regional Contribution Agreement (RCA) funds prior to 2008?		[0.00] No
003b	Unscored Survey	Affordable Housing
If the answer to Question 3a was "Yes" have all RCA funds been expended pursuant to the approved RCA?		[0.00] N/A
003c	Unscored Survey	Affordable Housing
If the answer to Question 3b was "No" is the unspent balance of RCA funds currently in your municipality's Affordable Housing Trust Fund?		[0.00] N/A
004	Unscored Survey	Affordable Housing
Does your municipality have a third-round fair share affordable housing present need obligation? If so, the number of units completed that fulfill your municipality's third-round present need obligation under Comments (please only include numbers without text or explanation to facilitate tabulation). If your municipality does not have a third-round present need obligation, type "Answered No" under Comments. If responding "Other" please explain the reason under Comments.		[0.00] No Comment: Answered No
005a	Unscored Survey	Affordable Housing
Does your municipality have a third-round fair share affordable housing prospective need obligation? If so, please provide your municipality's third-round fair share affordable housing prospective need obligation under Comments (please only include numbers without text or explanation to facilitate tabulation). This information can typically be found in your municipality's affordable housing settlement agreement, if one exists. Answer "No" if your municipality is an Urban Aid municipality that meets the qualification formula for an exemption from prospective need. If your municipality does not have a third-round prospective need obligation, type "Answered No" under Comments. If responding "Other" please explain the reason under Comments.		[0.00] No Comment: other

005b

Unscored Survey

Affordable Housing

If the answer to Question 5a is "Yes" please provide the number of units completed that fulfill your municipality's third-round prospective need obligation under Comments (please only include numbers without text or explanation to facilitate tabulation). If your municipality does not have a third-round prospective need obligation, type "Answered No" under Comments. If your answer to Question 5a is "Other" please state the reason under Comments.

Comment: other

006

Unscored Survey

Affordable Housing

Has your municipality been the subject of a builder's remedy lawsuit for its third-round prospective need obligation in which the court imposed a judgment in favor of the builder?

[0.00] No

007a

Unscored Survey

Affordable Housing

Has your municipality reached an affordable housing settlement agreement for the third round with the Fair Share Housing Center, a builder, or any other interested party?

[0.00] No

007b

Unscored Survey

Affordable Housing

If the answer to Question 7a is "Yes" was the agreement approved by the courts and your municipality granted a Judgment of Compliance and Repose and Temporary Immunity from exclusionary zoning lawsuits?

[0.00] Yes

007c

Unscored Survey

Affordable Housing

If the answer to Question 7a is "Yes" does the settlement agreement impose a prospective need obligation, net of bonuses, credits, and realistic development potential adjustments, that was greater than zero?

[0.00] No

008

Unscored Survey

Affordable Housing

Has your municipality formally appointed a municipal housing liaison?

[0.00] Yes

009a

Unscored Survey

Broadband

Does your municipality have a municipally-owned fiber network providing broadband access?

[0.00] No

009b

Unscored Survey

Broadband

If the answer to Question 9a is "No" is your municipality actively considering or taking steps towards the build-out of a municipally-owned fiber network providing broadband access?

[0.00] No

010

Core Competencies

Budget

Unless the Local Finance Board sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). For CY2024 budgets the Local Finance Board extended these dates to March 29 and April 30, respectively, or the next regularly scheduled governing body meeting thereafter (See Local Finance Notice 2023-22). Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the extended dates authorized by the Local Finance Board? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.

[0.00] No

011

Core Competencies

Budget

N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division no later than February 10 (August 10 for SFY municipalities). Local Finance Notice 2023-22 announced the extension of this deadline to March 8. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS with the Division by no later than March 8 (or August 10 for SFY municipalities)?

[1.00] Yes

012

Core Competencies

Budget

Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?

[1.00] Yes

013	Core Competencies	Budget
Recent amendments to N.J.A.C. 5:30-7.4 disqualify from local examination a municipality that has failed to submit to the Division the user-friendly budget section corresponding with the previous year's adopted budget. Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted CY2023/SFY2024 and CY2024 budgets?		[1.00] Yes
014	Core Competencies	Budget
Revenue from a local cannabis tax is required to be entered on the municipal budget under FCOA Code 08-240. If your municipality has adopted a local cannabis tax, does your municipal budget list revenue from its local cannabis tax under FCOA Code 08-240? Only answer N/A if your municipality has not adopted a local cannabis tax.		[1.00] N/A
015	Best Practices	Budget
Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5, and annually deposit appropriations into the fund? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.		[0.00] No
016	Best Practices	Budget
N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?		[0.50] Yes

017	Core Competencies	Capital Projects
	Sections 7 and 8 of P.L. 2021, c. 184 amended N.J.S.A. 40A:4-43 and 4-44 to require any municipality having its own water system to reflect in its capital budget and capital program the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report submitted to the Department of Environmental Protection (DEP). The Local Finance Board recently adopted amendments to N.J.A.C. 5:30-4.3 incorporating this statutory change into the municipal budget process. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?	[1.00] N/A
018	Core Competencies	Capital Projects
	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.	[1.00] Yes
019	Core Competencies	Cybersecurity
	Is Multi Factor Authentication (MFA) required for remote access to your municipality's network? If yes, please state under Comments where your municipality deploys MFA (e.g. banking, privileged users in-network, off-network back ups).	[1.00] Yes
020	Core Competencies	Cybersecurity
	Does your municipality require a password policy for all network users requiring alphanumeric complexity, length requirements, and either 1) at least annual updating; or 2) a password meeting advanced standards such as those from the National Institute of Standards & Technology (NIST)?	[1.00] Yes
021	Best Practices	Cybersecurity
	Has your municipality enrolled for membership in the New Jersey Cybersecurity & Communications Integration Cell (NJCCIC)? An NJCCIC membership provides access to the latest cyber alerts, bulletins, training notifications and other important updates.	[0.50] Yes

022

Best Practices

Environment

Have one or more public electric vehicle charging stations been installed on municipal property?

[0.00] No

023

Best Practices

Environment

When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.

[0.00] No

024

Core Competencies

Ethics

The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2024 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.

[1.00] Yes

025

Core Competencies

Ethics

If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2024 roster but did not file the FDS by April 30, 2024? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.

[1.00] N/A

026

Core Competencies

Ethics

N.J.S.A. 2C:51-2.d permanently disqualifies from future public employment any person convicted of an offense "relating directly to the person's performance in, or circumstances flowing from, the specific public office, position or employment held by the person." Disqualification from public employment relating to a conviction for a disorderly persons or petty disorderly persons offense may be waived by the court upon application of the county prosecutor or the Attorney General and for good cause shown. As part of any job application process, does your municipality ask whether the applicant is currently disqualified from public employment due to a criminal conviction for which N.J.S.A. 2C:51-2.d applies?

[1.00] Yes

027

Core Competencies

Financial Administration

At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change came into effect on January 1, 2024. See Local Finance Notice 2023-21 for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2?

[1.00] Yes

028

Core Competencies

Financial Administration

At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-5.7 requiring municipalities to maintain a general ledger for not only the current fund, but also for all other funds, as well as post totals for all funds to the general ledger on at least a monthly basis and maintain required original books of entry in an electronic format. See Local Finance Notice 2024-09 for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7?

[1.00] Yes

029

Core Competencies

Financial Administration

Does your municipality post totals for all funds to the general ledger on at least a monthly basis?

[1.00] Yes

030

Core Competencies

Financial Administration

Does your municipality maintain required original books of entry in an electronic format?

[1.00] Yes

031

Core Competencies

Financial Administration

N.J.S.A. 40A:5-7 requires a synopsis of all audits, together with the auditor's recommendations, to be prepared and published by the municipal clerk at least once in the municipality's official newspaper or, if there is none, in a newspaper published in the local unit or, if there is no newspaper published in the local unit, in a newspaper having a general circulation in the municipality. If the municipal clerk fails to have publication of the synopsis and recommendations made within 30 days of receipt of the annual audit, the clerk shall be subject to a fine of \$10.00 payable to the local unit for each day after the expiration of the 30 days that such publication fails to appear. At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-6.4 that codifies the minimum content of the synopsis of audit along with the process for publishing the synopsis and corrective action plan. See Local Finance Notice 2024-10 for further details. Does your municipality publish the synopsis of audit as required pursuant to N.J.S.A. 40A:5-7?

[1.00] N/A

032

Core Competencies

Financial Administration

Local Finance Notice 2024-11 updates municipalities and fire districts on current IRS guidance and Federal Fair Labor Standards Act (FLSA) guidance pertaining to incentives paid to volunteer firefighters and EMS (other than LOSAP). Nominal stipends funded through the federal Staffing for Adequate Fire and Emergency Response (SAFER) program's volunteer firefighter recruitment and retention (R&R) grant is also discussed. Has your municipality reviewed its volunteer fire and EMS incentives for compliance with federal requirements?

[1.00] Yes

033

Best Practices

Financial Administration

N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher?

[0.50] Yes

034

Best Practices

Financial Administration

N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher?

[0.50] Yes

035

Core Competencies

Lead Remediation

Subsection h. of N.J.S.A. 52:27D-437.16 requires each municipality to assess an additional fee of \$20 per unit inspected for lead hazards and deposited into the Department of Community Affairs' Lead Hazard Control Assistance Fund established pursuant to N.J.S.A. 52:27D-437.4. Has your municipality assessed and collected the above-reference \$20 fee assessment for each lead inspection and sent the proceeds to the Department of Community Affairs' Division of Housing & Community Resources for deposit into the Fund?

[1.00] Yes

036a

Unscored Survey

Lead Remediation

Does your municipality have a permanent local agency that is currently conducting inspections for lead-based paint hazards in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments. Further information concerning the requirements of this recently enacted law are available at <https://www.nj.gov/dca/codes/resources/leadpaint.shtml>.

[0.00] Health Dept. or Division

036b

Unscored Survey

Lead Remediation

If your municipality does not have a permanent local agency or a shared service currently conducting inspections for lead-based paint hazards in rental dwellings to enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor to provide paid lead inspection services?

[0.00] N/A

037a

Unscored Survey

Lead Remediation

Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?

[0.00] Yes

037b	Unscored Survey	Lead Remediation
If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?		[0.00] No
038a	Unscored Survey	Lead Remediation
The method of lead-based paint hazard inspection required for each municipality is at https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf . If your municipality is required to perform a visual inspection, how many visual lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 1,766
038b	Unscored Survey	Lead Remediation
If your municipality is required to perform a dust wipe swiping under https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf , how many dust wipe-sampling lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 1,766
038c	Unscored Survey	Lead Remediation
How many post-remediation lead-based paint inspections has your municipality conducted (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: None
038d	Unscored Survey	Lead Remediation
How many lead safe certifications have been issued by your municipality since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 1,211

039

Core Competencies

Personnel

For any municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions following the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits.

[1.00] Yes

040

Core Competencies

Personnel

Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits.

[1.00] Yes

041

Core Competencies

Personnel

The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?

[1.00] Yes

042	Core Competencies	Personnel	
Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.			[0.00] No Comment: Did Not Answer Yes
043	Core Competencies	Personnel	
At its July 2023 meeting, the Local Finance Board updated N.J.A.C. 5:30-16.2 to require a municipality's purchasing agent, certified public works manager, and business administrator/municipal manager to register for GovConnect by November 1, 2023. If your municipality has one or more of the above-referenced titles, have the individuals in those titles registered for GovConnect?			[1.00] Yes
044	Unscored Survey	Personnel	
Does your municipality currently have an unlicensed individual serving as an acting municipal clerk, tempoary chief municipal finance officer, temporary purchasing agent, and/or a temporary chief public works manager? Select as many as are applicable or None of the Above.			
045	Unscored Survey	Personnel	
Does your municipality currently retain a chief financial officer through a professional services contract?			[0.00] No
046	Core Competencies	Procurement	
The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(1) (m). Page 3 of Local Finance Notice AU-2002-2 for further details. The standard EUS certification declaration (do not submit the form to DLGS) is available at https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/eus_letter.pdf . If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so?			[0.00] No

047

Core Competencies

Procurement

N.J.S.A. 34:1A-1.16 authorizes the New Jersey Department of Labor and Workforce Development (NJDOL) to create a list on its website, dubbed the Workplace Accountability in Labor List (The WALL), of any person found in violation of any State wage, benefit, and tax laws and against whom a final order has been issued by the NJDOL for such violation. A contract cannot be awarded to any contractor or vendor appearing on the WALL, which is available at <https://www.nj.gov/labor/ea/osec/wall.shtml>. Is your municipality cross checking prospective vendor or contractor names against the WALL before awarding any contract over the quote threshold?

[1.00] Yes

048

Core Competencies

Procurement

P.L. 2023, c. 138 requires public works contractor registration and payroll certification for public works projects to be completed online at <https://njwages.nj.gov/>. Municipalities were required to be registered prior to August 15, 2024. Email njwagehubinfo@dol.nj.gov for assistance with registration. In addition to the NJ Wage Hub online requirements, certified payrolls shall continue to be submitted to the municipality in the manner and process that is consistent with each body's previous receipt of certified payrolls (e.g. email, fax). Is your municipality registered with NJDOL's online certified payroll system?

[1.00] Yes

049

Best Practices

Procurement

If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.

[0.00] No

050

Best Practices

Procurement

Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.

[0.50] Yes

051

Core Competencies

Shared Services

N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.

[1.00] Yes

052a

Unscored Survey

Shared Services

If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.

Comment: N/A

052b

Unscored Survey

Shared Services

If the answer to Question 52a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00] N/A

053a

Unscored Survey

Special Improvement Districts

Has your municipality designated one or more special improvement districts (SIDs) pursuant to N.J.S.A. 40:56-71?

[0.00] Yes

053b

Unscored Survey

Special Improvement Districts

If your municipality has designated one or more special improvement districts (SIDs) pursuant to N.J.S.A. 40:56-71, does one or more SID have a business improvement zone established pursuant to N.J.S.A. 40:56-71.1 et seq.? Answer N/A if your municipality does not have a SID.

[0.00] Yes

054

Core Competencies

Transparency

Are your municipality's codified and uncoded ordinances, including all current salary ordinances, posted on the municipality's website? Please provide the link to the webpage on which the ordinances are posted under Comments. If the answer is "No" type "Answered No" under Comments.

[1.00] Yes

Comment: www.cliftonnj.org

055

Core Competencies

Transparency

Does your municipality maintain on its website minutes and agendas for the governing body, planning board, board of adjustment and all commissions? Please provide the link to the webpage on which the agendas and minutes are listed under Comments. If the answer is "No" type "Answered No" under Comments.

[1.00] Yes

Comment: www.cliftonnj.org

056

Core Competencies

Transparency

Does your municipality's website have a calendar that is regularly updated with the meeting dates for governing body meetings along with the meetings of all other boards, committees, and commissions? Please provide the link to the webpage on which the calendar is listed under Comments. If the answer is "No" type "Answered No" under Comments.

[1.00] Yes

Comment: www.cliftonnj.org

057

Core Competencies

Transparency

Does your municipality maintain on its website the previous three years of adopted budgets and the current year introduced or adopted budget, inclusive of the user-friendly budget section? Please provide the link to the webpage on which the budgets are posted under Comments. If the answer is "No" type "Answered No" under Comments.

[1.00] Yes

Comment: www.cliftonnj.org

058

Core Competencies

Transparency

Does your municipality maintain on its website the most recent annual financial statement (AFS) and annual audit, including any corrective action plan? Please provide the link to the webpage on which both are posted under Comments. If the answer is "No" type "Answered No" under Comments.

[1.00] Yes

Comment: www.cliftonnj.org

059	Best Practices	Transparency
Does your municipality post on its website all current labor agreements, including memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements? Please provide the link to the webpage on which current labor agreements are posted under Comments. If the answer is "No" type "Answered No" under Comments. If the answer is "N/A", please use the comment box to provide clarification.		[0.00] No Comment: Answered No
060	Core Competencies	Transparency
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us . Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.		[1.00] Yes
061	Core Competencies	Transparency
Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at https://www.state.nj.us/perc/conciliation/contracts/ . Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.		[0.00] No
062	Core Competencies	Transparency
In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with DLGS all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding		[1.00] Yes

063

Core Competencies

Transparency

P.L. 2023, c. 30, known as the "Elections Transparency Act," made various significant changes to New Jersey's pay-to-play laws. One of these changes is the prohibition on imposing pay-to-play provisions that are more restrictive than those in State law. The repeal of N.J.S.A. 40A:11-51, the statute that originally authorized local pay-to-play restrictions or grandfathered existing ones, is effective retroactive to January 1, 2023. See Local Finance Notice 2023-14 for further details. Has your municipality repealed any local pay-to-play ordinances or resolutions originally authorized or grandfathered by N.J.S.A. 40A:11-51? Answer N/A if your municipality did not have local pay-to-play restrictions on the books.

[1.00] N/A

064

Best Practices

Transparency

Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <https://www.state.nj.us/treasury/taxation/relief.shtml>?

[0.50] Yes

065a

Unscored Survey

Transparency

Does your municipality have one or more official social media accounts? Please select all that apply.

065b

Unscored Survey

Transparency

If your answer to Question 65a is "Yes", does your municipality allow comments on its social media posts?

[0.00] No

065c

Unscored Survey

Transparency

If your answer to Question 65b is "Yes", does your municipality archive comments made on its social media posts?

[0.00] N/A

066

Core Competencies

Redevelopment

Upon the adoption of a resolution by a municipal governing body determining that a delineated area, or any part thereof, is an area in need of redevelopment or an area in need of rehabilitation, N.J.S.A. 40A:12A-6.b(5)(c) and 40A:12A-14.a require the municipal clerk to transmit a copy of the resolution to the Commissioner of the Department of Community Affairs for review. If the area in need of redevelopment or rehabilitation is not located in an area in which development or redevelopment is to be encouraged pursuant to any State law, the determination shall not take effect without first receiving the review and approval of the Commissioner. If the area in need of redevelopment or rehabilitation is located within an area in which development or redevelopment is encouraged pursuant to State law, the resolution shall take effect after the municipal clerk has transmitted a copy of the resolution to the Commissioner. Areas in Need of Redevelopment and Areas in Need of Rehabilitation are featured on the NJ Community Asset Map hosted on the Office of Local Planning Services webpage under "Available Data and Applications." Has your municipality submitted all resolutions designating areas in need of redevelopment or rehabilitation within the municipality to the DCA Commissioner?

[1.00] Yes

067

Core Competencies

Redevelopment

N.J.S.A. 40A:20-9.d requires an urban renewal entity with which the municipality has a financial agreement for a long-term payment in lieu of taxes (PILOT) to submit annually, within 90 days after the close of its fiscal year, its auditor's reports to the mayor and the governing body. Does your municipality enforce the annual submission of urban renewal entity audit reports and review those reports?

[1.00] Yes

068

Core Competencies

Utilities

P.L. 2022, c.107 (N.J.S.A. 48:2-29.57 et seq. or the "Utility Reporting Law") requires the Board of Public Utilities (BPU) to collect data from both investor-owned utilities and local government-owned utilities regarding service to residential and commercial customers. The reporting template is available at <https://nj.gov/bpu/agenda/doc/PL107/ReportingRequirementTemplateFinal.xlsx>. If your municipality has a water, sewer, or electric system, has your municipality complied with the reporting requirement in the Utility Reporting Law?

[1.00] N/A

069

Core Competencies

Utilities

Section 4 of P.L. 2021, c. 317 establishes a Winter Termination Program allowing eligible residential customers to avoid service shutoff from November 15 through March 15 for non-payment of water, sewer, or electric service provided by a local unit. See Local Finance Notice 2023-09 for further details. Has your municipality notified its residential ratepayers about the Winter Termination Program in the manner required under law with respect to the utility services it provides?

[1.00] N/A

[Return to Question List \(../?id=ee8e621b-8c76-ef11-a671-001dd801212b\)](#)

Best Practices Inventory Online Platform

Clifton City

Scoring

Current Score: 41.50

Score

- 35 +
- 31 - 34
- 27 - 30
- 0 - 26

Aid Withheld

- No aid withholding
- 25% of final aid payment withheld
- 50% of final aid payment withheld
- 100% of final aid payment withheld

ITEM NUMBER: CM- 1

ITEM NAME: Lexington Super Suds Laundromat
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/4/2024	Cover Memo



City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

October 4, 2024

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **Lexington Super Suds Laundromat**

Dear Mayor Grabowski and Members of the Municipal Council:

At the last meeting of the Mayor and Council questions were raised regarding the hours of operation and parking for the Lexington Super Suds Laundromat located at 385 Lexington Avenue. Attached you shall find the Zoning Board resolution approving the Laundromat including the 15 space parking lot. The Zoning Board did not provide any limitations on the hours of operation so the Laundromat may operate at any hours of its choosing.

Thank you for your consideration in this matter.

Very truly yours,

/s/ Andrew P. Oddo

ANDREW P. ODDO
First Assistant Municipal Attorney

APO/kmk
Enc.

MEETING OF JUNE 16, 2010.

RESOLVED by the ZONING BOARD OF ADJUSTMENT, CLIFTON, N.J., that the application of: **EDWIN POU** for premises known as: **62 RUSSELL STREET AND 385 LEXINGTON AVENUE, BLOCK 8.16, LOTS 22 AND 25** be and the same is hereby: **GRANTED A USE VARIANCE FOR COMMERCIAL PARKING ON LOT 25; FRONT, REAR, AND SIDE YARD SETBACKS REQUIREMENT TO PERMIT A PROPOSED PARKING LOT TO BE CONSTRUCTED ON BOTH LOT 25 AND PART OF LOT 22.**

Testimony concerning the aforesaid application was taken by the Board at its meeting on June 16, 2010. Said testimony including the application and the plans and exhibits on file are incorporated herein by reference and made a part hereof.

After a review of the testimony, Comr Roy Noonburg moved to grant the application on the basis of the following Resolution:

WHEREAS, the applicant requests use variance and bulk variances as aforesaid for a proposed parking lot at premises located at 62 Russell Street and 385 Lexington Avenue, Block 8.16, Lots 22 and 25, which premises are located in a B-C and RB3 zone; and

WHEREAS, the Board, after hearing the testimony presented by the applicant and its expert, has made the following factual findings:

- a. The applicant proposes to demolish the existing two-family house and convert the rear of Lot 22 and all of Lot 25 into a 15-car parking lot to service a Laundromat;
- b. A use variance is required since Lot 25 is in a residential zone; and rear, front, and side yard setbacks are required to permit the parking lot to expand over into the various front, rear, and side lot lines;
- c. The proposal represents a substantial improvement and provides much needed off street parking;
- d. The applicant has satisfied the positive and negative criteria required for the grant of a use variance;
- e. The applicant has shown sufficient hardship to justify the grant of the bulk variance;
- f. The benefits of the application outweigh the detriments, if any; and

WHEREAS, the Board finds from the testimony presented that the proposal will be in accord with the intent and purpose of the master plan and the zone ordinance; and

WHEREAS, the Board further finds that the conversion of the premises to a 15-car parking lot to serve the Laundromat provides much-needed off-street parking where there is a substantial need for same, and it will help promote the health, safety, and general welfare of the neighborhood;

(CONTINUED)

(CONTINUED)

NOW THEREFORE, BE IT RESOLVED that the application to convert the rear of Lot 22 and all of Lot 25 into a 15-car parking lot to service a laundromat at the premises located at 62 Russell Street and 385 Lexington Avenue, Block 8.16, Lots 22 and 25, be and the same is hereby approved and the use variance and bulk variance be and the same are hereby granted subject to such further governmental approvals as may be required by law subject to the following:

a. Compliance with the report of Planning Consultant Dennis Kirwan dated June 10, 2010 and the report of Neglia Engineering, with the exception of Item Nos. 1, 2, and 3, dated June 11, 2010; and

b. Passaic County Planning Board approval, if required.

NO PERMITS ARE TO ISSUE UNLESS AND UNTIL THE FINAL SEALED PLANS REFLECTING ANY CHANGES OR AMENDMENTS HAVE BEEN SUBMITTED AND APPROVED.

THIS RESOLUTION, IF NOT ACTED UPON (OBTAIN A BUILDING PERMIT) WITHIN ONE (1) YEAR OF THE DATE OF ADOPTION OF THIS RESOLUTION, SHALL BECOME NULL AND VOID.

NO BUILDING PERMIT OR CERTIFICATE OF OCCUPANCY WILL BE ISSUED UNLESS THE REQUIRED COUNCIL ON AFFORDABLE HOUSING (COAH) FEE AS DETERMINED BY THE REQUIRED MUNICIPAL OFFICIALS AND THE MUNICIPAL HOUSING LIASON IS PAID. THIS WILL APPLY TO EITHER THE APPLICANT OR THE OWNER UPON SUBMISSION OF REQUIRED PLANS FOR BUILDING PERMITS.

Resolution moved by: Comr ROY NOONBURG
Seconded by: Comr ARLENE BAYEUX
Affirmed by: Comrs Steven Abill, George Foukas, Roy Noonburg, Arlene Bayeux, Joseph Koribanics, Vice-Chrmn Gerard Scorziello, and Chrmn Mark Zecchino.

ITEM NUMBER: CM- 2

ITEM NAME: League of Municipalities - Proposed Membership Dues
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/7/2024	Cover Memo

October 1, 2024

Dear Municipal Clerks:

Re: Notice of Proposed Membership Dues

Pursuant to Section 2 of Article II of the League's Constitution, you are hereby notified that the League Executive Board is proposing 2% dues increase effective for calendar year 2025. This proposal will be on the agenda and will be voted on at the Annual Business Meeting to be held Thursday, November 21, 2024, 3:30 P.M. in the Pearl Ballroom (2nd Level) of the Sheraton Hotel in Atlantic City.

Membership dues for 2025 will generate \$774,338, which represents approximately 16% of our 2024/2025 budget of \$4,911,636.

Please make a copy available to the Mayor and Members of the Governing Body.

Sincerely,



Michael F. Cerra
Executive Director

MFC/mlk

RECEIVED

OCT 07 2024

CITY CLERK
CLIFTON, NJ

ITEM NUMBER: CM- 3

ITEM NAME: Passaic Valley Sewer Commission - General Bond Resolution
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Attachment	10/7/2024	Cover Memo



THOMAS TUCCI, JR.
Chairman

LUIS A. QUINTANA
Vice Chairman

ELIZABETH CALABRESE
JOHN J. COSGROVE
C. LAWRENCE CRUMP
JAMES P. DORAN
JOSEPH F. ISOLA
HECTOR C. LORA
BRENDAN MURPHY
Commissioners

GREGORY A. TRAMONTOZZI
Executive Director

ALBERT LUKIN
Clerk

"Protecting Public Health and the Environment"

600 Wilson Avenue
Newark, New Jersey 07105
P (973) 344-1800
www.nj.gov/pvsc

October 4, 2024

Mayor and Council
Clifton Municipal Clerk
900 Clifton Avenue
Clifton, New Jersey 07013

Dear Governing Body:

The Board of Commissioners of the Passaic Valley Sewerage Commission, at its meeting of September 19, 2024, approved the following bond related resolution, a copy of which is included herein:

Supplemental Resolution No. 18 Relating to the General Bond Resolution of the Passaic Valley Sewerage Commissioners and Authorizing the Issuance of Not to Exceed \$90,000,000 Principal Amount of Sewer System Bonds of the Commission.

A public hearing on the resolution will be held on November 14, 2024 at noon at the offices of the Passaic Valley Sewerage Commission, 600 Wilson Avenue, Newark, N.J. 07105.

Thank you for your support of the Passaic Valley Sewerage Commission.

Very Truly Yours,
PASSAIC VALLEY SEWERAGE COMMISSION

Albert Lukin
Clerk to the Board of Commissioners

Enclosures

RESOLUTION

SUPPLEMENTAL RESOLUTION NO. 18 RELATING TO THE GENERAL BOND RESOLUTION OF PASSAIC VALLEY SEWERAGE COMMISSIONERS AND AUTHORIZING NOT EXCEEDING \$90,000,000 PRINCIPAL AMOUNT OF SEWER SYSTEM BONDS, SERIES 2024 OF THE COMMISSION.

WHEREAS, the Passaic Valley Sewerage Commissioners (including successors or assigns, the "Commission") a body corporate and politic and an instrumentality of the State of New Jersey (the "State"), has been organized and exists under, and by virtue of, Chapter 14 of Title 58 of the Revised Statutes of the State, and the acts amendatory thereof and supplemental thereto (codified at N.J.S.A. 58:14-1 et seq., the "Act"); and

WHEREAS, the Commission has previously authorized and issued Bonds, pursuant to and as defined in, the resolution of the Commission adopted May 20, 1971, and entitled, "Resolution Providing For The Issuance Of Bonds Of Passaic Valley Sewerage Commissioners And For The Rights Of The Holders Thereof, And Authorizing \$23,700,000 Principal Amount Thereof" (as amended and supplemented, the "General Bond Resolution"); and

WHEREAS, the General Bond Resolution has been previously amended and supplemented by Supplemental Resolutions No. 1 through 17; and

WHEREAS, the Commission desires to issue the Series 2024 Bonds authorized hereby and by Section 301(2) of the General Bond Resolution, the Act and all other applicable law to raise funds to pay for an Additional Project as described herein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Commission as follows:

ARTICLE I STATUTORY AND OTHER DETERMINATIONS AND DEFINITIONS

Section 101. Short Title.

This resolution may hereafter be cited by the Commissioners, and is hereinafter sometimes referred to, as the "Eighteenth Supplemental Resolution."

Section 102. Definitions.

(A) Wherever used or referred to in this Eighteenth Supplemental Resolution, all words or terms which are defined in Section 105 of the General Bond Resolution, except the words or terms which are defined (1) in the preambles hereof, (2) in Paragraph (B) of this Section, or (3) as expressly defined elsewhere herein, shall, unless a different meaning clearly appears from the context, have the meanings given or ascribed to such words and terms, respectively, in Section 105 of the General Bond Resolution.

(B) In this Eighteenth Supplemental Resolution, unless a different meaning clearly appears from the context:

RESOLUTION

(1) Articles and Sections mentioned by number alone and without qualification by the word "hereof" are the respective Articles and Sections of the General Bond Resolution so numbered;

(2) The term "Eighteenth Supplemental Resolution" shall have the meaning ascribed to such term in Section 101 hereof;

(3) "Code" shall mean the Internal Revenue Code of 1986, as the same may from time to time be amended or supplemented, including any regulations promulgated thereunder and any administrative or judicial interpretations thereof.

(4) "Series 2024 Bonds" means any of the not exceeding \$90,000,000 principal amount of "Sewer System Bonds, Series K" of the Commission authorized in Section 201 hereof and Section 301(2) of the General Bond Resolution, and authenticated and delivered under and pursuant to Section 303 of the General Bond Resolution, and any Bonds issued in lieu of or in substitution for said Bonds pursuant to Section 414, Section 417, Section 419, Section 420, or Section 906 of the General Bond Resolution;

(5) "New Projects" means the planning, design, acquisition, renovation, construction, and installation of various projects to and for the System, including without limitation any capital replacements, improvements or additions to the mechanical portion of the System, the other operational portion of the System, the electrical, heating, cooling or other power portion of the System, the physical plant of the System, land acquisitions or additions to the System or any of the administrative facilities that support the System, including without limitation, those projects set forth in Schedule A attached hereto; and

(6) "General Bond Resolution" means the resolution adopted by the Commission on May 20, 1971, and entitled, "Resolution Providing For The Issuance Of Bonds Of Passaic Valley Sewerage Commissioners And For The Rights Of The Holders Thereof, And Authorizing \$23,700,000 Principal Amount Thereof," as heretofore amended, modified or supplemented;

(C) The terms "herein", "hereunder", "hereby", "hereto", "hereof", and any similar terms, refer to this Eighteenth Supplemental Resolution, the term "heretofore" means before the date of adoption of this Eighteenth Supplemental Resolution, and the term "hereafter" means after the date of adoption of this Eighteenth Supplemental Resolution; words importing the masculine gender include every other gender; words importing persons include firms, associations and corporations; and the words importing the singular number include the plural number, and vice versa.

Section 103. Authority for Eighteenth Supplemental Resolution.

This Eighteenth Supplemental Resolution supplements the General Bond Resolution and is adopted pursuant to the provisions of the Act, all other applicable law, and the General Bond Resolution and in accordance with the terms of Article VIII thereof, particularly Section 801, for the purpose of authorizing Additional Bonds and specifying, determining and authorizing matters and things in connection therewith or relative thereto, and is a Supplemental Resolution. The Commission has ascertained and hereby determines, as hereinafter more particularly set forth in Section 201 hereof, that adoption of this Eighteenth Supplemental

RESOLUTION

Resolution is necessary to carry out the powers, purposes and duties expressly provided in the Act, that each and every act, matter, thing or course of conduct as to which provision is made herein is necessary in order to promote, carry out and effectuate the purposes of the Commission in accordance with the Act and to carry out and effectuate the plans and purposes of the Act, and that the powers of the Commission herein exercised are in each case exercised in accordance with the provisions of the Act and the General Bond Resolution and in furtherance of the purposes of the Commission.

Section 104. Resolution to Constitute Contract.

In consideration of the purchase and acceptance of any or all of the Bonds by those who shall hold the same from time to time, the provisions of the Resolution shall be a part of the contract of the Commission with the Holders of any Bonds Outstanding as of the date hereof and to the extent so provided in a Supplemental Resolution authorizing the issuance of any particular other Additional Bonds, the Holders of such other Additional Bonds; and shall be deemed to be and shall constitute a contract between the Commission, the Trustee and the Holders from time to time of said Bonds and the coupons, if any, appurtenant thereto. The pledge made in the Resolution and the provisions, covenants and agreements herein set forth to be performed by or on behalf of the Commission shall be for the equal benefit, protection and security of the Holders of any and all of said Bonds and coupons. All of the Bonds and the coupons, if any, appurtenant thereto, regardless of the time or times of their issuance or maturity, shall be of equal rank without preference, priority or distinction of any of the Bonds or coupons over any other thereof except as expressly provided for in or pursuant to the Resolution.

Section 105. Obligation of Bonds and Pledge Securing the Same.

The Series 2024 Bonds shall be direct and general obligations of the Commission, and the full faith and credit of the Commission are hereby pledged to the payment of the principal or redemption price, if any, of and interest on the Series 2024 Bonds. All other Bonds Outstanding as of the date hereof, and, if and to the extent so provided in a Supplemental Resolution authorizing the issuance of any particular other Additional Bonds, such other Additional Bonds shall be entitled to the benefits of the continuing pledge and lien created by the Resolution to secure the full and final payment of the principal or redemption price, if any, of and interest on all of said Bonds.

ARTICLE II

NEW PROJECTS, SERIES 2024 BONDS AND FURTHER DETERMINATIONS

Section 201. Estimated Cost of New Projects, Authorization of Bonds and Determinations by Commission.

(A) The estimated cost of the New Projects is not exceeding \$90,000,000. For the purpose of raising funds to pay Costs of Construction of the New Projects and for purposes of the Act and the General Bond Resolution, the Series 2024 Bonds, each constituting "Additional Bonds" as defined in the General Bond Resolution, are hereby authorized to be issued in one or more series in the aggregate principal amount of not exceeding \$90,000,000, subject to the terms, conditions and limitations provided herein and in the General Bond Resolution. The Series 2024 Bonds may be issued in one or more series and shall bear such date or dates, mature at such time or times not exceeding forty (40) years from the date thereof, bear interest at such rate or rates and payable at such times, be

RESOLUTION

taxable or tax-exempt, be credit enhanced or insured, be in such denomination or denominations, be in such registered form, carry such conversion or registration privileges, have such rank or priority, be executed in such manner, be payable from such sources in such medium of payment at such place or places within or without the State, be subject to such terms of redemption (with or without premium), be issued upon such other terms and conditions and be awarded to the successful bidder as shall be determined and approved by the Executive Director of the Commission, to whom all authority to do so is hereby delegated, and as may otherwise be provided by resolution or resolutions of the Commission adopted prior to the issuance of the Series 2024 Bonds.

(B) Each of the Chairman, Executive Director, Chief Financial Officer and Clerk (each an "Authorized Officer"), after consultation with the counsel and such other consultants of the Commission, are each hereby authorized to:

(1) assist in the preparation of one or more Preliminary Official Statement(s) and final Official Statement(s), and approve the distribution thereof by the Underwriter, in connection with the sale of the Series 2024 Bonds;

(2) approve, execute and deliver one or more Continuing Disclosure Agreements between the Commission and the Trustee for the benefit of the purchasers of the Series 2024 Bonds in accordance with the provisions of the Securities and Exchange Commission Rule 15c2-12;

(3) to the extent the Series 2024 Bonds, or any series thereof, are issued on a tax-exempt basis, approve, execute and deliver a Tax Arbitrage Certificate whereby the Commission shall covenant to comply with the provisions of the Code and that it will take no action or omit to take any action that would cause the interest on the Series 2024 Bonds, or any series thereof, to lose its tax exemption under the Code; and

(4) determine or perform, as applicable, any other matters or details relating to the sale and issuance of the Series 2024 Bonds, to do or perform or cause to be done or performed any and all acts as deemed necessary or appropriate, after consultation with counsel and such other consultants of the Commission, in order to effect the proper issuance, execution and delivery of the Series 2024 Bonds, and to execute and deliver, among other things, and any and all instruments, opinions, affidavits, certificates, agreements, documents or other papers as may be deemed necessary or appropriate.

(C) It is the determination of the Commission that the Series 2024 Bonds are to be issued for a purpose described in clause (2) of Section 301 of the General Bond Resolution, and the Commission shall commence, proceed with and complete the New Projects in accordance with the Act and the General Bond Resolution.

Section 202. Official Intent

(A) The Commission reasonably expects to reimburse its expenditure of all or a portion of the costs of the New Projects paid prior to the issuance of the Series 2024 Bonds with proceeds of the Series 2024 Bonds.

(B) To the extent the Series 2024 Bonds, or any series thereof, shall be issued on a tax-exempt basis, this Eighteenth Supplemental Resolution is intended to be and hereby is a declaration of the Commission's official intent to reimburse the expenditure of the costs of the New Projects paid prior to

RESOLUTION

the issuance of the Series 2024 Bonds with the proceeds of the Series 2024 Bonds in accordance with Treasury Regulations §150-2.

(C) As set forth in Section 201 hereof, the maximum principal amount of the Series 2024 Bonds, including amounts to be used to reimburse the expenditure of the costs of the New Projects which are paid prior to the issuance of the Series 2024 Bonds, is \$90,000,000.

(D) To the extent the Series 2024 Bonds, or any series thereof, shall be issued on a tax-exempt basis, the costs of the New Projects to be reimbursed with the proceeds of the Series 2024 Bonds will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

(E) To the extent the Series 2024 Bonds, or any series thereof, shall be issued on a tax-exempt basis, no reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of such tax-exempt Series 2024 Bonds, or series thereof, used to reimburse the Commission for the costs of the New Projects, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Series 2024 Bonds or another issue of debt obligations of the Commission, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1).

(F) To the extent the Series 2024 Bonds, or any series thereof, shall be issued on a tax-exempt basis, all reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Series 2024 Bonds is paid, or (ii) the date the New Projects is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 203. Qualification for The Depository Trust Company of New York.

Each Fiduciary is hereby authorized to take such actions as may be necessary from time to time to qualify the Series 2024 Bonds for deposit with The Depository Trust Company, New York, New York, including, but not limited to, wire transfers of interest and principal payments with respect to the Series 2024 Bonds, utilization of electronic book-entry data received from The Depository Trust Company in place of actual delivery of the Series 2024 Bonds, and provision of notices with respect to the Series 2024 Bonds registered by The Depository Trust Company (or any of its designees identified to the Fiduciaries) by overnight delivery, courier service, telegram, telecopy or other similar means of communication.

ARTICLE III NOTICE AND PUBLICATION

Section 301. Public Hearing.

In accordance with the provisions of N.J.S.A. 58:14-34.14(b), the Commission hereby determines to hold a public hearing on this Eighteenth Supplemental Resolution at the offices of the Commission, 600 Wilson Avenue, Newark, New Jersey, on November 14, 2024, at 12:00 o'clock P.M.

RESOLUTION

Section 302. Filing and Advertising.

The Clerk of the Commission is hereby authorized and directed (a) to mail, or deliver, at least thirty (30) days prior to the date of the public hearing mentioned in Section 301 hereof, a certified copy of this Eighteenth Supplemental Resolution and a notice of the date, time and place of the public hearing mentioned in Section 301 hereof to the governing body of each contracting municipality, which notice shall be in substantially the form attached hereto as Exhibit A, and (b) at least thirty (30) days prior to the date of the public hearing mentioned in Section 301 hereof, publish the notice referred to in clause (a) above at least once in "The Star-Ledger", a newspaper of general circulation published in the City of Newark, New Jersey.

Section 303. Estoppel Notice.

The Clerk of the Commission is hereby authorized and directed to cause to be published, at least thirty (30) days after the date of the public hearing referred to in Section 301 hereof and after the taking effect of this Eighteenth Supplemental Resolution, in "The Star-Ledger", a notice in substantially the form attached hereto as Exhibit B.

ARTICLE IV MISCELLANEOUS

Section 401. No Recourse on the Series 2024 Bonds; Obligations of Contracting Municipalities under the Act.

No recourse shall be had for the payment of the principal of or the interest on the Series 2024 Bonds or for any claim based thereon or on the Resolution against any member or Commissioner or officer of the Commission or any person executing the Series 2024 Bonds. The Series 2024 Bonds are not and shall not be in any way a debt or liability of the State of New Jersey or of any county or municipality, and do not and shall not create or constitute any indebtedness or obligation, either legal, moral or otherwise, of said State or of any county or municipality, and neither said State nor any county or municipality shall be liable on the Series 2024 Bonds, and the Series 2024 Bonds are not and shall not be payable out of any funds other than those of the Commission.

The Act authorizes and directs the Contracting Municipalities and other users of the System to do and perform any and all acts and things necessary, convenient or desirable to pay to the Commissioners annually the total cost and expense (as referred to and described in the Act) of maintenance, repair and operation of the System apportioned in accordance with the Act. Every obligation assumed by or imposed upon a Contracting Municipality or other such user under or pursuant to the Act shall be enforceable by the Commissioners by appropriate action, suit or proceeding, and the Commissioners may have and pursue any and all remedies provided by law for the enforcement of such obligation.

Section 402. Severability of Invalid Provision.

If any one or more of the provisions, covenants or agreements in this Eighteenth Supplemental Resolution on the part of the Commission or any Fiduciary to be performed should be contrary to law, then such provision or provisions, covenant or covenants, agreement or agreements, shall be deemed separable from the remaining provisions, covenants and agreements, and shall in

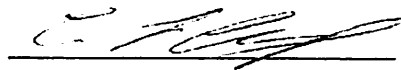
RESOLUTION

no way affect the validity of the other provisions of this Eighteenth Supplemental Resolution or of the Series 2024 Bonds.

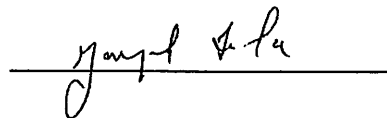
Section 403.

Effective Date.

Subject to the terms and conditions of N.J.S.A. 58:14-34.14(b), this Eighteenth Supplemental Resolution shall be effective on the thirtieth (30th) day after a public hearing as authorized in Section 301 hereof and upon the filing with the Trustee of a copy thereof certified by the Clerk as provided in Section 801 of the General Bond Resolution.



MEETING DATE: September 19, 2024



	YES	NO	ABSTAIN	ABSENT	OTHER	REMARKS
Comm. Calabrese	✓					
Comm. Cosgrove	✓					
Comm. Crump	✓					
Comm. Doran	✓					
Comm. Isola	✓					
Comm. Lora	✓					
Comm. Murphy	✓					
Vice Chairman Quintana	✓					
Chairman Tucci	✓					
TOTAL	9					

RESOLUTION NO. 178-24
PASSAIC VALLEY SEWERAGE COMMISSIONER RESOLUTION

RESOLUTION

SCHEDULE A

Project Name / Description

Purchase of Property - South of Witco
System-wide Roof Repairs and Replacements on numerous buildings throughout the System over multiple years, including Security Building, ICB, IPS, Switchgear Buildings 1, 3 and 4, Compressor Building, Dehumidification Buildings 1 through 6, RAS/WAS Pumping Station, Line Building, STP Process Control Building, Primary and Final Clarifier stair towers, TILW, Sodium Hypochlorite Building, Sludge Heat Treatment, Gravity Thickener Building, Sludge Storage, Cake Storage Building, Filter Press, Vent and Exhaust Building
Doremus Avenue Bridge Rehabilitation (Beam/Rail) and miscellaneous repairs
System-wide Overhead Crane Repairs and Silo Elevator Repair in numerous buildings throughout the System over multiple years, including RAS/WAS Pump Station, O2 Production, WWPS, IPS, Primary Clarifiers, Sludge Thickeners, Zimpro and Filter Press
Procurement and Installation of two separate Thickener Tank Drive Units
Concrete Restoration of PAC Pedestals (Two PACs)
RAB Platform and Structural Repairs
Primary Clarifier Bridge Repairs, twelve travel walking bridges in total over multiple years
Final Clarifier Drive Units Rebuild, thirty-six in total rebuilt over multiple years
Wet Weather Pump Rehabilitation -New Gearbox for No. 4, Purchase and Installation of Rotating Mechanism, Motor Rehabilitation and Electrical Work on WWP 2 and 3
Filter Press Improvements - Coating of Plates, Rebuilding of Pillars and Replacement of Main Drum Rollers
Line Improvements - Includes Market St, Mill St, Yantacaw Third River, Spare Comminutors for Pump Stations and Inspection and Coating of Venturi and Flume Chambers
Various IT Projects including the Implementation of GIS/OWAM integration, Digital Twin and Associated Reporting Platforms throughout the System over multiple years

RESOLUTION

EXHIBIT A

Notice of Public Hearing on the Eighteenth Supplemental Resolution of Passaic Valley Sewerage Commissioners.

To the Governing Body of each of the following municipalities:

City Council of the City of Bayonne
Board of Commissioners of the Town of Belleville
Mayor and Council of the Town of Bloomfield
City Council of the City of Clifton
Borough Council of the Borough of East Newark
Mayor and Council of the City of East Orange
Borough Council of the Borough of East Rutherford
Mayor and Council of the Borough of Elmwood Park
Mayor and Council of the Borough of Fair Lawn
Mayor and Council of the City of Garfield
Mayor and Council of the Borough of Glen Ridge
Mayor and Council of the Borough of Glen Rock
Mayor and Council of the Borough of Haledon
Mayor and Council of the Town of Harrison
Mayor and Council of the Borough of Hawthorne
City Council of the City of Jersey City
Mayor and Council of the Town of Kearny
Mayor and Council of the Township of Little Falls
Mayor and Council of the Borough of Lodi
Board of Commissioners of the Township of Lyndhurst
Board of Commissioners of the Town of Montclair
Mayor and Council of the City of Newark
Mayor and Council of the Borough of North Arlington
Board of Commissioners of the Township of North Bergen
Mayor and Council of the Borough of North Haledon
Board of Commissioners of the Township of Nutley
Board of Commissioners of the City of Orange
Mayor and Council of the City of Passaic
Mayor and Council of the City of Paterson
Mayor and Council of the Borough of Prospect Park
Mayor and Council of the Borough of Rutherford
Mayor and Council of the Township of Saddle Brook
Mayor and Council of the Borough of Totowa
Borough of Commissioners of the City of Union City
Mayor and Council of the Borough of Wallington
Mayor and Council of the Borough of Woodland Park

This notice being directed and given in the case of each such municipality to the commission, council, board or body by whatever name it may be known; having charge of the finances of such municipality:

RESOLUTION NO. 178-24
PASSAIC VALLEY SEWERAGE COMMISSION

RESOLUTION

CERTIFICATE

I, Albert Lukin, Clerk of Passaic Valley Sewerage Commissioners, a public body corporate and politic of the State of New Jersey (the "Commission"), **HEREBY CERTIFY** that the foregoing resolution entitled: "Supplemental Resolution No. 18 relating to the General Bond Resolution of Passaic Valley Sewerage Commissioners, and Authorizing Not Exceeding \$90,000,000 Principal Amount of Sewer System Bonds, Series 2024 of the Commission", is a true copy of an original resolution, which was duly adopted by the Commission at a meeting thereof which was duly called and held on September 19, 2024, and at which meeting a quorum was present and acted throughout, and that the attached resolution has been compared by me with the original resolution, recorded in the records of the Commission and that it is a correct and complete transcript of such resolution, and that the attached resolution has not been altered, amended or repealed, but is in the form attached in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Commission this 19th day of September, 2024.

[SEAL]

PASSAIC VALLEY SEWERAGE
COMMISSIONERS



Albert Lukin, Clerk

RESOLUTION NO. 177-24
PASSAIC VALLEY SEWERAGE COMMISSION

RESOLUTION

PLEASE TAKE NOTICE

That on September 19, 2024, Passaic Valley Sewerage Commissioners (hereinafter called the "Commissioners"), a body politic and corporate created and existing by virtue of chapter fourteen of Title 58 of the Revised Statutes of the State of New Jersey (N.J.S.A. 58:14-1, et seq.) as amended and supplemented, adopted a bond resolution entitled "Supplemental Resolution No. 18 relating to the General Bond Resolution of Passaic Valley Sewerage Commissioners, and Authorizing Not Exceeding \$90,000,000 Principal Amount of Sewer System Bonds, Series 2024 of the Commission" (hereinafter called "Resolution");

That a copy of the said Resolution certified by the Clerk of the Commissioners has been served on each owner municipality;

That pursuant to the provisions of the Act of the Legislature of the State of New Jersey entitled: "An Act concerning the Passaic Valley Sewerage Commissioners and the sanitation facilities constructed or to be constructed by it, provided for the issuance of bonds and other obligations for financing such facilities, and prescribing powers and duties of said commissioners and of municipalities with respect thereto, and supplementing chapter fourteen of Title 58 of the Revised Statutes", approved August 14, 1953 constituting Chapter 388 of the Laws of 1953 and all acts of said Legislature amendatory thereto heretofore adopted (hereinafter called "the Supplemental Act"), a Public Hearing at which you or any of the above named municipalities may appear in person or by agent or attorney and be heard with respect to said Resolution, will be held at the offices of the Commissioners at 600 Wilson Avenue, Newark, New Jersey, in the Passaic Valley Sewerage District, on November 14, 2024, at 12:00 P.M. and that such Public Hearing will be continued at said place from day to day beginning at the hour of 12:00 P.M. on each day (except Saturdays and Sundays) until concluded;

That this Notice is given to you pursuant to and for the purposes of The Supplemental Act.

PASSAIC VALLEY SEWERAGE
COMMISSIONERS

Thomas Tucci, Chairman

ITEM NUMBER: CM- 4

ITEM NAME: Chief Financial Officer - Forensic Audit Contract
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Memo	10/8/2024	Cover Memo



City of Clifton

Department of Finance



Clifton Finance Department
Custodian of the Tax Payer's Money

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

CC: City Manager
City Counsel

FROM: Joseph D. Kunz, Chief Financial Officer

DATE: October 8, 2024

SUBJECT: Forensic Audit Contract

As directed by the City Council, by a 5 yes, 2 no vote, at the October 1, 2024 City Council Meeting, I was ordered to “find the money” to enter into the \$150,000.00 Forensic Audit Professional Service Contract that the City Council approved. This professional services contract was never anticipated and, therefore, not budgeted for as part of the 2024 Municipal Budget.

In this regard, Councilman Latona stated that this project was discussed at the May 21, 2024 City Council Meeting, before the 2024 Annual Budget was Introduced. Although it may have been generally discussed prior to that time, it was not something that was anticipated in the Budget. Likewise, at that time, the City Council’s direction was to cut the budget as much as possible, to minimize the tax increase for the 2024 tax year.

Keep in mind, the Council approved going out for RFP’s on May 21, 2024; which would have been for \$300,000, which equates to more than half a tax point that would have been necessary to have it added to the Introduced 2024 Municipal Budget. This modified professional service contract totals \$150,000, which roughly equates to 28% of a tax point and will be funded by City Departments in this Budget Year.

As Councilwoman Sadrakula stated, and Councilman D’Amato seconded from her email dated September 26, 2024, “Since a forensic audit would hit every department every account can be hit”, “Therefore, there is no reason why you can’t certify funds for this audit which was already voted and approved by the majority of this council”. Similar to the annual audit, these funds need to be accounted for in the audit budget line. As such, the funds identified below will need to be transferred from the respective accounts to fund the unplanned audit. In accordance with Local Public Budget Law, NJSA 40A-4, this transfer can occur at the first City Council meeting in November.

So, in this spirit, I am funding this contract from every City Department’s Budget and the Sewer Utility Budget as directed by the City Council to “find the money” and approve the \$150,000.00 Forensic Audit Contract that the City Council already approved. The breakdown for the awarding resolution will be funded with \$60,000.00 from the 2024 Sewer Utility Budget with the remaining \$90,000.00 from the 2024 Municipal Budget, as follows:

- Sewer Utility Budget, Audit Expense, 07-201-20-135-334, \$25,000.00
- Sewer Utility Budget, Sewer System Operating Expenses, 07-201-26291-503, \$35,000.00
- Current Fund Budget, Mayor and Council, Celebrations, 01-201-20-11-374, \$25,000.00
- Current Fund Budget, Police Department, Maintenance & Repairs, 01-201-25-240-405, \$15,000.00
- Current Fund Budget, Fire Department, Tools & Work Equipment, 01-201-25-265-255, \$15,000.00
- Current Fund Budget, Building Department, Maintenance & Repairs, 01-201-26-290-405, \$15,000.00
- Current Fund Budget, Vehicle Maintenance, Maintenance & Repairs, 01-201-26-290-405, \$5,000.00
- Current Fund Budget, Finance Department, Accounting & Auditing, 01-201-20-130-334, \$15,000.00

However, I would be remiss in my duties if I did not bring to your attention that the requested transfer from these departments to accommodate your request for the cost of this Professional Services Contract was not anticipated as a part of the operations for these specific individual department budgets. As such, additional fund transfers may be required to carry out the normal day-to-day operations and functions of these departments. I also note that pursuant to NJSA 40A:4-58, appropriation transfer resolutions, to be adopted requires an affirmative vote by not less than 2/3 vote of the full membership of the City Council.

ITEM NUMBER: CM- 5

ITEM NAME: Letter of Resignation from Action Clifton Committee
RECOMMENDATION:

SUMMARY:

<u>ATTACHMENTS:</u>		
Description	Upload Date	Type
 Memo	10/9/2024	Cover Memo

Ferrigno, Nancy

From: A Duqmaq <aduqmaq@msn.com>
Sent: Tuesday, October 08, 2024 4:39 PM
To: Ferrigno, Nancy
Subject: Ed Duqmaq - Hazel - Withdrawal

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Nancy,

I hope you're doing well. I wanted to take a moment to express my gratitude for the opportunity to participate in the action committee. After attending my first meeting, I've decided that it may not be the best fit for me at this time. As such, I would like to respectfully withdraw my name from the committee.

Thank you for your time and support. Wishing you all the best.

Warm regards,

Ed Duqmaq

Get [Outlook for Android](#)

ITEM NUMBER: CM- 6

ITEM NAME: County PILOT Payment Reminder
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Back Up	10/9/2024	Cover Memo



County of Passaic

Administration Building, Room 439

401 Grand Street • Paterson, New Jersey 07505-2023

RICHARD CAHILL
DIRECTOR OF FINANCE

ACCOUNTS PAYABLE
PAYROLL

Telephone (973) 881-4440

Fax: (973) 881-0196

October 8, 2024

Dear Chief Financial Officer,

I am contacting you regarding any payment in lieu of tax (PILOT) agreements that your municipality may have entered into and your obligation to comply with state statute. Any PILOT agreement you have entered into after July 9, 2003, is governed by P.L. 2003, c. 125. This law requires that you remit 5% of the annual service charge to the county upon receipt of that charge. This includes new PILOTS as well as the renewal of old PILOT agreements that have expired.

If you have not been submitting these amounts to the county quarterly, as required by the law, please provide your payment for calendar year 2024 prior to the end of the year.

Thank you in advance for your anticipated cooperation in this matter.

Sincerely,

Richard Cahill
Director of Finance

ITEM NUMBER: CM- 7

ITEM NAME: Added/Omitted Tax Bills 2024
RECOMMENDATION:

SUMMARY:

<u>ATTACHMENTS:</u>		
Description	Upload Date	Type
 Memo	10/10/2024	Cover Memo

City of Clifton
Office of the Tax Collector

900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5837 Fax 973-471-9336
taxcollector@cliftonnj.org

Interoffice Memorandum

Date: October 11, 2024
To: Mayor and Council
CC: Dominick Villano, City Manager
Joseph Kunz, CFO
From: Sanjana S. Parab, Tax Collector
Subject: Added/Omitted Tax Bills 2024

Approximately 400 Added/Omitted tax bills were mailed on Friday, October 4, 2024. Added/Omitted Tax bills included the 4th quarter of 2024 and first and second quarters of 2025. Grace period for the November quarter is through November 12, 2024.

The Certification of Mailing of Added/Omitted Tax bills is enclosed.

City of Clifton
Office of the Tax Collector

900 Clifton Avenue, Clifton, NJ 07013
Telephone 973-470-5837 Fax 973-471-9336
taxcollector@cliftonnj.org

Certification of Mailing of Added/Omitted Tax Bills 2024

I, Sanjana S. Parab, am the Tax Collector of the City of Clifton, Passaic County, New Jersey. do hereby certify that Added and Omitted Tax Bills as required by N.J.S.A. 54:4-63.7 were delivered to the U.S. Post Office for mailing on October 04, 2024.

Sanjana S. Parab
Tax Collector
City of Clifton

Dated: October 08, 2024

ITEM NUMBER: CM- 8

ITEM NAME: Letter of Resignation from Civil Rights Committee
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	10/11/2024	Cover Memo

From: Jeff Hoey <jeffhoey36@gmail.com>

Sent: Thursday, October 10, 2024 4:14 PM

To: Maria Williamson <maw660@nyu.edu>; Maria Williamson <maria.williamson@nyu.edu>; Grasso, Liana <lgrasso@cliftonnj.org>

Cc: Alias Ragsdale <captinatr@gmail.com>; Asad Judeh <Asadjudeh@gmail.com>; Ben Schwartz <benjy2309@gmail.com>; Cameron Hebron <cam.hebron@gmail.com>; Chris D'Amato <cdamato@Cliftonnj.org>; Antonio Latona <alatona@cliftonnj.org>; Rosemary Pino <rpino@cliftonnj.org>; Dana Williams <danawilliamsre@gmail.com>; Dave Hood <hooddav@gmail.com>; Dwight Hernandez <dhern60@gmail.com>; edisto78@gmail.com;

ednunez0905@gmail.com; Fahim Abedrabbo <Fahim.Abedrabbo@gmail.com>; Jose.Salgado2248@gmail.com; Kim Castellano <kimacastellano@gmail.com>; Latasha Casterlow-Lalla <latashaclalla@gmail.com>; Lisa Carroll <LJC2520@hotmail.com>; lumatos24@gmail.com; Maria Williamson <maria.williamson@nyu.edu>; Nathan Falvo <nfalvo11@gmail.com>; Neha Shah <neha212@gmail.com>; Villano, Dominick <dvillano@cliftonnj.org>; Samantha Bassford <bassfordsamantha@gmail.com>; shabal39@gmail.com; Sharif Nealy <sharifnealy@gmail.com>; Steven Aggi-Monge <leostevo18@gmail.com>; Tamra Ackerman <tackerman36@gmail.com>; Egan, Thomas <tegan@cliftonnj.org>; Tony Santiago <tonysantiagoNJ@gmail.com>; Tova Felder <tovatalk@hotmail.com>; Tricia Hibbert <tricia_hibbert2004@yahoo.com>

Subject: My resignation

CAUTION: This email originated outside the City of Clifton's email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Maria and ACCR colleagues.

Please accept this email as my notice of resignation from the Advisory Committee on Civil Rights.

This last 15 months or so has been an interesting journey and one I am proud to have been a part of. At this time, in order to devote more time to other interests and means of advocacy, I resign my seat on the committee effective immediately.

I want to thank all of those who have helped to get the committee where it is today. I know there are great things to come from those working on this to help make Clifton an even more diverse and inclusive city where no one needs to feel marginalized.

Always remember - question everything!

In peace,

Jeff Hoey

ITEM NUMBER:

ITEM NAME: Pastor Eric Farrar - Hope Reformed Church

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER:

ITEM NAME: Minutes of Workshop Meeting of October 1, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Workshop	10/4/2024	Cover Memo

**CITY OF CLIFTON
CLIFTON, NEW JERSEY
WORKSHOP
MEETING MINUTES OCTOBER 1, 2024**

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024 which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK) (Arrived 6:39 p.m.)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Nancy Ferrigno
City Clerk

A-8 Authorization to Approve Permission to Advertise Request for Proposals for Psychological Evaluation Services for Year 2025 for City of Clifton (R466)
Approved: JK/CD

A-9 Authorization to Approve Permission to Advertise Request for Proposals for Professional Medical Services for Year 2025 for City of Clifton (R467)
Approved: JK/CD

A-10 Authorization to Approve Supplemental Funds for Prosecution of Disciplinary Matters Against Employees of the City of Clifton (R468)

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to approve supplemental funds for prosecution of disciplinary matters against employees of the City of Clifton

(4-3-0-0) Councilman Gibson, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman Latona, Councilman D'Amato and Councilwoman Sadrakula voted nay.

A-11 Authorization to Approve Request from Clifton Democratic Committee to Host Board of Education Candidate Forum in City Hall on October 29, 2024, at 7:00 p.m.
Approved: MS/CD

A-12 Authorization to Approve Request from League of Women Voters/Republican Organization to Hold Candidate Forum at City Hall on October 17, 2024, at 7:00 p.m.
Approved: MS/AL

A-13 Authorization to Approve Annual Halloween Block Party on Breen Court on 10/26/24

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to table Item A-13

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

After discussion, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote to approve the Halloween Block Party on Breen Court.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-14 Authorization to Approve Halloween Block Party on MacArthur Drive on 10/31/24

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to table Item A-14

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

After discussion, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote to approve the Halloween Block Party on Mc.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-15 Authorization to Approve Request by Heart of Hannah WC to Use Municipal Lot on First Street on 10/12/24 at 4:00 p.m. for Trunk-Or-Treat
Approved: JK/CD

A-16 Authorization to Approve New Limousine License - VIP Service Limo, LLC (R472)
Approved: AL/JK

October 1, 2024

A-17 Authorization to Approve Turkish Flag Raising on Saturday, October 26, 2024, at 2:00 p.m.

Approved: AL/JK

A-18 Authorization to Approve Tax Exempt Veteran (R475)

Approved: MS/CD

A-19 Authorization to Approve Amending Block Party Ordinance (O7944-24)

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Gibson and passed on roll call vote to amend the Block Party Ordinance to have all block parties end at sunset.

(5-2-0-0) Councilman Gibson, Councilman Latona, Councilman D'Amato, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Kolodziej and Councilwoman Pino voted nay.

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to have the amendment to the Block Party Ordinance (O7944-24) to stop all block parties at sunset become effective November 1, 2024.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-20 Authorization to Approve Amending Board of Recreation By-Laws

Approved: CD/AL

DISCUSSION ITEMS/NEW BUSINESS

D-1 Amendment of City Ordinance 203 Regarding Dogs and Other Animals

Direction was given to have the City's Health Officer submit a memo to the next Council Agenda further detailing this amendment.

D-2 Ballot Box (No documentation) MS

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Gibson and failed on roll call vote to change the Ballot Box from a question-and-answer forum to a free forum where candidates could talk about anything they wish.

(3-3-1-0) Councilman Gibson, Councilman Latona and Councilwoman Sadrakula voted aye. Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted nay. Councilman D'Amato abstained.

D-3 Cell Phone Use on Dais (No documentation) MS

A discussion took place regarding the excessive use of cell phones on the dais. No direction was given.

D-4 Policy on Tax Exempt Veterans JK

Councilman Kolodziej recently addressed the issue surrounding the property tax exemption for disabled veterans, emphasizing the need to reconsider the practice of making these exemptions retroactive to the date of application rather than the date when a veteran is deemed 100% disabled. He explained that the decision to go retroactive was initially implemented due to the sluggish processing of applications by the federal government; however, this is no longer the case. The financial implications of these retroactive payments extend beyond the city's budget, as they also involve reimbursements for school and county taxes, which are not being reimbursed back to the city by those respective governing bodies. Councilman Kolodziej stressed that, in order to better serve taxpayers—many of whom are facing financial hardships—it is essential to avoid retroactive payments. He clarified that this stance is not intended to disparage veterans but to foster a sense of fairness and equity for all taxpayers in the community.

D-5 Crossing Guard Contract TL

This item was moved to Executive Session.

D-6 Political Signs on ABA Events RP

Councilwoman Pino asked City Clerk, Nancy Ferrigno to read an email from Councilwoman Pino into the record.

From: Rosemary Pino <rpino@cliftonnj.org>
Sent: Monday, September 16, 2024 1:44 PM
To: Villano, Dominick <dvillano@cliftonnj.org>; Priore, Matthew <Mpriore@cliftonnj.org>
Cc: Grasso, Liana <lgrasso@cliftonnj.org>; agarofalo@avhgemploymentlawsolutions.com; Info Info <Info@latinoleadersclifton.org>
Subject: Formal Documentation of Ordinance Violation and Request for Action

Dear Nick and Matt,

I am writing to formally document my concerns regarding the violation of city and state ordinances observed at the Mayor's Street Fair on September 15, 2024. Attached are pictures of the political banners displayed on public property, which directly violate the regulations prohibiting such signage.

I first raised this issue at approximately 12:00 PM, after calling the City Attorney on his cell phone at 11:53 AM. At the same time, I spoke directly with the City Manager, Nick Villano, at the event. Throughout the day, I remained in communication with both of you, and although I was repeatedly told that the issue was being taken care of, little to no enforcement action was taken. By 4:00 PM, political banners were still prominently displayed, and some candidates continued to violate the ordinance with minimal or ineffective enforcement.

This inconsistency in enforcement is especially concerning given last year's immediate and strict action at the 1st Hispanic Heritage Month Carnival. My organization was not only directed to remove our political banners, resulting in a financial loss of nearly \$1,000, but we were also threatened with the shutdown of our event if we did not comply. In contrast, political banners were allowed at the Mayor's Street Fair with limited enforcement, highlighting a clear disparity in how the ordinance is applied.

These selective enforcement practices raise significant concerns about fairness, consistency, and civil rights protections. Given the ongoing investigations into potential discriminatory actions involving Councilwoman Sadrakula and the Acting Fire Chief, it is crucial that this issue is documented and addressed properly to ensure transparency and avoid further legal consequences.

There is a clear obligation for the governing body to ensure that the laws are followed consistently. When enforcement fails or city officials are not fully educated on ordinances, this creates public safety issues and undermines public trust.

Given the importance of this matter, I request that this issue be brought before the governing body for review at the next council meeting in two weeks. This would allow legal the opportunity to investigate what went wrong with enforcement at the Mayor's Street Fair and present their findings.

I will also be cc'ing the investigator currently overseeing the civil rights investigation to ensure that this documentation is part of the official record.

Thank you for your attention to this matter, and I look forward to your response.

Best regards,

Councilwoman Rosemary Pino

Councilwoman Pino had some concerns regarding the enforcement of regulations surrounding political signs on public property, particularly in relation to different events and how those rules are applied. She asked that this item be put on the next agenda as a discussion item.

D-7 Late - 5K Stampede (No documentation) MS

A discussion took place regarding a decision last year by Council to move the 5K stampede to prevent certain areas to lose egress from their neighborhood during the event. City Manager, Dominick Villano, announced that a leg of the race has been modified and recertified which will help free up blocking of certain neighborhoods during the run. Councilwoman Sadrakula asked for a report of police overtime for this event.

October 1, 2024

COUNCIL MAIL

CM-1 Zoning Board of Adjustment Applications

Direction was given to set up interviews at 6 p.m. at the October 15, 2024, Council Meeting.

CM-2 Forensic Audit Contract Response from Chief Financial Officer

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to have the Chief Financial find funds of \$150,000.00 to hire a Forensic Auditor.

(5-2-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato and Councilwoman Sadrakula voted aye. Councilwoman Pino and Mayor Grabowski voted nay.

CM-3 Rodents - Standard Operational Procedures

CM-4 Redevelopment of Black Prince Site

CM-5 Impervious Coverage Limits in Residential Zones

CM-6 Explanation of Fire Department Overtime Calculations

CM-7 Amended Rule #1 of Rules of Order

CM-8 Budget Status Reports for the 2024 Municipal Budget and 2024 Sewer Utility Budget

CM-9 Completed Crosswalks

CM-10 PSE&G Invoices

CM-11 News - Tax Department

CM-12 Sponsorship Request by Latino Leaders

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to donate \$100.00 to the Latino Leaders Organization.

(5-0-2-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato and Mayor Anzaldi voted aye. Councilwoman Pino and Councilwoman Sadrakula abstained.

CM-13 Letter of Resignation from Planning Board

CONFIDENTIAL ITEMS/CLOSED SESSION

CITY OF CLIFTON

RESOLUTION AUTHORIZING EXECUTIVE SESSION

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to enter Executive Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 PBA - Contract Negotiations

CON-2 Workers' Compensation Claim - KC - FD DOL: 4/13/16

CON-3 Workers' Compensation Claim - KC - FD DOL: 2/5/22

CON-4 Workers' Compensation Claim - LD - PD

CON-5 Workers' Compensation Claim - DB - PD

CON-6 S&S Shell, Inc. d/b/a Anthony's Towing v. Mayor & Council of City of Clifton

CON-7 Occidental Chemical Corp. v. 21st Century Fox America, et al 2:18-CV-11273

CON-8 Conflict of Interest by Target of Retaliation, Harassment and Discrimination Complaint Interfering with Investigation

CON-9 Late - Clifton Supervisors Association (CSA) - Contract Negotiations - 2023-2026

October 1, 2024

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on October 1, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of October 1, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Regular Meeting of October 1, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Regular	10/7/2024	Cover Memo

**CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES OCTOBER 1, 2024**

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:10 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024, which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Imam Chauldhary - Masjid Baitul Mahid

PUBLIC HEARING

Public Hearing the Clifton Public Housing Agency 5 Year 2025 -2030 and 2025 Annual Plan

The Mayor opened the floor to the public.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to close the public hearing.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to approve the Workshop Session, Executive Session and Regular Session Meeting Minutes of September 17, 2024.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

COMMUNICATIONS FROM THE CITY MANAGER

- C-1 Lindsay Weiss, Public Safety, hired as Fire Prevention Specialist, at \$20.00 hourly, effective September 17, 2024.
- C-2 Matthew Trella, Municipal Court, appointed as Assistant Judge of the Municipal Court, effective September 17, 2024.
- C-3 Edward Curry, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective September 23, 2024.
- C-4 Joseph Hollis, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective September 23, 2024.

COMMUNICATIONS MEETING MINUTES

- C-5 Minutes of Traffic Safety Council of June 20, 2024
- C-6 Minutes of Clifton Arts Center Committee of August 26, 2024
- C-7 Minutes of Hazardous Materials Control Board of 5/15/2024
- C-8 Minutes of Board of Health of 5/14/2024 & 6/11/2024
- C-9 Minutes of Environmental Commission of 5/8/2024 & 6/13/2024

SECOND READING ORDINANCES

A. Adoption of Ordinance 7940-24

B. Public Hearing on Ordinance 7940-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7940-24.

With no one wishing to be heard, a Motion was made by Councilman Latona, seconded by Councilman Kolodziej to close the public hearing.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 2 Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

C. Adoption of Ordinance 7941-24

D. Public Hearing on Ordinance 7941-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7941-24.

With no one wishing to be heard, a Motion was made by Councilman Latona seconded by Councilman Kolodziej and passed on roll call vote to close the public hearing adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 13 Restricted Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

E. Adoption of Ordinance 7942-24

F. Public Hearing on Ordinance 7942-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7942-24.

With no one wishing to be heard, a Motion was made by Councilman Latona seconded by Councilman Kolodziej and passed on roll call vote to close the public hearing adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 7 Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

G. Adoption of Ordinance 7943-24

H. Public Hearing on Ordinance 7943-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7943-24.

With no one else wishing to be heard, a Motion was made by Councilman Latona seconded by Councilman Kolodziej and passed on roll call vote to close the public hearing adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

E. Adoption of Ordinance 7944-24

F. Public Hearing on Ordinance 7944-24

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to table Ordinance 7944-24.

An Ordinance to Create Chapter 160 of the Code of the City of Clifton, Entitled "Block Parties"

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

G. Adoption of Ordinance 7945-24

H. Public Hearing on Ordinance 7945-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7945-24.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej seconded by Councilman D'Amato and passed on roll call vote to close the public hearing adopt on roll call vote.

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A Capital Ordinance Appropriating \$100,000.00 from the Sewer Utility Capital - Capital Improvements Fund for Public Improvements in and for the City of Clifton, County of Passaic, State of New Jersey

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

I. Adoption of Ordinance 7946-24

J. Public Hearing on Ordinance 7946-24

Mayor Grabowski opened the floor to the public with regard to Ordinance 7946-24.

With no one else wishing to be heard, a Motion was made by Councilman Latona seconded by Councilman Kolodziej and passed on roll call vote to close the public hearing adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets and Municipal Lots", Article I, Entitled "Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Adds Sherman Place)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

FIRST READING ORDINANCES

A. Introduction of Ordinance 7947-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

Bond Ordinance Providing for Various 2024 Capital Improvements by and in the City of Clifton, County of Passaic, State of New Jersey; Appropriating \$17,399,000 Therefor and Authorizing the Issuance of \$16,529,000 Bonds or Notes of the City to Finance Part of the Cost Thereof

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, October 15, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay

FLOOR TO THE MEMBERS OF THE PUBLIC

Tiana Wortman, 52 Van Orden place, asked Council to consider adopting an Ordinance allowing Cottage Food Operator permits.

Gary Perino, 491 Mount Prospect Ave., commended Donna Popowich for her leadership in organizing the candidate forum. Congratulations were also extended to Matt Trella on his appointment as the second municipal judge. Additionally, Perino announced the exciting development of Market Street Restaurant Row. He also asked Council to procure the sign from the former Allwood Theatre to display in the museum, a move aimed at preserving local history. However, he raised a critical issue about the use of police as crossing guards, arguing that it is not a suitable solution. The topic of animal abandonment was brought forward, emphasizing the need for stricter prosecution of offenders. Perino noted that surplus trucks could be sourced from

the military for community events, such as parades. He inquired about the cost associated with the upcoming 5K stampede and voiced his objections to allowing La Bonita to host entertainment, citing persistent noise complaints. He firmly stated that cultural celebrations should not overshadow a citizen's right to a peaceful quality of life.

Judy Bassford, 92 Mountainview Drive, discussed the upcoming local election, campaigned for a seat she is seeking on the Board of Education and advised residents to be wise when choosing their candidates.

With no one else wishing to be heard, a Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote to close the Public Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

Tiana Wortman – Cottage Permits are regulated by the State but will have legal look into the current laws.

A Motion was made by Councilwoman Pino, seconded by Councilman D'Amato and passed on roll call vote to add a discussion item on the next Council agenda to discuss entertaining Cottage Permits in Clifton.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

COMMITTEE REPORTS

None.

A motion was made by Councilman Latona and seconded by Councilwoman Sadrakula and failed on roll call to override Mayor Grabowski's decision regarding the absence of Council Privilege. Due to time constraints, as well as the need to discuss Confidential Items.

(2-5-0-0) Councilman Latona and Councilwoman Sadrakula voted aye. Councilman Gibson, Councilman Kolodziej, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted nay.

COUNCIL PRIVILEGE

There was no Council Privilege.

RESOLUTIONS VOTED ON SEPERATELY

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona to vote on the following resolutions separately:

R460-24 Resolution Authorizing the Chief Financial Officer of the City of Clifton, County of Passaic, State of New Jersey and Other City Officials to Undertake Certain Actions in Connection with the Sale and Issuance of Not to Exceed \$10,000,000 Bond Anticipation Notes, Series 2024B

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND OTHER CITY OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$10,000,000 BOND ANTICIPATION NOTES, SERIES 2024B

WHEREAS, pursuant to, and in accordance with, (i) the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"); and (ii)

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various bond ordinances duly adopted by the City Council of the City of Clifton, in the County of Passaic, State of New Jersey (the "City"), approved by the Mayor, and published as required by law (the "Ordinances"), the City is seeking to authorize the sale and issuance of not to exceed \$10,000,000 aggregate principal amount of Bond Anticipation Notes, Series 2024B (the "Notes").

WHEREAS, the Notes are being issued to refund, on a current basis, outstanding bond anticipation notes of the City issued in the aggregate principal amount of \$10,000,000 on November 30, 2024 and maturing on November 26, 2024 (the "Refunded Notes").

WHEREAS, the City, in order to issue the Notes at competitive market rates, seeks to, among other things, (i) authorize the preparation and distribution of an Official Statement (as hereinafter defined) and to deem such Official Statement final; and (ii) authorize other actions in connection with the sale and issuance of the Notes.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, as follows:

Section 1. The recitals set forth above are incorporated herein as if fully set forth herein.

Section 2. Pursuant to, and in accordance with, the Local Bond Law and the Ordinances, the Notes shall be issued for the purpose of refunding the Refunded Notes. The Chief Financial Officer of the City (the "Chief Financial Officer") is hereby authorized to sell the Notes on a competitive basis and award the Notes to a bidder based upon a conforming and acceptable bid of the lowest net interest cost or true interest cost. The Chief Financial Officer is also authorized, at his discretion, to offer and sell the Notes on a negotiated basis.

Section 3. (a) The distribution by the City of a Preliminary Official Statement (the "Preliminary Official Statement") to be used in connection with the marketing and sale of the Notes is hereby approved. The Mayor, City Administrator, City Attorney and Chief Financial Officer of the City (each an "Authorized Officer(s)") are each hereby authorized and directed, on behalf of the City, to execute and deliver a certificate that "deems final" the Preliminary Official Statement in accordance with Rule 15c2-12, as amended and supplemented ("Rule 15c2-12"), promulgated by the Securities and Exchange Commission, pursuant to the Securities Exchange Act of 1934, as amended and supplemented.

(b) After the sale of the Notes, the Preliminary Official Statement shall be modified to reflect the effect of the sale of the Notes and any other revisions not inconsistent with the substance thereof; and said Preliminary Official Statement, deemed "final" by an Authorized Officer in accordance with the Rule, as so modified, shall constitute the final Official Statement (the "Official Statement"). The Authorized Officers are each hereby authorized and directed on behalf of the City to execute and deliver said Official Statement.

Section 4. The accounting firm of Lerch, Vinci & Bliss, LLP, Fair Lawn, New Jersey, Auditor to the City (the "Auditor"), the financial advisory firm of Phoenix Advisors, LLC, Bordentown, New Jersey, Municipal Advisor to the City (the "Municipal Advisor"), and the law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the City ("Bond Counsel"), are hereby authorized and directed to prepare the Preliminary Official Statement and the Official Statement on behalf of the City and to arrange for the distribution of the Preliminary Official Statement on behalf of the City to those financial institutions that customarily submit bids for bond anticipation notes.

Section 5. All actions taken to date by the Authorized Officers, employees, professionals and agents of the City, in consultation with Bond Counsel, the Municipal Advisor and the Auditor, with respect to the authorization, sale, issuance, execution and delivery of the Notes, including, but not limited to, submissions and applications to rating agencies and the distribution and dissemination of the Preliminary Official Statement and Notice of Sale for the

Notes, are hereby approved, ratified, adopted and confirmed, and each Authorized Officer, in consultation with Bond Counsel, the Municipal Advisor and the Auditor, is hereby authorized

and directed to execute and deliver the Notes and any such agreements, documents or submissions required for the authorization, sale, issuance, execution and delivery of the Notes, and the Clerk of the City is hereby authorized and directed to attest to the signatures of the Authorized Officers and to affix, imprint or reproduce the seal of the City on such Notes and, as applicable, on any such agreements, documents or submissions related to the authorization, sale, issuance, execution and delivery of the Notes.

Section 6. The City hereby covenants and agrees to comply with the secondary market disclosure requirements of the Rule, and agrees to covenant to such compliance, as required, in a Continuing Disclosure Certificate (the "Continuing Disclosure Certificate") relating to the Notes. In connection therewith, an Authorized Officer of the City, in consultation with Bond Counsel, the Municipal Advisor and the Auditor, is hereby authorized and directed to enter into and execute the Continuing Disclosure Certificate, evidencing the contractual undertaking of the City to comply with the requirements of the Rule, and to deliver the Continuing Disclosure Certificate in connection with the offer and sale of the Notes. Notwithstanding the foregoing, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered a default on the Notes; however, any Noteholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance, to cause the City to comply with its obligations hereunder and thereunder. The Authorized Officers, and any professionals or agents of the City acting on its behalf, are each hereby authorized and directed to execute and deliver all certificates, documents and agreements in connection therewith and, if necessary, to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events as required to comply with, and in accordance with, the provisions of the Rule.

Section 7. The Chief Financial Officer is hereby authorized and directed, upon consultation with Bond Counsel, the Municipal Advisor and the Auditor, if deemed applicable and necessary, to submit information and financial data to ratings agencies to obtain a rating on the Notes.

Section 8. This resolution shall take effect immediately.

Upon motion of Councilman Kolodziej seconded by Councilman Latona the foregoing resolution was adopted by the affirmative vote of the majority of the City Council of the City at a regular meeting of the City Council of the City duly called and held on the 1st day of October, 2024 by the following vote:

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay.

R461-24 Resolution Awarding Professional Engineering Services Contract to Remington & Vernick Engineers for Professional Engineering Services in Connection with the Clifton City Hall Water Main Extension Project

**RESOLUTION AWARDING PROFESSIONAL ENGINEERING SERVICES
CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR PROFESSIONAL
ENGINEERING SERVICES IN CONNECTION WITH THE CLIFTON CITY HALL
WATER MAIN EXTENSION PROJECT**

WHEREAS, the City of Clifton requires professional engineering services in connection with the Clifton City Hall Water Main Extension Project; and

WHEREAS, the City Engineer recommends that a contract for professional engineering services be awarded to Remington & Vernick Engineers in accordance with its submitted proposal, dated September 13, 2024, in the amount not to exceed \$56,710.00; and

WHEREAS, after reviewing the proposal and upon the recommendation of the City Engineer, the Municipal Council wishes to award a contract to Remington & Vernick Engineers for the provision of said services, in the amount not to exceed \$56,710.00; and

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WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to be not to exceed \$56,710.00, and the duration of the contract is until completion;

NOW, THEREFORE, BE IT RESOLVED, that a professional engineering services contract for professional engineering services in connection with the Clifton City Hall Water Main Extension Project is hereby awarded to REMINGTON & VERNICK ENGINEERS, in accordance with its proposal dated September 13, 2024, in the amount not to exceed \$56,710.00 and shall not exceed that amount except upon the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED, that the following short notice be printed once in a legal newspaper of the City of Clifton:

**CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED**

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to *N.J.S.A. 40:11-5(1)(a)*. The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to: Remington & Vernick Engineers, Secaucus, NJ
Services: Professional Engineering Services
Project: Clifton City Hall Water Main Extension Project
Cost: Not to exceed \$56,710.00
Term: Until completion

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay.

R469-24 Resolution Awarding Professional Financial Advisory Services Contract to Lerch, Vinci & Bliss, LLP in Connection with the Cost Analysis and Financial Impact of the City's F.M.B.A. Local #21 Bargaining Agreement

**RESOLUTION AWARDING PROFESSIONAL FINANCIAL ADVISORY SERVICES
CONTRACT TO LERCH, VINCI & BLISS, LLP IN CONNECTION WITH THE COST
ANALYSIS AND FINANCIAL IMPACT OF THE CITY'S F.M.B.A. LOCAL #21
BARGAINING AGREEMENT**

WHEREAS, the City of Clifton requires professional financial advisory services in connection with the cost analysis and financial impact of the City's F.M.B.A. Local #21 bargaining agreement; and

WHEREAS, a proposal was received and the City Manager wishes to award a contract to Lerch, Vinci & Bliss, LLP, of Fair Lawn, New Jersey, for the provision of said services, in accordance with its proposal dated September 13, 2024; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44-A-20.5*; and

WHEREAS, the estimated value of the contract is expected not to exceed \$10,000.00, and the duration of the contract is until services are completed; and

WHEREAS, the Business Entity Disclosure Certification has been received from the Financial Advisor and is incorporated in the contract awarded, along with the Determination of Value; and

WHEREAS, for all transactional services relating to the scope of services, Lerch, Vinci & Bliss, LLP proposes fees of the following:

Partners	\$160 - \$190 per hour
Managers	\$135 - \$150 per hour
Senior Accountants	\$100 - \$125 per hour
Staff Accountants	\$80 - \$95 per hour
Other Personnel	\$50 per hour

NOW THEREFORE, BE IT RESOLVED, that a professional services contract for financial advisory services is hereby awarded to LERCH, VINCI & BLISS, LLP of Fair Lawn, New Jersey, in accordance with its proposal dated September 13, 2024, in the amount listed above; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for public inspection at the Office of the City Clerk of the City of Clifton; and

BE IT FURTHER RESOLVED that the following short notice be printed once in a legal newspaper of the City of Clifton:

**CITY OF CLIFTON
NOTICE OF CONTRACT AWARD**

The City of Clifton has awarded a contract without competitive bidding as a professional service pursuant to *N.J.S.A. 40A:11-5(1)(a)*. The contract and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to: Lerch, Vinci & Bliss, LLP
Services: Financial Advisory Services
Cost: Per Above Chart
Term: Until completion

A Motion was made by Councilman Kolodziej, seconded by Councilwoman Pino and passed on roll call to vote on the following resolution separately:

R468-24 Resolution Authorizing Supplemental Funds for Professional Services to Adams, Lattibourdere, Croot & Herman, for Prosecution of Disciplinary Matters Against Employees of the City of Clifton

**RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL
SERVICES TO ADAMS, LATTIBOURDERE, CROOT & HERMAN, FOR
PROSECUTION OF DISCIPLINARY MATTERS AGAINST EMPLOYEES OF THE
CITY OF CLIFTON**

October 1, 2024

WHEREAS, on June 5, 2024, a professional services contract for prosecution of disciplinary matters against employees of the City of Clifton, was awarded to Adams, Lattibourdere, Croot & Herman, for the one-year period from June 5, 2024 through June 4, 2025; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$5,000.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, an additional \$5,000.00 was awarded to Adams, Lattibourdere, Croot & Herman on September 3, 2024, with a not to exceed amount of \$10,000.00 for the term; and

WHEREAS, Adams, Lattibourdere, Croot & Herman, have provided satisfactory prosecution of disciplinary matter services to the City of Clifton and, due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of \$10,000.00; and

WHEREAS, supplemental funding in the amount of an additional not to exceed \$5,000.00 for a total not to exceed \$15,000.00 will be required through the conclusion of the contract on June 4, 2025;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed \$5,000.00 for a total not to exceed \$15,000.00 for prosecution of disciplinary matters through June 4, 2025, by Adams, Lattibourdere, Croot & Herman, is authorized and approved.

(4-3-0-0) Councilman Gibson, Councilman Kolodziej, Councilwoman Pino and Mayor Grabowski voted aye. Councilman Latona, Councilman D'Amato and Councilwoman Sadrakula voted nay.

RESOLUTIONS

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to move the group.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

R459-24 Resolution: Approve Claims List Resolution for the October 1, 2024, City Council Meeting

RESOLUTION TO APPROVE Claims to be paid the Meeting of October 1, 2024

Current Fund	\$	16,742,768.50
Grant Fund	\$	843,732.68
General Capital Fund	\$	5,236.26
Sewer Utility -Operating	\$	569,778.88
Sewer Utility-Capital	\$	10,877.52
Developers Escrow	\$	1,868.66
Dog Trust	\$	7,713.60
Revolving Loan Fund	\$	-
Police Extra Duty	\$	79,012.50
Trust Other	\$	216,906.48
Section 8 Public Housing	\$	65,779.34
Reserve for Housing	\$	-
Community Development	\$	43,546.58
Payroll Agency	\$	-
Tax Title Lien Redemption	\$	-
Affordable Housing	\$	-

Self Insurance	\$	1,513,997.58
	\$	
Fire Dedicated Penalties	-	
Revolving Loan Fund	\$	-
Tax Title Lien Redemption	\$	-
Unemployment Trust Fund	\$	8,262.34
Library	\$	607,335.54
General Liability Trust	\$	36,496.20
Workers Compensation Trust	\$	285,812.62
Trust Escrow	\$	-
Reserve for Housing	\$	-
Federal DOJ Forfeiture	\$	-
	\$	
TOTAL CLAIMS		\$21,039,125.28

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

R462-24 Resolution Authorizing Permission to Bid for Plog Brook Culvert Rehabilitation

**RESOLUTION AUTHORIZING PERMISSION TO BID FOR
PLOG BROOK CULVERT REHABILITATION**

WHEREAS, the City of Clifton shall incur no expense exceeding \$17,500, except where either authorized by law or waived by the Municipal Council up to the State of New Jersey bid threshold; and

WHEREAS, the City of Clifton seeks construction services estimated to cost in excess of \$17,500 without waiver; and

WHEREAS, the scope of work includes the cleaning and lining of existing corrugated metal pipes, round and arch sections of various sizes; and

WHEREAS, the City Engineer of the City of Clifton has prepared Bid Specifications, Notice to Bidders, Proposals and Specifications for said improvements in anticipation of the public bidding for same and finds same to be acceptable for public bidding; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public bids for the services described therein; and

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in a legal newspaper of the City of Clifton no later than the next Municipal Council meeting, in accordance with N.J.S.A. 40A:11-1 et seq.

R463-24 Resolution Authorizing Use of Passaic County Cooperative Contract with GovDeals, Inc. for Online Auction Services for the Disposal of Obsolete Vehicles and Equipment

**RESOLUTION AUTHORIZING USE OF PASSAIC COUNTY COOPERATIVE
CONTRACT WITH GOVDEALS, INC FOR ONLINE AUCTION SERVICES FOR
THE DISPOSAL OF OBSOLETE VEHICLES AND EQUIPMENT**

October 1, 2024

WHEREAS, the City of Clifton is the owner of certain surplus property, which is no longer needed for public use, the list of which is attached as 2024 EXHIBIT A and EXHIBIT B; and

WHEREAS, the City has historically utilized an Online Auction Service in order to sell and dispose of obsolete equipment and vehicles; and

WHEREAS, on April 1, 2021, the County of Passaic, via County Resolution R20210329 awarded a cooperative contract to GovDeals, Inc., in accordance with N.J.S.A. 40A:11-4.1 et seq. for Online Auction Services in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County cooperative contract with GovDeals, Inc. has been extended through to March 31, 2025, in accordance with Passaic County's RFP 21-001; and

WHEREAS, the above Passaic County cooperative contract with GovDeals, Inc. was proposed and awarded at no cost to the municipal client, whereby GovDeals, Inc. charges the buyer a percentage premium above the net auction bid amount which is payable to the municipality; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, in the county of Passaic, State of New Jersey that the list of vehicles as attached on 2024 Exhibit A and EXHIBIT B, shall be sold via online public auction services, as provided by the City's contracted vendor, GovDeals, Inc., 5907 Carmichael Place, Montgomery, AL 36117; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize the Qualified Purchasing Agent to initiate and advertise the above online auction.

R464-24 Resolution Awarding Contract to Fairfield Maintenance, Inc. off of New Jersey State Contract for Modifications to Gasoline Fueling Site at City Hall to Meet NJDEP Regulation Pursuant to N.J.S.A. 40A:11-12a

**RESOLUTION AWARDING CONTRACT TO FAIRFIELD MAINTENANCE INC.
OFF OF NEW JERSEY STATE CONTRACT FOR MODIFICATIONS TO GASOLINE
FUELING SITE AT CITY HALL TO MEET NJDEP REGULATION PURSUANT TO
N.J.S.A. 40A:11-12a**

WHEREAS, the Department of Public Works of the City of Clifton has a need to modify the gasoline fuel site at City Hall to meet the new NJDEP Regulation deadline of December 23, 2024 in the City; and

WHEREAS, New Jersey State Contract No. 42264 under T-0849 -Above Ground Fuel Tanks associated equipment installations and Tank Removal and Services was awarded; and

WHEREAS, the contract has been extended until August 28, 2025; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned services above from Fairfield Maintenance Inc., 414 Fairfield Road, Fairfield New Jersey, 07004, off the New Jersey State Contract No. 42264 under T-0849, at a cost not to exceed \$25,000 from October 1, 2024 through August 28, 2025; and

BE IT FURTHER RESOLVED, a properly executed purchase order, processed as needed, shall be the instrument of fund encumbrance for each department and division usage, budgetary appropriations considered.

R465-24 Resolution Awarding Professional Engineering Services Contract to Neglia Engineering for Stormwater Management and Pollution Prevention Plan

**RESOLUTION AWARDING PROFESSIONAL ENGINEERING SERVICES
CONTRACT TO NEGLIA ENGINEERING FOR STORMWATER MANAGEMENT
AND POLLUTION PREVENTION PLAN**

WHEREAS, the City of Clifton requires professional engineering services for stormwater management and pollution prevention plan; and

WHEREAS, the City Engineer recommends that a contract be awarded to Neglia Engineering Associates in accordance with its submitted proposal dated September 12, 2024, in the amount not to exceed \$9,400.00; and

WHEREAS, after reviewing the proposal and upon the recommendation of the City Engineer, the Municipal Council wishes to award a contract to Neglia Engineering for the provision of said services, in the amount not to exceed \$9,400.00; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under N.J.S.A. 40A:11-5 *et seq.*; and

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby, along with the Determination of Value; and

WHEREAS, the value of the contract is determined to be not to exceed \$17,500.00, and the duration of the contract is until completion.

NOW, THEREFORE, BE IT RESOLVED, that a professional engineering services contract for City's Municipal Stormwater Management and Pollution Prevention Plan is hereby awarded to NEGLIA ENGINEERING ASSOCIATES located at 34 Park Ave Lyndhurst NJ 07071 in accordance with its proposal dated September 12, 2024, in the amount not to exceed \$9,400.00 and shall not exceed that amount except upon the adoption of a supplemental resolution authorizing additional funding; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract on behalf of the City of Clifton, and that the original of this resolution and the contract above referred to be placed on file and made available for inspection at the Office of the City Clerk of the City of Clifton.

R466-24 Resolution Authorizing Advertisement for RFP's for Psychological Evaluation Services for 2025 for City of Clifton

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR RFPS FOR
PSYCHOLOGICAL EVALUATION SERVICES FOR 2025 FOR CITY OF CLIFTON**

WHEREAS, the City of Clifton recognizes the importance of providing Psychological Evaluation Services to ensure the mental well-being of its employees and support a healthy work environment; and

WHEREAS, to meet this need effectively, it is essential to procure these services through a fair and open process of soliciting Request for Proposals; and

WHEREAS, issuing Requests for Proposals (RFPs) is necessary to ensure fair competition and obtain proposals from qualified professionals; and

October 1, 2024

WHEREAS, the RFP shall clearly outline the scope of work, qualifications required, evaluation criteria and other relevant details necessary for prospective professionals to submit comprehensive proposals; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public RFPs response for the services described herein via Fair and Open process; and

BE IT FURTHER RESOLVED that the Notice to bidders shall be published once in the legal newspaper of the City of Clifton, in accordance with N.J.S.A. 40A:11-1 et seq.

R467-24 Resolution Authorizing Advertisement for RFP's for Professional Medical Services for Year 2025 for City of Clifton

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR RFPs FOR
PROFESSIONAL MEDICAL SERVICES FOR YEAR 2025 FOR CITY OF CLIFTON**

WHEREAS the City of Clifton is committed to ensuring that all new employees meet the necessary health and fitness standards required for their positions; and

WHEREAS, conducting thorough pre-employment physicals is essential for promoting a safe and effective workforce; and

WHEREAS, to secure these services, it is necessary to solicit request for proposals from qualified medical providers; and

WHEREAS, the RFP shall clearly outline the scope of work, qualifications required, evaluation criteria and other relevant details necessary for prospective professionals to submit comprehensive proposals; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public RFPs response for the services described herein via Fair and Open process; and

BE IT FURTHER RESOLVED that the Notice to bidders shall be published once in the legal newspaper of the City of Clifton, in accordance with N.J.S.A. 40A:11-1 et seq.

R470-24 Resolution for Appointment to Clifton Arts & Sculpture Committee

**RESOLUTION FOR APPOINTMENT TO
ARTS & SCULPTURE COMMITTEE**

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that Christopher Kaczmarek is hereby appointed as representative of Montclair State University on the Clifton Arts & Sculpture Committee commencing on October 1, 2024.

R471-24 Resolution Proclaiming November 1, 2024 to be "Extra Mile Day" in the City of Clifton

**RESOLUTION PROCLAIMING NOVEMBER 1, 2024 TO BE "EXTRA MILE DAY"
IN THE CITY OF CLIFTON**

WHEREAS, the City of Clifton, New Jersey, is a community that acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, the City encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Clifton is a city that chooses to shine a light on and celebrate individuals and organizations who “go the extra mile” in order to make a difference and lift up fellow members of the community; and

WHEREAS, the City acknowledges the mission of the Extra Mile America Foundation to create 550 Extra Mile cities and states in America and is proud to support “Extra Mile Day” on November 1, 2024;

NOW, THEREFORE, BE IT RESOLVED, that we, the Mayor and Members of the Municipal Council of the City of Clifton, New Jersey, do hereby proclaim November 1, 2024 to be “Extra Mile Day in the City of Clifton,” and we urge all our citizens to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge those who are inspirational in their efforts and commitment to make their organizations, families, community, country or the world a better place.

R472-24 Resolution Authorizing New Limousine License - VIP Limo Service

RESOLUTION AUTHORIZING NEW LIMOUSINE LICENSE

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a new Limousine License application from Murad Al Shawabkeh the owner and operator of VIP Service Limo, LLC, 29 Notch Road, in the City of Clifton; and

WHEREAS, all paperwork has been completed and all fees have been paid; and

WHEREAS, all inspections have been completed by the Police and Zoning Departments;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey that approval for a new Limousine License from Murad Al Shawabkeh, the owner and operator of VIP Service Limo, LLC in the City of Clifton is hereby granted.

Company name:

VIP Service Limo, LLC

Owner and Operator:

Murad Al Shawabkeh

Approved Vehicles:

2021 Chevrolet Suburban 1GNSKFKD3MR164860

Approved Parking Location:

29 Notch Road, Clifton, NJ

R473-24 Resolution Authorizing Request for Proposal for Property Tax Revaluation Project for City of Clifton

RESOLUTION AUTHORIZING REQUEST FOR PROPOSAL FOR THE PROPERTY TAX REVALUATION PROJECT FOR CITY OF CLIFTON

WHEREAS, the City of Clifton Tax Assessor recognizes the importance of conducting a tax revaluation project to ensure fair and accurate property assessments; and

October 1, 2024

WHEREAS, it is necessary to prepare a comprehensive Request for Proposals (RFP) to solicit proposals from qualified firms for the implementation of the property tax revaluation project; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize a Request for Proposals for the solicitation of qualified firms to conduct a City-wide property tax revaluation.

R474-24 Resolution to Approve the Clifton Public Housing Agency's 2025 -2029 5 Year Plan and 2025 Annual PHA Plan for Submission to HUD and Approve the PHA Certification of Compliance with the PHA Plans and Related Regulations

**RESOLUTION TO APPROVE THE CLIFTON PUBLIC HOUSING AGENCY'S
2025-2029 5 YEAR PLAN AND 2025 ANNUAL PHA PLAN FOR SUBMISSION TO
HUD AND APPROVE THE PHA CERTIFICATION OF COMPLIANCE WITH THE
PHA PLANS AND RELATED REGULATIONS**

WHEREAS, the United States Congress passed the Quality Housing and Work Responsibility Act (QHWRA) of 1998 on October 21, 1998; and

WHEREAS, the QHWRA requires the Mayor and Municipal Council of the City of Clifton to approve the Clifton Public Housing Agency's PHA Plan for submission to HUD; and

WHEREAS, a Public Hearing was held on October 1, 2024 before the Mayor and Municipal Council to receive public comments and at which time, no public comments were received; and

WHEREAS, the PHA Plan establishes the basic goals, objectives and policies of the Clifton Public Housing Agency; and

WHEREAS, HUD requires the Clifton Public Housing Agency approve the attached "PHA Certification of Compliance with the PHA Plans and Related Regulations".

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the City of Clifton hereby approves the Clifton Public Housing Agency 2025-2029 5 YEAR PLAN AND 2025

Annual PHA Plan for submission to HUD and approves the required "PHA Certification of Compliance with the PHA Plans and Related Regulations" on this the 1ST day of October, 2024.

R475-24 Resolution Authorizing the Cancellation and Refund of a Portion of the 2024 3rd Quarter Taxes Paid on Property Known as Block 44.04, Lot 27, 71 Brook Hill Terrace, Owned by a Disabled Veteran

**RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A
PORTION OF THE 2024 3rd QUARTER TAXES PAID ON PROPERTY KNOWN AS
BLOCK 44.04 LOT 27, 71 BROOK HILL TERRACE, OWNED BY A DISABLED
VETERAN**

WHEREAS the Tax assessor has confirmed that Ryan Gross, the owner of a single-family residence located at Block 44.04 Lot 27, 71 Brook Hill Terrace has been declared 100% disabled as of November 17,2023 by the United States Department of Veteran Affairs; and

WHEREAS Ryan Gross became a resident of the City of Clifton on July 25, 2024; and

WHEREAS Ryan Gross has made application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Ryan Gross is entitled to the cancellation and a partial refund of the 2024 third quarter property taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, wishes to grant the application, and approved the 100% tax exemption on the subject property as of July 25, 2024 and hereby authorizes the cancellation of 100% of the taxes and a partial refund of the 2024 third quarter property taxes for a total refund of \$1,490.52 on the subject property; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1.To cancel and refund the pro-rated portion of 2024 third quarter property taxes in the amount of \$1,490.52 for a total refund in the amount of \$1,490.52 and cancel the remaining 2024 property taxes on the subject property.

2.To keep the subject 100% property tax exemption for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

476-24 Executive Session

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona, and passed on roll call vote to enter into Executive Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

- CON-1 PBA - Contract Negotiations
- CON-2 Workers' Compensation Claim - KC - FD DOL: 4/13/16
- CON-3 Workers' Compensation Claim - KC - FD DOL: 2/5/22
- CON-4 Workers' Compensation Claim - LD - PD
- CON-5 Workers' Compensation Claim - DB - PD
- CON-6 S&S Shell, Inc. d/b/a Anthony's Towing v. Mayor & Council of City of Clifton
- CON-7 Occidental Chemical Corp. v. 21st Century Fox America, et al 2:18-CV-11273
- CON-8 Conflict of Interest by Target of Retaliation, Harassment and Discrimination Complaint Interfering with Investigation
- CON-9 Clifton Supervisors Association (CSA) – Contract Negotiations – 2023-2026

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on October 1, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

L-1 Village News

RESOLUTION FOR FINAL APPROVAL

October 1, 2024

**BE IT RESOLVED, THAT THE APPLICATION OF GICHIA LLC
T/A VILLAGE NEWS**

**for permission to conduct a: GROCERY/MILK-CONTINUED USE
for a period ending January 31, 2025 on the premises known as:
401 PIAGET AVE CLIFTON, NJ 07011**

**be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.**

L-2 Muscle Maker Grill

RESOLUTION FOR FINAL APPROVAL

**BE IT RESOLVED, THAT THE APPLICATION OF CUTTA ENTERPRISES INC.
T/A MUSCLE MAKER GRILL**

**for permission to conduct a: RESTAURANT-CONTINUED USE
for a period ending January 31, 2025 on the premises known as:
1043 BLOOMFIELD AVE CLIFTON, NJ 07012**

**be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.**

L-3 Grand Saloon

RESOLUTION FOR FINAL APPROVAL

**BE IT RESOLVED, THAT THE APPLICATION OF HEIRLOOM HOSPITALITY, LLC
T/A THE GRAND SALOON**

**for permission to conduct a: RESTAURANT-CONTINUED USE
for a period ending January 31, 2025 on the premises known as:
940 VAN HOUTEN AVE CLIFTON, NJ 07013**

**be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.**

L-4 Casco Viejo Restaurant

RESOLUTION FOR PRELIMINARY APPROVAL

**FOR CASCO VIEJO RESTAURANT, LLC
T/A CASCO VIEJO RESTAURANT**

ADDRESS 1115 BLOOMFIELD AVE CLIFTON, NJ 07012

**TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE
FORMERLY OR NEW EL MANGU EXPRESS**

ZONE

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADJOURNMENT

The meeting was adjourned at 11:59 p.m.

Respectfully Submitted,

Nancy Ferrigno, City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Therese Bishara, Public Safety, retired position of School Traffic Guard, effective October 1, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: John Reigottie, Public Safety, hired as School Traffic Guard, at \$16.00 hourly, effective October 4, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Damian Carter, Public Works lateral title change to Tree Maintenance Worker, effective October 1,2024 at \$41,751.89 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Michael Solomon, Manager, lateral title change to Systems Analyst, effective October 1,2024 at \$51,427.14 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Minutes of North Jersey District Water Supply Commission of August 28, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Minutes of Clifton Planning Board of September 26, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 7

ITEM NAME: Minutes of Disabilities Committee of September 16, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 8

ITEM NAME: Minutes of Board of Recreation of June 24, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 9

ITEM NAME: Minutes of CA-TV Committee of June 26, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 10

ITEM NAME: Minutes of Passaic Valley Water Commission of June 24, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: C- 11

ITEM NAME: Minutes of Civil Rights Committee of August 26, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 7944-24

ITEM NAME: An Ordinance to Create Chapter 160 of the Code of the City of Clifton,
Entitled "Block Parties"

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	10/9/2024	Cover Memo

**AN ORDINANCE TO CREATE CHAPTER 160 OF THE CODE OF THE CITY OF
CLIFTON, ENTITLED "BLOCK PARTIES"**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

I. Chapter 160 of the Code of the City of Clifton, entitled "Block Parties," is hereby created to read as follows:

§ 160-1. Definitions.

BLOCK PARTY

A neighborhood gathering, celebration or event sponsored by the residents taking place on a public street or streets during which time the designated public streets shall be closed to vehicular traffic.

§ 160-2. Limitations and prohibitions.

- A. No person or group of residents shall use any public street, sidewalk or public right-of-way for a block party without first obtaining a permit pursuant to this Chapter.
- B. No person or group of residents shall offer goods or wares for sale at a block party, other than food or non-alcoholic beverages to be consumed exclusively by the residents and guests at the block party.
- C. No person or organization shall solicit donations for candidates for political office on public property in violation of Chapter 251 of the Code of the City of Clifton, nor post any political signs on public property in violation of Chapter 185 of the Code of the City of Clifton.

§ 160-3. Application for permit.

- A. A least 30 days before the date on which the proposed block party is to be conducted, an application for a block party permit shall be filed by a bona fide resident, who is over the age of 18 and who resides on the street where the block party is to take place, with the City Clerk on a form that is to be provided by the City Clerk.
- B. Contents of application for a block party permit. The application for a block party permit shall set forth the following information:
 - (1) The name, address, email address and telephone numbers (home phone number and cell phone number) of the person(s) applying for the block party permit. The person(s) applying for the block party permit shall be deemed the contact person(s) unless otherwise specified to the City Clerk.
 - (2) The proposed date and time of the block party, including the time at which the block party will start and terminate. Block parties must terminate no later than sunset.
 - (3) The City street or streets where the block party is proposed, along with any cross streets. The applicant shall also submit a sketch or drawing of the street indicating the sections of the street they are proposing to be blocked off.
 - (4) The names and addresses of the property owners for each impacted property on the street or portion of the street where the block party is proposed.

- (5) Signatures of all of those property owners indicated in § 160-3(C)(4) indicating their consent to the proposed block party, consent to the proposed street closure, and acknowledgment that all residents and their invitees shall adhere to all applicable laws, regulations and ordinances, including, but not limited to, noise ordinances, firework regulations and ordinances prohibiting public consumption of alcoholic beverages.
- C. The application shall contain an executed hold harmless agreement form which shall provide that the applicant agrees to:
 - (1) Save and hold the City of Clifton, its employees, representatives and agents harmless of and from any and all obligations and liabilities which may arise from the temporary street closing which represents the subject matter of the application; and
 - (2) Defend at their own cost and expenses any claims or lawsuits instituted by third parties which obligations or liabilities might otherwise exist or be asserted against the City of Clifton.
- D. Before any application is presented to the governing body for consideration, the City Clerk shall furnish copies of the application to the Police Department and Fire Department for their review and investigation. Upon the conclusion of the review and investigation, each Department shall issue a recommendation concerning the proposed event and any other additional considerations the governing body should consider in determining whether a permit should be issued. The recommendations of the Police Department and Fire Department shall be furnished to the governing body by the City Clerk at the time the application is presented to the governing body for consideration.

§ 160-4. Standards for the issuance of block party permits.

- A. In determining whether to grant the application for a block party permit, the governing body shall consider the following criteria:
 - (1) Whether the location of the block party will substantially interrupt or impede the safe and orderly movement of traffic on surrounding streets.
 - (2) Whether the location of the block party will interfere with the movement of first responders or equipment to such an extent that adequate public safety and fire protection cannot be provided.
 - (3) Whether the location or date and time of the block party will unduly interfere with the public health, safety and welfare of the surrounding neighborhoods.
 - (4) The number of residents who reside within the proposed designated area where the block party is to take place who object to the block party, taking into consideration the nature of and the reason for each such resident's objection.
 - (5) Whether prior block parties at the same location in the past 3 years resulted in violations of any applicable ordinances, laws or regulations.
- B. Block parties shall be authorized only upon City owned streets and shall not be authorized upon any street or part thereof which is owned and under the jurisdiction of the County of Passaic or the State of New Jersey, without the approval of these public entities.

§ 160-5. Approval or disapproval; written notification of decision

The City Clerk shall provide written notice to the applicant advising the applicant whether the permit application has been approved. If the application is not approved, such notice shall state the reason for the denial of the application.

§ 160-6. Period of validity of permit.

A permit issued pursuant to this Chapter shall be valid only for the date and the hours specified therein, which shall not be before 12:00 p.m. or after sunset.

§ 160-7. Cleanup.

Within 30 minutes after the end of the block party the applicant shall remove from the street, sidewalk or public right-of-way, all litter, debris and other materials attributable to or caused by the block party and shall remove all traffic barricades and control devices so that the street is reopened for travel.

§ 160-8. Obstacles blocking streets.

A street, or portion thereof, blocked off for a block party shall not be obstructed by obstacles which cannot readily be moved to allow emergency vehicles to enter the street in the case of an emergency.

§ 160-9. Limit on number of permits.

No more than one block party permit shall be granted in any calendar year for the same designated street area.

§ 160-10. Violations and penalties.

- A. Any person, partnership, firm corporation or entity violating any provisions of this Chapter shall, upon conviction, be punished by one or more of the following:
 - (1) A fine not exceeding \$2,000.
 - (2) Confinement in the municipal jail or in the county jail for a period not extending 90 days.
 - (3) a period of community service not exceeding 90 days.
- B. Each violation of any of the provisions of this Chapter, and each day same is violated, shall be deemed and taken to be a separate and distinct offense.
- C. The minimum penalty or fine for a violation of any provision of this Chapter shall be \$100.

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect on November 1, 2024 and publication as required by law.

Adopted:

Raymond Grabowski, Mayor

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7947-24

ITEM NAME: Bond Ordinance Providing for Various 2024 Capital Improvements by and in the City of Clifton, County of Passaic, State of New Jersey; Appropriating \$17,399,000 Therefor and Authorizing the Issuance of \$16,529,000 Bonds or Notes of the City to Finance Part of the Cost Thereof

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	9/24/2024	Cover Memo

**BOND ORDINANCE PROVIDING FOR VARIOUS 2024
CAPITAL IMPROVEMENTS, BY AND IN THE CITY OF
CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW
JERSEY; APPROPRIATING \$17,399,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$16,529,000 BONDS OR
NOTES OF THE CITY TO FINANCE PART OF THE COST
THEREOF**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF
CLIFTON, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY** (not less than two-
thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the City of Clifton, in the County of Passaic, State of New Jersey (the "City"). For said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the aggregate sum of \$17,399,000, said sum being inclusive of down payments in the aggregate amount of \$870,000 now available for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), by virtue of a provision or provisions in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$17,399,000 appropriation not provided for by application hereunder of said down payments, negotiable bonds of the City are hereby authorized to be issued in the aggregate principal amount of not exceeding \$16,529,000 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in an aggregate principal amount of not exceeding \$16,529,000 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, said Local Bond Law.

SECTION 3. The improvements hereby authorized and purposes for the financing of which said obligations are to be issued include, but are not limited to, the following:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
i. Various capital acquisitions and improvements to the City Library, including, but not limited to,	\$945,000	\$897,750	\$47,250	14.23 years

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
improvements and replacements to the Heating, Ventilation, and Air Conditioning systems, folding walls within the community room, and repaving the Main Library parking lot;				
ii. The acquisition and installation of camera systems throughout the City;	\$100,000	\$95,000	\$5,000	7 years
iii. Various capital improvements and acquisitions by Engineering Department, including, but not limited to, a roadway improvement program, as referenced on a list on file in the office of the City Engineers, water main extension to City Hall, refurbishment of the garage at the Fire Department headquarters and exterior renovations to the Well House, various roadway improvements to Chelsea Road, design services for the Christopher Columbus Middle School Pedestrian Access Tunnel, and the replacement and installation of fueling tanks at City Hall;	\$5,814,000	\$5,523,300	\$290,700	13.30 years
iv. The acquisition of various equipment and vehicles for the Department of Public Works, including, but not limited to, the acquisition of a street sweeper, the acquisition of 29 Yard Packer Trucks, the acquisition of a lawnmower, the acquisition of a trommel sweeper and soil screener, and the acquisition of an infield dragger for baseball fields located in the City;	\$1,118,000	\$1,062,100	\$55,900	7.36 years
v. Improvements to various City-owned buildings, including, but not limited to, improvements to the concrete storage shed for the Police Department, renovations and repairs to the roof at Fire Station 6 and the recreation garage at the Department of Public Works Yard, improvements and repairs required by the American Disability Act to restrooms located at City Hall, and the refurbishment of the elevators at City Hall;	\$685,000	\$650,700	\$34,300	14.64 years
vi. Various improvements to the Police Department, including, but not limited to, improvements to the jail cells, and improvements and upgrades to the foyer area;	\$250,000	\$237,500	\$12,500	10 years

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
vii. The acquisition of various capital equipment and vehicles for the Fire Department, including, but not limited to, the acquisition of fire engines, the acquisition of a new ambulance; the acquisition of a sports utility vehicle for the Deputy Chief/Tour Commander, the acquisition of support vehicles, the acquisition and installation of security cameras at all Fire Department buildings located in the City, and interior and exterior upgrades to the Fire Department headquarters located at the City Hall Complex;	\$4,969,000	\$4,720,550	\$248,450	17.93 years
viii. Improvements and repairs to various City-owned parks, including, but not limited to, various improvements and repairs to walking paths, various improvements and repairs to Hird Park, various improvements and repaving to basketball courts at Dudiak Park, Normandy Park, Sperling Park, and Lakeview Park, various improvements and upgrades to equipment at playgrounds located at Normandy Park, Surgent Park, and Washington Park, various improvements and repaving to the tennis and pickle ball courts at Dunney Park and Ravine Park, various renovations and improvements to sports fields at Oak Ridge Park, Washington Park, and Lakeview Park, installation of picnic table concrete pads at Albion Park, Dudiak Park, Holster Park, Normandy Park, and Washington Park, and the purchase and installation of park signage at various parks throughout the City, including Albion Park, Lakeview Park, Oak Ridge Park, and Zelenka Park; and	\$3,293,000	\$3,128,350	\$164,650	15 years
ix. Section 20 costs.	\$225,000	\$213,750	\$11,250	
TOTALS	<u>\$17,399,000</u>	<u>\$16,529,000</u>	<u>\$870,000</u>	

(a) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$16,529,000.

(b) The estimated cost of said improvements or purposes is \$17,399,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the

amount of \$870,000, which is the amount of the aggregate down payments available for said improvements or purposes.

(c) All such improvements or purposes described above shall include the following, as applicable, surveying, construction planning, engineering and design work, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, environmental testing and remediation, and also all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

SECTION 4. In the event the United States of America, the State of New Jersey and/or the County of Passaic make a contribution or grant in aid to the City for the improvements and purposes authorized herein and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Passaic. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Passaic shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the City as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date or as otherwise authorized by the Local Bond Law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer of the City. The Chief Financial Officer of the City shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer of the City upon the notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer of the City is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery

thereof. The Chief Financial Officer of the City is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the bond anticipation notes so sold, the price obtained, and the name of the purchaser.

SECTION 6. The City hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the improvements or purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed in the Office of the Director of the Division of Local Government Services, within the New Jersey Department of Community Affairs.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the City may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 14.59 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, within the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds or bond anticipation notes provided for in this bond ordinance by \$16,529,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$225,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes described in Section 3 hereof.

SECTION 8. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The City reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the City's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2.

SECTION 10. The Chief Financial Officer of the City is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City, which are authorized herein, and to execute such disclosure document on behalf of the City. The Chief Financial Officer of the City is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The City covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended of the interest on all bonds and bond anticipation notes issued under this bond ordinance on a tax-exempt basis.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING
DATED: October 1, 2024

Nancy Ferrigno, Clerk of the City of Clifton

ADOPTED ON SECOND READING
DATED: _____, 2024

Nancy Ferrigno, Clerk of the City of Clifton

APPROVAL BY THE MAYOR ON THIS ____ DAY OF _____, 2024

Raymond Grabowski, Mayor

ITEM NUMBER: O- 7948-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 1 Handicapped Space)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	10/8/2024	Cover Memo

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF
THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND
TRAFFIC", MORE PARTICULARLY SECTION 439-37 THEREOF, ENTITLED
"HANDICAPPED PARKING ON STREETS" (DELETES 1 HANDICAPPED
SPACE)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" is amended, revised and supplemented to DELETE the following location:

304 East 1st Street North, beginning at the westerly property line of
304 East 1st Street and Extending 22 feet easterly
therefrom

2. The Chief of Police is hereby directed to remove all signs and markings designating such locations as restricted parking spaces for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

Raymond Grabowski, Mayor

ATTEST:

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7949-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 5 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	10/8/2024	Cover Memo

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE
CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC",
MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED "HANDICAPPED
PARKING ON STREETS FOR PRIVATE RESIDENCES" (ADDS 5 RESTRICTED
HANDICAPPED SPACES)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Whenever any words and phrases are used herein, the meanings respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of New Jersey shall be deemed to apply to such words and phrases.

Section 439-38. Handicapped parking on streets for private residences:

In accordance with the provisions of N.J.S.A. 39:4-197.6, the following on-street locations in front of private residences occupied by a handicapped person if a windshield placard or wheelchair symbol license plates have been issued for a vehicle owned by the handicapped person, or by another occupant of the residence who is a member of the immediate family of the handicapped person, by the Division of Motor Vehicles pursuant to the provisions of N.J.S.A. 39:4-204 et seq., provided such parking is not otherwise prohibited and the permitting thereof would not interfere with the normal flow of traffic, are designated as handicapped parking spaces for the exclusive use by the person issued the New Jersey license plate shown below. No other person shall be permitted to park in these spaces.

A. Application shall be made to the Police Department for such restricted handicapped parking space, and the applicant shall pay a one-time administrative fee of \$150.00 to cover the costs of processing such application and individualized sign, made payable to the City of Clifton.

Name of Street	Location	Initial Permit Number
78B Addison Place	West side, beginning at a point 25 feet from the intersection of Thornton Place, extending 22 feet north therefrom	P2752130
52 Clifton Avenue	North side, beginning at the eastern property edge, extending 22 feet west therefrom	P2864867
304 East 1 st Street	North side, beginning at the westerly property line of 304 East 1 st Street and extending 22 feet easterly therefrom	P2864867
95 East Ninth Street	South side, beginning at the east property line and extending 22 feet westerly therefrom	P2442402
11D Richland Court	North side, beginning at the walkway edge extending 22 feet east therefrom	P2931809

2. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

Raymond Grabowski, Mayor

ATTEST:

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7950-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 4 Restricted Handicapped Spaces)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	10/8/2024	Cover Memo

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF
THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND
TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED
"HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES"
(DELETES 4 RESTRICTED HANDICAPPED SPACES)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", more Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" is amended, revised and supplemented to DELETE the following locations:

101 Center Street	South side, beginning 25 feet from the intersection of Hope Avenue and extending 22 feet west therefrom	P#2694835
48 Cloverdale Road	South side, beginning 47 feet east of curblin of Elm Street and extending 22 feet westerly therefrom	1945579
328 Hope Avenue (Space on Center St.)	South side, beginning at the east property line of 328 Hope Avenue and extending 22 feet westerly therefrom	2063613
187 Trenton Avenue	East side, beginning at the north property line and extending 22 feet southerly therefrom	6051HD

2. The Chief of Police is hereby directed to remove all signs and markings designating such location as restricted parking space for use by persons who have been issued special permits by the Division of Motor Vehicles.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted:

Raymond Grabowski, Mayor

ATTEST:

Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7951-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Ordinance	10/8/2024	Cover Memo

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF
THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND
TRAFFIC", MORE PARTICULARLY SECTION 439-38 THEREOF, ENTITLED
"HANDICAPPED PARKING ON STREETS FOR PRIVATE RESIDENCES"
(AMENDS HANDICAPPED PARKING PLACARD NUMBER)**

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that the following handicapped parking placard numbers have been changed as follows:

Name of Street	Location	Initial Permit Number	New Number
43 Hadley Ave. (No change)	No change	1978458	P2881880
111 Knapp Ave. (No change)	No change	P1492624	P2864784
195 Luddington Ave. (No change)	No change	1803948	P2936772
26 Mahar Avenue (No change)	No change	P1474979	P2926952
65 Russell St. (No change)	No change	2255713	P2923855

1. The Chief of Police is hereby directed to have the proper signs calling attention to the provisions of this ordinance erected or placed upon said streets at said locations.
2. This ordinance shall take effect after final passage and publication as provided by law.

Adopted: _____

Raymond Grabowski, Mayor

ATTEST:

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 478-24

ITEM NAME: Resolution: Approve Claims List Resolution for the October 15, 2024, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on October 15, 2024.

If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

Description	Upload Date	Type
 Claims List	10/11/2024	Cover Memo

**RESOLUTION
TO APPROVE
Claims to be paid the meeting of October 15th, 2024
Meeting of October 15th, 2024**

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	\$	7,706,556.36
Grant Fund	\$	343,296.43
General Capital Fund	\$	183,116.90
Sewer Utility -Operating	\$	456,829.52
Sewer Utility-Capital	\$	22,300.33
Developers Escrow	\$	845.20
Dog Trust	\$	4,371.59
Police Extra Duty	\$	177,505.00
Trust Other	\$	84,121.03
Section 8 Public Housing	\$	244,620.97
Community Development	\$	41,433.24
Tax Title Lien Redemption	\$	-
Self Insurance	\$	893,898.70
Fire Dedicated Penalties	\$	-
Revolving Loan Fund	\$	-
Tax Title Lien Redemption	\$	-
Unemployment Trust Fund	\$	-
Library	\$	181,394.83
General Liability Trust	\$	2,858,313.29
Workers Compensation Trust	\$	8,763.34
Trust Escrow	\$	-
Reserve for Housing	\$	-
Federal DOJ Forfeiture	\$	-
TOTAL CLAIMS	\$	13,207,366.73

ADOPTED _____

ATTEST _____
Nancy Ferrigno, City Clerk

Report Printed 2024-10-11 09:19:43 CITY OF CLIFTON

List of Bills - (All Funds)

Meeting Date: 10/15/2024 For bills from 10/02/2024 to 10/15/2024

	Vendor	Description	Account	PO Payment	Check Total
CDBG					
ACH	311 - CLIFTON'S HISTORIC BOTANY DISTRICT 17-201-20-116-200 Year 49 Public Services	PO 57342 R441-23 BLANKET PURCHASE ORDER FOR YR. 4	10,491.50	10,491.50	10,491.50
ACH	131 - DIAL INC. 17-201-20-117-200 Year 50 Public Services	PO 57070 R455-24-BLANKET FOR YR. 50 - DIAL - AUG.	2,333.33	2,333.33	2,333.33
	5840 - GANNETT, CO, LLC 17-201-20-116-400 Year 49 Planning & Programming Admin	PO 57123 Account on Bill: 1175668 Amend. CDBG	93.00	93.00	93.00
	147 - HARTMANN, JILL, PP, AICP 17-201-20-117-400 Year 50 Planning & Programming Admin	PO 57241 R451-24 OCTOBER PROFESSIONAL SVS CDBG YR	7,916.00	7,916.00	7,916.00
	527 - KOTULAK & COMPANY, PC 17-201-20-116-400 Year 49 Planning & Programming Admin	PO 57093 R660-23 - August 2024 ACCTING & FINANCIA	1,947.66	1,947.66	1,947.66
	5902 - NORTHEAST & BUCKS CO. 17-201-20-116-400 Year 49 Planning & Programming Admin	PO 57095 R427-23 September - Community Developmen	9,000.00	9,000.00	9,000.00
	3814 - POWER OF ONE CHRISTIAN COACHING & O 17-201-20-112-000 CDBG Year 45	PO 57209 R352-22 - September 9th & 30th CDBG-CV F	7,686.75	7,686.75	7,686.75
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 17-201-20-115-400 Year 48 Planning & Programming Admin	PO 56668 R511-23-Wiring for Housing Department	1,965.00	1,965.00	1,965.00
CLAIMS FUND					
	6193 - ABSOLUTE AUTO AND FLAT GLASS 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56838 DFW-FLEET WINDSHIELD FOR P.D. 2102	404.73	404.73	404.73
ACH	4283 - ACTION FIRE APPARATUS COMPANY, INC. 04-215-55-974-300 Fire Department Projects 7754-22	PO 56987 FIRE: R067-24 Firefighter Protective Clo	2,484.90	2,484.90	2,484.90
	7212 - ADAMS,LATTIBOURDERE,CROOT & HERMAN, LLC 01-201-20-155-200 Legal Service - Expenses	PO 56990 R425-24-Law Dept. - Adams, Lattiboudere,	4,791.50	4,791.50	4,791.50

	343 - AGL WELDING SUPPLY CO., INC.	PO 57312	DPW - FLEET MONTHLY CYLINDER RENTAL	233.25	233.25	233.25
	01-201-26-315-200 Vehicle Maintenance - Expenses					
	4294 - AIRGAS USA, LLC	PO 57154	POLICE DEPT. - OXYGEN & NITROGEN TANKS -	148.75	148.75	
	01-201-25-240-200 Police Department - Expenses					
	01-201-25-265-200 Fire Department - Expenses	PO 57302	FIRE: Medical Oxygen Cylinders	836.57	836.57	985.32
	7188 - ALERT 360 OPCO INC.	PO 57267	RECREATION: Alarm Monitoring at CRC	138.00	138.00	138.00
	01-201-27-370-200 Public Playgrounds and Rec - Expenses					
	494 - ALL SERVICE	PO 56909	DPW-FLEET REPAIR PARTS FOR PLATE COMPACT	757.50	757.50	757.50
	01-201-26-315-200 Vehicle Maintenance - Expenses					
ACH	7260 - AMANDA VAN HOOSE GAROFALO	PO 57300	R356-24 - September 2024	1,300.00	1,300.00	1,300.00
	01-201-20-105-200 Personnel - Expenses					
ACH	7260 - AMANDA VAN HOOSE GAROFALO	PO 57301	R356-24 - September 2024	3,230.00	3,230.00	3,230.00
	01-201-20-105-200 Personnel - Expenses					
	1948 - AMAZING AMUSEMENTS & ENTERTAINMENT,	PO 56930	RECREATION: Entertainment for Harvestfes	8,625.00	8,625.00	8,625.00
	01-201-27-370-200 Public Playgrounds and Rec - Expenses					
ACH	107 - AMERICAN HOSE & HYDRAULIC CO., INC.	PO 57313	DPW - FLEET EMERGENCY REPAIR HOSES FOR D	195.46	195.46	195.46
	01-201-26-315-200 Vehicle Maintenance - Expenses					
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 57149	R032-24 UNIFORM RENTAL CLEANING AND MANA	748.94	748.94	748.94
	01-201-26-300-200 Public Works Administration - Expenses					
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 57218	R032-24 UNIFORM RENTAL CLEANING AND MANA	1,262.78	1,262.78	1,262.78
	01-201-26-300-200 Public Works Administration - Expenses					
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 57228	R032-24 -DPW - RECYCLING - SAFETY SHIRTS	179.00	179.00	179.00
	01-201-26-305-200 Recycling - Expenses					
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 57306	R032-24 UNIFORM RENTAL CLEANING AND MANA	640.22	640.22	640.22
	01-201-26-300-200 Public Works Administration - Expenses					
	109 - ANTHONY DEN UYL, ESQ.	PO 57275	Public Defender	150.00	150.00	150.00
	1351 - AQUARIUS SUPPLY	PO 55761	DPW - RECYCLING PARTS FOR MISTING SYSTEM	916.70	916.70	
	02-213-40-706-000 Public Works Grant Expenditures					
	01-201-28-300-200 Shade Tree - Expenses	PO 56671	DPW - SHADE TREE SPRINKLER SYSTEM	154.15	154.15	1,070.85

	110 - ATHENIA MASON SUPPLY, INC.	PO 56967	DPW - SEWER MATERIALS FOR SEWER & STORM			
	07-201-26-291-200 Sewer / Storm Systems - Expenses			1,603.09	1,603.09	1,603.09
	2185 - BELL'S SECURITY SALES, INC.	PO 56739	DPW - FACILITIES LOCKS FOR TAX ACCESSOR'		87.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			87.00		
		PO 57033	RECREATION: Locks for Parks		527.52	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			527.52		614.52
	5920 - BIRDS BEWARE, INC.	PO 57225	R033-24 GEESE CONTROL SERVICES FOR CITY		1,580.00	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,580.00		1,580.00
ACH	3706 - BOSWELL ENGINEERING, INC.	PO 57210	R188-22 WEASEL BROOK SECTION 7 REHABILIT		58.25	
	02-213-40-724-500 Infrastructure			58.25		58.25
ACH	3706 - BOSWELL ENGINEERING, INC.	PO 57242	R090-24 - WEASEL BROOK CULVERT SECTION 7		23,097.50	
	02-213-40-724-500 Infrastructure			23,097.50		23,097.50
	319 - BRUNO AND FERRARO, ESQ.	PO 57196	PROFESSIONAL SERVICES AS COUNSEL SECRETA		1,845.16	
	01-201-21-180-200 Zoning and Planning - Expenses			1,845.16		1,845.16
ACH	2307 - BUY WISE AUTO PARTS	PO 57109	DPW-FLEET REPAIR PARTS		835.03	
	01-201-26-315-200 Vehicle Maintenance - Expenses			835.03		835.03
ACH	6009 - CABLEVISION LIGHTPATH, INC.	PO 57376	10/1/24 - 10/31/24 - Security cameras 4		2,801.33	
	01-201-31-440-200 Telephone			2,801.33		2,801.33
	401 - CABLEVISION SYSTEMS CORP	PO 57281	10/1/24 - 10/31/24 - CPD Account: 07870-		220.39	
	01-201-31-440-200 Telephone			220.39		220.39
	401 - CABLEVISION SYSTEMS CORP	PO 57282	10/01/24 - 10/31/24 - CPD 144 Main Ave A		331.04	
	01-201-31-440-200 Telephone			331.04		331.04
	401 - CABLEVISION SYSTEMS CORP	PO 57283	10/01/24 - 10/31/24 - DPW Account: 07870		96.23	
	01-201-31-440-200 Telephone			96.23		96.23
	401 - CABLEVISION SYSTEMS CORP	PO 57284	10/1/24 - 10/31/24 - City Hall Account:		226.73	
	01-201-31-440-200 Telephone			226.73		226.73
	401 - CABLEVISION SYSTEMS CORP	PO 57352	10/1/24 - 10/31/24 - NFIRS Reporting & C		75.94	
	01-201-31-440-200 Telephone			75.94		75.94
	3354 - CAPE SAMSON LLC	PO 56396	DPW - FACILITIES MATERIAL TO MAKE RAILIN		811.39	
	01-201-26-290-200 Building Department (DPW) - Expenses			811.39		811.39
	6462 - CHANGSHENG LU	PO 57268	Tax Lien Redemption B# 3.09 L# 13 cer		1,577.76	
				1,577.76		

		PO 57268	Tax Lien Redemption	B# 3.09 L# 13 cer	1,300.00	1,300.00	2,877.76
ACH	2456 - CHENOSA SYSTEMS CORP. 01-201-25-265-200 Fire Department - Expenses	PO 56748	FIRE: ProPhoenix User Conference Registr		845.00	845.00	845.00
	5712 - CLAVE ENT. LLC 01-201-27-331-200 Human Services - Expenses	PO 57303	HEALTH: CHD SPECIAL NEEDS COMMUNITY HALL		500.00	500.00	500.00
	946 - CLIFTON TIRE & AUTOMOTIVE/ 01-201-26-305-200 Recycling - Expenses	PO 57343	DPW - FLEET WHEEL ALIGNMENT FOR DPW VAN		55.00	55.00	55.00
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 57248	Tax Lien Redemption	B# 40.01 L# 44	648.61	648.61	648.61
	918 - CLIFTON, CITY OF - Petty Cash 15-286-56-005-000 Recreation Trust Accounts 15-286-56-005-000 Recreation Trust Accounts	PO 57328	RECREATION: Various Events		33.60 47.00	80.60	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses	PO 57328	RECREATION: Various Events		70.44	119.09	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses				43.65		
	01-201-27-370-200 Public Playgrounds and Rec - Expenses				5.00		199.69
ACH	1026 - CLIFTON, CITY OF - POLICE 07-201-26-291-600 Emergency Repairs	PO 57216	Traffic Related Duty for Shafto, Getty,		1,925.00	1,925.00	1,925.00
ACH	5358 - COMMERCIAL TECHNOLOGY CONTRACTORS I 01-203-26-290-200 (2023) Building Department (DPW) - Expenses	PO 51424	DPW - FACILITIES CAMERA'S AND DOOR BUZZE		8,203.01	8,203.01	8,203.01
ACH	127 - CUSTOM BANDAG, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56344	R381-24 DPW - FLEET TIRES AND LABOR FOR		8,941.50	8,941.50	8,941.50
ACH	127 - CUSTOM BANDAG, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56814	R381-24-DPW-FLEET TIRES FOR FLEET		2,637.76	2,637.76	2,637.76
ACH	127 - CUSTOM BANDAG, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57111	R381-24-DPW-FLEET TIRES FOR FLEET		2,006.26	2,006.26	2,006.26
ACH	160 - D & F AUTOMOTIVE 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57122	DPW-FLEET STOCK PARTS FOR CITY VEHICLES		2,182.17	2,182.17	2,182.17
ACH	752 - DAVID WEBER OIL COMPANY 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56713	DPW - FLEET AUTOMOTIVE LUBRICANT		2,562.44	2,562.44	2,562.44
ACH	5491 - DeBLOCK ENVIRONMENTAL SERVICES 07-201-26-291-200 Sewer / Storm Systems - Expenses	PO 57244	R132-24 -2024 CLASS C-4 COLLECTION SYSTE		1,000.00	1,000.00	1,000.00

ACH	2997 - DECOTIIS, FITZPATRICK, COLE & GIBLI 01-201-20-105-200 Personnel - Expenses	PO 57320 Legal Services	165.00	165.00	165.00
	2641 - DELUXE CLEANERS 01-201-27-336-200 Senior Citizens - Expenses	PO 57259 SENIOR CENTER: DRY CLEANING OF TABLECLO	126.00	126.00	126.00
	6722 - DISABLED AMERICAN VETERANS CHAPTER 2 01-201-27-370-200 Public Playgrounds and Rec - Expenses	PO 57163 RECREATION: Reimbursement for Food Truck	1,128.72	1,128.72	1,128.72
ACH	683 - DUJETS CORPORATION 01-201-28-375-200 Maintenance of Parks - Expenses	PO 56842 DPW - GROUNDS PARKS & GROUNDS EQUIPMENT	2,241.54	2,241.54	2,241.54
ACH	5279 - ENTERPRISE FM TRUST	PO 57295 October 2024 Vehicle Lease	462.87	462.87	
	01-201-31-458-200 Purchase/Lease Autos	PO 57295 October 2024 Vehicle Lease	38,166.20	41,552.28	
	01-201-22-195-200 Construction Code - Expenses		3,386.08		42,015.15
	6716 - Entertainment with Sophistication 15-286-56-005-000 Recreation Trust Accounts	PO 57036 RECREATION: Entertainment for Harvestfes	450.00	450.00	450.00
	4149 - ENVELOPES & PRINTED PRODUCTS, INC. 16-289-56-081-000 Section 8 Spending Reserves	PO 57076 2024-2025 form printing Clifton Public	308.00	308.00	308.00
	4686 - ENVIRONMENTAL RESOLUTIONS, INC 01-201-20-165-200 Engineering Services - Expenses	PO 57322 R062-24 - LSRP SERVICES - Project 24-03	7,546.25	7,546.25	7,546.25
	4081 - EQUIPTECH, LLC 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56705 DPW-FLEET SERVICE PARTS FOR MORBARK STUM	549.43	549.43	549.43
	848 - FAIRFIELD MAINTENANCE, INC. 01-201-26-290-200 Building Department (DPW) - Expenses	PO 57198 DPW-FACILITIES- UST A&B OPERATOR & MONTH	345.00	345.00	
	01-201-26-290-200 Building Department (DPW) - Expenses	PO 57199 DPW-FACILITIES- UST A&B OPERATOR & MONTH	345.00	345.00	
	01-201-26-290-200 Building Department (DPW) - Expenses	PO 57212 R464-24 - DPW - FACILITIES	726.65	726.65	
	01-201-26-290-200 Building Department (DPW) - Expenses	PO 57215 R464-24DPW - FACILITIES REPAIR TO CITY H	596.91	596.91	2,013.56
	455 - FEDEX 01-201-20-155-200 Legal Service - Expenses	PO 56985 Law Dept. - FedEx Priority Overnight May	58.04	58.04	58.04
ACH	2841 - FERNANDEZ TRANSLATING SERVICES, LLC 01-201-43-490-200 Municipal Court - Expenses	PO 57308 R456-23 - Court: Spanish Interpreting S	4,025.00	4,025.00	4,025.00
ACH	7270 - FF1 Apparatus LLC 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56811 R421-24 - FLEET Fire Apparatus Repair PO	735.78	735.78	735.78

	5774 - FIG NJ19, LLC	PO 57245 Tax Lien Redemption B# 5.16 L# 10 Ce	3,450.42	3,450.42	
		PO 57245 Tax Lien Redemption B# 5.16 L# 10 Ce	1,500.00	1,500.00	4,950.42
	5774 - FIG NJ19, LLC	PO 57271 Tax Lien Redemption B# 50.10 L# 9 c	2,826.54	2,826.54	
		PO 57271 Tax Lien Redemption B# 50.10 L# 9 c	1,200.00	1,200.00	4,026.54
ACH	136 - FOLEY, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 56426 DFW-FLEET-EMERGENCY REPAIRS TO D.P.W. 15	928.00	928.00	928.00
ACH	136 - FOLEY, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57019 DFW-FLEET REPAIR PARTS FOR DFW 153	51.43	51.43	51.43
ACH	136 - FOLEY, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57219 R015-23-DFW-FLEET-EMERGENCY REPAIRS TO D	6,410.07	6,410.07	6,410.07
ACH	6044 - FOVEONICS IMAGING TECHNOLOGIES, INC 02-213-40-724-300 Public Sector Workforce	PO 56832 R400-24 - Cloud Based File Management	32,952.00	32,952.00	32,952.00
	414 - FREMGEN'S POWER EQUIPMENT, INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57017 DFW-FLEET REPAIR PARTS FOR DFW 128	301.00	301.00	301.00
	892 - FRIENDS OF THE SHELTER, INC. 01-201-27-340-200 Animal Control Shelter - Expenses	PO 57240 R014-24- HEALTH: VETERINARY SERVICES REN	26,260.00	26,260.00	26,260.00
ACH	6658 - FUN EXPRESS LLC 15-286-56-005-000 Recreation Trust Accounts	PO 57329 RECREATION: Gifts for Veterans Meal	554.40	554.40	554.40
	332 - GANN LAW BOOKS, INC. 01-201-20-155-200 Legal Service - Expenses	PO 56926 Law Dept. - Subscription Renewal	218.00	218.00	218.00
ACH	952 - GATES FLAG AND BANNER CO., INC. 01-201-25-265-200 Fire Department - Expenses	PO 57146 FIRE: Flags	842.28	842.28	842.28
ACH	6203 - GENSERVE, LLC 01-201-26-290-200 Building Department (DPW) - Expenses	PO 57200 DFW - FACILITIES 2024 PO FOR GENERATOR MA	1,487.50	1,487.50	1,487.50
ACH	6203 - GENSERVE, LLC 01-201-26-290-200 Building Department (DPW) - Expenses	PO 57220 R015-23 FACILITIES 2023 PO FOR GENERATOR	148.75	148.75	148.75
ACH	3723 - GLOBAL PAYMENTS DIRECT INC 01-201-43-490-200 Municipal Court - Expenses	PO 57318 Court: Credit Card Fees for Payments at	1,122.44	1,122.44	1,122.44

ACH	6657 - GRADE A PETROLEUM CORPORATION 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56715 DPW-FLEET MOTOR OIL	2,614.88	2,614.88	2,614.88
ACH	183 - GRAINGER 01-201-26-290-200	Building Department (DPW) - Expenses	PO 56358 R280-24 DPW - FACILITIES AIR CONDITIONIN	1,600.61	1,600.61	1,600.61
ACH	183 - GRAINGER 01-201-26-290-200	Building Department (DPW) - Expenses	PO 56570 R280-24 - DPW - FACILITIES CITY HALL REP	705.72	705.72	705.72
ACH	183 - GRAINGER 01-201-26-290-200	Building Department (DPW) - Expenses	PO 56584 R280-24-DPW FACILITIES VAC & FIL for CI	463.83	463.83	463.83
ACH	183 - GRAINGER 01-201-26-290-200	Building Department (DPW) - Expenses	PO 56605 R280-24 - DPW - FACILITIES CITY HALL SUP	399.03	399.03	399.03
ACH	183 - GRAINGER 01-201-26-305-200	Recycling - Expenses	PO 57015 R280-24 - DPW - Recycling -SAFETY SUPPLI	793.38	793.38	793.38
ACH	5492 - GRANICUS, LLC 01-201-20-120-200	City Clerk - Expenses	PO 57208 Clerk's Office - NOVUS Agenda Oct-Dec 20	1,123.50	1,123.50	1,123.50
	4522 - HANNUM'S MT. HOLLY SALES, INC. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 55528 DPW - FLEET PARTS AND SERVICE FOR POLICE	1,444.38	1,444.38	
	01-201-26-315-200	Vehicle Maintenance - Expenses	PO 57345 DPW - FLEET MOTORCYCLE REPAIR PARTS	1,967.72	1,967.72	3,412.10
ACH	7237 - HERREN TALKS INC 15-286-58-001-000	National Opiate Settlement Funds	PO 55831 HEALTH: CHRIS HERREN PRESENTATION @ CHS	11,570.98	11,570.98	11,570.98
	7132 - HOOVER TRUCK CENTERS INC. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 57038 DPW-FLEET REPAIR PARTS FOR 77 AND 78	1,405.52	1,405.52	1,405.52
	115 - HORIZON BLUE CROSS & BLUE SHIELD OF 21-201-20-100-000	Employee Group Health	PO 57211 R596-23 - October 2024 Dental Insurance	30,677.97	30,677.97	30,677.97
	115 - HORIZON BLUE CROSS & BLUE SHIELD OF 21-201-20-100-000	Employee Group Health	PO 57353 R 595-23 - August 2024 Medical Administr	36,929.40	324,564.45	
	21-201-20-100-000	Employee Group Health		287,635.05		324,564.45
	519 - ICC GENERAL CODE LLC 01-201-20-120-200	City Clerk - Expenses	PO 57221 Clerk's Office - Code Book	5,373.00	5,373.00	5,373.00
ACH	465 - JEN ELECTRIC, INC. 01-201-25-240-200	Police Department - Expenses	PO 57160 R258-23 - POLICE DEPT. - 2024 EMERGENCY	1,558.00	1,558.00	1,558.00

ACH	1113 - JERSEY ELEVATOR COMPANY, INC. 01-201-26-290-200 Building Department (DPW) - Expenses	PO 57173	DPW - FACILITIES MAINTENANCE OF CITY HAL	1,629.96	1,629.96	1,629.96
ACH	1113 - JERSEY ELEVATOR COMPANY, INC. 01-201-26-290-200 Building Department (DPW) - Expenses	PO 57174	DPW - FACILITIES SERVICE CALL FOR CLIFTO	441.25	441.25	441.25
ACH	1113 - JERSEY ELEVATOR COMPANY, INC. 01-201-26-290-200 Building Department (DPW) - Expenses	PO 57175	DPW - FACILITIES ELEVATOR MAINTENANCE AG	814.98	814.98	814.98
	1309 - JERSEY POWER EQUIPMENT, INC. 01-201-28-375-200 Maintenance of Parks - Expenses	PO 57177	DPW - GROUNDS EQUIPMENT FOR BALLFIELDS	949.00	949.00	949.00
ACH	6791 - John E. Reid and Associates Inc. 01-201-25-240-200 Police Department - Expenses	PO 57182	POLICE DEPT: 2024 REID Interviewing/Inte	4,500.00	4,500.00	4,500.00
ACH	6791 - John E. Reid and Associates Inc. 01-201-25-240-200 Police Department - Expenses	PO 57183	POLICE DEPT: 2024 REID Interview/Interro	1,260.00	1,260.00	1,260.00
	3612 - JOHN GARCIA CONSTRUCTION CO. 08-215-55-956-100 Sewer Improvements 7741-22	PO 57167	R063-24 On Call Emergency Sewer Repair a	7,354.58	7,354.58	
	08-215-55-956-100 Sewer Improvements 7741-22	PO 57168	R063-24 On Call Emergency Sewer Repair a	14,945.75	14,945.75	22,300.33
ACH	7091 - Joseph M Giordano 02-213-40-702-000 Health Department Grant Expenditures	PO 57170	HEALTH DEPARTMENT: ARTS CENTER	425.00	425.00	425.00
ACH	594 - KEV SECURITY, INC. 01-201-28-370-200 Arts Center & Sculpture Park - Expenses	PO 57119	HEALTH DEPARTMENT: ARTS CENTER	25.00	25.00	25.00
ACH	7268 - KEYBOARD CONSULTANTS, INC. 01-201-25-252-200 Office Emergency Management - Expenses	PO 56276	OEM: Smart Board - HCESC-CAT-23-07	6,018.50	6,018.50	6,018.50
ACH	6740 - KEYPORT ARMY AND NAVY	PO 56810	HEALTH: CODE BLUE 2024-25	2,216.49	2,216.49	2,216.49
	582 - KIMBALL MIDWEST 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57171	DPW-FLEET SUPPLIES FOR FLEET	1,217.09	1,217.09	1,217.09
ACH	1340 - KUIKEN BROTHERS CO., INC. 01-201-26-290-200 Building Department (DPW) - Expenses	PO 56196	DPW - FACILITIES MAINTENANCE & REPAIRS T	5,869.15	5,869.15	5,869.15
	345 - LANGUAGE LINE SERVICES 01-201-27-330-200 Health and Welfare - Expenses	PO 57287	HEALTH: LANGUAGE LINE SERVICES 2024	56.10	56.10	56.10
ACH	260 - LAURA A. CARUCCI	PO 57194	PLANNING BOARD - COURT REPORTING SERVICE		550.00	

	01-201-21-180-200	Zoning and Planning - Expenses		550.00		550.00
ACH	260 - LAURA A. CARUCCI	PO 57195	2024 ZONING BOARD - COURT REPORTING SERV		825.00	
	01-201-21-180-200	Zoning and Planning - Expenses		825.00		825.00
	928 - LITTLE FALLS TROPHY & ENGRAVING, IN	PO 57042	RECREATION: Trophies for Harvestfest		38.50	
	01-201-27-370-200	Public Playgrounds and Rec - Expenses		38.50		
		PO 57043	RECREATION: Trophies for Halloween Parad		295.35	
	01-201-27-370-200	Public Playgrounds and Rec - Expenses		295.35		
		PO 57129	RECREATION: Trophies for Door Decorating		135.00	
	01-201-27-370-200	Public Playgrounds and Rec - Expenses		135.00		468.85
ACH	3494 - M. MORA CONSULTING SERVICES, LLC.	PO 57274	HEALTH: RETAIL FOOD INSPECTIONS		1,155.00	
	01-201-27-330-200	Health and Welfare - Expenses		1,155.00		1,155.00
	1317 - MALOUF FORD LINCOLN, INC.	PO 56815	DPW-FLEET REPAIR PARTS		379.22	
	01-201-26-315-200	Vehicle Maintenance - Expenses		379.22		
		PO 57117	DPW-FLEET REPAIR PARTS		767.84	
	01-201-26-315-200	Vehicle Maintenance - Expenses		767.84		1,147.06
	6807 - MANAGEMENT COMPUTER SERVICES INC.	PO 57286	September PHA-Web PIC Submissions		75.00	
	16-289-56-081-000	Section 8 Spending Reserves		75.00		75.00
ACH	6819 - MARIE LUPO	PO 57258	HEALTH: PROFESSIONAL SERVICES RENDERED F		200.00	
	01-201-27-330-200	Health and Welfare - Expenses		200.00		200.00
ACH	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 57107	HEALTH: SERVICES FOR MONTH OF SEPT .2024		60.00	
	01-201-27-330-200	Health and Welfare - Expenses		60.00		60.00
ACH	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 57226	DPW - FACILITIES - 12 MONTH PEST CONTROL		250.00	
	01-201-26-290-200	Building Department (DPW) - Expenses		250.00		250.00
ACH	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 57238	DPW - FACILITIES - WASP SERVICES @ SENIO		190.00	
	01-201-26-290-200	Building Department (DPW) - Expenses		190.00		190.00
ACH	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 57333	HEALTH: SERVICES 2024		60.00	
	01-201-27-330-200	Health and Welfare - Expenses		60.00		60.00
	402 - MMSG	PO 57023	HEALTH: OFFICE SUPPLIES 2024		166.71	
	01-201-27-330-200	Health and Welfare - Expenses		166.71		166.71
	6211 - MOHAMMAD RAZA	PO 57116	TAX REFUND - B 49.10 L 54		4,086.60	
	01-205-55-000-001	TAX OVERPAYMENTS		4,086.60		4,086.60
ACH	1095 - MOMAR, INC	PO 56601	DPW - SEWER DIVISION, EQUIPMENT FOR STOR		12,182.00	
	07-201-26-291-200	Sewer / Storm Systems - Expenses		12,182.00		12,182.00

ACH	1095 - MOMAR, INC	PO 56756	DPW-FLEET SHOP SUPPLIES	817.52	817.52	817.52
	01-201-26-315-200 Vehicle Maintenance - Expenses					
	5542 - MOTORCYCLE MALL INC	PO 56658	DPW-FLEET PARTS FOR POLARIS RANGER	554.84	554.84	
	01-201-26-315-200 Vehicle Maintenance - Expenses					
	01-201-26-315-200 Vehicle Maintenance - Expenses	PO 57039	DPW-FLEET REPAIR PARTS FOR POLARIS RANGE	599.98	599.98	1,154.82
	6365 - MOUNTAINSIDE MEDICAL GROUP	PO 57148	R109-24 FIRE: Drug Testing	1,755.00	1,755.00	1,755.00
	01-201-25-265-200 Fire Department - Expenses					
ACH	859 - NAN MCKAY & ASSOCIATES	PO 57236	HOUSING CHOICE VOUCHER MB REVISION SERVI	329.00	329.00	329.00
	16-289-56-081-000 Section 8 Spending Reserves					
	272 - NATIONAL FUEL OIL INC	PO 57237	R586-23 - DPW - DIESEL FUEL	24,271.42	24,271.42	24,271.42
	01-201-31-447-200 Fuel Oil - Diesel and Heating Oil					
	6951 - NATIONAL HIGHWAY PRODUCTS INC	PO 56727	R306-24-POLICE DEPT. - 2024 PURCHASE OF	60.66	60.66	60.66
	01-201-25-240-200 Police Department - Expenses					
ACH	215 - NEGLIA ENGINEERING ASSOCIATES	PO 57124	Developers Escrow Project	645.34	845.20	845.20
	12-286-56-852-000 Maintenance/Performance Bonds			80.62		
	12-286-56-851-000 Developer Escrows			119.24		
	12-286-56-853-000 Engineering Inspection Escrows					
	1381 - NEW JERSEY - DEPT. OF TREASURY	PO 57169	National Standard Co - PI 003958 Project	24,100.00	24,100.00	24,100.00
	01-201-20-165-200 Engineering Services - Expenses					
ACH	2293 - NEW JERSEY RECREATION & PARKS ASSOC	PO 57246	RECREATION: Fall Workshop	140.00	140.00	140.00
	01-201-27-370-200 Public Playgrounds and Rec - Expenses					
	868 - NEW JERSEY STATE LEAGUE OF MUNICIPA	PO 57290	Tax Assessor - 2024 New Jersey League of	70.00	70.00	70.00
	01-201-20-145-200 Tax Assessor - Expenses					
	870 - NEW JERSEY STATE TREASURER	PO 57223	Clerk's Office - Marriages - July, Augus	4,400.00	4,400.00	4,400.00
	01-270-55-000-001 DUE TO STATE N.J.					
	3559 - NEW TRIMBLE AUTO BODY	PO 56476	DPW-DOI: 6/16/24 - PHD-0792-24 -2018 For	1,000.00	1,000.00	1,000.00
	27-201-20-500-000 Deductables					
	7304 - NJ TransAction Conference	PO 56543	CLIFTON OUTREACH: 2024 NJ TRANSACTION C	450.00	450.00	450.00
	01-201-27-336-200 Senior Citizens - Expenses					
	5477 - NORTH JERSEY PUMP & CONTROLS, LLC	PO 57197	DPW - SEWER 2024 PURCHASE ORDER FOR PUMP	830.00	830.00	830.00
	07-201-26-291-200 Sewer / Storm Systems - Expenses					

ACH	7155 - OK-SOON DANG 01-201-43-490-200	Municipal Court - Expenses	PO 57142	Court: Georgian Interpreting Services	230.00	230.00	230.00
ACH	797 - ONE CALL CONCEPTS, INC. 07-201-31-455-200	Sewer Fees	PO 57278	DPW - SEWER STREET MARK OUTS FOR SEWER U	1,085.37	1,085.37	1,085.37
ACH	3174 - OUTDOOR HOME SERVICES HOLDINGS LLC 01-201-27-370-200	Public Playgrounds and Rec - Expenses	PO 57053	RECREATION: Aeration and Seeding for Zel	2,150.00	2,150.00	2,150.00
ACH	3174 - OUTDOOR HOME SERVICES HOLDINGS LLC 01-201-27-370-200	Public Playgrounds and Rec - Expenses	PO 57326	RECREATION: RELEASE for Nash Field Lawn	2,049.06	2,049.06	2,049.06
ACH	3174 - OUTDOOR HOME SERVICES HOLDINGS LLC 01-201-27-370-200	Public Playgrounds and Rec - Expenses	PO 57327	RECREATION: RELEASE for Zelenka Park Law	526.10	526.10	526.10
	162 - PASSAIC VALLEY WATER COMMISSION 01-201-27-331-200	Human Services - Expenses	PO 57120	HEALTH: OFFICE SUPPLIES 2024	87.50	87.50	87.50
ACH	6673 - PETROCHOICE HOLDINGS INC. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56714	DPW - FLEET MOTOR OIL	2,589.40	2,589.40	2,589.40
	617 - PHOENIX ADVISORS, LLC 01-201-20-130-200	Financial Administration - Expense	PO 57316	2024 Continuing Disclosure Agent	2,950.00	2,950.00	2,950.00
ACH	2247 - PPC LUBRICANTS, INC. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56729	DPW - FLEET MOTOR OIL AND LUBRICANTS	5,155.15	5,155.15	5,155.15
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-21-190-200	Housing Director - Expenses	PO 56668	R511-23-Wiring for Housing Department	1,965.00	1,965.00	
	16-289-56-081-000	Section 8 Spending Reserves	PO 56668	R511-23-Wiring for Housing Department	1,965.00	1,965.00	3,930.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-25-265-200	Fire Department - Expenses	PO 56964	FIRE: R511-23 Equipment to Complete CAD	1,329.00	1,329.00	1,329.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-20-140-200	Management Info Systems - Expenses	PO 57013	R511-23 - Barracuda Email Security ,Repl	4,068.00	4,068.00	4,068.00
	4069 - PRIMEPOINT, LLC. 01-201-20-130-200	Financial Administration - Expense	PO 57202	R420-21 - September 2024 Payroll	4,176.30	4,176.30	4,176.30
	167 - PSE&G 01-201-31-430-200	Electricity	PO 57252	August 2024 - Current Charges - Acct # 6	69.68	69.68	69.68
ACH	169 - RACHLES/MICHELE'S OIL CO., INC.		PO 57217	R473-23 - UNLEADED GASOLINE		16,671.35	

	01-201-31-460-200	Gasoline		16,671.35		16,671.35
ACH	169 - RACHLES/MICHELE'S OIL CO., INC.	PO 57307	R473-23 - UNLEADED GASOLINE		3,301.72	3,301.72
	01-201-31-460-200	Gasoline		3,301.72		3,301.72
ACH	5118 - RAILROAD MANAGEMENT COMPANY IV, LLC	PO 57321	2025 LICENSE FEE 01/01/2025 to 12/31/202		26,503.38	26,503.38
	07-201-31-455-200	Sewer Fees		26,503.38		26,503.38
	5775 - RAYMOND TOUMA	PO 57254	Tax Lien Redemption B# 11.14 L# 11 CE		39,900.00	39,900.00
		PO 57254	Tax Lien Redemption B# 11.14 L# 11 CE		52,744.43	52,744.43
						92,644.43
ACH	4951 - REDICARE, LLC	PO 57243	October 2024 Service of First Aid Packag		68.00	68.00
	01-201-20-105-200	Personnel - Expenses		68.00		68.00
ACH	4951 - REDICARE, LLC	PO 57305	DPW - FACILITIES - FIRST AID SUPPLIES		150.00	150.00
	01-201-26-290-200	Building Department (DPW) - Expenses		150.00		150.00
ACH	263 - ROBERTS & SON, INC.	PO 56751	DPW-FLEET REPAIR PARTS		252.65	252.65
	01-201-26-315-200	Vehicle Maintenance - Expenses		252.65		252.65
	1256 - ROSANDO FENCE CO.	PO 56403	DPW - FACILITIES FENCE REPAIR BETWEEN GA		1,155.50	1,155.50
	01-201-26-290-200	Building Department (DPW) - Expenses		1,155.50		1,155.50
ACH	2191 - ROUTE 23 AUTOMALL, LLC	PO 57045	R460-23-DPW-FLEET REPAIR PARTS		2,254.70	2,254.70
	01-201-26-315-200	Vehicle Maintenance - Expenses		2,254.70		2,254.70
	518 - RUTGERS, THE STATE UNIVERSITY OF NJ	PO 55774	Class Registration		821.00	821.00
	07-201-26-292-200	Sewer Utility Allocations - Other Exp.		821.00		821.00
	1016 - RUTGERS, THE STATE UNIVERSITY OF NJ	PO 56122	HEALTH: NOISE ENFORCEMENT RE-CERTIFICATI		230.00	230.00
	01-201-27-330-200	Health and Welfare - Expenses		230.00		230.00
	7308 - RYAN GROSS	PO 57317	R475-24 - Exempt Vet Tax Refund - B 44.0		1,490.52	1,490.52
	01-205-55-000-001	TAX OVERPAYMENTS		1,490.52		1,490.52
ACH	3839 - S.J. ELECTRO SYSTEMS INC	PO 57188	DPW - SEWER SUBSCRIPTION SERVICE FOR JUL		120.00	120.00
	07-201-26-291-200	Sewer / Storm Systems - Expenses		120.00		120.00
	7281 - Safeware Inc	PO 56825	HEALTH: HAZMAT SUPPLIES		492.00	492.00
	01-201-42-490-200	Interlocal Service - Haz Mat		492.00		492.00
	661 - SCHWAAB, INC.	PO 56994	Finance: Signature Stamp		40.00	40.00
	01-201-20-130-200	Financial Administration - Expense		40.00		40.00

ACH	7131 - SERVICE TIRE TRUCK CENTER INC. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56220	DPW-FLEET-TIRES FOR FLEET	2,060.36	2,060.36	2,060.36
	5127 - SIGNS AND SAFETY DEVICES SALES 01-201-26-292-200	Roads Department - Expenses	PO 56946	DPW - ROADS ASSORTED ROAD SIGNS FOR THE	648.50	648.50	648.50
ACH	173 - SPRUCE INDUSTRIES INC. 01-201-26-290-200	Building Department (DPW) - Expenses	PO 56391	R015-23 DPW - JANITORIAL SUPPLIES FOR C	5,092.20	5,092.20	5,092.20
	6703 - STEPHEN SCHWARTZ 07-209-55-000-000	SEWER OVERPAYMENTS	PO 57346	Sewer Overpayment - B 59.05 L 3	167.58	167.58	167.58
	3181 - STEWART & STEVENSON POWER PRODUCTS LLC 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56008	DPW-FLEET REPAIRS TO FIRE DEPARTMENT ENG	926.49	926.49	926.49
	7279 - Stockton University-A Component Unit of 01-201-25-240-200	Police Department - Expenses	PO 57066	POLICE DEPT: REIMBURSEMENT PO COLLAVITTI	24,429.07	24,429.07	24,429.07
ACH	1056 - STORR TRACTOR COMPANY 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56421	DPW-FLEET REPAIR PARTS FOR INFIELD GROOM	1,496.95	1,496.95	1,496.95
ACH	2440 - SUBURBAN DISPOSAL, INC. 01-201-32-465-200	Sanitation - Contractual - Expenses	PO 57341	R060-23 -October Invoice - Solid Waste,	702,166.66	702,166.66	702,166.66
	1541 - SUPER SEER CORPORATION 02-213-40-705-000	Police Department Grant Expenditures	PO 55722	POLICE DEPT - 2024- 2 TRAFFIC DIVISION M	1,093.80	1,093.80	1,093.80
	3990 - SUSSEX COUNTY ASSESSORS ASSOCIATION 01-201-20-145-200	Tax Assessor - Expenses	PO 57266	Sussex County Assessor's Association Sem	200.00	200.00	200.00
ACH	175 - Symetra Life Insurance Company 21-201-20-100-000	Employee Group Health	PO 57203	October 2024 Life Insurance Policy	1,783.49	1,783.49	1,783.49
	3806 - SYN-TECH SYSTEMS, INC 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 57309	DPW - FLEET MAINTENANCE AGREEMENT WARRANT	1,100.00	1,100.00	1,100.00
ACH	7303 - TATE LAW GROUP LLC 15-286-58-001-000	National Opiate Settlement Funds	PO 57132	McKinsey & Company Opiate Litigation	4,427.41	4,427.41	4,427.41
	6323 - TEAM PRECISION AUTO LLC 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56816	DPW-FLEET REPAIR PARTS	124.44	124.44	124.44
ACH	1789 - TELVUE CORPORATION 01-201-20-141-200	Cable Television - Expenses	PO 57310	MIS/CableTv - Connect Basic CMS server 2	1,200.00	4,920.00	
	01-201-20-140-200	Management Info Systems - Expenses			3,000.00		

	01-201-20-141-200	Cable Television - Expenses		720.00		4,920.00
ACH	1989 - TERRY ENTERPRISES, INC. 01-201-43-490-200	Municipal Court - Expenses	PO 57102 Court: Office Supplies / New Sign for J	55.00	55.00	55.00
ACH	1676 - THE ARTCRAFT GROUP INC		PO 57118 HEALTH: DOGGY BAGS FOR RABIES CLINIC 202	1,083.40	1,083.40	1,083.40
	5582 - THEODORE CONSTANDELIS, D.D.S. 01-201-27-330-200	Health and Welfare - Expenses	PO 57121 HEALTH: PROFESSIONAL SERVICES DENTAL CLI	140.00	140.00	140.00
ACH	958 - THOMAS A. HAWRYLKO, SR		PO 56854 FIRE: Fire & Safety Coloring Books	700.00	700.00	700.00
ACH	958 - THOMAS A. HAWRYLKO, SR 02-213-40-702-000	Health Department Grant Expenditures	PO 57279 HEALTH: FLU ADVERTISEMENT FOR MERCHANT O	875.00	875.00	875.00
	5100 - TIGRIS AQUATIC SERVICES LLC 01-201-28-375-200	Maintenance of Parks - Expenses	PO 56812 DPW - GROUNDS AERATION WINTERIZATION W/M	2,700.00	2,700.00	2,700.00
ACH	320 - TILCON NEW YORK, INC. 01-201-26-292-200	Roads Department - Expenses	PO 55627 DPW - ROADS HOT ASPHALT MIX - OFF OF THE	172.83	172.83	172.83
ACH	320 - TILCON NEW YORK, INC. 01-201-26-292-200	Roads Department - Expenses	PO 55628 DPW - ROADS HOT ASPHALT MIX - OFF OF THE	151.10	151.10	151.10
ACH	7102 - Tonsa Automotive Inc. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56970 DPW-FLEET REPAIR PARTS	695.96	695.96	695.96
	7298 - TOWACO ASSOCIATES INC 01-201-25-240-200	Police Department - Expenses	PO 57063 POLICE DEPT - GAS FOR MOTORCYCLES 2024	123.38	123.38	123.38
	1089 - TRANE U.S., INC. 01-201-26-290-200	Building Department (DPW) - Expenses	PO 53090 DPW - FACILITIES-CITY HALL REPLACE THE F	1,712.00	1,712.00	1,712.00
ACH	5414 - TRIONAID ASSOCIATES, INC 01-201-20-105-200	Personnel - Expenses	PO 57298 Background Checks	75.00	75.00	75.00
ACH	7146 - TSS FACILITY SERVICES, INC. 15-286-56-005-000	Recreation Trust Accounts	PO 57201 RECREATION: Vacuum Sweeping for Schulthe	225.00	225.00	225.00
ACH	5816 - UNITED ROTARY BRUSH CORPORATION 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 56219 DPW-FLEET-SWEEPER SIDE BROOMS	3,400.00	3,400.00	3,400.00
ACH	348 - V.E. RALPH & SON, INC.		PO 57339 FIRE: R354-24 Procurement of Medical and		5,547.45	

	01-201-25-265-200	Fire Department - Expenses		5,547.45		5,547.45
ACH	7156 - VALENTINA BREN-BUZIL 01-201-43-490-200	Municipal Court - Expenses	PO 57297 Court: Ukranian Interpreting Services v	300.00	300.00	300.00
	2112 - VERIZON COMMUNICATIONS INC. 01-201-31-440-200	Telephone	PO 57144 09/22/24 - 10/21/24 - TeleCO Room Accoun	294.00	294.00	
	01-201-31-440-200	Telephone	PO 57204 9/22/24 - 10/21/24 - Clifton GB Account#	304.00	304.00	
	01-201-31-440-200	Telephone	PO 57205 9/25/24 - 10/24/24 - CPD Account# 151-74	129.99	129.99	
	01-201-31-440-200	Telephone	PO 57206 9/25/24 - 10/24/24 - Animal Center Accou	119.00	119.00	
	01-201-31-440-200	Telephone	PO 57285 9/28/24 - 10/27/24 - Art Center Account#	289.65	289.65	
	01-201-31-440-200	Telephone	PO 57377 10/2/24 - 11/1/24 - Botany Clinic Accoun	289.00	289.00	1,425.64
	7286 - VERIZON COMMUNICATIONS INC. 01-201-26-315-200	Vehicle Maintenance - Expenses	PO 57224 DFW - FLEET 2024 PURCHASE ORDER FOR GPS	777.07	777.07	777.07
	179 - VERIZON WIRELESS 01-201-31-440-200	Telephone	PO 57207 8/22/24 - 9/21/24 - Clifton Police Accou	4,865.51	4,865.51	
	01-201-31-440-200	Telephone	PO 57378 9/2/24 - 10/1/24 - Clifton account#:7873	8,021.62	8,021.62	12,887.13
	807 - VETERINARY EMERGENCY GROUP - BERGEN		PO 57264 HEALTH: EMERGENCY VETERINARY SERVICES RE	718.19	718.19	718.19
ACH	387 - W. B. MASON CO, INC. 01-201-25-265-200	Fire Department - Expenses	PO 56633 FIRE: R242-24 Office Supplies #S14621050	2,273.09	2,273.09	2,273.09
ACH	387 - W. B. MASON CO, INC. 01-201-25-240-200	Police Department - Expenses	PO 56733 RES#242-24 - POLICE DEPT. INVESTIGATION	2,690.15	2,690.15	2,690.15
ACH	387 - W. B. MASON CO, INC. 01-201-25-265-200	Fire Department - Expenses	PO 56889 FIRE: R242-24 Office Supplies #S14675044	594.92	594.92	594.92
ACH	387 - W. B. MASON CO, INC. 16-289-56-081-000	Section 8 Spending Reserves	PO 56918 R242-24 - Supplies #S146702743	177.30	177.30	177.30
ACH	387 - W. B. MASON CO, INC. 01-201-22-195-200	Construction Code - Expenses	PO 56929 R242-24 - Bldg Dept - Office Supplies #S	687.70	687.70	687.70
ACH	387 - W. B. MASON CO, INC. 01-201-28-370-200	Arts Center & Sculpture Park - Expenses	PO 56937 R242-24 Health Department: Arts Center #	43.99	43.99	43.99
ACH	387 - W. B. MASON CO, INC.		PO 56953 R242-24-DPW-RECYCLING ADMIN SUPPLIES-EDU		531.70	

	02-213-40-706-000	Public Works Grant Expenditures	531.70		531.70
ACH	387 - W. B. MASON CO, INC.	PO 56983 R242-24 Tax Collector - OFFICE SUPPLIES		355.84	
	07-201-26-292-200	Sewer Utility Allocations - Other Exp.	355.84		355.84
ACH	387 - W. B. MASON CO, INC.	PO 56986 RES#242-24 - POLICE Record Book for log		1,259.84	
	01-201-25-240-200	Police Department - Expenses	1,259.84		1,259.84
ACH	387 - W. B. MASON CO, INC.	PO 57050 R242-24 Engineering Supplies - State Con		54.48	
	01-201-20-165-200	Engineering Services - Expenses	54.48		54.48
ACH	231 - W.E. TIMMERMAN CO., INC.	PO 56834 DPW-FLEET SWEEPER REPAIR PARTS		1,282.05	
	01-201-26-315-200	Vehicle Maintenance - Expenses	1,282.05		1,282.05
ACH	231 - W.E. TIMMERMAN CO., INC.	PO 56931 DPW-FLEET SWEEPER REPAIR PARTS		441.03	
	01-201-26-315-200	Vehicle Maintenance - Expenses	441.03		441.03
ACH	394 - WALLINGTON PLUMBING SUPPLY	PO 56268 DPW - FACILITIES PARTS FOR TOILET @ CITY		188.57	
	01-201-26-290-200	Building Department (DPW) - Expenses	188.57		188.57
ACH	394 - WALLINGTON PLUMBING SUPPLY	PO 56653 DPW - FACILITIES TOILETS FOR SENIOR CENT		1,323.17	
	01-201-26-290-200	Building Department (DPW) - Expenses	1,323.17		1,323.17
ACH	394 - WALLINGTON PLUMBING SUPPLY	PO 56665 DPW - FACILITIES PARTS TO REPIAR SENIOR		58.26	
	01-201-26-290-200	Building Department (DPW) - Expenses	58.26		58.26
	7122 - WHITE CAP LP	PO 56973 DPW - SEWER MATERIAL FOR SEWER & STORM S		2,976.98	
	07-201-26-291-200	Sewer / Storm Systems - Expenses	2,976.98		2,976.98
	7275 - ZENITH CONSTRUCTION SERVICES INC.	PO 57032 R379-24-RECREATION: Stefan Tatarenko Par		180,632.00	
	04-215-55-973-700	Recreation Projects 7740-22	100,000.00		
	04-215-55-954-700	Recreation Improvements 7311-16	3,026.18		
	04-215-55-973-700	Recreation Projects 7740-22	77,605.82		
		PO 57032 R379-24-RECREATION: Stefan Tatarenko Par		200,000.00	
	02-213-40-700-000	Engineering Dept. Grant Expenditures	200,000.00		380,632.00
	1384 - ZIP PRINTING & COPY CENTER	PO 57014 DPW - CLEAN COMMUNITIES EDUCATIONAL INFO		175.00	
	02-213-40-706-000	Public Works Grant Expenditures	175.00		175.00
TOTAL					-----
					2,151,390.43
Total to be paid from Fund 01 CURRENT FUND		1,166,580.02			
Total to be paid from Fund 02 STATE & FEDERAL GRANTS		260,124.95			
Total to be paid from Fund 04 CAPITAL		183,116.90			
Total to be paid from Fund 07 SEWER UTILITY - OPERATING		49,570.24			
Total to be paid from Fund 08 SEWER UTILITY - CAPITAL		22,300.33			
Total to be paid from Fund 12 DEVELOPERS ESCROW		845.20			

Total to be paid from Fund 13 ANIMAL TRUST	1,801.59
Total to be paid from Fund 15 OTHER TRUST	64,737.75
Total to be paid from Fund 16 SECTION 8	2,854.30
Total to be paid from Fund 17 CDBG	41,433.24
Total to be paid from Fund 21 MEDICAL SELF-INSURANCE	357,025.91
Total to be paid from Fund 27 General Liability Trust	1,000.00
	<u>2,151,390.43</u>

Checks Previously Disbursed

25420	NEW JERSEY MOTOR VEHICLE COMM.	PO# 57161	R515-22 POLICE DEPT. - CERTIFICATE	60.00	10/08/2024
240777	CLIFTON, CITY OF - Payroll Entry		Cash - Checking 09/15/24 Payroll	2,467,894.46	9/15/2024
240778	CLIFTON, CITY OF - Payroll Entry		Cash - Checking 9.30.24 Payroll	2,612,021.88	9/30/2024
2024182	THE DEPOSITORY TRUST COMPANY	PO# 52949	2024 Debt Service - 2013 General a	1,450,000.00	10/15/2024
2024183	PITNEY BOWES, INC.	PO# 57227	September 2024 Postage	10,000.00	9/23/2024
2024184	CLIFTON, CITY OF - General Liability	PO# 57356	2024 General Liability Checks	2,857,313.29	10/15/2024
2024185	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 57251	GROUP#86613&86614 - HEALTH CARE CL	536,872.79	9/27/2024
2024186	CLIFTON, CITY OF - SELF INSURANCE	PO# 57357	2024 Workers Comp Checks	8,763.34	10/15/2024
20240182	THE DEPOSITORY TRUST COMPANY	PO# 52949	2024 Debt Service - 2013 General a	320,000.00	10/15/2024
				<u>10,262,925.76</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	6,539,976.34	1,166,580.02	7,706,556.36
Fund 02 STATE & FEDERAL GRANTS		260,124.95	260,124.95
Fund 04 CAPITAL		183,116.90	183,116.90
Fund 07 SEWER UTILITY - OPERATING	320,000.00	49,570.24	369,570.24
Fund 08 SEWER UTILITY - CAPITAL		22,300.33	22,300.33
Fund 12 DEVELOPERS ESCROW		845.20	845.20
Fund 13 ANIMAL TRUST		1,801.59	1,801.59
Fund 15 OTHER TRUST		64,737.75	64,737.75
Fund 16 SECTION 8		2,854.30	2,854.30
Fund 17 CDBG		41,433.24	41,433.24
Fund 21 MEDICAL SELF-INSURANCE	536,872.79	357,025.91	893,898.70
Fund 27 General Liability Trust	2,857,313.29	1,000.00	2,858,313.29
Fund 28 Workers Compensation Trust	8,763.34		8,763.34
BILLS LIST TOTALS	10,262,925.76	2,151,390.43	<u>12,414,316.19</u>

ITEM NUMBER: R 479-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - \$4,328.00 CASA

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

Description		Upload Date	Type
☐	Resolution	10/7/2024	Cover Memo
☐	Back Up	10/7/2024	Budget Amendment

**CITY OF CLIFTON
CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Clifton has received \$17,312.00 from the County of Passaic for the Clifton Against Substance Abuse (C.A.S.A.), July 1, 2024, to June 30, 2025, and wishes to amend the 2024 Municipal Budget to include the increase amount already authorized from \$12,984.00 to \$17,312.00 (\$4,328.00) received as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$4,328.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:

Clifton Against Substance Abuse Grant (7/1/2024) - \$4,328.00

BE IT FURTHER RESOLVED, that the like sum of \$4,328.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:

Clifton Against Substance Abuse Grant (7/1/2024) - \$4,328.00

BE IT FURTHER RESOLVED, that the City forward a copy of this resolution to the Director of Local Government Services for approval.

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk



COUNTY OF PASSAIC
HUMAN SERVICES, CO OF PASSAIC
(Q) 973-881-2834
401 GRAND ST. ROOM 506
PATERSON, NJ 07505

SHIP TO

COUNTY OF PASSAIC-HUMAN SERV
HUMAN SERVICES
401 GRAND ST. ROOM 506
PATERSON, NJ 07505

VENDOR

Vendor #: 05418

CLIFTON, CITY OF
MUNICIPAL ALLIANCE
900 CLIFTON AVENUE
CLIFTON, NJ 07013

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 24-06211

ORDER DATE: 09/25/24

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

REQUISITION #: R4-12498

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Municipal Alliance FY25 Municipality: Clifton Grant Amount: 17,312.00 CONTRACT PERIOD: 7/1/2024-06/30/2025 Program Name: Alliances to Prevent Substance Use Disorder Per Resolution R-24-775 dated 09/10/2024	G-01-41-738-024-213	17,312.0000	17,312.00
			TOTAL	17,312.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

COUNTY OF PASSAIC
HUMAN SERVICES, CO OF PASSAIC
(Q) 973-881-2834
401 GRAND ST. ROOM 506
PATERSON, NJ 07505

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW

Sherry Avaritakis

Purchasing Agent, QPA

R121-24

**RESOLUTION AUTHORIZING ENTRY INTO AND EXECUTION OF AGREEMENT
WITH COUNTY OF PASSAIC, DIVISION OF ALCOHOLISM, DRUG ABUSE &
ADDICTION SERVICES FOR GRANT ADMINISTRATION OF THE ALLIANCE TO
PREVENT ALCOHOLISM AND DRUG ABUSE FOR FISCAL YEAR 2025**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Municipal Council of the City of Clifton, County of Passaic, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Municipal Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Municipal Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED, by the City of Clifton, County of Passaic, State of New Jersey, hereby recognizes the following:

1. The Municipal Council does hereby authorize submission of a strategic plan for the Clifton Municipal Alliance grant for fiscal year 2025 (July 1, 2024 to June 30, 2025) in the amount of:

DEDR	\$17,312.00	- TOTAL Approp.
Cash Match	\$ 4,328.00	
In-Kind	\$12,984.00	- Revenue

2. The Municipal Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. The agreement with the County of Passaic, Division of Alcoholism, Drug Abuse & Addiction services for grant administration be and hereby is authorized and the Mayor & Clerk are authorized to execute any required documents in connection therewith.

Adopted: March 5, 2024


Nancy Ferrigno, City Clerk

CERTIFICATION

I, Nancy Ferrigno, Municipal Clerk of the City of Clifton, County of Passaic, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Municipal Council on this 5th day of March 2024.


Nancy Ferrigno, City Clerk



State of New Jersey

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
PO Box 345
TRENTON, NJ 08625-0345

NEIL VAN ESS
Acting Chairman

CELINA LEVY
Executive Director

FY 2025 LETTER OF INTENT

January 18, 2024

Revised Date: 02/08/24
Version Number: 5

Robbin Gulino
900 Clifton Avenue
Clifton, New Jersey 07013

Dear Robbin Gulino:

Governor's Council on Alcoholism and Drug Abuse (GCADA) Grant

Passaic County is announcing its intention to provide a grant to Clifton City municipality for the Fiscal Year (FY) 2025 Alliance to Prevent Alcoholism and Drug Abuse Program. The allocation for FY 2025, including coordination funds, is \$17,312.00. The required cash match is \$4,328.00 and the required in-kind match is \$12,984.00. The applicant agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the match is met.

The grant period will begin 07/01/24 and continue through 06/30/25. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

Municipal Alliance coordination funds are included in your funding award. Municipalities may take up to 15% of their GCADA award for coordination. The total amount of coordination funds available for your Municipal Alliance for FY 2025 is \$2,596.80. Municipal Alliance spending plans will be approved by the County and GCADA in accordance with established grant guidelines.

The municipality agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the matching requirement is met.

All funds will be reimbursed to the municipality after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers including supporting backup documentation.

The submission and approval of the Municipal Alliance Plan will be required to access these funds. Plans must be submitted to County Alliance Coordinator by 04/05/24. *Plans received past the due date will not be assured of approval by the start of the grant term.*

The Municipality's continued cooperation and support are appreciated.

Sincerely,

Nataly Balah

C: Nataly Balah, Passaic County Alliance Coordinator

ITEM NUMBER: R 480-24

ITEM NAME: Resolution - Chapter 159 Resolution to Amend the 2024 Municipal Budget to Include Grant - \$637,195.00 Emergency Operations Center

RECOMMENDATION: Approve

SUMMARY:

The Chief Financial Officer recommends the adoption of this resolution.

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/8/2024	Cover Memo

**CITY OF CLIFTON
CHAPTER 159 RESOLUTION
AMENDING THE 2024 CITY BUDGET FOR
ADDITIONAL REVENUE AND APPROPRIATION**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Clifton has received \$637,195.00 from the State of New Jersey, Office of Homeland Security and Preparedness, and wishes to amend the 2024 Municipal Budget to include this amount received as revenue,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$637,195.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:

FFY24 Emergency Operations Center Grant (EOCGP) - \$637,195.00

BE IT FURTHER RESOLVED, that the like sum of \$637,195.00
be and the same is hereby appropriated under the caption of:

General Appropriations:

(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:

FFY24 Emergency Operations Center Grant (EOCGP) - \$637,195.00

BE IT FURTHER RESOLVED, the Non-Federal Funding (Match Requirement) of \$212,398.00 will be taken from an existing Capital Ordinance for Fire House Improvements,

BE IT FURTHER RESOLVED, that the City forward a copy of this resolution to the Director of Local Government Services for approval.

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 481-24

ITEM NAME: Reclassification of Payments

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Resolution	10/9/2024	Cover Memo

**CITY OF CLIFTON
RESOLUTION
RECLASSIFICATION OF PAYMENTS**

BE IT RESOLVED, by the Mayor and City Council of the City of Clifton, County of Passaic, State of New Jersey, that the Chief Financial Officer is hereby authorized to reclassify the following payment as follows:

CHECK#	DATE	PAYEE	AMT.	FROM	TO
25228	09/04/2024	SHI International Corp.	17,000.00	01-201-27-330-316	15-286-56-028-001
904726	07/17/2024	W.B Mason Co. Inc	261.38	02-213-40-702-021	15-286-56-028-001
24771	07/03/2024	McKesson Medical	1,982.71	02-213-40-702-021	15-286-56-028-001

Adopted: October 15, 2024

Nancy Ferringo, City Clerk

ITEM NUMBER: R 482-24

ITEM NAME: Resolution Authorizing Advertisement of Notice of Intent to Procure One (1) 75' Enforcer HD Ladder Quint and Two (2) Identical Saber Pumpers Via Sourcewell National Cooperative Contract

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/8/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION AUTHORIZING ADVERTISEMENT OF NOTICE OF INTENT TO
PROCURE ONE (1) 75' ENFORCER HD LADDER QUINT AND TWO (2)
IDENTICAL SABER PUMPERS VIA SOURCEWELL NATIONAL COOPERATIVE
CONTRACT

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and,

WHEREAS, pursuant to resolution R274-18, adopted June 19, 2018, the City of Clifton is a member of Sourcewell, formerly known as National Joint Powers Alliance (NJPA), a national cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and,

WHEREAS, the City of Clifton seeks permission to advertise the City's interest in participating with the Sourcewell national cooperative for One (1) 75' Enforcer HD Ladder Quint And Two (2) Identical Saber Pumpers, under Sourcewell contract number # 113021-OKC, which was awarded to Pierce Manufacturing Inc., to be furnished and delivered by the above manufacturer's authorized dealer, Fire & Safety Services, LTD., located at 200 Ryan Street, South Plainfield NJ 07080; and,

WHEREAS, information regarding the contract may be found on Sourcewell's website at <https://www.sourcewell-mn.gov/cooperative-purchasing/113021-OKC> ; and,

WHEREAS, the current contract term for Sourcewell contract #113021-OKC for Firefighting Apparatus and Fire Service Vehicles and Supplies expires on February 10,2026; and

WHEREAS, barring comments to the contrary, it is the intent of the City of Clifton to award a contract to Pierce Manufacturing Inc., 2600 American Drive, Appleton, WI 54914, to be furnished and delivered by the above manufacturer's authorized dealer, Fire & Safety Services, LTD., located at 200 Ryan Street, South Plainfield NJ 07080, pursuant to the proposal submitted in response to Sourcewell's Notice to Bidders Titled "Firefighting Apparatus, with Related Equipment, Accessories, and Supplies" and Contract Award # 113021-OKC for Firefighting Apparatus, with Related Equipment, Accessories, and Supplies; and

NOW, THEREFORE BE IT RESOLVED, that the City of Clifton authorizes the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement with a comment period ending October 31, 2024.

Comment Period ends: October 31, 2024

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 483-24

ITEM NAME: Resolution to Award Contract to Advanced Air Duct Cleaning for the Cleaning of Air Ducts in Various City Buildings

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Resolution	10/9/2024	Cover Memo

**RESOLUTION TO AWARD CONTRACT TO
ADVANCED AIR DUCT CLEANING FOR THE CLEANING OF AIR DUCTS IN
VARIOUS CITY BUILDINGS**

WHEREAS, the City of Clifton DPW Department wishes to clean HVAC Air Ducts for Various City Buildings i.e. Public Works, Recreation Center, Senior Center, Animal Shelter, Arts Center, Fire headquarters, Fire Station #1,#2,#3,#4,#5,#6; and

WHEREAS, quotations were solicited for the purpose of the above procurement. The following two vendors submitted the quotes:

		Total Cost
1.	Advanced Furnace & Air Duct Cleaning	\$33,116.62
2.	Anthony Paterno Air Duct Cleaning Inc.	\$54,100.00

WHEREAS, this award is of a non-fair and open contract in accordance with N.J.S.A. 19:44-A-20.5; and

WHEREAS, the estimated value of the contract is expected to be in excess of \$17,500.00; and

WHEREAS, the Business Entity Disclosure Certification has been received from Advanced Furnace & Air Duct Cleaning located at 1039 Atlantic City Blvd Bayville NJ 08721 and is incorporated in the contract awarded hereby; and

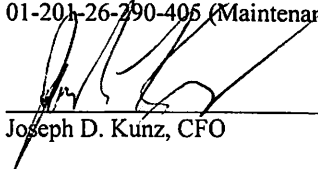
WHEREAS, upon review of the submitted quotes, it is recommended the contract be awarded to the lowest responsive and responsible vendor Advanced Furnace & Air Duct Cleaning located at 1039 Atlantic City Blvd Bayville NJ 08721 in the amount of \$33,116.62; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Municipal Council that the contract (by way of a purchase order) for purchase of HVAC system be awarded to the lowest respondent, Advanced Furnace & Air Duct Cleaning in an amount not to exceed \$33,116.62. Term of contract shall commence October 15, 2024 and end on October 14, 2025; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

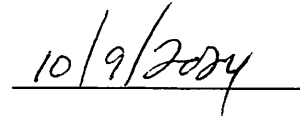
CERTIFICATION OF FUNDS:

Regarding Fund Certification, funds are available under the following account number: 01-201-26-290-406 (Maintenance & Repairs)



Joseph D. Kunz, CFO

Date



Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 484-24

ITEM NAME: Resolution Amending Resolution R457-24 Entitled "Resolution to Purchase Station Wear Uniforms for the Fire Department from Turn-Out Fire and Safety and Turn-Out Uniforms off the NJ State Contract Purchasing and Morris County Cooperative Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

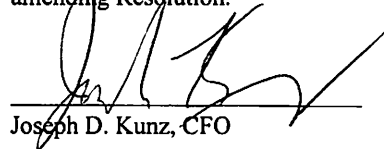
Description		Upload Date	Type
	Resolution	10/10/2024	Cover Memo

RESOLUTION AMENDING RESOLUTION R457-24 TITLED "RESOLUTION TO PURCHASE STATION WEAR UNIFORMS FOR THE FIRE DEPARTMENT FROM TURN OUT FIRE AND SAFETY AND TURN OUT UNIFORMS OFF THE NJ STATE CONTRACT PURCHASING AND MORRIS COUNTY COOPERATIVE PROGRAM PURSUANT TO N.J.S.A. 40A:11-12A"

WHEREAS, on September 17, 2024 the Mayor and Council approved R457-24 titled "Resolution to purchase station wear uniforms for the Fire Department form Turn Out Fire and Safety and Turn Our Uniforms off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a" in an amount not to exceed \$155,420.23; and

WHEREAS, the former Acting Fire Chief inadvertently did not consider the Fire Prevention Bureau purchase quote for the amount of \$4761.77; and,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby approve an increase of funds for the above referenced contract in the amount of \$4761.77 for the Fire Prevention Bureau Purchase, which brings the total amount of the contract to \$160,182.00, thereby amending Resolution.


Joseph D. Kunz, CFO

10/10/2024
Date

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 485-24

ITEM NAME: Resolution Awarding the Contract to Edmunds GovTech, Inc. for City of Clifton Accounting and Financial Software and Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/10/2024	Cover Memo

RESOLUTION AWARDING THE CONTRACT TO EDMUNDS GOVTECH INC. FOR CITY OF CLIFTON ACCOUNTING AND FINANCIAL SOFTWARE AND SERVICES

WHEREAS, the City of Clifton has a need for basic proprietary accounting and financial software and services for 2025; and

WHEREAS, the City of Clifton has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5

WHEREAS, as a determination has been made as follows:

The known or estimated cost of the goods or service to be provided will exceed \$17,500.

Price quotes have been solicited and received from an interested service provider.

The anticipated term of this contract is for the calendar year 2025.

Pursuant to N.J.A.C. 5:30-5.4(a), the maximum dollar value of this contract shall be \$25,267.40 and the Chief Financial Officer has certified the availability of funds; and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under *N.J.S.A. 40A:11-5 et seq.*; and

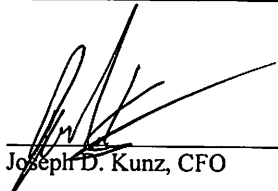
WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A. 19:44A-20.5*, and, therefore, the Business Entity Disclosure Certification has been received from the engineer and is incorporated into the contract awarded hereby; and

WHEREAS, the value of the contract is determined to not exceed \$25,267.40, and the duration of the contract is Year 2025;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and the City Clerk be and they are hereby authorized and directed to execute a contract for rendering such software services by Edmunds Govtech located at 301 Tilton Road Northfield NJ 08225 for not to exceed the amount of \$25,267.40 for year 2025

Certification of Funds:

Funds are available in Account# 01-201-20-130-503- Contractual Services
07-201-26-291-503- Contractual Services



Joseph D. Kunz, CFO



Date

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 486-24

ITEM NAME: Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement Via the Houston-Galveston Area Council Cooperative Purchasing Program (HGAC) for Foaming Root Control Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/11/2024	Cover Memo

**NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL
COOPERATIVE PURCHASING AGREEMENT VIA THE HOUSTON-GALVESTON
AREA COUNCIL COOPERATIVE PURCHASING PROGRAM (HGAC) FOR
FOAMING ROOT CONTROL SERVICES**

WHEREAS, the City of Clifton intends to participate in the Houston-Galveston Area Council National Cooperative contract for chemical treatment of sanitary sewer lines by injecting a foam root control product that is approved by the United States Environmental Protection Agency (USEPA) and New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, information regarding the contract may be found on The Houston-Galveston Area Council National Cooperative ("HGAC") website at <https://www.hgacbuy.org/products-and-services/view-contract?contractid=1133> under catalog Sewer Cleaning ,hydro excavating ,inspection equipment and miscellaneous services; and

WHEREAS, the City of Clifton is an active member of the HGAC, and the current term for Sewer Cleaning ,hydro excavating, inspection equipment and miscellaneous services is June 01, 2024 through May 31, 2028; and,

WHEREAS, it is the intent of the City of Clifton to make a contract award to Dukes Root Control Inc.400 Airport Road Suite E, Elgin EL , pursuant to the proposal submitted in response to the Houston-Galveston Area Council National Cooperative Request for Bids for Sewer Cleaning ,hydro excavating ,inspection equipment subsequent to a ten (10) day period for public comment; and

WHEREAS, the City of Clifton is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Municipal Council of the City of Clifton authorize the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement; and

Comment Period ends: October 31,2024

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 487-24

ITEM NAME: Resolution Authorizing Entertainment License for La Bonita Bar
Restaurant, Inc. t/a La Bonita Bar

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
 Resolution	10/11/2024	Cover Memo

**RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR LA BONITA BAR
RESTAURANT, INC. T/A LA BONITA BAR**

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of La Bonita Bar Restaurant, Inc. t/a La Bonita Bar, of 394 Lexington Avenue, Clifton, New Jersey (B-C Zone) is approved, and entertainment is authorized for the period from October 1, 2024 through December 31, 2024, on the following terms and conditions:

1. NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:

Three (3) nights per week:

Thursday, Friday and Saturday - Hours: 5:00 p.m. to 11:00 p.m.

2. OPTIONAL ENTERTAINMENT NIGHTS/HOURS:

New Year's Eve

Hours: 5:00 p.m. to 11:00 p.m.

3. TYPE OF ENTERTAINMENT (one of the following at permitted times):

DJ music Karaoke

4. TERM OF AUTHORIZATION FOR ENTERTAINMENT:

October 1, 2024 through December 31, 2024

5. SECURITY/PARKING REQUIREMENTS:

Not applicable.

6. NOISE LEVELS:

In accordance with the Code of the City of Clifton.

7. OUTSIDE DEBRIS CLEANUP:

In accordance with the Code of the City of Clifton.

8. REQUIREMENTS/RESTRICTIONS:

- A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.
- B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.
- C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.
- D. The applicant will be required to have an authorized representative appear before the Municipal Council at the January 21, 2025 regularly scheduled Council meeting, or at a date and time prior thereto as may be designated by the Council in its sole and absolute discretion, to review the permission granted for entertainment under this Resolution.

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 488-24

ITEM NAME: Resolution Authorizing Supplemental Funds for Professional Services to Amanda Van Hoose Garofalo in Connection with Workplace Harassment and Retaliation Claim

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/11/2024	Cover Memo

**RESOLUTION AUTHORIZING SUPPLEMENTAL FUNDS FOR PROFESSIONAL
SERVICES TO AMANDA VAN HOOSE GAROFALO IN CONNECTION WITH
WORKPLACE HARASSMENT AND RETALIATION CLAIM**

WHEREAS, on July 16, 2024, a professional services contract for independent investigation counsel was awarded to Amanda Van Hoose Garofalo, from July 16, 2024 through the conclusion of the investigation; and

WHEREAS, the authorized amount under the contract for said services was not to exceed \$17,500.00 for the contract term without the adoption of a supplemental resolution; and

WHEREAS, Amanda Van Hoose Garofalo has provided satisfactory independent investigation services to the City of Clifton and, due to greatly enhanced activity, it is projected that the fee for said services will exceed the authorized amount of \$17,500.00; and

WHEREAS, supplemental funding in the amount of an additional \$5,000.00, for a total not to exceed \$22,500.00 will be required through the conclusion of the investigation;

NOW, THEREFORE, BE IT RESOLVED, that supplemental funding in the amount of an additional not to exceed \$5,000.00 for a total not to exceed \$22,500.00 for independent investigation services through the conclusion of the investigation, by Amanda Van Hoose Garofalo, is authorized and approved.

CERTIFICATION OF FUNDS:

FUNDS ARE AVAILABLE IN

ACCOUNT # _____

JOSEPH KUNZ, CFO Date:

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 489-24

ITEM NAME: Resolution of Congratulations Upon Retirement - School Traffic Guard -
Therese Bashara

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/1/2024	Cover Memo

**RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
SCHOOL TRAFFIC GUARD
THERESE BISHARA**

WHEREAS, October 1, 2024, School Traffic Guard, Therese Bishara, officially retired from her position with the City of Clifton; and

WHEREAS, she was appointed as a School Traffic Guard on January 22, 2013, and her retirement will conclude a eleven-year career in service to the public and the City of Clifton; and

WHEREAS, throughout her career, she has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, she has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge her service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

SCHOOL TRAFFIC GUARD

THERESE BISHARA

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in her retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **THERESE BISHARA**.

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 490-24

ITEM NAME: Resolution for Appointment to Hazardous Materials Control Board (HAZMAT)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/9/2024	Cover Memo

**CITY OF CLIFTON
RESOLUTION FOR APPOINTMENT TO
HAZARDOUS MATERIALS CONTROL BOARD (HAZMAT)**

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that Chandra Patel is hereby appointed as Industrial Alternate on the Hazardous Materials Control Board (HAZMAT) commencing on October 15, 2024 to fill the unexpired term of Bradley Chupick which is August 31, 2025.

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 491-24

ITEM NAME: Resolution Authorizing Tax Collector to Lien Properties and Bill Property Owners and Collect for Reimbursement of Expenditures Made by City of Clifton for Emergency Order Clean-Ups

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description		Upload Date	Type
	Resolution	10/9/2024	Cover Memo

**RESOLUTION AUTHORIZING TAX COLLECTOR TO LIEN PROPERTIES AND
BILL PROPERTY OWNERS AND COLLECT FOR REIMBURSEMENT OF
EXPENDITURES MADE BY CITY OF CLIFTON FOR EMERGENCY ORDER
CLEAN-UPS**

WHEREAS, numerous code violations and an emergent health situation existed at the following premises for a long period of time, and despite countless letters, warnings, notices and citations issued to the property owners, the violations and health conditions continued unabated; and

WHEREAS, the City of Clifton took emergency clean-up action on the properties and expended funds from its revolving lien account, inclusive of \$100 Administrative Fee, as follows:

<u>Address</u>	<u>Service Fee</u>	<u>Administrative Fee</u>	<u>Total Lien</u>
28 Huron Avenue Blk 42.06, Lot 18	\$ 175.00	\$ 100.00	\$ 275.00
56 E 11 th Street Blk 2.06, Lot 42	\$ 625.00	\$ 100.00	\$ 725.00
43 Christie Avenue Blk 2.11, Lot 20	\$ 250.00	\$ 100.00	\$ 350.00

WHEREAS, it is necessary to place a lien on each property in order to seek reimbursement from each property owner for the funds expended by the City of Clifton; and

WHEREAS, it may be necessary for the City of Clifton to expend funds in the future for the aforesaid properties;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to lien the properties as set forth above, and to take whatever action is necessary to accomplish reimbursement from the property owners for the current expenditures and any expenditures incurred in the future.

Adopted: October 15, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 492-24

ITEM NAME: Executive Session

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ITEM NUMBER: L- 1

ITEM NAME: Thinoy
RECOMMENDATION:

SUMMARY:
Thinoy LLC
t/a Thinoy
64 Market St, Clifton, NJ 07012
Restaurant - Continued Use
Final Approval

ATTACHMENTS:

Description	Upload Date	Type
 Thinoy - Final Approval	10/7/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF THINOY LLC

T/A THINOY

for permission to conduct a: RESTAURANT-CONTINUED USE

for a period ending January 31, 2025 on the premises known as:

64 MARKET ST CLIFTON, NJ 07012

be and the same is hereby approved and licenses so issued in the compliance with the approval of
the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED _____

ATTEST _____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Sodexo Magic-HMH School of Medicine
RECOMMENDATION:

SUMMARY:
Sodexo Magic, LLC
t/a Sodexo Magic-HMH School of Medicine
340 Kingaland St., Nutley, NJ 07110 (123 Metro Blvd)
Preliminary Approval
Restaurant - continue use

<u>ATTACHMENTS:</u>		
Description	Upload Date	Type
 Sodexo Magic-HMH School of Medicine - Preliminary Res	10/8/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR SODEXO MAGIC LLC

T/A SODEXO MAGIC-HMH SCHOOL OF MEDICINE

ADDRESS 340 KINGSLAND ST NUTLEY, NJ 07110
(123 METRO BLVD)

TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT-CONTINUED USE

FORMERLY OR NEW GOURMET DINING

ZONE _____

PERMITTED YES

VARIANCE REQUIRED NO

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED _____

ATTEST _____

CITY CLERK