City of Clifton
City Council
Regular Meeting Agenda
May 21, 2024
6:00 PM

WORK SESSION

I. PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

II. ACTION ITEMS

A-	1	Sanitary Sewer Improvements - Passaic Avenue and Allwood Road (ARPA) - City Engineer Requests Permission to Advertise for Bids (R240)
A-	2	Authorization to Approve Award of Contract for Swift 911 Mass Notification System Services via Bergen County Co-operative (R241)
A-	3	Authorization to Approve Purchase of Office Supplies From W.B. Mason off the New Jersey State Contract Purchasing Program (R242)
A-	4	Authorization to Approve Procuring Sweeper Parts for Department of Public Works from W. E Timmerman off Educational Service Commision of New Jersey (R243)
A-	5	Authorization to Approve Award of Contract to Purchase One (1) 2024 GMC YUKON 4WD SLT Off the Educational Services Commission Cooperative Contract for Clifton Police Department (R244)
A-	6	Authorization to Approve Ordinance Regulating Privately Owned Salt Storage Facilities (O7914)
A-	7	Authorization to Advertise the RFPs for the Appointment of Forensic Auditor for the Budget Analyses of year 2024 and Financials of Years 2022 and 2023 for the City of Clifton (R245)
A-	8	Authorization to Approve Award of Contract to Cordata Health Solutions to Purchase off the Cloud Based Software for Tracking Opioid Overdoses for City of Clifton (R249)
A-	9	Authorization to Approve 2024 City Veterinarian and Emergency Services for the City of Clifton (R250)
A-	10	Authorization to Award Contract to Revaluation Advisory Services LLC for the Preparation of Request for Proposal for the Tax Revaluation Project for City of Clifton (R270)
A-	11	Authorization to Approve St. John Kanty Church Procession on Sunday, June 2, 2024
A-	12	Authorization to Approve St. Paul Church Procession on July 21, 2024
A-	13	Authorization to Approve Torah Scroll Procession on June 16, 2024

A-	14	Authorization to Approve Block Party on Belrose Court on May 26, 2024
A-	15	Authorization to Approve Block Party at 47 Montclair Ave.
A-	16	Authorization to Approve Block Party on Chatham Terrace on June 1, 2024
A-	17	Authorization to Approve UAMA Request to Hold Turkish Food Festival on June 5th Through June 9th
A-	18	Authorization to Approve Entertainment Licenses (R260-R267)
A-	19	Amendment Community Development B-17-MC-34-0103 $70,594.83 5-21-2024 (R268)
A-	20	Authorization to Approve Applying for a 2024-2025 Childhood Lead Exposure Prevention Sub-Awardee Grant (R248)
A-	21	Late - Authorization to Approve Various Outside Legal Counsel

III. DISCUSSION ITEMS/NEW BUSINESS

D-	1	Communications Manager (No documentation) CD
D-	2	Youth Week (No documentation) RP
D-	3	New Firehouse (No documentation) RP
D-	4	$5,000 Cap for Professional Services (No documentation) RP
D-	5	Late - Zoom Trial Period (No documentation) CD

IV. COUNCIL MAIL

CM-	1	Chief Financial Officer Reports on BAN Sale of May 9, 2024
CM-	2	Memorial Day Weekend Ceremonies - 2024
CM-	3	Surplus Policy
CM-	4	Letter of Resignation from Hazardous Materials Control Board
CM-	5	Political Events on City Property - Legal Opinion
CM-	6	Fire Department Overtime Policy
CM-	7	Appointment of Special Conflict Counsel in Regard to Rice Notices to CFO and Legal Dept. Attorneys and Restructuring of Legal Department (R-258)
CM-	8	Legal Opinion Regarding the Appointment of the Municipal Attorney
CM-	9	Appointment of Various Outside Legal Counsel

V. CONFIDENTIAL ITEMS / CLOSED SESSION

CON-1	Clifton Supervisors Association Contract Negotiations
CON-2	Developer Agreement - 522 Valley Estates LLC
CON-3	Official Towers - Potential Litigation
CON-4	PBA - Contract Negotiations
CON-5	Defense of Workers' Compensation Claims - Contract Negotiations
CON-6	Lawrence Court Permit Parking Request - Legal Opinion
CON-7	MOUs Regarding Terminal Leave Payments
CON-8	Litigation Update: Pending Grievance Arbitrations - Personnel Exception -
CON-9	Starmond Avenue Easement - Legal Opinion
CON-10	Update of Liability Claims Filed Against City of Clifton - Litigation Privilege

CON-11	Purchasing Procedures - Legal Opinion
CON-12	Appointments Made by the City Manager - Legal Opinion
CON-13	Developer Agreement - Mesvita of Clifton, LLC - Block 59.10, Lots 1 & 30
CON-14	Workers' Compensation Claim - GP - PD

REGULAR MEETING

I. CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Pastor Daisy Kirchofer - Crossroads Free Methodist

II. PUBLIC HEARING

Public Hearing - Community Development Amendment B-17-MC-34-0103 $70,594.83 5-21-2024

III. PRESENTATION

ON3 and Phase IV Residential Mix-Used Plan

IV. APPROVAL OF MINUTES

Minutes of Executive Session of May 7, 2024

Minutes of Regular Meeting of May 7, 2024

Minutes of Workshop Session of May 7, 2024

Minutes of the Special Budget Meeting of May 14, 2024

V. COMMUNICATIONS FROM THE CITY MANAGER

C-	1	Anabel Magan, Public Safety, resigned position of School Traffic Guard, effective May 6, 2024.
C-	2	Brendalie Augustine, Police Civilian, Keyboarding Clerk 1, hired effective May 16, 2024 at $32,500.00 annually.
C-	3	Jyoti Sharma, Finance, Comptroller, Hired effective May 16, 2024 at $102,000.00 annually.

VI. COMMUNICATIONS - MEETING MINUTES

C-	4	Minutes of Alcoholic Beverage Control Board of April 10, 2024
C-	5	Minutes of Passaic Valley Water Commission of March 27, 2024
C-	6	Minutes of Beautification Committee of May 6, 2024
C-	7	Minutes of Board of Recreation of February 26, 2024

VII. ORDINANCE - SECOND READING

O-	7909-24	An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Amends Hours of Restricted Parking on Van Breeman Drive)
O-	7910-24	An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of theCity of Clifton, Entitled "Vehicles and Traffic", More Particularly Sectin

439-12 Thereof, Entitled "Parking Prohibited for Street Cleaning" (Provides for Street Cleaning on Caroline Avenue, Rosalie Avenue and Mina Avenue)

O- 7911-24 An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees" (Revises Sick Leave and Terminal Leave)

O- 7913-24 An Ordinance to Amend Chapter 159 of the code of the City of Clifton, Entitled "Bazaars, Carnivals, Circuses, Street Fairs and Festivals"

VIII. ORDINANCE - FIRST READING

O- 7912-24 An Ordinance to Amend, Revise and Supplement Chapter 43 of the Code of the City of Clifton Entitled "Advisory Committee for Individuals with Disabilities" at Section 43-2 "Membership, Terms of Office" (Adds Two Alternate Members to the Committee)

O- 7914-24 An Ordinance to Create a New Chapter 372 of the Code of the City of Clifton, Entitled "Salt Storage, Privately Owned" (Regulates Privately Owned Salt Storage Facilities)

IX. FLOOR TO MEMBERS OF THE PUBLIC

X. CITY MANAGER PRIVILEGE/Respond to Public Questions

XI. COMMITTEE REPORTS

XII. COUNCIL PRIVILEGE

XIII. RESOLUTIONS

R 239-24 Resolution: Approve Claims List Resolution for the May 21, 2024, City Council Meeting

R 240-24 Resolution Authorizing Permission to Bid for Sanitary Sewer Improvements - Passaic Ave and Allwood Road (ARPA)

R 241-24 Resolution Awarding Contract for Swift 911 Mass Notification System Services off the Bergen County Cooperative Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

R 242-24 Resolution Authorizing Purchase of Office Supplies from W.B. Mason off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

R 243-24 Resolution Authorizing Purchase of Sweeper Parts from W.E. Timmerman off the Educational Services Commission Cooperative Contract Pursuant to N.J.S.A. 40A:11-1 et seq.

R 244-24 Resolution Authorizing Purchase of One (1) 2024 GMC Yukon 4WD SLT off the Educational Services Commission Cooperative Contract Pursuant to N.J.S.A. 40A:11-1 et seq.

R 245-24 Resolution Authorizing Advertisement for RFPs for Appointment of Forensic Auditor for Budget Analyses of Year 2024 and of Financials of Years 2022 and 2023

R 246-24 Resolution Approving Developer Agreement Between the City of Clifton and

		Mesvita of Clifton, LLC
R	247-24	Resolution Authorizing Execution of Cancellation of Mortgage
R	248-24	Resolution of the City of Clifton Health Department Accepting a 2024-2025 Childhood Lead Exposure Prevention Sub-Awardee Grant from the Passaic County Department of Health and Authorizing Entry into and the Execution of a Grant Agreement
R	249-24	Resolution Awarding Contract to Cordata Health Innovations for Software for Tracking Opioid Related Incidents
R	250-24	Resolution Awarding Contract to Clifton Cat and Dog Hospital for Veterinary Services
R	251-24	Resolution Awarding Contract to De Cotiis, Fitz Patrick, Cole & Giblin, LLP, for Special Counsel Services in Connection with Affordable Housing Litigation 6-1-24 to 7-31-24
R	252-24	Resolution Awarding Contract to De Cotiis, Fitzpatrick, Cole & Giblin, LLP, for General Counsel Services 6-1-24 to 7-31-24
R	253-24	Resolution Authorizing Contracts/Renewals of Contracts for Special Tax Appeal Counsel Services 6-1-24 to 7-31-24
R	254-24	REsolution Awarding Contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, for Legal Services in Connection with Redevelopment Hoffman LaRoche Property 6-1-24 to 7-31-24
R	255-24	Resolution Appointing Legal Counsel to Handle Employment Litigation Claims Against the City of Clifton 6-1-24 to 7-31-24
R	256-24	Resolution Authorizing Renewal of Contracts for Prosecution of Disciplinary Matters Against Employees of the City of Clifton 6-1-24 to 7-31-24
R	257-24	Resolution Appointing Legal Counsel to Handle Special Conflict Services in Connection with Employment Matters
R	258-24	Resolution Calling for the Modernization of the Open Public Records Act (OPRA) and the Swift Passage of S-2930/A-4045
R	259-24	Resolution Moving Chemical Industrial Alternate to Chemical Industrial Member of the Hazardous Materials Control Board (HAZMAT)
R	260-24	Resolution Authorizing Entertainment License for Athenia Veterans Post, Inc.
R	261-24	Resolution Authorizing Entertainment License for Spuntino of Clifton, LLC t/a The Spuntino Wine Bar & Italian Tapas at 70 Kingsland Road
R	262-24	Resolution Authorizing Entertainment License for Doherty Food Service of Clifton, Inc. t/a The Shannon Rose Irish Pub at 98 Kingsland Road
R	263-24	Resolution Authorizing Entertainment License for Ghost Hawk Brewing Company, LLC t/a Ghost Hawk Brewing Company
R	264-24	Resolution Authorizing Entertainment License for F&Z Foods, Inc. t/a El Dorado Restaurant
R	265-24	Resolution Authorizing Entertainment License for Jorge Mejia t/a El Mexicano Restaurant at 1293 Main Ave.
R	266-24	Resolution Authorizing Entertainment License for Bravo Food Service of Clifton, LLC t/a Chevy's Tex Mex
R	267-24	Resolution Authorizing Entertainment License for Agave 421, LLC t/a Agave Cantina Tapas Mexicanas, 421 Piaget Ave.

R	268-24	Resolution Approving Changes in Income Requirements for the Clifton Community Development Block Grant Program Beginning June 1, 2024
R	269-24	Resolution Approving Amendments to Community Development Block Grant Program Budget Amendment No. B-17-MC-34-0103 Transfer of Funds from Yr. 43 Police Detail Road Projects 21-01 and CDBG Yr. 43 Uncommitted Funds to Police Detail - Road Project 23-114,2023 Road Projects and Yr. 43 Single Family Rehab and Yr. 43 Indirect Costs
R	270-24	Resolution Awarding Contract to Revaluation Advisory Services LLC for the Preparation of Request of Proposal for the Tax Revaluation Project
R	271-24	Late - Resolution Appointing Legal Counsel to Handle Independent Invesigation Services in Connection with Complains Brought Under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving Employees of the City of Clifton - June 1, 2024 - July 31, 2024
R	272-24	Executive Session

XIV. LICENSES

L-	1	My Golden Dollar
L-	2	Kinder Castle at Clifton
L-	3	Burlington #1544
L-	4	Richfield Wine & Liquors
L-	5	Ayida Let's Eat

ITEM NUMBER: A- 1240-24

ITEM NAME: Sanitary Sewer Improvements - Passaic Avenue and Allwood Road (ARPA) - City Engineer Requests Permission to Advertise for Bids (R240)

RECOMMENDATION: Approve

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Cover Memo	5/15/2024	Cover Memo

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MEMORANDUM
OFFICE OF THE CITY ENGINEER

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TO: Dominick Villano, City Manager

FROM: Michael J. Lardner, P.E., C.M.E.

CC: Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Matthew Priore, Esq., Legal

DATE: May 15, 2024

SUBJECT: Sanitary Sewer Improvements – Passaic Avenue and Allwood Road (ARPA)
Permission to Advertise for Bids

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The plans and specifications for the construction of the Sanitary Sewer Improvements – Passaic Avenue and Allwood Road project are complete, and we are hereby requesting authorization to advertise for bids.

Please note that this project will be funded through the American Rescue Plan Act of 2021 (ARPA). Qualifying projects are to be encumbered by the end of fiscal year 2024 and completed by the end of fiscal year 2026. This project has a completion time of 180 days.

PROJECT SUMMARY

The Sanitary Sewer Improvements – Passaic Avenue and Allwood Road project includes the excavation and replacement of 2,390 linear feet existing sanitary sewer main and 6,610 linear feet of in-place lining rehabilitation through the referenced intersection and the neighboring streets.

We have prepared a resolution requesting permission to advertise for bids. Kindly add this to the agenda of the next meeting of the City Council for authorization.

ITEM NUMBER: A- 2241-24

ITEM NAME: Authorization to Approve Award of Contract for Swift 911 Mass Notification System Services via Bergen County Co-operative (R241)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo From Purchasing Agent	5/13/2024	Cover Memo

City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha J. Jariwala, QPA

Date: May 13, 2024

Re: Authorization to approve the procurement of annual subscription for 911 Emergency Mass Notification System from SHI International through Bergen County Cooperative

Please place this request on the May 21 ,2024 City Council agenda.

I am writing to request approval for the procurement of an annual subscription for 911 Emergency Mass Notification System services from SHI International, located at 290 Davidson Ave, Somerset, NJ 08873. The total amount for this subscription is not to exceed $19,797.63.

The 911 Emergency Mass Notification System is a crucial component of our city's emergency preparedness and response strategy. It enables us to quickly and effectively communicate critical information to residents in times of emergency, ensuring their safety and well-being.

SHI International has been identified as the vendor of choice for this subscription, offering competitive pricing and comprehensive service offerings. Additionally, we have the opportunity to procure this subscription through the Bergen County Cooperative 22-24, which streamlines the procurement process and provides cost savings.

I recommend approving the procurement of the annual subscription for 911 Emergency Mass Notification System services from SHI International, not to exceed $19,797.63, through the Bergen County Cooperative 22-24.

Please let me know if you require any further information or clarification regarding this request. Thank you for your attention to this matter.

Resolution appears on the agenda.

Thank you for your attention to this matter.

Respectfully submitted,

Amisha J Jariwala,
Qualified Purchasing Agent

ITEM NUMBER: A- 3242-24

ITEM NAME: Authorization to Approve Purchase of Office Supplies From W.B. Mason off the New Jersey State Contract Purchasing Program (R242)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo From Purchasing Agent	5/14/2024	Cover Memo
🗋	Contract Extension	5/14/2024	Cover Memo

City of Clifton
Finance Department

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, QPA

Date: May 14, 2024

Re: Authorization to continue to Purchase Office Supplies from W. B. Mason off New Jersey State Contract

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Please place this request on the May 21, 2024 City Council agenda.

I am writing to inform you about the extension of the New Jersey State Contract A00003 with W B Mason located at 535 Secaucus Road, Secaucus, NJ 07094 for the procurement of office supplies. The contract extension is effective from May 7, 2024, to February 6, 2025, in a not to exceed amount of $100,000.00, to be encumbered by the presentation of a properly executed purchase order at time of departmental request.

A Resolution appears on the Agenda.

Respectfully Submitted,
Amisha J Jariwala
Qualified Purchasing Agent

State of New Jersey

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
TRENTON, NEW JERSEY 08625-0230
https://www.njstart.gov

ELIZABETH MAHER MUOIO
State Treasurer

AMY F. DAVIS, ESQ.
Acting Director

CONTRACT AMENDMENT
T0052

BID SOLICITATION #15-X-23609
CONTRACT #0000003

TO: All Using Agencies and Cooperative Purchasing Participants

DATE: April 24, 2024

FROM: Haley Billings, Procurement Specialist

SUBJECT: Office Supplies & Recycled Paper – Statewide – **Nine Month Contract Extension**

CONTRACT PERIOD:
Original Term: May 7, 2015 – May 6, 2018
1st Extension: May 7, 2018 – May 6, 2019
2nd Extension: May 7, 2019 – May 6, 2020
3rd Extension: May 7, 2020 – May 6, 2021
4th Extension: May 7, 2021 – May 6, 2022
5th Extension: May 7, 2022 – May 6, 2023
6th Extension: May 7, 2023 – May 6, 2024
7th Extension: May 7, 2024 – February 6, 2025

Please be advised that the following T0052 Office Supplies & Recycled Paper – Statewide Contract awarded to W.B. Mason has been extended for nine (9) months or until a new Contract is awarded whichever comes first.

Contractor	Contract Number
WB Mason Co Inc.	0000003

All other terms, conditions and pricing of the original Contract remain the same.

Please attach this Change Order to your Notice of Award for future reference.

ITEM NUMBER: A- 4243-24

ITEM NAME: Authorization to Approve Procuring Sweeper Parts for Department of Public Works from W. E Timmerman off Educational Service Commision of New Jersey (R243)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from DPW Director	5/14/2024	Cover Memo
🗋	Quote 1	5/14/2024	Cover Memo
🗋	Quote 2	5/14/2024	Cover Memo

City of Clifton
Department of Public Works

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

CC: Amisha Jariwala, Purchasing Agent

CC: Joseph Kunz, Chief Financial Officer

From: Jason Vanwinkle, Director of Public Works

Date: May 2, 2024

Re: Authorization to purchase repair parts for D.P.W. Sweeper 105

Please accept this memo as my request for Council approval to purchase repair parts for D.P.W. Sweeper 105 and Sweeper 108 respectively.

These supplies will be purchased from W.E. Timmerman Co.INC. Located at 3554 Route 22West, Whitehouse NJ, 08888.

These parts are covered by ESCNJ COOP #65MCESCCPS.Class 4-8 Trucks Bid #ESCNJ 23/24-04. ESCNJ Parts 2% discount.

The cost will be $12.206.06.

Funding for these items is Available in the Temporary Operating Account 01-210-26-315-202 Auto Expenses.

Accordingly, I Kindly ask that Purchasing Agent Amisha Jariwala will prepare the applicable Resolution.

Quote

W. E. TIMMERMAN CO., INC
PO BOX 71
3554 ROUTE 22 WEST
WHITEHOUSE NJ 08888
Ph: (908) 534-4126
Fx: (908) 534-2320

Order Number: 0196228
Order Date: 5/2/2024

ESCNJ
Customer Number: CLIFTON

Sold To:
CLIFTON CITY
DPW
307 E 7TH ST
CLIFTON, NJ 07011

Ship To:
CLIFTON CITY
DPW
307 E 7TH ST
CLIFTON, NJ 07011

Confirm To:

Customer P.O.	Ship VIA	F.O.B.	Terms
			NET 30 DAYS

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
ESCNJ State approved Co-op #65MCESCCPS Bid # Class 4-8 Trucks Bid #ESCNJ 23/24-04 ESCNJ PARTS 2% DISCOUNT						
1034473	EACH	2.00	0.00	0.00	153.51	300.88
BEARING - E/F			**Whse:** 000			
1082386	EACH	1.00	0.00	0.00	3,265.07	3,199.77
BELT-CHEVRON 157.0""			**Whse:** 000			
1015801	EACH	1.00	0.00	0.00	62.78	61.52
BELT SPLICE HDWRE KIT			**Whse:** 000			
1074977	EACH	1.00	0.00	0.00	1,974.69	1,935.20
WLDT-UPPER CONV ROLL			**Whse:** 000			

Net Order:	5,497.37
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	5,497.37

Quote

W. E. TIMMERMAN CO., INC
PO BOX 71
3554 ROUTE 22 WEST
WHITEHOUSE NJ 08888
Ph: (908) 534-4126
Fx: (908) 534-2320

Order Number: 0196286
Order Date: 5/8/2024

ESCNJ
Customer Number: CLIFTON

Sold To:
CLIFTON CITY
DPW
307 E 7TH ST
CLIFTON, NJ 07011

Ship To:
CLIFTON CITY
DPW
307 E 7TH ST
CLIFTON, NJ 07011

Confirm To:

Customer P.O.	Ship VIA	F.O.B.	Terms
			NET 30 DAYS

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
ESCNJ State approved Co-op #65MCESCCPS Bid # Class 4-8 Trucks Bid #ESCNJ 23/24-04 ESCNJ PARTS 2% DISCOUNT						
1042289	EACH	2.00	0.00	0.00	1,457.68	2,857.05
WLDT-LOW CONV ROLL-S/P			**Whse:** 000			
1078123	EACH	4.00	0.00	0.00	119.89	469.97
BRG-LWR ROLL			**Whse:** 000			
1075388	EACH	4.00	0.00	0.00	30.71	120.38
CAP-LWR CONVYR BRG			**Whse:** 000			
1082386	EACH	1.00	0.00	0.00	3,265.07	3,199.77
BELT-CHEVRON 157.0""			**Whse:** 000			
1015801	EACH	1.00	0.00	0.00	62.78	61.52
BELT SPLICE HDWRE KIT			**Whse:** 000			

Net Order:	6,708.69
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	6,708.69

ITEM NUMBER: A- 5244-24

ITEM NAME: Authorization to Approve Award of Contract to Purchase One (1) 2024 GMC YUKON 4WD SLT Off the Educational Services Commission Cooperative Contract for Clifton Police Department (R244)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo
🗋	Quote from Franks GMC	5/2/2024	Cover Memo
🗋	Memo	5/17/2024	Cover Memo
🗋	addendum	5/21/2024	Cover Memo

City of Clifton
DEPARTMENT OF FINANCE
900 CLIFTON AVENUE
CLIFTON., NJ 07013
FAX: (973) 470-9456

Chief Financial Officer
Treasurer
Purchasing Agent
Payroll
Finance Office

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: May 17, 2024

Re: Authorization to purchase One (1) 2024 GMC Yukon 4WD SLT off the ESCNJ Cooperative Contract ESCNJ 23/24-11 for the Clifton Police Chief Vehicle

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Please consider the following for resolution during the May 7,2024, City Council Agenda for the City Council's approval.

The City's Qualified Purchasing Agent requests on behalf of the Police Chief authorization to purchase one (1) 2024 GMC Yukon 4WD SLT off of Educational Services Commission of New Jersey (ESCNJ) contract #ESCNJ 23/24-11, for the City of Clifton's Police Chief Vehicle. This is going to be replacement of the existing Chief's vehicle.

The 2024 GMC Yukon is available from Frank's Truck Center Inc. Located at 325 Orient Way, Lyndhurst NJ, 07071, who was awarded contract ESCNJ 23/24-11 by the Educational Services Commission of New Jersey Cooperative.

The total amount of the purchase is $ 72,290.96. Funds for this Purchase are available in Account number 29-286-56-850-801 – Forfeiture Fund. Forfeiture Funds are approved by the Passaic County Prosecutor.

Police Chief's memo and the quotation is attached herewith.

A Resolution appears on the Agenda.

Respectfully Submitted,
Amisha J. Jariwala
Qualified Purchasing Agent

ESCNJ PARTICIPANT
City of Clifton – Police Department
Technical Services Division Commander
900 Clifton Avenue
Clifton, NJ 07013
Lt. Darren Brodie #265 – (973)470-2044
dbrodie@cliftonpolice.org

ESCNJ VENDOR
Frank's Truck Center Inc.
325 Orient Way
Lyndhurst, NJ 07071
(201)939-7708 Cell 201-206-0836
Guy Montaina
gmontaina@frankstruckcenter.com

NJ State Approved ESCNJ Co-Op #65 MCESCCPS – Cars, Crossovers, Class 1-3 Trucks/Chassis/SUV and Vans Bid – ESCNJ# 23/24-11

2024 GMC Yukon 4WD SLT Package – Black Exterior

Vehicle in Stock – 1GKS2BKD7RR197115 Stock # 64870

Date of Request – April 25, 2024

Request for Quote Approval Confirmation Number_____

	MSRP
Base Price	$67,900.00
Destination Charge	$ 1,995.00
Total Base Price	$69,895.00
Discount of Lot 3.2%	$ 2,236.64
Adjusted Base Price	$67,658.36
Options Price	$ 4,920.00
Options Price Discount – 9.5%	$ 467.40
Adjusted Options Price	$ 4,452.60
Adjusted Base Price	$67,658.36
Adjusted Options Price	$ 4,452.60
Delivery to Passaic County	$ 180.00
Total Delivered Contract Price Yukon Only	**$72,290.96**

Vehicle in Stock – 1GKS2BKD7RR197115 Stock # 64870
Vehicle has Second Row Bucket Seats
Vehicle has SLT Luxury Package
NO Sunroof
Black Exterior Color

Cars,Crossovers,Class 1-3 Pickup Trucks/Chassis/SUV's and Vans, BID # ESCNJ 23/24-11
Crossovers/SUVS AWARDS BY MANUFACTURER

VEHICLE MANUFACTURER	AWARDED VENDOR
Buick	Pellegrino GMC/Buick 815 North Black Horse Pike Williamstown, NJ 08093
Chevrolet	Mall Chevrolet 75 Haddonfield Road Cherry Hill, NJ 08002
Dodge	Nielsen of Morristown 31 Williams Parkway East Hanover, NJ 07936
Ford	Nielsen Ford of Morristown 31 Williams Parkway East Hanover, NJ 07936
GMC	Frank's Truck Center 325 Orient Way Lyndhurst, NJ 07071
Jeep	Nielsen of Morristown 31 Williams Parkway East Hanover, NJ 07936

CLIFTON POLICE DEPARTMENT
OFFICE OF THE CHIEF

900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

MAIN: 973-470-5900 CHIEF: 973-470-5921 EMERGENCY 911

THOMAS A. RINALDI
CHIEF OF POLICE

To: City Manager Dominick Villano

From: Chief of Police Thomas Rinaldi

Date: May 15, 2024

Re: Inquiries set forth by Council Regarding Vehicle Purchase

My current Dodge Durango is a 2021 and has approximately 14,000 miles on it. The reason I'm seeking a new vehicle is because of numerous issues I've endured with it over the years. Mechanical, wiring and weatherproofing issues have resulted in the vehicle being dead lined at dealerships for extended periods of time. The vehicle's interior has flooded out at least three times from heavy rains, resulting in soaked seats, carpeting floorboards as well as musty odors.

My request for the 2024 GMC was for the following reasons. First, my three captains all have 2023 Chevy Tahoes. When you take that into consideration, as well as that the vast majority of Chief Executives in the State all utilize Chevy Tahoes or GMC Yukons, I believe this was not an unreasonable request.

Car dealerships that participate in State contract pricing have serious supply and demand issues. The first attempts were to purchase a Chevy Tahoe, however there was no availability to do so. Searches for a GMC showed one dealership in the area (Frank's GMC). Frank's had two Yukons on the lot as part of their inventory. Ordering a custom one with lesser options was not on the table with them. I opted to attempt to purchase the one that was slightly cheaper.

If this purchase had been approved, I would have filtered the Durango down to the Detective Bureau, Narcotics Division or Community Policing, depending which division had the most need. Should Mr. Villano have requested that this vehicle go to a different department within the City, I'd have also done that.

Next, to explain forfeiture in simplistic terms:

A party gets arrested for a crime, whether emanating from a motor vehicle stop, field interview detention or investigation (short or long term) and has proceeds on him/her (money, vehicle or property), the items are seized pending a forfeiture hearing. During the course of the forfeiture hearing, if a nexus can be linked between the crime and the money/property, that money and/or property is forfeited and returned to the arresting agency and deposited into its established forfeiture fund.

The laws of forfeiture were specifically established to prevent municipal governing bodies from attempting to utilize these funds. The Chief Executive of the Police Agency is the ONLY person allowed to spend these funds. The approving authority for purchasing through Federal Forfeiture is the designee from the Department of Justice. The approving authority for purchasing through Local/County funds is the County Prosecutor.

One key note is that whatever the purchase may be, it MAY NOT be used to supplant or offset any portion of the municipal budget.

I would also like to note that this purchase could have been made directly through our point of contact with the Equitable Sharing Program of the Department of Justice; however I chose to go through Clifton's Governing Body out of respect for all.

Shy of some sort of E.S.U vehicle, which we would not have a reason for at this time (or anytime soon), the Department is doing fine with equipment. I even found a way to order drones with remaining and credited funds from our account with AXON (body worn camera company), which I'm hoping to have operational in the near future.

The only other items I had slated for the future was going to be a request for a new Honor Guard van as well as new Honor Guard uniforms. Our Honor Guard is one of the premier in the State and their uniforms and equipment should reflect the professionalism of the City of Clifton and Police Department to the utmost. Unfortunately, supply and demand also dictates that this vehicle would not be able to be ordered for quite a while. Regardless, there is more than enough money in the forfeiture funds to cover any or all of these costs.

Lastly, I'd like to elaborate on the fact that during my tenure as a patrolman, narcotics detective (both for the Passaic County Prosecutor's Office Narcotics Task Force and Clifton Police Department) and narcotics sergeant, I have been responsible and/or involved with seizures upwards of probably $400,000 as well as countless vehicles. I've done the day to day work referenced at the last meeting myself, where I've sacrificed my "blood, sweat and tears", whether then, now or everyday I've shown up to work for the past 29 years.

For the last four plus years as Chief, I have always made myself very accessible to answer any questions the Governing Body may have had regarding police matters. But instead of asking me more specific questions privately, some opted to openly attempt to humiliate me in a public forum session. Many inappropriate quotes and comments were uttered in what is now "a part of history" as the council meeting was aired live and also will be viewable to anyone who wants to view this meeting via the City's website. Coupled with the fact that somehow this made its way to the North Jersey Media Group where an article was published for all to read throughout the State. I would also surmise that this will also probably make the front page of the Clifton Journal for every Clifton resident to read.

I deem this a vile, disgusting act which was possibly done with deliberate intent to undermine, humiliate, belittle and besmirch me, especially after listening to the comments which were made. I did not deserve the comments made at the last meeting.

Respectfully,

Chief Thomas A. Rinaldi

TAR/rd

Addendum A5

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?C:64-6. Disposal of forfeited property

Proposed Legislation

Effective: January 8, 2024

N.J.S.A. 2C:64-6

2C:64-6. Disposal of forfeited property

Currentness

a. Property which has been forfeited shall be destroyed if it can serve no lawful purpose or it presents a danger to the public health, safety or welfare. An all-terrain vehicle or dirt bike operated in violation of section 17 of P.L.1973, c. 307 (C.39:3C-17) which has been forfeited may be destroyed, at the discretion of the entity funding the prosecuting agency involved. All other forfeited property or any proceeds resulting from the forfeiture and all money seized pursuant to this chapter shall become the property of the entity funding the prosecuting agency involved and shall be disposed of, distributed, appropriated and used in accordance with the provisions of this chapter.

The prosecutor or the Attorney General, whichever is prosecuting the case, shall divide the forfeited property, any proceeds resulting from the forfeiture or any money seized pursuant to this chapter with any other entity where the other entity's law enforcement agency participated in the surveillance, investigation, arrest or prosecution resulting in the forfeiture, in proportion to the other entity's contribution to the surveillance, investigation, arrest or prosecution resulting in the forfeiture, as determined in the discretion of the prosecutor or the Attorney General, whichever is prosecuting the case. Notwithstanding any other provision of law, such forfeited property and proceeds shall be used solely for law enforcement purposes, and shall be designated for the exclusive use of the law enforcement agency which contributed to the surveillance, investigation, arrest or prosecution resulting in the forfeiture.

The Attorney General is authorized to promulgate rules and regulations to implement and enforce the provisions of this act.

b. For a period of two years from the date of enactment of P.L.1993, c. 227 (C.26:4-100.13 et al.), 10 percent of the proceeds obtained by the Attorney General under the provisions of subsection a. of this section shall be deposited into the Hepatitis Inoculation Fund established pursuant to section 2 of P.L.1993, c. 227 (C.26:4-100.13).

c. Beginning two years from the date of enactment of P.L.1993, c. 227 (C.26:4-100.13 et al.) and in subsequent years, five percent of the proceeds obtained by the Attorney General under the provisions of subsection a. of this section shall be deposited into the Hepatitis Inoculation Fund established pursuant to section 2 of P.L.1993, c. 227 (C.26:4-100.13).

d. For the purposes of this section, "law enforcement purpose" means a purpose which is calculated to enhance a law enforcement agency's ability to conduct criminal investigations, surveillance, arrests and prosecutions and to respond more fully to the effects of crime beyond any amounts allocated by the law enforcement agency's annual budget. A law enforcement purpose shall include expenditures to: defray the costs of protracted or complex investigations; educate the public in crime prevention techniques; promote community outreach; provide diversity training for law enforcement officers; establish and implement minority selection and recruitment programs; provide additional technical assistance or expertise, which may include the purchase of surveillance and undercover transportation and investigation equipment, and computer hardware and software to enhance the coordination and sharing of information among the law enforcement agencies of a county and the State; provide matching funds to obtain federal law enforcement enhancement grants; or for such other purposes as the Attorney General may from time to time authorize.

Credits

L.1978, c. 95, § 2C:64-6, eff. Sept. 1, 1979. Amended by L.1979, c. 344, § 6, eff. Jan. 23, 1980; L.1985, c. 110, § 1, eff. April 9, 1985; L.1986, c. 135, § 1, eff. Dec. 1, 1986; L.1993, c. 227, § 1, eff. Aug. 6, 1993; L.2021, c. 353, § 3, eff. Jan. 10, 2022; L.2023, c. 228, § 1, eff. Jan. 8, 2024.

Editors' Notes

2021 Electronic Update

SENATE LAW AND PUBLIC SAFETY COMMITTEE STATEMENT

Assembly Bill No. 649--L.2023, c. 228

DATED: JUNE 12, 2023

The Senate Law and Public Safety Committee reports favorably Assembly Bill No. 649.

As reported by the committee, this bill expands the purposes for which civil asset forfeiture funds may be used by a law enforcement agency.

A civil asset forfeiture proceeding is an action by the government seeking ownership of personal property either used as an instrumentality of a crime or the fruits of criminal activity. Under current law, forfeiture proceeds are required to be designated for the exclusive use of the law enforcement agency that contributed to the surveillance, investigation, arrest,

or prosecution resulting in the forfeiture and are required to be used solely for a law enforcement purpose.

"Law enforcement purpose" is defined under current law, pursuant to Standard Operating Procedures established by the Attorney General, to mean: a purpose which is calculated to enhance a law enforcement agency's ability to conduct criminal investigations, surveillance, arrests and prosecutions and to respond more fully to the effects of crime beyond any amounts allocated by the law enforcement agency's annual budget. A law enforcement purpose includes expenditures to defray the costs of protracted or complex investigations; to educate the public in crime prevention techniques; to provide additional technical assistance or expertise, which may include the purchase of surveillance and undercover transportation and investigation equipment, and computer hardware and software to enhance the coordination and sharing of information among the law enforcement agencies of a county and the State; to provide matching funds to obtain Federal law enforcement enhancement grants; or for such other purposes as the Attorney General may from time to time authorize.

This bill codifies and expands the definition of "law enforcement purpose" to include promoting community outreach; providing diversity training for law enforcement officers; and establishing and implementing minority selection and recruitment programs.

As reported by the committee, Assembly Bill No. 649 is identical to Senate Bill No. 587, which also was reported by the committee on this date.

ASSEMBLY LAW, PUBLIC SAFETY, DEFENSE AND CORRECTIONS COMMITTEE STATEMENT

Senate, No. 2236--L.1986, c. 135

The Assembly Law, Public Safety, Defense and Corrections Committee favorably reports Senate Bill No. 2236.

Senate Bill No. 2236 amends New Jersey's forfeiture law to allow State, county, and municipal law enforcement agencies to take advantage of recent changes in federal law and procedure.

Federal forfeiture law now allows State, county, and municipal law enforcement agencies to share in the distribution of property forfeited in a federal proceeding, where these law enforcement agencies contributed directly to any of the acts which led to the seizure or forfeiture of the property. Federal regulations provide, however, that forfeited property will be transferred to a local entity only where the forfeited property or proceeds are to be used or expended exclusively for law enforcement purposes. This bill insures that forfeitures would only be used for law enforcement purposes and authorizes the Attorney General to issue rules and regulations governing the distribution of such property.

This bill would clarify the recent amendments to the forfeiture provisions of Title 2C made in P.L.1985, c. 110. Specifically, the bill clarifies that any determination of the relative contribution of each law enforcement agency should take into account the costs which are associated with prosecuting the underlying criminal offense and the related civil forfeiture action.

The bill also clarifies that the ultimate determination of the relative contribution of each law enforcement agency is to be left to the discretion of the county prosecutor or the Attorney General, whoever is prosecuting the case. This provision is intended to eliminate any possibility of lawsuits arising from the distribution of forfeited property or proceeds.

As released by the committee, this bill is identical to Assembly Bill No. 2816.

Notes of Decisions (2)

N. J. S. A. 2C:64-6, NJ ST 2C:64-6

Current with laws through L.2023, c. 280 and J.R. No. 18.

End of Document

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U.S. Department of Justice

U.S. Department of the Treasury

Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies

March 2024

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Foreword

This *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies* (*Guide*) applies to equitable sharing through both the Department of Justice and the Department of the Treasury's Asset Forfeiture Programs (collectively, the Equitable Sharing Program).

This *Guide* replaces and supersedes all previous versions of the *Guide* and other previously issued guidance.

The Department of Justice and the Department of the Treasury may make further decisions and issue guidance independent of this *Guide* to ensure the integrity of the Program. In addition to the *Guide* and other guidance issued by the Department of Justice and Department of the Treasury, the Equitable Sharing Program is subject to other applicable federal laws, rules, regulations, and Executive Orders.

The *Guide* sets forth the Department of Justice and Department of the Treasury policies applicable to the Equitable Sharing Program. It does not, however, create or confer any legal rights, privileges, or benefits that may be enforced in any way by private parties. *See United States v. Caceres*, 440 U.S. 741 (1979).

I. Asset Forfeiture Programs and Equitable Sharing Overview

Asset forfeiture is the taking of property by the government without compensation because of the property's connection to criminal activity. It is a legal tool that enables the federal government to recover property that can be used to compensate victims of the crime underlying the forfeiture, among other important law enforcement interests.

A. Department of Justice Asset Forfeiture Program

The Department of Justice's (Justice) Asset Forfeiture Program encompasses the seizure, forfeiture, and disposition of assets that represent the proceeds of, or were used to facilitate, federal crimes. The Attorney General exercises statutory authority to manage the Program. *See* 28 U.S.C. § 524(c)(1) (establishing the Justice Assets Forfeiture Fund (AFF), managed by the Attorney General).

The Asset Forfeiture Program has four primary goals:

1. To punish and deter criminal activity by depriving criminals of property used in or acquired through illegal activities.
2. To promote and enhance cooperation among federal, state, local, tribal, and foreign law enforcement agencies.
3. To recover assets that may be used to compensate victims when authorized under federal law.
4. To ensure the Program is administered professionally, lawfully, and in a manner consistent with sound public policy.

See Department of Justice, *The Attorney General's Guidelines on the Asset Forfeiture Program* (July 2018) (*Attorney General's Guidelines*)

The AFF receives the proceeds of forfeiture made pursuant to laws enforced or administered by members of Justice's Asset Forfeiture Program. Thirteen agencies, including Justice agencies and components as well as non-Justice agencies, comprise the Asset Forfeiture Program's membership:

- Asset Forfeiture Management Staff, Justice Management Division
- Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)
- Drug Enforcement Administration (DEA)
- Federal Bureau of Investigation (FBI)
- Money Laundering and Asset Recovery Section (MLARS), Criminal Division
- Organized Crime Drug Enforcement Task Forces (OCDETF)
- U.S. Attorney's Offices (USAO)
- U.S. Marshals Service (USMS)
- U.S. Department of Agriculture – Office of Inspector General (USDA-OIG)
- U.S. Department of Defense – Defense Criminal Investigative Service (DCIS)

- U.S. Department of State – Bureau of Diplomatic Security (DSS)
- U.S. Food and Drug Administration – Office of Criminal Investigations (FDA-OCI)
- U.S. Postal Inspection Service (USPIS)[1]

B. Department of the Treasury Asset Forfeiture Program

By separate statutory authority, the Department of the Treasury (Treasury) manages the Treasury Asset Forfeiture Program. *See* 31 U.S.C. § 9705(a) (establishing the Treasury Forfeiture Fund (TFF), managed by the Secretary of the Treasury). Like Justice's Asset Forfeiture Program, the Treasury Asset Forfeiture Program also has four priorities:

1. To administer and manage the Treasury Forfeiture Fund (TFF) program in a fiscally responsible manner that seeks to minimize administrative costs and maximize the benefits for law enforcement and the compensation of eligible victims;
2. To ensure program policies protect due process rights of individuals;
3. To focus resources on strategic cases and investigations that result in actions against high profile criminals and criminal enterprises to affect the greatest financial damage to criminal organizations; and
4. To foster a strong working relationship between federal and state or local law enforcement agencies.

See Department of the Treasury, Treasury Executive Office for Asset Forfeiture (TEOAF).

The TFF receives the proceeds of forfeitures made pursuant to laws enforced or administered by Treasury and Department of Homeland Security law enforcement agencies. TFF member agencies are:

- U.S. Immigration and Customs Enforcement – Homeland Security Investigations (HSI)
- Internal Revenue Service – Criminal Investigation (IRS-CI)
- U.S. Secret Service (USSS)
- U.S. Customs and Border Protection (CBP)
- U.S. Coast Guard (USCG)
- Other agencies as defined by statute. *See* 31 U.S.C. § 9705(o)

[1] Participation in an investigation led by the U.S. Postal Inspection Service may result in equitable sharing that is paid from the U.S. Postal Inspection Service Forfeiture Fund. These payments are considered Justice equitable sharing funds for the purpose of this *Guide*.

C. Equitable Sharing Program

One of the ancillary benefits of asset forfeiture is the potential to share federal forfeiture proceeds in appropriate cases with cooperating state, local, and tribal law enforcement agencies through equitable sharing. Through equitable sharing, any state, local, or tribal law enforcement agency that directly participates in a law enforcement effort that results in a federal forfeiture may request an equitable share of the net proceeds of the forfeiture.[2]

The Equitable Sharing Program (Program)[3] is an important aspect of the Justice and Treasury Asset Forfeiture Programs. Federal law authorizes the Attorney General and the Secretary of the Treasury to share federally forfeited assets with participating law enforcement agencies.[4] The exercise of this authority is discretionary and limited by statute. The Attorney General and the Secretary of the Treasury are not required to share assets in any case. Participation in an investigation with a member of the Justice Asset Forfeiture Program may result in equitable sharing paid from Justice's AFF, while participation in an investigation with a Treasury Asset Forfeiture Program member agency may result in equitable sharing paid from Treasury's TFF.

The Program enhances cooperation among federal, state, local, and tribal law enforcement by providing valuable additional resources to state, local, and tribal law enforcement agencies assisting with investigations into violations of federal laws. However, the Program is designed to supplement and enhance, not supplant, appropriated agency resources.

In addition, by statute, the Attorney General and the Secretary of the Treasury must also ensure that any asset transferred to a participating agency through the Program:

(A) has a value that bears a reasonable relationship to the degree of direct participation of the state or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and

(B) will serve to encourage further cooperation between the recipient state or local agency and federal law enforcement agencies.[5]

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[2] By policy change in early 2023, both the Justice and Treasury Programs no longer allow tangible or real property to be directly shared with or transferred to a state or local law enforcement agency. This includes but is not limited to vehicles, vessels, computers, electronic equipment, and real property.

[3] In this *Guide*, "Program" refers to both the Department of Justice and the Department of the Treasury Equitable Sharing Programs collectively, unless otherwise noted.

[4] 21 U.S.C. § 881(e)(1)(A) & (3), 18 U.S.C. § 981(e)(2), and 19 U.S.C. § 1616a; 31 U.S.C. § 9705(b)(4)(A) and (b)(4)(B). *See also Attorney General's Guidelines*, Sec. V.G. (authorizing equitable sharing with state, local, and tribal law enforcement agencies).

[5] 21 U.S.C. § 881(e)(3).

Not all law enforcement efforts will result in equitable sharing. Distributions to owners, lienholders, federal financial institution regulatory agencies, and victims, and federal retention, take precedence over equitable sharing. *See* *Attorney General's Guidelines*, Sec. V.G. and *Guidelines for TFF Agencies on Processing Refunds*, Sec. V.A. at 6. In addition, domestic equitable sharing can occur only after victims have been compensated in full, and after any international sharing is completed. *See* Justice, *Asset Forfeiture Policy Manual* (2023) (*Policy Manual*), Chap. 8, Sec. X, and *Guidelines for TFF Agencies on Processing Refunds*, Sec. II at 2.

II. Which Agencies May Participate in the Equitable Sharing Program?

A. Eligible Agencies

Determinations of agency eligibility to participate in the Program lie solely within the discretion of Justice and Treasury.

1. State, Local, or Tribal Law Enforcement Agencies

Only state, local, or tribal law enforcement agencies may participate in the Program. For purposes of the Program:

- A *law enforcement agency* means a state, local, or tribal government agency authorized to engage as its primary function in the investigation, apprehension, or prosecution of individuals suspected or convicted of offenses against the criminal laws of the United States or of any state, county, municipality, or territory of the United States.[6]
- A *primary function* means one that: (1) occupies a clear majority of the agency's working time over a typical work cycle; and (2) is performed on a regular and recurring basis by the agency and a majority of its officers, employees, and agents. Functions that are of an emergency, incidental, or temporary nature are not considered primary even if they amount to a majority of an agency's working time.

Furthermore, a law enforcement agency is primarily composed of, or employs, individuals designated or qualified under state statutes as peace officers tasked with the prevention, investigation, or prosecution of criminal violations and the apprehension of suspects. These officers exercise full police powers and perform full police duties, such as investigating and making arrests for all types of criminal activity, seizing property, executing warrants and court orders, serving subpoenas, and carrying firearms. Traditional law enforcement agencies generally include city, district, local, county, state, or tribal police, sheriff, or highway patrol departments, and state or local prosecutors' offices.

Agencies that have limited or specialized law enforcement duties generally do not qualify. For example, an agency such as a comptroller's office, fire marshal, or regulatory or licensing agency whose primary mission is not law enforcement but has a unit that primarily investigates specific types of criminal activities does not qualify as a law enforcement agency for purposes of the Program. Likewise, governmental entities that do not employ their own police departments, such as those that obtain police services through a contract with another agency, do not meet the definition of a law enforcement agency.

2. State and Local Prosecutorial Agencies

State and local prosecutorial agencies are eligible to receive equitable sharing for assistance they provide in federal forfeiture cases based on the level of contribution to the total law enforcement effort. In addition, an agency may be eligible for sharing if it cross-designated a state or local attorney as a Special Assistant U.S. Attorney (SAUSA) to handle the federal forfeiture or related criminal cases in federal court.

[6] For the purposes of this provision, prosecutors and members of the National Guard are considered sworn law enforcement personnel.

3. State National Guard Counterdrug Unit

A state National Guard generally does not meet the criteria for participation in the Program as a law enforcement agency because its primary mission serves a military or other non-law enforcement purpose. An individual National Guard Counterdrug Unit, however, may be eligible to participate in the Program if it is a distinct unit of a state National Guard that has counterdrug activities as its primary mission and it receives funding solely for this purpose. To be eligible, the unit must report to a State's or Territory's jurisdiction when not federalized.

Justice and Treasury determine whether individual National Guard units are eligible to participate in the Program on a case-by-case basis. Once Justice or Treasury determines that a state National Guard unit is eligible, the state National Guard unit participates in the Program in the same manner as any other state, local, or tribal law enforcement agency.

B. Ineligible Agencies

1. Task Forces

Task forces are not eligible to participate as Program members because they are not separate law enforcement agencies. However, equitable sharing based on a task force's participation in an investigation that resulted in a forfeiture may be awarded in one of two ways:

a. ***Payment to a Fiduciary Agency*:** Agencies participating in task forces may designate one task force member agency to serve as the fiduciary agency for the task force. The fiduciary agency must be a Program participant, must be compliant with the Program guidelines and reporting requirements, and must be an active participating member of the task force. Funds awarded directly to the fiduciary agency constitute the fiduciary agency's funds and must be maintained by the fiduciary agency's jurisdiction. The fiduciary agency may earmark funds for use in support of the task force's operations, but may not distribute equitably shared funds to individual task force member agencies, including upon dissolution of the task force.

b. ***Payment to Individual Task Force Agencies*:** Compliant state, local, and tribal law enforcement agencies participating in task forces may request and receive equitable sharing payments under their individual NCIC codes by filing an individual Justice DAG-71 or Treasury TD F form.

The task force fiduciary agencies or any task force member agencies may purchase or lease equipment and other tangible items as well as pay direct operational expenses such as leases, utilities, and cell phones for the benefit of the task force. However, agencies may not transfer shared funds to task forces or pay for unspecified or impermissible operational expenses such as overtime or travel and per diem for personnel from other agencies on the task force. All limitations in Section V.B.2. apply. The agency expending funds must report the expenditure and maintain ownership and control of any tangible items. Should the task force dissolve or the fiduciary withdraw, all equipment must be returned to the purchasing agency. This ensures that audit and regulatory requirements are met under the Single Audit Act Amendments of 1996 and Office of Management and Budget (OMB) *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.*

2. Federal Agencies

Federal agencies are not eligible to receive equitable sharing funds. However, federal agencies that (1) are participating members of the Justice or Treasury Asset Forfeiture Programs and (2) contribute with state, local, or tribal law enforcement agencies to a federal forfeiture action may be eligible to seek a "federal contribution" to the agency's forfeiture fund. The federal contribution is a percentage of the total forfeiture representative of the federal agency's contribution to the law enforcement action.

Federal agency participants in the Justice or Treasury Asset Forfeiture Programs must seek a federal contribution via submission of the Federal Contribution Form (FCF), and must follow their agency policy regarding that submission. The percentage awarded will be based on work hours and qualitative contributions for efforts leading to the forfeiture. Any award will be made to the participating agency's forfeiture fund (*i.e.*, the AFF or the TFF), and not the agency directly. *See* *Policy Manual*, Chap. 15.

In no instance will any persons from a federal agency maintain control of shared funds, direct or approve the use of shared funds, sign as the Agency Head or the Governing Body Head on an Equitable Sharing Agreement and Certification (ESAC), or certify a DAG-71 or TD F.

3. Non-Governmental Entities

Non-governmental entities, including non-profit organizations and public or private corporations or institutions, are not eligible to participate in the Program.

III. How Do Agencies Participate in the Equitable Sharing Program?

A. Joining the Equitable Sharing Program

To become a Program participant, agencies must submit an ESAC and affidavit to the Money Laundering and Asset Recovery Section (MLARS). Agencies must also ensure individuals involved in the administration of Program funds complete training. Once agencies have attended training and MLARS reviews and accepts the ESAC, the agency is placed into compliance.

All participating agencies must submit an Automated Clearing House (ACH) Vendor form to Justice and to Treasury per instructions on each Program's ACH form. Separate accounts or account codes must be established for Justice and Treasury funds; therefore, agencies must send a separate ACH form to Justice and to Treasury. ACH forms are available on Justice's and Treasury's respective websites. If an agency's banking information changes, it must submit an updated ACH form to Justice and to Treasury. Agencies may only include account and routing information for accounts assigned to their agency. Agencies must also be registered in the federal government's System for Award Management (SAM.gov). SAM.gov assigns the agency a Unique Entity Identification (UEI) number that must be included on the ACH forms. Equitable sharing distributions cannot be processed without a correct SAM UEI on file with Justice or Treasury.

Agencies with law enforcement functions but not typically identified as traditional law enforcement agencies are subject to a separate review to determine their eligibility to participate in the Program. These agencies must demonstrate that they fall within the definition of a law enforcement agency, as defined in Section II.A.1.

B. Compliance

Compliance with state, local, or tribal legislation addressing federal equitable sharing is the responsibility of the Program participant. Justice and Treasury may suspend agencies where compliance with state, local, and tribal laws and Program guidelines is not possible.

1. ESAC Compliance

To participate in the Program, eligible agencies must first submit, and annually resubmit, an ESAC signed by both the head of the law enforcement agency and the head of the governing body with budgetary authority over the law enforcement agency. By signing the ESAC, the signatories agree to be bound by, and comply with, the federal statutes and Justice and Treasury policies—including policies on the appropriate law enforcement purposes and functions of forfeiture—governing the Program. *See* Section VII.A.

Any breach of the ESAC agreement by a state, local, or tribal law enforcement agency may render it non-compliant or ineligible to receive equitable sharing payments. Participation may be barred on either a temporary or permanent basis, and in some cases, an agency's pending equitable sharing distributions may be permanently extinguished where a requesting agency has failed timely to submit an ESAC or ACH form or has failed to meet any other requirements as set forth in this *Guide*. *See* Section VII. While federal investigative agencies and U.S. Attorney's Offices have no affirmative obligation to monitor an agency's eligibility, they are obliged promptly to report to MLARS any information that might affect an agency's eligibility to participate in the Program.

To remain compliant, agencies must file the ESAC annually, even if agencies do not receive sharing during that particular reporting period.

2. Civil Rights Compliance

Agencies must comply with the applicable nondiscrimination requirements of the following laws and their implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.). These prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. Agencies must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency, consistent with Justice and Treasury requirements. Agencies also must agree to comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations. Further, agencies are required to collect race and ethnicity data as required by 28 C.F.R. § 42.106(b) and 31 C.F.R. § 22.6(b).

C. Participating in a Federal Forfeiture

To receive an equitable share, an agency must assist in the law enforcement effort resulting in federal forfeiture. Generally, if a criminal prosecution and forfeiture is legally possible in the jurisdiction processing the prosecution, the forfeiture action should follow the criminal prosecution, whether state or federal. *See Policy Manual*, Chap. 3; Chap. 5. The federal government should pursue federal administrative or judicial forfeiture where there is a pending federal criminal investigation or prosecution.

Under certain circumstances, however, a state, local, or tribal law enforcement agency may seize property under state law, without federal oversight or involvement, and a federal agency later takes the seized property into its custody and uses a federal forfeiture proceeding to forfeiture the property. This is known as an "adopted" forfeiture, or an adoption. *See Policy Manual*, Chap. 3, for a discussion of the policies governing adoptions. A state or local law enforcement agency transferring property to the federal government for forfeiture must comply with all applicable state laws and regulations pertaining to the turnover of assets for adoption or the release of assets from state jurisdiction.

Net equity and value thresholds apply to assets seized for federal forfeiture. *See Policy Manual*, Chap. 1. State, local, or tribal law enforcement agencies should consult the federal seizing agency for any agency-specific minimum monetary or equity thresholds and seizure planning requirements.

IV. What Is the Process to Apply for and Receive a Share?

A. Requesting an Equitable Share

1. Department of Justice-Led Investigations

If state law permits, a participating state, local, or tribal law enforcement agency may request a share of federally forfeited assets by electronically submitting a DAG-71 to the federal seizing agency through Justice's eShare Portal. The requesting agency must complete a separate DAG-71 for each asset for which it requests sharing. An agency may not file a DAG-71 on behalf of another agency.

Agencies may submit sharing requests at any time following the seizure, but no later than 45 days after forfeiture. Agencies must include a waiver request with any sharing requests submitted after 45 days following the forfeiture. The lead agency for forfeiture determines whether to grant the waiver.

The agency must include in its DAG-71 both work hours contributed and a detailed narrative of the agency's contribution to the law enforcement effort resulting in federal forfeiture of the asset. The agency is responsible for providing the decision maker enough information to adequately evaluate the qualitative and quantitative contributions. The decision maker may request additional information or clarification from the requesting agency. Without adequate information to describe the requesting agency's contribution to the forfeiture, the decision maker may not award a share that fully captures the requesting agency's contributions, or may deny the request.

A task force fiduciary agency may submit one DAG-71under its NCIC code on behalf of a task force that participated in a seizure resulting in federal forfeiture of the asset. The fiduciary agency's DAG-71 must include the total work-hour and qualitative contributions of all task force member agencies in the investigation. The fiduciary must also submit any memorandum of understanding (MOU) or task force agreement governing task force members' pre-arranged sharing agreements. *See* Section II.B.1.

Agencies must certify that the information they provide on the DAG-71 is true and accurate. Providing falsified information on the DAG-71 could, among other things, result in the agency's suspension or expulsion from the Program.

No sharing decisions will be made until after the forfeiture is complete. No sharing request will be accepted and processed after a sharing decision has been made by the decision maker.

2. Department of the Treasury-Led Investigations

If state law permits, a participating state, local, or tribal law enforcement agency may request a share of federally forfeited assets by submitting a TD F form to the federal agency processing the forfeiture. An agency may not file a TD F on behalf of another agency.

If multiple assets are seized in a single investigation, a requesting agency may file one TD F with an attached listing of all the assets for which the agency requests a share.

Agencies may submit sharing requests at any time following the seizure, but no later than 45 days after forfeiture. Agencies must include a waiver request with any sharing requests submitted after 45 days following the forfeiture. The lead agency for forfeiture determines whether to grant the waiver.

The agency must include in its TD F both work hours contributed and a detailed narrative of the agency's contribution to the law enforcement effort resulting in federal forfeiture of the asset. The agency is

responsible for providing the decision maker enough information to adequately evaluate the qualitative and quantitative contributions. The decision maker may request additional information or clarification from the requesting agency. Without adequate information to describe the requesting agency's contribution to the forfeiture, the decision maker may not award a share that fully captures the requesting agency's contributions, or may deny the request.

A fiduciary agency may submit one TD F under its NCIC code on behalf of a task force that participated in a seizure resulting in federal forfeiture of the asset. The TD F must include the total workhour and qualitative contributions of all task force member agencies in the investigation. The fiduciary must also submit any memorandum of understanding (MOU) or task force agreement governing task force members' pre-arranged sharing agreements. Shared funds will be awarded to the fiduciary agency. Funds awarded directly to the fiduciary agency constitute the fiduciary agency's funds and must be maintained by the fiduciary agency's jurisdiction. The fiduciary agency may earmark funds for use in support of the task force's operations but may not distribute equitably shared funds to individual task force member agencies. If a fiduciary agency submits a TD F on behalf of a task force, task force member agencies may not submit individual sharing requests.

Agencies must certify that the information they provide on the TD F is a true and accurate statement of the agency's activities. Providing falsified information on the TD F could, among other things, result in the agency's suspension or expulsion from the Program.

No sharing decisions will be made until after the forfeiture is complete. No sharing request will be accepted and processed after a sharing decision has been made by the decision maker.

B. Calculating Shares

Percentages allocated to a law enforcement agency must bear a reasonable relationship to the agency's direct participation in the law enforcement effort resulting in the federal forfeiture. The decision maker ordinarily determines percentages by comparing the number of work hours expended by each agency participating in the federal forfeiture, including all federal, state, local, and tribal agency contributions.

Where the work hours alone do not reflect the contribution of a law enforcement agency, the decision maker considers qualitative factors in making adjustments to the sharing percentage. The decision maker may consider:

- the inherent importance of the contributing activity;
- whether the agency otherwise entitled to an adjustment would already receive a comparatively large share based on reported work hours;
- whether the agency originated the investigation or information leading to the seizure;
- whether the agency provided and articulated specific unique or indispensable assistance; or
- whether the agency seized one or more assets that were forfeited in non-federal proceedings during the same investigation.

Any of these qualitative factors may warrant an increase or decrease in the percentage awarded to an agency. The decision maker has discretion to determine on a case-by-case basis whether and how much to adjust the sharing allocation.

No sharing request or recommendation, including shares negotiated in a task force MOU or other agreement, is final until the federal decision maker approves it. The decision maker may consider an agency's contribution in comparison to hours expended by all investigative agencies, regardless of their Program participation. Sharing for non-participating agencies is retained in Justice's AFF or Treasury's TFF.

1. Federal Contribution

All forfeitures that result in proceeds available for equitable sharing have federal involvement. The decision maker must obtain and review the work hours and qualitative contributions of all federal agency participants when determining the appropriate amount to retain in the AFF or TFF for equitable sharing. The decision maker will evaluate federal participation in the same manner as state, local, and tribal participation, using work hours and qualitative contributions to determine the appropriate federal share. The decision maker may also consider federal prosecutorial contributions when evaluating the federal share.

The ***minimum*** federal share is 20 percent. In most cases, particularly in federally led investigations, the federal share will exceed 20 percent. The decision maker or federal agency leading the investigation may have more restrictive internal guidelines on the minimum federal share.

2. State, Local, and Tribal Contribution

The decision maker must review the reported work hours and qualitative contributions of all participating state, local, and tribal agencies and determine the appropriate share to award to each agency after considering all federal, state, local, and tribal agency contributions to the law enforcement effort resulting in federal forfeiture.

3. Task Force Contribution

Many task forces involving federal, state, local, and tribal law enforcement agencies have pre-arranged, written equitable sharing MOUs or agreements based upon relative numbers of personnel and other contributions to the task force operation.

Justice and Treasury will generally honor written sharing MOUs or agreements that were in place *prior* to the onset of the law enforcement effort resulting in federal forfeiture. The agreement must be current, in writing, and signed by the head of each agency that participates in the task force, and must contain the pre-arranged sharing percentages that reflect overall agency investigative, financial, or administrative contributions to the task force. The decision maker will not honor any verbal sharing agreements. If an agency requests sharing pursuant to a task force agreement or MOU, the agreement must be submitted to the decision maker along with the DAG-71 or TD F. Approved sharing will be disbursed directly to the member agencies unless the task force has appointed a fiduciary agency. If the task force has appointed a fiduciary agency, approved sharing will be disbursed directly to the fiduciary agency.

Funds awarded directly to the fiduciary agency constitute the fiduciary agency's funds and must be maintained by the fiduciary agency's jurisdiction. The fiduciary agency may earmark funds for use in support of the task force's operations but may not distribute equitably shared funds to individual task force member agencies. If a fiduciary agency submits a DAG-71 on behalf of a task force, task force member agencies may not submit individual sharing requests.

The decision maker may allocate percentages to the individual member agencies based on the agencies' participation in the task force rather than any specific officer's participation in the law enforcement effort leading to forfeiture. Funds awarded to each individual agency will be the individual agency's funds and must be maintained by the individual agency's jurisdictions.

If a federal law enforcement agency is a member of a task force, and the task force chooses to include the federal agency in its pre-arranged sharing percentages, the MOU must reflect the work hours and contributions of the federal agency and the federal share. Regardless of whether any federal agency is included in pre-arranged sharing percentages, the minimum federal share is 20 percent.

4. Spin-off Investigations

Agencies may share intelligence information that leads to spin-off investigations and additional federal forfeitures. In limited instances, on a case-by-case basis, the decision maker may approve sharing to an agency that provided critical intelligence information essential to that forfeiture but did not actively participate in the subsequent law enforcement effort resulting in federal forfeiture.

5. Distribution Cap

An agency may receive up to $10 million in Justice funds and $10 million in Treasury funds each federal government fiscal year. Calculated sharing in excess of this cap will remain in the appropriate federal forfeiture fund to support nationwide law enforcement efforts.

C. Department of Justice Equitable Sharing Deciding Authorities

All decision makers must exercise due diligence when reviewing and considering work hours and qualitative factors to ensure consistency and uniformity Program-wide when determining shares.

1. Federal Investigative Agency

If the total appraised value of all the assets forfeited in a single administrative declaration of forfeiture is less than $1 million, the investigative agency determines the appropriate equitable share for each asset and requesting agency.

2. United States Attorney

If the total appraised value of all the assets forfeited in a single judicial forfeiture order is less than $1 million, the United States Attorney, or a designee, determines the appropriate equitable share for each asset and requesting agency.

3. Department of Justice, Criminal Division

In multi-district cases or cases where the total appraised value of all the assets forfeited in a single administrative or judicial forfeiture is equal to or greater than $1 million, the Criminal Division determines the appropriate equitable share of each asset. Property forfeited under a single judicial order cannot be split up or separated for sharing decisions. This means, for example, it is not permissible that only those individual assets with values equal to or greater than $1 million are sent to the Criminal Division for sharing decisions. *See* *Policy Manual*, Chap. 15.

D. Department of the Treasury Equitable Sharing Deciding Authorities

1. Federal Investigative Agency

In all forfeiture cases, whether judicial or administrative, where the total appraised value of the assets in a single forfeiture order or declaration is less than $1 million, the federal investigative agency exercises the authority to approve equitable sharing.

Forfeited assets valued at less than $1 million that involve foreign sharing require approval from the Director of the Treasury Executive Office for Asset Forfeiture (TEOAF).

2. Department of the Treasury, Treasury Executive Office for Asset Forfeiture

Where the total appraised value of all assets contained in a single forfeiture order or declaration is equal to or greater than $1 million, the Director of TEOAF must approve the amount of the equitable share.

In all judicial forfeitures, regardless of value, the United States Attorney's Office pursuing the forfeiture shall be given the opportunity to provide input on all recommendations for equitable sharing.

E. Common Causes of Sharing Payment Delay

Equitable sharing occurs only after the federal forfeiture has been completed, the United States has taken clear title to the property, the property has been sold or otherwise disposed of as provided by law, third parties and victims have been fully compensated, any international sharing has been approved, and a final sharing decision has been made by the appropriate decision maker. Certain factors may delay sharing:

1. If the agency submits an incomplete or deficient DAG-71 or TD F, the agency must provide the missing or additional information before the decision maker renders a decision on sharing. The decision maker cannot evaluate the sharing request without adequate information.

2. If the agency is not registered in SAM.gov, or if the agency has incomplete or incorrect banking information on file with Justice or Treasury, Justice and Treasury cannot process sharing payments.

3. If the agency is required to certify it is eligible to receive a federal equitable sharing payment and fails to certify, Justice and Treasury cannot process the sharing payment.

4. Distribution in equitable sharing cases involving forfeited assets with a total value of $1 million or more requires the approval of the Criminal Division for Justice forfeitures or TEOAF for Treasury forfeitures. These additional levels of approval extend the review time.

F. Sharing Is Always Based on Net Proceeds

Equitable sharing is always based on the net proceeds of the forfeiture. Certain amounts must be deducted from the gross receipts to calculate net proceeds:

Gross Receipts	From forfeiture or the sale of forfeited property
Less	Qualified third-party interests (*e.g.*, valid liens or mortgages) Payments to victims Federal case-related expenses (*e.g.*, advertising costs, out-of-pocket investigative or litigation expenses) Federal property management and disposition expenses (*e.g.*, appraisal, storage, security, sale) Awards paid to federal informants Payments for the services of experts and consultants hired to assist in asset identification, seizure, management, forfeiture, or disposition International sharing Reimbursements relating to the seizure from the Justice Assets Forfeiture Fund or the Treasury Forfeiture Fund to the requesting agency (*e.g.*, overtime, leased space)
Equals	Net proceeds of the forfeiture

Federal law provides that sharing is discretionary. Therefore, any equitable sharing payments to be disbursed to state, local, or tribal law enforcement agencies that would amount to less than $500 will be extinguished and the funds will remain in the appropriate forfeiture fund.

In addition, federal budgetary constraints such as sequestration and rescissions may affect equitable sharing disbursements, regardless of any calculation of net proceeds or sharing percentages of a specific forfeiture.

V. What Are the Uses of Equitably Shared Funds?

Equitable sharing can provide valuable resources that may not have otherwise been available to state, local, and tribal law enforcement agencies. Equitably shared funds must be used in accordance with governing law and policy, this *Guide*, and all applicable federal laws, rules, regulations, and Executive Orders. Agencies may use equitably shared funds only for law enforcement purposes that directly supplement the agency's appropriated resources. State, local, or tribal law enforcement agencies will not receive equitable sharing if the governing body or state, local, or tribal law, regulation, or policy requires or directs (1) specific expenditures of shared funds, (2) the transfer of federal equitable sharing funds to non-participating law enforcement agencies, or (3) expenditures for non-law enforcement purposes.

Equitably shared funds constitute federal financial assistance and are subject to the provisions of the Code of Federal Regulations (CFR) applicable to a Direct Payment for Specified Use. Agencies must use equitable sharing funds in a reasonable and necessary manner, and must not create the appearance of or actual waste, extravagance, or impropriety.

To avoid a conflict of interest or the appearance of a conflict of interest, no jurisdiction or agency, or personnel of the jurisdiction or agency or immediate family members of such personnel, may purchase, either directly or indirectly, federally forfeited property if the jurisdiction, agency, or personnel were involved in a law enforcement effort that led to the forfeiture of the property.

A. General Guidance on Supplantation and Budgeting

1. Supplantation

Equitably shared funds must be used to increase or supplement the resources of the receiving state, local, or tribal law enforcement agency. Shared funds shall not be used to replace or supplant the agency's appropriated resources. The recipient agency must benefit directly from the sharing. In determining whether supplantation has occurred or could occur, Justice or Treasury will examine the law enforcement agency's budget as a whole and allow agencies to use equitable sharing funds for any permissible purpose as long as shared funds increase the entire law enforcement budget. Justice or Treasury may terminate sharing with law enforcement agencies that are not permitted by their governing body to benefit directly from equitable sharing.

Example of Improper Supplantation: A police department receives $100,000 in federal equitable sharing only to have its budget cut $100,000 by the city council. In this instance, the police department has received no direct benefit from equitable sharing whatsoever. Rather, the city as a whole has received the benefit of the sharing.

2. Anticipated equitably shared funds should not be budgeted

Agencies should not obligate or budget anticipated equitable sharing receipts. Agencies may not commit to spending shared funds in advance. For example, if a local law enforcement agency files a DAG-71 or TD F and anticipates a 50 percent share of $100,000, the anticipated $50,000 should not be obligated or budgeted. Reasons for this include litigation and policy uncertainties, such as: (1) whether the forfeiture will be perfected; (2) what amount of equitable sharing the decision maker will approve, if any; and (3) when the forfeiture, decision, and ultimate payment will occur. In contrast, agencies may earmark, create spending plans for, and budget equitable sharing funds already received.

B. Use of Shared Funds

Except as noted in this *Guide*, Program participants shall use equitably shared funds for law enforcement purposes only ("permissible uses"). If an agency is unsure whether a proposed expenditure is permissible, it should email mlars.ESProgram@usdoj.gov for Justice fund expenditures or treas.aca@treasury.gov for Treasury fund expenditures.

Agencies may use equitably shared funds for any permissible agency expenditure, and both sworn and non-sworn law enforcement personnel may use them. The fact that equitable sharing derives from property forfeited by a particular agency unit or as a result of a particular federal violation does not limit its use to purchases only for that unit or to further investigations only for that particular federal violation. If an agency wishes to support a multi-agency expenditure, such as a new payroll system or city municipal building, with a non-law enforcement agency, the law enforcement agency's costs based on its use may be calculated on a *pro rata* basis.

1. Permissible Uses

a. **Law enforcement administrative costs**—Administrative costs that further the agency's law enforcement goals or missions. Examples include recruitment and advertisement costs, agency accreditation, banking and equitable sharing account maintenance fees, or agency membership dues. Memberships and dues for an individual are impermissible. *See* Section V.B.2.d.

b. **Law enforcement training and education**—Training of agency personnel, including investigators, prosecutors, and sworn and non-sworn law enforcement personnel, in any area necessary to perform official law enforcement duties, provided that the employees' regular duties require knowledge of these topics. Examples include training and conference registration fees, tuition, speaker fees, or costs to produce training curricula on topics such as serving as a canine handler, narcotics detection, defensive tactics, criminal justice, languages, constitutional law, accounting and finance, or forensics. Agencies may not pay for training expenses of non-agency personnel. *See* Section V.B.2.i.

   Agencies may not donate or transfer funds to associations or organizations providing training.

c. **Law enforcement, public safety, and detention facilities**—Purchase, lease, or operation of law enforcement, public safety, or detention facilities used or managed by the recipient agency. Examples include the costs of leasing, furnishing, and paying utilities for law enforcement facilities.

   Treasury shared funds may also be used to pay costs associated with the construction, expansion, or improvement of law enforcement facilities, regardless of the size or scope of the project. Examples include new HVAC equipment, paving projects, security fencing, paint and carpeting, or construction materials related to construction projects.

   Justice shared funds may **NOT** be used to pay costs associated with the construction, expansion, or improvement of law enforcement facilities, regardless of the size or scope of the project. *See* Section V.B.2.m.

d. **Law enforcement equipment**—Costs associated with the purchase, lease, maintenance (including repairs or service agreements), or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities. Examples include furniture, audio-visual equipment, office supplies, telecommunications equipment, copiers, safes, fitness equipment, computers, computer accessories and software, body armor, body-worn cameras, cloud data storage, uniforms, firearms and related equipment, ammunition, radios, cellular telephones, electronic surveillance equipment, vehicles (*e.g.*, patrol and unmarked vehicles), and animals and animal-care-related expenses.

e. **Joint law enforcement and public safety operations**—Costs associated with the purchase of multi-use equipment and operations used by both law enforcement and non-law enforcement personnel. Examples include 911 call center equipment, defibrillators, Naloxone, search and rescue boats, aircraft, and diving equipment. These expenditures are exempt from the pro-rata calculation of law-enforcement-related costs. There must be a law enforcement use; the equipment cannot be solely for non-law enforcement operations, such as fire and EMS vehicles.

f. **Contracts for services**—Costs associated with a contract for a specific service that supports or enhances law enforcement. Examples include translation and language assistance services, outsourced laboratory testing, staffing and feasibility studies, auditing of equitable sharing funds, Employee Assistance Program services, subject matter expert consultations, grant writing, or software development.

   Employment-related contracts or contracts involving inherently law enforcement functions are prohibited. Examples include hiring an attorney, investigator, or civilian personnel to perform tasks typically or previously performed by agency or jurisdiction personnel.

   Under no circumstances should any agency enter a contract that bases payment on a percentage of the seizures and forfeitures of the law enforcement agency.

g. **Law enforcement travel and per diem**—Costs associated with travel and transportation for law enforcement agency personnel to perform or support law enforcement duties and activities. Travel and per diem for personnel from other agencies is not permitted. All related costs must be in accordance with the jurisdiction's travel and per diem policies and must not create actual or the appearance of extravagance, waste, or impropriety.

h. **Law enforcement awards and memorials**—Costs associated with the purchase of plaques, certificates, commemorative badges, and challenge coins in recognition of a law enforcement achievement, activity, or training. Shared funds may not be used to pay monetary awards in any form, including cash, cash equivalents, or stored value cards.

   Shared funds may be used to pay the costs for commemorative plaques, displays, or memorials on law enforcement property to recognize or memorialize a law enforcement officer's contributions, such as a memorial plaque or stone in honor of an agency's officers killed in the line of duty. The plaque, display, or memorial must not create actual or the appearance of extravagance, waste, or impropriety. Justice shared funds may not be used for memorials involving construction. *See* Section V.B.2.m.

i. **Drug, gang, and other prevention or awareness programs**—Costs associated with conducting law enforcement agency awareness programs. Examples include public service announcements, meeting costs, motivational speakers, and items used or distributed by the agency such as child identification kits and anti-crime items, literature, or software.

j. **Law enforcement initiatives that further investigations**—Costs associated with furthering law enforcement investigations. Examples include reward money paid by the agency or a crime tip organization for information on a completed crime or annual dues paid to a crime tip organization (informant payments excluded, *see* Section V.B.2.o.), victim or witness expenses (travel or temporary housing), or reimbursement to the jurisdiction for buy-back programs. Agencies are prohibited from having direct access to funds. *See* Section V.B.2.g. Equitable sharing funds may not directly fund petty cash or secondary accounts, or any other financial instruments to which officers and employees have direct access.

k. **Overtime**—Costs for overtime and related benefits of current sworn and non-sworn law enforcement agency personnel performing official law enforcement duties. Overtime for personnel from other agencies is not permitted.

l. **Salaries**—Payment of salary and benefits of a new officer hired to replace an officer assigned to a federal task force or school resource or drug abuse resistance education officer with certain pre-approvals as detailed below. To protect the integrity of the Asset Forfeiture and Equitable Sharing Programs so that the prospect of receiving equitable sharing funds does not influence or appear to influence law enforcement decisions, equitable sharing funds may not be used to pay the salaries and benefits of sworn or non-sworn law enforcement personnel except in these limited situations:

Type	Justice Program Funds	Treasury Program Funds
Task Force Replacement Officer[7]	Permissible, with annual pre-approval	Impermissible
School Resource Officer (SRO) or Drug Abuse Resistance Education (DARE) Officer[8]	Permissible, with annual pre-approval	Permissible

To obtain approval to pay the salaries of task force replacement and SRO or DARE officers with Justice equitable sharing funds, agencies must obtain approval annually from MLARS prior to the commencement of the fiscal year in which the salary will be paid. To obtain approval, agencies must submit to MLARS:

[7] The replacement officer cannot engage in any duties related to the seizure or forfeiture of assets.

[8] DARE and SRO officer positions can only be funded for the time performing those duties. For example, if an SRO only performs those duties nine months of the year, only the time performing that function may be paid with shared funds.

- Description of position to be paid with Justice equitable sharing funds, estimated cost of position, and proof of staffing levels;
- Documentation demonstrating sufficient Justice equitable sharing funds on hand to pay the estimated annual costs;
- If task force replacement officer: Documentation demonstrating sufficient alternate funds to support the replacement position or a commitment to terminate the replacement position should the TFO leave the federal task force and return to his or her agency;
- If DARE or SRO officer: Documentation demonstrating sufficient alternate funds to support the SRO or DARE officer if the officer does not perform these specialized duties for all 12 months of the year;
- Certification that the agency agrees to abide by all Guide provisions and other applicable policies and guidance related to payment of salaries with shared funds.

Failure to receive approval as detailed above prior to the use of these salary provisions will result in the repayment of funds and denial of any future requests to pay salaries of a DARE, SRO, or task force replacement officer with Justice shared funds.

2. Impermissible Uses

a. **Use of forfeited property by non-law enforcement personnel**—Personnel from non-law enforcement agencies may not use items purchased with shared funds unless the property is purchased for joint law enforcement and public safety use. *See* Sections V.B.1.c. and V.B.1.e. for joint public safety facilities and equipment.

b. **Creation of endowments, scholarships, or grants**—Shared funds may not be used to create or establish endowments, scholarships, or grants.

c. **Uses contrary to state, local, or tribal laws**—Shared funds and property may not be used for any purpose that would constitute an illegal or improper use of state, local, or tribal law enforcement funds or property under the laws, rules, regulations, and orders of the state, local, or tribal jurisdiction of which the agency is a part. Statutes, policies, and regulations applicable to state forfeiture or sharing do not apply to federal forfeiture or sharing.

d. **Personal or political use of shared assets**—Shared funds may not be used for any purpose that creates the appearance that shared funds are being used for political gain or personal benefit. Examples include campaign advertisement or paraphernalia, gym memberships, personal professional liability insurance, commercial driver's licenses, passports, non-uniform clothing, and bar, union, or other individual dues or membership fees.

e. **Purchase of food and beverages**—Shared funds may not be used to pay for food and beverages (alcoholic and non-alcoholic) except for meals for officers engaged in local emergency operations such as during an earthquake or hurricane. This does not apply to food and beverage included in per diem for official travel. *See* Section V.B.1.g.

f. **Extravagant or wasteful expenditures and entertainment**—Shared funds must be used prudently and in a manner that avoids any actual or appearance of extravagance, waste, or impropriety. In addition, shared funds may not be used for entertainment expenditures. Examples include tickets to social events, hospitality suites at conferences, entertainers, or meals or travel in excess of per diem.

g. **Cash on hand, secondary accounts, and stored value cards**—Agencies are prohibited from having access to funds or maintaining cash on-hand. Agencies may not maintain shared funds in multiple accounts, including separate investment or petty cash accounts; purchase prepaid credit cards, stored value cards, or other financial instruments; or engage in any transaction where expenditures are not managed or monitored by the jurisdiction and tracked to ensure permissibility in accordance with this *Guide*. *See* Section VI.A.1.

h. **Transfers to other agencies**—Shared funds may not be transferred to any another agency.

i. **Purchase of items for other agencies**—Agencies may not use shared funds to purchase equipment or pay other permissible costs for other agencies. The purchasing agency must retain title to and maintain in its inventory any equipment purchased for use by officers assigned to a task force. *See* Section II.B.1. for task force operations.

j. **Payment of expenses for employees of other agencies**—Agencies may not use shared funds to pay expenses for permissible costs for employees of other agencies. Examples include overtime, travel and per diem, and other non-tangible expenses.

k. **Costs related to lawsuits**—Shared funds may not be used to pay attorneys' fees, settlement payments, or any other related costs of lawsuits involving the agency, its governing body, or its employees.

l. **Loans and reimbursements**—Shared funds may not be used as advance payment for expenditures being reimbursed or paid by other funds, or to reimburse the jurisdiction for expenses already purchased with general funds. Examples include task force overtime reimbursements or reimbursements for items purchased or paid for with appropriated funds before the agency received sharing funds. If an agency receives an unanticipated reimbursement, such as a rebate or unexpected grant, please consult MLARS or TEOAF for reporting guidance.

m. **Construction projects**—Justice sharing funds may not be used to pay costs associated with the construction, expansion, or improvement of law enforcement facilities, regardless of the size or scope of the project. Examples include new HVAC equipment, paving projects, security fencing, paint and carpeting, firing ranges, or construction materials related to construction projects. *See* Section V.B.1.c. for the use of Treasury funds for construction, expansion, or improvement of law enforcement facilities.

n. **Donations to community-based organizations**—Shared funds may not be donated to or used to purchase items for community-based organizations.

o. **Buy or flash money and informant payments**—Shared funds may not be used to pay informants or for flash or buy money. Reward money other than informant payments and payments to Crime Stoppers organizations are permitted. *See* Section V.B.1.j.

p. **Money laundering operations**—Shared funds may not be used to support state, local, or tribal undercover money laundering operations that are not part of an approved federal undercover money laundering investigation.

q. **Salaries**—Shared funds may not be used to pay the salaries and benefits of sworn or non-sworn law enforcement personnel, except as noted in Sections V.B.1.k. or V.B.1.l.

C. Return of Equitably Shared Funds

On occasion, a criminal conviction or forfeiture order may be vacated, or victims and third parties—who must be paid in full prior to any equitable sharing—may be identified after equitable sharing payments have been disbursed. In those instances, MLARS and TEOAF require agencies to return previously disbursed equitable sharing. If the agency has approved sharing that has not yet been disbursed, MLARS or TEOAF may permit the agency to offset the amount due against future sharing.

D. Treasury Offset Program

The Treasury Offset Program (TOP) offsets and levies federal payments, including equitable sharing payments, to collect delinquent debts owed to the United States and to states as required by the Debt Collection Improvement Act of 1996 and other laws. On occasion, a Program participant may have one or more equitable sharing payments offset to satisfy a debt owed by them or by another entity within its jurisdiction sharing its Tax Identification Number (TIN). Agencies whose funds have been offset should first contact the USMS or Treasury to determine the TIN that was offset. Next, agencies should contact the TOP call center at 800-304-3107 to determine the amount of and reason for the debt. Agencies with offset funds should seek reimbursement from the delinquent entity within the jurisdiction responsible for the debt, not from the AFF or the TFF, to ensure that funds are used for law enforcement purposes in accordance with this *Guide*. Any unreimbursed offset funds must be reported on the ESAC as a non-categorized expenditure.

VI. What Are the Accounting Procedures and Requirements for Shared Proceeds?

All participating state, local, and tribal law enforcement agencies must implement standard accounting procedures and internal controls that are consistent with this *Guide* to track equitably shared funds and items purchased with shared funds. At any time, Justice or Treasury may request documents related to equitable sharing, conduct an audit or compliance review, or implement additional reporting requirements and spending plans. Agencies must track and maintain separately equitable sharing funds received from Justice and Treasury.

A. Bookkeeping Procedures and Internal Controls

A state, local, or tribal Program participant must:

1. **Maintaining and Administering Funds:** Maintain equitable sharing funds with the jurisdiction and administer funds in the same manner as the jurisdiction's appropriated funds. Funds must follow all jurisdiction policies and procedures regarding procurement and approvals. The jurisdiction must administer and maintain bank accounts, accounting codes, and other financial documents in the same manner as appropriated funds. Agencies are prohibited from maintaining or having direct access to federally shared funds.

2. **Accounts/Accounting Codes:** Establish separate Justice and Treasury accounts or accounting codes within the jurisdiction's financial management system to track both revenues and expenditures, and interest if interest-bearing, for each respective Program. No other funds may be commingled in these accounts or with these accounting codes.

3. **Procurement:** Process all expenditures and payments in the same manner as appropriated funds, including procurement and payment transactions.

4. **Interest Income:** Deposit all interest earned on equitable sharing funds into the respective account or accounting code. All interest is subject to the same use restrictions as equitable sharing funds. Losses to funds maintained in investment accounts in accordance with the jurisdiction's policies may not be allocated to or deducted from the equitable sharing account.

5. **Standard Operating Procedures:** Maintain and follow written policies for accounting, bookkeeping, inventory control, and procurement that comply with the applicable provisions of the OMB *Uniform Administrative Requirements, Costs, Principles, and Audit Requirements for Federal Awards* or any subsequent updates and jurisdiction policies. Ensure distribution of relevant policies to all appropriate personnel.

6. **Inventory Tracking:** Inventory and track all items purchased with equitable sharing funds. All items with serial numbers must be tracked, regardless of jurisdiction value thresholds for inventory tracking. Property purchased by fiduciary agencies for a task force remains the purchasing agency's equipment and must be tracked in the purchasing agency's inventory management system.

7. **Records:** Maintain records of all revenue and expenditures posted to the account or accounting code, including bank and ledger statements, invoices, receipts, required jurisdiction approvals, or any other documents used or created during the procurement process.

8. **Agency Approvals:** Ensure the law enforcement agency head, or designee, authorizes all expenditures from the sharing accounts.
9. **Jurisdiction Approvals:** Obtain approval for expenditures from the governing body, such as the board of commissioners or city council, in accordance with jurisdiction policy.
10. **ESAC Reporting:** Record and report all transactions consistent with the jurisdiction's reporting methods, whether reporting as cash, accrual, or modified accrual-based accounting.
11. **Disposal and Sales Proceeds:** Dispose of items purchased with shared funds in accordance with the agency's disposal policies. To the extent practicable and if consistent with the agency's procurement and disposal policies, deposit proceeds or insurance reimbursements from the sale or disposal of such property into the agency's sharing account or accounting code.
12. **Vendor Registration:** Ensure vendors for all qualified purchases are registered in SAM.gov and are not suspended or debarred.
13. **Agency Registration:** Maintain an active registration in SAM.gov.
14. **Banking Information:** Ensure bank account information on file with USMS and TEOAF remains current.

VII. What Are the Reporting and Audit Requirements?

To ensure effective management, promote public confidence in the integrity of the Program, and protect the Justice and Treasury Asset Forfeiture Programs against potential waste, fraud, and abuse, Justice and Treasury have established reporting requirements that include the annual submission of the ESAC. The ESAC includes the agency's annual affidavit and details an agency's receipts and expenditures of equitably shared funds for the Program. In addition to complying with other governing law, regulation, and policy, a state, local, or tribal law enforcement agency must be compliant with the use and reporting requirements set forth in this *Guide* to receive any distribution of funds. An agency is considered compliant once MLARS receives, reviews, and approves the ESAC. Because the ESAC captures both Justice and Treasury equitable sharing receipts and expenditures, submission of the ESAC to MLARS constitutes submission to both Justice and Treasury.

The eShare Portal is a Justice online tool that allows agencies to obtain information regarding equitable sharing requests and distributions made by Justice. This information assists with reconciling deposits to the agency's Justice equitable sharing account, as well as tracking and obtaining the status of pending Justice sharing requests. At this time, Treasury does not have a similar online tool; however, distribution reports are available by contacting TEOAF.

A. Agency Status

Agencies may be designated as compliant, non-compliant, or ineligible to participate in the Program. The determination of an agency's status is at the discretion of MLARS and TEOAF.

Compliant: Compliant agencies may receive shared funds and submit requests for future sharing.

Non-Compliant: Non-compliant agencies may not receive funds, but they may submit requests for future sharing. Shared funds pending distribution may be retained in the AFF or TFF until such time as the agency returns to compliance.

Ineligible: Ineligible agencies may not receive funds nor submit requests for future sharing. Shared funds pending distribution will be extinguished and not paid should the agency return to compliance.

B. Equitable Sharing Agreement and Certification (ESAC)

1. ***When ESACs are Required:*** Agencies receiving, expending, or maintaining shared funds during the fiscal year or with pending sharing must annually submit an ESAC in the eShare portal to remain compliant. If an agency did not receive, expend, or maintain funds in the prior fiscal year, an ESAC is not required to be submitted. However, if the agency does not have a current ESAC on file it will no longer be a compliant Program participant.

2. ***Who Must Approve ESACs:*** The head of the law enforcement agency and a designated official of the governing body must review and approve the ESAC prior to submission. For the purposes of the Program, the governing body is the governmental entity that allocates appropriated funding to the law enforcement agency. In no instance can any individual from the law enforcement agency sign as the governing body head. By approving the ESAC, the signatories agree to be bound by the statutes, regulations, policies, and guidelines that regulate the Program and certify that the law enforcement agency will comply with these guidelines and statutes.

3. ***ESAC Submission Deadline:*** Agencies must submit the ESAC within two months after the end of their fiscal year. No extensions to this deadline will be granted. MLARS reviews ESACs in the order received, and agencies will remain non-compliant until MLARS approves the ESAC. For example, if the agency's fiscal year ends September 30, the ESAC must be filed, reviewed, and accepted by November 30 for the agency to remain compliant.

Agencies should ensure all agency and jurisdiction finance personnel contact information remains current. If an agency's administrator to the eShare portal will no longer serve in that capacity, the administrator should appoint a new administrator prior to departure. Agency and jurisdiction finance contact information may be updated at any time in the eShare portal.

C. Extinguishment of Funds

An agency that remains non-compliant for more than one year, or for more than six months with a balance of $500,000 or more, will be deemed ineligible and MLARS will extinguish all approved sharing pending disbursement. Extinguishments are final and the previously approved funds will remain in the AFF or TFF. Additionally, if an agency required to certify it can receive sharing payments fails to certify, the sharing payment will be extinguished.

D. Audit Requirements

State, local, and tribal law enforcement agencies that receive equitable sharing must comply with the applicable Single Audit Act Amendments of 1996 and *OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, any subsequent updates to this guidance, and other applicable regulations. Per those guidelines, state, local, or tribal governments that expend more than the applicable threshold in federal funds (*e.g.*, Justice or Treasury equitable sharing funds, grants, cooperative agreements) per fiscal year are required to conduct an independent audit.

Justice and Treasury equitable sharing funds are direct payments for specified use. Auditors should consult the Assistance Listing number 16.922 for Justice equitable sharing funds and 21.016 for Treasury equitable sharing funds to determine applicable audit guidance. Expenditures of these funds must be included on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) as federal financial assistance.

On occasion, agencies may be selected by the Justice or Treasury Office of Inspector General, MLARS, TEOAF, or other federal entities, to undergo an audit or other form of review. Agencies must comply with all requests for documents and information. Failure to comply with these requests or failure to implement corrective measures resulting from an audit or other review, may result in temporary or permanent exclusion from the Program.

E. Record Retention

State, local, and tribal law enforcement agencies must retain all documents and records pertaining to their participation in the Program for a period of at least five years. This includes receipts and procurement documentation for all expenditures of shared funds, bank statements, Forms DAG-71 and TD F, ESACs, accounting and bookkeeping documents, logs and records, bank records and statements, and audit reports.

All records may be subject to release under applicable federal, state, and local Freedom of Information Act laws and regulations.

F. Program and Policy Changes

When policies affecting the Program change, MLARS will notify each agency. TEOAF will post Program or policy changes on its website.

VIII. How Does an Agency Terminate Program Participation?

When an agency decides to end its participation in the Program, it must notify MLARS and TEOAF of its decision. MLARS and TEOAF will coordinate with the agency on the disbursement of the agency's remaining funds, if any. The agency will be required to file a final ESAC showing a zero balance. Any pending sharing requests will be extinguished, and those funds will be retained by Justice or Treasury in the AFF or the TFF. If the agency chooses not to spend its remaining funds, the funds must be returned to the AFF or TFF. Funds shall not be transferred to any other entity or agency.

IX. What If Agencies Do Not Comply with Program Requirements?

In addition to laws, regulations, and other policies, this *Guide* is binding upon all state, local, or tribal agencies participating in the Program. No equitable sharing funds or property will be distributed to any state, local, or tribal law enforcement agency that is not a compliant Program participant.

Failure to comply with governing laws, regulations, and policies may subject recipient agencies to consequences such as:

1. Denial or extinguishment of sharing requests,
2. Temporary or permanent exclusion from the Program,
3. Freeze on receipt or expenditure of shared funds,
4. Return of shared funds,
5. Federal civil enforcement actions; or
6. Federal criminal prosecution for false statements under 18 U.S.C. § 1001, fraud involving theft of federal program funds under 18 U.S.C. § 666, or other federal criminal statutes, as applicable.

MLARS or TEOAF exercises discretion as to the appropriate consequences based on the violation and circumstances of the violation.

An agency or governing body head, or designee, is required to immediately notify MLARS and TEOAF of any allegations of theft, fraud, waste, or abuse involving the seizure or forfeiture of assets or federal equitable sharing funds.

ITEM NUMBER: A- 6

ITEM NAME: Authorization to Approve Ordinance Regulating Privately Owned Salt Storage Facilities (O7914)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo

May 14, 2024

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Ordinance Regulating Privately Owned Salt Storage Facilities

Dear Mayor Grabowski and Council Members:

The New Jersey Department of Environmental Protection requires that the City of Clifton adopt an ordinance regulating privately owned salt storage facilities. The purpose of the ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater. The City already complies with these requirements but this will extend those requirements to private property owners. An ordinance, based upon the model promulgated by the DEP, appears on the agenda for introduction.

Very truly yours,

/s/ *Andrew P. Oddo*

ANDREW P. ODDO

First Assistant Municipal Attorney

APO

ITEM NUMBER: A- 7

ITEM NAME: Authorization to Advertise the RFPs for the Appointment of Forensic Auditor for the Budget Analyses of year 2024 and Financials of Years 2022 and 2023 for the City of Clifton (R245)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo From Purchasing Agent	5/17/2024	Cover Memo

City of Clifton
Finance Department

ajariwala@cliftonnj.org

INTEROFFICE MEMORANDUM

To: Dominick Villano, City Manager

From: Amisha Jariwala, Purchasing Agent

Date: Amy 17,2024

Re: Permission to solicit request of proposals for the Appointment of the Forensic Auditor for the City of Clifton.

Please consider the following for resolution during the May 21,2024, City Council Agenda for the City Council's approval.

I am writing to request your permission to solicit Requests for Proposals (RFPs) for the appointment of a forensic auditor for conducting budget analyses of the year 2024 and financial examinations of the years 2022 and 2023 for the City of Clifton.

The City of Clifton recognizes the importance of maintaining transparency and accountability in our financial processes. To ensure the accuracy and integrity of our budgetary and financial operations, it is essential to appoint a qualified forensic auditor to conduct thorough analyses of our financial records.

The selected forensic auditor will be responsible for:

- Conducting budget analyses for the fiscal year 2024.
- Performing forensic examinations of the financial records for the years 2022 and 2023.
- Providing comprehensive reports outlining findings and recommendations for improvement.

A resolution appears on the agenda.

Thank you.

Respectfully Submitted,

Amisha J. Jariwala
Qualified Purchasing Agent

ITEM NUMBER: A- 8

ITEM NAME: Authorization to Approve Award of Contract to Cordata Health Solutions to Purchase off the Cloud Based Software for Tracking Opioid Overdoses for City of Clifton (R249)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Health Officer	5/16/2024	Cover Memo

INTER-OFFICE MEMO

Date: May 16, 2024

To: Nick Villano, City Manager

From: John E. Biegel III, Health Officer

Cc: Matthew Priore, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Joseph Kunz, CFO
Thomas Rinaldi, Police Chief
Amisha Jariwala, Purchasing Agent

Subject: **Purchase of Software for Tracking Opioid Overdoses for the Opioid Response Team**

Please be advised that the Health Department received 3 quotes to purchase a software program to track opioid overdoses for the Opioid Response Team, which consist of the Community Policing Division and the Health Department's Social Services Division. This will be very useful for the Opioid Response Team to follow up with an individual within 72 hours of a non-fatal overdose. We will provide resources not only for the individual that overdosed, but their family as well. This software will allow us to monitor the individual following the initial contact.

I recommend that we approve Cordata Healthcare Innovations, which is the most cost-efficient system for the City. This would be a

three-year contract with the first year being $15,000; the second and third year cost $10,000 each for a total three-year cost of $35,000.

Another quote was from Operation 2 Save Lives, which would cost $21,290,16 for the initial one-year term; the second and third years can be purchased for $15,967.62 each for a total three-year cost of $53,225.245.

We tried to obtain a third quote from Domo, Inc., but only received a verbal quote, which was estimated at $15,000 to $50,000 for the first year, and the same amount for the next 2 years.

I recommend purchasing the software from Cordata Healthcare Innovations. This software is HIPAA compliant. The funding will be totally covered by the Opioid Trust fund and will be of no cost to the City operating cost.

Please advise me on this matter.

ITEM NUMBER: A- 9

ITEM NAME: Authorization to Approve 2024 City Veterinarian and Emergency Services for the City of Clifton (R250)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/16/2024	Cover Memo

INTER-OFFICE MEMO

Date: May 16, 2024

To: Nick Villano, City Manager

From: John E. Biegel III, Health Officer

Cc: Matthew Priore, Municipal Attorney
Joseph Kunz, CFO
Amisha Jariwala, Purchasing Agent
Andrew Oddo, Assistant Municipal Attorney

Subject: **2024 City Veterinarian and Emergency Services for the City of Clifton**

Please be advised that the Health Department sent requests for quotes to all Clifton Veterinarians to provide emergency veterinarian services and to act as the City Veterinarian. The requirements associated with those responsibilities found below:

Services to be provided would include, but not limited to:

*City Veterinarian which requires Animal Shelter inspections on a regular basis, signing of any documents related to the shelter.
*Administration of vaccine at Rabies Clinic.
*Removal of animal heads for rabies analysis.
*Euthanasia of injured or sick animals for humane reasons.
*Emergency services when Clifton Dog and Cat Hospital are open.
*Treatment of shelter for infection control.

The Health Department only received interest from Clifton Dog and Cat Hospital located at 1315 Main Avenue, Clifton NJ 07011. Clifton Dog and Cat Hospital has served as the City Veterinarian for the last several years and we have been satisfied with their services. It is my recommendation to award the contract to Clifton Dog and Cat Hospital.

Although the annual costs are usually below $5,000, this year's expenses have been higher due to the unexpected volume of services provided so far. Therefore, I am requesting to encumber $14,000 to the cover the services expected for 2024. The funding source for these expenses is the Animal Expenditures-Dog Trust Fund, which is supported primarily by dog licensing fees.

Please advise me on this matter.

ITEM NUMBER: A- 10

ITEM NAME: Authorization to Award Contract to Revaluation Advisory Services LLC for the Preparation of Request for Proposal for the Tax Revaluation Project for City of Clifton (R270)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo from Tax Assessor and Proposal from Revaluation Advisory Services	5/17/2024	Cover Memo

INTEROFFICE MEMORANDUM

OFFICE OF THE TAX ASSESSOR

TO: Amisha Jariwala, Qualified Purchasing Agent

FROM: Matthew S. Rinaldi, Municipal Tax Assessor

SUBJECT: Proposal for service-Revaluation Specifications RFP
Clifton Revaluation

DATE: May 13, 2024

CC: Joseph Kunz, Chief Financial Officer

To comply with the City's Revaluation order, we need to retain a State of New Jersey approved revaluation firm. I have enclosed the current approved revaluation firm list.

To properly choose the most qualified firm, I have received a proposal for service from Revaluation Advisory Services, LLC, along with their qualifications. Their proposal will include preparation of the request for proposal (RFP) and contract. It will also include a revaluation proposal weighing checklist. The responding revaluation firm will have to be thoroughly vetted and starting with a thorough RFP, which includes specific requirements, is of vital importance.

Please let me know if you need any additional information or if you have any questions.

END

State of New Jersey
Approved Revaluation Firm List
01/2024

APPRAISAL SYSTEMS, INC. Maureen Newton 264 South Street, Bldg 2, Suite 1B Morristown, NJ 07960 Phone: (973) 386-1111 Fax: (973) 386-1288 Email: maureen.newton@asinj.com Website: www.asinj.com	MARTIN APPRAISAL ASSOCIATES, INC Richard J. Carabelli, MAI 3525 Quakerbridge Road Suite 5200 Hamilton, NJ 08619 Phone: (609) 438-9063 Fax: (609) 438-9065 Email: martinmaicre@gmail.com
PROFESSIONAL PROPERTY APPRAISERS, INC. Thomas C. Davis P.O. Box 905 Delran, NJ 08075 Phone: (856) 764-6500 Fax: (856) 764-1453 Email: contact@ppareval.com Website: www.ppareval.com	Realty Data Systems (RDS) Michael Panter 2 Majestic Ave., Suite 2 Lincroft, NJ 07738 Phone: (732) 276-1057 Fax: (732) 276-1056 Email: mpanter@rdsnj.com Website: www.rdsnj.com
TYLER TECHNOLOGIES, INC. Paul Miller, Senior Account Executive One Tyler Way Moraine, OH 45439 Phone: (800) 800-2581 Fax: (866) 658-4258 Email: Paul.Miller@tylertech.com	

Revaluation Advisory Services, LLC.

George F. Librizzi
105 Stephanie Drive
North Caldwell, NJ 07006
973-650-3342

May 6, 2024

Matthew Rinaldi, Tax Assessor
City of Clifton
900 Clifton Avenue
Clifton, NJ 07013

Dear Mr. Rinaldi:

In response to your recent email regarding the city's order to conduct a revaluation I'm pleased to present the following proposal.

Undertaking a revaluation project is inherently complex, and in the current economic climate, the challenges are even more pronounced. It is important the city's request for proposal (RFP) articulates specific requirements for the utilization of the latest revaluation software, appropriate statistical analysis to be employed and an essential public relations program to be employed.

With a wealth of experience spanning approximately 30 years, I am confident that my expertise can significantly contribute to achieving fair, equitable, and timely results for the city. For your convenience, I have attached my curriculum vitae for your thorough review.

In alignment with your needs, I am prepared to deliver the following documents, each meticulously crafted to ensure a comprehensive revaluation process:

- Revaluation request for proposal (RFP) and contract.
- Revaluation proposal weighting checklist.

Cost: $5,500.00

If you have any questions or need additional information do not hesitate to contact me.

Very truly yours,

George F. Librizzi,
CTA, ASA, SCGREA

CURRICULUM VITAE
Of
George F. Librizzi

Professional Experience

Tax Assessor

Township of Montclair	Nov. 2015 - Current
Borough of Caldwell	Sept. 2015 - Current
Borough of Glen Ridge	Feb. 2012 - Current
Township of Verona	July 2009 – Current
Borough of North Caldwell	Sept. 2006 - Current
Township of Nutley	Dec. 2004 – Nov. 2015

Owner

Revaluation Advisory Services, LLC.	*June 2008 - Present*

Tax Administrator

County of Essex, Newark, NJ	Feb. 1993 - Feb. 2000

Tax Assessor *(Simultaneous in all 3 municipalities)*

Township of Cedar Grove	Mar. 1988 - Feb. 1993
Borough of North Caldwell	Feb. 1990 - Feb. 1993
Township of West Caldwell	Mar. 1988 - Feb. 1993

Senior Assistant Tax Assessor

Township of Parsippany-Troy Hills	1986 - 1988

Professional Licenses / Certifications

State of N.J. - Licensed Certified General Real Estate Appraiser (SCGREA) – December 14, 1993
State of N.J. - Certified Tax Assessor (CTA) – May 21, 1987
State of N.J. - Licensed Real Estate Salesman
State of N.J. – Approved Real Estate Appraisal Instructor
State of N.J. – Certified Public Manager (CPM)
National Association of Independent Fee Appraisers designated – (IFAS)
American Society of Appraisers – Accredited Senior Appraiser (All Real Property Types) – (ASA)

Professional Affiliations / Involvement

Borough of North Caldwell

Councilman, Chairman of Finance	Jan. 2003 - Mar. 2005
Planning Board Member	2000 - 2003
Board of Adjustment Member	1996 - 2000

Rutgers University, New Brunswick, NJ

Adjunct Instructor, Dept. of Government Services	Current
Instructor of: Property Tax Administration, Real Property Appraisal I & II	

Professional Development / Educational Qualifications

Montclair State University, Montclair, NJ - BS, Business Administration, Concentration in Management
Rutgers University, Government Services Division – Various Courses in Property Tax Assessment
National Association of Independent Fee Appraisers (NAIFA) – Various Courses
Rutgers University, Edward J. Bloustein School of Planning & Public Policy – NJ Lead – 2014 Graduate

ITEM NUMBER: A- 11

ITEM NAME: Authorization to Approve St. John Kanty Church Procession on Sunday, June 2, 2024

RECOMMENDATION:

SUMMARY:

All departments have approved this request.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/6/2024	Cover Memo

Saint John Kanty

ROMAN CATHOLIC CHURCH

May 3, 2024

Hon. Mayor and Council

City Hall

Clifton, NJ 07013

Dear Mayor and Council:

Please be advised that St. John Kanty R.C. Church is planning a religious celebration of the Feast of Corpus Christi on Sunday, June 2, 2024.

We are asking permission to have a procession through city streets as follows:

The procession will form in the church parking lot at 49 Speer Avenue and proceed to Wesley Street to Howard Avenue and to Wonham Street before returning to St. John Kanty Church on Speer Avenue.

Time: 11 a.m. to 1:00 p.m.

Thank you for your consideration of this request.

Sincerely,

Fr. Wacław Sokołowski

Rev. Waclaw Sokolowski, OFM Conv.

Pastor

Cc: City Clerk

Chief of Police

ITEM NUMBER: A- 12

ITEM NAME: Authorization to Approve St. Paul Church Procession on July 21, 2024
RECOMMENDATION:

SUMMARY:
All departments have approved this request.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/9/2024	Cover Memo

1914 - 2014 CENTENNIAL

SAINT PAUL CATHOLIC CHURCH

231 Second Street, Clifton, NJ 07011
Tel: (973) 340-1300 • Fax: (973) 340-2083
stpaulchurchcnj@verizon.net • www.stpaulcnj.org

May 6, 2024

City of Clifton
900 Clifton Avenue
Clifton, NJ 07012

ATTN: Nancy Ferrigno
City Clerk

RE: Procession of Our Lady of Mount Carmel

Dear Ms. Ferrigno:

In honor of Our Lady of Mount Carmel, which is celebrated on July 21st 2024, we once again respectfully request permission from the City of Clifton to process along the streets surrounding the Church. Our procession route would begin in front of the Church at the corner of Second St. and Union Ave., proceed onto Union Avenue, turn right onto Maple Street, turn right onto Washington Avenue., turn right onto Second Street and return to the front of the Church at the corner of Second St. and Union Ave.

We are requesting to do this on Sunday, July 21st, 2024 beginning at 2:00pm and ending by 6:00pm (may be earlier), as this is a very slow and spiritual procession. In addition, due to the nature of and potential size of the procession, we will need to block off the above mentioned streets to vehicle traffic and process in the street and not on the sidewalks.

As pastor of St. Paul's Catholic Church, I would like to personally thank you and the members of the Clifton City Council for your time and consideration in this matter. Please know that our parish community will keep you and your families in our prayers.

God Bless you,

Fr. Leonardo Jaramillo, Ph.D.
Pastor

cc: Mayor Raymond Grabowski
cc: Police Department

ITEM NUMBER: A- 13

ITEM NAME: Authorization to Approve Torah Scroll Procession on June 16, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/9/2024	Cover Memo

Ferrigno, Nancy

From: Melvin Frenkel <mdfrenkel@outlook.com>
Sent: Monday, May 06, 2024 11:42 AM
To: Ferrigno, Nancy
Cc: Shaya Eisenman; Aliza Bloom
Subject: Procession Request
Attachments: 20240503_135531.jpg

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms. Ferrigno,

I hope this email finds you well. My name is Melvin Frenkel, and I am writing to request a street closure for an upcoming event in our neighborhood.

On June 16, 2024, I will be hosting a celebration to mark the completion of a Torah scroll. As part of the festivities, there will be a procession starting from my residence at 78 Patricia Pl, Clifton, NJ 07012, at 2:30 PM. The procession is expected to last for approximately 30-45 minutes, ending at a synagogue located at 733 Passaic Ave, Clifton, NJ 07012. I anticipate approximately 100 participants.

Attached to this email, you will find a diagram outlining the planned route of the procession. The procession will proceed straight down Patricia Place, with a designated truck leading the way. Once we reach Passaic Ave, the truck will halt, and participants will continue on the sidewalk to the synagogue to ensure minimal disruption to traffic. While on Patricia Pl, I would like to request to have the street closed off please.

Please let me know if there are any additional requirements or information needed from my end to facilitate this coordination. I appreciate your attention to this matter and look forward to your response.

Thank you for your consideration.

Sincerely,
Melvin Frenkel

ITEM NUMBER: A- 14

ITEM NAME: Authorization to Approve Block Party on Belrose Court on May 26, 2024
RECOMMENDATION:

SUMMARY:
All departments have approved this request.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/9/2024	Cover Memo

Ferrigno, Nancy

From: Ashley Neira <ashleycneira@gmail.com>
Sent: Monday, May 06, 2024 3:39 PM
To: Ferrigno, Nancy
Subject: Street Blockade
Attachments: PXL_20240506_193231658.MP.jpg

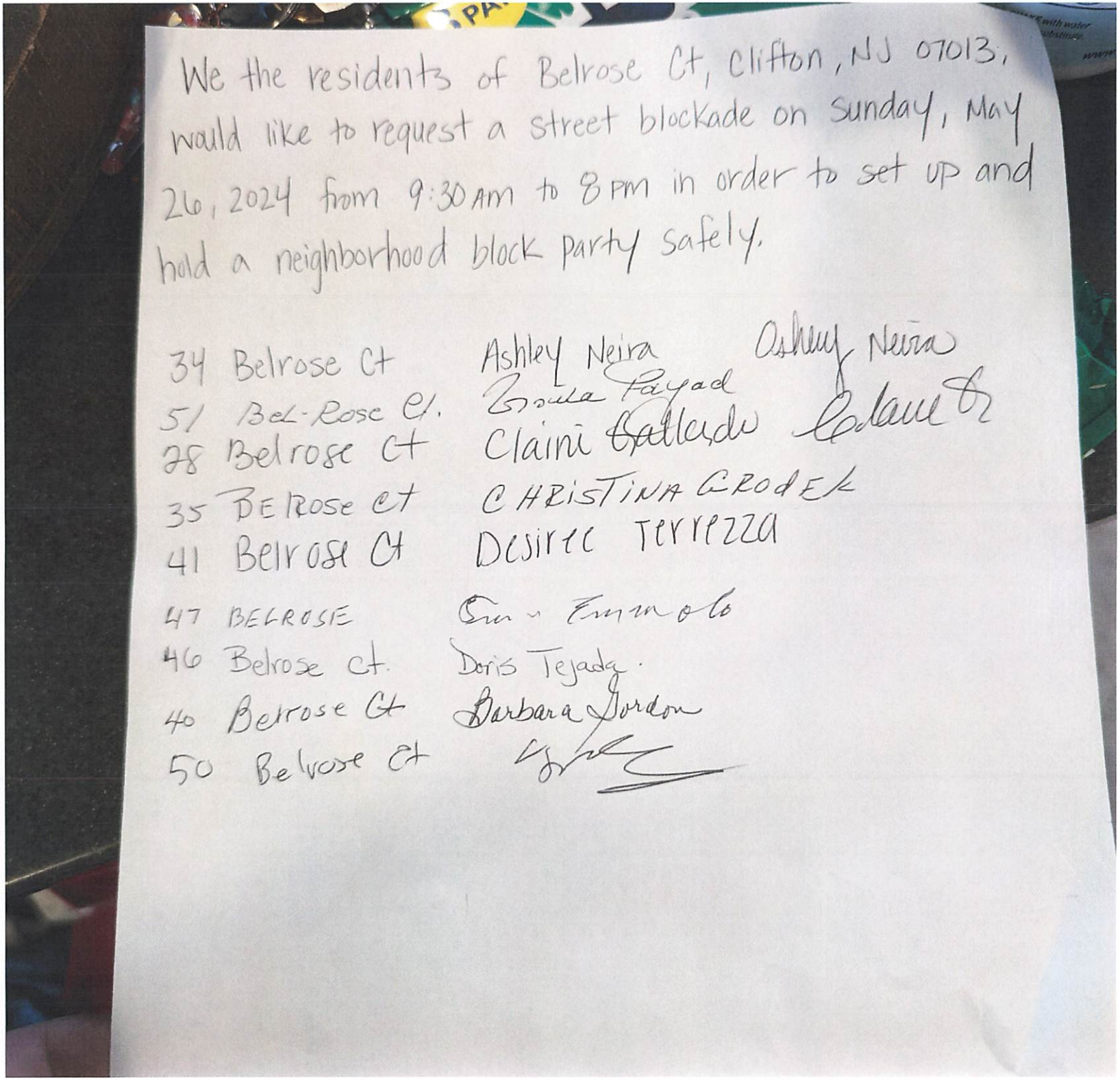
CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Nancy,

This is Ashley Neira on Belrose Ct, Clifton, NJ 07013. I emailed back and forth with you last year regarding blocking our street for a neighborhood block party. We are requesting that again if possible for Sunday, May 26th. We would like the street blocked from 9am to 8pm or whatever time you allow on that day. We would like the blockade to be set up between 34 and 35 Belrose Ct (these 2 houses are across the street from one another). This would block the street from there down to the cul de sac. Every house blocked has signed the attached document. This also leaves half of the street open for people to get in and out or move their cars as needed. Please let us know if this will work. Thank you so much for your consideration.

Sincerely,

Ashley Neira
34 Belrose Ct



We the residents of Belrose Ct, Clifton, NJ 07013, would like to request a street blockade on Sunday, May 26, 2024 from 9:30 AM to 8 PM in order to set up and hold a neighborhood block party safely.

34 Belrose Ct	Ashley Neira	Ashley Neira
51 Bel-Rose Ct.	Gisela Payad	
28 Belrose Ct	Claini Gallardo	
35 BELROSE ct	CHRISTINA GRODEK	
41 Belrose Ct	Desiree Terrezza	
47 BELROSE	Em - Emmolo	
46 Belrose ct.	Doris Tejada.	
40 Belrose Ct	Barbara Jordon	
50 Belrose Ct		

ITEM NUMBER: A- 15

ITEM NAME: Authorization to Approve Block Party at 47 Montclair Ave.
RECOMMENDATION:

SUMMARY:
All departments have approved this request. No bouncy houses in street.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/9/2024	Cover Memo

Ferrigno, Nancy

From: L Calle <altes287@gmail.com>
Sent: Friday, May 03, 2024 10:04 AM
To: Ferrigno, Nancy
Subject: Permit request
Attachments: Screenshot_20230515_160132_Maps.jpg

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi my name is Leslie Altes.I am requesting a permit for birthday party on my property street for 47 montclair ave, June 22nd 3-10pm. I am planning to have kids themed activities inflatable bounce house and would like to reserve the area for space. I am providing the picture of montclair ave intersection of circle ave . You approved my permit last year and the clifton p.d also reached out to me but it rained so we didn't have the party. Please let me know any further steps. Provided is the map of the corner area I would like to close off.

---------- Forwarded message ---------
From: **LY A** <altes287@gmail.com>
Date: Tue, May 16, 2023, 9:38 AM
Subject: Hi my name is Leslie Altes.I am requesting a permit for a graduation party on my property street for June 24th 6-10pm. I am planning to have my familys food truck parked and would like to reserve the area for space. I am providing the picture of montclair ave intersection of circle ave . Please let me know if there is any additional information I can provide.
To: <nferrigno@cliftonnj.org>

Circle Ave

ITEM NUMBER: A- 16

ITEM NAME: Authorization to Approve Block Party on Chatham Terrace on June 1, 2024

RECOMMENDATION:

SUMMARY:

All departments have approved this request.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/14/2024	Cover Memo

From: Christina Zurawski <christina20mb@gmail.com>
Sent: Monday, April 22, 2024 4:31 PM
To: Ferrigno, Nancy <nferrigno@cliftonnj.org>
Subject: [POTENTIAL SPAM] Request to block Chatham

CAUTION: This email originated outside the City of Clifton's email system.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

HI Nancy,

My Neighbors & I are excited to host our 3rd annual Block party on Chatham Terrace.

This year we are planning to have the event on June 1st. and would like to request Chatham Terrace to be blocked off between Vincent & Northfield rd. Below is the map showing which portion of Chatham Terrace we would like to have blocked.

Request to block off Chatham Terrace on June 1st between Vincent Dr. & Northfield Terrace in Clifton.

Please let me know if you have any questions or concerns

Thank you
Christina Zurawski
@ 80 Chatham Terrace
973-865-9869

Block Party Petition

CITY OF CLIFTON

We, the residents of Chatham Terrace (street to be closed), do hereby request to close our street between Vincent Place (cross street) and Northfield Terrace (cross street) between the hours of 9am (time) and 10pm (time) on the following day of the week, Saturday, June 1, 2024 (day of the week and date)

NAME	ADDRESS	SIGNATURE
Christine Zuzenski	80 Chatham Ter.	
Dylan Klyczek	67 Chatham Terr	
Veronica Nunez	56 Chatham Terr	
Jose Nunez	56 Chatham Terr	
Cindy Lynch	80 Chatham Ter	
Michael Lynch	81 Chatham Terrace	
Jessica Marshall	72 Chatham Terr	
Kelly Kreutzer	63 Chatham Terr	
Kelly Hyman	75 Chatham Terr	
	80 Chatham Ter	

ITEM NUMBER: A- 17

ITEM NAME: Authorization to Approve UAMA Request to Hold Turkish Food Festival on June 5th Through June 9th

RECOMMENDATION:

SUMMARY:

All departments have approved this request.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/14/2024	Cover Memo

U.A.M.A. OF N.Y. NEW JERSEY 1994

UNITED AMERICAN MUSLIM ASSOCIATION OF N.Y. INC.

CLIFTON BLUE MOSQUE
YENİ DÜNYA CAMİİ

ADDRESS: 492 CLIFTON AVE. CLIFTON, NJ 07011-3228 **TEL:** (973) 478-7200
EMAIL: njclifton@uama.us **WEB:** www.cliftonbluemosque.org

05/11/24

To Whom It May Concern,

I am writing this email on behalf of UAMA Clifton Blue Mosque which is a non-profit organization.

We are planning to host a Turkish Food Festival in our facility located at 492 Clifton Ave Clifton NJ 07011 . This event is being arranged to benefit our community services through our mosque.

Dates for the event: 06/05/24 – 06/09/24 (Wednesday-Sunday)
Hours of the event: 12:00 pm – 9:00 pm

We will be using additional parking on our property 391.Clifton Ave 07011 Clifton Nj.

Sincerely

Recep Sakrak

973-954-7942

ITEM NUMBER: A- 18

ITEM NAME: Authorization to Approve Entertainment Licenses (R260-R267)
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/15/2024	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

May 15, 2024

Mayor Raymond Grabowski and Members
of the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Entertainment License Renewal Applications

Dear Mayor Grabowski and Council Members:

Please be advised that the following establishments have submitted an entertainment license renewal application for the period covering July 1, 2024 through June 30, 2025:

1. Athenia Veterans Post, Inc.;
2. Spuntino of Clifton, LLC t/a Spuntino Wine Bar & Italian Tapas;
3. Doherty Food Service of Clifton, Inc. t/a The Shannon Rose Irish Pub;
4. Ghost Hawk Brewing Company, t/a Ghost Hawk Brewing Company;
5. F & Z Foods, Inc. t/a El Dorado Restaurant;
6. Jorge Mejia t/a El Mexicano Restaurant;
7. Bravo Food Service of Clifton, LLC t/a Chevy's Tex Mex; and
8. Agave 421, LLC t/a Agave Cantina Tapas Mexicanas.

These establishments are not seeking any changes in the times, days or forms of entertainment that is authorized by their most current entertainment licenses. In addition, these establishments do not have any significant CAD activity and the Police Department has recommended the approval of each establishment's renewal application. For purposes of this letter, no significant CAD activity means any establishment having five (5) or fewer noise/disturbance-type complaints on nights that entertainment is offered between July 1, 2023 through April 30, 2024. Resolutions authorizing the renewal of the above establishments' entertainment licenses appear on the agenda for your consideration.

Should you have any questions or need additional information, please do not hesitate to contact me. Thank you your attention and consideration in this matter.

Very truly yours,

THOMAS M. EGAN
Assistant Municipal Attorney

TME/kk

ITEM NUMBER: A- 19

ITEM NAME: Amendment Community Development B-17-MC-34-0103 $70,594.83 5-21-2024 (R268)

RECOMMENDATION:

SUMMARY:

Amendment B-17-MC-34-0103 has been prepared to reallocate Yr. 43 CDBG funds from previous police detail projects for CDBG road resurfacing projects to current police detail projects. Uncommitted funds from Yr. 43 projects are being reallocated to Police Detail for current road projects, Indirect Costs and Single Family Rehabilitation (Chip)

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo
🗋	Amendment - May 21, 2024 Reassignment $70,594.83	5/3/2024	Cover Memo

Community Development

Memo

To: Mayor and Municipal Council

From: Donna Sidoti

cc: Jill Hartmann

Date: May 20, 2024

Re: Amendment – May 21, 2024 Amendments to Community Development Block Grant Program Budget Amendment No. B-17-MC-34-0103

An amendment has been prepared to transfer funds from projects that were either completed and funds were left over and/or funds that were uncommitted due to projects coming in lower than the anticipated project cost.

A transfer of funds will be reallocated to Police Detail – 2023 CDBG Road Projects; We currently have "on hold" billing for police detail that will be processed upon approval of this amendment.

There are currently two single family rehabilitation projects that are ready to be awarded which will utilize the funds allocated for this transfer.

The Yr. 43 Indirect Costs were originally allocated at $40,000. However, part of the original Action Plan was dependent on "anticipated program income" therefore, the line was not fully funded. Subsequently, we received program income in a future year, however, the $17,000 was not restored. This correction is being made with this amendment.

Public Hearing

Community Development

Amendment B-17-MC-34-0103

The Mayor and Municipal Council will conduct a public hearing on the amendments to the Community Development Block Grant Program herein on May 21, 2024 at 8:00 p.m. in the Municipal Council Chambers, Clifton City Hall, 900 Clifton Avenue, Clifton, NJ 07013.

The Council meeting will also be streamed live on Clifton's website - www.Cliftonnj.org.
Please visit Clifton's webite for updated to the Mayor and Municipal Council meeting.
Any comments or concerns to this amendment can be sent to: Jhartmann@Cliftonnj.org;
Dvillano@Cliftonnj.org or Clifton Mayor & Council, 900 Clifton Ave., Clifton, NJ 07013

IDIS #	Account	Project Name	Balance	Transfer	New Balance			
	From:							
	17-201-20-110-021	Police Detail - Road Project 21-01	7122.90	7122.90	0			
	17-201-20-110-030	Yr. 43 Road Road Resurfacing	5068.75	5068.75	**0**			
	17-201-20-110-026	Yr. 43 Drop Curb Project	8955.26	8955.26	**0**			
	17-201-20-110-007	Yr. 43 Adminisration	4132.51	4132.51	**0**			
	To:							
	17-201-20-110-NEW	Police Detail - Road Project 23-114	0	7122.90				
		2023 Road Project		5068.75				
				8955.26				
				4132.51				
		Total Transfer		**25279.42**	25279.42			
	FROM:	CDBG Yr. 43 Uncommitted Funds	45,315.41					
	TO:						**transfer from above	NEW BUDG
	17-201-20-110-New	Police Detail - Road Project 23-114		4692.28	**4692.28**	→→→→→	**25279.42**	**29971.70**
	17-201-02-110-001	Yr. 43 Single Family Rehab	0	23623.13	23623.13			
	17-201-20-110-018	Yr. 43 Indirect Costs		17,000	17,000			
		Total Reallocation/Transfer		**45315.41**				
	Total Transfer			70594.83				

Gujarati:જો તમને આ દસ્તાવેજના ભાષાંતરની જરૂર હોય, તો કૃપા કરીને ઇમેઇલ દ્વારા CDબીજી ઓફિસનો સંપર્ક કરો: JHartmann@Cliftonnj.org

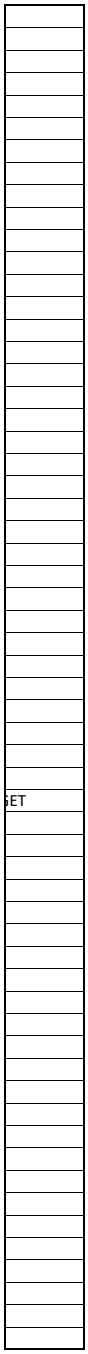
Spanish:
Si necesita la traducción de este documento, póngase en contacto con la oficina de CDBG por correo electrónico: JHartmann@Cliftonnj.org

Polish:
Jeśli potrzebujesz tłumaczenia tego dokumentu, skontaktuj się z biurem CDBG przez e-mail: JHartmann@Cliftonnj.org

****

Please advertise one time in Herald and News on: May 3, 2024
Please furnish one affidavit.
Bill:
Clifton Community Development Attn: Jill Hartmann
City of Clifton, 900 Clifton Avenue, Clifton, NJ 07013
Please call Jill at 973-470-5255 if you have any questions.
or Donna 973-747-4423

saved as: Amendment - May 21, 2024 Reassignment $70,594.83


SET

ITEM NUMBER: A- 20

ITEM NAME: Authorization to Approve Applying for a 2024-2025 Childhood Lead Exposure Prevention Sub-Awardee Grant (R248)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/14/2024	Cover Memo

Clifton Health Department

INTER-OFFICE MEMO

Date: May 14, 2024

To: Dominick Villano, City Manager

From: John E. Biegel III, Health Officer

CC: Joseph Kunz, CFO
Matthew Priore, Municipal Attorney
Andrew Oddo, Assistant Municipal Attorney
Nancy Ferrigno, City Clerk

Subject: **Resolution to Apply for a 2024-5 *Childhood Lead Exposure Prevention Sub-Awardee* Grant**

I hereby request that a resolution be prepared for the Health Department to apply for a 2024-25 *Childhood Lead Exposure Prevention Sub-Awardee Grant* in the amount of $259,942 from the Passaic County Department of Health. The funding timeline for this grant is 7/1/2024 – 6/30/2025. This will be the third year of funding for this grant.

Funding will be used to test more children for lead exposure and intervene earlier with education, environmental home inspections, and nurse case management for children with elevated blood lead levels.

Thank you for your attention to this matter.

ITEM NUMBER: A- 21

ITEM NAME: Late - Authorization to Approve Various Outside Legal Counsel
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/21/2024	Cover Memo

A-

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

May 17, 2024

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Appointment of Various Outside Legal Counsel

Dear Mayor Grabowski & Council Members:

As the Council is aware, the City of Clifton sent advertised and received proposals for the following outside legal counsel positions on February 27, 2024: Environmental Counsel, Independent Investigational Counsel, Redevelopment Counsel, Employment Litigation Counsel, Tax Appeal Counsel, Special Prosecutor for Disciplinary Matters and Affordable Housing Counsel. Workers Compensation Counsel was also advertised subsequently.

After much discussion, interviews were scheduled for April 23, 2024 but were cancelled by polling of the Council at the request of Councilman Latona and have not been rescheduled. As previously advised, according to N.J.S.A. 40A:11-3 contracts for professional services shall not exceed a one year term. The original contracts for these services expired in between January and March and were extended twice to allow for the request for proposals and interview process. At this point the City is several months past the contract expiration dates and it has been three months since proposals were received. Despite the Council's failure to make appointments, outside counsel have continued to safeguard the City's legal interests in pending matters during this extended period.

We have placed another Resolution on the agenda extending the terms of outside counsel by 60 days. Please provide direction as to how and when the Council intends to make the appointments for outside counsel.

Thank you for your consideration in this matter.

Very truly yours,

/s/ *Matthew T. Priore*

MATTHEW T. PRIORE

Municipal Attorney

ITEM NUMBER: D- 1

ITEM NAME: Communications Manager (No documentation) CD
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo

CITY OF CLIFTON

INTEROFFICE MEMORANDUM

TO: DOMINICK VILLANO, CITY MANAGER
FROM: DOUG JOHNSON, PERSONNEL OFFICER
CC:
SUBJECT: ADDING COMMUNICATIONS MANAGER TITLE - 06075
DATE: MAY 16, 2024

I am writing to express the need for the appointment of a Communications Manager within our city administration. Establishing this position is crucial for enhancing communication channels between the City and its residents, as well as for promoting transparency and community engagement.

In today's digital age, effective communication is more vital than ever. Our citizens rely on timely and accurate information from their City government to stay informed about important events, initiatives, and services. However, our current communication efforts often fall short of meeting these needs. Without a dedicated professional overseeing citywide communication, we risk inconsistencies, delays, and missed opportunities to engage with the public.

A Communications Manager would serve as the primary point of contact for all communication-related matters within the City. Their responsibilities would include:

1. Managing Citywide Communications: The Communications Manager would be responsible for developing and implementing comprehensive communication strategies to ensure that important information reaches all residents in a timely and accessible manner. This includes coordinating with various City departments to disseminate news, announcements, and updates through multiple channels such as press releases, newsletters, and the City's website.
2. Managing Social Media Platforms: In today's digital landscape, social media platforms play a crucial role in communication and community engagement. The Communications Manager would oversee the City's presence on platforms such as Facebook, Twitter, and Instagram, using these channels to interact with residents, address their concerns, and promote civic participation.
3. Providing General City Information: The Communications Manager would serve as a reliable source of information for residents seeking assistance or clarification on City-related matters. Whether it's answering inquiries via email, phone, or in person, they would ensure that residents receive accurate and helpful responses in a timely manner.

By appointing a Communications Manager, we would not only streamline our communication processes but also demonstrate our commitment to transparency, accessibility, and citizen engagement. This investment in effective communication will foster a stronger sense of community and empower residents to actively participate in shaping the future of our City.

I urge the Clifton City Council to consider this proposal and take the necessary steps to create the position of Communications Manager within our City administration. Together, we can work towards building a more

informed, connected, and resilient community. In keeping with current trends, I suggest a salary range for this position of $75,000 - $100,000 annually.

Thank you for your attention to this matter. Respectfully submitted for your approval.

ITEM NUMBER: D- 2

ITEM NAME: Youth Week (No documentation) RP
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: D- 3

ITEM NAME: New Firehouse (No documentation) RP
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: D- 4

ITEM NAME: $5,000 Cap for Professional Services (No documentation) RP
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: D- 5

ITEM NAME: Late - Zoom Trial Period (No documentation) CD
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: CM- 1

ITEM NAME: Chief Financial Officer Reports on BAN Sale of May 9, 2024
RECOMMENDATION:

SUMMARY:

To: Dominick Villano, City Manager
CC: Mayor and City Council
Attached are the results of the Bond Anticipation Note (BAN) renewal sale on May 9, 2024.
This BAN renewal is for one year.
The second BAN renewal will be held later this year.
The hope is to permanently finance these BANs next year.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Back Up	5/9/2024	Cover Memo

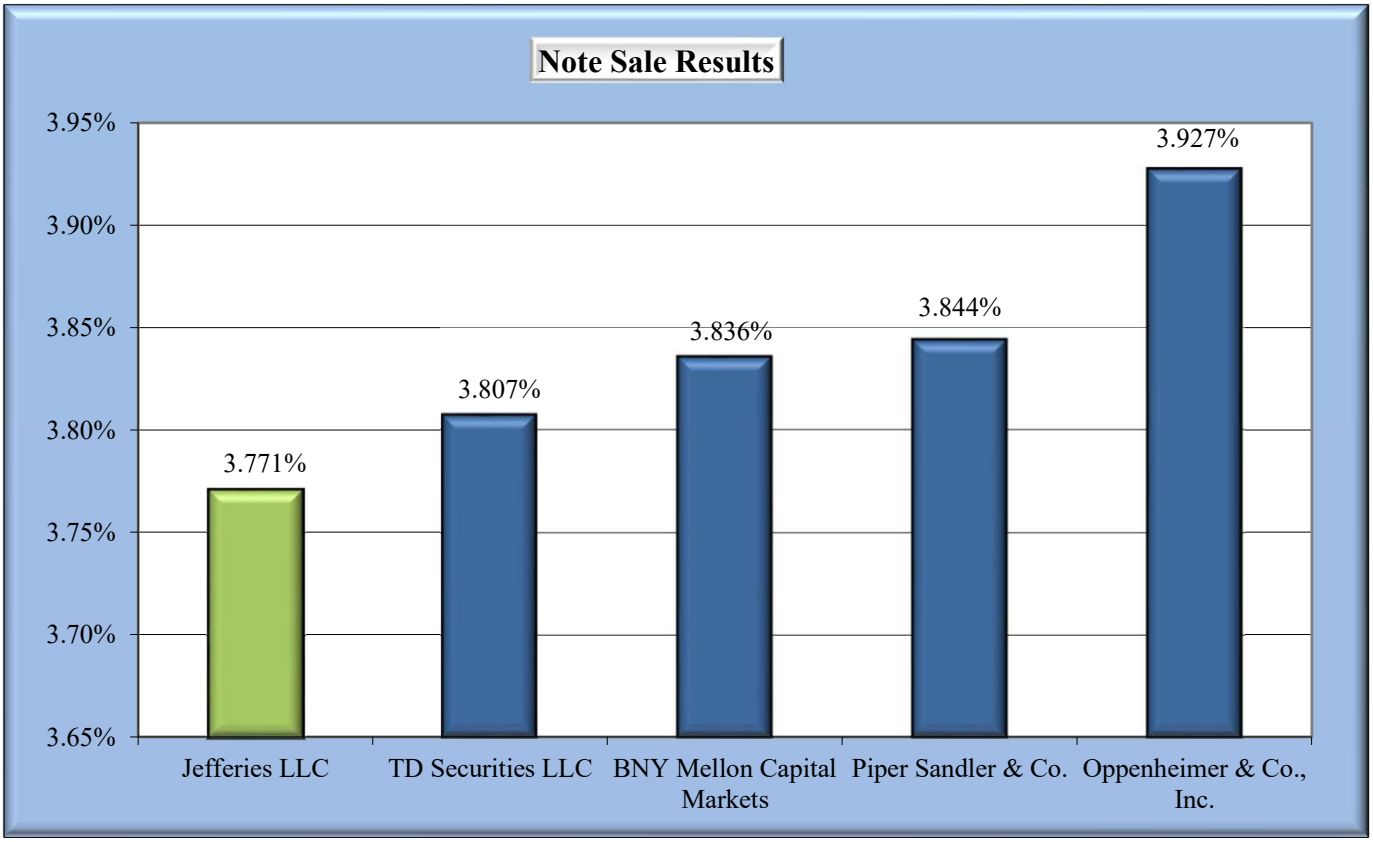
City of Clifton

$10,000,000 Bond Anticipation Notes, Series 2024A

Bid Date:	May 9, 2024
Dated & Delivery Date:	May 22, 2024
To Mature:	May 21, 2025
Rating:	Non-Rated
Preliminary Official Statement:	Yes
Tax Status:	Tax-Exempt (Not BQ)

Note Sale Bid Results

Bidder	Coupon	Premium	NIC	NIC in Dollars	Rank
Jefferies LLC	4.50%	$72,700.00	3.7710%	$376,050.00	1
TD Securities LLC	4.50%	$69,100.00	3.8071%	$379,650.00	2
BNY Mellon Capital Markets	4.50%	$66,257.00	3.8356%	$382,493.00	3
Piper Sandler & Co.	4.25%	$40,500.00	3.8439%	$383,319.44	4
Oppenheimer & Co., Inc.	4.50%	$57,100.00	3.9274%	$391,650.00	5



ITEM NUMBER: CM- 2

ITEM NAME: Memorial Day Weekend Ceremonies - 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Attachment	5/15/2024	Cover Memo

City of Clifton

Memorial Day Weekend Ceremonies - 2024

Sunday May 26, 2024

6:00am	Avenue of Flags – Set up at City Hall ***(Weather Permitting)***
7:00pm	Volunteers to decorate area around War monument at Main Memorial Park with American Flags

Monday May 27, 2024

6:00am	Avenue of Flags – Set up at City Hall ***(if weather prevents Sunday setup)***
8:00am	Fire Department Memorial Service at Fire House 5 – 51 Brighton Rd
9:00am	Memorial Day Parade – Clifton Ave Ext & Allwood Rd to Chelsea Park
9:30am	Allwood Memorial Service at Chelsea Park
11:00am	City-Wide Memorial Day Service at Main Memorial Park
12:00pm	Military Order of Purple Heart Service at City Hall/Flag Barn
2:00pm	Athenia Veterans Post Memorial – Huron Ave
7:00pm	Avenue of Flags – Take Down at City Hall

ITEM NUMBER: CM- 3

ITEM NAME: Surplus Policy
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/15/2024	Cover Memo

City of Clifton
Department of Finance

Clifton Finance Department
Custodian of the Tax Payer's Money

INTEROFFICE MEMORANDUM

TO: Dominick Villano, City Manager

CC: Mayor and City Council

FROM: Joseph D. Kunz, Chief Financial Officer

DATE: May 15, 2024

SUBJECT: Surplus Policy

After the Budget Meeting on May 14, 2024, and the decision to utilize more Fund Balance to support the 2024 Municipal Budget, I need to remind the City Council of the current Surplus Policy.

On October 21, 2014, the City Council adopted Resolution R456-14, establishing a Surplus Policy, as a State recommended Best Practice. This unanimously approved Surplus Policy limited the City Council to use of 50% of the prior year-end Fund Balance to support the Municipal Budget.

At the June 7, 2023, City Council Meeting, Action Item A-1, "Chief Financial Officer Recommends Amending the City's Fund Balance Policy" was rejected by the City Council. This amendment to the Surplus Policy was more in line with how the City historically utilized Fund Balance in our Municipal Budgets. It was also recommended that Fund Balance never drop below $5,000,000.

At this point, if the City Council is going to utilize more than 50% of Fund Balance to support the 2024 Municipal Budget, the Surplus Policy must first be amended, as I recommended at the June 7, 2023, City Council Meeting.

Please let me know what the City Council's decision is.

ITEM NUMBER: CM- 4

ITEM NAME: Letter of Resignation from Hazardous Materials Control Board
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/15/2024	Cover Memo

HAZARDOUS MATERIALS CONTROL BOARD
LOCAL EMERGENCY PLANNING COMMITTEE
900 CLIFTON AVE., CLIFTON, NJ 07013
SECRETARY (973) 470-5770

May 15, 2024

TO: **Nancy Ferrigno,**
City Clerk

FROM: Vicky Kaufman, Secretary

RE: **Resignation of Board Members**

I received an email from Chandra Patel that he has resigned from the Hazardous Materials Control Board as Industrial Representative.

Bradley Chupick our Alternate Industrial Representative would like to move from Alternate Industrial Representative to Industrial Representative.

I would like to request you to fill the spot of Alternate Industrial Representative.

Thank you,

Victoria A. Kaufman

Victoria A. Kaufman
Secretary HMCB

ITEM NUMBER: CM- 5

ITEM NAME: Political Events on City Property - Legal Opinion
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo and Attachment	5/17/2024	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

April 18, 2024

Mayor Raymond Grabowski & Members of
the Clifton Municipal Council
City Hall - 900 Clifton Avenue
Clifton, New Jersey 07013

Re: **Legal Opinion Regarding Political Events on City Property**

Dear Mayor Grabowski and Members of the Municipal Council:

At the last Council meeting a member of the public raised the issue of the legality of political events taking place in City parks for which Green Acres funding was received. The concern was described generally rather than concerning a particular location or event. Please accept the following opinion regarding this issue.

Whether or not the City received Green Acres funding for a property has no bearing on the types of events that are permitted at the location. There is nothing in the law the proscribes political "events" from taking place on public property. Instead, soliciting political contributions on public property is prohibited. The City has an ordinance that prohibits solicitation of political donations on public property pursuant to Chapter 251(A), attached. In addition, N.J.S.A. 19:44-19.1 proscribes, in pertinent part, holders of elective public office, or the candidate's agent or representative, while located on any property exclusively owned or leased by the municipality, from soliciting any contribution to or on behalf of any candidate for elective public office. Any candidate who is determined by the Election Law Enforcement Commission to have violated this act shall be liable to a penalty of not less than $5000 for each violation.

Thank you for your consideration.

Very truly yours,

/s/ Andrew P. Oddo
ANDREW P. ODDO
First Assistant Municipal Attorney

City of Clifton, NJ
Thursday, April 18, 2024

Chapter 251. Fund-Raising, Political

[HISTORY: Adopted by the Municipal Council of the City of Clifton 9-21-1999 by Ord. No. 6090-99. Amendments noted where applicable.]

GENERAL REFERENCES
Ethics Board — See Ch. 35.
Public solicitations — See Ch. **391**.

[1] *Editor's Note: Former Ch. 251, Fuel-Oil and Heating Equipment, adopted 12-20-1960 by Ord. No. 3319 as Chapter **15** of the Revised Ordinances of the City of Clifton, New Jersey, 1960, was repealed 8-20-1985 by Ord. No. 5005-85. For current provisions, see Ch. **197**, Construction Codes, Uniform.*

§ 251-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

CANDIDATE
Any individual seeking election to a public office of the federal government, state, county, municipality, school district or political organization at an election.

CONTRIBUTION
Includes all loans and transfers of money or other thing of value to or by any candidate, elected official or political organization and all pledges or other commitments or assumptions of liability to make any such transfer. Contributions shall be deemed to have been made upon the date when such commitment is made or liability assumed.

MUNICIPAL OFFICIAL, EMPLOYEE AND APPOINTEE
Any person holding elective municipal office or holding an appointed position in the municipal government or in any agency, commission, board or office thereof, whether the position is full-time or part-time, compensated or uncompensated; and any employee of municipal government or in any agency, commission, board or office thereof, whether the position is full-time or part-time.

MUNICIPALITY
This municipality and any officer, department, board, commission or agency thereof.

POLITICAL ORGANIZATION
Any two or more persons acting jointly, or any corporation, partnership or any other incorporated or unincorporated association which is organized to, or does, aid or promote the nomination, election or defeat of any candidate or candidates for federal, state, county, municipal or school board office. Political organization includes, but is not limited to, organizations otherwise defined as "political committee," "joint candidates committee" and "legislative leadership committee."

PROPERTY OF MUNICIPALITY
Buildings, land, vehicles, phones, fax machines, computers or other office equipment or supplies and other real or personal property owned, leased or controlled by the municipality, except for public roads and open park land.

SOLICIT
To seek by oral or written communication a contribution as same is defined herein.

§ 251-2. General regulations.

A. Prohibition against soliciting or accepting political contributions on public property. No municipal official, employee or appointee may solicit, commit to pay or receive payment of or a commitment to pay any contribution for any candidate, elected official or political organization while in or on the property of the municipality or utilizing the property of the municipality.

B. Prohibited forms of fund-raising. Prohibited forms of fund-raising shall include but are not limited to:

(1) Soliciting or accepting contributions using municipal telephones, fax machines or computers.

(2) Soliciting or accepting contributions using personal telephones while on the property of the municipality.

(3) Soliciting or accepting contributions through the use of publicly owned computers or privately owned personal computers while on the property of the municipality.

(4) Using municipal letterhead to solicit or accept contributions.

(5) Sending correspondence from municipal buildings or by use of municipal services, equipment or postage.

(6) Face-to-face soliciting of an individual or an owner or representative of a business entity while on the property of the municipality.

(7) Use of automobiles owned or leased by the municipality to accept or solicit contributions.

C. Reporting requirements. It shall be the responsibility of any employee, appointed or elected official who observes any prohibited forms of fund-raising to report such conduct to the Municipal Ethics Board, if one exists, or in the alternative, to the Municipal Prosecutor and the Municipal Clerk who shall report same to the governing body.

D. Whistle-blower provision. It shall be unlawful for any employee, elected official or appointee to be dismissed, reprimanded, retaliated against or otherwise intimidated for complying with the reporting requirements mandated by this chapter.

§ 251-3. Violations and penalties.

Violation of any provision of this chapter shall be punished by a period of community service not exceeding 90 days or imprisonment in the county jail for a term not exceeding 90 days or a fine not exceeding $1,000.

ITEM NUMBER: CM- 6

ITEM NAME: Fire Department Overtime Policy
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo

CM-

City of Clifton

OFFICE OF THE CITY MANAGER
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

DOMINICK VILLANO
CITY MANAGER

973-470-5854
201-303-8749 (cell)
973-470-5265 (fax)
dvillano@cliftonnj.org
www.cliftonnj.org

TO: Fire Chiefs

FROM: Dominick Villano, City Manager D.V.

CC: Douglas Johnson, Personnel Officer
Joseph Kunz, CFO
Matthew Priore, Municipal Attorney

DATE: May 15, 2024

SUBJECT: **FIRE DEPARTMENT OVERTIME POLICY**

At the April 30, 2024, Special Council Meeting, the Governing Body held a discussion to revisit the overtime policy for the Fire Department and amend the existing policy to limit overtime allocation.

I provided the Council with a copy of Acting Fire Chief Michael Rowan's letter dated March 4, 2024, which explains the present overtime policy **(see attached).** In an effort to curtail the Department's overtime, the Governing Body made a motion and voted unanimously to amend the overtime policy by filling rank for rank. In a situation where the daily shift minimum drops below the 28 members staffed, Fire Administration would call for a replacement for the specific rank. For instance, if a Captain calls out, another Captain is called in on overtime, and this would apply to all ranks affected.

The only exception allowed under this new policy would be for a lower ranking employee can be called in to fill the spot created by their superior officer. For instance, a Lieutenant may be called in on overtime to fill the spot created by a Captain. In essence, a subordinate can fill in for their superior officer.

This directive is hereby implemented and goes into effective immediately.
Sincerely,
Dominick Villano
City Manager

Attachment (1)

City of Clifton

DEPARTMENT OF FIRE
FIRE HEADQUARTERS
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

Michael Rowan
Acting Fire Chief

(973) 470-5803
FAX (973) 470-5844
CELL (973) 432-5405

To: Dominick Villano, City Manager

From: Michael Rowan, Acting Fire Chief

Date: March 4, 2024

Re: Fire Department Overtime

The purpose of the overtime policy of the Clifton Fire Department is not only to be fair to all members but more importantly, ensure the highest quality emergency services are provided while minimizing the health and safety risk to personnel.

The number for the daily shift minimum staffing is 28 members on duty. Overtime is scheduled if the staffing falls below 28 members at any time during a shift.

If a deputy chief is off and the shift is below the daily minimum, a deputy chief is rescheduled, if available. If no chief officers are available, a captain is rescheduled to act as the shift deputy chief. Members shall not be reassigned at a company level to create overtime in a different position. If a company officer or acting firefighter is off, a company officer is rescheduled. If a firefighter is off, a firefighter is rescheduled, unless there is a vacancy in a higher rank.

If a shift is above the daily minimum and the deputy chief is off, a captain is assigned as an acting deputy position. If above the daily minimum and an officer is off, a firefighter would move into an acting officer position.

Positions are filled from the top down to increase supervision and improve the protection of all firefighters and residents of the City of Clifton. To believe that occupying or acting in a position is the same as a commanding officer shows a misunderstanding of the responsibilities of a shift commander and their ability to manage. Consistency, knowledge, and leadership are the driving forces behind accomplishing tasks and delivering the best possible emergency services.

Villano, Dominick

From: Villano, Dominick
Sent: Monday, March 04, 2024 10:48 AM
To: Ferrigno, Nancy
Cc: Kunz, Joseph; Fire Chief; Grasso, Liana
Subject: FW: Fire Department Overtime
Attachments: Overtime 3-4-24.pdf; 2021-2024 FMBA Contract.pdf

Nancy: as requested at the last Budget Meeting, attached you will find a letter from Fire Chief Rowan explaining the overtime policy. I am also attaching a copy of the latest FMBA Contract, Page 26 covers the Overtime Policy, and the Contract references a Memorandum of Understanding that was adopted in 1998, I do not have a copy of the latter. Kindly provide copies to all Council Members. Sincerely, Nick

From: Fire Chief <firechief@Cliftonnj.org>
Sent: Monday, March 04, 2024 8:54 AM
To: Villano, Dominick <dvillano@cliftonnj.org>
Subject: Fire Department Overtime

Please see attached. Thank you.

Respectfully,

Michael Rowan
Acting Fire Chief
Clifton Fire Department
973-470-5803 (Office)
973-332-5322 (Cell)
Email firechief@cliftonnj.org

This e-mail (including all attachments) is intended for the exclusive use of the person(s) to whom it is addressed. This e-mail may be proprietary, confidential, privileged and exempt from disclosure under applicable law. If the reader of this e-mail is not the intended recipient or agent responsible for delivering the message to the intended recipient, you are hereby put on notice that any use, dissemination, distribution or copying of this communication or any of its contents is strictly prohibited. If you have received this communication in error, please immediately notify the sender by telephone or e-mail and delete the original e-mail and all copies of it from your computer system.

Having a deputy chief in charge limits the city's liability through proper staffing and members working in their proper civil service job title. It protects our members from liability when acting as an officer if they make a wrong decision. There is no formal acting training program in the Clifton Fire Department. Is a member qualified to act if they failed a recent promotional test or have not taken a test in years?

Civil Service does not recognize acting officers. In 2004, Civil Service performed a desk audit of the Clifton Fire Department when a firefighter was regularly acting as a lieutenant. Civil Service found this to be a violation of civil service rules and the practice had to cease.

On every weekend or when the chief of the department is off during the week, a captain as "acting deputy" may be needed to perform the responsibilities of the chief of the department. This would put the captain two full ranks above his job title. This is a violation of civil service rules and places the captain in an unfair, untrained position.

Since December 1, 2023, there has been no chief of the department with no end in sight. This leaves only revolving door management at the top. Every day without a permanent chief of the department is another day without clear direction. Downgrading the position of deputy chief parallels the current situation of an acting chief of the department and the deficiencies without strong leadership. Temporary leadership is limited leadership; it is the opposite of leadership. It is difficult to understand the desire to decrease the deputy chief supervisory role, while the fire department is already operating without a chief of the department. There is an inverse relationship between a lack of leadership and an increase in danger during emergency scenes. The higher up the void in the rank structure results in the risk exponentially growing. This directly relates to the deputy chief position, who is directly entrusted with problem solving and making decisions during emergency operations.

The safer option for Clifton's firefighters and citizens is to fill the position with someone who trains and performs the role daily.

A deputy chief is rescheduled because there is no substitute for experience.

Please do not forget the Clifton Fire Department's top priority.

Thank you for your continued support of the Clifton Fire Department and the members who lead it.

Thank you,

Michael Rowan

Michael Rowan
Acting Fire Chief

ITEM NUMBER: CM- 7

ITEM NAME: Appointment of Special Conflict Counsel in Regard to Rice Notices to CFO and Legal Dept. Attorneys and Restructuring of Legal Department (R-258)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo

City of Clifton

OFFICE OF CITY CLERK
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

NANCY FERRIGNO
CITY CLERK
REGISTRAR OF VITAL STATISTICS

973-470-5829
Fax #: 973-470-5264

May 17, 2024

To: Mayor and Council
From: Michele Butler, Deputy City Clerk
Re: Special Conflict Counsel

At the May 14, 2024, budget meeting the Mayor and Council moved to appoint Arthur R. Thibault, Esq. of Appruzzese, McDermott, Mastro and Murphy, P.C. to represent the City as special conflict counsel concerning issuing Rice notices to the CFO and members of the Law Department and the restructuring of the Law Department. We need to know the "not to exceed" amount for the Purchasing Agent to determine the certifications required from the vendor and to obtain the certification of funds from the CFO. Also, we do not have a proposal from the vendor, so we do not know the proposed hourly rate. A resolution has been placed on the agenda with blanks that can be filled in for the hourly rate and the "not to exceed" amount.

ITEM NUMBER: CM- 8

ITEM NAME: Legal Opinion Regarding the Appointment of the Municipal Attorney
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo

CM

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

May 16, 2024

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Legal Opinion Regarding the Appointment of the Municipal Attorney

Dear Mayor Grabowski & Council Members:

The legal opinion will address whether the Municipal Council is required to annually appoint the Municipal Attorney. While I am aware that the Council has elected to retain outside Council to render an opinion, I have taken the liberty of preparing this memo so that it can be shared with outside counsel.

The Municipal Council has also questioned whether it must adopt a resolution or ordinance each year appointing the Municipal Attorney in accordance with N.J.S.A. 40A:9-139 which states: "In every municipality the governing body, by ordinance, shall provide for the appointment of a municipal attorney who may be designated as the corporation counsel or municipal attorney and **unless otherwise provided by law** the term of office of the municipal attorney shall be 1 year." Id. (**Emphasis** added.) The phrase "unless otherwise provided by law" is critical and demonstrates that the one-year term referenced in N.J.S.A. 40A:9-139, is not applicable in municipalities that set forth a different term of office in the statute that controls their form of government.

A review of the statutes that control Clifton's form of government demonstrates that the Council is unequivocally not required to adopt an annual resolution or ordinance for the appointment of the Municipal Attorney. Clifton is governed by the Municipal Manager Act of 1923. N.J.S.A. 40:81-11, governs the appointment of the Municipal Attorney in a municipality governed by the Municipal Manager Act. The statute reads in full as follows: "The municipal council shall appoint a municipal manager, an assessor, an auditor, a treasurer, a clerk, and an attorney. One person may be appointed to two or more such offices, except that the offices of municipal manager and auditor or assessor shall not be held by the same person. In municipalities containing more than 10,000 inhabitants the municipal attorney must have been admitted in the State of New Jersey to practice as an attorney-at-law for a period of 5 years or more. **All such officers appointed by the council shall hold office during the pleasure of the council, except the clerk and the assessor, who serve for terms as provided in chapter 9 of Title 40A of the New Jersey Statutes**." Id.

Thus, under the Municipal Manager Act, the Municipal Attorney holds office for an indeterminate term and there is no requirement that an annual appointment be made by the Municipal Council. Accordingly, because the appointment is "otherwise provided by law" there is no requirement that a new ordinance or resolution be passed each year appointing the Municipal Attorney.

Further exploration of the City of Clifton and its government also makes clear that the Municipal Attorney would not be subject to an annual appointment. Clifton is one of the few municipalities that does not have staggered elections and the term of each council member starts and expires at the same time unless there is a vacancy. Pursuant to the Municipal Manager Act, "[e]ach council member elected thereafter shall serve for a 4-year term of office." N.J.S.A. 40:81-5.1. Furthermore, the Code of the City of Clifton explicitly states, "Following the November 2014 municipal election, Council members shall serve four-year terms commencing at 12:00 noon on January 1 following their election." *See* §33-3. Thus, unlike most municipalities the Clifton government is generally the same for an entire four-year term.

In addition, unlike smaller municipalities, in Clifton, the Municipal Attorney is a salaried permanent part-time W-2 employee. More importantly, the Municipal Attorney is a department head and is in charge of the Law Department. The Law Department consists of both classified and unclassified civil service employees, as Clifton is a civil service jurisdiction.

The issue of a Municipal Attorney that served as a department head in Jersey City was discussed by the Appellate Division in DeSoto v. Smith, 383 N.J. Super. 384 (App. Div. 2006). Jersey City is governed by a mayor-council form of government adopted pursuant to the Faulkner Act, N.J.S.A. 40:69A–31. Under this form of government, the legislative power is exercised by the municipal council, N.J.S.A. 40:69A–36, and the executive power is exercised by the mayor. N.J.S.A. 40:69A–39. A dispute arose as to the appointment of the Municipal Attorney following the death of the mayor who appoints the attorney under that form of government. The Appellate Panel stated, "[t]o the extent that N.J.S.A. 40A:9–139 establishes a one-year term for municipal attorneys, it can be read as conflicting with N.J.S.A. 40:69A–43(c), authorizing removal, in the mayor's discretion, of municipal attorneys who are department heads. **However, to the extent the provisions can be seen as in conflict, N.J.S.A. 40:69A–43 controls, despite the fact that N.J.S.A. 40A:9–139 and–140 were enacted long after the adoption of N.J.S.A. 40:69A–43**." Id. at 392, **emphasis** added.

Indeed, in DeSoto, the Court observed that N.J.S.A. 40:69A–43(c) only "authorizes the mayor to 'remove any department head, ... after notice and an opportunity to be heard' with 'such removal [becoming] effective on the 20th day after the filing of such notice unless the Council shall prior thereto have adopted a resolution by a two-thirds vote of the whole number of the Council, disapproving the removal.'" Id. at 391. The Court further noted that: "N.J.S.A. 40:69A–43(c) pertains only to municipalities organized by departments. If the municipal attorney is not a department head as, for example, in smaller municipalities having only a municipal attorney, then the term of office for the town attorney would be one year as provided

by N.J.S.A. 40A:9–139." Id. at 393. Thus, the specific statute related to the Municipal Attorney's appointment and term in the form of government in the municipality was controlling.

Several other cases similarly ruled that Municipal Attorneys are not subject to a one-year appointment because their form of government provide for different terms. In Myers v. Worrick, 182 N.J. Super. 117, 125 (Law. Div. 1981), the Court explained that "[t]o the extent that N.J.S.A. 40A:9-139 authorizes the appointment of a municipal attorney in a manner and for a term other than as directed and permitted under N.J.S.A. 40:69A-43(b), it conflicts with and is inconsistent with the latter statute. The Faulkner Act controls." Similarly, in Indyk v. Klink, 121 N.J. Super. 314, 321 (App. Div. 1972), the Appellate Division reasoned "[t]o the extent that sections 139 and 140 of N.J.S.A. 40A:9 authorize the municipal governing body to provide by ordinance for the appointment of a municipal attorney and a municipal engineer in a manner and for terms other than as directed and permitted by N.J.S.A. 40:69A-43, they conflict and are inconsistent with the latter. In such circumstances, the provisions of the Optional Municipal Charter Law are controlling, despite the fact that N.J.S.A. 40A:9-139 and 140 were enacted in 1971, long after the adoption of the Optional Municipal Charter Law." Id. It should be noted that in both Myers and Indyk, the municipalities were governed by the Faulkner Act. Specifically, the Myers case discussed Cherry Hill which operated under the Mayor-Council Plan B and the Indyk case discussed Monroe Township which operated under the Mayor-Council Plan F.

The DeSoto decision and above caselaw definitely resolves the issue that the Municipal Attorney is not subject to annual appointment in Clifton and it certainly does not require the expenditure of additional taxpayer money to confirm that this is accurate. I would be remiss if I did not point out that I have been the Municipal Attorney for the past 20 years, following the retirement of Gerald G. Friend, Esq. Mr. Friend served the City with distinction from 1991-2004 and similarly was only appointed once during his tenure. Mr. Friend also served on the Council prior to being appointed Municipal Attorney and confirmed that his predecessor similarly was only appointed once.

It is concerning that this issue was yet again resurrected in a public session wherein I was publicly accused of violating the law. This was after I specifically requested that the discussion be held in executive session as is my right. There can be little question that this was an attempt to publicly humiliate me by raising this issue without proper notice or the right to be heard. I expect that once the Council confirms that I have not acted in violation of any statute, that my name be cleared with the same publicity.

Thank you for your consideration in this matter.

Very truly yours,

MATTHEW T. PRIORE
Municipal Attorney

ITEM NUMBER: CM- 9

ITEM NAME: Appointment of Various Outside Legal Counsel
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo	5/17/2024	Cover Memo

City of Clifton

LAW DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

(973) 470-5817
FAX: (973) 470-5254

CM

May 17, 2024

Mayor Raymond Grabowski and Members of
the Clifton Municipal Council
900 Clifton Avenue
Clifton, NJ 07013

Re: Appointment of Various Outside Legal Counsel

Dear Mayor Grabowski & Council Members:

As the Council is aware, the City of Clifton sent advertised and received proposals for the following outside legal counsel positions on February 27, 2024: Environmental Counsel, Independent Investigational Counsel, Redevelopment Counsel, Employment Litigation Counsel, Tax Appeal Counsel, Special Prosecutor for Disciplinary Matters and Affordable Housing Counsel. Workers Compensation Counsel was also advertised subsequently.

After much discussion, interviews were scheduled for April 23, 2024 but were cancelled by polling of the Council at the request of Councilman Latona and have not been rescheduled. As previously advised, according to N.J.S.A. 40A:11-3 contracts for professional services shall not exceed a one year term. The original contracts for these services expired in between January and March and were extended twice to allow for the request for proposals and interview process. At this point the City is several months past the contract expiration dates and it has been three months since proposals were received. Despite the Council's failure to make appointments, outside counsel have continued to safeguard the City's legal interests in pending matters during this extended period.

We have placed another Resolution on the agenda extending the terms of outside counsel by 60 days. Please provide direction as to how and when the Council intends to make the appointments for outside counsel.

Thank you for your consideration in this matter.

Very truly yours,

/s/ *Matthew T. Priore*

MATTHEW T. PRIORE

Municipal Attorney

ITEM NUMBER:

ITEM NAME: Pastor Daisy Kirchofer - Crossroads Free Methodist
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Public Hearing - Community Development Amendment B-17-MC-34-0103 $70,594.83 5-21-2024

RECOMMENDATION:

SUMMARY:

A public hearing has been scheduled for Amendment B-17-MC-34-0103 to reallocate Yr. 43 CDBG funds from previous police detail projects for CDBG road resurfacing projects to current police detail projects. Uncommitted funds from Yr. 43 projects are being reallocated to Police Detail for current road projects, Indirect Costs and Single Family Rehabilitation (Chip)

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Amendment - May 21, 2024 Reassignment $70,594.83	5/3/2024	Cover Memo

Public Hearing

Community Development

Amendment B-17-MC-34-0103

The Mayor and Municipal Council will conduct a public hearing on the amendments to the Community Development Block Grant Program herein on May 21, 2024 at 8:00 p.m. in the Municipal Council Chambers, Clifton City Hall, 900 Clifton Avenue, Clifton, NJ 07013.

The Council meeting will also be streamed live on Clifton's website - www.Cliftonnj.org.
Please visit Clifton's webite for updated to the Mayor and Municipal Council meeting.
Any comments or concerns to this amendment can be sent to: Jhartmann@Cliftonnj.org;
Dvillano@Cliftonnj.org or Clifton Mayor & Council, 900 Clifton Ave., Clifton, NJ 07013

IDIS #	Account	Project Name	Balance	Transfer	New Balance			
	From:							
	17-201-20-110-021	Police Detail - Road Project 21-01	7122.90	7122.90	0			
	17-201-20-110-030	Yr. 43 Road Road Resurfacing	5068.75	5068.75	**0**			
	17-201-20-110-026	Yr. 43 Drop Curb Project	8955.26	8955.26	**0**			
	17-201-20-110-007	Yr. 43 Adminisration	4132.51	4132.51	**0**			
	To:							
	17-201-20-110-NEW	Police Detail - Road Project 23-114	0	7122.90				
		2023 Road Project		5068.75				
				8955.26				
				4132.51				
		Total Transfer		**25279.42**	25279.42			
	FROM:	CDBG Yr. 43 Uncommitted Funds	45,315.41					
	TO:						**transfer from above	NEW BUDG
	17-201-20-110-New	Police Detail - Road Project 23-114		4692.28	**4692.28**	→→→→→	**25279.42**	**29971.70**
	17-201-02-110-001	Yr. 43 Single Family Rehab	0	23623.13	23623.13			
	17-201-20-110-018	Yr. 43 Indirect Costs		17,000	17,000			
		Total Reallocation/Transfer		**45315.41**				
	Total Transfer			70594.83				

Gujarati:જો તમને આ દસ્તાવેજના ભાષાંતરની જરૂર હોય, તો કૃપા કરીને ઇમેઇલ દ્વારા CDબીજી ઓફિસનો સંપર્ક કરો: JHartmann@Cliftonnj.org

Spanish:
Si necesita la traducción de este documento, póngase en contacto con la oficina de CDBG por correo electrónico: JHartmann@Cliftonnj.org

Polish:
Jeśli potrzebujesz tłumaczenia tego dokumentu, skontaktuj się z biurem CDBG przez e-mail: JHartmann@Cliftonnj.org

****

Please advertise one time in Herald and News on: May 3, 2024
Please furnish one affidavit.
Bill:
Clifton Community Development Attn: Jill Hartmann
City of Clifton, 900 Clifton Avenue, Clifton, NJ 07013
Please call Jill at 973-470-5255 if you have any questions.
or Donna 973-747-4423

saved as: Amendment - May 21, 2024 Reassignment $70,594.83

ITEM NUMBER:

ITEM NAME: ON3 and Phase IV Residential Mix-Used Plan
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER:

ITEM NAME: Minutes of Executive Session of May 7, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

CLIFTON, NEW JERSEY
REGULAR MEETING MINUTES MAY 7, 2024

The Regular Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

8:00 P.M. CALL OF ROLL

Mayor Grabowski called the meeting to order and presided, and announced that the location of exits should be noted for use in case of fire or other emergencies and that smoking regulations apply to the building and cell phones should be deactivated and turned off and read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024 which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano (Via Zoom); City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE TO THE FLAG

Fr. Oleksii – Holy Ascension

PRESENTATION

A Motion was made by Councilman Kolodziej, seconded by Councilman Latona and passed on roll call vote to suspend the regular order of business.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

ROTC Certificates

APPROVAL OF MINUTES

A Motion was made by Councilman Kolodziej seconded by Councilman Gibson and passed on roll call vote to approve the Workshop Session, Executive Session and Regular Session Meeting Minutes of April 16, 2024, and the Special Budget Meeting and Executive Session of April 30, 2024.

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Latona voted nay.

COMMUNICATIONS FROM THE CITY MANAGER

C-1 Henry Reyes, Public Safety, Hired as Police Officer, effective April 15, 2024, at $43,262.00 annually.
C-2 Javier Serra, Public Safety, Hired as Police Officer, effective April 15, 2024, at $43,262.00 annually.
C-3 Vincent Colavitti, Public Safety, Hired as Police Officer, effective April 15, 2024, at $46,997.00 annually.
C-4 Eddie Maldonado, Public Safety, Hired as Police Officer, effective April 15, 2024, at $43,262.00 annually.
C-5 Angelica Adorno, Tax Collector, Keyboarding Clerk 1, hired effective May 1, 2024, at $32,500.00 annually.
C-6 Stephen Aggi-Monge, Public Safety, Hired as Police Officer, effective April 15, 2024, at $43,262.00 annually.
C-7 Benjamin Bressel, Public Safety, Hired as Police Officer, effective April 15, 2024, at $46,997.00 annually.
C-8 Matthew Fisher, Public Safety, Hired as Police Officer, effective April 15, 2024, at $46,997.00 annually.
C-9 James Mulroony, Public Safety, Hired as Police Officer, effective April 15, 2024, at $43,262.00 annually.
C-10 Luis Campoverde, Public Safety, resigned position of Public Safety Telecommunicator, effective April 15, 2024.
C-11 Michaela Genneken, Police Civilian, resigned position of Clerk 2, effective April 12, 2024.
C-12 William Bais, Public Safety, resigned position of Systems Analyst, effective April 12, 2024.
C-13 Clifford Kuzmuk, Public Works, Hired as Tree Maintenance Worker, effective April 16, 2024, at $45,500.00 annually.
C-14 John Cusack, Public Safety, Hired as System Analyst, effective April 16, 2024, at $52,000.00 annually.
C-15 Cynthia Figlar, Regulatory Affairs, retired from her position of Senior Housing Assistant Technician, effective May 1 ,2024.
C-16 Timothy Kaminski, Public Safety, retired his position of Police Officer, effective May 1, 2024.
C-17 Urvashi Lad, Tax Collector, Keyboarding Clerk 1, hired effective May 1, 2024, at $32,500.00 annually.

COMMUNICATIONS MEETING MINUTES

C-18 Minutes of Alcoholic Beverage Control Board of March 13, 2024
C-19 Minutes of Advisory Committee on Civil Rights of February 26, 2024
C-20 Minutes of the North Jersey District Water Supply Commission of March 27, 2024
C-21 Minutes of Disabilities Committee of April 15, 2024
C-22 Minutes of Senior Advisory Committee of March 28, 2024
C-23 Minutes of Traffic Safety Council of March 21, 2024
C-24 Minutes of Clifton Arts Center Committee of March 25, 2024
C-25 Minutes of Planning Board of March 28, 2024
C-26 Minutes of CA-TV Committee of March 27, 2024

SECOND READING ORDINANCES

A. Adoption of Ordinance 7904-24

B. Public Hearing on Ordinance 7904-24

Mayor Grabowski opened the floor to the public regarding Ordinance 7904-24.

With no one wishing to be heard, a Motion was made by Councilman Gibson, seconded by Councilman Kolodziej to close the public hearing and adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic" More Particularly Section 439-10 Thereof, Entitled "Stopping or Standing Prohibited During Certain Hours on Certain Streets" (Adds No Stopping or Standing Zone on Van Houten Avenue)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

C. Adoption of Ordinance 7905-24

D. Public Hearing on Ordinance 7905-24

Mayor Grabowski opened the floor to the public regarding Ordinance 7905-24.

With no one wishing to be heard, a Motion was made by Councilman Gibson, seconded by Councilman Kolodziej to close the public hearing and adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-37 Thereof, Entitled "Handicapped Parking on Streets" (Deletes 13 Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

E. Adoption of Ordinance 7906-24

F. Public Hearing on Ordinance 7906-24

Mayor Grabowski opened the floor to the public regarding Ordinance 7906-24.

With no one wishing to be heard, a Motion was made by Councilman Gibson, seconded by Councilman Kolodziej to close the public hearing and adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Adds 7 Restricted Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

G. Adoption of Ordinance 7907-24

H. Public Hearing on Ordinance 7907-24

Mayor Grabowski opened the floor to the public regarding Ordinance 7907-24.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato to close the public hearing and adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Deletes 5 Handicapped Spaces)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

I. Adoption of Ordinance 7908-24

J. Public Hearing on Ordinance 7908-24

Mayor Grabowski opened the floor to the public regarding Ordinance 7908-24.

With no one wishing to be heard, a Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato to close the public hearing and adopt on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-38 Thereof, Entitled "Handicapped Parking on Streets for Private Residences" (Amends Handicapped Parking Placard Number)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

FIRST READING ORDINANCES

A. Introduction of Ordinance 7909-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Amends Hours of Restricted Parking on Van Breeman Drive)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, May 21, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

B. Introduction of Ordinance 7910-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman Gibson and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of the City of Clifton, Entitled "Vehicles and Traffic", More Particularly Section 439-12 Thereof, Entitled "Parking Prohibited for Street Cleaning" (Provides for Street Cleaning on Caroline Avenue, Rosalie Avenue and Mina Avenue)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, May 21, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

C. Introduction of Ordinance 7911-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilman Kolodziej, seconded by Councilman D'Amato, and passed on roll call vote.

An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees" (Revises Sick Leave and Terminal Leave)

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, May 21, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D. Introduction of Ordinance 7912-24

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to Table Ordinance 7912-24.

An Ordinance to Amend, Revise and Supplement Chapter 43 of the Code of the City of Clifton Entitled "Advisory Committee for Individuals with Disabilities" at Section 43-2 "Membership, Terms of Office" (Adds Two Alternate Members to the Committee)

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

E. Introduction of Ordinance 7913-24

The entitled ordinance was introduced and read by the City Clerk, as first reading, which reading was by title, passed upon motion made by Councilwoman Pino, seconded by Councilman Latona, and passed on roll call vote.

An Ordinance to Amend Chapter 159 of the code of the City of Clifton, Entitled "Bazaars, Carnivals, Circuses, Street Fairs and Festivals"

It was regularly moved, seconded, and carried that the ordinance now pending be further considered for final passage after public hearing at the regular meeting of the Municipal Council to be held Tuesday, May 21, 2024, at 8:00 p.m. and that the City Clerk be authorized to publish said ordinance together with statutory notice as required by law.

(6-1-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, and Mayor Grabowski voted aye. Councilwoman Sadrakula voted nay.

FLOOR TO THE MEMBERS OF THE PUBLIC

The following spoke about permit parking and violations that were issued on McCosh Road.

Jane Garbus, 144 McCosh Road
Pat Ceaser, 149 McCosh Road
Scott Ceaser, 149 McCosh Road
Michele Carstens-Potts, 131 McCosh Road
Eileen Ziegler, 5 McCosh Road
Genevieve Knapp, 163 McCosh Road

Larry Waxman, 81 Colin Ave., asked about the status of installing a traffic light and traffic island at the intersection of Passaic Ave., Ward and Route 3. He also commented that traffic is backing

up at the intersection of Passaic Ave. at Allwood Rd. He stated that Allwood Road needs sidewalks on both sides of the street, a public hearing for the Passaic County concept plans for Allwood Road and Mount Prospect Ave. He remarked that the opening of Stew Leonard's in Styretowne shopping center is much anticipated, but he is concerned about traffic entering and exiting the center.

Mary Pendergast, 35 Knapp Ave., spoke about Commercial vehicles parking in the area of Knapp Avenue and leaving no parking for residents.

Arthur DeRose, 25 Harrington Rd., thanked the City Manager for having the no parking signs removed on Harrington Road. He spoke about a past appeal for curb and road remediation on Harrington Road and said that the City responded and completed the job perfectly.

The following spoke about the traffic and safety issues on Pershing Road around the Mosque and the proposed expansion of the Mosque:

Thomas Melani, Esq., Elmwood Park, NJ
Henry Cholewczynski, Phyllis Place
Dawn Buzzie, 10 Springfield Court

Faith Webb, 2 Strangeway Terrace, spoke about the outstanding service given to her by Animal Control Officer, Steel Leon. She discussed having remote access to Council Meetings and the lack of fence permit inspections in the City.

Ray Robertello, 64 Woodlawn Ave., announced the upcoming Gay Pride Flag Raising and showed his support for the residents of McCosh Road who, he feels, are receiving tickets unfairly.

Gary Perino, 491 Mt. Prospect Ave., thanked the Council for approving a museum on City Hall property. He asked permission to ask for donations to the museum project from local businesses. Mr. Perino spoke about holding a public hearing regarding the proposed changes to Allwood Road. He spoke about the traffic and safety issues on Pershing Road and asked that the Clifton Postmaster attend a meeting to discuss the Post Office on Allwood Road closing for lunch. He also remarked that Congressman Pascrell should attend a Council Meeting.

Francesco Muoio, J5 Meadow Court, suggested finding anchor tenants to help bring more business to the City.

James Feimster, 45 Lawrence Court, asked about the status of approving permit parking on Lawrence Court.

Michelle Gaudet, 28 Bergen Ave., announced a 5K run to benefit Saint Peter's Haven. She spoke about the work that St. Peter's Haven does and an invoice they received for Police Overtime for the Run. She announced a play that will be held at the Passaic Arts and Science Charter School. She spoke about the need for pedestrian signs and painted crosswalks at the Charter School.

Robert Popowich, 57 Dalewood Rd., asked when a Communications Manger would be hired.

Donna Popowich, 57 Dalewood Rd., spoke about the Mini Food Pantries that are being placed around the City and asked for sponsors for the pantries. She spoke about the decline of the quality of life around Pershing Road and felt that adopting an ordinance to allow non-profits to have four carnivals a year is excessive.

Judy Bassford, 92 Mountainview Dr., remarked that four carnivals per year per organization is excessive and will degrade the quality of life for the residents living around the parks. She asked Councilwoman Pino when they would meet to discuss Ms. Bassford concerns about conflicts of interest involving Councilwoman Pino.

Gabriel Garcia, Albion Section spoke about starting a career in politics. He spoke about public issues that are not being addressed by Council.

With no one else wishing to be heard, a Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato, and passed on roll call vote to close the Public Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

CITY MANAGER PRIVILEGE/RESPONSE TO RESIDENTS

Larry Waxman – City Manager, Dominick Villano, stated there is an ongoing issue with the County to get them to install the traffic light at Passaic Avenue and Route 3. Mr. Villano stated that perhaps pressure from the City Council would help. He stated that a survey was completed for the Allwood Road issue, and it was found that no adjustment was required.

To the residents of McCosh Road, City Manager, Dominick Villano, commented that the parking permits and parking tickets are enforced by the Police Department. He suggested that perhaps they should eliminate the permit parking.

Thomas Melani, Esq. – City Manager, Dominick Villano, referred his concerns to the Legal Department.

Faithe Webb – City Manager, Dominick Villano, stated that remote access to Council Meetings has already been approved by Council effective June 1, 2024, for a 90-day trial period.

Ray Robertello – City Manager, Dominick Villano, said he would be at the Pride Flag Raising and will also have police present.

Gary Perino – City Manager, Dominick Villano, said the City would welcome him talking with local businesses to help raise funds for the museum. In reference to the public hearing for the Alwood Road project, the County is working on setting a few dates that would work for everyone. He also announced that there would also be a public hearing for the Mount Prospect Avenue project.

James Feimster – City Manager, Dominick Villano, said the parking permit for Lawrence Court is on for discussion in Closed Session at tonight's meeting and they will be discussing the permit parking for Lawrence Court.

Michelle Gaudet – City Manager, Dominick Villano, stated he waived the Administrative Fee for off duty police officer fees for non-profit organizations.

Robert Popowich – City Manager, Dominick Villano, stated Communications Manager position is in the process of being created.

Mary Pendergast – City Manager, Dominick Villano, has deferred to the Legal Department to research if the City can legally create no parking for commercial vehicles in certain parts of the City.

COUNCIL PRIVILEGE

Councilman Gibson

Councilman Gibson announced Teachers and Nurses week. He spoke about City Animal Control Officer, Steel Leon, and what a wonderful job he is doing. Councilman Gibson talked about public remote access to Council meetings, the future plans for the expansion of the Pershing Road Mosque and hiring a Communications Manager. He stressed the importance of having pedestrian signs posted near the schools. Councilman Gibson read Recreation Department news.

Councilman Kolodziej

Councilman Kolodziej gave an update on recent Passaic Valley Water news, discussed the permit parking and ticketing issues on McCosh Road and explained the City's Sewer Fee formula.

Councilman Kolodziej announced that the City Schools sewer fees are no longer being waived by the City.

Councilman Latona

Councilman Latona congratulated students who are joining the service after graduation. He spoke about the budget meetings and the need to make cuts. Councilman Latona announced recent news and events around the City. He commented that Utility Companies need to put in writing when they will be opening streets. Councilman Latona announced that the City hired a Comptroller and changed the spending threshold. He spoke about parking enforcement on McCosh and Pershing Roads. Councilman Latona remarked that the museum is good for the City, He commented on having the same set of rules for all.

Councilman D'Amato

Councilman D'Amato announced that the Civil Rights Committee is ready to get to work. He asked that each Councilmember come up with two or three projects that could be presented to Congressman Pascrell for funding. He asked for an update on the Third River Flooding progress with the Army Corp of Engineers and the DEP. Councilman D'Amato commented on the timing of the closing of the Alwood Circle for utility work. He asked if all employees were punching in and out daily. He discussed the permit parking and ticketing concern on McCosh Road, the speaking order at the public session of Council meetings, flag raisings, charging Police overtime to non-profits and Pedestrian signs that need to be put up. Councilman D'Amato asked when the Allwood Road meeting would be scheduled with the County.

A Motion was made by Councilman D'Amato, seconded by Councilwoman Pino and passed on roll call vote to place the hiring of a Communications Manger as a discussion item on the next agenda.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

Councilwoman Pino

Councilwoman Pino asked that the following items to be put on the next agenda as a Discussion Item;

Resuming Youth Week Program
New Fire House, Funding from Congressman Pascrell
5K Spending Threshold for Non-Professional Services
Options for McCosh Road regarding Permit Parking and Summonses

Councilwoman Pino asked that a Special Meeting be set up for a presentation of phase four for the On 3 project.

Councilwoman Sadrakula

Councilwoman Sadrakula announced that Council voted that all Fire Department overtime shall be managed in a way that a person of the same position will be called in to cover if someone calls out and not be replaced by a higher-ranking position. She asked if a memo was sent regarding the overtime and has the policy had been instituted. She spoke about lack of answers regarding the parking, traffic, safety issues and a plan to expand the premise at the Mosque on Pershing Road. Councilwoman Sadrakula remarked that the Zoning Ordinances need to be updated. She announced that remote access to Council Meetings will begin in June. She thanked resident Gary Perino for offering to solicit donations for the City Museum. Councilwoman Sadrakula spoke about Congressman Pascrell attending a Council Meeting. She also commented on rescinding permit parking on McCosh Road, traffic signs, moving the 5K race to the Clifton Stadium, moving the Halloween Parade to City Hall grounds, bump-out parking and sidewalks, and open space grants. Councilwoman Sadrakula stated that she would be attending the Pride Flag Raising.

Mayor Grabowski

Mayor Grabowski commented that representatives of the Mosque attended the Economic Development Committee to present a plant. He remarked that no decisions have been made for their plans until they are thoroughly reviewed.

City Manager, Dominick Villano, replied to Councilman D'Amato regarding the Third River Flooding. He stated that the DEP letters have been sent out to the residents and it looks favorable that the Army Corp of Engineers will help. He commented that 100K will have to be put up as a match. He stated he is working on hiring a Communications Manager.

City Manager, Dominick Villano, said he was told that the Motion made at the Budget Meeting to require all employees to punch in and out was an illegal Motion since it was not on the agenda.

City Attorney, Matthew Priore, indicated that the Motion was a direct violation of the Open Public Meetings Act. Mr. Priore also spoke about the need to issue a Rice Notice if the Council chooses to discuss an employee's terms of employment.

A Motion was made by Councilwoman Pino, seconded by Councilman D'Amato and passed on roll call vote to require all employees to clock in and out with the exception of the Municipal Judge.

(5-2-0-0) Councilman Gibson, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Councilwoman Sadrakula voted aye. Councilman Kolodziej and Mayor Grabowski voted nay.

City Attorney, Matthew Priore, advised Councilman Latona, that there is a Court Order in place precluding him from being involved with the Legal Department's employee's terms of employment and that the Court Order has not been vacated.

RESOLUTIONS VOTED ON SEPERATELY

A Motion was made by Councilman Kolodziej, seconded by Councilman Gibson, and passed on roll call to vote on the following resolution separately.

R216-24 Resolution: Approve Claims List Resolution for the May 7, 2024, City Council Meeting

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	22,826,892.15
Grant Fund	$	221,662.39
General Capital Fund	$	645,726.85
Sewer Utility -Operating	$	163,404.61
Sewer Utility-Capital	$	498,785.11
Developers Escrow	$	11,410.00
Dog Trust	$	5,259.59
Revolving Loan Fund		
Police Extra Duty	$	280,900.50
Trust Other	$	146,458.41
Section 8 Public Housing	$	28,984.92
Reserve for Housing	$	-
Community Development	$	1,249,743.05
Payroll Agency	$	-
Tax Title Lien Redemption	$	-
Affordable Housing	$	-
	$	-

Self-Insurance	$	1,159,802.71
Fire Dedicated Penalties	$	-
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	313,051.00
General Liability Trust	$	45,826.16
Workers Compensation Trust	$	55,671.64
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	$	27,653,579.09

R227-24 Resolution Authorizing Purchase of One (1) 2024 GMC Yukon 4WD SLT off the Educational Services Commission Cooperative Contract Pursuant to N.J.S.A. 40A:11-1 et seq.

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to table Ordinance R227-24.

RESOLUTION AUTHORIZING PURCHASE OF ONE (1) 2024 GMC YUKON 4WD SLT OFF THE EDUCATIONAL SERVICES COMMISSION COOPERATIVE CONTRACT PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Police Department has a requested a replacement vehicle for the current Police Chief's Vehicle through forfeiture funds; and

WHEREAS, Frank's Truck Center Inc, 325 Orient Way, Lyndhurst NJ 07071 has been awarded Educational Services Commission Contract No. ESCNJ 23/24-11 - Cars, Crossovers, Class 1-3 Trucks, Chassis SUV's and Vans; and,

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESCNJ), from which the above contract was awarded for a bid term of December 15, 2023, through December 14,2025; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Beyer of Morristown, 200 Ridgedale Avenue, Morristown NJ 07960, off the ESCNJ Contract No. 23/24-11, at a cost not to exceed $72,290.96;

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

(6-0-1-0) Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilman Gibson abstained.

R231-24 Resolution Approving and Accepting the By-Laws of the Advisory Committee on Civil Rights

A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to table Resolution R231-24.

RESOLUTION APPROVING AND ACCEPTING THE BY-LAWS OF THE ADVISORY COMMITTEE ON CIVIL RIGHTS

BE IT RESOLVED, that the Mayor and Municipal Council of the City of Clifton hereby approve and accept the attached Bylaws of the Advisory Committee on Civil Rights.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

RESOLUTIONS

A Motion was made by Councilman Kolodziej, seconded by Councilman D'Amato and passed on roll call vote to move the group.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

R216-24 Resolution: Approve Claims List Resolution for the May 7, 2024, City Council Meeting

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	22,826,892.15
Grant Fund	$	221,662.39
General Capital Fund	$	645,726.85
Sewer Utility -Operating	$	163,404.61
Sewer Utility-Capital	$	498,785.11
Developers Escrow	$	11,410.00
Dog Trust	$	5,259.59
Revolving Loan Fund		
Police Extra Duty	$	280,900.50
Trust Other	$	146,458.41
Section 8 Public Housing	$	28,984.92
Reserve for Housing	$	-
Community Development	$	1,249,743.05
Payroll Agency	$	-
Tax Title Lien Redemption	$	-
Affordable Housing	$	-
	$	-
Self-Insurance	$	1,159,802.71
Fire Dedicated Penalties	$	-
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	313,051.00
General Liability Trust	$	45,826.16
Workers Compensation Trust	$	55,671.64
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	$	27,653,579.09

R217-24 Resolution - Increasing 2024 Temporary Municipal Budget #5

2024 TEMPORARY BUDGET
AMENDMENT NUMBER 5

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and,

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and,

WHEREAS, the initial adoption of the 2024 Temporary Municipal Budget, R004-24, was on January 2, 2024; and,

WHEREAS, the City has received several Grants that need to be added to the Temporary 2024 Municipal Budget,

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide for Grants named below, spending as approved by the City Council and the County of Passaic prior to the adoption of the 2024 Municipal Budget as follows:

Department	Department Code	Amount
Police Department	Safe & Secure Grant	$ 32,400.00
Police Department	FY23 COPS Hiring Grant	$ 750,000.00
Senior Citizens	2023 Title III Allocation	$ 24,960.00
Health Department	Strengthening Local Public Health Capacity – Outbreak Preparedness	$ 29,462.00
Health Department	Strengthening Local Public Health Capacity – Public Health Capacity	$ 45,202.00
Total Temporary Budget Increase:		$ 882,024.00

R218-24 Resolution - Increasing 2024 Temporary Municipal Budget #6

2024 TEMPORARY BUDGET
AMENDMENT NUMBER 6

WHEREAS, N.J.S.A. 40A:4-19 authorizes temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget, where contracts, commitments or payments are to be made prior to the adoption of the budget for any fiscal year; and

WHEREAS, contracts, commitments or payments are to be made by the City of Clifton for the purpose and amounts requested in the manner and time therein provided; and

WHEREAS, the initial adoption of the 2024 Temporary Municipal Budget, R004-24, was on January 2, 2024; and

WHEREAS, the City has Employee Terminal Leave Payments that need to be added to the Temporary 2024 Municipal Budget for payment;

NOW, THEREFORE, BE IT RESOLVED, that the Temporary Appropriations Amendments are hereby authorized to provide funding for Departments named below, Terminal Leave

Payments as approved by the City Council of the City of Clifton, County of Passaic, State of New Jersey, prior to the adoption of the 2024 Municipal Budget as follows:

Department	Department Code	Amount
Police Department	Terminal Leave	$ 437,079.93
Fire Department	Terminal Leave	$ 539,325.04
Health Department	Terminal Leave	$ 96.86
Finance Department	Terminal Leave	$ 5,164.75
DPW	Terminal Leave	$ 9,870.50
Legal Department	Terminal Leave	$ 1,234.52
Total Temporary Budget Increase:		$ 992,771.60

R219-24 Resolution - 2024 Cash Management Plan Amendment #1

RESOLUTION
CITY OF CLIFTON
COUNTY OF PASSAIC, NEW JERSEY

2024 CASH MANAGEMENT PLAN
AMENDMENT #1

WHEREAS, N.J.S.A. 40A:5-14, State of New Jersey Local Fiscal Affairs Law, requires that each municipality to annually adopt a Cash Management Plan designed to assure the deposit, investment and proper disbursement of local funds;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Clifton, County of Passaic, State of New Jersey, does hereby adopt the following Cash Management Plan:

A. DESIGNATION OF DEPOSITORIES

The following institutions are designated as permissible depositories for the deposit of City funds:

CAPITAL ONE	KEARNY BANK
BANK OF AMERICA, N.A.	PNC BANK, National Association
M&T BANK	PROVIDENT SAVINGS BANK
BOILING SPRINGS SAVINGS BANK	INVESTORS SAVINGS BANK
BNY MELLON	SPENCER SAVINGS BANK, SLA
WELLS FARGO BANK, N.A.	TD BANK, N.A.
US BANK	VALLEY BANK

All depositories must conform to the Governmental Unit Deposit Protection Act ("GUDPA") and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all City funds on deposit.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the City, shall be deposited in regular, non-interest bearing checking accounts unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the City and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge.

C. INVESTMENT INSTRUMENTS AND PROCEDURES

The City may purchase those investments permitted in N.J.S.A. 40A:5-15.1, and Local Finance Notice (LFN) 2017-24 and Resolution R531-18, which include:

United States Treasury Bonds, Notes and Bills
United States Government Agency and Instrumentality Obligations
Bonds and other obligations of the City of Clifton
Bonds and other obligations of the Clifton Board of Education
Commercial Bank Deposits and Certificates of Deposit
New Jersey Arbitrage Rebate Management Fund
Savings Bank Deposits and Certificates of Deposit
State of New Jersey Cash Management Fund (NJ/ARM)

The City may purchase other obligations approved by the Division of Investment of the Department of Treasury for investment by local units.

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the City's fiscal year shall be permitted only if interest accrued on the investment is credited to the City at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for Certificates of Deposit will be solicited of at least three designated depositories only if the amount available for investment is $100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded. Where the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution's quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have the discretion to reject all bids.

D. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the City Council, except that the Chief Financial Officer shall have the authority to make disbursements prior to receiving the approval of the Municipal Council in extreme emergencies where the safety of the public is jeopardized. In addition, the following disbursements may be made prior to receiving approval of the Municipal Council:

County Taxes	Petty Cash Reimbursements
County Open Space Taxes	Postage
Debt Service	Purchase of Investments
Insurance Premiums	Salaries and Wages
Interfunds	School Taxes
Public Library Tax Levy	Self-Insurance Payments
Payroll Withholding Amounts	Special Improvement District Taxes
Passaic Valley Sewer Payments	State of NJ Pension Obligations
Public Utility Payments	Health Care Claims

- Manual Checks as approved in writing by the City Manager

For disbursements relative to payroll tax withholding, the City Council may authorize the use of a servicer to take possession of local unit funds and execute the disbursements of the City to the taxing authorities. Tasks to be performed by the servicer may include report preparation, calculation of withholding and direct deposit of payroll disbursements.

The Chief Financial Officer is designated the "approval officer" responsible for authorizing and supervising the activities of the servicer. In cases where the servicer takes possession of local unit funds for payment of payroll claims, the approval officer is charged with ensuring that payments are made on a timely basis by regularly securing third party confirmation of such.

Disbursements shall be executed via electronic wire transfer of funds by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the City in the form of increased investment income.

All disbursements of funds held by the City, either electronic or by check, will require two (2) authorized signatures or approvals before any disbursement can be completed.

E. PETTY CASH FUND / EMPLOYEE REIMBURSEMENTS

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21. Individual reimbursements from the Petty Cash Fund shall not exceed $45 per item. The following Petty Cash Fund is maintained:

Recreation	$200

All other properly documented petty cash expenditures will be reimbursed to an employee on their semi-monthly paychecks, as a non-taxable reimbursement.

All employee expenditure reimbursements will be reimbursed on their semi-monthly payroll checks. These approved reimbursements will also be a non-taxable reimbursement.

F. BONDING

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer	Tax Collector	City Treasurer
Court Administrator	Municipal Court Judge(s)	Deputy Court Administrator(s)

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

G. P-CARD PROGRAM

The City of Clifton currently has P-Cards (Purchase Cards) program with Bank of America. The Qualified Purchasing Agent (QPA) is designated the "Program Manager" is compliance with Local Finance Notice (LFN) 2018-13. Individual City Credit Cards are not authorized to be issued or used by any employee under the auspices of the City of Clifton.

H. CLAIMANT CERTIFICATION

Per City of Clifton Ordinance 7640-21, authorized by the New Jersey Department of Community Affairs with Local Finance Notice (LFN) 2018-13, purchase orders below the State authorized quote threshold, and vendors with contracts of file with the City's Legal Department do not require a signature from the Vendor. All Department Head must sign off on all other requirements of a purchase order in compliance with applicable Purchasing Laws.

I. ELECTRONIC FUNDS TRANSFER (EFT)

The Local Fiscal Affairs Lawn (N.J.S.A. 40A:5-16.5) has authorized Municipalities to pay vendor's electronically, in lieu of paper checks. Local Finance Notice (LFN) 2018-13 gives guidance on such policies required to protect the City. The Finance Office created a policy for EFTs, and shall be authorized to utilize EFTs as necessary (Resolution R438-20)

J. COMPLIANCE

The Cash Management Plan of the City of Clifton shall be subject to the approval of the City's Legal Counsel and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of City funds shall deposit them as instructed by this Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If, at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

K. BANK SIGNATURES

All Bank Accounts with the City of Clifton require a minimum of two signatures to issue payment. Authorized City Employees are:

1. Chief Financial Officer – Joseph Kunz
2. City Manager – Dominick Villano
3. City Treasurer - Edith Mayton
4. City Comptroller – Jyoti Sharma

The exception to this rule is the Police Department's Forfeiture Fund, which requires both:

1. Chief Financial Officer
2. Police Chief

R220-24 Resolution Authorizing Final Payment - City-Wide Concrete Sidewalk Replacement - AA Berms, LLC

RESOLUTION AUTHORIZING FINAL PAYMENT
CITY-WIDE CONCRETE SIDEWALK REPLACMENT
AA BERMS LLC

WHEREAS, AA BERMS LLC of **Belleville, New Jersey,** did complete **CITY-WIDE CONCRETE SIDEWALK REPLACEMENT** project in and for the City of Clifton for the total amount

of $294,600.00

And previous payments on account of said total have been paid
in the amount of. $228,767.20

Leaving this FINAL PAYMENT
of..... $ 65,832.80

WHEREAS, said work was authorized by contract duly awarded at a regular meeting of the Governing Body of the City of Clifton; and

WHEREAS, the Contractor has posted a Maintenance Bond, for a period of two years, in the amount of **$29,460.00**; and

WHEREAS, the City Engineer has inspected the work done and has determined that said work has been properly done and completed, to the best of his knowledge, in accordance with the terms and provisions of the contract as amended, if amended, and hereby recommends that the said work be accepted;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clifton does hereby formally accept the work as shown as completed in this resolution and contract.

NOW BE IT FURTHER RESOLVED that the Chief Financial Officer be, and he is authorized and directed to include the said claim totaling **$65,832.80** on the claim list.

R221-24 Resolution to Award Contract to Trane to Diagnose Refrigerant Leak on Trane HVAC Roof Top Unit #2 Via National Co-Op OMNIA Partners Racine Contract (DPW)

RESOLUTION TO AWARD CONTRACT TO TRANE TO DIAGNOSE REFRIGERANT LEAK ON TRANE HVAC ROOF TOP UNIT #2 VIA NATIONAL CO-OP OMNIA PARTNERS RACINE CONTRACT (DEPARTMENT OF PUBLIC WORKS)

WHEREAS, Trane U.S., Inc., was awarded Omnia Partners national cooperative contract # WI Racine Contract #3341 for HVAC Products, Installation, Labor Based Solutions and related Services", which provides for as-needed repairs for Trane HVAC equipment and systems; and

WHEREAS, the City of Clifton is a member of the Omnia Partners (formerly U.S. Communities), a national cooperative, since January 1, 2012, thru present, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10, which allows local contracting units to utilize national cooperative contracts as a method of procurement; and

WHEREAS, Clifton City Hall is experiencing a refrigerant leak issue with its Trane HVAC Roof Top Unit #2, necessitating immediate attention to ensure operational efficiency and occupant comfort; and

WHEREAS, Omnia Partners (formerly U.S. Communities) awarded the above referenced contract (Racine Contract #3341), to Trane U.S., Inc., 19 Chapin Road, Bldg. B, Suite 200, Pine Brook, NJ 07058, for a term of September 1,2022 – August 31, 2027, which provides for purchase and maintenance of HVAC Products, Installation, Labor Based Solutions and related products and services; and

WHEREAS, timely diagnoses is essential to prevent disruptions to essential services and mitigate potential damage to the HVAC system; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned contract to Trane located at 19 Chapin Road, Bldg. B, Suite 200, Pine Brook, NJ 07058 in the amount not to exceed $5,547.00.

R222-24 Resolution Authorizing Purchase of One (1) Zeus Plus Scan Tool for Diagnostics and Repairs for the City Owned Vehicles from Snap-On Incorporated off the Sourcewell National Cooperative (DPW)

RESOLUTION AUTHORIZING PURCHASE OF ONE (1) ZEUS PLUS SCAN TOOL FOR DIAGNOSTICS AND REPAIRS FOR THE CITY OWNED VEHICLES FROM SNAP-ON INCORPORATED OFF THE SOURCEWELL NATIONAL COOPERATIVE (DEPARTMENT OF PUBLIC WORKS)

WHEREAS, the City of Clifton is allowed to participate in inter-local purchasing systems per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize cooperative purchasing agreements with other states; and

WHEREAS, pursuant to resolution R274-18, adopted June 19, 2018, the City of Clifton is a member of Sourcewell National Cooperative, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10; and

WHEREAS, the City of Clifton Department OF Public Works has a need to purchase One (1) ZEUS Plus scan tool for the diagnostics and repairs from Snap-On Inc, which is available off of Sourcewell National Cooperative; and

WHEREAS, Snap On Incorporated is located at 3011 IL Rte 176, Door 1, Crystal Lake, IL 60014 has been awarded the Sourcewell Contract No. #121223-SNP, Garage and fleet maintenance equipment and vehicle lifts; and

WHEREAS, the current contract term for Sourcewell contract #121223-SNP for Garage and fleet maintenance equipment and vehicle lifts expires February 12,2028; and

WHEREAS, the Purchasing Agent followed all applicable guidelines stipulated by the Department of Community Affairs, Division of Local Government Services as outlined in Local Finance Notice 2012-10, and finds all are in compliance with the guidance in LFN 2012-10, pursuant to the proposal submitted, and is in concurrence with the DPW Director to recommend award of the same; and

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., the Municipal Council wishes to authorize the aforesaid mentioned purchase and delegate the power to make the same to the following named official: Amisha J Jariwala, Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, State of New Jersey as follows:
The award is authorized to Snap-On Inc for One (1) ZEUS Plus scan tool, pursuant to Sourcewell contract #121223-SNP.

The proposal submitted by Snap-on Inc for the procurement of One (1) ZEUS Plus scan tool, for a total not to exceed amount of $13,568.82 is hereby awarded.

R223-24 Resolution Awarding a Contract to Stryker Sales Corporation for Maintenance and As-Needed Repair of Stryker Equipment for the City of Clifton Fire Department

RESOLUTION AWARDING A CONTRACT TO STRYKER SALES CORPORATION FOR MAINTENANCE AND AS-NEEDED REPAIR OF STRYKER EQUIPMENT FOR THE CITY OF CLIFTON FIRE DEPARTMENT

WHEREAS, the City of Clifton, via Resolution R262-16 authorized participation in the Bergen County Cooperative Pricing System (#CK04-BERGEN); and

WHEREAS, has previously purchased from Stryker Sales Corporation MTS Stryker Power Load Stretcher Systems, LUCAS CPR systems and Life Pak 1000 defibrillators and other related and ancillary Stryker sold equipment; and

WHEREAS, Stryker proposed three-year (36 months) contract covering all of the Stryker and related equipment owned by the City for a total not to exceed amount of $38,407.68 annually via Bergen County Co-op 22-14 expiring on June 2024; and

WHEREAS, Bergen County contract #22-14 for First Responder Emergency Medical Equipment and Supplies, which includes annual and preventative maintenance of Stryker Equipment, was awarded to Stryker Sales Corporation., 2825 Air view Blvd, Kalamazoo, MI

49002; and

NOW, THEREFORE, BE IT RESOLVED, that a contract is hereby awarded for maintenance and as-needed repair of Stryker, LUCAS, and Life Pak, and related equipment, to Stryker Sales Corporation, 2825 Air view Blvd., Kalamazoo, MI 49002, for the total not to exceed amount of $115,223.05 for a period of three years and $38,407.68 annually; and

WHEREAS, the current contract term for the Bergen County contract #22-14 for First Responder Emergency Medical Equipment and Supplies expires on June 30, 2024; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized and directed to execute all required documents on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R224-24 Resolution Authorizing Payment to Morris County Public Safety Training Academy for Five (5) New Recruits Firefighter 1 and Firefighter 2 for Fire Department

RESOLUTION AUTHORIZING PAYMENT TO MORRIS COUNTY PUBLIC SAFETY TRAINING ACADEMY FOR FIVE (5) NEW RECRUITS FIRE FIGHTER 1 AND FIRE FIGHTER 2 FOR FIRE DEPARTMENT

WHEREAS, the Fire Department has successfully recruited five new candidates to join its ranks; and

WHEREAS the invoice for the training and enrollment fees for these five recruits has been received and requires payment; and

WHEREAS the training of these recruits is essential for maintaining the operational readiness and effectiveness of the Fire Department; and

BE IT RESOLVED, that the payment of the invoice for the training and enrollment fees for the five new recruits for the Fire Academy, in the amount of $9,250.00 ($1,850.00 for individual recruit), be approved; and

BE IT FURTHER RESOLVED, that the Finance Department is hereby authorized to release the necessary funds for the payment of the aforementioned invoice; and

BE IT FURTHER RESOLVED, that the Chief of the Fire Department is directed to ensure that the training of these recruits proceeds promptly and efficiently; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned payment to the Moris County Public Safety Training Academy located at PO Box 900 Morristown, NJ 07963 in the amount not to exceed $9,250.00.

R225-24 Resolution to Authorize Advertisement of Intent to Procure Via National Cooperative Contract As-Needed HVAC Equipment Maintenance and Repairs for the City of Clifton Buildings and Clifton Police Firing Range (DPW)

RESOLUTION TO AUTHORIZE ADVERTISEMENT OF INTENT TO PROCURE VIA NATIONAL COOPERATIVE CONTRACT AS-NEEDED HVAC EQUIPMENT MAINTENANCE AND REPAIRS FOR THE CITY OF CLIFTON BUILDINGS AND CLIFTON POLICE FIRING RANGE (DEPARTMENT OF PUBLIC WORKS)

WHEREAS, Trane U.S., Inc., was awarded Omnia Partners national cooperative contract Racine County WI Contract#3341 for HVAC Products, Installation, Labor Based Solutions and Related Products and Services", which provides for as-needed maintenance and repairs for Trane HVAC equipment and systems; and

WHEREAS, the City of Clifton is a member of the Omnia Partners (formerly U.S. Communities), a national cooperative, since January 1, 2012, thru present, in accordance with N.J.S.A. 52:34-6.2, and LFN 2012-10, which allows local contracting units to utilize national cooperative contracts as a method of procurement; and

WHEREAS, the City has previously installed Trane HVAC related equipment at various City facilities, therefore with fleet consideration, the Department of Public Works has requested the City procure maintenance and as-needed repair contract for any repairs of products not under warranty; and

WHEREAS, Omnia Partners (formerly U.S. Communities) awarded the above referenced contract (Racine County WI Contract#3341), to Trane U.S., Inc., 19 Chapin Road, Bldg. B, Suite

200, Pine Brook, NJ 07058, for a term of September 1, 2022 – August 31, 2027, which provides for purchase of HVAC Products, Installation, Labor Based Solutions and related products and services; and

WHEREAS, the contract award and related documentation are available via the following website link: https://www.omniapartners.com/suppliers/trane/public-sector/contract-documents ; and,

WHEREAS, absent comment, it is the intent of the City of Clifton to award a contract to Trane U.S., Inc., 19 Chapin Road, Bldg. B, Suite 200, Pine Brook, NJ 07058, for as-needed parts and repairs, via the OMNIA Point national cooperative contract number Contract#3341, pursuant to the proposal submitted in response to the Racine County, Wisconsin Contract for HVAC Products, Installation, Services and Related Products and Services (Racine Contract #3341), subsequent to a ten (10) day period for public comment; and,

WHEREAS, the City of Clifton is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and,

NOW, THERFORE BE IT RESOLVED, that the Mayor and Municipal Council of the City of Clifton authorize the Purchasing Agent to advertise the Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement.

R226-24 Resolution Rejecting Bids for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6 and Requesting Permission to Re-Bid for Fire Department

RESOLUTION REJECTING BIDS FOR FACILITY ACCOMMODATION UPGRADES FOR FIRE STATIONS 2, 4 AND 6 AND AUTHORIZING NEGOTIATIONS WITH BIDDERS

WHEREAS, the Mayor and Council of the City of Clifton authorized bids to be solicited for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6, with the return date of March 12, 2024, but the two bids received substantially exceeded the project cost estimates so those bids were rejected on that basis; and

WHEREAS, the Mayor and Council of the City of Clifton authorized bids to be solicited for this project a second time, with the return date of April 30, 2024; and

WHEREAS, two bids were received, the lowest of which was $1,474,000 from Reliance Home Remodeling LLC of Passaic, New Jersey was defective because it did not include a bid bond; and

WHEREAS, the second bid from Apex Enterprises of Union, New Jersey was $3,505,000 which substantially exceeds the project cost estimates; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Local Public Contracts Law, the bid from Reliance Home Remodeling LLC is rejected because it failed to include a bid bond, a non-waivable defect, and the bid from Apex Enterprises is rejected because it substantially exceeds the estimated costs and anticipated appropriate for the project in accordance with N.J.S.A. 40A:11-13.2.

BE IT FURTHER RESOLVED, that the City Clerk is authorized and directed to return any bids bonds placed on deposit with said bids to the respective bidders.

BE IT FURTHER RESOLVED, that the Council authorizes the City Manager, Municipal Engineer and Municipal Attorney and their appropriate designees, pursuant to N.J.S.A. 40A:11-5(3), to negotiate with bidders in an effort to obtain a price for this project within the City's cost estimates.

R228-24 Resolution to Reject the Request of Proposal (RFP) for Engineering Design Services for Nash Park Improvements and Request Permission to Re-Advertise the RFP

RESOLUTION TO REJECT THE REQUEST OF PROPOSAL (RFP) FOR ENGINEERING DESIGN SERVICES FOR NASH PARK IMPROVEMENTS AND REQUEST PERMISSION TO RE-ADVERTISE THE RFP

WHEREAS, the City of Clifton issued a Request for Proposal (RFP) for Engineering Design Services for Nash Park Improvements; and

WHEREAS, the notice to the RFP was published in newspaper and RFP was published on the City of Clifton' website pursuant to N.J.S.A. 40A:11-1 procurement guidelines; and

WHEREAS, proposals were received from five firms in response to the RFP; and

WHEREAS, after the careful evaluation and consideration of the proposals. It has been determined that none of the proposals are comparable as the requirements and objectives outlined in the RFP were not defined properly hence the scope of the specifications needs to be revised; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council finds it in the best interest of the City of Clifton to reject all proposals received and re-advertise the RFP to solicit new proposals that better align with the project needs.

R229-24 Resolution Authorizing Purchase of ClearGov Subscription Services Through SHI International Via Bergen County Cooperative (CK04) Contract

RESOLUTION AWARDING A CONTRACT TO STRYKER SALES CORPORATION FOR MAINTENANCE AND AS-NEEDED REPAIR OF STRYKER EQUIPMENT FOR THE CITY OF CLIFTON FIRE DEPARTMENT

WHEREAS, the City of Clifton, via Resolution R262-16 authorized participation in the Bergen County Cooperative Pricing System (#CK04-BERGEN); and

WHEREAS, has previously purchased from Stryker Sales Corporation MTS Stryker Power Load Stretcher Systems, LUCAS CPR systems and Life Pak 1000 defibrillators and other related and ancillary Stryker sold equipment; and

WHEREAS, Stryker proposed three-year (36 months) contract covering all of the Stryker and

related equipment owned by the City for a total not to exceed amount of $38,407.68 annually via Bergen County Co-op 22-14 expiring on June 2024; and

WHEREAS, Bergen County contract #22-14 for First Responder Emergency Medical Equipment and Supplies, which includes annual and preventative maintenance of Stryker Equipment, was awarded to Stryker Sales Corporation., 2825 Air view Blvd, Kalamazoo, MI 49002; and

NOW, THEREFORE, BE IT RESOLVED, that a contract is hereby awarded for maintenance and as-needed repair of Stryker, LUCAS, and Life Pak, and related equipment, to Stryker Sales Corporation, 2825 Air view Blvd., Kalamazoo, MI 49002, for the total not to exceed amount of $115,223.05 for a period of three years and $38,407.68 annually; and

WHEREAS, the current contract term for the Bergen County contract #22-14 for First Responder Emergency Medical Equipment and Supplies expires on June 30, 2024; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized and directed to execute all required documents on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

R230-24 Resolution Approving Developer Agreement Between the City of Clifton and 522 Valley Estates, LLC

RESOLUTION APPROVING DEVELOPER AGREEMENT BETWEEN THE CITY OF CLIFTON AND 522 VALLEY ESTATES LLC

BE IT RESOLVED, that a Developer Agreement between the City of Clifton and 522 Valley Estates LLC., the developer of Block 32.01, Lot 12, 522 Valley Road, Clifton, New Jersey, is hereby authorized and approved; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said Developer Agreement on behalf of the City of Clifton.

R232-24 Resolution Authorizing Renewal of Ice Cream Peddlers License - Jack's Ice Cream

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Mustafa Alabdou owner of Jack's Ice Cream, 95 Thomas Street, Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health, Zoning and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Mustafa Alabdou owner of Jack's Ice Cream, 95 Thomas Street, is hereby granted.

Company name:
Jack's Ice Cream

Owner:
Mustafa Alabdou

Approved Operator:
Mustafa Alabdou

Approved Vehicle:
2001 Chevrolet SUV 1GBHG31F211210425

Parking Location:
191 Pennsylvania Avenue, Paterson, NJ

R233-24 Resolution Authorizing Renewal of Ice Cream Peddlers License - R&H

RESOLUTION AUTHORIZING ICE CREAM PEDDLERS LICENSE RENEWAL

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey are in receipt of a renewal application for an Ice Cream Peddlers License from Norberto Berrios owner of R & H Catering, 55 Long Hill Drive, Clifton, New Jersey; and

WHEREAS, all paperwork has been completed by the applicant and all fees have been paid; and

WHEREAS, all inspections have been completed by the Health, Zoning and Police Departments; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton, County of Passaic, and State of New Jersey that approval for a renewal application for an Ice Cream Peddlers License from Norberto Berrios, owner of R & H Catering, 55 Long Hill Drive, Clifton, New Jersey, is hereby granted.

Company name:
R&H Catering

Owner:
Norberto Berrios
Helene Berrios

Approved Operator:
Norberto Berrios
Helene Berrios

Approved Vehicle:
1995 Chevy Van 1GBGP322853311012

Parking Location:
156-168 Oliver Street, Paterson, NJ

R234-24 Resolution of Congratulations to Kearny Bank on their 140th Anniversary

RESOLUTION OF CONGRATULATIONS TO KEARNY BANK ON THEIR 140TH ANNIVERSARY

WHEREAS, Kearny Bank, with locations on Clifton Avenue and Van Houten Avenue, has been a part of the City of Clifton for 43 years and 68 years, respectively; and

WHEREAS, Kearny Bank was founded on April 16, 1884, as Kearney Building and Loan Association, a bank created to help local neighbors and businesses succeed; and

WHEREAS, Kearny Bank was originally founded in Arlington, New Jersey (now Kearny) and over the years was rebranded to Kearny Federal Savings in 1941 and then Kearny Bank in 2015; and

WHEREAS, today, Kearny Bank has over $8 billion in assets and a presence in 43 thriving communities; and

WHEREAS, despite the growth of Kearny Bank, they remain focused on personalized attention, helpful banking services and a commitment to being a good neighbor.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal

Council of the City of Clifton, on behalf of all its citizens, do hereby congratulate

KEARNY BANK

on the occasion of the

140TH ANNIVERSARY OF ITS FOUNDING

And do further extend sincere best wishes to its entire business family and all its employees for continued success and further growth and progress in the future.

R235-24 Resolution of Congratulations Upon Retirement - Police Officer/Detective - Timothy Kaminski

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT –
POLICE OFFICER/DETECTIVE
TIMOTHY KAMINSKI

WHEREAS, May 1, 2024, Police Officer, Timothy Kaminski, officially retired from his position with the City of Clifton; and

WHEREAS, he was appointed as a Police Officer on September 3, 1996, and his retirement will conclude a twenty-eight-year career in service to the public and the City of Clifton; and

WHEREAS, throughout his career, he has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, he has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge his service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

POLICE OFFICER

TIMOTHY KAMINSKI

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in his retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **TIMOTHY KAMINSKI.**

R236-24 Resolution of Congratulations Upon Retirement - Senior Housing Assistant Technician - Cynthia M. Figlar

RESOLUTION OF CONGRATULATIONS UPON RETIREMENT – SENIOR HOUSING ASSISTANT TECHNICIAN CYNTHIA M. FIGLAR

WHEREAS, May 1, 2024, Senior Housing Assistant Technician, officially retired from her position with the City of Clifton; and

WHEREAS, she was appointed as a Keyboarding Clerk 1 on October 27, 1997, and her retirement will conclude a twenty-seven-year career in service to the public and the City of Clifton; and

WHEREAS, throughout her career, she has always displayed an attitude of professionalism and dedication to duty; and

WHEREAS, she has been a credit to the City of Clifton during this time, and this Governing Body wishes to acknowledge her service to the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Municipal Council of the City of Clifton do hereby extend to

SENIOR HOUSING ASSISTANT TECHNICIAN

CYNTHIA M. FIGLAR

their sincere congratulations and thanks for a job well done, as well as their best wishes for continued good health, peace and happiness in her retirement; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting, and a copy thereof presented to **CYNTHIA M. FIGLAR.**

R237-24 Resolution Authorizing the Cancellation and Refund of a Portion of the 2023 3rd Quarter Taxes, the 2023 4th Quarter Taxes, the 2024 1st Quarter Taxes and the 2024 2nd Quarter Taxes on Property known as Block 82.02 Lot 91, 15 Clay Street Owned by Disabled Veteran.

RESOLUTION AUTHORIZING THE CANCELLATION AND REFUND OF A PORTION OF THE 2023 3RD QUARTER TAXES, THE 2023 4TH QUARTER TAXES, THE 2024 1ST QUARTER TAXES AND THE 2024 2ND QUARTER ON PROPERTY KNOWN AS BLOCK 82.02, LOT 91, 15 CLAY STREET, OWNED BY A DISABLED VETERAN

WHEREAS, the Tax Assessor has confirmed that Salvatore Veccia, the owner of a single-family residence located at Block 82.02, Lot 91, 15 Clay Street has been declared 100% disabled as of October 15,2022 by the United States Department of Veteran Affairs; and

WHEREAS, Salvatore Veccia became a resident of the City of Clifton on August 9,2023; and

WHEREAS, Salvatore Veccia has made application to the Tax Assessor of the City of Clifton for a 100% property tax exemption on the subject property in accordance with the law; and

WHEREAS, by virtue of his disabled veteran exemption, Salvatore Veccia is entitled to the cancellation and a partial refund of the 2023 third quarter property taxes, 2023 fourth quarter taxes and 2024 first quarter and 2024 second quarter taxes on the subject property; and

WHEREAS, the Municipal Council, having reviewed the facts and circumstances of the application, wishes to grant the application, and approved the 100% tax exemption on the subject property as of August 9, 2023, and hereby authorizes the cancellation of 100% of the taxes and a partial refund of the 2023 third quarter property taxes, 2023 4th quarter property taxes and 2024 1st and 2nd quarter property taxes on the subject property in the total amount of $7,359.72.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that for the reasons aforesaid, the Tax Collector and/or City Treasurer are hereby authorized and directed:

1. To cancel and refund the pro-rated portion of 2023 third quarter in the amount of $1,202.25 and 2023 fourth quarter taxes in the amount of $2,055.32 and 2024

2. first quarter taxes in the amount of $2,051.08 and 2024 second quarter taxes in the amount of $2,051.07 for a total refund in the amount of $7,359.72 and cancel the remaining 2024 property taxes on the subject property.

3. To keep the subject property tax exempt for the totally disabled veteran for so long as he shall qualify for the exemption and for so long as the exemption is authorized by law based upon the facts and circumstances of this matter.

R238-24 Executive Session

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON-1 Rice Notice – Chief Financial Officer
CON-2 Black Prince Distillery – Project Status Issues

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on May 7, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

LICENSES

L-1 Burlington #1544

RESOLUTION FOR PRELIMINARY APPROVAL

FOR BURLINGTON COAT FACTORY WAREHOUSE CORP.
T/A BURLINGTON #1544
ADDRESS 404 STATE RTE 3 W CLIFTON, NJ 07014
TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY-CONTINUED USE
FORMERLY OR NEW BED BATH & BEYOND
ZONE PCD
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

L-2 Rudy's Café

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF JOSE RODOLFO TEPALE MEJIA
T/A RUDY'S CAFETERIA
FOR PERMISSION TO CONDUCT A: CATERER/GROCERY/MILK – CONTINUED USE
FOR A PERIOD ENDING JANUARY 31, 2025, ON THE PREMISES KNOWN AS:
93 RANDOLPH AVE., CLIFTON, NJ 0701
BE AND THE SAME IS HEREBY APPROVED AND LICENSES SO ISSUED IN THE COMPLIANCE WITH THE APPROVAL OF
THE BOARD OF HEALTH, FIRE DEPARTMENT, POLICE AND ZONING OFFICER.

L-3 Crab Island Cajun Seafood and Bar

RESOLUTION FOR PRELIMINARY APPROVAL

CAJUN SEAFOOD & BAR, INC T/A CRAB ISLAND CAJUN SEAFOOD & BAR
ADDRESS 1016 MAIN AVE, CLIFTON, NJ 07011
TYPE OF FOOD ESTABLISHMENT INTENDED RESTAURANT – CONTINUED USE
FORMERLY CRAB ISLAND CAJUN SEAFOOD & BAR
ZONE R-B2
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

L-4 My Pewex NJ

RESOLUTION FOR PRELIMINARY APPROVAL

LAMANIA, LLC T/A M PEWEX NJ
ADDRESS 217 DAYTON AVE, CLIFTON, NJ 07011
TYPE OF FOOD ESTABLISHMENT INTENDED GROCERY – CONTINUED USE
FORMERLY TUSIA
ZONE PD-1
PERMITTED YES
VARIANCE REQUIRED NO
FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.
FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS

L-5 Jersey Platters

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF IBN OMAR LLC
T/A JERSEY PLATTERS
FOR PERMISSION TO CONDUCT A: RESTAURANT
FOR A PERIOD ENDING JANUARY 31, 2025, ON THE PREMISES KNOWN AS:
212 DAYTON AVE CLIFTON, NJ 07011
BE AND THE SAME IS HEREBY APPROVED AND LICENSES SO ISSUED IN THE COMPLIANCE WITH THE APPROVAL OF
THE BOARD OF HEALTH, FIRE DEPARTMENT, POLICE AND ZONING OFFICER.

L-6 Lucci's Pizza

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF BLACK ROSE RT 3, LLC
T/A LUCCI'S PIZZA
FOR PERMISSION TO CONDUCT A: RESTAURANT-CONTINUED USE
FOR A PERIOD ENDING JANUARY 31, 2025, ON THE PREMISES KNOWN AS:
590 RTE 3 CLIFTON, NJ 07014
BE AND THE SAME IS HEREBY APPROVED AND LICENSES SO ISSUED IN THE COMPLIANCE WITH THE APPROVAL OF
THE BOARD OF HEALTH, FIRE DEPARTMENT, POLICE AND ZONING OFFICER.

Councilman Kolodziej left the dais at 11:07 p.m.

A Motion was made by Councilman D'Amato, seconded by Councilwoman Pino and passed on roll call vote to Rice Notice the Legal Department Attorneys.

(5-1-0-1) Councilman Gibson, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Councilman Sadrakula voted aye. Mayor Grabowski voted nay, and Councilman Kolodziej was absent.

Councilman Kolodziej returned to the dais at 11:33 p.m.

A Motion was made by Councilwoman Sadrakula, seconded by Councilwoman Pino and passed on roll call vote to hire an outside Attorney of the Council's choosing to provide a lay off plan and to find out if the City is in violation of State Law by not appointing a City Attorney on and annual basis.

(5-2-0-0) Councilman Gibson, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Councilwoman Sadrakula voted aye. Councilman Kolodziej and Mayor Grabowski voted nay.

A Motion was made by Councilman D'Amato, seconded by Councilwoman Sadrakula and passed on roll call vote to enter into Executive Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

City Attorney, Matthew Priore, objected to Council discussing the restructuring of the Legal Department in Executive Session due to no Rice Notices having been issued.

ADJOURNMENT

A Motion was made by Councilman D'Amato, seconded by Councilman Latona to adjourn the meeting at 11:59 p.m.

Respectfully Submitted,

Nancy Ferrigno, City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER:

ITEM NAME: Minutes of Workshop Session of May 7, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Minutes	5/17/2024	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
WORKSHOP
MEETING MINUTES MAY 7, 2024

The Conference Meeting of the Municipal Council of the City of Clifton was held in the Municipal Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey and called to Order by the Mayor.

6:30 P.M. CALL OF ROLL

Mayor Grabowski read the following Statement of Compliance into the record:

Adequate notice of this meeting has been provided by the Annual Notice of regularly scheduled meetings of the Municipal Council for the year 2024 which was published as legal advertisements in the Herald News on December 10, 2023, and was additionally advertised in the Record on December 10, 2023. Further notice of this meeting was given on Friday prior to the meeting to The Herald News and by posting of said notice on the bulletin board at City Hall and on the Clifton Website which notice stated that formal action may or may not be taken on matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AT)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano (via Zoom); City Attorney, Matthew Priore; Assistant City Attorney, Andrew Oddo; City Clerk, Nancy Ferrigno and Deputy City Clerk, Michele Butler.

Presentations:

Action items of the City Manager's Work Session Agenda
Discussion items of the City Manager's Work Session Agenda
Council mail items of the City Manager's Work Session Agenda

Respectfully submitted,

Nancy Ferrigno
City Clerk

PRESENTATION / HEARING / CONFERENCE APPEARANCE(S)

ACTION ITEMS

A-1 2024 Temporary Budget Increase Numbers 5 and 6 for the Municipal Budget (R217-R218)
Approved: BG/JK

A-2 Chief Financial Officer Recommends Approval of Amendment to the 2024 Cash Management Plan (R219)
Approved: BG/CD

A-3 City-Wide Concrete Sidewalk Replacement - City Engineer Recommends Final Payment and Close Out to AA Berms LLC (R220)
Approved: BG/JK

A-4 Authorization to Approve Contract for HVAC Diagnoses Services for the Roof Top Unit #2 at the City Hall to Trane (R221)
Approved: MS/CD

A-5 Authorization to Approve Purchase the ZEUS Plus Scan Tool for the Diagnostics and Repairs to the City Owned Vehicle from Snap On Incorporated -DPW (R222)
Approved: BG/AL

A-6 Authorization to Approve Award of Contract to Stryker Sales Corporation for Maintenance and As-Needed Repair of Stryker Equipment for the Fire Department (R223)
Approved: AL/DC

A-7 Authorization to Approve the Payment for Training Academy for the Five (5) New Recruits for the Fire Department (R224)
Approved: MS/AL

A-8 Authorization to Approve Advertising the Intent to Procure via National Coopertive Contract for As-Needed Maintenance and Repairs for City of Clifton Buildings and Clifton Police Firing Range -Trane (R225)
Approved: MS/CD

A-9 Authorization to Approve Rejecting Bids for Facility Accommodation Upgrades for Fire Stations 2, 4 and 6 and Requesting Permission to Re-Bid (R226)
Approved: BG/JK

A-10 Authorization to Approve Award of Contract to Purchase One (1) 2024 GMC YUKON 4WD SLT Off the Educational Services Commission Cooperative Contract for Clifton Police Department (R227)
A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona, and passed on roll call vote to table item A-10

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-11 Authorization to Approve Rejecting Request of Proposals for Engineering Design Services for Nash Park Improvements and Request Permission to Re-advertise the RFP (R228)
A Motion was made by Councilwoman Sadrakula, seconded by Councilman Kolodziej and passed on roll call vote to authorize rejecting request of proposal for engineering design services for Nash Park improvements and request permission to re-advertise

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-12 Authorization to Approve Amending By-Laws and Ordinance of the Advisory Committee for Individuals with Disabilities (O7912)
A Motion was made by Councilwoman Sadrakula, seconded by Councilwoman Pino and passed on roll call vote to table item A-12

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-13 Authorization to Approve Amending the By-Laws of the Civil Rights Committee (R231)
A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to table item A-13

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

A-14 Authorization to Approve Parking for Upper Montclair CC for LGPA Tournament May 6, 2024, to May 12, 2024
Approved: BG/JK

A-15 Authorization to Approve Premiere Surgery Center Community Event on May 18, 2024
Approved: CD/AL

A-16 Authorization to Approve Greek Spring Festival on Sunday, June 2, 2024
Approved: AL/CD

A-17 Authorization to Approve Annual St. John Kanty Picnic on June 30, 2024
Approved: MS/AL

A-18 Authorization to Approve Renewal of Ice Cream Peddlers License - Jack's Ice Cream (R232)
Approved: BG/AL

A-19 Authorization to Approve Renewal of Ice Cream Peddlers License - R&H Catering (R233)
Approved: BG/AL

A-20 Authorization to Approve Block Party on Merselis Ave. on Saturday, July 13th.
Approved: AL/MS

A-21 Authorization to Approve 2nd Annual Community Fun-Day - Shop Rite - on July 20, 2024
A Motion was made by Councilman Latona, seconded by Councilman Kolodziej and passed on roll call vote to approve 2nd Annual Community Fun-Day-Shop Rite- on July 20, 2024.

(6-0-1-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilwoman Pino abstained.

A-22 Authorization to Approve Block Party on W. 2nd Street on June 15, 2024
A Motion was made by Councilman D'Amato, seconded by Councilman Kolodziej and passed on roll call vote to approve Block Party on W. 2nd St. on June 15, 2024.

(6-0-1-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Sadrakula and Mayor Grabowski voted aye. Councilwoman Pino abstained.

A-23 Authorization to Approve Block Party on Lincoln Avenue on June 29, 2024
Approved: JK/AL

A-24 Authorization to Approve Peruvian Parade on July 28, 2024
Approved: AL/CD

A-25 Authorization to Approve Street Sweeping on Caroline, Mina and Rosalie Avenues (O7910)
Approved: MS/AL

A-26 Authorization to Approve Tax Exemption for Disabled Veteran (R237)
Approved: MS/AL

A-27 Late - Authorization to Approve Deposit for Subway Series Family Trip
Approved: JK/CD

DISCUSSION ITEMS

D-1 Parking Issues in Botany Village (No documentation) RP
A Motion was made by Councilwoman Sadrakula, seconded by Councilman Gibson and passed on roll call vote to eliminate all 48-hour parking and amend to 2-hour parking.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D-2 Form Committee to Apply for Grants (No documentation)
Direction was given to form a committee for obtaining grants and to talk with businesses and ask for donations to a charitable fund.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D-3 Use of City Barn for Museum (No documentation) MS
A Motion was made by Councilwoman Sadrakula, seconded by Councilman Latona and passed on roll call vote to move the current Animal Shelter and use that barn for a City museum.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

D-4 Revisions to Chapter 159 - Bazaars, Circuses and Street Fairs
A discussion took place regarding the number of Carnivals each organization would be allowed per year, surety bonds and fines. Also discussed was the approval process and making sure that the charitable organization is in good standing with the State.

COUNCIL MAIL

CM-1 Notice of Nutley Planning Board Meeting to Amend Housing Element and Fair Share Plan

CM-2 City of Passaic - Legal Notice
Directions were given to send a Representative to this meeting.

CM-3 News Article - The Record - April 30, 2024 - "Passaic County City Ranks Among 100 Best Places to Live in US"
CM-4 Medical & Prescription Drug Program Status Report - March 31, 2024
CM-5 2024 Sewer Bills
CM-6 Late - Response to Press Regarding Black Prince Distillery (CON-6)

CONFIDENTIAL ITEMS/CLOSED SESSION

CITY OF CLIFTON
RESOLUTION AUTHORIZING EXECUTIVE SESSION

A Motion was made by Councilman Gibson, seconded by Councilman D'Amato and passed on roll call vote to enter Executive Session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

City Attorney, Matthew Priore, objected to going into Executive Session for Item CON-9.

WHEREAS, the Municipal Council deems it essential in the furtherance of the public interest, to discuss, in closed session, as expressly permitted by N.J.S.A. 10:4-12, the following subject(s), to wit:

CON- 1	Rice Notice - Chief Financial Officer
CON- 2	Political Events on City Property - Legal Opinion
CON- 3	Clifton Supervisors Association Contract Negotiations
CON- 4	Developer Agreement - 522 Valley Estates LLC
CON- 5	Starmond Avenue Easement - Legal Opinion
CON- 6	Black Prince Distillery Site - Project Status Issues
CON- 7	Official Towers - Potential Litigation
CON- 8	PBA - Contract Negotiations
CON- 9	Restructuring the Legal Department
CON- 10	Defense of Workers' Compensation Claims - Contract Negotiations
CON- 11	Update of Liability Claims Filed Against City of Clifton - Litigation Privilege
CON- 12	Purchasing Procedures - Legal Opinion
CON- 13	Lawrence Court Permit Parking Request - Legal Opinion
CON- 14	MOUs Regarding Terminal Leave Payments
CON- 15	Litigation Update: Pending Grievance Arbitrations - Personnel Exception -
CON- 16	Late - Appointments Made by the City Manager - Legal Opinion

NOW, THEREFORE, BE IT RESOLVED that the public shall be excused and excluded from that portion of the Council's meeting to be held on May 7, 2024, at which time, said subject(s) shall be discussed; and

BE IT FURTHER RESOLVED, that the discussion held at such closed session can be disclosed to the public on or about the time the matter is concluded.

ITEM NUMBER:

ITEM NAME: Minutes of the Special Budget Meeting of May 14, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Minutes	5/17/2024	Cover Memo

CITY OF CLIFTON
CLIFTON, NEW JERSEY
SPECIAL MEETING MINUTES OF MAY 14, 2024

A Special Meeting of the Municipal Council of the City of Clifton was held in the Conference Room of Clifton City Hall, 900 Clifton Avenue, Clifton, New Jersey.

6:10 PM CALL TO ORDER

The meeting was called to order by Mayor Raymond Grabowski presiding, and it was announced that adequate notice of the meeting has been provided by the Special Meeting Notice which was published as a legal advertisement in the Herald News on May 12, 2024 and by posting of said notice on the bulletin board at City Hall which notice stated that formal action may or may not be taken on the matters to come before the Municipal Council.

Upon roll call, the following were noted present:

Councilman Gibson	(BG)
Councilman Kolodziej	(JK)
Councilman Latona	(AL)
Councilman D'Amato	(CD)
Councilwoman Pino	(RP)
Councilwoman Sadrakula	(MS)
Mayor Grabowski	(RG)

Also present were City Manager, Dominick Villano; CFO, Joseph Kunz; City Attorney, Matthew Priore and Deputy City Clerk, Michele Butler

PLEDGE TO THE FLAG

Mayor Grabowski called for a moment of silence in memory of former Councilman Peter Eagler.

PUBLIC SESSION

The Mayor opened the floor to the public.

With no one wishing to be heard, a Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato, and passed on roll call vote close the public session.

(7-0-0-0) Councilman Gibson, Councilman Kolodziej, Councilman Latona, Councilman D'Amato, Councilwoman Pino, Councilwoman Sadrakula and Mayor Grabowski voted aye.

DISCUSSION

A Motion was made by Councilwoman Sadrakula, seconded by Councilman D'Amato and passed on roll call vote for the Council to hire a law firm to advise on the Rice notice given to the City's CFO, the Rice notice given to the City Attorneys, restructuring the Law Department and a legal opinion of a State Stature regarding the appointment of the City Attorney.

(5-2-0-0) Councilman Gibson, Councilman Latona, Councilman D'Amato, Councilwoman Pino and Councilwoman Sadrakula voted aye. Councilman Kolodziej and Mayor Grabowski voted nay.

2024 Municipal Budget

Discussion took place regarding:

Using ARPA Funds and Trust Funds to Balance the Budget
Decreasing the Current Fleet
Eliminating Benefits for Council Members and Part-time Employees
Recession Plan

Councilwoman Pino left the meeting at 7:45 p.m.

A Motion was made by Councilman Latona, seconded by Councilman D'Amato and passed on roll call vote to get the cost of a Forensic Audit for all City finances.

(4-2-0-1) Councilman Gibson, Councilman Latona, Councilman D'Amato, and Councilwoman Sadrakula voted aye. Councilman Kolodziej and Mayor Grabowski voted nay. Councilwoman Pino was absent.

It was decided that the next Budget Meeting would take place on May 29, 2024, at 6:30 p.m.

ADJOURNMENT

Upon motion made by Councilman D'Amato, seconded by Councilwoman Sadrakula and unanimously passed on roll call vote, the meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Michele Butler
Deputy City Clerk

Raymond Grabowski, Mayor

ITEM NUMBER: C- 1

ITEM NAME: Anabel Magan, Public Safety, resigned position of School Traffic Guard, effective May 6, 2024.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 2

ITEM NAME: Brendalie Augustine, Police Civilian, Keyboarding Clerk 1, hired effective May 16, 2024 at $32,500.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 3

ITEM NAME: Jyoti Sharma, Finance, Comptroller, Hired effective May 16, 2024 at $102,000.00 annually.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 4

ITEM NAME: Minutes of Alcoholic Beverage Control Board of April 10, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 5

ITEM NAME: Minutes of Passaic Valley Water Commission of March 27, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 6

ITEM NAME: Minutes of Beautification Committee of May 6, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: C- 7

ITEM NAME: Minutes of Board of Recreation of February 26, 2024
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: O- 7909-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 349 of the Code of the City of Clifton, Entitled "Parking on Residential Streets", More Particularly Section 349-2 Thereof, Entitled "Restricted Streets" (Amends Hours of Restricted Parking on Van Breeman Drive)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	4/4/2024	Cover Memo

7909-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 349 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "PARKING ON RESIDENTIAL STREETS," MORE PARTICULARLY SECTION 349-2 THEREOF, ENTITLED "RESTRICTED STREETS" (AMENDS HOURS OF RESTRICTED PARKING ON VAN BREEMAN DRIVE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 349 of the Code of the City of Clifton, entitled "Parking on Residential Streets," more particularly Section 349-2 thereof, entitled "Restricted Streets," is hereby amended by amending the hours/days of prohibited parking on the following street:

Name of Street	Side	Hours/Days	Location
Van Breeman Drive	Both	8 a.m. to 10 a.m. Mon-Fri	Entire length

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed upon said street.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication as required by law, unless invalidated by the Commissioner of the NJ Department of Transportation.

Adopted: _____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7910-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 439 of the Code of theCity of Clifton, Entitled "Vehicles and Traffic", More Particularly Sectin 439-12 Thereof, Entitled "Parking Prohibited for Street Cleaning" (Provides for Street Cleaning on Caroline Avenue, Rosalie Avenue and Mina Avenue)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	4/16/2024	Cover Memo

7910-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC," MORE PARTICULARLY SECTION 439-12 THEREOF, ENTITLED "PARKING PROHIBITED FOR STREET CLEANING" (PROVIDES FOR STREET CLEANING ON CAROLINE AVENUE, ROSALIE AVENUE AND MINA AVENUE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, entitled "Vehicles and Traffic," more particularly Section 439-12 thereof, entitled "Parking prohibited for street cleaning," be and the same is hereby revised to add the following locations:

Chapter 439
VEHICLES AND TRAFFIC

Article II.
Stopping, Standing and Parking

§ 439-12. **Parking prohibited for street cleaning**

No person shall park any motor vehicle on the following described street or portion thereof in the City of Clifton for street sweeping between the specified hours and days indicated:

Name of Street	Side	Hours/Days	Location
Caroline Avenue	North	9:00 a.m. to 12:00 p.m. Thursday	Entire length
Caroline Avenue	South	9:00 a.m. to 12:00 p.m. Friday	Entire length
Rosalie Avenue	North	9:00 a.m. to 12:00 p.m. Thursday	Entire length
Rosalie Avenue	South	9:00 a.m. to 12:00 p.m. Friday	Entire length
Mina Avenue	North	9:00 a.m. to 12:00 p.m. Thursday	Entire length
Mina Avenue	South	9:00 a.m. to 12:00 p.m. Friday	Entire length

2. The Chief of Police is hereby directed to install and/or remove signs and/or markings calling attention to the within ordinance.

3. Any ordinance or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect upon final passage and publication as provided by law, and upon approval of the County of Passaic.

Adopted:

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7911-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 99 of the Code of the City of Clifton, Entitled "Salaries and Compensation", More Particularly Article VI Thereof, Entitled "Confidential Officials and Employees" (Revises Sick Leave and Terminal Leave)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	5/2/2024	Cover Memo

7911-24

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 99 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALARIES AND COMPENSATION," MORE PARTICULARLY ARTICLE VI THEREOF, ENTITLED "CONFIDENTIAL OFFICIALS AND EMPLOYEES" (REVISES SICK LEAVE AND TERMINAL LEAVE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 99 of the Code of the City of Clifton, as above entitled, is amended, revised and supplemented as follows:

CHAPTER 99
SALARIES AND COMPENSATION

* * *

ARTICLE VI

Confidential Officials and Employees

§ 99-38 Sick leave; terminal leave.

A. *No change.*

B. *No change.*

C. The terminal leave benefit due any employee or his estate may be paid to said employee or estate in either of the two following manners, which may be selected by said retiring employee or estate:

(1) The total salary due such employee for terminal leave, paid in equal bi-weekly installments as shown and authorized by the City's regular payroll as proof for payment during the period of such terminal leave.

(2) A lump sum payment option as follows:

(a) The initial payment in the year in which the employee retires will be limited to the total salary funds available in the municipal budget during that retirement year.

(b) The balance, if any, is to be paid within 120 days after the adoption of the municipal budget in the year following the year of retirement.

(c) The City shall have the discretion to make lump-sum terminal leave payments in advance of the adoption of the Municipal Budget. The City's decision to make terminal leave payments prior to the adoption of the Municipal Budget in any given circumstances or year shall not obligate the City to make such payments prior to the adoption of the Municipal Budget in any other circumstance or year.

(d) Upon selection of the lump sum payment option, the retiring employee waives any rights to benefits which may have been or will be negotiated during the year in which he retires. Thus, there will be no pyramiding of benefits.

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. All other provisions of said Chapter and Article are not further amended hereby and remain in full force and effect.

4. This ordinance shall take effect upon final passage and publication according to law.

Adopted:

_____
Raymond Grabowski, Mayor

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7913-24

ITEM NAME: An Ordinance to Amend Chapter 159 of the code of the City of Clifton, Entitled "Bazaars, Carnivals, Circuses, Street Fairs and Festivals"

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	5/3/2024	Cover Memo

7913-24

AN ORDINANCE TO AMEND CHAPTER 159 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "BAZAARS, CARNIVALS, CIRCUSES, STREET FAIRS AND FESTIVALS"

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 159 of the Code of the City of Clifton, entitled "Bazaars, Carnivals, Circuses and Festivals," is hereby amended as follows:

§ 159-1. Definitions.

BAZAAR

A fair or function conducted for the sale of goods or merchandise excluding amusements of all kinds, including amusement stands, rides or amusement devices, or games of chance or skill as part of or incidental to the conduct or operation of any such bazaar.

CARNIVAL

A transient outdoor amusement show conducted as a place of amusement or recreation which includes games of chance or skill; or wherein goods or prizes are given or awarded to persons paying consideration for a chance or opportunity to win or secure the same; or where concession stands, amusement stands, rides are operated, conducted or maintained.

CIRCUS

A traveling company of acrobats, clowns, and other entertainers which gives performances exhibiting for amusement or recreation of the general public feats of physical skill.

STREET FAIR

An event that occurs on a City street that includes a sidewalk, street sale, or other similar outdoor function which celebrates the character of a neighborhood and is comprised of booths used to sell goods, food, or convey information. Street fairs can include carnival rides, live music and dance demonstrations.

FESTIVAL

An event celebrated by a community and centering on some characteristic aspect or aspects of that community marked by special observances, including programs of cultural and religious events or entertainment. Festivals can include live music and dance demonstrations.

§ 159-2. Limitations and Prohibitions.

A. No person as owner, lessee, manager, sponsor, officer or agent shall establis operate or conduct any bazaar, carnival, circus, street fair or festival within t boundaries of the City without first obtaining the approval of the governi body and a permit which shall be issued by the City Clerk.

B. A bazaar, carnival, circus or festival may not be conducted by any person or entity that is not a house of worship, religious society, charitable organization or veterans organization of the City and the proceeds of the event must be for the financial benefit of the charitable or religious organization holding the event.

C. A street fair may be conducted or operated by any merchant, merchants' association or neighborhood association of the City, or any house of worship, religious society, charitable organization or veterans organization of the City.

D. Alcohol shall be prohibited unless a Special Permit is issued for the event in accordance with applicable State and local ABC regulations.

E. The sale or transfer of tobacco products, cigarettes, e-cigarettes, vaping products or cannabis shall be prohibited.

F. Entertainment that contains nudity or partial nudity that can be considered lewd or obscene shall be prohibited.

G. Political signs shall be prohibited on public property in accordance with Chapter 185 of the Code of the City of Clifton.

H. Solicitation of political contributions on any public property shall be prohibited in accordance with Chapter 251 of the Code of the City of Clifton.

I. Any applicant, or any affiliate, shall be limited to four such special event permits per calendar year.

J. No event shall be conducted for more than five consecutive days.

K. The number of booths for the sale of goods or merchandise at a Bazaar shall be established by the Municipal Council taking into account the size of the location where the event is to be held, the number of people expected to attend the event and the effect on the health, safety and welfare of the public. Bazaars shall not be permitted to have rides.

L. The maximum number of amusement rides at a Carnival shall be determined in accordance with N.J.A.C. 5:14A-9.18(g) which requires that the clearance envelopes for the operation of amusement rides shall be maintained as per the manufacturer's specifications at all times. The maximum number of games of chance or skill, or winner every time games and the maximum number of concession stands or booths at Carnivals shall be established by the Municipal Council taking into account the size of the location where the event is to be held, the number of people expected to attend the event and the affect on the health, safety and welfare of the public.

M. Circuses shall not be permitted to have rides or acts with live animals.

N. The maximum number of amusement rides at a Street Fairs shall be determined in accordance with N.J.A.C. 5:14A-9.18(g) which requires that the clearance envelopes for the operation of amusement rides shall be maintained as per the manufacturer's specifications at all times. The maximum number of _of concession stands or booths at a Street Fair shall be established by the Municipal Council taking into account the size of the location where the event is to be held, the number of people expected to attend the event and the affect on the health, safety and welfare of the public.

O. Festivals shall not be permitted to have amusement rides, games of chance or skill, or win each time games. The maximum number of concession stands or booths at Festivals shall be established by the Municipal Council taking into account the size of the location where the event is to be held, the number of people expected to attend the event and the affect on the health, safety and welfare of the public.

§ **159-3. Application for permit.**

A. Any person, owner, lessee, manager, sponsor, officer or agent desiring a permit under this chapter shall file with the City Clerk an application, under oath, in writing on a

form furnished by the City Clerk at least 60 days prior to the planned event to permit adequate time for administration to process the application and for the governing body to consider the application.

B. The application shall set forth the following information:

(1) The type of event the applicant is seeking to conduct.

(2) A specific description of the nature of the proposed event.

(3) The applicant's name, address, telephone number, Social Security Number or Tax Identification Number.

(4) The name and address of the chairperson or individual who is primarily responsible for running the event.

(5) If the applicant is an individual, the applicant's residence address.

(6) If the applicant is a partnership, the full names and residence addresses of each partner.

(7) If the applicant is a corporation or other entity, the full names and residence addresses of each major officer and each stockholder, the name and address of the registered agent and the address of the principal office of the corporation. The term "stockholder" as used herein means and includes any person owning or having an interest, either legal or equitable, in 10% or more of the stock issued and outstanding of the applicant corporation. In the case of other entities, the full names, residence addresses of each member or each person having any interest, either legal or equitable, aggregating in value 10% or more of the total capital of the entity, the name and address of the registered agent, if any, and the address of the principal office.

(8) Whether the applicant or any partners, officers or stockholders thereof have ever been arrested or convicted of a crime, and, if so, the name of the person arrested or convicted, the date of the arrest, the crime or charge involved and the disposition thereof.

(9) The location of the proposed event.

(10) The date(s) and time(s) of the proposed event.

(11) A diagram setting forth the size of the location, a proposed lay-out of the facilities, stands, booths, and rides to be conducted at the proposed event. For those events that are permitted to have amusement rides, the applicant shall also provide a diagram from the company or vendor that will be providing the amusement rides setting forth the location of each amusement ride and a certification that safety clearance envelopes for each ride are in accordance with the manufacturer's specifications and will be so maintained at all times during the operation of the amusement rides as set forth in N.J.A.C. 5:14A-9.18(g).

(12) The approximate number of people expected to attend the event per day.

(13) The number of games of chance or skill that the applicant is seeking to offer at the event.

(14) The number of amusement devices or rides that the applicant is seeking to offer at the event.

(15) The number of booths that the applicant is seeking to offer at the event.

(16) Any arrangements made by the applicant for off-street parking that the applicant anticipates using in connection with the event.

(17) Whether the applicant is requesting any restrictions on the use of public streets or public parking during the event, and, if so, a detailed description of the restrictions being sought.

(18) Security measures that the applicant will employee during the event.

(19) Whether the applicant has received any other special events permits from the City in the 12 month period immediately preceding the date of the application. If so, set forth the date and description of each event.

(20) Any additional information which the City Manager or governing body shall find reasonably necessary with regard to the health, safety and welfare of the participants involved in the event or the members of the public attending the event to make a determination as to whether a permit should be issued.

C. Before any application is presented to the governing body for consideration, the City Clerk shall furnish copies of the application to the Police Department, Fire Department, Health Department and Building Department for their review and investigation. Upon the conclusion of the review and investigation, each Department shall issue a report containing their recommendation concerning the proposed event and any other additional considerations the governing body should consider in determining whether a permit should be issued. The reports containing the results of the investigations of the Police Department, Fire Department, Health Department and Building Department shall be furnished by the City Clerk at the time the application is presented to the governing body for consideration.

D. Security shall be required at all special events. The applicant shall be required to employ the services of unarmed private security guards and off-duty police officers to provide security and maintain order at the event. The number of off-duty police officers shall be determined in the sole discretion of the Chief of Police. The applicant shall be obligated to arrange to have present at the event the requisite number of off-duty police officers the Chief of Police determines is necessary to provide security and maintain order at the event.

E. All tents, rides, exhibits, food concessions and/or amusements to be operated at the event must successfully pass all requisite health, safety and fire inspections which shall be conduced by the City of Clifton at least 48 hours prior to the opening of the event.

§ 159-4. Standards for issuance.

A. The governing body shall approve the issuance of a permit as provided hereunder, from a consideration of the application, reports furnished by the various departments within the City and from such other information that it may otherwise obtain if it finds that:

(1) The conduct of the special event will not require the diversion of so great a number of police officers of the City so as to prevent normal police protection to the City.

(2) The concentration of persons, rides or amusement devices, and vehicles at the event will not unduly interfere with proper fire and police protection of, or ambulance service to areas contiguous to the location of the event.

(3) The conduct of the event will not interfere with the movement of fire-fighting equipment or other emergency vehicles in route to an emergency.

(4) The event is not to be held solely for the purpose of advertising any product or goods and is not designated to be held purely for profit.

(5) The effect of the conducting of the proposed event will not be contrary to the health, safety, and welfare of the public.

§ 159-5. Bonding and insurance requirements.

A. No bond or insurance shall be required by any applicant where the event to be held is wholly on private property.

B. For events that are to be held either partially or wholly on public property, upon the approval of the permit by the governing body, the applicant shall post a security deposit with the City Clerk, at least five days prior to the opening of the event, a certified check in the amount of $2,500 or a surety bond from a licensed surety company licensed to conduct business in the State of New Jersey in an amount of $2,500. For events that anticipate more than 5,000 people in attendance over the duration of the event, a certified check in the amount of $5,000 or a surety bond from a licensed surety company licensed to conduct business in the State of New Jersey in an amount of $5,000 shall be required. The certified check or bond shall be used for the purpose of protecting and preserving the property of the City of Clifton and shall be conditioned upon the applicant repairing or replacing any and all damage caused to City property or equipment from the conducting of the event and cleanup costs relating to the event. Should the applicant fail to timely repair or replace any damage to City property or equipment or fail to properly cleanup the facility at the conclusion of the event, the City shall be permitted to deduct the costs to repair or replace the damage to City property or equipment and/or the cost of cleanup from the bond.

C. For events that are to be held either partially or wholly on public property, upon the approval of the permit by the governing body, the applicant shall file with the City Clerk, at least five days prior to the opening of the event, a certificate of liability insurance from an insurance company licensed to conduct business in the State of New Jersey naming the City of Clifton as an additional insured. The policy shall be in an amount of not less than $250,000 (two hundred fifty thousand dollars)per person and $500,000 (five hundred thousand dollars) per occurrence and shall be in effect for the period covering the duration of the event. The City of Clifton shall be named as an additional insured. In addition, the applicant shall execute a Hold Harmless Agreement with the City of Clifton agreeing to indemnify and save harmless the City of Clifton, its officers, agents, servants and employees against any and all liability, claims, judgments, demands or expenses whatsoever in the connection with the loss of life, personal injury and/or damage to property arising out of or resulting in whole or part from any activity associated with the event.

D. For events that are to be held either partially or wholly on public property that will include amusement rides, upon the approval of the

permit by the governing body, the applicant shall file with the City Clerk, at least five days prior to the opening of the event, a certificate of liability insurance from an insurance company licensed to conduct business in the State of New Jersey naming the City of Clifton as an additional insured from each vendor or company furnishing the amusement rides that are to be utilized at the event. The policy shall be in an amount of not less than $1,000,000 (one million dollars)per person and $2,000,000 (two million dollars) per occurrence and shall be in effect for the period covering the duration of the event. The City of Clifton shall be named as an additional insured. In addition, each vendor or company furnishing the amusement rides that are to be utilized at the event shall execute a Hold Harmless Agreement with the City of Clifton agreeing to indemnify and save harmless the City of Clifton, its officers, agents, servants and employees against any and all liability, claims, judgments, demands or expenses whatsoever in the connection with the loss of life, personal injury and/or damage to property arising out of or resulting in whole or part from any activity associated with the operation of the amusement rides at the event.

§ 159-6. Violations and penalties.

A. Any person, partnership, firm corporation or entity violating any provisions of this Chapter shall, upon conviction, be punished by one or more of the following:

(1) A fine not exceeding $2,000.

(2) Confinement in the municipal jail or in the county jail for a period not extending 90 days.

(3) a period of community service not exceeding 90 days.

B. Each violation of any of the provisions of this Chapter, and each day same is violated, shall be deemed and taken to be a separate and distinct offense.

C. The minimum penalty or fine for a violation of any provision of this Chapter shall be $100.

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as required by law.

Adopted: _____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7912-24

ITEM NAME: An Ordinance to Amend, Revise and Supplement Chapter 43 of the Code of the City of Clifton Entitled "Advisory Committee for Individuals with Disabilities" at Section 43-2 "Membership, Terms of Office" (Adds Two Alternate Members to the Committee)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	5/3/2024	Cover Memo

7912-24

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 43 OF THE CODE OF THE CITY OF CLIFTON ENTITLED "ADVISORY COMMITTEE FOR INDIVIDUALS WITH DISABILITIES" AT § 43-2 "MEMBERSHIP, TERMS OF OFFICE" (ADDS TWO ALTERNATE MEMBERS TO THE COMMITTEE)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 43 of the Code of the City of Clifton, as titled above, is hereby amended, revised and supplemented to read as follows:

Chapter 43

Advisory Committee for Individuals With Disabilities

***

§ 43-2 Membership; terms of office.

A. The Committee shall consist of nine members to be appointed by the Municipal Council. The term of each member shall be four years. In the event that a vacancy occurs, the same shall be filled by the Municipal Council for the unexpired balance of the term.

B. The Municipal Council shall appoint two alternate members in addition to the nine regular members. The alternate members shall be designated at the time of appointment as "Alternate No. 1" and "Alternate No. 2." The term of each alternate member shall be four years. In the event that a vacancy occurs, the same shall be filled by the Municipal Council for the unexpired balance of the term. An alternate member may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first.

C. The Committee shall be composed of persons with disabilities and/or persons interested in matters affecting individuals with disabilities.

***

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

3. This ordinance shall take effect after final passage and publication as provided by law.

Adopted: _____

_____
Raymond Grabowski, Mayor

ATTEST:

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: O- 7914-24

ITEM NAME: An Ordinance to Create a New Chapter 372 of the Code of the City of Clifton, Entitled "Salt Storage, Privately Owned" (Regulates Privately Owned Salt Storage Facilities)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ordinance	5/14/2024	Cover Memo

7914-24

AN ORDINANCE TO CREATE A NEW CHAPTER 372 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "SALT STORAGE, PRIVATELY OWNED"(REGULATES PRIVATELY OWNED SALT STORAGE FACILITIES)

BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. A new Chapter 372 of the Code of the City of Clifton, entitled "Salt Storage, Privately Owned", be and the same is hereby codified as follows:

Chapter 372

Salt Storage, Privately Owned

SECTION I. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the City of Clifton to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

A. "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

B. "Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

C. "Storm drain inlet" means the point of entry into the storm sewer system.

D. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;

2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;

3. The structure shall be erected on an impermeable slab;

4. The structure cannot be open sided; and

5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

A. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

B. "Resident" means a person who resides on a residential property where de-icing material is stored.

SECTION III. Deicing Material Storage Requirements:

A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:

1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;

2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;

3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;

4. Loose materials shall be covered as follows:

a. The cover shall be waterproof, impermeable, and flexible;

b. The cover shall extend to the base of the pile(s);

c. The cover shall be free from holes or tears;

d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and

e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between Apr. 16th and Oct. 14th.

A. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

B. Salt storage structures must comply with all applicable building and zoning laws.

C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION IV. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

SECTION V. Enforcement:

This ordinance shall be enforced by the City of Clifton Police Department and Code Enforcement Officer(s).

SECTION VI. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall be punished by a fine not exceeding $1,000 for each day of non-compliance.

SECTION VII. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Adopted:

_____
Raymond Grabowski, Mayor

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 239-24

ITEM NAME: Resolution: Approve Claims List Resolution for the May 21, 2024, City Council Meeting

RECOMMENDATION: Approve

SUMMARY:

To: Dominick Villano, City Manager

Please find the Bill List Resolution and supporting documents for your review and approval. I have reviewed all of the payment vouchers and recommend they all be approved by the City Council at the Council Meeting on May 21, 2024.
If you have any questions with the above, feel free to contact me.

Joseph D. Kunz
Chief Financial Officer

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Claims List	5/17/2024	Cover Memo

RESOLUTION
TO APPROVE
Claims to be paid the meeting of May 21st, 2024
Meeting of May 21st, 2024

Resolved that all claims on the attached sheets are approved as reasonable and proper claims against the City of Clifton.

Current Fund	$	31,494,610.68
Grant Fund	$	79,933.99
General Capital Fund	$	518,464.69
Sewer Utility -Operating	$	2,010,712.21
Sewer Utility-Capital	$	-
Developers Escrow	$	1,954.00
Dog Trust	$	134.86
Police Extra Duty	$	-
Trust Other	$	156,613.67
Section 8 Public Housing	$	267,053.10
Community Development	$	46,076.25
Tax Title Lien Redemption	$	-
Self Insurance	$	1,461,149.93
Fire Dedicated Penalties	$	3,860.00
Revolving Loan Fund	$	-
Tax Title Lien Redemption	$	-
Unemployment Trust Fund	$	-
Library	$	-
General Liability Trust	$	26,555.50
Workers Compensation Trust	$	13,279.25
Trust Escrow	$	-
Reserve for Housing	$	-
Federal DOJ Forfeiture	$	-
TOTAL CLAIMS	**$**	**36,080,398.13**

ADOPTED _____

ATTEST_____
Nancy Ferrigno, City Clerk

Report Printed 2024-05-17 11:57:34 CITY OF CLIFTON

List of Bills - (All Funds)

Meeting Date: 05/21/2024 For bills from 05/08/2024 to 05/21/2024

Vendor	Description	Account	PO Payment	Check Total
CDBG				
1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 54729 Reimbursement for CDBG Fringes for March		10,896.08	
17-201-20-116-400 Year 49 Planning & Programming Admin		81.58		
17-201-20-116-300 Year 49 Housing & Reabilitation		4,752.56		
17-201-20-116-200 Year 49 Public Services		6,061.94		10,896.08
1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 54733 Reimbursement CDBG Payrolls March, 2024		22,789.51	
17-201-20-116-400 Year 49 Planning & Programming Admin		1,066.50		
17-201-20-116-300 Year 49 Housing & Reabilitation		15,894.49		
17-201-20-116-200 Year 49 Public Services		5,828.52		22,789.51
147 - HARTMANN, JILL, PP, AICP	PO 54853 R426-23 May Professional Planning Svs. Y		7,083.00	
17-201-20-116-400 Year 49 Planning & Programming Admin		7,083.00		
	PO 54895 R190-24-Care Act Funding - Covid Adminis		3,360.00	
17-201-20-112-000 CDBG Year 45		3,360.00		10,443.00
527 - KOTULAK & COMPANY, PC	PO 54855 R660-23 - April 2024 ACCTING & FINANCIAL		1,947.66	
17-201-20-116-400 Year 49 Planning & Programming Admin		1,947.66		1,947.66
CLAIMS FUND				
7185 - 1651 MAIN AVE REALTY LLC	PO 54672 HEALTH: REIMBURSEMENT FOR LEAD INSPECTIO		2,160.00	
15-286-56-028-000 Lead-Based Paint Inspections		2,160.00		2,160.00
5044 - 4IMPRINT INC	PO 53643 FIRE: Pop-Up Tents with OEM Logo		2,450.21	
02-213-40-724-100 Public Health		2,450.21		2,450.21
6394 - A.J. PERRI	PO 54736 Road Opening Permit No. 991 - Return of		1,000.00	
		1,000.00		1,000.00
5641 - AA BERMS	PO 54731 R220-24 FINAL PYMT CITY WIDE CONCRETE SI		65,832.80	
04-215-55-954-400 Engineering Improvements 7311-16		65,832.80		65,832.80
6337 - ACCSES NEW JERSEY,INC.	PO 54057 Shredding Services off NJ State Contract		930.96	
02-213-40-724-300 Public Sector Workforce		930.96		930.96
193 - ACTION DOOR HARDWARE INC	PO 54647 DPW - FACILITIES DUPLICATE KEYS FOR SENI		55.00	
01-201-26-290-200 Building Department (DPW) - Expenses		55.00		55.00

ACH	6236 - ADRIANA ALFARO	PO 54857	HEALTH: CONTRACTURAL HUMAN SERVICES PROV		850.00	
	01-201-27-331-200 Human Services - Expenses			850.00		850.00
	3279 - ADVANCE FIRE PROOF DOOR	PO 51413	DPW - FACILITIES - INSTALLATION OF DOOR		2,023.75	
	01-203-26-290-200 (2023) Building Department (DPW) - Expenses			2,023.75		2,023.75
ACH	5873 - AERIAL RISE LLC	PO 53989	DPW - FLEET ANNUAL A.N.S.I. AND DIELECTR		950.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			950.00		950.00
ACH	5873 - AERIAL RISE LLC	PO 53990	DPW - FLEET ANNUAL A.N.S.I. AND DIELECTR		1,000.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,000.00		1,000.00
ACH	5873 - AERIAL RISE LLC	PO 53991	DPW - FLEET ANNUAL A.N.S.I. AND DIELECTR		1,050.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,050.00		1,050.00
ACH	5873 - AERIAL RISE LLC	PO 54704	DPW - FLEET REPAIRS TO DPW TRUCK 61		495.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			495.00		495.00
	4294 - AIRGAS USA, LLC	PO 54751	FIRE: Medical Oxygen Cylinders		507.50	
	01-201-25-265-200 Fire Department - Expenses			507.50		
		PO 54764	POLICE DEPT. - OXYGEN & NITROGEN TANKS -		1,543.75	
	01-201-25-240-200 Police Department - Expenses			1,543.75		2,051.25
ACH	7092 - AJ Squared Security, Inc.	PO 54796	R081-24-HEALTH: SECURITY SERVICES AT COD		594.00	
	02-213-40-702-000 Health Department Grant Expenditures			594.00		594.00
	7190 - ALBERT DIODONET	PO 54634	FIRE: Reimburse for Dwelling Inspection		575.00	
	01-192-08-105-000 FEES AND PERMITS			575.00		575.00
	5028 - ALL HANDS FIRE EQUIPMENT	PO 52149	OEM: Inflatable Boat		4,100.00	
	01-203-25-252-200 (2023) Office Emergency Management - Expenses			4,100.00		4,100.00
	6583 - ALVAREZ & MARSAL HOLDINGS LLC	PO 54864	Law Dept. - Occidental Chem. - Litigatio		75.05	
	01-201-20-155-200 Legal Service - Expenses			75.05		75.05
	800 - AMBASSADOR MEDICAL SERVICES, INC.	PO 54868	DPW - ADMINISTRATION RANDOM DRUG/ALCOHOL		400.00	
	01-201-26-300-200 Public Works Administration - Expenses			400.00		400.00
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 54681	R032-24 UNIFORM RENTAL CLEANING AND MANA		637.26	
	01-201-26-300-200 Public Works Administration - Expenses			637.26		637.26
ACH	4446 - AMERICAN WEAR UNIFORMS	PO 54702	R032-24 -DPW - ADMINISTRATION SUPERVISOR		1,085.00	
	01-201-26-300-200 Public Works Administration - Expenses			1,085.00		1,085.00

ACH	4446 - AMERICAN WEAR UNIFORMS	PO 54885	R032-24 UNIFORM RENTAL CLEANING AND MANA		1,298.42	
	01-201-26-300-200 Public Works Administration - Expenses			1,298.42		1,298.42
ACH	7201 - ANTONIO LATONA	PO 54923	City Clerk: Seminar Reimbursement		100.00	
	01-201-20-110-200 Municipal Council - Expenses			100.00		100.00
ACH	6663 - AT NORTHERN NEW JERSEY LLC	PO 54574	DPW - FLEET TANDEM REPAIR PARTS		1,163.54	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,163.54		1,163.54
	3899 - AT&T Mobility LLC	PO 54619	3/6/24 - 4/5/24 - Acct. 287311448771		1,070.72	
	01-201-31-440-200 Telephone			1,070.72		1,070.72
	6707 - ATLANTIC COAST RECYCLING, LLC	PO 54728	R168-24 - DPW - RECYCLING COSTS		6,198.61	
	01-201-32-465-200 Sanitation - Contractual - Expenses			6,198.61		6,198.61
	111 - AUTOMOTIVE BRAKE COMPANY	PO 54449	DPW - FLEET AIR BRAKES PARTS FOR RECYCLI		2,064.93	
	01-201-26-315-200 Vehicle Maintenance - Expenses			2,064.93		2,064.93
ACH	6859 - BARBARA SAAD	PO 54776	Court: Arabic Interpreting Services		225.00	
	01-201-43-490-200 Municipal Court - Expenses			225.00		225.00
	2185 - BELL'S SECURITY SALES, INC.	PO 54376	RECREATION: Door Locks for Sperling & Za		470.50	
	04-215-55-954-700 Recreation Improvements 7311-16			470.50		470.50
	7183 - Ben Shaffer Recreation Inc.	PO 54259	DPW - GROUNDS FIBAR PLAYGROUND MULCH - E		4,447.08	
	01-201-28-375-200 Maintenance of Parks - Expenses			4,447.08		4,447.08
ACH	114 - BENECARD SERVICES, INC.	PO 54786	R594-23 - May Prescription Costs		505,578.18	
	21-201-20-100-000 Employee Group Health			505,578.18		505,578.18
	1958 - BIRCH LUMBER CO., INC.	PO 54373	RECERATION: Wood Repair for Community Ga		247.06	
	15-286-56-005-000 Recreation Trust Accounts			247.06		247.06
	1958 - BIRCH LUMBER CO., INC.	PO 54675	RECREATION: Wood for Gardan Plots		62.40	
	15-286-56-005-000 Recreation Trust Accounts			62.40		62.40
	5920 - BIRDS BEWARE, INC.	PO 54830	R033-24 GEESE CONTROL SERVICES FOR CITY		1,580.00	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,580.00		1,580.00
	319 - BRUNO AND FERRARO, ESQ.	PO 54752	PROFESSIONAL SERVICES AS COUNSEL SECRETA		1,845.16	
	01-201-21-180-200 Zoning and Planning - Expenses			1,845.16		1,845.16
ACH	3234 - BURNS, VIVIAN	PO 54678	RECREATION: Instructor Payment for Learn		325.00	
	15-286-56-005-000 Recreation Trust Accounts			325.00		325.00

	5776 - C & E TAX LIEN FUND 1	PO 54724	Tax Lien Redemption B# 4.12 L# 14	8,208.46	8,208.46	
		PO 54724	Tax Lien Redemption B# 4.12 L# 14	15,100.00	15,100.00	23,308.46
	401 - CABLEVISION SYSTEMS CORP	PO 54749	4/23/24 - 5/22/24 - MIS Modem. account:		155.21	
	01-201-31-440-200 Telephone			155.21		155.21
	401 - CABLEVISION SYSTEMS CORP	PO 54832	5/1/24-5/31/24 - DPW account: 07870-4591		96.13	
	01-201-31-440-200 Telephone			96.13		96.13
	401 - CABLEVISION SYSTEMS CORP	PO 54833	5/1/24-5/31/24 - City Hall account: 078		220.80	
	01-201-31-440-200 Telephone			220.80		220.80
	401 - CABLEVISION SYSTEMS CORP	PO 54834	5/1/24-5/31/24 - CPD 144 Main Ave accoun		331.04	
	01-201-31-440-200 Telephone			331.04		331.04
	401 - CABLEVISION SYSTEMS CORP	PO 54835	5/1/24-5/31/24 - CPD account: 07870-4878		217.26	
	01-201-31-440-200 Telephone			217.26		217.26
	401 - CABLEVISION SYSTEMS CORP	PO 54890	5/1/24 -5/31/24 - NFIRS Reporting & CAD		75.94	
	01-201-31-440-200 Telephone			75.94		75.94
	7038 - CAMBRIDGE CROSSING UMBRELLA ASSOC	PO 54927	2023 Municipal Reimbursement #50		1,128.50	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			1,128.50		1,128.50
ACH	5069 - CAMMILLERI, ROXANNE	PO 54635	HEALTH DEPARTMENT: ARTS CENTER		61.99	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			61.99		61.99
	7085 - Canon Financial Services Inc	PO 54974	R013-24 - April Usage / May Contract COP		4,893.46	
	01-201-20-130-200 Financial Administration - Expense			4,893.46		4,893.46
ACH	6995 - CARAHSOFT TECHNOLOGY CORP	PO 51133	R457-23 - PaymentWorks Contract		14,700.00	
	07-203-26-292-200 (2023) Sewer Utility Allocations - Other Exp.			14,700.00		14,700.00
	7164 - CASSIDY KIDD	PO 54863	HEALTH: CONDUCTED TOBACCO INSPECTIONS		60.00	
	01-201-27-330-200 Health and Welfare - Expenses			60.00		60.00
ACH	4793 - CASTALDO SIGNS	PO 54737	DPW - CLEAN COMMUNITIES ADOPT-A-SPOT SIG		156.00	
	02-213-40-706-000 Public Works Grant Expenditures			156.00		156.00
	360 - CENTRAL SUPPLY, INC.	PO 54497	DPW - ROADS CONCRETE FOR CURB ON BURGESS		65.00	
	01-201-26-292-200 Roads Department - Expenses			65.00		
		PO 54743	DPW - SEWER CONCRETE SUPPLIES		472.50	
	07-203-26-291-200 (2023) Sewer / Storm Systems - Expenses			472.50		537.50

	2153 - CHEMSEARCH	PO 54520	DPW - FLEET GREASE FOR VEHICLES		1,089.80	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,089.80		1,089.80
ACH	3396 - CIVIL 1	PO 54876	PROF. ENG. SERVICE- POST-TENSIONED CONCR		4,250.00	
	04-215-55-963-700 Recreation Projects 7544-19			4,250.00		4,250.00
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 54732	Reimbursement for Section 8 Salaries & F		27,220.38	
	16-289-56-081-000 Section 8 Spending Reserves			27,220.38		27,220.38
	1 - CLIFTON, CITY OF - CURRENT ACCOUNT	PO 54763	Fringe Benefits for ARPA 01/15/24-03/31/		12,881.88	
	02-213-40-724-100 Public Health			472.41		
	02-213-40-724-300 Public Sector Workforce			12,409.47		12,881.88
ACH	1026 - CLIFTON, CITY OF - POLICE	PO 54792	Traffic Related Duty for Project 23-03 N		8,365.00	
	04-215-55-971-400 Engineering Improvements 2021			8,365.00		8,365.00
ACH	1026 - CLIFTON, CITY OF - POLICE	PO 54844	TRAFFIC RELATED DUTY FOR PROJECT 23-09		15,785.00	
	04-215-55-971-400 Engineering Improvements 2021			15,785.00		15,785.00
ACH	1026 - CLIFTON, CITY OF - POLICE	PO 54922	Traffic Related Duty for NJDOT Sidewalk		11,270.00	
	04-215-55-971-400 Engineering Improvements 2021			11,270.00		11,270.00
ACH	4990 - COMMUNICATIONS SPECIALISTS, INC	PO 54781	FIRE: Radio Repair		101.80	
	01-201-25-265-200 Fire Department - Expenses			101.80		101.80
	1251 - COUNTY OF MORRIS, BOARD OF CHOSEN F	PO 54313	FIRE: Live Burn Training		3,200.00	
				3,200.00		3,200.00
	1251 - COUNTY OF MORRIS, BOARD OF CHOSEN F	PO 54755	FIRE: Class A Burns EMS Coverage		660.00	
				660.00		660.00
ACH	6057 - COVERALL NORTH AMERICA, INC.	PO 54821	ARTS CENTER: MAY CLEANING SERVICES		785.00	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			785.00		785.00
ACH	6753 - CRYSTAL RODRIGUEZ	PO 54575	R291-23 CONSULTANT SERVICES HEALTH DEPAR		3,920.75	
	02-213-40-702-000 Health Department Grant Expenditures			3,920.75		3,920.75
	245 - CUELLAR LLC	PO 54657	RECREATION: Food for Buddy Canteen		10.96	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			10.96		
		PO 54663	RECREATION: Supplies for Sundae Bingo an		5.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			5.00		
		PO 54663	RECREATION: Supplies for Sundae Bingo an		141.12	
	15-286-56-005-000 Recreation Trust Accounts			141.12		
		PO 54797	RECREATION: Supplies for A Knight for a		455.88	
	15-286-56-005-000 Recreation Trust Accounts			455.88		
		PO 54813	RECREATION: Food for Buddy Canteen		24.99	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			24.99		637.95

ACH	127 - CUSTOM BANDAG, INC.	PO 54523	DPW - FLEET TIRES FOR CITY VEHICLES S.C.			4,812.32	
	01-201-26-315-200 Vehicle Maintenance - Expenses			4,812.32			4,812.32
	4719 - CVPN, LLC	PO 54860	HEALTH: REFRESHMENTS FOR MOTIVATIONAL IN			154.20	
	01-201-27-331-200 Human Services - Expenses			154.20			154.20
ACH	160 - D & F AUTOMOTIVE	PO 54683	DPW - FLEET TRAILER LIGHT KITS FOR FLEET			304.44	
	01-201-26-315-200 Vehicle Maintenance - Expenses			304.44			304.44
ACH	237 - DAGINAWALA, BANU	PO 54804	Court: Indian/Pakistani Interpreting Se			225.00	
	01-201-43-490-200 Municipal Court - Expenses			225.00			225.00
	6907 - DARIA KIRICHENKO	PO 54740	Court: Russian Interpreting Services			243.75	
	01-201-43-490-200 Municipal Court - Expenses			243.75			243.75
ACH	5491 - DeBLOCK ENVIRONMENTAL SERVICES	PO 54856	R132-24 -MARCH & APRIL 2024 CLASS C4 COL			2,000.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			2,000.00			2,000.00
ACH	131 - DIAL INC.	PO 54590	R015-24 - March 2024 Agreement between C			1,000.00	
	01-201-27-336-200 Senior Citizens - Expenses			1,000.00			1,000.00
	7026 - DORYS SANCHEZ	PO 54947	Police Dept - Replace Check for Handicap			150.00	
	01-192-08-105-000 FEES AND PERMITS			150.00			150.00
	1269 - DOUGLAS WALLACE (SECRETARY)	PO 54689	FIRE: Annual Memorial Day Expenses			200.00	
	01-201-25-265-200 Fire Department - Expenses			200.00			200.00
ACH	683 - DUJETS CORPORATION	PO 54557	DPW - SHADE TREES REAPAIRS AND PARTS OF			364.89	
	01-201-28-300-200 Shade Tree - Expenses			364.89			364.89
ACH	6278 - EAW Security	PO 54653	RECREATION: Keys for Anzaldi Field House			2,615.00	
	04-215-55-959-400 Engineering Projects 7471-18			2,615.00			2,615.00
ACH	6751 - EDMUNDS GOVTECH, INC.	PO 46169	R110-23 - MSI / Edmunds Conversion			4,000.00	
				4,000.00			
		PO 46169	R110-23 - MSI / Edmunds Conversion			11,500.00	
				11,500.00			15,500.00
ACH	133 - EMSL ANALYTICAL, INC.	PO 54624	R012-24 - HEALTH: LEAD DWELLING INSPECTI			908.95	
	15-286-56-028-000 Lead-Based Paint Inspections			908.95			908.95
ACH	133 - EMSL ANALYTICAL, INC.	PO 54625	R012-24 - HEALTH: LEAD DWELLING INSPECTI			895.00	
	15-286-56-028-000 Lead-Based Paint Inspections			895.00			895.00
ACH	133 - EMSL ANALYTICAL, INC.	PO 54626	R012-24 - HEALTH: LEAD DWELLING INSPECTI			927.00	

	15-286-56-028-000 Lead-Based Paint Inspections			927.00		927.00
ACH	133 - EMSL ANALYTICAL, INC.	PO 54627	R012-24 - HEALTH: LEAD DWELLING INSPECTI		946.65	
	15-286-56-028-000 Lead-Based Paint Inspections			946.65		946.65
ACH	133 - EMSL ANALYTICAL, INC.	PO 54628	R012-24 - HEALTH: LEAD DWELLING INSPECTI		947.60	
	15-286-56-028-000 Lead-Based Paint Inspections			947.60		947.60
ACH	133 - EMSL ANALYTICAL, INC.	PO 54631	R012-24 - HEALTH: LEAD DWELLING INSPECTI		1,030.00	
	15-286-56-028-000 Lead-Based Paint Inspections			1,030.00		1,030.00
ACH	133 - EMSL ANALYTICAL, INC.	PO 54632	R012-24 - HEALTH: LEAD DWELLING INSPECTI		968.20	
	15-286-56-028-000 Lead-Based Paint Inspections			968.20		968.20
ACH	133 - EMSL ANALYTICAL, INC.	PO 54633	R012-24 - HEALTH: LEAD DWELLING INSPECTI		885.80	
	15-286-56-028-000 Lead-Based Paint Inspections			885.80		885.80
ACH	133 - EMSL ANALYTICAL, INC.	PO 54778	R012-24 - HEALTH: LEAD DWELLING INSPECTI		947.60	
	15-286-56-028-000 Lead-Based Paint Inspections			947.60		947.60
ACH	133 - EMSL ANALYTICAL, INC.	PO 54779	R012-24 - HEALTH: LEAD DWELLING INSPECTI		968.20	
	15-286-56-028-000 Lead-Based Paint Inspections			968.20		968.20
ACH	133 - EMSL ANALYTICAL, INC.	PO 54780	R012-24 - HEALTH: LEAD DWELLING INSPECTI		988.80	
	15-286-56-028-000 Lead-Based Paint Inspections			988.80		988.80
ACH	133 - EMSL ANALYTICAL, INC.	PO 54782	R012-24 - HEALTH: LEAD DWELLING INSPECTI		968.20	
	15-286-56-028-000 Lead-Based Paint Inspections			968.20		968.20
ACH	133 - EMSL ANALYTICAL, INC.	PO 54791	R012-24 - HEALTH: LEAD DWELLING INSPECTI		960.15	
	15-286-56-028-000 Lead-Based Paint Inspections			960.15		960.15
ACH	133 - EMSL ANALYTICAL, INC.	PO 54897	HEALTH: LEAD DWELLING INSPECTIONS		947.60	
	15-286-56-028-000 Lead-Based Paint Inspections			947.60		947.60
ACH	5279 - ENTERPRISE FM TRUST	PO 54787	March to May 2024 Vehcile Leases		31,359.50	
	01-201-31-458-200 Purchase/Lease Autos			22,637.49		
	01-201-22-195-200 Construction Code - Expenses			8,722.01		
		PO 54787	March to May 2024 Vehcile Leases		1,827.62	
				1,827.62		33,187.12
	4686 - ENVIRONMENTAL RESOLUTIONS, INC	PO 54888	R062-24 - LSRP SERVICES YEAR 2024 - PROJ		11,811.50	
	01-201-20-165-200 Engineering Services - Expenses			11,811.50		11,811.50
	5576 - ESSEX COUNTY RECOVERY BUREAU	PO 54686	DPW - FLEET EMERGENCY TOWING		500.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			500.00		500.00

ACH	2841 - FERNANDEZ TRANSLATING SERVICES, LLC	PO 54808	R456-23 - Court: April Spanish Interpre			4,900.00	
	01-201-43-490-200 Municipal Court - Expenses				4,900.00		4,900.00
ACH	4905 - FERRIGNO, NANCY	PO 54901	Clerk's Office - Renewal of RMC License			50.00	
	01-201-20-120-200 City Clerk - Expenses				50.00		50.00
	5774 - FIG NJ19, LLC	PO 54727	Tax Lien Redemption B# 13.14 L# 18			5,763.69	
		PO 54727	Tax Lien Redemption B# 13.14 L# 18		5,763.69	3,200.00	
					3,200.00		8,963.69
	5774 - FIG NJ19, LLC	PO 54745	Tax Lien Redemption B# 32.04 L# 10			1,200.00	
		PO 54745	Tax Lien Redemption B# 32.04 L# 10		1,200.00	1,792.88	
					1,792.88		2,992.88
ACH	485 - FIRE & SAFETY SERVICES, LTD.	PO 54682	2023/2024 Fire Apparatus Repair PO			80.05	
	01-203-26-315-200 (2023) Vehicle Maintenance - Expenses				80.05		80.05
ACH	485 - FIRE & SAFETY SERVICES, LTD.	PO 54884	2023/2024 Fire Apparatus Repair PO			392.66	
	01-203-26-315-200 (2023) Vehicle Maintenance - Expenses				392.66		392.66
	4978 - FNA DZ, LLC	PO 54726	Tax Lien Redemption B# 45.01 L# 53 Q#			85,893.65	
		PO 54726	Tax Lien Redemption B# 45.01 L# 53 Q#		85,893.65	110,100.00	
					110,100.00		195,993.65
ACH	136 - FOLEY, INC.	PO 54499	DPW - FLEET SERVICE FILTERS FOR CAT LOAD			1,993.48	
	07-201-26-292-200 Sewer Utility Allocations - Other Exp.				1,993.48		1,993.48
ACH	6044 - FOVEONICS IMAGING TECHNOLOGIES, INC	PO 52842	R256-22 -Cloud Based File Management			33,144.99	
	02-213-40-724-300 Public Sector Workforce				33,144.99		33,144.99
	7049 - GANNETT MEDIA CORP.	PO 54911	Clerk's Office - Legal Advertisements -			816.69	
	01-201-20-120-200 City Clerk - Expenses				816.69		816.69
ACH	6203 - GENSERVE, LLC	PO 53639	DPW - FACLITIES 2024 PO FOR GENERATOR MA			3,176.73	
	01-201-26-290-200 Building Department (DPW) - Expenses				3,176.73		3,176.73
ACH	7194 - GIUSEPPE MANNINA	PO 54819	DPW - FACILITIES EMERGENCY BACK GATE PUR			104.77	
	01-201-26-290-200 Building Department (DPW) - Expenses				104.77		104.77
ACH	4995 - GLOBAL INDUSTRIAL	PO 54366	RECREATION: Supplies for Albion Park Fie			143.84	
	15-286-56-005-000 Recreation Trust Accounts				143.84		143.84

	3723 - GLOBAL PAYMENTS DIRECT INC	PO 54874	Court: April 2024 Credit Card Fees for			1,703.92	
	01-201-43-490-200 Municipal Court - Expenses			1,703.92			1,703.92
	6775 - GLORIA ZIMMERMANN	PO 54193	RECREATION: Instructor payment for Line			300.00	
	15-286-56-005-000 Recreation Trust Accounts			300.00			300.00
ACH	183 - GRAINGER	PO 53004	DPW - CLEAN COMM-SAFETY SUPPLIES FOR EMP			1,285.35	
	02-213-40-706-000 Public Works Grant Expenditures			1,285.35			1,285.35
ACH	183 - GRAINGER	PO 53171	FIRE: Equipment for Fire Sta. 5			323.38	
	01-201-25-265-200 Fire Department - Expenses			323.38			323.38
ACH	183 - GRAINGER	PO 53634	DPW - FACILITIES DEFIBRILLATOR W/WALL CA			2,487.25	
	01-201-26-290-200 Building Department (DPW) - Expenses			2,487.25			2,487.25
ACH	183 - GRAINGER	PO 54426	R259-23 - DPW - GROUNDS SAFETY SUPPLIES/			1,199.20	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,199.20			1,199.20
ACH	183 - GRAINGER	PO 54431	R259-23 - DPW - FACILITIES SUPPLIES FOR			533.27	
	01-201-26-290-200 Building Department (DPW) - Expenses			533.27			533.27
ACH	183 - GRAINGER	PO 54504	R259-23 DPW - SHADE TREE SUPPLIES AND WO			1,012.94	
	02-213-40-706-000 Public Works Grant Expenditures			1,012.94			1,012.94
ACH	183 - GRAINGER	PO 54666	R259-23 - HEALTH: OFFICE SUPPLIES 2024 (			50.00	
	01-201-27-330-200 Health and Welfare - Expenses			50.00			50.00
ACH	183 - GRAINGER	PO 54667	R259-23 -HEALTH: ANIMAL CONTROL SUPPLIES			134.86	
				134.86			134.86
ACH	183 - GRAINGER	PO 54812	R259-23 - DPW - SEWER STORM SEWER PROJEC			116.74	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			116.74			116.74
ACH	1030 - HALE TRAILER BRAKE & WHEEL, INC.	PO 54882	DPW - CLEAN COMMUNITIES 2024 PURCHASE OR			425.00	
	02-213-40-706-000 Public Works Grant Expenditures			425.00			425.00
	7193 - HECTOR HIDALGO	PO 54734	Road Opening Permit No. 986 - Return of			2,000.00	
				2,000.00			2,000.00
ACH	603 - HOFFMAN SERVICES, INC.	PO 54502	DPW - FLEET REPAIR TO MOBILE COLUMN LIFT			4,041.44	
	01-201-26-315-200 Vehicle Maintenance - Expenses			4,041.44			4,041.44
	115 - HORIZON BLUE CROSS & BLUE SHIELD OF	PO 54976	March 2024 Medical Admin			323,194.01	
	21-201-20-100-000 Employee Group Health			39,599.81			
	21-201-20-100-000 Employee Group Health			283,594.20			323,194.01

ACH	6492 - IMMEDICENTER TOTOWA	PO 54789	R034-24 - POLICE DEPT.- MEDICAL FOR NEW		425.00	
	01-203-25-240-200 (2023) Police Department - Expenses			425.00		425.00
ACH	5162 - JARIWALA, AMISHA	PO 54886	Amisha Jariwala,QPA - 54 Rutgers Public		179.81	
	01-201-20-130-200 Financial Administration - Expense			179.81		179.81
	4591 - JECA ASSOCIATES INC	PO 54095	DPW - FACILITIES EMERGENCY ROOF REPLACEM		93,300.00	
	04-215-55-973-600 DPW Improvements 7740-22			93,300.00		93,300.00
	749 - JERSEY ACCESS GROUP	PO 54877	CableTV: Jersey Access Group - 2024		300.00	
	01-201-20-141-200 Cable Television - Expenses			300.00		300.00
	1309 - JERSEY POWER EQUIPMENT, INC.	PO 54643	DPW - GROUNDS - BACKPACK SPRAYER FOR WEE		1,500.00	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,500.00		1,500.00
	408 - JESCO, INC.	PO 54828	DPW - FLEET SWEEPER FILTERS AND TOOL FOR		251.62	
	01-201-26-315-200 Vehicle Maintenance - Expenses			251.62		251.62
	3647 - JET VAC EQUIPMENT, LLC	PO 54245	DPW - SEWER PARTS FOR THE SEWER VACTOR T		2,616.69	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			2,616.69		
		PO 54739	DPW - SEWER TOOLS AND EQUIPMENT FOR THE		542.21	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			542.21		3,158.90
ACH	1723 - JOEL TANIS & SONS, INC.	PO 54004	DPW - SEWER CONSTRUCTION OF SEWER HOLDIN		833.00	
	07-201-26-291-200 Sewer / Storm Systems - Expenses			833.00		833.00
ACH	7091 - Joseph M Giordano	PO 54662	MARKETING MATERIALS		275.00	
	02-213-40-702-000 Health Department Grant Expenditures			275.00		275.00
	7043 - KATY ZEIDWIG	PO 54862	HEALTH: CONDUCTED TOBACCO INSPECTIONS		180.00	
	01-201-27-330-200 Health and Welfare - Expenses			180.00		180.00
	1480 - KEARNY CALEDONIAN PIPE BAND	PO 54973	Entertainment at Memorial Day Parade 5/2		1,300.00	
	01-201-20-110-200 Municipal Council - Expenses			1,300.00		1,300.00
ACH	594 - KEV SECURITY, INC.	PO 54761	DPW - FACILITIES 2023 SECURITY REPAIR/SE		25.00	
	01-203-26-290-200 (2023) Building Department (DPW) - Expenses			25.00		25.00
ACH	594 - KEV SECURITY, INC.	PO 54790	FIRE: Fire Alarm Monitoring		540.00	
	01-201-25-265-200 Fire Department - Expenses			540.00		540.00
ACH	594 - KEV SECURITY, INC.	PO 54816	DPW - FACILITIES MONITORING SERVICE FOR		25.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			25.00		25.00
ACH	594 - KEV SECURITY, INC.	PO 54850	DPW - FACILITIES CENTRAL STATION MONTIOR		540.00	

	01-201-26-290-200 Building Department (DPW) - Expenses				540.00		540.00
ACH	1716 - KIDD, JENNIFER	PO 54646	HEALTH: REIMBURSEMENT FOR NCHEC ANNUAL R			70.00	
	01-201-27-330-200 Health and Welfare - Expenses				70.00		70.00
ACH	1716 - KIDD, JENNIFER	PO 54861	HEALTH: REIMBURSEMENT FOR REFRESHMENTS			80.11	
	01-201-27-330-200 Health and Welfare - Expenses				80.11		80.11
	345 - LANGUAGE LINE SERVICES	PO 54806	POLICE DEPT. - APRIL 2024 TELEPHONE INTE			3,272.44	
	01-201-25-240-200 Police Department - Expenses				3,272.44		
		PO 54810	POLICE DEPT. - MARCH 2024 TELEPHONE INTE			2,573.76	
	01-201-25-240-200 Police Department - Expenses				2,573.76		5,846.20
ACH	260 - LAURA A. CARUCCI	PO 54793	APRIL PLANNING BOARD - COURT REPORTING S			275.00	
	01-201-21-180-200 Zoning and Planning - Expenses				275.00		275.00
ACH	260 - LAURA A. CARUCCI	PO 54794	MAY 2024 ZONING BOARD - COURT REPORTING			275.00	
	01-201-21-180-200 Zoning and Planning - Expenses				275.00		275.00
	990 - LEISERV, INC	PO 54746	RECREATION: Special Olympics Bowling Pra			187.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses				187.00		187.00
	6670 - Lokai Rose Foundation Inc	PO 54889	RECREATION: Instructor Payment for Soap			175.00	
	15-286-56-005-000 Recreation Trust Accounts				175.00		175.00
	6389 - LOUISA LAM	PO 54730	Court: Mandarin Interpreting Services			360.00	
	01-201-43-490-200 Municipal Court - Expenses				360.00		360.00
	1017 - LUCCI, SAVERIO C	PO 54656	RECREATION: Instructor payment for Playi			540.00	
	15-286-56-005-000 Recreation Trust Accounts				540.00		540.00
	6730 - LVTL OPERATIONS LLC	PO 54725	Tax Lien Redemption B# 63.01 L# 29			775.63	
					775.63		
		PO 54725	Tax Lien Redemption B# 63.01 L# 29			1,300.00	
					1,300.00		2,075.63
	1317 - MALOUF FORD LINCOLN, INC.	PO 54706	DPW - FLEET REPAIR PARTS FOR DPW 83(B)			2,266.81	
	01-201-26-315-200 Vehicle Maintenance - Expenses				2,266.81		2,266.81
	6807 - MANAGEMENT COMPUTER SERVICES INC.	PO 54837	April PHA-Web PIC Submissions			1,763.00	
	16-289-56-081-000 Section 8 Spending Reserves				1,763.00		1,763.00
	6917 - MANDI BEVANDO	PO 54677	RECREATION: Instructor payment for Sock			50.00	
	15-286-56-005-000 Recreation Trust Accounts				50.00		50.00
ACH	2942 - MARGARIDA M. PAZ	PO 54842	Court: Portuguese Interpreting Services			210.00	

	01-201-43-490-200 Municipal Court - Expenses			210.00		210.00
	352 - MARIO BATELLI, ESQ.	PO 54847	Court: Acting Judge for 5.8.2024		275.00	
	01-201-43-490-200 Municipal Court - Expenses			275.00		275.00
	4018 - MARRONE PEST MANAGEMENT SERVICES LLC	PO 54716	DPW - FACILITIES - 12 MONTH PEST CONTROL		600.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			600.00		600.00
	5876 - MAYDA E. LYON	PO 54758	Court: Turkish Interpreting Services		240.00	
	01-201-43-490-200 Municipal Court - Expenses			240.00		
		PO 54777	Court: Turkish Interpreting Services		240.00	
	01-201-43-490-200 Municipal Court - Expenses			240.00		480.00
ACH	1232 - McMAHON, CATHY	PO 54630	Law Dept. - Piekoszewski v. Snyder, et a		490.50	
	27-201-20-400-000 Other Expenses			490.50		490.50
ACH	2426 - MITRESKI, ALEXIS - COURT ADMINISTRA	PO 54741	Court: Reimbursement for NJCAA Spring C		65.00	
	01-201-43-490-200 Municipal Court - Expenses			65.00		65.00
	6365 - MOUNTAINSIDE MEDICAL GROUP	PO 54756	FIRE: R109-24 Drug Testing		70.00	
	01-201-25-265-200 Fire Department - Expenses			70.00		
		PO 54788	R-109-24-Medical Services		155.00	
	01-201-20-105-200 Personnel - Expenses			155.00		
		PO 54843	R109-24- Medical Services -Physicals		455.00	
	01-201-20-105-200 Personnel - Expenses			455.00		680.00
	272 - NATIONAL FUEL OIL INC	PO 54685	R586-23 - DPW - DIESEL FUEL		15,677.57	
	01-201-31-447-200 Fuel Oil - Diesel and Heating Oil			15,677.57		
		PO 54685	R586-23 - DPW - DIESEL FUEL		21,627.50	
	07-201-26-292-200 Sewer Utility Allocations - Other Exp.			21,627.50		37,305.07
	6951 - NATIONAL HIGHWAY PRODUCTS INC	PO 54694	POLICE DEPT. - PURCHASE OF HANDICAP SIGN		137.70	
	01-201-25-240-200 Police Department - Expenses			137.70		
		PO 54695	POLICE DEPT. - PURCHASE OF NO LITTERING		96.24	
	01-201-25-240-200 Police Department - Expenses			96.24		233.94
ACH	215 - NEGLIA ENGINEERING ASSOCIATES	PO 54748	Developers Escrow Project		1,954.00	
	12-286-56-851-000 Developer Escrows			497.50		
	12-286-56-851-000 Developer Escrows			575.50		
	12-286-56-851-000 Developer Escrows			881.00		1,954.00
	1381 - NEW JERSEY - DEPT. OF TREASURY	PO 54783	NJDEP ANNUAL SITE REMEDIATION - DUNDEE I		2,495.00	
	01-201-20-165-200 Engineering Services - Expenses			2,495.00		2,495.00
	346 - NEW JERSEY - STATE OF	PO 54698	POLICE DEPT - DRUG TESTING POLICE CANDID		495.00	
	01-203-25-240-200 (2023) Police Department - Expenses			495.00		495.00
	1178 - NEW JERSEY LOCAL BOARD OF HEALTH	PO 54645	HEALTH: BOARD OF HEALTH MEMBERSHIP 2024		95.00	

	01-201-27-330-200 Health and Welfare - Expenses			95.00		95.00
	870 - NEW JERSEY STATE TREASURER	PO 54878	Clerk's Office - Marriages - January, Fe		4,075.00	
	01-201-20-120-200 City Clerk - Expenses			4,075.00		4,075.00
	1498 - NEW YORK/NEW JERSEY TRAILER SUPPLY	PO 54423	DPW-FLEET HAND WINCHES AND CABLES FOR PA		510.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			510.00		510.00
	1389 - NICOLETTE AUTO BODY WORKS, INC.	PO 54802	DPW - FLEET TOWING SERVICES		825.00	
	01-201-26-315-200 Vehicle Maintenance - Expenses			825.00		825.00
ACH	2583 - NOC AUTOMOTIVE SOLUTIONS INC	PO 54637	Police-DOI: 4/2/24 - 2023 Dodge Dur Blue		1,000.00	
	27-201-20-500-000 Deductables			1,000.00		1,000.00
ACH	2583 - NOC AUTOMOTIVE SOLUTIONS INC	PO 54674	Police-DOI: 4/2/24 - 2023 Dodge Dur Blue		1,000.00	
	27-201-20-500-000 Deductables			1,000.00		1,000.00
	6183 - NORTH JERSEY FRIENDSHIP HOUSE	PO 54883	R144-23 -CUSTODIAL CLEANING SERVICES - J		14,391.91	
	01-201-26-290-200 Building Department (DPW) - Expenses			14,391.91		14,391.91
	7181 - NRAAO INC.	PO 54552	NRAAO Conference Seminar for Matthew S.		165.00	
	01-201-20-145-200 Tax Assessor - Expenses			165.00		165.00
	5948 - NUTRIEN AG SOLUTIONS, INC.	PO 54559	DPW - GROUNDS WEED CONTROL FOR PARKS		638.10	
	01-201-28-375-200 Maintenance of Parks - Expenses			638.10		638.10
ACH	797 - ONE CALL CONCEPTS, INC.	PO 54762	DPW - SEWER STREET MARK OUTS FOR SEWER U		1,477.19	
	07-201-31-455-200 Sewer Fees			1,477.19		1,477.19
ACH	3174 - OUTDOOR HOME SERVICES HOLDINGS LLC	PO 53811	DPW - FACILITIES 2024 PREV. TREATMENT/FE		523.33	
	01-201-26-290-200 Building Department (DPW) - Expenses			523.33		523.33
	2193 - P.L. CUSTOM EMERGENCY VEHICLES	PO 54560	DPW - FLEET AMBULANCE REPAIR PARTS		1,802.20	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,802.20		1,802.20
	4173 - PARTAC PEAT CORPORATION	PO 54424	DPW - GROUNDS BEAM CLAY FOR VARIOUS BALL		1,270.60	
	01-201-28-375-200 Maintenance of Parks - Expenses			1,270.60		
		PO 54433	DPW - GROUNDS PRO'S CHOICE RAPID DRY FOR		692.07	
	01-201-28-375-200 Maintenance of Parks - Expenses			692.07		1,962.67
	1327 - PATTERSON DENTAL	PO 51524	HEALTH: DENTAL CLINIC SUPPLIES		2,613.78	
	01-203-27-330-200 (2023) Health and Welfare - Expenses			2,595.14		
	01-201-27-330-200 Health and Welfare - Expenses			18.64		2,613.78
	1327 - PATTERSON DENTAL	PO 53709	HEALTH: OFFICE SUPPLIES 2024 DENTAL CLIN		189.72	
	01-201-27-330-200 Health and Welfare - Expenses			189.72		189.72

ACH	6673 - PETROCHOICE HOLDINGS INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 54100	DPW - FLEET SYNTHETIC TRANSMISSION OIL F	2,637.61	2,637.61	2,637.61
ACH	6673 - PETROCHOICE HOLDINGS INC. 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 54392	DPW - FLEET MOTOR OIL	1,294.70	1,294.70	1,294.70
ACH	6604 - PIONEER MANUFACTURING COMPANY INC 01-201-26-315-200 Vehicle Maintenance - Expenses	PO 54334	DPW - FLEET FIELD LINE SPRAYER PAINT	89.07	89.07	89.07
	232 - PLACKO SIGNS, LLC	PO 54460	DPW - BEAUTIFICATION COMMITTEE - PLAQUES	120.00	120.00	120.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-20-141-200 Cable Television - Expenses	PO 54462	CableTV: Studio equipment	3,590.00	3,590.00	3,590.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-20-140-200 Management Info Systems - Expenses	PO 54579	R511-23 Remote tool Splashtop 2024	1,299.00	1,299.00	1,299.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-20-141-200 Cable Television - Expenses	PO 54595	MIS Dept. Senior Barn Fax line wires rep	290.00	290.00	290.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-20-141-200 Cable Television - Expenses	PO 54688	R511-23 - MIS Dept - Server SSL License	1,960.00	1,960.00	1,960.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-25-265-200 Fire Department - Expenses	PO 54759	FIRE: R511-23 Camera & Speakers for D. B	104.00	104.00	104.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-25-265-200 Fire Department - Expenses	PO 54760	FIRE: R511-23 Ipad Cases	40.00	40.00	40.00
ACH	212 - PRECISION COMPUTER OF FORT LEE, INC 01-201-20-141-200 Cable Television - Expenses	PO 54785	R511-23 - Fire Station/CH Equipment/Rep	2,084.88	2,084.88	2,084.88
	6251 - PRO CAP 8, LLC	PO 54718	Tax Lien Redemption B# 9.16 L# 18	974.73	974.73	
		PO 54718	Tax Lien Redemption B# 9.16 L# 18	100.00	100.00	
		PO 54719	Tax Lien Redemption B# 71.01 L# 25	100.00	100.00	
		PO 54719	Tax Lien Redemption B# 71.01 L# 25	1,506.54	1,506.54	
		PO 54720	Tax Lien Redemption B# 9.06 L# 16	1,358.21	1,358.21	
		PO 54721	Tax Lien Redemption B# 41.05 L# 51	1,067.12	1,067.12	
		PO 54722	Tax Lien Redemption B# 42.09 L# 9	1,834.73	1,834.73	

		PO 54722	Tax Lien Redemption B# 42.09 L# 9	200.00	200.00		7,141.33
	6251 - PRO CAP 8, LLC	PO 54723	Tax Lien Redemption B# 67.07 L# 7	100.00	100.00		
		PO 54723	Tax Lien Redemption B# 67.07 L# 7	1,106.43	1,106.43		1,206.43
	4855 - Public Service Electric & Gas Co.	PO 54775	2024 License Agreement Payment		1,718.82		
	07-201-26-291-200 Sewer / Storm Systems - Expenses			1,718.82			1,718.82
ACH	169 - RACHLES/MICHELE'S OIL CO., INC.	PO 54820	R473-23 - UNLEADED GASOLINE		28,049.22		
	01-201-31-460-200 Gasoline			28,049.22			28,049.22
	6857 - RC FITNESS LLC	PO 54655	RECREATION: Instructor payment for EVOLV		405.00		
	15-286-56-005-000 Recreation Trust Accounts			405.00			405.00
ACH	4951 - REDICARE, LLC	PO 54858	May 2024 Service of First Aid Package		68.00		
	01-201-20-105-200 Personnel - Expenses			68.00			68.00
ACH	483 - REINER OVERHEAD DOORS, LLC	PO 54817	DPW - FACILITIES CHANGE REPLACED TUBE BE		690.00		
	01-201-26-290-200 Building Department (DPW) - Expenses			690.00			690.00
	6540 - RENAISSANCE MANOR	PO 54602	2023 MUNICIPAL REIMBURSEMENT #37		19,063.49		
	01-203-26-325-200 (2023) Condo Services Act - Expenses			19,063.49			19,063.49
ACH	3255 - RENDEX, INC.	PO 54849	FY24 COMMUNITY AWARENESS		797.88		
	02-213-40-702-000 Health Department Grant Expenditures			797.88			797.88
	2468 - RICHFIELD FARMS, INC.	PO 54486	DPW - SHADE TREE CRAPE MYRTLE FOR ARBOR		299.99		
	01-201-28-300-200 Shade Tree - Expenses			299.99			299.99
ACH	4450 - RIVERVIEW PAVING INC	PO 54917	R454-23 - Release Payment Cert #4		313,377.39		
	04-215-55-965-400 Engineering Projects - 7606-20			313,377.39			313,377.39
ACH	2605 - ROMANSKI, ROBIN	PO 54865	RECREATION: Instructor payment for Adult		150.00		
	15-286-56-005-000 Recreation Trust Accounts			150.00			150.00
ACH	2191 - ROUTE 23 AUTOMALL, LLC	PO 54577	R513-23-DPW - FLEET FORD PARTS		1,030.72		
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,030.72			1,030.72
ACH	2191 - ROUTE 23 AUTOMALL, LLC	PO 54738	R460-23 DPW - FLEET EMS 3 - REPAIR PARTS		441.36		
	01-201-26-315-200 Vehicle Maintenance - Expenses			441.36			441.36
ACH	2191 - ROUTE 23 AUTOMALL, LLC	PO 54827	R513-23 - DPW - FLEET REPAIR PARTS FOR P		1,441.80		
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,441.80			1,441.80

	7199 - SAMIR DAMRA	PO 54845	FIRE: Reimburse for Fire Investigator Ce	91.00	91.00	91.00
ACH	7149 - SCURA WIGFIELD HEYER STEVENS AND CAMMARO	PO 54871	Legal Services		2,502.50	
	01-201-20-105-200 Personnel - Expenses			2,502.50		2,502.50
ACH	863 - SIRCHIE ACQUISITION COMPANY, LLC.	PO 52464	POLICE DEPT - BLOOD SPECIMEN COLLECTION		596.78	
	02-213-40-705-000 Police Department Grant Expenditures			596.78		596.78
	4461 - SITE SPECIFIC DESIGN, INC	PO 54650	RECREATION: Grinder Pump for Anzaldi Fie		350.00	
	15-286-56-005-000 Recreation Trust Accounts			350.00		350.00
ACH	6831 - SL-VILLE 100 LLC	PO 54398	2023 Municipal Reimbursement		1,332.27	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			1,332.27		1,332.27
ACH	7058 - SNAP-ON INCORPORATED	PO 54526	DPW-FLEET DIAGNOSTIC SCAN TOOL FOR HEAVY		3,199.00	
	04-215-55-971-600 D.P.W. Improvements 2021			3,199.00		3,199.00
ACH	480 - SNAP-ON INDUSTRIAL	PO 54254	DPW-FLEET UPDATE SNAP-ON DIAGNOSTIC SCAN		1,738.13	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,738.13		1,738.13
	3718 - SPOK, INC.	PO 54668	HEALTH: ANIMAL CONTROL SERVICES (PAGERS		80.45	
	01-201-27-340-200 Animal Control Shelter - Expenses			80.45		80.45
ACH	4174 - SRI FINE ART SERVICES	PO 54896	HEALTH : APRIL 2024 ART CENTER SRI		249.27	
	01-201-28-370-200 Arts Center & Sculpture Park - Expenses			249.27		249.27
ACH	1056 - STORR TRACTOR COMPANY	PO 54705	DPW - FLEET LAWNMOWER BLADES		658.98	
	01-201-26-315-200 Vehicle Maintenance - Expenses			658.98		658.98
ACH	6529 - STRATEGIC HEALTH ADVISERS LLC	PO 54615	COMMUNITY HEALTH ASSESSMENT SERVICES		882.00	
	02-213-40-702-000 Health Department Grant Expenditures			882.00		882.00
ACH	6529 - STRATEGIC HEALTH ADVISERS LLC	PO 54616	COMMUNITY HEALTH ASSESSMENT SERVICES		13,518.00	
	02-213-40-702-000 Health Department Grant Expenditures			13,518.00		13,518.00
ACH	2440 - SUBURBAN DISPOSAL, INC.	PO 54894	R060-23 - May Invoice Collection of Soli		702,166.66	
	01-201-32-465-200 Sanitation - Contractual - Expenses			702,166.66		702,166.66
	7093 - SWEET & BENNETT LLC	PO 54753	PROFESSIONAL SERVICES AS COUNSEL SECRETA		1,200.00	
	01-201-21-180-200 Zoning and Planning - Expenses			1,200.00		1,200.00
ACH	175 - Symetra Life Insurance Company	PO 54892	May 2024 Life Insurance Policy		1,794.12	
	21-201-20-100-000 Employee Group Health			1,794.12		1,794.12

	3680 - THE ALLWOOD DINER	PO 54867	RECREATION: Food for A Knight for a Prin		275.00	
	15-286-56-005-000 Recreation Trust Accounts			275.00		275.00
	1608 - THE ROYAL CLUB AT WINTHROP COURT	PO 54605	2023 MUNICIPAL REIMBURSEMENT #49		46,910.40	
	01-203-26-325-200 (2023) Condo Services Act - Expenses			46,910.40		46,910.40
	5643 - THE SHERWIN WILLIAMS CO. INC.	PO 54495	DPW - ROADS - LINE PAINTING FOR HANDICAP		1,206.00	
	01-201-26-292-200 Roads Department - Expenses			1,206.00		1,206.00
	1257 - THE TERRE COMPANY OF NJ, INC	PO 54585	DPW - SHADE TREE SUPPLIES AND WORK EQUIP		1,705.24	
	02-213-40-706-000 Public Works Grant Expenditures			1,705.24		1,705.24
	5582 - THEODORE CONSTANDELIS, D.D.S.	PO 54679	HEALTH: PROFESSIONAL SERVICES RENDERED,		280.00	
	01-201-27-330-200 Health and Welfare - Expenses			280.00		280.00
ACH	958 - THOMAS A. HAWRYLKO, SR	PO 54671	HEALTH: AD FOR 2023 ANNUAL REPORT		675.00	
	01-201-27-330-200 Health and Welfare - Expenses			675.00		675.00
ACH	6326 - Thomas Sadowski	PO 54636	HEALTH: REIMBURSEMENTS FOR TOUCH A TRUCK		62.85	
	01-201-27-331-200 Human Services - Expenses			62.85		62.85
	2050 - TLO, LLC	PO 54831	POLICE DEPT - APRIL DATABASE INVESTIGATI		343.60	
	01-201-25-240-200 Police Department - Expenses			343.60		343.60
	1089 - TRANE U.S., INC.	PO 52877	DPW FACILITIES- REPAIRS TO HVAC # 2 AT		375.00	
	01-201-26-290-200 Building Department (DPW) - Expenses			375.00		375.00
ACH	5414 - TRIONAID ASSOCIATES, INC	PO 54814	RECREATION: Staff Background Check		110.00	
	01-201-27-370-200 Public Playgrounds and Rec - Expenses			110.00		110.00
ACH	5414 - TRIONAID ASSOCIATES, INC	PO 54838	Background Checks		90.00	
	01-201-20-105-200 Personnel - Expenses			90.00		90.00
ACH	5414 - TRIONAID ASSOCIATES, INC	PO 54851	Background Checks		15.00	
	01-201-20-105-200 Personnel - Expenses			15.00		15.00
	942 - UNO CHICAGO GRILL	PO 54654	RECREATION: Instructor payment for Make		110.00	
	15-286-56-005-000 Recreation Trust Accounts			110.00		110.00
ACH	348 - V.E. RALPH & SON, INC.	PO 54875	R477-22 PROCUREMENT OF MEDICAL AND FIRST		2,880.60	
	01-201-25-265-200 Fire Department - Expenses			2,880.60		2,880.60
	2874 - VANDERHOOF TRANSPORTATION CO INC	PO 54670	SENIOR TRIPS: TRANSPORTATION ON 5-23-20		995.00	
	15-286-56-013-000 Clifton Senior Culture Trips			995.00		995.00

	2112 - VERIZON COMMUNICATIONS INC.					
	01-201-31-440-200 Telephone	PO 54712	4/19/24 - 5/18/24 - Acct. 151-774-324-00	39.88	39.88	
	01-201-31-440-200 Telephone	PO 54713	4/25/24 - 5/24/24 - Animal Center Accoun	119.00	119.00	
	01-201-31-440-200 Telephone	PO 54714	4/22/24 - 5/21/24 - City of Clifton GB A	299.00	299.00	
	01-201-31-440-200 Telephone	PO 54715	4/25/24 - 5/24/24 - CPD Account# 151-742	129.99	129.99	
	01-201-31-440-200 Telephone	PO 54717	4/22/24 - 5/21/24 - TeleCO Room Account#	289.00	289.00	
	01-201-31-440-200 Telephone	PO 54836	4/28/24 - 5/27/24 - Art Center Account#	289.65	289.65	
	01-201-31-440-200 Telephone	PO 54891	5/2/24 - 6/1/24 - Botany Clinic Account#	294.00	294.00	
	01-201-31-440-200 Telephone	PO 54936	5/9/24 - 6/8/24 - Senior Center Account#	144.99	144.99	1,605.51
	2112 - VERIZON COMMUNICATIONS INC.					
	01-201-31-440-200 Telephone	PO 54937	5/9/24 - 6/8/24 - Fire Station 4 Account	294.00	294.00	
	01-201-31-440-200 Telephone	PO 54938	5/9/24 - 6/8/24 - CPD-GB Account#955-485	299.82	299.82	
	01-201-31-440-200 Telephone	PO 54939	5/9/24 - 6/8/24 - Rec Center Account#151	279.00	279.00	872.82
	179 - VERIZON WIRELESS					
	01-201-31-440-200 Telephone	PO 54618	3/13/24 - 4/12/24 - Air Cards for Fire D	33.15	33.15	
	01-201-31-440-200 Telephone	PO 54711	03/22/24 - 4/21/24 - Clifton Police acco	5,936.11	5,936.11	
	01-201-31-440-200 Telephone	PO 54940	4/2/24 - 5/1/24 - Clifton account#:78734	7,148.08	7,148.08	
	01-201-31-440-200 Telephone	PO 54941	4/2/24 - 5/1/24 - Clifton Fire account#:	1,347.53	1,347.53	14,464.87
ACH	387 - W. B. MASON CO, INC.					
	01-201-20-120-200 City Clerk - Expenses	PO 54145	R300-23 - Clerk's Office - Office Suppli	226.50	226.50	226.50
ACH	387 - W. B. MASON CO, INC.					
	01-201-27-330-200 Health and Welfare - Expenses	PO 54197	R300-23 - HEALTH: OFFICE SUPPLIES 2024-S	1,038.44	1,205.78	
	01-201-27-331-200 Human Services - Expenses			167.34		1,205.78
ACH	387 - W. B. MASON CO, INC.					
	07-201-26-292-200 Sewer Utility Allocations - Other Exp.	PO 54244	R300-23 - Office Suplies S#142460093	594.91	594.91	594.91
ACH	387 - W. B. MASON CO, INC.					
	01-201-20-120-200 City Clerk - Expenses	PO 54490	R300-23 - Clerk's Office - Office Suppli	234.95	234.95	234.95
ACH	387 - W. B. MASON CO, INC.					
	01-201-21-190-200 Housing Director - Expenses	PO 54539	R300-23 - Zoning/Housing Office Supply O	149.98	149.98	149.98
ACH	387 - W. B. MASON CO, INC.	PO 54658	R300-23 - HEALTH: SUPPLIES FOR GRANT PUR		70.32	

	02-213-40-702-000 Health Department Grant Expenditures			70.32		70.32
ACH	387 - W. B. MASON CO, INC.	PO 54661	R300-23 - HEALTH: OFFICE SUPPLIES 2024 F		215.48	
	01-201-27-330-200 Health and Welfare - Expenses			215.48		215.48
ACH	387 - W. B. MASON CO, INC.	PO 54676	R300-23 - Tax Department - Office Suppli		166.17	
	07-201-26-292-200 Sewer Utility Allocations - Other Exp.			166.17		166.17
ACH	231 - W.E. TIMMERMAN CO., INC.	PO 54264	DPW - FLEET REPAIR PARTS FOR SWEEPER		1,799.49	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,799.49		1,799.49
ACH	231 - W.E. TIMMERMAN CO., INC.	PO 54429	DPW - FLEET REPLACEMENT STRIP BROOMS FOR		1,815.48	
	01-201-26-315-200 Vehicle Maintenance - Expenses			1,815.48		1,815.48
ACH	7150 - WEIL CONSULTING AND CONFERENCE MANAGEMEN	PO 54174	HEALTH: LEAD CONFERENCE 2024		1,640.00	
	02-213-40-702-000 Health Department Grant Expenditures			1,640.00		1,640.00
	1993 - WEST PUBLISHING CORP. / THOMSON REU	PO 54848	Law Dept. - Thomas Reuters Book Subscrip		578.00	
	01-201-20-155-200 Legal Service - Expenses			578.00		
		PO 54854	4/1-4/30/24 Subscription Charges		1,585.79	
	01-201-20-155-200 Legal Service - Expenses			1,585.79		2,163.79
	1194 - WHITE & SHAUGER, INC.	PO 54800	DPW - FACILITIES 2023 PURCHASE ORDER FOR		274.43	
	01-203-26-290-200 (2023) Building Department (DPW) - Expenses			274.43		274.43
ACH	4209 - WITMER PUBLIC SAFETY GROUP INC	PO 51534	POLICE DEPT. - RANGE CLEANING KITS AND		1,708.22	
	01-203-25-240-200 (2023) Police Department - Expenses			1,708.22		1,708.22
	1992 - XEROX CORPORATION	PO 54893	R110-19 - May 3 Invoice - XC C70 Printer		94.93	
	01-201-20-130-200 Financial Administration - Expense			94.93		94.93
	1384 - ZIP PRINTING & COPY CENTER	PO 54807	SENIOR CENTER: PRINTING		435.00	
	01-201-27-336-200 Senior Citizens - Expenses			435.00		435.00
ACH	7187 - Zynnovation LLC	PO 54641	DPW - SHADE TREE NJDEP REFORESTRATION/TR		3,646.69	
	02-213-40-706-000 Public Works Grant Expenditures			3,646.69		3,646.69
	TOTAL					2,877,615.09

Total to be paid from Fund 01 CURRENT FUND	1,148,178.23
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	79,933.99
Total to be paid from Fund 04 CAPITAL	518,464.69
Total to be paid from Fund 07 SEWER UTILITY - OPERATING	60,359.21
Total to be paid from Fund 12 DEVELOPERS ESCROW	1,954.00
Total to be paid from Fund 13 ANIMAL TRUST	134.86
Total to be paid from Fund 15 OTHER TRUST	156,613.67
Total to be paid from Fund 16 SECTION 8	28,983.38

Total to be paid from Fund 17 CDBG	**46,076.25**
Total to be paid from Fund 21 MEDICAL SELF-INSURANCE	**830,566.31**
Total to be paid from Fund 22 FIRE DEDICATED PENALTIES	**3,860.00**
Total to be paid from Fund 27 General Liability Trust	**2,490.50**
	2,877,615.09

Checks Previously Disbursed

2024076	THE DEPOSITORY TRUST COMPANY	PO# 52949	2024 Debt Service - 2013 General a	45,340.00	4/15/2024
2024077	CLIFTON, CITY OF - CURRENT ACCOUNT	PO# 54757	Reimbursement for February and Mar	9,357.55	5/02/2024
2024078	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 54899	GROUP#86613&86614 - HEALTH CARE CL	369,334.61	5/09/2024
2024079	CLIFTON, CITY OF - Petty Cash	PO# 54900	Petty Cash - 05/15/2024 Payroll -	55.75	5/15/2024
2024080	CLIFTON, CITY OF - SELF INSURANCE	PO# 54914	2024 Workers Comp Checks	13,279.25	5/15/2024
2024081	CLIFTON, CITY OF - General Liability	PO# 54915	2024 General Liability Checks	24,065.00	5/21/2024
2024082	PASSAIC VALLEY SEWERAGE COMMISSION	PO# 54918	Sewer Utility Quarterly Payment	1,905,013.00	5/01/2024
2024083	CLIFTON BOARD OF EDUCATION	PO# 54919	May 2024 School Levy	12,351,189.00	5/01/2024
2024084	PASSAIC, COUNTY OF - FINANCE DEPT.	PO# 54920	2nd Quarter 2024 County Levy	17,609,328.66	5/15/2024
2024085	PASSAIC, COUNTY OF - FINANCE DEPT.	PO# 54921	2ns Quarter 2024 Open Space Levy	341,468.41	5/15/2024
2024086	HORIZON BLUE CROSS & BLUE SHIELD OF	PO# 54935	GROUP#86613&86614 - HEALTH CARE CL	251,891.46	5/02/2024
20240076	THE DEPOSITORY TRUST COMPANY	PO# 52949	2024 Debt Service - 2013 General a	44,390.63	4/15/2024
				32,964,713.32	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	30,346,432.45	1,148,178.23	**31,494,610.68**
Fund 02 STATE & FEDERAL GRANTS		79,933.99	**79,933.99**
Fund 04 CAPITAL		518,464.69	**518,464.69**
Fund 07 SEWER UTILITY - OPERATING	1,950,353.00	60,359.21	**2,010,712.21**
Fund 12 DEVELOPERS ESCROW		1,954.00	**1,954.00**
Fund 13 ANIMAL TRUST		134.86	**134.86**
Fund 15 OTHER TRUST		156,613.67	**156,613.67**
Fund 16 SECTION 8		28,983.38	**28,983.38**
Fund 17 CDBG		46,076.25	**46,076.25**
Fund 21 MEDICAL SELF-INSURANCE	630,583.62	830,566.31	**1,461,149.93**
Fund 22 FIRE DEDICATED PENALTIES		3,860.00	**3,860.00**
Fund 27 General Liability Trust	24,065.00	2,490.50	**26,555.50**
Fund 28 Workers Compensation Trust	13,279.25		**13,279.25**
BILLS LIST TOTALS	32,964,713.32	2,877,615.09	**35,842,328.41**

ITEM NUMBER: R 240-24

ITEM NAME: Resolution Authorizing Permission to Bid for Sanitary Sewer Improvements - Passaic Ave and Allwood Road (ARPA)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

APPROVED AS TO ENGINEERING
MR CITY ENGINEER

CITY OF CLIFTON
RESOLUTION AUTHORIZING PERMISSION TO BID FOR SANITARY SEWER IMPROVEMENTS – PASSAIC AVENUE AND ALLWOOD ROAD (ARPA)

WHEREAS, the City of Clifton shall incur no expense exceeding $17,500, except where either authorized by law or waived by the Municipal Council up to the State of New Jersey bid threshold; and,

WHEREAS, the City of Clifton seeks construction services estimated to cost in excess of $17,500 without waiver; and

WHEREAS, the scope of work includes the replacement and rehabilitation of 9,000 linear feet of sanitary sewer main; and

WHEREAS, the City Engineer of the City of Clifton has prepared Bid Specifications, Notice to Bidders, Proposals and Specifications for said improvements in anticipation of the public bidding for same and finds same to be acceptable for public bidding; and,

NOW THEREFORE BE IT RESOLVED by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public bids for the services described therein; and,

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in a legal newspaper of the City of Clifton no later than the next Municipal Council meeting, in accordance with N.J.SA. 40A:11-1 *et seq*.

Adopted: May 21, 2024

RAYMOND GRABOWSKI, MAYOR

NANCY FERRIGNO,CITY CLERK

ITEM NUMBER: R 241-24

ITEM NAME: Resolution Awarding Contract for Swift 911 Mass Notification System Services off the Bergen County Cooperative Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/14/2024	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING CONTRACT FOR SWIFT 911 MASS NOTIFICATION SYSTEM SERVICES OFF THE BERGEN COUNTY COOPERATIVE PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton Department of Management Information System requires certain services for web site communication of online Swift 911 Mass Notification System Services; and

WHEREAS, the City of Clifton recognizes the critical importance of effective mass notification systems for emergency communication purposes and the annual subscription is required for the same; and

WHEREAS, this procurement request is made in accordance with N.J.S.A:40A:11-12a, via Bergen County Cooperative BC-BID-22-24, which expires June 04, 2024; and

WHEREAS, MIS Department recommends the award of contract to SHI International located at 290 Davidson Ave Somerset NJ 08873 for a term of April 1,2024 to March 31,2025; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from SHI International located at 290 Davidson Ave Somerset NJ 08873, in an amount not to exceed $19,797.63, off the Bergen County Cooperative 22-24.

CERTIFICATION OF FUNDS: Funding are available from the following accounts:

02-213-40-724-305- Public Sector Capacity Administrative Needs

Joseph D. Kunz, CFO

5/14/2024
Date

Adopted: May 21,2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 242-24

ITEM NAME: Resolution Authorizing Purchase of Office Supplies from W.B. Mason off the NJ State Contract Purchasing Program Pursuant to N.J.S.A. 40A:11-12a

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/14/2024	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING PURCHASE OF OFFICE SUPPLIES FROM W.B. MASON OFF THE NJ STATE CONTRACT PURCHASING PROGRAM PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Clifton has a need to purchase office supplies for its departments and divisions; and,

WHEREAS, W.B. Mason Co Inc., 535 Secaucus Road, Secaucus, NJ 07094, was awarded New Jersey State Contract No. A-00003 to provide discounted pricing off their office supplies catalog, which the City is permitted to use cooperatively; and,

WHEREAS, the contract has been extended until February 6, 2025; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchases above from W.B. Mason Co Inc., 535 Secaucus Road, Secaucus, NJ 07094, off the New Jersey State Contract No. A-00003, at a cost not to exceed $100,000 from May 7, 2024 through February 6, 2025.

BE IT FURTHER RESOLVED, a properly executed purchase order, processed as-needed, shall be the instrument of fund encumbrance for each department and division usage, budgetary appropriations considered.

Joseph D. Kunz, CFO

5/16/2024
Date

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 243-24

ITEM NAME: Resolution Authorizing Purchase of Sweeper Parts from W.E. Timmerman off the Educational Services Commission Cooperative Contract Pursuant to N.J.S.A. 40A:11-1 et seq.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/14/2024	Cover Memo

RESOLUTION AUTHORIZING PURCHASE OF SWEEPER PARTS FROM W.E. TIMMERMAN OFF THE EDUCATIONAL SERVICES COMMISSION COOPERATIVE CONTRACT PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Department Of Public Works has a requested procurement of sweeper parts for Sweeper 105 and Sweeper 108; and

WHEREAS, W.E Timmerman Co. Inc. located at 3554 Route 22 West Whitehouse NJ 08888 has been awarded Educational Services Commission Contract No. ESCNJ 23/24-04 – Trucks- Class 4-8; and,

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESCNJ), from which the above contract was awarded for a bid term of July 1, 2023 through June 30, 2025 with 2% discount on the prices; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from W.E. Timmerman Co. Inc, 3554 Route 22 West Whitehouse NJ 08888, off the ESCNJ Contract No. 23/24-04, at a cost not to exceed $12,206.06; and

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: Funds will be available, as needed, in account: 01-210-26-315-202- Auto Expenses

Joseph D. Kunz, CFO

5/14/2024
Date

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 244-24

ITEM NAME: Resolution Authorizing Purchase of One (1) 2024 GMC Yukon 4WD SLT off the Educational Services Commission Cooperative Contract Pursuant to N.J.S.A. 40A:11-1 et seq.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING PURCHASE OF ONE (1) 2024 GMC YUKON 4WD SLT OFF THE EDUCATIONAL SERVICES COMMISSION COOPERATIVE CONTRACT PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

WHEREAS, the City of Clifton Police Department has a requested a replacement vehicle for the current Police Chief's Vehicle through forfeiture funds; and

WHEREAS, Frank's Truck Center Inc, 325 Orient Way, Lyndhurst NJ 07071 has been awarded Educational Services Commission Contract No. ESCNJ 23/24-11 - Cars, Crossovers, Class 1-3 Trucks, Chassis SUV's and Vans; and,

WHEREAS, the City is a member of the Educational Services Commission of New Jersey (ESCNJ), from which the above contract was awarded for a bid term of December 15, 2023 through December 14,2025; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Beyer of Morristown, 200 Ridgedale Avenue, Morristown NJ 07960, off the ESCNJ Contract No. 23/24-11, at a cost not to exceed $72,290.96;

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: Funds will be available, as needed, in account:
29-286-56-850-801-Forfeiture Funds Account

Joseph D. Kunz, CFO — Date 5/15/2024

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 245-24

ITEM NAME: Resolution Authorizing Advertisement for RFPs for Appointment of Forensic Auditor for Budget Analyses of Year 2024 and of Financials of Years 2022 and 2023

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

CITY OF CLIFTON

RESOLUTION AUTHORIZING ADVERTISEMENT FOR RFPS FOR APPOINTMENT OF FORENSIC AUDITOR FOR BUDGET ANALYSES OF YEAR 2024 AND FINANCIALS OF YEARS 2022 AND 2023 FOR CITY OF CLIFTON

WHEREAS, the City of Clifton recognizes the importance of conducting comprehensive budget analyses for the fiscal year 2024, as well as forensic examinations of the financial records for the years 2022 and 2023; and

WHEREAS, the City of Clifton acknowledges the necessity of appointing a qualified forensic auditor to ensure accuracy, transparency, and integrity in the budgetary and financial processes;

Whereas, issuing Requests for Proposals (RFPs) is necessary to ensure fair competition and obtain proposals from qualified forensic auditors; and

WHEREAS, the RFP shall clearly outline the scope of work, qualifications required, evaluation criteria and other relevant details necessary for prospective bidders to submit comprehensive proposals ; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton that the Purchasing Agent is authorized to advertise a Notice to Bidders and to receive public RFPs response for the services described herein via Fair and Open process; and

BE IT FURTHER RESOLVED that the Notice to Bidders shall be published once in the legal newspaper of the City of Clifton, in accordance with N.J.SA. 40A:11-1 et seq.

Adopted: May 21,2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 246-24

ITEM NAME: Resolution Approving Developer Agreement Between the City of Clifton and Mesvita of Clifton, LLC

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/14/2024	Cover Memo

RESOLUTION APPROVING DEVELOPER AGREEMENT BETWEEN THE CITY OF CLIFTON AND MESVITA OF CLIFTON, LLC

BE IT RESOLVED, that a Developer Agreement between the City of Clifton and Mesvita of Clifton, LLC, the developer of Block 59.10, Lots 1 and 30, 294 Main Avenue, Clifton, New Jersey, is hereby authorized and approved; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said Developer Agreement on behalf of the City of Clifton.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 247-24

ITEM NAME: Resolution Authorizing Execution of Cancellation of Mortgage
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/16/2024	Cover Memo

RESOLUTION AUTHORIZING EXECUTION OF CANCELLATION OF MORTGAGE BETWEEN CITY OF CLIFTON AND RALPH AND ELVINA GRECO (CLIFTON HOME IMPROVEMENT PROGRAM)

WHEREAS, on April 17, 2018, in conjunction with a CHIP grant to Ralph and Elvina Greco, a mortgage in the amount of $4,275.00 was given by the City of Clifton for property situated at 25 Windsor Road, Clifton, New Jersey (Block 67.09, Lot 42); and

WHEREAS, the Program Director of the Clifton Home Improvement Program has advised that the aforesaid mortgage has expired;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Municipal Council of the City of Clifton, that the Mayor and City Clerk be and they are hereby authorized to execute Cancellation of Mortgage in a form satisfactory to the Law Department.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 248-24

ITEM NAME: Resolution of the City of Clifton Health Department Accepting a 2024-2025 Childhood Lead Exposure Prevention Sub-Awardee Grant from the Passaic County Department of Health and Authorizing Entry into and the Execution of a Grant Agreement

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/14/2024	Cover Memo

RESOLUTION OF THE CITY OF CLIFTON HEALTH DEPARTMENT ACCEPTING A 2024-2025 CHILDHOOD LEAD EXPOSURE PREVENTION SUB-AWARDEE GRANT FROM THE PASSAIC COUNTY DEPARTMENT OF HEALTH AND AUTHORIZING ENTRY INTO AND THE EXECUTION OF A GRANT AGREEMENT

BE IT RESOLVED that a grant in the amount of $259,942 for the funding period July 1, 2024 to June 30, 2025 for the Childhood Lead Exposure Prevention Sub-Awardee Grant from the Passaic County Department of Health is accepted and the entry into and execution of a grant agreement is authorized; and

BE IT FURTHER RESOLVED, that the Mayor, Clerk and Health Officer are hereby authorized and directed to execute said Agreement and any necessary documentation on behalf of the City of Clifton.

Adopted: May 21, 2024

_____

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 249-24

ITEM NAME: Resolution Awarding Contract to Cordata Health Innovations for Software for Tracking Opioid Related Incidents

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

R-

PRESOLUTION AWARDING CONTRACT TO CORDATA HEALTH INNOVATIONS FOR SOFTWARE FOR TRACKING OPIOID RELATED INCIDENTS (HEALTH DEPARTMENT)

WHEREAS, the City of Clifton Health Department recognizes the critical importance of effectively tracking opioid overdoses and providing timely referrals for treatment to individuals suffering from Opioid Use Disorder (OUD) and Substance Use Disorder (SUD); and

WHEREAS, the implementation of appropriate software solutions can significantly enhance the city's ability to track opioid-related incidents, identify individuals at risk, and facilitate their access to necessary treatment services and quotes were solicited from three firms ; and

Name of the Company	Total Price for three years
Cordata Healthcare Innovations	$35000.00
Operation 2 Save Lives	$53,225.24
Domo, Inc	$50,000.00

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Clifton hereby authorizes the purchase of cloud-based software designed for tracking opioid overdoses and referring individuals to treatment, from Cordata Healthcare Innovations located at 8150 Corporate Park Drive ,Cincinnati OH 45242 for a term of three years for not to exceed 35000.00;and

WHEREAS, the subject matter is professional services and may be awarded without public advertising for bids and bidding therefor under ***N.J.S.A.*** 40A:11-5 ***et seq***.; and

WHEREAS, the known or estimated cost of the goods or service to be provided will exceed $17,500.

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44A-20.5, and, therefore, the Business Entity Disclosure Certification has been received from the vendor and is incorporated into the contract awarded hereby; and

BE IT FURTHER RESOLVED, that the contract with Cordata Healthcare Innovations shall not exceed the total amount of $35,000 for the period of three years from date of award, inclusive of all expenses related to onsite implementation consulting, configuration, and training;

BE IT FURTHER RESOLVED, that the software provided by Cordata Healthcare Innovations shall include the following features and services:

1. Comprehensive tracking of opioid overdoses and related incidents.
2. Identification of individuals at risk for OUD and SUD based on data analysis.
3. Referral management system to connect individuals to appropriate treatment services.
4. Onsite implementation consulting to ensure seamless integration with existing systems and workflows.
5. Configuration services to tailor the software to the specific needs of the City of Clifton.
6. Training for relevant staff members on how to effectively use the software for tracking and referral purposes.

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: Funds will be available via the, in account:
Opioid

Joseph D. Kunz, CFO

5/21/2024
Date

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 250-24

ITEM NAME: Resolution Awarding Contract to Clifton Cat and Dog Hospital for Veterinary Services

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

R-

RESOLUTION AWARDING CONTRACT TO
CLIFTON CAT AND DOG HOSPTIAL FOR VETERINARY SERVICES
(HEALTH DEPARTMENT)

WHEREAS, the City of Clifton requires veterinary services for various purposes including City Veterinarian responsibilities, administration of vaccines at Rabies Clinics, removal of animal heads for rabies analysis, euthanasia of injured or sick animals for humane reasons, provision of emergency services during regular hours, and treatment of shelter for infection control; and

WHEREAS the Health Department has diligently performed due diligence by approaching multiple facilities but only Clifton Dog and Cat Hospital has agreed to provide the necessary services;

WHEREAS, the estimated value of the contract is expected to be in excess of $5000.00; and

BE IT FURTHER RESOLVED, that the contract amount shall not exceed $14,000 for the specified period;

BE IT FURTHER RESOLVED, that the services provided by Clifton Dog and Cat Hospital shall include, but not be limited to:

- Acting as the City Veterinarian, which involves conducting regular animal shelter inspections and signing any related documents.
- Administering vaccines at Rabies Clinics.
- Removing animal heads for rabies analysis.
- Conducting euthanasia of injured or sick animals for humane reasons.
- Providing emergency services during Clifton Dog and Cat Hospital's regular hours.
- Treating the shelter for infection control purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council to hereby approve and authorize the aforementioned award of contract to Clifton Cat and Dog Hospital located at 1315 Main Ave, Clifton, NJ 07011, in an amount not to exceed $14000.00 for providing veterinary services for the City of Clifton for the year 2024; and,

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said service contract upon approval by the Law Department; and,

BE IT FURTHER RESOLVED, that no services and/or goods shall commence prior to issuance of a Purchase Order by the Finance Department.

CERTIFICATION OF FUNDS: Funds will be available via the, in account:
Animal Expenditures-Dog Trust Fund

Joseph D. Kunz, CFO

5/17/2024
Date

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 251-24

ITEM NAME: Resolution Awarding Contract to De Cotiis, Fitz Patrick, Cole & Giblin, LLP, for Special Counsel Services in Connection with Affordable Housing Litigation 6-1-24 to 7-31-24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO DE COTIIS, FITZ PATRICK, COLE & GIBLIN LLP, FOR SPECIAL COUNSEL SERVICES IN CONNECTION WITH AFFORDABLE HOUSING LITIGATION
JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the City of Clifton requires the services of special counsel to perform certain legal services for the City of Clifton in connection with Affordable Housing; and

WHEREAS, DeCotiis, FitzPatrick, Cole & Giblin LLP of Paramus, NJ, has previously handled the declaratory judgment action as required by the decision of the New Jersey Supreme Court and also previously handled the action to approve the City's spending plan as well as other services in connection with Affordable Housing; and

WHEREAS, their services are again required from June 1, 2024 through July 31, 2024; and

WHEREAS, the services shall be rendered at the same rate of $175.00 per hour and not to exceed $10,000.00 for the contract term without the approval of the Municipal Council and the adoption of a supplementary resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract (in combination with other matters) is expected to be in excess of $17,500.00, and the duration of the contract is from June 1, 2024 to July 31, 2024; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

1. A contract for professional special counsel services in connection with Affordable Housing, in the form as approved by the Clifton Law Department, is awarded to DeCotiis, FitzPatrick, Cole & Giblin LLP, for June 1, 2024 - July 31, 2024 and the rate to be paid for said services is $175.00 per hour, not to exceed $10,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

2. The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

3. The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

4. The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

CERTIFICATION OF FUNDS:
Funds are available in
Account # COAH Trust Fund

Joseph Kunz, CFO Date:

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 252-24

ITEM NAME: Resolution Awarding Contract to De Cotiis, Fitzpatrick, Cole & Giblin, LLP, for General Counsel Services 6-1-24 to 7-31-24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO DE COTIIS, FITZPATRICK, COLE & GIBLIN, LLP, FOR GENERAL ENVIRONMENTAL COUNSEL SERVICES JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the City of Clifton requires the services of environmental counsel to perform certain legal services for the City of Clifton in connection with various matters to assist the City's Licensed Site Remediation Professional (LSRP); and

WHEREAS, De Cotiis, Fitzpatrick, Cole & Giblin, LLP of Paramus, NJ, have been providing legal services for the City of Clifton in a satisfactory manner.

WHEREAS, the De Cotiis firm is agreeable to providing said general environmental counsel services for the term at the rate of $175.00 per hour, not to exceed $5,000.00 for the term of the contract, without a supplemental resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract (in combination with other matters) is expected to be in excess of $17,500.00 for the term; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

A contract for professional general environmental counsel services, in the form as approved by the Clifton Law Department, is awarded to De Cotiis, Fitzpatrick, Cole & Giblin, LLP, effective June 1, 2024 through July 31, 2024, the rate to be paid for said services is $175.00 per hour, not to exceed $5,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

ITEM NUMBER: R 253-24

ITEM NAME: Resolution Authorizing Contracts/Renewals of Contracts for Special Tax Appeal Counsel Services 6-1-24 to 7-31-24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION AUTHORIZING CONTRACTS/RENEWALS OF CONTRACTS FOR SPECIAL TAX APPEAL COUNSEL SERVICES JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the Council previously awarded contracts to have attorneys available to assist on an as-needed basis with the complex tax appeal litigation in the Tax Court of New Jersey; and

WHEREAS, contracts/renewals of contracts are required from June 1, 2024 - July 31, 2024 at the fees as set forth below:

Firm	Fees
DeCotiis, FitzPatrick Cole & Giblin, LLP	$150 per hour
Douglas M. Standriff	$150 per hour
Bittiger, Elias & Triolo, PC	$150 per hour
William Betesh, Esq. Boggia, Boggia, Betesh & Voytus, LLC	$150 per hour

WHEREAS, it would be in the best interest of the City to have the aforesaid attorneys available to assist the City as needed according to their differing areas of expertise and the complexity of various pending appeals;

NOW, THEREFORE, BE IT RESOLVED, that a list of the aforesaid professionals be maintained to assist the City with tax appeals according to their respective areas of expertise, on an as-needed basis; and

BE IT FURTHER RESOLVED, that aforesaid fees for services for each of the aforesaid professionals shall not exceed $5,000 without the approval of the Municipal Attorney and the fees for all of the aforesaid professionals shall not exceed $20,000 in the aggregate, without the adoption of a supplemental resolution by the Municipal Council; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute any contracts on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of this resolution and any resulting contacts shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

CERTIFICATION OF FUNDS:
Funds are available in
Account # Tax Assessor OE

Joseph Kunz, CFO Date:

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	De Cotiis, Fitzpatrick, Cole & Giblin, LLP of Paramus, NJ
Services:	Environmental Counsel Services
Project:	Various Sites
Amount:	$175 per hour, not to exceed $5, 000 for the contract term
Term:	June 1, 2024 – July 31, 2024

Adopted: May 21, 2024
Nancy Ferrigno, City Clerk

Certification of Funds
Funds Are Available in
Account # _____

_____
Joseph Kunz, CFO Date:

Adopted: May 21, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 254-24

ITEM NAME: REsolution Awarding Contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, for Legal Services in Connection with Redevelopment Hoffman LaRoche Property 6-1-24 to 7-31-24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION AWARDING CONTRACT TO DE COTIIS, FITZPATRICK, COLE & GIBLIN, LLP, FOR LEGAL SERVICES IN CONNECTION WITH REDEVELOPMENT OF FORMER HOFFMAN-LA ROCHE PROPERTY FOR THE TERM JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the Council previously awarded contracts to the law firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP for the provision of legal services in connection with the redevelopment of the Hoffman-La Roche site, and

WHEREAS, the firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP has provided satisfactory services to the City of Clifton and the Municipal Council wishes to extend their contract for the period June 1, 2024 through July 31, 2024, for the fee of $215.00 per hour, the total fee not to exceed $20,000.00 for the term of the contract; and

WHEREAS, any fee in excess of $20,000.00 for the contract term shall require the approval of the Municipal Council and the adoption of a supplementary resolution; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq*., and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract in the aggregate is expected to be in excess of $17,500.00, and the duration of the contract is from June 1, 2024 through July 31, 2024; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

1. A contract for professional redevelopment legal counsel services, in the form as approved by the Clifton Law Department, is awarded to DeCotiis, FitzPatrick, Cole & Giblin, of Paramus, NJ, for the period June 1, 2024 - July 31, 2024 at a fee of $215.00 per hour, not to exceed $20,000.00 for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

2. The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

3. The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

4. The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

5. The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	DeCotiis, FitzPatrick, Cole & Giblin, LLP, Paramus, NJ
Services:	Redevelopment Counsel Services
Project:	Hoffman-La Roche Property Redevelopment
Amount:	$215/hr/not to exceed $20,000.00
Term:	6/1/24 - 7/31/24

ADOPTED: May 21, 2024
Nancy Ferrigno, City Clerk

CERTIFICATION OF FUNDS:

Funds are Available for Payment
of Redevelopment Counsel Services
Account #_____

_____
Joseph Kunz, CFO Date:

Adopted: May 21, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 255-24

ITEM NAME: Resolution Appointing Legal Counsel to Handle Employment Litigation Claims Against the City of Clifton 6-1-24 to 7-31-24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION APPOINTING LEGAL COUNSEL TO HANDLE INDEPENDENT INVESTIGATION SERVICES IN CONNECTION WITH COMPLAINTS BROUGHT UNDER THE CITY'S POLICY PROHIBITING SEXUAL HARASSMENT AND DISCRIMINATION INVOLVING EMPLOYEES OF THE CITY OF CLIFTON - JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the City of Clifton requires the services of outside legal counsel to represent the City of Clifton in complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton; and

WHEREAS, Gina Mendola Longarzo, Esq. and Richard Gantner, Esq. have providing legal services for the City of Clifton in the past in a satisfactory manner, and the Municipal Attorney recommends the continuation of her appointment as independent investigation counsel for the term of June 1, 2024 through July 31, 2024 when such services are required, at the rate of $125.00 per hour, not to exceed $10,000.00 for the term of the contract; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract may be in excess of $17,500.00, for the term and may be continued through the conclusion of each claim being handled; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An agreement for professional legal services for outside counsel to conduct independent investigations for complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton, effective June 1, 2024 through July 31, 2024, the rate to be paid for said services is $125.00 per hour, not to exceed $10,000.00 for the term of the contract be and hereby is authorized.

The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Gina Mendola Longarzo, Esq., Chatham, NJ and Richard Gantner, Esq. of Oakland, NJ
Services:	Independent Investigations
Project:	Claims involving employees under the City's policy prohibiting sexual harassment and discrimination
Amount:	$125.00 per hour; not to exceed $10,000.00 for term of contract
Term:	June 1, 2024 - July 31, 2024

ADOPTED: May 21, 2024
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Are Available in
Account # Personnel - Legal Fees

Joseph Kunz, CFO Date:

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 256-24

ITEM NAME: Resolution Authorizing Renewal of Contracts for Prosecution of Disciplinary Matters Against Employees of the City of Clifton 6-1-24 to 7-31-24

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION AUTHORIZING RENEWAL OF CONTRACTS FOR PROSECUTION OF DISCIPLINARY MATTERS AGAINST EMPLOYEES OF THE CITY OF CLIFTON
JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the Council wishes to authorize contracts to the attorneys listed below to have them available to assist on an as-needed basis with the prosecution of disciplinary matters against employees of the City of Clifton for the term of June 1, 2024 through July 31, 2024; and

WHEREAS, the contracts shall be at the fees as set forth below:

Firm	Fees
Michael Montanari, Esq. Montanari Law Group, LLC	$150 per hour
Charles Festa, Esq. Law Offices of Charles C. Festa, III	$150 per hour
Richard A. Gantner, Esq. Cleary, Giaccobbe	$150 per hour

WHEREAS, it would be in the best interest of the City to continue to have the aforesaid attorneys available to prosecute the disciplinary charges;

NOW, THEREFORE, BE IT RESOLVED, that the renewal of professional services contracts as stated above is authorized; and

BE IT FURTHER RESOLVED, that the retention and renewal of the aforesaid professionals shall not exceed $5,000.00 per annum without the approval of the Municipal Attorney, and shall not exceed $10,000 per annum without the adoption of a supplemental resolution by the Municipal Council and the aforesaid fees shall be subject to the provisions of Section 31-1 of the Code of the City of Clifton; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized and directed to execute any contracts on behalf of the City of Clifton; and

BE IT FURTHER RESOLVED, that the original of this resolution and any resulting contacts shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

Certification of Funds:
Funds Are Available in
Account #Funds Are Available in Account Personnel - Legal Fees

Joseph Kunz, CFO Date:

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 257-24

ITEM NAME: Resolution Appointing Legal Counsel to Handle Special Conflict Services in Connection with Employment Matters

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

RESOLUTION APPOINTING LEGAL COUNSEL TO HANDLE SPECIAL CONFLICT SERVICES IN CONNECTION WITH EMPLOYMENT MATTERS

WHEREAS, the City of Clifton requires the services of outside legal counsel to represent the City of Clifton with employment matters; and

WHEREAS, Arthur R. Thibault, Esq. works for Apruzzese, McDermott, Mastro & Murphy, P.C. and the City seeks his appointment as special conflict counsel when such services are required, at the rate of $ per hour, not to exceed $ for the term of the contract; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and accordingly, a contract may be awarded therefore without public advertising for bids and bidding in accordance with *N.J.S.A.* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A.* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract may be in excess of $, and the duration of the contract may be continued through the conclusion of each claim being handled; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

NOW, THEREFORE, BE IT RESOLVED, that:

1. A contract for special conflict counsel services, in the form as approved by the Clifton Law Department, is awarded to Arthur R. Thibault, Esq. of Apruzzese, McDermott, Mastro & Murphy, P.C., of Warren, NJ, for the period May 21, 2024 through May 20, 2025, at a fee of $ per hour, not to exceed $ for the term of the contract without the express approval of the Municipal Council and adoption of a supplementary resolution.

2. The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

3. The Mayor and City Clerk are authorized and directed to execute a contract on behalf of the City of Clifton.

4. The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

5. The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Apruzzese, McDermott, Mastro &Murphy, P.C., Warren, NJ
Services:	Special Conflict Counsel Services
Project:	
Amount:	$ /hour/not to exceed $
Term:	May 21, 2024 through May 20, 2025

CERTIFICATION OF FUNDS:

Funds are Available for Payment
of
Account #_____

_____
Joseph Kunz, CFO Date:

Adopted: May 21, 2024

_____
Nancy Ferrigno, City Clerk

ITEM NUMBER: R 258-24

ITEM NAME: Resolution Calling for the Modernization of the Open Public Records Act (OPRA) and the Swift Passage of S-2930/A-4045

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/6/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION CALLING FOR THE MODERNAZATION OF THE OPEN PUBLIC RECORDS ACT (OPRA) AND THE SWIFT PASSAGE OF S-2930/A-4045

WHEREAS, in the 2002 "lame duck" session the Open Public Records Act (OPRA) was approved to make government records, "readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest" while protecting "a citizen's right to a reasonable expectation of privacy"; and

WHEREAS, as local leaders we reaffirm our support and commitment to open and transparent government and public access to records, at the same time, we strongly support necessary reforms; and

WHEREAS, in the twenty years since the enactment of OPRA and with the advent of new technologies, we have witnessed unintended consequences and, in some cases, abuses of OPRA that place an unfair burden on local governments and taxpayers; and

WHEREAS, municipal staff and budgets are increasingly utilized to accommodate the requestors and commercial entities who inundate municipalities with public records requests to the extent that in some instances, additional personnel are hired primarily to handle such requests; and

WHEREAS, OPRA has become broadly construed in favor of access and the requestor who prevails in any proceeding in appealing a denial of access of records is permitted to collect exorbitant attorney's fees, which impacts the taxpayers and municipalities who must pay these fees; and

WHEREAS, municipalities have seen outside businesses and interests who abuse OPRA for marketing and commercial gains while utilizing municipal employees paid by the taxpayers for this benefit; and

WHEREAS, due to court decisions over the years, reasonable expectations of privacy have been diminished when it comes to the balance of transparency and OPRA perpetuates for-profit data-mining, unsolicited marketing, and uncontrolled publications of records on internet search engines specifically designed to circumvent and bypass what few protective measures currently exist under OPRA, all while allowing the requestor to remain cloaked in anonymity, should they choose to exercise that option; and

WHEREAS, when commercial entities are constantly emailing OPRA requests looking for the latest lists of dogs licensed that month, inground pool permits issued, solar roof permits issued, etc., it causes our residents to not want to license their dogs, comply with permits, or interact with the municipality because they don't want to lose their privacy and/or have their information tracked and monetized for commercial purposes; and

WHEREAS, reforms to modernize OPRA are long overdue, among them: the need to address requests by commercial entities that utilize public records and the services of local government employees to generate profits, mandatory prevailing attorney fees, which created a cottage industry, and to add language so that such fees are based on facts and circumstances and not an automatic granting; and

WHEREAS, Senators Sarlo and Bucco and Assemblyman Danielsen and Assemblywoman Flynn have introduced S-2930/A-4045, which makes commonsense reforms that do not hinder residents or journalists from using OPRA to access public records, but will protect citizens' personal information from disclosure, addresses the burdensome commercial requests and provide discretion when awarding prevailing attorney fees;

NOW, THEREFORE, BE IT RESOLVED, the governing body of the City of Clifton in the County of Passaic, respectfully request the adoption of much-needed reforms to modernize and strengthen the legislative intent of the Open Public Records Act (OPRA) and urges the swift passage of S-2930/A-4045; and

BE IT FURTHER RESOLVED, as local leaders, we reaffirm our support and commitment to open and transparent government and public access to records but at the same time, we strongly support necessary reforms; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Senate President Scutari, Assembly Speaker Coughlin, Sen. John F. McKeon, Assemblywoman, Rosy Bagolie, Assemblywoman, Alixon Collazos-Gill, Governor Murphy, and the New Jersey League of Municipalities.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 259-24

ITEM NAME: Resolution Moving Chemical Industrial Alternate to Chemical Industrial Member of the Hazardous Materials Control Board (HAZMAT)

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

CITY OF CLIFTON
RESOLUTION MOVING CHEMICAL INDUSTRIAL ALTERNATE TO CHEMICAL INDUSTRIAL MEMBER OF THE HAZARDOUS MATERIALS CONTROL BOARD (HAZMAT)

WHEREAS, the Mayor and Council of the City of Clifton, County of Passaic, State of New Jersey is in receipt of a letter of resignation from Chandra Patel, Chemical Industrial Member of the Hazardous Materials Control Board (HAZMAT); and

WHEREAS, currently, Bradley Chupick holds the position of Alternate Chemical Industrial Member;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey that Bradley Chupick be moved from the Alternate position to Chemical Industrial Member of the Hazardous Materials Control Board to fill the unexpired term of Chandra Patel commencing this day through August 31, 2024.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 260-24

ITEM NAME: Resolution Authorizing Entertainment License for Athenia Veterans Post, Inc.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR ATHENIA VETERANS POST, INC.

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of the Athenia Veterans Post, Inc., of 147 Huron Avenue, Clifton, New Jersey (RB1 Zone), is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Two (2) nights per week: Tuesday and Thursday
   Tuesday: 8:00 p.m. to 10:00 p.m.
   Thursday: 8:00 p.m. to 12:00 a.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS/HOURS:**

   New Year's Eve
   Hours: 8:00 p.m. to 1:00 a.m.

3. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   Karaoke and Open Mic Night (Local Bands not to Exceed Four Instruments and One Singer at Any One Time)

4. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

5. **SECURITY/PARKING REQUIREMENTS:**

Not Applicable.

6. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

7. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

8. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

   C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 261-24

ITEM NAME: Resolution Authorizing Entertainment License for Spuntino of Clifton, LLC t/a The Spuntino Wine Bar & Italian Tapas at 70 Kingsland Road

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR SPUNTINO OF CLIFTON, LLC T/A THE SPUNTINO WINE BAR & ITALIAN TAPAS AT 70 KINGSLAND ROAD

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Spuntino of Clifton, LLC t/a Spuntino Wine Bar & Italian Tapas, 70 Kingsland Road, Clifton, New Jersey (PMU Zone) is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Thursday, Friday and Saturday - Hours 4:00 p.m. to 9:00 p.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS:**

   New Year's Eve

3. **OPTIONAL ENTERTAINMENT HOURS:**

   Hours: 4:00 p.m. to 9:00 p.m.

4. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   One Piece Acoustic Musician or DJ Music Incidental to the Dining Experience to be Played Through a Laptop Computer

5. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

6. **SECURITY/PARKING REQUIREMENTS:**

Not applicable.

7. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

8. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

9. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party.
   Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

   C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 262-24

ITEM NAME: Resolution Authorizing Entertainment License for Doherty Food Service of Clifton, Inc. t/a The Shannon Rose Irish Pub at 98 Kingsland Road

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR DOHERTY FOOD SERVICE OF CLIFTON, INC. T/A THE SHANNON ROSE IRISH PUB AT 98 KINGSLAND ROAD

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Doherty Food Service of Clifton, Inc. t/a The Shannon Rose Irish Pub, 98 Kingsland Road, Clifton, New Jersey (PMU Zone) is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS**:
   Inside:
   Sunday - Hours 2:00 p.m. to 8:00 p.m.
   Friday - 4:00 p.m. to 7:00 p.m. Acoustic Music - Solo or Duo Only
   Saturday - 1:00 p.m. to 4:00 p.m. Acoustic Music - Solo, Duo or Trio Only
   Four (4) nights per week: Wednesday, Thursday, Friday and Saturday - DJ and/or 3 to 5 piece band
   Hours: 10:00 p.m. to 1:00 a.m.
   Outdoor Patio:
   Tuesday thru Friday - 4:00 pm to 9:00 pm

2. **OPTIONAL ENTERTAINMENT NIGHTS**:

   New Year's Eve and March 17th

3. **OPTIONAL ENTERTAINMENT HOURS:**

   Hours: 9:00 p.m. to 1:00 a.m.

4. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   Inside: Local Bands, Irish Bands up to 5 pieces, and DJ music
   Outdoor Patio: Acoustic Guitar Only - No Amplification

5. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   Inside: July 1, 2024 through June 30, 2025
   Outdoor Patio: July 1, 2024 through November 30, 2024

6. **SECURITY/PARKING REQUIREMENTS:**

   A. In-house and private security company.

   B. On nights that entertainment is provided, licensee is to arrange to have present one (1) off-duty law enforcement officer.

   C. On March 17th when entertainment is provided, licensee is to arrange to have present two (2) off-duty law enforcement officers.

   D. The officers mentioned in B. and C. above may be Clifton Police Officers, Clifton Special Police Officers or Passaic County Sheriff's Officers. Such officer(s) must be hired through the Clifton Police Department to patrol, provide security and maintain order of outside area of premises.

7. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

8. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

9. **REQUIREMENTS/RESTRICTIONS:**

A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party.

   Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 263-24

ITEM NAME: Resolution Authorizing Entertainment License for Ghost Hawk Brewing Company, LLC t/a Ghost Hawk Brewing Company

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR GHOST HAWK BREWING COMPANY, LLC T/A GHOST HAWK BREWING COMPANY

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Ghost Hawk Brewing Company, LLC t/a Ghost Hawk Brewing Company of 321 River Road, #6, Clifton, New Jersey (BC Zone), is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Three (3) nights per week: Sunday, Friday and Saturday
   Sunday Hours: 12:00 p.m. to 6:00 p.m.
   Friday Hours: 4:00 p.m. to 10:00 p.m.
   Saturday Hours: 12:00 p.m. to 10:00 p.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS/HOURS:**

   New Year's Eve - Hours: 8:00 p.m. to 1:00 a.m.

3. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   DJ, 5-Piece Band, Karaoke or Stand-up Comedian

4. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

5. **SECURITY/PARKING REQUIREMENTS:**
   In-house security and private security company.

6. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

7. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

8. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

   C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 264-24

ITEM NAME: Resolution Authorizing Entertainment License for F&Z Foods, Inc. t/a El Dorado Restaurant

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR F & Z FOODS, INC. T/A EL DORADO RESTAURANT

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of F & Z Foods, Inc. t/a El Dorado Restaurant, of 255 Parker Avenue, Clifton, New Jersey (PD-1 Zone), is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Five (5) nights per week: Monday, Tuesday, Thursday, Friday and Saturday
   Hours: 2:00 p.m. to 1:00 a.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS:**

   New Year's Eve

3. **OPTIONAL ENTERTAINMENT HOURS:**

   Hours: 9:00 p.m. to 1:00 a.m.

4. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   Monday, Tuesday and Thursday - DJ Music or Karaoke
   Friday & Saturday - Up to Four- Piece Band

5. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

6. **SECURITY/PARKING REQUIREMENTS:**

   Not applicable

7. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

8. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

9. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

   C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 265-24

ITEM NAME: Resolution Authorizing Entertainment License for Jorge Mejia t/a El Mexicano Restaurant at 1293 Main Ave.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR JORGE MEJIA T/A EL MEXICANO RESTAURANT AT 1293 MAIN AVE

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Jorge Mejia t/a El Mexicano Restaurant, of 1293 Main Avenue, Clifton, New Jersey (B-C Zone), is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS:**

   Two (2) nights per week: Friday and Saturday (Karaoke)
   Hours: 8:00 p.m. to 1:00 a.m.
   Thursday: 4:00 p.m. to 8:00 p.m. (Mariachi Band)
   Sunday: 4:00 p.m. to 8:00 p.m. (Mariachi Band)

2. **OPTIONAL ENTERTAINMENT NIGHTS/HOURS:**

   New Year's Eve
   Cinco de Mayo
   Hours: 8:00 p.m. to 1:00 a.m.

3. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   Karaoke and Mariachi Band

4. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

5. **SECURITY/PARKING REQUIREMENTS:**

   Not applicable.

6. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

7. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

8. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

A. No entertainment permitted at any time on outside deck.

B. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 266-24

ITEM NAME: Resolution Authorizing Entertainment License for Bravo Food Service of Clifton, LLC t/a Chevy's Tex Mex

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR BRAVO FOOD SERVICE OF CLIFTON, LLC t/a CHEVY'S TEX MEX

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Bravo Food Service of Clifton, LLC t/a Chevy's Tex Mex, of 375 Route 3 East, Clifton, New Jersey (Zone PMU), is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025, on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS**:

   Two (2) nights per week: Friday and Saturday
   Hours: 9:00 p.m. to 1:00 am.

2. **OPTIONAL ENTERTAINMENT NIGHTS**:

   New Year's Eve and Cinco DeMayo (subject to the issuance of special permits).

3. **OPTIONAL ENTERTAINMENT HOURS:**

   Hours: 6:00 p.m. to 12:30 a.m.

4. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   Four (4) Piece Band or DJ music.

5. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

6. **SECURITY/PARKING REQUIREMENTS:**

Not applicable.

7. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

8. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

REQUIREMENTS/RESTRICTIONS:

A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

B. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 267-24

ITEM NAME: Resolution Authorizing Entertainment License for Agave 421, LLC t/a Agave Cantina Tapas Mexicanas, 421 Piaget Ave.

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/15/2024	Cover Memo

RESOLUTION AUTHORIZING ENTERTAINMENT LICENSE FOR AGAVE 421, LLC t/a AGAVE CANTINA TAPAS MEXICANAS, 421 PIAGET AVENUE

BE IT RESOLVED, by the Municipal Council of the City of Clifton, that the application of Agave 421, LLC t/a Agave Cantina Tapas Mexicanas, of 421 Piaget Avenue, Clifton, New Jersey (B-D Zone), is approved, and entertainment is authorized for the period from July 1, 2024 through June 30, 2025 on the following terms and conditions:

1. **NIGHTS - STANDARD ENTERTAINMENT NIGHTS/HOURS**:

   Three (3) nights per week: Friday, Saturday and Sunday
   Friday and Saturday: 5:00 p.m. to 1:00 a.m.
   Sunday: 12:00 p.m. to 4:00 p.m.

2. **OPTIONAL ENTERTAINMENT NIGHTS:**

   New Year's Eve

3. **OPTIONAL ENTERTAINMENT HOURS:**

   Hours: 5:00 p.m. to 1:00 a.m.

4. **TYPE OF ENTERTAINMENT** (one of the following at permitted times):

   DJ Music or 1 or 2 Piece Non-Amplified Band

5. **TERM OF AUTHORIZATION FOR ENTERTAINMENT:**

   July 1, 2024 through June 30, 2025

6. **SECURITY/PARKING REQUIREMENTS:**
   Not Applicable.

7. **NOISE LEVELS:**

   In accordance with the Code of the City of Clifton.

8. **OUTSIDE DEBRIS CLEANUP:**

   In accordance with the Code of the City of Clifton.

9. **REQUIREMENTS/RESTRICTIONS:**

   A. An entertainment license is not required for private parties. A private party is defined as a gathering or celebration that is by invitation only and is not advertised or open to any members of the general public and in which no admission fee is charged to guests, whether in advance or at the door. Any party or event that is advertised in any media, including but not limited to newspapers, magazines, internet, radio or television shall not be considered a private party. Any party or event in which an admission fee is charged to guests, whether in advance or at the door, shall not be considered a private party.

   B. There will be no loud or offensive music, no go-go or exotic dancers; no dancing or other entertainment of a lewd, licentious or lascivious manner; no topless, bottomless or indecently exposed entertainers or service employees; no entertainers under eighteen (18) years of age.

   C. No establishment that is licensed to serve alcoholic beverages shall advertise, promote or hold a "teen night" for individuals under the age of 18. When holding a private party in which individuals under the age of 21 are invited, no alcoholic beverages may be served to individuals under the age of 21.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 268-24

ITEM NAME: Resolution Approving Changes in Income Requirements for the Clifton Community Development Block Grant Program Beginning June 1, 2024

RECOMMENDATION:

SUMMARY:

A Resolution is attached approving changes to the Uncapped Income Limits as published by HUD on May 7, 2024. The CDBG program is required to update these changes as provided by the Department of Housing and Urban Development.

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/8/2024	Cover Memo

RESOLUTION APPROVING CHANGES IN INCOME REQUIREMENTS FOR THE CLIFTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BEGINNING JUNE 1, 2024

WHEREAS, the City of Clifton has been designated an Entitlement City under the current Community Development and Housing Act; and

WHEREAS, the City of Clifton was awarded a contract by the United States Department of Housing and Urban Development Block Grant Funds; and

WHEREAS, the Department of Housing and Urban Development has provided the 2024 "uncapped" income limits effective June 1, 2024;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, that the Clifton Community Development Office approves the changes in income requirements based upon the Uncapped Income Limits as provided by the Department of Housing and Urban Development for gross income and size of family according to the following chart:

Size of Family	One	Two	Three	Four
Maximum Income	$72,550	$82,900	$93,250	$103,600

Size of Family	Five	Six	Seven	Eight
Maximum Income	$111,900	$120,200	$128,500	$136,800

BE IT FURTHER RESOLVED, that the same income requirements be used within Designated Neighborhood Strategy Areas and outside Designated Neighborhood Strategy Areas; and

BE IT FURTHER RESOLVED, that a public announcement of these changes be made so that the residents of the City of Clifton are informed of the revised income limits for CDBG eligible activities and programs.

Adopted: May 21, 2024

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Nancy Ferrigno, City Clerk

ITEM NUMBER: R 269-24

ITEM NAME: Resolution Approving Amendments to Community Development Block Grant Program Budget Amendment No. B-17-MC-34-0103 Transfer of Funds from Yr. 43 Police Detail Road Projects 21-01 and CDBG Yr. 43 Uncommitted Funds to Police Detail - Road Project 23-114,2023 Road Projects and Yr. 43 Single Family Rehab and Yr. 43 Indirect Costs

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/14/2024	Cover Memo

RESOLUTION APPROVING AMENDMENTS TO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET AMENDMENT NO. B-17- MC-34-0103 TRANSFER OF FUNDS FROM YR. 43 POLICE DETAIL ROAD PROJECTS 21-01 and CDBG YR. 43 UNCOMITTED FUNDS TO POLICE DETAIL - ROAD PROJECT 23-114, 2023 Road Projects and Yr. 43 SINGLE FAMILY REHAB AND YR. 43 INDIRECT COSTS

WHEREAS, the City of Clifton is an entitlement community under the Federal Community Development Block Grant Program; and

WHEREAS, as the City Council previously adopted resolutions approving the Community Development Block Grant Program for various prior years; and

WHEREAS, the City of Clifton now finds a need to transfer funds between Yr. 43 CDBG funds; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Clifton that the said amendments as reflected on the attached schedule be and hereby are approved.

Certification/Transfer of Funds from:

17-201-20-110-021	Yr. 43 Police Detail – Road Project 21-01	$7122.90
17-201-20-110-030	Yr. 43 Road Resurfacing	5068.75
17-201-20-110-026	Yr. 43 Drop Curb Project	8955.26
17-201-20-110-007	Yr. 43 Administration	4132.51
		$25,279.42
To:		
17-201-20-110-NEW	Yr. 43 Police Detail – Road Project 23-114	$25,279.42
From;		
CDBG Yr. 43 Uncommitted Funds		$45,315.41
To:		
17-201-20-110-NEW	Police Detail – Road project 23-114	4,692.28
17-201-20-110-001	Yr. 43 Single Family Rehab	23,623.13
17-201-20-110-018	Yr. 43 Indirect Costs	17,000.00
		$45,315.41
		$70,594.83

Total Amount Being Transferred

$70,594.83

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 270-24

ITEM NAME: Resolution Awarding Contract to Revaluation Advisory Services LLC for the Preparation of Request of Proposal for the Tax Revaluation Project

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/17/2024	Cover Memo

CITY OF CLIFTON

RESOLUTION AWARDING CONTRACT TO REVALUATION ADVISORY SERVICES LLC FOR THE PREPARATION OF REQUEST OF PROPOSAL FOR THE TAX REVALUATION PROJECT FOR CITY OF CLIFTON (TAX ASSESSOR)

WHEREAS, the City of Clifton Tax Assessor Department recognizes the importance of conducting a tax revaluation project to ensure fair and accurate property assessments; and

WHEREAS, it is necessary to prepare a comprehensive Request for Proposals (RFP) to solicit proposal from qualified firms for the implementation of the tax revaluation project; and

WHEREAS, the estimated value of the contract is expected to be in excess of $5000.00; and

WHEREAS, Revaluation Advisory Services LLC has submitted a proposal to prepare RFP for the City's Tax Revaluation Project for not to exceed amount of $5,500.00; and

WHEREAS, Tax Assessor Department recommends the award of contract to Revaluation Advisory Services LLC located at 105 Stephanie Drive, North Caldwell NJ 07006 for a term of one year from date of award; and,

WHEREAS, pursuant to said Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Municipal Council wishes to authorize the aforesaid mentioned purchases and delegate the power to make the same to the following named official: **Amisha J. Jariwala, Purchasing Agent** upon the terms and conditions hereafter stated; and,

NOW, THEREFORE, BE IF RESOLVED, that the Mayor and Municipal Council do hereby approve and authorize the aforementioned purchase above from Revaluation Advisory Services LLC located at 105 Stephanie Drive, North Caldwell NJ 07006, in an amount not to exceed $5,500.00.

CERTIFICATION OF FUNDS: Funding are available from the following accounts pending adoption of 2024 Budget:

#01-203-20-145-320 -Consultant Services

Joseph D. Kunz, CFO

5/17/2024
Date

Adopted: May 21,2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 271-24

ITEM NAME: Late - Resolution Appointing Legal Counsel to Handle Independent Invesigation Services in Connection with Complains Brought Under the City's Policy Prohibiting Sexual Harassment and Discrimination Involving Employees of the City of Clifton - June 1, 2024 - July 31, 2024

RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Resolution	5/21/2024	Cover Memo

RESOLUTION APPOINTING LEGAL COUNSEL TO HANDLE INDEPENDENT INVESTIGATION SERVICES IN CONNECTION WITH COMPLAINTS BROUGHT UNDER THE CITY'S POLICY PROHIBITING SEXUAL HARASSMENT AND DISCRIMINATION INVOLVING EMPLOYEES OF THE CITY OF CLIFTON - JUNE 1, 2024 - JULY 31, 2024

WHEREAS, the City of Clifton requires the services of outside legal counsel to represent the City of Clifton in complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton; and

WHEREAS, Gina Mendola Longarzo, Esq. and Richard Gantner, Esq. have providing legal services for the City of Clifton in the past in a satisfactory manner, and the Municipal Attorney recommends the continuation of her appointment as independent investigation counsel for the term of June 1, 2024 through July 31, 2024 when such services are required, at the rate of $125.00 per hour, not to exceed $10,000.00 for the term of the contract; and

WHEREAS, the services to be performed are professional and/or extraordinary unspecifiable services, within the meaning of those terms as used in the Local Public Contracts Law, *N.J.S.A.* 40A:11-1 *et seq.*, and, accordingly, a contract may be awarded therefor without public advertising for bids and bidding in accordance with *N.J.S.A* 40A:11-5; and

WHEREAS, this award is of a non-fair and open contract in accordance with *N.J.S.A* 19:44-A-20.5; and

WHEREAS, the estimated value of the contract may be in excess of $17,500.00, for the term and may be continued through the conclusion of each claim being handled; and

WHEREAS, the Business Entity Disclosure Certification has been received from counsel and is incorporated in the contract awarded hereby, along with the Determination of Value; and

WHEREAS, there are funds available for the payment of the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED, that:

An agreement for professional legal services for outside counsel to conduct independent investigations for complaints brought under the City's policy prohibiting sexual harassment and discrimination involving employees of the City of Clifton, effective June 1, 2024 through July 31, 2024, the rate to be paid for said services is $125.00 per hour, not to exceed $10,000.00 for the term of the contract be and hereby is authorized.

The required Certificate of Availability of Funds for the above contract has been obtained from the Chief Financial Officer of the City of Clifton.

The Mayor and City Clerk are authorized and directed to execute a contact on behalf of the City of Clifton.

The original of this resolution and the contract in question shall be placed on file and made available for public inspection in the City Clerk's Office of the City of Clifton.

The following short notice be printed once in a legal newspaper of the City of Clifton:

CITY OF CLIFTON
NOTICE OF CONTRACT AWARDED

The City of Clifton has awarded a professional services contract without competitive bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a). This contact and the resolution authorizing it are available for public inspection in the Office of the City Clerk.

Awarded to:	Gina Mendola Longarzo, Esq., Chatham, NJ and Richard Gantner, Esq. of Oakland, NJ
Services:	Independent Investigations
Project:	Claims involving employees under the City's policy prohibiting sexual harassment and discrimination
Amount:	$125.00 per hour; not to exceed $10,000.00 for term of contract
Term:	June 1, 2024 - July 31, 2024

ADOPTED: May 21, 2024
Nancy Ferrigno, City Clerk

Certification of Funds:
Funds Are Available in
Account # Personnel - Legal Fees

Joseph Kunz, CFO Date:

Adopted: May 21, 2024

Nancy Ferrigno, City Clerk

ITEM NUMBER: R 272-24

ITEM NAME: Executive Session
RECOMMENDATION:

SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ITEM NUMBER: L- 1

ITEM NAME: My Golden Dollar
RECOMMENDATION:

SUMMARY:
Francisco Gayoso Rodriguez
t/a My Golden Dollar
1070 Main Ave., Clifton, NJ 07011
Final Approval
Grocery - new

ATTACHMENTS:

	Description	Upload Date	Type
🗋	My Golden Dollar - Final Res	5/6/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **FRANCISCO GAYOSO RODRIGUEZ**

T/A MY GOLDEN DOLLAR

for permission to conduct a: **GROCERY-NEW**

for a period ending January 31, 2025 on the premises known as:

1070 MAIN AVE CLIFTON, NJ 07011

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 2

ITEM NAME: Kinder Castle at Clifton
RECOMMENDATION:

SUMMARY:
Kinder Kastle at Clifton, LLC
t/a Kinder Kastle at Clifton
879 Clifton Ave., Clifton, NJ 07013
Final Approval
Restaurant - new

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Kinder Castle at Clifton - Final Res	5/15/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **KINDER KASTLE AT CLIFTON LLC**

T/A KINDER KASTLE AT CLIFTON

for permission to conduct a: **RESTAURANT**

for a period ending January 31, 2025 on the premises known as:

879 CLIFTON AVE CLIFTON, NJ 07013

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 3

ITEM NAME: Burlington #1544
RECOMMENDATION:

SUMMARY:

Burlington Coat Factory Warehouse Corp
t/a Burlington #1544
404 Rt 3 West., Clifton, NJ 07014
Final Approval
Grocery - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Burlington #1544 - Final Res	5/15/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **BURLINGTON COAT FACTORY WAREHOUSE CORP**

T/A BURLINGTON #1544

for permission to conduct a: **GROCERY-CONTINUED USE**

for a period ending January 31, 2025 on the premises known as:

404 STATE RTE 3 W CLIFTON, NJ 07014

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 4

ITEM NAME: Richfield Wine & Liquors
RECOMMENDATION:

SUMMARY:
Garden State HYB, LLC
t/a Richfield Wine & Liquors
1362 Clifton Ave., Clifton, NJ 07012
Final Approval
Grocery - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Richfield Wine & Liquors - Final Res	5/15/2024	Cover Memo

RESOLUTION FOR FINAL APPROVAL

BE IT RESOLVED, THAT THE APPLICATION OF **GARDEN STATE HYB, LLC**

T/A RICHFIELD WINE & LIQUORS

for permission to conduct a: **GROCERY-CONTINUED USE**

for a period ending January 31, 2025 on the premises known as:

1362 CLIFTON AVE CLIFTON, NJ 07012

be and the same is hereby approved and licenses so issued in the compliance with the approval of the Board of Health, Fire Department, Police and Zoning Officer.

FOR OFFICE USE ONLY:

LICENSE #

ISSUED

ADOPTED_____

ATTEST_____

CITY CLERK

ITEM NUMBER: L- 5

ITEM NAME: Ayida Let's Eat
RECOMMENDATION:

SUMMARY:
Ayida Let's Eat, LLC
t/a Ayida Let's Eat
752 Clifton Ave., Clifton, NJ 07013
Preliminary Approval
Caterer - continued use

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Ayida Let's Eat - Preliminary Approval	5/15/2024	Cover Memo

RESOLUTION FOR PRELIMINARY APPROVAL

FOR **AYIDA LET'S EAT LLC**

T/A **AYIDA LET'S EAT**

ADDRESS **752 CLIFTON AVE CLIFTON, NJ 07013**

TYPE OF FOOD ESTABLISHMENT INTENDED **CATERER-CONTINUED USE**

FORMERLY OR NEW **ALL SURF NO TURF**

ZONE **B-C**

PERMITTED **YES**

VARIANCE REQUIRED **NO**

FINAL APPROVAL WILL BE ISSUED PENDING APPROVAL OF THIS RESOLUTION.

FURTHER PROCESSING AND APPROVAL OF VARIOUS CITY DEPARTMENTS.

ADOPTED_____

ATTEST_____

CITY CLERK